



LEADERS IN ENVIRONMENTAL PROTECTION

**BOARD OF DIRECTORS
REGULAR MEETING
And
A PUBLIC HEARING ON A PROPOSAL TO ADOPT AN ORDINANCE
UPDATING LWD's WASTEWATER ORDINANCE**

DATE: Wednesday, May 8, 2013
 TIME: 5:00 p.m.
 PLACE: Leucadia Wastewater District
 1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentations and Awards**
 - A. Teacher Grant Awards. (Verbal)

CONSENT CALENDAR

Items 7-10 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 10, 2013 Regular Board Meeting (Pages 1-7)
May 1, 2013 Engineering Committee Meeting (Pages 8-9)

8. Approval of Demands for April/May 2013

This item provides for Board of Directors approval of all demands paid from LWD during the month of April and a portion in May 2013. (Pages 10-31)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 12 to FY 13 and flows by sub-basin. (Pages 32-35)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 13 budget and discloses monthly investments. (Pages 36-43)

11. Quarterly Treasurer's Investment Report

This report discloses investments for the quarter ending March 31, 2013. (Pages 44-45, Attachment 11A)

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority Reports

A. A EWA Board of Directors meeting was held on April 24, 2013 – report by Director Juliussen. (Page 46)

B. An Encina Member Agencies Manager's Meeting was held on May 7, 2013 – report by GM Bushee. (Verbal)

13. Committee Reports

A. Engineering Committee meeting was held on May 1, 2013 – report by Director Juliussen. (Page 47)

PUBLIC HEARING

14. Public Hearing to consider the following:

A proposal to consider Adopting Ordinance No. 128 The Update to the Leucadia Wastewater District's Wastewater Ordinance. (Page 48)

ACTION ITEMS

15. Strategic Planning Session Summary

Receive and file the Strategic Planning Summary Report and approve the Strategic Plan's Revised Four "Strategies". (Pages 49-52)

16. Leucadia Pump Station Generator Replacement Project – Construction Contract Award.

Authorize the General Manager to execute an Agreement with NeWest Construction Company for construction of the Leucadia Pump Station Generator Replacement Project in an amount not to exceed \$467,000. (Pages 53-63)

17. Ordinance No. 128 – Adopting the Update to the Leucadia Wastewater District's Wastewater Ordinance.

Adopt Ordinance No. 128, an update of the District's Wastewater Ordinance. (Pages 64-85)

18. Contract Award for Abedul and Persa Streets Gravity Line Repair.

Authorize the General Manager to execute a sole source Agreement with Sancon Engineering, Inc. for the construction of the Abedul and Persa Streets Gravity Line Repair Project in an amount not to exceed \$60,520. (Pages 86-87)

19. Joint Professional Development Program with CSUSM

Adopt Resolution No. 2232 supporting the establishment of a joint professional development program with California State University San Marcos. (Pages 88-91)

INFORMATION ITEMS

20. Project Status Updates and Other Informational Reports

A. Website Traffic Summary Report. (Pages 92-93)

B. Support Letters for SCA 11 and ACA 8. (Pages 94-95)

C. "Kulchin honored for environmental achievements" news article. (Pages 96-98)

21. Directors' Meetings and Conference Reports

A. The CWEA 2013 Annual Conference was held at the Palm Springs Convention Center on April 16-19, 2013. (Page 99)

B. The CASA 2013 Spring Conference was held at the Marriott Newport Beach Resort & Spa on April 23-26, 2013. (Page 100)

22. General Manager's Report

23. General Counsel's Report

24. Board of Directors' Comments

25. Closed Session

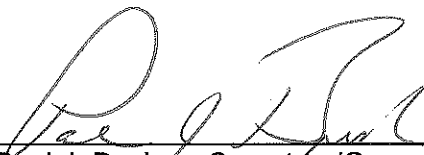
Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(3)(A) and (C): Potential action re recycled water rebates.

26. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: May 2, 2013



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

April 10, 2013

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, April 10, 2013 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:

Sullivan, Kulchin, Juliussen, Omsted, and Hanson

DIRECTORS ABSENT:

None.

OTHERS PRESENT:

General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, District Engineer Steve Deering with Dudek, CPA Richard Duffey with Brownell & Duffey, and Accounting Technician Maggie McEniry.

3. Pledge of Allegiance

4. General Public Comment Period

There was no public comment.

5. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Hanson, and carried, the Board of Directors approved the agenda.

6. Presentations and Awards

- A. GM Bushee and Accounting Technician Maggie McEniry receives a professional achievement award.

GM Bushee stated that he and Maggie both passed their 10 year anniversary at the District. He acknowledged and thanked Maggie for years of service, noting that she has not missed a payroll during her tenure at the District. He also stated that these past ten years at the District has been rewarding for him.

President Sullivan thanked Paul and Maggie for their services and the Board of Directors congratulated them for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

March 13, 2013 Regular Board Meeting
March 21, 2013 Special Board Meeting
April 3, 2013 Engineering Committee Meeting

8. Approval of Demands for March/April 2013

Payroll Checks numbered 16555-16614; General Checking – Checks numbered 43534-43637; voided check no. 43461.

9. Operations Report (A copy was included in the original April 10, 2013 Agenda)

10. Finance Report (A copy was included in the original April 10, 2013 Agenda)

Upon a motion duly made by Director Hanson, seconded by Director Omsted, and carried, the Board of Directors approved the consent calendar.

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting was held on March 27, 2013.

Director Juliussen reported on the March 27, 2013 EWA Board of Directors meeting.

B. Encina Member Agencies Manager's (MAM) Meeting was held on April 2, 2013.

GM Bushee reported on the April 2, 2013 MAM Meeting.

12. Committee Reports

A. Engineering Committee meeting was held on April 3, 2013.

Director Juliussen reported that the EC reviewed an agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000. He stated that it will be presented later in the agenda.

He also reported that the EC reviewed the revisions to the District's Standard Specifications and Procedures for wastewater facility projects. He stated that it will be presented later in the agenda.

In addition, he reported that the EC received an update on the Force Main Corrosion Protection project, noting that there were no change orders. He also reported that the EC received a report of staff's analysis of a new Work Management System named infraMap WMS. The EC concurred with staff to include funding for the system in the FY 14 Budget. The EC also received an update on the Batiquitos Pump Station Rehabilitation project, along with information on the February 1, 2013 Batiquitos force main spill.

ACTION ITEMS

13. Award of the District's L1 Force Main Internal Corrosion Evaluation Project Construction Contract:

Authorize the General Manager to execute an agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000 and authorize the transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the L1 Force Main Corrosion Evaluation Project.

TSM Morishita presented the item stating that it was reviewed by the EC on April 3rd. He noted that this project is a goal in the FY 13 Tactical Plan.

He provided background information on the project indicating that it was recommended as a component of the Force Main Corrosion Study completed by Dexter Wilson Engineering. He stated that the project involves removing a ten foot section of the force main between Interstate 5 and Coast Highway 101 that it will be used to conduct the corrosion testing. He noted that staff executed an agreement with IEC to complete the civil specifications and plans required to remove the section of L1. Staff solicited quotes and three were received, with Piperin Corporation as the lowest bid at \$39,000. He stated that IEC reviewed the quotes and recommended that Piperin Corporation be awarded the contract. He noted that Piperin has done previous work for the District and staff has experience working with Piperin.

TSM Morishita also stated that the bid price of \$39,000 is \$9,000 higher than the FY 13 budget of \$30,000. He noted the reasons for the higher construction costs and asked that the Board authorize a transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the Leucadia Force Main Corrosion Evaluation Project to cover the project's costs and contingency. He stated that funds are available in the Lanikai Project because the project was cancelled due to the B2 Force Main break in February 2013.

Director Juliussen noted how important it is for the District to maintain its Force Mains and he thanked Piperin for submitting a bid proposal, along with staff and IEC for their work on proposed project.

Director Omsted asked what system will perform the inspections on the Force Main. TSM Morishita stated that the District will use its own televised cameras to inspect the internal portions of the Force Main after Piperin removes the coupon of the Force Main.

Director Hanson asked if the District will inspect other portions of the Force Main. TSM Morishita stated that based on the condition of the force main, staff will determine if other portions need to be inspected.

Upon a motion duly made by Director Omsted, seconded by Director Juliussen and carried, the Board of Directors authorized the General Manager to execute an agreement with Infrastructure Engineering Corporation for engineering design services for the Gravity Pipeline Rehabilitation Project in an amount not to exceed \$39,000.

Upon a motion duly made by Director Omsted, seconded by Director Juliussen and carried, the Board of Directors authorized the transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the L1 Force Main Corrosion Evaluation Project.

14. Revision of Leucadia Wastewater District Standard Specifications and Procedures for Wastewater Facility Projects.

Adopt Resolution No. 2231 revising Leucadia Wastewater Districts' Standard Specifications and Procedures for wastewater facility projects.

DE Deering presented the item and provided background on the District's Standard Specifications indicating its use as a key District document for development. He introduced Jeff Meyer of Dudek and provided brief background information about Jeff, noting that he will present the recommended revisions to the Standard Spec.

Jeff provided an overview of the revisions to the Standard Specifications indicating the following key revisions:

- Include the 2012 version of the Greenbook as base reference document for construction of sewers;
- Include processing procedures and a standard agreement, along with the related documents in the Standard Specs. appendices;
- Require Polyvinyl Chloride (PVC) pipe; however, retain Vitrified Clay Pipe (VCP) as an option subject to District approval;
- Require lining of new manholes with PVC T-lock lining;
- Create new master agreement for shopping centers to streamline FOG requirements; and
- Require easement composite manhole covers to utilize materials to enhance worker safety.

Director Juliussen thanked staff for updating the Standard Spec., noting that this process involves a considerable amount of time. GM Bushee also thanked DE Deering, TSM Morishita, and General Counsel Brechtel for their work updating the Standard Specs.

Following discussion, and upon a motion duly made by Director Juliussen, seconded by Director Kulchin and carried, the Board of Directors adopted Resolution No. 2231 revising the Leucadia Wastewater Districts' Standard Specifications and Procedures for wastewater facility projects by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted

NOES: None

ABSENT: None

ABSTAIN: None

15. Board of Directors Compensation Adjustment.

ASM LeMay presented this item indicating that the Board adopted Ordinance No. 126 on May 9, 2012 which increased the Board's compensation from \$173 to \$180, as allowed by the California Water code. He noted that the Board is allowed a 5% stipend adjustment per year. He stated that if the Board agreed to increase their stipend, staff would prepare, notice and schedule a public hearing for the May 2013 regular Board meeting.

Director Hanson stated that she believes the Board of Directors compensation is fair and that she is not in favor of an increase. Directors Juliussen, Omsted and Kulchin agreed. President Sullivan stated that the Board of Directors have agreed not to increase their stipend and directed staff not to prepare, notice and schedule a public hearing.

16. Call for Nominations for the Local Agency Formation Commission (LAFCO) Independent Special District Member.

ASM LeMay presented this item stating that LAFCO is requesting nominations for one open position on the LAFCO Independent Special District Commission. He stated that the incumbent is seeking re-election.

Director Hanson stated that she doesn't have any recommendations to the LAFCO Independent Special District Commission.

The Board of Directors agreed not to submit a nomination to the LAFCO Independent Special District Commission.

17. Strategic Planning Workshop Follow Up – Proposed “Strategies” Revisions.

Review the Strategic Plan's Proposed “Strategies” revisions and provide direction, as appropriate.

GM Bushee presented the item indicating that it is a follow up from the Board's Strategic Planning Session. He stated that during the session, the Board discussed revising the seven strategies and consolidating them into four strategies. GM Bushee stated that during the session, staff agreed to revise the strategies and present them to the Board for approval. He noted that Jeff Bills was not available to attend tonight's meeting to facilitate the discussion, but he is scheduled to attend the May Board meeting.

Director Kulchin stated that the revised strategies were well crafted and that he had no revisions to the proposed revised strategies. Director Omsted agreed; however, he suggested minor revisions that he would like for staff to change.

President Sullivan confirmed Director Omsted's suggested revisions and thanked staff for consolidating them into four strategies. GM Bushee stated that staff will make those changes and will bring this item back to the Board in May for approval.

The Board of Directors agreed.

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. Completion of the Force Main Corrosion Protection Project.

TSM Morishita stated that the notice of completion was filed and there were no change as indicated by Director Juliussen during his EC report.

B. February 1, 2013 Batiquitos Force Main Spill Update.

GM Bushee provided an update on the spill indicating that the extra work required to repair the Force Main may cost approximately \$100,000. He stated that the District received no fine for the spill.

C. Encina Phase V Project Cost Reconciliation Status.

Staff met with Encina's staff during March regarding the Phase V Project Cost Reconciliation. He stated based on EWA's analysis, the District was over credited \$1.8 million and subsequently needs to repay this amount. He also indicated that the District has been paying a higher percentage for the Phase IV ownership and the District may receive credit that will off-set a portion of \$1.8 million Phase V costs.

19. Directors' Meetings and Conference Reports

None.

20. General Manager's Report

General Manager Bushee reported on the following items:

- Superintendent Stecker has been asked to participate on the CWEA Collections Award Committee for the next three years. He noted that since Mr. Stecker will be on the committee that the District is ineligible to submit for the Collections Award.
- CASA asked LWD's staff for the Board members home email addresses to send updates and CASA alerts. Staff sent CASA the email addresses and if you do not want these emails please let us know.
- As part of the District's Speakers' Bureau, GM Bushee presented at the Encinitas Coastal Rotary. He noted that the presentation was well received.
- The Batiquitos Pump Station project is near completion and Director Kulchin asked that staff schedule a tour after the completion of the project. He noted that this tour is tentatively scheduled for June.

21. General Counsel's Report

General Counsel Brechtel provided an update on the Regional Board Mitigation and Monitoring reporting proposed revisions to the program. He provided a brief summary of the proposed changes to the program. He stated that staff is drafting comments and will submit them by the Monday, April 15th deadline.

He also informed the Board on a recent proposed legislative bill that involves changing the special taxes voting requirements for special district from two thirds to fifty-five percent. He noted that the Board may consider signing a letter of support for this legislation.

In addition, he noted that the District should be receiving additional property taxes due to the repayment of the 1% ad valorem tax that was taken away.

22. Board of Director's Comments

Director Juliussen suggested that, on the next newsletter, staff rotate the Board members names to coincide with succession to the Board President.

Director Kulchin noted a newspaper article indicating that the city of Oceanside is raising their

sewer rates. Director Kulchin also asked which staff members will be attending the upcoming CASA Conference. ASM LeMay stated that two staff members will be attending the CSRMA training. GM Bushee stated that the District would send another staff member.

President Sullivan reported that she attended the Encinitas State of City address at the community center. She stated that Mayor Barth gave the address. The Board members expressed their appreciation for her attendance at the event.

23. Closed Session.

- A. Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Section 54956.9(b)(3)(A) and (C): Potential action regarding recycled water rebates.

The Board of Directors met in closed session and there was no reportable action.

24. Adjournment

President Sullivan adjourned the meeting at 6:32 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 May 1, 2013

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Wednesday, May 1, 2013 at 8:30 p.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; District Engineer Steve Deering; District Counsel Wayne Brechtel; and Jamie Fagnant from Infrastructure Engineering Corporation

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Authorize the General Manager to execute an Agreement with NeWest Construction Company for construction of the Leucadia Pump Station Generator Replacement Project in an amount not to exceed \$467,000.

TSM Morishita presented staff's recommendation. Director Kulchin asked staff about the significant differences in costs for the various bid items on the bid schedule, such as for mobilization and the cost of the generator. Jamie Fagnant answered that costs vary because of factors such as contractor's distance from project site, whether a subcontractor is used or bidder does the work and the manufacturer of the item. Following discussion, the EC concurred with staff to present this recommendation at the May 2013 Board meeting for approval.

- B. Authorize the General Manager to execute an Agreement with Sancon Engineering, Incorporated for construction of the Abedul and Persa Streets Gravity Line Repair Project in an amount not to exceed \$60,520.

DE Deering presented staff's recommendation. DE Deering provided two viable options for the repair, Cured-in-Place Pipe (CIPP) Lining and open trench

replacement of the line. Based on the quotes received for each option, it was recommended that CIPP lining method be used because of the significant cost savings, approximately \$112,000. Following discussion, the EC concurred with staff to present this recommendation at the May 2013 Board meeting for approval.

C. Adopt Ordinance No. 128, the update of the District's Wastewater Ordinance.

DC Brechtel presented staff's recommendation. DC Brechtel explained that the major changes were the addition of expanded requirements and increased enforcement provisions for private lateral maintenance and use of backflow prevention devices. Following discussion, the EC concurred with staff to present this recommendation at the May 2013 Board meeting for approval.

6. Information Items

A. Batiquitos Pump Station Rehabilitation Project Update

TSM Morishita presented an update of the Batiquitos Pump Station Rehab Project. The update included the removal of Pump Number 1 due to excessive vibration during operational testing, subsequent replacement of Pump Number 1, successful completion of Pump Number 1 testing, removal of Pump Number 4, and construction of Number 4 Pump base.

Additionally, TSM Morishita informed the Committee that staff has completed negotiations with Charles King Company for the emergency repair of the B2 Force Main in February. The costs were approximately \$122,000. Staff will request Committee and Board approval for payment in June.

7. Director's Comments

None.

8. General Manager's Comments

GM Bushee informed the Committee that Staff has been commended for retrieving a customer's engagement ring and wedding band from the sewer line.

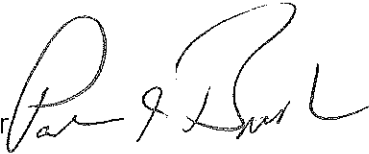
Director Kulchin suggested that the District look into developing a newspaper article on the customer service story.

9. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:10 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of April/May Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 688,837.15.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months April 5, 2013 – May 2, 2013.

Operating expenses totaled \$ 234,161.45 while Capital Improvement Program expenses totaled \$ 364,861.85.

Payroll for employees and the Board totaled \$ 89,813.85.

Attached please find a year to date Employee and Board Payroll Report from April 2012 to May 2013 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account April/May 2013
Attachment 2	Payroll Check Register dated April 10, 2013
Attachment 3	Accounts Payable Check Register dated April 10, 2013
Attachment 4	Payroll Check Register dated April 17, 2013
Attachment 5	Accounts Payable Check Register dated April 18, 2013
Attachment 6	Accounts Payable Check Register dated April 22, 2013
Attachment 7	Payroll Check Register dated May 1, 2013
Attachment 8	Accounts Payable Check Register dated May 1, 2013
Attachment 9	Board Payroll Register dated May 2, 2013
Attachment 10	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY
 May 8, 2013

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check -4/10/2013	16675 - 16676 Incentive	\$ 369.40	
Payroll Check-4/17/2013	16677 - 16694	\$ 41,933.79	
Payroll Check -5/1/2013	16695 - 16712	\$ 42,947.64	
Board Payroll Check -5/2/2013	16713 - 16717	\$ 4,563.02	
	Total	\$89,813.85	
General Checking -4/10/2013	43736 - 43786	\$ 277,758.41	
General Checking -4/18/2013	43787 - 43830	\$ 190,913.48	
General Checking - 4/22/2013	43831	\$ 3,563.83	
General Checking - 5/1/2013	43832 - 43867	\$ 126,787.58	
	Total	\$599,023.30	
			\$688,837.15
	Grand Total		\$688,837.15

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 10, 2013
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16675 - 16676	4/10/2013	\$369.40

Run date: 04/10/2013 @ 13:06
 Bus date: 04/10/2013

Leucadia Waste Water District
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43736- 2596	1	4/10/2013	10720 AT&T		
	1		47820 L.D. PHONE @ BPS	32.27	0192940472-3/13
43736- 2596	1	4/10/2013	Logged	*** Total ***	32.27
43737- 2596	2	4/10/2013	11650 BROWNELL AND DUFFEY CPA		
	2		47790 OPEN PO-CONTRACT-ACCT/FINANCIA	12,067.50	040113
43737- 2596	2	4/10/2013	Logged	*** Total ***	12,067.50
43738- 2596	3	4/10/2013	12028 CWEA-		
	3		47847 CERT RENEWAL-A.R.-COLLECTIONS	80.00	120622004
43738- 2596	3	4/10/2013	Logged	*** Total ***	80.00
43739- 2596	4	4/10/2013	12029 CWEA		
	4		47845 MEMBERSHIP RENEWAL-S.K.	140.00	4244-SK-'13
	4		47846 MEMBERSHIP RENEWAL-A.R.	140.00	2653-A.R.-'13
43739- 2596	4	4/10/2013	Logged	*** Total ***	280.00
43740- 2596	5	4/10/2013	12223 CORTECH ENGINEERING		
	5		47789 2 COMPLETE PUMPS @ LCPS	69,330.56	47488
43740- 2596	5	4/10/2013	Logged	*** Total ***	69,330.56
43741- 2596	6	4/10/2013	12360 CITY OF CARLSBAD		
	6		47835 WATER @ PLANT/OFFICE	105.27	812305-3/13
	6		47836 WATER @ VACTOR	194.72	104-3/13
	6		47837 WATER @ PLANT	92.80	8121300-3/13
	6		47838 WATER @ VACTOR	210.70	103-3/13
43741- 2596	6	4/10/2013	Logged	*** Total ***	603.49
43742- 2596	7	4/10/2013	12510 WASTE MANAGEMENT		
	7		47825 TRASH SERVICE-MARCH	197.81	109899702749
43742- 2596	7	4/10/2013	Logged	*** Total ***	197.81
43743- 2596	8	4/10/2013	12631 CORODATA		
	8		47793 OPEN PO-STORAGE	90.60	RS4011938
43743- 2596	8	4/10/2013	Logged	*** Total ***	90.60
43744- 2596	9	4/10/2013	12718 CHUCKS TIRE CENTER		
	9		47803 TIRES FOR #154 TRUCK	888.96	68280
	9		47804 TIRES FOR VACTOR	3,074.94	68297
43744- 2596	9	4/10/2013	Logged	*** Total ***	3,963.90
43745- 2596	10	4/10/2013	13071 DATCO		
	10		47796 OPEN PO-SERVICE FEES AND TESTI	254.80	95105
43745- 2596	10	4/10/2013	Logged	*** Total ***	254.80
43746- 2596	11	4/10/2013	13072 DATA NET		
	11		47808 MICROSOFT SERVER/OFFICE -LICEN	890.15	9744921
43746- 2596	11	4/10/2013	Logged	*** Total ***	890.15
43747- 2596	12	4/10/2013	13128 DESIGNS BY THE SEA		
	12		47848 MAINT AND REPAIRS	125.00	10673
43747- 2596	12	4/10/2013	Logged	*** Total ***	125.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43748- 2596	13	4/10/2013	13261 DEPT HEALTH SERVICES		
	13		47851 CERT RENEWAL-M.G.-D1	55.00	32715-M.G.-'13
43748- 2596	13	4/10/2013	Logged	*** Total ***	55.00
43749- 2596	14	4/10/2013	13355 DION INTERNATIONAL TRUCKS INC		
	14		47800 OPEN PO- VACTOR REPAIR	2,060.68	EW55864
43749- 2596	14	4/10/2013	Logged	*** Total ***	2,060.68
43750- 2596	15	4/10/2013	13822 DUDEK & ASSOCIATES		
	15		47816 GE/CIP/FEB/200/077/328/330/331	13,379.28	20130712
43750- 2596	15	4/10/2013	Logged	*** Total ***	13,379.28
43751- 2596	16	4/10/2013	15813 MC GRAW-HILL		
	16		47799 NOTICE FOR BIDS-LPS GENERATOR	952.82	A34675001
43751- 2596	16	4/10/2013	Logged	*** Total ***	952.82
43752- 2596	17	4/10/2013	16021 GREAT AMERICA FINANCIAL SERVIC		
	17		47819 COPIER LEASE	1,056.30	13529612
43752- 2596	17	4/10/2013	Logged	*** Total ***	1,056.30
43753- 2596	18	4/10/2013	16603 W. W. GRAINGER, INC		
	18		47850 FUSE, GLASS	58.53	9102439313
43753- 2596	18	4/10/2013	Logged	*** Total ***	58.53
43754- 2596	19	4/10/2013	17247 U.S. HEALTH WORKS MEDICAL GROU		
	19		47792 OPEN PO- PHYSICALS	84.00	2265396-CA
43754- 2596	19	4/10/2013	Logged	*** Total ***	84.00
43755- 2596	20	4/10/2013	17552 THE HOME DEPOT CRC/GECF		
	20		47811 OPEN PO-SUPPLIES @ BPS, AWT ET	310.58	6106488
43755- 2596	20	4/10/2013	Logged	*** Total ***	310.58
43756- 2596	21	4/10/2013	18150 ICMA RETIREMENT-303979		
	21		47828 DEFERRED COMP-ICMA	3,359.42	ICMA-4/3/2013
43756- 2596	21	4/10/2013	Logged	*** Total ***	3,359.42
43757- 2596	22	4/10/2013	18561 U.S. BANK		
	22		47853 CONFERENCES, SUPPLIES, TRAININ	8,762.51	US BANK-3/22/13
43757- 2596	22	4/10/2013	Logged	*** Total ***	8,762.51
43758- 2596	23	4/10/2013	22214 MITSUBISHI ELECTRIC & ELECTRON		
	23		47843 MAINT AND SERVICE-ELEVATOR	260.81	236150
43758- 2596	23	4/10/2013	Logged	*** Total ***	260.81
43759- 2596	24	4/10/2013	23068 NATIONWIDE RETIREMENT SOLUTION		
	24		47826 DEFERRED COMP-NATIONWIDE	216.25	NATION-4/3/13
43759- 2596	24	4/10/2013	Logged	*** Total ***	216.25
43760- 2596	25	4/10/2013	24111 ARC		
	25		47797 PLANS AND SPECS LPS GENERATOR	952.90	6859569
43760- 2596	25	4/10/2013	Logged	*** Total ***	952.90

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43761- 2596	26	4/10/2013	24224	OFFICE DEPOT, INC.		
	26		47807	OPEN PO-OFFICE SUPPLIES	74.02	650787977001
	26		47812	OPEN PO-OFFICE SUPPLIES	97.48	651026813001
	26		47815	OPEN PO-OFFICE SUPPLIES	59.14	651717558001
43761- 2596	26	4/10/2013	Logged	*** Total ***	230.64	
43762- 2596	27	4/10/2013	24440	OLIVENHAIN MUNICIPAL WATER DIS		
	27		47830	WATER @ VP5	37.02	65865245-3/13
	27		47831	WATER @ TRAVELING 2	268.32	61227600-3/13
	27		47832	WATER @ VP7	37.02	74497632-3/13
	27		47833	WATER @ E. ESTATES	37.02	74497636-3/13
	27		47834	WATER @ TRAVELING	273.68	1555324-3/13
43762- 2596	27	4/10/2013	Logged	*** Total ***	653.06	
43763- 2596	28	4/10/2013	25010	AT&T		
	28		47821	DIAL IN MODEM-NEW	153.39	4792130-3/13
	28		47822	DIAL IN MODEM-OLD	163.54	6327047-3/13
	28		47839	BPS PHONE SERVICE	112.05	9423588-3/13
43763- 2596	28	4/10/2013	Logged	*** Total ***	428.98	
43764- 2596	29	4/10/2013	25011	PACIFIC PIPELINE SUPPLY		
	29		47809	PARTS-O-RINGS,SPRINGS,WASHERS	993.10	158758-1
43764- 2596	29	4/10/2013	Logged	*** Total ***	993.10	
43765- 2596	30	4/10/2013	25121	PCL CONSTRUCTION, INC		
	30		47786	BPS REHAB PROJECT	118,094.00	#10
	30		47818	10% RETENTION	-11,809.40	RETENTION#10
43765- 2596	30	4/10/2013	Logged	*** Total ***	106,284.60	
43766- 2596	31	4/10/2013	25260	PERS RETIREMENT		
	31		47852	EMPLOYEE RETIREMENT ENDING 3/1	13,715.35	DUE-4-17-13
43766- 2596	31	4/10/2013	Logged	*** Total ***	13,715.35	
43767- 2596	32	4/10/2013	25265	PEP BOYS		
	32		47844	LIGHT	8.63	07011000041
43767- 2596	32	4/10/2013	Logged	*** Total ***	8.63	
43768- 2596	33	4/10/2013	25425	PLANT PEOPLE		
	33		47795	OPEN PO- CONTRACT-MAINTAIN PLA	158.00	4132978
43768- 2596	33	4/10/2013	Logged	*** Total ***	158.00	
43769- 2596	34	4/10/2013	25430	PLUMBERS DEPOT, INC		
	34		47849	CLAMPS	94.02	PD-20767
43769- 2596	34	4/10/2013	Logged	*** Total ***	94.02	
43770- 2596	35	4/10/2013	26804	QUALITY CHEVROLET		
	35		47806	OPEN PO-VEHICLE/TRUCK MAINT/RE	166.80	CTCS445848
	35		47813	OPEN PO-VEHICLE/TRUCK MAINT/RE	814.60	CTCS446202
43770- 2596	35	4/10/2013	Logged	*** Total ***	981.40	
43771- 2596	36	4/10/2013	27478	R. J. SAFETY SUPPLY CO., INC.		
	36		47788	OPEN PO- SAFETY ITEMS/SUPPLIES	721.44	311496-00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
43771-	2596	36	4/10/2013	Logged	*** Total ***	721.44
43772-	2596	37	4/10/2013	27528 ROCKWELL CONSTRUCTION SERVICES		
		37		47841 BPS REHAB	3,500.00	477
43772-	2596	37	4/10/2013	Logged	*** Total ***	3,500.00
43773-	2596	38	4/10/2013	27729 RICHARD STINSON		
		38		47784 CONSTRUCTION MGMT BPS REHAB PR	15,850.00	#57
		38		47785 LANIKAI TRUNK SEWER LINING-CM	900.00	#57-
		38		47817 PROJECT CONSTRUCTION MANAGEMEN	50.00	#57-RS
43773-	2596	38	4/10/2013	Logged	*** Total ***	16,800.00
43774-	2596	39	4/10/2013	28035 SAN DIEGO DAILY TRANSCRIPT		
		39		47801 NOTICE INVITING BIDS-LPS GENER	588.00	360246
43774-	2596	39	4/10/2013	Logged	*** Total ***	588.00
43775-	2596	40	4/10/2013	28070 SAN DIEGUITO WATER DISTRICT		
		40		47823 WATER @ TANKER	202.98	TK645-3/13
		40		47824 WATER @ TANKER 2	47.76	TKJ896-3/13
43775-	2596	40	4/10/2013	Logged	*** Total ***	250.74
43776-	2596	41	4/10/2013	28128 SOUTHERN CALIFORNIA SOIL & TES		
		41		47802 COMPACTION TESTING FOR B2 FM R	788.00	363267
43776-	2596	41	4/10/2013	Logged	*** Total ***	788.00
43777-	2596	42	4/10/2013	29716 TRG & ASSOCIATES		
		42		47787 OPEN PO- CONTRACT-PUBLIC INFOR	5,175.00	20-1413
43777-	2596	42	4/10/2013	Logged	*** Total ***	5,175.00
43778-	2596	43	4/10/2013	30515 UNIFIRST CORPORATION		
		43		47798 OPEN PO-CONTRACT-UNIFORMS	182.44	3601022459
		43		47814 OPEN PO-CONTRACT-UNIFORMS	188.44	3601024437
43778-	2596	43	4/10/2013	Logged	*** Total ***	370.88
43779-	2596	44	4/10/2013	30520 UNDERGROUND SERVICE ALERT OF		
		44		47840 UNDERGROUND ALARM SERVICE	130.50	320130371
43779-	2596	44	4/10/2013	Logged	*** Total ***	130.50
43780-	2596	45	4/10/2013	30580 UNITED WAY		
		45		47827 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-4/3/13
43780-	2596	45	4/10/2013	Logged	*** Total ***	10.00
43781-	2596	46	4/10/2013	31033 VAPEX PRODUCTS, INC		
		46		47810 CORONA(V800) WITH TUBING	4,670.94	2130315
43781-	2596	46	4/10/2013	Logged	*** Total ***	4,670.94
43782-	2596	47	4/10/2013	31232 VERIZON WIRELESS		
		47		47829 CELL PHONE CHARGES	49.21	9702182192
43782-	2596	47	4/10/2013	Logged	*** Total ***	49.21
43783-	2596	48	4/10/2013	31312 V&A CONSULTING ENGINEERS		
		48		47791 OPEN PO-FLOW MONITORING SERVIC	1,200.00	13942

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43783-	2596	48	4/10/2013	Logged	*** Total ***	1,200.00
43784-	2596	49	4/10/2013	32347 DEXTER WILSON ENGINEERING		
		49		47794 SSMP AUDIT FY 2013	420.00	0313.03.2426
43784-	2596	49	4/10/2013	Logged	*** Total ***	420.00
43785-	2596	50	4/10/2013	33227 XEROX CORPORATION		
		50		47805 OPEN PO-SERVICE/MAINT	68.41	067325998
43785-	2596	50	4/10/2013	Logged	*** Total ***	68.41
43786-	2596	51	4/10/2013	35222 ZEE MEDICAL SERVICES		
		51		47842 FIRST AID SUPPLIES	42.35	0140081566
43786-	2596	51	4/10/2013	Logged	*** Total ***	42.35
					.00	
** Total check discount **					.00	
** Total check amount **					277,758.41	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

ATTACHMENT 4

Payroll Date: April 17, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16677 - 16694	4/17/2013	\$41,933.79

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43787- 2597	1	4/18/2013	10100 NAPA AUTO		
	1		47892 FUEL FILTERS @ ALL PS	155.26	138322
43787- 2597	1	4/18/2013	Logged *** Total ***	155.26	
43788- 2597	2	4/18/2013	10221 ADS LLC		
	2		47880 CONTRACT-DATA COLLE FLOW METER	3,570.00	12562.220313
43788- 2597	2	4/18/2013	Logged *** Total ***	3,570.00	
43789- 2597	3	4/18/2013	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		47901 PEST SERVICE-APRIL	56.00	APRIL-'13
43789- 2597	3	4/18/2013	Logged *** Total ***	56.00	
43790- 2597	4	4/18/2013	10914 AYALA ENGINEERING		
	4		47864 INSPECT/REPAIR WETWELL @ SPS	2,175.00	114
43790- 2597	4	4/18/2013	Logged *** Total ***	2,175.00	
43791- 2597	5	4/18/2013	11431 BLACK & VEATCH CORPORATION		
	5		47894 FINACIAL PLAN CONSULTING	4,400.00	1158189
43791- 2597	5	4/18/2013	Logged *** Total ***	4,400.00	
43792- 2597	6	4/18/2013	12320 CHARLES KING COMPANY		
	6		47863 LANIKAI TRUNK SEWER LINING PRO	96,000.00	#01
	6		47885 RETENTION 5%	-4,800.00	RETENTION #01
43792- 2597	6	4/18/2013	Logged *** Total ***	91,200.00	
43793- 2597	7	4/18/2013	12514 CONEXIS		
	7		47902 SEC 125 FLEX PLAN-MARCH	130.00	0313-0R5179
43793- 2597	7	4/18/2013	Logged *** Total ***	130.00	
43794- 2597	8	4/18/2013	12814 CUES, INC		
	8		47871 OPEN PO-REPAIRS TO CCTV	1,486.56	385140
	8		47884 OPEN PO-REPAIRS TO CCTV	264.04	385134
43794- 2597	8	4/18/2013	Logged *** Total ***	1,750.60	
43795- 2597	9	4/18/2013	13014 DIAMOND ENVIRONMENTAL SERVICES		
	9		47876 2 PORTABLE RESTROOMS-COLLEC CR	204.35	34100555
43795- 2597	9	4/18/2013	Logged *** Total ***	204.35	
43796- 2597	10	4/18/2013	13355 DION INTERNATIONAL TRUCKS INC		
	10		47865 OPEN PO- VACTOR REPAIR	1,788.23	EW55932
43796- 2597	10	4/18/2013	Logged *** Total ***	1,788.23	
43797- 2597	11	4/18/2013	** unused **		
43798- 2597	12	4/18/2013	13822 DUDEK & ASSOCIATES		
	12		47910 GE/3251/100/GRADING	605.09	20130614
	12		47911 GE/3252/584/L.C. CONDOS	102.50	20130616
	12		47912 GE/3252/596/ASTOR GARDENS	1,524.64	20130617
	12		47913 GE/3252/607/VISTA LA COSTA	60.00	20130618
	12		47914 GE/3252/669/LEUCADIA GROVE	231.25	20131038
	12		47915 GE/3252/697/LC GREENS	2,379.04	20130620
	12		47916 GE/3252/699/PLAN CK-HYMETTUS	300.00	2013062

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
	12		47917	GE/3252/737/HADAYAT ANNEX	295.17	20130622
	12		47918	GE/3252/808/SEASIDE	303.39	20130623
	12		47919	GE/3252/816/LC GOLF	702.00	20130624
	12		47920	GE/3252/842/STARBUCKS	176.85	20131036
	12		47921	GE/3252/846/MCDONALDS	215.00	20130626
	12		47922	GE/3252/851/JEREZ CT	60.00	20130627
	12		47923	GE/3252/853/YOUNG ANNEX	300.00	20130628
	12		47924	GE/3252/854/BOUIDIN	40.00	20130629
	12		47925	GE/3252/855/LC TOWN	240.00	20130630
	12		47926	GE/3252/856/STARBUCKS	140.00	20130631
43798-	2597	12	4/18/2013	Logged	*** Total ***	7,674.93
43799-	2597	13	4/18/2013	14840 EWING IRRIGATION PRODUCTS		
		13		47888 PVC COUPLINGS @ BPS	73.01	6147646
43799-	2597	13	4/18/2013	Logged	*** Total ***	73.01
43800-	2597	14	4/18/2013	15223 FEDERAL EXPRESS CORPORATION		
		14		47891 EXPRESS MAIL-SHIPPING	110.35	223802564
43800-	2597	14	4/18/2013	Logged	*** Total ***	110.35
43801-	2597	15	4/18/2013	17058 JUDY HANSON		
		15		47928 REIMBURSE JH-CONF-WATERUSE	420.04	JH-WATERUSE
43801-	2597	15	4/18/2013	Logged	*** Total ***	420.04
43802-	2597	16	4/18/2013	18150 ICMA RETIREMENT-303979		
		16		47887 DEFERRED COMP-ICMA	3,360.44	ICMA-4/17/12
43802-	2597	16	4/18/2013	Logged	*** Total ***	3,360.44
43803-	2597	17	4/18/2013	18212 INFRASTRUCTURE ENGINEERING COR		
		17		47879 ON GOING GIS SUPPORT	400.00	6833
		17		47881 CONTRACT-BPS ENGINEERING SERVI	5,414.94	6829
		17		47882 L1 FORCE MAIN CORROSION EVALUA	1,651.25	6831
		17		47886 LPS GENERATOR REPLACEMENT	1,994.57	6830-
43803-	2597	17	4/18/2013	Logged	*** Total ***	9,460.76
43804-	2597	18	4/18/2013	18212 INFRASTRUCTURE ENGINEERING COR		
		18		47883 LPS GENERATOR REPLACEMENT-CONT	12,118.93	6830
43804-	2597	18	4/18/2013	Logged	*** Total ***	12,118.93
43805-	2597	19	4/18/2013	22055 MARCON PRODUCTS INC.		
		19		47896 GRADE RINGS	187.65	50662
43805-	2597	19	4/18/2013	Logged	*** Total ***	187.65
43806-	2597	20	4/18/2013	23068 NATIONWIDE RETIREMENT SOLUTION		
		20		47904 DEFERRED COMP-NATIONWIDE	216.25	NATION-4/17/13
43806-	2597	20	4/18/2013	Logged	*** Total ***	216.25
43807-	2597	21	4/18/2013	24111 ARC		
		21		47867 PLANS/SPECS FOR LC PS REHAB PR	852.02	6888004
43807-	2597	21	4/18/2013	Logged	*** Total ***	852.02
43808-	2597	22	4/18/2013	24224 OFFICE DEPOT, INC.		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	22		47866	OPEN PO-OFFICE SUPPLIES	70.91	652638210001
43808- 2597	22	4/18/2013	Logged	*** Total ***	70.91	
43809- 2597	23	4/18/2013	25011	PACIFIC PIPELINE SUPPLY		
	23		47890	PIPING	180.79	159042
43809- 2597	23	4/18/2013	Logged	*** Total ***	180.79	
43810- 2597	24	4/18/2013	25019	PACIFIC SAFETY COUNCIL		
	24		47872	CONFINED SPACE TRAINING	1,150.00	69573
43810- 2597	24	4/18/2013	Logged	*** Total ***	1,150.00	
43811- 2597	25	4/18/2013	25032	PALOMAR WATER		
	25		47899	WATER @ OFFICE	142.40	2569471
43811- 2597	25	4/18/2013	Logged	*** Total ***	142.40	
43812- 2597	26	4/18/2013	25260	PERS RETIREMENT		
	26		47908	BRD RETIREMENT ENDING 3/31/13	293.61	DUE 4/30/13
	26		47909	EMPLOYEE RETIREMENT ENDING 3/3	13,710.50	DUE 4/30/2013
43812- 2597	26	4/18/2013	Logged	*** Total ***	14,004.11	
43813- 2597	27	4/18/2013	25265	PEP BOYS		
	27		47897	SUPPLIES	56.86	07011000045
43813- 2597	27	4/18/2013	Logged	*** Total ***	56.86	
43814- 2597	28	4/18/2013	25430	PLUMBERS DEPOT, INC		
	28		47873	WTR TRANSPORTER	10,962.00	PD20842
43814- 2597	28	4/18/2013	Logged	*** Total ***	10,962.00	
43815- 2597	29	4/18/2013	25618	PRIZM JANITORIAL SERVICES, INC		
	29		47870	OPEN PO-CONTRACT-JANITORIAL SE	1,281.15	7128
43815- 2597	29	4/18/2013	Logged	*** Total ***	1,281.15	
43816- 2597	30	4/18/2013	27528	ROCKWELL CONSTRUCTION SERVICES		
	30		47875	PROFESSIONAL SERVICES AS NEEDED	500.00	478
43816- 2597	30	4/18/2013	Logged	*** Total ***	500.00	
43817- 2597	31	4/18/2013	27914	RFYEAGER ENGINEERING		
	31		47868	B2 FORCE MAIN FAILURE INVESTIG	1,800.00	13059
	31		47869	FORCE MAIN CATHODIC PROTECTION	465.00	13063
43817- 2597	31	4/18/2013	Logged	*** Total ***	2,265.00	
43818- 2597	32	4/18/2013	28704	STAPLES BUSINESS ADVANTAGE		
	32		47893	OFFICE SUPPLIES	464.36	8025207170
43818- 2597	32	4/18/2013	Logged	*** Total ***	464.36	
43819- 2597	33	4/18/2013	28844	ELAINE SULLIVAN		
	33		47927	REIMBURSE E.S FOR ENCINITAS CH	20.00	ES-ENCINITAS
43819- 2597	33	4/18/2013	Logged	*** Total ***	20.00	
43820- 2597	34	4/18/2013	29225	TELEPACIFIC COMMUNICATIONS		
	34		47903	PHONE SYSTEM	1,025.02	454654580
43820- 2597	34	4/18/2013	Logged	*** Total ***	1,025.02	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43821- 2597	35	4/18/2013	29813 RICHARD TVERDOCH		
	35		47898 REFUND DEV #735-WARMINGTON	798.72	TVERDOCH-735
43821- 2597	35	4/18/2013	Logged	*** Total ***	798.72
43822- 2597	36	4/18/2013	30515 UNIFIRST CORPORATION		
	36		47877 OPEN PO-CONTRACT-UNIFORMS	182.44	3601026409
43822- 2597	36	4/18/2013	Logged	*** Total ***	182.44
43823- 2597	37	4/18/2013	30530 SAN DIEGO UNION TRIBUNE		
	37		47895 NEWSPAPER RENWAL-SUBSCRIPTION	306.99	3512874-13
43823- 2597	37	4/18/2013	Logged	*** Total ***	306.99
43824- 2597	38	4/18/2013	30551 CARLSBAD FUELS CORPORATION		
	38		47878 OPEN PO-VEHICLE/TRUCK FUELS	1,755.27	20130329
43824- 2597	38	4/18/2013	Logged	*** Total ***	1,755.27
43825- 2597	39	4/18/2013	30560 UNITED PARCEL		
	39		47906 SHIPPING	53.56	000025YY37143
43825- 2597	39	4/18/2013	Logged	*** Total ***	53.56
43826- 2597	40	4/18/2013	30580 UNITED WAY		
	40		47905 EMPLOYEE CONTRIBUTIONS	10.00	UNITED-4/17/13
43826- 2597	40	4/18/2013	Logged	*** Total ***	10.00
43827- 2597	41	4/18/2013	30723 SIEMENS INDUSTRY, INC.		
	41		47874 OPEN PO-BIOXIDE	8,661.72	901186733
43827- 2597	41	4/18/2013	Logged	*** Total ***	8,661.72
43828- 2597	42	4/18/2013	31232 VERIZON WIRELESS		
	42		47907 CELL PHONES	580.51	9702836761
43828- 2597	42	4/18/2013	Logged	*** Total ***	580.51
43829- 2597	43	4/18/2013	32500 WORDEN WILLIAMS, APC		
	43		47900 LEGAL FEES-MARCH	6,407.90	32499
43829- 2597	43	4/18/2013	Logged	*** Total ***	6,407.90
43830- 2597	44	4/18/2013	32529 WM LAMP TRACKER, INC		
	44		47889 LARGE LAMP TRACKER	129.95	0613107
43830- 2597	44	4/18/2013	Logged	*** Total ***	129.95
				.00	
** Total check discount **				.00	
** Total check amount **				190,913.48	
** Total void discount **				.00	
** Total void amount **				.00	

Run date: 04/22/2013 @ 13:53
Bus date: 04/22/2013

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43831- 2598	1	4/22/2013	21425 L&L PRINTERS		
	1		47929 MAILING SERVICES/POSTAGE-NEWSL	3,563.83	POSTAGE
43831- 2598	1	4/22/2013	Logged *** Total ***	3,563.83	
				.00	
** Total check discount **				.00	
** Total check amount **				3,563.83	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 1, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16695 - 16712	5/1/2013	\$42,947.64

Run date: 04/25/2013 @ 11:59
 Bus date: 05/01/2013

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43832- 2599	1	5/01/2013	10530 ANUE WATER TECHNOLOGIES		
	1		47953 DEFLECTOR @ LPS	119.00	1016
43832- 2599	1	5/01/2013	Logged	*** Total ***	119.00
43833- 2599	2	5/01/2013	11550 BOOT WORLD, INC		
	2		47955 SAFETY BOOTS-J. HOYETT	136.06	1098038-IN
43833- 2599	2	5/01/2013	Logged	*** Total ***	136.06
43834- 2599	3	5/01/2013	12005 CSDA-		
	3		47956 E. SULLIVAN SPECIAL DIST DAY	150.00	#151
43834- 2599	3	5/01/2013	Logged	*** Total ***	150.00
43835- 2599	4	5/01/2013	12112 JEFF BILLS		
	4		47939 OPEN PO-CONSULTING FEES	3,607.76	CC-APRIL
43835- 2599	4	5/01/2013	Logged	*** Total ***	3,607.76
43836- 2599	5	5/01/2013	13822 DUDEK & ASSOCIATES		
	5		47951 GE/3252/857/CONTINUING LIFE	810.00	20130632
	5		47952 GE/3252/858/MASHAYEKAN ANNEX	90.00	20130633
43836- 2599	5	5/01/2013	Logged	*** Total ***	900.00
43837- 2599	6	5/01/2013	13822 DUDEK & ASSOCIATES		
	6		47954 GE/CIP/MARCH/200/077/328/331/3	26,981.47	20131041
43837- 2599	6	5/01/2013	Logged	*** Total ***	26,981.47
43838- 2599	7	5/01/2013	14530 ENCINA WASTEWATER AUTHORITY		
	7		47948 QTRLY LAB FEES JAN-MARCH	1,744.80	1244
43838- 2599	7	5/01/2013	Logged	*** Total ***	1,744.80
43839- 2599	8	5/01/2013	15813 MC GRAW-HILL		
	8		47937 NOTICE FOR BIDS-L.C. PS REHAB	1,212.68	A34770001
43839- 2599	8	5/01/2013	Logged	*** Total ***	1,212.68
43840- 2599	9	5/01/2013	16523 MARVIN GONZALEZ		
	9		47958 REIMBURSE FOR CWEA CONF	179.60	MG-CWEA-'13
43840- 2599	9	5/01/2013	Logged	*** Total ***	179.60
43841- 2599	10	5/01/2013	16603 W. W. GRAINGER, INC		
	10		47945 SWITCH @ LPS	79.49	9115729395
43841- 2599	10	5/01/2013	Logged	*** Total ***	79.49
43842- 2599	11	5/01/2013	16806 THE GUARDIAN		
	11		47981 DENTAL/DISABILITY INS-MAY	4,106.91	00324226-MAY
43842- 2599	11	5/01/2013	Logged	*** Total ***	4,106.91
43843- 2599	12	5/01/2013	17060 HARTFORD LIFE & ACCIDENT INS.		
	12		47977 LIFE INS-MAY	362.10	6299484-3
43843- 2599	12	5/01/2013	Logged	*** Total ***	362.10
43844- 2599	13	5/01/2013	17247 U.S. HEALTH WORKS MEDICAL GROU		
	13		47933 OPEN PO- PHYSICALS	56.00	2272712-CA
	13		47940 OPEN PO- PHYSICALS	242.00	2268825-CA

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43844- 2599	13	5/01/2013	Logged	*** Total ***	298.00
43845- 2599	14	5/01/2013	17532 HOSTWAY BILLING CENTER		
	14		47947 QTRLY BILLING-APRIL-JULY	65.85	3832152
43845- 2599	14	5/01/2013	Logged	*** Total ***	65.85
43846- 2599	15	5/01/2013	18212 INFRASTRUCTURE ENGINEERING COR		
	15		47976 GRAVIETY LINE PROJECT	8,271.25	6832
43846- 2599	15	5/01/2013	Logged	*** Total ***	8,271.25
43847- 2599	16	5/01/2013	19775 ALLAN JULIUSSEN		
	16		47957 REIMBURSE FOR CONFERENCE-CWEA	222.29	AJ-CWEA-'13
43847- 2599	16	5/01/2013	Logged	*** Total ***	222.29
43848- 2599	17	5/01/2013	24111 ARC		
	17		47949 PLANS/SPECS LPS GENERATOR	8.08	6893068
	17		47950 PLANS/SPECS LC PS REHAB	8.09	6898803
43848- 2599	17	5/01/2013	Logged	*** Total ***	16.17
43849- 2599	18	5/01/2013	25010 AT&T		
	18		47942 ODOR CONTROL	44.87	4364009-APR
	18		47943 PHONE @ OFFICE/ELEVATOR	181.63	6333461-APR
43849- 2599	18	5/01/2013	Logged	*** Total ***	226.50
43850- 2599	19	5/01/2013	25018 MES VISION		
	19		47978 VISION INS-MAY	371.00	130952183001
43850- 2599	19	5/01/2013	Logged	*** Total ***	371.00
43851- 2599	20	5/01/2013	25261 PUBLIC EMPLOYEES HEALTH		
	20		47979 EMPLOYEE HEALTH INS-MAY	25,029.90	100000013990745
	20		47980 BRD HEALTH INS-MAY	2,625.46	3990745
43851- 2599	20	5/01/2013	Logged	*** Total ***	27,655.36
43852- 2599	21	5/01/2013	25549 POLYDYNE, INC		
	21		47938 ALUM POLYMER FOR AWT	11,508.48	796755
43852- 2599	21	5/01/2013	Logged	*** Total ***	11,508.48
43853- 2599	22	5/01/2013	27012 RANCHO SANTA FE SECURITY SYSTE		
	22		47971 ALARM SYSTEM	258.00	521793
43853- 2599	22	5/01/2013	Logged	*** Total ***	258.00
43854- 2599	23	5/01/2013	27110 RICHARD CARLSON		
	23		47930 CWRTING RULES/REGS-RECLAIMED W	1,900.00	10197
43854- 2599	23	5/01/2013	Logged	*** Total ***	1,900.00
43855- 2599	24	5/01/2013	27315 IAN RIFFEL		
	24		47960 REIMBURSE FOR CONF-CWEA	24.82	IR-CWEA-'13
43855- 2599	24	5/01/2013	Logged	*** Total ***	24.82
43856- 2599	25	5/01/2013	27478 R. J. SAFETY SUPPLY CO., INC.		
	25		47936 OPEN PO- SAFETY ITEMS/SUPPLIES	157.69	312175-00
43856- 2599	25	5/01/2013	Logged	*** Total ***	157.69

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43857- 2599	26	5/01/2013	28020	SAN DIEGO GAS AND ELECTRIC		
	26		47962	ELECTRIC @ BPS	10,872.09	BPS-APRIL
	26		47963	ELECTRIC @ RVPS	113.79	RVPS-MARCH
	26		47964	ELECTRIC @ VP5 PS	258.07	VP5-MARCH
	26		47965	GAS @ E.E	1.06	EE-MARCH
	26		47966	ELECTRIC @ E.ESTATES	584.95	EE-MARCH
	26		47967	ELECTRIC @ SAXONY PS	652.29	SAXONY MARCH
	26		47968	ELECTRIC @ VP7 PS	140.92	VP7-MARCH
	26		47969	GAS @ OFFICE	11.09	OFFICE-MARCH
	26		47970	ELECTRIC @ LCPS	986.34	LCPS-MARCH
	26		47973	ELECTRIC @ EEPS	952.74	EEPS-MARCH
	26		47974	ELECTRIC @ DIANA PS	388.31	DIANA PS-MARCH
	26		47975	ELECTRIC @ AVOCADO PS	115.54	AVOCADO PS-MARC
43857- 2599	26	5/01/2013	Logged	*** Total ***	15,077.19	
43858- 2599	27	5/01/2013	28020	SAN DIEGO GAS AND ELECTRIC		
	27		47961	ELECTRIC @ LPS/OFFICE	12,002.89	LPS-4/13
43858- 2599	27	5/01/2013	Logged	*** Total ***	12,002.89	
43859- 2599	28	5/01/2013	28035	SAN DIEGO DAILY TRANSCRIPT		
	28		47934	NOTICE-BIDS FOR LCPS REHAB PRO	672.00	364756
43859- 2599	28	5/01/2013	Logged	*** Total ***	672.00	
43860- 2599	29	5/01/2013	28721	JEFFERY STECKER		
	29		47959	REIMBURSE FOR CONF-CWEA	72.15	JS-CWEA-'13
43860- 2599	29	5/01/2013	Logged	*** Total ***	72.15	
43861- 2599	30	5/01/2013	29022	TODD AMOS		
	30		47946	SAFETY BOOTS FOR T. AMOS	123.93	TA BOOTS`
43861- 2599	30	5/01/2013	Logged	*** Total ***	123.93	
43862- 2599	31	5/01/2013	29630	TRI COMMUNITY ANSWERING SERVIC		
	31		47941	ANSWERING SERVICE-APRIL	90.00	TRI-4/20/13
43862- 2599	31	5/01/2013	Logged	*** Total ***	90.00	
43863- 2599	32	5/01/2013	29814	TIERRA VERDE RESOURCES, INC		
	32		47935	LANDSCAPE MAINTENANCE SERVICES	730.00	058517`
43863- 2599	32	5/01/2013	Logged	*** Total ***	730.00	
43864- 2599	33	5/01/2013	30515	UNIFIRST CORPORATION		
	33		47932	OPEN PO-CONTRACT-UNIFORMS	182.44	3601028374
43864- 2599	33	5/01/2013	Logged	*** Total ***	182.44	
43865- 2599	34	5/01/2013	30551	CARLSBAD FUELS CORPORATION		
	34		47931	OPEN PO-VEHICLE/TRUCK FUELS	1,574.29	20130412
43865- 2599	34	5/01/2013	Logged	*** Total ***	1,574.29	
43866- 2599	35	5/01/2013	30560	UNITED PARCEL		
	35		47972	SHIPPING	37.41	000025YY37153
43866- 2599	35	5/01/2013	Logged	*** Total ***	37.41	
43867- 2599	36	5/01/2013	32347	DEXTER WILSON ENGINEERING		

Run date: 04/25/2013 @ 11:59
Bus date: 05/01/2013

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	36		47944 2012 ASSET MANAGEMENT PLAN	5,670.00	0413.16.2376
43867- 2599	36	5/01/2013	Logged	*** Total ***	5,670.00
				.00	
** Total check discount **				.00	
** Total check amount **				126,787.58	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: May 2, 2013

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
16713 - 16717	5/2/2013	\$4,563.02

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS
2012

APRIL

4/2/2012	Board		\$3,968.57
4/4/2012	Employee		\$41,613.26
4/18/2012	Employee		<u>\$40,110.91</u>
	TOTAL		\$85,692.74

MAY

5/2/2012	Employee		\$42,097.91
5/4/2012	Board		\$4,707.39
5/9/2012	Employee	Incentive	\$5,061.27
5/11/2012	Employee		\$9,977.48
5/16/2012	Employee		\$39,446.45
5/30/2012	Employee		<u>\$40,040.64</u>
	TOTAL		\$141,331.14

JUNE

6/1/2012	Board		\$5,475.03
6/13/2012	Employee		\$40,681.40
6/20/2012	Employee	Incentive	\$1,862.00
6/27/2012	Employee		<u>\$39,435.84</u>
	TOTAL		\$87,454.27

JULY

7/2/2012	Board		\$1,945.37
7/11/2012	Employee		\$40,854.29
7/12/2012	Employee	Incentive	\$471.75
7/25/2012	Employee		<u>\$42,637.62</u>
	TOTAL		\$85,909.03

AUGUST

8/1/2012	Board		\$785.47
8/8/2012	Employee		\$41,296.94
8/16/2012	Employee	Incentive	\$7,868.47
8/22/2012	Employee		<u>\$40,720.55</u>
	TOTAL		\$90,671.43

SEPTEMBER

9/1/2012	Board		\$6,568.88
9/5/2012	Employee		\$41,965.13
9/19/2012	Employee		<u>\$41,524.85</u>
	TOTAL		\$90,058.86

OCTOBER

10/3/2012	Employee		\$42,421.82
10/4/2012	Board		\$4,456.94
10/10/2012	Employee	Incentive	\$10,110.97
10/17/2012	Employee		\$41,680.86
10/31/2012	Employee		<u>42116.35</u>
	TOTAL		\$140,786.94

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

NOVEMBER

11/1/2012	Board		\$2,012.01
11/14/2012	Employee		\$43,134.66
11/28/2012	Employee		<u>\$42,969.32</u>
	TOTAL		\$88,115.99

DECEMBER

12/5/2012	Board		\$2,026.21
12/6/2012	Employee	Sick Buyback	\$21,044.19
12/12/2012	Employee		\$43,673.45
12/13/2012	Employee	Incentive	\$1,370.58
12/26/2012	Employee		<u>\$42,554.29</u>
	TOTAL		\$110,668.72

JANUARY

2013

1/4/2013	Board		\$1,321.02
1/9/2013	Employee		\$42,304.21
1/23/2013	Employee		<u>\$41,451.15</u>
	TOTAL		\$85,076.38

FEBRUARY

2/4/2013	Board		\$5,179.70
2/6/2013	Employee		\$44,012.52
2/13/2013	Employee	Incentive	\$842.98
2/14/2013	Employee	Incentive	\$5,791.35
2/20/2013	Employee		<u>41618.3</u>
	TOTAL		\$97,444.85

MARCH

3/4/2013	Board		\$2,677.64
3/6/2013	Employee		\$42,984.05
3/14/2013	Employee	Incentive	\$6,433.08
3/20/2013	Employee		<u>\$41,961.15</u>
	TOTAL		\$94,055.92

APRIL

4/1/2013	Board		\$4,752.45
4/3/2013	Employee		\$42,294.48
4/10/2013	Employee	Incentive	\$369.40
4/17/2013	Employee		<u>\$41,933.79</u>
	TOTAL		\$89,350.12

MAY

5/1/2013	Employee		\$42,947.64
5/2/2013	Board		<u>\$4,563.02</u>
	TOTAL		\$47,510.66

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2012-2013**

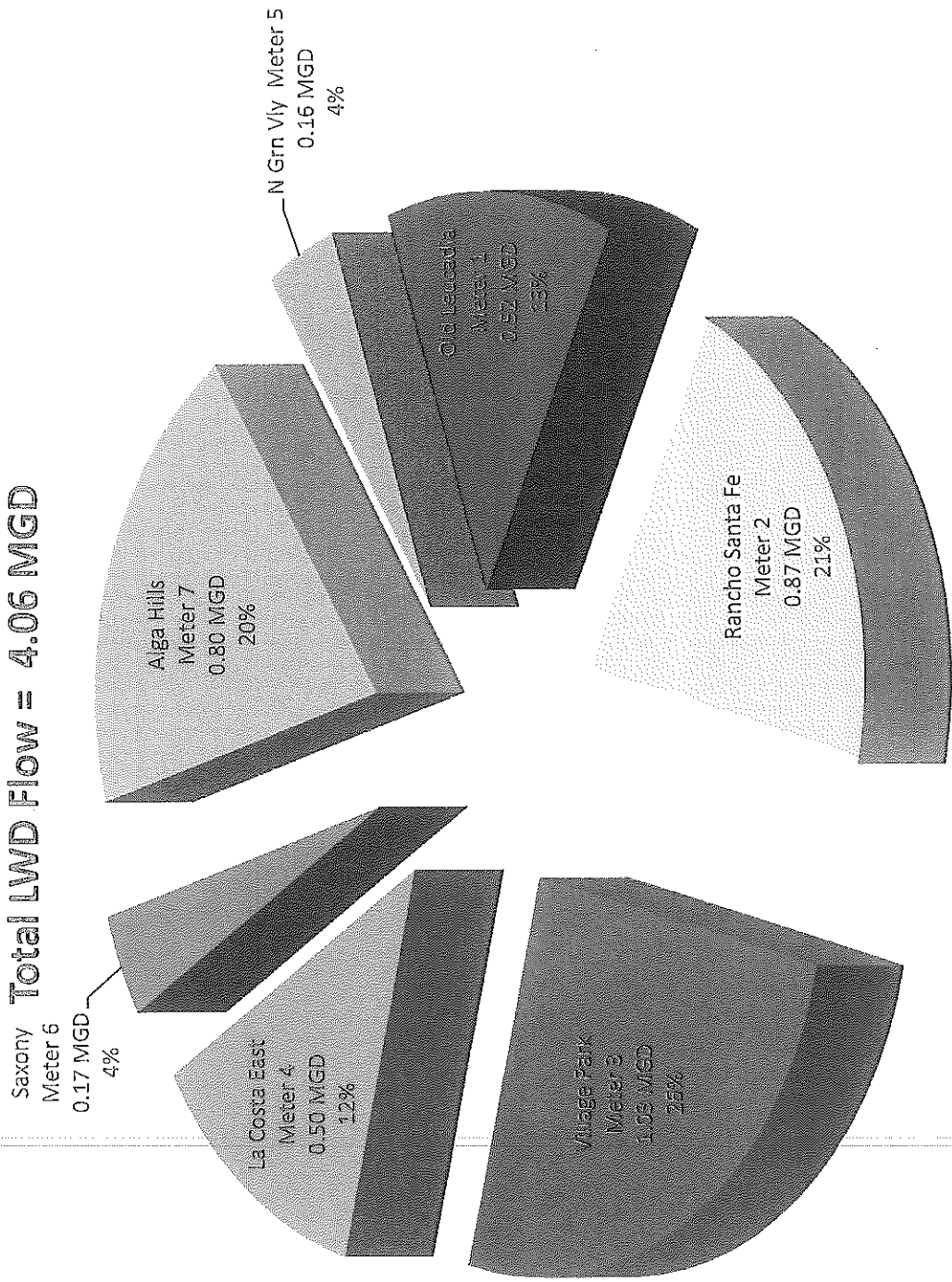
CURRENT MONTH - April 2013										FY 2011-2012	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,854	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)			ADF (MGD)	
JULY	0.0	130.45	1	4.21	151	40.58	4.08			4.08	
YTD	0.0	130.45	27,855				4.09			4.09	
AUGUST	0.0	127.75	1	4.12	148	40.74	4.10			4.10	
YTD	0.0	258.20	27,856				3.96			3.96	
SEPTEMBER	0.0	122.40	0	4.08	146	47.77	3.96			3.96	
YTD	0.0	250.15	27,856				3.96			3.96	
OCTOBER	0.32	122.45	2	3.95	142	18.33	3.96			3.96	
YTD	0.32	244.85	27,858				3.96			3.96	
NOVEMBER	0.55	125.40	0	4.18	150	13.62	3.94			3.94	
YTD	0.55	247.86	27,858				3.91			3.91	
DECEMBER	1.97	124.74	1	4.02	144	0.00	3.94			3.94	
YTD	1.97	250.14	27,859				3.91			3.91	
JANUARY	1.21	109.74	2	3.54	127	0.00	3.94			3.94	
YTD	1.21	234.48	27,861				4.02			4.02	
FEBRUARY	0.45	113.62	6	4.06	145	4.02	3.94			3.94	
YTD	0.45	223.36	27,907				4.02			4.02	
MARCH	0.77	135.01	5	4.36	156	14.36	4.15			4.15	
YTD	0.77	248.63	27,912				4.04			4.04	
APRIL	0.13	121.80	1	4.06	145	20.97					
YTD	0.13	256.81	27,913								
MAY											
YTD											
JUNE											
YTD											
Annual Total	5.41	1233.36	19	4.06	146	200.39	4.01			4.01	
Mo Average	0.54	123.34	2	4.06	146	20.04					

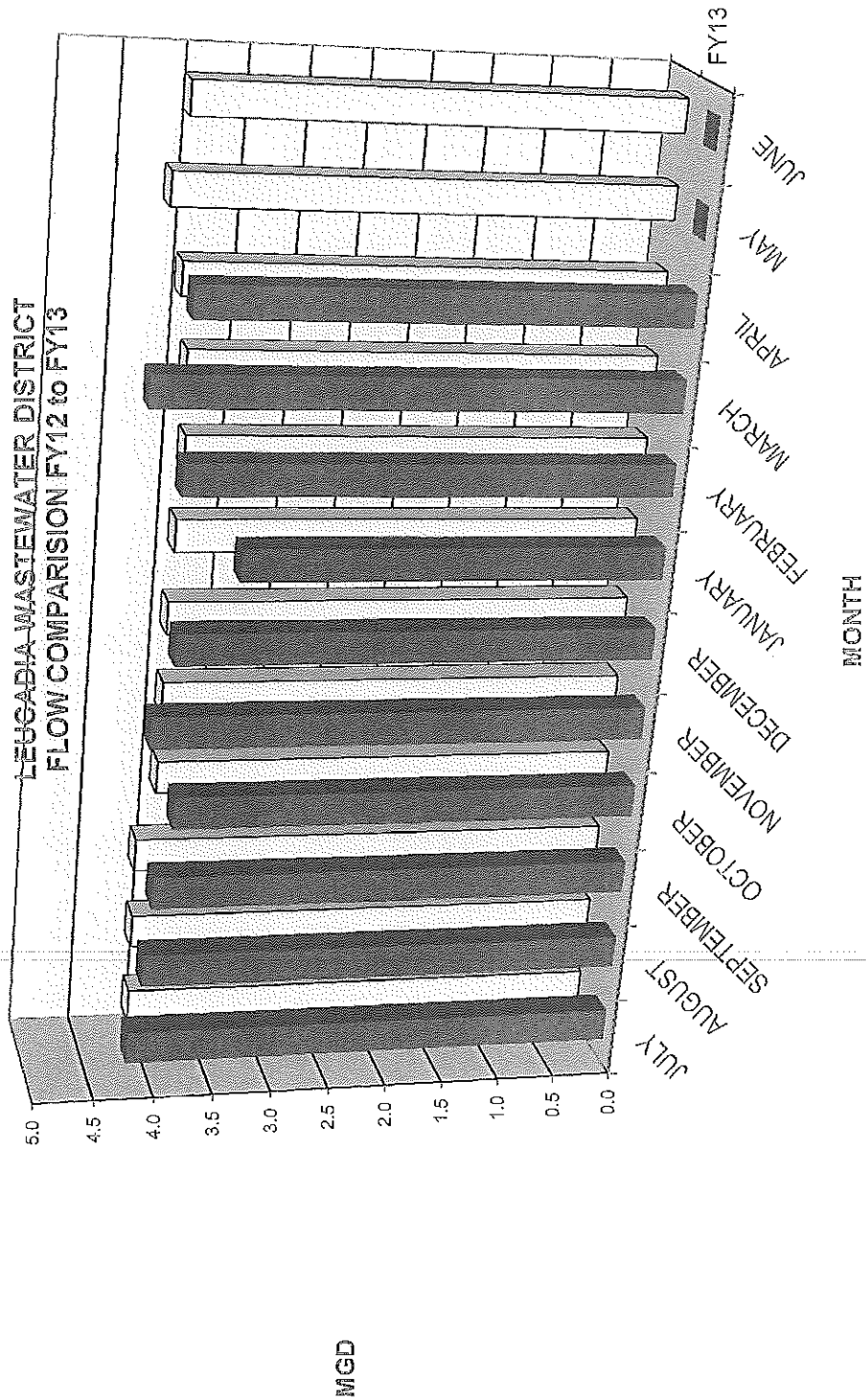
operations report

LWD Flows by Sub-Basin

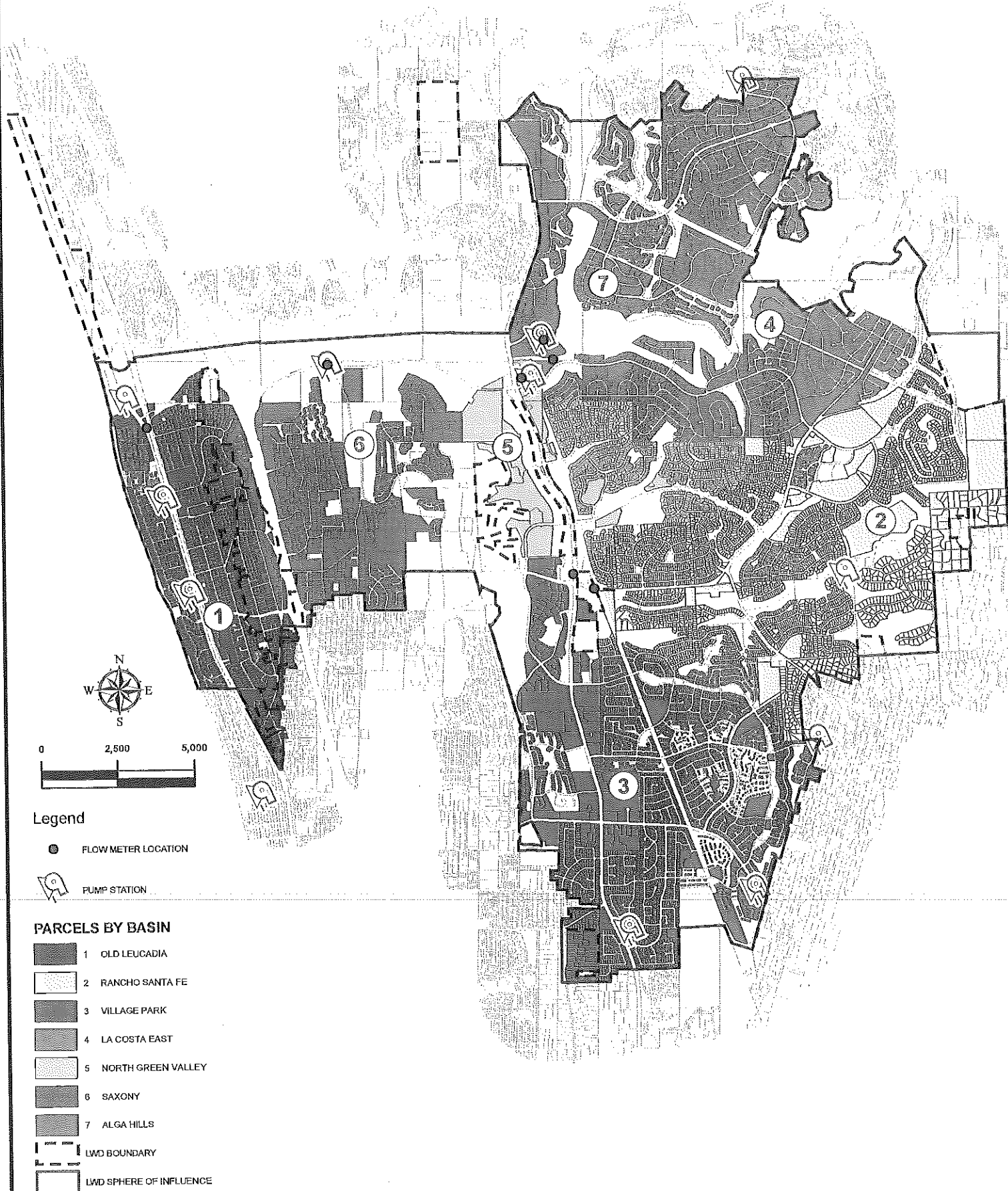
April 2013

Total LWD Flow = 4.06 MGD





LEUCADIA WASTEWATER DISTRICT



Legend

● FLOW METER LOCATION

⊕ PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of April 30, 2013

ASSETS	
Cash and Investment Pools	\$ 28,394,367.66
Investments	8,078,192.53
Accounts Receivable	232,537.65
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	669,762.23
Capital Assets	130,025,376.17
Less Accumulated Depreciation	(45,715,048.96)
TOTAL ASSETS	\$ 122,592,036.28
LIABILITIES	
Accounts Payable and Accrued Expenses	589,288.70
Developer Deposits	364,315.65
TOTAL LIABILITIES	\$ 953,604.35
NET ASSETS	
Net Investment in Capital Assets	86,970,327.21
Restricted Reserves	2,326,289.56
Unrestricted Operating Reserve	2,248,650.77
Unrestricted Non-Operating Reserves (Designated)	27,180,030.62
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(4,586,866.23)
TOTAL NET ASSETS	\$ 121,638,431.93

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 4/30/2013 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 4,893,955.84	\$ 7,178,754.00	2,284,798.16	68.2%
RECLAIMED WATER SALES	3150	222,222.88	479,000.00	256,777.12	46.4%
OTHER OPERATING INCOME		31,034.94	192,126.00	161,091.06	16.2%
TOTAL OPERATING REVENUE		\$ 5,147,213.66	\$ 7,849,880.00	\$ 2,702,666.34	65.6%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,777,157.55	\$ 2,313,265.00	\$ 536,107.45	76.8%
BOARD EXPENSES AND ELECTION	4300 & 4400	131,460.01	163,700.00	32,239.99	80.3%
DEPRECIATION EXPENSE	4510	2,660,000.00	-	(2,660,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,236,028.00	1,236,028.00	n/a
FUELS	4600	33,278.04	58,500.00	25,221.96	56.9%
INSURANCE	4700	67,822.41	117,000.00	49,177.59	58.0%
MEMBERSHIP & DUES	4800	25,603.20	24,800.00	(803.20)	103.2%
OFFICE EXPENSE	4900	73,130.42	105,350.00	32,219.58	69.4%
OPERATING SUPPLIES	5000	166,931.07	218,100.00	51,168.93	76.5%
PROFESSIONAL SERVICES	5200	402,656.57	564,500.00	161,843.43	71.3%
PRINTING & PUBLISHING	5300	13,178.04	32,000.00	18,821.96	41.2%
RENTS & LEASES	5400	19,624.71	18,000.00	(1,624.71)	109.0%
REPAIR & MAINTENANCE	5500	195,947.27	332,050.00	136,102.73	59.0%
MONITORING & PERMITTING	5600	38,868.00	45,100.00	6,232.00	86.2%
TRAINING & DEVELOPMENT	5700	36,128.64	41,400.00	5,271.36	87.3%
UTILITIES	5900	279,196.12	421,100.00	141,903.88	66.3%
LAFCO OPERATIONS	6100	6,123.00	6,200.00	77.00	98.8%
ENCINA	6200	821,187.44	1,945,827.00	1,124,639.56	42.2%
TOTAL OPERATING EXPENSES		\$ 6,748,292.49	\$ 7,642,920.00	\$ 894,627.51	88.3%

NON-OPERATING REVENUES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 70,908.00	\$ 111,960.00	\$41,052.00	63.3%
PROPERTY TAXES	3220	1,032,243.63	1,200,000.00	167,756.37	86.0%
INTEREST INCOME	3250	215,049.00	290,000.00	74,951.00	74.2%
OTHER NON OPERATING INCOME		138,197.56	67,859.00	(70,338.56)	203.7%
TOTAL NON OPERATING REVENUES		\$ 1,456,398.19	\$ 1,669,819.00	\$213,420.81	87.2%

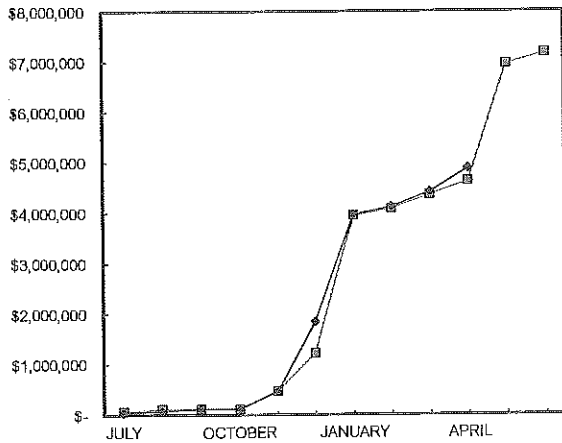
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

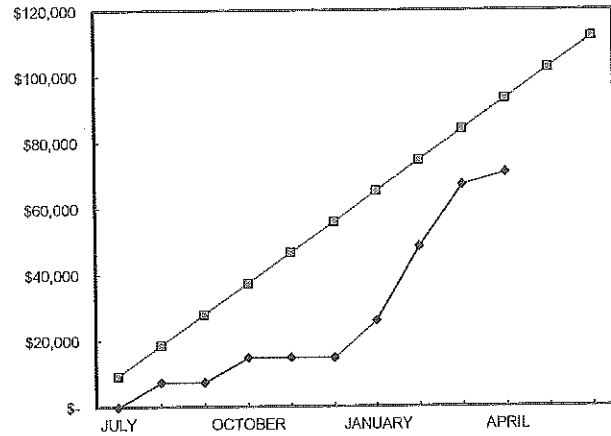
Revenue FY 2013

YTD through April 30, 2013

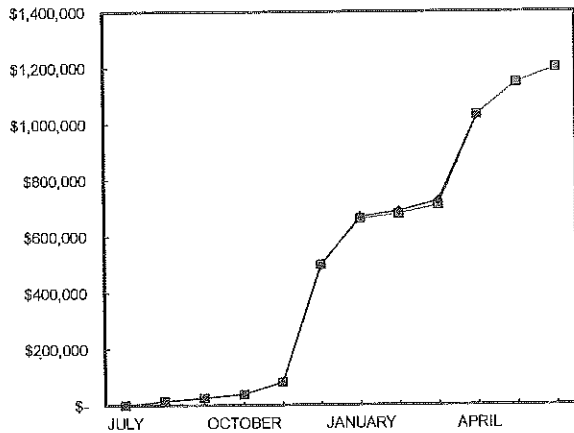
Sewer Service Fees



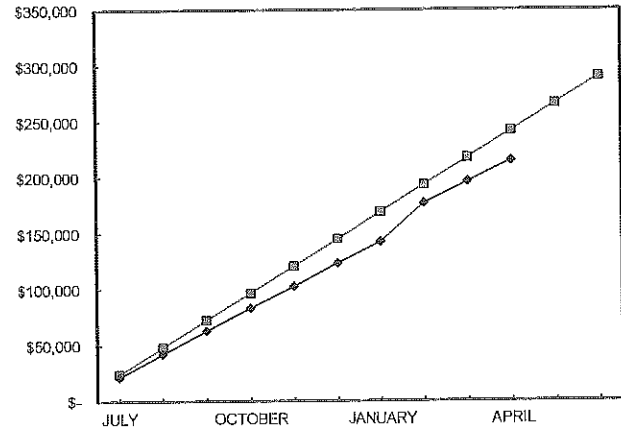
Capacity Charges



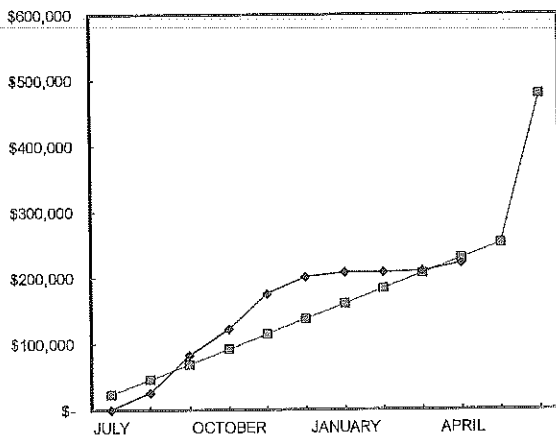
Property Taxes



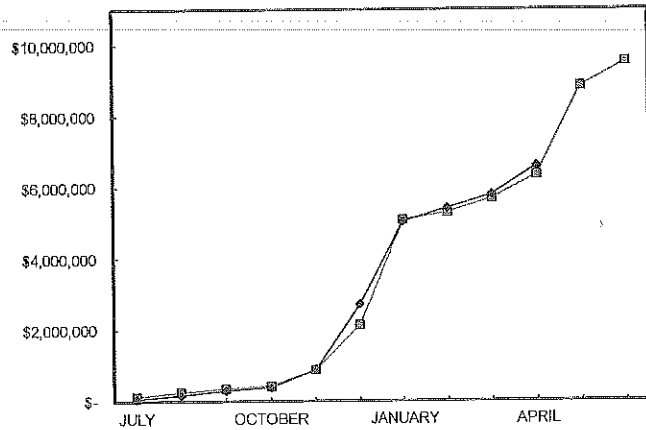
Investment Income



Recycled Wastewater



Total Revenue



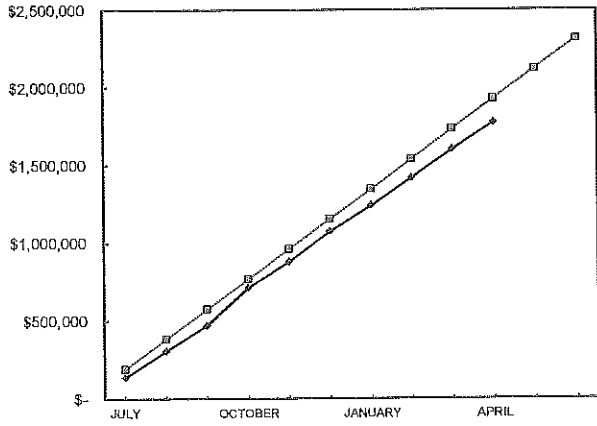
—□— Budget —◇— Actual

—□— Budget —◇— Actual

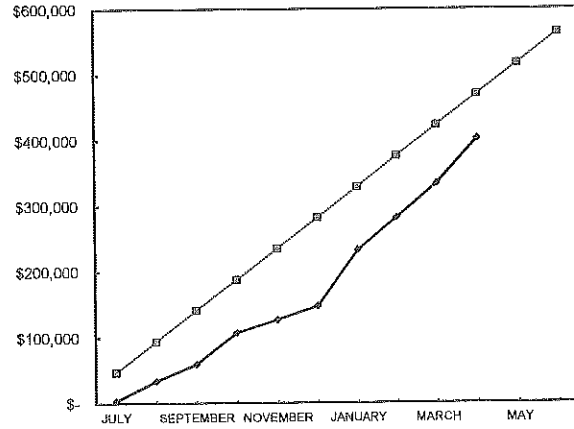
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2013 YTD through April 30, 2013

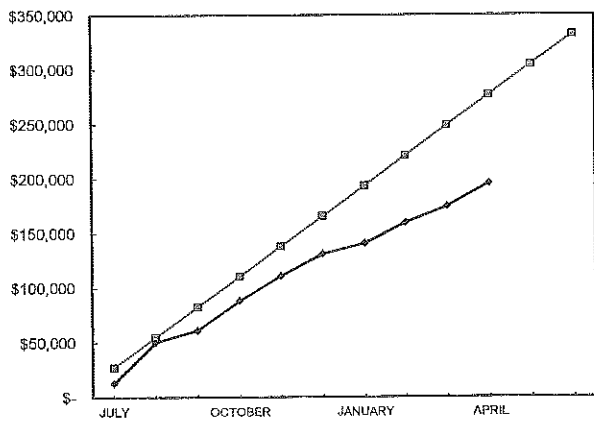
Salaries and Benefits



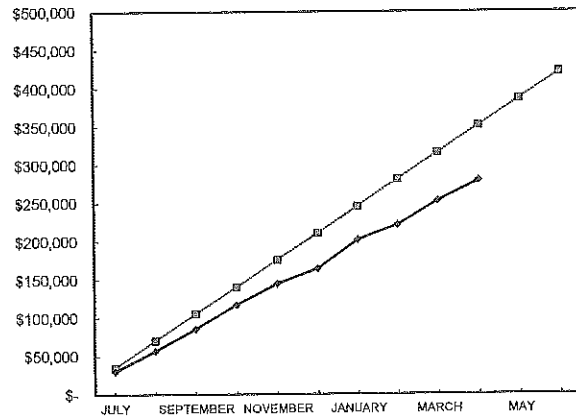
Professional Services



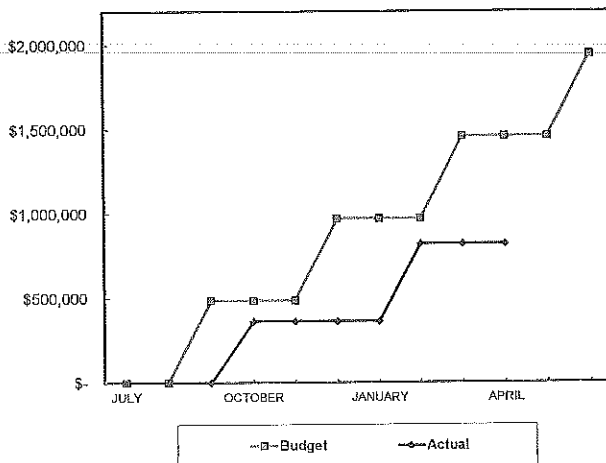
Repairs & Maintenance



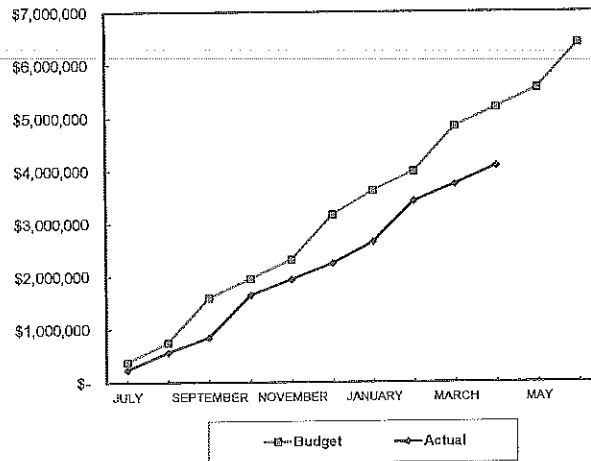
Utilities



Encina M&O



Total Operating Expenses - Before Depreciation & Replacement



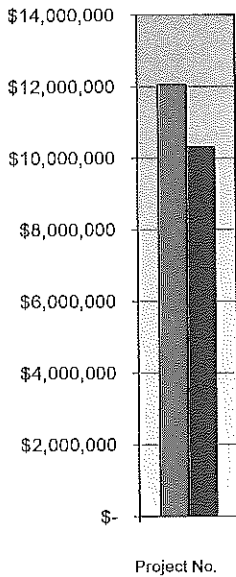
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

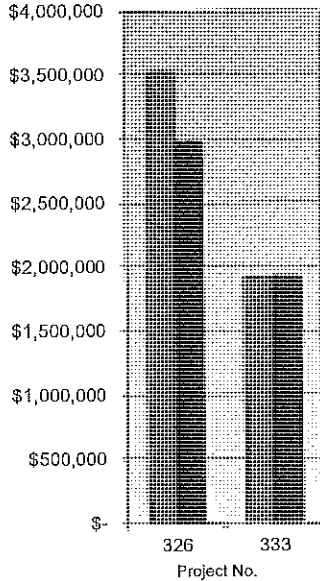
Capital Expenditures

As of April 30, 2013

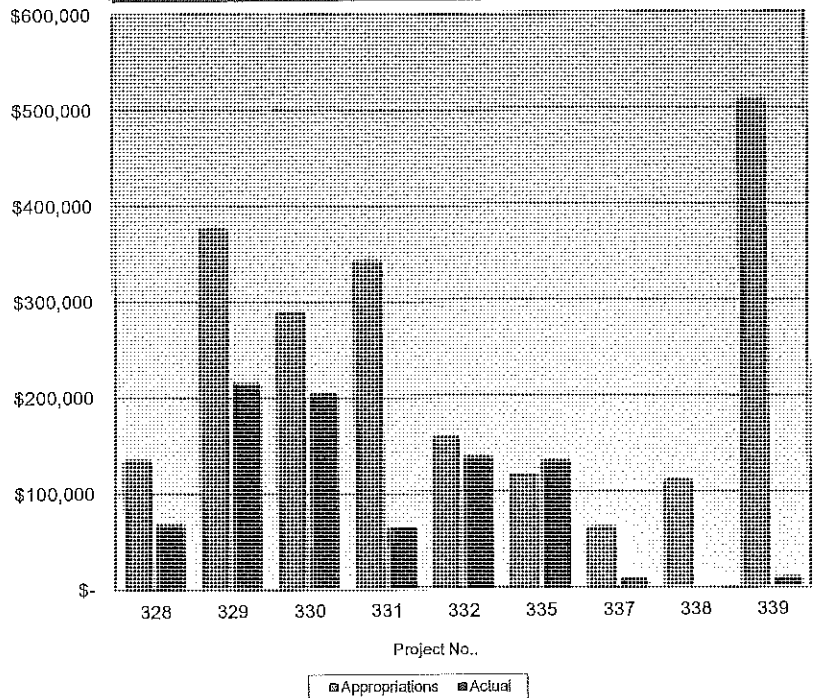
**Encina W.A.
Multi Year
Capital Exp.
FY2003-FY2013**



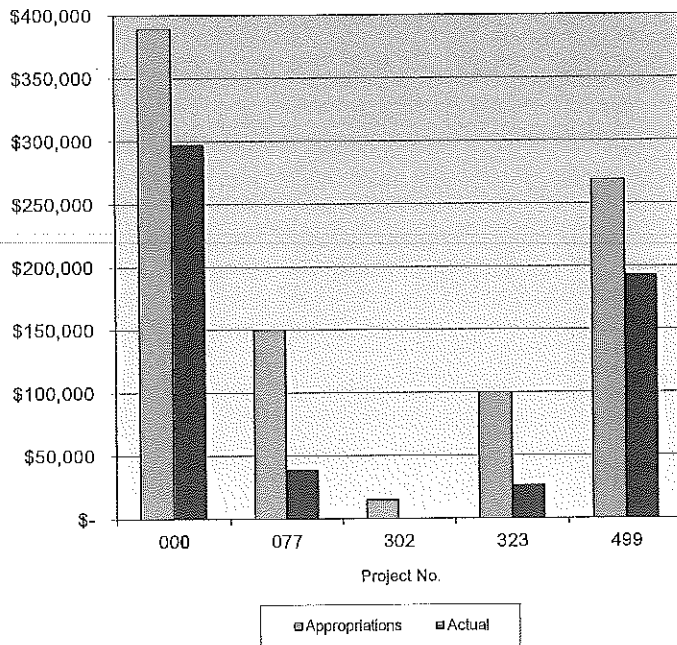
**District Multi Year
Capital Expenditures
by Project
FY2009-FY2013**



**District Multi Year Capital Expenditures by Project
(Continued) FY2011-FY2013**



**Single Year Capital Expenditures by Project
FY2013**



Project Legend

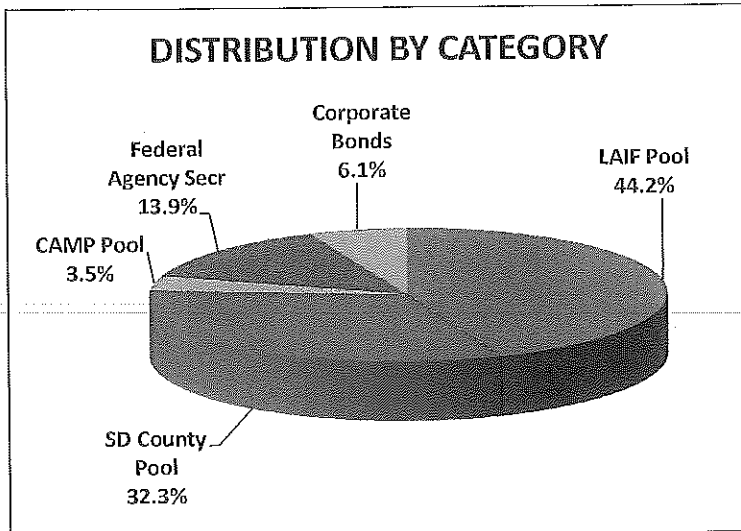
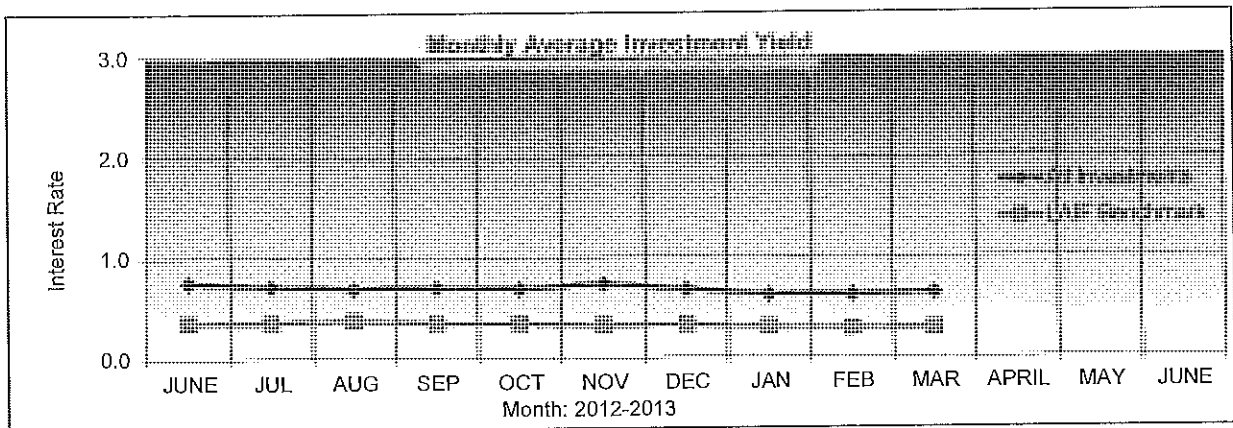
Multi-Year Capital Projects	
Description	No.
Encina Wastewater Authority	072
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Occidental Line Rehab	329
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Force Main Corrosion Project	333
Asset Mgmt Plan Update	335
Leucadia Force Main Corrosion Eval	337
Recycled Water Effluent Line Repair	338
Gravity Pipeline Rehabilitation	339

Single Year Capital Projects	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2013

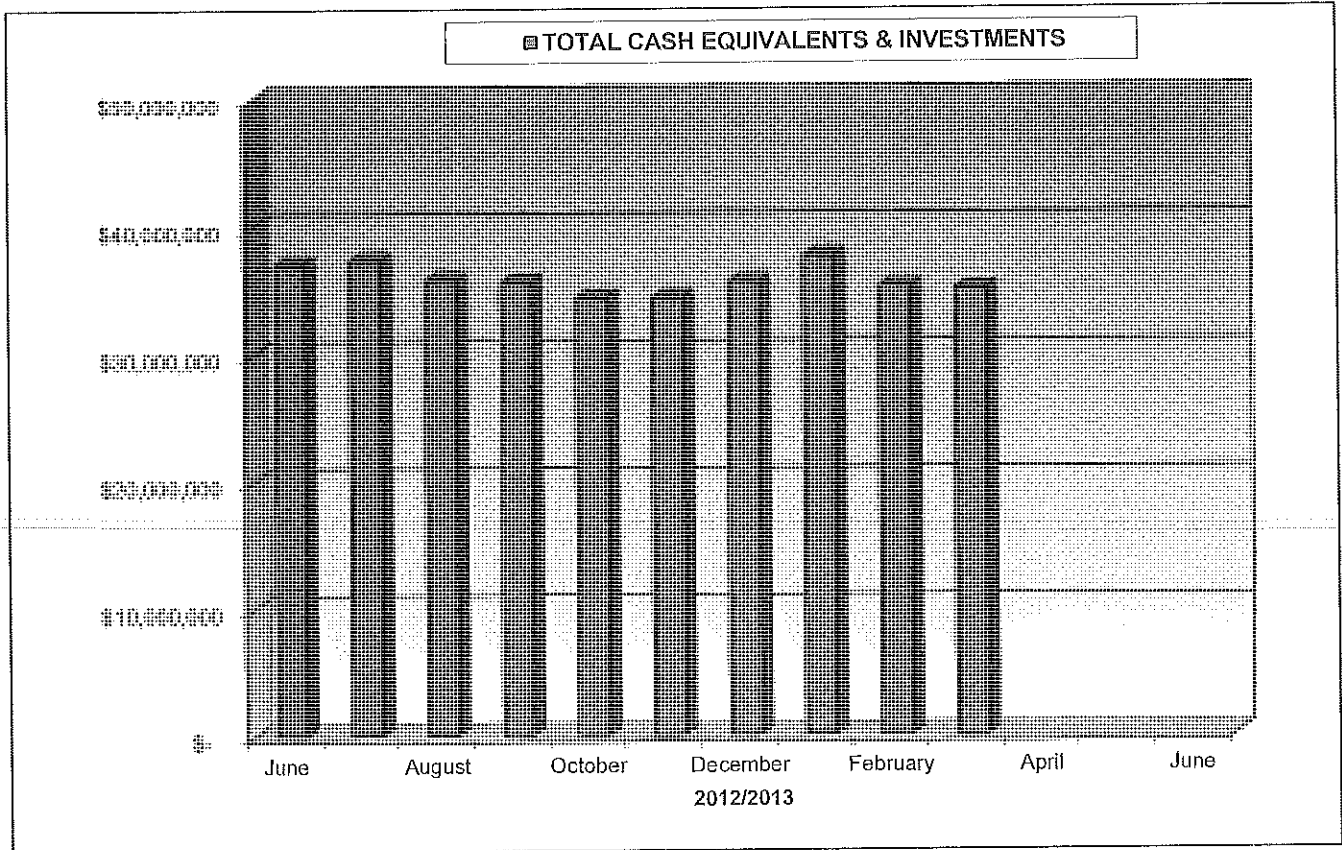
Cash Equivalents & Investments	Principal (Original Cost)		March Interest	Average Rate
	February 28, 2013	March 31, 2013		
LAIF Pool	\$ 15,712,828	\$ 15,485,828	\$ 3,705	0.285%
SD County Pool	11,332,127	11,332,127	4,127	0.437%
CAMP Pool	1,210,918	1,210,915	148	0.140%
CAMP Portfolio				
Corporate Notes	2,147,680	2,147,680	2,774	1.550%
Federal Agency Bonds/Notes	4,508,638	4,508,638	3,381	0.900%
GNMA mortgage pools	13,959	13,766	104	8.750%
Total Camp Portfolio	6,670,277	6,670,084	6,259	1.120%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	360,020	360,020	4,481	14.936%
Total Bond Funds	360,020	360,020	4,481	14.936%
Totals	\$ 35,286,170	\$ 35,058,974	\$ 18,720	0.639%



Investment Type	Actual %	Allowed %
LAIF Pool	44.2%	75%
SD County Pool	32.3%	75%
CAMP-Pool	3.5%	75%
Federal Agency Secur	13.9%	75%
Corporate Bonds	6.1%	10%
TOTAL	100.0%	

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2013
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2012/2013	Amount	Average Return Rate
June	\$ 37,113,152	0.76%
July	\$ 37,385,271	0.72%
August	\$ 35,846,588	0.70%
September	\$ 35,691,658	0.70%
October	\$ 34,453,724	0.69%
November	\$ 34,421,762	0.74%
December	\$ 35,626,032	0.68%
January	\$ 37,679,049	0.63%
February	\$ 35,286,170	0.62%
March	\$ 35,058,974	0.64%
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2013
(Continued)

INVESTMENT TRANSACTIONS
For the month of March, 2013

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
------------	-----------	------------	-------	-------	----------------


No investment activity in the month of March 2013

TOTAL	\$ -	\$ -	\$ -		
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Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

Ref: 13-3659

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LWD QUARTERLY TREASURER'S INVESTMENT REPORT

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report.

DISCUSSION:

In accordance with California Government Code Section #53646, LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending March 31, 2013 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

rd:PB

Attachment
Enclosure

**LEUCADIA WASTEWATER DISTRICT
 QUARTERLY TREASURER'S REPORT SUMMARY
 SUMMARY OF INVESTMENTS AT March 31, 2013**

ASSETS	AMORTIZED COST 3/31/2013	% OF TOTAL	
		Actual	Allowed
LAIF - STATE INVESTMENT POOL	\$ 15,485,828.00	43.0%	75.0%
SAN DIEGO COUNTY INVESTMENT POOL	11,332,127.00	31.5%	75.0%
CAMP - JPA INVESTMENT POOL	1,210,915.44	3.4%	75.0%
CAMP PORTFOLIO - US BANK Safekeeping			
Federal Agency - GNMA Pools	13,766.00	0.04%	See below
Federal Agency Bond Notes	4,508,638.00	12.5%	See below
Corporate Notes	2,147,680.00	6.0%	10.0%
	6,670,084.00		
US BANK - CUSTODIAL ACCOUNTS			
Resolution Funding Corp Strips @Cost, Purchased 5/25/1995	360,020.00		
Interest Earned - Amortized Discount* (1)	960,012.09		
	1,320,032.09	3.7%	See below
TOTAL INVESTMENTS	\$ 36,018,986.53	100.0%	

Total Federal & Federal Agency Investments	5,842,436.09	16.2%	75%
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(1) Representation of interest that is accruing as these federal agency zero coupons approach maturity

INTEREST FOR THE QUARTER ENDED March 31, 2013

MONTH	INTEREST EARNED	AVERAGE RETURN
January	\$ 18,996.00	0.63%
February	18,594.00	0.62%
March	19,179.00	0.64%
TOTALS	\$ 56,769.00	

Encina Wastewater Authority Report
Regular Board Meeting
April 24, 2013

EWA Board of Directors - Directors Juliussen and/or Sullivan reporting.

1. Biosolids Management Plan Progress Report

The Board of Directors received and filed the Biosolids Management Plan Progress Report.

2. California State University San Marcos Water Management Certificate Program.

The Board of Directors approved Resolution No. 2013-01 Supporting the Development of a Water Management Certificate Program at California State University San Marcos.

Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on May 1, 2013

1. The EC reviewed an agreement with NeWest Construction Co. for construction of the Leucadia Pump Station Generator Replacement Project in an amount not to exceed \$467,000.

The EC concurred with staff to present this recommendation to the Board of Directors for approval and it will be discussed later in the agenda.

2. The EC reviewed an agreement with Sancon Engineering Inc. for construction of the Abedul and Persa Streets Gravity Line Repair Project in an amount not to exceed \$60,520.

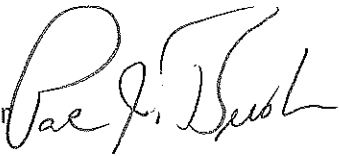
The EC concurred with staff to present this recommendation to the Board of Directors for approval and it will be discussed later in the agenda.

3. The EC reviewed Ordinance No. 128, updating the District's Wastewater Ordinance.

The EC concurred with staff to present this recommendation to the Board of Directors for adoption and it will be discussed later in the agenda.

4. The EC received an update on the Batiquitos Pump Station Rehabilitation project.

MEMORANDUM

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Consider Adopting an Updated Wastewater Ordinance**

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to update the District's Wastewater Ordinance.

The notice of this public hearing was posted at LWD beginning on May 1, 2013. In addition, the notice announcing the proposal to update the District's Wastewater Ordinance was advertised in the San Diego Union Tribune and a copy of the updated Wastewater Ordinance was made available for public review and inspection on May 1, 2013.

It is necessary for the Board to consider all objections or protests to the proposed ordinance. To date, no objections or protests have been filed with the LWD.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

MEMORANDUM

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Strategic Planning Workshop Summary



RECOMMENDED:

Staff recommends that the Board of Directors:

1. Receive and File the Board of Directors Strategic Planning Workshop Summary.

DISCUSSION:

On February 20, 2013, the Board of Directors conducted a strategic planning workshop to discuss activities and actions that will help steer LWD into the future. Mr. Jeff Bills of Confidence Consulting facilitated the retreat. The strategic planning workshop included a discussion of key successes, LWD's long-term financial plan and the future vision of the District. In addition, the Board reviewed strategic strategies and participated in a prioritization exercise pertaining to the Strategic Plan's seven "Strategies" that form the basis of the annual Tactics and Actions Plan.

Attached for your review, please find the "Summary of Workshop Activity" developed by Mr. Bills. Also the summary report incorporates the revisions to the Board's Strategies that were reviewed and discussed by the Board at its April 2013 meeting.

Mr. Bills will provide an overview of the summary at the meeting and will be available to answer any questions. If satisfactory to the Board, staff will incorporate the "Strategies" revisions into the Board's Strategic Plan and will present the updated Strategic Plan for approval at the June 2013 Board meeting.

PJB:

Attachment

Leucadia Wastewater District

Strategic Planning Workshop

February 20, 2013

Summary of Activity and Follow Up

Overview

The Board of Directors of the Leucadia Wastewater District met to discuss and update strategies in a planning session on February 20, 2013. Prior to the session, each Board member met individually with the facilitator to give personal input and information to assist in the discussion and prioritization of key strategic issues.

These pre-session interviews were presented to the full board at the Strategic Planning Session with an emphasis on where Board members expressed opinion along the same themes or strategic matters. Following this step in the process, the Board met to discuss the input and focus on the assessment and evaluation of current strategic initiatives. The desired result was to refine and re-focus strategy on long-term success and viability.

Based on Pre Session Input, the Board expressed common concern over the following key issues:

- Consistent concern regarding financial planning and rates
- Strong focus on Board Education and Training
- Recognition that the Current Strategic Initiatives list is too long
- A desire for consistency between approved strategies and budget and decision-making
- The continued emphasis from the Board on staff quality and recognition

The Board then went through an exercise to assess the effectiveness and validity of each of the current Strategic Initiatives.

To do this the Board used the following series of questions:

- Do our Strategic Initiatives accurately reflect our strategic direction?
- Are they understandable and achievable?
- Do they reflect the mission and values of the organization?
- Can we effectively monitor the success of the Initiatives?
- Can they be reduced or simplified for greater success?

There was significant discussion regarding these points, focusing on the importance of mission and values, the strategies being clear enough that they can be measured and evaluated effectively and the number of key initiatives being clear and concise enough that the Board can effectively monitor their success.

At this point in the planning session, the Board discussed the importance of refining strategies to focus on the most important goals and objectives they want to achieve and the ability to assess the environment and make change to strategy that will facilitate innovation, create improvement while maintaining the culture and quality of the organization.

Initiative Selection Process

The next step in the Workshop involved Board members engaging in a process of forced elimination in order to re-think strategic initiative prioritization and importance. Using the entire list of current strategic initiatives, each board member, one round at a time, was asked to eliminate the initiative they felt least important, until a point was reached that the least number of initiatives remained, while still capturing the critical strategies needed for success.

When this process was complete and had been discussed at length, the Board asked management to take the remaining initiatives, re-word them and present them back to the Board for further review and approval. This was done at the April Board meeting. The Proposed Strategy Revisions are below:

2013 Strategic Planning Session Proposed “Strategies” Revisions

1. **Financial**
Assure fiscal stability and growth by effectively monitoring and forecasting District finances in order to provide competitive rates and avoid abrupt rate adjustments.
2. **People**
Assure the highest qualified work force by optimizing training opportunities; promoting an excellent safety culture; and providing competitive compensation in order to recruit and retain high quality employees.
3. **Services**
Provide exceptional services to our customers by safely collecting and transporting wastewater in order to ensure the highest level of environmental protection; educating customers on our services; pursuing viable water recycling opportunities; and pursuing strategic alliances with other organizations.
4. **Infrastructure & Technology**
Protect the long-term viability of the District by proactively improving and replacing the infrastructure prior to failure and pursuing technological innovation and excellence to enhance the District’s infrastructure and operations to ensure maximum efficiency and cost effectiveness.

Following the Initiative Selection Process the Board discussed key elements of Governance Best Practice presented by the facilitator. These included the following:

Boards are more focused on the quality of Board members elected, selected, trained and retained
Board Succession and Culture is Critical
Innovation is Driving Change
Board Evaluation of Issues of Integrity is Becoming More Important
Boards provide significant latitude for Leadership Innovation
Boards are Reviewing Board Subcommittee Effectiveness

There was discussion regarding these best practice points and board members engaged in conversation regarding how Leucadia can continue to focus on things that will contribute to these kinds of Board behaviors and actions. Additionally, the facilitator provided a list of warning signs for Boards that included the following:

A loss of control over Board Succession
No Board Evaluation resulting in lack of improvement
Contention over Minutia (Board Fussiness)
Vulnerability on Issues of Board Use of Funds
Frustration over ability to innovate
Board Sub-Committees losing effectiveness
Board Stagnation

And lastly the Board engaged in a discussion of Key Conclusions involving questions regarding the value and effectiveness of the Strategic Planning Session itself. The key questions discussed included the following:

- Have our discussions and conclusions validated our mission and values?**
- Have we taken risk to improve as a Board?**
- Will our decisions improve trust at all levels?**
- Will our constituents see us as Integrity Driven?**
- Will our strategic decisions improve our results?**
- As a member of the Board, can I maintain a high level of commitment and contribution?**

MEMORANDUM

DATE: May 2, 2013
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Leucadia Pump Station Generator Replacement Project – Construction Contract Award

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with NeWest Construction Company for construction of the Leucadia Pump Station Generator Replacement Project in an amount not to exceed \$467,000.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its May 1, 2013 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

The Leucadia Pump Station Generator Replacement Project is included as a goal in the staff's FY 2013 Tactics and Action Plan.

In August 2012 Infrastructure Engineering Corporation (IEC) completed the Preliminary Engineering Report (PER) for the Leucadia Pump Station Generator Replacement Project. This project includes a replacement emergency generator with additional capacity to power the District's Headquarters Building (District's Incident Command Center), the Field Service Workshop, and the equipment storage buildings with emergency power. The PER recommended that the existing circa 1970's 600 kilowatt (kw) diesel generator at the Leucadia Pump Station be replaced with a new 800 kw latest tier emission generator and acoustical enclosure.

Subsequently, the Board authorized project design and in March 2013 the design was completed. The project was noticed for bids on March 25, 2013 and six bids were received on the April 16, 2013 bid date with the following results:

<u>Construction Firm</u>	<u>Bid Submitted</u>
NeWest Construction Company	\$467,000
Southern Contracting Company	\$559,000
Global Power Group Incorporated	\$579,540
Pacific Winds Building Incorporated	\$582,031.74
Wier Construction	\$646,800
Cora Constructors Incorporated	\$660,000

The bids were reviewed by Jamie Fagnant and Ross Maxwell at IEC. Upon completion of IEC's review, it was recommended that NeWest Construction Company (NeWest) be awarded the contract as the lowest responsive and responsible bidder, see attached letter. Additionally, the bid amount of \$467,000 is 6% lower than the engineer's estimate of \$497,567. Therefore, Staff recommends that the Board award the contract to NeWest in an amount not to exceed \$467,000.

FISCAL IMPACT:

There are sufficient funds appropriated in the Fiscal Year 2013 Budget to cover initial project construction costs, including soft costs for construction management and engineering support during construction. The increase in generator output capacity from 600 kW to 800 kW increased the project cost. Therefore, the bid price exceeds the current appropriation. Staff is requesting an additional appropriation in the Fiscal Year 2014 Budget to cover the full cost of construction.

rym:PJB

Attachment



BID REVIEW MEMORANDUM

Date: April 23, 2013
Subject: **Leucadia Pump Station Generator Replacement Project**
Prepared By: Ross Maxwell
Reviewed By: Jamie Fagnant, P.E.; Jim Ashcraft, P.E.; Rob Weber, P.E.

PURPOSE

This memorandum provides a summary of our evaluation of bid results and the responsiveness of the low bid for the subject project.

BID RESULTS

Bids were opened on April 16, 2013 and six bids were received. The bids are summarized on Table 1 - Bid Summary (see attached) and characteristics of the bids are as follows:

Low Bid:	\$467,000
Average Bid:	\$582,395
High Bid:	\$660,000
Engineer's Estimate:	\$497,567

REVIEW OF LOW BIDDER

NEWest Construction Company, Inc. (NEWest or Contractor), San Diego, California submitted the apparent low bid. IEC finds NEWest to be responsive to the bid requirements and recommends NEWest's bid to be accepted by the district. The following reviews have been completed:

Contractor's License: The Contractor holds the required Class A License (No. 847555). The license is current and active (see attached).

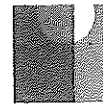
Bid Bond: A bid bond in the amount \$46,700, being ten percent (10%) of the bid amount, was submitted with Arch Surety. Arch Surety has a rating of A with Best's Key Rating Guide.

Signatures: The Contractor's President, Mark Jennette and Assistant Secretary, Brian Jennette signed the Closing Statement, Mark Jennette signed the Bidder's Bond, Non Collusion Affidavit, and the Local Preference Certification.

Addenda Acknowledged: The Contractor acknowledged Addendum 1 in the bid documents.

Project Manager's Experience: The Contractor has identified Mark Jennette as being the proposed Project Manager in a follow-up phone call on April 22, 2013. The Contractor included Mark Jennette's resume in the bidding documents.

Addressed Project Issues: The contractor addressed project issues as required in the Approach to Work and Safety Policies section of the Bid Documents as outlined below:



- **Staging:** The Contractor intends to perform staging and fabrication work as shown on the project drawings. During a follow-up phone call to the Contractor on April 22, 2013, NEWest intends to ask the adjacent property owner for permission to set a crane on their parking lot. NEWest also acknowledged if permission from the adjacent property owners is not granted, it is the Contractor's plan to provide a crane that can set the generator from Leucadia Wastewater District's parking lot without utilizing the area above the emergency wet well.
- **Fabrication on or off site:** The Contractor intends to do minimal fabrication on site. Products will be assembled as needed for installation and installation/assembly will be per the specifications and manufacturer's recommendations. The fabrication of off-site products, i.e. generator, will be produced in strict accordance with the plans and specifications and in accordance with the approved shop drawings (submittals). Prior to off loading by NEWest Construction, all products will be inspected to assure that it was manufactured per the approved shop drawings.
- **Detailed Safety and Accident Prevention Plan:** The Contractor submitted its Safety and Health Procedures Manual.

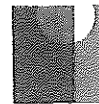
Worker's Compensation Insurance: Policy is in effect through July 2013. Most recent workers' compensation experience modification factor for NEWest is 1.97.

Experience with installing an emergency generator for a government agency or private company: NEWest has identified three recent projects to establish their experience with installing emergency generators for government agencies.

1. The Transbay Generator & Switchgear & VFD project for the City of Coronado involved the installation of a 350kW generator and contractor installed Automatic Transfer Switch (ATS). The City of Coronado was satisfied with the work performed by NEWest and would award additional work to the Contractor on future projects.
2. The High Valley Pump Station Improvements Project for the City of Poway involved the installation of a 450kW generator and contractor installed ATS. The City of Poway was satisfied with the work performed by NEWest and would award additional work to the Contractor on future projects.
3. The Emergency Generator & Equipment Installation Project for the City of Poway involved the installation of a 125kW and 350kW generator and contractor installed ATS. The City of Poway was very satisfied with the work performed by NEWest and would award additional work to the Contractor on future projects.

Individual Bid Item Amount Review: Although the overall bid is substantially lower than the next lowest bidder, bid items amounts correlated to the Engineer's Estimate and do not pose a significant concern to the Contractor's ability to complete the work. NEWest indicated in a follow up phone call on April 22, 2013 that they are comfortable with their bid amount and confident that they can perform the work as specified for the bid amount.

Manufacturer: NEWest has identified their proposed generator manufacturer as Onan, one of the three approved manufacturers in the specifications, and has identified the lead time of the generator to be 14 weeks.



RECOMMENDATION

IEC recommends award of the contract to NEWest Construction Co., Inc. as the low bidder, based on the bid amount, references and submitted documentation attesting to their suitability to perform the work as specified.

Attachments

Table 1 – Bid Summary

Department of Consumer Affairs, Contractor's License Detail for NEWest Construction Co Inc.

Class A No. 847555

Detailed Bid Evaluation Form for NEWest Construction Co, Inc.

Leucadia Wastewater District
 Leucadia Pump Station Generator Replacement Project
 Table 1 - Bid Summary

Item	Description	Unit	Qty.	Newest Construction	Southern Contracting Company	Global Power Group Inc.	Pacific Winds Building Inc.	Wier Construction	Coira Constructors Inc.
1	Mobilization, Bonds, Permits, Cleanup and Demobilization	LS	1	\$7,000	\$14,000	\$22,000	\$42,958	\$50,400	\$20,000
2	Sheeting, Shoring & Bracing	LS	1	\$1,000	\$500	\$26,000	\$5,368	\$3,000	\$1
3	New Emergency Generator	LS	1	\$299,000	\$301,000	\$275,000	\$276,762	\$282,000	\$325,000
4	Civil Site Work	LS	1	\$33,000	\$67,000	\$120,950	\$42,330	\$28,800	\$36,000
5	Temporary Standby Generator	LS	1	\$24,000	\$25,500	\$7,600	\$19,087	\$30,000	\$10,000
6	General Electrical Installation	LS	1	\$103,000	\$151,000	\$127,990	\$191,527	\$252,600	\$268,999

Engineer's Estimate
\$497,567

Total: \$467,000 \$559,000 \$579,540 \$582,032 \$646,800 \$660,000
 Check Total: \$467,000 \$559,000 \$579,540 \$578,032 \$646,800 \$660,000
 Amount in Words: \$467,000 \$559,000 \$579,540 \$582,032 \$646,800 Not Provided



DEPARTMENT OF CONSUMER AFFAIRS
Contractors State License Board

Contractor's License Detail - License # 847555

⚠️ DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ➡️ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
- ➡️ Per B&P 7071.17 , only construction related civil judgments reported to the CSLB are disclosed.
- ➡️ Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
- ➡️ Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

License Number **847555** Extract Date **4/17/2013**

NEWEST CONSTRUCTION CO INC

Business Information Business Phone Number: (858) 537-0774

7847 DUNBROOK ROAD SUITE C
 SAN DIEGO, CA 92126

Entity Corporation

Issue Date 09/28/2004

Expire Date 09/30/2014

License Status **ACTIVE**
 This license is current and active. All information below should be reviewed.

CLASS	DESCRIPTION
A	<u>GENERAL ENGINEERING CONTRACTOR</u>
C10	<u>ELECTRICAL</u>
B	<u>GENERAL BUILDING CONTRACTOR</u>

Classifications

CONTRACTOR'S BOND

This license filed a Contractor's Bond with

ARCH INSURANCE COMPANY.

Bond Number: SU1036492

Bond Amount: \$12,500

Effective Date: 08/09/2010

Contractor's Bond History

BOND OF QUALIFYING INDIVIDUAL

Bonding 1. This license filed Bond of Qualifying Individual number **SU1036491** for **JENNETTE BRIAN JOSEPH** in the amount of **\$12,500** with ARCH INSURANCE COMPANY.

Effective Date: 08/09/2010

BQI's Bond History

2. The Responsible Managing Officer (RMO) **JENNETTE MARK STEVEN** certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is not required.

Effective Date: 05/12/2005

BQI's Bond History

WORKERS' COMPENSATION

This license has workers compensation insurance with

TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

Workers' Compensation Policy Number: DTJUB1CO4007912

Effective Date: 09/01/2012

Expire Date: 09/01/2013

Leucadia Wastewater District
Leucadia Pump Station Generator Replacement Project

Bid Evaluation

Contractor: NEWest Construction Co., Inc., 858-537-0774

1. Bids submitted on Bid Form/Entire book submitted? Yes
 - a. Addendum 1 Acknowledged: Yes
 - b. License Classification/Status (Class A): 847555 Type A, B, C-10
 - c. Designation of Subcontractors: No Sub-contractors listed.
 - d. Project Manager's Experience: The contractor has identified Mark Jennette as being the proposed Project Manager in a follow-up phone call on April 22, 2013. The Contractor included Mark Jennette's resume in the bidding documents.
 - e. Bid Security Form (cash, cashier's check, certified check, bidder's bond) (10% of total bid dollar amount): Arch Insurance Company, Best's Rating A, \$46,700
 - f. Approach to staging: The Contractor intends to perform all staging and fabrication work as shown on the project drawings. During a follow-up phone call to the Contractor on April 22, 2013, NEWest intends to ask the adjacent property owner for permission to set a crane on their parking lot. NEWest also acknowledged if permission from the adjacent property owners is not granted, it is the Contractor's responsibility to provide a crane that can set the generator from Leucadia Wastewater District's parking lot without utilizing the area above the emergency wet well.

- g. Accident Prevention Plan: Bidder attached their company's Injury and Illness Prevention Program (IIP), Safety and Health Procedures Manual.
- h. Non Collusion Affidavit: Signed by Mark S. Jennette
- i. Local Preference Certification: Yes

- j. Signing, Legal Entity, power of attorney: Corporation, signed by Mark S. Jennette (President) and Brian J. Jennette (Asst. Secretary)

- k. Onan Generator – 14 weeks lead time

- l. Experience Data--
 - i. Has the Bidder or Subs committed any serious or willful violations to Part 1 of Division 5 of the Labor Code during the past five (5) years? No
 - ii. What are the most recent workers' compensation experience modification factors for your firm and each of the proposed subcontractors? 1.97
 - iii. Have you and each of the proposed subcontractor(s) adopted injury prevention programs under Section 6401.7 of the California Labor Code?
Yes
 - iv. Is the Bidder currently the debtor in a bankruptcy case? No
 - v. Was the Bidder in bankruptcy at any time during the last 5 Years? No
 - vi. At any time in the last 5 years has the Bidder been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner? No
 - vii. In the last 5 years has the Bidder been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner? No
 - viii. In the past 5 years has any claim against the Bidder concerning the Bidder's work on a construction project been filed in court or arbitration?
No
 - ix. In the past 5 years has the Bidder made any claim against a project owner concerning work on a project or payment for a contract and filed that claim in court or arbitration? No
 - x. At any time during the past 5 years has any surety company made any payments on the Bidder's behalf, to satisfy any claims made against a performance or payment bond issued on the Bidder's behalf, in connection with a construction project either public or private? No

- m. Experience – minimum of three projects where Bidder installed an Emergency Generator for a government agency or private company.

City of Coronado, Transbay Generator & Switchgear & VFD,
Construction Bid \$706,450, Final Construction Cost \$720,116, 224
calendar days, 6-1-2012, owner representative Ed Walton, 619-552-7383:
Installation of 350kW generator (\$125,000) and contractor installed
Automatic Transfer Switch (ATS)

Date: 4/22/2013 Notes:

1. Overall good to work with: Yes. They have done several jobs for the City and are easy to work with.
2. Change orders: Minimal and not excessive or out of line.
3. Would you award another contract to the Contractor: Yes
4. Was work performed acceptably? Yes
5. Other: They performed the electrical work in-house without an electrical sub-contractor.

City of Poway, High Valley Pump Station Improvements, Construction
Bid \$1,342,546, Final Construction Cost \$1,487,555, 180 calendar days,
2-8-2012, owner representative Steve Crosby 858-668-4603 and
construction manager Dale Shrum 858-385-0500: Installation of 450kW
generators (\$84,000) and contractor installed Automatic Transfer Switch
(ATS).

Date: 4/19/2013 Notes:

1. Overall good to work with: Yes, the project was successful.
2. Change orders (number, status): Only minor change orders that were reasonable.
3. Would you award another contract to the Contractor: Yes.

4. Was work performed acceptably? Yes.

5. Other:


City of Poway, Emergency Generator & Equipment Installation,
Construction Bid \$106,115; Final Construction Cost \$106,115; 24
calendar days, 7-24-2012, owner representative Tom Howard, 858-668-
4750: Installation of 125kW and 350kW generators (Owner Furnished)
and contractor installed Automatic Transfer Switch (ATS)

Date: 4/19/2013 Notes:

1. Overall good to work with: Yes.
 2. Change orders (number, status): Typical amount as expected for this kind of project.
 3. Would you award another contract to the Contractor: Yes, the City was very satisfied.
 4. Was work performed acceptably?: Yes.
 5. Other: Tom was very happy that the project was awarded to NEWest after their performance on the High Valley Pump Station which is an extremely important part of their system that has surge pressures over 300psi.
-

MEMORANDUM

Ref: 13-3650

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Ordinance No. 128 Adopting the Update to the Leucadia Wastewater District's Wastewater Ordinance

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Adopt Ordinance No. 128, an update of the District's Wastewater Ordinance.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its May 1, 2013 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

The update of the District's Wastewater Ordinance is included as a goal in the staff's Fiscal Year 2013 Tactics and Action Plan.

During the 2013 Fiscal Year, District staff has been working with District Counsel to update the District's core "Wastewater Ordinance". The Wastewater Ordinance defines collection system rules and regulations, authorizes sewer use, protects District sewer facilities, and ensures compliance with regulations that govern sewer operations. Additionally, the State Sanitary Sewer Waste Discharge Requirements requires agencies that operate sewer collection systems to adopt ordinances that provide clear legal authority to enforce compliance with regulations to prevent Sanitary Sewer Overflows. The Wastewater Ordinance is designed to satisfy all of these requirements and should be periodically updated to be relevant and effective.

Ordinance No. 128, attached, is an update of Ordinance 119, the current Wastewater Ordinance that was adopted in April 2008. The ordinance established a comprehensive set of rules and regulations governing the design, construction, maintenance and use of public and private sewer facilities within District Boundaries. The major changes in this update are the addition of Section 4.7, Private Lateral Maintenance, Video Inspection and Repair, to define private lateral requirements and Section 4.8, Backflow Prevention Devices, to define the rules and regulations that govern backflow prevention devices and their use. Therefore, Staff requests the Board of Directors adopt Ordinance No. 128, the updated Wastewater Ordinance.

Adopting Ordinance No. 128 will simultaneously repeal Ordinance No. 119.

rym:PJB

Attachment

ORDINANCE NO. 128

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ADOPTING THE UPDATED LEUCADIA WASTEWATER DISTRICT
WASTEWATER ORDINANCE**

WHEREAS, the Leucadia Wastewater District (LWD) is a county water district that operates as a special district in accordance with Government Code Section 56036; and,

WHEREAS, the LWD Wastewater Ordinance, was adopted by the LWD Board of Directors on April 9, 2008 (Ordinance No. 119);

WHEREAS, the LWD Wastewater Ordinance is a comprehensive set of rules and regulations governing the design, construction, maintenance and use of public and private sewer facilities within LWD Boundaries;

WHEREAS, the LWD Board of Directors desires to update the LWD Wastewater Ordinance to incorporate regulatory changes and additional procedures to protect public health and safety and ensure the safe use of public and private sewer facilities within LWD boundaries; and,

WHEREAS, a public hearing to consider the adoption of the updated LWD Wastewater Ordinance attached hereto as Exhibit A was duly noticed and held in accordance with Water Code Section 31105 on the date hereof,

NOW, THEREFORE, BE IT ORDAINED:

1. That the LWD Board of Directors does hereby adopt the updated LWD Wastewater Ordinance attached hereto as Exhibit A and directs that it be implemented consistent with all applicable laws and related District policies.
2. That the provisions of this ordinance shall be effective immediately upon adoption.
3. That the updated LWD Wastewater Ordinance supersedes and replaces the LWD Wastewater Ordinance adopted by Ordinance No. 119.

PASSED AND ADOPTED this 8th day of May 2013, by the following vote:

AYES: Directors:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan
President

ATTEST:

Paul J. Bushee, Board Secretary

ARTICLE I

(General Provisions)

1.1. Title. LWD Wastewater Ordinance.

1.2. Purpose. The purpose of this Ordinance is to protect sewer facilities within District boundaries, protect the environment, protect the public health and welfare, provide the maximum benefit to District customers and ensure compliance with regulations governing District operations and facilities.

1.3. Scope and Application of Other Laws. This Ordinance governs the design, construction, maintenance and use of sewer facilities within District boundaries. It is not a substitute for other laws and regulations governing the construction and use of sewer facilities within the District, including permitting requirements of other public agencies, such as the Encina Wastewater Authority (EWA), and the Cities of Carlsbad and Encinitas. Owners and customers are solely responsible for ensuring compliance with this Ordinance and all other applicable non-District regulations and permitting requirements.

1.4. Interpretation. The terms of this Ordinance shall be given their common or generally accepted meaning, except where specifically defined herein. Shall is mandatory. May is permissive. Conflicts or ambiguities regarding this Ordinance shall be resolved by the General Manager or District Engineer taking into consideration the context and purpose of the terms at issue and the purposes of this Ordinance.

1.5 Authority. This Ordinance is adopted pursuant to the authority granted to county water districts by the California Water Code § 30000 *et seq.* including §§ 31016, 31027, 31105 and 31106, which provide for adoption and enforcement of regulations governing sewer service and facilities.

ARTICLE II

(Definitions)

2.1. **Applicant.** Any person or entity that applies for sewer service and the owner of the property or building that is the subject of the application.

2.2. **Backflow Prevention Device.** A device designed to prevent or minimize the possibility that wastewater will back up into any structure, including but not limited to, backwater overflow devices and backwater check valves, pressure relief devices and shutoff systems.

2.32. **Best Management Practices (BMPs).** Maintenance procedures, activities, limitations, and other management practices designed to prevent or reduce the introduction of fats, oils and grease ("FOG") or any substance that may damage or harm the collection system or sewage treatment and disposal into-sewer-facilities. BMPs may be based upon industry standards, federal or state regulations or standards and procedures established by the District Engineer.

2.43. **BOD (Biochemical Oxygen Demand).** The quantity of oxygen, utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degree centigrade(C) expressed in milligrams per liter.

- 2.54. **Board.** The Board of Directors of the Leucadia Wastewater District.
- 2.65. **Building sewer.** Private Sewer Facilities that convey wastewater from the premises of a Customer to the Public Sewer System.
- 2.76. **Collection line.** The District's sewer pipeline to which privateservice laterals are connected.
- 2.87. **Customer.** Any person or entity lawfully receiving sewer service from the District.
- 2.98. **Developer.** Same as Owner.
- 2.109. **Discharger.** Any person or entity that discharges or causes a discharge of wastewater directly or indirectly into the Public Sewer System.
- 2.119. **District.** The Leucadia Wastewater District.
- 2.124. **District Engineer.** A registered engineer appointed by the Board to act directly, or through properly authorized agents, on behalf of the District.
- 2.132. **Domestic wastewater.** The liquid and solid water born waste derived from the ordinary living processes of humans of such character as to permit discharge, without special treatment, into the Public Sewer System.
- 2.143. **EDU (Equivalent Dwelling Unit).** The common standard used to quantify sewer system use and to calculate capacity and sewer use charges. The wastewater discharge of one single-family home is considered one EDU or one EDU Factor. The discharge of other uses is given an EDU Factor, which could be higher or lower than a single family dwelling. For example, the EDU Factor for a restaurant is generally higher than a single family home. EDU Factors are approved by ordinance.
- 2.154. **EWA (Encina Wastewater Authority).** The Joint Powers Agency providing wastewater treatment and disposal facilities for the District, the Cities of Carlsbad, Encinitas and Vista, the Buena Sanitation District, and the Vallecitos Water District.
- 2.165. **EWA Pretreatment Ordinance.** The Pretreatment Ordinance adopted by EWA, which requires Industrial Discharge Permits for certain non-domestic users.
- 2.176. **FOG (Fats, Oils and Grease).** Any substance, such as a vegetable or animal product, that is used in, or is a byproduct of, the cooking or food preparation process, and that turns or may turn viscous or solidifies with a change in temperature or other conditions.
- 2.187. **Food establishment.** Facilities defined in California Uniform Retail Food Services Establishments Law (CURFFL, California Health & Safety Code section 113789), and any commercial entity operating in a permanently constructed structure such as a room, building, or place, or portion thereof, maintained, used, or operated for the purpose of storing, preparing, serving, or manufacturing, packaging, or otherwise handling food for sale to other entities, or for consumption by the public, its members or employees, and which has any process or device that uses or produces FOG, or grease vapors, steam, fumes, smoke or odors that are required to be removed by Type I or Type II hoods. A limited food preparation establishment is not considered a food services establishment when engaged only in reheating, hot holding or assembly of ready to eat food products and as a result, there is no wastewater discharge containing a significant amount of FOG. A limited food preparation establishment does not include any operation that changes the form, flavor, or consistency of food.

2.198. **Food establishment wastewater.** Wastewater discharged by a food establishment.

2.2019. **Food grinder.** Any device connected to sewer facilities that grinds food waste or food preparation products that are then allowed to flow into the sewer system.

2.210. **Garbage.** Solid wastes from the domestic and commercial preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

2.224. **General Manager.** The General Manager of the District or his/her authorized representative

2.232. **Grease control device.** Any grease interceptor, grease trap or other mechanism, device, or process, which attaches to, or is applied to, wastewater plumbing fixtures and lines, the purpose of which is to trap or collect or treat FOG prior to it being discharged into the sewer system. Grease Control Devices may also include other proven methods to reduce FOG, subject to the approval of the District.

2.243. **Grease interceptor.** A multi-compartment device that is constructed in different sizes and is generally required to be located according to the California Plumbing Code, underground between a food establishment and the connection to the sewer system. These devices primarily use gravity to separate FOG from the wastewater as it moves from one compartment to the next.

2.254. **Grease trap.** A grease control device used to serve individual fixtures, and is not an approved substitute for a grease interceptor.

2.265. **Infiltration.** Water or wastewater entering the public sewer system from the ground through such means as defective pipes, pipe joints, connection of manhole walls or from unauthorized drains or connections to the Public sewer System.

2.276. **Industrial wastewater.** All wastewater that is not domestic wastewater, septage or food establishment wastewater.

2.287. **Interference with Public Sewer Facilities.** Any discharge which, alone or in conjunction with a discharge or discharges from other sources:

a. inhibits or disrupts Public Sewer Facilities, including those owned and operated by EWA;

b. causes Infiltration into Public Sewer Facilities;

c. creates a public nuisance;

d. causes a violation of any permit or law governing the Public Sewer Facilities; or

e. causes a violation of the EWA Pretreatment Ordinance.

2.298. **Island Area Plan.** The Island Area Collection System Plan adopted by the District as may be updated from time to time. The Island Area Plan provides sewer facility planning and design guidance for the area within the District's sphere of influence in the City of Encinitas commonly referred to as the "Island Area" that is generally located west of Interstate 5, east of Highway 101, south of La Costa Avenue and north of Encinitas Boulevard. A copy of the Island Area Plan is available for inspection at the District office.

2.3029. ~~_____~~ **Medical Waste.** Infectious agents, human blood and blood byproducts, pathological wastes, sharps, body parts, fomites, etiologic agents, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

2.310. **National Pollution Discharge Elimination System (NPDES) Permit.** The permits issued to or administered by U.S. Environmental Protection Agency (EPA)EWA or other regulatory agencies pursuant to Section 402 of the Clean Water Act (33 U.S.C. § 1342).

2.324. **Nuisance.** Any violation of this Ordinance involving Public Sewer Facilities constitutes a public nuisance. The following shall also constitute a public nuisance: Any use or circumstance that endangers or inhibits the proper operation of Public Sewer Facilities, causes a spill or discharge of wastewater into the environment, causes or creates a risk of environmental harm or harm to the Public Sewer System, causes or creates a risk of harm to District employees or Customers, members of the public and/or public and private property. A public nuisance also includes a finding by the District that Wastewater Constituents of any user, or combination of users, creates a serious health and safety risk or risk of harm to Public Sewer Facilities.

2.332. **Owner.** Any Owner of property or structures within District boundaries or Owner of property or structures that discharge wastewater into or are the subject of an application for use of Public Sewer Facilities, including applications for annexation into the District. For District purposes, an Owner is a District Customer, Applicant, Developer and Discharger, regardless of whether there are other non-owners, such as lessees, that utilize Owner's property and/or are parties to a sewer service permit.

2.343. **Ownership Transfer.** Any sale or ownership conveyance, other than a transfer into a trust or other entity owned entirely by an existing owner, of a real property, structure, building, facility, suite, room or premises, that discharges wastewater into the Public Sewer System.

2.354. **Person.** Any individual, partnership, firm, company, public agency, association, group, society, corporation or other entity.

2.365. **pH.** The reference to both acidity and alkalinity, on a scale ranging from zero to 14, that is a logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution. A pH of 7 represents neutrality. Numbers less than 7 represent an increase in acidity, and numbers greater than 7 represent an increase in alkalinity.

2.376. **Pollutant.** Any substance or constituent which causes an impairment (reduction) of water quality to a degree that may have an adverse affect on any beneficial use of the water, including, but not limited to, dredged soil, solid waste, incinerator residue, sewage, garbage, munitions, chemical waste, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, industrial, municipal and agricultural waste and certain characteristics of waste water, such as excessively high or low pH, temperature, TSS, turbidity, color, BOD, toxicity or odor, and includes any chemical or substance on which a discharge limit is or may be imposed by regulatory bodies or laws governing Public Sewer Facilities.

2.387. **Private Sewer Facilities.** Sewer facilities that are privately constructed and not dedicated and accepted as a Public Sewer Facility by the District. Private Sewer Facilities generally include sewer facilities within a privately owned building, privateservice laterals, private pump stations, grease interceptors, and all other facilities located between the sewer customer and the connection to the collection line, including the integral wye fitting that connects the lateral to a collection line. Sewer facilities intended for dedication to the District are Private Sewer Facilities until such time as they are accepted by the District.

2.398. **Properly shredded garbage or food waste.** The wastes from the preparation, cooking and dispensing of food that has been shredded to such a degree that all particles will be

carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch in size.

2.4039. ~~Public Sewer Facilities or Public Sewer System~~. Sewer facilities owned and maintained by the District, including facilities designed and constructed by the District and facilities that have been dedicated and accepted by the District. Public Sewer Facilities also include sewer treatment facilities owned and operated by EWA. Private Sewer Facilities constructed for dedication to the District do not become Public Sewer Facilities until they have been accepted by the District.

2.410. **Public Sewer System.** Same as Public Sewer Facilities.

2.424. **Reimbursement Fee.** A construction reimbursement fee for sewer service made available by a prior Developer that was required to construct oversized and/or additional sewer facilities for the benefit of other properties. A Reimbursement Fee is in addition to the Standard Capacity Fee and other fees required by the District.

2.432. **Saddle.** A private lateral connection made to a collection line by cutting or drilling a hole into the public collection line and thence attaching an adaptor (saddle) curved to the shape of the collection pipe lateral. The saddle is often attached to the collection line with stainless steel pipe bands and then concrete backfilled and encased.

2.443. **Septage.** Any liquid and solid material removed from a septic tank, cesspool, portable toilet or other similar storage or treatment device that receives wastewater.

2.454. **Service connection.** The point at which Private Sewer Facilities connect to the Public Sewer System, generally the connection of a privateservice lateral to a collection line.

2.465. **PrivateService lateral or lateral.** Sewer pipeline from the plumbing of a building to a collection line, including portions that extend across public rights-of-way and the Saddle, wye or other physical connection to the collection line. PrivateService laterals are privately owned and maintained.

2.476. **Sewer.** Same as sewer facilities.

2.487. **Sewer facilities.** All facilities, public or private, used for the transfer, storage and treatment of wastewater, including, without limitation, building sewers, privateservice laterals, collection lines, force mains, pump stations, plant headworks, grease interceptors, treatment plants and related appurtenances.

2.498 **Sewer service permit.** Permits issued by the District that authorize discharge into the Public Sewer System, including permits issued prior to adoption of this Ordinance.

2.5049. ~~Slug discharge~~. Any discharge of wastewater with a concentration of any given constituent or in quantity of flow that exceeds, for any measurable period, more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation, and/or any accidental or non-routine discharge the could cause a violation of EWA Pretreatment Ordinance standards.

2.510. **Standard Spec.** The Standard Specifications and Procedures for Privately Constructed Wastewater Facility Projects adopted by the District as may be amended from time to time. A copy of the Standard Spec is available for inspection at the District office.

2.524. **Storm drain** (sometimes termed "storm sewer"). A facility that carries storm and surface waters and drainage, which must be separate and not connected to the Public Sewer System.

2.532. **Surface waters.** Water from streets, sidewalks and open areas that generally flows into storm drains or onsite detention basins and is not permitted in the public sewer system.

2.543. **Suspended solids.** Solids that either float on the surface of, or are in suspension in, water, wastewater, or other liquids and which are removable by laboratory filtering.

2.554. **Tenant.** The lessee or authorized occupant of a building, facility, suite, room or premises that discharges wastewater into the public sewer system.

2.565. **Tenant Transfer.** Any transfer of the right to use or occupy real property, building, facility, suite, room or premises that discharges wastewater into the Public Sewer System, including new or assumed leases or subleases.

2.576. **TSS (Total Suspended Solids).** Total suspended solids. The residue retained on a standard glass-fiber filter after drying to a constant weight at 103 to 105 degrees Centigrade, as set forth in Method Number 2540 D of the current approved edition of the Standard Methods for the Examination of Water and Wastewater or other comparable EPA approved methods found in 40 CFR Part 136.

2.587. **Wastewater.** Any liquid and water-carried waste and all constituents thereof, whether treated or untreated, discharged into or permitted to enter the Public Sewer System.

2.598. **Wastewater constituents and characteristics.** The individual chemical, physical, bacteriological, and radiological parameters, including volume and flow rate and such other parameters that serve to define, classify or measure the quality and quantity of wastewater.

ARTICLE III

(Sewer Service Permits)

3.1. Permit Requirement. No person shall uncover, discharge into, make any connections with, openings into, alter, disturb or use any Public Sewer Facilities without first obtaining a sewer service permit from the District.

3.2. General Permit Classes.

3.2.1 There shall be three general classes of sewer service permits:

- a. Industrial Wastewater;
- b. Food Establishment Wastewater; and
- c. Domestic Wastewater.

3.2.2 For purposes of this Ordinance, existing permits that allow discharge of only domestic wastewater are considered Domestic Wastewater Permits. Existing permits for food establishments are considered Food Establishment Wastewater Permits. All other existing permits are considered Industrial Wastewater Permits.

3.2.3 A Master Permit covering one or more permit classes may be issued for properties with multiple units and/or uses, such as commercial centers. Master Permits may be issued at the discretion of the District and shall include a recorded Master Sewer Service Permit

Agreement that documents the wastewater permit rights granted. See the Standard Spec for a model Master Sewer Service Permit Agreement

3.3. Supplemental Permits. A supplemental sewer permit shall be required for the following uses, which may be disallowed if the District determines they would be inconsistent with applicable rules and regulations or otherwise pose an unacceptable risk to the Public Sewer System:

- a. Private pump stations; and
- b. Multi-unit laterals.

3.4. Permit Amendments.

3.4.1 Permit amendments and/or new sewer service permits are required in the following circumstances:

a. Amendment of Domestic Wastewater Permits. A permit amendment is required for: (i) any construction or change in use that increases sewer discharge beyond what is authorized by an existing permit (i.e. beyond authorized EDU's), or (ii) a change in use from residential to any other use, ~~and (iii) construction that includes work on Public Sewer Facilities, such as a new collection line connection.~~ A permit amendment is not required for changes in ownership or tenant transfers.

b. Amendment of Food Establishment and Industrial Wastewater Permits. A permit amendment is required for: (i) an increase in sewer discharge beyond what is authorized by an existing permit (i.e. beyond authorized EDU's), (ii) all ownership or tenant transfers, (iii) a change in use, and (iv) construction or tenant improvements that require city approval.

c. Amendment to Address Violations. The District may require a permit amendment to address violations of this Ordinance, including but not limited to, failure to comply with a permit condition and/or circumstances giving rise to Interference with the Public Sewer System or a public nuisance.

3.4.2 Failure to obtain a permit amendment or new sewer service permit when required shall subject the Owner and any other responsible party to enforcement procedures set forth in this Ordinance which may include, among other things, revocation of the existing sewer service permit.

3.5. Permit Process. Applicants for all permit types shall complete the application form furnished by the District and pay all permit processing fees at the time the application is submitted. A schedule of fees, which are established by separate ordinance, is available for inspection at the District office. The permit application shall include all plans, specifications or other information required by the District. The Standard Spec includes detailed application requirements for applications that involve new sewer facilities or annexation of properties into the District service area. Information required for an application will vary depending upon the proposed sewer use, and additional information may be required by the District if it is deemed necessary after the initial application review. Applications must be signed by the Owner and all other non-owner Applicants or Developers.

3.6. Payment of Outstanding Fees Prior to Permit Issuance. The Applicant shall pay any outstanding permit processing fees and pay all applicable capacity and reimbursement charges prior to issuance of the sewer service permit.

3.7. Permit Conditions.

3.7.1 General Permit Conditions. The following terms and conditions apply to all permits, of any type, issued by the District:

a. All existing and future permit holders shall comply with the written conditions of their Sewer Service Permit, all associated agreements or contracts, and the terms and conditions of this Ordinance.

b. Permit conditions for new facilities shall also include compliance with the conditions set forth in the Standard Spec.

c. Permit conditions may include additional conditions the District deems necessary to comply with current regulations governing its operations and to properly protect the Public Sewer System.

3.7.2 Food Establishment Wastewater Permit Conditions. The following additional conditions shall apply:

a. FOG Discharge Limits. Discharge of FOG, at any point in time, shall not exceed 100 milligrams per liter.

b. Grease Control Devices. Grease interceptors and/or other appropriate grease control devices shall be required. The District Engineer shall determine the appropriate grease control devices for a particular permit. Grease traps shall only be allowed in those cases where the District Engineer finds that use of a grease interceptor or other more effective grease control device is impossible or impracticable and that the proposed grease trap would not create a serious risk of harm to the public sewer system. The District may require existing permit holders to install new or updated Grease Control Devices when deemed necessary to protect the Public Sewer System, address violations, comply with new regulatory requirements, or as part of a permit amendment process.

c. BMP's. Conditions shall include BMPs that are tailored to the specific permit use and are designed to minimize discharge of FOG and other hazardous or harmful substances into the Public Sewer System. The District Engineer shall approve and/or design appropriate BMPs. Permit holders shall comply with new or updated BMPs as required by the District Engineer.

d. Maintenance. Grease Control Devices shall be maintained in efficient operating condition by periodic removal of the accumulated FOG. The discharging party and Owner shall be responsible for the proper removal and disposal by appropriate means of the material captured by a grease control device. No such materials may be released into the Public Sewer System.

e. Record Keeping. The District shall require the Owner to keep records of grease control device maintenance and FOG disposal by a licensed waste hauling company and to report on these maintenance activities to the District. The District may also require the Owner to maintain and report the results of periodic measurements of its discharge that is to include chemical analysis of oil and grease content. The Owner shall allow the District, and its representatives, ready access at reasonable times to all parts of the premises for purposes of sampling and inspections.

3.7.3. Industrial Wastewater Permit Conditions. The following additional condition shall apply:

a. Conditions shall be tailored to the specific use for which sewer service is being provided. District conditions shall be in addition to any imposed as part of an

EWA Industrial Discharge Permit, where one is required. If wastewater proposed for discharge into the Public Sewer System contains substances or possesses wastewater constituents or characteristics that in the judgment of the District Engineer or General Manager may cause or create a risk of Interference with the Public Sewer System or a Public Nuisance, the District may:

1. Refuse to allow connection to the Public Sewer System;
2. Require pre-treatment of the wastewater and compliance monitoring, at the Customer's expense, to an acceptable condition for discharge to the Public Sewer System;
3. Require control and compliance monitoring, at the customer's expense, over the quantities and rates of wastewater discharge;
4. Require facilities to equalize and/or minimize flows, facilities to pretreat and/or remove grease, oil, sand or other solid materials. The design and installation of such facilities and equipment shall be subject to the review and approval of the District Engineer and subject to the requirements of all applicable codes, resolutions, ordinances and laws and shall be constructed at the Owner'scustomer's expense;
5. Require installation of a suitable control manhole together with such necessary meters and other appurtenances in the building sewer to facilitate observations, sampling and measurement of the wastes. Such manholes, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the District. The manhole shall be installed by the owner or customer at theirhis expense and shall be maintained by the Owner so as to be safe and accessible at all times.
6. Require payment to the District to cover the added cost of monitoring, handling and treating the industrial wastewater.

3.7.4. Supplemental Permit Conditions. A supplemental permit for a multi-unit lateral shall require execution and compliance with the District standard Private Sewer Agreement for Multi-Unit Lateral. A supplemental permit for a private pump station shall require execution and compliance with the District standard Private Sewer Agreement for Private Pump Stations. Additional terms and conditions for private pump stations and multi-unit laterals are set forth in the Standard Spec.

3.7.5. Permit Amendment Conditions. Permit amendments shall include conditions appropriate for new facilities and additional conditions deemed necessary to address any violations, new circumstances or to bring existing Private Sewer Facilities into compliance with current regulations, such as retrofitting or replacement of obsolete facilities. Permit amendments for ownership or tenant transfers shall, at minimum, include a written acknowledgment by the new owner and, if applicable, new tenant that they understand and agree to abide by all permit conditions.

3.8. Permit Conditions Are Binding On Successors and Run With The Land. Permit conditions, including those requiring issuance of permit amendments, are binding on the original Owner/Applicant and their successors and assigns. In addition, permit conditions run with the land and are binding on all future Owners and/or tenants of the land or premises benefitted by the permit.

3.9. EWA Industrial Discharge Permits. Industrial Permit applicants that fall within the permit standards set forth in the EWA Pretreatment Ordinance will be required to obtain an EWA Industrial Discharge Permit as a condition of obtaining a sewer service permit from the District. The District Engineer will refer applicants that require an Industrial Discharge Permit to EWA for permit processing. Applicants are solely responsible for completion of the EWA permit process.

ARTICLE IV

(Design, Construction and Maintenance of Sewer Facilities)

4.1. Design and Construction. The Design and Construction of Sewer facilities shall comply with all rules and regulations adopted by the District, including, among others, this Ordinance, the Standard Spec and the Island Area Plan.

4.2. Policies Governing New Facilities. The availability of Public Sewer Facilities to accommodate new users is not guaranteed, and the public interest guides the review and approval of new sewer facilities. The following policies shall apply to the review and approval of applications for new sewer facilities:

a. The District does not construct ~~additional~~ new Public Sewer Facilities to accommodate private development, and sewer service will be furnished only when adequate sewer facilities have been installed by the Owner.

b. Each Owner is responsible for the design, construction and cost of all new Public and Private Sewer Facilities required on-site and off-site sewer facilities necessary to accommodate their use;

c. Sewer facilities shall be of a size, slope, and depth necessary to serve both on-site real property and all potential properties that may need to connect to the sewer facilities in the future;

d. Sewer facilities shall be extended to adjacent properties as required by the District Engineer pursuant to the Standard Spec:

e. Each Owner shall obtain and/or provide all District-approved easements necessary to accommodate connection of their sewer facilities and connection of upstream properties to the Public Sewer System;

f. Sewer facilities intended for dedication to the District shall be constructed in the public right of way whenever feasible;

More specific policies, standards and procedures for new sewer facilities can be found in the Standard Spec.

4.3. Excavations and Work in Public Property. All excavations for sewer facilities shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, sewer easements and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the District and any other regulatory agency with jurisdiction over the work area. Required encroachment permits shall be obtained and appropriate traffic control measures shall be utilized, including those required by the City in which the work is performed.

4.4. Inspection and Connection to the Public Sewer. Physical connections to the Public Sewer System must be preapproved by a District inspector. The District inspector shall inspect sewer facilities prior to their connection to the Public Sewer System and may require that the physical connection to the Public Sewer System be made with an inspector present. The Owner must schedule an appointment with the District inspector, and provide at least 48 hours notice of the desired inspection time. Connection to the Public Sewer System shall conform to the requirements of the building and plumbing code and other applicable rules and regulations of

the District. All connections shall be made gas tight and watertight. Upon inspection and approval, notification will be given by the District that the Customer may use the sewer facilities. No use of sewer facilities is permitted prior to District approval pursuant to this section.

4.5. Unauthorized Connections. Any connection made to the Public Sewer System without prior approval of the District is unauthorized and a violation of this Ordinance. If, for any reason, a connection is improperly made, it shall be the responsibility of the Owner, at the Owner's expense, to dig up or otherwise re-expose the connection so that an inspection may be made, and the Owner at the Owner's expense shall make any corrections or alterations required by the District. In the event that the Owner, for any reason, fails to take appropriate action, the District reserves the right to dig up and inspect the connection and make any corrections necessary, at the Owner's expense; or, in the alternative, to disconnect service to the unauthorized connection. Any costs incurred by the District in taking such corrective action shall be billed to the Owner. The District may also seek recovery of costs from any other responsible party.

4.6 Maintenance Responsibility. It is the responsibility of the Owner to maintain all Private Sewer Facilities, including but not limited to, the building sewer, privateservice laterals, and private pump stations, and grease removal devices, in a properly operating and free flowing condition. Responsibility for maintenance of Private Sewer Facilities includes maintenance of service lateral portions extending beyond the property of an Owner, including any portions within other private or public properties or rights-of-way, up to and including the Saddle or other physical connection to the Public Sewer System. The District is responsible for maintenance of all Public Sewer Facilities.

4.7 Private Lateral Maintenance, Video Inspection and Repair. The following requirements apply to all private laterals:

4.7.1 Owners shall ensure private laterals are in good operating condition at all times and shall undertake all necessary repairs, including replacement of dilapidated and worn out components;

4.7.2 Owners shall abate any condition that could cause a spill or failure, such as root intrusion, separated joints, pipe cracks and FOG buildup;

4.7.3 Owners shall ensure backflow prevention devices are inspected and maintained on a regular basis to ensure their uninterrupted function for the purpose for which they were designed;

4.7.4 The District may require an Owner to have a private lateral video inspected if there are reasonable grounds to suspect that the private lateral is damaged, has root intrusion, has contributed to a sanitary sewer overflow, or has other structural defects. The following procedures and requirements shall apply to private lateral video inspections:

i. Video inspections shall be completed within fourteen (14) days of written notice from the District, unless a different time is specified, be completed by a licensed plumbing contractor and include a recorded copy of the video inspection and a written report that describes the contractor's findings and recommendations;

ii. The Owner is not required to use the video inspection contractor for any repairs or corrective work. Further, the Owner may consult with additional contractors regarding their private lateral condition and the need for any repairs;

iii. Within twenty one (21) days of written notice from the District, unless a different time is specified, the Owner shall provide District with a copy of the recorded video inspection and contractor's written report, and if problems

were identified, a written description of the corrective action that will be taken to address the problems. If contractor recommendations for repair or replacement are not being followed, the Owner shall provide a written explanation of the reasons why;

iv. After receipt of the recorded video inspection and contractor's written report, the District may request additional information, request additional corrective action, or take no further action. No action taken by the District shall not relieve the Owner of the ongoing responsibility to ensure that their private lateral remains in good operating condition at all times and responsibility to make necessary repairs, even if they were not required by the District.

v. When corrective action is to be completed, the Owner shall provide a schedule for completion and provide the District with written notice when the corrective work is complete. An on-site verification by District staff while corrective work is in progress may be required. The Owner shall ensure corrective work is completed in compliance with all applicable regulations, including City building and right-of-way regulations and the Standard Spec;

4.7.5 The District may waive the video inspection requirement and approve or direct an alternative process to address private lateral concerns if the District finds that lateral deficiencies have already been corrected or can be addressed without a video inspection;

4.7.6 If an Owner refuses to conduct a video inspection, fails to take corrective action requested by the District, fails to take corrective action within the time specified, or if the District has reason to believe an Owner is otherwise not properly maintaining a private lateral, the District may, at its option:

i. Declare the private lateral a public nuisance and proceed with necessary repairs or replacement pursuant to Section 11.3 of this Ordinance; and/or

ii. Proceed with a civil enforcement proceeding pursuant to Section 11.2 of this Ordinance.

4.8 Backflow Prevention Devices. In addition to any other applicable law, the following rules and regulations apply to backflow prevention devices:

4.8.1 Owners shall comply with local building code requirements and the Standard Spec with regard to new construction and installation of backflow prevention devices.

4.8.2 In addition, the District may require Owners to retroactively install backflow devices in existing private laterals if:

i. Current building code or Standard Spec requirements would require installation of a backflow prevention device if the private lateral were part of a new construction project; and

ii. The General Manager determines, based upon specific site and/or facility conditions, that installation of a backflow prevention device is necessary to minimize the possibility of damage to property or persons.

4.8.3 The installation and maintenance of all backflow devices within private laterals shall be at the sole cost and expense of the Owner.

4.8.4 Any Owner that fails to install a backflow prevention device in violation of this Ordinance, the Standard Spec or other law or regulation, or fails to properly inspect,

maintain and repair an existing backflow prevention device shall be responsible for all damage that results from the lack of a device or failure of a device to function as designed. The District shall not be liable for damage resulting from sewer overflows to a property for which a required backflow prevention device was not installed or was not properly maintained as required by this Ordinance or any other law or regulation.

ARTICLE V

(General Prohibitions and Limits on Discharge)

5.1. No person shall cause or contribute to a Public Nuisance or Interference with Public Sewer Facilities.

5.2. No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontained cooling water or unpolluted industrial process waters to any sanitary sewer.

5.3. No person shall make connection of roof downspouts, exterior foundation drains or other sources of surface runoff or groundwater to a building drain, which in turn is connected directly or indirectly to a public sanitary sewer.

5.4. Swimming pool drainage shall not be discharged to the Public Sewer System without prior approval of the General Manager.

5.5. Septage shall not be discharged into the Public Sewer System, except pursuant to a permit issued by EWA.

5.6. No person shall discharge or cause to be discharged any of the following pollutants or substances into the Public Sewer System:

a. Any pollutants which create a fire or explosion hazard, including, but not limited to, waste stream with a closed cup flashpoint of less than 140° Fahrenheit using the test method specified in 40 CFR 261.21;

b. Any solid or viscous pollutants in any amounts that could cause obstruction to the flow in the Public Sewer System;

c. Any waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity or strength, either individually or by interaction with other wastes to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance or create any hazard in the receiving waters of the wastewater treatment plant;

d. Any acids, alkalies or other corrosive liquids, gas or substances of sufficient strength to damage sewers, manholes, pumping stations or sewer treatment plants, but in no case discharges with a pH lower than 5.0 or greater than 12.5;

e. Any ashes, cinders, wood, sand, earth, coal, rubbish or metal of any kind;

f. Any water or waste containing FOG, ~~fats, wax, grease, oils of any type, including vegetable and mineral oils, oil-based paint, petroleum, coal, tar and products and their derivatives and wastes, whether emulsified or not,~~ in excess of one hundred (100) mg/l (milligram per liter) or that results in the deposit containing of solid or viscus substances onto pipes which may solidify or become viscous at temperatures between thirty-two (32) and one hundred forty (140) degrees F;

- g. Any garbage or food waste that has not been properly shredded to one half inch or less;
- h. Any greases, oils, solvents and sludges from service stations, garages, repair shops, machine shops, cleaning establishments or other industries or establishments;
- i. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the District or applicable State or Federal regulations;
- j. Any noxious or malodorous liquids, gasses, or solids which either singly or by interaction with other waste are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the Public Sewer System for maintenance and repair;
- k. Any trucked or hauled wastewater, unless expressly approved by the District;
- l. Any wastewater that creates excessive discoloration not removed or in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions;
- m. Any waste water that creates excessive foaming in the Public Sewer Facilities;
- n. Any wastewater that has a BOD that the District Engineer determines does or may cause interference with the Public Sewer System;
- o. Any slug discharges;
- p. Any wastewater with constituents, such as TSS, TDS, Medical Waste, or other substance that the District Engineer determines poses a significant public safety risk or risk of Interference or harm to the Public Sewer System; and
- q. Any discharge that would, on its own, or in combination with other discharges result in a violation of the EWA NPDES permit, EWA Pretreatment Ordinance, or otherwise create a violation of rules or regulations governing the Public Sewer System.

ARTICLE VI

(Standards for Measurement and Analysis of Discharges)

6.1 All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, the American Water Works Association, and Water Environment Federation and shall be taken at a designated control manhole if available or a more appropriate location designated by the District Engineer. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Owners shall be responsible for the cost of measurements, tests and analysis of their discharge.

ARTICLE VII

(Prohibition Against Damage)

7.1. No person shall break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is part of the Public Sewer System.

ARTICLE VIII

(Authority to Inspect and Take Corrective Action)

8.1. The General Manager, or his or her designee, bearing proper credentials and identification shall be permitted to enter all properties utilizing Public Sewer Facilities for the purpose of inspection, observation, measurement sampling and testing in accordance with the provisions of this Ordinance.

8.2. The General Manager, or his or her designee, bearing proper credentials and identification shall be permitted to enter all private properties through which the District holds an easement for the purpose of, but not limited to, inspection, observation, measurement, sampling, repair, replacement and maintenance of any portion of the sewer facilities lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the easement pertaining to the property involved.

8.3. Further, it is a condition of continuing use and connection to the Public Sewer System that the owners, tenants and all permit holders allow physical inspection of private laterals and monitoring of the constituents of the wastewater discharge entering the Public Sewer System for purposes of ensuring that the private lateral and wastewater discharge are not creating a risk of a spill, overflow or damage to the Public Sewer System.

8.34 The inspection rights in this Article are in addition to all other rights of inspection and entry provided by an individual permit, easement, contract, agreement or other law or regulation.

ARTICLE IX

(Capacity Fees)

9.1 Capacity Fees are set by ordinance of the Board and are assessed in accordance with the EDU Factors that are also established by ordinance.

9.2 An EDU Factor is applied to each customer use. A full capacity fee is charged for each EDU Factor applied to a use, and a partial capacity fee is charged for each EDU portion applied to a use.

9.3 A change in use that increases sewer discharge above the EDUs authorized by an existing sewer use permit shall require payment of an additional capacity fee for the new EDUs.

9.4 The District may make periodic inspection of a premises, and if an unauthorized increase sewer discharge is found, the owner shall be notified in writing. Upon receipt of this notice, there shall become due, owing and payable, all capacity fees resulting from the increased sewer discharge. Such fees shall become delinquent 60 days following the date they become due. Delinquent payments shall subject the Owner to an enforcement action pursuant to Article XI of this Ordinance.

9.5 Capacity fees run with the land and may not be transferred to other property. Capacity fees may be applied to new uses on the same property, provided such use is approved by the District and all necessary permits have been obtained.

9.6 The Board, in its discretion, may waive payment of all or a portion of capacity fees upon such terms and conditions as the Board may determine if the applicant is a public agency, the sewer connection is for a facility owned or operated by the public agency, and the public agency demonstrates to the satisfaction of the Board that the waiver of payment would be in the public interest or a benefit to the District.

9.7 Capacity fees may be refunded in cases where the right to use the Public Sewer System is relinquished by a customer or change in the use of a property eliminates the need for all of the EDU's authorized by a sewer service permit. Refunds shall be limited to the actual fee paid, without interest, and shall be proportional to the amount of EDU's reduced or relinquished. A reduction in the District's capacity fee is not grounds for refund. The following procedures and conditions apply to refund requests:

9.7.1 Any person seeking a refund shall file a written application with the District;

9.7.2 The refund application shall include information requested by the District, and shall at minimum, include documentary evidence demonstrating that the sewer service being relinquished is not being used or documentary evidence of the change in property use that reduces the EDUs required;

9.7.3 Refunds may only be permitted if the General Manager finds all of the following:

- a. Granting the refund request will not unduly prejudice the District's financial position;
- b. The applicant has provided satisfactory evidence that the sewer use at issue has been relinquished or reduced;
- c. The applicant is the owner of the property benefitted by the sewer service permit for which a refund is being sought;
- d. In the case of applications involving a non-Owner lessees: (i) the lessee paid the capacity fee, (ii) the record owner of the property, in writing, concurs with the refund request and waives any claim to the refund; and (iii) the lessee executes an agreement to indemnify and defend the District against third party claims if requested by the General Manager; and
- e. Sewer service fees for the property that is the subject of the refund request are not delinquent.

9.7.4 Sewer service permits for which a reduction is granted shall be amended to reflect the reduced EDU's authorized, and permits that have been relinquished entirely shall be cancelled.

9.7.5 Sewer service fees shall be reduced or discontinued after a reimbursement request is approved in proportion to the EDU's for which reimbursement was granted. Where such fees are collected on the tax roll, collection will continue until the next annual assessment, and the District shall reimburse the excess fees collected in advance at the time the refund request is granted or at the end of the annual assessment period. Sewer service fees accrued prior to a refund approval are not reimbursable under any circumstances.

9.7.6 Customers who relinquish a sewer service permit or voluntarily reduce EDUs may, at any time, apply for new or amended permits to connect to the Public Sewer System or increase EDUs. Such applications shall be processed in the same manner as all other applications.

ARTICLE X

(Sewer Service Fees)

10.1. Sewer service fees are set by ordinance of the Board and are assessed on a monthly basis. Except as provided below, sewer service fees are collected from all properties benefited by a sewer service permit. Sewer use consistent with an approved sewer service permit is presumed unless the permit has been relinquished or amended.

10.2. Sewer service fees owed for the fiscal year in which a sewer service permit is issued are collected at the time of permit issuance. Thereafter, sewer service fees are collected on the tax roll in the same manner as other property taxes.

10.3. To allow time for construction of new sewer facilities, the first 6 months after a permit is issued are not billed. Thereafter, sewer service fees are automatically billed, regardless of whether construction of sewer facilities is complete. The District may delay the commencement of sewer service fees to allow additional time for construction of sewer facilities if a written request is submitted to the District and is approved by the General Manager. The General Manager shall have full discretion to approve or disapprove the request, taking into consideration the timing of the request, reasons given, impact on District operations and any other factors the General Manager deems relevant. Extensions of time for construction of new sewer facilities shall not exceed 18 months.

10.4. Sewer service fees are collected from all properties benefited by a sewer service permit, and fees are in accordance with the EDU's authorized. Sewer service fees may only be reduced or discontinued by cancellation or amendment of a sewer service permit, either as part of the refund process authorized by Section 9.7 of this Ordinance, or a separate process approved by the District. Fees shall be discontinued entirely if a sewer service permit is cancelled or reduced in proportion to the EDU reduction authorized by a permit amendment. Where such fees are collected on the tax roll, collection will continue until the next annual assessment, and the District shall reimburse the excess fees collected in advance at the time the permit amendment or cancellation is approved or at the end of the annual assessment period.

~~10.5. It is the Customer's responsibility to apply for an amendment or cancellation of a sewer service permit, and until a permit has been cancelled or amended by the District, sewer service fees shall be collected in accordance with the approved permit.~~

ARTICLE XI

(Enforcement)

11.1 Prosecution as Misdemeanor or Infraction. A violation of this Ordinance is a misdemeanor in accordance with California Water Code § 31106. The prosecuting officer shall have discretion to prosecute a violation as an infraction. Each person shall be guilty of a separate offense for each and every day in which any violation of the Code is committed, continued or permitted by person and shall be punished accordingly.

11.2 Civil Enforcement Proceedings. In lieu of, or in addition to, criminal prosecution, the District may pursue the following civil enforcement process:

11.2.1 Notice and Order

a. Whenever the District determines that a violation of this Ordinance, Standard Spec, District Contract or other Agreement with the District has occurred or exists, the General Manager may issue a written notice and order to the Owner and violating party ("Notice and Order").

b. The Notice and Order shall refer to the regulation or agreement terms violated and describe all violations.

c. The Notice and Order shall describe the actions required to correct a violation. Corrective action may include, among other things, immediately ceasing improper activities, and thereafter repairing or restoring sewer facilities and/or property.

d. The Notice and Order shall require full compliance by a certain date. A reasonable time shall be allowed, taking into consideration the difficulty of compliance and harm from delay. In the absence of extenuating circumstances, the Notice and Order shall provide at least 14 calendar days for compliance. If the District determines that health and safety or other extenuating circumstances cannot allow 14 days for compliance, a shorter time may be prescribed.

e. The Notice and Order may provide for termination or suspension of sewer service (including severing or blocking pertinent connections to the Public Sewer System) if a violation is not corrected as directed or if necessary to prevent or stop actual or imminent harm to the public, environment or Public Sewer Facilities.

f. The Notice and Order shall include an assessment of costs incurred by the District as a result of the violation, including staff, legal and engineering time incurred to address the violation. Costs shall also include all damages or losses suffered by the District as a result of the violations. Costs assessed may include those already incurred and any additional costs incurred to complete the compliance process, such as inspections. Notice of additional costs shall be provided as soon as reasonably practical, generally within 14 days of full compliance with a Notice and Order. All cost assessments shall be in writing and describe the date, time and cost of items assessed.

g. The Notice and Order and all cost notices shall be served upon the violators and Owners by any one of the following means:

- i. Personal service;
- ii. Certified mail, postage pre-paid, return receipt requested;
- iii. Federal Express, United Postal Service, Express Mail or other delivery service that includes confirmation of delivery;
or
- iv. Posting the Notice and Order conspicuously on or in front of the property in which the violation is located; and
- v. If the Owner is not personally served and is not the occupant of the property in which the violation is located, then a copy of the Notice and Order shall also be delivered to the record owner of the property shown upon the last equalized assessment roll of the County of San Diego.

Service is complete on the date of personal service, posting or delivery to the specified address. ~~by certified mail in the manner described in this Section is complete on the~~

~~date of mailing.~~—The failure of any person with an interest in the property to receive such notice shall not affect the validity of any proceedings taken under this Section.

11.2.2 Appeal of Order

a. When a Notice and Order provides less than 10 days for compliance, it is final on the date it is served and no administrative appeal is permitted, except for appeals of any costs assessed as provided below. When a Notice and Order provides at least 14 days for compliance, the recipient may submit a written appeal to the General Manager within seven days of service of the Notice and Order. ~~When a Notice and Order provides less than 14 days for compliance, no appeal is permitted, except for appeals of costs assessed as provided below.~~ Appeals shall be in writing and shall set forth any objections and/or requests for modification of the Notice and Order and provide written and documentary evidence in support of the request. The General Manager shall then issue a written decision in response to the appeal. Compliance with the Notice and Order shall be stayed pending the General Manager's determination.

b. A written decision of the General Manager shall be final 10 days after it was mailed or delivered to the appellant unless, within the 10 day period, a written notice of appeal to the ~~District Board of Directors~~ is filed at the District office. The notice of appeal may simply state that the appellant appeals the General Manager's determination or may include additional written descriptions of the specific determinations appealed and the reasons why. If a timely appeal is filed, the matter shall be set at the next available meeting of the ~~District's Board of Directors~~. Compliance with the Notice and Order shall be stayed pending a final decision on the appeal by the Board. The proceedings before the Board shall ~~be in accordance with procedures established by the Board and~~ include an opportunity for the General Manager to present the basis of his or her determination and an opportunity for the appellant to present his or her response.

c. The Board may render its decision at the conclusion of the testimony, or if desired, may continue the matter to the next regularly scheduled meeting for further testimony and/or deliberations. The decision of the ~~Board of Directors~~ shall be final.

11.2.3 Appeal of Costs.

a. Cost assessments may be appealed as part of a general appeal or separately. Cost appeals must be filed within 7 days of receiving the cost assessment. Cost appeals shall be handled in the same manner as Notice and Order appeals.

11.2.4 Failure to Comply With a Notice and Order.

a. ~~Failure to comply with a Notice and Order is a violation of the Ordinance, and the District shall pursue all legally available enforcement remedies.~~

11.3 Abatement of Public Nuisance. In addition to all other civil and criminal penalties provided herein, any violation of this Ordinance that causes or permits the existence of public nuisance may be abated by the District as follows:

a. The District may provide for abatement of a public nuisance using the Civil Enforcement process provided above. The Civil Enforcement Notice and Order may provide that the District will enter property and abate a nuisance if the Owner does not correct the problem within the required time limit. In addition, a civil action to abate, enjoin or otherwise compel cessation of such nuisance may also be taken by the District.

b. Where necessary to correct an existing or imminent threat to public safety, the environment or Public Sewer Facilities, such as a sewer line failure or spill, the District may immediately enter property and take those actions necessary to prevent further harm. Further,

when deemed necessary for the preservation of public health or safety or for the protection of public or private property, the District may immediately suspend sewer service to any property and sever all pertinent connections to the Public Sewer System.

c. All costs, including attorney's fees, incurred by the District to abate a nuisance shall be:

- i. A personal obligation of the person who created, caused, committed or maintained the nuisance;
- ii. A personal obligation of the Owner; and
- iii. A special assessment against the subject Property or a lien against the subject Property.

iii.

11.4. Judicial Review. Judicial review of any final civil enforcement order or determination, including any determinations regarding a Notice and Order, cost assessment or abatement of a public nuisance, shall be made pursuant to Section 1094.5 of the Code of Civil Procedure and only if the petition for writ of mandate is filed no later than the 90th day following the date on which the decision becomes final.

11.5. Administrative Complaint. In accordance with Government Code § 54740.5, the District may issue an administrative complaint against any user that has violated the terms of this Ordinance.

11.6. Remedies not Exclusive. The administrative enforcement actions and any other remedies provided in this Ordinance are not exclusive, and are in addition to any other administrative, civil or criminal remedy established by law which may be pursued by the District or other state or federal regulatory agencies to address violations of this Ordinance and federal and state law. Among other things, the District may petition the Superior Court for the issuance of a preliminary or permanent injunction, or both, as may be appropriate, restraining any person from the continued violation of any District Ordinance, agreement or regulation, ordering the cessation of illegal discharges, or ordering the disconnection of service entirely for a violation of this Ordinance, for non-payment of sewer fees or when necessary to protect Public Sewer Facilities or the public health and welfare.

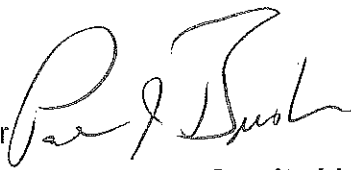
ARTICLE XII

(General Terms)

12.1. Severability. If any provision of this Ordinance is held unconstitutional or otherwise invalid, only that provision shall be invalidated, and the validity of the entire Ordinance or any of its remaining provisions shall not be affected.

MEMORANDUM

Ref: 13-3652

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Contract Award for Abedul and Persa Streets Gravity Line Repair

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute a sole source Agreement with Sancon Engineering, Incorporated for the construction of the Abedul and Persa Streets Gravity Line Repair Project in an amount not to exceed \$60,520.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its May 1, 2013 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

The collection system in the Alga Hills area of the District has internal calcite scale accumulation in the pipelines due to high groundwater. The collection system in this area is constructed of Vitrified Clay Pipe (VCP). Field Services Staff was conducting pipe de-scaling and Closed Circuit Television (CCTV) inspections of the area. After de-scaling the segment on Abedul Street, staff conducted a CCTV inspection. The video showed some remaining heavy calcite buildup, longitudinal cracking, and a hole at the 4 o'clock position of pipe near the manhole, MH 11-9060. Staff suspects that the hole may have been washed out during the de-scaling operations. Subsequent CCTV inspections of the two adjacent sections of VCP lines connected to manhole MH 11-9060, at the intersection of Abedul and Persa Streets, showed longitudinal cracking in those two lines. The longitudinal cracks are characteristic of VCP lines installed on concrete cradles due to the significant depth of the line. The three lines and manhole are 18 feet deep.

District Engineer (DE) Deering reviewed the CCTV inspection video and concurred with staff's assessment that these three segments of pipe be repaired as soon as possible. Due to the existing fragile condition of this segment of VCP, further aggressive physical cleaning is not recommended. Additionally, use of chemical cleaning is not recommended due to the cracked and broken nature of the pipe. Two repair alternatives were considered, trenchless (Cured-in-Place Pipe {CIPP} lining) and open trench (pipe replacement) construction.

DE Deering provided site and inspection information to two trenchless rehabilitation contractors and to three conventional open trench contractors with the following results:

- Only one of the rehabilitation contractors, Sancon Engineering (Sancon), provided a responsive and responsible quote to complete the trenchless work approach. Sancon also recommended a unique combination of trenchless spot repair (epoxy short liner) for the missing section of VCP followed by full length CIPP lining. Additionally, Sancon recommended a post-lining grout injection at the restored lateral connections to seal against further infiltration. The cost quoted by Sancon for this work was \$60,520, including 956 feet of CIPP, restoration and grouting of 20 lateral connections, and rehabilitation of 40-vertical feet of manhole shafting.
- Only one of the three open trench contractors, Piperin, provided a quote for replacement of the 956 feet of VCP with new PVC pipe and manholes. The quoted cost for the work was \$173,000, however, the scope of work was not developed in detail by Piperin and additional expenses would be likely.

As a result of the significant difference in price between the two approaches, it is recommended that trenchless approach be used to complete repairs.

DE Deering considers Sancon's approach to be unique due to the multiple complimentary technologies to be used, such as epoxy spot patching and 2-sided CIPP to protect curing pipe from infiltration. Section 11.1, Sole Source Procurement, of the District's Procurement Policy allows for sole source procurement for services of a unique, proprietary or technical nature. The condition of the three pipe sections require urgent repair to prevent further deterioration. Therefore, Staff requests that the Board of Directors authorize the General Manager to execute a sole source agreement with Sancon to complete CIPP lining repair of these lines.


FISCAL IMPACT:

Funds for project construction are available in the Miscellaneous Pipeline Repair account in the Fiscal Year 2013 budget. This yearly appropriation is budgeted specifically for this type of unplanned and urgent line repair.

rym:PJB

MEMORANDUM

Ref: 13-3636

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Joint Professional Development Program with CSUSM

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2232 supporting the establishment of a joint professional development program with California State University San Marcos.
2. Discuss and take other action, as appropriate.

BACKGROUND:

The water and wastewater industry has been going through a transition over the past decade with the retirement of senior operators and staff, resulting in a tremendous loss of knowledge, institutional memory and broad based experience. In the past this broad experience was gained through time on the job as smaller agencies grew and the employees had to assume greater duties.

While it may be hard to readily quantify the looming loss or "Brain Drain" from our industries, there are many statements/rumors as well as studies that show we will lose 30% - 50% of supervisors and management over the next 5-10 years. This loss rate may greatly increase with the current trends in public agencies associated with PERS retirement formulas, OPEB benefits, reductions in benefits and sharing of costs.

As an industry we have done well recruiting, training, creating and supporting engineering staff, operators and administration staff, but seldom have we provided the educational opportunities to allow these positions to truly become aware of the political, legal, and financial and liability areas of our business.

DISCUSSION:

To help fill this gap, Vallecitos Water District (VWD), Encina Wastewater Authority (EWA) and Rincon Del Diablo Municipal Water District (RDDMWD) have been meeting informally with CSUSM staff to discuss either a certificate or management program through CSUSM that provides a curriculum allowing the needed broad based exposure to areas such as:

- **Governance**
 - Codes and Regulations
 - Ethics
 - Board/Manager Roles

- **Law for Utility Managers**
 - California Water Law
 - Contracts
 - Risk Management
 - CEQA/NEPA

- **Personnel and Management**
 - Labor Relations
 - Organized Labor
 - "At Will"

- **Finance**
 - Budgeting Principles
 - Audits
 - Checks and Balances
 - Rates/Funding

The intent of the above classes is to provide a level of education that enhances the existing skills and education of our workforce and ensure an on-going skilled workforce for the industry.

A determination has not been made yet as to the type of the program, but it could be a certificate program that builds on an AA degree in water and wastewater technologies or equivalent units, or a Master's Program. This will be determined as the program develops and CSUSM develops the program and processes it through their approval process.

Initial meetings with CSUSM staff are very encouraging and there is support from several professors in different areas of expertise who are willing to "Champion/Sponsor" the program through the University. This is a very important factor because without a Professor willing to sponsor the program, develop the curriculum, etc., the program would not move forward.

FINANCIAL IMPACT:

The estimated cost of the program is \$50,000 the first year or two with tuition and enrollment expected to cover the ongoing costs of the program in later years. VWD, EWA and RDDMWD are reaching out to other various water and wastewater agencies in San Diego County as well as ACWA, CSDA and CASA for initial financial support as well as support in spreading the word about the program.

The individual amounts would be based upon the support that the program receives from the various agencies. To date, no funds for this program have been included in LWD's proposed budget for FY 2014.

Staff recommends that the Board of Directors adopt Resolution No. 2232 (attached) supporting the establishment of a joint professional development program with California State University San Marcos.

cal:PJB

Attachment

RESOLUTION NO. 2232

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
SUPPORTING THE DEVELOPMENT OF A WATER MANAGEMENT CERTIFICATE
PROGRAM AT CALIFORNIA STATE UNIVERSITY SAN MARCOS**

WHEREAS, the water and wastewater industry requires the management and operation of both small and large complex systems, and effective management of these systems requires relevant knowledge of the sciences, accounting, and principles of environmental regulation, engineering, law and business;

WHEREAS, attrition by retirement is negatively impacting the industry by the loss of institutional knowledge and many long-term employees who have gained expertise through hands-on training and experience;

WHEREAS, it is recognized that there will be a shortage of mid-management and management personnel who possess the necessary industry experience and qualifications;

WHEREAS, it is recognized that there is a shortage of new personnel entering the water and wastewater field and agencies must provide and support employee education and training opportunities as well as reach out to other industries and programs to aid recruitment of qualified personnel;

WHEREAS, District support for the development of a Water Management Certificate at California State University San Marcos would provide a public benefit and ensure qualified personnel are available in the foreseeable future; and,

WHEREAS, Leucadia Wastewater District (LWD) understands that initial funding support for the program at California State University San Marcos may be required and LWD pledges to provide reasonable financial support to the program;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Leucadia Wastewater District will and does support the development of a Water Management Certificate Program at California State University San Marcos.

Resolution No. 2232
May 8, 2013
Page 2

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held May 8, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

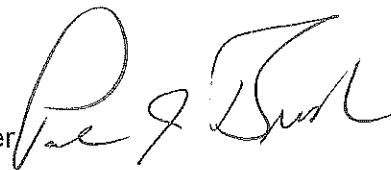
ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

DATE: May 2, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Website Traffic Summary Report



RECOMMENDATION:

1. This item is presented for informational purposes.

DISCUSSION:

During the February Board meeting, Director Juliussen requested that staff present the Board of Directors with an updated website traffic summary report. The last website report summary was provided to the Board of Directors during the August 2012 Board meeting.

Staff has recently developed a visitor data summary report in order to track the traffic or number of "hits" on the website. The summary report is attached for your review. A brief overview of the report will be provided at the meeting.

Attachment

th:PJB



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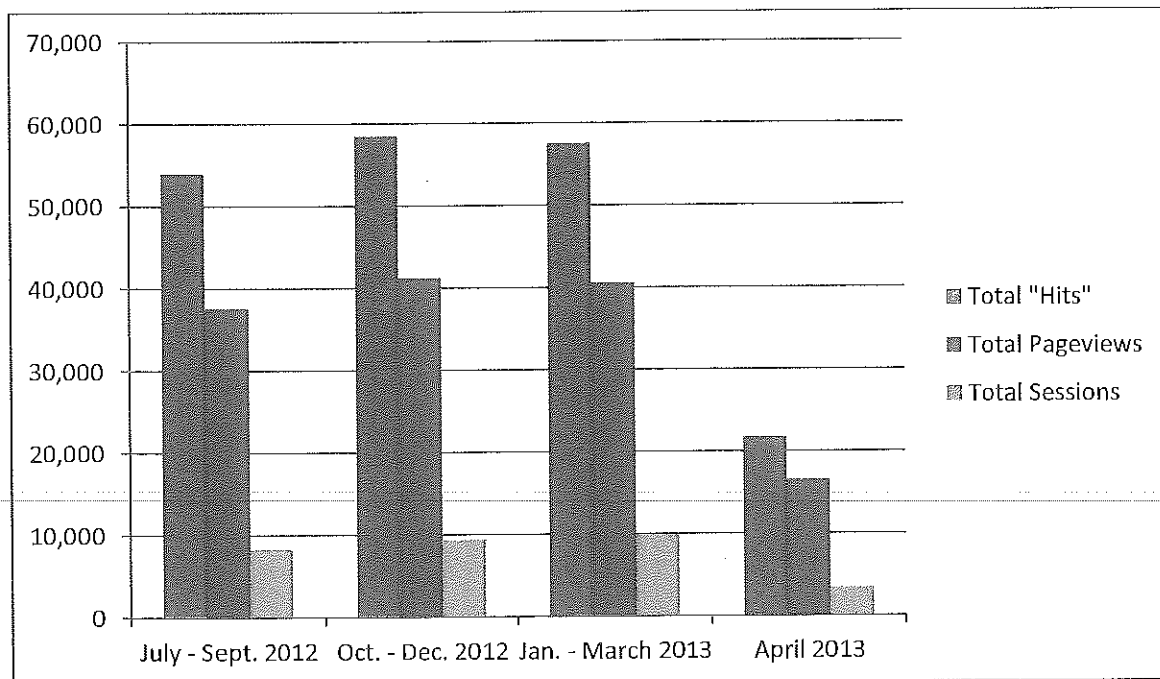
Website Visitors Data Summary Report

The chart below demonstrates that LWD's website was visited approximately 31,000 times from July 2012 to April 2013 (10 month period). The previous website report provided information for a 12 month period. This report indicates a slight increase in the average visits per month since this report provides information over a tenth month period.

The most frequently accessed page was the homepage, followed by the District's Standard Specifications page and viewing of the District's budgets.

The report also indicated that the majority of the visitors view the website for ten seconds or less and those visitors only viewed one page.

Traffic Summary Chart



Definitions:

Hits: represents everything that was accessed on the website, including images, documents, etc.

Page views: represents the total number of pages that were viewed.

Sessions: represents the number of times the website was visited.



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BOARD OF DIRECTORS
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DAVID KULCHIN, VICE PRESIDENT
JUDY K. HANSON, DIRECTOR
ALLAN JULIUSSEN, DIRECTOR
DONALD F. OMSTED, DIRECTOR
PAUL J. BUSHEE, GENERAL MANAGER

April 29, 2013

Ref: 13-3658

The Honorable Bob Blumenfield
California State Assembly
State Capitol, Room 6026
Sacramento, CA 95814
[Sent via FAX: 916-319-2145]

Re: Assembly Constitutional Amendment 8 (Blumenfield)—SUPPORT [As Introduced]

Dear Assembly Member Blumenfield:

The Leucadia Wastewater District supports your Assembly Constitutional Amendment 8, relating to local bond voter thresholds. The Leucadia Wastewater District (LWD) is a public agency located in Carlsbad, California that provides wastewater services to approximately 60,000 residents within the cities of Encinitas and Carlsbad.

In 2000, Californians approved Proposition 39, granting school districts the ability to secure local school bonds with a 55 percent voter threshold. ACA 8 would place a proposition on the 2014 General Election Ballot to allow California's electorate to decide whether special districts, cities and counties may secure local infrastructure bonds with the same 55 percent approval from their local voters.

A voter threshold of 55 percent would empower local communities with additional flexibility to make their own local investment decisions. Our state's formerly advanced infrastructure continues to fall behind in upkeep, not to mention the demands of our modern economy. By re-building this infrastructure, local agencies can re-establish the foundation of our state's economic engine and create thousands of construction jobs in the process.

Over half of all two-thirds vote local ballot measures that fail passage receive greater than 55 percent of the vote. According to the California Local Government Finance Almanac, in elections held between 2001 and 2012, half of the two-thirds vote measures placed on the ballot by special districts, cities, counties and schools have failed. However, of the 475 measures that failed, 279 achieved greater than 55 percent voter approval.

Leucadia Wastewater District is pleased to support ACA 8. Please feel free to contact me if you have any questions.

Best regards,

A handwritten signature in black ink, appearing to read "Paul J. Bushee".

Paul J. Bushee
General Manager

CC: California Special Districts Association [FAX: 916-520-2466]



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PAUL J. BUSHEE, GENERAL MANAGER

April 29, 2013

Ref: 13-3657

The Honorable Lois Wolk
Chair, Senate Governance and Finance Committee
State Capitol, Room 408
Sacramento, CA 95814

Re: Senate Constitutional Amendment 11 (Hancock)—SUPPORT [As Introduced]

Dear Senator Wolk:

The Leucadia Wastewater District supports Senate Constitutional Amendment 11 (Hancock), relating to local revenue voter thresholds. The Leucadia Wastewater District (LWD) is a public agency located in Carlsbad, California that provides wastewater services to approximately 60,000 residents within the cities of Encinitas and Carlsbad.

While local general taxes, such as city and county sales tax measures, require a simple 50 percent majority voter approval, under current law, local special taxes require a two-thirds super-majority voter approval. SCA 11 would place a proposition on the 2014 General Election Ballot to allow California's electorate to decide whether special districts and other local agencies may secure local revenue with 55 percent approval from their local voters.

A special tax is dedicated to specific purposes, offering transparency and accountability to taxpayers. Because Leucadia Wastewater District services are focused on wastewater, any taxes supporting those services are inherently special taxes. A voter threshold of 55 percent would empower our community with additional flexibility to make its own local investment decisions and meet the demands of our ever-changing economy.

Over half of all two-thirds vote local ballot measures that fail passage receive greater than 55 percent of the vote. According to the California Local Government Finance Almanac, in elections held between 2001 and 2012, half of the two-thirds vote measures placed on the ballot by special districts, cities, counties and schools have failed. However, of the 475 measures that failed, 279 achieved greater than 55 percent voter approval.

Leucadia Wastewater District is pleased to support SCA 11 and respectfully requests your favorable consideration when the measure comes before the Committee on May 8. Please feel free to contact me if you have any questions.

Best regards,

Paul J. Bushee
General Manager

CC: The Honorable Loni Hancock [FAX: 916-327-1997]
The Honorable Mark Wyland [FAX: 916-446-7382]
Mr. Colin Grinnell, Senate Governance and Finance Committee [FAX: 916-322-0298]
Mr. Ryan Eisberg, Senate Republican Caucus [FAX: 916-445-3105]
California Special Districts Association [FAX: 916-520-2466]

Kulchin honored for environmental achievements

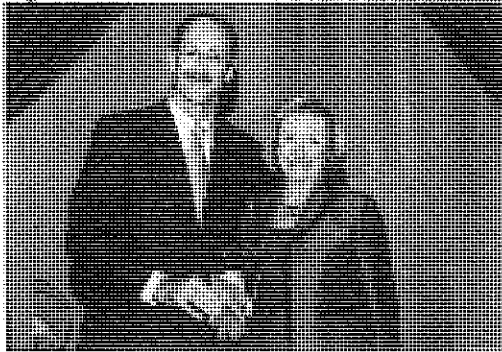
Tweet

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Like

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April 25, 2013



Former Carlsbad City Councilwoman Ann Kulchin has been honored by the National Association of Clean Water Agencies for her dedication and service in protecting local beaches, lagoons and ocean waters as a member of the Encina Wastewater Authority Board of Directors on behalf of the City of Carlsbad.

She received the 2013 National Environmental Achievement Award during the association's National Environment Policy Forum Tuesday, April 23, at the Washington Marriott Hotel in Washington, D.C. The award recognizes Kulchin for work that led to "historic water quality improvements in north San Diego County's unique ocean, beach and estuarine environments," said the award nomination.

Kulchin was first elected to the Carlsbad City Council in 1980 and retired in 2012, and for 22 of those years she served as one of Carlsbad's two delegates on the board of the Encina Wastewater Authority, a joint powers authority owned by six public agencies: the cities of Carlsbad, Vista and Encinitas, the Vallecitos Water District, the Buena Sanitation District, and the Leucadia Wastewater District.

During her time on the Encina board, the authority achieved significant milestones in cleaning wastewater and protecting the Pacific Ocean. From 1980-83 she worked to persuade her fellow board members to invest in secondary treatment, and today Encina removes more than 96 percent of solids from the plant's effluent.

Other accomplishments included:

- The replacement of drinking water with recycled water in the treatment process
- Three plant expansions that quadrupled capacity to accommodate growth
- The use of methane gas from the waste as fuel to generate electricity, coupled with the use of heat exhaust from the cogeneration plant to dry waste sludge
- The manufacture of pellets made from solid waste, which the authority sells as biofuel and fertilizer

Encina General Manager Kevin Hardy credited Kulchin with setting the authority on a visionary path

that has placed it in the forefront of similarly sized wastewater treatment agencies.

“Ann Kulchin was a leader in getting Encina to a secondary treatment level very early,” said Hardy. “That was not easy. There were concerns over the cost and environmental benefits, and studies today show that secondary treatment was good for the North County ocean environment.”

Kulchin said that she was motivated by the need to keep the ocean waters and beaches as clean as possible, and stressed a collaborative approach to solving problems.

“We were among the first to initiate secondary treatment, and we wanted to be careful about the outfall,” Kulchin said, referring to the pipe that carries effluent offshore.

Hardy said that Kulchin also was instrumental in increasing the professionalism of Encina’s workforce through training and education.

“Selecting the right people to do the jobs, investing in workforce education and training, and making Encina a place people wanted to work were important,” Kulchin said.

In March 2009, Encina became a forerunner in producing biosolid pellets from solid waste, which the agency sells as biofuel to a cement factory in Victorville, and as fertilizer to local farms. This process saves ratepayers an estimated \$2 million a year in energy costs. The treatment facility’s cogeneration plant, which uses the waste’s methane gas as fuel to generate electricity and the plant’s heat exhaust to dry the sludge, saves ratepayers another \$2 million annually.

Encina’s innovations have earned the authority many accolades, including Clean Water Act awards from the U.S. Environmental Protection Agency in 2000 and 2006, Green Power Leadership Club recognition from the EPA in 2011, and Plant of the Year from the California Water Environment Association three times, most recently in 2011.

As a Carlsbad council member Kulchin supported development of a water recycling program, which today reuses more than half of the Carlsbad Municipal Water District’s wastewater to irrigate parks, golf courses, medians and freeway landscaping.

She also supported the formation of foundations that support programs to protect the Buena Vista, Agua Hedionda and Batiquitos Lagoons.

Kulchin’s contributions will serve future generations, Hardy said. “I’ve lived here long enough to know that our beaches and ocean waters are improved by her work.”

Located on Avenida Encinas in Carlsbad, the Encina Water Pollution Control Facility serves approximately 350,000 residents, treating 25 million gallons a day with a capacity of 40.5 million gallons a day.

PHOTO CAPTION

Left to right: Philip Friess, National Association of Clean Water Agencies awards committee chair and head of the Technical Services Department for the Sanitation Districts of Los Angeles County, and Ann Kulchin, former City Council member for the City of Carlsbad.

For more information

Kevin Hardy, 760-268-8806, kevin@encinajpa.com

City media contact

Kristina Ray, 760-434-2957, kristina.ray@carlsbadca.gov

Directors' Meetings

Presented by President Sullivan and Director Juliussen

Conference

2013 Annual CWEA Conference

Dates and Location

April 16-19, 2013

Palm Springs Convention Center

List of Attendees

President Sullivan

Director Juliussen

The above mentioned Board member attended various sessions regarding wastewater and recycled water issues.

Directors' Meetings

Presented by Directors Sullivan, Kulchin, Juliussen and Hanson

Conference

2013 CASA Spring Conference

Dates and Location

April 23-26, 2013

Marriott Newport Beach Hotel & Spa

List of Attendees

President Elaine Sullivan

Vice President Dave Kulchin

Director Allan Juliussen

Director Judy Hanson

The above mentioned Board members attended various sessions regarding governance and management of wastewater operations. The sessions and interactive roundtable discussions featured new ideas, innovative approaches and valuable tools for leading agencies in changing times.
