



LEADERS IN
ENVIRONMENTAL
PROTECTION

BOARD OF DIRECTORS REGULAR MEETING

DATE: Wednesday, March 14, 2012
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **General Public Comment Period**
5. **Approval of Agenda**
6. **Presentations and Awards**
 - A. FST In-Training Mauricio Avalos receives a professional achievement award.
(Pages 1-2)
 - B. Achievement of Organization Objective – Cost Sharing of CSRMA Dividends.
(Pages 3-5)

CONSENT CALENDAR

Items 7-10 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes for the Month of February Minutes of the following meetings: (Pages 6-31)

February 2, 2012 Community Affairs Committee Meeting (Page 6)
February 6, 2012 Investment & Finance Committee Meeting (Page 8)
February 7, 2012 Engineering Committee Meeting (Page 10)
February 8, 2012 Regular Board Meeting (Page 13)
February 13, 2012 Ad Hoc Committee Meeting (Page 21)
February 21, 2012 Special Board Meeting (Page 23)
February 23, 2012 Community Affairs Committee Meeting (Page 26)
March 1, 2012 Ad Hoc Committee Meeting (Page 28)
March 7, 2012 Engineering Committee Meeting (Page 30)

8. Approval of Demands for February/March 2012

This item provides for Board of Directors approval of all demands paid from LWD during the month of February and a portion in March 2012. (Pages 32-54)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 11 to FY 12 and flows by sub-basin. (Pages 55-58)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 12 budget and discloses monthly investments. (Pages 59-66)

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority Reports

- A. A regular EWA Board meeting was held on February 22, 2012 – report by Vice President Sullivan. (Pages 67-68)
- B. A EWA Member Agencies Manager's meeting was held on March 6, 2012 – report by GM Bushee (Verbal)

12. Committee Reports

- A. Ad Hoc Committee meetings were held on February 13, 2012 and March 1, 2012 – report by Director Omsted. (Page 69)
- B. Community Affairs Committee meeting was held on February 23, 2012 – report by Director Sullivan. (Page 70)
- C. Engineering Committee meeting was held on March 7, 2012 – report by Director Juliussen. (Page 71)

ACTION ITEMS

13. Engineering Design Services Contract

Authorize the General Manager to execute an as needed Engineering Design Services Contract with Infrastructure Engineering Corporation (IEC). (Pages 72-73)

14. The Board-General Manager/Staff Relations Policy

Adopt Resolution No. 2220 – The Board-General Manager/Staff Relations Policy. (Pages 74-80)

15. Mid-Fiscal Year 2012 Appropriation

Authorize a Mid-Fiscal Year 2012 appropriation for the purchase of a new Closed Circuit Television Inspection Truck in an amount not to exceed \$245,000. (Page 81)

16. Fiscal Year 2012 (FY 13) Budget Development Schedule

Review the proposed Budget schedule and consider scheduling committee meetings to facilitate the budget development process. (Page 82)

17. CSDA Board of Directors Call for Nominations – Seats A and C

Review CSDA's notification of upcoming elections for Region 6, Seats A and C. (Pages 83-87)

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. San Diego Union Tribune news article "Governments kept partying amid downturn". (Pages 88-89)

B. Thank you card from Pacific Ridge School's students for providing a tour to their class. (Page 90)

C. CASA Spring Conference is scheduled for April 25-27, 2012 in Napa, CA. (Page 91)

D. CSDA Legislative Days Conference is scheduled for May 16-17, 2012 at the Sacramento Convention Center. (Page 92)

19. Directors' Meetings and Conference Reports

(None to report for the month of February)

20. General Manager's Report

21. General Counsel's Report

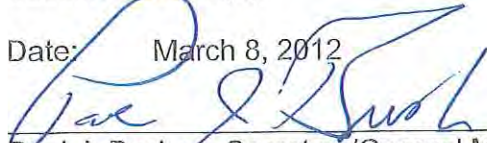
22. Board of Directors' Comments

23. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: March 8, 2012



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: March 8, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentations and Awards – Achievement of an Individual Objective**

It is my pleasure to announce that a Leucadia Wastewater District (LWD) staff member has recently met an individual performance objective under LWD's Incentive Program. The achievement is as follows:

California Water Environment Association (CWEA) Collections System Maintenance Grade I Certification – Mauricio Avalos

Mauricio Avalos recently received his Grade I Collection System Maintenance certification from the CWEA. Working for LWD since May 23, 2011, this is his second certification, which reflects his desire to excel through continued professional development. As a result of this certification, Mauricio is eligible for an Individual Incentive Award of \$500.

Please join me in congratulating Mauricio for his outstanding accomplishment.

PJB

CALIFORNIA
WATER ENVIRONMENT
ASSOCIATION

Certification of Competence

THIS IS TO CERTIFY THAT

Mauricio Avalos

HAVING SUBMITTED ACCEPTABLE EVIDENCE OF QUALIFICATIONS
BY EDUCATION, TRAINING AND EXPERIENCE IS HEREBY
GRANTED THIS CERTIFICATION OF COMPETENCY AS A

GRADE I

COLLECTION SYSTEM MAINTENANCE

Expires On 2/28/2013



Jody Allen, President
California Water Environment Association

Certificate No. 120221002



Simon Watson, Chair
Technical Certification Program

MEMORANDUM

DATE: March 8, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Presentation and Awards - Cost Sharing of CSRMA Retrospective Refunds or Dividends

I am pleased to report that the Leucadia Wastewater District (LWD) recently achieved an organizational objective under the District's Incentive Program.

Cost Sharing of CSRMA Retrospective Refunds or Dividends

At its January 2012 meeting, the CSRMA Board of Directors approved the distribution of dividend payments from the pooled liability insurance program to LWD in the amount of \$13,461.00 (see attached letter). The dividend reflects LWD's excellent risk management record and an ongoing commitment to safety. The Organizational Performance Objectives authorize a 50% cost sharing of the dividend amount with employees. Consequently, each employee is eligible for an incentive compensation award of \$373.91. Table 1, below, summarizes the allocation of the CSRMA dividend and calculation of this incentive compensation award.

Table 1

Dividend Amount	\$13,461.00
50% of Net Dividend (amount eligible for incentive compensation)	\$6,730.50
Incentive Compensation Award Per Employee (18 positions)	\$373.91

Please join me in congratulating LWD for its excellent safety awareness program.

PJB

Attachment



c/o ALLIANT INSURANCE SERVICES, INC.
100 Pine Street, 11th Floor, San Francisco, CA 94111-5101

Tel: 415.403.1400

Insurance License No.: 0C36861
Fax: 415.874.4813

OFFICERS:

Russ Baggerly, *President*
805.646.5548
Paul Bushee, *Vice President*
760.753.0155

PAST PRESIDENTS:

Robert Reid
2006-2010
Kevin Hardy
2003-2006

February 13, 2012

Mr. Paul Bushee
General Manager
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Pooled Liability Program
Eighteenth Dividend Declaration

Dear Paul:

On January 20, 2012, in accordance with the Board adopted Policy and Procedure, the Board of Directors declared a dividend for the nineteenth year in succession. Dividends declared reflect favorable results from Program Years 1986/87 – 2005/06. Enclosed is Leucadia Wastewater District's dividend share in the amount of \$13,461.

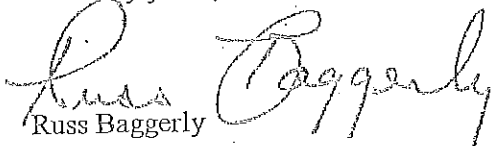
All agencies share in dividends through the formula adopted by the Board of Directors. Dividends are in addition to the Retrospective Rating Program, which limits returns to 25% of a member's original deposit. Any remaining unencumbered funds up to 25% of the amount in any one year are shared among the membership as dividends.

This year, our 26th year of providing service to our membership, the total amount of the dividend declared is \$814,709. This remarkable result is reflective of a continued effort in *effective risk management* by member agencies, as well as through the hard work of the CSRMA claims management staff, Program Committee, and the Executive Board.

We expect to declare dividends again next year, the calculation of which will incorporate all prior program years including 2006/07. Overall, the Pooled Liability Program has returned almost \$17 million in dividends since its inception, giving a clear indication that the program continues to remain fiscally healthy and is meeting the needs of the membership.

Thank you for your continued participation.

Sincerely yours,


Russ Baggerly
President

8179

CALIFORNIA SANITATION
RISK MANAGEMENT AUTHORITY
C/O ALLIANT INSURANCE SERVICES, INC.
100 PINE STREET 11TH FLOOR
SAN FRANCISCO, CA 94111

UNION BANK OF CALIFORNIA
GOVERNMENT SERVICES #291
SAN FRANCISCO, CA 94104
16-49-1220

1/27/2012

PAY TO THE ORDER OF Leucadia Wastewater District

\$**13,461.00

Thirteen Thousand Four Hundred Sixty-One and 00/100*****

DOLLARS

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

VOID SIX MONTHS FROM DATE DRAWN

[Signature]
~~VOID VOID~~
~~VOID VOID~~
AUTHORIZED SIGNATURE

MEMO

Pooled Liability Dividend 12/31/2011

⑈008179⑈ ⑆122000496⑆ 7020015599⑈

HUBER BREATHES ON THE PINK TO BE A REASONABLE FOR WILL BE AND RETURN IN AN AUTHENTIC AREA. IF COLOR DOES NOT PASTE DO NOT ACCEPT.

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.

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Leucadia Wastewater District

Pooled Liability Dividend 12/31/2011

1/27/2012

13,461.00

General Checking - U Pooled Liability Dividend 12/31/2011

13,461.00

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.

8179

Leucadia Wastewater District

Pooled Liability Dividend 12/31/2011

1/27/2012

13,461.00

General Checking - U Pooled Liability Dividend 12/31/2011

13,461.00

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
February 2, 2012

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held February 2, 2012 at 10:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, ASM Chuck LeMay, Executive Assistant Trisha Hill, and Jennifer Beales of TRG & Associates.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review and discuss the draft text of the winter 2012 Newsletter.

Ms. Beales presented the draft text for the newsletter. She also noted that TRG completed the draft layout and it was presented as a hand out. Director Omsted indicated that he had a few suggestions on the draft text. The CAC reviewed and discussed the draft text. Staff also noted additional edits to the text and the layout.

Ms. Lois Humphreys of TRG joined the meeting at 10:45 a.m. via teleconference.

Director Sullivan suggested including additional information on the awards that the District received from CWEA. She also suggested minor edits to the text of the newsletter.

Ms. Beales noted the changes and indicated TRG will make the changes and will forward to staff for review.

Ms. Humphreys suggested scheduling the next CAC meeting for review of the final layout of the newsletter. GM Bushee stated that EA Hill will follow up to schedule the next CAC meeting.

Following discussion, the CAC directed staff to move forward with the production of the newsletter.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

GM Bushee stated that Pacific Ridge Middle School is currently touring LWD's facilities.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 11:10 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Investment & Finance Committee Meeting
February 6, 2012

A meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Monday, February 6, 2012 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, CPA Richard Duffey with Brownell and Duffey

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Annual Review of LWD Reserve Policy.

GM Bushee introduced ASM LeMay to present the subject recommendation. ASM LeMay stated the purpose of the Annual Review Reserve Policy, noting that it was revised in February 2011. He stated that staff is not recommending any changes to the policy.

ASM LeMay also provided an overview of the activity in LWD's reserve balances for fiscal year ending June 30, 2011.

The IFC asked questions regarding the Emergency Reserve balance. GM Bushee indicated that a portion of the funds were used for the Emergency repairs at the Batiquitos Pump Station during FY 10/11. He indicated that the funds were replaced to keep the balance at the \$7.5 million requirement.

Director Omsted also asked if the Board will discuss the reserve policy and its balances at the upcoming Board Planning session. GM Bushee indicated that staff is in the process of updating its Financial model and that the presentation at the Board Planning Session will focus on LWD's Long Range Financial Planning.

Following discussion, the IFC concurred with staff to recommend that the Board of Directors receive and file the annual Reserve Policy report.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Hanson adjourned the meeting at 9:40 a.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 February 7, 2012

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Tuesday, February 7, 2012 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeff Stecker; Field Services Supervisor Marvin Gonzalez; and District Engineer Steve Deering

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Closed Circuit Television (CCTV) inspection evaluation

FSS Stecker presented the results of his evaluation of LWD's Hydro Cleaning and CCTV operational programs. The goal of the evaluation was to improve the District's spill prevention performance. Based on the results of the analysis, the Field Service staff has shifted its focus from hydro cleaning to CCTV Inspections because they found that the visual inspections of the pipe are much more effective at preventing spills. He stated that the Field Service Division's goal is to video a minimum of 20% of LWD's gravity pipeline system, which equates to approximately 40 miles per year. FSS Stecker noted that he believes this will help reduce spills caused by root intrusions and grease, as well as proactively locate and repair pipeline defects.

FSS Stecker stated that to meet the 20% video goal, the Field Services Division would need a new second CCTV truck and staff was planning to include funding for the new vehicle in next year's (Fiscal Year 2013) capital acquisition budget. The estimated cost of a new vehicle is \$200,000.

The EC discussed staff's evaluation at length. Following discussion, the EC recommended that staff purchase the new CCTV vehicle this fiscal year. GM Bushee noted that the purchase of the vehicle this year would require a mid-year budget appropriation to cover the vehicle's cost. GM Bushee also noted that FSS Stecker would present this evaluation at the February 8, 2012 Board of Directors meeting and that he would pass along the EC's recommendation to purchase the vehicle this fiscal year.

6. Information Items

A. North San Diego County Regional Recycled Water Project Update

GM Bushee presented an update of the project. The project received \$1.5 million in Proposition 84 State grant funding. Project members are proposing to use those funds to conduct a programmatic Environmental Impact Review (EIR), project Feasibility Study to pursue Title XVI Federal Grant funding and develop public information fact sheets to assist the federal lobbying efforts. The District's share of the upfront cost will be \$50,000, which will be refunded through Proposition 84 funds. Staff is assessing the benefits of this effort.

B. Occidental Pipeline Repair Project Update

TSM Morishita provided the following update:

- Two (2) bids received (Charles King Co. & SAK) by the City of Carlsbad
- Bid awarded to Charles King Co. Inc., lowest bidder at \$590,652;
- District's share of construction costs (40.3%) is \$238,033, not including soft costs;
- District provided initial funding of \$170,948 to Carlsbad; and
- Carlsbad intends to schedule a pre-construction meeting as soon as possible.

C. Batiquitos Pump Station Rehabilitation Project Update

TSM Morishita presented the following update:

- Associated contracts for CM, Office Engineering & Geotech were completed;
- Notice To Proceed (NTP) was issued on December 7, 2011;
- Projected completion date is March 20, 2013; and
- Kick-Off meeting was held on January 12, 2012 to introduce key members of the construction team. The preconstruction meeting will be held prior to commencement of actual construction in June 2012.

D. Lanikai Pipeline Rehabilitation Project

TSM Morishita updated the Engineering Committee as follows:

- Staff reviewed the Preliminary Design Review (PDR) submitted by IEC on December 21, 2011;
- Five (5) alternatives were presented;
- Selected option to install Cured-in-Place Pipe (CIPP) liner in the section under the train tracks; and
- IEC is working to finalize the bypass plan.

E. Request for Proposals (RFP) for As-Needed Engineering Design Services

TSM Morishita provided the following update.

- Eight (8) proposals were received; and
- Proposals were evaluated by a four (4) member selection panel to determine initial ranking for possible interviews.

7. Director's Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:36 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 February 8, 2012

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, February 8, 2012 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Kulchin, Omsted and Juliussen

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Technical Services Manager Robin Morishita, Administrative Services Manager Chuck LeMay, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, FS Supervisor Marvin Gonzalez, FST III Craig Farrell, FST II Ian Riffel, FST In-Training Gabriel Mendez, FST In-Training Mauricio Avalos, CPA Richard Duffey, and District Engineer Steve Deering.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Omsted, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Achievement of Individual Objectives.

GM Bushee stated that there are several individual awards this evening and he is honored to present five awards to the following field services individuals: Mauricio Avalos, Gabe Mendoza, Marvin Gonzalez, Adam Robey and Ian Riffel. He indicated that they all recently passed professional certifications and they are eligible for a \$500 incentive award under LWD's Incentive Program. He noted that Adam was unable to attend tonight's meeting.

The Board of Directors congratulated all of the individuals for their awards.

B. Achievement of Organization Objectives.

GM Bushee stated that LWD was presented with three awards at the CWEA Awards & Installation Banquet. The District received the Collection System of the Year award, Plant Safety award and Field Services Technician III Craig Farrell received the Collections Person of the Year award. GM Bushee provided a brief summary of Craig's accomplishments. GM

Bushee also noted that this is the seventh time the District has received the Collection System of Year award.

President Hanson presented FST III Farrell with the CWEA Collection System Person of the Year Award.

GM Bushee also stated that President Judy Hanson received the Al Wrigley Memorial Award during the CWEA Awards & Installation Banquet. He presented President Hanson with the award, stating that the award reflects President Hanson's long time efforts in the water and wastewater industry.

GM Bushee stated that under LWD's Incentive Program, employees are eligible for a \$100 incentive for the Collection System of the Year award and a \$100 incentive for the Plant Safety Award.

The Board of Directors congratulated President Hanson, Craig and LWD for the awards.

7. Consent Calendar

- A. Minutes for the following meetings:
 - January 10, 2012 Human Resources Committee Meeting
 - January 11, 2012 Regular Board Meeting
 - January 12, 2012 Community Affairs Committee Meeting
- B. Demands for January 2012/February 2012
Payroll Checks numbered 15865-15905; General Checking – Checks numbered 41970-42078
- C. Operations Report. (A copy was included in the original February 8, 2012 Agenda)
- D. Finance Report. (A copy was included in the original February 8, 2012 Agenda)
- E. Receive and file the Quarterly Treasurer's Investment Report for the quarter ending December 31, 2011. (An enclosure was included in the original February 8, 2012 Agenda)

Upon a motion duly made by Director Omsted, seconded by Director Kulchin, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – January 25, 2012.

Vice President Sullivan reported on the EWA's January 25, 2012 Board meeting.

- B. Member Agency Manager (MAM) Meeting – February 7, 2012.

GM Bushee reported on the February 7, 2012 Member Agency Manager meeting. He indicated that the manager's reviewed EWA's preliminary costs associated with proposed capital improvement budget. He noted that staff will be evaluating some of the projects due to the unexpected high costs associated with the projects.

9. Committee Reports

A. Community Affairs Committee meeting was held on February 2, 2012.

Vice President Sullivan reported that CAC met on February 2, 2012 to review the draft text of the winter newsletter. She noted that the CAC recommended minor changes and directed staff to move forward with the layout of newsletter.

B. Investment & Finance Committee meeting was held on February 6, 2012.

Director Omsted reported that the IFC met on February 6, 2012 to review the Reserve Policy. He stated that the IFC is not recommending any changes to the policy and that the IFC agreed with staff to recommend that to the Board to receive and file the annual review of the Reserve Policy. He noted that the Board will review this item later in the agenda.

C. Engineering Committee meeting was held on February 7, 2012.

Director Juliussen reported that the EC met on February 7, 2012. He stated that the EC received an analysis that compared CCTV operations to sewer main cleaning operations. He noted that the Board will receive the analysis later in the agenda.

He also reported that the EC received status updates on the following projects:

- North San Diego County Regional Recycled Water Project,
- Occidental Pipeline Repair Project,
- Batiquitos Pump Station Rehabilitation Project,
- Lanikai Pipeline Rehabilitation Project, and
- The request for proposals for As-Needed Engineering Design Services.

10. Old Business

None.

11. New Business

A. Receive and file the Annual Reserve Policy Review Report.

ASM LeMay presented the subject recommendation stating that the Board of Directors approved the Reserve Policy in 2005, and it was last updated in 2011. He stated that the IFC has reviewed the policy and has no recommended changes.

ASM LeMay provided an overview of the reserve activity.

Following discussion, upon a motion duly made by Vice President Sullivan, seconded by Director Juliussen, and carried, the Board of Directors received and filed the Annual Reserve Policy Review Report.

B. Discuss holding a Public Forum for March 20, 2012.

GM Bushee stated that this is a follow up to Director's Kulchin suggestion to hold two Public Forums to provide the opportunity to the District's ratepayers to learn more about LWD. GM Bushee provided a brief summary of the last Public Forum. He stated that staff is recommending that the next Public Forum be held on Tuesday, March 20th at 5:30 p.m. Director Kulchin asked if staff will advertise the upcoming public forum.

GM Bushee provided the estimated cost for advertising in the North County Times (NCT). Director Kulchin also recommended placing flyers in the shopping center stores.

Vice President Sullivan also suggested that staff email residents that received the e-newsletter. In addition, she suggested hanging the banner announcing the Public Forum outside of LWD facilities two weeks prior to the event. She noted that the newsletter will also provide notification to the residents about the event.

President Hanson stated that she doesn't agree with spending money on advertising for the event. Director Julissen agreed with President Hanson.

Following discussion, upon a motion duly made by Director Kulchin, seconded by Director Omsted, and carried by Vice President Sullivan, with Director Julissen and President Hanson voting no, the Board authorized staff to advertise the Public Forum in the NCT in an amount not to exceed \$1,500.

C. Discuss Board member attendance at the Carlsbad Chamber of Commerce event – 2012 Annual Business Awards.

Director Kulchin stated the he had notified GM Bushee regarding this item. He indicated this is a matter of clarifying if the District would pay for Board member attendance. Directors Kulchin and Sullivan explained the benefits of Board members representing the District at the chamber events.

GM Bushee stated this item was included in the agenda as a practice of transparency. He noted that LWD is a member of the Carlsbad Chamber of Commerce; however, Board members have not historically attended this event on behalf of LWD. He also noted that Board members would not receive a stipend for their attendance.

Following discussion, Directors Kulchin, Sullivan and Julissen stated that they would like to attend the event. EA Hill stated that she would notify a Chamber representative indicating how many seats she is reserving for the District. She also stated that she will notify the Board members tomorrow, to indicate whether the seats were available, since the deadline to RSVP has expired.

D. Analysis of the Collection System Operations.

GM Bushee introduced Field Services Superintendent Jeff Stecker to provide an analysis of collection system operations.

Superintendent Stecker stated that the purpose of the analysis is to review the effectiveness of line cleaning the sewer system verses using Closed Circuit Television (CCTV) operations to identify problems. He stated that based on the results of the analysis, staff concluded it would be more effective for the District to prioritize its CCTV program and reduce time spent on the line cleaning program. He indicated that in order to effectively transition from line cleaning operations to the CCTV program, staff will need to budget for a new CCTV van. He indicated that the current CCTV van is obsolete and needs to be replaced.

Board members asked several questions regarding the new CCTV van's technology and how many miles are covered in line cleaning operations verses the CCTV operations. TSM Morishita answered their questions and indicated that staff's goal would be to televise the entire system every five years. In addition, he explained the new CCTV van's technology verses our current CCTV van.

GM Bushee noted that the EC reviewed this item at their last meeting and recommended that staff present a mid-year budget amendment for a new CCTV van to the Board of Directors at the March meeting. This would allow the purchase of a new CCTV Truck this fiscal year.

The Board of Directors commended FS Superintendent Stecker for his analysis. There was no action taken on this item.

E. Discuss the LWD Board Executive Committee.

GM Bushee introduced Director Omsted to present this item, noting that staff provided information to the Board at the January Board meeting. Director Omsted clarified a statement in the memo stating that he is not requesting that the Board establish an Executive/Governance Committee, but to establish an Ad Hoc committee to investigate or study whether the District should have this committee. He indicated that the Ad Hoc committee's study will include reviewing other Board's Governance/Executive committees and their practices. He also provided additional information based on the list of topics that was included as an attachment in the agenda.

Vice President Sullivan suggested that the entire Board should review and discuss the topics that were listed for the Governance/Executive Committee review. She indicated that the topics are culture related and that all Board members should be involved in the review process.

Director Juliussen stated that he is open for new ideas and that he supports the idea of developing an Ad Hoc Committee.

Director Kulchin stated that he has no problem if an Ad Hoc Committee investigates how other agencies operate. He noted that he has been on Boards that have 25 or more members in which an Executive Committee is a good idea, indicating that the LWD Board is small enough to make good decisions without a Governance/Executive committee. He also agreed with Director Sullivan's suggestion that the Board should schedule additional meetings to discuss these topics as an entire Board.

General Counsel provided legal requirements for establishing an Ad Hoc committee and how to appoint the members of the committee. He recommended that a Board member make a motion to establish an Ad Hoc committee, but reminded the Board that the President cannot vote for or appoint herself to the Ad Hoc committee. Since, Director Omsted suggested that the President of Board be a member of the committee, President Hanson recused herself from the room.

Director Juliussen motioned to establish a temporary Ad Hoc committee to investigate the need for a Governance/Executive committee and to appoint President Hanson as a member on the Ad Hoc Committee, Director Omsted seconded the motion, and carried, the Board of Directors established a temporary Ad Hoc Committee.

Following approval of the Ad Hoc Committee, President Hanson returned to the Boardroom. President Hanson appointed Director Omsted as the second member of the Ad Hoc Committee and she established a two month timeframe for the Ad Hoc Committee's study.

12. Information Items

A. North San Diego County Regional Recycled Water Project Update.

GM Bushee provided a status update on the North San Diego County Regional Recycled Water Project Update. GM Bushee provided background information on the project. He also provided up-to-date progress on the project that included information on grant funding, and the group's next steps to finance the project. He noted that RMC received state funding for the planning of the project, but a portion of that grant needs to be matched by the group. He noted that the group is still assessing the project and costs; therefore, the District may need to budget funds for the project.

B. CSRMA Workers' Compensation Excellence Award for FY 10/11.

GM Bushee stated that the District received the CSRMA Workers' Compensation Excellence Award for FY 2011. He acknowledged ASM LeMay, TSM Morishita, and Superintendent Stecker for their assistance with managing the program.

C. Thank you email from a customer for the District's Lateral Grant program.

GM Bushee noted the email was received from a customer thanking the District for our Lateral Grant program and assistance.

D. Thank you letter from the Mayor Jerome Stocks of the City of Encinitas.

GM Bushee noted that the District received a thank you letter from Mayor Jerome Stocks of the City of Encinitas. He noted that last month we received a thank you email. He acknowledged the field staff for their excellent job responding to the city's recent spill.

- E. CSDA Quarterly Dinner meeting is scheduled for Thursday, February 16, 2012 at 6:00 p.m. located at the Courtyard Marriott in Kearny Mesa.

GM Bushee announced the event and noted that he will be unable to attend.

13. Directors' Meetings

- A. The CASA Mid-Year conference was held at the Desert Springs JW Marriott in Palm Desert, CA on January 18-20, 2012.

Director Omsted reported that the committee reports were repetitive, but he enjoyed meeting with other attendees and learning about their sewer issues. Director Juliussen noted that the conference was more technical than other CASA conferences, but he still enjoyed the conference.

14. Comments, Questions or Requests by Directors

Director Omsted noted that the Watereuse Conference is scheduled for March and there will be a session on indirect potable reuse. He also noted that he will be going paperless with the Board agenda and that he prefers to receive the Board agenda via email. He noted that by going paperless, this would reduce paper, staff's time, and fuel because staff delivers the agenda.

15. General Manager's Report

The following items were reported:

- Board members pre-planning session interviews are scheduled for February 16, 2012.
- The Board Planning session is scheduled for February 21, 2012 in the Boardroom at 9 AM.
- GM Bushee will be out of office on March 5-6, 2012 attending the CSRMA Executive Board planning session.
- LWD staff provided Pacific Ridge School with a tour of the District's facilities.
- EA Hill will follow up with the Board members on how they would like to receive their monthly agenda binder. In addition, he and President Hanson are currently working on reorganizing the agenda and to expect a change in the next Board agenda.

16. General Counsel's Report

General Counsel Brechtel reported that he provided a presentation on the District's Lateral Grant program at the CASA conference. He also provided sample letters which notify homeowners about issues with their sewer laterals.

He also reported that the state has proposed updates to the Wastewater Discharge Requirements (WDR). He provided examples of the proposed changes and noted the benefits and disadvantages of some of the changes. In addition, he reported on the Dickinson report, which is a legislative analysis report that discussed the efficiencies of Special Districts.

He also noted that the CASA Executive Board agreed to open their conferences to the general public to meet Brown Act requirement.

17. Adjournment

President Hanson adjourned the meeting at 6:46 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Ad Hoc Committee Meeting
 February 13, 2012

A meeting of the Ad Hoc Committee (AHC) of the Leucadia Wastewater District (LWD) was held February 13, 2012 at 2:00 p.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 2:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay and Executive Assistant Trisha Hill.

5. New Business

A. Temporary Ad Hoc Committee Kick-off discussion.

GM Bushee presented the subject item for discussion, noting that the agenda item included Director Omsted's list of potential responsibilities for a Governance/Executive Committee.

Director Omsted began the discussion indicating that he preferred to name the committee Governance rather than Executive. The Committee then discussed several of the items on the list of potential committee responsibilities.

Director Omsted then asked staff to clarify the procedures used when there was a vacancy on the Board of Directors. He indicated that this committee could potentially be more involved in the recruitment of future Board members and their orientation. GM Bushee stated that staff will confirm the procedures used in the past and report the results back to the committee at the next meeting.

The Committee also discussed the rotation of Board committee members and the committee selection process along with the GM's review process and the "setting" of Board agendas.

The Committee then directed staff to conduct a survey of other agency's to determine their standing committees and to see if any other agency had a Governance Committee. The AHC requested that staff provide a sample of responsibilities that applied to other Governance Committees.

GM Bushee indicated that staff will conduct a survey and will report the results at the next scheduled meeting.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 2:45 p.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Special Board Meeting

Tuesday, February 21, 2012

A special meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Tuesday, February 21, 2012 at 9:00 a.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 9:04 a.m.

2. Roll Call

DIRECTORS PRESENT:	Hanson, Sullivan, Kulchin, Juliussen, and Omsted
DIRECTORS ABSENT:	None.
OTHERS PRESENT:	General Manager (GM) Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Executive Assistant Trisha Hill, Superintendent Jeff Stecker, Field Services Supervisor Marvin Gonzalez, and Jeff Bills with Confidence Consulting.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Vice President Sullivan, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

5. Public Comment

No public comment was received.

6. Strategic Planning Workshop

A. Opening Remarks and Introduction

GM Bushee welcomed everyone to the strategic planning session. He thanked the Board for their pre-planning session interviews with facilitator Jeff Bills of Confidence Consulting Group, indicating that he will facilitate today's planning session.

B. Long-Range Financial Planning

GM Bushee presented an overview of the District's finances. He provided updated information on actual revenue and expenditures versus projected revenues and expenses from the District's 2008 Financial Plan Update. He indicated that overall the District finances have been tracking well with the 2008 Financial Plan Update.

Director Juliussen noted that EWA recently completed their Financial Plan and that the District should include their estimated capital projects into LWD's Financial Plan. GM Bushee stated that staff is planning on updating the Financial Plan with EWA's projections.

Director Kulchin asked questions relating to EWA's budget and how it affects LWD's finances. GM Bushee responded to Director Kulchin's questions.

GM Bushee also noted that staff is planning to budget funds in the FY 2013 budget to update the Financial Plan.

There was no action taken.

C. Review of Best Practices of other Board of Directors

Mr. Bills of Confidence Consulting presented information concerning the best practices of other Boards. He discussed the value of conferences, workshops and the need to provide feed-back during Board meetings about what was learned at the conferences. He also discussed the importance of the Board's support on the purchase and use of updated technology in order for staff to be more efficient and provide a better service to District customers.

In addition, Mr. Bills provided examples of how other Board's communicate through post-Board meeting discussions and utilizing social media.

There was no action.

D. Board/Staff Relations

1. Discuss the Board/Staff Relations Policy

The Board reviewed LWD's Board-General Manager/Staff Relations policy making several minor changes. Following discussion, the Board directed staff to make the changes to the policy. General Counsel Brechtel and staff agreed to make the requested changes.

2. Review of the Employee Opinion Survey

Mr. Bills provided the 2011 Employee Opinion survey as a handout and provided a summary of the survey. Mr. Bills indicated that the District's survey scores were among the highest of all organizations that have taken the survey. Mr. Bills noted that since the 2009 survey, the overall score increased in several significant areas.

Director Juliussen requested if he could receive the survey average for years 2009 and 2007. Mr. Bill noted that he will provide the information, noting that the survey average has not moved very much in the past few years because the survey has over 380,000 entries.

Mr. Bills provided his closing remarks, indicating that LWD is a high performance organization and in order to remain at this level, staff and the Board should continue to work together to improve.

There was no action taken.

7. Adjournment

President Hanson adjourned the meeting at 12:25 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager (SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 February 23, 2012

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held February 23, 2012 at 1:00 p.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 1:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Beales and Lois Humphreys with TRG & Associates (TRG)

Ms. Lois Humphreys with TRG participated via teleconference.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review of Draft 2012 Winter Newsletter Layout.

GM Bushee introduced Ms. Beales with TRG to present the item. Ms. Beales provided an overview of the proposed summer newsletter. The CAC reviewed the newsletter and recommended minor edits.

Following discussion, the CAC directed staff to make the recommended changes and forward the newsletter to the Board of Directors for comments and/or suggestions by Tuesday, February 28, 2012.

6. Information Items

None.

7. Directors' Comments

President Omsted acknowledged GM Bushee for his response to questions from the San Diego Union Tribune relating to the District's reserves. Director Omsted also provided Mr. Bushee with a recent Union Tribune news article relating to the city of San Diego's reserve funds and their capital projects.

Chairperson Sullivan commended TRG on the good newsletter.

8. General Manager's Comments

GM Bushee stated that a reporter from the Union Tribune's Watchdog group contacted him regarding the District's reserves. GM Bushee informed the committee on his response to the reporter questions.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 1:36 p.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Ad Hoc Committee Meeting
 March 1, 2012

A meeting of the Ad Hoc Committee (AHC) of the Leucadia Wastewater District (LWD) was held March 1, 2012 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay and Executive Assistant Trisha Hill.

5. New Business

A. Consideration Governance/Executive Committee Formation Follow-up.

GM Bushee stated that staff was directed to research and report items that were discussed at the February 13, 2012 meeting. He provided a summary of the results of the Governance/Standing Committee survey, procedures that LWD followed to fill Board vacancies and clarified procedures for appointing subcommittee members.

EA Hill provided the Ad Hoc Committee with the duties and responsibilities of committees at other agencies.

Chairperson Hanson stated that she would like to contact other Board members to discuss their agency's Governance/Executive Committee. GM Bushee stated that he will provide their contact information via email.

Director Omsted suggested that ASM LeMay provide additional information on the types of issues that Tri-City Governance Committee reviews. ASM LeMay stated that he will provide their agendas.

Following discussion, the Ad Hoc Committee directed staff with the following tasks:

- Draft roles and/ or responsibilities for each LWD Committee in bullet form;
- Provide contact information for Board members that are currently on a Governance/Executive Committee; and
- Provide copies of the Tri-City Governance Committee's agendas.

GM Bushee stated that staff will contact the Ad Hoc Committee to schedule the next meeting once these tasks have been completed.

6. Directors' Comments

None.

7. General Manager's Comments

GM Bushee stated that the CWEA State Awards Committee is scheduled for a meeting and tour at the District this afternoon.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 9:35 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 March 7, 2012

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Wednesday, March 7, 2012 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeff Stecker; Field Services Supervisor Marvin Gonzalez; District Engineer Steve Deering; and Jamie Taylor from Infrastructure Engineering Corporation

3. Public Comment

No public comment was received.

4. New Business

- A. Authorize the General Manager to execute an as needed Engineering Design Services contract with Infrastructure Engineering Corporation (IEC)

TSM Morishita presented staff's recommendation.

The Selection Panel held interviews of four (4) short listed firms on February 22, 2012. The four firms were Psomas, Lee & Ro, Dexter Wilson Engineering and Infrastructure Engineering Corporation (IEC). As a result of the interviews, IEC was selected to continue providing engineering design services to the District.

The EC concurred with staff. The recommendation to execute the contract will be presented to the Board for approval at the March 14, 2012 Board meeting.

- B. Authorize a Mid-Fiscal Year 2012 appropriation for the purchase of a new Closed Circuit Television Inspection Truck in an amount not to exceed \$245,000

TSM Morishita presented staff's recommendation.

As directed by the Board of Directors at its February 2012 meeting, staff is proceeding with the purchase of a new CCTV Truck. Based on initial quotes, staff recommends that \$245,000 be appropriated to the FY 12 budget to cover the estimated cost, including taxes, of the vehicle. Staff is currently evaluating optional equipment and capabilities and will negotiate the final price once the options are selected. Following discussion, the EC concurred with staff to present this recommendation at the March 14, 2012 Board meeting.

6. Information Items

A. Occidental Pipeline Repair Project Update

TSM Morishita provided the following update on the project:

- City of Carlsbad held pre-construction meeting on February 23, 2012;
- established submittal/RFI process;
- discussed complexity of bypassing flow; and
- a formal bypass plan will be submitted for review and approval by Carlsbad, Leucadia and Encinitas.

B. Batiquitos Pump Station Rehabilitation Project Update

TSM Morishita presented the following update:

- Received submittal for new pumps (Flo-Systems);
- schedule of values submitted to Richard Stinson for review; and
- PCL has issued 80% of their material purchase orders and subcontracts.

7. Director's Comments

Chairperson Juliussen reiterated the need to monitor the Caltrans proposed I-5 expansion. As plans are developed, District interests in maintaining and/or improving access to District infrastructure needs to be addressed and satisfied.

8. General Manager's Comments


GM Bushee mentioned that he has received information on a City of Carlsbad proposal to sell recycled water to the Olivenhain Municipal Water District. GM Bushee intends to request for a Special Board meeting to discuss recycled water issues.

9. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 8:57 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: March 14, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of February/March Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$ 1,189,364.57**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months February 3, 2012 – March 8, 2012.

Operating expenses totaled **\$1,016,250.75** while Capital Improvement Program expenses totaled **\$40,039.94**.

Payroll for employees and the Board totaled **\$ 133,073.88**.

Attached please find a year to date Employee and Board Payroll Report from January 2011 to February 2012 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, February/March 2012
Attachment 2	Payroll Check Register dated February 3, 2012
Attachment 3	Payroll Check Registers dated February 8, 2012
Attachment 4	Accounts Payable Register dated February 8, 2012
Attachment 5	Payroll Check Register dated February 9, 2012
Attachment 6	Accounts Payable Check Register dated February 15, 2012
Attachment 7	Payroll Check Register dated February 22, 2012
Attachment 8	Accounts Payable Check Register dated February 24, 2012
Attachment 9	Accounts Payable Check Register dated March 1, 2012
Attachment 10	Board Payroll Check Register dated March 2, 2012
Attachment 11	Payroll Check Register dated March 7, 2012
Attachment 12	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

March 14, 2012

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check - 2/3/2012	15906 - 15909 Incentive	\$ 1,860.01	
Payroll Check - 2/8/2012	15910 - 15927	\$ 41,022.52	
Payroll Check - 2/9/2012	15928 - 15946 Incentive	\$ 3,856.19	
Payroll Check - 2/22/2012	15947 - 15964	\$ 40,771.56	
Board Payroll Check - 3/2/2012	15965 - 15969	\$ 4,000.82	
Payroll Check - 3/7/2012	15970 - 15987	\$ 41,562.78	
	Total		\$133,073.88
General Checking - 2/08/2012	42079 - 42113	\$ 179,051.02	
General Checking - 02/15/2012	42114 - 42153	\$ 87,791.26	
General Checking - 02/24/2012	42154 - 42178	\$ 28,868.94	
General Checking - 3/1/2012	42179 - 42200	\$ 760,579.47	
	Total		\$1,056,290.69
			\$1,189,364.57
	Grand Total		\$1,189,364.57

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 3, 2012
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15906 - 15909	2/3/2012	\$1,860.01

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 8, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15910 - 15927	2/8/2012	\$41,022.52

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42079- 2538	1	2/08/2012	10128 THE LAWTON GROUP		
	1		45129 TEMP HRS W/E 1/22/12	337.50	IVC050000047270
	1		45130 TEMP HRS W/E 1/29/12	202.50	IVC050000047307
42079- 2538	1	2/08/2012	Logged *** Total ***	540.00	
42080- 2538	2	2/08/2012	10167 ACACIA GASOLINE & CAR WASH		
	2		45114 OPEN PO-VEHICLE/TRUCK FUELS	89.00	2533
42080- 2538	2	2/08/2012	Logged *** Total ***	89.00	
42081- 2538	3	2/08/2012	10221 ADS LLC		
	3		45108 CONTRACT-DATA COLLE FLOW METER	3,570.00	12562.22-0112
42081- 2538	3	2/08/2012	Logged *** Total ***	3,570.00	
42082- 2538	4	2/08/2012	10720 AT&T		
	4		45141 LD SERVICE @ BPS	32.50	BPS-PHONE-1/12
42082- 2538	4	2/08/2012	Logged *** Total ***	32.50	
42083- 2538	5	2/08/2012	11650 BROWNELL AND DUFFEY CPA		
	5		45120 CONTRACT-ACCOUNTING SERVICES	7,091.50	020612
42083- 2538	5	2/08/2012	Logged *** Total ***	7,091.50	
42084- 2538	6	2/08/2012	12005 CSOA-SAN DIEGO CHAPTER		
	6		45128 CSDA QTRLY DINNER-BRD	195.00	CSDA DINNER-FEB
42084- 2538	6	2/08/2012	Logged *** Total ***	195.00	
42085- 2538	7	2/08/2012	12025 CSRMA		
	7		45124 POOLED LIABILITY PROGRAM-2011-	88,100.86	2525
42085- 2538	7	2/08/2012	Logged *** Total ***	88,100.86	
42086- 2538	8	2/08/2012	12360 CITY OF CARLSBAD		
	8		45136 WATER @ OFFICE/PLANT	78.62	8121300-1/2012
	8		45137 WATER @ OFFICE/PLANT	36.58	8121305-1/2012
42086- 2538	8	2/08/2012	Logged *** Total ***	115.20	
42087- 2538	9	2/08/2012	12510 WASTE MANAGEMENT		
	9		45134 TRASH SERVICE	205.64	10770080274
42087- 2538	9	2/08/2012	Logged *** Total ***	205.64	
42088- 2538	10	2/08/2012	13072 DATA NET		
	10		45112 SYMANTEC BACKUP EXEC 2010 RENE	1,141.79	9741830
	10		45132 IS MAINT AND SUPPORT	505.00	9741863
	10		45133 IS MAINT AND SUPPORT	28.75	9741855
	10		45148 IS MAINT AND SUPPORT	185.00	9741873
42088- 2538	10	2/08/2012	Logged *** Total ***	1,860.54	
42089- 2538	11	2/08/2012	13822 DUDEK & ASSOCIATES		
	11		45150 GE/3252/699/PLAN CHECK	4,576.28	20114338
	11		45151 GE/3252/737/HADAYAT ANNEX	1,595.00	20114451
	11		45152 GE/3252/805/HYMETTUS	7,083.95	20114365
	11		45153 GE/3252/808/SEASIDE	435.00	20114339
	11		45154 GE/3252/830/NEPTUNE	725.00	20114340
	11		45155 GE/3252/831/LARKSONG	210.00	20114341

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	11		45156 GE/3252/593/L.C. TOWNE	198.00	20114449
	11		45157 GE/3252/669/LEUCADIA GROVE	923.00	20114337
	11		45158 GE/3252/833/STONE FLATS	290.00	20114343
	11		45159 GE/3252/832/CHICK-FILA	870.00	20114342
	11		45160 GE/3251/100/GRADING	293.33	20114335
	11		45161 GE/3252/648/SHERIDEN RD	1,916.76	20114336
42089- 2538	11	2/08/2012	Logged *** Total ***	19,116.32	
42090- 2538	12	2/08/2012	16021 GREAT AMERICA LEASING CORP		
	12		45144 COPIER LEASE	1,002.74	11859578
42090- 2538	12	2/08/2012	Logged *** Total ***	1,002.74	
42091- 2538	13	2/08/2012	17058 JUDY HANSON		
	13		45125 REIMBURSE FOR CONFERENCE	849.77	CASA-JH-1/20/12
42091- 2538	13	2/08/2012	Logged *** Total ***	849.77	
42092- 2538	14	2/08/2012	18150 ICMA RETIREMENT-303979		
	14		45149 DEFERRED COMP-ICMA	3,424.74	ICMA-2/8/2012
42092- 2538	14	2/08/2012	Logged *** Total ***	3,424.74	
42093- 2538	15	2/08/2012	18212 INFRASTRUCTURE ENGINEERING COR		
	15		45110 OPEN PO-GIS SUPPORT	1,020.00	6162
	15		45121 GIS SERVICES	1,680.00	6162-
42093- 2538	15	2/08/2012	Logged *** Total ***	2,700.00	
42094- 2538	16	2/08/2012	18561 U.S. BANK		
	16		45163 CREDIT CARD-MEETINGS,CONFS, SU	2,694.46	1-23-2012
42094- 2538	16	2/08/2012	Logged *** Total ***	2,694.46	
42095- 2538	17	2/08/2012	21102 CASH		
	17		45162 PETTY CASH-JAN-FEB	366.41	PETTY-JAN2012
42095- 2538	17	2/08/2012	Logged *** Total ***	366.41	
42096- 2538	18	2/08/2012	22214 MITSUBISHI ELECTRIC & ELECTRON		
	18		45131 ELEVATOR SERVICE	255.00	221213
42096- 2538	18	2/08/2012	Logged *** Total ***	255.00	
42097- 2538	19	2/08/2012	23068 NATIONWIDE RETIREMENT SOLUTION		
	19		45123 DEFERRED COMP-NATIONWIDE	200.00	NATION-2/8/12
42097- 2538	19	2/08/2012	Logged *** Total ***	200.00	
42098- 2538	20	2/08/2012	24224 OFFICE DEPOT, INC.		
	20		45116 OPEN PO-OFFICE SUPPLIES	56.51	595150889001
	20		45117 OPEN PO-OFFICE SUPPLIES	29.39	5955868001
42098- 2538	20	2/08/2012	Logged *** Total ***	85.90	
42099- 2538	21	2/08/2012	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	21		45138 WATER @ TRAVELING	182.98	551070-1/12
42099- 2538	21	2/08/2012	Logged *** Total ***	182.98	
42100- 2538	22	2/08/2012	25010 AT&T		
	22		45135 PHONE @ BPS	102.03	BPS PHONE-2/12

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
	22		45145	DIAL IN MODEM	143.62	6327047006-2012
	22		45146	DIAL IN MODEM	120.80	4792130272-1/12
42100-	2538	22	2/08/2012	Logged	*** Total ***	366.45
42101-	2538	23	2/08/2012	25260 PERS RETIREMENT		
	23		45165	EMPLOYEE RETIREMENT 1/22/12	15,222.77	2-21-12
	23		45166	BOARD RETRIEMENT 1/31/2012	325.69	3-1-2012
42101-	2538	23	2/08/2012	Logged	*** Total ***	15,548.46
42102-	2538	24	2/08/2012	25260 PERS RETIREMENT		
	24		45164	EMPLOYEE RETIREMENT 2/5/2012	15,244.26	3-6-12
42102-	2538	24	2/08/2012	Logged	*** Total ***	15,244.26
42103-	2538	25	2/08/2012	25430 PLUMBERS DEPOT, INC		
	25		45119	PARTS-HOSES, CUTTER, PRONG GRA	302.78	PD17789
42103-	2538	25	2/08/2012	Logged	*** Total ***	302.78
42104-	2538	26	2/08/2012	25577 PURCHASE POWER		
	26		45127	POSTAGE FEES-JAN	49.40	POSTAGE-1/2012
42104-	2538	26	2/08/2012	Logged	*** Total ***	49.40
42105-	2538	27	2/08/2012	28070 SAN DIEGUITO WATER DISTRICT		
	27		45139	WATER @ TANKER 2	31.84	TK896
	27		45140	WATER @ TANKER	127.36	TK645-1/2012
42105-	2538	27	2/08/2012	Logged	*** Total ***	159.20
42106-	2538	28	2/08/2012	28844 ELAINE SULLIVAN		
	28		45126	REIMBURSE FOR CONFERENCE	875.05	CASA-ES-1/20/12
42106-	2538	28	2/08/2012	Logged	*** Total ***	875.05
42107-	2538	29	2/08/2012	29716 TRG & ASSOCIATES		
	29		45109	OPEN PO-PUBLIC INFORMATION	3,487.50	09-1212
42107-	2538	29	2/08/2012	Logged	*** Total ***	3,487.50
42108-	2538	30	2/08/2012	30515 UNIFIRST CORPORATION		
	30		45113	OPEN PO-CONTRACT-UNIFORMS	156.54	3600907417
	30		45118	OPEN PO-CONTRACT-UNIFORMS	156.54	3600909211
42108-	2538	30	2/08/2012	Logged	*** Total ***	313.08
42109-	2538	31	2/08/2012	30520 UNDERGROUND SERVICE ALERT OF		
	31		45147	UNDERGROUND SERVICE ALERT	324.00	120120374
42109-	2538	31	2/08/2012	Logged	*** Total ***	324.00
42110-	2538	32	2/08/2012	30580 UNITED WAY		
	32		45122	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-2/8/12
42110-	2538	32	2/08/2012	Logged	*** Total ***	5.00
42111-	2538	33	2/08/2012	30723 SIEMENS WATER TECH. CORP		
	33		45111	OPEN PO-BIOXIDE	9,316.91	900569038
42111-	2538	33	2/08/2012	Logged	*** Total ***	9,316.91
42112-	2538	34	2/08/2012	31232 VERIZON WIRELESS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	34		45142 CELL PHONE CHARGES	266.19	1051568009
	34		45143 CELL PHONE CHARGES	52.02	1051568008
42112- 2538	34	2/08/2012	Logged *** Total ***	318.21	
42113- 2538	35	2/08/2012	33227 XEROX CORPORATION		
	35		45115 OPEN PO-SERVICE/MAINT CONTRACT	62.16	059863584
42113- 2538	35	2/08/2012	Logged *** Total ***	62.16	
				.00	
** Total check discount **				.00	
** Total check amount **				179,051.02	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 9, 2012
INCENTIVE

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15928 - 15946	2/9/2012	\$3,856.19

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42114- 2539	1	2/15/2012	10100 NAPA AUTO		
	1		45234 SUPPLIES	46.84	059997
	1		45235 PARTS, OIL, WRENCH	20.97	059452
	1		45236 PARTS	19.35	059487
42114- 2539	1	2/15/2012	Logged *** Total ***	87.16	
42115- 2539	2	2/15/2012	10122 ACTION MAIL		
	2		45189 POSTAGE, SORTING FOR NEWSLETTE	6,480.00	27633
42115- 2539	2	2/15/2012	Logged *** Total ***	6,480.00	
42116- 2539	3	2/15/2012	10128 THE LAWTON GROUP		
	3		45230 TEMP HOURS W/E 2/5/12	324.00	IVC050000047343
42116- 2539	3	2/15/2012	Logged *** Total ***	324.00	
42117- 2539	4	2/15/2012	12028 CWEA-		
	4		45224 RENEWAL-I. RIFFEL-PLANT TECH	73.00	110451007-IR
	4		45225 RENEWAL-G. MENDEZ-COLLECTION	73.00	110421005-G.M.
42117- 2539	4	2/15/2012	Logged *** Total ***	146.00	
42118- 2539	5	2/15/2012	12029 CWEA		
	5		45231 CWEA RENEWAL-K.BUTTS	132.00	2550-2/2012
	5		45232 CWEA MEMBERSHIP RENEWAL-D. KUL	132.00	8497-2012
	5		45233 CWEA RENEWAL-C. FARRELL	132.00	2286-2012
42118- 2539	5	2/15/2012	Logged *** Total ***	396.00	
42119- 2539	6	2/15/2012	12112 JEFF BILLS		
	6		45190 CONTRACT-CONSULTING SERVICES	3,000.00	JB-JAN 12
42119- 2539	6	2/15/2012	Logged *** Total ***	3,000.00	
42120- 2539	7	2/15/2012	12360 CITY OF CARLSBAD		
	7		45217 WATER @ VACTOR 2	179.51	104-JAN2012
	7		45218 WATER @ VACTOR	155.61	103-1/2012
42120- 2539	7	2/15/2012	Logged *** Total ***	335.12	
42121- 2539	8	2/15/2012	12514 CONEXIS		
	8		45212 SEC 125 FLEX PLAN-JAN	130.00	0112-OR5179
42121- 2539	8	2/15/2012	Logged *** Total ***	130.00	
42122- 2539	9	2/15/2012	12631 CORODATA		
	9		45184 OPEN PO-STORAGE	38.44	RS1470230
42122- 2539	9	2/15/2012	Logged *** Total ***	38.44	
42123- 2539	10	2/15/2012	13072 DATA NET		
	10		45226 IS MAINT AND SUPPORT	505.00	9742017
42123- 2539	10	2/15/2012	Logged *** Total ***	505.00	
42124- 2539	11	2/15/2012	13822 DUDEK & ASSOCIATES		
	11		45196 GE/3252/836/2GOOD2B BAKERY	1,025.00	20120024
	11		45197 GE/3252/835/CHARLES ANNEX	437.50	20120023
	11		45198 GE/3252/834/COSTA AZUL WINERY	450.00	20120022
	11		45199 GE/3252/807/WALMART	1,127.50	20120243
	11		45200 GE/3252/737/HADAYAT ANNEX	648.75	20120016

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	11		45201 GE/3252/669/LEUCADIA GROVE	750.00	20120020
	11		45202 GE/3252/648/SHERIDEN RD	355.00	20120017
	11		45203 GE/3252/697/L.C GREENS	1,261.11	20120021
	11		45204 GE/3252/699/HYMETTUS	569.44	20120012
	11		45205 GE/3252/808/SEASIDE RIDGE	1,073.33	20120019
42124- 2539	11	2/15/2012	Logged *** Total ***	7,697.63	
42125- 2539	12	2/15/2012	14410 EL CAMINO REAL SHELL ENCINITAS		
	12		45176 OPEN PO-VEHICLE FUELS	71.04	8694
	12		45192 OPEN PO-VEHICLE FUELS	54.70	8688
42125- 2539	12	2/15/2012	Logged *** Total ***	125.74	
42126- 2539	13	2/15/2012	14530 ENCINA WASTEWATER AUTHORITY		
	13		45229 QTRLY LAB FEES-OCT-DEC	1,371.60	964
42126- 2539	13	2/15/2012	Logged *** Total ***	1,371.60	
42127- 2539	14	2/15/2012	14624 ELIZABETH PORTILLA		
	14		45188 LATERAL REIMBURSEMENT	1,810.00	PORTELLA-2/12
42127- 2539	14	2/15/2012	Logged *** Total ***	1,810.00	
42128- 2539	15	2/15/2012	15223 FEDERAL EXPRESS CORPORATION		
	15		45238 SHIPPING	32.54	7-787-01199
42128- 2539	15	2/15/2012	Logged *** Total ***	32.54	
42129- 2539	16	2/15/2012	16603 W. W. GRAINGER, INC		
	16		45206 PARTS	30.54	9747872936
42129- 2539	16	2/15/2012	Logged *** Total ***	30.54	
42130- 2539	17	2/15/2012	17247 U.S. HEALTH WORKS MEDICAL GROU		
	17		45185 OPEN PO-PHYSICALS	50.00	2027420-CA
42130- 2539	17	2/15/2012	Logged *** Total ***	50.00	
42131- 2539	18	2/15/2012	17255 HIGH DESERT SPECIALISTS		
	18		45228 TEST BACKFLOW	90.00	H DESERT-FEB
42131- 2539	18	2/15/2012	Logged *** Total ***	90.00	
42132- 2539	19	2/15/2012	17552 THE HOME DEPOT CRC/GEFC		
	19		45191 OPEN PO-MISC SUPPLIES	437.19	7028595
42132- 2539	19	2/15/2012	Logged *** Total ***	437.19	
42133- 2539	20	2/15/2012	18212 INFRASTRUCTURE ENGINEERING COR		
	20		45219 AS NEEDED GIS SERVICES	200.00	6200
	20		45220 LANAKAI SEWER REPORT	2,249.85	6198
	20		45227 BPS ENGINEERING SERVICES	6,810.55	6199REV
42133- 2539	20	2/15/2012	Logged *** Total ***	9,260.40	
42134- 2539	21	2/15/2012	22012 MANHOLE ADJUSTING CONTRACTORS,		
	21		45179 RAISE MANHOLES IN CARLSBAD	6,300.00	3986
42134- 2539	21	2/15/2012	Logged *** Total ***	6,300.00	
42135- 2539	22	2/15/2012	22355 MINUTEMAN PRESS		
	22		45211 DOOR HANGERS	262.59	2651383

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
42135-	2539	22	2/15/2012	Logged	*** Total ***	262.59
42136-	2539	23	2/15/2012	23570 NORTH COUNTY TIMES		
		23		45223 NEWSPAPER SUBS. RENEWAL-2012	189.00	172-000
42136-	2539	23	2/15/2012	Logged	*** Total ***	189.00
42137-	2539	24	2/15/2012	24224 OFFICE DEPOT, INC.		
		24		45175 OPEN PO-OFFICE SUPPLIES	583.46	597012732001
		24		45193 OPEN PO-OFFICE SUPPLIES	6.03	597018957001
		24		45195 OPEN PO-OFFICE SUPPLIES	6.12	596303414001
42137-	2539	24	2/15/2012	Logged	*** Total ***	595.61
42138-	2539	25	2/15/2012	24440 OLIVENHAIN MUNICIPAL WATER DIS		
		25		45213 WATER @ VP7	53.61	026000-1/2012
		25		45214 WATER @ VP5	32.84	148700-1/2012
		25		45215 WATER @ TRAVELING 2 VACTOR	210.82	544310-2/2012
		25		45216 WATER @ EEPS	53.61	214000-1/2012
42138-	2539	25	2/15/2012	Logged	*** Total ***	350.88
42139-	2539	26	2/15/2012	25032 PALOMAR WATER		
		26		45221 DELIVERED WATER TO OFFICE	146.52	2179289
42139-	2539	26	2/15/2012	Logged	*** Total ***	146.52
42140-	2539	27	2/15/2012	25325 PIPE TOOLS SPECIALITIES		
		27		45187 CCTV TREADS	583.54	2142
42140-	2539	27	2/15/2012	Logged	*** Total ***	583.54
42141-	2539	28	2/15/2012	25425 PLANT PEOPLE		
		28		45186 OPEN PO-CONTRACT-MAINTAIN PLAN	206.49	2121977
42141-	2539	28	2/15/2012	Logged	*** Total ***	206.49
42142-	2539	29	2/15/2012	25612 PIPERIN CORPORATION		
		29		45182 REPAIRS TO MAINLINE @AVE DEL P	17,614.54	#1-
42142-	2539	29	2/15/2012	Logged	*** Total ***	17,614.54
42143-	2539	30	2/15/2012	26804 QUALITY CHEVROLET		
		30		45172 OPEN PO-VEHICLE TRUCK REPAIRS	323.36	CTCS426133
		30		45194 OPEN PO-VEHICLE TRUCK REPAIRS	68.67	CTCS426210
42143-	2539	30	2/15/2012	Logged	*** Total ***	392.03
42144-	2539	31	2/15/2012	27028 RANCH AND SEA POOL CARE		
		31		45174 FOUNTAIN MAINT 2011-2012	70.00	9027
42144-	2539	31	2/15/2012	Logged	*** Total ***	70.00
42145-	2539	32	2/15/2012	27478 R. J. SAFETY SUPPLY CO., INC.		
		32		45177 OPEN PO-MISC SAFETY ITEMS	166.41	297253-00
42145-	2539	32	2/15/2012	Logged	*** Total ***	166.41
42146-	2539	33	2/15/2012	28020 SAN DIEGO GAS AND ELECTRIC		
		33		45207 ELECTRIC @ VP5	261.24	3154-VP5-JAN
		33		45208 ELECTRIC @ LPS/OFFICE	12,067.37	838637-LPS
		33		45209 ELECTRIC @ EEPS	582.72	7448-EEPS-JAN

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	33		45210 GAS @ EE	.97	4741-EE-JAN
42146- 2539	33	2/15/2012	Logged	*** Total ***	12,912.30
42147- 2539	34	2/15/2012	29225 TELEPACIFIC COMMUNICATIONS		
	34		45237 PHONE SYSTEM CHARGES	988.76	34871373-0
42147- 2539	34	2/15/2012	Logged	*** Total ***	988.76
42148- 2539	35	2/15/2012	30515 UNIFIRST CORPORATION		
	35		45173 OPEN PO-CONTRACT-UNIFORMS	154.82	3600911027
42148- 2539	35	2/15/2012	Logged	*** Total ***	154.82
42149- 2539	36	2/15/2012	30551 CARLSBAD FUELS CORPORATION		
	36		45180 OEPN PO - VEHICLE FUELS	1,914.23	20120201
42149- 2539	36	2/15/2012	Logged	*** Total ***	1,914.23
42150- 2539	37	2/15/2012	30723 SIEMENS WATER TECH. CORP		
	37		45183 ANNUAL SERVICE FOR MICRO 2000	1,697.00	9005138
42150- 2539	37	2/15/2012	Logged	*** Total ***	1,697.00
42151- 2539	38	2/15/2012	32271 WEST COAST SAFETY SUPPLY CO.,		
	38		45178 OPEN PO-CALIBRATIONS/DAFETY	410.18	170683466
42151- 2539	38	2/15/2012	Logged	*** Total ***	410.18
42152- 2539	39	2/15/2012	32347 DEXTER WILSON ENGINEERING		
	39		45181 UPDATE ASSET MANAGEMENT PLAN	7,065.00	0112.04.1738
42152- 2539	39	2/15/2012	Logged	*** Total ***	7,065.00
42153- 2539	40	2/15/2012	32500 WORDEN WILLIAMS, APC		
	40		45222 LEGAL FEES-JANUARY	3,424.00	31069
42153- 2539	40	2/15/2012	Logged	*** Total ***	3,424.00
				.00	
** Total check discount **				.00	
** Total check amount **				87,791.26	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 22, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15947 - 15964	2/22/2012	\$40,771.56

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42154- 2540	1	2/24/2012	10128 THE LAWTON GROUP		
	1		45271 TEMP HRS- W/E 2/12/12	216.00	IVC050000047378
42154- 2540	1	2/24/2012	Logged	*** Total ***	216.00
42155- 2540	2	2/24/2012	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		45266 MONTHLY PEST SERVICE-FEB	53.00	996971
42155- 2540	2	2/24/2012	Logged	*** Total ***	53.00
42156- 2540	3	2/24/2012	12718 CHUCKS TIRE CENTER		
	3		45248 4 TIRES	735.93	63857
42156- 2540	3	2/24/2012	Logged	*** Total ***	735.93
42157- 2540	4	2/24/2012	12814 CUES, INC		
	4		45242 OPEN PO-REPAIRS TO CCTV	197.85	361229
42157- 2540	4	2/24/2012	Logged	*** Total ***	197.85
42158- 2540	5	2/24/2012	13355 DION INTERNATIONAL TRUCKS INC		
	5		45241 OPEN PO-VACTOR REPAIR	1,497.89	KW53941
42158- 2540	5	2/24/2012	Logged	*** Total ***	1,497.89
42159- 2540	6	2/24/2012	13610 DRAGER SAFETY, INC.		
	6		45249 QUANTITIVE FIT TESTING ON SITE	919.54	90744818
42159- 2540	6	2/24/2012	Logged	*** Total ***	919.54
42160- 2540	7	2/24/2012	18150 ICMA RETIREMENT-303979		
	7		45267 DEFERRED COMP-ICMA-2/22/12	3,430.67	ICMA-2/22/12
42160- 2540	7	2/24/2012	Logged	*** Total ***	3,430.67
42161- 2540	8	2/24/2012	20011 JACKSON & BLANC		
	8		45275 MAINT/SERVICE TO HVAC	893.34	000161548
42161- 2540	8	2/24/2012	Logged	*** Total ***	893.34
42162- 2540	9	2/24/2012	23068 NATIONWIDE RETIREMENT SOLUTION		
	9		45262 DEFERRED COMP-NATIONWIDE	200.00	NATION-2/22/12
42162- 2540	9	2/24/2012	Logged	*** Total ***	200.00
42163- 2540	10	2/24/2012	23225 nfpACCOUNTING TECHNOLOGIES		
	10		45269 FUNDWARE SUPPORT CONTRACT-10 H	800.00	1547
42163- 2540	10	2/24/2012	Logged	*** Total ***	800.00
42164- 2540	11	2/24/2012	23570 NORTH COUNTY TIMES		
	11		45276 AD FOR PUBLIC FORUM	413.97	NCT-AD-MARCH
42164- 2540	11	2/24/2012	Logged	*** Total ***	413.97
42165- 2540	12	2/24/2012	23572 NORTH COUNTY EQUIPMENT INC		
	12		45272 MAINTENANCE/REPAIR	59.23	3D140
42165- 2540	12	2/24/2012	Logged	*** Total ***	59.23
42166- 2540	13	2/24/2012	24224 OFFICE DEPOT, INC.		
	13		45243 OPEN PO-OFFICE SUPPLIES	59.67	597748124001
	13		45250 OPEN PO-OFFICE SUPPLIES	86.35	598141005001
42166- 2540	13	2/24/2012	Logged	*** Total ***	146.02