



**BOARD OF DIRECTORS
SPECIAL BOARD MEETING**

DATE: Tuesday, May 30, 2017
TIME: 9:00 a.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Overview of Recommended Fiscal Year 2018 (FY18) Budget**
 - A. Review and discuss the recommended FY18 Budget. (Pages 3-4, Enclosure)
- 7. Closed Session**
 - A. Meet with District Representatives General Manager Bushee and Administrative Services Manager Duffey to discuss the FY18 Informal Input Process and provide direction regarding salaries, salary schedules and employee benefits, as authorized under Government Code Section 54957.6. (Confidential Enclosure)
- 8. Adjournment**

AFFIDAVIT OF POSTING


I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: May 24, 2017



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: May 24, 2017
TO: Board of Directors
FROM: Paul J. Bushee, General Manager  for PBJ
SUBJECT: Overview of Recommended Fiscal Year 2018 (FY18) Budget

RECOMMENDATION:

1. Review and provide direction as appropriate.

DISCUSSION:

Enclosed please find the Recommended FY18 Budget for your review. Staff will present an overview of the proposed budget at the upcoming Special Board Meeting. Highlights of the budget include:

- 1) No increase in the Wastewater Service Charge is scheduled for FY18. The rate will remain the same at \$343.68/EDU/YR.
- 2) Expenses are allocated to the following primary programs:
 - a. Leucadia Wastewater Facilities
 - b. Batiquitos Joint Facilities
 - c. Recycled Water Operations
 - d. Capital Program
- 3) Administrative service costs have been allocated to the four programs above as overhead.
- 4) Development services have been included as a separate program.
- 5) The FY18 Capital Improvement Program Budget includes new appropriations for the following projects:
 - Village Park 5 Pump Station Replacement
 - FY 2018 Gravity Pipeline Rehabilitation
 - Encinitas Estates Pump Station Replacement
 - Orchard Wood Road Sewer Rehabilitation
 - Force Main Corrosion Control
 - Asset Management Plan Update
 - Headquarters Electric Meter Installation
 - Poinsettia Station Gravity Pipeline Project
 - Gafner AWT Improvements
 - B1 Force Main – North Section Replacement
 - Encina Joint System Capital Improvement Projects
 - Miscellaneous Pipeline/Manhole Repairs
 - Lateral Reimbursement Program.

Staff will incorporate feedback from the Board into the final budget scheduled to be considered on June 14, 2017.

rad:PBJ

Enclosure