



BOARD OF DIRECTORS

REGULAR MEETING

DATE: Wednesday, May 10, 2017

TIME: 5:00 p.m.

PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **General Public Comment Period**
5. **Approval of Agenda**
6. **Presentation and Awards**
 - A. Teacher Grant Award (Verbal)
 - B. CWEA 2016 Collections System Person of the Year State Award (Page 5)

CONSENT CALENDAR

Items 7-11 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting.

Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 12, 2017 Regular Board Meeting (Pages 6-13)

May 3, 2017 Engineering Committee Meeting (Pages 14-16)

8. Approval of Demands April/May 2017

This item provides for the Board of Directors approval of all demands paid from LWD during the month of April and a portion in May 2017. (Pages 17-41)

9. Operations Report

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY16 to FY17 and flows by sub-basin. (Pages 42-46)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY17 budget and discloses monthly investments. (Pages 47-54)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2017. (Pages 55-56)

EWA REPORTS

12. Encina Wastewater Authority Reports

A. A Regular EWA Board Meeting was held on April 26, 2017 – report by Director Sullivan. (Pages 57-58)

B. An Encina Member Agencies Manager's Meeting was held on May 2, 2017 – report by GM Bushee. (Verbal)

COMMITTEE REPORTS

13. Committee Reports

A. Engineering Committee Meeting was held on May 3, 2017 – report by Director Juliussen. (Page 59)

ACTION ITEMS

14. Award of Purchase Agreement for Emergency Confined Space Equipment Trailer

Authorize the General Manager to execute a sole source purchase Agreement with National Safety Services for the purchase of a new Confined Space Entry Equipment Trailer in an amount not to exceed \$32,452.88. (Pages 60-61)

15. Award of Construction Agreement with Southern Contracting Company – Shift of Headquarters Building to a Separate Electric Metering Switchboard

Authorize the General Manager to execute a sole source Agreement with Southern Contracting Company to shift the Headquarters Building to a separate Electric Metering Switchboard in an amount not to exceed \$59,345. (Pages 62-63)

16. Treasurer's Quarterly Investment Report

This report discloses investments for the quarter ending March 31, 2017.
(Attachment 16A, Pages 64-65)

17. Consideration of Board President Signature for Legislative Correspondence

(Page 66)

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. CSDA Quarterly Dinner Meeting is scheduled for Thursday, May 18, 2017 at The Butcher Shop Steakhouse in Kearny Mesa, CA (Pages 67-69)

B. 2017 Annual Employee Luncheon is scheduled for Thursday, July 13, 2017 at Stagecoach Park in Carlsbad, CA. (Page 70)

19. Directors' Meetings and Conference Reports

A. The 2017 CASA Joint Public Policy Forum was held April 19, 2017 at the Sutter Club in Sacramento, CA. (Page 71)

B. The 2017 CWEA Annual Conference was held April 25-28, 2017 at the Palm Springs Convention Center in Palm Springs, CA. (Page 72)

20. General Manager's Report

21. General Counsel's Report


22. Board of Directors' Comments

23. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: May 4, 2017



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

Ref: 17-5381

Date: May 4, 2017
To: Board of Directors
From: Paul J. Bushee, General Manager
Subject: **Presentations and Awards**



It is my pleasure to announce that the Leucadia Wastewater District (LWD) continued its success by winning the California Water Environment Association (CWEA) Collection System Person of the Year Award for the state of California. CWEA presented the award to Richard (Rick) Easton at the CWEA Annual Conference on Friday, April 28th in Palm Springs, CA. A brief summary of the award follows:

Collection System Person of the Year Award – State of California

Mr. Rick Easton, a Field Service Technician II, received the Collection System Person of the Year Award for the state of California. Rick has been employed at LWD since September 2013. In achieving this award, the state selection committee recognized the fact that Rick is reliable, creative, and efficient. He has made several repairs to vehicles, equipment, pump stations, and the Gafner Water Treatment Plant resulting in timely repairs, minimal down time and a reduction of the District's expenses. His attention to detail, strong work ethic, and "can do" attitude merit his state of California CWEA Collection System Person of the Year Award.

Please join me in congratulating Rick for this outstanding accomplishment.

tb:PJB

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 April 12, 2017

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, April 12, 2017 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Kulchin, Juliussen, Omsted
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, District Engineer Steve Deering, Jonathan Pate of Stanek Constructors Incorporated, Jaime Fagnant of Infrastructure Engineering Corporation (IEC), Dexter Wilson and Natalie Frascchetti of Dexter Wilson Engineering Incorporated (DWE).

3. Pledge of Allegiance

President Hanson led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Vice President Sullivan, seconded by Director Juliussen, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

6. Presentations and Awards

A. Encina Wastewater Authority Ocean Outfall History Video

Staff and the Board of Directors viewed the Encina Wastewater Authority Ocean Outfall History Video. This item was informational. No action was taken.

B. Leucadia Wastewater District Virtual Tour Video

Staff and the Board of Directors viewed the Leucadia Wastewater District Virtual Tour Video. This item was informational. No action was taken.

C. Achievement of Organizational Objective – Cost Sharing of CSRMA Dividends

GM Bushee presented the item. He stated that LWD's incentive program authorizes a 50% cost sharing of the CSRMA dividend payment of \$19,789.00. He stated that this dividend reflects the District's excellent safety record. He noted that each employee is eligible to receive an incentive award of \$520.76.

The Board members congratulated LWD staff for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- March 8, 2017 Regular Board Meeting
- March 29, 2017 Community Affairs Committee Meeting
- April 5, 2017 Engineering Committee Meeting

8. Approval of Demands for February/March 2017

Payroll Checks numbered 19134-19176; General Checking – Checks numbered 49433-49563

9. Operations Report (A copy was included in the original April 12, 2017 Agenda)

10. Finance Report (A copy was included in the original April 12, 2017 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of March 2017.

Upon a motion duly made by Director Omsted, seconded by Director Juliussen and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

12. Status Update on the Fiscal Year 2017 (FY17) LWD Tactics and Action Plan

Upon a motion duly made by Vice President Sullivan, seconded by Director Juliussen and unanimously carried, the Board of Directors approved the FY17 LWD Tactics and Action Plan by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on March 22, 2017.

Director Sullivan reported on EWA's March 22, 2017 Board meeting.

B. EWA Member Agency Manager's (MAM) - Meeting held on March 28, 2017.

GM Bushee reported on MAM's March 28, 2017 meeting.

14. Committee Reports

A. Community Affairs Committee (CAC) Meeting was held on March 29, 2017.

Director Omsted reported on the March 29th meeting, stating that the CAC reviewed two teacher grants which will be reviewed by the Board of Directors later in the agenda.

The CAC also received updates on the following:

- LWD Open House;
- Spring 2017 newsletter feedback; and
- The LWD Virtual Tour Video

These items were for informational purposes only. No action was taken.

B. Engineering Committee (EC) Meeting was held on April 5, 2017.

Director Juliussen reported that the EC reviewed the following recommendations:

- Authorize the General Manager to execute an agreement Stanek Constructors, Incorporated for construction services to complete the Gafner Advanced Water Treatment Improvements Project in an amount not to exceed \$659,000;
- Authorize the General Manager to execute an as-needed Engineering Design Services contract with Infrastructure Engineering Corporation; and
- Authorize the General Manager to execute a sole source three-year base professional services agreement with Dexter Wilson Engineering, Incorporated for Engineering Consulting Services in an amount not to exceed \$345,000 with an option for two additional years

The EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

The EC also received an update on the impact of the severe storm that occurred on February 27, 2017 on the District's Collection System. This item was for informational purposes and no action was taken.

ACTION ITEMS

15. Gafner Advanced Water Treatment (AWT) Improvement Project Construction

Authorize the General Manager to execute an agreement with Stanek Constructors, Incorporated (Stanek) for construction services to complete the Gafner AWT Improvements Project in an amount not to exceed \$659,000.

TSM Morishita presented this item stating it was reviewed by the EC at its April 5th meeting. He stated it is a Fiscal Year 2017 Tactical Goal. TSM Morishita provided background information on the project noting that this was the second request for bids after the project was re-evaluated and modified, with the goal of reducing the bid price. The project was re-bid in March 2016 and five bids were received with AToM Engineering submitting the apparent low bid.

TSM Morishita stated that the bids were evaluated by Infrastructure Engineering Corporation (IEC) and as a result, Stanek was determined to be the lowest responsive responsible bidder. He explained that due to project complexity, stringent experience requirements were established in the Request for Bids. He continued that Stanek was the lowest bidder that satisfied all experience requirements.

Director Juliussen stated that the EC reviewed this item closely. He noted that he had initial concerns with the increase in cost and the stringent specifications and requirements of the project. However, after thorough discussion with staff and the EC, his concerns were addressed and he is satisfied with staff's recommendation.

Director Omsted asked how much additional recycled water will be produced when the project is complete. TSM Morishita answered that the project would not increase the recycled water from its current 1 million gallons per day capacity.

President Hanson asked if the bid notices specify the experience requirements. TSM Morishita answered affirmatively noting that the bid documents state the bidder must comply with all LWD bid requests and requirements.

Following discussion, upon a motion duly made by Director Juliussen and seconded by Director Kulchin and unanimously carried, the Board of Directors authorized the General Manager to execute an agreement with Stanek Constructors, Incorporated for construction services to complete the Gafner AWT Improvements Project in an amount not to exceed \$659,000 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

16. Award of District As-Needed Engineering Design Services

Authorize the General Manager to execute an as-needed Engineering Design Services contract with Infrastructure Engineering Corporation (IEC).

TSM Morishita presented this item stating it was reviewed by the EC at its April 5th meeting. TSM Morishita provided background information on this item noting that a Request for Proposal (RFP) for as-needed engineering design services was distributed to 29 engineering firms in December 2016 and in January 2017 five proposals were received.

TSM Morishita stated the proposals were evaluated by a review panel and three firms; Dudek, IEC, and Psomas; were selected for interviews. As a result of the interviews, IEC was selected as the preferred engineering firm. TSM Morishita stated that the agreement is for an initial three year term with an option to extend the agreement for two additional years.

GM Bushee noted that Director Juliussen also reviewed the proposals as an observer in the process.

Following discussion, upon a motion duly made by Director Juliussen and seconded by Director Omsted, and unanimously carried, the Board of Directors authorized the General Manager to execute an as-needed Engineering Design Services contract with IEC by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

17. Professional Services Agreement with Dexter Wilson Engineering, Incorporated for Engineering Consulting Services

Authorize the General Manager to execute a sole source three-year base professional services agreement with Dexter Wilson Engineering, Incorporated (DWE) for Engineering Consulting Services in an amount not to exceed \$345,000 with an option for two additional years.

GM Bushee presented this item stating it was reviewed by the EC at its April 5th meeting. GM Bushee provided background information on this item noting that District Engineer Steve Deering (DE Deering) has decided to retire at the end of June 2017. GM Bushee continued that after thoughtful consideration staff recommends that Dexter Wilson succeed Steve Deering as District Engineer. He noted that Mr. Wilson and his staff at DWE have an extensive and unique knowledge and technical expertise of the District's assets and its operations and maintenance procedures. GM Bushee stated that DWE's unique knowledge and expertise satisfies the criteria for sole sourcing allowed under Section 11.1, Sole Source Procurement, of the District's Procurement Policy. He continued that, therefore, staff is recommending that the District Engineer contract be awarded on a sole source basis to DWE.

Director Juliussen thanked DE Deering for his dedication to the District and noted that he is pleased with the selection of Mr. Wilson as his replacement.

Director Kulchin thanked DE Deering for his service to the District.

Vice President Sullivan thanked DE Deering and noted he would be missed.

President Hanson thanked DE Deering and wished him luck.

Following discussion, upon a motion duly made by Director Juliussen and seconded by Director Omsted, and unanimously carried, the Board of Directors authorized the General Manager to execute a sole source three-year base professional services agreement with Dexter Wilson Engineering, Incorporated for Engineering Consulting Services in an amount not to exceed \$345,000 with an option for two additional years by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

18. Board of Directors Strategic Planning Workshop Report

Receive and File the February 23, 2017 Strategic Planning Workshop Report from Tamayo Group, Inc.

GM Bushee presented the item stating that it is a follow up from the Board's Strategic Planning workshop. He added that Ms. Tamayo completed a report summarizing the planning session.

President Hanson and Vice President Sullivan stated it was one of the best Strategic Planning Workshops.

Following discussion, upon a motion duly made by Director Omsted, seconded by Vice President Sullivan and carried, the Board of Directors received and filed the February 23, 2017 Strategic Planning Workshop Report from Tamayo Group, Inc. by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

19. Award Teacher Grants

ASsup Hill introduced the item noting that LWD received two Teacher Grant Applications after contacting the nine schools within the LWD service area. She also provided a brief summary of each application and indicated that both applicants qualified for grants.

Director Sullivan asked why the District only received two applications. ASsup Hill answered stating that this concern was also addressed at the March 29th CAC meeting. ASsup Hill stated that staff and the CAC discussed ideas to increase participation in the Teacher Grant Program.

GM Bushee noted a future CAC meeting will be scheduled to further develop the Teacher Grant Program and increase participation.

Following discussion, upon a motion duly made by Vice President Sullivan, seconded by Director Omsted and carried, the Board of Directors awarded two Teacher Grants totaling \$2,000 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Kulchin	Yes
Director Juliussen	Yes
Director Omsted	Yes

INFORMATION ITEMS

20. Project Status Updates and Other Informational Reports

A. Impact of the Severe Storm that occurred on February 27, 2017 on the District's Collection System

FSS Stecker presented the item noting that it was reviewed at the EC meeting on April 5th. FSS Stecker reviewed flow data collected during the torrential rain event on February 27th. He briefed the Board on the measured flow in two specific areas, Old Leucadia and the Batiquitos Pump Station.

FSS Stecker stated that overall, the Field Services staff responded professionally and quickly and, as a result, no sewer spills occurred.

Vice President Sullivan thanked FSS Stecker for the report.

Director Omsted asked if both force mains were being used at Batiquitos. FSS Stecker answered affirmatively.

Director Omsted asked if the District would be in trouble with only one force main. FSS Stecker answered stating the District would not be in trouble, it would just take longer for flow levels to decrease.

TSM Morishita noted that three out of four pumps were online at the time the second force main was opened.

Director Omsted asked how long it takes for the heavy rainfall to impact LWD flows. FSS Stecker answered that it can take an hour or two for the flows to peak during a rain event.

B. North San Diego Water Reuse Coalition (NSDWRC) – Sponsorship and Support of AB 869 (Rubio) Protection of Recycled Water Resources and Investments

GM Bushee reviewed AB 869 and noted it was discussed at the 2017 WaterReuse CA Annual Conference. He stated that the NSDWRC sent a legislative support letter to Assembly Member Blanca Rubio.

C. LWD – Sponsorship and Support of AB 574 (Quirk) Potable Water Reuse

GM Bushee reviewed AB 574 and noted it was discussed at the 2017 WaterReuse CA Annual Conference. He stated that the LWD sent a legislative support letter to Assembly Member Bill Quirk.

Director Juliussen suggested that LWD legislative support letters be signed by the Board President.

D. Thank You Note for LWD Tour

GM Bushee stated the District received a thank you letter for a tour that was given April 3, 2017.

21. Directors' Meetings and Conference Reports

A. The 2017 WaterReuse CA Annual Conference was held March 19-21, 2017 at the Westin San Diego, CA.

President Hanson stated it was an excellent conference and she enjoyed the awards luncheon.

Vice President Sullivan stated there was a lot of synergy and high energy at the conference. Director Kulchin stated it was one of the best conferences he has attended noting there was something for everyone.

Director Omsted stated he enjoyed the technical session presented by Trussell Technologies.

22. General Manager's Report

GM Bushee reported on the following items:

- Public Records Request from the San Diego Union-Tribune regarding District internet usage;
- Article from the San Diego Union-Tribune titled "Board Members Get Paid for Meetings that Aren't Public"; and
- A security incident at the District.

23. General Counsel's Report

General Counsel Brechtel reported on the following items:

- SB 496 - Idemnity: Design Professionals; and
- SB 1069 - Accessory Dwelling Units

24. Board of Directors' Comments

Director Omsted stated that the City of Carlsbad approved the Batiquitos Lagoon Monitoring and Management Plan. He noted that \$100K has been allocated to study the long-term effects of climate change on the Batiquitos Lagoon and the nearby coastal waters.

Director Juliussen thanked staff for all their hard work and welcomed Dexter Wilson and Natalie Frascetti to LWD.

25. Adjournment

President Hanson adjourned the meeting at approximately 6:29 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Engineering Committee Meeting
May 3, 2017

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held on Wednesday, May 3, 2017 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Director Kulchin called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen (via telephone) and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; Field Services Technician III Todd Amos; District Engineer Steve Deering; and Dexter Wilson from Dexter Wilson Engineering

3. Public Comment

None.

4. New Business

- A. Authorize the General Manager to execute a sole source purchase Agreement with National Safety Services for the purchase of a new Confined Space Entry Equipment Trailer in an amount not to exceed \$32,452.88.

FST III Amos presented the staff recommendation. He stated that in response to EC direction, he contacted multiple vendors that manufacture or sell enclosed trailers. He continued that as a result he discovered that only one manufacturer, National Safety Services (NSS), had experience in customizing trailers for confined space entry equipment. FST III Amos stated that NSS submitted a quote of \$32,452.88.

FST III Amos stated that the District's Procurement Policy allows for a sole source purchase for unique items manufactured or provided by a single vendor. He continued that therefore, staff is recommending a sole source purchase to NSS for the confined space entry equipment trailer.

After discussion, the EC concurred with staff to recommend that the Board authorize the General Manager to execute a sole source purchase Agreement with National Safety Services for the purchase of a new Confined Space Entry Equipment Trailer.

- B. Authorize the General Manager to execute a sole source Agreement with Southern Contracting Company to shift the Headquarters Building to a separate Electric Metering Switchboard in an amount not to exceed \$59,345.

TSM Morishita presented the staff recommendation. He stated that based on the significant savings in electrical cost that resulted from the shift to an agricultural pumping rate (ag rate) at Batiquitos Pump Station (BPS), staff evaluated the ability to shift the Leucadia Pump Station (LPS) to a similar rate. SDG&E has confirmed that the District can take advantage of the ag rate for both LPS and Gafner. TSM Morishita said that the application of the ag rate will require that the Headquarters Building (HQ Bldg) be separated from the single meter for the District's Campus.

TSM Morishita said, that staff contacted Southern Contracting Company (Southern) to get a quote for separating the HQ Bldg to a new metering switchboard. He continued that Southern was contacted because of previous work performed for the District including Saxony Pump Station Rehabilitation, Village Park No.5 Pump Station Replacement and electrical repair and troubleshooting for routine operations. TSM Morishita said that based on an estimated project cost of \$90,000 and the 24% cost savings realized at BPS, the estimated return on investment period is 2.8 years.

TSM Morishita stated that the Agreement meets the sole source procurement requirements of the District's Procurement Policy, unique knowledge of the District and continuance of service.

After discussion, the EC concurred with staff to recommend that the Board authorize the General Manager to execute a sole source Agreement with Southern Contracting Company to shift the Headquarters Building to a separate Electric Metering Switchboard.

5. Information Items

- A. Update of the Poinsettia Train Station Parallel Gravity Line Project

TSM Morishita presented an update of the Poinsettia Train Station Parallel Gravity Line Project. He presented background information on the project to refresh the EC with the project's concept and scope. He stated that SANDAG intends to bid the project in May with bids due in July 2017. He continued that SANDAG plans to award the contract in September 2017 with construction starting in the spring of 2018. He showed the EC an example of the precast lined manhole to be installed.

- B. Update of the Leucadia Scenic Cured-In-Place Pipe (CIPP) Lining Project

TSM Morishita presented an update of the Leucadia Scenic CIPP Lining Project. He said that work on the project is completed, however the project cannot be closed out because the Caltrans Permit is tied to the completion of the Leucadia (L1) Replacement Project currently in construction. He continued that it is anticipated that the final project cost will be approximately \$166,100. TSM Morishita said that the final cost will be approximately \$6,500 less than the original contract cost of \$172,602. He said the reduction is a result of the reimbursement of the \$7,500 bid allowance for the Caltrans Permit.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Director Kulchin adjourned the meeting at approximately 9:11 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

DATE: May 4, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of April/May Demands



RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$ 1,451,647.75.**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months April 7, 2017 – May 4, 2017.

Operating expenses totaled **\$ 713,054.77** while Capital Improvement Program expenses totaled **\$631,580.84**

Payroll for employees and the Board totaled **\$ 107,012.14.**

Attached, please find a year-to-date Employee and Board Payroll Report from April 2016 to May 2017, for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

- | | |
|---------------|--|
| Attachment 1 | Summary of Demands by Account April/May 2017 |
| Attachment 2 | Accounts Payable Check Register dated April 11, 2017 |
| Attachment 3 | Payroll Check Register dated April 12, 2017 |
| Attachment 4 | Payroll Check Register dated April 13, 2017 |
| Attachment 5 | Accounts Payable Check Register dated April 14, 2017 |
| Attachment 6 | Accounts Payable Check Register dated April 21, 2017 |
| Attachment 7 | Payroll Check Register dated April 26, 2017 |
| Attachment 8 | Accounts Payable Check Register dated May 1, 2017 |
| Attachment 9 | Board Payroll Check Register dated May 1, 2017 |
| Attachment 10 | Year to Date Employee and Board Payroll Report |

DEMANDS SUMMARY

May 10, 2017

1. Demands

<u>Category</u>	<u>Check #'s</u>		<u>Amount</u>	<u>Total</u>
Payroll Check -4/12/2017	19177 - 19195		\$47,286.60	
Payroll Check -4/13/2017	19196 - 19214	Incentive	\$8,888.15	
Payroll Check - 4/26/2017	19215 - 19233		\$46,458.18	
Board Payroll Check -5/1/2017	19234 - 19238		<u>\$4,379.21</u>	
		Total		\$107,012.14
General Checking -4/11/2017	49564		\$ 7,033.91	
General Checking -4/14/2017	49565 - 49612		\$ 155,442.51	
General Checking -4/21/2017	49613 - 49648		\$ 87,672.58	
General Checking -5/1/2017	49649 - 49680		<u>\$ 1,094,486.61</u>	
		Total	\$ 1,344,635.61	
		GRAND TOTAL		\$1,451,647.75

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/11/2017 Through 4/11/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
CITY OF ENCINITAS	49564	4/11/2017	7,033.91	L1 FORCE MAIN PROJECT INSPECTION FEES
	Total 49564		7,033.91	
Report Total			7,033.91	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 12, 2017

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
19177 - 19195	4/12/2017	\$47,286.60

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 13, 2017
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
19196 - 19214	4/13/2017	\$8,888.15

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
ADS LLC	49565	4/14/2017	<u>4,340.00</u>	FLOW MONITORING-MARCH
	Total 49565		4,340.00	
AYALA ENGINEERING	49566	4/14/2017	<u>15,000.00</u>	REMOVE/REPLACE MANHOLES
	Total 49566		15,000.00	
BAY CITY ELECTRIC WORKS, INC	49567	4/14/2017	1,322.17	GENERATOR SERVICE @ BPS/LPS
BAY CITY ELECTRIC WORKS, INC		4/14/2017	895.56	WORK @ E. ESTATES
	Total 49567		<u>2,217.73</u>	
CARDIAC SCIENCE CORP	49568	4/14/2017	<u>3,036.03</u>	UNIVERSAL DEFIBRILLATOR
	Total 49568		3,036.03	
CARLSON & BEAULOYE	49569	4/14/2017	<u>10,111.40</u>	PNEUMAIC COMPRESSOR
	Total 49569		10,111.40	
CHARLES KING COMPANY	49570	4/14/2017	47,668.78	BYPASS PUMP/CREDIT FOR TRADE IN
	Total 49570		<u>47,668.78</u>	
CHUCKS TIRE CENTER	49571	4/14/2017	<u>25.00</u>	TIRE REPAIR-TRUCK 153
	Total 49571		25.00	
CITY OF CARLSBAD	49572	4/14/2017	238.03	WATER @ VACTOR
CITY OF CARLSBAD		4/14/2017	<u>264.12</u>	WATER @ VACTOR 2
	Total 49572		502.15	
CORODATA	49573	4/14/2017	<u>111.97</u>	STORAGE-MARCH
	Total 49573		111.97	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
DATA NET	49574	4/14/2017	2,287.98	2 DRIVES FOR SERVER
DATA NET		4/14/2017	610.00	IS MAINT AND SUPPORT
DATA NET		4/14/2017	479.94	NETGEAR
DATA NET		4/14/2017	172.00	SERVER SERVICE-MARCH
DATA NET		4/14/2017	492.87	WATCHGUARD SUPPORT
	Total 49574		4,042.79	
DAVID KULCHIN	49575	4/14/2017	662.32	REIMBURSE FOR WATERUSE CONF
	Total 49575		662.32	
DKF SOLUTIONS GROUP, LLC	49576	4/14/2017	300.00	MONTHLY FEE FOR SAFETY-APRIL
	Total 49576		300.00	
DOWNSTREAM SERVICES, INC.	49577	4/14/2017	70.00	STORMWATER MAINT-AWT
	Total 49577		70.00	
DUDEK & ASSOCIATES	49578	4/14/2017	325.00	GE/3252/0526/FAIR OAKS-FEB
DUDEK & ASSOCIATES		4/14/2017	52.50	GE/3252/0593/LC TOWNE SQ-FEB
DUDEK & ASSOCIATES		4/14/2017	52.50	GE/3252/0844/LC TOWN-FEB
DUDEK & ASSOCIATES		4/14/2017	650.00	GE/3252/0897/EOLUS 4-FEB
DUDEK & ASSOCIATES		4/14/2017	367.50	GE/3252/0946/SCOTT ANNEX-FEB
DUDEK & ASSOCIATES		4/14/2017	1,422.50	GE/3252/0983/HYMETTUS-FEB
DUDEK & ASSOCIATES		4/14/2017	1,320.00	GE/3252/0985/WEST JASON-FEB
DUDEK & ASSOCIATES		4/14/2017	65.00	GE/3252/0987/SPROUTS-FEB
DUDEK & ASSOCIATES		4/14/2017	287.50	GE/3252/0988/LUNA GRILL-FEB
DUDEK & ASSOCIATES		4/14/2017	367.50	GE/3252/0990/HYMETTUS-FEB
	Total 49578		4,910.00	
EVOQUA WATER TECHNOLOGIES, LLC	49579	4/14/2017	8,836.23	BIOXIDE
	Total 49579		8,836.23	
EWING IRRIGATION PRODUCTS	49580	4/14/2017	201.28	PARTS FOR AWT

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ATTACHMENT 5

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 49580		201.28	
HACH COMPANY	49581	4/14/2017	<u>1,984.41</u>	PARTNERSHIP MAINT AND CREDIT
	Total 49581		1,984.41	
HARTFORD LIFE & ACCIDENT INS.	49582	4/14/2017	<u>442.00</u>	LIFE INS-APRIL
	Total 49582		442.00	
HEAVILAND ENTERPRISES, INC	49583	4/14/2017	749.00	BPS CLEAN UP
HEAVILAND ENTERPRISES, INC		4/14/2017	840.00	LANDSCAPE MAINT-APRIL
HEAVILAND ENTERPRISES, INC		4/14/2017	<u>630.00</u>	PLANT POTS @ BPS
	Total 49583		2,219.00	
ICMA RETIREMENT-303979	49584	4/14/2017	<u>4,136.49</u>	DEFERRED COMP
	Total 49584		4,136.49	
JEFF BILLS	49585	4/14/2017	<u>3,527.56</u>	CONSULTING FEES-MARCH
	Total 49585		3,527.56	
MALLORY SAFETY AND SUPPLY	49586	4/14/2017	<u>145.25</u>	SAFETY SUPPLIES
	Total 49586		145.25	
MITSUBISHI ELECTRIC US, INC	49587	4/14/2017	<u>286.07</u>	ELEVATOR SERVICE/MAINT-APRIL
	Total 49587		286.07	
NAPA AUTO	49588	4/14/2017	<u>34.46</u>	PARTS
	Total 49588		34.46	
NATIONWIDE RETIREMENT SOLUTIONS	49589	4/14/2017	<u>265.78</u>	DEFERRED COMP
	Total 49589		265.78	

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ATTACHMENT 5

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
OFFICE DEPOT, INC.	49590	4/14/2017	<u>459.41</u>	OFFICE SUPPLIES
	Total 49590		459.41	
OLIVENHAIN MUNICIPAL WATER DIST	49591	4/14/2017	43.45	WATER @ E. ESTATES
OLIVENHAIN MUNICIPAL WATER DIST		4/14/2017	430.22	WATER @ TRAVELING
OLIVENHAIN MUNICIPAL WATER DIST		4/14/2017	682.50	WATER @ TRAVELING 2
OLIVENHAIN MUNICIPAL WATER DIST		4/14/2017	43.45	WATER @ VP5
OLIVENHAIN MUNICIPAL WATER DIST		4/14/2017	43.45	WATER @ VP7
	Total 49591		<u>1,243.07</u>	
PACIFIC PIPELINE SUPPLY	49592	4/14/2017	<u>2,925.24</u>	BOLTS,NUTS,GASKETS
	Total 49592		2,925.24	
PERS RETIREMENT	49593	4/14/2017	<u>13,024.56</u>	EMPLOYEE RETIREMENT ENDING 3/26/17
	Total 49593		13,024.56	
PK SAFETY SUPPLY	49594	4/14/2017	<u>1,474.02</u>	OZONE MONITORS
	Total 49594		1,474.02	
PLANT PEOPLE, INC	49595	4/14/2017	<u>158.00</u>	PLANT MAINT-APRIL
	Total 49595		158.00	
PLUMBERS DEPOT, INC	49596	4/14/2017	848.53	LEADER HOSES
PLUMBERS DEPOT, INC		4/14/2017	<u>134.45</u>	PARTS
	Total 49596		982.98	
PROFORMA PRINT & PROMOTIONS	49597	4/14/2017	<u>434.79</u>	A/P CHECKS REORDER

Date: 4/13/17 04:30:00 PM

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 49597		434.79	
ROCKWELL CONSTRUCTION SERVICES, INC	49598	4/14/2017	125.00	ELECTRICAL @ VP5 PROJECT
	Total 49598		125.00	
SAN DIEGO UNION TRIBUNE	49599	4/14/2017	1,014.12	AD FOR AWT IMPR. PROJECT
	Total 49599		1,014.12	
SAN DIEGUITO WATER DISTRICT	49600	4/14/2017	11.22	WATER @ TANKER
SAN DIEGUITO WATER DISTRICT		4/14/2017	50.49	WATER @ TANKER 2
	Total 49600		61.71	
SOUTHERN CONTRACTING COMPANY	49601	4/14/2017	765.00	ELECTRICAL WORK @ LPS
SOUTHERN CONTRACTING COMPANY		4/14/2017	4,440.00	IR SCANNING @ AWT/BPS/LPS
SOUTHERN CONTRACTING COMPANY		4/14/2017	370.00	PUMP @ AWT
	Total 49601		5,575.00	
TERMINIX	49602	4/14/2017	56.00	MONTHLY PEST SERVICE-MARCH
	Total 49602		56.00	
THE HOME DEPOT CRC/GECF	49603	4/14/2017	749.32	SUPPLIES
	Total 49603		749.32	
UNDERGROUND SERVICE ALERT OF	49604	4/14/2017	172.50	UNDERGROUND SERVICE ALERT-MARCH
	Total 49604		172.50	
UNIFIRST CORPORATION	49605	4/14/2017	202.61	LAUNDRY SERVICE W/E 3/29/17

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/14/2017 Through 4/14/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
UNIFIRST CORPORATION		4/14/2017	<u>195.54</u>	LAUNDRY SERVICE W/E 4/5/17
	Total 49605		398.15	
UNITED PARCEL	49606	4/14/2017	<u>17.07</u>	DELIVERY/SHIPPING
	Total 49606		17.07	
U.S. BANK	49607	4/14/2017	<u>8,152.19</u>	CONFERENCES/MEETINGS/OFFICE SUPPLIES/ETC
	Total 49607		8,152.19	
U.S. HEALTHWORKS MEDICAL GROUP, P.C.	49608	4/14/2017	<u>99.00</u>	PHYSICALS
	Total 49608		99.00	
VERIZON WIRELESS	49609	4/14/2017	<u>21.27</u>	CELL PHONES TELEMETRY
	Total 49609		21.27	
VORTEX INDUSTRIES, INC	49610	4/14/2017	<u>524.95</u>	PREVENTATIVE MAINT FOR DOORS
	Total 49610		524.95	
WORDEN WILLIAMS LLP	49611	4/14/2017	<u>2,597.40</u>	LEGAL FEES-MARCH
	Total 49611		2,597.40	
XEROX CORPORATION	49612	4/14/2017	<u>100.06</u>	COPIER LEASE/MAINT
	Total 49612		100.06	
Report Total			<u><u>155,442.51</u></u>	

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ATTACHMENT 5

Leucadia Wastewater District
Vendor Activity - Supplemental Credit Card Report
From 4/12/2017 Through 4/12/2017

Vendor Name	Tra... Sou...	Effective Date	Check/Voucher Number	Expenses	GL Code	GL Title	Transaction Description
U.S. BANK	API	4/12/2017		700.00	4330	BOARD CONFERENCES	BRD REGS-CSDA
U.S. BANK	API	4/12/2017		1,082.04	4330	BOARD CONFERENCES	CASA CONF DC-HOTEL-J.H.
U.S. BANK	API	4/12/2017		570.00	4330	BOARD CONFERENCES	CWEA CONF-REG-A.J.
U.S. BANK	API	4/12/2017		570.00	4330	BOARD CONFERENCES	CWEA CONF-REG-D.O.
U.S. BANK	API	4/12/2017		570.00	4330	BOARD CONFERENCES	CWEA CONF-REG-E.S.
U.S. BANK	API	4/12/2017		570.00	4330	BOARD CONFERENCES	CWEA CONF-REG-J.H.
U.S. BANK	API	4/12/2017		153.95	4330	BOARD CONFERENCES	FLIGHT-CSDA-J.H.
U.S. BANK	API	4/12/2017		238.90	4330	BOARD CONFERENCES	FLIGHT-ES-CSDA LEG CONF
U.S. BANK	API	4/12/2017		298.90	4330	BOARD CONFERENCES	SW FLIGHT-CSDA-D.K.
U.S. BANK	API	4/12/2017		82.95	4330	BOARD CONFERENCES	SW FLIGHT-CSDA-J.H.
U.S. BANK	API	4/12/2017		247.90	4330	BOARD CONFERENCES	SW FLIGHT-D.O.-CSDA
U.S. BANK	API	4/12/2017		283.88	4330	BOARD CONFERENCES	SW FLIGHT-E.S.-CSDA
U.S. BANK	API	4/12/2017		60.65	5210	ENGINEERING	ENG DESIGN INTERVIEW
U.S. BANK	API	4/12/2017		141.61	5227	MANAGEMENT SUPPORT SERVICES	STRATEGIC PLANNING
U.S. BANK	API	4/12/2017		168.71	5227	MANAGEMENT SUPPORT SERVICES	STRATEGIC PLANNING LUNCH
U.S. BANK	API	4/12/2017		149.00	5530	BUILDINGS & GROUNDS	LIGHT BULBS
U.S. BANK	API	4/12/2017		2.00	5710	TRAINING, EDUCATION & CONFERNC	CASA CONF-DC-BAGGAGE
U.S. BANK	API	4/12/2017		60.00	5710	TRAINING, EDUCATION & CONFERNC	CASA CONF-DC-BAGGAGE-P.B.
U.S. BANK	API	4/12/2017		1,288.14	5710	TRAINING, EDUCATION & CONFERNC	CASA CONF-DC-HOTEL-P.B.
U.S. BANK	API	4/12/2017		173.84	5710	TRAINING, EDUCATION & CONFERNC	CASA CONF-DC-P.B.
U.S. BANK	API	4/12/2017		25.00	5710	TRAINING, EDUCATION & CONFERNC	CSDA WEB-T.H.
U.S. BANK	API	4/12/2017		30.00	5710	TRAINING, EDUCATION & CONFERNC	PARKING-WATERUSE-P.B.
U.S. BANK	API	4/12/2017		300.00	5710	TRAINING, EDUCATION & CONFERNC	WATERUSE CONF-P.B.
U.S. BANK	API	4/12/2017		323.92	5910	TELEPHONE	WEB HOSTING
U.S. BANK	API	4/12/2017		30.00	5910	TELEPHONE	WIFI-R.M.
U.S. BANK	API	4/12/2017		30.80	6420	ENCINA CAPITAL	EWA MEETING-P.B.
Transaction Total				<u>8,152.19</u>			
Total 4/12/2017				<u>8,152.19</u>			

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Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/21/2017 Through 4/21/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
ALPHAGRAPHICS	49613	4/21/2017	398.12	TABS FOR FY 2018 BUDGET
	Total 49613		398.12	
AT&T	49614	4/21/2017	116.68	PHONE CHARGES @ BPS
	Total 49614		116.68	
CARLSBAD FUELS CORPORATION	49615	4/21/2017	1,363.02	VEHICLE FUEL
	Total 49615		1,363.02	
CHUCKS TIRE CENTER	49616	4/21/2017	222.67	TIRES/REPAIR -CHEV SILVERADO
	Total 49616		222.67	
CITY OF CARLSBAD	49617	4/21/2017	1,508.00	FY16-GOP/ROW BILLING
	Total 49617		1,508.00	
WAGEWORKS, INC	49618	4/21/2017	140.00	SEC 125 FLEX PLAN-MARCH
	Total 49618		140.00	
CORELOGIC INFORMATION SOLUTIONS,INC	49619	4/21/2017	125.00	REAL QUEST SUB-MARCH
	Total 49619		125.00	
CUES, INC	49620	4/21/2017	5,066.74	REPAIRS/MAINT TO CCTV
	Total 49620		5,066.74	
CWEA	49621	4/21/2017	172.00	RENEWAL FOR C. RUSSELL-CWEA
	Total 49621		172.00	
DATA NET	49622	4/21/2017	562.50	IS MAINT AND SUPPORT
DATA NET		4/21/2017	965.54	SYMANTEC LICENSE RENEWAL
	Total 49622		1,528.04	
ECC PTA	49623	4/21/2017	1,000.00	TEACHER GRANT
	Total 49623		1,000.00	
ENCINA WASTEWATER AUTHORITY	49624	4/21/2017	1,089.50	LAB FEES-MARCH
	Total 49624		1,089.50	
GRAINGER, INC	49625	4/21/2017	92.01	SOAP REFILLS
	Total 49625		92.01	
HAAKER EQUIPMENT CO	49626	4/21/2017	719.29	PARTS
	Total 49626		719.29	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/21/2017 Through 4/21/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
I2B NETWORKS, INC	49627	4/21/2017	160.00	WEB CAM @ BPS-APRIL/MAY
	Total 49627		160.00	
INFRASTRUCTURE ENGINEERING CORP	49628	4/21/2017	2,034.28	FY17 GRAVITY SEWER PROJECT-JAN
	Total 49628		2,034.28	
INTERSTATE BATTERIES OF SAN DIEGO	49629	4/21/2017	144.66	BATTERIES/CREDIT
	Total 49629		144.66	
JACKSON & BLANC	49630	4/21/2017	1,187.00	REPLACE PRESSURE REGULATOR
JACKSON & BLANC		4/21/2017	475.48	SERVICE
	Total 49630		1,662.48	
LCC FOUNDATION	49631	4/21/2017	1,000.00	TEACHER GRANT
	Total 49631		1,000.00	
MALLORY SAFETY AND SUPPLY	49632	4/21/2017	300.29	SAFETY GLOVES
	Total 49632		300.29	
DODGE DATA & ANALYTICS	49633	4/21/2017	1,255.99	GAFNER AWT PROJECT AD
	Total 49633		1,255.99	
MSC JANITORIAL SERVICE, INC	49634	4/21/2017	1,552.92	JANITORIAL SERVICES-APRIL
	Total 49634		1,552.92	
NAPA AUTO	49635	4/21/2017	77.01	HOSE AND CLAMP
	Total 49635		77.01	
PALOMAR WATER, LLC	49636	4/21/2017	359.85	BOTTLED WATER DELIVERED
	Total 49636		359.85	
PEP BOYS	49637	4/21/2017	15.32	MINI BULBS
	Total 49637		15.32	
PERS RETIREMENT	49638	4/21/2017	196.24	BOARD RETIREMENT W/E 3/31/2017
PERS RETIREMENT		4/21/2017	13,039.87	EMPLOYEE RETIREMENT ENDING 4/9/2017
	Total 49638		13,236.11	
PLUMBERS DEPOT, INC	49639	4/21/2017	19,998.40	CAMERA ASSY
	Total 49639		19,998.40	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 4/21/2017 Through 4/21/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
RANCHO SANTA FE SECURITY SYSTEMS	49640	4/21/2017	258.00	QTRLY ALARM SYSTEM FEE
	Total 49640		258.00	
RICHARD STINSON	49641	4/21/2017	1,950.00	CONSTRUCTION CONSULTING-MARCH
	Total 49641		1,950.00	
SAN DIEGO GAS & ELECTIRC	49642	4/21/2017	1,001.89	ELECTRIC @ LCPS
SAN DIEGO GAS & ELECTIRC		4/21/2017	13,295.05	ELECTRIC @ OFFICE/LPS
SAN DIEGO GAS & ELECTIRC		4/21/2017	155.77	ELECTRIC @ RANCHO VERDE PS
SAN DIEGO GAS & ELECTIRC		4/21/2017	741.54	ELECTRIC @ SAXONY PS
SAN DIEGO GAS & ELECTIRC		4/21/2017	165.25	ELECTRIC @ VP7 PS
SAN DIEGO GAS & ELECTIRC		4/21/2017	827.15	ELECTRIC @E. ESTATES PS
SAN DIEGO GAS & ELECTIRC		4/21/2017	90.05	GAS @ OFFICE
SAN DIEGO GAS & ELECTIRC		4/21/2017	1.33	NATURAL GAS @ EE PS
	Total 49642		16,278.03	
SOUTHERN CONTRACTING COMPANY	49643	4/21/2017	4,460.85	TRUBIDITY METERS
SOUTHERN CONTRACTING COMPANY		4/21/2017	3,655.00	TURBIDITY METERS
	Total 49643		8,115.85	
STATE WATER RESOURCES CONTROL BD	49644	4/21/2017	70.00	RENEWAL FOR S. KRASON
	Total 49644		70.00	
UNIFIRST CORPORATION	49645	4/21/2017	195.54	LAUNDRY SERVICE W/E 4/19/17
UNIFIRST CORPORATION		4/21/2017	199.26	LAUNDRY SERVICE-W/E 4/12/17
	Total 49645		394.80	
VERIZON WIRELESS	49646	4/21/2017	1,056.31	MONTHLY CELL PHONE CHARGES-MAR-APR
	Total 49646		1,056.31	
WESELOH CHEVROLET	49647	4/21/2017	155.17	MAINT/SERVICE-05 CHEV
WESELOH CHEVROLET		4/21/2017	76.23	MAINT/SERVICE-CHEVY SILVERADO
WESELOH CHEVROLET		4/21/2017	76.23	MAINT/SERVICE-SILVERADO TRUCK
WESELOH CHEVROLET		4/21/2017	49.95	VEHICLE MAINT/SERVICE-TAHOE
	Total 49647		357.58	
WEST COAST SAFETY SUPPLY CO., INC.	49648	4/21/2017	1,028.32	SAFETY ITEMS
WEST COAST SAFETY SUPPLY CO., INC.		4/21/2017	2,825.31	SAFETY SUPPLIES/ITEMS

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1005 - UNION BANK GENERAL
From 4/21/2017 Through 4/21/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 49648		3,853.63	
Report Total			87,672.58	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 26, 2017

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
19215 - 19233	4/26/2017	\$46,458.18

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 5/1/2017 Through 5/1/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
CAL PUBLIC EMPLOYEES' RETIRE SYSTEM	49649	5/1/2017	31,375.15	HEALTH INS-MAY-EMPLOYEES
	Total 49649		31,375.15	
CAL PUBLIC EMPLOYEES' RETIRE SYSTEM	49650	5/1/2017	2,995.02	HEALTH INS-BOARD-MAY
	Total 49650		2,995.02	
COSCO FIRE PROTECTION	49651	5/1/2017	225.00	INSPECT FIRE SPRINKLERS
	Total 49651		225.00	
CWEA	49652	5/1/2017	172.00	MEMBERSHIP RENEWAL -S. KRASON
	Total 49652		172.00	
DAVID CLARKE DESIGN	49653	5/1/2017	100.00	DESIGN FEE FOR LANDSCAPE
	Total 49653		100.00	
DETECTION INSTRUMENTS CORP	49654	5/1/2017	147.40	CONNECTOR @ BPS
	Total 49654		147.40	
DONALD OMSTED	49655	5/1/2017	34.42	REIMBURSE FOR CASA CONF
	Total 49655		34.42	
DUDEK & ASSOCIATES	49656	5/1/2017	13,710.00	GE/CIP/MARCH/200/0359/0302/0...
	Total 49656		13,710.00	
ELAINE SULLIVAN	49657	5/1/2017	69.39	REIMBURSE FOR CASA CONF
	Total 49657		69.39	
ENCINA WASTEWATER AUTHORITY	49658	5/1/2017	406,122.96	3RD QTR BILLING-O/M
	Total 49658		406,122.96	
ENCINA WASTEWATER AUTHORITY	49659	5/1/2017	488,720.41	3RD QTR BILLING-CAPITAL
	Total 49659		488,720.41	
EWING IRRIGATION PRODUCTS	49660	5/1/2017	15.81	PARTS
EWING IRRIGATION PRODUCTS		5/1/2017	4.25	PARTS FOR BPS
EWING IRRIGATION PRODUCTS		5/1/2017	41.74	PARTS-ADAPTER/PIPE
	Total 49660		61.80	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 5/1/2017 Through 5/1/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
FEDERAL EXPRESS CORPORATION	49661	5/1/2017	74.26	SHIPPING
	Total 49661		74.26	
GREAT AMERICA FINANCIAL SERVICES	49662	5/1/2017	753.62	COPIER LEASE
	Total 49662		753.62	
ICMA RETIREMENT-303979	49663	5/1/2017	4,139.88	DEFERRED COMP
	Total 49663		4,139.88	
INFRASTRUCTURE ENGINEERING CORP	49664	5/1/2017	770.00	FY 2016 GRAVITY LINE-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	7,251.30	FY17 GRAVITY SEWER PROJ-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	3,122.85	GAFNER AWT PROJECT-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	1,917.50	L1 FORCE MAIN -MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	4,970.46	LC GOLF GRAVITY LINE-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	5,631.75	LPS REHAB PROJECT-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	43,499.60	RECYLCED WATER PROJECT-APRIL
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	15,945.00	RECYLED WATER PROJECT-MARCH
INFRASTRUCTURE ENGINEERING CORP		5/1/2017	940.00	VP5 PROJECT- MARCH
	Total 49664		84,048.46	
KING OF THE PAINTERS	49665	5/1/2017	17,575.00	BALANCE ON PAINTING OF BUILDING
	Total 49665		17,575.00	
MES VISION	49666	5/1/2017	386.22	VISION INS-MAY
	Total 49666		386.22	
NAPA AUTO	49667	5/1/2017	15.06	PAINT
	Total 49667		15.06	
NATIONWIDE RETIREMENT SOLUTIONS	49668	5/1/2017	265.78	DEFERRED COMP-NATIONWIDE
	Total 49668		265.78	
OFFICE DEPOT, INC.	49669	5/1/2017	242.56	OFFICE SUPPLIES
	Total 49669		242.56	

Leucadia Wastewater District
 Check/Voucher Register - CHECK REGISTER
 1005 - UNION BANK GENERAL
 From 5/1/2017 Through 5/1/2017

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
OLIVENHAIN MUNICIPAL WATER DISTRICT	49670	5/1/2017	7,523.67	NSCDCRRWP-FURMAN GROUP
	Total 49670		7,523.67	
PAUL BUSHEE	49671	5/1/2017	27.35	REIMBURSE FOR CASA CONF
	Total 49671		27.35	
PEP BOYS	49672	5/1/2017	21.54	FOAM MAT
PEP BOYS		5/1/2017	54.92	WATER CAN
	Total 49672		76.46	
RICHARD DUFFEY	49673	5/1/2017	29.19	REIMBURSE R. DUFFEY FOR TRAVEL
	Total 49673		29.19	
SAN DIEGO GAS & ELECTIRC	49674	5/1/2017	120.38	ELECTRIC @ AVOCADO PS
SAN DIEGO GAS & ELECTIRC		5/1/2017	470.35	ELECTRIC @ DIANA PS
SAN DIEGO GAS & ELECTIRC		5/1/2017	1,038.98	ELECTRIC @ EEPS
SAN DIEGO GAS & ELECTIRC		5/1/2017	346.64	ELECTRIC @ VP5
	Total 49674		1,976.35	
SOUTHERN CONTRACTING COMPANY	49675	5/1/2017	960.00	ELECTRIC WORK @ AWT
SOUTHERN CONTRACTING COMPANY		5/1/2017	1,610.00	ELECTRIC WORK @ AWT-TURBIDITY INSTALL
SOUTHERN CONTRACTING COMPANY		5/1/2017	960.00	ELECTRIC WORK @ AWT-TURBIDUTY METERS
SOUTHERN CONTRACTING COMPANY		5/1/2017	23,100.00	REPLACE GENRECEPTACLE/PLUGS
	Total 49675		26,630.00	
THE GUARDIAN	49676	5/1/2017	4,166.88	DENTAL/DISABILITY INS-MAY
	Total 49676		4,166.88	
SOLANA PALM LLC	49677	5/1/2017	90.00	ANSWERING SERVICE-APR/MAY
	Total 49677		90.00	
T.S. INDUSTRIAL SUPPLY	49678	5/1/2017	1,735.44	HIGH PRESSURE HOSE
T.S. INDUSTRIAL SUPPLY		5/1/2017	133.74	PARTS
T.S. INDUSTRIAL SUPPLY		5/1/2017	150.82	PARTS-BUSHING
	Total 49678		2,020.00	
U.S. HEALTHWORKS MEDICAL GROUP, P.C.	49679	5/1/2017	99.00	PHYSICALS
	Total 49679		99.00	
VALLECITOS WATER DISTRICT	49680	5/1/2017	613.32	EAP PROGRAM 2017-2018

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1005 - UNION BANK GENERAL
From 5/1/2017 Through 5/1/2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 49680		613.32	
Report Total			<u>1,094,486.61</u>	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: May 1, 2017

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
19234 - 19238	5/1/2017	\$4,379.21

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

<u>APRIL</u>	2016		
4/2/2016	Board		\$3,531.16
4/13/2016	Employee		\$44,125.93
4/14/2016	Employee	Incentive	\$11,302.63
4/27/2016	Employee		<u>\$44,434.86</u>
	TOTAL		\$103,394.58

<u>MAY</u>			
5/2/2016	Board		\$4,924.86
5/11/2016	Employee		\$45,328.93
5/11/2016	Employee	Incentive	\$16,361.17
5/25/2016	Employee		<u>\$45,256.06</u>
	TOTAL		\$111,871.02

<u>JUNE</u>			
6/2/2016	Board		\$4,900.16
6/8/2016	Employee		\$45,693.96
6/22/2016	Employee		<u>\$44,504.50</u>
	TOTAL		\$95,098.62

<u>JULY</u>			
7/2/2016	Board		\$1,113.05
7/6/2016	Employee		\$45,209.70
7/20/2016	Employee		\$45,447.42
7/21/2016	Employee	Incentive	<u>\$92.35</u>
	TOTAL		\$91,862.52

<u>AUGUST</u>			
8/1/2016	Board		\$2,494.10
8/3/2016	Employee		\$47,019.66
8/16/2016	Employee	Incentive	\$6,786.37
8/17/2016	Employee		\$46,135.12
8/31/2016	Employee		<u>45952.27</u>
	TOTAL		\$148,387.52

<u>SEPTEMBER</u>			
9/1/2016	Board		\$5,336.83
9/13/2016	Employee	Incentive	\$552.59
9/14/2016	Employee		\$46,590.94
9/14/2016	Employee	Incentive	\$1,137.27
9/28/2016	Employee		<u>\$46,288.36</u>
	TOTAL		\$99,905.99

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

OCTOBER

10/1/2016	Board		\$1,750.79
10/12/2016	Employee		\$48,948.76
10/20/2016	Employee	Incentive	\$19,567.48
10/26/2016	Employee		<u>\$46,879.62</u>
	TOTAL		\$117,146.65

NOVEMBER

11/1/2016	Board		\$4,759.91
11/9/2016	Employee		\$47,228.39
11/23/2016	Employee		<u>\$47,121.35</u>
	TOTAL		\$99,109.65

DECEMBER

12/1/2016	Board		\$2,419.09
12/2/2016	Employee	Sick Buyback	\$20,167.03
12/7/2016	Employee		\$47,703.49
12/14/2016	Employee	Incentive	\$444.65
12/21/2016	Employee		<u>\$46,163.74</u>
	TOTAL		\$116,898.00

JANUARY

2017

1/1/2017	Board		\$1,214.82
1/4/2017	Employee		\$45,717.09
1/18/2017	Employee		<u>\$45,885.84</u>
	TOTAL		\$92,817.75

FEBRUARY

2/1/2017	Employee		\$47,491.00
2/1/2017	Board		\$5,367.25
2/8/2017	Employee	Incentive	\$2,170.15
2/15/2017	Employee		<u>\$45,587.20</u>
	TOTAL		\$100,615.60

MARCH

3/1/2017	Employee		\$47,217.28
3/1/2017	Board		\$3,254.46
3/15/2017	Employee		\$48,226.01
3/29/2017	Employee		<u>\$46,338.98</u>
	TOTAL		\$145,036.73

APRIL

4/1/2017	Board		\$4,139.95
4/12/2017	Employee		\$47,286.60
4/13/2017	Employee		\$8,888.15
4/26/2017	Employee		<u>\$46,458.18</u>

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS
TOTAL \$106,772.88

MAY

5/1/2017

Board

\$4,379.21

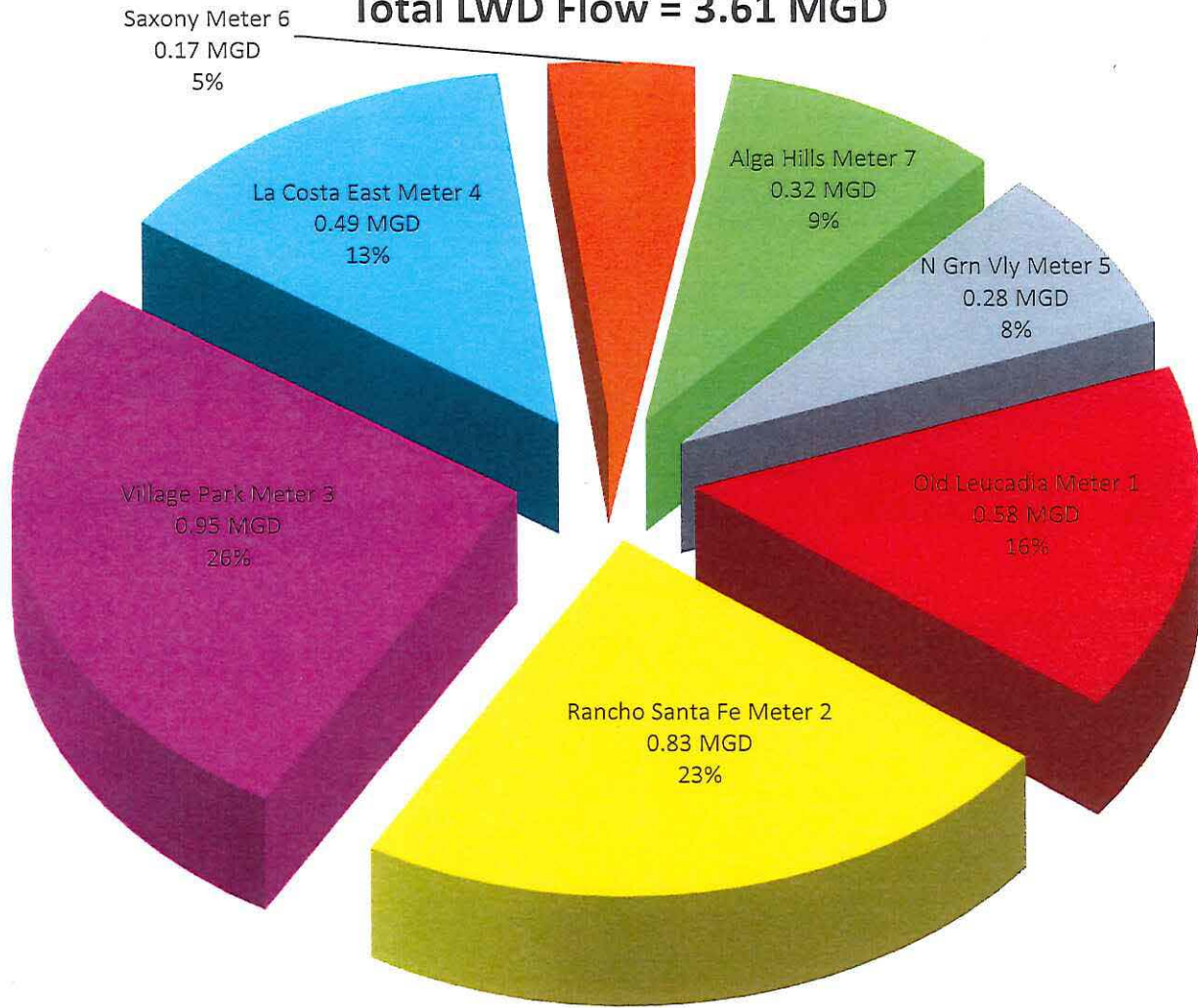
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2017 (July 2016 - June 2017)**

CURRENT MONTH - April 2017							FY 2015-2016
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,560.21	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	LWD ADF (MGD)
JULY	0.00	116.87	1.00	3.77	132	54.07	3.92
YTD			28,561.21				
AUGUST	0.00	116.25	1.50	3.75	131	44.02	3.77
YTD			28,562.71				
SEPTEMBER	0.24	112.80	2.00	3.76	132	47.41	3.70
YTD			28,564.71				
OCTOBER	0.33	112.53	4.50	3.63	127	18.32	3.65
YTD			28,569.21				
NOVEMBER	1.01	110.40	7.36	3.68	129	14.25	3.77
YTD			28,576.57				
DECEMBER	3.81	117.18	-2.11	3.78	132	0.00	3.83
YTD			28,574.46				
JANUARY	4.17	124.31	6.14	4.01	140	0.00	3.71
YTD			28,580.60				
FEBRUARY	4.16	111.16	3.41	3.97	139	0.00	3.77
YTD			28,584.01				
MARCH	0.06	122.76	3.00	3.96	139	5.29	3.76
YTD			28,587.01				
APRIL	0.02	113.40	1.58	3.78	132	42.73	3.72
YTD			28,588.59				
MAY							3.81
YTD							
JUNE							3.83
YTD							
YTD Totals	13.80	1157.66	28.38			226.09	
Mo Average	1.38	115.77	2.84	3.81	133.30	22.61	3.77

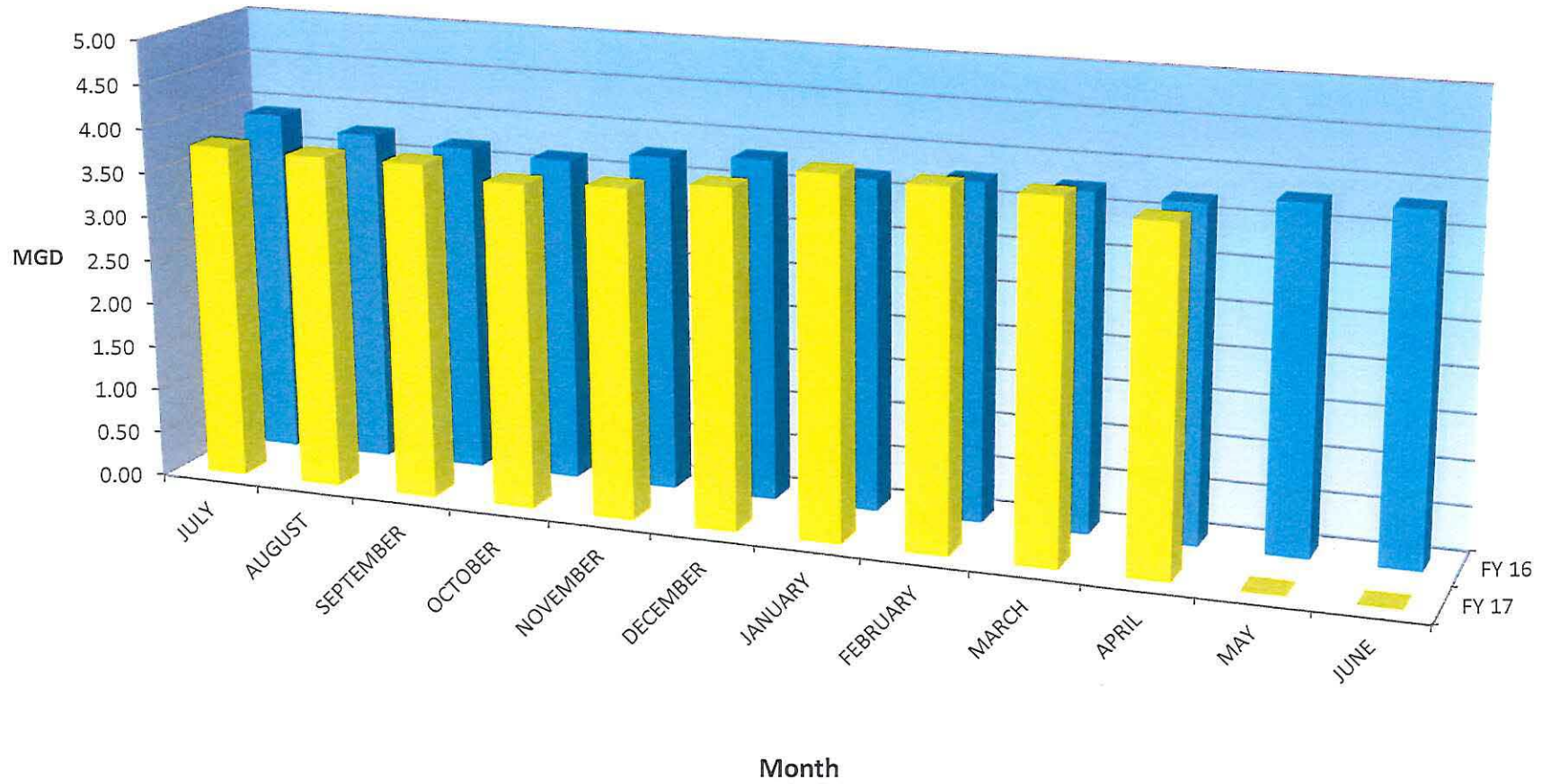
42

LWD Flows by Sub-Basin April 2017

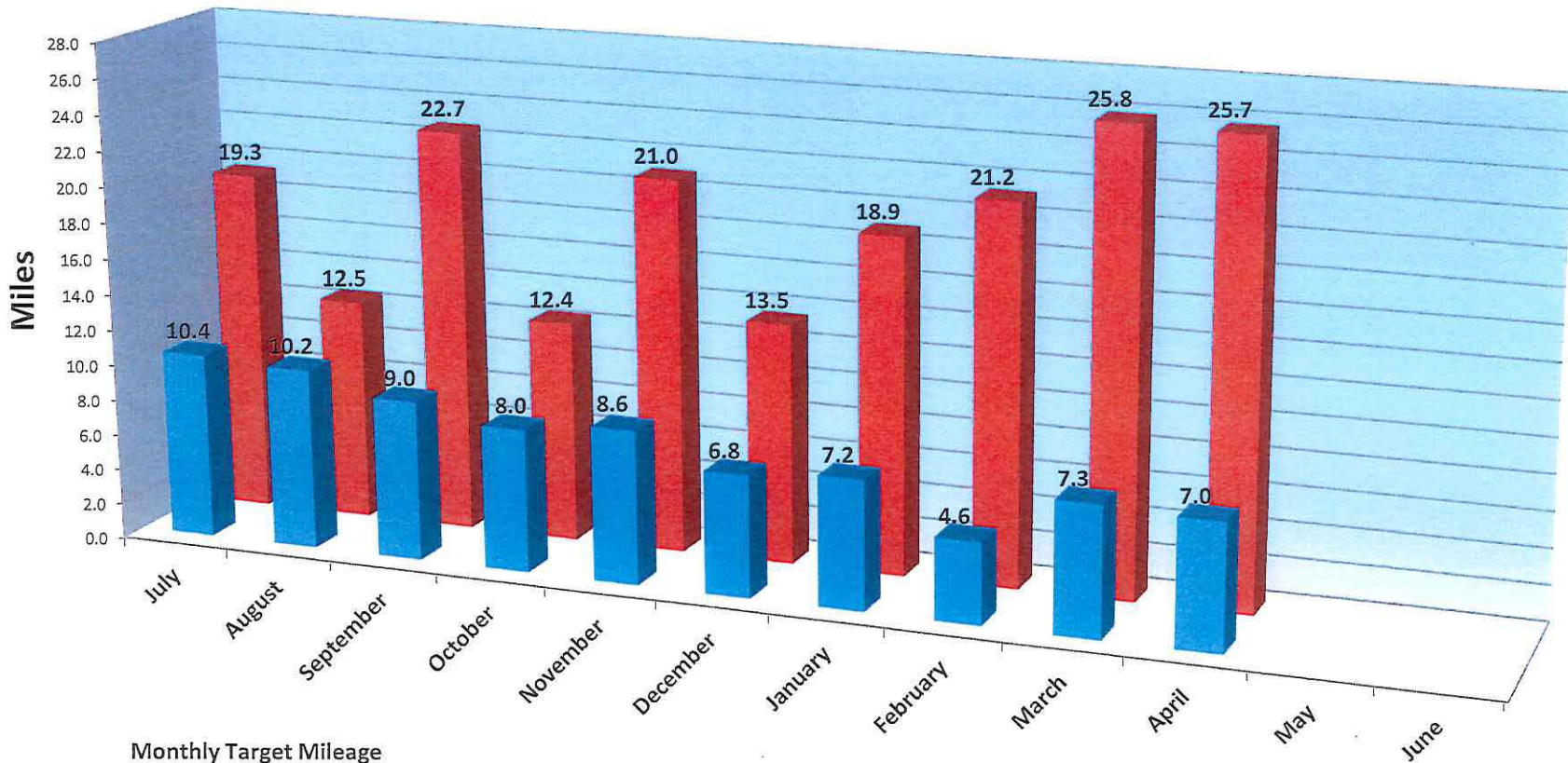
Total LWD Flow = 3.61 MGD



Leucadia Wastewater District Flow Comparison FY 16 to FY 17



FY-17 CCTV Inspections & Hydro Cleaning Production



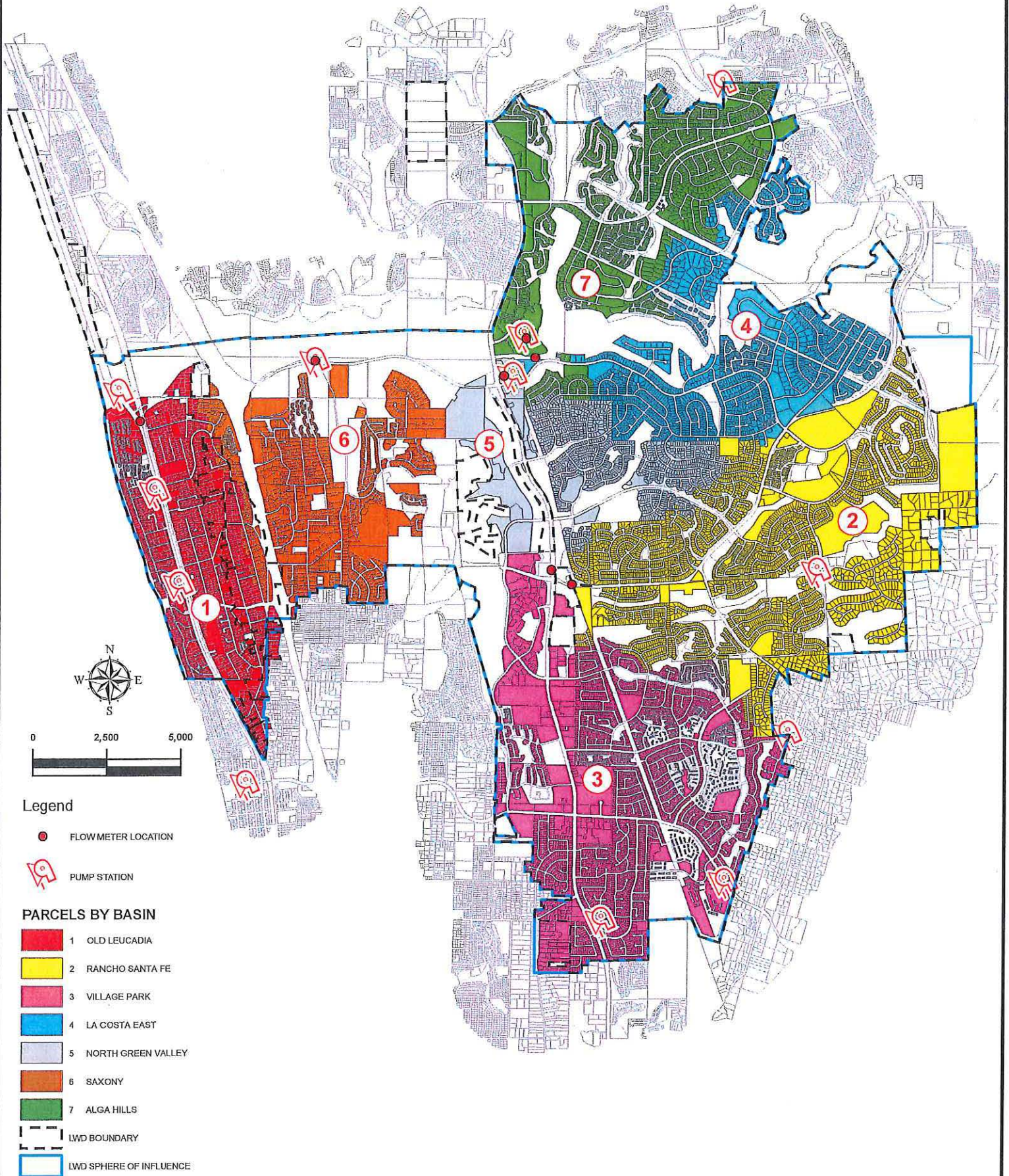
Monthly Target Mileage

Hydro-Cleaning: 15 Miles/Month

CCTV Inspection: 6.3 Miles/ Month

- CCTV Inspections
- Total Hydro Cleaning

LEUCADIA WASTEWATER DISTRICT



Legend

● FLOW METER LOCATION

🚰 PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

Leucadia Wastewater District

Balance Sheet

As of 4/30/2017

		Current Year
Assets		
Cash & Investments	1CAS	35,835,026.68
Accounts Receivables	2A/R	122,566.08
Prepaid Expense	3PRE	95,050.64
Funds held with Encinca Wastewater Authority	4EWA	1,486,800.00
Capital Assets	4F/A	153,257,263.85
Less Accumulated Depreciation	6DEP	(49,904,593.36)
Total Assets		140,892,113.89
Deferred Outflows		
Projected/Actual PERS Earnings Difference	6D/O	391,974.00
PERS Proportions & Assumptions Difference	7D/O	26,291.00
Current Year PERS Employer Contribution	8D/O	299,609.00
Total Deferred Outflows		717,874.00
Total Assets & Deferred Outflows		141,609,987.89
Liabilities		
Accounts Payable & Accrued Expenses	A/P	1,211,217.98
Developer Deposits	DEVD	111,747.46
Net Pension Liability	LTDB	2,604,135.00
Total Liabilities		3,927,100.44
Deferred Inflows		
PERS Actual/Proportion Contribution Difference	D/I2	141,557.00
PERS Proportions & Assumptions Difference	D/I3	216,891.00
Projected/Actual PERS Earnings Difference	D/In	573,987.00
Total Deferred Inflows		932,435.00
Net Position		
Beginning Net Position (as of June 30, 2016)		
Investment in Capital Assets	IC/A	103,352,670.49
Reserves	RESV	32,621,572.67
Total Beginning Net Position (as of June 30, 2016)		135,974,243.16
Current Change In Net Position		
Other		776,209.29
Total Current Change In Net Position		776,209.29
Total Net Position		136,750,452.45
Total Liabilities, Deferred Inflows & Net Position		141,609,987.89

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

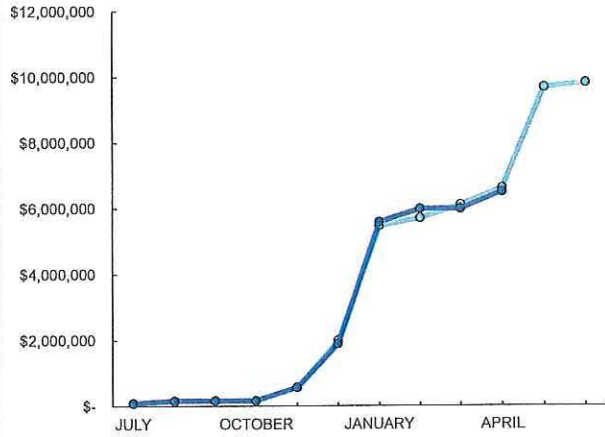
From 7/1/2016 Through 4/30/2017

Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
OPERATING REVENUES				
3110 Sewer Service Fees	\$6,503,936.67	\$ 9,819,969.00	\$ 3,316,032.33	66.2%
3150 Recycled Water Sales	199,872.93	269,000.00	69,127.07	74.3%
3100 Misc. Operating Revenue	48,692.65	223,710.00	175,017.35	21.8%
TOTAL OPERATING REVENUES	\$6,752,502.25	\$10,312,679.00	\$ 3,560,176.75	65.5%
OPERATING EXPENSES				
4100 Salaries	\$1,433,861.04	\$ 1,747,174.00	\$ 313,312.96	82.1%
4200 Employee Benefits	724,588.96	832,488.00	107,899.04	87.0%
4300 Directors Expense	99,274.87	142,400.00	43,125.13	69.7%
4400 Election Expense	35,150.00	30,000.00	(5,150.00)	117.2%
4600 Gas, Oil & Fuel	26,182.70	44,000.00	17,817.30	59.5%
4700 Insurance Expense	83,702.07	113,900.00	30,197.93	73.5%
4800 Memberships	28,132.11	25,900.00	(2,232.11)	108.6%
4900 Office Expense	91,528.54	137,100.00	45,571.46	66.8%
5000 Operating Supplies	155,583.27	227,600.00	72,016.73	68.4%
5200 Professional Services	196,970.39	464,700.00	267,729.61	42.4%
5300 Printing & Publishing	10,092.80	29,000.00	18,907.20	34.8%
5400 Rents & Leases	10,450.72	15,200.00	4,749.28	68.8%
5500 Repairs & Maintenance	301,427.03	441,600.00	140,172.97	68.3%
5600 Monitoring & Permits	47,575.20	57,300.00	9,724.80	83.0%
5700 Training & Development	33,406.48	47,200.00	13,793.52	70.8%
5900 Utilities	323,851.50	477,900.00	154,048.50	67.8%
6100 LAFCO Operations	6,470.14	9,000.00	2,529.86	71.9%
6200 Encina Operating Expense	1,273,708.57	1,911,730.00	638,021.43	66.6%
6900 Admin O/H alloc to Capital	(96,634.07)	(137,959.00)	(41,324.93)	70.0%
TOTAL OPERATING EXPENSES	\$4,785,322.32	\$ 6,616,233.00	\$ 1,830,910.68	72.3%
NON-OPERATING REVENUES				
3130 Capacity Fees	\$ 128,151.94	\$ 240,360.00	\$ 112,208.06	53.3%
3220 Property Taxes	1,323,816.42	1,550,000.00	226,183.58	85.4%
3250 Investment Income	252,139.07	212,000.00	(40,139.07)	118.9%
3290 Misc. Non Op Revenue	29,299.37	174,400.00	145,100.63	16.8%
TOTAL NON-OPERATING REVENUES	\$1,733,406.80	\$ 2,176,760.00	\$ 443,353.20	79.6%

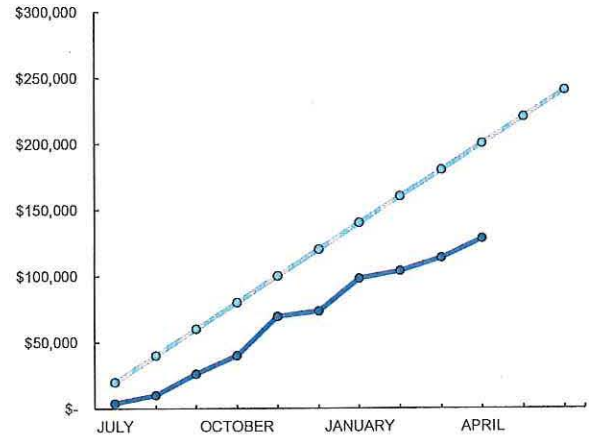
Leucadia Wastewater District Revenue FY2017

YTD through April 30, 2017

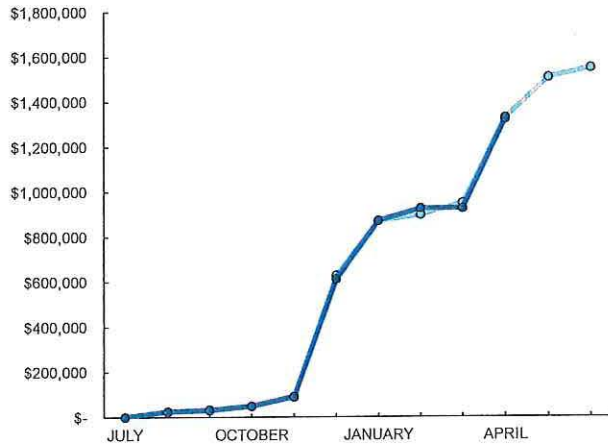
Sewer Service Fees



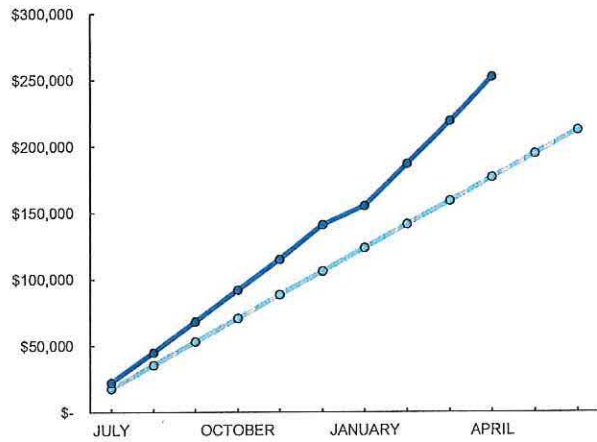
Capacity Charges



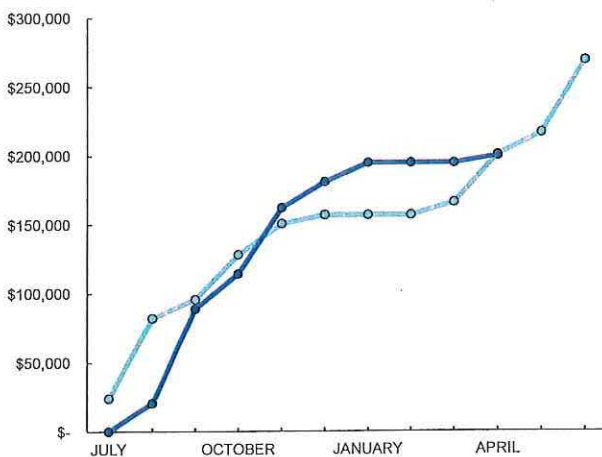
Property Taxes



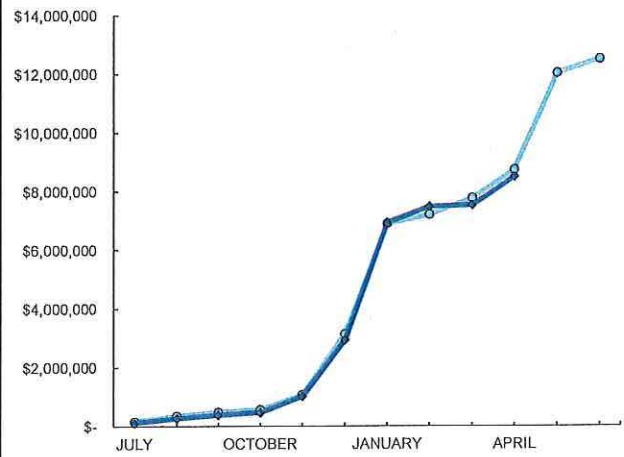
Investment Income



Recycled Wastewater Sales



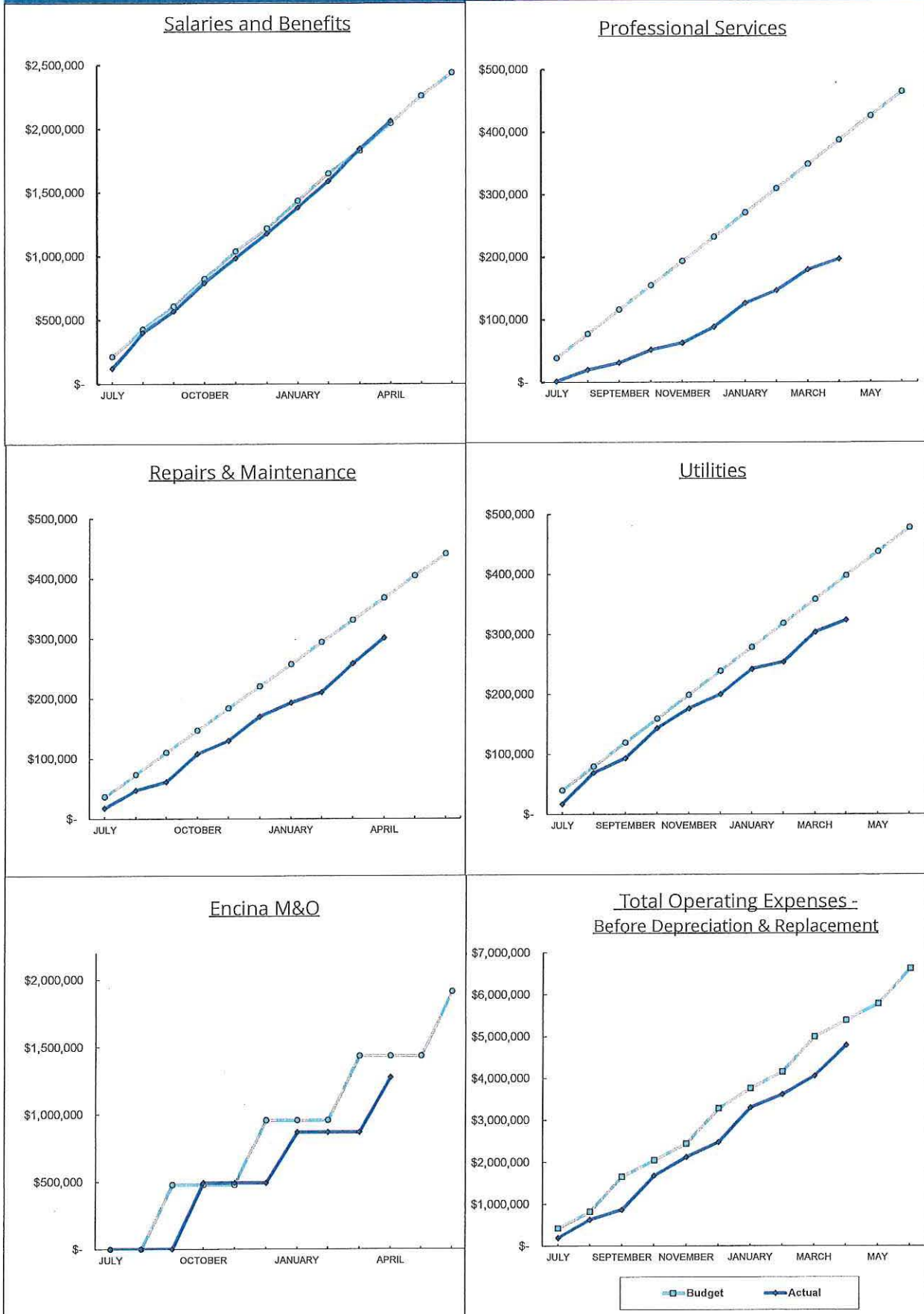
Total Revenue



○ Budget ◆ Actual

Leucadia Wastewater District Operating Expenses FY2017

YTD through April 30, 2017

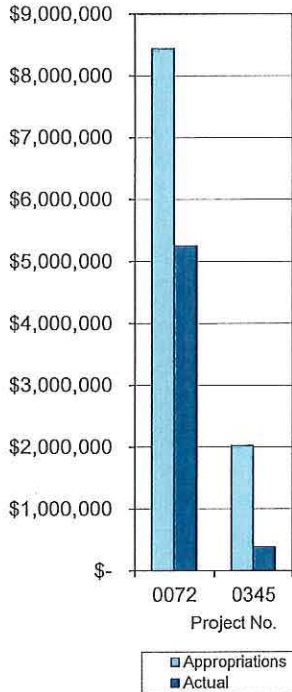


* Preliminary: subject to future review, reconciliation, accruals, and audit

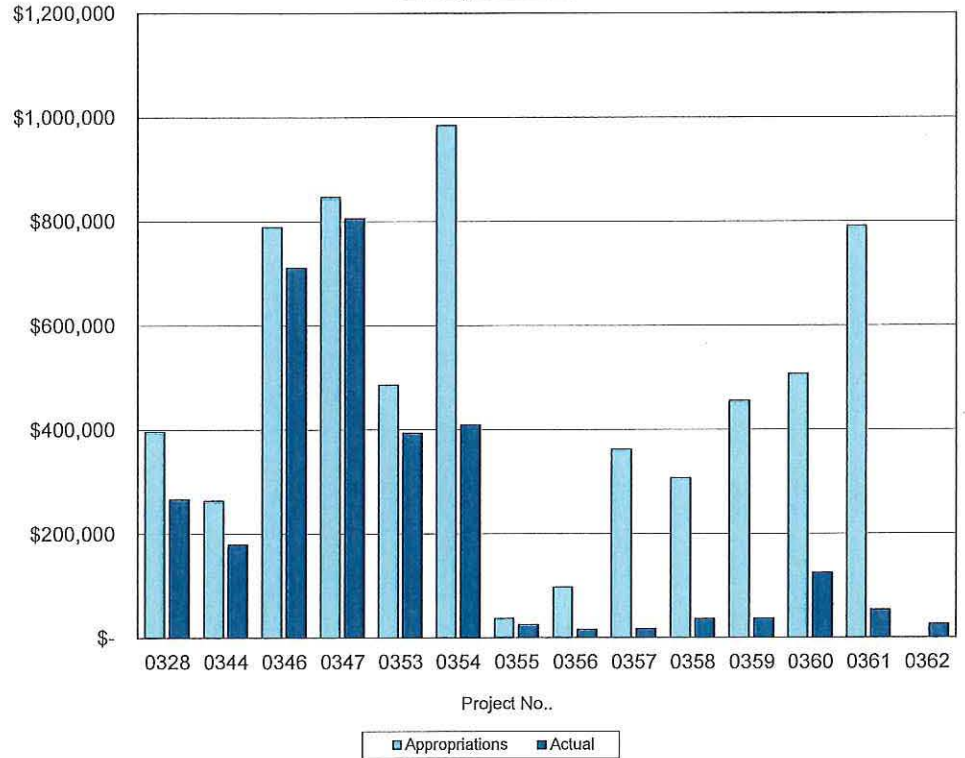
Leucadia Wastewater District Capital Expenditures

As of April 30, 2017

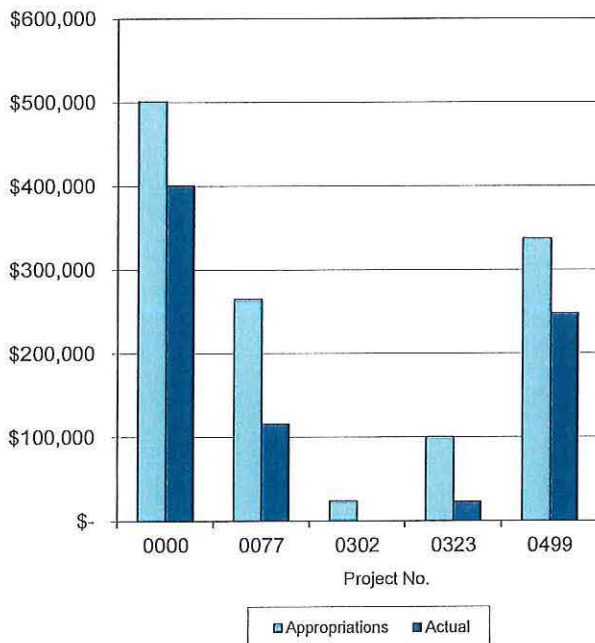
District Multi Year Capital Expenditures by Project (>\$1M) Through FY2017



District Multi Year Capital Expenditures by Project (<\$1M) Through FY2017



Single Year Capital Expenditures by Project FY2017



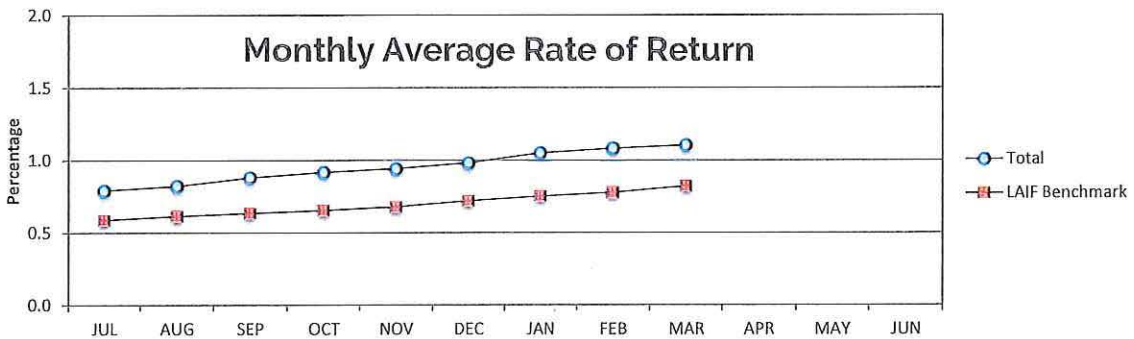
Project Legend

Multi-Year Capital Projects	<u>No.</u>
Encina Joint Facility Capital Projects	0072
North SD Water Reuse Coalition Project	0328
Scott's Valley Pipeline Repair	0344
Leucadia FM West section Replacement	0345
FY2015 Gravity Pipeline Rehabilitation	0346
Saxony Pump Station Rehabilitation	0347
FY2016 Gravity Pipeline Rehabilitation	0353
Village Park No. 5 PS Replacement	0354
Batequitos Pump Station Solar Panels	0355
New Recycled Water Pump Design	0356
La Costa Golf Course Gravity Line Improv	0357
Leucadia Pump Station Rehabilitation	0358
FY2017 Gravity Pipeline Rehabilitation	0359
Gafner AWT Improvements	0360
Poinsettia Station Gravity Pipeline Rehab	0361
Secondary Effluent FM Repair (at Encina)	0362
Single Year Capital Projects	<u>No.</u>
Equipment	0000
Misc. Pipeline Rehabilitation	0077
District Engineering Services	0302
Lateral Replace/Backflow Prevention	0323
LWD Gen'l Cap Labor & O/H Allocation	0499

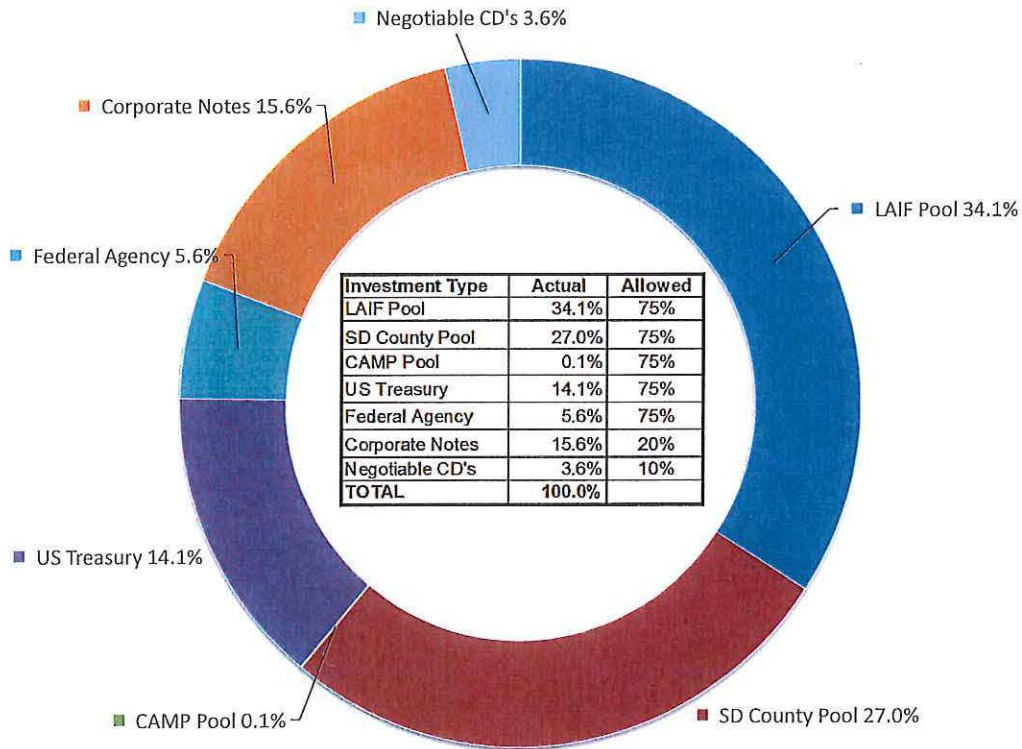
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2017

Cash Equivalents & Investments	Principal (Original Cost)		March Interest	Average Rate
	February 28, 2017	March 31, 2017		
LAIF Pool	\$ 12,469,893	\$ 12,073,893	\$ 8,396	0.821%
SD County Pool	9,547,851	9,547,851	9,238	1.161%
CAMP Pool	807,444	17,768	527	0.890%
CAMP Portfolio				
US Treasury Notes	4,984,180	4,984,180	5,064	1.220%
Federal Agency Mortgage-Backed Securities	5,919	5,885	36	7.370%
Federal Agency Notes	1,476,900	1,975,475	1,667	1.320%
Corporate Bonds/Notes	5,202,458	5,502,992	6,040	1.410%
Negotiable CD's	1,270,000	1,270,000	1,719	1.640%
Total Camp Portfolio	12,939,456	13,738,531	14,527	1.350%
Totals	\$ 35,764,643	\$ 35,378,042	\$ 32,687	1.103%

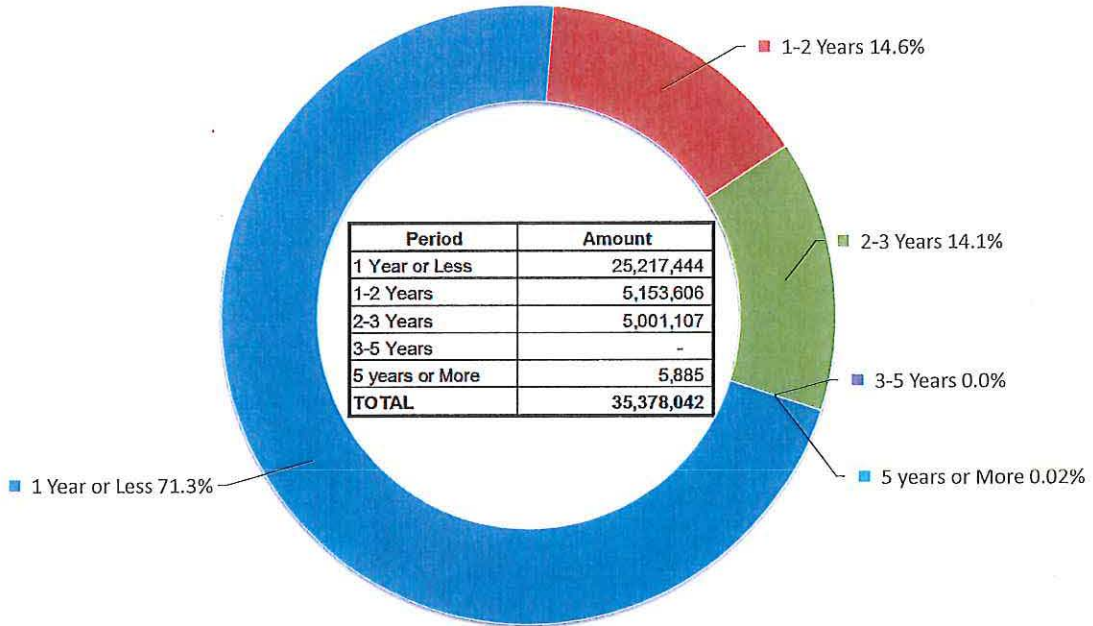


INVESTMENT DISTRIBUTION BY CATEGORY

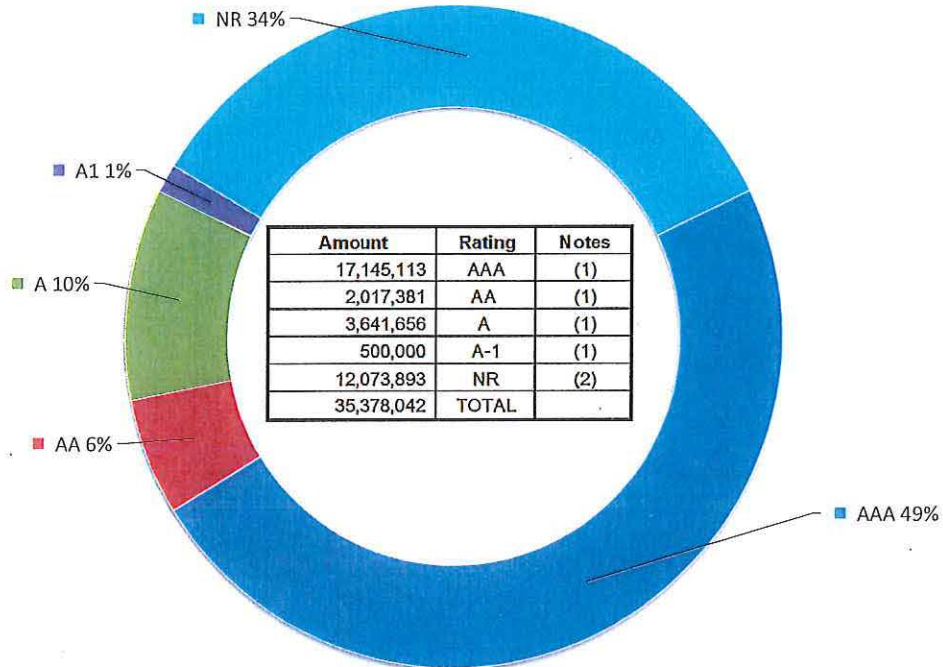


LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2017
 (Continued)

REMAINING MATURITY



INVESTMENT RATINGS

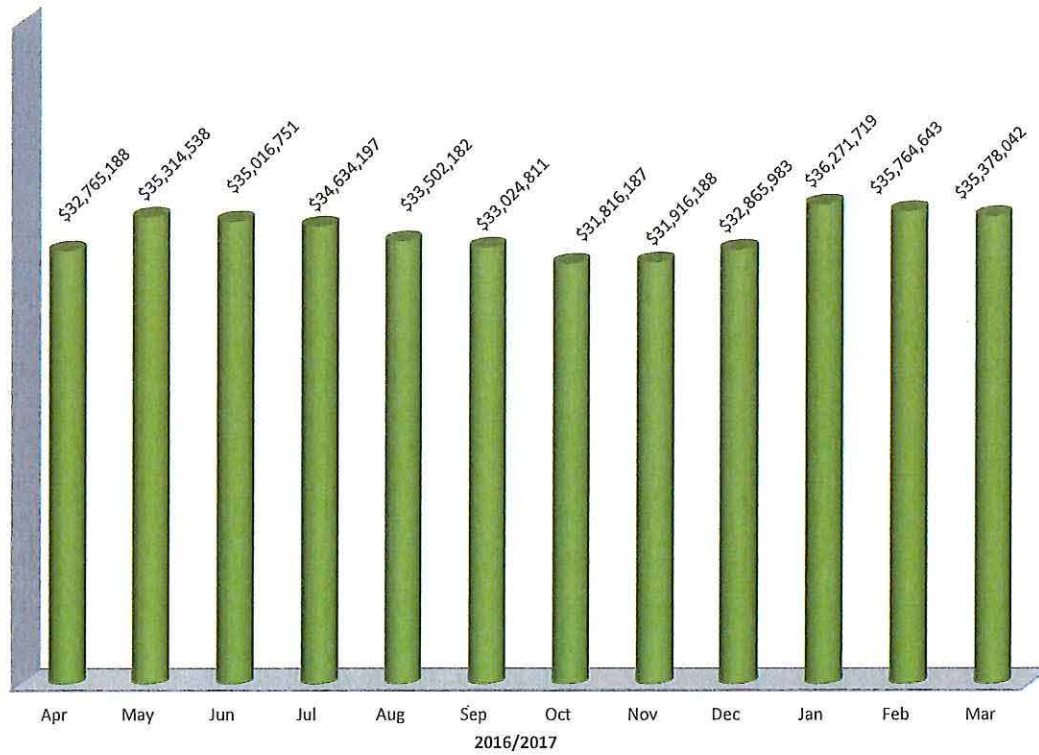


(1) CAMP Pool, SD County Pool, & CD's are rated by Standard & Poors and Investments are rated by Moody's.

(2) LAIF is not rated

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2017
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS



INVESTMENT TRANSACTIONS
For the months of March, 2017


Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
GNMA MBS 30-yr Pool		\$ 33		(3)	7.37%
FNMA Notes	\$ 498,575				1.60%
Walt Disney Co Corp Notes	\$ 300,534				1.89%
TOTAL	\$ 799,109	\$ 33	\$ -		

(3) Monthly principal payments from mortgage pool

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

Ref: 17-5371

DATE: May 4, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: April 2017 Board Disclosure of Reimbursements Report

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending April 2017.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2250 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of April 2017.

tb:PJB

Attachment

Leucadia Wastewater District
Disclosure of Reimbursements Report
April 1-30, 2017

Conference Date	Description	Director	Director	Director	Director	Director	GM	ASM	TSM	FSS	FSSup
		J. Hanson	E. Sullivan	D. Omsted	D. Kulchin	A. Juliussen	P. Bushee	R. Duffey	R. Morishita	J. Stecker	M. Gonzalez
2017 CASA Joint Policy Forum											
2017 CASA Joint Policy Forum April 19, 2017 Sacramento, CA	Registration	275.00	275.00	275.00			275.00				
	Hotel	355.80	355.80	355.80			355.80				
	Airfare	228.90	137.88	228.90			117.88				
	Meals	23.57	42.25				39.39				
	Coaster										
	Parking/Tolls		26.90				26.00				
	Tips/Baggage		5.00	6.00			6.00				
	Fuel/mileage/taxi	28.78	34.24	68.02			21.35				
Total	\$ 912.05	\$ 877.07	\$ 933.72	\$ -	\$ -	\$ 841.42	\$ -	\$ -	\$ -	\$ -	
2017 CWEA Annual Conference											
2017 CWEA Annual Conference April 25-28, 2017 Palm Springs, CA	Registration	570.00	570.00	570.00							615.00
	Hotel	666.54	444.36	666.54							666.54
	Airfare										
	Meals	27.14	56.00	8.16							79.71
	Rental Car										
	Parking	54.00	36.00								54.00
	Tips		13.00	10.00							
	Fuel/mileage/taxi	120.91	133.75	5.89							
Total	\$ 1,438.59	\$ 1,253.11	\$ 1,260.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,415.25
2017 WWA Annual Conference											
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking										
	Tips										
	Fuel/mileage/taxi										
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2017 WWA Annual Conference											
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking										
	Tips										
	Fuel/mileage/taxi										
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Notes:

- ES and AJ stayed at hotel 2 nights due to EWA Board Meeting on 4/26/2017, DO and JH stayed 3 nights
- JH and DO carpooled to airport, no airport parking receipt submitted for CASA
- MG Registration includes Collection Systems Breakfast
- MG drove District vehicle to conference
- DO drove to JH house and DO and JH carpooled to CWEA conference
- Waiting to receive CWEA expenses for AJ (will add to the June Agenda)

Encina Wastewater Authority Report
Regular Board Meeting
April 26, 2017

EWA Board of Directors - Director Sullivan Reporting

1. **Fiscal Year 2018 (FY18) Recommended Operating and Capital Budget**

The Board of Directors adopted the FY18 recommended Operations, Maintenance, Administration and the Capital Improvement Budgets and forwarded the recommended budgets to the Joint Advisory Committee.

Joint Advisory Committee

2. **Adoption of FY18 Operating and Capital Budgets**

The Joint Advisory Committee adopted the FY18 recommended Operations, Maintenance, Administration and the Capital Improvement Budgets and forwarded the recommended budgets to the Boards and Councils of the Member Agencies.

Executive Session

3. **The Board of Directors met in Executive Session to discuss:**

Public Employment, Performance Evaluation: General Manager as authorized per Government Code section §54957

There was no action taken.

4. Salary and Terms of Employment for the EWA General Manager

The Board of Directors adopted Resolution No. 2017-01 establishing the salary and terms of employment for the EWA General Manager.

Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on May 3, 2017

1. The EC reviewed a sole source purchase Agreement with National Safety Services for the purchase of a new Confined Space Entry Equipment Trailer in an amount not to exceed \$32,452.88.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

2. The EC reviewed a sole source Agreement with Southern Contracting Company to shift the Headquarters Building to a separate Electric Metering Switchboard in an amount not to exceed \$59,345.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

3. The EC received updates on the following:
 - Poinsettia Train Station Parallel Gravity Line Project; and
 - Leucadia Scenic Cured-In-Place Pipe Lining Project

These items were for informational purposes only. No action was taken.

MEMORANDUM

DATE: May 4, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of Purchase Agreement – Emergency Confined Space Equipment Trailer

RECOMMENDATION:

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source purchase Agreement with National Safety Services for the purchase of a new Confined Space Entry Equipment Trailer in an amount not to exceed \$32,452.88.
2. Discuss and take other action as appropriate.

DISCUSSION:

Tactical Goal: Services / Evaluate the Need for an Emergency Confined Space Trailer

In January 2017, Field Services Staff began evaluating the benefits of purchasing a Confined Space Entry Equipment Trailer (Trailer) to store and transport the equipment required to conduct confined space entries. An effective collection systems maintenance program entails occasional confined space entries. The amount of equipment needed for these entries is substantial and currently requires transport by multiple trucks. Upon completion of the evaluation, staff concluded that having a specialized Trailer to store and transport the required entry equipment would be beneficial and allows for rapid deployment and increased efficiency.

In February 2017, staff presented the results of their evaluation to the EC. At the conclusion of the presentation, staff informed the EC that the Fiscal Year 2018 (FY18) Budget would include funds for the Trailer purchase. However, the EC directed staff not to wait for FY18 and, if possible, complete the Trailer purchase in the near future. In response, staff contacted several trailer manufacturers and discovered that only one company manufactured customized trailers for confined space entry equipment. That manufacturer was National Safety Services. Due to the amount of customization required for adequate, organized and secure storage, staff believes it is prudent to purchase the Trailer from a manufacturer with experience in producing customized trailers solely for confined space entry equipment.

The purchase of the customized Trailer meets the sole source procurement requirements specified in Paragraph 10.1, Sole Source Procurement, of the District's Procurement Policy. That paragraph allows sole source purchases if the item or service is of such a unique, proprietary, or technical nature that it is only manufactured or provided by a single vendor. Therefore, staff requests authorization for the sole source purchase of the Trailer from National Safety Services

in an amount not to exceed \$32,452.88. The purchase price includes customized trailer, inventory and serialization of the District's existing confined space entry equipment, freight, and warranty.

FISCAL IMPACT:

National Safety Services estimates that the Trailer will take two months to manufacture. Based on this estimate, the Trailer will not be delivered until July 2017, the start of FY18. Therefore, funds for the purchase of the Trailer will be included in the FY18 Capital Acquisition Budget.

jms:PJB

MEMORANDUM

DATE: May 4, 2017
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Award of Construction Agreement with Southern Contracting Company –
 Shift of Headquarters Building to a Separate Electric Metering Switchboard

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source Agreement with Southern Contracting Company to shift the Headquarters Building to a separate Electric Metering Switchboard in an amount not to exceed \$59,345.
2. Discuss and take other action as appropriate.

DISCUSSION:

Tactical Goal: Services / Evaluate the Opportunity to Separate the Existing Main Office and Leucadia Pump Station Joint Electrical Meter

In May 2015, staff requested and San Diego Gas & Electric (SDG&E) agreed to switch the electric rate for Batiquitos Pump Station to an agricultural pumping rate (ag rate). Subsequently, in September 2016 solar panels were installed at Batiquitos Pump Station to satisfy the peak shaving requirements of the reduced rate. This reduced rate enabled the District to save over \$50,000 a year in electricity costs at Batiquitos Pump Station.

Building on that success, staff evaluated the concept of separating the Headquarters Building from the single SDG&E meter servicing the District's campus. The single meter records the combined electrical usage for the Leucadia Pump Station, Gafner Advanced Water Treatment Facility (Gafner) and the Headquarters Building. The ag rate offered by SDG&E requires that incremental electrical usage, such as security or safety lighting, associated with the pumping or water / wastewater treatment facility be under 500kwh/month. Therefore, to take advantage of the reduced ag rate the electrical load of the Headquarters Building needs to be separated from that meter. SDG&E has confirmed that both the Leucadia Pump Station and Gafner qualify for the ag rate. Therefore, they can remain on a single meter. Additionally, the campus solar panels are connected to that meter and will satisfy the peak shaving requirements of the ag rate.

To conduct the evaluation, staff contacted Southern Contracting Company (Southern) to obtain a quote to separate the Headquarters Building electrical service. Southern has provided electrical subcontractor service on numerous District projects including the Leucadia Pump Station Rehabilitation, Satellite Pump Stations Replacement, La Costa Pump Station Rehabilitation, Saxony Pump Station Rehabilitation and Village Park No.5 Pump Station Replacement. Additionally, Southern has provided responsive and professional electrical repair and

troubleshooting services on an ongoing basis to the District. Southern has evaluated the scope of work associated with separating the Headquarters Building from the current SDG&E service and has provided a lump sum price proposal of \$59,345 to complete the work. The scope of work includes providing the new metering switchboard, miscellaneous materials, equipment and labor for construction.

The estimated total cost for the project, including soft costs, is \$90,000. Based on the realized savings at Batiquitos Pump Station of approximately 24%, it is estimated that the Leucadia Pump Station will save approximately \$35,000 per year and the project will pay for itself in 2.8 years.

Paragraph 10.1, Sole Source Procurement, of the District's Procurement Policy allows sole source procurement of service when a vendor or firm possesses unique knowledge of the District or is providing continuance of service as described in paragraph 11.4. Paragraph 11.4, Continuing of Services, allows a vendor or firm to be retained for the subsequent phase of the work if the firm has satisfactorily completed one phase of a project and the General Manager or Board of Directors determines that it is in the best interest of the District. Staff and the EC believe that Southern's previous work on capital projects, operations / maintenance support experience and executing the follow on construction phase for separating the electric service meet these requirements and justify the sole source procurement.

Therefore, staff and the EC recommend that the General Manager be authorized to execute a sole source agreement with Southern Contracting Company to complete the construction to shift the Headquarters Building to a separate Electric Metering Switchboard.

FISCAL IMPACT:

Sufficient funds will be appropriated in the fiscal year 2018 Capital Budget. It is estimated that material manufacturing and procurement will take four to six weeks. Additionally, SDG&E coordination is estimated to take four weeks. Therefore, construction is not anticipated to start until the later part of June.

rjm:PJB

MEMORANDUM

Ref: 17-5374

DATE: May 4, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **LWD QUARTERLY TREASURER'S INVESTMENT REPORT**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report

DISCUSSION:

In accordance with California Government Code Section #53646 LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending March 31, 2017 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

rad:PJB

Attachment

LEUCADIA WASTEWATER DISTRICT

QUARTERLY TREASURER'S REPORT SUMMARY

3-31-17

SUMMARY OF CASH & INVESTMENTS at March 31, 2017				
SEE QUARTERLY TREASURER'S REPORT FOR DETAILS				
ASSETS	AMORTIZED COST 3/31/2017	% OF TOTAL		MARKET VALUE 3/31/2017
		Actual	Allowed	
CASH IN BANK (Checking Accounts)	\$ 186,529	0.5%	25%	\$ 186,529
LAIF - STATE INVESTMENT POOL	\$ 12,073,893	34.0%	75%	\$ 12,063,943
SAN DIEGO COUNTY INVESTMENT POOL	\$ 9,547,851	26.9%	75%	\$ 9,489,000
CAMP - JPA INVESTMENT POOL	\$ 17,768	0.1%	75%	\$ 17,768
CAMP PORTFOLIO - US BANK Safekeeping				
Federal Agency Securities				
GNMA Pools	\$ 5,828			\$ 5,811
FNMA Benchmark & Global Notes	\$ 997,623			\$ 995,529
FHLMC Notes	\$ 995,766			\$ 997,744
Total Federal Agency Securities	\$ 1,999,217	5.6%	75%	\$ 1,999,084
US Treasury Bonds/Notes	\$ 4,995,746	14.1%	75%	\$ 4,993,188
Corporate Notes	\$ 5,391,613	15.2%	20%	\$ 5,372,825
Negotiable Certificates of Deposit	\$ 1,270,000	3.6%	10%	\$ 1,272,714
TOTAL CAMP PORTFOLIO	\$ 13,656,576	32.9%		\$ 13,637,811
TOTAL CASH & INVESTMENTS	\$ 35,482,617	100.0%		\$ 35,395,051

As of March 31, 2017		QUARTERLY RESULTS			
Cash & Investments	Avg Days to Maturity	Change in Cash & Inv	Interest Earned	Average Return	LAIF Benchmark
\$35.4M	240	\$2.M	\$91.8K	1.08%	0.77%

MEMORANDUM

DATE: May 4, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Consideration of Board President Signature for Legislative Correspondence**


RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Discuss and provide direction as appropriate.

DISCUSSION:

At the April 2017 Board meeting Director Juliussen suggested that LWD letters relating to legislative matters be signed by the Board President as opposed to the current practice of utilizing the General Manager's signature.

By way of background, LWD is not staffed with a legislative or regulatory employee and the vast majority of legislative correspondence is done at the request of the California Association of Sanitation Agencies (CASA), the California Special District Association (CSDA) and WateReuse. The issue of the whether to utilize the signature of the Board President or the General Manager has been discussed in the past. Several years ago the Board President did sign legislative correspondence, however many of the legislative support or oppose letters are time sensitive and the logistics of obtaining the Board President signature became cumbersome. In light of this, the signature authority reverted back to the General Manager.

In recent years, the advent of electronic signatures has become commonplace in our industry. This advancement creates an opportunity where the electronic signature of the Board President on legislative matters can logistically meet the time sensitive nature of this type of correspondence. If the Board prefers to have the Board president sign legislative documents staff would like the Board to consider the following:

- The Board would have to be comfortable with the electronic signature process.
- The electronic signature would be used only when legislative correspondence is sent at the request of CASA, CSDA or other industry associations.
- For logistical purposes, staff would utilize the electronic signature without the prior approval of the Board President.
- All legislative correspondence would subsequently be emailed to the entire Board for information purposes.

Staff believes that under these conditions, the Board President signature on legislative correspondence is viable. This item has been placed on the agenda for the Board's discussion and direction.

PJB:



San Diego Chapter

California Special Districts Association

May 18, 2017

To: San Diego Chapter CSDA Member Agencies
From: Tom Kennedy, San Diego Chapter President
Subject: San Diego Chapter CSDA Quarterly Dinner Meeting

Board of Directors

President
Tom Kennedy
Rainbow Municipal Water District

First Vice-President
Jim Peasley
Padre Dam Municipal Water District

Second Vice-President
Elaine Sullivan
Leucadia Wastewater District

Treasurer
Richard Stevenson
Sweetwater Authority

Secretary
Diana Towne
Rincon del Diablo Municipal Water District

Past President
Michael J. Bardin
Santa Fe Irrigation District

State CSDA Director
Jo MacKenzie
Vista Irrigation District

Event Date: **Thursday, May 18, 2017**
Time: **6:00 pm to 9:00 pm – Dinner served at 6:45 pm**
Location: **The Butcher Shop Steakhouse – Kearny Mesa**
5255 Kearny Villa Road, San Diego - (858) 565-2272
<http://www.butchershopsd.signonsandiego.com>

“2017 San Diego Chapter High School Video Contest”

Join us at the May 18, 2017 quarterly Chapter meeting for an exciting and very interesting program. This will be a “do not miss” event for the very first public screening of the winning videos from the 2017 San Diego Chapter High School Video Contest. This is the premiere showing of these amazing and creative video results of the video contest, now in its second year.

Please plan to attend and recognize our 2017 San Diego Chapter High School Video Contest winners. In addition to viewing the videos, we will also hear from each winning student about their video and what they learned about special districts.

*Scott Muir – La Costa Canyon High School, Carlsbad
Tana Zapf – Clairemont High School, San Diego
Jack Hopper – Helix Charter High School, La Mesa
Zach Pagakis – North County Trade Tech High School, Vista*

Be sure to read your May 2017 San Diego Chapter CSDA Newsletter for more great information.

Dinner Menu Selections – \$30 per person (\$40 non-member)
Public is invited to attend the dinner at the \$40 non-member price

*Tri-Tip Steak with Bordelaise Sauce, New Potatoes and Vegetables
Fillet of Atlantic Salmon- Sautéed Salmon Fillet with Dill Buerre Blanc
Mediterranean Pasta - Garlic, Sun Dried Tomatoes, Olives, Feta Cheese w/Linguini Pasta*

Registration deadline is: Thursday, May 11, 2017

We look forward to seeing all agencies and guests attending this event. If you have any questions or need further information, please call Tom Kennedy at (760) 728-1178 Ext. 130; tkennedy@rainbowmwd.com, or Rich Stevenson at (619) 409-6711; rstevenson@sweetwater.org

Cancellation/Refund Policy: San Diego Chapter CSDA is obligated by contract to pay for the number of attendees registered by the Friday prior to the event, hence the Thursday deadline. Cancellations made after the deadline are not refundable. Agencies and individuals are responsible for paying any reservation that is made and not cancelled prior to the deadline. Agencies may substitute or add individuals attending.

San Diego Chapter CSDA Dinner Meeting Registration Form

Thursday, May 18, 2017

The Butcher Shop Steakhouse - 5255 Kearny Villa Road, San Diego

6:00 PM No-Host Social Hour ~ 6:45 PM Dinner/Program

Dinner - \$30.00 (\$40.00 non-members)

Public is invited to attend at the \$40 non-member price

Choice of: 1. Tri-Tip Steak 2. Salmon 3. Vegetarian Pasta

Agency: _____ Contact Name: _____

Phone Number: _____ Email: _____

Make reservations as follows, check dinner choice - Please print clearly

	Entrée Selection	1	2	3
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Enclosed is our check for _____ reservation(s) at \$30.00 each = \$ _____

Non-member _____ reservation(s) at \$40.00 each = \$ _____

Make check payable to San Diego Chapter CSDA

Mail To: Rich Stevenson ~ Phone: (619) 409-6711
San Diego Chapter CSDA Treasurer
Sweetwater Authority
505 Garrett Avenue
Chula Vista, CA 91910

Or Fax: (619) 425-7469 Or Email: rstevenson@sweetwater.org

Reservations must be received no later than Thursday, May 11, 2017

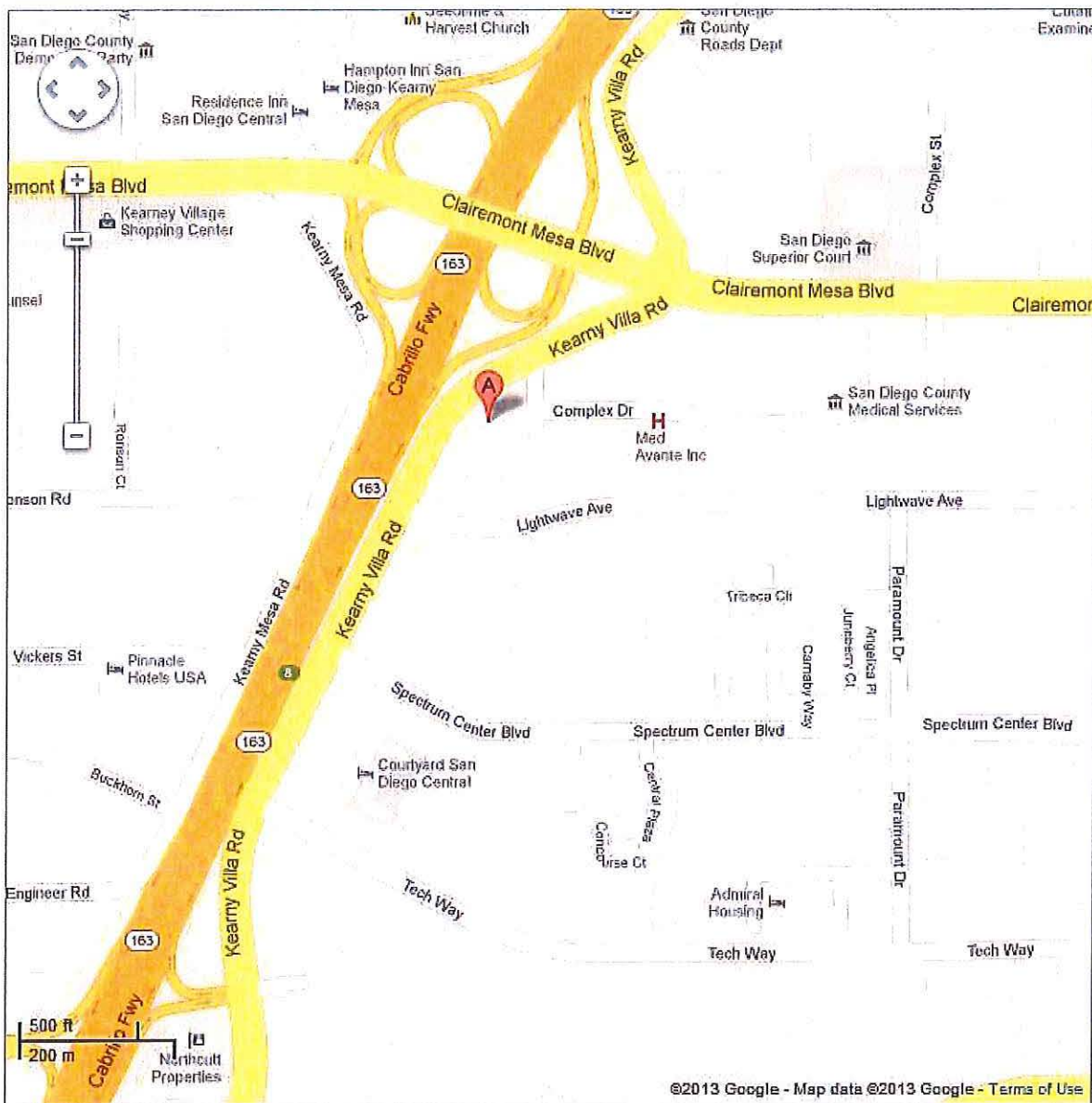
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Directions to: The Butcher Shop Steakhouse – Kearny Mesa
5255 Kearny Villa Road, San Diego - (858) 565-2272
<http://www.butchershopsd.signonsandiego.com>

Located just off HWY 163 & Clairemont Mesa Blvd.

From South: Take 163 North to Clairemont Mesa Blvd East. Take the first two rights. We are on the left side of the street.

From North: Take 163 South to Clairemont Mesa Blvd East. Cross the 163 overpass and take the first right. Once again we are on the left side of the street.

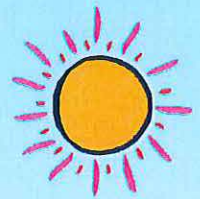


LEUCADIA WASTEWATER DISTRICT

2017 Annual Employee Luncheon

THURSDAY, JULY 13

Time: 12 Noon



Location: Stagecoach Park
Picnic Area #1

Food Provided by:

T.B.G

Southern BBQ Joint

- **Ribs**
- **Brisket**
- **Pulled Pork**
- **Mac N Cheese**
- **Cornbread**
- **Beans & Greens**



**Please RSVP to
Jennifer or Tianne by
July 6, 2017**

Directors' Meetings

Presented by Directors Hanson, Sullivan, and Omsted

Conference

2017 CASA/WateReuse Joint Public Policy Forum

Dates and Location

April 19, 2017

The Sutter Club

Sacramento, CA 95814

List of Attendees

President Hanson

Vice President Sullivan

Director Omsted

The above mentioned Board members attended sessions regarding Effective Advocacy at the California Legislature, Water Recycling, Regulatory Relief and California's Drought issue, and Key Legislative Issues, along with visits to legislative offices in the State Capitol.

Directors' Meetings

Presented by Directors Hanson, Sullivan, Juliussen, and Omsted

Conference

2017 CWEA Annual Conference

Dates and Location

April 25-28, 2017

Palm Springs Convention Center in Palm Springs, CA

List of Attendees

President Hanson

Vice President Sullivan

Director Juliussen

Director Omsted

The above mentioned Board member attended various sessions regarding wastewater and recycled water issues.