

## **Section X – SSMP Program Audits**

### **Background and Regulatory Requirements**

The Statewide WDRs governing sanitary sewers specify that the District shall conduct periodic internal audits, appropriate to the size of the system and the number of SSOs. These audits must occur, at a minimum, of every two years and a report must be prepared and kept on file. The audit shall focus on evaluating the effectiveness of the SSMP and the District's compliance with the SSMP requirement, including the identification of any deficiencies in the SSMP and the steps to correct them.

### **Leucadia Wastewater District Actions**

The District shall perform its SSMP Audit (Attachment A) on an annual basis in concert with the Section IX – Monitoring, Measurement, and Program Modifications checklist. A report will be generated which incorporates both of these items and will include the identification of any deficiencies identified and the steps to correct them.

### **District Documents Included In This Section**

- SSMP Audit Checklist

**ATTACHMENT A**

<b>SSMP Audit Checklist</b>			
<b>Section</b>	<b>Requirement</b>	<b>SSMP Current</b>	<b>SSMP Implemented</b>
I - Goals	Reduce, prevent, and mitigate SSOs		
II - Organization	Designate Legal Responsible Oversight		
	Organizational Chart		
	Contact info for SSMP implementation		
III - Legal Authority	Prevent illicit discharges		
	Require proper design and construction		
	Ensure access to facilities		
	Limit FOG		
	Enforce violations		
IV - O&M Program	Up to date mapping		
	Describe routine PM program		
	Rehabilitation and replacement plan		
	Proper training		
	Equipment and replacement part inventories		
V - Design and Performance Provisions	Design and construction standards for new facilities		
	Design and construction standards for rehab and replacement facilities		
	Procedures and standards for inspection and testing of new facilities		
	Procedures and standards for inspection and testing of rehab facilities		
VI - Overflow Emergency Response Plan	Notification procedures		
	Response plan		
	Appropriate training		
	Procedures for emergency operations		
	Program to contain and prevent SSOs from reaching waters		
VII - FOG Control Program	Determine if applicable		
VIII - System Capacity Assurance	Capacity evaluation up to date		
	Design criteria in place		
	Capacity enhancement measures		
	Schedule		
IX - MMM	Maintain relevant info		
	Monitor implementation		
	Assess success of PM program		
	Update program elements		
	Identify and illustrate SSO trends		
X - SSMP Audits	Conduct annual audit		
	Prepare audit report		
	Record changes made/corrective action taken		
XI - Communication Program	Communicate regarding preparation		
	Communicate regarding performance		
	Communicate with surrounding agencies		