

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 March 13, 2024

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, March 13, 2024 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Roesink called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Roesink, Saldana, Omsted, Pacilio, Sullivan

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Field Services Superintendent Marvin Gonzalez, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Project Coordinator Ian Riffel, District Engineer Natalie Frascchetti, former Director of Technical Services Robin Morishita, and Carlos Mendoza member of the public

3. Pledge of Allegiance

Vice President Saldana led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

6. Presentations and Awards

Adopt Resolution No. 2412 – In Appreciation of Robin Morishita For His Outstanding Service and Commitment to the Leucadia Wastewater District.

GM Bushee presented Mr. Robin Morishita with the Resolution of Appreciation, noting Robin’s accomplishments during his time with the District.

Mr. Morishita thanked the Board for always supporting staff.

The Board and staff congratulated Robin and thanked him for his hard work and contributions to the District.

Upon a motion duly made by Director Sullivan, seconded by Director Omsted, and unanimously carried, the Board of Directors adopted Resolution No. 2412 – In Appreciation of Robin Morishita For His Outstanding Service and Commitment to the Leucadia Wastewater District by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- February 14, 2024 Board Meeting
- March 6, 2024 Community Affairs Committee Meeting
- March 6, 2024 Engineering Committee Meeting

8. Approval of Demands for February/March 2024

Payroll Checks numbered 240215-1 – 240306-19; General Checking Checks numbered 25357 - 25455

9. Operations Report (A copy was included in the original March 13, 2024 Agenda)

10. Finance Report (A copy was included in the original March 13, 2024 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of February 2024.

Upon a motion duly made by Director Pacilio, seconded by Vice President Saldana, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on February 28, 2024.

Vice President Saldana reported on EWA's Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on March 5, 2024.

GM Bushee reported on EWA's MAM meeting.

13. Committee Reports

A. Community Affairs Committee (CAC) Meeting was held on March 6, 2024.

Vice President Saldana reported that the CAC reviewed and commented on the 2024 Spring Newsletter Draft Text. The CAC suggested some minor edits and staff stated they would make the changes.

The CAC also received an update on the Student Field Day / Hands on Tour with Olivenhain Municipal Water District and San Elijo Joint Powers Authority.

Following discussion, the CAC authorized staff and RTP to proceed with the draft layout of the newsletter.

B. Engineering Committee Meeting was held on March 6, 2024.

Director Omsted reported that the EC reviewed the following recommendations regarding the San Marcos Creek Crossing Diversion Project;

1. Authorize a Fiscal Year 2024 (FY 24) Capital Budget transfer of \$200,000 from the FY 24 Gravity Rehabilitation Project account to the San Marcos Creek Crossing Diversion Project account; and
2. Authorize the General Manager to execute Task Order No. 6 with Water Works Engineers for final design services for the San Marcos Creek Crossing Diversion Project in an amount not to exceed \$99,762.

Director Omsted stated the EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

ACTION ITEMS

14. Fiscal Year 2025 (FY25) Budget Development Schedule

DFA Green presented the item stating that staff is in the process of preparing the FY25 Budget. He provided the recommended dates for the Special Board Meeting to review the Preliminary FY25 Budget.

Following discussion, the Board of Directors agreed to schedule the Special Board Meeting for Thursday, May 2, 2024 from 10:00 a.m. to 12:00 p.m.

No action was taken.

15. San Marcos Creek Crossing Diversion Project – Transfer of Capital Funds and Engineering Services.

- A. Authorize a Fiscal Year 2024 (FY 24) Capital Budget transfer of \$200,000 from the FY 24 Gravity Rehabilitation Project account to the San Marcos Creek Crossing Diversion Project account; and
- B. Authorize the General Manager to execute Task Order No. 6 with Water Works Engineers for final design services for the San Marcos Creek Crossing Diversion Project in an amount not to exceed \$99,762.

PC Riffel presented the items to the Board and provided background information noting that it is a FY24 tactical goal. PC Riffel stated emergency repair work was recently completed at the San Marcos Creek pipeline crossing at the Omni La Costa south golf course.

PC Riffel stated that there is a need to expedite a permanent repair to divert flow from the pipeline. He continued that there are two recommendations. The first recommendation involves a \$200K capital budget transfer from the FY24 Gravity Rehabilitation Project (FY24 Gravity Project) account to the San Marcos Creek Crossing Repair account in order to start design work immediately. He said the goal is to complete the project before the next rainy season. He also mentioned the funds are available in the FY24 Gravity Project because the bid price for work came in lower than the engineer's estimate.

PC Riffel said the second recommendation involves a project that would intercept the flow from the sewer line creek crossing and divert to an existing LWD sewer line located in an Arizona crossing. Subsequent to project completion, the sewer line creek crossing would be abandoned. There is additional preliminary work necessary for design including geotechnical investigation, survey work, utility location, and easement identification.

PC Riffel stated staff requested a proposal from the District's as-needed design from Water Works. Staff has reviewed the proposal of \$99,762, which includes support services, noting that it is fair and reasonable.

PC Riffel said the FY 24 Capital Budget for the San Marcos Creek Crossing Project included \$100K to evaluate project alternatives but was utilized for the emergency repair and monitoring. The \$200K transfer of capital funds will allow staff to expedite design and bidding of the project. He mentioned that additional funding will be requested as part of the FY 25 Capital Improvement Program budget as the project is better defined.

Vice President Saldana asked what would the impact on the community be for the project noting that it is important to build good will by notifying the community early on. PC Riffel answered that it would be minor, a couple days, maybe less of geotechnical work, pot-holing, and surveying.

President Roesink asked how deep would the geotechnical work go. PC Riffel answered 40-50 feet deep. President Roesink asked if the Powerpoint slide of the pipe rerouting could be emailed to the Board. PC Riffel answered affirmatively.

Vice President Saldana asked if there was another opportunity for the \$200K to be used for something else. PC Riffel answered that funds were available in the FY 24 Gravity Project because the bid price came in lower than the engineer's estimate. GM Bushee stated that there wasn't a project this year that was put on hold because of funding and that unused funds would be left in reserve for future projects.

The Board thanked PC Riffel for his presentation.

Following discussion, upon a motion duly made by Director Pacilio, and seconded by Director Omsted, and unanimously carried, the Board of Director's authorized a Fiscal Year 2024 (FY 24) Capital Budget transfer of \$200,000 from the FY 24 Gravity Rehabilitation Project account to the San Marcos Creek Crossing Diversion Project account and authorized the General Manager to execute Task Order No. 6 with Water Works Engineers for final design services for the San Marcos Creek Crossing Diversion Project in an amount not to exceed \$99,762 by the following vote:

Director	Vote
President Roesink	Yes
Vice President Saldana	Yes
Director Omsted	Yes
Director Pacilio	Yes
Director Sullivan	Yes

INFORMATION ITEMS

16. Project Status Updates and Other Informational Reports

2024 CSDA Legislative Days is scheduled for May 21 – 22, 2024 at the Sheraton Grand Hotel in Sacramento, CA.

EA Baity announced the date and the time of the 2024 CSDA Legislative Days Conference.

17. Directors' Meetings and Conference Reports

The CSDA Quarterly Dinner was held on February 15, 2024 at The Butcher Shop Steakhouse in San Diego, CA.

Director Sullivan summarized the program for the quarterly dinner.

18. General Manager's Report

GM Bushee reported on the following:

- A reminder that the April Board Meeting was pushed back a week to April 17, 2024.

19. General Counsel's Report

GC Brechtel reported on the following:

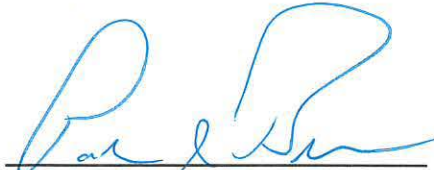
- SB 903 – Prohibiting the manufacture, sale, delivery, holding, or offer for sale perfluoroalkyl and polyfluoroalkyl substances (PFAS); and
- Update on the Tax Payer Protection Accountability Act.

20. Board of Directors' Comments

None.

21. Adjournment

President Roesink adjourned the meeting at approximately 5:42 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Chris Roesink, President