



LEADERS IN
ENVIRONMENTAL
PROTECTION

**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Wednesday, December 12, 2012
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. General Public Comment Period
5. Approval of Agenda
6. Presentations and Awards
None.

CONSENT CALENDAR

Items 7-10 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

November 14, 2012 Regular Board Meeting (Pages 1-6)

December 3, 2012 Investment & Finance Committee Meeting (Pages 7-8)

December 4, 2012 Engineering Committee Meeting (Pages 9-10)

8. Approval of Demands for November/December 2012

This item provides for Board of Directors approval of all demands paid from LWD during the month of November and a portion in December 2012. (Pages 11-30)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 12 to FY 13 and flows by sub-basin. (Pages 31-34)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 13 budget and discloses monthly investments. (Pages 35-42)

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority Reports

A. A EWA Board of Directors meeting to be held on December 12, 2012 – report by Vice President Sullivan. (Verbal)

12. Committee Reports

A. Investment & Finance Committee meeting was held on December 3, 2012 – report by Director Omsted. (Page 43)

B. Engineering Committee meeting was held on December 4, 2012 – report by Director Juliussen. (Page 44)

ACTION ITEMS

- 13. Authorize the General Manager to execute an agreement with Charles King Company, Inc. for the construction of the Lanikai Trunk Sewer Lining Project in an amount not to exceed \$190,750 as the only responsive and responsible bidder. (Pages 45-49)**

14. Receive and file the Sanitary Sewer Management Plan (SSMP) Fiscal Year 2012 Audit conducted by Dexter Wilson Engineering, Inc. (Page 50-57)
15. Receive and file the Fiscal Year 2012 (FY 12) Comprehensive Annual Financial Report (CAFR). (Page 58, Enclosure)
16. Authorize the General Manager to execute a purchase agreement with Cortech Engineering for the pre-purchase of two new Smith & Loveless pumps as part of the La Costa Pump Station Project in an amount not to exceed \$65,653. (Page 59)
17. Authorize the General Manager to execute a purchase order to the City of Encinitas for raising District manholes in conjunction with the City's annual street overlay project in an amount not to exceed \$28,000. (Page 60)
18. Adopt Resolution No. 2230 – Establishing an Administrative Services Agreement with Nationwide Retirement Solutions, Inc. to perform non-discretionary recordkeeping and administrative services for its Nationwide 457 Deferred Compensation Plan. (Pages 61-69)
19. Board of Directors Election of Officers. (Page 70)
20. Board of Directors Strategic Planning Session. (Page 71)

INFORMATION ITEMS

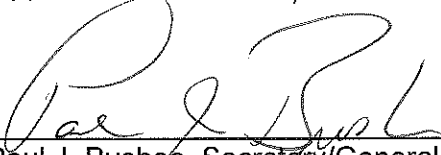
21. **Project Status Updates and Other Informational Reports**
 - A. Recycled Water Program Update. (Verbal)
 - B. 2012 Special District Mailed-Ballot Election Preliminary Results. (Pages 72-74)
 - C. 2013 CWEA San Diego Section Annual Installation Banquet is scheduled for January 26, 2013 located at the Handlery Hotel in Mission Valley. (Verbal)
22. **Directors' Meetings and Conference Reports**

None.
23. **General Manager's Report**
24. **General Counsel's Report**
25. **Board of Directors' Comments**
26. **Adjournment**

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: December 6, 2012



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
November 14, 2012

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, November 14, 2012 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Kulchin, Omsted and Juliussen

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, District Engineer Steve Deering with Dudek, and CPA Richard Duffey with Brownell & Duffey and Richard Babbe with PFM

3. General Public Comment Period

There was no public comment.

4. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Vice President Sullivan, and carried, the Board of Directors approved the agenda.

GM Bushee noted that there were two Engineering Committee (EC) items inadvertently not included in the agenda. He stated that the EC reviewed these items at their November 6th meeting. He added that he will report on the items under the EC meeting report or under the GM's comments.

5. Presentations and Awards

None.

CONSENT CALENDAR**6. Approval of Board and Committee Minutes**

Minutes of the following meetings:

October 4, 2012 Investment & Finance Committee Meeting

October 10, 2012 Regular Board Meeting

October 29, 2012 Employee Recognition Committee Meeting

November 6, 2012 Engineering Committee Meeting

7. Approval of Demands for September 2012/October 2012

Payroll Checks numbered 16304-16343; General Checking – Checks numbered 42916-43019.

8. **Operations Report** (A copy was included in the original November 14, 2012 Agenda)
9. **Finance Report** (A copy was included in the original November 14, 2012 Agenda)
10. **Quarterly Investment Report** (A copy was included in the original November 14, 2012 Agenda)

Upon a motion duly made by Director Kulchin, seconded by Director Juliussen, and carried, the Board of Directors approved the consent calendar.

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority (EWA) Reports

GM Bushee noted that staff provided a handout that provides a summary of the EWA Board meeting that was held this morning.

A. EWA Board Report – November 14, 2012.

Vice President Sullivan reported on EWA's November 14, 2012 Board meeting.

B. EWA Member Agencies Manager's (MAM) Report – November 6, 2012.

GM Bushee reported on the MAM's November 6, 2012 meeting.

12. Committee Reports

A. Employee Recognition Committee (ERC) meeting was held on September 19, 2012.

Vice President Sullivan reported on the ERC meeting, stating that the committee reviewed the 2012 Employee of the Year nominations. She stated that the ERC and staff chose the 2012 Employee of the Year and this item is on the agenda for approval. She also noted that the Committee was impressed with the number and quality of the nominations.

B. Engineering Committee (EC) meeting was held on November 6, 2012.

Director Juliussen reported that the EC reviewed the Sanitary Sewer Management Plan (SSMP) Fiscal Year 2012 audit conducted by Dexter Wilson Engineering, Inc. He stated the EC also reviewed the preliminary evaluation of the potential addition of a diesel fueler truck for fuel storage completed by Infrastructure Engineering Corporation.

In addition, the EC reviewed a purchase order to the city of Encinitas for raising District manholes. This project is in conjunction with the city's annual street overlay project in an amount not to exceed \$28,000.

He noted that the EC also received status updates on the Batiquitos Pump Station Rehabilitation Project and the Occidental Line Repair Project.

GM Bushee noted that the first two items were inadvertently left off tonight's agenda and that staff will include them on the December agenda for approval.

ACTION ITEMS

13. California Asset Management Program (CAMP) Portfolio Update Status Report

GM Bushee presented this item stating that the District has been a member of the CAMP Individual Portfolio since 2004. He introduced Richard Babbe of PFM, who is the administrator of the program for CAMP.

Mr. Babbe presented an overview of the economy, market trends and status of the CAMP Individual Portfolio. He discussed how the economy has affected the District's investments over the past year, noting that staff has been utilizing LAIF and the San Diego County Investment Pool because those investments are currently returning higher yields. Mr. Babbe indicated that most economist believe that the interest rates will stay low for another two years.

The Board members asked questions relating to the credit ratings of each pool and the "Fiscal Cliff" facing the nation. Mr. Babbe answered their questions relating to each topic.

This item was informational and no action was taken.

14. 2012 Employee of the Year Award

Approve an award of \$1,000 to the recipient of the Employee of the Year Award for 2012.

ASM LeMay presented this item stating that the Employee Recognition Committee, management staff, and the 2011 Employee of the Year recipient reviewed the applications and selected a recipient at its Oct. 29th meeting. He stated that the recipient will be announced at the Dec. 13th Holiday event and will receive an award of \$1,000.

Upon a motion duly made by Director Juliussen, seconded by Director Omsted, and carried, the Board of Directors approved the award of \$1,000 to the recipient of the 2012 Employee of the Year Award.

15. Calendar Year 2013 Board of Directors Meeting Schedule.

EA Hill presented this item, stating that the Board adopted Resolution No. 2205, which establishes the Board meeting dates. She indicated that staff coordinated the proposed Board meeting dates with the 2013 conference schedule and there are no conflicts.

Following discussion, upon a motion duly made by Director Juliussen, seconded by Director Omsted, and carried, the Board of Directors approved the Calendar Year 2013 Board of Director's meeting schedule.

16. Repealing Obsolete Resolutions

Adopt Resolution No. 2229 - Repealing Obsolete Resolutions.

EA Hill presented the item. She stated that staff has completed its review of resolutions

and ordinances and concluded that several resolutions should be repealed based on, a current policy, resolution, or government code that supersedes the obsolete resolutions. She indicated which resolutions should be repealed.

In addition, she stated that staff determined that several resolutions and an ordinance need to be updated or consolidated in one resolution. Staff will recommend the revised resolution or policy in calendar year 2013.

Following discussion, upon a motion duly made by Director Kulchin, seconded by Director Juliussen, and carried, the Board of Directors adopted Resolution No. 2229 – Repealing Obsolete Resolutions by the following votes:

AYES: Directors Hanson, Sullivan, Kulchin, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

17. Batiquitos Lagoon Foundation (BLF) Board Members 2012 Election.

Director Omsted provided his recommendations for the election, stating that all candidates are qualified. He also provided background information on each candidate.

Following discussion, and upon a motion duly made by Vice President Omsted, seconded by Director Juliussen, and carried, the Board of Directors casted LWD's vote for Yvette Huffman, Kevin Kienest, and Don Rideout for the 2012 Batiquitos Lagoon Foundation Board Members election. He noted that he will deliver the signed ballot to the BLF.

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. Recycled Water Program Status Report.

GM Bushee provided an update on the Recycled Water Program. He stated that the District provided written comments on the city of Carlsbad's Environmental Impact Report (EIR) for the recycled water pipeline project. He indicated that staff also attended their Public Hearing and provided comments. He noted that the council certified and approved the project's EIR.

He also stated that staff has set up a meeting with La Costa Resort & Spa for November 27th to discuss selling recycled water directly to the Resort.

In addition, he provided information on LWD's recycled water rebates, adding that the city discontinued passing along the rebates to LWD in early 2006. He indicated that the District will pursue the rebates that were not received over the past years from the city of Carlsbad.

B. Calendar Year 2013 Conference Schedule.

GM Bushee noted that EA Hill updated and provided the 2013 conference schedule as a handout at tonight's meeting.

C. 2012 Holiday Luncheon is scheduled for December 13, 2012 at noon located at Buca di Beppo.

GM Bushee announced the date of the District's Holiday event.

D. El Camino Creek Elementary School received a CSDA Teacher Grant award of \$850.

GM Bushee announced that the Teacher Grant application that was forwarded to CSDA received a grant in the amount of \$850.

E. North County Times news article "Three for Leucadia Wastewater District".

GM Bushee noted the article was printed in The North County Times.

19. Directors' Meetings and Conference Reports

Vice President Sullivan reported that she attended her first CSDA Board meeting in Sacramento. She stated that the Board consists of 15 members and that she is also on the Education and Membership Committees. She indicated the meeting went well.

20. General Manager's Report

General Manager Bushee reported on the following items:

- CSDA Quarterly dinner is tomorrow night. He will be carpooling and leaving the District office at 5:30PM.
- EA Hill provided a handout from CSDA, titled the Special District Board Member Handbook.
- The District received an Air Pollution Control District (APCD) violation relating to missed hydrogen sulfide readings for the Batiquitos and Leucadia Pump Stations. He noted that TSM Morishita and FS Superintendent Stecker met with APCD's enforcement officer to discuss the violation. He added that they were able to reduce the fine from \$3,000 to \$1,500.

21. General Counsel's Report

General Counsel Brechtel provided a status update on the State Water Resource Control Board's (SWRCB) proposed regulatory changes on the mitigation and monitoring program for wastewater collection systems. He noted that the SWRCB may approve these changes during January.

In addition, he reported that Prop. 30 passed and that the state will no longer reimburse Districts for posting of agendas. He noted that the District has always posted the agenda in accordance with the Brown Act and will continue to do so. GM Bushee noted that the District was last reimbursed in 2006.

22. Board of Director's Comments

Director Kulchin congratulated Directors Hanson, Omsted and Juliussen on winning the election.

23. Adjournment

President Hanson adjourned the meeting at 6:05 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Investment & Finance Committee Meeting
December 3, 2012

A meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Tuesday, December 3, 2012 at 8:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Accounting Technician Maggie McEniry, CPA Richard Duffey with Brownell and Duffey, CPA Harvey Schroeder and CPA David Foreman of White Nelson Diehl Evans LLP.

3. Public Comment

No public comment was received.

4. New Business

A. Review and discuss the Fiscal Year 2012 Comprehensive Annual Financial Report (CAFR).

GM Bushee introduced ASM Chuck LeMay to provide an overview of the FY 2012 CAFR.

ASM LeMay thanked CPA Duffey and AT McEniry for assisting the auditors with the FY CAFR. He introduced CPA Duffey who provided an overview of the Management Discussion and Analysis (MD&A) highlights along with the FY 2012 revenues and expenses, LWD's key financial ratios, and a comparison between the FY 12 and FY 11 reserve balances. He also reported on the statistical section of the CAFR.

CPA Duffey introduced Harvey Schroeder of White Nelson Diehl Evans, LLP to provide a summary of the FY 12 Audit's financial statements and the management letter.

Mr. Schroeder stated that the auditor's internal report indicated that the audit was a clean, unqualified opinion for the year ending FY 2012. He provided a summary of the Basic Financial Statements and notes, along with supplemental information. He also noted that new accounting laws will change accounting terms used in future audits.

Following discussion, the IFC agreed with staff to recommend that the Board of

Directors receive and file the FY 12 CAFR. Director Omsted suggested a minor change in the language of the introduction management letter. Staff agreed to make this change.

- B. Recommend that the Board of Directors adopt Resolution No. 2230 Establishing an Administrative Services Agreement with Nationwide Retirement Solutions, Inc. (Nationwide) to perform non-discretionary recordkeeping and administrative services for its Nationwide 457 Deferred Compensation Plan.

ASM LeMay presented this item providing background information on the District's Nationwide 457 Deferred Compensation Plan. He added that, in 1989, the District entered its relationship with Nationwide by adopting the U.S. Conference of Mayors Deferred Compensation Program. He indicated that the Conference of Mayors has ended their relationship with Nationwide and contracted with another plan administrator.

ASM LeMay stated that staff is recommending that the District continue using Nationwide Retirement Solutions, Inc. instead of adding another plan provider. ASM LeMay indicated that the proposed Resolution will authorize the General Manager to execute an Administrative Services Agreement directly with Nationwide.

Following discussion, the IFC agreed with staff to forward Resolution No. 2230, establishing an Administrative Services Agreement with Nationwide to perform non-discretionary recordkeeping and administrative services for its Nationwide 457 Deferred Compensation Plan to the Board of Directors for adoption.

5. Information Items

None.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Hanson adjourned the meeting at 9:17 a.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 December 4, 2012

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Tuesday, December 4, 2012 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; Field Services Technician III Ian Riffle; District Engineer Steve Deering; Robert Weber from Infrastructure Engineering Corporation and Scott King from Charles King Company

3. Public Comment

No public comment was received.

4. New Business

- A. Authorize the General Manager to execute an Agreement with Charles King Company for the construction of the Lanikai Trunk Sewer Lining Project in an amount not to exceed \$190,750 as the lowest responsive and responsible bidder.

TSM Morishita presented staff's recommendation. Following discussion, the EC concurred with staff to present this recommendation at the December 2012 Board meeting for approval.

- B. Authorize the General Manager to execute a purchase agreement with Cortech Engineering for the pre-purchase of two new Smith & Loveless pumps as part of the La Costa Pump Station Project in an amount not to exceed \$65,653.

TSM Morishita presented staff's recommendation. Following discussion, the EC concurred with staff to present this recommendation at the December 2012 Board meeting for approval.

5. Information Items

- A. Batiquitos Pump Station Rehabilitation Project

TSM Morishita presented an update of the Batiquitos Pump Station Rehabilitation Project. He stated that the contractor has started on the piping modifications for the B3 Force Main as it leaves the pump station. He noted that this section needs to be completed before bypass operations commence to provide a discharge point for

bypass pumping. TSM Morishita stated that the project is scheduled to be completed by March 15, 2013.

B. Force Main Corrosion Control Project

TSM Morishita presented a status report of the Force Main Corrosion Control Project. He stated that the project Notice to Proceed date was November 5, 2012 with an estimated completion date of February 3, 2013. Farwest Corrosion Control Company (Farwest) mobilized on November 20, 2012. Farwest began corrosion control anode installation in Highway 101 just north of the Batiquitos Lagoon bridge. Anode installation will continue north along Highway 101 to the northwest corner of the Lanikai Mobile Home Park.

C. Performance of new Close Circuit Television (CCTV) Truck

FST III Ian Riffle reported on the performance of the new CCTV Truck. He explained how the new truck's features such as 1800 feet video capability; built in sink and bathroom; auto payout of video cable; equipment crane; and extra rear facing monitor has increased the effectiveness and efficiency of the CCTV crew.

6. Director's Comments

None.

7. General Manager's Comments


None.

8. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:26 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: December 6, 2012
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: **Approval of November/December Demands**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **463,096.77**.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months November 9, 2012 – December 6, 2012.

Operating expenses totaled \$ **207,916.83** while Capital Improvement Program expenses totaled \$ **146,005.56**.

Payroll for employees and the Board totaled \$ **109,174.38**.

Attached please find a year to date Employee and Board Payroll Report from November 2011 to December 2012 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account November/December 2012
Attachment 2	Accounts Payable Check Register dated November 8, 2012
Attachment 3	Payroll Check Register dated November 14, 2012
Attachment 4	Accounts Payable Check Register dated November 20, 2012
Attachment 5	Accounts Payable Check Register dated November 21, 2012
Attachment 6	Payroll Check Register dated November 28, 2012
Attachment 7	Accounts Payable Check Register dated December 1, 2012
Attachment 8	Board Payroll Check Register dated December 5, 2012
Attachment 9	Payroll Check Register dated December 6, 2012
Attachment 10	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

December 12, 2012

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check -11/14/2012/2012	16403 - 16420	\$ 43,134.66	
Payroll Check -11/28/2012	16421 - 16438	\$ 42,969.32	
Board Payroll Check -12/5/2012	16439 - 16443	\$ 2,026.21	
Payroll Check - 12/6/2012	16444 - 16452 Sick Buyback	\$ 21,044.19	
	Total		\$109,174.38
General Checking - 11/08/2012	43169 - 43214	\$ 88,938.05	
General Checking - 11/20/2012	43215 - 43249	\$ 193,934.45	
General Checking -11/21/2012	43250 - 43253	\$ 15,998.41	
General Checking - 12/1/2012	43254 - 43281	\$ 55,051.48	
	Total		\$353,922.39
			\$463,096.77
	Grand Total		\$463,096.77
 <u>VOIDED CHECK</u>	 46582		 \$130.00 Reissued

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43169- 2577	1	11/08/2012	10100 NAPA AUTO		
	1		46923 SUPPLIES	61.36	107901
43169- 2577	1	11/08/2012	Logged	*** Total ***	61.36
43170- 2577	2	11/08/2012	10122 ACTION MAIL POSTAGE		
	2		46881 POSTAGEFEES ETC-FALL NEWSLETTE	1,028.32	29101
43170- 2577	2	11/08/2012	Logged	*** Total ***	1,028.32
43171- 2577	3	11/08/2012	10366 AIR POLLUTION CONTROL DISTRICT		
	3		46933 RENEWAL PERMIT @ LCPS	309.00	2012102605084
	3		46934 RENEWAL PERMIT @ EEPS	309.00	2012102605094
	3		46935 RENEWAL PERMIT @ BPS	309.00	2012102309551
43171- 2577	3	11/08/2012	Logged	*** Total ***	927.00
43172- 2577	4	11/08/2012	10720 AT&T		
	4		46912 L.D. PHONE @ BPS	32.63	0472001-BPS
43172- 2577	4	11/08/2012	Logged	*** Total ***	32.63
43173- 2577	5	11/08/2012	11314 BERGELECTRIC CORP		
	5		46891 OPEN PO-ELECTRICAL REPAIRS	659.77	13330.8TM-23
43173- 2577	5	11/08/2012	Logged	*** Total ***	659.77
43174- 2577	6	11/08/2012	12005 CSDA-SAN DIEGO CHAPTER		
	6		46936 CSDA QTRLY DINNER-NOV	234.00	CSDA-11/6/12
43174- 2577	6	11/08/2012	Logged	*** Total ***	234.00
43175- 2577	7	11/08/2012	12028 CWEA-		
	7		46926 RENEWAL-CWEA-COLL-I.RIFFEEL	85.00	120123004-2013
43175- 2577	7	11/08/2012	Logged	*** Total ***	85.00
43176- 2577	8	11/08/2012	12360 CITY OF CARLSBAD		
	8		46906 WATER @ OFFICE/PLANT	82.74	812130000-10/12
	8		46907 WATER @ PLANT/OFFICE	97.69	69187516-10/12
	8		46916 WATER @ VACTOR	222.60	88538889-10/12
	8		46917 WATER @ VACTOR 2	214.60	1530880-10/12
43176- 2577	8	11/08/2012	Logged	*** Total ***	617.63
43177- 2577	9	11/08/2012	12529 CO'S TRAFFIC CONTROL, INC		
	9		46882 OPEN PO-TRAFFIC CONTROL	1,221.50	00037576
	9		46899 OPEN PO-TRAFFIC CONTROL	1,446.00	00037577
43177- 2577	9	11/08/2012	Logged	*** Total ***	2,667.50
43178- 2577	10	11/08/2012	12814 CUES, INC		
	10		46895 OPEN PO-REPAIRS TO CCTV	458.05	376822
43178- 2577	10	11/08/2012	Logged	*** Total ***	458.05
43179- 2577	11	11/08/2012	13072 DATA NET		
	11		46908 IS MAINT/SUPPORT	230.00	9743794
43179- 2577	11	11/08/2012	Logged	*** Total ***	230.00
43180- 2577	12	11/08/2012	13323 DIEHL, EVANS & COMPANY, LLP		
	12		46886 OPEN PO-CONTRACT-AUDITORS	3,800.00	129126

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43180-	2577	12 11/08/2012	Logged	*** Total ***	3,800.00
43181-	2577	13 11/08/2012	14530 ENCINA WASTEWATER AUTHORITY		
		13	46929 QTRLY LAB FEES-APR-SEPT	2,958.40	1133
43181-	2577	13 11/08/2012	Logged	*** Total ***	2,958.40
43182-	2577	14 11/08/2012	14840 EWING IRRIGATION PRODUCTS		
		14	46919 DRAIN PIPING @ LPS	28.22	559260
43182-	2577	14 11/08/2012	Logged	*** Total ***	28.22
43183-	2577	15 11/08/2012	16021 GREAT AMERICA LEASING CORP		
		15	46905 COPIER LEASE	1,053.86	12919742
43183-	2577	15 11/08/2012	Logged	*** Total ***	1,053.86
43184-	2577	16 11/08/2012	17552 THE HOME DEPOT CRC/GECF		
		16	46896 OPEN PO-SUPPLIES @ BPS, AWT ET	281.21	4024018
43184-	2577	16 11/08/2012	Logged	*** Total ***	281.21
43185-	2577	17 11/08/2012	18150 ICMA RETIREMENT-303979		
		17	46909 DEFERRED COMP-ICMA	3,112.19	ICMA-10/31/12
43185-	2577	17 11/08/2012	Logged	*** Total ***	3,112.19
43186-	2577	18 11/08/2012	18561 U.S. BANK		
		18	46940 CONFERENCES, SUPPLIES, MEETING	4,354.64	USBANK-10/22/12
43186-	2577	18 11/08/2012	Logged	*** Total ***	4,354.64
43187-	2577	19 11/08/2012	21425 L&L PRINTERS		
		19	46887 PRINTING FALL 2012 NEWSLETTER	2,898.48	5299
43187-	2577	19 11/08/2012	Logged	*** Total ***	2,898.48
43188-	2577	20 11/08/2012	21510 CHUCK LEMAY		
		20	46921 REIMBURSE CLMAY FOR CONF	115.68	PERS CONF
43188-	2577	20 11/08/2012	Logged	*** Total ***	115.68
43189-	2577	21 11/08/2012	22214 MITSUBISHI ELECTRIC & ELECTRON		
		21	46924 ELEVATOR MAINT/SERVICE	255.00	231042
43189-	2577	21 11/08/2012	Logged	*** Total ***	255.00
43190-	2577	22 11/08/2012	23068 NATIONWIDE RETIREMENT SOLUTION		
		22	46910 DEFERRED COMP -NATIONWIDE	198.69	NATION-10/31/12
43190-	2577	22 11/08/2012	Logged	*** Total ***	198.69
43191-	2577	23 11/08/2012	23572 NORTH COUNTY EQUIPMENT INC		
		23	46927 SHARPEN CHAIN	37.37	33084
43191-	2577	23 11/08/2012	Logged	*** Total ***	37.37
43192-	2577	24 11/08/2012	24111 ARC		
		24	46922 SPECS/DOCUMENTS	354.31	6634545
43192-	2577	24 11/08/2012	Logged	*** Total ***	354.31
43193-	2577	25 11/08/2012	24224 OFFICE DEPOT, INC.		
		25	46885 OPEN PO-OFFICE SUPPLIES	67.06	630176734001

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	25		46898	OPEN PO-OFFICE SUPPLIES	108.74	630242445001
	25		46900	OPEN PO-OFFICE SUPPLIES	78.44	630924635001
	25		46901	OPEN PO-OFFICE SUPPLIES	152.75	478001/601001
43193-	2577	25 11/08/2012	Logged	*** Total ***	406.99	
43194-	2577	26 11/08/2012	25010	AT&T		
	26		46913	PHONE @ BPS	104.80	9423588-BPS-12
43194-	2577	26 11/08/2012	Logged	*** Total ***	104.80	
43195-	2577	27 11/08/2012	25032	PALOMAR WATER		
	27		46931	WATER @ OFFICE	135.50	2429097
43195-	2577	27 11/08/2012	Logged	*** Total ***	135.50	
43196-	2577	28 11/08/2012	25260	PERS RETIREMENT		
	28		46938	EMPLOYEE RETIREMENT 10/14/2012	13,143.55	DUE:11-13-12
43196-	2577	28 11/08/2012	Logged	*** Total ***	13,143.55	
43197-	2577	29 11/08/2012	25260	PERS RETIREMENT		
	29		46939	EMPLOYEE RETIREMENT 10/28/12	13,360.48	DUE:11-27-12
43197-	2577	29 11/08/2012	Logged	*** Total ***	13,360.48	
43198-	2577	30 11/08/2012	25265	PEP BOYS		
	30		46928	RD SEAL STOP LIGHT	10.76	07011000016
43198-	2577	30 11/08/2012	Logged	*** Total ***	10.76	
43199-	2577	31 11/08/2012	25425	PLANT PEOPLE		
	31		46893	OPEN PO- CONTRACT-MAINTAIN PLA	158.00	11121941
43199-	2577	31 11/08/2012	Logged	*** Total ***	158.00	
43200-	2577	32 11/08/2012	25430	PLUMBERS DEPOT, INC		
	32		46884	WARTHOG ASSY NOZZLE	1,993.38	PD-19543
43200-	2577	32 11/08/2012	Logged	*** Total ***	1,993.38	
43201-	2577	33 11/08/2012	27478	R. J. SAFETY SUPPLY CO., INC.		
	33		46883	OPEN PO- SAFETY ITEMS/SUPPLIES	166.41	306790-00
43201-	2577	33 11/08/2012	Logged	*** Total ***	166.41	
43202-	2577	34 11/08/2012	27528	ROCKWELL CONSTRUCTION SERVICES		
	34		46932	BPS REHAB	937.50	424
43202-	2577	34 11/08/2012	Logged	*** Total ***	937.50	
43203-	2577	35 11/08/2012	27729	RICHARD STINSON		
	35		46902	FORCE MAIN CATHODIC PROTEC-CM	250.00	#52
	35		46903	CONSTRUCTION MGMT BPS REHAB PR	10,450.00	#52-
	35		46904	LC-PS-REHAB-CM-SERVICES	350.00	#52-
43203-	2577	35 11/08/2012	Logged	*** Total ***	11,050.00	
43204-	2577	36 11/08/2012	28070	SAN DIEGUITO WATER DISTRICT		
	36		46914	WATER @ TANKER	19.90	TK896-OCT/12
	36		46918	WATER @ BPS	74.27	7373315247-2012
43204-	2577	36 11/08/2012	Logged	*** Total ***	94.17	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43205- 2577	37	11/08/2012	28719 STATE WATER RESOURCES CONTROL		
	37		46930 RENEWAL-J. STECKER-GRADE III	170.00	RENEWAL-J.S.'13
43205- 2577	37	11/08/2012	Logged *** Total ***	170.00	
43206- 2577	38	11/08/2012	28720 STATE WATER RESOURCES CONTROL		
	38		46888 COLLECTION SYSTEM PERMIT	8,154.00	WD0082156
	38		46889 GAFNER WATER RECLAMATION-PERMI	10,873.00	WD0086179
43206- 2577	38	11/08/2012	Logged *** Total ***	19,027.00	
43207- 2577	39	11/08/2012	29730 T.S. INDUSTRIAL SUPPLY		
	39		46920 MARKING PAINT	93.39	1053443
43207- 2577	39	11/08/2012	Logged *** Total ***	93.39	
43208- 2577	40	11/08/2012	30515 UNIFIRST CORPORATION		
	40		46890 OPEN PO-CONTRACT-UNIFORMS	180.89	36007966
	40		46897 OPEN PO-CONTRACT-UNIFORMS	182.45	3600981656
43208- 2577	40	11/08/2012	Logged *** Total ***	363.34	
43209- 2577	41	11/08/2012	30520 UNDERGROUND SERVICE ALERT OF		
	41		46915 DIG ALERT-UNDERGROUND ALARM	358.50	1020120369
43209- 2577	41	11/08/2012	Logged *** Total ***	358.50	
43210- 2577	42	11/08/2012	30580 UNITED WAY		
	42		46911 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-10/31/12
43210- 2577	42	11/08/2012	Logged *** Total ***	10.00	
43211- 2577	43	11/08/2012	30723 SIEMENS WATER TECH. CORP		
	43		46892 OPEN PO-BIOXIDE	581.85	900969040
43211- 2577	43	11/08/2012	Logged *** Total ***	581.85	
43212- 2577	44	11/08/2012	31232 VERIZON WIRELESS		
	44		46937 CELL PHONES	52.18	1131552681
43212- 2577	44	11/08/2012	Logged *** Total ***	52.18	
43213- 2577	45	11/08/2012	33227 XEROX CORPORATION		
	45		46894 OPEN PO-SERVICE/MAINT	68.37	064777853
43213- 2577	45	11/08/2012	Logged *** Total ***	68.37	
43214- 2577	46	11/08/2012	35222 ZEE MEDICAL SERVICES		
	46		46925 MEDICAL SUPPLIES-FIRST AID KIT	202.57	0140363388
43214- 2577	46	11/08/2012	Logged *** Total ***	202.57	
				.00	
** Total check discount **				.00	
** Total check amount **				88,938.05	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: November 14, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16403 - 16420	11/14/2012	\$43,134.66

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43215- 2578	1	11/20/2012	10366 AIR POLLUTION CONTROL DISTRICT		
	1		46945 CIVIL PENALTY PAYMENT FOR PERM	1,500.00	NOV-000610/611
43215- 2578	1	11/20/2012	Logged *** Total ***	1,500.00	
43216- 2578	2	11/20/2012	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		46976 MONTHLY PEST SERVICE-NOV	53.00	1175664
43216- 2578	2	11/20/2012	Logged *** Total ***	53.00	
43217- 2578	3	11/20/2012	11034 BAY CITY ELECTRIC WORKS, INC		
	3		46994 ANNUAL GENER SERVICE-133/142	1,290.10	W103640/3639
	3		46995 ANNUAL GENER. SERVICE @ VP5	630.50	W103629
	3		46996 ANNUAL GENER SERVICE @ SPS	698.40	W103635
	3		46997 ANNUAL GENER SERVICE @ EEP5	358.90	W103637
	3		46998 ANNUAL GENER SERVICE @ BPS	805.10	W103631
	3		46999 ANNUAL GENER SERVICE @ LCPS	659.60	W103628
	3		47000 ANNUAL GENER SERVICE @ LPS	776.00	W103634
	3		47001 ANNUAL GENER SERVICE-134/146	1,265.85	W103632/3633
43217- 2578	3	11/20/2012	Logged *** Total ***	6,484.45	
43218- 2578	4	11/20/2012	12028 CWEA-		
	4		46990 RENEWAL-F.R. COLLEC/MECHANICAL	160.00	612/505/2013
	4		46991 RENEWAL-J.S.-PLANT TECH/COLLEC	180.00	187/261-2013
43218- 2578	4	11/20/2012	Logged *** Total ***	340.00	
43219- 2578	5	11/20/2012	12029 CWEA		
	5		46989 MEMBERSHIP RENEWAL-G. MENDEZ	140.00	30204-13
43219- 2578	5	11/20/2012	Logged *** Total ***	140.00	
43220- 2578	6	11/20/2012	12112 JEFF BILLS		
	6		46956 OPEN PO-CONSULTING FEES	3,618.13	CC-NOV-2012
43220- 2578	6	11/20/2012	Logged *** Total ***	3,618.13	
43221- 2578	7	11/20/2012	12514 CONEXIS		
	7		46961 SEC 125 FLEX PLAN -OCT	130.00	1012-OR5179
43221- 2578	7	11/20/2012	Logged *** Total ***	130.00	
43222- 2578	8	11/20/2012	12530 SAN DIEGO COUNTY SHERIFF		
	8		46977 GARNISHMENT	200.00	GARNISH11-14-12
43222- 2578	8	11/20/2012	Logged *** Total ***	200.00	
43223- 2578	9	11/20/2012	12631 CORODATA		
	9		46953 OPEN PO-STORAGE	90.82	RS1625511
43223- 2578	9	11/20/2012	Logged *** Total ***	90.82	
43224- 2578	10	11/20/2012	12814 CUES, INC		
	10		46955 OPEN PO-REPAIRS TO CCTV	735.57	377125
	10		46959 OPEN PO-REPAIRS TO CCTV	513.88	377178
43224- 2578	10	11/20/2012	Logged *** Total ***	1,249.45	
43225- 2578	11	11/20/2012	13014 DIAMOND ENVIRONMENTAL SERVICES		
	11		46946 2 PORTABLE RESTROOMS-COLLEC CR	204.30	2BC00963
43225- 2578	11	11/20/2012	Logged *** Total ***	204.30	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43226- 2578	12	11/20/2012	13072	DATA NET		
	12		46978	IS MAINT AND SUPPORT	275.00	9743901
	12		46979	IS MAINT AND SUPPORT	275.00	9743937
43226- 2578	12	11/20/2012	Logged	*** Total ***	550.00	
43227- 2578	13	11/20/2012	15223	FEDERAL EXPRESS CORPORATION		
	13		46962	SHIPPING	90.23	207668275
43227- 2578	13	11/20/2012	Logged	*** Total ***	90.23	
43228- 2578	14	11/20/2012	16603	W. W. GRAINGER, INC		
	14		46987	FANS	109.43	9971635280
43228- 2578	14	11/20/2012	Logged	*** Total ***	109.43	
43229- 2578	15	11/20/2012	18150	ICMA RETIREMENT-303979		
	15		46974	DEFERRED COMP-ICMA	3,112.19	ICMA-11/14/12
43229- 2578	15	11/20/2012	Logged	*** Total ***	3,112.19	
43230- 2578	16	11/20/2012	18212	INFRASTRUCTURE ENGINEERING COR		
	16		46947	ON GOING GIS SUPPORT	1,087.50	6612
	16		46948	CONTRACT-BPS ENGINEERING SERVI	3,650.74	6609
	16		46949	LA COSTA PUMP STATION REHAB DE	3,033.22	6611
	16		46950	LPS GENERATOR REPLACEMENT-CONT	1,450.00	6610
43230- 2578	16	11/20/2012	Logged	*** Total ***	9,221.46	
43231- 2578	17	11/20/2012	21102	CASH		
	17		46993	PETTY CASH-NOV	277.56	PETTY-11/2012
43231- 2578	17	11/20/2012	Logged	*** Total ***	277.56	
43232- 2578	18	11/20/2012	22055	MARCON PRODUCTS INC.		
	18		46985	GRADE RINGS	184.52	50305
43232- 2578	18	11/20/2012	Logged	*** Total ***	184.52	
43233- 2578	19	11/20/2012	23068	NATIONWIDE RETIREMENT SOLUTION		
	19		46973	DEFERRED COMP-NATIONWIDE	110.00	NATION-11/14/12
43233- 2578	19	11/20/2012	Logged	*** Total ***	110.00	
43234- 2578	20	11/20/2012	24224	OFFICE DEPOT, INC.		
	20		46952	OPEN PO-OFFICE SUPPLIES	54.25	631482494001
43234- 2578	20	11/20/2012	Logged	*** Total ***	54.25	
43235- 2578	21	11/20/2012	24440	OLIVENHAIN MUNICIPAL WATER DIS		
	21		46980	WATER @ TRAVELING	310.78	TRAVELING-10/12
	21		46981	WATER @ VP5 PS	34.89	VP5-11/1/12
	21		46982	WATER @ VACTOR 2	225.95	VACTOR-11/1/12
	21		46983	WATER @ EEPS	34.89	EEPS-11/1/12
	21		46984	WATER @ VP7	34.89	VP7-11/1/12
43235- 2578	21	11/20/2012	Logged	*** Total ***	641.40	
43236- 2578	22	11/20/2012	25121	PCL CONSTRUCTION, INC		
	22		46958	BPS REHAB PROJECT	135,224.00	#05
	22		46960	RETENTION 10%	-13,522.40	
43236- 2578	22	11/20/2012	Logged	*** Total ***	121,701.60	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43237- 2578	23	11/20/2012	25260 PERS RETIREMENT		
	23		46992 BOARD RETIREMENT ENDING 10/31/	83.89	DUE: 11/30/12
43237- 2578	23	11/20/2012	Logged	*** Total ***	83.89
43238- 2578	24	11/20/2012	25618 PRIZM JANITORIAL SERVICES, INC		
	24		46954 OPEN PO-CONTRACT-JANITORIAL SE	1,281.15	6930
43238- 2578	24	11/20/2012	Logged	*** Total ***	1,281.15
43239- 2578	25	11/20/2012	27478 R. J. SAFETY SUPPLY CO., INC.		
	25		46951 OPEN PO- SAFETY ITEMS/SUPPLIES	121.49	306714-00
43239- 2578	25	11/20/2012	Logged	*** Total ***	121.49
43240- 2578	26	11/20/2012	28020 SAN DIEGO GAS AND ELECTRIC		
	26		46963 GAS @ EEPS	.96	EEPS-11/8/12
	26		46964 ELECTRIC @ VP5 PS	242.48	VP5PS-11/8/12
	26		46965 ELECTRIC @ RVPS	127.68	RVPS-11/9/12
	26		46966 ELECTRIC @ LC PS	837.66	LCPS-11/9/12
	26		46967 GAS @ OFFICE	70.02	OFFICE-11/9/12
	26		46968 ELECTRIC @ VP7 PS	137.19	VP7 PS-11/9/12
	26		46969 ELECTRIC @ SAXONY PS	667.86	SAXONYPS-11/9
	26		46970 ELECTRIC @ EEPS	595.09	EEPS-11/8/12
43240- 2578	26	11/20/2012	Logged	*** Total ***	2,678.94
43241- 2578	27	11/20/2012	28020 SAN DIEGO GAS AND ELECTRIC		
	27		46971 ELECTRIC @ BPS	11,547.46	BPS-11/9/12
43241- 2578	27	11/20/2012	Logged	*** Total ***	11,547.46
43242- 2578	28	11/20/2012	28020 SAN DIEGO GAS AND ELECTRIC		
	28		46972 ELECTRIC @ OFFICE/LPS	12,810.29	LPS/OFFICE-11/8
43242- 2578	28	11/20/2012	Logged	*** Total ***	12,810.29
43243- 2578	29	11/20/2012	29022 TODD AMOS		
	29		46988 REIMBURSE T. AMOS-TUITION	1,281.00	AMOS-NOV
43243- 2578	29	11/20/2012	Logged	*** Total ***	1,281.00
43244- 2578	30	11/20/2012	29716 TRG & ASSOCIATES		
	30		46944 OPEN PO- CONTRACT-PUBLIC INFOR	3,847.50	16-1012
43244- 2578	30	11/20/2012	Logged	*** Total ***	3,847.50
43245- 2578	31	11/20/2012	30515 UNIFIRST CORPORATION		
	31		46957 OPEN PO-CONTRACT-UNIFORMS	182.40	3600983638
	31		47004 OPEN PO-CONTRACT-UNIFORMS	188.40	3600985597
43245- 2578	31	11/20/2012	Logged	*** Total ***	370.80
43246- 2578	32	11/20/2012	30551 CARLSBAD FUELS CORPORATION		
	32		47003 OPEN PO-VEHICLE/TRUCK FUELS	1,799.54	20121108
43246- 2578	32	11/20/2012	Logged	*** Total ***	1,799.54
43247- 2578	33	11/20/2012	30580 UNITED WAY		
	33		46975 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-11/14/12
43247- 2578	33	11/20/2012	Logged	*** Total ***	10.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43248- 2578	34	11/20/2012	32072 WATEREUSE ASSOCIATION		
	34		46986 2013 MEMBERSHIP DUES	1,669.20	WATERUSE-2013
43248- 2578	34	11/20/2012	Logged	*** Total ***	1,669.20
43249- 2578	35	11/20/2012	32500 WORDEN WILLIAMS, APC		
	35		47002 LEGAL FEES-OCT	6,370.40	32038
43249- 2578	35	11/20/2012	Logged	*** Total ***	6,370.40
				.00	
** Total check discount **				.00	
** Total check amount **				193,934.45	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43250- 2579	1	11/21/2012	20842 DAVID KULCHIN		
	1		47005 REIMBURSE DK FOR CSDA DINNER	29.75	DK-CSDA-NOV
43250- 2579	1	11/21/2012	Logged *** Total ***	29.75	
43251- 2579	2	11/21/2012	25260 PERS RETIREMENT		
	2		47010 EMPLOYEE RETIREMENT ENDING 11-	13,479.56	DUE 12-12-12
43251- 2579	2	11/21/2012	Logged *** Total ***	13,479.56	
43252- 2579	3	11/21/2012	28020 SAN DIEGO GAS AND ELECTRIC		
	3		47006 ELECTRIC @ AVOCADO PS	97.87	AVOCADO -11/12
	3		47007 ELECTRIC @ DIANA PS	339.34	DIANA PS-11/12
	3		47008 ELECTRIC @ EEPS	1,056.66	EEPS-11/12
43252- 2579	3	11/21/2012	Logged *** Total ***	1,493.87	
43253- 2579	4	11/21/2012	29225 TELEPACIFIC COMMUNICATIONS		
	4		47009 MONTHLY PHONE SYSTEM SERVICE	995.23	41481293-0
43253- 2579	4	11/21/2012	Logged *** Total ***	995.23	
				.00	
** Total check discount **				.00	
** Total check amount **				15,998.41	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: November 28, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16421 - 16438	11/28/2012	\$42,969.32

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43254- 2580	1	12/01/2012	10625 PRECISION AQUATICS		
	1		47045 FOUNTAIN REPAIR AND MAINT	1,700.00	2723
43254- 2580	1	12/01/2012	Logged	*** Total ***	1,700.00
43255- 2580	2	12/01/2012	11314 BERGELECTRIC CORP		
	2		47020 OPEN PO-ELECTRICAL REPAIRS	391.19	13330.8TM-24
43255- 2580	2	12/01/2012	Logged	*** Total ***	391.19
43256- 2580	3	12/01/2012	12514 CONEXIS		
	3		46582 SEC 125 FLEX PLAN-AUG	130.00	0812-OR5179
43256- 2580	3	12/01/2012	Logged	*** Total ***	130.00
43257- 2580	4	12/01/2012	12530 SAN DIEGO COUNTY SHERIFF		
	4		47030 GARNISHMENT	200.00	GARNISH-11/28
43257- 2580	4	12/01/2012	Logged	*** Total ***	200.00
43258- 2580	5	12/01/2012	13072 DATA NET		
	5		47026 IS MAINT AND SUPPORT	478.86	9744056
	5		47027 CREDIT	-26.14	9744056
43258- 2580	5	12/01/2012	Logged	*** Total ***	452.72
43259- 2580	6	12/01/2012	13261 DEPT HEALTH SERVICES		
	6		47042 RENEWAL GRADE 1 WATER-T.B.	70.00	37872-13
43259- 2580	6	12/01/2012	Logged	*** Total ***	70.00
43260- 2580	7	12/01/2012	13586 DOWNSTREAM SERVICES, INC.		
	7		47043 STORM DRAIN MAINT	65.00	71235
43260- 2580	7	12/01/2012	Logged	*** Total ***	65.00
43261- 2580	8	12/01/2012	13822 DUDEK & ASSOCIATES		
	8		47037 GE/3252/669/LEUCADIA GROVE	340.00	20123652
	8		47038 GE/3252/808/SEASIDE	2,631.11	20123664
	8		47039 GE/3252/584/L.C. CONDOS	1,461.94	20123648
	8		47040 GE/3251/100/GRADING	1,562.22	20123649
	8		47041 GE/3252/849/SABOR BBQ	480.00	20123663
	8		47046 GE/3252/809/VILLAS DE LA COSTA	30.00	20123659
	8		47047 GE/3252/737/HADAYAT ANNEX	812.50	20123656
	8		47048 GE/3252/723/VULCAN OCEAN	120.00	20123655
	8		47049 GE/3252/699/HYMETTUS	60.00	20123654
	8		47050 GE/3252/697/L.C GREENS	60.00	20123653
	8		47051 GE/3252/648/SHERIDEN	155.55	20123651
	8		47052 GE/3252/596/ASTOR GARDENS	1,260.00	20123650
	8		47053 GE/3252/847/SUBWAY	60.00	20123662
	8		47054 GE/3252/817/OLIVEHAIN RD	330.00	20123660
43261- 2580	8	12/01/2012	Logged	*** Total ***	9,363.32
43262- 2580	9	12/01/2012	16806 THE GUARDIAN		
	9		47034 DENTAL/DISABILITY INS-DEC	4,081.87	00324226-DEC
43262- 2580	9	12/01/2012	Logged	*** Total ***	4,081.87
43263- 2580	10	12/01/2012	17060 HARTFORD LIFE & ACCIDENT INS.		
	10		47029 LIFE INS-DEC	362.10	61057337

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43263-	2580	10 12/01/2012	Logged	*** Total ***	362.10
43264-	2580	11 12/01/2012	18150 ICMA RETIREMENT-303979		
		11	47022 DEFERRED COMP-ICMA	3,112.19	ICMA-11/28/12
43264-	2580	11 12/01/2012	Logged	*** Total ***	3,112.19
43265-	2580	12 12/01/2012	18711 I2B NETWORKS, INC		
		12	47021 CONTRACT-1 YR OF WEB CAM @BPS	160.00	17977
43265-	2580	12 12/01/2012	Logged	*** Total ***	160.00
43266-	2580	13 12/01/2012	19550 JCI JONES CHEMICAL, INC		
		13	47015 OPEN PO-SODIUM HYPOCHLORIDE	3,905.74	566482
43266-	2580	13 12/01/2012	Logged	*** Total ***	3,905.74
43267-	2580	14 12/01/2012	20011 JACKSON & BLANC		
		14	47044 HVAC SERVICE	121.11	000166221
43267-	2580	14 12/01/2012	Logged	*** Total ***	121.11
43268-	2580	15 12/01/2012	23068 NATIONWIDE RETIREMENT SOLUTION		
		15	47032 DEFERRED COMP-NATIONWIDE	110.00	NATION-11/28/12
43268-	2580	15 12/01/2012	Logged	*** Total ***	110.00
43269-	2580	16 12/01/2012	24224 OFFICE DEPOT, INC.		
		16	47014 OPEN PO-OFFICE SUPPLIES	516.76	632711589001
43269-	2580	16 12/01/2012	Logged	*** Total ***	516.76
43270-	2580	17 12/01/2012	25010 AT&T		
		17	47024 ODOR CONTROL MODEM	37.67	4364009331-11
		17	47025 OFFICE ELEVATOR	151.96	6333461-NOV12
43270-	2580	17 12/01/2012	Logged	*** Total ***	189.63
43271-	2580	18 12/01/2012	25018 MES VISION		
		18	47031 VISION INS-DEC	363.94	123122183001
43271-	2580	18 12/01/2012	Logged	*** Total ***	363.94
43272-	2580	19 12/01/2012	25261 PUBLIC EMPLOYEES HEALTH		
		19	47035 BRD HEALTH INS-DEC	2,388.99	13875610
43272-	2580	19 12/01/2012	Logged	*** Total ***	2,388.99
43273-	2580	20 12/01/2012	25261 PUBLIC EMPLOYEES HEALTH		
		20	47036 EMPLOYEES HEALTH INS-DEC	22,692.79	100000013875610
43273-	2580	20 12/01/2012	Logged	*** Total ***	22,692.79
43274-	2580	21 12/01/2012	25370 PITNEY BOWES		
		21	47019 POSTAGE MACHINE-48 MONTH LEASE	142.38	9758849-SP12
43274-	2580	21 12/01/2012	Logged	*** Total ***	142.38
43275-	2580	22 12/01/2012	25680 PRUDENTIAL OVERALL SUPPLY		
		22	47028 SUPPLIES	85.09	131006410
43275-	2580	22 12/01/2012	Logged	*** Total ***	85.09
43276-	2580	23 12/01/2012	29630 TRI COMMUNITY ANSWERING SERVIC		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	23		47023 ANSWERING SERVICE	90.00	TRI-11/20/12
43276- 2580	23	12/01/2012	Logged	*** Total ***	90.00
43277- 2580	24	12/01/2012	29814 TIERRA VERDE RESOURCES, INC		
	24		47018 LANDSCAPE MAINTENANCE SERVICES	730.00	057825
43277- 2580	24	12/01/2012	Logged	*** Total ***	730.00
43278- 2580	25	12/01/2012	30515 UNIFIRST CORPORATION		
	25		47013 OPEN PO-CONTRACT-UNIFORMS	182.40	3600987501
43278- 2580	25	12/01/2012	Logged	*** Total ***	182.40
43279- 2580	26	12/01/2012	30580 UNITED WAY		
	26		47033 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-11/28/12
43279- 2580	26	12/01/2012	Logged	*** Total ***	10.00
43280- 2580	27	12/01/2012	32271 WEST COAST SAFETY SUPPLY CO.,		
	27		47016 OPEN PO-CALIBRATIONS	339.26	170684006
43280- 2580	27	12/01/2012	Logged	*** Total ***	339.26
43281- 2580	28	12/01/2012	32347 DEXTER WILSON ENGINEERING		
	28		47017 UPDATE ASSET MANAGEMENT PLAN	3,095.00	1012.12.2167
43281- 2580	28	12/01/2012	Logged	*** Total ***	3,095.00
				.00	
** Total check discount **				.00	
** Total check amount **				55,051.48	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: December 5, 2012

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
16439 - 16443	12/5/2012	\$2,026.21

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 6, 2012
Sick Buy Back

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16444 - 16452	12/6/2012	\$21,044.19

LEUCADIA WASTEWATER DISTRICT
 YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS
 2011

NOVEMBER

11/2/2011	Employee		\$42,246.46
11/3/2011	Board		\$5,828.15
11/16/2011	Employee		\$44,291.63
11/30/2011	Employee		<u>\$41,217.06</u>
	TOTAL		\$133,583.30

DECEMBER

12/5/2011	Board		\$2,140.25
12/7/2011	Employee	Sick Buy Back	\$19,523.10
12/14/2011	Employee		\$41,565.55
12/15/2011	Employee	Incentive	\$1,358.90
12/28/2011	Employee		<u>\$39,755.51</u>
	TOTAL		\$104,343.31

JANUARY

2012

1/4/2012	Board		\$1,431.00
1/11/2012	Employee		\$41,855.63
1/25/2012	Employee		<u>\$40,237.03</u>
	TOTAL		\$83,523.66

FEBRUARY

2/2/2012	Board		\$4,755.23
2/3/2012	Employee	Incentive	\$1,860.01
2/8/2012	Employee		\$41,022.52
2/9/2012	Employee	Incentive	\$3,856.19
2/22/2012	Employee		<u>\$40,771.56</u>
	TOTAL		\$92,265.51

MARCH

3/2/2012	Board		\$4,000.82
3/7/2012	Employee		\$41,562.78
3/15/2012	Employee	Incentive	\$6,745.46
3/21/2012	Employee		<u>\$40,896.30</u>
	TOTAL		\$93,205.36

APRIL

4/2/2012	Board		\$3,968.57
4/4/2012	Employee		\$41,613.26
4/18/2012	Employee		<u>\$40,110.91</u>
	TOTAL		\$85,692.74

MAY

5/2/2012	Employee		\$42,097.91
5/4/2012	Board		\$4,707.39
5/9/2012	Employee	Incentive	\$5,061.27
5/11/2012	Employee		\$9,977.48
5/16/2012	Employee		\$39,446.45
5/30/2012	Employee		<u>\$40,040.64</u>
	TOTAL		\$141,331.14

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

JUNE

6/1/2012	Board		\$5,475.03
6/13/2012	Employee		\$40,681.40
6/20/2012	Employee	Incentive	\$1,862.00
6/27/2012	Employee		<u>\$39,435.84</u>
	TOTAL		\$87,454.27

JULY

7/2/2012	Board		\$1,945.37
7/11/2012	Employee		\$40,854.29
7/12/2012	Employee	Incentive	\$471.75
7/25/2012	Employee		<u>\$42,637.62</u>
	TOTAL		\$85,909.03

AUGUST

8/1/2012	Board		\$785.47
8/8/2012	Employee		\$41,296.94
8/16/2012	Employee	Incentive	\$7,868.47
8/22/2012	Employee		<u>\$40,720.55</u>
	TOTAL		\$90,671.43

SEPTEMBER

9/1/2012	Board		\$6,568.88
9/5/2012	Employee		\$41,965.13
9/19/2012	Employee		<u>\$41,524.85</u>
	TOTAL		\$90,058.86

OCTOBER

10/3/2012	Employee		\$42,421.82
10/4/2012	Board		\$4,456.94
10/10/2012	Employee	Incentive	\$10,110.97
10/17/2012	Employee		\$41,680.86
10/31/2012	Employee		<u>42116.35</u>
	TOTAL		\$140,786.94

NOVEMBER

11/1/2012	Board		\$2,012.01
11/14/2012	Employee		\$43,134.66
11/28/2012	Employee		<u>\$42,969.32</u>
	TOTAL		\$88,115.99

DECEMBER

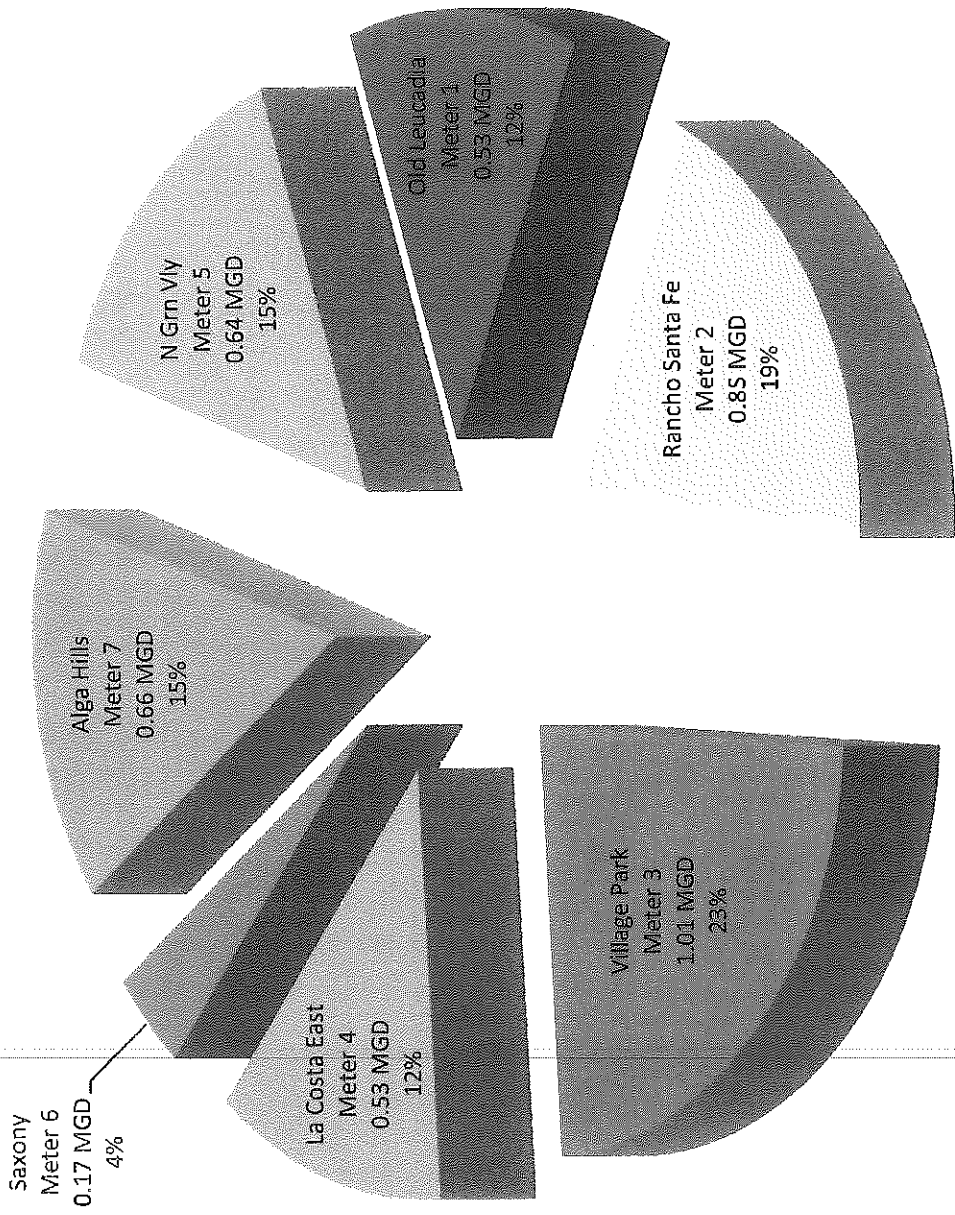
12/5/2012	Board		\$2,026.21
12/6/2012	Employee	Sick Buyback	<u>\$21,044.19</u>
	TOTAL		\$23,070.40

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2012-2013**

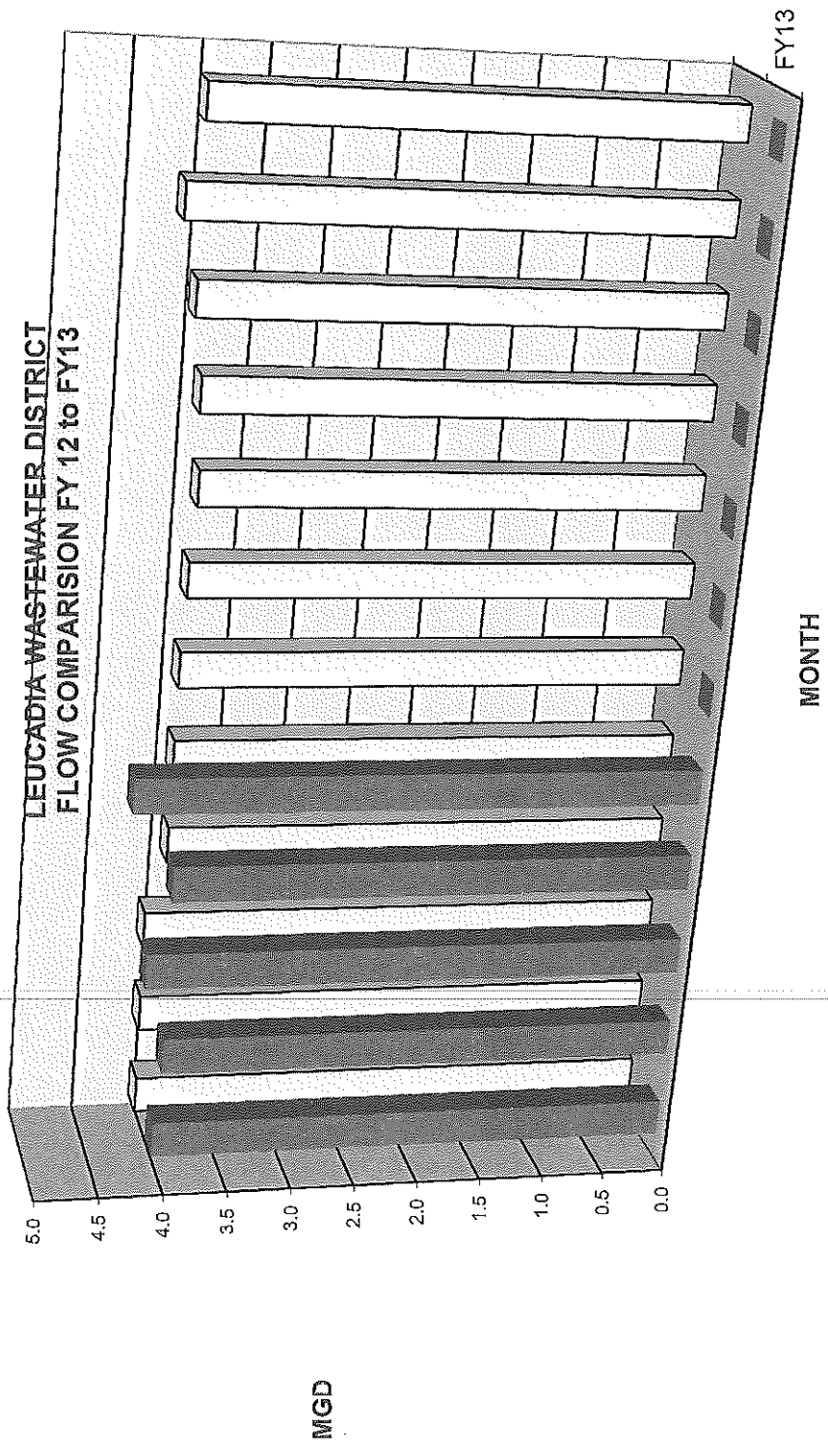
CURRENT MONTH - November 2012										FY 2011-2012
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,854	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)			
JULY	0.0	126.17	1	4.07	146	40.58	4.08			
YTD	0.0	126.17	27,855				4.09			
AUGUST	0.0	124.93	1	4.03	145	40.74	4.10			
YTD	0.0	251.10	27,856				4.10			
SEPTEMBER	0.0	126.00	0	4.20	151	47.77	3.96			
YTD	0.0	250.93	27,856				3.96			
OCTOBER	0.3	125.24	2	4.04	145	18.33	3.96			
YTD	0.3	251.24	27,858				3.96			
NOVEMBER	0.55	131.40	0	4.38	157	13.62	3.94			
YTD	0.6	256.64	27,858				3.94			
DECEMBER							3.91			
YTD							3.91			
JANUARY							3.94			
YTD							3.94			
FEBRUARY							4.02			
YTD							4.02			
MARCH							4.15			
YTD							4.15			
APRIL							4.04			
YTD							4.04			
MAY										
YTD										
JUNE										
YTD										
Annual Total	0.88	633.74	4	4.14	149	161.04	4.01			
Mo Average	0.18	126.75	1	4.14	149	32.21	4.01			

operations report

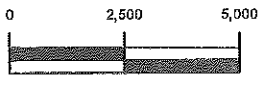
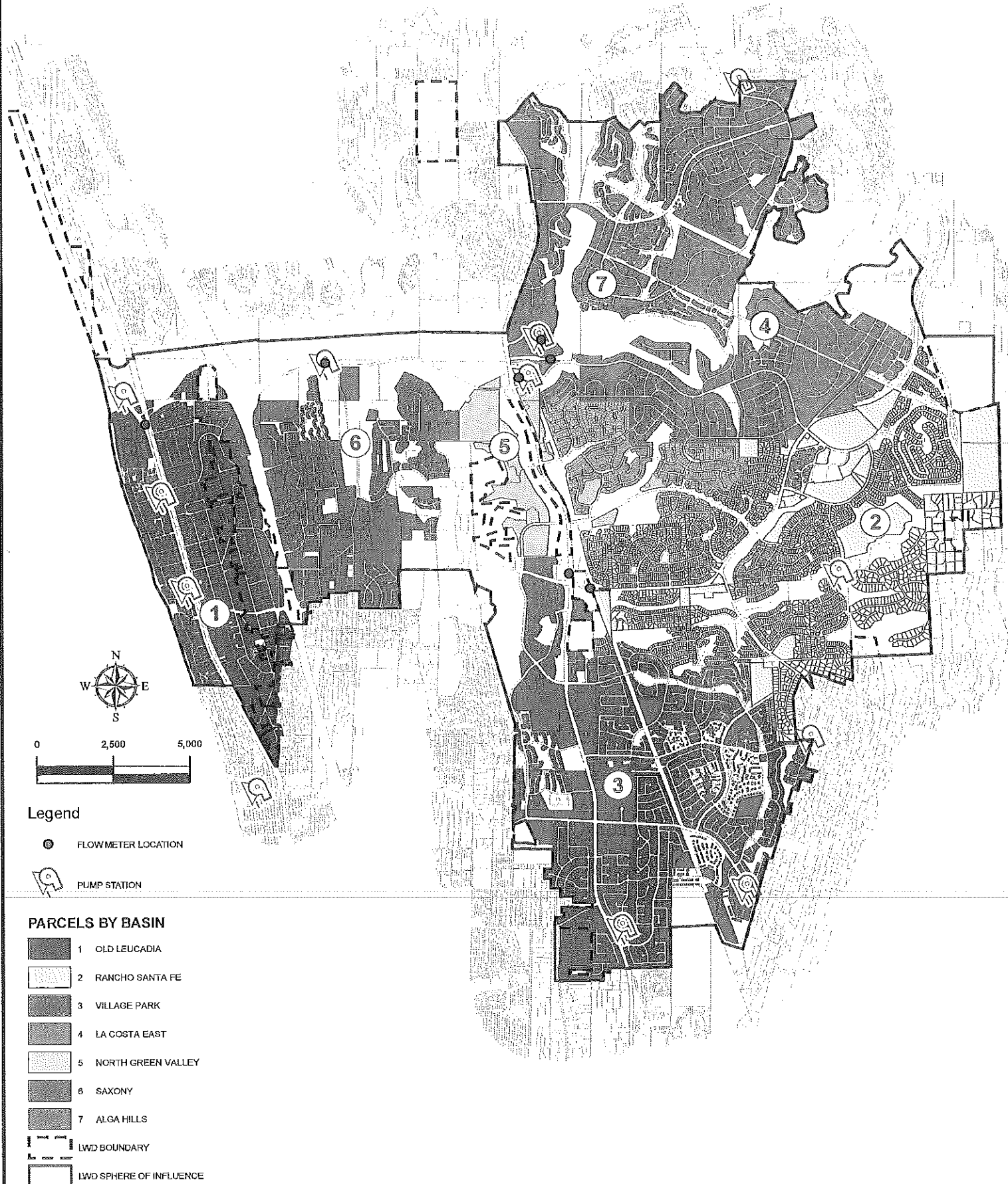
LWD Flows by Sub-Basin
November 2012
Total LWD Flow = 4.38 MGD



LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 12 to FY13



LEUCADIA WASTEWATER DISTRICT



Legend

- FLOW METER LOCATION
- PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of November 30, 2012

ASSETS	
Cash and Investment Pools	\$ 27,658,078.66
Investments	7,989,635.72
Accounts Receivable	221,421.27
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	669,762.23
Capital Assets	130,025,376.17
Less Accumulated Depreciation	(44,380,048.96)
TOTAL ASSETS	\$ 123,091,074.09
LIABILITIES	
Accounts Payable and Accrued Expenses	292,881.62
Developer Deposits	233,935.94
TOTAL LIABILITIES	\$ 526,817.56
NET ASSETS	
Net Investment in Capital Assets	86,970,327.21
Restricted Reserves	2,326,289.56
Unrestricted Operating Reserve	2,248,650.77
Unrestricted Non-Operating Reserves (Designated)	27,180,030.62
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(3,661,041.63)
TOTAL NET ASSETS	\$ 122,564,256.53

Preliminary: subject to future review, reconciliation, accruals, and audit.

LUCASIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 11/30/2013 and Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 470,689.43	\$ 7,178,754.00	6,708,064.57	6.6%
RECLAIMED WATER SALES	3150	175,907.16	479,000.00	303,092.84	36.7%
OTHER OPERATING INCOME		12,911.77	192,126.00	179,214.23	6.7%
TOTAL OPERATING REVENUE		\$ 659,508.36	\$ 7,849,880.00	\$ 7,190,371.64	8.4%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 882,744.49	\$ 2,313,265.00	\$ 1,430,520.51	38.2%
BOARD EXPENSES AND ELECTION	4300 & 4400	80,311.64	163,700.00	83,388.36	49.1%
DEPRECIATION EXPENSE	4510	1,325,000.00	-	(1,325,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,236,028.00	1,236,028.00	n/a
FUELS	4600	16,642.20	58,500.00	41,857.80	28.4%
INSURANCE	4700	17,333.41	117,000.00	99,666.59	14.8%
MEMBERSHIP & DUES	4800	9,782.20	24,800.00	15,017.80	39.4%
OFFICE EXPENSE	4900	30,955.31	105,350.00	74,394.69	29.4%
OPERATING SUPPLIES	5000	92,143.44	218,100.00	125,956.56	42.2%
PROFESSIONAL SERVICES	5200	127,072.17	564,500.00	437,427.83	22.5%
PRINTING & PUBLISHING	5300	8,998.36	32,000.00	23,001.64	28.1%
RENTS & LEASES	5400	13,640.15	18,000.00	4,359.85	75.8%
REPAIR & MAINTENANCE	5500	111,298.41	332,050.00	220,751.59	33.5%
MONITORING & PERMITTING	5600	26,820.40	45,100.00	18,279.60	59.5%
TRAINING & DEVELOPMENT	5700	15,153.07	41,400.00	26,246.93	36.6%
UTILITIES	5900	144,567.59	421,100.00	276,532.41	34.3%
LAFCO OPERATIONS	6100	6,123.00	6,200.00	77.00	98.8%
ENCINA	6200	362,772.36	1,945,827.00	1,583,054.64	18.6%
TOTAL OPERATING EXPENSES		\$ 3,271,358.20	\$ 7,642,920.00	\$ 4,371,561.80	42.8%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 14,928.00	\$ 111,960.00	\$97,032.00	13.3%
PROPERTY TAXES	3220	80,356.04	1,200,000.00	1,119,643.96	6.7%
INTEREST INCOME	3250	102,826.00	290,000.00	187,174.00	35.5%
OTHER NON OPERATING INCOME		14,472.86	67,859.00	53,386.14	21.3%
TOTAL NON OPERATING REVENUES		\$ 212,582.90	\$ 1,669,819.00	\$1,457,236.10	12.7%

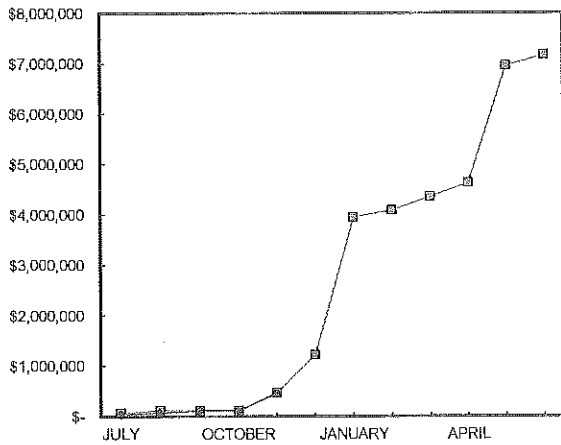
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

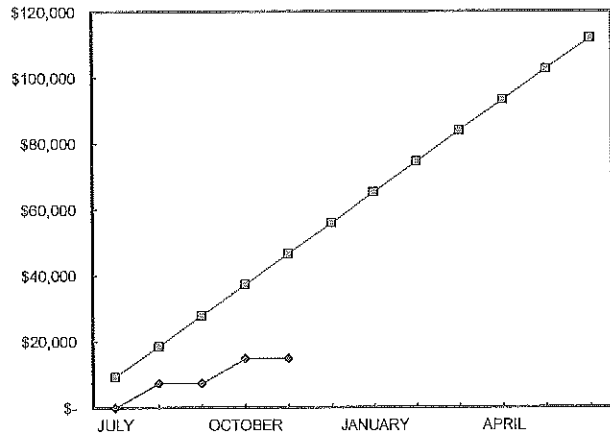
Revenue FY 2013

YTD through November 30, 2012

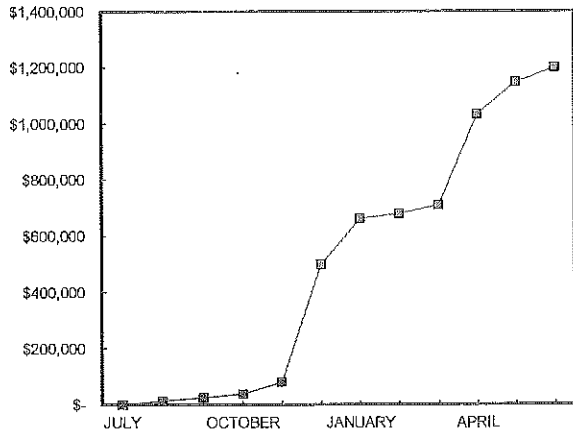
Sewer Service Fees



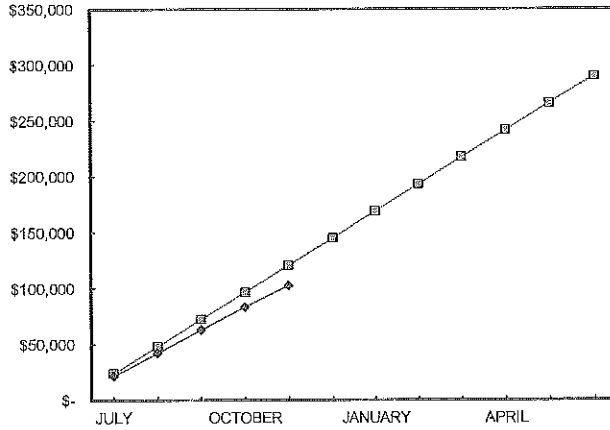
Capacity Charges



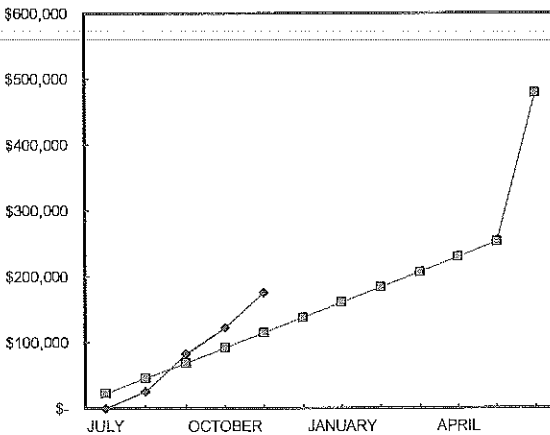
Property Taxes



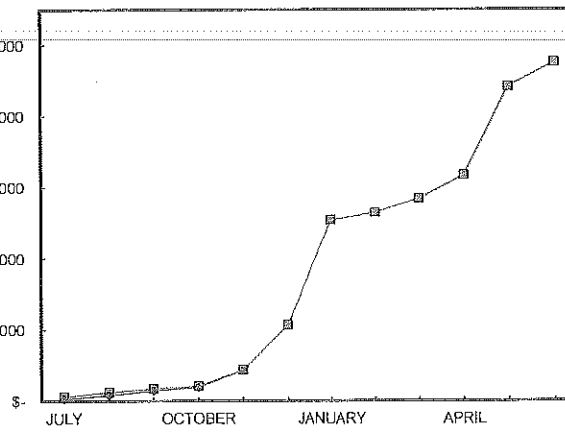
Investment Income



Recycled Wastewater



Total Revenue



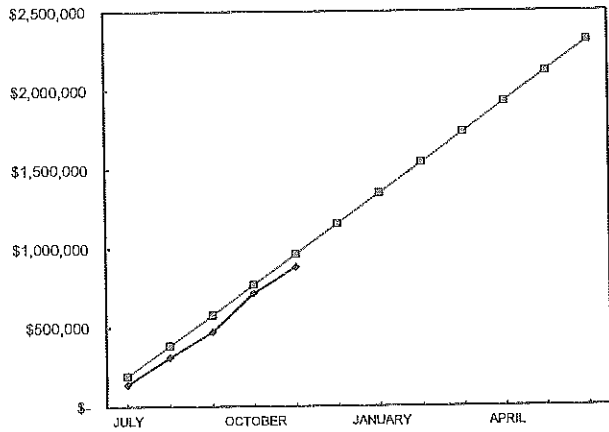
--- Budget --- Actual

--- Budget --- Actual

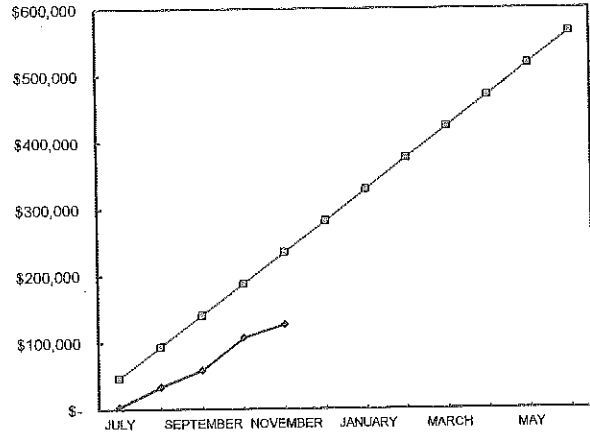
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2013 YTD through November 30, 2012

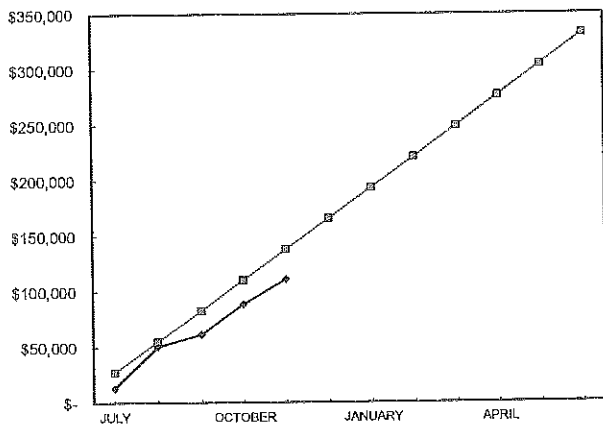
Salaries and Benefits



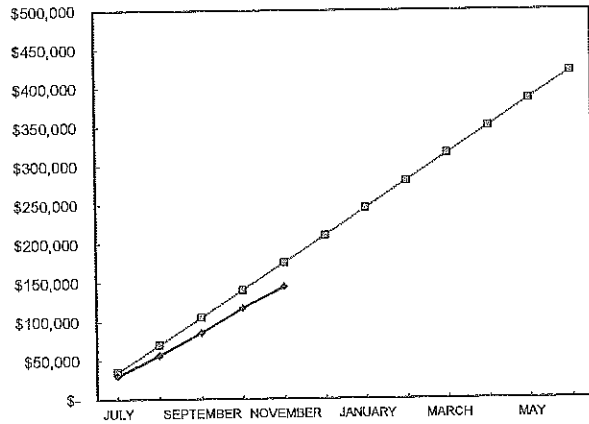
Professional Services



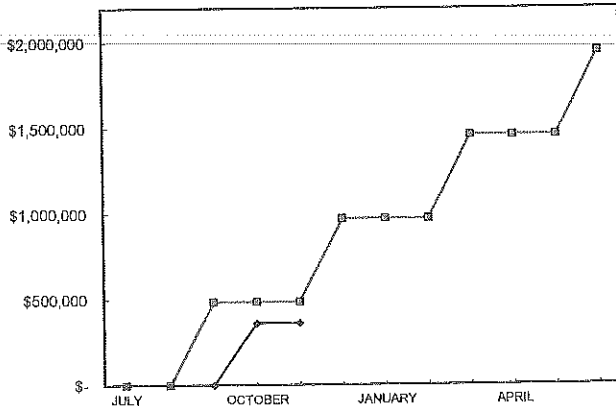
Repairs & Maintenance



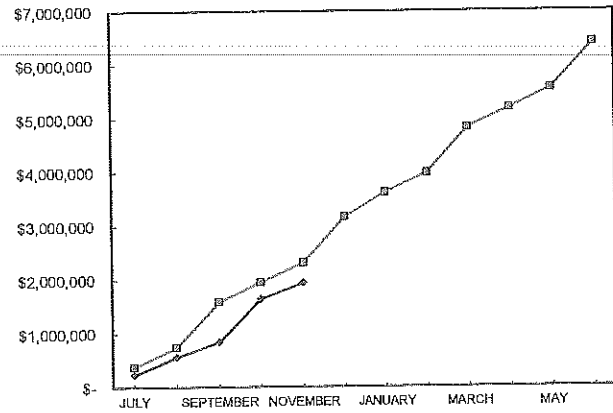
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



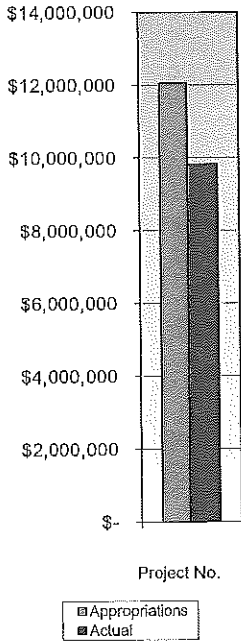
—□— Budget —◆— Actual

—□— Budget —◆— Actual

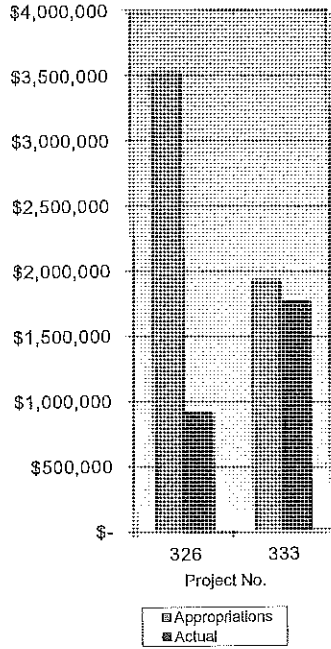
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of November 30, 2012

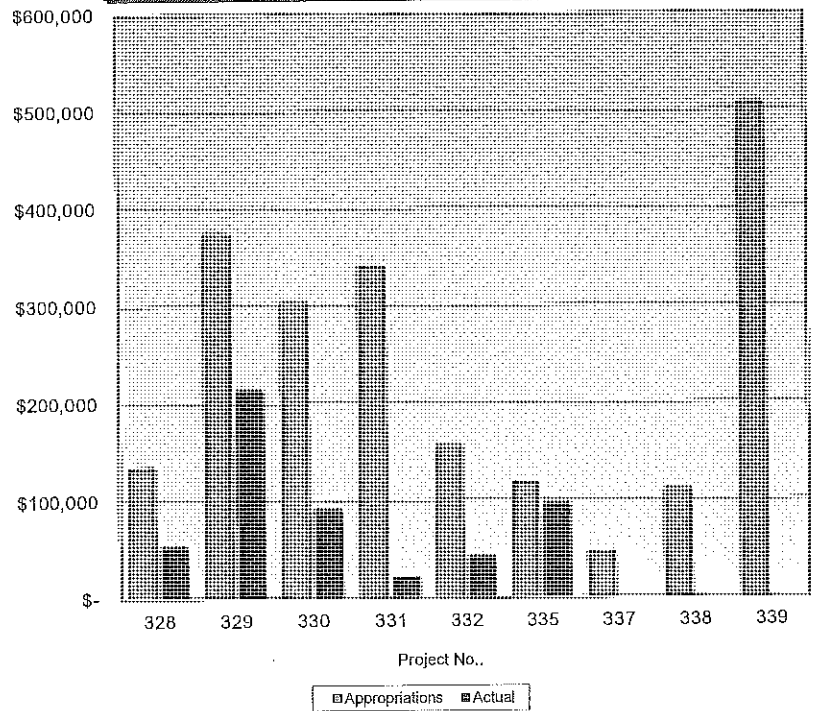
**Encina W.A.
Multi Year
Capital Exp.
FY2003-FY2013**



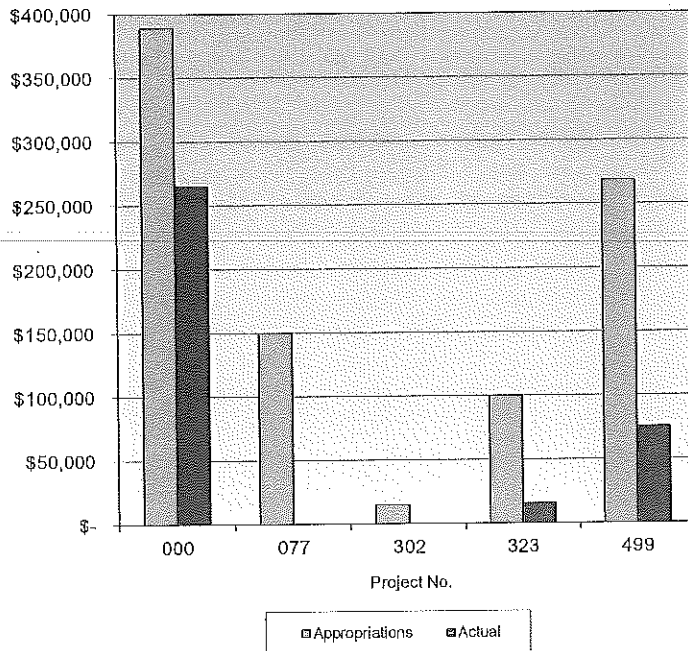
**District Multi Year
Capital Expenditures
by Project
FY2009-FY2013**



**District Multi Year Capital Expenditures by Project
(Continued) FY2011-FY2013**



**Single Year Capital Expenditures by Project
FY2013**



Project Legend

Multi-Year Capital Projects

Description	No.
Encina Wastewater Authority	072
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Occidental Line Rehab	329
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Force Main Corrosion Project	333
Asset Mgmt Plan Update	335
Leucadia Force Main Corrosion Eval	337
Recycled Water Effluent Line Repair	338
Gravity Pipeline Rehabilitation	339

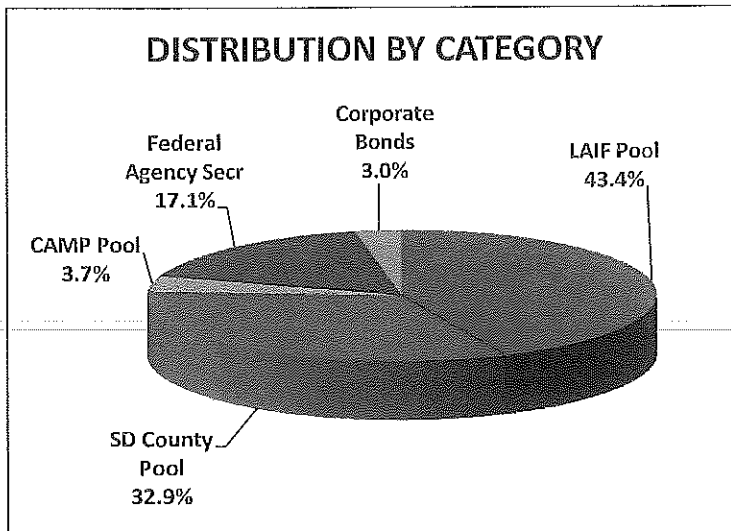
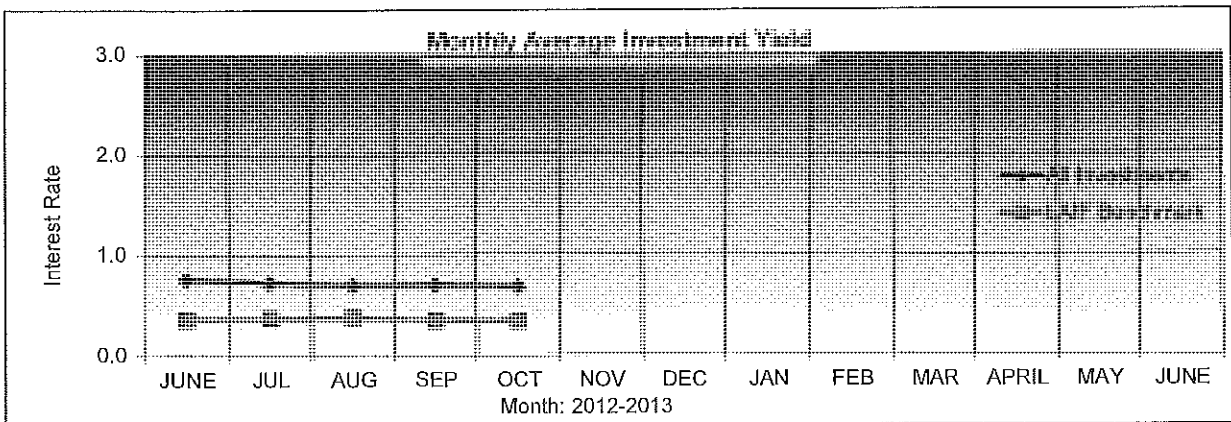
Single Year Capital Projects

Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2012

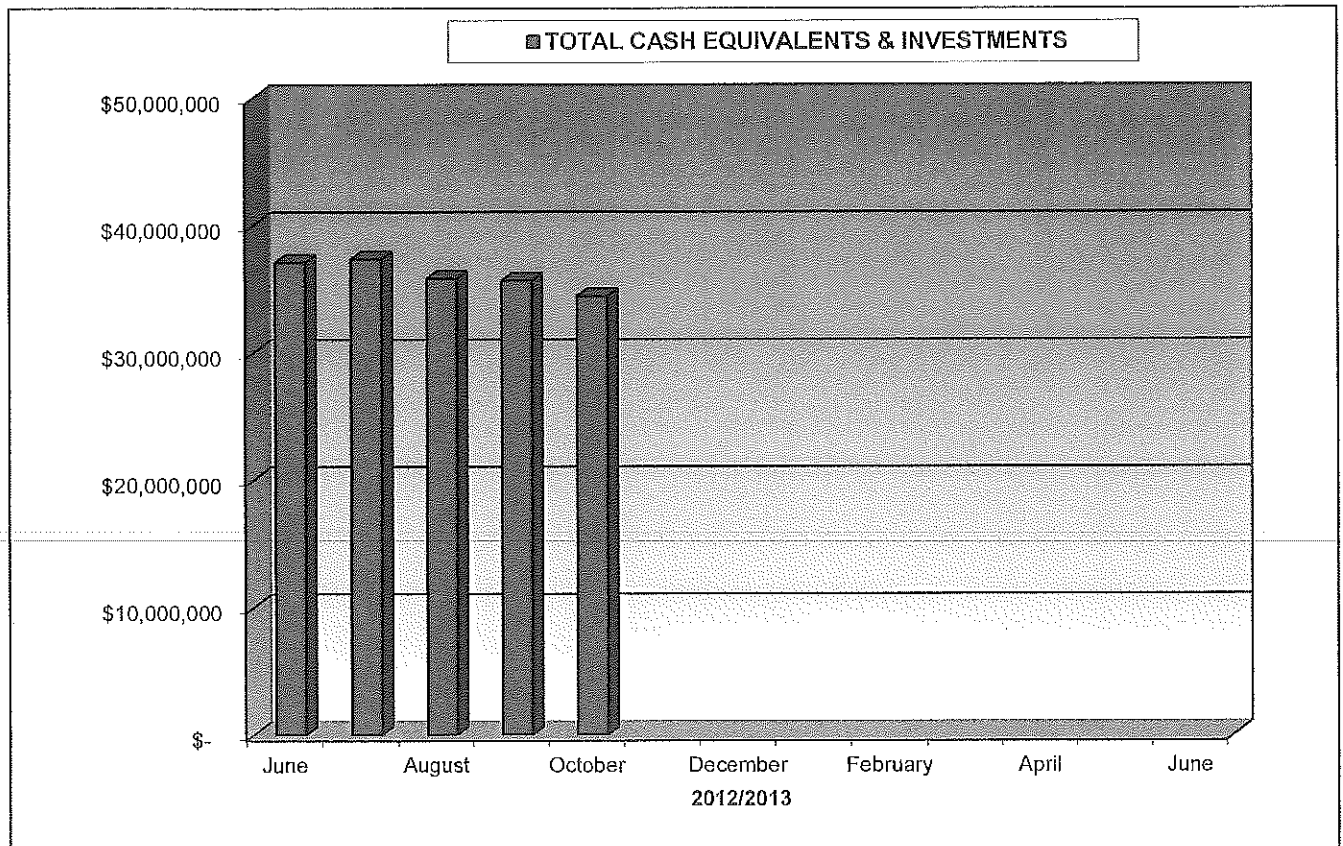
Cash Equivalents & Investments	Principal (Original Cost)		October Interest	Average Rate
	September 30, 2012	October 31, 2012		
LAIF Pool	14,922,664	14,936,418	4,230	0.340%
SD County Pool	11,309,907	11,322,197	4,074	0.432%
CAMP Pool	2,545,718	1,281,925	449	0.230%
CAMP Portfolio				
Corporate Notes	1,034,035	1,034,035	1,637	1.900%
Federal Agency Bonds/Notes	5,492,698	5,492,698	4,989	1.090%
GNMA mortgage pools	14,897	14,712	112	8.840%
Total Camp Portfolio	6,541,630	6,541,445	6,738	1.240%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	371,739	371,739	4,619	14.910%
Total Bond Funds	371,739	371,739	4,619	14.910%
Totals	\$ 35,691,658	\$ 34,453,724	\$ 20,110	0.688%



Investment Type	Actual %	Allowed %
LAIF Pool	43.3%	75%
SD County Pool	32.9%	75%
CAMP Pool	3.7%	75%
Federal Agency Sec	17.1%	75%
Corporate Bonds	3.0%	10%
TOTAL	100.0%	

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2012
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2012/2013	Amount	Average Return Rate
June	\$ 37,113,152	0.76%
July	\$ 37,385,271	0.72%
August	\$ 35,846,588	0.70%
September	\$ 35,691,658	0.70%
October	\$ 34,453,724	0.69%
November		
December		
January		
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2012
(Continued)

INVESTMENT TRANSACTIONS
For the month of October, 2012

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
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No investment activity in October 2012

TOTAL

\$ -	\$ -	\$ -	\$ -		
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Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

Investment & Finance Meeting Report

Presented by Don Omsted

Meeting held December 3, 2012

1. The Committee reviewed the FY 12 Comprehensive Annual Financial Report (CAFR).

The Fiscal Year 2012 (FY 12) Comprehensive Annual Financial Report (CAFR) will be reviewed by the Board of Directors later in the agenda.

2. The Committee reviewed staff's recommendation to adopt Resolution No. 2230, establishing an Administrative Services Agreement with Nationwide Retirement Solutions, Inc. to perform non-discretionary recordkeeping and administrative services for its Nationwide 457 Deferred Compensation Plan.

This item will be reviewed by the Board of Directors later in the agenda.

Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on December 4, 2012

1. The EC reviewed an agreement with Charles King Company for the construction of the Lanikai Trunk Sewer Lining Project in an amount not to exceed \$190,750 as the lowest responsive and responsible bidder.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

2. The EC reviewed a purchase agreement with Cortech Engineering for the pre-purchase of two new Smith & Loveless pumps as part of the La Costa Pump Station Project in an amount no to exceed \$65,653.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

3. The EC received status updates on the Batiquitos Pump Station Rehabilitation Project, the Force Main Corrosion Protection Project and the performance of the new CCTV Truck.

MEMORANDUM

Ref: 13-3508

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of the District's Lanikai Trunk Sewer Lining Project Construction Contract

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Charles King Company for the construction of the Lanikai Trunk Sewer Lining Project in an amount not to exceed \$190,750 as the only responsive and responsible bidder.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at their December 4, 2012 meeting. This item was included as a goal in the Fiscal Year 2013 Tactics & Action Plan.

In May 2012, the Board of Directors received and filed the Lanikai Trunk Sewer Repair Project Preliminary Engineering Report (PER) completed by Infrastructure Engineering Corporation (IEC). The PER presented and evaluated five alternatives to repair the Lanikai Trunk Line. Of the five alternatives, Alternative 2, bypassing the Lanikai flow and install a Cured-in-Place Pipe (CIPP) lining, was the preferred method of repair. This alternative was selected because of a lower estimated construction cost and to eliminate the requirement to obtain a new North County Transit District (NCTD) encroachment permit and/or additional easements from surrounding properties to install a new gravity line alignment.

In June 2012, the City of Carlsbad (Carlsbad) was evaluating bypass options for their Occidental Line repair project to repair the junction manhole connecting the District's Lanikai Trunk Line to the Occidental Line. The District proposed, as an option, the use of the Encina Effluent Pump Station secondary effluent force main (B1) to bypass Leucadia's flow in the Lanikai Trunk Line. The B1 Force Main would be connected to Batiquitos Force Main B2 enabling wastewater to flow under the NCTD tracks to a manhole downstream of the junction manhole on the Occidental Line. With the flow diverted from the Lanikai trunk line, the District planned to line it during the bypass. Ultimately, Carlsbad elected not to use the B1 Force Main as a bypass. Therefore, the CIPP lining of the Lanikai trunk line would be competed as a separate project.

The Lanikai Trunk Sewer Lining Project design was finalized and a bid packet was assembled in October 2012. Project bid packets were distributed to three (3) experienced CIPP lining contractors on November 1st. CIPP lining is a specialized construction method with a limited number of experienced reputable contractors. Bids were due on November 20th. One bid was received as follows:

Construction Firm

Bid Submitted

Charles King Company
SAK Construction of California
Sancon Engineering Inc.

\$190,750
No Bid
No Bid

Charles King Company (Charles King) completed the Occidental Line repair for Carlsbad. The Occidental project included the repair of eight manholes and CIPP lining of two sections of the Occidental line. Charles King is aware of the complexity of the B1 force main bypass and the Lanikai CIPP lining requirements.

Charles King's bid price of \$190,750 includes \$18,000 for the replacement of six existing cast iron manhole frames and covers with new corrosion resistant composite frames and covers. Therefore, the total CIPP Lining cost, including bypassing and related work, is \$172,750, which translates to a price of \$453 per linear foot for the 381 feet of 21-inch pipe.

By comparison, the cost estimate for the other four alternatives evaluated during the PER, including tunneling or boring a new NCTD crossing, ranged from \$900,000 to \$1.5M which converts to \$2,300 plus per linear foot.

As stated above, the contractor's bid price for the CIPP lining work on the project, including bypassing and related work, is \$172,750. The engineer's estimate for the project was approximately \$160,000. Therefore, the bid was approximately 8% higher than the engineer's estimate. This difference can be attributed to the specialized nature of this work and the fact that only one bid was received.

The bid was reviewed by Robert Weber from IEC. Upon completion of his review, it was recommended that Charles King be awarded the contract as the only responsive and responsible bidder, see attached letter.

Therefore, staff recommends that the Board of Directors award the Lanikai Trunk Sewer Lining Project construction contract to Charles King Company.

FISCAL IMPACT:

The Fiscal Year 2013 appropriation in the Lanikai Line Repair Project construction account, 50-51-330-6499, is sufficient to cover the project construction cost.

rym:PJB

Attachment

BID REVIEW MEMORANDUM

Date: November 28, 2012
Subject: LANIKAI TRUNK SEWER LINING PROJECT
Prepared By: Robert S. Weber, P.E.

PURPOSE

This memorandum provides a summary of our evaluation of bid result and the responsiveness of the submitted bid for the subject project.

BID RESULTS

One bid for a total amount of \$190,750 was received on November 20, 2012 from Charles King Company of Signal Hill, CA. The bid is summarized on Table 1 attached.

REVIEW OF APPARENT LOW BIDDER

IEC recommends Charles King's bid be deemed as responsive. The following reviews have been completed:

Contractor's License: The contractor holds the required Class A License (No. 738236). The license is current and active according to the State Contractor License database <https://www2.cslb.ca.gov/OnlineServices/CheckLicense/LicenseDetail.aspx?LicNum=738236>

Bid Bond: A bid bond in the amount of ten percent (10%) of the bid amount was submitted with First National Insurance Company of America. First National Insurance Company of America has a rating of A (excellent) with Best's Key Rating Guide.

Signatures: The Contractor's President, Debra King and Manager, Steve Radaich, signed the Closing Statement, Debra King signed the Bidder's Bond, Non Collusion Affidavit, and the Local Preference Certification.

Addenda Acknowledged: The Contractor acknowledged Addendum No. 1 in the bid documents.

Worker's Compensation Insurance: The Contractor's policy is in effect through June 2, 2013 according to the State website.

Similar Project Experience: IEC is familiar with this Contractor's work through interaction on the prior Occidental project for the City of Carlsbad as well as their work as a subcontractor on the Batiquitos Pump Station project. Based on IEC's firsthand experience and the experience matrix submitted with the Contractor's bid, Charles King has the experience to complete the project.

Total and Individual Bid Item Amount Review: IEC reviewed the total and individual bid item amounts submitted by the Contractor. Because one bid was received, numerical analysis amongst individual line items was not performed.

The Engineers Estimate for the project was approximately \$160,000. This estimate did not include the replacement of six existing cast iron manhole frames and covers with new composite manhole frames and covers that was added to the project with Addendum No. 1. The Contractor's bid price for the additional work is \$18,000. Therefore the contractor's bid price for comparative purposes with the Engineers Estimate is \$172,750 or approximately 8% higher than the Engineers Estimate. This difference is attributed to the specialized nature of this work and the fact that one bid was received.

RECOMMENDATION

IEC recommends award of the contract to Charles King Company based on the bid amount and submitted documentation attesting to their suitability to perform the work as specified.

Attachments

Table 1 – Bid Results

TABLE 1
Leucadia Wastewater District
Lanikai Trunk Sewer Lining Project
Bid Summary

Item	Description	Unit	Qty.	Charles King Company
1	Mobilization, Insurance, Bonds, Demobilization & Permits	LS	1	\$4,000
2	Sheeting, Shoring and Bracing	LS	1	\$1,000
3	381 feet Cured in Place Pipe (CIPP) - includes all cleaning, lining, CCTV and testing	LS	1	\$52,000
4	Sewer Bypassing - Force Main B2 to Force Main B1	LS	1	\$91,000
4A	Lanikai Mobile Home Park Manhole and Franciscan Manhole Flow, trucked or stored for duration of lining operations	LS	1	\$20,500
5	Traffic Control and Permit Obtainment	LS	1	\$1,250
6	Landscape Restoration	LS	1	\$3,000
7	Composite Manhole Frames and Covers	EA	6	\$18,000

Total: \$190,750

Amount in Words: \$190,750

MEMORANDUM

Ref: 13-3488

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Sanitary Sewer Management Plan (SSMP) Fiscal Year 2012 Audit

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Receive and file the Sanitary Sewer Management Plan (SSMP) Fiscal Year 2012 Audit conducted by Dexter Wilson Engineering, Inc.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its November 1, 2012 meeting.

The Statewide Sanitary Sewer Systems Waste Discharge Requirements (WDR), adopted in May 2006, imposed several regulations on all California agencies that operate Sewage Collection Systems. The District has complied with all prescribed provisions, including having a written Sewer System Management Plan (SSMP) that was adopted by the District's Board of Directors in June 2009. The WDR requires each agency to audit their SSMP every two years. However, the District has taken a pro-active approach and conducts its SSMP Audit annually to ensure its programs and activities remain effective in reducing Sanitary Sewer Overflows (SSO's).

Dexter Wilson Engineering (DWE) worked closely with staff to develop the SSMP and previously completed the Fiscal Years 2010 and 2011 SSMP Audits. Due to their thorough knowledge of the plan, staff requested that DWE conduct the Fiscal Year 2012 SSMP Audit.

The audit, using a standard checklist and a comprehensive review of District operations, concluded that the District's activities, programs, and efforts meet or exceed the requirements of its SSMP. Additionally, changes in District organization, practices, or regulations were not significant enough to require a revision of the SSMP prior to June 2014, the required WDR five year SSMP review cycle.

The letter report of the SSMP Audit is attached for your review. A copy of the complete report, including enclosures, is available upon request.

Natalie Fraschetti, of DWE, will present an overview of the audit at the meeting.

rym:PJB

Attachment

DEXTER WILSON ENGINEERING, INC.

DEXTER S. WILSON, P.E.
ANDREW M. OVEN, P.E.
STEPHEN M. NIELSEN, P.E.
DIANE H. SHAUGHNESSY, P.E.
NATALIE J. FRASCHETTI, P.E.

August 16, 2012

103-012/6

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Attention: Paul Bushee, General Manager

Subject: Leucadia Wastewater District Sewer System Management Plan Fiscal Year
2012 Audit

The Leucadia Wastewater District's Sewer System Management Plan (SSMP) was adopted by the District Board and certified by the General Manager in June 2009. The purpose of the SSMP is to document and publicly present in a central document the programs and activities utilized by the Leucadia Wastewater District in effectively managing its wastewater collection system. The SSMP requires audits of the SSMP at least every two years. The District has decided to conduct annual audits and completed the Fiscal Year 2010 Audit on July 7, 2010 and the Fiscal Year 2011 Audit on August 1, 2011.

The purpose of this letter-report is to fulfill the District's Fiscal Year 2012 (FY12) SSMP requirements. This consists of completing the Section IX SSMP Evaluation Checklist and Section X SSMP Audit Checklist. These checklists are accompanied by summaries of the SSMP activities for the year.

Section IX SSMP Evaluation Checklist

The Statewide Waste Discharge Requirements (WDR) governing sanitary sewers specify that each Wastewater Collection Agency shall:

- maintain relevant information that can be used to establish and prioritize appropriate SSMP activities,
- monitor the implementation and measure the effectiveness of each element of the SSMP,
- assess the success of the preventative maintenance program,
- update program elements, as appropriate based on monitoring or performance evaluations, and
- identify and illustrate Sewer System Overflow (SSO) trends, including frequency, location, and volume.

Maintaining the applicability of the SSMP to District activities necessitates ongoing evaluation of the activities the District performs, their success, and improvement if necessary. The Section IX SSMP Evaluation Checklist is used on an annual basis to evaluate the applicability and effectiveness of the District's SSMP.

In completing the Section IX SSMP Evaluation Checklist, we find that, in general, the District's activities, programs, and efforts meet or exceed the requirements of the SSMP. Moreover, we do not find any changes in District organization, practices, or regulations which would necessitate a revision to the SSMP prior to the scheduled June 2014 revision per the required five year cycle. The Evaluation Checklist can be found in Attachment A. In completing the Evaluation Checklist, there are several items to note, as discussed in the *Audit Discussion* section below.

Section X SSMP Audit Checklist

The Statewide WDRs governing sanitary sewers specify that the District shall conduct periodic internal audits, appropriate to the size of the system and the number of SSOs. These audits must occur, at a minimum, of every two years and a report must be prepared and kept on file. The audit shall focus on evaluating the effectiveness of the SSMP and the District's compliance with the SSMP requirement, including the identification of any deficiencies in the SSMP and the steps to correct them.

The District has chosen to conduct their SSMP audit on an annual basis.

In completing the Audit Checklist, we find all requirements of the checklist to be current and implemented. The completed Audit Checklist for FY12 can be found in Attachment B.

Audit Discussion

The following paragraphs highlight notable elements of the audit organized by the relevant SSMP Section. Additional notes can be found on the *Evaluation Checklist* in Attachment A.

Sections I, II, and III (District Goals, Organization, and Legal). The State Water Resources Control Board has decided to delay revision of the Statewide WDR which defines the SSMP program as contemplated at the time of last year's audit. The Board will however proceed with adoption of an update to the Monitoring and Reporting Program of the Order by the end of this year. Additional information about the proposed revisions will be provided by the State Board in coming months. The District should continue to monitor these changes and update their procedures appropriately.

The District is planning to revise and readopt its Standard Specifications in FY13.

Three new Field Services employees were hired in FY12.

Section IV (Preventative Maintenance Program). The majority of the District's gravity sewers can be hydrocleaned in normal preventative maintenance activities. The District has several gravity segments, located in remote easements, which are visually inspected due to accessibility constraints of the hydrocleaning equipment. In FY12, 98% of the scheduled hydrocleanings, 92% of the scheduled CCTV inspections and 100% of the visual inspections were completed.

A few gravity sewer segments, located in Rancho Santa Fe Road La Costa Avenue, and El Camino Real, requiring significant traffic control were planned to be completed by District staff or a contractor in FY12. This has been delayed to FY13 and shall be completed by District staff.

The District's Board approved the purchase of a second CCTV truck in FY12 to increase the number of CCTV inspections conducted per year. The truck will be delivered in the first quarter of FY13. This would allow one full crew to be completely dedicated to scheduled CCTV inspections with a second crew available for unscheduled inspections.

General statistics regarding the District's preventative maintenance can be found in Attachment C.

The Phase I Asset Management Master Plan (AMMP) Implementation work conducted by Infrastructure Engineering Corporation (IEC) recommended additional inspections of pipeline segments and manholes. These have not all been completed; however, District staff is planning to do so. Further information about this can be found in Attachment D, the letter-report, "Leucadia Wastewater District Fiscal Year 2012 Asset Management Master Plan Implementation and Capital Projects."

The force main evaluation work continued throughout FY12 as summarized in the Attachment D letter-report.

Two new SOPs were added – one for By-Pass pumping operations at Avocado and Diana Pump Stations and a second for Line Locating (i.e., Markouts). The FY13 SOP training schedule can be found in Attachment E and all updated SOPs are included on a CD in Attachment F. The training schedule established for FY12 was not completed as originally planned. If the District is unable to meet the FY13 training schedule as outlined by staff, then adjustments should be made to insure that staff receives the proper training on each SOP at some point throughout the fiscal year.

Section VI (Overflow Emergency Response Plan). No revisions were made to the OERP however it should be noted that the District participated in a regional spill response drill in May 2012.

Section VII (FOG Control Program). As with the FY10 and FY11 Audits, none of the FY12 SSOs were attributable to FOG, continuing the District's SSMP determination that a formal FOG control program is not required at this time.

Section VIII (System Evaluation and Capacity Assurance). Inflow and infiltration evaluations were completed in the vicinity of Avenida Aragon and Rancho Santa Fe Road in June 2010. At the time, the next area of concern for possible inspection was Alga Hills due to a perched aquifer. The District should determine whether or not this shall be pursued. Inflow domes are present in 1,960 of the District's 5,103 manholes to aid in reducing inflow.

Section IX (Monitoring, Measurement, and Program Modifications). The District's Spill Summary through May 31, 2012 can be found in Attachment G. Additionally, spill review checklists for each event are on file at the District office.

The District's monthly flow comparison between FY11 and FY12 can be found in Attachment H.

Minor changes were made to the evaluation checklist. Two SOPs were added.

General Comments on SSOs in the District. The District's spill summary through May 31, 2012 can be found in Attachment G. In FY12, there were two (2) SSO events throughout the District. One of these was a Category 2, private lateral spill. The remaining one was classified as Category 1 meaning either:

- A. The discharge equaled or exceeded 1000 gallons, or
- B. Resulted in a discharge to a drainage channel and/or surface water; or
- C. Discharged to a storm drainpipe that was not fully captured and returned to the sanitary sewer system.

The Category 1 SSO (January 1, 2012) was a private lateral spill of less than 5 gallons which reached a storm drain.

Section XI (Communication Program). The District has made all SSMP Audits available on their website.

Other Items to Note

- Flagger Training was completed for all field services employees.
- Qualification Standards for Field Services Technicians I, II, and III were implemented in November 2011.
- Emergency by-pass training at Avocado and Diana Pump Stations was completed November 2011. An SOP and checklist were created from this effort for future use.
- Confined Space Entry training was completed February 2012.
- The District is evaluating the purchase or lease of an easement crawler or jetter to be able to hydroclean locations, such as the golf course and easements, which are not accessible with the District's current equipment.
- Pump station bypass training will be completed at Leucadia, Village Park 5, Village Park 7, and Encinitas Estates in FY13. New SOPs will be developed as part of this training.

Summary of Recommendations

The following section summarizes recommended items as a result of the FY12 Audit.

- Continue AMMP Implementation
 - CCTV inspections
 - Force Main evaluation and protection plan as outlined in IEC May 2011 memo
- Consider tracking CCTV of Easements and Large Diameter pipelines outside the Work Management System (WMS), perhaps in the Geographic Information System (GIS).
- Field staff should note the presence of inflow domes on work orders to track location. These could be incorporated into District's GIS.
- Continue monitoring pending revisions to the Statewide WDR.

Paul Bushee
August 16, 2012

Next Steps

This FY12 SSMP Audit, and subsequent annual audits, should be retained for inclusion in the next SSMP adopted by the District Board. The SSMP is to be recertified by the General Manager and adopted by the District Board on a five-year schedule, with the next recertification and adoption scheduled to occur in June 2014.

We appreciate the opportunity to have worked with the District on this project. Should you have any questions regarding this work, please do not hesitate to contact us.

Dexter Wilson Engineering, Inc.



Natalie Frascchetti, P.E.

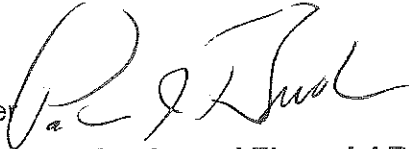
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List of Attachments

- A – SSMP Evaluation Checklist
- B – SSMP Audit Checklist
- C – District Preventative Maintenance Statistics
- D – August 1, 2011 Letter-Report to LWD General Manager Regarding AMMPI
- E – SOP Training Schedule
- F – Field Services SOPs, Including new SOPs: Avocado and Diana PS Bypass Pumping and Line Locating
- G – LWD Spill Summary through May 31, 2012
- H – District Flow Comparison FY11 to FY12

MEMORANDUM

Ref: 13-3485

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2012 (FY 12) Comprehensive Annual Financial Report

RECOMMENDATION:

Staff and the Investment and Finance Committee (IFC) recommend that the Board of Directors:

1. Receive and File the Fiscal Year 2012 Comprehensive Annual Financial Report (CAFR).
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Investment and Finance Committee at their meeting on December 3, 2012. Staff and the IFC recommend that the Board receive and file the FY 2012 CAFR.

State law requires the Leucadia Wastewater District (LWD) to prepare a complete set of financial statements in conformance with generally accepted accounting principals (GAAP). The law also requires that the financial statements be audited in accordance with generally accepted auditing standards. For LWD, these documents collectively take the form of LWD's annual financial audit.

LWD prepares a more comprehensive financial audit, which is known as a Comprehensive Annual Financial Report or CAFR. This year's CAFR includes the following sections:

- Introductory section that includes the letter of transmittal
- A Financial section that includes the Independent Auditor's Report, Management's Discussion and Analysis, Basic Financial Statements and notes, and supplemental information
- Statistical section that includes cost and revenue comparisons for the past 10 years.


The accounting firm of White Nelson Diehl Evans LLP has completed its audit of LWD's FY 12 CAFR. Staff is pleased to report that the auditors found that the financial statements fairly represent LWD's financial condition and is in conformance with GAAP. A copy of the CAFR is enclosed.

Staff along with Mr. Harvey Schroeder and Mr. David Forman of White Nelson Diehl Evans will present an overview of the CAFR at the upcoming meeting.

cal:PJB

Enclosure

MEMORANDUM

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of Purchase Agreement to Cortech Engineering for Replacement Pumps for the La Costa Pump Station Project

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute a purchase agreement with Cortech Engineering for the pre-purchase of two new Smith & Loveless pumps as part of the La Costa Pump Station Project in an amount not to exceed \$65,653.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at their December 4, 2012 meeting. The rehabilitation of the La Costa Pump Station was included as a goal in the Fiscal Year 2013 Tactics & Action Plan.

The rehabilitation of the La Costa Pump Station was recommended by Infrastructure Engineering Corporation (IEC) during the implementation of the District's 2008 Asset Management Master Plan. The project is currently in the design phase. The rehabilitation of the pump station includes the replacement of two wastewater pumps and associated motors. The La Costa Pump Station is a Smith & Loveless Inc. packaged pump station. To ensure compatibility, it is crucial that the replacement pumps and motors be manufactured by and purchased from Smith & Loveless.

IEC, project design engineer, requested and received a quote from Cortech Engineering, the local authorized Smith & Loveless vendor, for the replacement Smith & Loveless pumps. The price is \$65,653, including shipping, with a 16 week estimated delivery time. Due to the 16 week lead time, staff and IEC believe it is prudent to pre-order the pumps prior to bidding the contract, store them on site and supply the pumps to the construction contractor as owner provided equipment. Because the pump station was originally designed and manufactured by Smith & Loveless, there is very little risk that the pumps and motors will be incompatible with the pump station.

Therefore, it is recommended that the Smith & Loveless wastewater pumps and motors for the La Costa Pump Station be purchased through Cortech Engineering at a cost of \$65,653.


FISCAL IMPACT:

The amount appropriated for the La Costa Pump Station Rehabilitation Project in the Fiscal Year 2013 budget is sufficient to cover the procurement of the pumps.

rym:PB

MEMORANDUM

Ref: 13-3489

DATE: December 6, 2012
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Approval of Purchase Order to the City of Encinitas for Manhole Raising During Street Overlay Project

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a purchase order to the City of Encinitas for raising District manholes in conjunction with the City's annual street overlay project in an amount not to exceed \$28,000.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its November 1, 2012 meeting.

The City of Encinitas (Encinitas) is in the process of implementing its annual Street Overlay Project. As a result of their formal bid process, Encinitas awarded the street overlay contract to PAL General Engineering, Incorporated (PAL). Included in the project's scope of work is the raising of 36 District manholes to grade. The manholes are located in Piraeus Street, Skyloft, Olympus Street, Mountain Vista Drive, El Camino Real, Gardendale and Glen Arbor. Work is scheduled to commence on November 13, 2012 with a projected completion date of February 12, 2013.

The bid price submitted by PAL to raise 36 manholes is \$28,000 or \$777.78 per manhole. By raising the manholes to grade in conjunction with the street overlay project, the District saves money due to reduced mobilization and administrative costs, and economy of scale. Additionally, Encinitas will administer the contract and perform the construction management for the project. Field Service Staff inspects the manhole work as it is completed. Therefore, staff recommends that the Board of Directors authorize the General Manager to execute a purchase order to Encinitas for raising District manholes in conjunction with the Encinitas Street Overlay Project.

FISCAL IMPACT:

The Miscellaneous Pipeline and Manhole Repair account, 50-51-077-6499, has sufficient funds to cover the construction cost.

rym:PJB

MEMORANDUM

Ref: 13-3500

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Administrative Services Agreement with Nationwide Retirement Solutions, Inc.

RECOMMENDATION:

Staff and the Investment & Finance Committee (IFC) recommend that the Board of Directors:

1. Adopt Resolution No. 2230 establishing an Administrative Services Agreement with Nationwide Retirement Solutions, Inc. to perform non-discretionary recordkeeping and administrative services for its Nationwide 457 Deferred Compensation Plan.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Investment and Finance Committee at their meeting on December 3, 2012. Staff and the IFC recommend that the Board adopt Resolution No. 2230.

On August 9, 1989, the LWD Board of Directors approved Resolution 981 adopting the U. S. Conference of Mayors (the Conference) Deferred Compensation Program. This was an Internal Revenue Code Section 457 Deferred Compensation Program which is now administered by Nationwide Retirement Solutions, Inc. On October 30, 2012, the District received notification from the Conference that the relationship between Nationwide and the Conference had ended by mutual agreement. Replacing Nationwide was Great-West Life & Annuity Insurance Company who had been selected as the deferred compensation program vendor through September 30, 2022. LWD currently has two deferred compensation programs. One program is administered by Nationwide Retirement Solutions (through the Conference); the other program is administered by ICMA Retirement Corporation.

LWD has two options:

- A. Execute a separate and revised agreement with the U. S. Conference of Mayors establishing a 457 deferred compensation program with Great West Life & Annuity Insurance Company; or
- B. Execute an Administrative Services Agreement with Nationwide Retirement Solutions, Inc. to administer the current Nationwide 457 deferred compensation program as it now exists.

After reviewing the options, staff does not believe it is in the District's best interest to establish a new 457 deferred compensation program with Great West Life & Annuity Insurance Company. Staff and the IFC therefore recommend that the Board of Directors adopt Resolution No. 2230 (attached) establishing an Administrative Services Agreement with Nationwide Retirement Solutions, Inc.

cal:PJB

Attachment

RESOLUTION NO. 2230

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
ADOPTING THE NATIONWIDE RETIREMENT SOLUTIONS
ADMINISTRATIVE SERVICES AGREEMENT

WHEREAS, on August 9, 1989, the Leucadia Wastewater District (LWD) adopted Resolution No. 981 adopting the U. S. Conference of Mayors Deferred Compensation Plan; and

WHEREAS, the U. S. Conference of Mayor's Deferred Compensation Plan was administered by Nationwide Retirement Solutions, Inc.; and

WHEREAS, the U. S. Conference of Mayors ended its relationship with Nationwide Retirement solutions, Inc. on September 30, 2012; and

WHEREAS, LWD has employees currently participating in a 457 deferred compensation retirement savings plan administered by Nationwide Retirement Solutions, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Leucadia Wastewater District does hereby rescind Resolution No. 981 and approves the following:

1. The Leucadia Wastewater District hereby adopts the Nationwide Retirement Solutions Administrative Services Agreement attached hereto as Exhibit A and directs Nationwide to administer the Plan in accordance with its terms.
2. The General Manager is hereby authorized to execute all necessary agreements with Nationwide Retirement Solutions incidental to the Administrative Services Agreement and shall do all things necessary and proper to implement this Resolution.

PASSED AND ADOPTED by the Board of Directors of Leucadia Wastewater District this 12th day of December, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Judy Hanson, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)

ADMINISTRATIVE SERVICES AGREEMENT

This Administrative Services Agreement (“Agreement”) is effective on the date written below by and between Nationwide Retirement Solutions, Inc., a Delaware corporation (hereinafter “Nationwide”), and _____, the Plan Sponsor (“Plan Sponsor”).

WHEREAS, Plan Sponsor, pursuant to and in compliance with the Internal Revenue Code of 1986, as amended (hereinafter referred to as the “Code”), established and sponsors a Section 457 (hereinafter the “Plan”);

WHEREAS, the Plan Sponsor desires to have Nationwide perform the non-discretionary recordkeeping and administrative services described in this Agreement (hereinafter referred to as “Administrative Services”); and

WHEREAS, Nationwide desires to provide such Administrative Services subject to the terms and conditions set forth in this Agreement.

NOW THEREFORE, Nationwide and Plan Sponsor desire to enter into this Agreement.

1. DESIGNATION

Plan Sponsor designates Nationwide as Plan Sponsor’s nondiscretionary provider of Administrative Services for the Plan in accordance with the terms of this Agreement.

2. APPOINTMENTS AND RESPONSIBILITIES

Plan Sponsor:

Plan Sponsor is responsible for maintaining the Plan and for maintaining the tax-qualified status of the Plan. Plan Sponsor represents and warrants that the Plan has been properly adopted and established in accordance with any applicable state or local laws or regulations governing the Plan Sponsor’s ability to sponsor the Plan. Plan Sponsor warrants that the 457 Plan was established, and will be maintained by Sponsor, in accordance with the provisions of Section 457 of the Code. Plan Sponsor further acknowledges and agrees the Plan Sponsor is an eligible employer as defined by Section 457 of the Code.

Plan Sponsor hereby appoints Nationwide to act as the Plan Sponsor’s provider of Administrative Services for the Plan. Any duties or services not specifically described herein as being provided by Nationwide are the responsibility of the Plan Sponsor.

Nationwide:

Nationwide will serve Plan Sponsor, in a non-fiduciary capacity, as the provider of Administrative Services for the Plan Sponsor with respect to the Plan. Nationwide will not exercise any discretionary control or authority over the Plan or the assets of the Plan, and this Agreement does not require Nationwide to do so. Nationwide agrees to perform all Administrative Services for the Plan Sponsor with respect to the Plan as described in this Agreement. This Agreement does not require, nor shall this Agreement be construed as requiring, Nationwide to provide investment, legal, or tax advice to the Plan Sponsor or to the participants of the Plan.

3. **TERM**

This Agreement shall remain in effect until terminated by one or both of the parties pursuant to Section 7 of this Agreement.

4. **COMPENSATION**

Nationwide shall be entitled to compensation for performance of the Administrative Services for the Plan under this Agreement. Unless otherwise permitted under this Agreement, such compensation shall be in the form of payments made by Nationwide's affiliates including Nationwide Life Insurance Company (NLIC) under their separate arrangements.

Plan Sponsor acknowledges that Nationwide and its affiliates receive payments in connection with the sale and servicing of investments allocated to participant Plan accounts ("Investment Option Payments"). As compensation for the services provided in this Agreement, the parties agree that Nationwide and its affiliates are entitled to receive the Investment Option Payments. In addition to the foregoing, the parties acknowledge and agree that Nationwide or its affiliates may receive revenue associated with annuity contracts offered by NLIC, as well as fees associated with specific services or products.

Employer may request Nationwide and/or its affiliates to provide additional services not described in this Agreement by making such a request in writing, which Nationwide may decide to perform for compensation to be negotiated by the parties prior to the commencement of the additional services.

5. **ADMINISTRATION SERVICES**

A. **ENROLLMENT AND COMMUNICATION/EDUCATION SERVICES**

Nationwide agrees to establish an account for each Plan participant, beneficiary and alternate payee (for purposes of this Agreement only, hereinafter referred to as "participants"). For each such account, Nationwide will record and maintain the following information:

- (a) name;
- (b) Social Security number and/or identifying account number;
- (c) mailing address;
- (d) date of birth;
- (e) current investment allocation direction;
- (f) contributions allocated and invested;
- (g) investment transfers;
- (h) benefit payments;
- (i) current account balance;
- (j) transaction history since funding under the Agreement;
- (k) contributions since funding under the Agreement;
- (l) e-mail address (optional);
- (m) benefit tax withholding information; and
- (n) such other information as agreed upon by the Plan Sponsor and Nationwide.

Nationwide will post and credit the amounts transmitted by the Plan Sponsor to the accounts of Plan participants in accordance with the latest written instructions from participants or the Plan Sponsor (as applicable) on file with Nationwide.

Nationwide agrees to process the enrollment of employees eligible to participate in the Plan as determined by the Plan Sponsor. The Plan Sponsor agrees to allow and facilitate the periodic distribution of materials to Plan participants at the time and in the manner determined by the Plan Sponsor; provided however, that all reasonable expenses associated with such distribution shall be paid by Nationwide. The Plan Sponsor further agrees to allow and facilitate the periodic distribution to its employees of materials prepared by Nationwide regarding products and services offered by Nationwide, or its affiliates, which Nationwide reasonably believes would be beneficial to such Plan participants.

B. PLAN CONTRIBUTIONS

Nationwide agrees to post funds received as contributions in accordance with that separate agreement between Plan Sponsor and NLIC when received in good order by Nationwide. The term "in good order", as used in this Agreement, means the receipt of required information by Nationwide, in a form deemed reasonably acceptable to Nationwide (in Nationwide's sole discretion), with respect to the processing of a request or the completion of a task by Nationwide that reasonably requires information from a third-party. For transactions that are not in good order, Nationwide shall return the funds to the Plan Sponsor within five (5) "Business Days". Nationwide will not be liable for any delay in posting if the Plan Sponsor fails to send the funds representing contribution amounts or contribution allocation information in accordance with Nationwide's instructions to the central processing site designated by Nationwide, or for any delay in posting that results from the receipt of funds and/or contribution allocation that Nationwide determines to be not in good order.

As used in this Agreement, the term "Business Day" means each Monday through Friday that the New York Stock Exchange is open for business.

The Plan Sponsor agrees to:

1. Transmit Plan contributions to Nationwide.
2. Provide to Nationwide, in a mutually agreed upon electronic, paper, or magnetic media, contribution allocation information with respect to participant accounts to include not less than the following:
 - Name of participant
 - Social security number of participant and/or identifying account number
 - Amount to be credited to participant's account(s)

Funds may be sent by wire transfer, through an automated clearinghouse or by check in accordance with written instructions provided by Nationwide. Failure to follow the written instructions provided by Nationwide may result in delay of posting to participant accounts.

The Plan Sponsor is responsible for providing updated information regarding Plan participants requested by Nationwide that the Plan Sponsor and Nationwide mutually agree is necessary for Nationwide to perform the Administrative Services to the Plan Sponsor under this Agreement.

C. SERVICES WITH RESPECT TO PARTICIPANT PLAN ACCOUNTS

1. Nationwide will provide a secure Internet site. Using this site, participants may: (i) obtain such information regarding their accounts and (ii) conduct transactions with respect to their accounts. The Plan Sponsor authorizes Nationwide to honor instructions

regarding such transactions that may be submitted by a participant using the secure Internet site. Nationwide will operate its Internet site in accordance with reasonable provisions to ensure the security of such service.

2. Participants will have the ability to exchange existing account balances, in full or in part, and to redirect future contributions from one Investment Option offered by the Plan to another on any Business Day, subject to Nationwide policies and any restrictions required by the investment options.
3. Participants will receive quarterly statements detailing their account activity for the Plan.
4. Nationwide agrees to deliver account statements (by U.S. mail or electronically) to participants within thirty (30) calendar days after the end of each calendar quarter. This timeframe is contingent upon Nationwide receiving index fund returns from the mutual fund providers within four (4) Business Days after the end of each quarter.

D. DISTRIBUTIONS

1. Nationwide shall make all distributions as permitted by the Plan. Participants are responsible for selecting a form of payment from those available under the terms of the Plan and making all other determinations regarding available distributions options, e.g., rollover to an individual retirement annuity or another eligible retirement plan, etc.
2. Nationwide shall furnish each participant who has received a benefit payment tax reporting forms in the manner and time prescribed by federal and state law.
3. To the extent required by federal and state law, Nationwide will calculate and withhold from each benefit payment federal and state income taxes. Nationwide will report such withholding to the federal and state governments as required by applicable law.

6. TERMINATION

Either the Plan Sponsor or Nationwide may terminate this Agreement for any reason upon providing one-hundred and twenty (120) days written notice to the other party. Provision of such written notice of termination by Sponsor to Nationwide does not relieve the Plan Sponsor of any termination requirements that may be associated with specific investment options, nor does it relieve Plan Sponsor of any termination requirements associated with those investment options.

7. ASSIGNABILITY

No party to this Agreement shall assign the same without the express written consent of the other party, which consent shall not be unreasonably withheld. This provision shall not restrict Nationwide's right to delegate certain services to an agent, including any affiliate. Unless agreed to by the parties, no such assignment shall relieve any party to this Agreement of any duties or responsibilities herein.

8. CONFIDENTIALITY

Nationwide agrees to maintain all information obtained from or related to all Plan participants as confidential. The Plan Sponsor and Nationwide agree that Nationwide, its officers, employees, brokers, registered representatives, affiliates, vendors and professional advisors (such as attorneys, accountants and actuaries) may use and disclose Plan and participant information only to enable or assist it in the performance of its duties hereunder and with other Plan-related activities, and the Plan Sponsor expressly authorizes Nationwide to disclose Plan and participant

information to its agents and/or broker of record on file with Nationwide. Plan and participant information may also be used or disclosed by Nationwide to other third parties pursuant to a written authorization signed by the Plan Sponsor. Notwithstanding anything to the contrary contained herein, it is expressly understood that Nationwide retains the right to use any and all information in its possession in connection with its defense and/or prosecution of any litigation which may arise in connection with this Agreement, the investment arrangement funding the Plan, or the Plan; provided, however, in no event will Nationwide release any information to any person or entity except as permitted by applicable law.

This Section 8 will survive the termination for any reason of this Agreement.

9. CIRCUMSTANCES EXCUSING PERFORMANCE

Neither party to this Agreement shall be in default by reason of failure to perform in accordance with its terms if such failure arises out of causes beyond their reasonable control and without fault or negligence on their part. Such causes may include, but are not limited to, Acts of God or public enemy, acts of the government in its sovereign or contractual capacity, fires, floods, epidemics, quarantine or restrictions, freight embargoes, and unusually severe weather.

Neither party shall be responsible for performing all of that portion of services precluded by the foregoing events for such period of time as the Plan Sponsor or Nationwide are precluded from performing such services in the normal course of business. Neither Nationwide nor the Plan Sponsor shall be liable for lost profits, losses, damage or injury, including without limitation, special or consequential damages, resulting in whole or in part from the foregoing events.

“Acts of God” are defined as acts, events, happenings or occurrences due exclusively to natural causes and inevitable accident or disaster, exclusive from all human intervention.

10. INDEMNIFICATION

Nationwide agrees to indemnify, defend and hold harmless the Plan Sponsor, its officers, directors, agents, and employees from and against any loss, damage or liability assessed against the Plan Sponsor or incurred by the Plan Sponsor arising out of or in connection with any claim, action, or suit brought or asserted against the Plan Sponsor alleging or involving Nationwide’s non-performance of the provisions of this Agreement under Nationwide’s exclusive control, or negligence or willful misconduct in the performance of its services, duties and obligations under this Agreement.

11. PARTIES BOUND

This Agreement and the provisions thereof shall be binding upon and shall inure to the benefit of the successors and assigns of Nationwide and the Plan Sponsor. The Plan and Plan participants are not parties to this Agreement, and Nationwide has no contractual obligations to the Plan or Plan participants. This Agreement shall be enforceable only by the parties, not by Plan participants or other third-parties, and is intended to create no third party beneficiaries.

12. APPLICABLE LAW AND VENUE

The laws of the state in which the Plan Sponsor is located shall govern the rights and obligations of the parties under this Agreement without regard to choice of law principles.

13. MODIFICATION

This writing is intended both as the final expression of the Agreement between the parties and as a complete statement of the terms of the Agreement. Notwithstanding anything contained herein to the contrary, this Agreement may be amended from time to time and as mutually agreed upon by the parties. Except as otherwise provided herein, no modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

14. NO WAIVER

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver of that provision or of any other provision in this Agreement and either party may, at any time, enforce the provision previously unenforced, unless a modification to this Agreement has been executed that affects the provision previously unenforced.

15. SEVERABILITY

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction where performance is required shall be ineffective to the extent such provision is prohibited or unenforceable without invalidating the remaining provisions, and any such prohibition or unenforceable provision in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction.

16. COMPLIANCE WITH LAWS

Both the Plan Sponsor and Nationwide agree to comply, in their respective roles under this Agreement, in all material respects with all applicable federal laws and regulations as they affect the Plan and the administration thereof. Nothing contained herein shall be construed to prohibit either party from performing any act or not performing any act as either may be required by statute, court decision, or other authority having jurisdiction thereof.

17. PRIVITY OF CONTRACT

Plan Sponsor acknowledges and agrees that Nationwide and Plan participants shall have no privity of contract with each other.

18. HEADINGS

The headings of articles, paragraphs, and sections in this Agreement are included for convenience only and shall not be considered by either party in construing the meaning of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective on the date first written above.

Nationwide Retirement Solutions, Inc.:

Plan Sponsor

(name of entity)

By: _____

By: _____

Name:


Name:

Title:

Title:

Effective Date: _____

MEMORANDUM

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Board of Directors Election of Officers

RECOMMENDATION:

1. Discuss and take action, as appropriate.

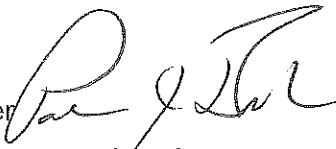
DISCUSSION:

Leucadia Wastewater District's Resolution No. 2118 establishes a policy for the election of board officers. The resolution calls for the Board of Directors to elect a President and Vice-President each December from among its members.

This item has been placed on the agenda for the Board of Directors' discussion and action, as appropriate.

cal:PJB

MEMORANDUM

DATE: December 6, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Board of Directors Strategic Planning Session

RECOMMENDATION:

1. Discuss and provide direction as appropriate.

DISCUSSION:

The Board of Directors last held a strategic planning session March 3, 2011. Because it is prudent to periodically review the long-range strategic initiatives of the District, I am requesting that the Board consider meeting on Wednesday, February 20, 2013 to conduct another one day planning session.

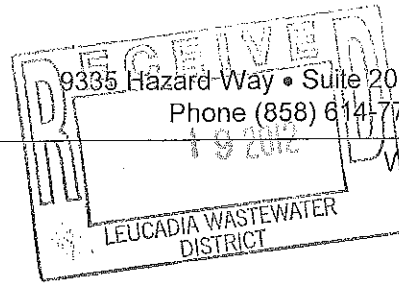
Staff retained the services of Mr. Jeff Bills of Confidence Consulting to conduct the last Board Strategic Planning session. Since then, he has also conducted staff teambuilding sessions, employee satisfaction surveys, and management coaching. Through this experience, Mr. Bills has gained a unique understanding of the District's staff and how we operate. Based on his positive experience with the District, I recommend that the Board consider using Mr. Bills for this upcoming planning session.

This item is presented for discussion. Staff is seeking Board direction.

cal: PJB

LAFCO

San Diego Local Agency Formation Commission



9335 Hazard Way • Suite 200 • San Diego, CA 92123
Phone (858) 614-7755 • Fax (858) 614-7766

Website: www.sdlafco.org

Chairwoman

November 15, 2012

Dianne Jacob
County Board of
Supervisors

TO: Independent Special Districts in San Diego County

Vice Chairman

Andrew L. Vanderlaan
Public Member

FROM: Executive Officer

Members

Bill Horn
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Mark Lewis
Mayor
City of El Cajon

John Ingalls
Santa Fe
Irrigation District

Lorie Zapf
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

SUBJECT: 2012 Special Districts Mailed-Ballot Election Preliminary Results

The deadline for receipt by LAFCO of the ballots to elect one regular district member on the Local Agency Formation Commission (LAFCO), and eight members of the Special Districts Advisory Committee was November 9, 2012. Sixty-one independent special districts were eligible to vote. The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business; therefore, a minimum of 31 ballots were needed in order to certify that a legal election was conducted. A candidate for the LAFCO Regular district member position must have received at least a majority of the votes cast to be elected. According to the Rules, election to the Special Districts Advisory Committee requires a plurality vote.

Thirty-four districts returned their ballots for the Regular LAFCO district member position, and the Special Districts Advisory Committee. The incumbent LAFCO Regular district member, Bud Pocklington (South Bay Irrigation District), received 25 votes and therefore was reelected as the regular district member. He will serve a four-year term that will expire in May 2016.

Alternate Members

Greg Cox
County Board of
Supervisors

Sherril Lightner
Councilmember
City of San Diego

Sam Abed
Mayor
City of Escondido

Jo MacKenzie
Vista Irrigation District

Harry Mathis
Public Member

With respect to the Advisory Committee, seven incumbent members were reelected: Dennis Shepard (North County Cemetery District), James Archer (Alpine Fire Protection District), Douglas Humphrey (Resource Conservation District Greater San Diego County), Gary Arant (Valley Center Municipal Water District), Augie Scalzitti (Padre Dam Municipal Water District), Margarette Morgan (Vista Fire Protection District) and Tom Bumgardner (Valley Center Parks and Recreation District). One new member Teresa Thomas was elected. Terms for the seven re-elected members and one new member will expire in 2016. The following is a summary of the 2012 Special Districts Mailed-Ballot Election results.

A handwritten signature in black ink, appearing to read "Michael D. Ott".

MICHAEL D. OTT
Executive Officer

MDO:trl

Executive Officer

Michael D. Ott

Attachments (2)
cc: Special Districts Advisory Committee
2012 Special Districts Nominees

Counsel

Thomas Bosworth

2012 SPECIAL DISTRICTS MAILED-BALLOT ELECTION RESULTS

Incumbents are italicized.

No. of Votes

LAFCO Regular Special District Member

<i>Bud Pocklington (South Bay Irrigation District) *</i>	25
Jon J. Lorenz (Lakeside Fire Protection District)	9

* *Will serve a term that will expire May, 2016.*

Special Districts Advisory Committee Members

<i>Dennis Shepard (North County Cemetery District) **</i>	28
<i>William Haynor (Whispering Palms Community Services District)</i>	12
James Archer (Alpine Fire Protection District) **	30
<i>Douglas Humphrey (Resource Conservation District of Greater San Diego County) **</i>	22
<i>Gary Arant (Valley Center Municipal Water District) **</i>	31
<i>Augie Scalzitti (Padre Dam Municipal Water District) **</i>	30
<i>Margarette Morgan (Vista Fire Protection District) **</i>	29
<i>Tom Bumgardner (Valley Center Parks and Recreation District) **</i>	30
Teresa Thomas (South Bay Irrigation District) **	28

** *Will serve a term that will expire in October, 2016.*

2012 SPECIAL DISTRICTS MAILED-BALLOT ELECTION
DISTRICTS THAT RETURNED BALLOTS

Alpine Fire Protection District
Bonita-Sunnyside FPD
Borrego Springs FPD
Deer Springs FPD
Fallbrook Healthcare District
Fallbrook Public Utility District
Helix Water District
Lake Cuyamaca Recreation and Park District
Lakeside Fire Protection District
Leucadia Wastewater District
Mission Resource Conservation District
Mootamai Municipal Water District
North County Cemetery District
North County Fire Protection District
Olivenhain Municipal Water District
Padre Dam Municipal Water District
Palomar Health
Questhaven Municipal Water District
Rainbow Municipal Water District
Rancho Santa Fe Community Services District
Rancho Santa Fe Fire Protection District
Resource Conservation District of Greater San Diego County
Rincon Ranch Community Services District
San Miguel Consolidated FPD
Santa Fe Irrigation District
South Bay Irrigation District

Tri-City Healthcare District
Vallecitos Water District
Valley Center FPD
Valley Center Municipal Water District
Vista Fire Protection District
Vista Irrigation District
Whispering Palms Community Services District
Yuima Municipal Water District