

**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF THE**  
**LEUCADIA WASTEWATER DISTRICT**  
Wednesday, January 11, 2012 – 5:00 p.m.  
1960 La Costa Avenue, Carlsbad, CA 92009

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*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

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**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

**5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.

**6. Presentations and Awards**

None.

**7. Consent Calendar**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

December 14, 2011 Regular Board Meeting (Pages 1-7)

December 20, 2011 Community Affairs Committee Meeting (Pages 8-9)

B. Demands for December – January. (Pages 10-30)

C. Operations Report. (Pages 31-34)

D. Finance Report. (Pages 35-42)

E. Disclosure of Reimbursements Report for July through December 2011.  
(Pages 43-44)

**8. Encina Wastewater Authority Reports**

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – None to report.

B. Encina Member Agencies Manager's Meeting – None to report.

**9. Committee Reports**

A. Community Affairs Committee meeting was held on December 20, 2011 – report by Director Sullivan. (Page 45)

**10. Old Business**

None.

**11. New Business**

- A. Authorize the General Manager to pre-pay the CalPERS side and appropriate \$618,212 in the Fiscal Year 2012 budget for pre-payment of CalPERS side fund. (Pages 46-48)
- B. Board of Directors 2012 Committee Assignments. (Pages 49-51)
- C. Discuss agenda items for the February Board Planning Session. (Page 52)

**12. Informational Items**

- A. LWD Board Executive Committee. (Pages 53-54 )
- B. Open House Review. (Page 55)
- C. Thank you email from a customer for the District's Lateral Grant program. (Page 56)
- D. Thank you email from a customer for helping them with their lateral stoppage. (Page 57)
- E. Thank you emails from the City of Encinitas. (Pages 58-60)

**13. Directors' Meetings**

None.

**14. Comments, Questions, or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

**15. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.

**16. General Counsel's Report**

Informational report by the General Counsel on items not requiring Board action.

**17. Adjournment**

*Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.*

## AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: January 5, 2012



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Paul J. Bushee, Secretary/General Manager

## LEUCADIA WASTEWATER DISTRICT

### Minutes of a Regular Board Meeting

December 14, 2011

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, December 14, 2011 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

#### 1. Call to Order

President Omsted called the meeting to order at 5:00 p.m.

#### 2. Roll Call

DIRECTORS PRESENT: Omsted, Hanson, Sullivan, Kulchin and Juliussen

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Technical Services Manager Robin Morishita, Administrative Services Manager Chuck LeMay, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, Administrative Specialist II Tianne Baity, CPA Richard Duffey, District Engineer Steve Deering, and Fred Sandquist, President of the Batiquitos Lagoon Foundation, Kevin Hardy, Encina Wastewater Authority General Manager and Harvey Schroeder with White, Nelson, Diehl Evans.

#### 3. Pledge of Allegiance

#### 4. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Sullivan, and carried, the Board of Directors approved the agenda.

#### 5. Public Comment

None.

#### 6. Presentations and Awards

##### A. Achievement of an Individual Award.

President Omsted stated that Administrative Specialist II Tianne Baity received a Human Resource Management certification from National University. He also provided background information about Tianne and stated that under the District's incentive policy she is eligible for a \$500 award.

The Board of Directors congratulated Tianne for her efforts.

##### B. Batiquitos Lagoon Foundation Thank You.

Fred Sandquist, President of the Batiquitos Lagoon Foundation presented the Board of Directors with an appreciation plaque for the District's support of the Batiquitos Lagoon Foundation.

The Board of Directors thanked Mr. Sandquist for the recognition.

## **7. Consent Calendar**

- A. Minutes for the following meetings:  
November 9, 2011 Regular Board Meeting  
November 7, 2011 Investment & Finance Committee Meeting  
November 7, 2011 Employee Recognition Committee Meeting  
December 6, 2011 Investment & Finance Committee Meeting
- B. Demands for November/December 2011  
Payroll Checks numbered 15772-15820; General Checking – Checks numbered 41740-41847
- C. Operations Report. (A copy was included in the original December 14, 2011 Agenda)
- D. Finance Report. (A copy was included in the original December 14, 2011 Agenda)

Upon a motion duly made by Director Juliussen, seconded by Director Kulchin, and carried, the Board of Directors approved the consent calendar.

## **8. Encina Wastewater Authority (EWA) Reports**

- A. Encina Wastewater Authority Report – November 16, 2011 Board meeting.

Director Juliussen reported on EWA's November 16, 2011 Board meeting.

- B. Encina Wastewater Authority Report – December 14, 2011 Board meeting.

Director Sullivan reported on EWA's December 14, 2011 Board meeting. President Omsted asked that GM Kevin Hardy provide information about the award that Director Sullivan received at EWA's November Board meeting.

GM Kevin Hardy of EWA provided brief background information about the award that Director Sullivan received at the EWA November Board meeting. He stated that Director Sullivan was the second recipient of the award. EWA recognized her for contributions to EWA and for her twenty three years of service on the Board of Directors.

- C. Member Agency Manager (MAM) Meeting – December 12, 2011.

GM Bushee reported on the December 12, 2011 MAM meeting.

## **9. Committee Reports**

- A. Investment & Finance Committee meeting was held on December 6, 2011.

Vice President Hanson reported that the IFC reviewed the FY 11 Comprehensive Annual Financial Report (CAFR) and that this item will be reviewed by Board later in the agenda. She also stated that the IFC reviewed staff's recommendation to pre-pay the CalPERS side fund and appropriate \$618,212 in the FY 12 budget. She noted that staff will present this item at the January Board meeting for review.

President Omsted noted that Director Hanson provides valuable insight at the IFC meetings. He

thanked her for her contribution during the meetings.

## **10. Old Business**

None.

## **11. New Business**

### **A. Encina Wastewater Authority (EWA) Ocean Outfall Presentation.**

GM Bushee stated that at the November 9, 2011 Board meeting, Director Sullivan suggested that the Board review the EWA's Outfall Inspection Report at the December LWD Board meeting. Staff has since invited EWA's GM Kevin Hardy to present the highlights of the outfall inspection. GM Bushee introduced GM Kevin Hardy to present the EWA's Outfall Inspection report. Mr. Hardy stated that the video will highlight pertinent aspects of the outfall and its history.

GM Hardy followed the video with answering general questions about the pipeline from the Board. The Board thanked GM Hardy for the presentation.

This item was for informational purposes. No action was taken.

### **B. Receive and file the Fiscal Year 2011 (FY 11) Comprehensive Annual Financial Report (CAFR).**

CPA Duffey presented this item with a PowerPoint overview of the Management's Discussion & Analysis (MD&A). He stated that the MD&A provides management's perspective of the District's financial activity for the year. CPA Duffey presented the highlights of the MD&A. He also noted that the audit illustrated that LWD is in a strong financial position based on key financial ratios.

CPA Duffey introduced Mr. Harvey Schroeder to provide the highlights of the financial statements. Mr. Schroeder provided a summary of the financial statements, which included the auditor's report, statement of net assets, long-term liabilities, statement of revenues and cash flows. Mr. Schroeder noted that the auditor's internal report stated that the audit was a clean unqualified opinion for the year ending FY 2011 and no management letter was issued.

GM Bushee acknowledged Mr. Schroeder and his audit team, along with Richard Duffey, ASM LeMay, and AT McEniry for their hard work on the audit.

Following discussion and upon a motion duly made by Director Sullivan, seconded by Vice President Omsted, and carried, the Board of Directors received and filed the FY 2011 CAFR.

### **C. Board of Directors Election of Officers.**

ASM LeMay presented this item stating that the District's Resolution No. 2118 establishes a policy for the election of Board officers.

Director Juliussen motioned to nominate Vice President Hanson for President, seconded by President Omsted, and carried, the Board of Directors unanimously elected Vice President Hanson as President.

Director Juliussen motioned to nominate Director Sullivan for Vice President, seconded by Director Kulchin, and carried, the Board of Directors unanimously elected Director Sullivan as Vice President.

D. Discussion of Potential LWD Board Executive Committee.

President Omsted presented this item, asking the Board for any comments regarding establishing an Executive Committee. Director Juliussen indicated that he would support a similar procedure used by Encina Wastewater Authority. He also noted that on the District's agenda there is a section under Board comments that allows Board members to express their concerns or add an agenda item for the next Board meeting.

President Omsted stated that our current procedure does not include meeting with the General Manager to discuss the formation of the agenda. He also indicated that the Executive Committee will also review government or Board relations issues. President Omsted suggested that the Board consider establishing an Ad Hoc committee to review the advantages and disadvantages of establishing an Executive Committee.

Director Kulchin noted that the Board President has the opportunity to meet with the General Manager to discuss any agenda items prior to the meeting. He indicated that establishing an Executive Committee would not be necessary.

General Counsel Brechtel noted the roles of the Board members and added that the Board would have to act as a whole to oversee the District's operations. He indicated that a Committee cannot direct staff independently, but would need to provide direction to the Board to act as a whole.

Director Kulchin asked the General Counsel if the Board suspected fraud or abuse with staff, does the Board have authority to develop an Ad Hoc committee to address this problem. General Counsel Brechtel confirmed that the Board has this authority.

Director Sullivan asked President Omsted if he has any concerns with the District. President Omsted indicated his concerns relate to potential future Board members and their interaction with staff. He indicated that he doesn't currently see a problem, but would like to establish this committee to prepare for changes in the Board. President Omsted noted that the Ad Hoc committee and staff would investigate the advantages and disadvantages of an Executive committee, noting that he would like to be on the Ad Hoc committee.

General Counsel Brechtel stated that the Board needs to first vote to develop an Ad Hoc Committee prior to appointing Board members. Once approved, he indicated that the President has the ability to appoint members to a Committee.

President Omsted motioned to establish an Ad Hoc committee to research the advantages and disadvantages of an Executive Committee. There was no second to President Omsted's motion; therefore the establishment of an Ad Hoc committee did not pass.

GM Bushee noted that any Board member can request that an agenda item be added to the agenda or meet with him prior to the Board meeting to discuss any issues. He indicated that he has always included agenda items on the agenda at Board members' requests.

Vice President Hanson suggested that the Board members need some time to think about what President Omsted is proposing. Director Kulchin also suggested that President Omsted present his thoughts on the proposed Executive committee in writing, so other Board members can get a better understanding of what President Omsted is requesting.

The Board of Directors agreed to re-evaluate this item at the February Board meeting.

## **12. Information Items**

### **A. Review draft Open House Event schedule of expenses.**

GM Bushee stated that this item was included in the agenda at the request of Vice President Hanson. He noted that staff received a public records act request regarding expenses for the Open House Event and staff sent this information to the member of the public. Staff prepared a schedule of expenses of the Open House event and it was included in the agenda for your review.

Director Juliussen stated that his neighbor was the individual who requested the list of Open House expenses. He indicated that his neighbor believed the cost to fund this event was excessive. In addition, he stated that there is a calculation error for the total amount listed on the expense sheet. The total amount should be \$45,186.97. He also noted that he would like to participate with the planning for the next Open House event.

Director Kulchin stated that the event was successful and at the next event certain items could be eliminated.

President Omsted stated that he spoke with a Board member from the Goleta Water District and their Open House budget was not as high as the District's budget. President Omsted stated that there are some expenses that could be reduced for the next Open House event.

GM Bushee indicated that staff is planning to schedule a CAC meeting to discuss the open house event.

This item was for informational purposes. No action was taken.

### **B. San Diego Section CWEA 2012 Awards & Installation Banquet is scheduled for Saturday, January 28, 2012 at 6:00 p.m. located at the Handlery Hotel in San Diego.**

GM Bushee stated that he will be carpooling to the event and to RSVP with EA Hill. Directors Sullivan, Omsted, and Juliussen stated that they will be attending the event.

### **C. CASA Mid-Year Conference is scheduled for January 18-20, 2012 at the JW Marriott in Palm Desert.**

EA Hill stated that all Board members have hotel reservations for the dates of January 17<sup>th</sup> through January 19<sup>th</sup>. She noted that CSRMA is presenting a seminar on January 18<sup>th</sup> and to RSVP with her if they would like to attend.



- D. Watchdog panel addresses an issue in play with local agencies news article.

General Counsel Brechtel provided a summary of the article. He also explained the regulation that Board members must follow when voting on appointments to Boards and committees that pay stipends of more than \$250 annually.

### **13. Directors' Meetings**

- A. California Special District Association (CSDA) San Diego Chapter Quarterly dinner meeting was held on November 17, 2011 in San Diego.

Directors Juliussen, Kulchin, Sullivan and Hanson stated that they attended. They noted that the speaker was Ms. Teresa Acosta with CA Forward for the San Diego Region.

### **14. Comments, Questions or Requests by Directors**

Director Juliussen thanked President Omsted for his good job as the Board President.

Director Sullivan wished everyone a Merry Christmas, Happy Holidays and a healthy New Year. She also thanked Director Omsted for his leadership as the President and also for participating on the Community Affairs Committee with her.

President Omsted stated he will support Vice President Hanson as the new upcoming President in 2012.

### **15. General Manager's Report**

The following items were reported:

- Reminder of the Holiday Party on December 15, 2011.
- Scheduling of the Long Range Planning Session during February to discuss the Board Staff Relations Policy, Compensation Study, and recycled water issues. He asked the Board if they would like for Jeff Bills to facilitate the session since Mr. Bills is on a retainer contract. He noted that Mr. Bills can facilitate this planning session or a mid-year budget appropriation may be needed if the Board wished to hire a different facilitator.

Directors Kulchin and Sullivan suggested that the Board have Mr. Bills facilitate the meeting since he is already on a retainer contract. Director Kulchin also requested that staff schedule a Human Resource Committee meeting to discuss the compensation study.

GM Bushee stated that EA Hill will follow up with a date for the Long Range Planning session.

### **16. General Counsel's Report**

General Counsel Brechtel reported that he will be presenting at the upcoming CASA Conference on sewer lateral regulations.

### **17. Closed Session**

General Counsel Brechtel stated that the Board met in closed session with GM Bushee and ASM LeMay to discuss the Ramirez claim authorized by Government Code section 54956.9 (b). The Board of Directors authorized GM Bushee to reject the Ramirez claim.

**18. Adjournment**

President Omsted adjourned the meeting at 6:45 p.m.

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Donald Omsted, President

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Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Community Affairs Committee Meeting  
 December 20, 2011

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held December 20, 2011 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Director Sullivan called the meeting to order at 9:30 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Field Services Superintendent Jeff Stecker, FST III James Hoyett, FST II Ian Riffle and FS Specialist Frank Reynaga

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

**A. LWD Open House Review Meeting.**

ASM LeMay presented this item stating that the purpose of this meeting is to review the November Open House program to determine what went well during the Open House and what areas could be improved.

Chairperson Sullivan questioned whether staff received any written requests or feedback from Board members regarding the Open House.

GM Bushee stated that staff did not receive any written requests from Board members, but staff received a public information request from a member of the public. He stated that the person requested a list of the Open House expenses which staff provided after all invoices were received. He also noted that staff corrected an administrative error on the expense sheet. The corrected expense sheet was included in the agenda as an attachment. GM Bushee noted that he had called the person that requested this information and explained why the District was holding an Open House.

GM Bushee also noted that the District does not have a public relations/outreach department; therefore, to hold an Open House event requires outsourcing planning and marketing functions. In addition, there were initial expenses such as the development of the display boards and aerial photo canvas that will not be required at the next Open House.

President Omsted asked that since expenses were an issue with the Board, can staff

find ways to reduce expenses for the next Open House. He also suggested that each attendee at the meeting provide their feedback about what went well and what could staff do to improve the next Open House.

Staff provided their feedback indicating that the overall event was excellent despite the rain. They also thought that the attendance was greater than expected. The items that were discussed that could be improved were the following:

- Scheduling the event during day light savings time
- Invite additional nearby public agencies
- Provide additional seating for the public
- Add a welcome booth for directing the public and providing a tour schedule
- Invite additional Teacher Grant recipients
- Revise marketing materials to address limited number of giveaway items and food
- Tour presentations needed additional time for questions

The CAC and staff also discussed how expenses could be reduced for the next Open House. GM Bushee stated that the display boards and aerial photo were one-time costs that would not be required for the next event. In addition, the basic design of the post card, flyers, and advertisement is complete and this expense can be reduced. Staff can use the same design, but change the date for the next event.

The CAC directed staff to provide a report to the Board of Directors at the January meeting that identifies areas of improvement and the potential cost savings for the next Open House event.

**6. Information Items**

None.

**7. Directors' Comments**

Director Sullivan thanked staff for their participation in the Open House event.

**8. General Manager's Comments**

ASM LeMay stated that staff would like to schedule the next CAC meeting to discuss the topics for the winter newsletter. The CAC schedule the next meeting for January 12, 2011 at 10:00 a.m.


**9. Adjournment**

Chairperson Sullivan adjourned the meeting at 10:49 a.m.

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Paul J. Bushee  
Secretary/Manager  
(Seal)

**MEMORANDUM**

**DATE:** January 5, 2011  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Approval of December/January Demands

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**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **557,989.87**
2. Discuss and take other action as appropriate.

**DISCUSSION:**

Attached are check registers describing all payments made by LWD for the months December 9, 2011 – January 5, 2012.

Operating expenses totaled \$ **399,468.80** while Capital Improvement Program expenses totaled \$ **74,410.11**.

Payroll for employees and the Board totaled \$ **84,110.96**.

Attached please find a year to date Employee and Board Payroll Report from December 2010 to January 2012 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, December/January 2012
Attachment 2	Accounts Payable Check Register dated December 9, 2011
Attachment 3	Payroll Check Registers dated December 14, 2011
Attachment 4	Payroll Check Register dated December 15, 2011
Attachment 5	Accounts Payable Check Register dated December 21, 2011
Attachment 6	Payroll Check Register dated December 28, 2011
Attachment 7	Accounts Payable Register dated January 2, 2012
Attachment 8	Board Payroll Check Register dated January 5, 2012
Attachment 9	Year to Date Employee and Board Payroll Report

**DEMANDS SUMMARY**

January 11, 2012

**1. Demands**

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check - 12/14/2011	15821 - 15838	\$ 41,113.42	
Payroll Check - 12/14/2011	15839 Incentive	\$ 452.13	
Payroll Check - 12/15/2011	15840 - 15841 Incentive	\$ 1,358.90	
Payroll Check - 12/28/2011	15842 - 15859	\$ 39,755.51	
Board Payroll Check - 01/05/2012	15860 - 15864	\$ 1,431.00	
	<b>Total</b>	<b>\$84,110.96</b>	
General Checking - 12/09/2011	41848 - 41892	\$ 279,638.29	
General Checking - 12/21/2011	41893 - 41940	\$ 128,631.50	
General Checking - 01/02/2012	41941 - 41969	\$ 65,609.12	
	<b>Total</b>	<b>\$473,878.91</b>	
			<b>\$557,989.87</b>
	<b>Grand Total</b>		<b>\$557,989.87</b>

**VOIDED CHECK**

41940

Run date: 12/09/2011 @ 10:56  
 Bus date: 12/09/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L110 Page 1

UNIDN BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41848- 2532	1	12/09/2011	0 EVAN KINSELLA		
	1		42187 MEADOWS 3 HOMEOWNER-REFUND	188.18	KINSELLA
41848- 2532	1	12/09/2011	Logged *** Total ***	188.18	
41849- 2532	2	12/09/2011	0 NORMAN AND MONICA SMITH		
	2		42225 MEADOWS 3 HOMEOWNER-REFUND	188.18	SMITH
41849- 2532	2	12/09/2011	Logged *** Total ***	188.18	
41850- 2532	3	12/09/2011	0 MATTHEW AND PATRICIA WALLACE		
	3		42234 MEADOWS 3 HOMEOWNER-REFUND	188.18	WALLACE
41850- 2532	3	12/09/2011	Logged *** Total ***	188.18	
41851- 2532	4	12/09/2011	10720 AT&T		
	4		44800 L.D. SERVICE @ BPS	31.81	2940472.001-NOV
41851- 2532	4	12/09/2011	Logged *** Total ***	31.81	
41852- 2532	5	12/09/2011	11314 BERGELECTRIC CORP		
	5		44778 OPEN PO-ELECTRICAL	457.06	13330.8TM-1
41852- 2532	5	12/09/2011	Logged *** Total ***	457.06	
41853- 2532	6	12/09/2011	11550 BOOT WORLD, INC		
	6		44813 SAFETY BOOTS-K.B.,M.A.	281.19	1082689-IN
41853- 2532	6	12/09/2011	Logged *** Total ***	281.19	
41854- 2532	7	12/09/2011	12001 CA ASSOC OF SANITATION AGENCIE		
	7		44812 2012 MEMBERSHIP DUES-CASA	12,000.00	2012-DUES
41854- 2532	7	12/09/2011	Logged *** Total ***	12,000.00	
41855- 2532	8	12/09/2011	12360 CITY OF CARLSBAD		
	8		44789 WATER @ PLANT/OFFICE	81.74	8121300-11/11
	8		44790 WATER @ PLANT/OFFICE	141.58	8121305-11/11
	8		44792 WATER @ VACTOR	173.27	104-NOV 11
	8		44793 WATER @ VACTOR	130.65	103-NOV'11
41855- 2532	8	12/09/2011	Logged *** Total ***	527.24	
41856- 2532	9	12/09/2011	12361 CITY OF CARLSBAD		
	9		44786 OCCIDENTIAL SEWER PROJECT	170,948.00	AR193522
41856- 2532	9	12/09/2011	Logged *** Total ***	170,948.00	
41857- 2532	10	12/09/2011	12510 WASTE MANAGEMENT		
	10		44803 TRASH SERVICE	205.64	1074115-0274-6
41857- 2532	10	12/09/2011	Logged *** Total ***	205.64	
41858- 2532	11	12/09/2011	13072 DATA NET		
	11		44804 IS MAINT AND SUPPORT	476.25	9741359
41858- 2532	11	12/09/2011	Logged *** Total ***	476.25	
41859- 2532	12	12/09/2011	13355 DION INTERNATIONAL TRUCKS INC		
	12		44773 OPEN PO-VACTOR REPAIR	3,356.79	EW53584
41859- 2532	12	12/09/2011	Logged *** Total ***	3,356.79	
41860- 2532	13	12/09/2011	13822 DUDEK & ASSOCIATES		

Run date: 12/09/2011 @ 10:56  
 Bus date: 12/09/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	13		44821	GE/3252/584/LC CONDOS	7,238.64	20113855
	13		44822	GE/3252/648/SHERIDEN RD	580.00	20113826
	13		44823	GE/3252/697/LC GREENS	442.22	20113868
	13		44824	GE/3251/100/GRADING PLANS	290.00	20113825
	13		44825	GE/3252/828/PANDORA PIZZA	344.17	20113832
	13		44826	GE/3252/830/NEPTUNE AVE	145.00	20113833
	13		44827	GE/3252/809/VILLAS DE LA COSTA	145.00	20113830
	13		44828	GE/3252/808/SEASIDE RIDGE	1,015.00	20113829
	13		44829	GE/3252/805/HYMETTUS SEWER	1,021.66	20113828
	13		44830	GE/3252/699/HYMETTUS	3,250.82	20113827
	13		44831	GE/CIP/SEPT/200/329/326/333	8,007.54	20113167
	13		44832	GE/CIP/OCT/200/329/335/326/328	4,855.00	20113722
41860-	2532	13 12/09/2011	Logged	*** Total ***	27,335.05	
41861-	2532	14 12/09/2011	16021	GREAT AMERICA LEASING CORP		
		14	44809	COPIER LEASE	1,002.74	11631824
41861-	2532	14 12/09/2011	Logged	*** Total ***	1,002.74	
41862-	2532	15 12/09/2011	16603	W. W. GRAINGER, INC		
		15	44818	TOOLS	90.86	9696061903
41862-	2532	15 12/09/2011	Logged	*** Total ***	90.86	
41863-	2532	16 12/09/2011	17010	HAAKER EQUIPMENT CO		
		16	44776	OPEN PO-REPAIRS TO VACTOR	126.98	C84272
41863-	2532	16 12/09/2011	Logged	*** Total ***	126.98	
41864-	2532	17 12/09/2011	17255	HIGH DESERT SPECIALISTS		
		17	44816	BACKFLOW TEST @ BPS	45.00	HD-11/23/11
41864-	2532	17 12/09/2011	Logged	*** Total ***	45.00	
41865-	2532	18 12/09/2011	17552	THE HOME DEPOT CRC/GECF		
		18	44784	OPEN PO-MISC SUPPLIES	220.11	4016684
41865-	2532	18 12/09/2011	Logged	*** Total ***	220.11	
41866-	2532	19 12/09/2011	18150	ICMA RETIREMENT-303979		
		19	44791	DEFERRED COMP-11/30/11	3,062.58	ICMA-11/30
41866-	2532	19 12/09/2011	Logged	*** Total ***	3,062.58	
41867-	2532	20 12/09/2011	18212	INFRASTRUCTURE ENGINEERING COR		
		20	44519	LANAKAI SEWER PREL DESIGN	7,202.50	5971
		20	44520	BPS FINAL DESIGN-AUG	16,252.22	5932
		20	44777	OPEN PO-GIS SUPPORT	800.00	6012
41867-	2532	20 12/09/2011	Logged	*** Total ***	24,254.72	
41868-	2532	21 12/09/2011	18561	U.S. BANK		
		21	44820	CONFERENCES, MEETINGS, SUPPLIE	1,615.97	11-22-2011-C.C.
41868-	2532	21 12/09/2011	Logged	*** Total ***	1,615.97	
41869-	2532	22 12/09/2011	19610	JEFFREY PAYTON		
		22	44780	LATERAL REIMBURSEMENT	1,400.00	PAYTON
41869-	2532	22 12/09/2011	Logged	*** Total ***	1,400.00	



Run date: 12/09/2011 @ 10:56  
 Bus date: 12/09/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41870- 2532	23	12/09/2011	20011 JACKSON & BLANC		
	23		44774 CONTRACT-HVAC SYSTEM MAINT	690.54	000160187
41870- 2532	23	12/09/2011	Logged *** Total ***	690.54	
41871- 2532	24	12/09/2011	20842 DAVID KULCHIN		
	24		44815 REIMBURSE D.K. FOR CONFERENCE	26.09	CSDA-DK-NOV '11
41871- 2532	24	12/09/2011	Logged *** Total ***	26.09	
41872- 2532	25	12/09/2011	22214 MITSUBISHI ELECTRIC & ELECTRON		
	25		44819 MAINTENANCE SERVICE-ELEVATOR	255.00	219492
41872- 2532	25	12/09/2011	Logged *** Total ***	255.00	
41873- 2532	26	12/09/2011	23068 NATIONWIDE RETIREMENT SOLUTION		
	26		44807 DEFERRED COMP-NATIONWIDE	100.00	NATION-11/30/11
41873- 2532	26	12/09/2011	Logged *** Total ***	100.00	
41874- 2532	27	12/09/2011	24224 OFFICE DEPOT, INC.		
	27		44775 OPEN PO-OFFICE SUPPLIES	480.73	837001/798011
	27		44785 OPEN PO-OFFICE SUPPLIES	37.93	587991484001
41874- 2532	27	12/09/2011	Logged *** Total ***	518.66	
41875- 2532	28	12/09/2011	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	28		44794 WATER @ VP7	53.61	57187500-
	28		44795 WATER @ VACTOR	178.34	1555324-
	28		44796 WATER @ E. ESTATES	53.61	61955121
	28		44797 WATER @ VACTOR	196.90	61227600-
	28		44798 WATER @ VP5	32.84	65865245-11/11
41875- 2532	28	12/09/2011	Logged *** Total ***	515.30	
41876- 2532	29	12/09/2011	25010 AT&T		
	29		44787 DIAL IN MODEM	117.92	4792130272-
	29		44788 DIAL IN MODEM	136.13	6327047-11/11
	29		44799 PHONE SERVICE @ BPS	156.39	9423588-001
41876- 2532	29	12/09/2011	Logged *** Total ***	410.44	
41877- 2532	30	12/09/2011	25019 PACIFIC SAFETY COUNCIL		
	30		44781 TRAINING-TRAFFIC CONTROL FLAGG	1,250.00	68647
41877- 2532	30	12/09/2011	Logged *** Total ***	1,250.00	
41878- 2532	31	12/09/2011	25265 PEP BOYS		
	31		44814 PARTS	38.75	07010027624
41878- 2532	31	12/09/2011	Logged *** Total ***	38.75	
41879- 2532	32	12/09/2011	25425 PLANT PEOPLE		
	32		44768 OPEN PO-CONTRACT-MAINTAIN PLAN	158.00	1211824
41879- 2532	32	12/09/2011	Logged *** Total ***	158.00	
41880- 2532	33	12/09/2011	28070 SAN DIEGUITO WATER DISTRICT		
	33		44801 WATER @ TANKER	71.64	TK645-11/30
	33		44802 WATER @ TANKER 2	43.78	TK896-11/30
41880- 2532	33	12/09/2011	Logged *** Total ***	115.42	

Run date: 12/09/2011 @ 10:56  
 Bus date: 12/09/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 4

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41881- 2532	34	12/09/2011	28590 SOUTH BAY FOUNDRY		
	34		44779 SEWER AND FRAME	1,562.38	0120165-IN
41881- 2532	34	12/09/2011	Logged	*** Total ***	1,562.38
41882- 2532	35	12/09/2011	29716 TRG & ASSOCIATES		
	35		44772 OPEN PO-PUBLIC INFORMATION	4,567.33	08-1111
41882- 2532	35	12/09/2011	Logged	*** Total ***	4,567.33
41883- 2532	36	12/09/2011	30515 UNIFIRST CORPORATION		
	36		44782 OPEN PO-CONTRACT-UNIFORMS	135.92	3600893051
41883- 2532	36	12/09/2011	Logged	*** Total ***	135.92
41884- 2532	37	12/09/2011	30520 UNDERGROUND SERVICE ALERT OF		
	37		44805 UNDERGROUND ALARM SERVICE	352.00	1120110369
41884- 2532	37	12/09/2011	Logged	*** Total ***	352.00
41885- 2532	38	12/09/2011	30551 CARLSBAD FUELS CORPORATION		
	38		44783 OPEN PO - VEHICLE FUELS	1,917.98	20111202
41885- 2532	38	12/09/2011	Logged	*** Total ***	1,917.98
41886- 2532	39	12/09/2011	30580 UNITED WAY		
	39		44806 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-11/30/11
41886- 2532	39	12/09/2011	Logged	*** Total ***	5.00
41887- 2532	40	12/09/2011	30723 SIEMENS WATER TECH. CORP		
	40		44770 OPEN PO-BIOXIDE	9,271.43	900472470
41887- 2532	40	12/09/2011	Logged	*** Total ***	9,271.43
41888- 2532	41	12/09/2011	31232 VERIZON WIRELESS		
	41		44810 CELL PHONE CHARGES	51.69	103366811
	41		44811 CELL PHONE CHARGES	266.07	1033686812
41888- 2532	41	12/09/2011	Logged	*** Total ***	317.76
41889- 2532	42	12/09/2011	32220 WATER ENVIRONMENT FEDERATION		
	42		44817 WEF MEMBERSHIP-R.M.	179.00	1793429-
41889- 2532	42	12/09/2011	Logged	*** Total ***	179.00
41890- 2532	43	12/09/2011	32347 DEXTER WILSON ENGINEERING		
	43		44771 UPDATE ASSET MANAGEMENT PLAN	8,352.00	1011.01.1630
41890- 2532	43	12/09/2011	Logged	*** Total ***	8,352.00
41891- 2532	44	12/09/2011	32500 WORDEN WILLIAMS, APC		
	44		44808 LEGAL FEES-NOV	834.60	30882
41891- 2532	44	12/09/2011	Logged	*** Total ***	834.60
41892- 2532	45	12/09/2011	33227 XEROX CORPORATION		
	45		44769 OPEN PO-SERVICE/MAINT CONTRACT	62.16	05870842
41892- 2532	45	12/09/2011	Logged	*** Total ***	62.16

Run date: 12/09/2011 @ 10:56  
Bus date: 12/09/2011

Leucadia Waste Water District  
Check - Complete Detail

OCCKHST.L10 Page 5

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
				.00	
** Total check discount **				.00	
** Total check amount **				279,638.29	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 14, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15838 - 15838	12/14/2011	\$41,113.42
15839	12/14/2011 Incentive	\$452.13
		<b>\$41,565.55</b>

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 15, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15840 - 15841	12/15/2011	\$1,358.90
		<b>\$1,358.90</b>

Run date: 12/21/2011 @ 09:19  
 Bus date: 12/21/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41893- 2533	1	12/21/2011	10100 NAPA AUTO		
	1		44893 VEHICLE SUPPLIES	22.37	048560
41893- 2533	1	12/21/2011	Logged *** Total ***	22.37	
41894- 2533	2	12/21/2011	10167 ACACIA GASOLINE & CAR WASH		
	2		44846 OPEN PO-VEHICLE/TRUCK FUELS	56.09	2485.11
41894- 2533	2	12/21/2011	Logged *** Total ***	56.09	
41895- 2533	3	12/21/2011	10171 CHAMPAGNE RECOGNITION		
	3		44890 EMPLOYEE OF YEAR AWARD	177.79	81725
41895- 2533	3	12/21/2011	Logged *** Total ***	177.79	
41896- 2533	4	12/21/2011	10570 ANTIMITE TERMITE & PEST CONTRO		
	4		44871 MONTHLY PEST SERVICE	53.00	968042
41896- 2533	4	12/21/2011	Logged *** Total ***	53.00	
41897- 2533	5	12/21/2011	11034 BAY CITY ELECTRIC WORKS, INC		
	5		44852 REPLACE FUEL COOLER-BPS/LPS	1,569.76	W94592/595
41897- 2533	5	12/21/2011	Logged *** Total ***	1,569.76	
41898- 2533	6	12/21/2011	11314 BERGELECTRIC CORP		
	6		44849 OPEN PO-ELECTRICAL	281.19	13330.8TM-2
41898- 2533	6	12/21/2011	Logged *** Total ***	281.19	
41899- 2533	7	12/21/2011	12028 CWEA-		
	7		44889 RENEWAL-I.R.-COLLECTIONS	210.00	100222004-2012
41899- 2533	7	12/21/2011	Logged *** Total ***	210.00	
41900- 2533	8	12/21/2011	12029 CWEA		
	8		44891 CWEA RENEWAL-D.O.	132.00	2509-00-2012
41900- 2533	8	12/21/2011	Logged *** Total ***	132.00	
41901- 2533	9	12/21/2011	12514 CONEXIS		
	9		44863 SEC 125/FLEX PLAN-NOV	199.76	1111-OR5179
41901- 2533	9	12/21/2011	Logged *** Total ***	199.76	
41902- 2533	10	12/21/2011	12631 CORODATA		
	10		44847 OPEN PO-STORAGE	75.14	RS1460206
41902- 2533	10	12/21/2011	Logged *** Total ***	75.14	
41903- 2533	11	12/21/2011	12722 CALIF. SOCIETY OF MUNICIPAL FI		
	11		44892 FEE FOR CSMFO CERT	50.00	CSMFO-2012
41903- 2533	11	12/21/2011	Logged *** Total ***	50.00	
41904- 2533	12	12/21/2011	13072 DATA NET		
	12		44860 APC SMART UPS W/MANAGEMENT CAR	2,470.96	9741338
	12		44865 IS MAINT AND SUPPORT	667.96	9741512
41904- 2533	12	12/21/2011	Logged *** Total ***	3,138.92	
41905- 2533	13	12/21/2011	13822 DUDEK & ASSOCIATES		
	13		44897 GE/3252/808/SEASIDE	116.52	20113918
	13		44898 GE/3252/584/LC CONDOS	937.00	20113915

Run date: 12/21/2011 @ 09:19  
 Bus date: 12/21/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	13		44899	GE/3252/831/LARKSONG	290.00	20114114
	13		44900	GE/3252/648/SHERIDAN	198.00	20114126
	13		44901	GE/3252/699/HYMETTUS	4,303.47	20113916
	13		44902	GE/3252/805/HYMETTUS	6,112.57	20113917
41905-	2533	13 12/21/2011	Logged	*** Total ***	11,957.56	
41906-	2533	14 12/21/2011		14105 EL CAMINO RENTAL		
		14		44896 RENTAL	185.76	412880-1
41906-	2533	14 12/21/2011	Logged	*** Total ***	185.76	
41907-	2533	15 12/21/2011		14423 ELECTRICAL SALES, INC.		
		15		44894 PARTS/SUPPLIES @SPS	241.21	4147564
41907-	2533	15 12/21/2011	Logged	*** Total ***	241.21	
41908-	2533	16 12/21/2011		17010 HAAKER EQUIPMENT CO		
		16		44836 OPEN PO-REPAIRS TO VACTOR	100.53	C84714
41908-	2533	16 12/21/2011	Logged	*** Total ***	100.53	
41909-	2533	17 12/21/2011		17023 HADRONEX		
		17		44839 SMARTCOVER FOR UNICORNA EASEME	4,840.38	1472
41909-	2533	17 12/21/2011	Logged	*** Total ***	4,840.38	
41910-	2533	18 12/21/2011		18150 ICMA RETIREMENT-303979		
		18		44881 DEFERRED COMP-ICMA	3,418.04	ICMA-12/14/11
41910-	2533	18 12/21/2011	Logged	*** Total ***	3,418.04	
41911-	2533	19 12/21/2011		18212 INFRASTRUCTURE ENGINEERING COR		
		19		44841 OPEN PO-GIS SUPPORT	3,335.00	6107
		19		44862 LANAKAI SEWER	6,328.75	6099
41911-	2533	19 12/21/2011	Logged	*** Total ***	9,663.75	
41912-	2533	20 12/21/2011		20011 JACKSON & BLANC		
		20		44855 CONTRACT-HVAC SYSTEM MAINT	1,480.00	000160404
41912-	2533	20 12/21/2011	Logged	*** Total ***	1,480.00	
41913-	2533	21 12/21/2011		21102 CASH		
		21		44904 PETTY CASH-DEC	274.78	PETTY-12/15/11
41913-	2533	21 12/21/2011	Logged	*** Total ***	274.78	
41914-	2533	22 12/21/2011		23068 NATIONWIDE RETIREMENT SOLUTION		
		22		44887 DEFERRED COMP-NATIONWIDE	100.00	NATION-12/14/11
41914-	2533	22 12/21/2011	Logged	*** Total ***	100.00	
41915-	2533	23 12/21/2011		23572 NORTH COUNTY EQUIPMENT INC		
		23		44879 REPAIR AND MAINTENANCE	52.32	29583
		23		44880 SUPPLIES/REPAIR	17.45	17692
41915-	2533	23 12/21/2011	Logged	*** Total ***	69.77	
41916-	2533	24 12/21/2011		24111 ARC		
		24		44851 BPS REHAB PROJECT PLANS AND SP	841.52	6226764
41916-	2533	24 12/21/2011	Logged	*** Total ***	841.52	

Run date: 12/21/2011 @ 09:19  
 Bus date: 12/21/2011

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41917- 2533	25	12/21/2011	24224 OFFICE DEPOT, INC.		
	25		44842 OPEN PO-OFFICE SUPPLIES	19.57	589329074001
	25		44854 OPEN PO-OFFICE SUPPLIES	49.87	589470284001
	25		44857 OPEN PO-OFFICE SUPPLIES	25.14	589480793001
	25		44859 OPEN PO-OFFICE SUPPLIES	37.60	59048415001
41917- 2533	25	12/21/2011	Logged *** Total ***	132.18	
41918- 2533	26	12/21/2011	25032 PALOMAR WATER		
	26		44867 WATER @ OFFICE	135.23	2127807
41918- 2533	26	12/21/2011	Logged *** Total ***	135.23	
41919- 2533	27	12/21/2011	25260 PERS RETIREMENT		
	27		44873 BOARD RETIREMENT 11/30/2011	186.11	11-30-2011
	27		44874 EMPLOYEE RETIRMENT 11/27/2011	15,053.18	12/27/2011
41919- 2533	27	12/21/2011	Logged *** Total ***	15,239.29	
41920- 2533	28	12/21/2011	25260 PERS RETIREMENT		
	28		44875 EMPLOYEE RETIREMENT 12/11/2011	15,053.18	1/10/2012
41920- 2533	28	12/21/2011	Logged *** Total ***	15,053.18	
41921- 2533	29	12/21/2011	25370 PITNEY BOWES		
	29		44868 POSTAGE METER RENTAL-SEPT-DEC	142.38	9758849-DEC11
41921- 2533	29	12/21/2011	Logged *** Total ***	142.38	
41922- 2533	30	12/21/2011	25618 PRIZM JANITORIAL SERVICES, INC		
	30		44838 OPEN PO -JANITORIAL SERVICES	1,281.15	67273
41922- 2533	30	12/21/2011	Logged *** Total ***	1,281.15	
41923- 2533	31	12/21/2011	25680 PRUDENTIAL OVERALL SUPPLY		
	31		44864 JANITORIAL SUPPLIES	70.02	130275864
41923- 2533	31	12/21/2011	Logged *** Total ***	70.02	
41924- 2533	32	12/21/2011	26804 QUALITY CHEVROLET		
	32		44848 OPEN PO-VEHICLE TRUCK REPAIRS	69.95	CTCS422797
	32		44853 OPEN PO-VEHICLE TRUCK REPAIRS	655.34	CTCS422919
	32		44856 OPEN PO-VEHICLE TRUCK REPAIRS	69.95	CTCS422781
41924- 2533	32	12/21/2011	Logged *** Total ***	795.24	
41925- 2533	33	12/21/2011	27028 RANCH AND SEA POOL CARE		
	33		44844 FOUNTAIN MAINT 2011-2012	70.00	8933
41925- 2533	33	12/21/2011	Logged *** Total ***	70.00	
41926- 2533	34	12/21/2011	27478 R. J. SAFETY SUPPLY CO., INC.		
	34		44837 OPEN PO-MISC SAFETY ITEMS	329.32	295377-00
41926- 2533	34	12/21/2011	Logged *** Total ***	329.32	
41927- 2533	35	12/21/2011	27910 PROFORMA PRINT & PROMOTIONS		
	35		44843 REORDER OF PAYROLL CHECKS	385.44	0282020948
41927- 2533	35	12/21/2011	Logged *** Total ***	385.44	
41928- 2533	36	12/21/2011	27914 RFEAGER ENGINEERING		
	36		44850 FORCE MAIN CATHODIC PROTECTION	9,670.00	12-2993



UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41928- 2533	36	12/21/2011	Logged	*** Total ***	9,670.00
41929- 2533	37	12/21/2011	28020 SAN DIEGO GAS AND ELECTRIC		
	37		44872 ELECTRIC @ LPS/OFFICE	10,425.17	6377-12/2011
	37		44876 ELECTRIC @ VP5	267.42	3154-NOV'11
	37		44877 ELECTRIC @ E. ESTATES	662.77	7448-NOV'11
	37		44878 GAS @ EEPS	2.17	4741-NOV'11
	37		44883 ELECTRIC @ VP7	138.57	4562554-11/11
	37		44884 GAS @ MAIN OFFICE	202.79	7137294-11/11
	37		44885 ELECTRIC @ LC PS	927.69	7655295-11/11
	37		44886 ELECTRIC @ RANCHO VERDE PS	154.77	0843218-11/11
41929- 2533	37	12/21/2011	Logged	*** Total ***	12,781.35
41930- 2533	38	12/21/2011	28020 SAN DIEGO GAS AND ELECTRIC		
	38		44882 ELECTRIC @ BPS	13,080.50	5620466-11/11
41930- 2533	38	12/21/2011	Logged	*** Total ***	13,080.50
41931- 2533	39	12/21/2011	28035 SAN DIEGO DAILY TRANSCRIPT		
	39		44895 AD	336.00	00093818
41931- 2533	39	12/21/2011	Logged	*** Total ***	336.00
41932- 2533	40	12/21/2011	28704 STAPLES BUSINESS ADVANTAGE		
	40		44869 OFFICE SUPPLIES	63.24	8020452290
41932- 2533	40	12/21/2011	Logged	*** Total ***	63.24
41933- 2533	41	12/21/2011	29225 TELEPACIFIC COMMUNICATIONS		
	41		44866 PHONE SYSTEM	986.91	33480943-0
41933- 2533	41	12/21/2011	Logged	*** Total ***	986.91
41934- 2533	42	12/21/2011	29730 T.S. INDUSTRIAL SUPPLY		
	42		44870 PLASTIC TAPE	22.17	1044990
41934- 2533	42	12/21/2011	Logged	*** Total ***	22.17
41935- 2533	43	12/21/2011	29814 TIERRA VERDE RESOURCES, INC		
	43		44858 DISTRICT CAMPUS LANDSCAPE MAIN	730.00	056327
41935- 2533	43	12/21/2011	Logged	*** Total ***	730.00
41936- 2533	44	12/21/2011	30515 UNIFIRST CORPORATION		
	44		44845 OPEN PO-CONTRACT-UNIFORMS	156.54	3600894873
41936- 2533	44	12/21/2011	Logged	*** Total ***	156.54
41937- 2533	45	12/21/2011	30580 UNITED WAY		
	45		44888 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-12/14/11
41937- 2533	45	12/21/2011	Logged	*** Total ***	5.00
41938- 2533	46	12/21/2011	30723 SIEMENS WATER TECH. CORP		
	46		44861 OPEN PO-BIOXIDE	9,089.55	900504801
41938- 2533	46	12/21/2011	Logged	*** Total ***	9,089.55
41939- 2533	47	12/21/2011	31232 VERIZON WIRELESS		
	47		44903 CELL PHONES	584.99	1037366351
41939- 2533	47	12/21/2011	Logged	*** Total ***	584.99

Run date: 12/21/2011 @ 09:19  
Bus date: 12/21/2011

Leucadia Waste Water District  
Check - Complete Detail

OCCKHST.L10 Page 5

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41940- 2533	48	12/21/2011	32347 DEXTER WILSON ENGINEERING		
	48		44840 UPDATE ASSET MANAGEMENT PLAN	8,352.50	101101.1630
41940- 2533	48	12/21/2011	Logged *** Total ***	8,352.50	
				.00	
** Total check discount **				.00	
** Total check amount **				128,631.50	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 28, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15842 - 15859	12/28/2011	\$39,755.51
		\$39,755.51

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41941- 2534	1	1/02/2012	10100 NAPA AUTO		
	1		44941 VEHICLE SUPPLIES/TOOLS	40.91	049628
41941- 2534	1	1/02/2012	Logged *** Total ***	40.91	
41942- 2534	2	1/02/2012	11550 BOOT WORLD, INC		
	2		44940 SAFETY BOOTS-SK	87.26	1083151-IN
41942- 2534	2	1/02/2012	Logged *** Total ***	87.26	
41943- 2534	3	1/02/2012	11650 BROWNELL AND DUFFEY CPA		
	3		44912 CONTRACT-ACCOUNTING SERVICES	6,816.50	121911
	3		44913 CONTRACT-ACCOUNTING SERVICES	10,092.00	122011
41943- 2534	3	1/02/2012	Logged *** Total ***	16,908.50	
41944- 2534	4	1/02/2012	11872 PAUL BUSHEE		
	4		44936 REIMBURSE PB FOR CONF/MEETING	442.65	CSRMA-12/7/11
41944- 2534	4	1/02/2012	Logged *** Total ***	442.65	
41945- 2534	5	1/02/2012	12112 JEFF BILLS		
	5		44908 CONTRACT-CONSULTING SERVICES	4,254.24	CC-12/5/11
41945- 2534	5	1/02/2012	Logged *** Total ***	4,254.24	
41946- 2534	6	1/02/2012	12589 CA SDU		
	6		44920 CHILD SUPPORT-DECEMBER	516.12	SUPPORT-12/31
41946- 2534	6	1/02/2012	Logged *** Total ***	516.12	
41947- 2534	7	1/02/2012	13072 DATA NET		
	7		44919 IS MAINT AND SUPPORT	505.00	9741598
41947- 2534	7	1/02/2012	Logged *** Total ***	505.00	
41948- 2534	8	1/02/2012	13261 DEPT HEALTH SERVICES		
	8		44944 GRADE 1 WATER - G.M.	70.00	GRADE 1-G.M.
	8		44945 GRADE 2 WATER CERT-M.G.	60.00	27697-MG-2
41948- 2534	8	1/02/2012	Logged *** Total ***	130.00	
41949- 2534	9	1/02/2012	16523 MARVIN GONZALEZ		
	9		44942 REIMBURSE MG FOR TEST	65.00	MG-WTO-II
41949- 2534	9	1/02/2012	Logged *** Total ***	65.00	
41950- 2534	10	1/02/2012	16806 THE GUARDIAN		
	10		44935 DENTAL AND DISABILITY INS-JAN	3,651.98	324226-JAN'12
41950- 2534	10	1/02/2012	Logged *** Total ***	3,651.98	
41951- 2534	11	1/02/2012	17060 HARTFORD LIFE & ACCIDENT INS.		
	11		44922 LIFE INS-JANUARY	367.07	5703404-3
41951- 2534	11	1/02/2012	Logged *** Total ***	367.07	
41952- 2534	12	1/02/2012	18150 ICMA RETIREMENT-303979		
	12		44934 DEFERRED COMP-ICMA	3,418.04	ICMA-12/28/11
41952- 2534	12	1/02/2012	Logged *** Total ***	3,418.04	
41953- 2534	13	1/02/2012	18711 I2B NETWORKS, INC		
	13		44909 CONTRACT- LIVE WEB CAM @ BPS	160.00	15838

Run date: 12/28/2011 @ 15:26  
 Bus date: 01/02/2012

Leucadia Waste Water District  
 Check - Complete Detail

OCCXHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41953-	2534	13	1/02/2012 Logged	*** Total ***	160.00
41954-	2534	14	1/02/2012 21921 TOM AND ALICE LYLES		
		14	44946 REFUND FOR LYLES FOR SEWER	964.58	LYLES-12/22/11
41954-	2534	14	1/02/2012 Logged	*** Total ***	964.58
41955-	2534	15	1/02/2012 23068 NATIONWIDE RETIREMENT SOLUTION		
		15	44930 DEFERRED COMP-NATIONWIDE	100.00	NATION-12/28/11
41955-	2534	15	1/02/2012 Logged	*** Total ***	100.00
41956-	2534	16	1/02/2012 24111 ARC		
		16	44915 DOCUMENTS/BIDS	56.78	6191566
41956-	2534	16	1/02/2012 Logged	*** Total ***	56.78
41957-	2534	17	1/02/2012 25010 AT&T		
		17	44924 OFFICE ELEVATOR,FIRE PANEL	145.46	34615389-12/11
		17	44926 ODOR CONTROL MODEM	35.89	4364009-12/11
		17	44932 DIAL IN MODEM	147.65	6327047006-12
		17	44933 DIAL IN MODEM	123.51	47921302725-12
41957-	2534	17	1/02/2012 Logged	*** Total ***	452.51
41958-	2534	18	1/02/2012 25018 MES VISION		
		18	44923 VISION INS-JANUARY	356.72	113412183001
41958-	2534	18	1/02/2012 Logged	*** Total ***	356.72
41959-	2534	19	1/02/2012 25261 PUBLIC EMPLOYEES HEALTH		
		19	44947 BRD HEALTH INS-JANUARY	2,388.99	100000013037683
		19	44948 EMPLOYEES HEALTH INS-JAN	22,383.36	13037683
41959-	2534	19	1/02/2012 Logged	*** Total ***	24,772.35
41960-	2534	20	1/02/2012 25370 PITNEY BOWES		
		20	44938 POSTAGE METER SUPPLIES	184.05	673676
41960-	2534	20	1/02/2012 Logged	*** Total ***	184.05
41961-	2534	21	1/02/2012 27511 ADAM ROBEY		
		21	44943 GRADE 1 WATER-REIMBURSE A.R.	70.00	CERT-A.R.
41961-	2534	21	1/02/2012 Logged	*** Total ***	70.00
41962-	2534	22	1/02/2012 27524 ROESLING NAKAMURA TERADA ARCHI		
		22	44916 AS BUILTS-SEPT	1,000.00	5351
		22	44917 AS BUILTS-OCTOBER	2,619.99	5383
		22	44918 AS BUILTS-NOVEMBER	969.61	5424
41962-	2534	22	1/02/2012 Logged	*** Total ***	4,589.60
41963-	2534	23	1/02/2012 28020 SAN DIEGO GAS AND ELECTRIC		
		23	44925 ELECTRIC @ EEPS	351.78	9747-12/11
		23	44927 ELECTRIC @ DIANA PS	383.50	2208-12/11
		23	44928 ELECTRIC @ AVOCADO PS	131.16	6524-12/11
		23	44929 ELECTRIC @ SPS	716.25	2278-12/11
41963-	2534	23	1/02/2012 Logged	*** Total ***	1,582.69
41964-	2534	24	1/02/2012 28704 STAPLES BUSINESS ADVANTAGE		

Run date: 12/28/2011 @ 15:26  
 Bus date: 01/02/2012

Leucadia Waste Water District  
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	24		44937 OFFICE SUPPLIES	400.53	8020514216
41964- 2534	24	1/02/2012	Logged *** Total ***	400.53	
41965- 2534	25	1/02/2012	29332 THOMSON/WEST		
	25		44939 SUBSCRIPTION-CA CODE	71.12	824112420
41965- 2534	25	1/02/2012	Logged *** Total ***	71.12	
41966- 2534	26	1/02/2012	29630 TRI COMMUNITY ANSWERING SERVIC		
	26		44921 ANSWERING SERVICE-DEC	90.00	TRI-12/20/11
41966- 2534	26	1/02/2012	Logged *** Total ***	90.00	
41967- 2534	27	1/02/2012	29730 T.S. INDUSTRIAL SUPPLY		
	27		44911 PARTS AND SUPPLIES	1,053.34	1045165
41967- 2534	27	1/02/2012	Logged *** Total ***	1,053.34	
41968- 2534	28	1/02/2012	30515 UNIFIRST CORPORATION		
	28		44910 OPEN PO-CONTRACT-UNIFORMS	156.54	3600898394
	28		44914 OPEN PO-CONTRACT-UNIFORMS	156.54	3600896636
41968- 2534	28	1/02/2012	Logged *** Total ***	313.08	
41969- 2534	29	1/02/2012	30580 UNITED WAY		
	29		44931 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-12/28/11
41969- 2534	29	1/02/2012	Logged *** Total ***	5.00	
				.00	
** Total check discount **				.00	
** Total check amount **				65,609.12	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT  
BOARD PAYROLL CHECK REPORT

Payroll Date: January 4, 2012

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15860 - 15864	1/4/2012	\$1,431.00

LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS  
2010

DECEMBER

12/1/2010	Employee		\$39,986.79
12/2/2010	Employee	Sick buy back	\$14,550.21
12/2/2010	Board		\$2,034.33
12/9/2010	Employee	Incentive	\$1,362.67
12/15/2010	Employee		\$40,517.81
12/29/2010	Employee		\$39,453.83
	<b>TOTAL</b>		<b>\$137,905.64</b>

2011

JANUARY

12/3/2010	Board		\$1,330.17
1/7/2011	Employee		\$3,006.87
1/12/2011	Employee		\$36,417.03
1/19/2011	Employee	Incentive	\$461.75
1/26/2011	Employee		\$37,321.04
	<b>TOTAL</b>		<b>\$78,536.86</b>

FEBRUARY

2/3/2011	Board		\$4,282.06
2/9/2011	Employee		\$38,219.37
2/23/2011	Employee		\$37,028.16
	<b>TOTAL</b>		<b>\$79,529.59</b>

MARCH

3/2/2011	Board		\$1,676.17
3/9/2011	Employee		\$37,952.87
3/23/2011	Employee		\$37,171.26
	<b>TOTAL</b>		<b>\$76,800.30</b>

APRIL

4/1/2011	Board		\$4,613.80
4/6/2011	Employee		\$37,487.77
4/20/2011	Employee		\$37,145.73
4/21/2011	Employee	Incentive	\$6,462.38
	<b>TOTAL</b>		<b>\$85,709.68</b>

MAY

5/2/2011	Board		\$2,960.88
5/4/2011	Employee		\$37,859.69
5/9/2011	Board		\$997.33
5/18/2011	Employee		\$37,100.15
	<b>TOTAL</b>		<b>\$78,918.05</b>

JUNE

6/1/2011	Board		\$4,579.00
6/1/2011	Employee		\$39,253.23
6/6/2011	Employee	Incentive	\$448.18
6/15/2011	Employee		\$40,868.97



**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

6/29/2011	Employee		\$39,945.20
	<b>TOTAL</b>		<b>\$125,094.58</b>
 <b><u>JULY</u></b>			
7/6/2011	Board		\$2,989.12
7/13/2011	Employee		\$40,077.78
7/19/2011	Employee		\$4,884.18
7/27/2011	Employee		<u>\$37,584.03</u>
	<b>TOTAL</b>		<b>\$85,535.11</b>
 <b><u>AUGUST</u></b>			
8/3/2011	Board		\$2,013.52
8/10/2011	Employee		\$37,571.30
8/17/2011	Employee	Incentive	\$1,806.79
8/24/2011	Employee		<u>\$39,304.20</u>
	<b>TOTAL</b>		<b>\$80,695.81</b>
 <b><u>SEPTEMBER</u></b>			
9/2/2011	Board		\$5,941.62
9/7/2011	Employee		\$39,021.34
9/14/2011	Employee	Incentive	\$14,593.50
9/21/2011	Employee		<u>\$42,282.20</u>
	<b>TOTAL</b>		<b>\$101,838.66</b>
 <b><u>OCTOBER</u></b>			
10/1/2011	Board		\$4,460.08
10/5/2011	Employee		\$41,659.94
10/19/2011	Employee		\$40,686.03
10/20/2011	Employee	Incentive	<u>\$443.37</u>
	<b>TOTAL</b>		<b>\$87,249.42</b>
 <b><u>NOVEMBER</u></b>			
11/2/2011	Employee		\$42,246.46
11/3/2011	Board		\$5,828.15
11/16/2011	Employee		\$44,291.63
11/30/2011	Employee		<u>\$41,217.06</u>
	<b>TOTAL</b>		<b>\$133,583.30</b>
 <b><u>DECEMBER</u></b>			
12/5/2011	Board		\$2,140.25
12/7/2011	Employee	Sick Buy Back	\$19,523.10
12/14/2011	Employee		\$41,565.55
12/15/2011	Employee	Incentive	\$1,358.90
12/28/2011	Employee		<u>\$39,755.51</u>
	<b>TOTAL</b>		<b>\$104,343.31</b>
 <b>2012</b>			
<b><u>JANUARY</u></b>			
1/4/2012	Board		\$1,431.00

**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2011-2012**

CURRENT MONTH - December 2011										FY 2011-2012	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,738	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)					ADF (MGD)
JULY	0.02	126.48	-1	4.08	147	38.01					4.14
YTD		126.48	27,737								
AUGUST	0.00	126.79	58	4.09	147	35.48					4.16
YTD		253.27	27,795								
SEPTEMBER	0.01	123.00	0	4.10	148	21.12					3.93
YTD		376.27	27,795								
OCTOBER	0.36	122.76	1	3.96	142	26.30					3.78
YTD		499.03	27,796								
NOVEMBER	2.82	118.80	0	3.96	142	4.96					3.84
YTD		617.83	27,796								
DECEMBER	1.28	122.76	7	3.96	142	4.01					4.21
YTD		740.59	27,803								
JANUARY											4.08
YTD											
FEBRUARY											4.33
YTD											
MARCH											4.28
YTD											
APRIL											4.34
YTD											
MAY											4.27
YTD											
JUNE											4.12
YTD											
Annual Total	4.49	740.59	65			129.88					
Mo Average	0.90	148.12	13	4.83	174	25.98					4.12

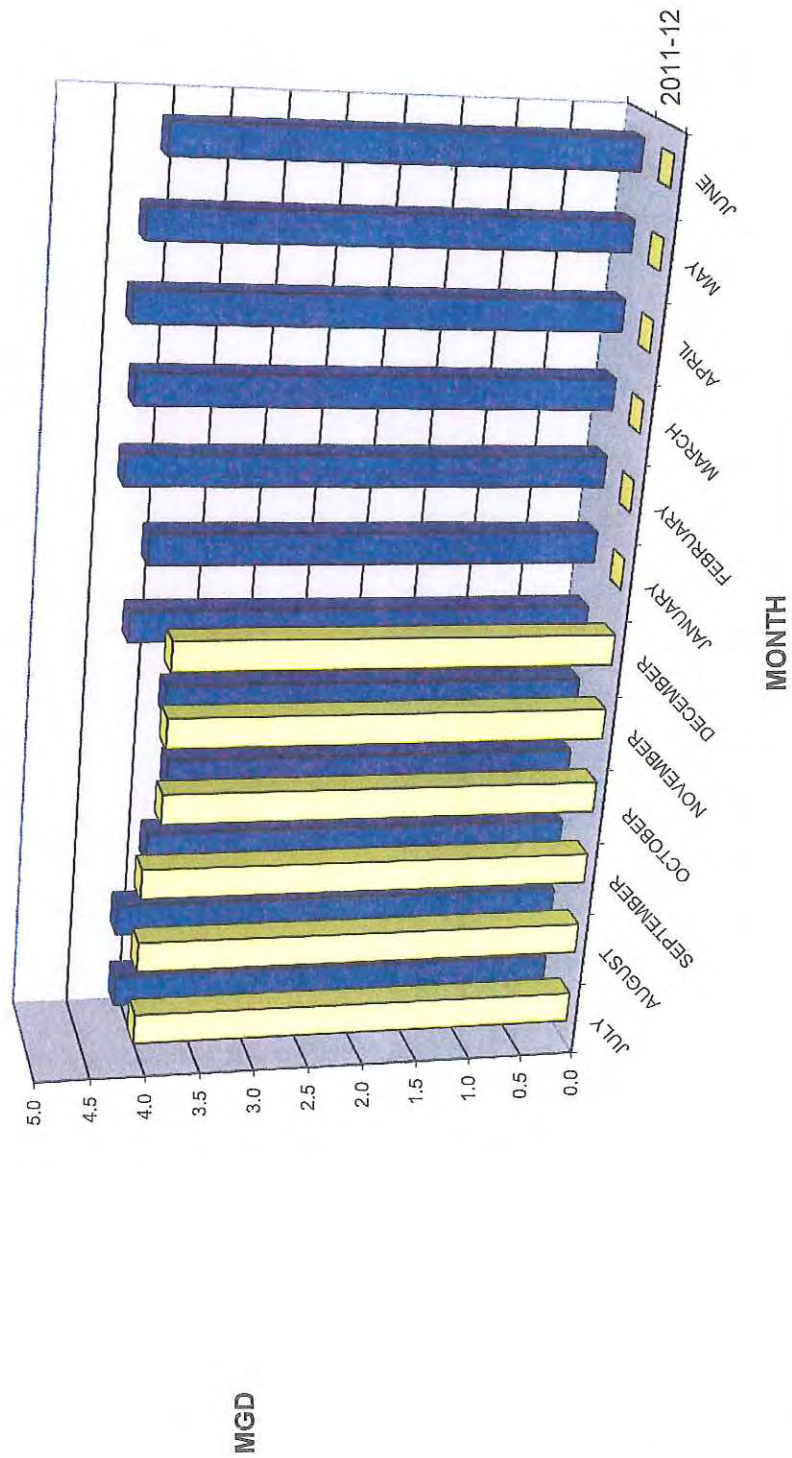
## LWD Flows by Sub-Basin

December 2011

Total LWD Flow = 4.15 MGD

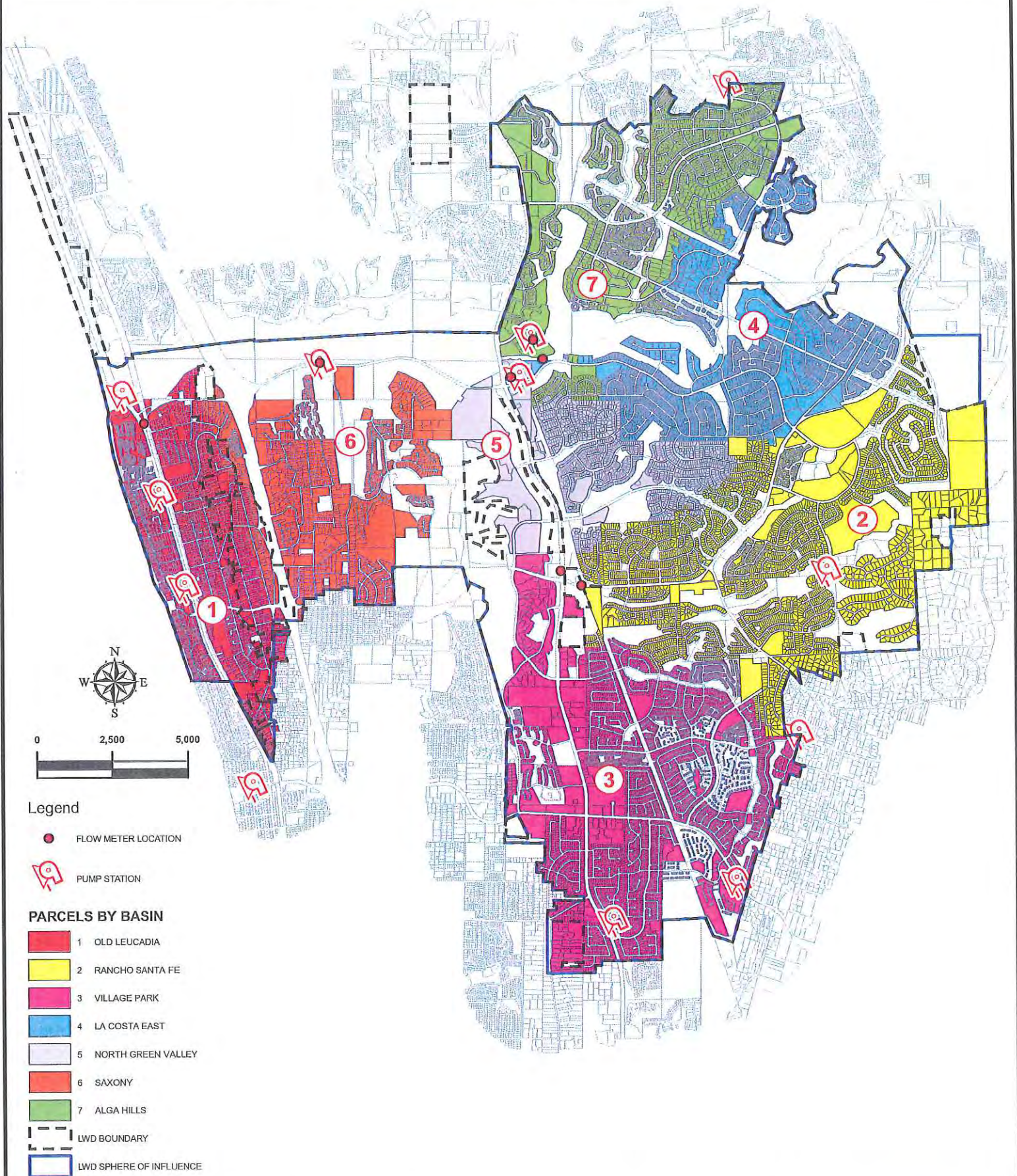


**LEUCADIA WASTEWATER DISTRICT  
FLOW COMPARISON FY 11 to FY12**





# LEUCADIA WASTEWATER DISTRICT





**LEUCADIA WASTEWATER DISTRICT**  
**SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS**  
*As of December 31, 2011*

<b>ASSETS</b>	
Cash and Investment Pools	\$ 27,019,394.11
Investments	9,155,173.97
Accounts Receivable	238,500.03
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	47,094.02
Capital Assets	127,345,770.26
Less Accumulated Depreciation	(41,464,070.50)
<b>TOTAL ASSETS</b>	<b>\$ 123,248,710.89</b>
<b>LIABILITIES</b>	
Accounts Payable and Accrued Expenses	254,696.94
Developer Deposits	341,700.96
<b>TOTAL LIABILITIES</b>	<b>\$ 596,397.90</b>
<b>NET ASSETS</b>	
Net Investment in Capital Assets	87,411,699.76
Restricted Reserves	2,371,368.53
Unrestricted Operating Reserve	2,170,920.75
Unrestricted Non-Operating Reserves (Designated)	25,810,225.08
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(2,611,901.13)
<b>TOTAL NET ASSETS</b>	<b>\$ 122,652,312.99</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.

# LEUCADIA WASTEWATER DISTRICT

## BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 12/31/2011 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 1,227,321.01	\$ 7,154,741.00	5,927,419.99	17.2%
RECLAIMED WATER SALES	3150	146,414.80	458,000.00	311,585.20	32.0%
OTHER OPERATING INCOME		16,466.79	205,654.00	189,187.21	8.0%
<b>TOTAL OPERATING REVENUE</b>		<b>\$ 1,390,202.60</b>	<b>\$ 7,818,395.00</b>	<b>\$ 6,428,192.40</b>	<b>17.8%</b>
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,117,657.94	\$ 2,266,113.00	\$ 1,148,455.06	49.3%
BOARD EXPENSES AND ELECTION	4300 & 4400	66,967.94	130,350.00	63,382.06	51.4%
DEPRECIATION EXPENSE	4510	1,530,000.00	-	(1,530,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,537,968.00	1,537,968.00	n/a
FUELS	4600	19,762.34	57,000.00	37,237.66	34.7%
INSURANCE	4700	16,175.36	117,000.00	100,824.64	13.8%
MEMBERSHIP & DUES	4800	20,629.60	23,500.00	2,870.40	87.8%
OFFICE EXPENSE	4900	34,991.38	107,000.00	72,008.62	32.7%
OPERATING SUPPLIES	5000	66,624.62	169,750.00	103,125.38	39.2%
PROFESSIONAL SERVICES	5200	199,050.46	551,500.00	352,449.54	36.1%
PRINTING & PUBLISHING	5300	16,544.37	33,000.00	16,455.63	50.1%
RENTS & LEASES	5400	8,259.44	19,200.00	10,940.56	43.0%
REPAIR & MAINTENANCE	5500	135,210.61	313,650.00	178,439.39	43.1%
MONITORING & PERMITTING	5600	24,613.40	44,800.00	20,186.60	54.9%
TRAINING & DEVELOPMENT	5700	23,398.28	41,400.00	18,001.72	56.5%
UTILITIES	5900	172,343.14	428,250.00	255,906.86	40.2%
LAFCO OPERATIONS	6100	5,325.00	6,200.00	875.00	85.9%
ENCINA	6200	363,305.74	1,862,075.00	1,498,769.26	19.5%
<b>TOTAL OPERATING EXPENSES</b>		<b>\$ 3,820,859.62</b>	<b>\$ 7,708,756.00</b>	<b>\$ 3,887,896.38</b>	<b>49.6%</b>

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 70,908.00	\$ 160,476.00	\$89,568.00	44.2%
PROPERTY TAXES	3220	496,978.70	1,200,000.00	703,021.30	41.4%
INTEREST INCOME	3250	119,432.00	435,000.00	315,568.00	27.5%
OTHER NON OPERATING INCOME		3,421.94	643,079.00	639,657.06	0.5%
<b>TOTAL NON OPERATING REVENUES</b>		<b>\$ 690,740.64</b>	<b>\$ 2,438,555.00</b>	<b>\$1,747,814.36</b>	<b>28.3%</b>

Preliminary: subject to future review, reconciliation, accruals, and audit.

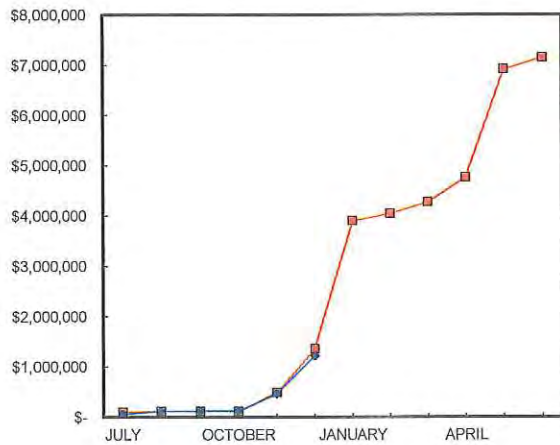


# Leucadia Wastewater District

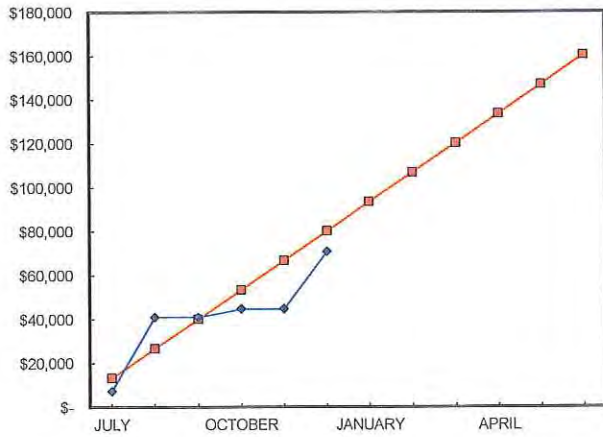
## Revenue FY 2012

YTD through December 31, 2011

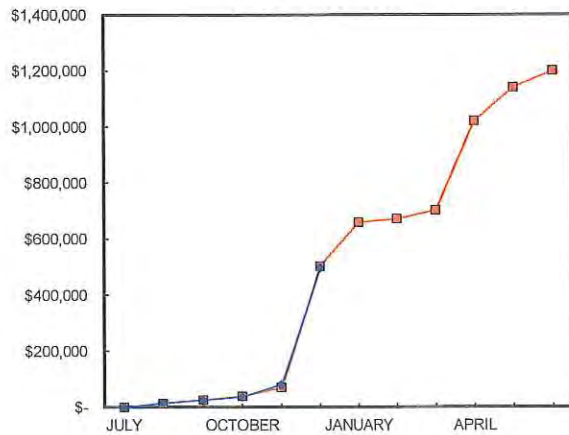
Sewer Service Fees



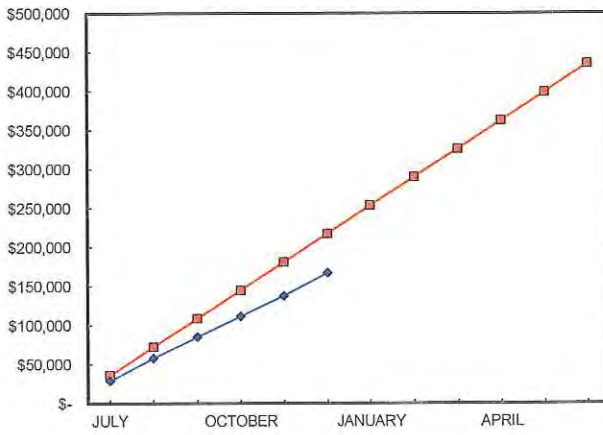
Capacity Charges



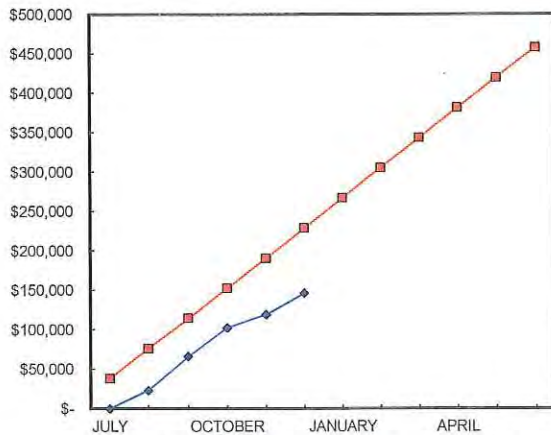
Property Taxes



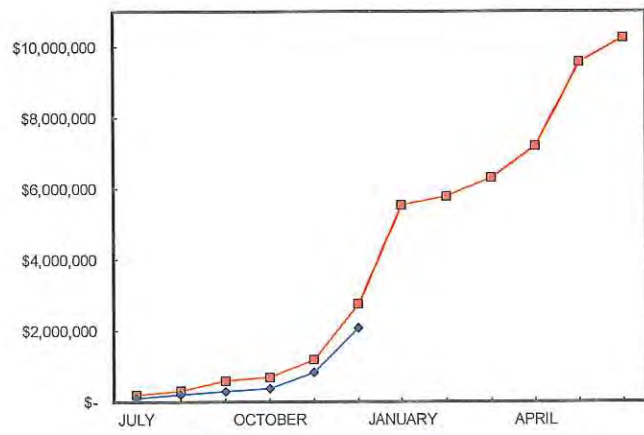
Investment Income



Recycled Wastewater



Total Revenue



\* Preliminary: subject to future review, reconciliation, accruals, and audit

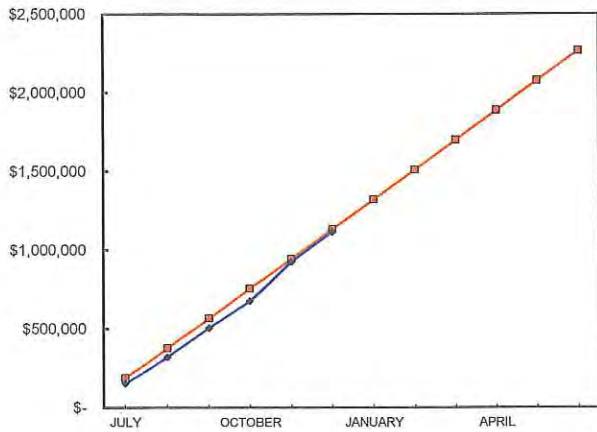


# Leucadia Wastewater District

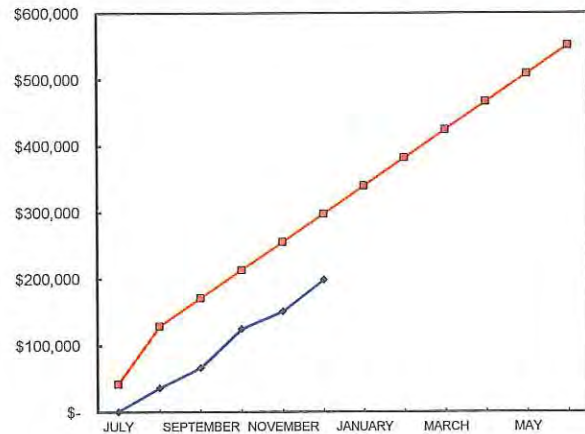
## Operating Expenses FY 2011

YTD through December 31, 2011

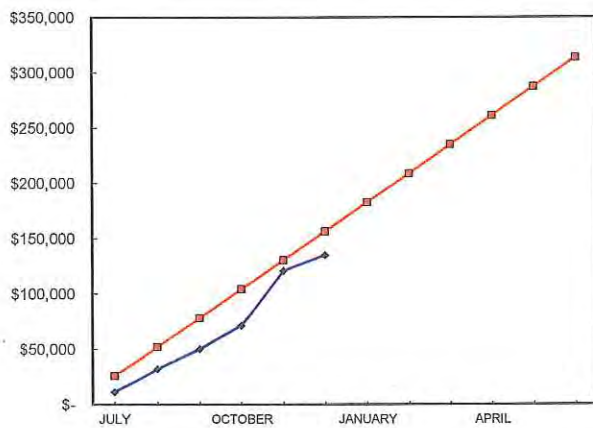
**Salaries and Benefits**



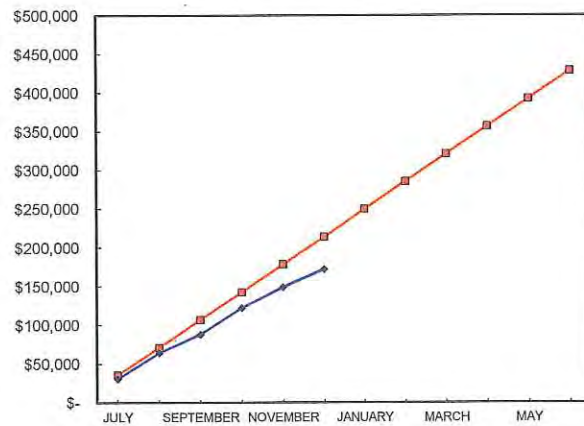
**Professional Services**



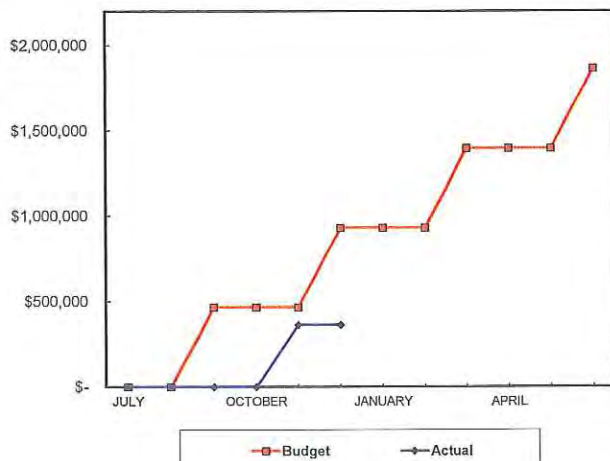
**Repairs & Maintenance**



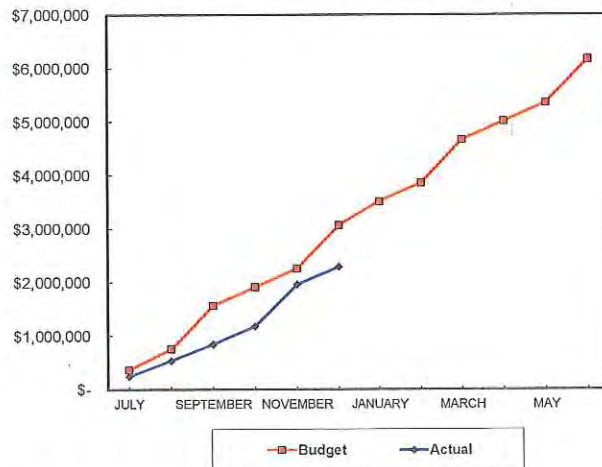
**Utilities**



**Encina M&O**



**Total Operating Expenses -  
Before Depreciation & Replacement**



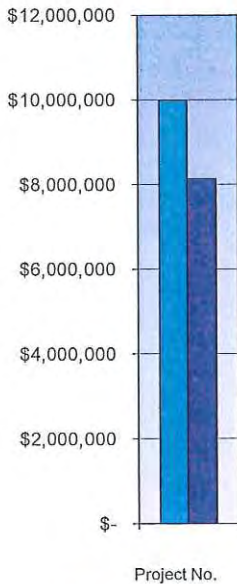
\* Preliminary: subject to future review, reconciliation, accruals, and audit

# Leucadia Wastewater District

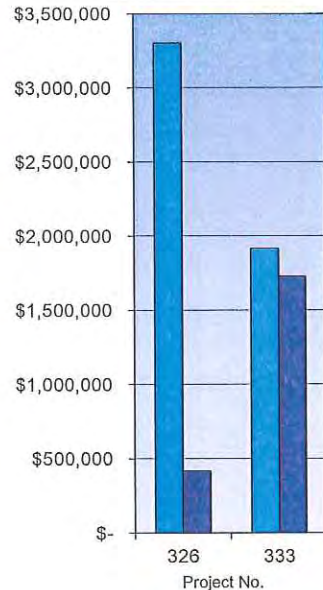
## Capital Expenditures

As of December 31, 2011

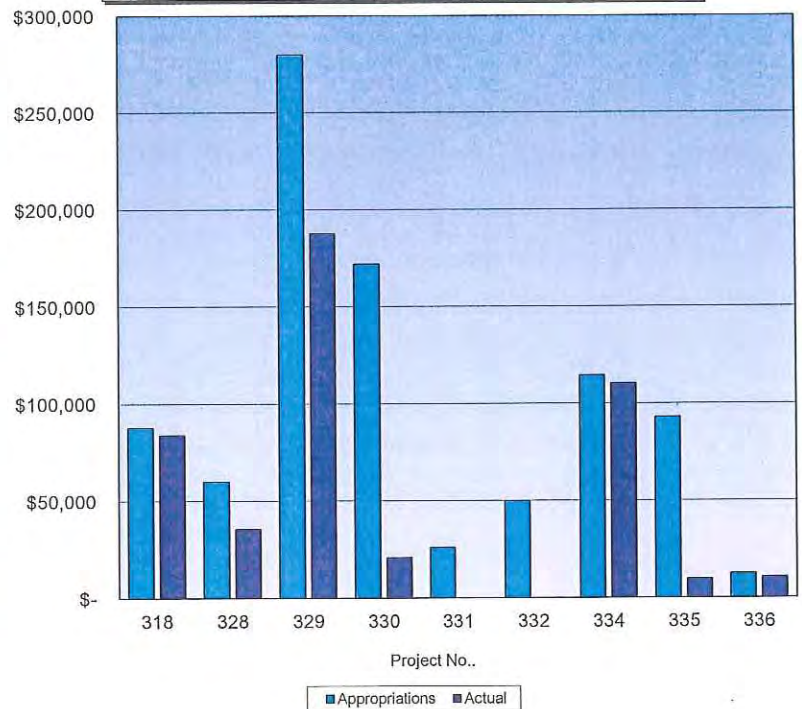
**Encina W.A.  
Multi Year  
Capital Exp.  
FY2003-FY2012**



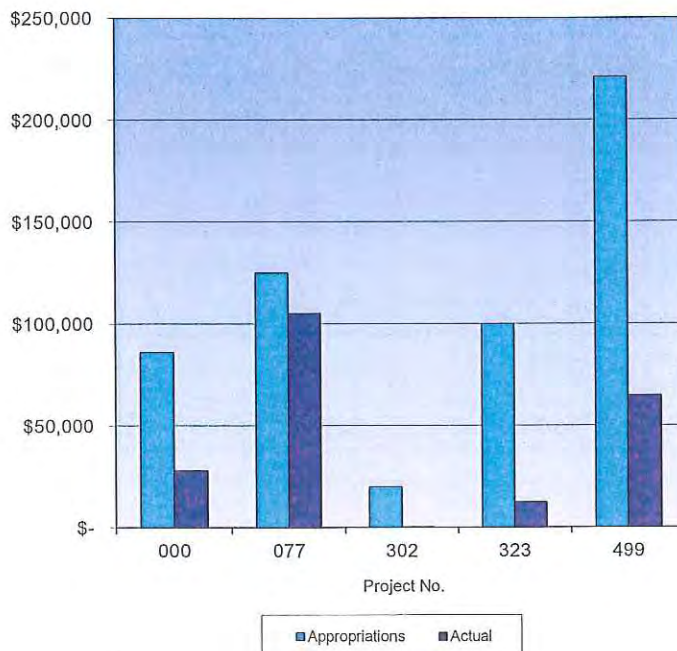
**District Multi Year  
Capital Expenditures  
by Project  
FY2009-FY2012**



**District Multi Year Capital Expenditures by Project  
(Continued) FY2009-FY2012**



**Single Year Capital Expenditures by Project  
FY2012**



### Project Legend

#### Multi-Year Capital Projects

Description	No.
Encina Wastewater Authority	072
Asset Mgmt Plan Implementation	318
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Occidental Line Rehab	329
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Force Main Corrosion Project	333
Asset Mgmt Pipeline Replacement	334
Asset Mgmt Plan Update	335
New Meter Installation	336

#### Single Year Capital Projects

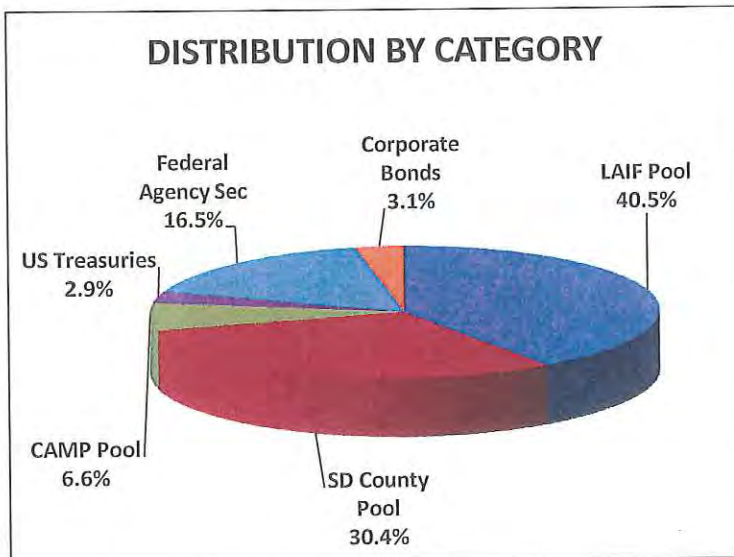
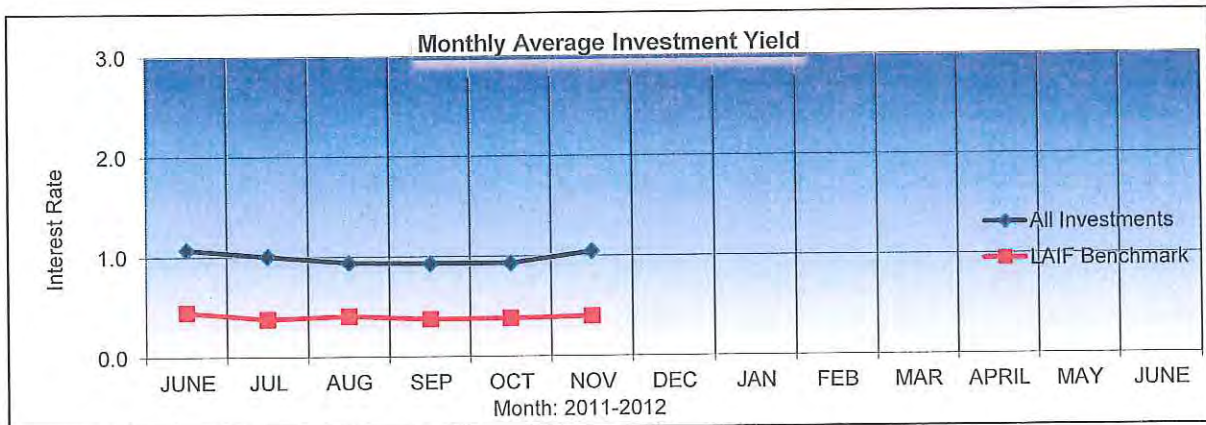
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

\* Preliminary: subject to future review, reconciliation, accruals, and audit



**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**November 30, 2011**

Cash Equivalents & Investments	Principal (Original Cost)		November Interest	Average Rate
	October 31, 2011	November 30, 2011		
LAIF Pool	14,371,468	13,676,468	4,686	0.401%
SD County Pool	10,274,830	10,274,830	7,663	0.895%
CAMP Pool	2,209,363	2,235,275	280	0.150%
CAMP Portfolio				
Corporate Notes	1,034,035	1,034,035	1,637	1.900%
Federal Agency Bonds/Notes	4,977,083	4,977,083	6,761	1.630%
GNMA mortgage pools	16,826	16,658	124	8.900%
US Treasury Bonds/Notes	985,781	985,781	1,544	1.880%
Total Camp Portfolio	7,013,725	7,013,557	10,066	1.730%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	579,503	579,503	7,026	14.549%
Total Bond Funds	579,503	579,503	7,026	14.549%
<b>Totals</b>	<b>\$ 34,448,889</b>	<b>\$ 33,779,633</b>	<b>\$ 29,722</b>	<b>1.046%</b>



Allocation Percentages of LWD Investments by Type (Actual and Allowable)		
Investment Type	Actual %	Allowed %
LAIF Pool	40.5%	75%
SD County Pool	30.4%	75%
CAMP Pool	6.6%	75%
US Treasuries	2.9%	75%
Federal Agency Sec	16.5%	75%
Corporate Bonds	3.1%	10%
<b>TOTAL</b>	<b>100.0%</b>	

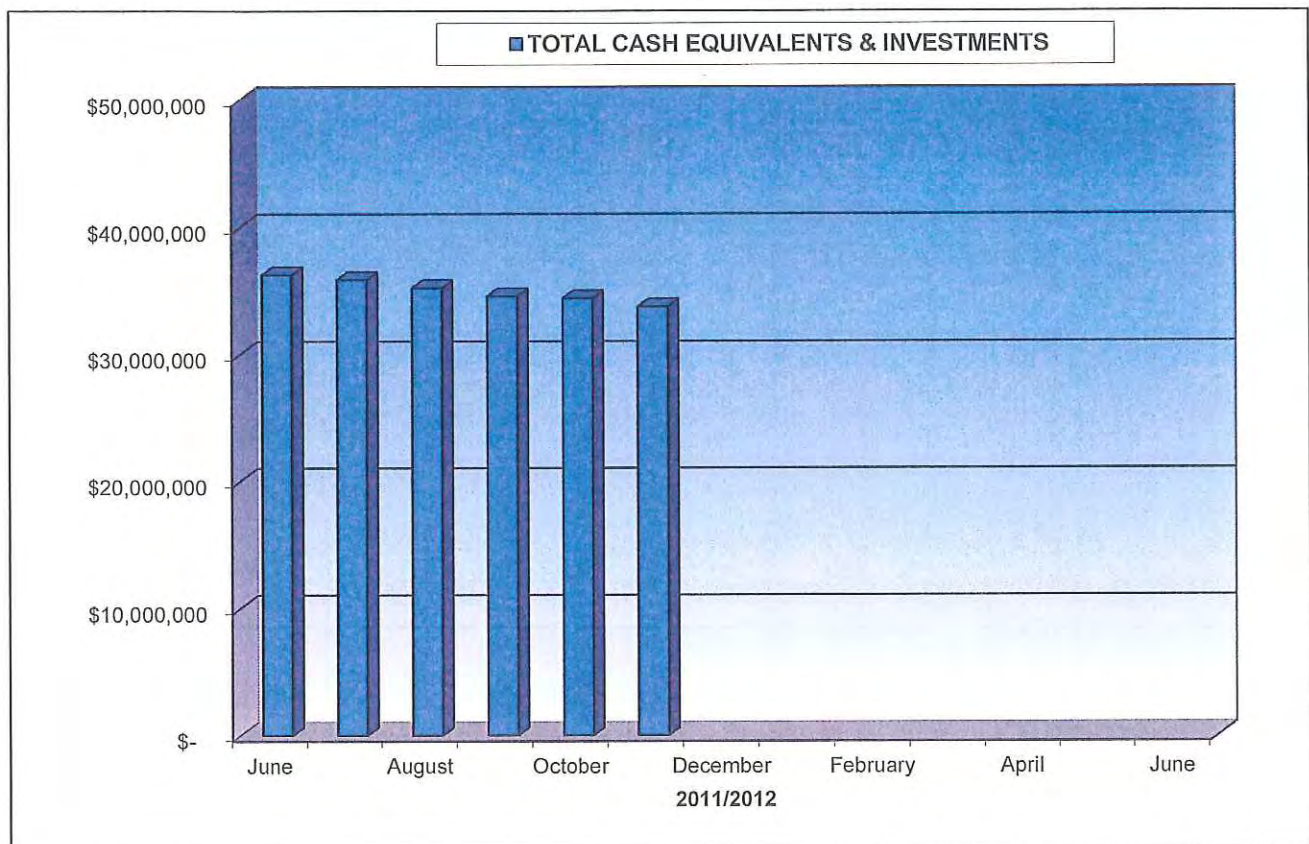
# LEUCADIA WASTEWATER DISTRICT

## Monthly Investment Summary

November 30, 2011

(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2011/2012	Amount	Average Rate
June	\$ 36,289,996	1.07%
July	\$ 35,909,897	1.01%
August	\$ 35,254,938	0.94%
September	\$ 34,624,683	0.93%
October	\$ 34,448,889	0.93%
November	\$ 33,779,633	1.05%
December		
January		
February		
March		
April		
May		
June		





**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**November 30, 2011**  
**(Continued)**

**INVESTMENT TRANSACTIONS**  
*For the month of November, 2011*

					YTM at Cost
Investment	Purchases	Maturities	Redemptions	Notes	

No investment activity in November 2011

TOTAL

\$ -	\$ -	\$ -
------	------	------

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

**MEMORANDUM**

**DATE:** January 5, 2012  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Disclosure of Reimbursements Report for July through December 2011

---

**RECOMMENDATION:**

1. Receive and File the Disclosure of Reimbursements Report for July through December 2011.

**DISCUSSION:**

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every six months, which is above and beyond the requirements of Government Code Section §53065. LWD's Disclosure report for the July to December 2011 period has been attached for your review.

PJB:

Attachment

**Leucadia Wastewater District  
Disclosure of Reimbursements Report  
July 1, 2011 - December 30, 2011**

Conference Date	Description	Director J. Hanson	Director E. Sullivan	Director D. Omsted	Director D. Kulchin	Director A. Juliussen	GM P. Bushee	ASM C. LeMay	TSM R. Morishita	FSS J. Stecker	EA T. Hill
CSDA Board's Role in Human Resource 7/29/2011 Chula Vista, CA	<b>CSDA Board's Role in Human Resource</b>										
	Registration				225.00	225.00					
	Hotel (includes hotel parking)				0.00	0.00					
	Airfare				0.00	0.00					
	Meals				0.00	11.33					
	Rental Car/mileage				44.96	38.85					
	Sub-total				269.96	275.18					
CASA 8/10-13/2011 San Diego, CA	<b>CASA Annual Conference</b>										
	Registration	425.00	425.00	425.00	425.00	425.00	425.00	212.50	425.00		
	Hotel (includes hotel parking)	834.00	834.00	0.00	834.00	834.00	0.00	0.00	0.00		
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Meals	96.39	89.28	25.48	78.62	48.77	30.30	20.73	20.73		
	Rental Car/mileage	27.55	16.37	51.96	30.53	27.75	0.00	55.06	0.00		
	Sub-total	1,382.94	1,364.65	502.44	1,368.15	1,335.52	455.30	288.29	445.73		
SDI Governance 9/7-9/2011 Monterey, CA	<b>Special District &amp; Local Government Institute</b>										
	Registration			570.00							
	Hotel (includes hotel parking)			418.10							
	Airfare			284.74							
	Meals			11.41							
	rental car/taxi/mileage			27.75							
	Sub-total	0.00	0.00	1,312.00	0.00	0.00	0.00	0.00	0.00		
Watreuse 9/11-14/2011 Phoenix, AZ	<b>25th Annual Watreuse Annual Conference</b>										
	Registration		500.00	500.00	500.00	500.00					
	Hotel (includes hotel parking)		601.44	601.44	601.44	601.44					
	Airfare		260.34	337.34	231.94	231.94					
	Meals		63.87	10.30	75.48	69.24					
	rental car/taxi/mileage		0.00	78.13	80.48	45.00					
	Sub-total	0.00	1,425.65	1,527.21	1,489.34	1,447.62	0.00	0.00	0.00		
CSDA Board's Role in Finance 9/22/2011 Chula Vista, CA	<b>CSDA Board's Role in Finance</b>										
	Registration				225.00						
	Hotel (includes hotel parking)				0.00						
	Airfare				0.00						
	Meals				0.00						
	Rental Car/mileage				41.07						
	Sub-total				266.07	0.00					
CWEA Tri-State 9/26-29/2011 Primm, NV	<b>CWEA Tri-State Annual Conference</b>										
	Registration					95.00				95.00	
	Hotel (includes hotel parking)					132.60				97.44	
	Airfare					175.40				-	
	Meals					64.64				48.39	
	Rental Car/mileage					185.79				300.37	
	Sub-total	0.00	0.00	0.00	0.00	653.43	0.00	0.00	0.00	541.20	-
CSDA 10/10-13/2011 Monterey, CA	<b>CSDA Annual Conference</b>										
	Registration	525.00	525.00	525.00	750.00	750.00	525.00				
	Hotel (includes hotel parking)	588.74	547.98	547.98	785.64	810.64	398.32				
	Airfare	342.74	292.74	262.74	383.74	421.74	252.74				
	Meals	76.61	76.37	21.13	118.93	146.55	79.97				
	Rental Car/mileage	38.57	17.76	26.78	33.30	68.83	38.00				
	Sub-total	1,571.66	1,459.85	1,383.63	2,071.61	2,197.76	1,294.03	0.00	0.00		-
WEFTEC 10/16-19/2011 Los Angeles, CA	<b>WEF TEC Conference</b>										
	Registration			1,235.00		975.00				975.00	
	Hotel (includes hotel parking)			578.97		632.97				632.97	
	Airfare			0.00		0.00				-	
	Meals			76.76		81.55				134.64	
	rental car/taxi/mileage			67.12		133.85				20.00	
	Sub-total	0.00	0.00	1,957.85	0.00	1,823.37	0.00	0.00	0.00	1,762.61	
PERS Forum 10/23-25/2011 Long Beach, CA	<b>PERS Educational Forum</b>										
	Registration										300.00
	Hotel (includes hotel parking)										376.96
	Airfare										58.29
	Meals										83.22
	Rental Car/mileage										818.47
	Sub-total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		



# **Community Affairs Committee Meeting Report**

Presented by Director Sullivan

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**Meeting held December 20, 2011**

## **1. LWD Open House Review Meeting.**

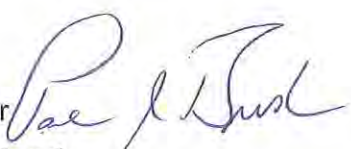
The CAC and staff reviewed the Open House program. The CAC and staff discussed what went well during the Open House and what areas can be improved. In addition, they discussed cost saving ideas for the next Open House. Staff indicated that there were one-time expenses that will not be needed for the next Open House. Some of the areas that can be improved were the following:

- Schedule the next event during daylight savings time
- Invite additional nearby public agencies
- Provide additional seating for the public
- Add a welcome booth to direct the public
- Invite additional Teacher Grant recipients
- Revise marketing materials to address limited number of giveaway items and free food
- Additional time required for four presentations.



## MEMORANDUM

Ref: 12-3107

**DATE:** January 5, 2012  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Pre-payment of CalPERS Side Fund

---

### RECOMMENDATION:

Staff and the Investment and Finance Committee (IFC) recommend that the Board of Directors:

1. Authorize the General Manager to pre-pay the CalPERS side fund;
2. Appropriate \$618,212 in the Fiscal Year 2012 budget for pre-payment of the CalPERS side fund; and
3. Discuss and provide direction, as appropriate.

### DISCUSSION:

This item was discussed at the IFC's December 6, 2011 meeting. The committee concurred with staff's recommendation to prepay the CalPERS side fund.

LWD contracts with the California Public Employees Retirement System (CalPERS) to provide employees with a specified package of benefits upon retirement. The District's current plan is referred to as the 3% @ 60 defined benefit plan, where a qualified employee may receive an annual retirement benefit equal to 3% of their final compensation times the number of years of service at age 60. The District funds these benefits on an annual basis according to actuarially determined contribution rates for both the employee and the employer.

In Fiscal Year 2003, California legislation mandated that all agencies with less than 100 active members be enrolled in a risk-sharing pool with all other agencies in the State with a similar benefit package. At the time of joining the risk pool, a "side fund" was created for each member agency to account for the difference between the funded status of that District's Plan and the funded status of the risk pool. As a result, LWD incurred a side fund obligation to the CalPERS risk-sharing pool. That obligation is being paid over several years, at an interest rate of 7.75%. The LWD side fund obligation will be \$618,212 as of June 30, 2012 with a remaining 13 year amortization period. The District's current employer rate is 18.894%, of which 4.068% is attributable to the "side fund" payment. Based upon recent CalPERS' estimates of LWD's payroll for 2012-2013, the additional "side fund" amount will be 3.924% of reported payroll.

The purpose of this agenda item is to analyze the potential benefits of paying off the side fund obligation in its entirety, rather than paying it off over 13 years.

### ANALYSIS:

The chart below compares the cost of paying down this side fund obligation (\$618,212) over the long-term (13 years) as opposed to paying down the side fund obligation in full and not realizing the interest that would be earned if the funds were invested.

<b>Future Side Fund Obligation Payments</b>			
Side fund obligation	\$ 618,212		
Interest expense	380,490		
Total future payments	\$ 998,702		
<b>Estimated Future Interest Earnings on investments by not pre-paying Side Fund</b>	LAIF Pool	CAMP Pool	Financial Plan
Current yield	0.36%	0.13%	
Projected yield			3.00%
Projected earnings at current or projected yield	\$ 19,344	\$ 6,619	\$ 152,713
<b>Potential Net Savings by Pre-paying Side Fund Obligation</b>	\$ 361,146	\$ 373,871	\$ 227,777

As shown, depending on where the funds were invested and the interest rate earned, the potential savings to LWD by pre-paying the side fund obligation would be between \$227,777 and \$373,871.

A complete analysis performed by Richard Duffey is attached for the Committee's review.

#### **FISCAL IMPACTS:**

Paying off the side fund early will yield significant long-term financial benefits to the District including **savings of future interest costs between \$227,777 and \$373,871 with an immediate reduction in operating expenses of approximately \$62,958** starting in FY 2012-13.

Staff and the IFC recommend that the Board of Directors appropriate \$618,212 into the FY 2012 budget and authorize the General Manager to pre-pay the CalPERS side fund obligation.

cal:PJB


Attachment

PERS side fund payoff analysis  
Dec-11

Note: Current yields for the LAIF Pool and CAMP Pool are at historically low levels. Interest rates over the next 13 years could vary significantly from these current rates. The projected average yield in the 20 year Financial Plan will probably be a closer estimate of actual future yields.



**MEMORANDUM**

**DATE:** January 5, 2011  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** 2012 Board of Directors Committee Assignments

---

**RECOMMENDATION:**

1. Discuss and take action as appropriate.

**DISCUSSION:**

The Leucadia Wastewater District (LWD) Board President typically reviews committee assignments for the Board of Directors on an annual basis and makes appointments to the various committees as appropriate. To facilitate this discussion, a summary of current committee assignments and appointments is attached.

This item has been placed on the agenda for discussion by the Board of Directors. Staff has no recommendation on this matter. Staff will incorporate any revisions to LWD committees and respond to other public agencies as appropriate.

Attachment

cal:PJB



LEADERS IN  
ENVIRONMENTAL  
PROTECTION

## Board of Directors' Committee Assignments

### **Engineering Committee**

Director Allan Juliussen, Chair  
Director David Kulchin

### **Investment & Finance Committee**

President Judy Hanson, Chair  
Director Donald Omsted

### **Community Affairs Committee**

Vice President Elaine Sullivan, Chair  
Director Donald Omsted

### **Employee Recognition Committee**

Vice President Elaine Sullivan, Chair  
President Judy Hanson

### **Human Resource Committee**

President Judy Hanson, Chair  
Director David Kulchin



LEADERS IN  
ENVIRONMENTAL  
PROTECTION

## **Board of Directors' and Manager Appointments and Assignments**

### **Encina Wastewater Authority Board of Directors/Joint Advisory Committee (JAC)**

Vice President Elaine Sullivan  
Director Allan Juliussen  
Paul Bushee, GM (Alternate)

#### **Other Assignments:**

##### **Director Allan Juliussen**

- Encina Wastewater Authority Capital Improvement Committee (CIC) Member
- Encinitas School District Oversight Committee member

##### **Director Donald Omsted**

- Batiquitos Lagoon Foundation Board Member

##### **Vice President Elaine Sullivan**

- Encina Wastewater Authority Policy and Finance Committee
- Encina Joint Powers Financing Authority (EJPFA) Board Member

##### **President Judy Hanson**

- San Diego County LAFCO Special Districts Advisory Committee Member
- California Sanitation Risk Management Association (CSRMA) Board Member

##### **Director David Kulchin**


- Chairman of Scripps Memorial Hospital Encinitas Community Advisory Board

##### **General Manager Paul Bushee**

- Encina Wastewater Authority Member Agency Managers Committee
- CSRMA Executive Board Member (Vice President)
- CSRMA Board of Directors (Alternate)
- ASCE Engineers Infrastructure Report Card Committee (Wastewater Co-chair)
- CASA Executive Board Member

## MEMORANDUM

Ref: 12-3118

**DATE:** January 5, 2012  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Board Planning Session Agenda

---

### RECOMMENDATION:

1. Discuss and provide direction as appropriate

### DISCUSSION:

At its December 2011 meeting, the Board briefly discussed scheduling a half-day planning session. The planning session has subsequently been scheduled for February 21, 2012 from 9:00 am to noon with Mr. Jeff Bills facilitating. Director Kulchin has requested that the planning session agenda be placed on the January Board agenda for discussion. Director Omsted has also provided some agenda topics for consideration. Staff has further discussed potential topics with Mr. Bills. To facilitate the discussion, the following topics are provided for your consideration:

- Board-Staff Relations
- Long-Term Financial Planning
- Review Best Practices of Other Boards of Directors
- Conduct Brief Pre-Planning Session Interviews

Should the Board wish to participate in the pre-planning interviews, staff recommends that they be conducted within the week prior to the planning session. Staff has tentatively scheduled the interviews for the morning of Thursday, February 16, 2012, however, the schedule can be adjusted based on the Board's availability.

This item is presented so that the Board can discuss the planning session agenda topics and provide direction as appropriate.

PJB:



## MEMORANDUM

Ref: 12-3117

**DATE:** January 5, 2012  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager  
**SUBJECT:** LWD Board Executive Committee



---

### RECOMMENDATION:

1. This item is presented for information purposes

### DISCUSSION:

At its December 2011 meeting, the Board discussed the formation of an Executive or Governance Committee. As a result, the Board requested that Director Omsted provide supplementary information on the role and responsibilities of the new committee.

Director Omsted has since submitted an outline of how the new Committee should be formed and the potential responsibilities of the Committee. His outline has been attached for the Board's review. Since Director Omsted will not be attending the January 2012 Board meeting, he has requested that the Board review the outline at the upcoming meeting and that this issue be placed on the February agenda for the Board's consideration.

Attachment

PJB:



## Paul Bushee

---

**From:** Anne & Don [daomsted@cox.net]  
**Sent:** Tuesday, January 03, 2012 8:01 AM  
**To:** Paul Bushee  
**Cc:** Trisha Hill  
**Subject:** Governance Committee

Paul

Put this in as an information item, to be considered on the Feb Board Meeting.

Thank You Don

I would like to do a study on forming a Committee of the Board. Its name could also be Governance Committee or Executive Committee. The study would be done by an Ad Hoc. The committee would be involved with overall governance development and performance.

Some likely responsibilities for a Governance Committee may include.

- Recruiting of future Board members- Definition of skills and attributes

- Orientation of new and existing Board members

- Committee selection, Rotation of duties

- Training and education to bridge Board knowledge gaps

- Policy development and processes for Board monitoring and oversight

- Identification and development of conflict of interest and discipline bylaws

- Help the Board do its job better

- Measure community end results

- Legal and operational oversight

- Annual planning

- Conduction Annual review of CEO, CEO succession Plan

- Review compensation and benefits of CEO


- Be involved in setting the agenda\

- Develop, review, and update Code of Ethics and Policies

As we study these issues, I am sure others will arise and some will demise. This would be a rotating committee made up of past president and president or President and Vice- President. Presently we do not have a committee that has the ability to give us an overall Governance perspective. And most importantly, new ideas or minority ideas need a better way to be introduced studied before being lost.

**MEMORANDUM**

**DATE:** January 5, 2012  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager  
**SUBJECT:** Open House Review



---

**RECOMMENDATION:**

1. This item is provided for information only.

**DISCUSSION:**

On November 4, 2011, the District held a very successful open house event which introduced the local community to LWD staff and the services that the District provides. Unlike our initial open house held in 2009 which focused on the District's 50<sup>th</sup> anniversary and our new administration building, this event highlighted operational services such as CCTV operations, line cleaning, water recycling and pump station operations. Despite periods of heavy rain, staff estimated that over 250 members of the community attended the open house event.

On December 20, 2011, the Community Affairs Committee (CAC) met with the Open House Planning Committee to review the open house program. The purpose of the meeting was to determine what areas of the event were most successful and what areas could be improved. Staff members present included James Hoyett, Frank Reynaga, Ian Riffel, Jeff Stecker, Trisha Hill, Chuck LeMay and Paul Bushee.

The following general areas were discussed:

- pre-event planning (TRG/staff/CAC);
- open house announcements (post cards/newspaper ads/web-site);
- logistics (food/electricity/rental equipment);
- operational demonstrations (CCTV/line cleaning/recycling plant tour/pump stations tour);
- sponsors and vendors;
- signage/maps (water recycling/pump stations/local area maps); and
- costs/expenses.

While staff and the CAC exchanged numerous ideas about the open house, the emphasis of the discussion was how to reduce costs for future events while educating our rate-payers about who we are and what we do. As a result, staff and the committee identified several "one-time" only expenses along with other areas of cost savings that could reduce costs for future events.

Although an open house of this magnitude is not planned as an annual event, the discussion allowed staff and the CAC to exchange ideas that will hopefully permit LWD to meet public outreach goals at less expense.

This agenda item is provided for information only.

cl:PJB

## Trisha Hill

---

**From:** jeff payton <payton\_jeff@hotmail.com>  
**Sent:** Wednesday, December 14, 2011 4:31 PM  
**To:** Info  
**Subject:** Website Contact Form (lwwd.org): lateral grant program

**Sender Name:**  
jeff payton

**Sender Email Address:**  
[payton\\_jeff@hotmail.com](mailto:payton_jeff@hotmail.com)

**Subject:**  
lateral grant program

### User Info

**Message:**  
Just wanted to say a huge "thank you" for your lateral grant program. The pipe clogged completely two days before my daughter's wedding. Your lateral reimbursement came at the right time, during an untimely event. Frank did a great job of walking me thru the process. Thanks again !!!

**Tech Info:**  
HTTP\_USER\_AGENT=Mozilla/5.0 (Windows NT 6.1; rv:8.0) Gecko/20100101 Firefox/8.0  
REMOTE\_ADDR=75.33.204.254  
SERVER\_NAME=lwwd.org  
SERVER\_SOFTWARE=Apache

## Trisha Hill

---

**From:** Kolb, Jesse - E&FP <JKolb@semprautilities.com>  
**Sent:** Thursday, December 08, 2011 8:00 AM  
**To:** Info  
**Subject:** thanks

Hi,

I wanted to say thanks for your quick and helpful response to my call yesterday with the wastewater backup into our home at Primavera yesterday. I believe the person's name was Armando and he was very helpful. He did a great job explaining the issue and LWWD could do to help diagnose the situation. The reference he gave for Pacific Drain was a lifesaver as they got out to the site quickly and fixed the backup. I turned out to be a blockage near the connection point in the middle of the road.

Thanks again,  
Jesse and Anne Kolb  
7736 Primavera Way  
Carlsbad, CA 92009  
760-632-8939

## Paul Bushee

---

**From:** Larry Watt [LWatt@encinitasca.gov]  
**Sent:** Friday, December 30, 2011 12:55 PM  
**To:** Paul Bushee; Glenn Pruim; Chuck Duffy  
**Cc:** Shawn Atherton; Gus Vina; council; Greg Shields; Kipp Hefner  
**Subject:** Thanks

Paul/Glen/Chuck:

Thanks so much for your assistance this week. Without Leucadia, Carlsbad and RSF CSD, our force main break had the potential to be a huge issue.

We sincerely appreciate your prompt and professional help. Please extend my thanks to all of your employees that were involved.

It's great to have friends you can count on!

### ***Larry Watt***

City of Encinitas  
Public Works Director  
General Manager - San Dieguito Water District  
160 Calle Magdalena  
Encinitas, CA 92024  
760 633.2763  
[lwatt@cityofencinitas.org](mailto:lwatt@cityofencinitas.org)



## Paul Bushee

---

**From:** Jerome Stocks [JStocks@encinitasca.gov]  
**Sent:** Friday, December 30, 2011 1:04 PM  
**To:** Larry Watt  
**Cc:** Paul Bushee; Glenn Pruim; Chuck Duffy; Shawn Atherton; Gus Vina; council; Greg Shields; Kipp Hefner  
**Subject:** Re: Thanks

Larry,  
I join you in thanking our local brother / sister agencies for their help in dealing with this issue. But I wish to also thank you and your team for your dedication and professionalism, as we've been lucky enough to come to expect.

Jerome Stocks  
Mayor, City of Encinitas  
Immediate Past President SDWD

Sent from my iPhone, please forgive any misspellings!

On Dec 30, 2011, at 12:54 PM, "Larry Watt" <[L.Watt@encinitasca.gov](mailto:L.Watt@encinitasca.gov)> wrote:

Paul/Glen/Chuck:

Thanks so much for your assistance this week. Without Leucadia, Carlsbad and RSF CSD, our force main break had the potential to be a huge issue.

We sincerely appreciate your prompt and professional help. Please extend my thanks to all of your employees that were involved.

It's great to have friends you can count on!

***Larry Watt***

City of Encinitas  
Public Works Director  
General Manager - San Dieguito Water District  
160 Calle Magdalena  
Encinitas, CA 92024  
760 633.2763  
[lwatt@cityofencinitas.org](mailto:lwatt@cityofencinitas.org)

## Paul Bushee

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**From:** Teresa Barth [TBarth@encinitasca.gov]  
**Sent:** Friday, December 30, 2011 2:27 PM  
**To:** Larry Watt; Paul Bushee; Glenn Pruim; Chuck Duffy  
**Cc:** Shawn Atherton; Gus Vina; Greg Shields; Kipp Hefner  
**Subject:** RE: Thanks

Let me add my thanks and appreciation for the quick response to all involved.

Wishing you all a Happy & Safe New Year.

***Teresa Arballo Barth***  
***Councilmember***  
***City of Encinitas***  
***760-633-2620***

***Encinitas - Five Unique Communities. One Great City.***

*Correspondents should be aware that all communications to or from this address are subject to public disclosure and may be reviewed by third parties.*

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**From:** Larry Watt  
**Sent:** Friday, December 30, 2011 12:55 PM  
**To:** [pbushee@lwwd.org](mailto:pbushee@lwwd.org); Glenn Pruim; Chuck Duffy  
**Cc:** Shawn Atherton; Gus Vina; council; Greg Shields; Kipp Hefner  
**Subject:** Thanks

Paul/Glen/Chuck:

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[lwatt@cityofencinitas.org](mailto:lwatt@cityofencinitas.org)