

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT

Wednesday, April 9, 2008 – 5:00 p.m.
 1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
 AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
 In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
- 5. Public Comment**
 Anyone wishing to address the Board or bring an agenda item forward may do so.
- 6. Presentations and Awards**
 - A. Five Year Service Award presented to Maggie McEniry and Paul Bushee. (Page 1)
- 7. Consent Calendar**
 Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.
 - A. Minutes of the following meetings:
 - March 19, 2008 Regular Board Meeting (Pages 2-6)
 - April 2, 2008 Community Affairs Committee Meeting (Pages 7-8)
 - B. Demands for March - April (Pages 9-29)
 - C. Operations Report. (Pages 30-31)
 - D. Finance Report. (Pages 32-37)
- 8. Encina Wastewater Authority Reports**
 Reports by Directors and staff concerning the Encina Wastewater Authority.
 - A. Encina Wastewater Authority Reports.
 - Regular Board Meeting – March 26, 2008 (Pages 38-39)
 - Member Agency Manager Meeting – April 9, 2008 (Oral Report)
- 9. Committee Reports**
 - A. Community Affairs Committee meeting was held on April 2, 2008 – report by Director Omsted. (Page 40)
 - B. Engineering Committee meeting was held on April 7, 2008 – report by Director Juliussen. (Oral Report)

10. Old Business

None.

11. Public Hearing

- A. Public Hearing to Consider Adoption of the Leucadia Wastewater District Wastewater Ordinance. (Page 41)

12. New Business

- A. Adopt Ordinance No. 119 Establishing the LWD Wastewater Ordinance. (Pages 42-62)
- B. Authorize the General Manager to execute an Agreement with Zondiros Corporation for the construction of the Village Park No. 5 Force Main Replacement Project in an amount not to exceed \$235,700. (Pages 63-67)

13. Informational Items

- A. Water Reuse 12th Annual Conference will be held at the Westin Tabor Center in Denver, Colorado on May 5 – 6, 2008 (Pages 68-75)
- B. CSDA 2008 Special Districts Legislative Day will be held at the Sheraton Grad Hotel in Sacramento, CA on May 12, 2008. (Pages 76-78)
- C. LWD Board of Directors Updated Training Schedule and CSDA Education Calendar. (Pages 79-83)

14. Directors' Meetings

- A. Water Reuse Conference was held at the Newport Beach Marriot Hotel on March 24 - 26, 2008 – report by Directors Juliusen and Orsted. (Page 84)

15. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

16. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

17. General Counsel's Report

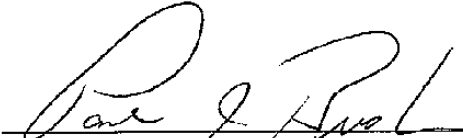
Informational report by the General Counsel on items not requiring Board action.

18. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

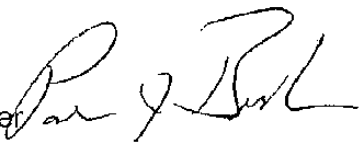
Date: April 3, 2008



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: April 3, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Presentations and Awards



It is my pleasure to announce that 2 individual performance objectives under LWD's Incentive Program have recently been met. The individual achievements are as follows:

5 Year Service Award – Maggie McEniry

On April 7, 2008, Maggie McEniry will celebrate her 5th anniversary of employment at LWD. This milestone is a tribute to Maggie's hard work and dedication to LWD. This milestone meets one of the individual objectives under LWD's Incentive Program and Maggie is eligible for an incentive award of \$100.

5 Year Service Award – Paul Bushee

On April 3, 2008, I celebrated my 5th anniversary of employment at LWD. It is hard to believe that the time has passed so quickly. I have thoroughly enjoyed my past five years here at LWD. As a result, I am eligible for an award of \$100 under the Incentive Program.

Please join me in congratulating Maggie for her accomplishment.

PJB:

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
March 19, 2008

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, March 19, 2008 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Hanson, and Omsted
DIRECTORS ABSENT: None
OTHERS PRESENT: District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Executive Assistant Trisha Miranda, Richard Duffey with Brownell and Duffey, District Engineer Steve Deering, Richard Babbe with Public Financial Management (PFM).

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Omsted, and carried, the Board of Directors approved the agenda.

5. Public Comment

There was no public comment.

6. Presentations and Awards

A. Five Years Without a Lost Time Injury.

ASM LeMay reported that LWD staff achieved an organizational objective under LWD's Incentive Program. On February 19, 2008, LWD staff completed five years without a lost time injury accident; therefore each employee is eligible to receive an incentive award of \$1,200.

The Board of Directors congratulated staff for completing five years without a lost time accident.

B. Cost Sharing of CSRMA Retrospective Refunds.

ASM LeMay reported that LWD staff achieved a second organizational objective under LWD's Incentive Program. At its January 2008 meeting, the California Sanitation Risk Management Authority (CSRMA) Board of Directors approved the distribution of liability insurance program dividends to LWD in the amount of \$19,048. Under the Incentive Program; LWD splits the dividend refund 50/50 with LWD

employees. Therefore, each employee is eligible to receive an incentive compensation award of \$560.24.

The Board of Directors congratulated staff for this accomplishment.

7. Consent Calendar

Director Juliussen pulled item 7B for discussion.

- A. Minutes for the following meetings:
February 13, 2008 Regular Board meeting
- C. Operations Report (A copy was attached to the original March 19, 2008 Agenda)
- D. Finance Report (A copy was attached to the original March 19, 2008 Agenda)

Following discussion and upon a motion duly made by Director Hanson, seconded by Director Omsted, and carried, the Board of Directors approved the consent calendar with the exception of item B.

- B. Demands for February 2008/March 2008
Payroll Checks Numbered 13482 - 13540; General Checking – Checks numbered 35885 – 35998.

The Board discussed the demands for the subject period. Following discussion, and upon a motion duly made by Director Juliussen, then carried, the Board of Directors approved the Demands for February 2008/March 2008.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – February 27, 2008 Board meeting.

Director Juliussen and President Sullivan reported on EWA's February 27, 2008 Board meeting.

- B. Member Agency Manager (MAM) Meeting – March 12, 2008

ASM LeMay reported on the MAM's March 12, 2008 meeting.

9. Committee Reports

None.

10. Old Business

None.

11. New Business

- A. Execute a contract amendment with Charles Z. Fedak (Fedak) & Company for Financial Auditing Services for Fiscal Year 2008 (FY 08) and FY 09 in an amount not to exceed \$35,700.

ASM LeMay presented the subject recommendation. ASM LeMay stated that during July 2005, the Board of Director authorized a three-year contract with Charles Z. Fedak & Company for financial auditing services. The contract included an additional 2 year option. Staff believes that continuing with Fedak for FY 08 and FY 09 will provide continuity to our auditing program. Staff polled auditing fees paid by other public agencies, and Fedak's proposed fee of \$35,700 for the two-year option is in-line with other organizations. ASM LeMay also noted a typographical error in the contract that had since been corrected.

The Board discussed the recommendation. Director Omsted stated that, at a recent conference, Board members were advised to periodically change financial auditors. ASM LeMay replied that LWD does periodically change auditors and this is typically done every five years. ASM LeMay noted that LWD's practice is consistent other public agencies in the wastewater industry and that LWD will review financial auditing firms at the conclusion of this 2 year extension.

Following discussion, and upon a motion duly made by Director Juliussen, seconded by Director Hanson, then carried, the Board of Directors executed an agreement with Charles Z. Fedak & Company for financial auditing services for FY 08 and FY 09 in an amount not to exceed \$35,700.

B. California Asset Management Program (CAMP) Individual Portfolio Program Status Report.

ASM LeMay introduced Mr. Richard Babbe of PFM to present an update on LWD's Investment Program. Mr. Babbe presented an overview of the status of the CAMP Individual Portfolio Program, the CAMP Pool and LWD's Local Agency Investment Fund (LAIF) investments. The Board discussed the status of LWD's investments. This was an information item and there was no action taken.

C. Fiscal Year 2009 (FY 09) Budget Development Schedule.

ASM LeMay stated that staff is working to prepare the preliminary FY 09 budget. ASM LeMay stated that staff would like to schedule subcommittee meetings for the preliminary review of the FY 09 budget. Following discussion, the Board of Directors scheduled the following activities to facilitate the budget development process:

- Engineering Committee meeting is scheduled for April 7, 2008 at 8:00 a.m.
- Human Resources Committee meeting is scheduled for April 11, 2008 at 12:00 p.m.

12. Information Items

ASM LeMay reviewed the following information items.

A. North County Times article "Day by day, a bit more muck and sand slides into Batiquitos Lagoon."

- B. The Coast News article "Reclamation facility to double its water capacity."
- C. The Coast News article "Time to Upgrade."

13. Directors' Meetings

- A. CASA Washington DC Conference was held at the Hotel Monaco in Washington DC on March 9 -12, 2008.

Directors Sullivan and Juliussen reported that they attended the CASA Washington DC Conference. Director Juliussen stated the conference was very productive and that he and President Sullivan met with a representative from Congressman Brian Bilbray's office.

Director Sullivan stated that she and Director Juliussen also visited representatives from Congressman Darrell Issa's office and attended various conference sessions.

14. Comments, Questions or Requests by Directors

Vice President Kulchin informed the Board that he resigned from the CSDA Education Committee. Vice President Kulchin stated he attended a meeting last week and the CSDA staff members do a great job. Vice President Kulchin stated that his attendance at the meeting is not necessary and would not be a benefit for the District.

Director Juliussen stated that CWEA scheduled a dinner tomorrow night, March 20th in San Diego and he is planning on attending the dinner. Director Juliussen also stated he would also like to attend the CWEA Annual Conference in April. Director Juliussen also informed the Board of Directors of an upcoming Navigating the Carbon World seminar on May 15 – 16, 2008 in San Diego.

15. General Manager's Report

The following items were reported:

- EA Miranda informed the Board of a memo that was handed out to all Board regarding travel arrangements for the CASA Conference in April.
- The bids for VP 5 Project were received yesterday and the three lowest bids were: 1) \$235,700 from Zondiros Corporation, 2) \$321,673 from Arrieta Construction, and 3) \$364,540 from Burtech Pipeline.
- MuniFinancial is working on the draft LWD Financial Plan and staff is planning on scheduling a Board workshop to review the Plan.
- EA Miranda handed out the CSRMA jackets and safety kits to the Board of Directors. These items were provided to staff and the Board of Directors from CSRMA for winning the CSRMA Loss Control Program of the Year Award.
- FSM Schempp provided an update on the settlement for the Buena Vista lagoon sewage spill. FSM Schempp stated that the negotiated settlement between the city of Carlsbad and the city of Vista for the spill at the Buena Vista lagoon, which involved a payment of approximately less than \$1 million, was rejected from the consent calendar by the regional board. This action was unexpected by city staff members.

16. General Counsel's Report

None.

17. Adjournment

President Sullivan adjourned the meeting at 6:14 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 April 2, 2008

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Wednesday, April 2, 2008 at 8:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Miranda, Administrative Specialist Tianne Baily, Jennifer Dill and Daniel Jaimes with Katz and Associates, Sean Ashcraft with Ideaworks Advertising.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

GM Bushee request to move item B up for discussion.

Note: Agenda Item B was reviewed prior to Item A at the meeting

B. Review and discuss new website layout

GM Bushee stated that in December 2007, the CAC concurred with staff to contract with Ideaworks Advertising to update LWD's website into the SnugSites platform. GM Bushee noted that staff has been working closely with Ideaworks to update the website. As a result, a proposed website layout has been developed. GM Bushee introduced Mr. Sean Ashcraft of Ideaworks to present an overview of the new website design. Mr. Ashcraft reviewed the new design with the CAC. The CAC discussed the website and provided comments to Ideaworks and staff. GM Bushee stated that staff would work with Ideaworks to incorporate the CAC's comments. GM Bushee noted that the new website is expected to be launched in June or July 2008.

A. Review and discuss the draft text and layout of the spring 2008 newsletter.

ASM LeMay reviewed the draft spring 2008 newsletter. The CAC discussed and provided numerous comments and suggestions for the newsletter layout

newsletter layout and content. Ms. Dill stated that KATZ will work with staff to make the suggested changes and forward the final newsletter to the CAC for approval. The newsletter is scheduled to be sent out in late April 2008.

6. Information Items

None.

7. Directors' Comments

Director Omsted noted that in the agenda, the cover letter for Item A indicated that the CAC has previously provided comments on the newsletter. Director Omsted clarified that the CAC had discussed topics for the newsletter articles, but not had reviewed any of the newsletter content. GM Bushee apologized for the error.

Directors Sullivan and Omsted also expressed interest in having LWD public activities emphasize the importance of recycled water.

8. General Manager's Comments

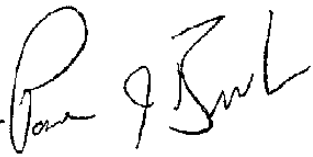
None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 9:42 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

MEMORANDUM

DATE: April 3, 2008
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Approval of March/April Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 412,396.08.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months March 14, 2008 – April 3, 2008.

Operating expenses totaled \$ 150,564.06 while Capital Improvement Program expenses totaled \$ 202,778.19

Payroll for employees totaled \$ 59,053.83.

Attached please find a year to date Employee and Board Payroll Report from March 2007 to April 2008 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

mmm:PJB

Attachment 1	Summary of Demands by Account, March/April 2008
Attachment 2	Accounts Payable Check Register dated March 13, 2008
Attachment 3	Incentive Payroll Check Register dated March 19, 2008
Attachment 4	Accounts Payable Check Register dated March 20, 2008
Attachment 5	Payroll Check Register dated March 26, 2008
Attachment 6	Accounts Payable Check Register dated April 2, 2008
Attachment 7	Board Payroll Check Register dated April 4, 2008
Attachment 8	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY
 April 9, 2008

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Incentive Payroll Checks -3/19/2008	13541 - 13557	\$24,293.56	
Payroll Checks - 3/26/2008	13558 - 13575	\$31,914.17	
Board Payroll Checks - 4/4/2008	13576 - 13580	\$2,846.10	
	Total	\$59,053.83	
General Checking - 3/13/2008	35999 - 36041	\$37,893.59	
General Checking -3/21/2008	36042 - 36084	\$95,026.89	
General Checking - 4/2/2008	36085 - 36135	\$220,421.77	
	Total	\$353,342.25	
	Grand Total	\$412,396.08	

Run date: 03/13/2008 @ 15:43
 Bus date: 03/13/2008

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35999- 2322	1	3/13/2008	10100 NAPA AUTO		
	1		35498 SUPPLIES	54.77	812226
35999- 2322	1	3/13/2008	Logged	*** Total ***	54.77
36000- 2322	2	3/13/2008	10221 ADS LLC		
	2		35528 LEUCADIA LTM 2007	2,997.60	12318220208
36000- 2322	2	3/13/2008	Logged	*** Total ***	2,997.60
36001- 2322	3	3/13/2008	11650 BROWNELL AND DUFFEY CPA		
	3		35510 ACCT FEES-FEB	3,761.50	337
36001- 2322	3	3/13/2008	Logged	*** Total ***	3,761.50
36002- 2322	4	3/13/2008	11877 KENNETH BUTTS		
	4		35502 REIBURSE FOR SAFETY BOOTS	58.39	BOOTS-KB-MARCH
36002- 2322	4	3/13/2008	Logged	*** Total ***	58.39
36003- 2322	5	3/13/2008	12029 CWEA		
	5		35531 CWEA RENEWAL -K BUTTS	110.00	938-KB
36003- 2322	5	3/13/2008	Logged	*** Total ***	110.00
36004- 2322	6	3/13/2008	12360 CITY OF CARLSBAD		
	6		35511 WATER @ PLANT	120.84	0060280746-2/08
36004- 2322	6	3/13/2008	Logged	*** Total ***	120.84
36005- 2322	7	3/13/2008	12510 COAST WASTE		
	7		35518 TRASH SERVICE	196.40	09909220274
36005- 2322	7	3/13/2008	Logged	*** Total ***	196.40
36006- 2322	8	3/13/2008	12514 CONEXIS		
	8		35501 SEC 125 FLEX PLAN-2/1-2/29/08	189.00	CONXEIS-02/08
36006- 2322	8	3/13/2008	Logged	*** Total ***	189.00
35007- 2322	9	3/13/2008	12625 KONESCRANES, INC		
	9		35493 WIRE ROPE ASSEMBLY/SCAFFOLD RE	3,130.74	SDG00317154
35007- 2322	9	3/13/2008	Logged	*** Total ***	3,130.74
36008- 2322	10	3/13/2008	12631 COR-O-VAN		
	10		35487 OPEN PO-STORAGE	119.68	RS1261224
36008- 2322	10	3/13/2008	Logged	*** Total ***	119.68
36009- 2322	11	3/13/2008	13071 DATCO		
	11		35492 OPEN PO-SERVICES FEES AND TEST	49.50	2897418
36009- 2322	11	3/13/2008	Logged	*** Total ***	49.50
36010- 2322	12	3/13/2008	13072 DATA NET		
	12		35520 IS MAINT AND SUPPORT	390.00	9729588
	12		35521 CARDBUS	91.73	9729310
36010- 2322	12	3/13/2008	Logged	*** Total ***	481.73
36011- 2322	13	3/13/2008	13263 DE LAGE LANDEN		
	13		35516 COPIER LEASE	523.68	00036125869
36011- 2322	13	3/13/2008	Logged	*** Total ***	523.68

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36012- 2322	14	3/13/2008	14350 FIRST AMERICAN REAL ESTATE SOL		
	14		35530 REALQUEST	6.80	12186041
36012- 2322	14	3/13/2008	Logged	*** Total ***	6.80
36013- 2322	15	3/13/2008	14410 EL CAMINO REAL SHELL ENCINITAS		
	15		35488 OPEN PO-VEHICLE FUEL	894.74	7803
36013- 2322	15	3/13/2008	Logged	*** Total ***	894.74
36014- 2322	16	3/13/2008	14727 ESRI		
	16		35488 ARCVIEW CONCURRENT USE LICENSE	1,040.04	91709313
36014- 2322	16	3/13/2008	Logged	*** Total ***	1,040.04
36015- 2322	17	3/13/2008	15016 FALLBROOK PUBLIC UTILITY DISTR		
	17		35509 EMPLOYEE ASST PROGRAM-APRIL	44.54	APRIL 2008
36015- 2322	17	3/13/2008	Logged	*** Total ***	44.54
36016- 2322	18	3/13/2008	15575 UNION SECURITY INSURANCE COMPA		
	18		35508 LIFE INSURANCE-MARCH	463.95	74171-3/08
36016- 2322	18	3/13/2008	Logged	*** Total ***	463.95
36017- 2322	19	3/13/2008	15813 MC GRAW-HILL		
	19		35486 CONSTRUCTION AD-BIDS FOR VP5	940.80	00078997
36017- 2322	19	3/13/2008	Logged	*** Total ***	940.80
36018- 2322	20	3/13/2008	17552 THE HOME DEPOT CRC/GECF		
	20		35496 OPEN PO-MISC SUPPLIES	263.52	4063078
36018- 2322	20	3/13/2008	Logged	*** Total ***	263.52
36019- 2322	21	3/13/2008	18150 ICMA RETIREMENT-303979		
	21		35504 DEFERRED COMP-ICMA	2,146.03	ICMA-3/12/08
36019- 2322	21	3/13/2008	Logged	*** Total ***	2,146.03
36020- 2322	22	3/13/2008	20607 STEVE KRASON		
	22		35503 REIMBURSE SK FOR FUEL	150.00	SK-3/08/08
36020- 2322	22	3/13/2008	Logged	*** Total ***	150.00
36021- 2322	23	3/13/2008	23068 NATIONWIDE RETIREMENT SOLUTION		
	23		35505 DEFERRED COMP-NATIONWIDE	1,206.65	NATION-3/12/08
36021- 2322	23	3/13/2008	Logged	*** Total ***	1,206.65
36022- 2322	24	3/13/2008	23225 nfpACCOUNTING TECHNOLOGIES		
	24		35532 FUNDWARE PRE PAID CONSULTING	800.00	671
36022- 2322	24	3/13/2008	Logged	*** Total ***	800.00
36023- 2322	25	3/13/2008	24111 OCB REPROGRAPHICS		
	25		35491 SETS AND PLANS FOR VP 5	279.63	5190684
	25		35497 SETS AND PLANS FOR VP 5	123.75	5186028
36023- 2322	25	3/13/2008	Logged	*** Total ***	403.38
36024- 2322	26	3/13/2008	24224 OFFICE DEPOT, INC.		
	26		35490 OPEN PO- OFFICE SUPPLIES	86.86	421128393
36024- 2322	26	3/13/2008	Logged	*** Total ***	86.86

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36025- 2322	27	3/13/2008	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	27		35512 WATER @ VP5	25.02	030111487000-3/
	27		35513 WATER @ TRAVELING	216.37	06001544-3/08
	27		35514 WATER @ E. ESTATES	42.74	10076214000-3/0
	27		35515 WATER @ VP7	40.41	09049026-3/08
36025- 2322	27	3/13/2008	Logged *** Total ***	324.54	
36026- 2322	28	3/13/2008	25010 AT&T		
	28		35519 DIAL IN MODEM	120.13	6327047-2/08
36026- 2322	28	3/13/2008	Logged *** Total ***	120.13	
36027- 2322	29	3/13/2008	25019 PACIFIC SAFETY COUNCIL		
	29		35500 MEMBERSHIP RENEWAL-08/09	125.00	64465
36027- 2322	29	3/13/2008	Logged *** Total ***	125.00	
36028- 2322	30	3/13/2008	25032 PALOMAR WATER		
	30		35507 WATER @ OFFICE	147.37	002643
36028- 2322	30	3/13/2008	Logged *** Total ***	147.37	
36029- 2322	31	3/13/2008	25260 PERS RETIREMENT		
	31		35524 BOARD RETIREMENT 2/29/2008	324.63	2-2008-0
	31		35525 BOARD RETIREMENT 1/31/2008	36.07	1/31/08
	31		35533 RETIRMENT PPE 2/24/08	10,834.80	02-2008-4
36029- 2322	31	3/13/2008	Logged *** Total ***	11,195.50	
36030- 2322	32	3/13/2008	25370 PITNEY BOWES		
	32		35527 DIGITAL METER RENTAL-APR-JUNE	171.33	839210
36030- 2322	32	3/13/2008	Logged *** Total ***	171.33	
36031- 2322	33	3/13/2008	27729 RICHARD STINSON		
	33		35529 CONSULTING FEES-FEBRUARY	1,050.00	#6
36031- 2322	33	3/13/2008	Logged *** Total ***	1,050.00	
36032- 2322	34	3/13/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	34		35523 ELEC @ E. EEPS.	257.68	01919876-2/08
36032- 2322	34	3/13/2008	Logged *** Total ***	257.68	
36033- 2322	35	3/13/2008	28124 SUMMERS CONSULTING		
	35		35483 ISSUES WITH WORK MANAGEMENT SY	500.00	120
	35		35484 ON SITE CONSULTING WORK	1,538.46	119
36033- 2322	35	3/13/2008	Logged *** Total ***	2,038.46	
36034- 2322	36	3/13/2008	28214 SEWER EQUIPMENT CO. OF AMERICA		
	36		35495 SAND TRAPS FOR EL CAMINO REAL	395.39	089481
36034- 2322	36	3/13/2008	Logged *** Total ***	395.39	
36035- 2322	37	3/13/2008	28705 STATE BOARD OF EQUALIZATION		
	37		35534 HEDAYAT ANNEX	300.00	HEDAYAT ANNEX
36035- 2322	37	3/13/2008	Logged *** Total ***	300.00	
36036- 2322	38	3/13/2008	29610 TRAFFIC CONTROL SERVICE, INC		
	38		35489 LIGHT BAR AND KIT	1,059.55	837991

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	38		35526 RENTAL OF ARROWBOARD	57.75	B37440
36036-	2322	38	3/13/2008 Logged	*** Total ***	1,117.30
36037-	2322	39	3/13/2008 29730 T.S. INDUSTRIAL SUPPLY		
		39	35499 HARD HATS FOR GROUNDBREAKING	116.37	1012357
36037-	2322	39	3/13/2008 Logged	*** Total ***	116.37
36038-	2322	40	3/13/2008 30520 UNDERGROUND SERVICE ALERT OF		
		40	35517 UNDERGROUND SERVICE ALERT	213.00	220090354
36038-	2322	40	3/13/2008 Logged	*** Total ***	213.00
36039-	2322	41	3/13/2008 30580 UNITED WAY		
		41	35506 EMPLOYEE CONTRIBUTIONS	20.00	UNITED-3/12/08
36039-	2322	41	3/13/2008 Logged	*** Total ***	20.00
36040-	2322	42	3/13/2008 31263 AMERICAN MESSAGING		
		42	35522 PAGERS	12.90	L1417521TC
36040-	2322	42	3/13/2008 Logged	*** Total ***	12.90
36041-	2322	43	3/13/2008 33227 XEROX CORPORATION		
		43	35494 RENEWAL XEROX MAINTENANCE PLAN	47.48	31241495
36041-	2322	43	3/13/2008 Logged	*** Total ***	47.48
				.00	
** Total check discount **				.00	
** Total check amount **				37,893.59	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 19, 2008
INCENTIVE

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13541 - 13557	3/19/2008	\$24,293.56

Run date: 03/20/2008 @ 14:58
 Bus date: 03/20/2008

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36042- 2323	1	3/20/2008	10167 ACACIA GASOLINE & CAR WASH		
	1		35543 OPEN PO-VEHICLE FUEL	489.34	1745
	1		35552 OPEN PO-VEHICLE FUEL	229.66	1750
36042- 2323	1	3/20/2008	Logged *** Total ***	719.00	
36043- 2323	2	3/20/2008	10720 AT&T		
	2		35560 L.D. @ BPS	28.66	019294-3/08
36043- 2323	2	3/20/2008	Logged *** Total ***	28.66	
36044- 2323	3	3/20/2008	11013 ARMOND BADILLO		
	3		35582 REIMBURSE AB FOR CNEA TOUR	122.58	CNEA-AB-3/5/08
36044- 2323	3	3/20/2008	Logged *** Total ***	122.58	
36045- 2323	4	3/20/2008	11550 BOOT WORLD CORP		
	4		35595 SAFETY BOOTS-A.B.	126.05	1044170
	4		35596 SAFETY BOOTS-K.N.	126.05	1043987
36045- 2323	4	3/20/2008	Logged *** Total ***	252.10	
36046- 2323	5	3/20/2008	12029 CNEA		
	5		35592 CNEA MEMBERSHIP RENEWAL-E.S.	110.00	1853-3/08
	5		35593 CNEA MEMBERSHIP RENEWAL-J.H.	110.00	3309-3/08
	5		35594 CNEA MEMBERSHIP RENEWAL-AJ	110.00	1709-3/08
36046- 2323	5	3/20/2008	Logged *** Total ***	330.00	
36047- 2323	6	3/20/2008	12360 CITY OF CARLSBAD		
	6		35558 WATER @ VACTOR 2	27.03	104-00-3/08
	6		35559 WATER @ VACTOR	60.79	103-3/08
36047- 2323	6	3/20/2008	Logged *** Total ***	87.82	
36048- 2323	7	3/20/2008	12411 CL2B		
	7		35537 SERVICE CL2 ANALYZERS	980.72	1542
36048- 2323	7	3/20/2008	Logged *** Total ***	980.72	
36049- 2323	8	3/20/2008	12510 COAST WASTE		
	8		35548 RENT STORAGE CONTAINER	175.00	09813180274
36049- 2323	8	3/20/2008	Logged *** Total ***	175.00	
36050- 2323	9	3/20/2008	13355 DION INTERNATIONAL TRUCKS INC		
	9		35546 INSTALL LIGHTBAR - ON-CALL TRU	897.89	EW46457
	9		35547 OPEN PO-VACTOR REPAIRS	241.15	EW46499
36050- 2323	9	3/20/2008	Logged *** Total ***	1,139.04	
36051- 2323	10	3/20/2008	13822 DUDEK & ASSOCIATES		
	10		35597 GE/CIP/DEC/200/314/321/087	2,400.00	20080492
	10		35598 GE/CIP/JAN/200/314/321	6,997.50	20080493
36051- 2323	10	3/20/2008	Logged *** Total ***	9,397.50	
36052- 2323	11	3/20/2008	13822 DUDEK & ASSOCIATES		
	11		35541 CONTRACT/CM SERVICES FOR SITE	22,101.74	20080512
36052- 2323	11	3/20/2008	Logged *** Total ***	22,101.74	
36053- 2323	12	3/20/2008	14410 EL CAMINO REAL SHELL ENCINITAS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	12		35542 OPEN PO-VEHICLE FUEL	335.99	7806
36053-	2323	12 3/20/2008	Logged	*** Total ***	335.99
36054-	2323	13 3/20/2008	14423 ELECTRICAL SALES, INC.		
		13	35578 SYLMP 150 LAMP @ LPS	177.79	4024965
36054-	2323	13 3/20/2008	Logged	*** Total ***	177.79
36055-	2323	14 3/20/2008	15223 FEDERAL EXPRESS CORPORATION		
		14	35586 SHIPPING	48.05	257716120
36055-	2323	14 3/20/2008	Logged	*** Total ***	48.05
36056-	2323	15 3/20/2008	17010 HAAKER EQUIPMENT CO		
		15	35579 PARTS FOR VACTOR	1,170.05	C60034
		15	35580 PARTS	9.00	C59962
36056-	2323	15 3/20/2008	Logged	*** Total ***	1,179.05
36057-	2323	16 3/20/2008	17247 U.S. HEALTH WORKS MEDICAL GROU		
		16	35549 OPEN PO-PHYSICALS	50.00	1301691
36057-	2323	16 3/20/2008	Logged	*** Total ***	50.00
36058-	2323	17 3/20/2008	17255 HENRY'S PLUMBING		
		17	35576 TEST BACKFLOW @ E.E. VP5	90.00	HENRYS 3/12
36058-	2323	17 3/20/2008	Logged	*** Total ***	90.00
36059-	2323	18 3/20/2008	19775 ALLAN JULIUSSEN		
		18	35591 REIMBURSE AJ FOR CONFERENCE	1,309.31	CASA-3/12/08
36059-	2323	18 3/20/2008	Logged	*** Total ***	1,309.31
36060-	2323	19 3/20/2008	20079 KATZ & ASSOCIATES		
		19	35584 PUBLIC INFORMATION-DEC	1,363.73	404030
		19	35585 PUBLIC INFORMATION-NOV	4,049.83	404032
36060-	2323	19 3/20/2008	Logged	*** Total ***	5,413.56
36061-	2323	20 3/20/2008	20514 KEON NELSON		
		20	35581 REIMBURSE KN FOR FUEL	70.00	KN-3/17/08
36061-	2323	20 3/20/2008	Logged	*** Total ***	70.00
36062-	2323	21 3/20/2008	20842 DAVID KULCHIN		
		21	35590 REIMBURSE DK FOR CONFERENCE	323.32	CSDA-3/13/08
36062-	2323	21 3/20/2008	Logged	*** Total ***	323.32
36063-	2323	22 3/20/2008	21112 LA COSTA CANYON HIGH SCHOOL		
		22	35574 AD IN THEIR MAG	75.00	VOL. 8
36063-	2323	22 3/20/2008	Logged	*** Total ***	75.00
36064-	2323	23 3/20/2008	22511 MOBILE MINI		
		23	35550 LEASE OF MODULAR OFFICE TRAILER	619.56	004107461
36064-	2323	23 3/20/2008	Logged	*** Total ***	619.56
36065-	2323	24 3/20/2008	22558 MOOR CO.		
		24	35540 OPEN PO-A/C SERVICE	125.00	40487
36065-	2323	24 3/20/2008	Logged	*** Total ***	125.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36066- 2323	25	3/20/2008	22815 MUNI FINANCIAL		
	25		35583 FINANCIAL SERVICES-FEB	4,500.00	44990
36066- 2323	25	3/20/2008	Logged	*** Total ***	4,500.00
36067- 2323	26	3/20/2008	23567 NORTH COUNTY BLUEPRINT CO, INC		
	26		35551 SCAN MICRO FICHE PERMITS	536.47	189736
36067- 2323	26	3/20/2008	Logged	*** Total ***	536.47
36068- 2323	27	3/20/2008	24111 OCB REPROGRAPHICS		
	27		35577 PLANWELL @ VP5	10.78	5210823
36068- 2323	27	3/20/2008	Logged	*** Total ***	10.78
36069- 2323	28	3/20/2008	24224 OFFICE DEPOT, INC.		
	28		35539 OPEN PO- OFFICE SUPPLIES	145.66	422706232
36069- 2323	28	3/20/2008	Logged	*** Total ***	145.66
36070- 2323	29	3/20/2008	25010 AT&T		
	29		35557 PHONE @ BPS	28.06	9423588-3/08
36070- 2323	29	3/20/2008	Logged	*** Total ***	28.06
36071- 2323	30	3/20/2008	25028 PACS, INC		
	30		35575 SAMPLE ANALYSIS	185.00	FY2008-240
36071- 2323	30	3/20/2008	Logged	*** Total ***	185.00
36072- 2323	31	3/20/2008	25680 PRUDENTIAL OVERALL SUPPLY		
	31		35561 LAUNDRY SERVICE-FEB	800.64	35925-00-2/08
36072- 2323	31	3/20/2008	Logged	*** Total ***	800.64
36073- 2323	32	3/20/2008	27524 ROESLING NAKAMURA TERADA ARCHI		
	32		35589 BLDG PROGRAM-CONST. ASBUILTS	3,031.50	3850
36073- 2323	32	3/20/2008	Logged	*** Total ***	3,031.50
36074- 2323	33	3/20/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	33		35553 ELECTRIC @ DIANA PS	265.57	01444495
	33		35563 ELECTRIC @ AVOCADO PS	103.75	00505010-3/08
	33		35564 ELECTRIC @ LPS	9,381.45	01874070-3/08
	33		35565 ELECTRIC @ RANCHO VERDE	172.93	01380248-3/08
	33		35566 ELECTRIC @ LC PS	942.03	01031273-3/08
	33		35567 ELECTRIC @ VP7	68.83	00747631-3/08
	33		35568 ELECTRIC @ MEADOWS 3	182.37	01169672-3/08
	33		35569 ELECTRIC @ SAXONY PS	753.13	01683816-3/08
	33		35570 GAS @ E.E.	5.37	00896555-3/08
	33		35571 ELECTRIC @ E. ESTATES	545.61	01444485-3/08
	33		35572 ELECTRIC @ VP5	272.58	00747336-3/08
	33		35573 ELECTRIC @ OFFICE	801.95	01823519-3/08
36074- 2323	33	3/20/2008	Logged	*** Total ***	13,495.57
36075- 2323	34	3/20/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	34		35556 ELECTRIC @ BPS	11,641.70	01857178-3/08
36075- 2323	34	3/20/2008	Logged	*** Total ***	11,641.70
36076- 2323	35	3/20/2008	28070 SAN DIEGUITO WATER DISTRICT		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	35		35562 WATER @ BPS	110.88	7373-3/08
36076-	2323	35	3/20/2008 Logged	110.88	
			*** Total ***		
36077-	2323	36	3/20/2008 28324 SHELL OIL COMPANY		
		36	35544 OPEN PO-VEHICLE FUEL	338.59	065023442803
36077-	2323	36	3/20/2008 Logged	338.59	
			*** Total ***		
36078-	2323	37	3/20/2008 29225 TELEPACIFIC COMMUNICATIONS		
		37	35555 PHONE SYSTEM	785.70	71840980
36078-	2323	37	3/20/2008 Logged	785.70	
			*** Total ***		
36079-	2323	38	3/20/2008 29730 T.S. INDUSTRIAL SUPPLY		
		38	35588 SAFETY VESTS	150.86	1012637
36079-	2323	38	3/20/2008 Logged	150.86	
			*** Total ***		
36080-	2323	39	3/20/2008 30723 SIEMENS WATER TECH. CORP		
		39	35545 OPEN PO-BIOXIDE	7,908.99	7822521
36080-	2323	39	3/20/2008 Logged	7,908.99	
			*** Total ***		
36081-	2323	40	3/20/2008 31033 PROCESS SOLUTIONS, INC		
		40	35587 COOLING FANS@ BPS	53.88	517
36081-	2323	40	3/20/2008 Logged	53.88	
			*** Total ***		
36082-	2323	41	3/20/2008 31232 VERIZON WIRELESS		
		41	35554 CELL PHONES	500.69	0637025589
36082-	2323	41	3/20/2008 Logged	500.69	
			*** Total ***		
36083-	2323	42	3/20/2008 32271 WEST COAST SAFETY SUPPLY CO.,		
		42	35538 REPAIR AXT 612 GAS DETECTOR	516.58	18070
36083-	2323	42	3/20/2008 Logged	516.58	
			*** Total ***		
36084-	2323	43	3/20/2008 32500 WORDEN WILLIAMS, APC		
		43	35599 LEGAL SERVICES-FEB	5,134.55	25282
36084-	2323	43	3/20/2008 Logged	5,134.55	
			*** Total ***		
				.00	
** Total check discount **				.00	
** Total check amount **				95,026.89	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 26, 2008

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13558 - 13575	3/26/2008	\$31,914.17

Run date: 04/01/2008 @ 14:59
 Bus date: 04/02/2008

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36085- 2324	1	4/02/2008	10100 NAPA AUTO		
	1		35649 PARTS @ LPS	10.23	817063
	1		35650 PARTS	14.54	816686
	1		35651 V BELT	36.61	816698
36085- 2324	1	4/02/2008	Logged	*** Total ***	61.38
36086- 2324	2	4/02/2008	10167 ACACIA GASOLINE & CAR WASH		
	2		35611 OPEN PO-VEHICLE FUEL	740.41	1757
36086- 2324	2	4/02/2008	Logged	*** Total ***	740.41
36087- 2324	3	4/02/2008	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		35624 MONTHLY PEST SERVICE-MARCH	51.00	856936
36087- 2324	3	4/02/2008	Logged	*** Total ***	51.00
36088- 2324	4	4/02/2008	10627 ARROW PIPELINE		
	4		35641 CAMERA WORK IN CLEANOUT	175.00	465485
36088- 2324	4	4/02/2008	Logged	*** Total ***	175.00
36089- 2324	5	4/02/2008	11028 BASE9 CONSULTING		
	5		35612 PLC PROGRAMMING	600.00	00A-270
36089- 2324	5	4/02/2008	Logged	*** Total ***	600.00
36090- 2324	6	4/02/2008	11060 BARRETT ENGINEERED PUMP		
	6		35644 MECHANICAL SWITCH	150.85	060425
36090- 2324	6	4/02/2008	Logged	*** Total ***	150.85
36091- 2324	7	4/02/2008	11550 BOOT WORLD CORP		
	7		35658 SAFETY BOOTS-CF	193.92	1044332
36091- 2324	7	4/02/2008	Logged	*** Total ***	193.92
36092- 2324	8	4/02/2008	11872 PAUL BUSHEE		
	8		35652 REIMBURSE PB FOR CSRMA	545.36	PB-CSRMA3/18
36092- 2324	8	4/02/2008	Logged	*** Total ***	545.36
36093- 2324	9	4/02/2008	12065 CARLSON & BEAULOYE		
	9		35645 SELECT OIL	187.49	43279
36093- 2324	9	4/02/2008	Logged	*** Total ***	187.49
36094- 2324	10	4/02/2008	12360 CITY OF CARLSBAD		
	10		35629 WATER @ PLANT	96.20	81213-3/08
36094- 2324	10	4/02/2008	Logged	*** Total ***	96.20
36095- 2324	11	4/02/2008	13263 DE LAGE LANDEN		
	11		35638 COPIER LEASE	549.87	08046413701
36095- 2324	11	4/02/2008	Logged	*** Total ***	549.87
36096- 2324	12	4/02/2008	13355 DION INTERNATIONAL TRUCKS INC		
	12		35604 OPEN PO-VACTOR REPAIRS	170.31	SN65190
36096- 2324	12	4/02/2008	Logged	*** Total ***	170.31
36097- 2324	13	4/02/2008	** unused **		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36098- 2324	14	4/02/2008	13822 DUDEK & ASSOCIATES		
	14		35608 CONTRACT/NGVI-ENVIRONMENTAL/MI	826.25	20080961
	14		35661 GE/3252/755/BRETT'S BBQ	362.42	20080901
	14		35662 GE/3252/729/BRUNSWICK ANNEX	320.00	20080883
	14		35663 GE/3252/667/V. OF LC 420	110.05	20080882
	14		35664 GE/3252/697/LC GREENS	472.50	20080880
	14		35665 GE/3252/663/WARNER ANNEX	157.50	20080878
	14		35666 GE/3252/674/RAINBOW RIDGE	901.09	20080884
	14		35667 GE/3252/661/OMND	160.00	20080877
	14		35668 GE/3252/656/HYGEIA	160.00	20080876
	14		35669 GE/3252/655/ORPHEUS	792.50	20080809
	14		35670 GE/3252/647/DAPHNE STREET	527.50	20080808
	14		35671 GE/3252/631/VLC 423-7	173.75	20080807
	14		35672 GE/3252/613/V OF LC THE RIDGE	372.55	20080806
	14		35673 GE/3252/581/LC GLEN	527.53	20080805
	14		35674 GE/3252/571/V. OF LC-406-5	157.50	20080804
	14		35675 GE/3252/570/V OF LC 406-4	157.50	20080803
	14		35676 GE/3252/569/V OF LC406-3	157.50	20080802
36098- 2324	14	4/02/2008	Logged *** Total ***	6,336.14	
36099- 2324	15	4/02/2008	13834 DWYER INSTRUMENTS, INC.		
	15		35640 FLOW METERS @ AWT	73.21	02651645
36099- 2324	15	4/02/2008	Logged *** Total ***	73.21	
36100- 2324	16	4/02/2008	14410 EL CAMINO REAL SHELL ENCINITAS		
	16		35610 OPEN PO-VEHICLE FUEL	666.31	7812
36100- 2324	16	4/02/2008	Logged *** Total ***	666.31	
36101- 2324	17	4/02/2008	14840 EWING IRRIGATION PRODUCTS		
	17		35646 NIPPLE FOR awt	2.70	89636566
	17		35647 PVC, COUPLINGS ETC	71.55	8936567
36101- 2324	17	4/02/2008	Logged *** Total ***	74.25	
36102- 2324	18	4/02/2008	15016 FALLBROOK PUBLIC UTILITY DISTR		
	18		35623 EMPLOYEES ASST. PROGRAM-MAY	44.54	MAY-2008
36102- 2324	18	4/02/2008	Logged *** Total ***	44.54	
36103- 2324	19	4/02/2008	15575 UNION SECURITY INSURANCE COMP		
	19		35639 LIFE INSURANCE-APRIL	463.95	74171-APRIL08
36103- 2324	19	4/02/2008	Logged *** Total ***	463.95	
36104- 2324	20	4/02/2008	16806 THE GUARDIAN		
	20		35637 DENTAL INS-APRIL	2,110.45	GUARD-3/20/08
36104- 2324	20	4/02/2008	Logged *** Total ***	2,110.45	
36105- 2324	21	4/02/2008	17010 HAAKER EQUIPMENT CO		
	21		35606 SERVICE TO VACTOR	1,217.15	W18109
36105- 2324	21	4/02/2008	Logged *** Total ***	1,217.15	
36106- 2324	22	4/02/2008	17066 HARRINGTON INDUSTRIAL PLASTICS		
	22		35603 PARTS	438.56	00487237
36106- 2324	22	4/02/2008	Logged *** Total ***	438.56	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36107- 2324	23	4/02/2008	18150 ICMA RETIREMENT-303979		
	23		35627 DEFERRED COMP-ICMA	2,146.03	ICMA-3/26/08
36107- 2324	23	4/02/2008	Logged	*** Total ***	2,146.03
36108- 2324	24	4/02/2008	18212 INFRASTRUCTURE ENGINEERING COR		
	24		35659 CONTRACT-REPLACE SEWER @GIBRAL	5,735.30	3441
36108- 2324	24	4/02/2008	Logged	*** Total ***	5,735.30
36109- 2324	25	4/02/2008	18561 U.S. BANK		
	25		35679 CC-CONFERENCES, SUPPLIES, MEET	6,504.73	C. CARD-2-22-08
36109- 2324	25	4/02/2008	Logged	*** Total ***	6,504.73
36110- 2324	26	4/02/2008	19012 JAYNES CORPORATION OF CAL.		
	26		35620 CONTRACT-SITE IMPROVEMENT-CONS	179,651.00	#1
	26		35660 RETENTION 10%	-17,965.10	#1-
36110- 2324	26	4/02/2008	Logged	*** Total ***	161,685.90
36111- 2324	27	4/02/2008	19050 JANI-KING OF SAN DIEGO		
	27		35633 CLEANING SERVICE-MARCH	975.00	SD03080189
36111- 2324	27	4/02/2008	Logged	*** Total ***	975.00
36112- 2324	28	4/02/2008	19550 JONES CHEMICALS, INC.		
	28		35605 OPEN PO-SODIUM HYPOCHLORIDE	4,031.24	385532
36112- 2324	28	4/02/2008	Logged	*** Total ***	4,031.24
36113- 2324	29	4/02/2008	19775 ALLAN JULIUSSEN		
	29		35655 REIMBURSE AJ FOR CONFERENCE	296.75	WATERUSE CONF
36113- 2324	29	4/02/2008	Logged	*** Total ***	296.75
36114- 2324	30	4/02/2008	21102 PETTY CASH		
	30		35678 PETTY CASH	196.03	PETTY-4/1/08
36114- 2324	30	4/02/2008	Logged	*** Total ***	196.03
36115- 2324	31	4/02/2008	22274 MET-LIFE		
	31		35635 DISABILITY INS-APRIL	834.25	KM05535094-3/08
36115- 2324	31	4/02/2008	Logged	*** Total ***	834.25
36116- 2324	32	4/02/2008	22558 MOOR CO.		
	32		35614 OPEN PO-A/C SERVICE	86.20	40545
36116- 2324	32	4/02/2008	Logged	*** Total ***	86.20
36117- 2324	33	4/02/2008	24224 OFFICE DEPOT, INC.		
	33		35607 OPEN PO- OFFICE SUPPLIES	266.21	423717570
	33		35617 OPEN PO- OFFICE SUPPLIES	31.04	42318221-001
	33		35618 OPEN PO- OFFICE SUPPLIES	50.22	423139698
36117- 2324	33	4/02/2008	Logged	*** Total ***	347.47
36118- 2324	34	4/02/2008	24528 DONALD OMSTED		
	34		35656 REIMBURSE DO FOR CONFERENCE	81.33	DO-WATERUSE
36118- 2324	34	4/02/2008	Logged	*** Total ***	81.33
36119- 2324	35	4/02/2008	25010 AT&T		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	35		35631 SCADA ALARMS	530.88	3372570451-3/08
	35		35636 ODOR CONTROL MODEM	22.59	4364009-3/08
36119- 2324	35	4/02/2008	Logged *** Total ***	553.47	
36120- 2324	36	4/02/2008	25011 PACIFIC PIPELINE SUPPLY		
	36		35642 PIPE SUPPORTS	174.07	123588
	36		35643 PIPE SUPPORTS @ BPS	58.02	123598
36120- 2324	36	4/02/2008	Logged *** Total ***	232.09	
36121- 2324	37	4/02/2008	25018 MES VISION		
	37		35634 VISION INS-APRIL	333.45	080672183001
36121- 2324	37	4/02/2008	Logged *** Total ***	333.45	
36122- 2324	38	4/02/2008	25261 PUBLIC EMPLOYEES HEALTH		
	38		35625 EMPLOYEES HEALTH INS-APRIL	15,769.02	H200804123000
	38		35626 BRD. HEALTH INS-APRIL	1,907.82	H2008047247000
36122- 2324	38	4/02/2008	Logged *** Total ***	17,676.84	
36123- 2324	39	4/02/2008	25577 PURCHASE POWER		
	39		35648 BALANCE ON POSTAGE REFILL	18.99	POST-REFILL-30B
36123- 2324	39	4/02/2008	Logged *** Total ***	18.99	
36124- 2324	40	4/02/2008	26804 QUALITY CHEVROLET		
	40		35615 OPEN PO-VEHCILE/TRUCK MAINTENA	392.19	CTCS358207
	40		35616 OPEN PO-VEHCILE/TRUCK MAINTENA	224.40	CTCS358556
	40		35619 OPEN PO-VEHCILE/TRUCK MAINTENA	369.39	CTCS358696
36124- 2324	40	4/02/2008	Logged *** Total ***	985.98	
36125- 2324	41	4/02/2008	27010 RAIN FOR RENT INC		
	41		35609 ELBOWS	593.10	036019299
36125- 2324	41	4/02/2008	Logged *** Total ***	593.10	
36126- 2324	42	4/02/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	42		35630 ELECTRIC @ EEPS	631.71	0191876-3/08
36126- 2324	42	4/02/2008	Logged *** Total ***	631.71	
36127- 2324	43	4/02/2008	28528 SRES		
	43		35657 REFUND DEV #746	553.85	CABO GRILL#746
36127- 2324	43	4/02/2008	Logged *** Total ***	553.85	
36128- 2324	44	4/02/2008	28844 ELAINE SULLIVAN		
	44		35654 REIMBURSE ES FOR CONFERENCE	6.00	ES-CONF
36128- 2324	44	4/02/2008	Logged *** Total ***	6.00	
36129- 2324	45	4/02/2008	29630 TRI COMMUNITY ANSWERING SERVIC		
	45		35622 ANSWERING SERVICE-MARCH	90.00	TRI-3/20/08
36129- 2324	45	4/02/2008	Logged *** Total ***	90.00	
36130- 2324	46	4/02/2008	30560 UNITED PARCEL		
	46		35653 SHIPPING	10.92	000025YY37128
36130- 2324	46	4/02/2008	Logged *** Total ***	10.92	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
36131- 2324	47	4/02/2008	30580 UNITED WAY		
	47		35632 EMPLOYEE CONTRIBUTIONS	20.00	UNITED-3/26/08
36131- 2324	47	4/02/2008	Logged *** Total ***	20.00	
36132- 2324	48	4/02/2008	31032 VALUE WEB		
	48		35677 WEB HOSTING-QTRLY-APRIL-JULY	65.85	5722418
36132- 2324	48	4/02/2008	Logged *** Total ***	65.85	
36133- 2324	49	4/02/2008	31050 VALLECITOS WATER DISTRICT		
	49		35628 WATER @ MEADOWS 3	41.65	108105000-3/08
36133- 2324	49	4/02/2008	Logged *** Total ***	41.65	
36134- 2324	50	4/02/2008	31263 AMERICAN MESSAGING		
	50		35621 QTRLY PAGER SERVICE	442.24	L141752110
36134- 2324	50	4/02/2008	Logged *** Total ***	442.24	
36135- 2324	51	4/02/2008	32271 WEST COAST SAFETY SUPPLY CO.,		
	51		35613 OPEN PO-CALIBRATION GAS/MISC S	299.05	788542
36135- 2324	51	4/02/2008	Logged *** Total ***	299.05	
				.00	
** Total check discount **				.00	
** Total check amount **				220,421.77	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: April 4, 2008

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
13576 - 13580	4/4/2008	\$2,846.10

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MARCH

2007

3/1/2007	Employee	\$4,614.45
3/5/2007	Board	\$2,722.58
3/14/2007	Employee	\$30,919.56
3/21/2007	Incentive	\$14,478.68
3/28/2007	Employee	<u>\$30,726.19</u>
	Total	\$83,461.46

APRIL

4/5/2007	Board	\$2,712.00
4/11/2007	Employee	\$32,103.82
4/25/2007	Employee	<u>\$31,211.59</u>
	Total	\$66,027.41

MAY

5/2/2007	Board	\$2,871.08
5/9/2007	Employee	\$31,182.95
5/10/2007	Incentive	\$5,102.24
5/23/2007	Employee	<u>\$31,081.76</u>
	Total	\$70,238.03

JUNE

6/6/2007	Employee	\$32,273.03
6/7/2007	Board	\$4,530.81
6/20/2007	Employee	<u>\$31,366.57</u>
	Total	\$68,170.41

JULY

7/4/2007	Employee	\$28,688.46
7/5/2007	Board	\$805.58
7/18/2007	Employee	<u>\$29,233.62</u>
	Total	\$58,727.66

AUGUST

8/1/2007	Employee	\$29,570.86
8/2/2007	Board	\$1,012.00
8/15/2007	Employee	\$29,803.77
8/29/2007	Employee	<u>\$29,724.44</u>
	Total	\$90,111.07

SEPTEMBER

9/4/2007	Employee	\$121.34
9/5/2007	Board	\$3,543.59
9/12/2007	Employee	\$30,678.55
9/26/2007	Employee	<u>\$30,544.25</u>
	Total	\$64,887.73

OCTOBER

10/3/2007	Board	\$1,262.00
10/10/2007	Employee	\$32,263.98
10/24/2007	Employee	<u>\$30,211.84</u>
	Total	\$63,737.82

NOVEMBER

11/7/2007	Employee	\$32,393.34
11/8/2007	Board	\$4,531.25
11/14/2007	Incentive	\$3,936.93
11/21/2007	Employee	<u>\$33,498.88</u>
	Total	\$74,360.40

DECEMBER

12/1/2007	Employee/Sick Buybk	\$10,990.49
12/5/2007	Employee	\$33,813.33
12/6/2007	Board	\$1,704.08
12/19/2007	Employee	<u>\$32,440.28</u>
	Total	\$78,948.18

JANUARY 2008

1/2/2008	Employee	\$32,762.14
1/7/2008	Board	\$1,986.08
1/16/2008	Employee	\$35,796.03
1/22/2008	Incentive	\$5,915.41
1/30/2008	Employee	<u>\$32,250.05</u>
	Total	\$108,709.71

FEBRUARY

2/6/2008	Board	\$3,403.22
2/13/2008	Employee	\$32,575.86
2/27/2008	Employee	<u>\$32,146.64</u>
	Total	\$68,125.72

MARCH

3/5/2008	Board	\$4,862.99
3/12/2008	Employee	\$32,338.84
3/19/2008	Incentive	\$24,293.56
3/26/2008	Employee	<u>\$31,914.17</u>
	Total	\$93,409.56

APRIL

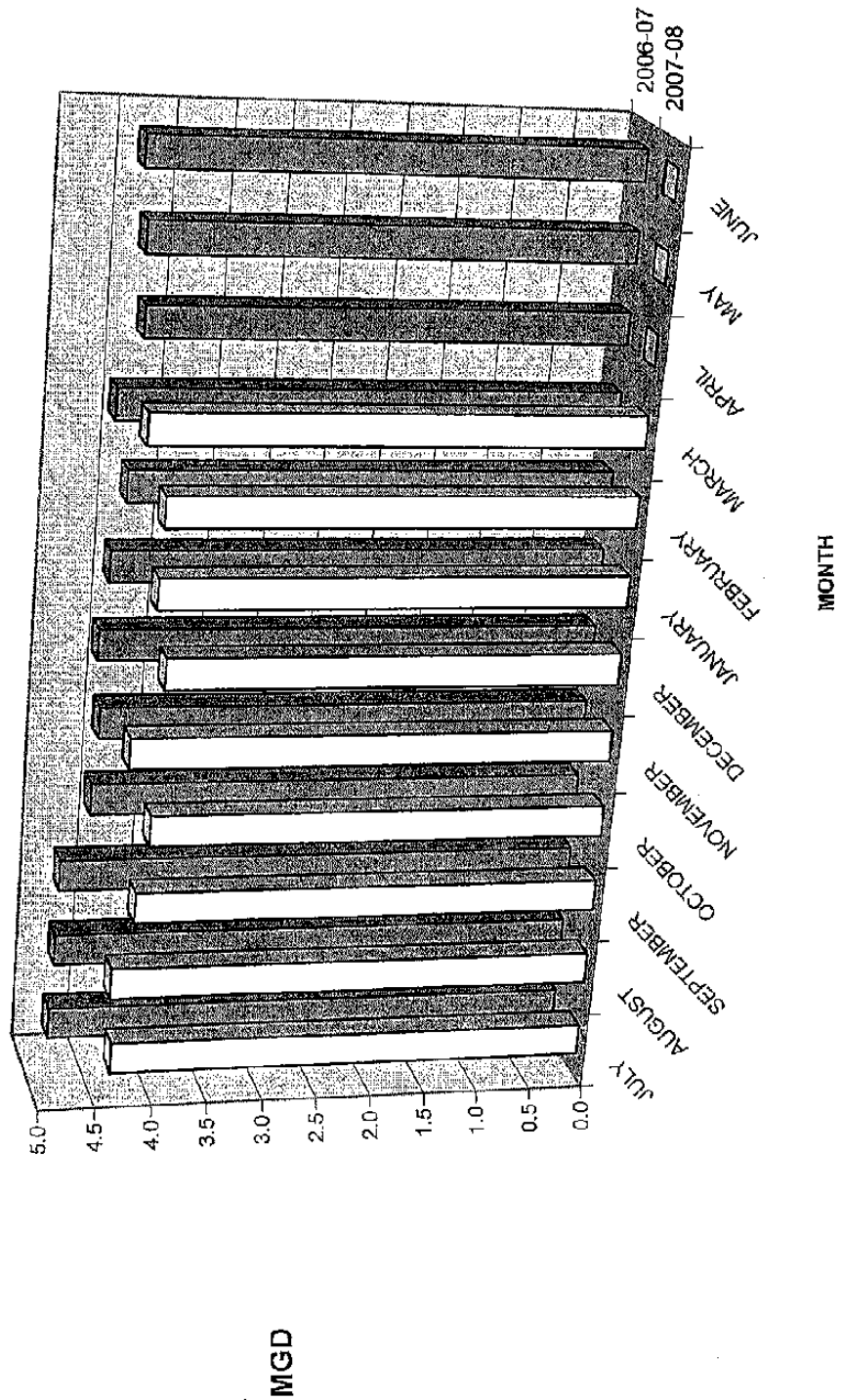
4/4/2008	Board	\$2,846.10
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**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2007-2008**

CURRENT MONTH - March 2008							FY 2006-2007	
Period	Total Flow MG	Total EDU's 27,393	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)		
JULY	134.39	8	4.34	158	36.35	4.77		
YTD	134.39	27,401						
AUGUST	135.75	6.2	4.38	160	41.60	4.75		
YTD	270.14	27,407						
SEPTEMBER	126.20	18.3	4.21	153	38.30	4.74		
YTD	396.34	27,425						
OCTOBER	127.75	3.6	4.12	150	25.80	4.50		
YTD	524.09	27,429						
NOVEMBER	129.99	3.0	4.33	158	15.56	4.47		
YTD	654.07	27,432						
DECEMBER	126.20	5.6	4.07	148	0.00	4.51		
YTD	780.27	27,437						
JANUARY	129.61	31.0	4.18	152	0.00	4.45		
YTD	909.89	27,468						
FEBRUARY	120.79	1.0	4.17	152	0.00	4.35		
YTD	1030.67	27,469						
MARCH	135.13	13.0	4.36	159	4.39	4.48		
YTD	1165.80	27,482						
APRIL						4.28		
YTD								
MAY						4.31		
YTD								
JUNE						4.36		
YTD								
Annual Total	1165.80	90	4.24	154	162.00	4.50		
Mo Average	129.53	10			27			

operations report

**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 07 to FY 08**



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of March 31, 2008

ASSETS	
Cash	\$ 60,526.75
Investments and Investment Pools	46,130,343.09
Bond Investments Held by Agents	4,634,629.69
Accounts Receivable	638,590.38
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	37,327.42
Capital Assets	106,068,202.08
Less Accumulated Depreciation	(33,317,248.87)
Debt Issuance Costs, Net of Amortization	297,708.65
TOTAL ASSETS	\$ 125,284,038.19
LIABILITIES	
Accounts Payable and Accrued Expenses	171,478.70
Developer Deposits	248,693.74
Bond & Interest Debt	4,589,041.87
TOTAL LIABILITIES	\$ 5,009,214.31
NET ASSETS	
Net Investment in Capital Assets	70,364,874.45
Restricted Reserves	7,937,237.45
Unrestricted Operating Reserve	1,495,629.63
Unrestricted Non-Operating Reserves (Designated)	33,171,342.09
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(194,259.74)
TOTAL NET ASSETS	\$ 120,274,823.88

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 3/31/2008 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 3,155,664.35	\$ 5,321,226.00	\$ 2,165,561.65	59.30%
RECLAIMED WATER SALES	3150	115,078.06	285,400.00	170,321.94	40.32%
OTHER OPERATING INCOME		22,504.87	235,730.00	213,225.13	9.56%
TOTAL OPERATING REVENUE		\$ 3,293,247.28	\$ 5,842,356.00	\$ 2,549,108.72	56.37%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,315,314.91	\$ 1,825,229.00	\$ 509,914.09	72.06%
BOARD EXPENSES AND ELECTION	4300 & 4400	68,779.97	108,700.00	39,920.03	63.28%
DEPRECIATION EXPENSE	4610	1,878,000.00	-	(1,878,000.00)	n/a
REPLACEMENT EXPENSE	4615	-	769,000.00	769,000.00	n/a
FUELS	4600	26,735.18	46,310.00	19,574.82	57.73%
INSURANCE	4700	57,737.40	88,600.00	30,862.60	66.17%
MEMBERSHIP & DUES	4800	21,109.95	22,100.00	990.05	95.52%
OFFICE EXPENSE	4900	31,653.55	46,760.00	15,106.45	67.69%
OPERATING SUPPLIES	5000	94,974.55	182,950.00	67,975.45	58.28%
PROFESSIONAL SERVICES	5200	315,243.87	555,900.00	240,656.13	56.71%
PRINTING & PUBLISHING	5300	13,670.76	33,000.00	19,329.24	41.43%
RENTS & LEASES	5400	13,252.67	21,000.00	7,747.33	63.11%
REPAIR & MAINTENANCE	5500	129,958.19	238,550.00	108,591.81	54.48%
MONITORING & PERMITTING	5600	26,386.11	48,900.00	22,513.89	53.96%
TRAINING & DEVELOPMENT	5700	21,804.16	45,400.00	23,595.84	48.03%
UTILITIES	5900	274,868.48	440,000.00	165,131.52	62.47%
LAFCO OPERATIONS	6100	7,377.00	7,400.00	23.00	99.69%
ENCINA	6200	829,830.98	1,995,754.00	1,165,923.02	41.58%
TOTAL OPERATING EXPENSES		\$ 5,126,697.73	\$ 6,455,553.00	\$ 1,328,855.27	79.42%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 232,977.40	\$ 410,800.00	\$177,822.60	56.71%
PROPERTY TAXES	3220	693,407.55	1,150,000.00	456,592.45	60.30%
INTEREST INCOME	3250	1,627,472.00	2,120,000.00	492,528.00	76.77%
OTHER NON OPERATING INCOME		233,727.28	646,334.00	412,606.72	36.16%
TOTAL NON OPERATING REVENUES		\$ 2,787,584.23	\$ 4,327,134.00	\$1,539,549.77	64.42%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 211,003.53	\$ 214,004.00	\$ 3,000.47	98.60%
PRINCIPAL PAYMENTS	6500	488,269.19	488,269.00	(0.19)	100.00%
TOTAL DEBT SERVICE		\$ 699,272.72	\$ 702,273.00	\$ 3,000.28	99.57%

CHECK TOTALS

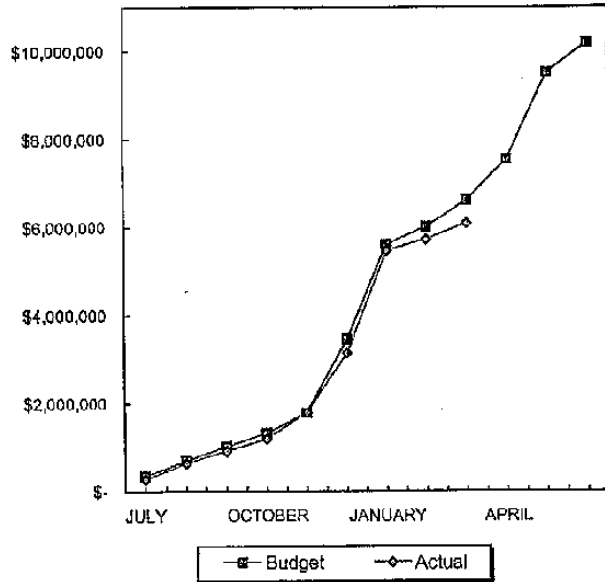
TOTAL REVENUES	6,080,831.51	10,169,490.00	4,088,658.49
TOTAL EXPENSES	5,825,970.45	7,157,826.00	1,331,855.55

Preliminary: subject to future review, reconciliation, accruals, and audit.

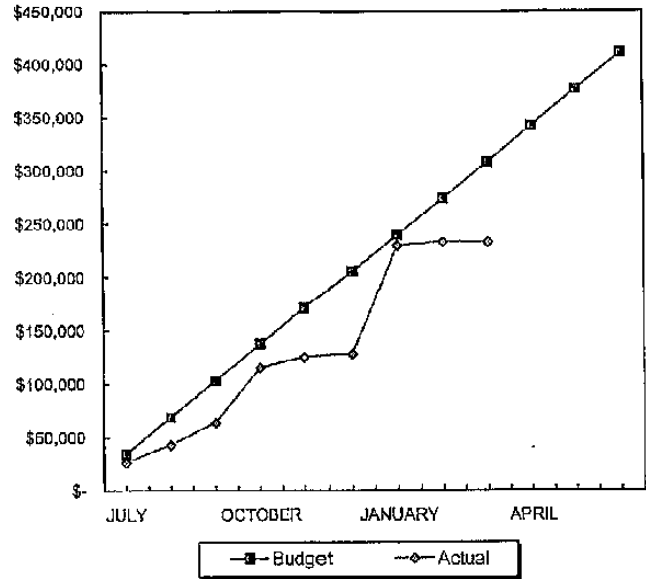
Leucadia Wastewater District Revenue FY 2007-2008

YTD through March 31, 2007 *

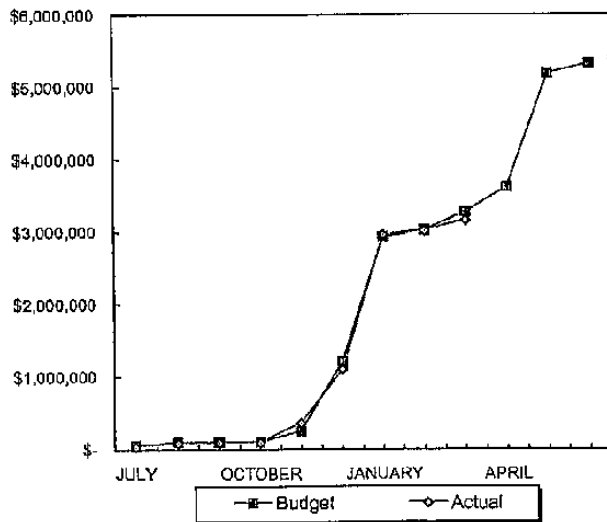
Total Revenue



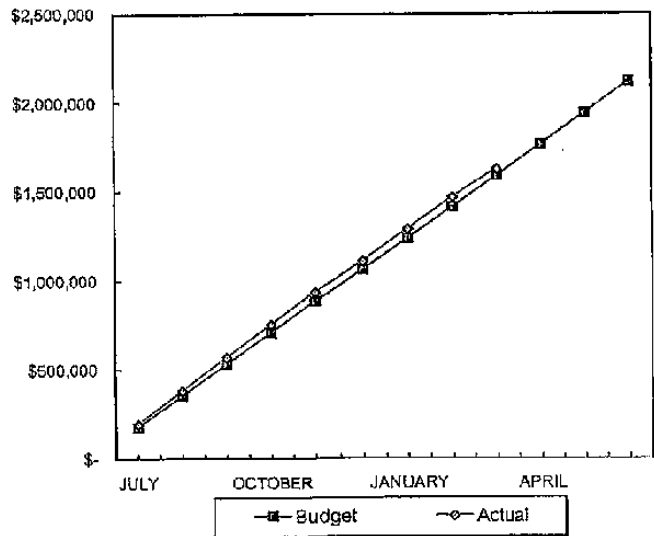
Capacity Charges



Sewer Service Fees



Interest Income



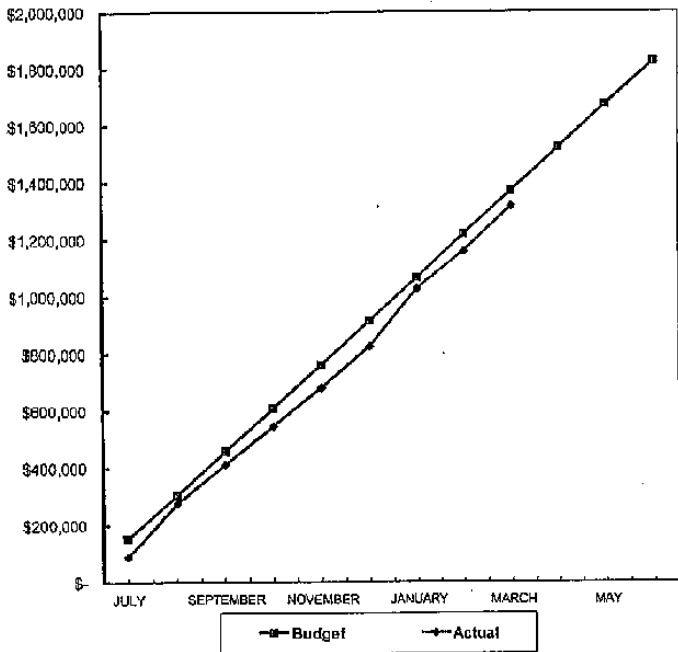
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

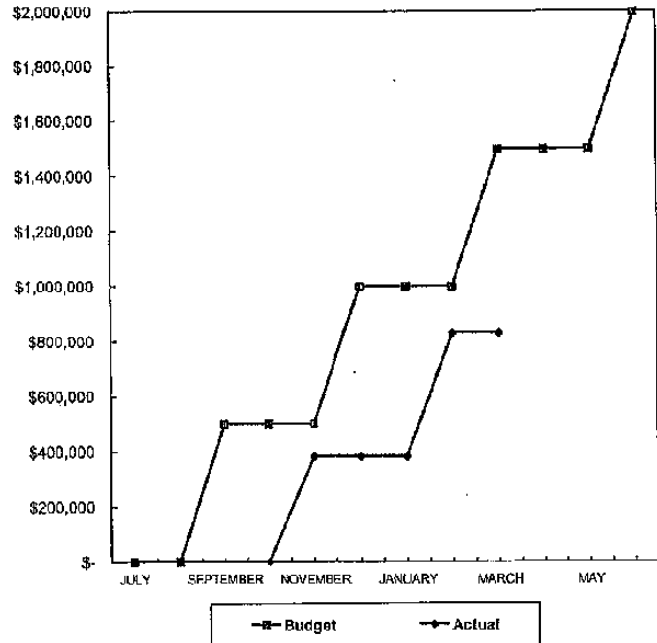
Operating Expenses FY 2007-2008

YTD through March 31, 2008 *

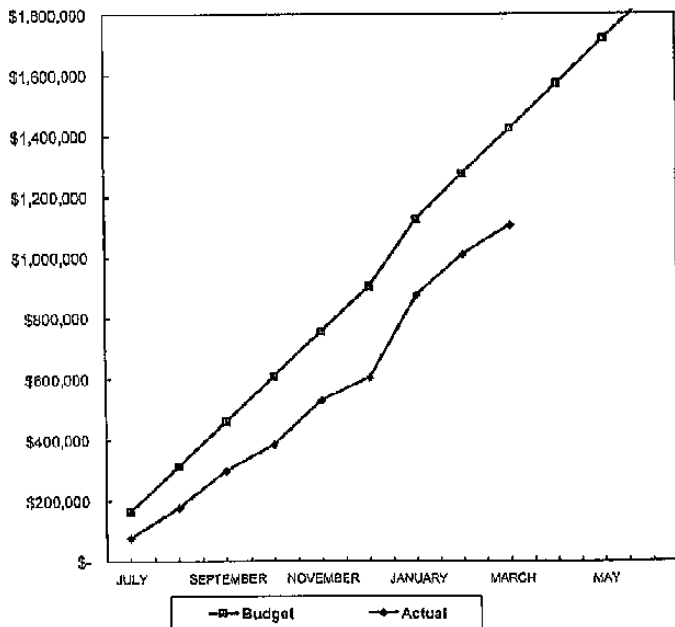
Salaries and Benefits



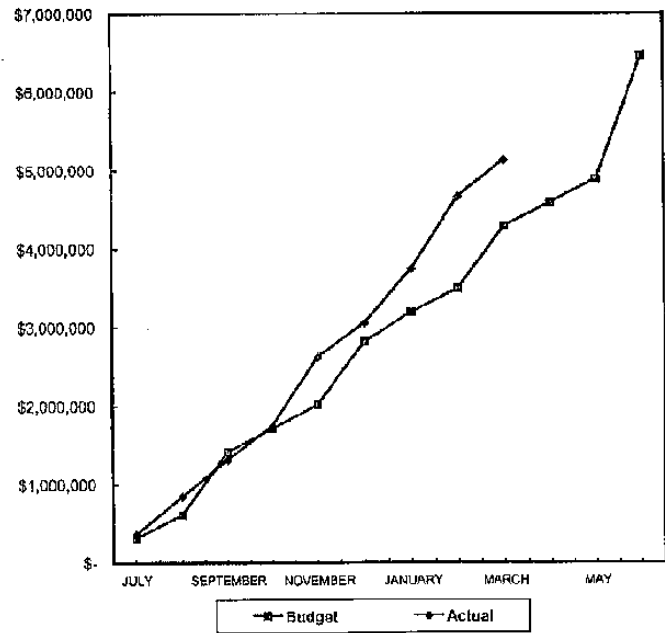
Encina M&O



Other LWD Operating Expenses - Excluding Depreciation & Replacement



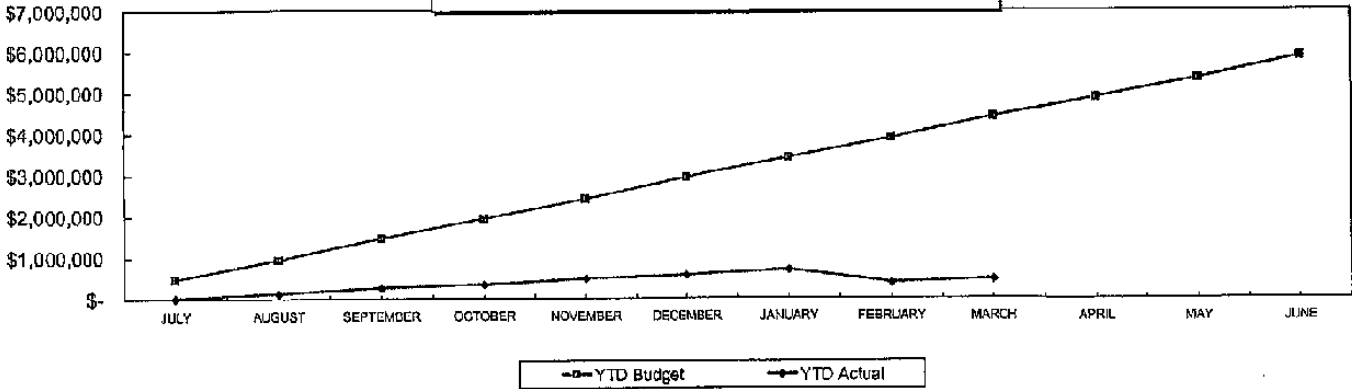
Total LWD Operating Expense - Including Depreciation & Replacement



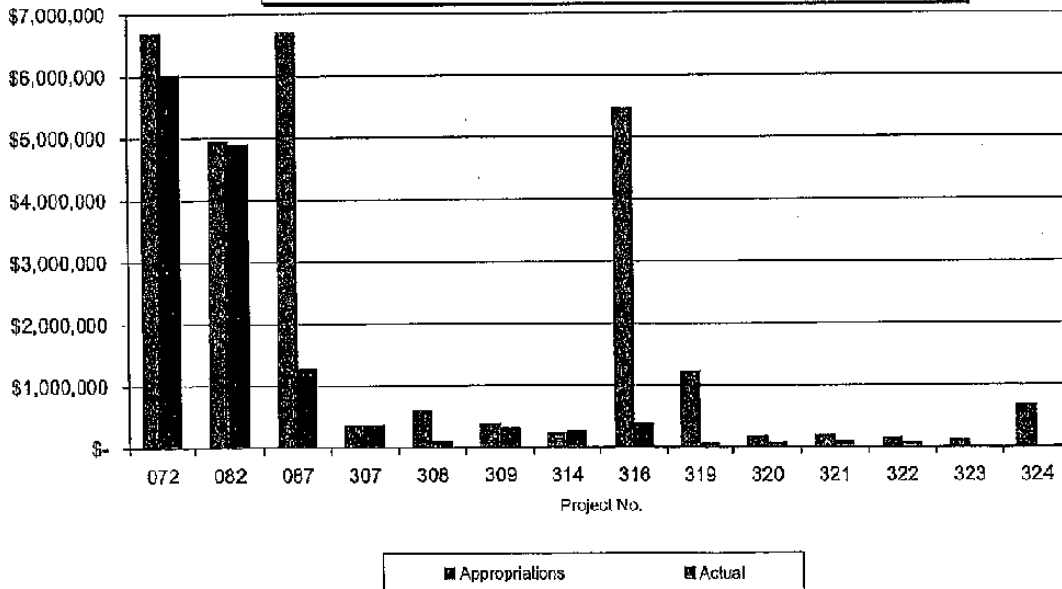
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of March 31, 2008

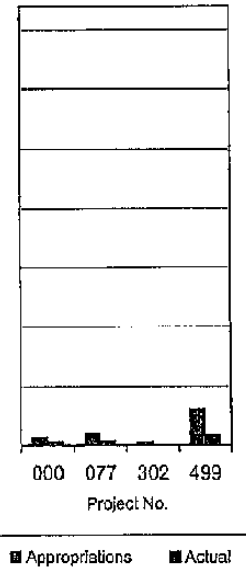
Capital Projects and Equipment For FY 2007/08



Multi Year Capital Expenditures by Project 2002/03-2007/08



Single Year Capital Expenditures by Project 2007/08



Project Legend			
Description	No.	Description	No.
Encina WA	072	Piraeus Pipeline Repair	320
Leucadia PS Improvements	082	Gibraltar Pipeline Replacement	321
Site Improvement Program	087	Install Permanent Flow Meters	322
Meadows 1 PS Decommission	307	Lateral Replace/Backflow Prevtr	323
Mineral Scale Mitigation Project	308	Bal PS Influent Line	324
Capacity Management Flow Study	309	Equipment	000
Asset Management Master Plan	314	Misc Pipeline Repair	077
Satellite PS Force mains	316	Professional Services	302
101 Trunk Sewer	319	LWD General Labor	499

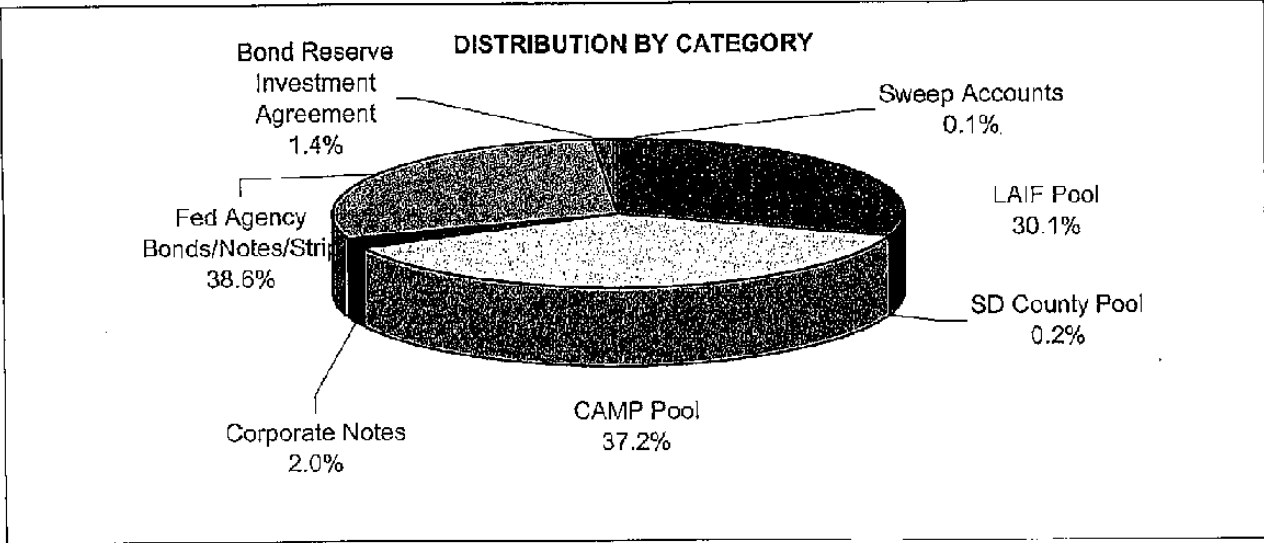
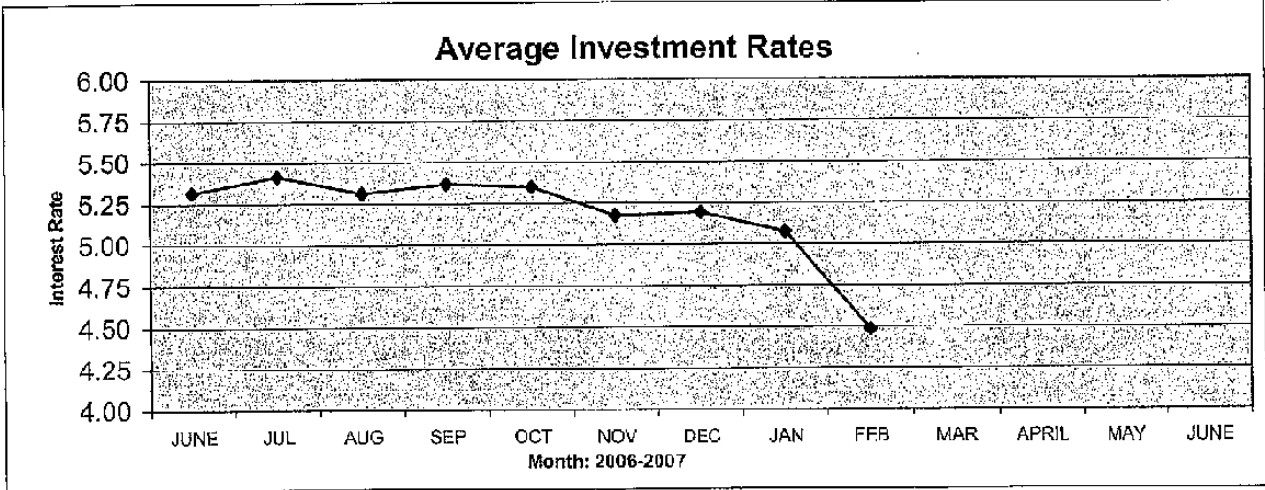
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT

Monthly Investment Summary

As of February 29, 2008

Cash & Investments	Principal (Original Cost)		February Interest	Average Rate
	Jan 31, 2008	Feb 29, 2008		
Sweep Account: US Treasury MM - Union	110,000	29,000	92	1.49%
LAIF Pool	14,902,161	14,562,161	51,084	4.161%
SD County Pool	104,557	105,878	391	4.463%
CAMP Pool	16,869,564	17,986,338	52,163	3.730%
CAMP Portfolio				
Corporate Notes	988,970	988,970	4,375	5.309%
Federal Agency Bonds/Notes	10,039,966	9,046,116	40,070	5.160%
Federal Agency Discount Notes	1,433,267	1,433,267	6,243	5.227%
GNMA mortgage pools	23,208	23,088	181	9.379%
US Treasury Bonds/Notes	1,986,016	1,986,016	6,771	4.383%
Total Camp Portfolio	14,471,426	13,477,456	57,640	4.987%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,541,864	1,541,864	16,798	13.073%
Total Bond Funds	2,194,747	2,194,747	19,714	10.779%
Totals	\$ 48,652,456	\$ 48,355,581	\$ 181,085	4.480%



Encina Wastewater Authority Report
Regular Board Meeting
March 26, 2008

EWA Board of Directors - Director Juliussen and Director Sullivan reporting.

EWA Board Meeting Action Items:

1. Employee Recognition Awards

The Board of Directors approved the following employee recognition awards:

- \$250 award to Joe Cipollini for the Employee of the Quarter (first quarter of CY 08)
- \$500 award to Rachael Morgan for the Laboratory Analyst Grade 3.
- \$1000 award to John Fetu for completion of an Associates of Arts Degree.

2. Change May 2008 Board of Directors Meeting Time

The Board of Directors changed the starting time for the EWA Board of Directors meeting scheduled for May 28, 2008 to 9:00 a.m. or immediately following the annual Environmental Awards Breakfast at the Encina Water Pollution Control Facility.

3. Telephone and Voicemail System Contract Authorization

The Board of Directors approved a contract with AT&T Equipment Solutions for the planned replacement of EWA's telephone and voicemail system in an amount not to exceed \$83,995.

4. DGS Natural Gas Joint Purchase Program

The Board of Directors authorized the General Manager to execute a five-year contract with the California Department of General Services Natural Gas Services Program for Natural Gas Purchases.

Executive Session

5. The Board of Directors met in closed session as authorized by Government code 54956.9, to discuss anticipated litigation – one case: Jaynes Corporation of California.
6. The Board of Directors met in closed session as authorized by Government Code 54956.8, to discuss the Master Planning and Development Disposition of the South Parcel located in the 6200 block of Avenida Encinas in Carlsbad, CA.
7. The Board of Directors met in closed session as authorized by Government code 54957.6, to discuss salaries and fringe benefits for the unrepresented employees in the informal and management groups.

There was no reportable action.

Community Affairs Committee Meeting Report

Presented by Donald Orsted

Meeting held April 2, 2008

1. Review and Discuss New Website Layout

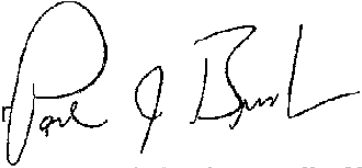
Mr. Sean Ashcraft of Ideaworks presented an overview of the new website design. Mr. Ashcraft reviewed the new design with the CAC. The CAC discussed the website and provided comments to Ideaworks and staff. The new website is expected to be launched in June or July 2008.

2. Review and Discuss the Draft Text and Layout of the Spring 2008 Newsletter

The CAC reviewed and discussed the draft text and layout of the spring 2008 newsletter. The CAC provided numerous comments and suggestions for the newsletter layout and content. Ms. Dill with KATZ will work with staff to make the suggested changes and forward the final newsletter to the CAC for approval. The newsletter is scheduled to be sent out in late April 2008.

MEMORANDUM

Ref: 08-1502

DATE: April 3, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Public Hearing to Consider Adoption of the Leucadia Wastewater District Wastewater Ordinance

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) Ordinance No. 119 adopting the Leucadia Wastewater District Wastewater Ordinance ("Wastewater Ordinance").

The notice of this public hearing was posted at LWD beginning on April 3, 2008 and advertised in the North County Times on April 3, 2008.

DISCUSSION:

LWD Wastewater Ordinance


The LWD Wastewater Ordinance is a comprehensive set of rules and regulations governing the design, construction, maintenance and use of public and private sewer facilities within District boundaries. The Wastewater Ordinance consolidates existing District rules and regulations, clarifies and amends District rules and procedures and includes expanded sections to address new regulatory requirements.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

MEMORANDUM

Ref: 08-1503

DATE: April 3, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Ordinance No. 119 Adopting the Leucadia Wastewater District Wastewater Ordinance ("Wastewater Ordinance")

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Adopt Ordinance No. 119 establishing the LWD Wastewater Ordinance.
2. Discuss and take other action, as appropriate.

DISCUSSION:

Prior to this item, the Board of Directors will have conducted a public hearing regarding the "Wastewater Ordinance". The Engineering Committee (EC) is scheduled to review this item at its April 7, 2008 meeting. Any changes that result from the EC's review of this item will be brought to the Board's attention, as appropriate.

District staff has been working with District Counsel for almost 18 months to develop a core ordinance that defines and authorizes sewer use, protects District sewer facilities, and ensures compliance with regulations that govern sewer operations.

This "Wastewater Ordinance" will replace a series of older "interlocking" resolutions and ordinances that had been adopted over time to define appropriate sewer use and generally protect District facilities, including the treatment plant processes. In addressing some recent sewer issues, it has become apparent that these resolutions and ordinances are confusing to the public, are difficult for staff to enforce, and, most importantly, do not clearly demonstrate that the District has the appropriate legal authority to require compliance. Additionally, the new state regulation, previously referred to as the "statewide Waste Discharge Requirements" or the "statewide WDR", requires agencies that operate sewer collection systems to adopt ordinances that provide clear legal authority to enforce compliance with regulations that prevent Sanitary Sewer Overflows.

Ordinance No. 119 (attached) establishes a comprehensive set of rules and regulations governing the design, construction, maintenance and use of public and private sewer facilities within District Boundaries. The Wastewater Ordinance consolidates existing District rules and regulations, clarifies and amends District rules and procedures and includes expanded sections to address new regulatory requirements. It is not a substitute for other laws and regulations governing the construction and use of sewer facilities within the District, including permitting requirements of other public agencies, such as EWA, and the Cities of Carlsbad and Encinitas. Owners and customers are solely responsible for ensuring compliance with this Ordinance as well as all other applicable non-District regulations and permitting requirements.

Staff recommends that the Board adopt Ordinance No. 119 as presented or take other action as appropriate.

If adopted, Ordinance 119 will repeal Ordinance Nos. 54, 64, and 74 and Resolutions 669, 949, 966, 1010, and 1011 in their entirety as well as Sections 2 through 6 of Ordinance 110.

PJB:ls

Attachment

ORDINANCE NO. 119

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ADOPTING THE LEUCADIA WASTEWATER DISTRICT
WASTEWATER ORDINANCE**

WHEREAS, the Leucadia Wastewater District (LWD) is a county water district that operates as a special district in accordance with Government Code Section 56036; and,

WHEREAS, the LWD Board of Directors desires to establish a wastewater ordinance that is a comprehensive set of rules and regulations governing the design, construction, maintenance and use of public and private sewer facilities within District Boundaries; and,

WHEREAS, the LWD Board of Directors desires that these rules and regulations consolidate existing guidelines, clarify and amend District rules and procedures, and address new regulatory requirements; and,

WHEREAS, a public hearing to consider the adoption of a wastewater ordinance was duly noticed and held in accordance with Water Code Section 31105 on the date hereof,

NOW, THEREFORE, BE IT ORDAINED:

1. The LWD Board of Directors does hereby adopt the Leucadia Wastewater District Wastewater Ordinance attached hereto as Exhibit A and directs that it be implemented consistent with all applicable laws and related District policies.
2. That the provisions of this ordinance shall be effective immediately upon adoption.
3. That, upon adoption, Ordinance Nos. 54, 64 and 74 are repealed in their entirety as well as Sections 2 through 6 of Ordinance No. 110.
4. That, upon adoption, Resolutions 669, 949, 966, 1010 and 1011 are repealed in their entirety.

PASSED AND ADOPTED this 9th day of April 2008, by the following vote:

AYES: Directors:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan
President

ATTEST:

Paul J. Bushee
Board Secretary

ARTICLE I

(General Provisions)

1.1. Title. LWD Wastewater Ordinance.

1.2. Purpose. The purpose of this Ordinance is to protect sewer facilities within District boundaries, protect the environment, protect the public health and welfare, provide the maximum benefit to District customers and ensure compliance with regulations governing District operations and facilities.

1.3. Scope and Application of Other Laws. This Ordinance governs the design, construction, maintenance and use of sewer facilities within District boundaries. It is not a substitute for other laws and regulations governing the construction and use of sewer facilities within the District, including permitting requirements of other public agencies, such as EWA, and the Cities of Carlsbad and Encinitas. Owners and customers are solely responsible for ensuring compliance with this Ordinance and all other applicable non-District regulations and permitting requirements.

1.4. Interpretation. The terms of this Ordinance shall be given their common or generally accepted meaning, except where specifically defined herein. Shall is mandatory. May is permissive. Conflicts or ambiguities regarding this Ordinance shall be resolved by the General Manager or District Engineer taking into consideration the context and purpose of the terms at issue and the purposes of this Ordinance.

1.5. Authority. This Ordinance is adopted pursuant to the authority granted to county water districts by the California Water Code § 30000 *et seq.* including §§ 31016, 31027, 31105 and 31106, which provide for adoption and enforcement of regulations governing sewer service and facilities.

ARTICLE II

(Definitions)

2.1. **Applicant.** Any person or entity that applies for sewer service and the owner of the property or building that is the subject of the application.

2.2. **Best Management Practices (BMPs).** Maintenance procedures, activities, limitations, and other management practices designed to prevent or reduce the introduction of fats, oils and grease ("FOG") into sewer facilities. BMPs may be based upon industry standards, federal or state regulations or standards and procedures established by the District Engineer.

2.3. **BOD (Biochemical Oxygen Demand).** The quantity of oxygen, utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degree centigrade(C) expressed in milligrams per liter.

2.4. **Board.** The Board of Directors of the Leucadia Wastewater District.

2.5. **Building sewer.** Private Sewer Facilities that convey wastewater from the premises of a Customer to the Public Sewer System.

- 2.6. **Collection line.** The District's sewer pipeline to which service laterals are connected.
- 2.7. **Customer.** Any person or entity lawfully receiving sewer service from the District.
- 2.8. **Developer.** Same as Owner.
- 2.9. **Discharger.** Any person or entity that discharges or causes a discharge of wastewater directly or indirectly into the Public Sewer System.
- 2.10. **District.** The Leucadia Wastewater District.
- 2.11. **District Engineer.** A registered engineer appointed by the Board to act directly, or through properly authorized agents, on behalf of the District.
- 2.12. **Domestic wastewater.** The liquid and solid water born waste derived from the ordinary living processes of humans of such character as to permit discharge, without special treatment, into the Public Sewer System.
- 2.13. **EDU (Equivalent Dwelling Unit).** The common standard used to quantify sewer system use and to calculate capacity and sewer use charges. The wastewater discharge of one single-family home is considered one EDU or one EDU Factor. The discharge of other uses is given an EDU Factor, which could be higher or lower than a single family dwelling. For example, the EDU Factor for a restaurant is generally higher than a single family home. EDU Factors are approved by ordinance.
- 2.14. **EWA (Encina Wastewater Authority).** The Joint Powers Agency providing wastewater treatment and disposal facilities for the District, the Cities of Carlsbad, Encinitas and Vista, the Buena Sanitation District, and the Vallecitos Water District.
- 2.15. **EWA Pretreatment Ordinance.** The Pretreatment Ordinance adopted by EWA, which requires Industrial Discharge Permits for certain non-domestic users.
- 2.16. **FOG (Fats, Oils and Grease).** Any substance, such as a vegetable or animal product, that is used in, or is a byproduct of, the cooking or food preparation process, and that turns or may turn viscous or solidifies with a change in temperature or other conditions.
- 2.17. **Food establishment.** Facilities defined in California Uniform Retail Food Services Establishments Law (CURFLL, California Health & Safety Code section 113789), and any commercial entity operating in a permanently constructed structure such as a room, building, or place, or portion thereof, maintained, used, or operated for the purpose of storing, preparing, serving, or manufacturing, packaging, or otherwise handling food for sale to other entities, or for consumption by the public, its members or employees, and which has any process or device that uses or produces FOG, or grease vapors, steam, fumes, smoke or odors that are required to be removed by Type I or Type II hoods. A limited food preparation establishment is not considered a food services establishment when engaged only in reheating, hot holding or assembly of ready to eat food products and as a result, there is no wastewater discharge containing a significant amount of FOG. A limited food preparation establishment does not include any operation that changes the form, flavor, or consistency of food.
- 2.18. **Food establishment wastewater.** Wastewater discharged by a food establishment.
- 2.19. **Food grinder.** Any device connected to sewer facilities that grinds food waste or food preparation products that are then allowed to flow into the sewer system.

2.20. **Garbage.** Solid wastes from the domestic and commercial preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

2.21. **General Manager.** The General Manager of the District or his/her authorized representative

2.22. **Grease control device.** Any grease interceptor, grease trap or other mechanism, device, or process, which attaches to, or is applied to, wastewater plumbing fixtures and lines, the purpose of which is to trap or collect or treat FOG prior to it being discharged into the sewer system. Grease Control Devices may also include other proven methods to reduce FOG, subject to the approval of the District.

2.23. **Grease interceptor.** A multi-compartment device that is constructed in different sizes and is generally required to be located according to the California Plumbing Code, underground between a food establishment and the connection to the sewer system. These devices primarily use gravity to separate FOG from the wastewater as it moves from one compartment to the next.

2.24. **Grease trap.** A grease control device used to serve individual fixtures, and is not an approved substitute for a grease interceptor.

2.25. **Infiltration.** Water or wastewater entering the public sewer system from the ground through such means as defective pipes, pipe joints, connection of manhole walls or from unauthorized drains or connections to the public sewer system.

2.26. **Industrial wastewater.** All wastewater that is not domestic wastewater, septage or food establishment wastewater.

2.27. **Interference with Public Sewer Facilities.** Any discharge which, alone or in conjunction with a discharge or discharges from other sources:

- a. inhibits or disrupts Public Sewer Facilities, including those owned and operated by EWA;
- b. causes Infiltration into Public Sewer Facilities;
- c. creates a public nuisance;
- d. causes a violation of any permit or law governing the Public Sewer Facilities; or
- e. causes a violation of the EWA Pretreatment Ordinance.

2.28. **Island Area Plan.** The Island Area Collection System Plan adopted by the District as may be updated from time to time. The Island Area Plan provides sewer facility planning and design guidance for the area within the District's sphere of influence in the City of Encinitas commonly referred to as the "Island Area" that is generally located west of Interstate 5, east of Highway 101, south of La Costa Avenue and north of Encinitas Boulevard. A copy of the Island Area Plan is available for inspection at the District office.

2.29. **Medical Waste.** Infectious agents, human blood and blood byproducts, pathological wastes, sharps, body parts, fomites, etiologic agents, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

2.30. **National Pollution Discharge Elimination System (NPDES) Permit.** The permits issued to or administered by EWA or other regulatory agencies pursuant to Section 402 of the Clean Water Act (33 U.S.C. § 1342).

2.31. Nuisance. Any violation of this Ordinance involving Public Sewer Facilities constitutes a public nuisance. The following shall also constitute a public nuisance: Any use or circumstance that endangers or inhibits the proper operation of Public Sewer Facilities, causes a spill or discharge of wastewater into the environment, causes or creates a risk of environmental harm or harm to the Public Sewer System, causes or creates a risk of harm to District employees or Customers, members of the public and/or public and private property. A public nuisance also includes a finding by the District that Wastewater Constituents of any user, or combination of users, creates a serious health and safety risk or risk of harm to Public Sewer Facilities.

2.32. Owner. Any Owner of property or structures within District boundaries or Owner of property or structures that discharge wastewater into or are the subject of an application for use of Public Sewer Facilities, including applications for annexation into the District. For District purposes, an Owner is a District Customer, Applicant, Developer and Discharger, regardless of whether there are other non-owners, such as lessees, that utilize Owner's property and/or are parties to a sewer service permit.

2.33. Ownership Transfer. Any sale or ownership conveyance, other than a transfer into a trust or other entity owned entirely by an existing owner, of a real property, structure, building, facility, suite, room or premises, that discharges wastewater into the Public Sewer System.

2.34. Person. Any individual, partnership, firm, company, public agency, association, group, society, corporation or other entity.

2.35. pH. The reference to both acidity and alkalinity, on a scale ranging from zero to 14, that is a logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution. A pH of 7 represents neutrality. Numbers less than 7 represent an increase in acidity, and numbers greater than 7 represent an increase in alkalinity.

2.36. Pollutant. Any substance or constituent which causes an impairment (reduction) of water quality to a degree that may have an adverse affect on any beneficial use of the water, including, but not limited to, dredged soil, solid waste, incinerator residue, sewage, garbage, munitions, chemical waste, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, industrial, municipal and agricultural waste and certain characteristics of waste water, such as excessively high or low pH, temperature, TSS, turbidity, color, BOD, toxicity or odor, and includes any chemical or substance on which a discharge limit is or may be imposed by regulatory bodies or laws governing Public Sewer Facilities.

2.37. Private Sewer Facilities. Sewer facilities that are privately constructed and not dedicated and accepted as a Public Sewer Facility by the District. Private Sewer Facilities generally include sewer facilities within a privately owned building, service laterals, private pump stations, grease interceptors, and all other facilities located between the sewer customer and the connection to the collection line, including the integral wye fitting that connects the lateral to a collection line. Sewer facilities intended for dedication to the District are Private Sewer Facilities until such time as they are accepted by the District.

2.38. Properly shredded garbage or food waste. The wastes from the preparation, cooking and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch in size.

2.39. Public Sewer Facilities or Public Sewer System. Sewer facilities owned and maintained by the District, including facilities designed and constructed by the District and facilities that have been dedicated and accepted by the District. Public Sewer Facilities also include sewer facilities owned and operated by EWA. Private Sewer Facilities constructed for dedication to the District do not become Public Sewer Facilities until they have been accepted by the District.

2.40. Public Sewer System. Same as Public Sewer Facilities.

2.41. Reimbursement Fee. A construction reimbursement fee for sewer service made available by a prior Developer that was required to construct oversized and/or additional sewer facilities for the benefit of other properties. A Reimbursement Fee is in addition to the Standard Capacity Fee and other fees required by the District.

2.42. Saddle. A private lateral connection made to a collection line by cutting or drilling a hole into the public collection line and thence attaching an adaptor (saddle) curved to the shape of the collection pipe lateral. The saddle is often attached to the collection line with stainless steel pipe bands and then concrete backfilled and encased.

2.43. Septage. Any liquid and solid material removed from a septic tank, cesspool, portable toilet or other similar storage or treatment device that receives wastewater.

2.44. Service connection. The point at which Private Sewer Facilities connect to the Public Sewer System, generally the connection of a service lateral to a collection line.

2.45. Service lateral or lateral. Sewer pipeline from the plumbing of a building to a collection line, including portions that extend across public rights-of-way and the Saddle, wye or other physical connection to the collection line. Service laterals are privately owned and maintained.

2.46. Sewer. Same as sewer facilities.

2.47. Sewer facilities. All facilities, public or private, used for the transfer, storage and treatment of wastewater, including, without limitation, building sewers, service laterals, collection lines, force mains, pump stations, plant headworks, grease interceptors, treatment plants and related appurtenances.

2.48. Sewer service permit. Permits issued by the District that authorize discharge into the Public Sewer System, including permits issued prior to adoption of this Ordinance.

2.49. Slug discharge. Any discharge of wastewater with a concentration of any given constituent or in quantity of flow that exceeds, for any measurable period, more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation.

2.50. Standard Spec. The Standard Specifications and Procedures for Privately Constructed Wastewater Facilities adopted by District as may be amended from time to time. A copy of the Standard Spec is available for inspection at the District office.

2.51. Storm drain (sometimes termed "storm sewer"). A facility that carries storm and surface waters and drainage, which must be separate and not connected to the Public Sewer System.

2.52. Surface waters. Water from streets, sidewalks and open areas that generally flows into storm drains or onsite detention basins and is not permitted in the public sewer system.

2.53. **Suspended solids.** Solids that either float on the surface of, or are in suspension in, water, wastewater, or other liquids and which are removable by laboratory filtering.

2.54. **Tenant.** The lessee or authorized occupant of a building, facility, suite, room or premises that discharges wastewater into the public sewer system.

2.55. **Tenant Transfer.** Any transfer of the right to use or occupy real property, building, facility, suite, room or premises that discharges wastewater into the Public Sewer System, including new or assumed leases or subleases.

2.56. **TSS.** Total suspended solids.

2.57. **Wastewater.** Any liquid and water-carried waste and all constituents thereof, whether treated or untreated, discharged into or permitted to enter the Public Sewer System.

2.58. **Wastewater constituents and characteristics.** The individual chemical, physical, bacteriological, and radiological parameters, including volume and flow rate and such other parameters that serve to define, classify or measure the quality and quantity of wastewater.

ARTICLE III

(Sewer Service Permits)

3.1. Permit Requirement. No person shall uncover, discharge into, make any connections with, openings into, alter, disturb or use any Public Sewer Facilities without first obtaining a sewer service permit from the District.

3.2. General Permit Classes.

3.2.1 There shall be three general classes of sewer service permits:

- a. Industrial Wastewater;
- b. Food Establishment Wastewater; and
- c. Domestic Wastewater.

3.2.2 For purposes of this Ordinance, existing permits that allow discharge of only domestic wastewater are considered Domestic Wastewater Permits. Existing permits for food establishments are considered Food Establishment Wastewater Permits. All other existing permits are considered Industrial Wastewater Permits.

3.3. Supplemental Permits. A supplemental sewer permit shall be required for the following uses, which may be disallowed if the District determines they would be inconsistent with applicable rules and regulations or otherwise pose an unacceptable risk to the Public Sewer System:

- a. Private pump stations; and
- b. Multi-unit laterals.

3.4. Permit Amendments.

3.4.1 Permit amendments and/or new sewer service permits are required in the following circumstances:

a. Amendment of Domestic Wastewater Permits. A permit amendment is required for: (i) construction that increases sewer discharge beyond what is authorized by an existing permit (i.e. beyond authorized EDU's), (ii) a change in use from residential to any other use, and (iii) construction that includes work on Public Sewer Facilities, such as a new collection line connection. A permit amendment is not required for changes in ownership or tenant transfers.

b. Amendment of Food Establishment and Industrial Wastewater Permits. A permit amendment is required for: (i) an increase in sewer discharge beyond what is authorized by an existing permit (i.e. beyond authorized EDU's), (ii) all ownership or tenant transfers, (iii) a change in use, and (iv) construction or tenant improvements that require city approval.

c. Amendment to Address Violations. The District may require a permit amendment to address violations of this Ordinance, including but not limited to, failure to comply with a permit condition and/or circumstances giving rise to Interference with the Public Sewer System or a public nuisance.

3.4.2 Failure to obtain a permit amendment or new sewer service permit when required shall subject the Owner and any other responsible party to enforcement procedures set forth in this Ordinance which may include, among other things, revocation of the existing sewer service permit.

3.5. Permit Process. Applicants for all permit types shall complete the application form furnished by the District and pay all permit processing fees at the time the application is submitted. A schedule of fees, which are established by separate ordinance, is available for inspection at the District office. The permit application shall include all plans, specifications or other information required by the District. The Standard Spec includes detailed application requirements for applications that involve new sewer facilities or annexation of properties into the District service area. Information required for an application will vary depending upon the proposed sewer use, and additional information may be required by the District if it is deemed necessary after the initial application review. Applications must be signed by the Owner and all other non-owner Applicants or Developers.

3.6. Payment of Outstanding Fees Prior to Permit Issuance. The Applicant shall pay any outstanding permit processing fees and pay all applicable capacity and reimbursement charges prior to issuance of the sewer service permit.

3.7. Permit Conditions.

3.7.1 General Permit Conditions. The following terms and conditions apply to all permits, of any type, issued by the District:

a. All existing and future permit holders shall comply with the written conditions of their Sewer Service Permit, all associated agreements or contracts, and the terms and conditions of this Ordinance.

b. Permit conditions for new facilities shall also include compliance with the conditions set forth in the Standard Spec.

c. Permit conditions may include additional conditions the District deems necessary to comply with current regulations governing its operations and to properly protect the Public Sewer System.

3.7.2 Food Establishment Wastewater Permit Conditions. The following additional conditions shall apply:

a. FOG Discharge Limits. Discharge of FOG, at any point in time, shall not exceed 100 milligrams per liter.

b. Grease Control Devices. Grease interceptors and/or other appropriate grease control devices shall be required. The District Engineer shall determine the appropriate grease control devices for a particular permit. Grease traps shall only be allowed in those cases where the District Engineer finds that use of a grease interceptor or other more effective grease control device is impossible or impracticable and that the proposed grease trap would not create a serious risk of harm to the public sewer system. The District may require existing permit holders to install new or updated Grease Control Devices when deemed necessary to protect the Public Sewer System, address violations, comply with new regulatory requirements, or as part of a permit amendment process.

c. BMP's. Conditions shall include BMPs that are tailored to the specific permit use and are designed to minimize discharge of FOG into the Public Sewer System. The District Engineer shall approve and/or design appropriate BMPs. Permit holders shall comply with new or updated BMPs as required by the District Engineer.

d. Maintenance. Grease Control Devices shall be maintained in efficient operating condition by periodic removal of the accumulated FOG. The discharging party and Owner shall be responsible for the proper removal and disposal by appropriate means of the material captured by a grease control device. No such materials may be released into the Public Sewer System.

e. Record Keeping. The District shall require the Owner to keep records of grease control device maintenance and FOG disposal by a licensed waste hauling company and to report on these maintenance activities to the District. The District may also require the Owner to maintain and report the results of periodic measurements of its discharge that is to include chemical analysis of oil and grease content. The Owner shall allow the District, and its representatives, ready access at reasonable times to all parts of the premises for purposes of sampling and inspections.

3.7.3. Industrial Wastewater Permit Conditions. The following additional condition shall apply:

a. Conditions shall be tailored to the specific use for which sewer service is being provided. District conditions shall be in addition to any imposed as part of an EWA Industrial Discharge Permit, where one is required. If wastewater proposed for discharge into the Public Sewer System contains substances or possesses wastewater constituents or characteristics that in the judgment of the District Engineer or General Manager may cause or create a risk of Interference with the Public Sewer System or a Public Nuisance, the District may:

1. Refuse to allow connection to the Public Sewer System;
2. Require pre-treatment of the wastewater and compliance monitoring, at the Customer's expense, to an acceptable condition for discharge to the Public Sewer System;
3. Require control and compliance monitoring, at the customer's expense, over the quantities and rates of wastewater discharge;

4. Require facilities to equalize and/or minimize flows, facilities to pretreat and/or remove grease, oil, sand or other solid materials. The design and installation of such facilities and equipment shall be subject to the review and approval of the District Engineer and subject to the requirements of all applicable codes, resolutions, ordinances and laws and shall be constructed at the customer's expense;

5. Require installation of a suitable control manhole together with such necessary meters and other appurtenances in the building sewer to facilitate observations, sampling and measurement of the wastes. Such manholes, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the District. The manhole shall be installed by the owner or customer at his expense and shall be maintained by the Owner so as to be safe and accessible at all times.

6. Require payment to the District to cover the added cost of monitoring, handling and treating the industrial wastewater.

3.7.4. Supplemental Permit Conditions. A supplemental permit for a multi-unit lateral shall require execution and compliance with the District standard Private Sewer Agreement for Multi-Unit Lateral. A supplemental permit for a private pump station shall require execution and compliance with the District standard Private Sewer Agreement for Private Pump Stations. Additional terms and conditions for private pump stations and multi-unit laterals are set forth in the Standard Spec.

3.7.5. Permit Amendment Conditions. Permit amendments shall include conditions appropriate for new facilities and additional conditions deemed necessary to address any violations, new circumstances or to bring existing Private Sewer Facilities into compliance with current regulations, such as retrofitting or replacement of obsolete facilities. Permit amendments for ownership or tenant transfers shall, at minimum, include a written acknowledgment by the new owner and, if applicable, new tenant that they understand and agree to abide by all permit conditions.

3.8. Permit Conditions Are Binding On Successors and Run With The Land. Permit conditions, including those requiring issuance of permit amendments, are binding on the original Owner/Applicant and their successors and assigns. In addition, permit conditions run with the land and are binding on all future Owners and/or tenants of the land or premises benefitted by the permit.

3.9. EWA Industrial Discharge Permits. Industrial Permit applicants that fall within the permit standards set forth in the EWA Pretreatment Ordinance will be required to obtain an EWA Industrial Discharge Permit as a condition of obtaining a sewer service permit from the District. The District Engineer will refer applicants that require an Industrial Discharge Permit to EWA for permit processing. Applicants are solely responsible for completion of the EWA permit process.

ARTICLE IV

(Design, Construction and Maintenance of Sewer Facilities)

4.1. Design and Construction. The Design and Construction of Sewer facilities shall comply with all rules and regulations adopted by the District, including, among others, this Ordinance, the Standard Spec and the Island Area Plan.

4.2. Policies Governing New Facilities. The availability of Public Sewer Facilities to accommodate new users is not guaranteed, and the public interest guides the review and approval of new sewer facilities. The following policies shall apply to the review and approval of applications for new sewer facilities:

- a. The District does not construct new Public Sewer Facilities to accommodate private development, and sewer service will be furnished only when adequate sewer facilities have been installed.
- b. Each Owner is responsible for the design, construction and cost of all on-site and off-site sewer facilities necessary to accommodate their use;
- c. Sewer facilities shall be of a size, slope, and depth necessary to serve both on-site real property and all potential properties that may need to connect to the sewer facilities in the future;
- d. Sewer facilities shall be extended to adjacent properties as required by the District Engineer pursuant to the Standard Spec;
- e. Each Owner shall provide District approved easements necessary to accommodate connection of their sewer facilities and connection of upstream properties to the Public Sewer System;
- f. Sewer facilities intended for dedication to the District shall be constructed in the public right of way whenever feasible;

More specific policies, standards and procedures for new sewer facilities can be found in the Standard Spec.

4.3. Excavations and Work in Public Property. All excavations for sewer facilities shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, sewer easements and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the District and any other regulatory agency with jurisdiction over the work area. Required encroachment permits shall be obtained and appropriate traffic control measures shall be utilized, including those required by the City in which the work is performed.

4.4. Inspection and Connection to the Public Sewer. Physical connections to the Public Sewer System must be preapproved by a District inspector. The District inspector shall inspect sewer facilities prior to their connection to the Public Sewer System and may require that the physical connection to the Public Sewer System be made with an inspector present. The Owner must schedule an appointment with the District inspector, and provide at least 48 hours notice of the desired inspection time. Connection to the Public Sewer System shall conform to the requirements of the building and plumbing code and other applicable rules and regulations of the District. All connections shall be made gas tight and watertight. Upon inspection and approval, notification will be given by the District that the Customer may use the sewer facilities. No use of sewer facilities is permitted prior to District approval pursuant to this section.

4.5. Unauthorized Connections. Any connection made to the Public Sewer System without prior approval of the District is unauthorized and a violation of this Ordinance. If, for any reason, a connection is improperly made, it shall be the responsibility of the Owner, at the Owner's expense, to dig up or otherwise re-expose the connection so that an inspection may be made, and the Owner at the Owner's expense shall make any corrections or alterations required by the District. In the event that the Owner, for any reason, fails to take appropriate action, the District reserves the right to dig up and inspect the connection and make any corrections necessary, at the Owner's expense; or, in the alternative, to disconnect service. Any costs

incurred by the District in taking such corrective action shall be billed to the Owner. The District may also seek recovery of costs from any other responsible party.

4.6. Maintenance. It is the responsibility of the Owner to maintain all Private Sewer Facilities, including but not limited to, the building sewer, service laterals and private pump stations, grease removal devices, in a properly operating and free flowing condition. Responsibility for maintenance of Private Sewer Facilities includes maintenance of service lateral portions extending beyond the property of an Owner, up to and including the Saddle or other physical connection to the Public Sewer System. The District is responsible for maintenance of all Public Sewer Facilities.

ARTICLE V

(General Prohibitions and Limits on Discharge)

5.1. No person shall cause or contribute to a Public Nuisance or Interference with Public Sewer Facilities.

5.2. No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontained cooling water or unpolluted industrial process waters to any sanitary sewer.

5.3. No person shall make connection of roof downspouts, exterior foundation drains or other sources of surface runoff or groundwater to a building drain, which in turn is connected directly or indirectly to a public sanitary sewer.

5.4. Swimming pool drainage shall not be discharged to the Public Sewer System without prior approval of the General Manager.

5.5. Septage shall not be discharged into the Public Sewer System, except pursuant to a permit issued by EWA.

5.6. No person shall discharge or cause to be discharged any of the following pollutants or substances into the Public Sewer System:

a. Any pollutants which create a fire or explosion hazard, including, but not limited to, waste stream with a closed cup flashpoint of less than 140° Fahrenheit using the test method specified in 40 CFR 261.21;

b. Any solid or viscous pollutants in any amounts that could cause obstruction to the flow in the Public Sewer System;

c. Any waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity or strength, either individually or by interaction with other wastes to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance or create any hazard in the receiving waters of the wastewater treatment plant;

d. Any acids, alkalies or other corrosive liquids, gas or substances of sufficient strength to damage sewers, manholes, pumping stations or sewer treatment plants, but in no case discharges with a pH lower than 5.0 or greater than 12.5;

e. Any ashes, cinders, sand, earth, coal, rubbish or metal of any kind;

f. Any water or waste containing FOG, fats, wax, grease, oils of any type, including vegetable and mineral oils, oil based paint, petroleum, coal, tar and products and their derivatives and wastes, whether emulsified or not, in excess of one hundred (100) mg/1 (milligram per liter) or containing substances which may solidify or become viscous at temperatures between thirty-two (32) and one hundred forty (140) degrees F;

g. Any garbage or food waste that has not been properly shredded to one half inch or less;

h. Any greases, oils, solvents and sludges from service stations, garages, repair shops, machine shops, cleaning establishments or other industries or establishments;

i. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the District or applicable State or Federal regulations;

j. Any noxious or malodorous liquids, gasses, or solids which either singly or by interaction with other waste are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the Public Sewer System for maintenance and repair;

k. Any trucked or hauled wastewater;

l. Any wastewater that creates excessive discoloration not removed or in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions;

m. Any waste water that creates excessive foaming in the Public Sewer Facilities;

n. Any wastewater that has a BOD that the District Engineer determines does or may cause interference with the Public Sewer System;

o. Any slug discharges;

p. Any wastewater with constituents, such as TSS, TDS, Medical Waste, or other substance that the District Engineer determines poses a significant public safety risk or risk of Interference or harm to the Public Sewer System; and

q. Any discharge that would, on its own, or in combination with other discharges result in a violation of the EWA NPDES permit, EWA Pretreatment Ordinance, or otherwise create a violation of rules or regulations governing the Public Sewer System.

ARTICLE VI

(Standards for Measurement and Analysis of Discharges)

6.1 All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, the American Water Works Association, and Water Environment Federation and shall be taken at a designated control manhole if available or a more appropriate location designated by the District Engineer. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Owners shall be responsible for the cost of measurements, tests and analysis of their discharge.

ARTICLE VII

(Prohibition Against Damage)

7.1. No person shall break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is part of the Public Sewer System.

ARTICLE VIII

(Authority to Inspect and Take Corrective Action)

8.1. The General Manager, or his or her designee, bearing proper credentials and identification shall be permitted to enter all properties utilizing Public Sewer Facilities for the purpose of inspection, observation, measurement sampling and testing in accordance with the provisions of this Ordinance.

8.2. The General Manager, or his or her designee, bearing proper credentials and identification shall be permitted to enter all private properties through which the District holds an easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair, replacement and maintenance of any portion of the sewer facilities lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the easement pertaining to the property involved.

8.3. The inspection rights in this Article are in addition to all other rights of inspection and entry provided by an individual permit, easement, contract, agreement or other law or regulation.

ARTICLE IX

(Capacity Fees)

9.1. Capacity Fees are set by ordinance of the Board and are assessed in accordance with the EDU Factors that are also established by ordinance.

9.2. An EDU Factor is applied to each customer use. A full capacity fee is charged for each EDU Factor applied to a use, and a partial capacity fee is charged for each EDU portion applied to a use.

9.3. A change in use that increases sewer discharge above the EDUs authorized by an existing sewer use permit shall require payment of an additional capacity fee for the new EDUs.

9.4. The District may make periodic inspection of a premises, and if an unauthorized increase sewer discharge is found, the owner shall be notified in writing. Upon receipt of this notice, there shall become due, owing and payable, all capacity fees resulting from the increased sewer discharge. Such fees shall become delinquent 60 days following the date they become due.

9.5. Capacity fees run with the land and may not be transferred to other property. Capacity fees may be applied to new uses on the same property, provided such use is approved by the District and all necessary permits have been obtained.

9.6 The Board, in its discretion, may waive payment of all or a portion of capacity fees upon such terms and conditions as the Board may determine if the applicant is a public agency, the sewer connection is for a facility owned or operated by the public agency, and the public agency demonstrates to the satisfaction of the Board that the waiver of payment would be in the public interest or a benefit to the District.

9.7 Capacity fees may be refunded in cases where the right to use the Public Sewer System is relinquished by a customer or change in the use of a property eliminates the need for all of the EDU's authorized by a sewer service permit. Refunds shall be limited to the actual fee paid, without interest, and shall be proportional to the amount of EDU's reduced or relinquished. A reduction in the District's capacity fee is not grounds for refund. The following procedures and conditions apply to refund requests:

9.7.1 Any person seeking a refund shall file a written application with the District;

9.7.2 The refund application shall include information requested by the District, and shall at minimum, include documentary evidence demonstrating that the sewer service being relinquished is not being used or documentary evidence of the change in property use that reduces the EDUs required;

9.7.3 Refunds may only be permitted if the General Manager finds all of the following:

- a. Granting the refund request will not unduly prejudice the District's financial position;
- b. The applicant has provided satisfactory evidence that the sewer use at issue has been relinquished or reduced;
- c. The applicant is the owner of the property benefitted by the sewer service permit for which a refund is being sought;
- d. In the case of applications involving a non-Owner lessees: (i) the lessee paid the capacity fee, (ii) the record owner of the property, in writing, concurs with the refund request and waives any claim to the refund; and (iii) the lessee executes an agreement to indemnify and defend the District against third party claims if requested by the General Manager; and
- e. Sewer service fees for the property that is the subject of the refund request are not delinquent.

9.7.4 Sewer service permits for which a reduction is granted shall be amended to reflect the reduced EDU's authorized, and permits that have been relinquished entirely shall be cancelled.

9.7.5 Sewer service fees shall be reduced or discontinued after a reimbursement request is approved in proportion to the EDU's for which reimbursement was granted. Where such fees are collected on the tax roll, collection will continue until the next annual assessment, and the District shall reimburse the excess fees collected in advance at the time the refund request is granted or at the end of the annual assessment period. Sewer service fees accrued prior to a refund approval are not reimbursable under any circumstances.

9.7.6 Customers who relinquish a sewer service permit or voluntarily reduce EDUs may, at any time, apply for new or amended permits to connect to the Public Sewer System or increase EDUs. Such applications shall be processed in the same manner as all other applications.

ARTICLE X

(Sewer Service Fees)

10.1. Sewer service fees are set by ordinance of the Board and are assessed on a monthly basis. Except as provided below, sewer service fee are collected from all properties benefitted by a sewer service permit. Sewer use consistent with an approved sewer service permit is presumed unless the permit has been relinquished or amended.

10.2 Sewer service fees owed for the fiscal year in which a sewer service permit is issued are collected at the time of permit issuance. Thereafter, sewer service fees are collected on the tax roll in the same manner as other property taxes

10.3. To allow time for construction of new sewer facilities, the first 6 months after a permit is issued are not billed. Thereafter, sewer service fees are automatically billed, regardless of whether construction of sewer facilities is complete. The District may delay the commencement of sewer service fees to allow additional time for construction of sewer facilities if a written request is submitted to the District and is approved by the General Manager. The General Manager shall have full discretion to approve or disapprove the request, taking into consideration the timing of the request, reasons given, impact on District operations and any other factors the General Manager deems relevant. Extensions of time for construction of new sewer facilities shall not exceed 18 months.

10.4. Sewer service fees are collected from all properties benefitted by a sewer service permit, and fees are in accordance with the EDU's authorized. Sewer service fees may only be reduced or discontinued by cancellation or amendment of a sewer service permit, either as part of the refund process authorized by Section 9.7 of this Ordinance, or a separate process approved by the District. Fees shall be discontinued entirely if a sewer service permit is cancelled or reduced in proportion to the EDU reduction authorized by a permit amendment. Where such fees are collected on the tax roll, collection will continue until the next annual assessment, and the District shall reimburse the excess fees collected in advance at the time the permit amendment or cancellation is approved or at the end of the annual assessment period.

10.5. It is the Customer's responsibility to apply for an amendment or cancellation of a sewer service permit, and until a permit has been cancelled or amended by the District, sewer service fees shall be collected in accordance with the approved permit.

ARTICLE XI

(Enforcement)

11.1 Prosecution as Misdemeanor or Infraction. A violation of this Ordinance is a misdemeanor in accordance with California Water Code § 31106. The prosecuting officer shall have discretion to prosecute a violation as an infraction. Each person shall be guilty of a separate offense for each and every day in which any violation of the Code is committed, continued or permitted by person and shall be punished accordingly.

11.2 Civil Enforcement Proceedings. In lieu of, or in addition to, criminal prosecution, the District may pursue the following civil enforcement process:

11.2.1 Notice and Order

a. Whenever the District determines that a violation of this Ordinance, Standard Spec, District Contract or other Agreement with the District has occurred or exists, the General Manager may issue a written notice and order to the Owner and violating party ("Notice and Order").

b. The Notice and Order shall refer to the regulation or agreement terms violated and describe all violations.

c. The Notice and Order shall describe the actions required to correct a violation. Corrective action may include, among other things, immediately ceasing improper activities, and thereafter repairing or restoring sewer facilities and/or property.

d. The Notice and Order shall require full compliance by a certain date. A reasonable time shall be allowed, taking into consideration the difficulty of compliance and harm from delay. In the absence of extenuating circumstances, the Notice and Order shall provide at least 14 calendar days for compliance. If the District determines that health and safety or other extenuating circumstances cannot allow 14 days for compliance, a shorter time may be prescribed.

e. The Notice and Order may provide for termination or suspension of sewer service if a violation is not corrected as directed or if necessary to prevent or stop actual or imminent harm to the public, environment or Public Sewer Facilities.

f. The Notice and Order shall include an assessment of costs incurred by the District as a result of the violation, including staff, legal and engineering time incurred to address the violation. Costs shall also include all damages or losses suffered by the District as a result of the violations. Costs assessed may include those already incurred and any additional costs incurred to complete the compliance process, such as inspections. Notice of additional costs shall be provided as soon as reasonably practical, generally within 14 days of full compliance with a Notice and Order. All cost assessments shall be in writing and describe the date, time and cost of items assessed.

g. The Notice and Order and all cost notices shall be served upon the violators and Owners by any one of the following means:

- i. Personal service;
 - ii. Certified mail, postage pre-paid, return receipt requested;
- or
- iii. Posting the Notice and Order conspicuously on or in front of the property in which the violation is located.

Service by certified mail in the manner described in this Section is complete on the date of mailing. The failure of any person with an interest in the property to receive such notice shall not affect the validity of any proceedings taken under this Section.

11.2.2 Appeal of Order

a. When a Notice and Order provides less than 10 days for compliance, it is final on the date it is served and no administrative appeal is permitted. When a Notice and Order provides at least 14 days for compliance, the recipient may submit a written appeal to the General Manager within seven days of service of the Notice and Order. When a Notice and Order provides less than 14 days for compliance, no appeal is permitted, except for appeals of costs assessed as provided below. Appeals shall be in writing and shall set forth any objections and/or requests for modification of the Notice and Order and provide written and documentary evidence in support of the request. The General Manager shall then issue a written decision in response to the appeal. Compliance with the Notice and Order shall be stayed pending the General Manager's determination.

b. A written decision of the General Manager shall be final 10 days after it was mailed or delivered to the appellant unless, within the 10 day period, a written notice of appeal to the District Board of Directors is filed at the District office. The notice of appeal may simply state that the appellant appeals the General Manager's determination or may include additional written descriptions of the specific determinations appealed and the reasons why. If a timely appeal is filed, the matter shall be set at the next available meeting of the District's Board of Directors. Compliance with the Notice and Order shall be stayed pending a final decision on the appeal by the Board. The proceedings before the Board shall be in accordance with procedures established by the Board and include an opportunity for the General Manager to present the basis of his or her determination and an opportunity for the appellant to present his or her response.

c. The Board may render its decision at the conclusion of the testimony, or if desired, may continue the matter to the next regularly scheduled meeting for further testimony and/or deliberations. The decision of the Board of Directors shall be final.

11.2.3 Appeal of Costs.

a. Cost assessments may be appealed as part of a general appeal or separately. Cost appeals must be filed within 7 days of receiving the cost assessment. Cost appeals shall be handled in the same manner as Notice and Order appeals.

11.2.4 Failure to Comply With a Notice and Order.

a. Failure to comply with a Notice and Order is a violation of the Ordinance, and the District shall pursue all legally available enforcement remedies.

11.3 Abatement of Public Nuisance. In addition to all other civil and criminal penalties provided herein, any violation of this Ordinance that causes or permits the existence of public nuisance may be abated by the District as follows:

a. The District may provide for abatement of a public nuisance using the Civil Enforcement process provided above. The Civil Enforcement Notice and Order may provide that the District will enter property and abate a nuisance if the Owner does not correct the problem within the required time limit. In addition, a civil action to abate, enjoin or otherwise compel cessation of such nuisance may also be taken by the District.

b. Where necessary to correct an existing or imminent threat to public safety, the environment or Public Sewer Facilities, such as a sewer line failure or spill, the District may immediately enter property and take those actions necessary to prevent further harm.

c. All costs, including attorney's fees, incurred by the District to abate a nuisance shall be:

- i. A personal obligation of the person who created, caused, committed or maintained the nuisance;
- ii. A personal obligation of the Owner;
- iii. A special assessment against the subject Property or a lien against the subject Property.

11.4. Judicial Review. Judicial review of any final civil enforcement order or determination, including any determinations regarding a Notice and Order, cost assessment or abatement of a public nuisance, shall be made pursuant to Section 1094.5 of the Code of Civil Procedure and only if the petition for writ of mandate is filed no later than the 90th day following the date on which the decision becomes final.

11.5 Administrative Complaint. In accordance with Government Code § 54740.5, the District may issue an administrative complaint against any user that has violated the terms of this Ordinance.

11.6. Remedies not Exclusive. The administrative enforcement actions and any other remedies provided in this Ordinance are not exclusive, and are in addition to any other administrative, civil or criminal remedy established by law which may be pursued by the District or other state or federal regulatory agencies to address violations of this Ordinance and federal and state law. Among other things, the District may petition the Superior Court for the issuance of a preliminary or permanent injunction, or both, as may be appropriate, restraining any person from the continued violation of any District Ordinance, agreement or regulation, ordering the cessation of illegal discharges, or ordering the disconnection of service entirely for a violation of this Ordinance, for non-payment of sewer fees or when necessary to protect Public Sewer Facilities or the public health and welfare.

ARTICLE XII

(General Terms)

12.1 Severability. If any provision of this Ordinance is held unconstitutional or otherwise invalid, the validity of the entire Ordinance or any of its remaining provisions shall not be affected.

MEMORANDUM

Ref: 08-1500

DATE: April 3, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of the District's Village Park No. 5 Pump Station Force Main Replacement Project Construction Contract

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Zondiros Corporation for the construction of the Village Park No. 5 Force Main Replacement Project in an amount not to exceed \$253,700 as the lowest responsive and responsible bidder.
2. Discuss and take other action as appropriate.

DISCUSSION:

The Engineering Committee (EC) is scheduled to review this item at its April 7, 2008 meeting. Any changes that result from the EC's review of this item will be brought to the Board's attention, as appropriate.

In April 2007, the Board of Directors authorized Infrastructure Engineering Corporation (IEC) to commence design of the District's Satellite Pump Station Force Main Replacement Project. The project involves the replacement of the forcemains at 5 of the District's smaller pump stations as well as facility upgrades at the Avocado and Diana Pump Stations. Design of the Forcemain project was completed in late 2007 and is presently awaiting approval of a Coastal Development Permit from the City of Encinitas.

In February 2008, Encinitas staff informed the District that they were planning a street overlay project for Encinitas Boulevard that will be extend eastward past the Village Park No. 5 (VP5) Pump Station. Encinitas imposes a two year moratorium on projects impacting the streets after completion of its street overlays. To complete the VP5 Force Main Project by the Encinitas imposed deadline of June 1, 2008, staff decided to bid the VP5 project separate from the combined Satellite Pump Station Force Main replacement project. To allow the VP5 Project to be constructed prior to the street overlay, Encinitas staff also exempted VP5 Forcemain Project from receiving a coastal development permit.

On February 25th, the project was advertised for sealed bids. The bids were due on Tuesday, March 18, 2008. Six bids were received with the following results:

Construction Firm

Bid Submitted

Zondiros Corporation	\$253,700
Arrieta Construction	\$321,673
Burtech Pipeline	\$364,540
Southwest Civil Contracting	\$365,110
Excel Commercial Construction	\$395,400
ARB, Incorporated	\$585,500

The bids were reviewed by IEC's Sarita Lemons who was the design engineer for the project. Upon completion of her review, it was recommended that Zondiros Corporation be awarded the contract as the lowest responsive and responsible bidder, see letter attached. The bid price of \$253,700 is 58% less than the \$611,200 estimated construction cost. The low bid price can be attributed to the downturn in the development sector resulting in the public infrastructure industry seeing increased competition and lower bids.

FISCAL IMPACT:

The approved capital budget for the Satellite Pump Station Force Main Replacement Project is approximately \$5.07M. This appropriation is sufficient to cover the project construction cost.

rym:PJB

Attachment



March 20, 2008

Mr. Robin Morishita
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

SUBJECT: Bid Evaluation for the Village Park No. 5 Force Main Replacement

IEC has reviewed the three (3) lowest bids received for the Village Park No. 5 Force Main Replacement Project. Zondiros Corporation is the apparent low bidder with a total Bid Schedule A price of \$253,700.00. IEC has evaluated the bidder's information, bid schedule, list of subcontractors and has verified the following:

- **Subcontractors:** Zondiros listed one subcontractor in the bidding documents, Cathodic Dynamics, to perform cathodic protection improvements. We have confirmed that the Contractor's license for Cathodic Dynamics is valid and active.
- **Contractor's License:** The Contractor's License Class A, B, and C-27 #766708, is current and active. The license expires May 31, 2009.
- **Bid Forms and Acknowledgement of Addendum #1:** The Contractor submitted a complete set of bid forms per the requirements set forth in the Contract Documents. Zondiros also acknowledged receipt of Addendum #1 in the bid forms.
- **Experience and References:** The Contractor submitted project references that demonstrate over 10 years experience performing municipal infrastructure projects, including numerous pipelines similar in nature to this project. IEC contacted several references, including Jim Greenstein at the City of Solana Beach and Neil Greenwood at the City of Escondido, who confirmed that previous projects were completed on time and according to the Contract Documents.
- **Bid Amounts:** The breakdown of all bids received and a comparison to the Engineer's estimate is attached to this memo for reference. There is no evidence that the bid has been front loaded or unbalanced. In general, the bid amounts provided by Zondiros are considerably lower than the engineer's estimate. Due to the downturn in the development sector, the public infrastructure industry is seeing much more competition and lower bids at this time. Even though lower construction costs are well documented in the local market, we have reviewed our engineer's estimate for disparities since all three low bidders are between \$250,000 and \$375,000, which is approximately half of our \$600,000 estimate. The major price difference is in Bid Item



Robin Morishita, Leucadia Wastewater District
Page 2 of 2
March 20, 2008

Infrastructure Engineering Corporation

No. 5 (6" Force Main Pipe), Bid Item No. 15 (Mechanical Improvements at the Pump Station), and Bid Item No. 10 (Traffic Control). Our estimates are conservative based on recent projects that have finished construction and the low bidder is substantially lower due to market conditions.

IEC recommends that the District award the contract to Zondiros Corporation for the bid amount. As always, please feel free to contact me at (858) 413-2400 if you have any questions or require additional information.

Respectfully,

Sarita Lemons, P.E.
Senior Project Engineer

Cc: Rob Weber, IEC

Leucadia Wastewater District
VILLAGE PARK NO. 3 FORCE MAIN REPLACEMENT

Bid Opening Results
March 18, 2008

Item No.	Description	LS or City	Engineer's Estimate	Avg of 5 Contractors	Avg of 3 Lowest Contractors	Zonites Corp.	Antieba Construction	Burbach Pipeline	ARB, Inc.	Excel Const.	Southwest Civil Contract	Percentage Difference Between Engineer's Estimate & Low Bidder (Engr. Estimate/Low Bid)	Percentage Difference between Engineer's Estimate & 3 Lowest Average (Engr. Estimate/3 Low Bids Avg)
1	Mobilization, Bonds, Permits, Cleaning and Demobilization	LS	\$15,000.00	\$10,000.00	\$10,000.00	\$5,700.00	\$14,500.00	\$14,500.00				50%	40%
2	Shealing, Shoring, and Boring	LS	\$10,000.00	\$9,653.33	\$9,653.33	\$9,653.33	\$19,500.00	\$19,500.00				23%	2%
3	Temporary Erosion Control/Storm Water Pollution Prevention Plan (SWPPP)	LS	\$7,500.00	\$2,361.67	\$1,000.00	\$2,645.00	\$3,500.00	\$3,500.00				650%	215%
4	Overexcavation (CV)	SC	\$5,000.00	\$5,195.83	\$2,000.00	\$2,997.50	\$5,000.00	\$5,000.00				150%	160%
5	6" Sewer Force Main	LF	\$370,000.00	\$203,773.33	\$176,000.00	\$215,300.00	\$220,000.00	\$220,000.00				110%	82%
6	Mainline Rehabilitation	VF	\$3,000.00	\$4,164.00	\$4,200.00	\$5,312.00	\$5,140.00	\$5,140.00				-29%	-28%
7	Connection to Existing Gravity Sewer Mainhole	LS	\$3,920.00	\$4,766.97	\$5,000.00	\$4,360.00	\$4,000.00	\$4,000.00				-42%	-27%
8	Relocate Exit Water Service Crossing	EA	\$2,500.00	\$2,021.17	\$2,500.00	\$563.50	\$3,000.00	\$3,000.00				0%	2%
9	Establish, Operate, and Maintain Sewage Bypass Operations	LS	\$15,000.00	\$9,000.00	\$5,000.00	\$7,000.00	\$15,000.00	\$15,000.00				200%	67%
10	Traffic Control	LS	\$17,500.00	\$8,933.33	\$6,000.00	\$7,000.00	\$15,000.00	\$15,000.00				183%	98%
11	Abandon Existing Sewer	LS	\$12,000.00	\$7,778.33	\$5,000.00	\$3,350.00	\$15,000.00	\$15,000.00				143%	54%
12	Rehole Utilities	LS	\$18,000.00	\$9,406.00	\$6,000.00	\$11,780.00	\$10,500.00	\$10,500.00				200%	81%
13	Replace/Install Traffic Control Logs and Magnometers	LS	\$6,000.00	\$5,897.67	\$4,000.00	\$5,175.00	\$8,500.00	\$8,500.00				57%	2%
14	Corrosion Protection Improvements	LS	\$22,000.00	\$18,053.33	\$16,000.00	\$15,180.00	\$20,000.00	\$20,000.00				38%	21%
15	Mechanical Improvements and Connections at Existing Pump Station	LS	\$5,000.00	\$14,100.00	\$7,000.00	\$20,300.00	\$15,000.00	\$15,000.00				400%	148%
B-1	Bonds, Permits, Insurance, and Project Submittals	LS	\$15,000.00	\$8,715.83	\$2,500.00	\$4,584.00	\$9,113.50	\$9,113.50				500%	72%
TOTAL			\$557,000.00	\$365,345.08	\$322,026.17	\$352,200.00	\$352,200.00	\$375,685.50	\$385,500.00	\$393,400.00	\$365,110.00		

Item No.	Description	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
	Acknowledged Addendum?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Contractor's License - All have been checked & all Current & Active Per State Licensing Board	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Subcontractors	A, B, C-27 #16708, Exp 7/1/08	Catholic	Dynamesis-#816607 (Cathodic Protection)	Odcasille Inland Concrete (Manhole Rehab)	Koch-#24222 (Calabres)	Armstrong-#194816-A (Calculator & Surveying)	Payco Specialties-C-37 #285378 (Shoring & Markers)	Sealright Paving-#364113 (Paving)	Farwest Corrosion-#24222 (Calabres)	Hopwood Land Surveying (Survey)	Videofact (Video Doc.)	
	Relative Projects Experience	30+ years	10 years								38+ years	13 years	

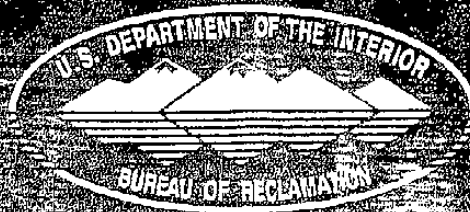


12TH ANNUAL
WATER REUSE & DESALINATION
RESEARCH CONFERENCE

THE WESTIN TABOR CENTER
DENVER, COLORADO
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Advancing the Science of Water





12TH ANNUAL WATER REUSE & DESALINATION RESEARCH CONFERENCE

The Water Reuse Foundation is an educational, non-profit corporation that serves as a "leading-edge" research organization to advance the science of water reuse, recycling, reclamation, and desalination on behalf of the water community. The Foundation's applied research program covers a broad spectrum of issues, including chemical contaminants, microbiological agents, treatment technologies, salinity management, public perception, the energy/water nexus, economics, and marketing.

The 12th Annual Water Reuse & Desalination Research Conference provides an opportunity for the water reuse and desalination community to hear and see presentations

by researchers on the latest results of ongoing research. The conference provides a forum for water reuse and desalination research professionals to interact, network, and discuss current and future research needs and trends.

The focus of the conference is on research that is likely to generate future scientific breakthroughs in water reuse and desalination. More than 30 presentations in the single-track program provide a focused and unique opportunity for water reuse and desalination professionals to learn about new developments and trends emerging from current and ongoing research on innovative technologies, applications, and projects.

Core Topic Areas

- Advanced Oxidation Processes
- Climate Change
- Concentrate and Salinity Management
- Energy/Water Nexus
- Environmental Impacts
- Groundwater Recharge
- Health Effects and Risk Assessment
- Indirect Potable Reuse
- Membrane Research
- Public Perception/Public Engagement
- Process Control and Instrumentation
- Treatment Technologies

Who Will Attend

- Academics
- Consultants
- Engineers
- Government Officials
- Scientists
- State and Wastewater Utility Officials
- Water Managers

For more information, contact:
Water Reuse Foundation
1000 North 17th Street
Denver, CO 80202
www.waterreuse.org



Monday Schedule of Events

8:00 a.m. – 4:00 p.m.
Registration Open

8:00 a.m. – 8:30 a.m.
Continental Breakfast

Opening Session

8:30 a.m. – 8:45 a.m.
Welcome and Opening Remarks
Mr. Ron Young, WaterReuse Foundation

8:45 a.m. – 9:10 a.m.
Keynote Address
Commissioner Robert W. Johnson, U.S. Bureau of Reclamation (invited)

9:10 a.m. – 9:30 a.m.
Climate Change and Water Resources
Mr. Rob Renner, AwwaRF

9:30 a.m. – 9:50 a.m.
Future Direction of Water Reuse and Desalination Research
Mr. Joshua Dickinson, WaterReuse Foundation

9:50 a.m. – 10:15 a.m.
Networking Break

Pathogen Removal and Disinfection

10:15 a.m. – 10:40 a.m.
Use of QMRA in Setting Pathogen Research Priorities
Dr. Nicholas Ashbolt, U.S. Environmental Protection Agency

10:40 a.m. – 11:05 a.m.
Combining UV and Free Chlorine for Disinfection of Reclaimed Water: Bench-Scale Results with MS2, Poliovirus, Adenovirus, and Total Coliform
Dr. Naoko Munakata, County Sanitation Districts of Los Angeles County

11:05 a.m. – 11:30 a.m.
Impact of Effluent Quality on Virus Removal by Low Pressure Membranes Employed for Water Reuse
Dr. Joseph Jacangelo, MWH

11:30 a.m. – 12:00 p.m.
Occurrence and Disinfection of Adenoviruses in Reclaimed Waters
Dr. Jeanette Thurston, USDA

12:00 p.m. – 1:30 p.m.
Awards Luncheon

Barriers to Widespread Water Reuse

1:30 p.m. – 1:55 p.m.
Human Reaction to Water Reclamation and Reuse: Perspectives from Social Psychology
Dr. Brent Haddad, University of California, Santa Cruz

1:55 p.m. – 2:20 p.m.
The Impact of Treatment Trains on Seasonal Storage of Reclaimed Water
Dr. Alan Rimer, Black & Veatch

2:20 p.m. – 2:45 p.m.
Measuring the Value of Adding Reliability to a Water Supply Portfolio: Concepts, Measures, and a Research Agenda
Dr. Bob Raucher, Stratus Consulting

2:45 p.m. – 3:05 p.m.
Networking Break

Current and Future State of Desalination

3:05 p.m. – 3:30 p.m.
Sustainability of Implementing Desalination Technology
Dr. Pei Xu, Colorado School of Mines

3:30 p.m. – 3:55 p.m.
Assessing Water Quality and Treatment Goals for Ocean Water Desalination: Looking at all Sides
Mr. Phil Lauri, West Basin Municipal Water District

3:55 p.m. – 4:20 p.m.
Protection of Aquatic Life at Desalination Intake Structures: Taking a Cue from the Power Generation Industry
Mr. Tim Hogan, Aiden Research Laboratory

4:20 p.m. – 4:45 p.m.
Concerns Associated with Use of Chlorine in Seawater Desalination Systems
Ms. Eva Agus, University of California, Berkeley

5:30 p.m. – 7:00 p.m.
Welcome Reception

Tuesday Schedule of Events

8:00 a.m. – 2:30 p.m.
Registration Open

8:00 a.m. – 8:30 a.m.
Continental Breakfast

Innovative Treatment Technologies for Water Reuse

8:30 a.m. – 8:55 a.m.
Advanced Treatment Technologies and Processes for Removal of Pathogens and Chemical Pollutants for Water Reuse

Dr. Karl Linden, University of Colorado, Boulder

8:55 a.m. – 9:20 a.m.
Absolute Rate Constant Measurements for •OH Reaction with Effluent Organic Matter

Dr. Stephen Mezyk, California State University, Long Beach

9:20 a.m. – 9:45 a.m.
TiO₂ Photocatalysis for Trace Organics & Pathogen Destruction in Recycled Water

Ms. Tavy Wade, Carollo Engineers

9:45 a.m. – 10:00 a.m.
Networking Break

Membrane Research

10:00 a.m. – 10:25 a.m.
Characterization and Evaluation of Foulants in Seawater Reverse Osmosis Desalination

Dr. Arun Subramani, MWH

10:25 a.m. – 10:50 a.m.
Removal of Contaminants of Concern by High-Pressure Membranes: Mechanisms, Monitoring, and Modeling

Dr. Christopher Bellona, Carollo Engineers and Colorado School of Mines

10:50 a.m. – 11:15 a.m.
Modification of Ceramic Membranes for Direct Contact Membrane Distillation

Mr. Zachary Hendron, Duke University

11:15 a.m. – 11:45 a.m.
The Fate of EDCs and Their Removal Efficiencies via Conventional and Advanced Water Treatment Processes: A Literature Review and Pilot Study

Dr. Uluk Erdal, CH2M HILL

11:45 a.m. – 1:00 p.m.
Luncheon and Presentation: Overview of Denver Water's Recycled Water Project

Mr. Brian Good, Denver Water

Aquifer Recharge

1:00 p.m. – 1:25 p.m.
Managed Aquifer Recharge with Reclaimed Wastewater: A Comparative Study of Eight Operational Sites

Dr. Kristell Le Corre, Cranfield University

1:25 p.m. – 1:50 p.m.
Measuring Travel Times of Reclaimed Water in Recharge Systems Using Tracers

Dr. Wontae Lee, HDR Engineering, Inc.

1:50 p.m. – 2:15 p.m.
Effects of Pre-Ozonation and Advanced Oxidation on Removal of Effluent Organic Matter (EfOM) During Soil Aquifer Treatment

Dr. Gary Amy, UNESCO-IHE Institute for Water Education

Water Quality

2:15 p.m. – 2:40 p.m.
Monovalent Salts Impact on Sorption of Hydrophobic Compounds into Activated Sludge

Dr. Peter Fox, Arizona State University

2:40 p.m. – 3:05 p.m.
Fate and Transport of EDCs and PPCPs on a Reuse Golf Course

Mr. Joseph Leising, Southern Nevada Water Authority

3:05 p.m. – 3:30 p.m.
Beneficial Use of Produced Water: The Other Energy-Water Nexus

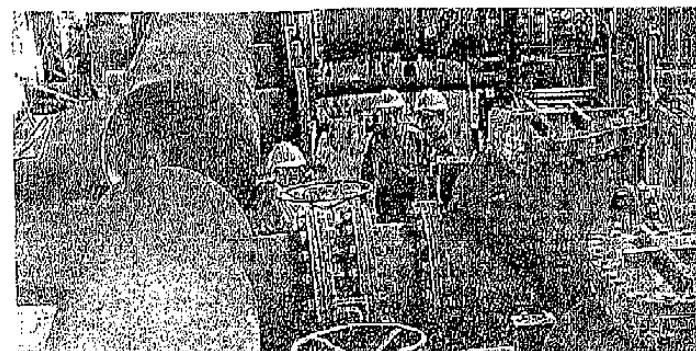
Mr. James Graydon, Kennedy/Jerks Consultants

3:30 p.m. – 4:00 p.m.
PFOS, PFOA, and Other Perfluorinated Surfactant Residues in Recycled Water

Ms. Megan Plumlee, Stanford University

4:00 p.m.
Conference Summary and Closing Remarks

Wade Miller, WaterReuse Foundation



Registration Information

Register early and save! The Early Bird Registration deadline is March 31, 2008. All registration forms accompanied by full payment and received on or before March 31, 2008 will qualify for the Early Bird Registration rate. All registrations received after March 31, 2008 will be charged an additional \$50.00.

Full payment must accompany your registration form in order for it to be processed and to qualify for the Early Bird Registration discount.

The Advance Registration Deadline is April 21, 2008. Registrations received after April 21, 2008 will not be processed. After April 21, you will need to register onsite at the conference registration desk at the Westin Tabor Center.

Badges and conference materials may be picked up at the conference registration desk at the Westin Tabor Center.

Confirmations

All registrants will receive a confirmation via e-mail once registration and full payment have been processed. This confirmation will also serve as your receipt of payment. Please allow two weeks from the time your registration is submitted until you receive your confirmation via e-mail.

Cancellation Policy

All cancellations must be submitted in writing by April 21, 2008 to qualify for a refund. A \$50 administrative fee will be deducted from all refund requests received by April 21, 2008. No refunds will be made after April 21, 2008. Refunds are not given for no-shows.

Cancellations or substitution requests should be sent to:
WaterReuse Foundation
1199 North Fairfax Street, Suite 410
Alexandria, VA 22314
Fax: 703-548-5085
ccharpe@watereuse.org

Registration Instructions

- Print or type and complete all sections of the registration form.
- Use one form per registrant. For additional attendees, photocopy the form as needed or print one from our website.
- Full time students must include a copy of their student identification with their registration form to receive the student registration rate.
- Registration will not be accepted without full payment (check or credit card) or federal government purchase order.
- Online and faxed registrations will be accepted with credit card payment only. To avoid duplicate charges, do not mail the original.
- Make checks payable to the WaterReuse Foundation.
- Purchase orders are accepted in advance from U.S. Government agencies only. You must include the purchase order number on the registration form. Government purchase orders will not be accepted onsite.

Online

www.WaterReuse.org

Go to "Events" and then choose the 12th Annual Water Reuse & Desalination Research Conference.

Fax

(703) 548-5085

Faxed registration must be accompanied by full payment.

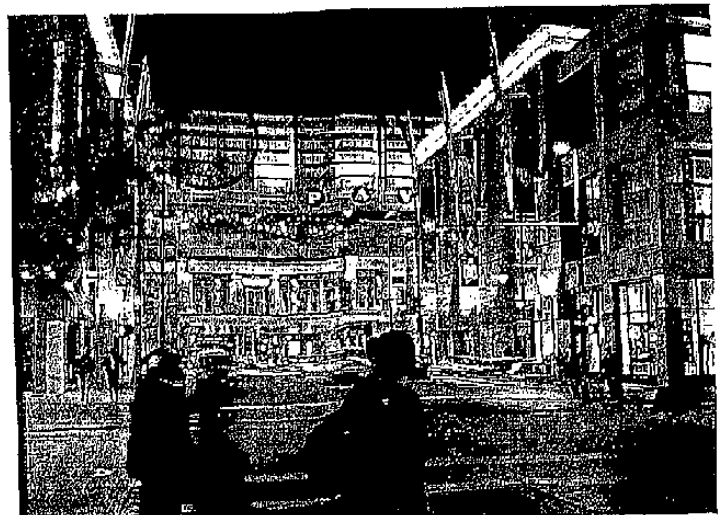
Mail

WaterReuse Foundation
1199 North Fairfax Street, Suite 410
Alexandria, VA 22314

Sponsorship Opportunities

Sponsorship at the 12th Annual Water Reuse & Desalination Research Conference offers an opportunity for your organization to put its name in front of more than 200 water managers, scientists, engineers and government officials. These sponsorship opportunities allow your organization to gain important visibility and be an integral part of a conference where the innovations and research discussed will provide solutions, increase efficiency, and generate future scientific breakthroughs.

For more information on becoming a sponsor and to download a sponsorship form, please visit www.watereuse.org/Foundation/2008conf/Index.htm



May 5-6, 2008
 The Westin Tabor Center
 Denver, Colorado

12th Annual Water Reuse & Desalination Research Conference

Advancing the Science of Water Reuse and Desalination through Research

Advance Registration Form

CONTACT INFORMATION

Full Name _____

Name as it should appear on your badge _____

Title _____ Organization _____

Address _____

City _____ State/Province _____ Postal/Zip Code _____ Country _____

Phone _____ Fax _____

E-Mail Address _____ CC E-Mail Address _____

MEAL FUNCTIONS

To assist us in providing accurate food guarantees, please check the meal functions you plan to attend.

- | | |
|------------------------------------------------|----------------------------------------------------|
| Monday, May 5 | Tuesday, May 6 |
| <input type="checkbox"/> Continental Breakfast | <input type="checkbox"/> Continental Breakfast |
| <input type="checkbox"/> Awards Luncheon | <input type="checkbox"/> Luncheon and Presentation |
| <input type="checkbox"/> Welcome Reception | |

I have the following dietary restrictions: _____

REGISTRATION FEES

Please circle the appropriate fees that apply.

	On or Before 3/31/08	After 3/31/08
Registration Rates		
WaterReuse Foundation Subscribers	\$275	\$325
WaterReuse Association Members	\$300	\$350
Nonmembers/Nonsubscribers	\$400	\$450
Monday Only	\$225	\$275
Tuesday Only	\$225	\$275
Full Time Students <i>(ID Required)</i>	\$75	\$125

PAYMENT

Full payment must accompany your advance registration form. Your signature below authorizes the WaterReuse Foundation to charge your credit card the total payment and acknowledges that there are no refunds after April 21, 2008.

- Check (payable to WaterReuse Foundation)
- VISA MasterCard AMEX
- Purchase Order # _____

Card Number _____ Expiration Date _____

Print Cardholder Name _____ Total Due _____

Signature _____ Date _____

Fax or mail completed registration forms to:

Fax
 (703) 548-5085
 Faxed registration must be accompanied by full payment.

Mail
 WaterReuse Foundation
 1199 North Fairfax Street, Suite 410
 Alexandria, VA 22314

Important Dates to Remember

March 31, 2008	Early Bird Registration Deadline
April 12, 2008	Hotel Reservation Deadline
April 21, 2008	Advance Registration Deadline
April 21, 2008	Cancellation Deadline

"The Water Reuse & Desalination Research Conference is the place to find out about new technologies and trends that will shape the future of our industry. The most complex and controversial issues associated with meeting future water needs are addressed in an informative, timely, and applicable manner."

Brian Good

*Director of Operations and Maintenance
Denver Water*

Hotel and Travel Information

Hotel Accommodations

The 12th Annual Water Reuse & Desalination Research Conference will be held at the Westin Tabor Center in Denver, CO. Please refer to the 12th Annual Water Reuse & Desalination Research Conference when making reservations to obtain the conference rate. We have a limited block of rooms at the hotel; therefore, all rooms are on a first-come, first-served basis. All reservations must be made by Saturday, April 12, 2008 to ensure the special conference room rate.

The Westin Tabor Center
1672 Lawrence Street
Denver, CO 80202
(303) 572-9100 or (888)-627-8435
www.starwoodmeeting.com/Book/watereuse

Room Rate: \$189 per night plus tax

Transportation Information

Air Travel

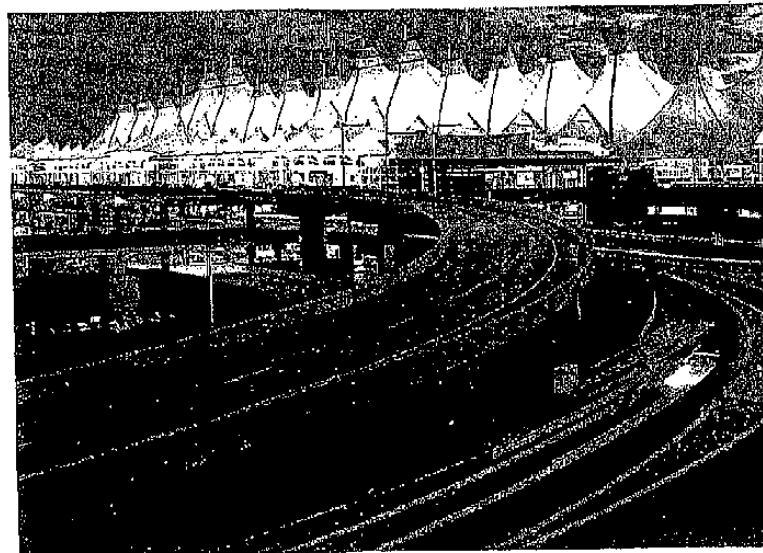
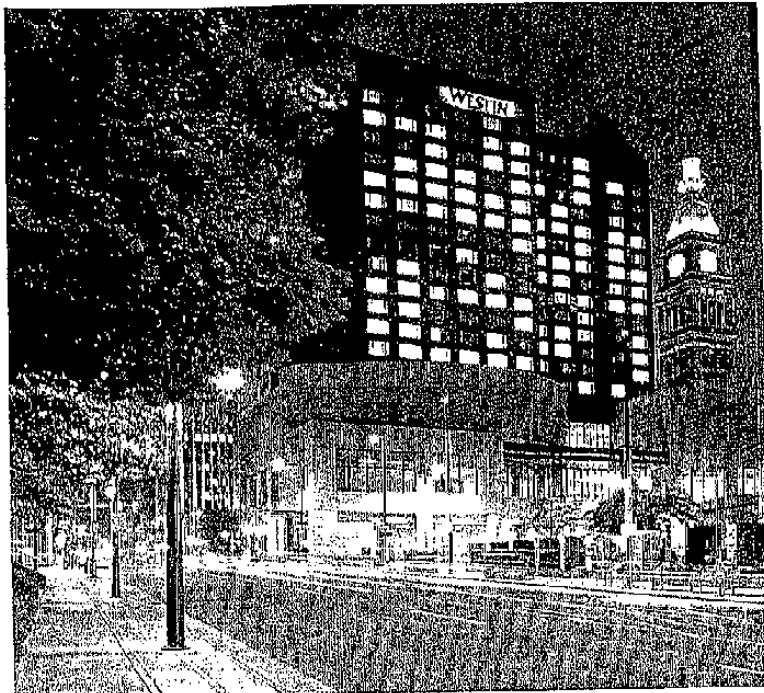
The Westin Tabor Center is located in downtown Denver, 25 miles from the Denver International Airport (DEN).

Ground Transportation

Taxi — A taxi from the Denver International Airport (DEN) to the Westin Tabor Center will cost approximately \$47 each way.

SuperShuttle — The WaterReuse Foundation and SuperShuttle Denver have partnered to provide discounted shuttle service rates for the 12th Annual Research Conference. The rate for conference attendees is \$30 round trip or \$19 one way. To make reservations:

- Visit www.supershuttle.com and enter L8R5K as the discount code. Print your confirmation and report to the SuperShuttle counter in the Denver International Airport (DEN), located at the Baggage Claim Level (Level 5) where counter staff will issue tickets and give directions to the van loading area.



Car Rental

The WaterReuse Foundation and Enterprise Rent-A-Car have partnered to provide discounted car rental rates for the 12th Annual Research Conference. The discounted rates include 10% off all airport rentals with no underage fees and no additional driver fees. Reservations can be made in two ways:

- Visit www.enterprise.com and enter the promotional/account code of 16SW201. When prompted for a pin, enter wat.
- Call 1-800-Rent-A-Car and give them our promotional/account code of 16SW201.

Parking

The Westin Tabor Center offers ample parking.
Valet Parking: \$24/day with in-and-out privileges
Self Parking: \$17/day with no in-and-out privileges



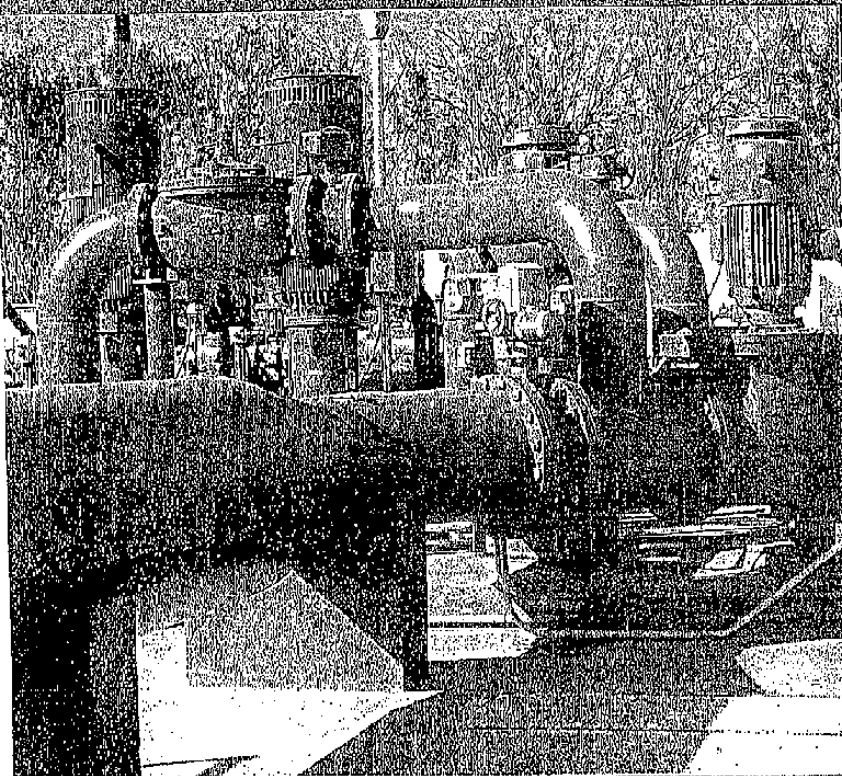
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Alexandria, Virginia 22314

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MR JUDY HANSON
DIRECTOR
LEUCADIA WASTEWATER DISTRICT
1960 LA COSTA AVE
CARLSBAD CA 92009-6810

www.WaterReuse.org



UPCOMING EVENTS

23rd Annual Water Reuse Symposium
Hilton Anatole
Dallas, TX
September 7-10, 2008

2008 Water Reuse in Agriculture Conference
Monterey Plaza Hotel & Spa
Monterey, CA
October 26-28, 2008

2008 Indirect Potable Reuse Conference
Globally and Locally, IPR Makes Sense
Long Beach, CA
November 16-18, 2008

2009 California Section Annual Conference
Intercontinental Mark Hopkins
San Francisco, CA
March 22-24, 2009

13th Annual Water Reuse & Desalination
Research Conference
Hilton Waterfront Beach Resort
Huntington Beach, CA
May 18-19, 2009

24th Annual Water Reuse Symposium
Sheraton Seattle Hotel
Seattle, WA
September 13-16, 2009



2008
Special Districts
Legislative Day

May 12, 2008
Sheraton Grand Hotel, Sacramento, CA

*The day for special district advocacy,
co-sponsored by:*

California Association of Sanitation Agencies

California Association of Public Cemeteries

California Association of Recreation & Park Districts

California Association of Resource Conservation Districts

California Rural Water Association

Mosquito & Vector Control Association of California

Reception sponsored by
Eckery Associates

CSDA is THE RECOGNIZED VOICE
for all special districts.

May 12, 2008 — Program

9:30 - 10:45 a.m.

- Opening session welcome by CSDA President James Acosta.
- Welcome remarks by co-sponsoring association representatives.
- Keynote address: The Honorable John Laird, Chair, Committee on Budget.
- Keynote address: Marianne O'Malley, Principal Fiscal & Policy Analyst, Legislative Analyst's Office.

10:45 - 11:30 a.m.

Chairs of Senate & Assembly Local Government Committees
The Honorable Anna Caballero, the Honorable Gloria Negrete McLeod

11:35 a.m. - 12:20 p.m. - Breakout sessions

- Healthcare: Ruth Liu, Associate Secretary for Health Policy at California's Health and Human Services Agency.
- Taking it Home: Tools for Grassroots Advocacy. The Honorable Kevin Jeffries & Stephanie Jantzen, Political Director, Office of Assembly Member Roger Niello.

12:30 - 2:00 p.m.

Lunch: Remarks by CSDA President James Acosta and CSDA Legislative Advocate Ralph Heim.
Also invited: Chris McKenzie, Executive Director, League of California Cities and member, Eminent Domain Reform Now - Protect Our Homes Coalition.

2:00 - 5:00 p.m.

Legislative Visits - California State Capitol

5:30 - 7:00 p.m.

Reception in the Capitol Rotunda, sponsored by Eckery Associates.

Agenda and speakers are subject to change based on legislative trends. For up-to-date information, visit our website at www.csdanet.org.



2008 Special Districts Legislative Day

2008 Distinguished Presenters



CSDA Board President James Acosta

CSDA Board President James Acosta has been actively involved in the special district movement for over twenty-five years on both a local and state level. He was elected to the CSDA board in 2002 and is currently serving as president. Mr. Acosta presently serves as president of the Saticoy Sanitary District Board of Directors. He also serves as

board member for the Ventura Regional and Triunfo Sanitation District. Mr. Acosta is past president of the Ventura County Special Districts Association and has also served for six years as the special district representative to the Ventura County LAFCo. Mr. Acosta was awarded the Shirley Turner Award for exemplary service to special districts this year.

Mr. Acosta is active with many different civic organizations, including the Boys & Girls Club of Ventura (past president), the Saticoy Community Council (current president), the Friends of the Saticoy Library, the Downtown Center for the Arts-Oxnard, and was the past president of statewide organization, the Mexican American Golf Association (MAG).

Mr. Acosta is married (wife-Maria), and enjoys golfing and traveling.



The Honorable Anna Caballero

A strong advocate for public safety, affordable housing, quality health care and education, Assembly Member Anna M. Caballero was elected to serve 28th Assembly District in November of 2006.

Born to a family of copper miners, Assembly Member Caballero moved to the Salinas Valley 25 years ago to work for California Rural Legal Assistance (CRLA). As an attorney she represented striking farm workers and fought side by side with unions to prevent plant closures.

Seeing the need for legal representation at a price working families could afford, the Assembly Member and two colleagues founded a law firm, Caballero, Matcham & McCarthy, in 1982. The business received many awards and the Assembly Member was personally recognized with the Athena Award for entrepreneurial excellence.

Moving from law to public service, Assembly Member Caballero was appointed to her local Planning Commission and later elected to the Salinas City Council in 1991. The Assembly Member was elected mayor of Salinas in 1998.



CSDA Legislative Advocate Ralph Heim

Ralph Heim is a partner with Public Policy Advocates, LLC, one of California's largest contract lobbying firms. Mr. Heim currently represents numerous public and private sector clients, including the California Special Districts Association, before the California Legislature and state regulatory agencies. Mr. Heim received his bachelor's degree in Political

Science, with honors, from California State University, Sacramento. Mr. Heim also received his master's degree in Government and Constitutional Law, with honors, from California State University, Sacramento. For his academic achievement, Mr. Heim was elected to Pi Sigma Alpha, The National Political Science Honor Society.



Stephanie Jantzen

Stephanie Jantzen is the Campaign Manager and Political Director for California State Assembly Member Roger Niello, and has worked for Mr. Niello exclusively for ten years. She served as then-County Supervisor Niello's Chief of Staff, and served as his alternate on the Sacramento County Library Commission. Stephanie worked on several candidate and

issue campaigns with Russo Marsh & Raper as well as McNally Temple Associates in Sacramento. She worked for two local contract lobbying firms, analyzing legislation for various client companies.

Ms. Jantzen served as Government Affairs staff to the Sacramento Metro Chamber of Commerce, and served as Director of Public Policy and Politics for the California State Chamber of Commerce. Ms. Jantzen serves on the Board of Directors of Homes with Heart Foster Family Agency, the Mercy Hospital Community Council, and has worked with youth in the Folsom area.



Chris McKenzie

Chris McKenzie was appointed in 1999 as only the sixth executive director of the over 100-year old League of California Cities (League). He served previously as executive director and lobbyist with the League of Kansas Municipalities and in various positions in local and state government. He holds advanced degrees in both urban planning and law

from the University of Kansas. During his time with the League, cities across the state voted overwhelmingly to create a new grassroots lobbying program, placing fifteen regional representatives across the state to work with city officials to advance key legislative priorities for cities. Cities recently voted unanimously to renew that program indefinitely. He worked closely with the coalitions that passed Proposition 1A in 2004, protecting local government revenues, and defeating Proposition 90 in 2006. A similar coalition is currently working to help defeat Proposition 98 (which would destroy current legal protections for renters in California, among other things) and pass Proposition 99, which would protect single-family homes from eminent domain.



The Honorable Kevin Jeffries

Kevin Jeffries is a lifelong Republican with a proven history of working for fiscally conservative, pro-taxpayer, pro-business and jobs values. Kevin served an unprecedented seven years as Chairman of the Republican Party of Riverside County and served as a delegate to the California Republican Party and its Executive Committee, Platform Committee and

County Chairmen's Association.

Kevin Jeffries is currently president and partner of his privately held family investment firm, and recently stepped down from his job with the Riverside County Fire Department.



The Honorable Gloria Negrete McLeod

Senator Gloria Negrete McLeod was first elected on November 2006 to represent the 32nd Senate District.

In the Senate, Senator Negrete McLeod chairs the Committee on Local Government and the Select Committees on the Alameda Corridor and Perchlorate Contamination. She serves on the Governmental Organization, Health, Public Employment and Retirement and the Veterans Affairs Committees.

As a 37-year resident of the district, Senator Negrete McLeod is actively involved in the clean up of groundwater contamination. A legislative priority is to improve the quality of California's current water supply, ensuring that there is a reliable plan in place that will adequately provide for the state's growing water needs.

Improving the affordability and access to higher education, enhancing the quality of health care, improving our current transportation system to reduce traffic congestion and promoting the growth of quality employment opportunities for Californians are also among her legislative priorities.



The Honorable John Laird

Assembly Member John Laird was elected in 2002, and again in 2004 and 2006, to represent the 27th Assembly District, which includes portions of Santa Cruz, Monterey and Santa Clara Counties. In 2004, Mr. Laird was named by Assembly Speaker Núñez to join the Assembly leadership team as chair of the Budget Committee, a position to which Speaker

Núñez reappointed him in December 2006. Along with the Budget Committee, Mr. Laird serves as a member of the Labor and Employment, Judiciary and Natural Resources Committees.



Ruth Liu

Ruth Liu is Associate Secretary for Health Policy at California's Health and Human Services Agency and one of the architects of the Schwarzenegger Administration's health reform proposal. Prior to joining the Health and Human Services Agency, Ms. Liu was a senior policy consultant for Kaiser Permanente's government relations department fo-

cusing on issues around the uninsured, small group and individual market reforms at both the state and federal levels. Ms. Liu has also prepared briefs on workforce shortage issues as a graduate assistant intern at the UCSF Center for the Health Professions.



Marianne O'Malley

Marianne O'Malley is a Principal Fiscal and Policy Analyst with the Legislative Analyst's Office (LAO), working primarily on matters related to intergovernmental relations and finance.

Since joining the LAO in 1985, Ms. O'Malley has testified and lectured extensively on the subjects of local government finance, property taxation, the initiative process and state infrastructure investment.

Ms. O'Malley earned a Master's Degree in Public Policy from Harvard's John F. Kennedy School in 1985. Her master's thesis on the topic of "cruising for parking" in central cities was awarded first prize by the American Planning Association.

**Leucadia Wastewater District
Board of Directors Training**

Ethics Training

Board AB 1234 Compliance - Ethics Training				
	Organization	Date of Completion	Hours of Training	Due date of training
Elaine Sullivan	CASA	August 10, 2006	2 hours	August 10, 2008
Dave Kulchin	CASA	August 10, 2006	2 hours	August 10, 2008
Judy Hanson	CASA	August 10, 2006	2 hours	August 10, 2008
Allan Juliussen	CSDA	September 1, 2006	2 hours	September 1, 2008
Don Omsted	Fair Political Practices Commission Online course	June 13, 2007	2 hours	June 13, 2009

On October 7, 2005, the Governor signed Assembly Bill No. 1234. This law requires (among other things) that all local agencies that provide compensation, salary, or stipend to, or reimburses the expenses of, members of a legislative body must provide ethics training to local agency officials by January 1, 2007, and every two years thereafter.

California Fair Political Practice Commission offers no cost online training at the following website: <http://www.fppc.ca.gov/index.html?id=477>

**Special District Institute
Governance Certification Program**

Courses: Governance
Finance
Administration

Elaine Sullivan: Completed - all

Judy Hanson: Completed – all

Dave Kulchin: Completed - all

Allan Juliussen: Completed - all

CSDA Governance Academy

Courses: Governance Foundations
Setting Direction/Community Leadership
Board's Role in Human Resources
Board's Role in Finance

Elaine Sullivan: Completed - Board's Role in Human Resources
- Board's Role in Finance
- Setting Direction/Community Leadership
- Governance Foundations (completed 9/24/06)

Judy Hanson: Completed - Governance Foundations
- Setting Direction/Community Leadership

*Need to complete - Board's Role in Human Resources

*Need to complete - Board's Role in Finance

Dave Kulchin: Completed - Governance Foundation
- Setting Direction/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance

Allan Juliusen: Completed - Governance Foundations
- Setting Direction/Community Leadership
(completed 5/11/07)
- Board's Role in Human Resources
(completed 11/9/07)

*Need to complete - Board's Role in Finance

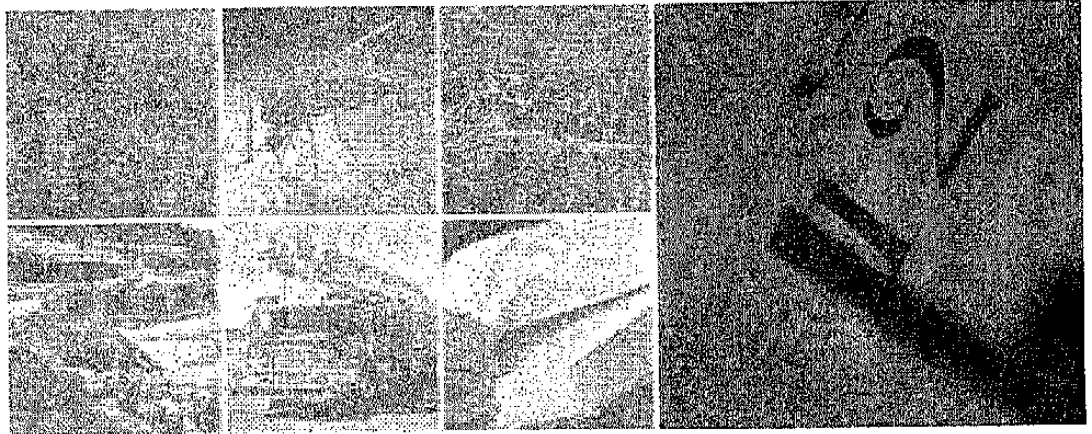
Donald Omsted Completed - Governance Foundations (completed 9/24/06)
- Setting Direction/Community Leadership
(completed 5/11/07)

*Need to complete - Board's Role in Human Resources

*Need to complete - Board's Role in Finance



California Special Districts Association
 1112 E Street, Suite 200
 Sacramento, California 95814
 ☎ 916.442.7887
 f 916.442.7880
 toll-free: 877.924.2326



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- [About CSDA](#)
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- [Education](#)
- [Back Home](#)

CSDA EDUCATION CALENDAR

Registration links will be available after January 1, 2008.

To be placed on a waiting list for a particular class, please contact Chris Ashley, Education Assistant at 916.442.7887.

JANUARY 2008

- **January 24 - 25 - Board Member Training - Emeryville, CA - \$210**

FEBRUARY 2008

- **February 7 & 8 - Board Member Training - Manteca, CA - \$210**
- **February 21, 2008 - General Manager Training - Auburn, CA - \$225**
- **February 22, 2008 - Supervisory Training - Auburn, CA \$225**

MARCH 2008

- **March 6 & 7, 2008 - Board Member Training - Marina Del Rey, CA - \$210**
- **March 14, 2008 - Staying in Compliance - Petaluma, CA - \$225**
- **March 21, 2008 - Governance Foundations - Sacramento, CA - \$225**
- **March 25, 2008 - SDRMA Education Day - Sacramento, CA**
- **March 27, 2008 - Ethics - Bakersfield, CA - \$59**
- **March 27 & 28, 2008 - Board Secretary Training - Emeryville, CA - \$375**
- **March 28, 2008 - Ethics - Sacramento, CA - \$59**

APRIL 2008

- **April 18, 2008 - Setting Direction/Community Leadership - Sacramento, CA - \$225**
- **April 25, 2008 - Governance Foundations - Escondido, CA - \$225**
- **April 24 & 25, 2008 - Board Secretary Training - Ventura, CA - \$375**

MAY 2008

- **May 1, 2008 - California Special District 101- Sacramento, CA - \$225**
- **May 2, 2008 - Strategic Planning - Emeryville, CA - \$215**
- **May 9, 2008 - Setting Direction/Community Leadership - Camarillo, CA - \$225**
- **May 12, 2008 - Special Districts Legislative Day - Sacramento, CA - \$195**
- **May 16, 2008 - Board's Role in Finance and Fiscal Accountability - Sacramento, CA - \$225**
- **May 30, 2008 - Generational Diversity - Pleasant Hill, CA \$225**

JUNE 2008

- **June 6, 2008 - Board Member Training - Barnum retreat, Humboldt**
- **June 6, 2008 - Ethics - Barnum retreat, Humboldt**
- **June 10, 2008 - CSD Symposium - Sacramento, CA - \$225**
- **June 13, 2008 - Board Member Training - Golden Hills Community Services District**
- **June 13, 2008 - Ethics - Golden Hills Community Services District**

AUGUST 2008

- **August 8, 2008 - Board's Role In Finance & Fiscal Accountability - Ontario, CA - \$225**
- **August 14 & 15, 2008 - Board Secretary Training - Shasta, CA - \$375**
- **August 22, 2008 - Board's Role in Human Resources - Sacramento, CA - \$225**
- **August 28, 2008 - California Special Districts 101 - Goleta, CA - \$225**
- **August 29, 2008 - Strategic Planning - Thousand Oaks, CA - \$215**

SEPTEMBER 2008

- *September 22 - 25 - Annual Conference 2008*
- *September 24 - SDRMA Education Day - Event is during CSDA's Annual Conference 2008*

OCTOBER 2008

- *October 23, 2008 - Ethics - Camarillo, CA - \$59*
- *October 24, 2008 - Staying In Compliance - Fresno, CA - \$225*
- *October 24, 2008 - Board's Role in Human Resources - Thousand Oaks, CA - \$225*
- *October 28, 2008 - Generational Diversity - Chino Hills, CA - \$225*

NOVEMBER 2008

- *November 13, 2008 - General Manager Training Training- Santa Clara, CA - \$225*
- *November 14, 2008 - Supervisory Training - Santa Clara, CA - \$225*
- *November 20 & 21, 2008 - Board Secretary Training - Kern, CA - \$375*

Directors' Meetings

Presented by Directors Juliussen and Omsted

Conference

Water Reuse Annual Conference

Dates and Location

March 24 - 26, 2008

Newport Beach Marriott Hotel

List of Attendees

Director Allan Juliussen

Director Don Omsted

The above mentioned Board members attended the various sessions on the following reclaimed water topics:

- Planning issues
- Research
- Law & Policy Panel
- Recycled Water/Environment
- Funding/Economics
- Regulatory
- Customer Experiences & Issues
- Water Quality/Emerging Health Issues
- Treatment
- Case Studies – Planning to Operation
- Operations & Maintenance