

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, January 19, 2011 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

- A. Achievement of Individual Awards. (Page 1)
- B. Adopt Resolution No. 2212 – In Appreciation of Leo F. Schempp For His Outstanding Service and Commitment to the Leucadia Wastewater District. (Pages 2-4)

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

- A. Minutes of the following meetings:
 - December 8, 2010 Regular Board Meeting (Pages 5-10)
 - December 19, 2010 Investment & Finance Committee Meeting (Pages 11-12)
 - January 10, 2011 Engineering Committee Meeting (Pages 13-14)
 - January 11, 2011 Community Affairs Committee Meeting (Pages 15-16)
- B. Demands for December – January. (Pages 17-42)
- C. Operations Report. (Pages 43-46)
- D. Finance Report. (Pages 47-54)
- E. Disclosure of Reimbursements Report for July through December 2010. (Pages 55-56)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

- A. Encina Wastewater Authority Reports.
 - Regular Board Meeting – December 15, 2010 (Pages 57-58)

9. Committee Reports

- A. Investment & Finance Committee Meeting was held on December 19, 2010 – report by Vice President Hanson. (Page 59)
- B. Engineering Committee Meeting was held on January 10, 2011 – report by Director Juliussen. (Page 60)
- C. Community Affairs Committee meeting was held on January 11, 2011 – report by Director Sullivan. (Page 61)

10. Old Business

None.

11. New Business

- A. North San Diego County Regional Water Recycling Technical Report. (Page 62)
- B. Authorize the General Manager to execute a contract with SAK Construction, LLC for the purchase and installation of 2500 feet of cured-in-place-pipe (CIPP) to repair nine (9) sewer line segments, located in Levante Street in Carlsbad and Piraeus Street in Encinitas in an amount not to exceed \$83,089. (Pages 63-66)
- C. Receive and File the Fiscal Year 2010 (FY10) Comprehensive Annual Financial Report (CAFR). (Pages 67-69, Enclosure 11C)
- D. Call for Nominations to the CSDA Board of Directors Region 6, Seat B. (Pages 70-74)
- E. Board of Directors 2011 Committee Assignments. (Pages 75-77)
- F. CASA Washington D.C. Conference is scheduled for March 14 – 16, 2011 in Washington D.C. at the Hotel Monaco. (Pages 78-82)

12. Informational Items

- A. Hilton Project Status Update. (Verbal)
- B. The Coast News article “Wastewater plant gets good green grades”. (Page 83)
- C. CSDA News Article “State Budget Proposal Impacts Property Taxes”. (Page 84)

13. Directors’ Meetings

- A. CASA Mid-Year Conference was held at the Desert Springs JW Marriott in Palm Desert, CA from January 12 – 14, 2011. (Page 85)

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager’s Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

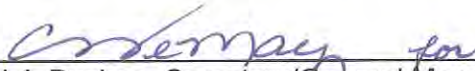
17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: January 13, 2011



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *asberry for*
SUBJECT: **Presentations and Awards – Achievement of an Individual Objective**

It is my pleasure to announce that three Leucadia Wastewater District (LWD) staff members recently met an individual performance objective under LWD's Incentive Program. The achievements are as follows:

10 Year Service Award – Steve Krason

Last month, Steve passed his 10th anniversary of employment at LWD. This milestone is a tribute to Steve's hard work and dedication to LWD. As an individual objective under LWD's Incentive Program, Steve is eligible for an incentive award of \$200.

10 Year Service Award – Craig Farrell

On January 8, 2011, Craig passed his 10th anniversary of employment at LWD. This milestone is a tribute to Craig's hard work and dedication to LWD. As an individual objective under LWD's Incentive Program, Craig is eligible for an incentive award of \$200.

5 Year Service Award – Tianne Baity

On January 9, 2011, Tianne passed her 5th anniversary of employment at LWD. This milestone is a tribute to Tianne's hard work and dedication to LWD. As an individual objective under LWD's Incentive Program, Tianne is eligible for an incentive award of \$100.

Please join me in congratulating Steve, Craig and Tianne.

PJB

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *asbempy ja*
SUBJECT: **Resolution No. 2212 in Appreciation of Leo F. Schempp for His Outstanding Service and Commitment to the Leucadia Wastewater District (LWD)**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Board Resolution No. 2212 as presented.

DISCUSSION:

As you are aware, LWD's Field Services Manager Leo F. Schempp retired on January 6, 2011 after 13 years of service at LWD. Over Leo's tenure, LWD accomplished numerous achievements due, in part, to Leo's dedication and hard work. Attached for your consideration is LWD's Board Resolution No. 2212, expressing appreciation to Leo for his outstanding service to LWD.

PJB:

Attachment

RESOLUTION NO. 2212

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LEUCADIA WASTEWATER DISTRICT
IN APPRECIATION OF LEONARD (LEO) F. SCHEMPP III
FOR HIS OUTSTANDING SERVICE AND COMMITMENT
TO THE LEUCADIA WASTEWATER DISTRICT**

WHEREAS, Leo F. Schempp III, has served the Leucadia Wastewater District in an outstanding manner and with distinction for the past 13 years, and has now decided to move on to new opportunities that await him during retirement;

WHEREAS, Leo began his public service as Plant Operator III at the District from January 14, 1993 to September 8, 1995, then he was rehired on January 17, 2000 as the District's Superintendent and then later promoted to the Field Services Manager; and

WHEREAS, Leo has been an extremely conscientious and trustworthy employee who has served the Board of Directors, the Citizens of the District Service Area and his fellow Employees in a professional and consistent manner since he began employment at the District; and

WHEREAS, Leo's commitment and pride in his duties have played a critical role in the District's success during his tenure, which include such achievements as: six statewide Collection System of the Year Awards from the California Water Environment Association (CWEA), numerous other local and state awards, the construction of the Gafner Water Recycling Facility and the Site Improvement Project, the completion of the Asset Management Master Plan, and other major upgrades and improvements to key District infrastructure that has been integral to the District's outstanding record of protecting the environment; and

WHEREAS, Leo's positive attitude, energy, and leadership have united all those who he has worked with and improved the overall morale of the District.

NOW, THEREFORE, members of the Board of Directors of the Leucadia Wastewater District hereby extend their sincerest thanks and appreciation to Leo F. Schempp for his 13 Years of Outstanding Service and Commitment to the Leucadia Wastewater District; as well as extend their best wishes for a happy, bright, and fulfilling retirement.

PASSED AND ADOPTED this 19th day of January 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Don Omsted, President

Judy Hanson, Vice President

David Kulchin, Director

Elaine Sullivan, Director

Allan Juliussen, Director

Paul J. Bushee, Secretary/Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
December 8, 2010

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, December 8, 2010 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, Sullivan, and Kulchin
DIRECTORS ABSENT: None
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Field Services Supervisor Jeff Stecker, District Engineer Steve Deering, and CPA Richard Duffey

3. Pledge of Allegiance

4. Board of Directors Oath of Office

General Counsel Brechtel administered the oath of office to Directors Elaine Sullivan and David Kulchin.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried, the Board of Directors approved the agenda.

6. Public Comment

None.

7. Presentations and Awards

- A. Special District Leadership Foundation recognizes Director Elaine Sullivan and Administrative Services Manager Chuck LeMay.

President Juliussen presented Director Sullivan and ASM LeMay with their award. The Board and staff congratulated them both for their efforts.

8. Consent Calendar

- A. Minutes for the following meetings:
November 10, 2010 Regular Board meeting
November 8, 2010 Investment & Finance Committee meeting
November 19, 2010 Community Affairs Committee meeting
December 2, 2010 Engineering Committee meeting

- B. Demands for November/December 2010
Payroll Checks Numbered 15216 – 15263; General Checking – Checks numbered 40261 – 40373.
- C. Operations Report. (A copy was included in the original December 8, 2010 Agenda)
- D. Finance Report. (A copy was included in the original December 8, 2010 Agenda)

Upon a motion made by Director Sullivan, seconded by Vice President Omsted, and carried, the Board of Directors approved the consent calendar.

9. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – November 17, 2010 Board meeting.

Director Sullivan reported on EWA's November 17, 2010 Board meeting.

- B. Member Agency Manager's Meeting (MAM) Report – December 8, 2010 meeting.

GM Bushee reported on the MAM December 8, 2010 meeting.

10. Committee Reports

- A. Community Affairs Committee meeting was held on November 19, 2010.

Director Sullivan reported that the CAC reviewed the second draft of the winter 2010 newsletter articles. She stated that the CAC directed KATZ and staff to make additional changes.

Director Sullivan also reported the CAC reviewed a teacher grant application and agreed with staff to award the teacher with the grant. She noted that the CAC and staff agree to extend the deadline of the program, since the District only received one application.

- B. Engineering Committee meeting was held on December 2, 2010.

Director Kulchin reported that the EC reviewed an amendment to IEC's Engineering Design Services agreement to include Environmental Consulting Services. Director Kulchin noted that the EC agreed with staff's recommendation to approve the amendment. He also indicated that staff provided information on IEC's Engineering Design services agreement that will expire in February 2011 and indicated staff will extend the agreement for an additional year. The EC concurred with staff's recommendation.

In addition, Director Kulchin reported that the EC received an update on the Carlsbad Hilton Project and the North San Diego County Regional Recycled Water Project.

11. Old Business

None.

12. New Business

A. Board of Directors Election of Officers.

Director Hanson motioned to nominate Vice President Omsted for President, seconded by Director Sullivan, and carried, the Board of Directors unanimously elected Vice President Omsted as President.

Director Sullivan motioned to nominate Director Hanson for Vice President, seconded by Vice President Omsted, and carried, the Board of Directors unanimously elected Director Hanson as Vice President.

B. Batiquitos Pump Station Rehabilitation Project – Amendment to the Engineering Design Services Agreement.

PM Morishita presented this item stating that the EC reviewed the amendment to IEC's contract at its December 2nd meeting.

PM Morishita stated background information indicating that the project is in the coastal zone that requires approval from the California Coastal Commission. He noted that a Coastal Development permit is required prior to construction. He stated that as part of the permit process, a Mitigated Negative Declaration (MND) is also required because the Batiquitos Pump Station is located near the lagoon. He indicated that the original contract with IEC did not include environmental consulting services to meet these requirements. Staff received a proposal from IEC subcontractor Helix Environmental Planning, Inc. to complete the MND and approval process.

Following discussion, upon a motion duly made by Director Hanson, seconded by Vice President Omsted, and carried, the Board of Directors authorized the General Manager to execute an amendment to the Batiquitos Pump Station Rehabilitation Engineering Design Services Agreement with Infrastructure Engineering Corporation to include Environmental Consulting Services in an amount not to exceed \$32,992.

C. Board of Directors Strategic Planning Session.

GM Bushee stated that the Board of Directors' last strategic planning session was two years ago. He suggested that the Board consider scheduling a meeting the week of February 28 – March 4, 2011 to conduct a one or two day planning session.

GM Bushee indicated that Mr. Jeff Bills of Confidence Consulting conducted the last Board Strategic Planning session. He noted that based on his positive experience with the District, he recommends that the Board consider using Mr. Bills for its upcoming planning session.

GM Bushee noted that historically the Strategic Planning Session has been off-site, he indicated, however, that staff has not made reservations for an off site location. GM Bushee suggested that the planning session be held at the District's office in the Board meeting room.

Director Hanson suggested that the District should into look into using another

facilitator for the strategic planning meeting. Director Omsted concurred suggesting that the Board should conduct an interview process for the next facilitator. The Board of Directors discussed these options. A majority of the Board members agreed to use Mr. Bills for the upcoming strategic planning session. President Juliussen requested that the Board take a vote on the issue.

Upon a motion duly made by Vice President Omsted, seconded by Director Kulchin, the majority Board of Directors agreed to use Mr. Jeff Bills of Confidence Consulting to facilitate the Strategic Planning session on Thursday, March 3, 2011 at the District's facilities by the following votes:

AYES: Directors Sullivan, Kulchin, Juliussen, and Omsted
NOES: Hanson
ABSENT: None
ABSTAIN: None

13. Information Items

A. Occidental Line Survey.

PM Morishita presented an overview of the Occidental Line Survey.

He indicated that the District met with the city of Carlsbad to discuss coordination of the cleaning and televising of the Occidental Line. He discussed the results of the line assessment noting that the sewer main is in good condition, but the manholes are in poor condition. PM Morishita stated that the current agreement stipulates that Carlsbad is responsible for maintaining the line. PM noted the cost of TV inspection and line cleaning is \$32,000 and that the District's portion will be approximately 40% of the final cost. He stated that this cost is not included in the FY 2011 budget and staff will request at a future Board meeting that the Board appropriate funds to the budget once the final costs are determined.

PM Morishita and GM Bushee answered the Board's questions relating to the agreement and the condition of the manholes. GM Bushee noted that the agreement between the District and the city of Carlsbad should be updated.

B. Carlsbad Hilton Project.

District Engineer Deering presented a status report on the Carlsbad Hilton Project. Mr. Deering stated that the District received plans for the first phase of the Hilton Project which is in the development review process. He also noted that he commented on the project's EIR and provided requirements in order to protect the force main. The developer Wave Crest is proposing to place private improvements over the District's force main. He indicated that the District will coordinate with the city of Carlsbad and the developer to discuss the District's requirement before issuing an encroachment permit. He indicated the various options to the developer regarding replacing or not replacing the force main and the risks associated with not repairing the force main before the Hilton construction starts in January 2011.

GM Bushee noted the EC discussed this project at its meeting. GM Bushee indicated

that the District met with the developers and asked West Crest if they would be interested in participating in the cost to replace the force main. GM Bushee indicated that Wave Crest may be willing to contribute up to 10% of the replacement cost.

GM Bushee stated that as part of the District's Force Main repair project, LH Woods excavated the North end of force mains B1 and B2 and found that they are in good condition; therefore, the force mains located near Hilton project may not need to be replaced. GM Bushee stated that the developers will receive another quote to replace the line before they move forward with the project and staff will keep the Board updated on the project.

C. Update on the North San Diego County Regional Recycled Water Project (NSDCRRWP).

GM Bushee presented this item stating that the eleven agencies met on November 17, 2010 to discuss the preparation of grant funding and the technical report that will be used to help receive the grant funding. He presented information on the two components of the grant funding, which are the state Proposition 84 funding that was approved for \$2.0 million and the Federal Title 16 grant funding. He indicated that to receive the Federal Title 16 funding, the agencies would need to hire a lobbyist. GM Bushee noted that the Olivenhain Municipal Water District (OMWD) Board members will consider approving a contract with a lobbyist in the near future.

GM Bushee stated that the technical report for the NSDCRRWP is 85% complete. He provided a brief overview of the report. He noted the report should be finalized in January and it will be used as the basis for the grant funding.

GM Bushee also offered to invite Engineer Scott Goldman of RMC to present information about the report at the next Board meeting.

D. Automobile Incident Claim Settlement.

ASM LeMay reported that on October 19th a District vehicle was involved in a minor incident located at the Encina Wastewater Authority (EWA) facilities that caused damage to a parked vehicle belonging to an EWA employee. He noted that there was no damage to the District's vehicle and indicated that staff worked closely with the EWA employee to ensure repairs were made to his vehicle. The work was completed and the final cost of the claim is \$1,723.03.

E. CASA Mid-Year Conference is scheduled for January 12-14, 2011 at the JW Marriott in Palm Desert.

EA Hill reported the CASA conference dates and location. She indicated that all Board members have reservations at the JW Marriott and their registration for the event is completed. She noted that their travel packets were distributed at tonight's meeting.

- F. San Diego Section CWEA 2011 Awards & Installation Banquet is scheduled for January 29, 2011 at the Catamaran Resort Hotel in San Diego.

EA Hill reported the date and location of the upcoming CWEA Awards & Installation Banquet. She also noted a RSVP is needed by January 19th.

14. Directors' Meetings

None.

15. Comments, Questions or Requests by Directors

President Juliussen thanked everyone for their support while he served as the Board President.

16. General Manager's Report

The following items were reported:

- The Holiday party is scheduled for tomorrow evening at the Crossings; dinner will be served at 7:00 p.m.
- EA Hill thanked everyone for their participation in the Carlsbad Adopt-A-Family project. She noted that the District donated \$389.98 in gift cards and additional gifts for the family.

17. General Counsel's Report

None.

18. Adjournment

President Juliussen adjourned the meeting at 6:11 p.m.

Allan Juliussen, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Investment & Finance Committee Meeting
December 16, 2010

A meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Thursday, December 16, 2010 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, CPA Richard Duffey with Brownell and Duffey, CPA Harvey Schroeder and CPA David Foreman of Diehl, Evans & Co.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Review and discuss the Fiscal Year 2010 Comprehensive Annual Financial Report (CAFR).

GM Bushee stated the FY 10 Comprehensive Annual Financial Report (CAFR) had recently been completed. GM Bushee introduced CPA Duffey to present a PowerPoint overview of the Management Discussion and Analysis (MD&A), which was included with the FY 10 Audit. Mr. Duffey provided an overview of the MD&A highlights, FY 2010 revenues and expenses, LWD's key financial ratios, and a comparison between the FY 09 and FY 10 reserve balances.

Mr. Duffey then introduced Mr. Harvey Schroeder of Diehl, Evans & Co. Mr. Schroeder presented an overview of the FY 10 Audit's financial statements and the management letter.

The IFC discussed the FY 10 Audit. Following discussion, the IFC concurred with staff to present the FY 10 CAFR to the Board of Directors for its review and consideration.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

GM Bushee thanked CPA Duffey, ASM LeMay, and AT McEniry for their efforts with preparing the audit.

9. Adjournment

Chairperson Hanson adjourned the meeting at 10:18 a.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 January 10, 2011

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Monday, January 10, 2011 at 9:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 9:45 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Technical Services Manager Robin Morishita, Field Services Superintendent Jeffery Stecker, District Engineer Steve Deering and Jamie Taylor from IEC.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Authorize the General Manager to execute a contract with SAK Construction, LLC for the purchase and installation of 2500 feet of cured-in-place-pipe (CIPP) to repair nine (9) sewer line segments, located in Levante Street in Carlsbad, CA and Piraeus Street in Encinitas, CA in an amount not to exceed \$83,089.

TSM Morishita presented staff's recommendation.

The EC reviewed the bid submitted by the lowest responsive and responsible contractor for the procurement and installation of the CIPP. Following discussion, the EC concurred with staff to present this item for approval at the January 19, 2011 Board meeting.

6. Information Items

- A. Carlsbad Hilton Project – Verbal Report

GM Bushee and DE Deering provided status of the Carlsbad Hilton Project. LWD will be taking samples of the Batiquitos Force Mains (B2 and B3) to determine the condition of the force mains in the area affected by the construction of the Carlsbad Hilton Project.

- B. Update on the Occidental Line Status

TSM Morishita and DE Deering provided an update on the Occidental Line cleaning and inspection work.

7. **Director's Comments**

None.

8. **General Manager's Comments**

Scott Goldman from RMC will attend the January 19, 2011 Board meeting to report on the progress of the North San Diego County Regional Recycled Water Project.

9. **Adjournment**

Chairperson Juliussen adjourned the meeting at approximately 10:25 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 January 11, 2011

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held January 11, 2011 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:34 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Dill and Samantha Valencia of Katz & Associates, LLC

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review of Draft 2011 Winter Newsletter Layout.

GM Bushee introduced the item stating that Mrs. Jennifer Dill of KATZ will present the newsletter layout. Mrs. Dill presented the newsletter layout. She noted that KATZ will insert an EWA staff photo in the EWA article today. The CAC reviewed the newsletter and provided minor edits to the winter newsletter layout.

Following further discussion, Mrs. Dill stated that KATZ will make the recommended changes and forward to staff for review. ASM LeMay noted that following the edits, staff will forward the newsletter to the Board of Directors for comments before it's sent to the printer.

B. Review Public Information Proposals.

ASM LeMay presented this item. After discussing and rating the proposals, the CAC selected TRG & Associates and Rauch Communications as the most qualified firms. ASM LeMay noted that each agency provided cost estimates separately and he provided hand outs of their cost proposals. The CAC and staff discussed the top two agency's strengths and weaknesses, in addition to their cost estimates.

Following discussion, the CAC and staff agreed to schedule an interview with TRG & Associates and Rauch Communications, LLC on February 8, 2011.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

GM Bushee stated that Engineer Scott Goldman will attend the January Board meeting and will provide an overview of the technical report for the North San Diego County Regional Recycled Water Project.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 10:40 a.m.

Paul J. Bushee
Secretary/Manager (Seal)

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of December/January Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **621,237.24**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months December 3, 2010 – January 14, 2011

Operating expenses totaled \$ **376,406.98** while Capital Improvement Program expenses totaled \$ **122,741.88**.

Payroll for employees and the Board totaled \$ **122,088.38**.

Attached please find a year to date Employee and Board Payroll Report from November 2009 to December 2010 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, December/January 2011
Attachment 2	Accounts Payable Register dated December 8, 2010
Attachment 3	Payroll Check Register dated December 9, 2010
Attachment 4	Payroll Check Register dated December 15, 2010
Attachment 5	Accounts Payable Check Register dated December 16, 2010
Attachment 6	Payroll Check Register dated December 29, 2010
Attachment 7	Accounts Payable Check Register dated January 1, 2011
Attachment 8	Board Payroll Check Register dated January 5, 2011
Attachment 9	Accounts Payable Check Register dated January 7, 2011
Attachment 10	Payroll Check Register dated January 7, 2011
Attachment 11	Payroll Check Register dated January 12, 2011
Attachment 12	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

January 19, 2010

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -12/09/2010	15264 - 15265 Incentive	\$1,362.67	
Payroll Checks - 12/15/2010	15266 - 15282	\$40,517.81	
Payroll Checks - 12/29/2010	15283 - 15299	\$39,453.83	
Board Payroll Checks -1/05/2011	15300 - 15304	\$1,330.17	
Payroll Check - 1/07/2011	15305 Leo's	\$3,006.87	
Payroll Checks - 1/12/2011	15306 - 15321	<u>\$36,417.03</u>	
	Total	\$122,088.38	
General Checking 12/8/2010	40374 - 40418	\$152,085.47	
General Checking -12/16/2010	40419 - 40460	\$55,005.22	
General Checking - 01/01/2011	40461 - 40486	\$105,332.51	
General Checking - 1/07/2011	40487 - 40521	<u>\$186,725.66</u>	
	Total	\$499,148.86	
	Grand Total	\$621,237.24	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40374- 2483	20	12/08/2010	21102 CASH		
	20		42498 PETTY CASH-DEC	219.31	PETTY-12/2/2010
40374- 2483	20	12/08/2010	Logged	*** Total ***	219.31
40375- 2483	21	12/08/2010	21332 L.H. WOODS & SONS, INV		
	21		42453 CONTRACT-BPS FORCE MAIN REPAIR	74,520.00	#01
	21		42455 RETENTION 10%	-7,452.00	01-RETENTION
40375- 2483	21	12/08/2010	Logged	*** Total ***	67,068.00
40376- 2483	22	12/08/2010	22521 ROBIN MORISHITA		
	22		42462 REIMBURSE RM FOR MEALS	45.64	RM-11/16/2010
40376- 2483	22	12/08/2010	Logged	*** Total ***	45.64
40377- 2483	23	12/08/2010	23068 NATIONWIDE RETIREMENT SOLUTION		
	23		42473 DEFERRED COMP-NATIONWIDE	1,003.26	NATION-12/1/10
40377- 2483	23	12/08/2010	Logged	*** Total ***	1,003.26
40378- 2483	24	12/08/2010	24224 OFFICE DEPOT, INC.		
	24		42446 OPEN PO-OFFICE SUPPLIES	56.90	541583169001
40378- 2483	24	12/08/2010	Logged	*** Total ***	56.90
40379- 2483	25	12/08/2010	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	25		42486 WATER @ TRAVELING	199.69	06001551070-NOV
	25		42487 WATER @ E.ESTATES	48.61	1007621400-NOV
	25		42488 WATER @ VP5	29.77	030111487000-NO
	25		42489 WATER @ TRAVELING	178.39	06001544310-11
	25		42490 WATER @ VP7	48.61	09049026-00
40379- 2483	25	12/08/2010	Logged	*** Total ***	505.07
40380- 2483	26	12/08/2010	25010 AT&T		
	26		42469 PHONE @ BPS	28.94	942-3588-BPS
	26		42477 DIAL IN MODEM	131.00	6327047006-2010
	26		42478 DIAL IN MODEM	122.17	4792130272-2010
40380- 2483	26	12/08/2010	Logged	*** Total ***	282.11
40381- 2483	27	12/08/2010	25032 PALOMAR WATER		
	27		42481 WATER @ OFFICE	144.87	1806980
40381- 2483	27	12/08/2010	Logged	*** Total ***	144.87
40382- 2483	28	12/08/2010	25260 PERS RETIREMENT		
	28		42457 BOARD RETIREMENT 11/30/2010	131.13	11-2010-0
	28		42458 EMPLOYEE RETIREMENT 11/28/2010	13,907.34	11-2010-4
40382- 2483	28	12/08/2010	Logged	*** Total ***	14,038.47
40383- 2483	29	12/08/2010	25425 PLANT PEOPLE		
	29		42449 CONTRACT-MAINTAIN PLANTS MONTH	158.00	1211449
40383- 2483	29	12/08/2010	Logged	*** Total ***	158.00
40384- 2483	30	12/08/2010	25577 PURCHASE POWER		
	30		42494 POSTAGE REFILL	419.99	POSTAGE-11/29/
40384- 2483	30	12/08/2010	Logged	*** Total ***	419.99

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40385-2483	31	12/08/2010	27528	ROCKWELL CONSTRUCTION SERVICES		
	31		42466	REVIEW OF SPS	625.00	256
40385-2483	31	12/08/2010	Logged	*** Total ***	625.00	
40386-2483	32	12/08/2010	27729	RICHARD STINSON		
	32		42464	CONSULTING FEES-NOV	15,200.00	#39
40386-2483	32	12/08/2010	Logged	*** Total ***	15,200.00	
40387-2483	33	12/08/2010	28070	SAN DIEGUITO WATER DISTRICT		
	33		42483	WATER @ TANKER 2	18.55	TK896-NOV
	33		42484	WATER @ TANKER	85.33	TK645-NOV
40387-2483	33	12/08/2010	Logged	*** Total ***	103.88	
40388-2483	34	12/08/2010	28128	SOUTHERN CALIFORNIA SOIL & TES		
	34		42492	GEOTECH SERVICES @ BPS	334.00	355845
	34		42493	GEOTECH SERVICES -SPS	836.00	355928
40388-2483	34	12/08/2010	Logged	*** Total ***	1,170.00	
40389-2483	35	12/08/2010	28590	SOUTH BAY FOUNDRY		
	35		42452	RISER RINGS AND LIDS	604.39	0112512-IN
40389-2483	35	12/08/2010	Logged	*** Total ***	604.39	
40390-2483	36	12/08/2010	28720	STATE WATER RESOURCES CONTROL		
	36		42443	COLLECTION SYSTEMS PERMIT	8,769.00	WD-0049056
	36		42444	COLLECTION SYSTEM PERMIT	6,577.00	WD-0049786
40390-2483	36	12/08/2010	Logged	*** Total ***	15,346.00	
40391-2483	37	12/08/2010	29326	THE EPLER COMPANY		
	37		42491	CONSULTING FEES-SEPT-NOV	5,000.00	EPLER-NOV2010
40391-2483	37	12/08/2010	Logged	*** Total ***	5,000.00	
40392-2483	38	12/08/2010	29611	TORREY PINES BANK		
	38		42456	RETENTION-10%-LH WOODS-BPS CON	7,452.00	RETENTION-10%
40392-2483	38	12/08/2010	Logged	*** Total ***	7,452.00	
40393-2483	39	12/08/2010	30515	UNIFIRST CORPORATION		
	39		42485	LAUNDRY SERVICE	99.15	3600807471
40393-2483	39	12/08/2010	Logged	*** Total ***	99.15	
40394-2483	40	12/08/2010	30520	UNDERGROUND SERVICE ALERT OF		
	40		42479	UNDERGROUND ALARM	132.00	1120100366
40394-2483	40	12/08/2010	Logged	*** Total ***	132.00	
40395-2483	41	12/08/2010	30551	CARLSBAD FUELS CORPORATION		
	41		42448	OPEN PO-VEHICLE FUELS AND GAS	1,304.17	20101124
40395-2483	41	12/08/2010	Logged	*** Total ***	1,304.17	
40396-2483	42	12/08/2010	30580	UNITED WAY		
	42		42474	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-12/1/10
40396-2483	42	12/08/2010	Logged	*** Total ***	5.00	
40397-2483	43	12/08/2010	31232	VERIZON WIRELESS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	43		42475 CELL PHONES	266.27	0926967548
	43		42476 CELL PHONES	51.49	0926967547
40397- 2483	43	12/08/2010	Logged *** Total ***	317.76	
40398- 2483	1	12/08/2010	0 JODY AND ALICIA MARTIN		
	1		42242 MEADOWS 3 HOMEOWNER-REFUND	188.18	MARTIN
40398- 2483	1	12/08/2010	Logged *** Total ***	188.18	
40399- 2483	2	12/08/2010	10100 NAPA AUTO		
	2		42496 SUPPLIES	22.82	977129
40399- 2483	2	12/08/2010	Logged *** Total ***	22.82	
40400- 2483	3	12/08/2010	10128 TLC STAFFING		
	3		42459 TEMP SERVICES-W/E 11/21	540.00	IVC05000044080
	3		42460 TEMP SERVICES-W/E 11/28/2010	216.00	IVC05000044159
40400- 2483	3	12/08/2010	Logged *** Total ***	756.00	
40401- 2483	4	12/08/2010	10171 CHAMPAGNE RECOGNITION		
	4		42495 EMPLOYEE OF YEAR AWARD	168.56	080818
40401- 2483	4	12/08/2010	Logged *** Total ***	168.56	
40402- 2483	5	12/08/2010	10221 ADS LLC		
	5		42442 CONTRACT-DATA COLLE FLOW METER	3,570.00	12562.22-1110
40402- 2483	5	12/08/2010	Logged *** Total ***	3,570.00	
40403- 2483	6	12/08/2010	10720 AT&T		
	6		42480 L.D. PHONE @ BPS	29.72	0192940472-11
40403- 2483	6	12/08/2010	Logged *** Total ***	29.72	
40404- 2483	7	12/08/2010	12005 CSDA-		
	7		42465 2011 MEMBERSHIP DUES-CSDA	4,456.00	151-RENEWAL
40404- 2483	7	12/08/2010	Logged *** Total ***	4,456.00	
40405- 2483	8	12/08/2010	12028 CWEA-		
	8		42467 RENEWAL-K.B. COLLEC MAINTENANC	81.00	143-KB
40405- 2483	8	12/08/2010	Logged *** Total ***	81.00	
40406- 2483	9	12/08/2010	12510 WASTE MANAGEMENT		
	9		42470 TRASH SERVICE	190.27	10399590274
40406- 2483	9	12/08/2010	Logged *** Total ***	190.27	
40407- 2483	10	12/08/2010	13072 DATA NET		
	10		42472 IS MAINT AND SUPPORT	514.55	9738461
40407- 2483	10	12/08/2010	Logged *** Total ***	514.55	
40408- 2483	11	12/08/2010	13261 DEPT HEALTH SERVICES		
	11		42468 RENEWAL-CF-GRADE D1	105.00	18862-CF
40408- 2483	11	12/08/2010	Logged *** Total ***	105.00	
40409- 2483	12	12/08/2010	14410 EL CAMINO REAL SHELL ENCINITAS		
	12		42450 OPEN PO-VEHICLE FUELS AND GAS	52.17	8427
	12		42454 OPEN PO-VEHICLE FUELS AND GAS	167.45	8431

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40409	2483	12/12/2010	Logged	*** Total ***	219.62
40410	2483	13/12/2010	14530 ENCINA WASTEWATER AUTHORITY		
			13 42463 QTRLY LAB FEES-JULY-SEPT	2,066.00	742
40410	2483	13/12/2010	Logged	*** Total ***	2,066.00
40411	2483	14/12/2010	14727 ESRI		
			14 42447 ARC CREDITOR CONCURRENT USE	1,565.63	92260677
40411	2483	14/12/2010	Logged	*** Total ***	1,565.63
40412	2483	15/12/2010	16021 GREAT AMERICA LEASING CORP		
			15 42482 COPIER LEASE	967.18	10337367
40412	2483	15/12/2010	Logged	*** Total ***	967.18
40413	2483	16/12/2010	17552 THE HOME DEPOT CRC/GEFC		
			16 42441 OPEN PO-MISC SUPPLIES	329.87	9010333
40413	2483	16/12/2010	Logged	*** Total ***	329.87
40414	2483	17/12/2010	18150 ICMA RETIREMENT-303979		
			17 42471 DEFERRED COMP-ICMA	2,552.15	ICMA-12/1/2010
40414	2483	17/12/2010	Logged	*** Total ***	2,552.15
40415	2483	18/12/2010	18561 U.S. BANK		
			18 42497 CONFERENCES, SUPPLIES, MEETING	2,183.24	US BANK-11/22/
40415	2483	18/12/2010	Logged	*** Total ***	2,183.24
40416	2483	19/12/2010	20842 DAVIO KULCHIN		
			19 42461 REIMBURSE OK FOR CONFERENCE	26.00	EXPENSES-OK
40416	2483	19/12/2010	Logged	*** Total ***	26.00
40417	2483	44/12/2010	32271 WEST COAST SAFETY SUPPLY CO.,		
			44 42451 OPEN PO-CALIBRATION/SAFETY	735.55	170682400
40417	2483	44/12/2010	Logged	*** Total ***	735.55
40418	2483	45/12/2010	33227 XEROX CORPORATION		
			45 42445 OPEN PO-SERVICE CONTRACT-MAINT	57.16	051906664
40418	2483	45/12/2010	Logged	*** Total ***	57.16
				.00	
** Total check discount **				.00	
** Total check amount **				152,085.47	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 9, 2010
Incentive

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15264 - 15265	12/9/2010	\$1,362.67

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 15, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15266 - 15282	12/15/2010	\$40,517.81

UNION BANK GENERAL

Check Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40419- 2484	1	12/17/2010	10100 NAPA AUTO		
	1		42535 BATTERIES AND CABLES	88.52	979449
40419- 2484	1	12/17/2010	Logged	*** Total ***	88.52
40420- 2484	2	12/17/2010	10128 TLC STAFFING		
	2		42538 TEMP SERVICE/W/E 12/10/10	324.00	IVC050000044232
40420- 2484	2	12/17/2010	Logged	*** Total ***	324.00
40421- 2484	3	12/17/2010	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		42523 MONTHLY PEST SERVICE	53.00	687047
40421- 2484	3	12/17/2010	Logged	*** Total ***	53.00
40422- 2484	4	12/17/2010	11028 BASELINE CONSULTING		
	4		42541 CONSULTING	600.00	00A-336
40422- 2484	4	12/17/2010	Logged	*** Total ***	600.00
40423- 2484	5	12/17/2010	11314 BERGELECTRIC CORP		
	5		42503 OPEN PO-MISC ELECTRICAL WORK	351.40	12698.5TM-1
40423- 2484	5	12/17/2010	Logged	*** Total ***	351.40
40424- 2484	6	12/17/2010	12001 CA ASSOC OF SANITATION AGENCIE		
	6		42542 2011 AGENCY DUES-CASA	12,000.00	2011-DUES
40424- 2484	6	12/17/2010	Logged	*** Total ***	12,000.00
40425- 2484	7	12/17/2010	12028 CWEA-		
	7		42545 RENEWAL-S.K.-PLANT TECH	71.00	03015106
40425- 2484	7	12/17/2010	Logged	*** Total ***	71.00
40426- 2484	8	12/17/2010	12029 CWEA		
	8		42543 CWEA MEMBERSHIP RENEWAL-I.R.	132.00	4191-IR-2011
	8		42544 CWEA MEMBERSHIP RENEWAL-D.O.	132.00	2509-00-2011
40426- 2484	8	12/17/2010	Logged	*** Total ***	264.00
40427- 2484	9	12/17/2010	12065 CARLSON & BEAULOYE		
	9		42547 ROTOR/ OIL	106.79	45007
40427- 2484	9	12/17/2010	Logged	*** Total ***	106.79
40428- 2484	10	12/17/2010	12112 JEFF BILLS		
	10		42540 CONSULTING FEES-NOV	2,889.47	JB-NOV2010
40428- 2484	10	12/17/2010	Logged	*** Total ***	2,889.47
40429- 2484	11	12/17/2010	12360 CITY OF CARLSBAD		
	11		42516 WATER @ VACTOR	176.66	104-12/2010
	11		42517 WATER @ VACTOR	134.53	008853889-2010
	11		42532 WATER @ PLANT	211.01	8121305-12/2010
	11		42533 WATER @ PLANT	79.84	8121300-12/2010
40429- 2484	11	12/17/2010	Logged	*** Total ***	602.04
40430- 2484	12	12/17/2010	12361 CITY OF CARLSBAD		
	12		42549 FISCAL AGENT FEES/AUDIT	3,302.23	AR191066
40430- 2484	12	12/17/2010	Logged	*** Total ***	3,302.23

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40431- 2484	13	12/17/2010	12514 CONEXIS		
	13		42519 SEC 125 FLEX PLAN-NOV	125.00	1110-OR5179
40431- 2484	13	12/17/2010	Logged	*** Total ***	125.00
40432- 2484	14	12/17/2010	12631 CORODATA		
	14		42508 OPEN PO-STORAGE	94.73	RS1400604
40432- 2484	14	12/17/2010	Logged	*** Total ***	94.73
40433- 2484	15	12/17/2010	13072 DATA NET		
	15		42521 IS MAINT AND SUPPORT	70.00	9738556
	15		42522 IS MAINT AND SUPPORT	505.00	9738558
40433- 2484	15	12/17/2010	Logged	*** Total ***	575.00
40434- 2484	16	12/17/2010	13128 DESIGNS BY THE SEA		
	16		42502 INSTALL SKATESTOPPERS/CHANGE B	1,285.37	10260
40434- 2484	16	12/17/2010	Logged	*** Total ***	1,285.37
40435- 2484	17	12/17/2010	14410 EL CAMINO REAL SHELL ENCINITAS		
	17		42504 OPEN PO-VEHICLE FUELS AND GAS	136.90	8437
40435- 2484	17	12/17/2010	Logged	*** Total ***	136.90
40436- 2484	18	12/17/2010	14514 ENCINITAS CHAMBER OF COMMERCE		
	18		42550 CHAMBER OF COMMERCE RENEWAL-20	250.00	2010-1010
40436- 2484	18	12/17/2010	Logged	*** Total ***	250.00
40437- 2484	19	12/17/2010	16603 W. W. GRAINGER, INC		
	19		42546 EPOXY	80.86	9409794030
40437- 2484	19	12/17/2010	Logged	*** Total ***	80.86
40438- 2484	20	12/17/2010	18150 ICMA RETIREMENT-303979		
	20		42524 DEFERRED COMP-ICMA	2,552.15	ICMA-12/15/10
40438- 2484	20	12/17/2010	Logged	*** Total ***	2,552.15
40439- 2484	21	12/17/2010	18576 INTERSTATE BATTERIES OF SAN DI		
	21		42534 BATTERY	119.66	630023338
40439- 2484	21	12/17/2010	Logged	*** Total ***	119.66
40440- 2484	22	12/17/2010	20011 JACKSON & BLANC		
	22		42509 HVAC SYSTEM MAINT-9 MONTHS	1,480.00	000154047
40440- 2484	22	12/17/2010	Logged	*** Total ***	1,480.00
40441- 2484	23	12/17/2010	20079 KATZ & ASSOCIATES		
	23		42539 PUBLIC INFORMATION-NOVEMBER	1,453.00	406646
40441- 2484	23	12/17/2010	Logged	*** Total ***	1,453.00
40442- 2484	24	12/17/2010	24111 OCB REPROGRAPHICS		
	24		42536 IMAGING/BPS	70.85	5930070
40442- 2484	24	12/17/2010	Logged	*** Total ***	70.85
40443- 2484	25	12/17/2010	24224 OFFICE DEPOT, INC.		
	25		42510 OPEN PO OFFICE SUPPLIES	111.77	543671736001
40443- 2484	25	12/17/2010	Logged	*** Total ***	111.77

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40444	2484	26 12/17/2010	25072 RICK PATECELL		
		26	42506 OPEN PO-SCADA SUPPORT	3,780.00	1805
40444	2484	26 12/17/2010	Logged *** Total ***	3,780.00	
40445	2484	27 12/17/2010	25680 PRUDENTIAL OVERALL SUPPLY		
		27	42518 LAUNDRY SERVICE	756.44	35925-00-11/10
40445	2484	27 12/17/2010	Logged *** Total ***	756.44	
40446	2484	28 12/17/2010	26804 QUALITY CHEVROLET		
		28	42501 OPEN PO-VEHCILE/TRUCK MAINTENA	93.50	CTCS405228
		28	42514 OPEN PO-VEHCILE/TRUCK MAINTENA	382.23	CTCS405151
40446	2484	28 12/17/2010	Logged *** Total ***	475.73	
40447	2484	29 12/17/2010	27028 RANCH AND SEA POOL CARE		
		29	42511 CONTRACT-FOUNTAIN MAINT-AUG-JU	70.00	8347
40447	2484	29 12/17/2010	Logged *** Total ***	70.00	
40448	2484	30 12/17/2010	27478 R. J. SAFETY SUPPLY CO., INC.		
		30	42500 OPEN PO-MISC SAFETY EQUIPMENT	237.62	282197-01
		30	42513 OPEN PO-MISC SAFETY EQUIPMENT	237.62	282197-00
40448	2484	30 12/17/2010	Logged *** Total ***	475.24	
40449	2484	31 12/17/2010	28020 SAN DIEGO GAS AND ELECTRIC		
		31	42527 ELECTRIC @ VP5	291.80	3154-12/2010
		31	42528 ELECTRIC @ E. ESTATES	639.78	7448-12/2010
		31	42529 GAS @ E.E.	3.28	4741-12/2010
		31	42530 ELECTRIC @ LPS/OFFICE	10,828.44	6377-11/2010
40449	2484	31 12/17/2010	Logged *** Total ***	11,763.30	
40450	2484	32 12/17/2010	28080 SANCON ENGINEERING, INC		
		32	42512 CONDUCT VIDEO INSPECTION-PIRAE	650.00	23478
40450	2484	32 12/17/2010	Logged *** Total ***	650.00	
40451	2484	33 12/17/2010	28324 SHELL OIL COMPANY		
		33	42505 OPEN PO-VEHCILE FUELS/GAS	133.15	065023442012
40451	2484	33 12/17/2010	Logged *** Total ***	133.15	
40452	2484	34 12/17/2010	28704 STAPLES BUSINESS ADVANTAGE		
		34	42548 OFFICE SUPPLIES-CARTRIDGES	411.54	8017253410
40452	2484	34 12/17/2010	Logged *** Total ***	411.54	
40453	2484	35 12/17/2010	29225 TELEPACIFIC COMMUNICATIONS		
		35	42526 PHONE SYSTEM-MONTHLY CHARGES	1,002.16	24908925-0
40453	2484	35 12/17/2010	Logged *** Total ***	1,002.16	
40454	2484	36 12/17/2010	29730 T.S. INDUSTRIAL SUPPLY		
		36	42507 SUCTION HOSE, PVC HOSE	377.41	1035487
40454	2484	36 12/17/2010	Logged *** Total ***	377.41	
40455	2484	37 12/17/2010	30515 UNIFIRST CORPORATION		
		37	42520 UNIFORMS	99.15	3600809069
40455	2484	37 12/17/2010	Logged *** Total ***	99.15	

Run date: 12/16/2010 @ 14:01
 Bus date: 12/17/2010

Leucadia Waste Water District
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40456	2484	38 12/17/2010	30580 UNITED WAY		
		38	42531 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-12/15/10
40456-	2484	38 12/17/2010	Logged	*** Total ***	5.00
40457	2484	39 12/17/2010	31232 VERIZON WIRELESS		
		39	42525 CELL PHONES-MONTHLY CHARGES	690.36	0930630268
40457	2484	39 12/17/2010	Logged	*** Total ***	690.36
40458	2484	40 12/17/2010	32347 DEXTER WILSON ENGINEERING		
		40	42537 CONSULTING-BPS SPILL	570.00	1110.03.1116
40458	2484	40 12/17/2010	Logged	*** Total ***	570.00
40459	2484	41 12/17/2010	32500 WORDEN WILLIAMS, APC		
		41	42515 LEGAL FEES-NOVEMBER	4,708.00	29374
40459	2484	41 12/17/2010	Logged	*** Total ***	4,708.00
40460	2485	1 12/17/2010	12722 CALIF. SOCIETY OF MUNICIPAL FI		
		1	42551 FINANCIAL REPORT-2010	50.00	CSMFO-2010
40460-	2485	1 12/17/2010	Logged	*** Total ***	50.00
				.00	
				.00	
** Total check discount **				55,005.22	
** Total check amount **				.00	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 29, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15283 - 15299	12/29/2010	\$39,453.83

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40461	2486	1	10128	TLC STAFFING		
		1	42572	TEMP HOURS W/E 12/12/2010	216.00	IVC05000044315
40461	2486	1	1/01/2011	Logged	*** Total ***	216.00
40462	2486	2	10167	ACACIA GASOLINE & CAR WASH		
		2	42557	OPEN PO-VEHICLE FUELS/GAS	75.18	2380
40462	2486	2	1/01/2011	Logged	*** Total ***	75.18
40463	2486	3	11650	BROWNELL AND DUFFEY CPA		
		3	42567	ACCT FEES-NOVEMBER	8,663.50	RD-12/15/2010
40463	2486	3	1/01/2011	Logged	*** Total ***	8,663.50
40464	2486	4	13072	DATA NET		
		4	42564	IS MAINT AND SUPPORT	155.00	9738679
40464	2486	4	1/01/2011	Logged	*** Total ***	155.00
40465	2486	5	14410	EL CAMINO REAL SHELL ENCINITAS		
		5	42556	OPEN PO-VEHICLE FUELS AND GAS	85.77	8442
40465	2486	5	1/01/2011	Logged	*** Total ***	85.77
40466	2486	6	14840	EWING IRRIGATION PRODUCTS		
		6	42569	PARTS	223.54	3784509-A
40466	2486	6	1/01/2011	Logged	*** Total ***	223.54
40467	2486	7	15223	FEDERAL EXPRESS CORPORATION		
		7	42571	SHIPPING	56.10	/-330-49660
40467	2486	7	1/01/2011	Logged	*** Total ***	56.10
40468	2486	8	16806	THE GUARDIAN		
		8	42570	DENTAL AND DISABILITY INS-JAN	3,197.99	324226-12/2010
40468	2486	8	1/01/2011	Logged	*** Total ***	3,197.99
40469	2486	9	17060	HARTFORD LIFE & ACCIDENT INS.		
		9	42583	LIFE INS-JAN	342.87	67010
40469	2486	9	1/01/2011	Logged	*** Total ***	342.87
40470	2486	10	17247	U.S. HEALTH WORKS MEDICAL GROU		
		10	42562	OPEN PO-PHYSICALS	65.00	1813647-CA
40470	2486	10	1/01/2011	Logged	*** Total ***	65.00
40471	2486	11	18212	INFRASTRUCTURE ENGINEERING COR		
		11	42558	GIS SUPPORT	585.00	5498
		11	42563	CONTRACT-BPS FORCE MAIN REPAIR	7,998.95	5485
		11	42568	SCANS TO GIS	800.00	5499
		11	42575	FORCE MAIN REPLACEMENT	5,103.50	5484
40471	2486	11	1/01/2011	Logged	*** Total ***	14,487.45
40472	2486	12	18212	INFRASTRUCTURE ENGINEERING COR		
		12	42576	BPS FINAL DESIGN	17,557.50	5471
40472	2486	12	1/01/2011	Logged	*** Total ***	17,557.50
40473	2486	13	20011	JACKSON & BLANC		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40473-2486	13	1/01/2011	42561 REPAIR HEATER Logged	893.07 *** Total *** 893.07	000154281
40474-2486	14	1/01/2011	21102 CASH		
40474-2486	14	1/01/2011	42592 PETTY CASH-DEC Logged	327.62 *** Total *** 327.62	PETTY-12/23/10
40475-2486	15	1/01/2011	24224 OFFICE DEPOT, INC.		
40475-2486	15	1/01/2011	42559 OPEN PO-OFFICE SUPPLIES Logged	91.92 *** Total *** 91.92	544596062001
40476-2486	16	1/01/2011	24440 OLIVENHAIN MUNICIPAL WATER DIS		
40476-2486	16	1/01/2011	42591 NC RECYCLED WATER GROUP Logged	14,775.00 *** Total *** 14,775.00	NSDCRW-12/2010
40477-2486	17	1/01/2011	25010 AT&T		
40477-2486	17	1/01/2011	42582 ODOR CONTROL MODEM Logged	32.77 *** Total *** 32.77	4364009331-12/
40478-2486	18	1/01/2011	25018 MES VISION		
40478-2486	18	1/01/2011	42566 VISION INS-JANUARY Logged	326.88 *** Total *** 326.88	1034322183001
40479-2486	19	1/01/2011	25261 PUBLIC EMPLOYEES HEALTH		
40479-2486	19	1/01/2011	42573 EMPLOYEE HEALTH INS-JAN	19,822.85	H2011011231000
40479-2486	19	1/01/2011	42574 BRD HEALTH INS-JAN Logged	2,341.10 *** Total *** 22,163.95	H2011017247000
40480-2486	20	1/01/2011	25370 PITNEY BOWES		
40480-2486	20	1/01/2011	42590 RENTAL POSTAGE SYSTEM-SEPT-DEC Logged	142.38 *** Total *** 142.38	9758849-DC10
40481-2486	21	1/01/2011	25618 PRIZM JANITORIAL SERVICES, INC		
40481-2486	21	1/01/2011	42581 JANITORIAL SERVICE-DEC Logged	1,281.15 *** Total *** 1,281.15	67010
40482-2486	22	1/01/2011	28020 SAN DIEGO GAS AND ELECTRIC		
40482-2486	22	1/01/2011	42578 ELECTRIC @ EEPS	278.78	9747-12/2010
40482-2486	22	1/01/2011	42579 ELECTRIC @ DIANA PS	338.70	220-8
40482-2486	22	1/01/2011	42580 ELECTRIC @ AVOCADO PS	142.19	6524-12/10
40482-2486	22	1/01/2011	42584 ELECTRIC @SAXONY PS	721.41	2278-12/2010
40482-2486	22	1/01/2011	42585 ELECTRIC @ VP7	134.75	2554-12/2010
40482-2486	22	1/01/2011	42586 ELECTRIC @ LC PS	896.18	5295-12/2010
40482-2486	22	1/01/2011	42587 GAS @ OFFICE	193.74	7294-12/2010
40482-2486	22	1/01/2011	42588 ELECTRIC @ RANCHO VERDE	149.00	3218-12/2010
40482-2486	22	1/01/2011	42589 ELECTRIC @ BPS	12,525.17	0466-12/2010
40482-2486	22	1/01/2011	Logged	*** Total *** 15,379.92	
40483-2486	23	1/01/2011	28537 SMITH & LOVELESS, INC		
40483-2486	23	1/01/2011	42555 IMPELLER, BOLT AND WASHER @ E.	3,016.42	73829
40483-2486	23	1/01/2011	Logged	*** Total *** 3,016.42	

UNION BANK GENERAL

Check Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40484	2486	24	1/01/2011 29630 TRI COMMUNITY ANSWERING SERVIC		
		24	42565 ANSWERING SERVICE-DEC	90.00	TRI-12/20/2010
40484	2486	24	1/01/2011 Logged *** Total ***	90.00	
40485	2486	25	1/01/2011 30515 UNIFIRST CORPORATION		
		25	42577 LAUNDRY SERVICE	103.65	360081670
40485	2486	25	1/01/2011 Logged *** Total ***	103.65	
40486	2486	26	1/01/2011 31329 VIATRAN		
		26	42560 LEVEL TRANSDUCER	1,581.88	333074
40486	2486	26	1/01/2011 Logged *** Total ***	1,581.88	
				.00	
** Total check discount **				.00	
** Total check amount **				105,332.51	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: January 5, 2011

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15300 - 15304	1/5/2011	\$1,330.17

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40487	2487	1	1/07/2011 10100 NAPA AUTO		
		1	42635 SUPPLIES	40.19	983376
40487	2487	1	1/07/2011 Logged	*** Total ***	40.19
40488	2487	2	1/07/2011 10128 TLC STAFFING		
		2	42639 TEMP HOURS W/E 12/19/10	324.00	1VC050000044400
40488	2487	2	1/07/2011 Logged	*** Total ***	324.00
40489	2487	3	1/07/2011 10570 ANTIMITE TERMITE & PEST CONTRO		
		3	42602 MONTHLY PEST SERVICE	53.00	701027
40489	2487	3	1/07/2011 Logged	*** Total ***	53.00
40490	2487	4	1/07/2011 10720 AT&T		
		4	42616 L.L.D. PHONE @ BPS	29.72	001-BPS
40490	2487	4	1/07/2011 Logged	*** Total ***	29.72
40491	2487	5	1/07/2011 11650 BROWNELL AND DUFFLY CPA		
		5	42625 ACCT FEES DEC	8,468.00	01/03/11
40491	2487	5	1/07/2011 Logged	*** Total ***	8,468.00
40492	2487	6	1/07/2011 12025 CSRMA		
		6	42634 POOLED LIABILITY PROGRAM-2011	84,988.00	2366
40492	2487	6	1/07/2011 Logged	*** Total ***	84,988.00
40493	2487	7	1/07/2011 12360 CITY OF CARLSBAD		
		7	42622 WATER @ PLANT	169.43	08121305 12/10
		7	42623 WATER @ PLANT	74.56	08121300 12/10
40493	2487	7	1/07/2011 Logged	*** Total ***	243.99
40494	2487	8	1/07/2011 12510 WASTE MANAGEMENT		
		8	42607 TRASH SERVICE	205.64	1044200-0274
40494	2487	8	1/07/2011 Logged	*** Total ***	205.64
40495	2487	9	1/07/2011 12589 CA SDU		
		9	42631 CHILD SUPPORT-DEC	774.18	A.B.-DF11762
40495	2487	9	1/07/2011 Logged	*** Total ***	774.18
40496	2487	10	1/07/2011 13072 DATA NET		
		10	42630 IS MAINT AND SUPPORT	460.00	9738715
40496	2487	10	1/07/2011 Logged	*** Total ***	460.00
40497	2487	11	1/07/2011 13261 DEPT HEALTH SERVICES		
		11	42637 CERT-GRADE 2-L.RIFFEL	60.00	CERT-31145-1R
40497	2487	11	1/07/2011 Logged	*** Total ***	60.00
40498	2487	12	1/07/2011 13822 DUDEK & ASSOCIATES		
		12	42642 GE/3252/505/HARWOOD	2,377.25	20103906
		12	42643 GE/3252/543/L.C. RESORT	208.63	20103907
		12	42644 GE/3252/630/RICHARDS	750.00	20103908
		12	42645 GE/3252/647/DAPHNE ST	437.50	20103909
		12	42646 GE/3252/697/L.C. GREENS	375.00	20103910
		12	42647 GE/3252/699/HYMETTUS	1,470.00	20103911

UNION BANK GENERAL

Check Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	12		42648 GE/3252/764/M. VULCAN	62.50	20103912
	12		42649 GE/3252/798/HILTON	812.50	20103913
	12		42650 GE/3252/805/HYMETTUS	187.50	20103914
	12		42651 GE/3252/806/7-11	250.00	20103915
	12		42652 GE/3252/807/WALMART	375.00	20103916
	12		42653 GE/3252/808/SEASIDE	375.00	20103917
	12		42654 GE/3252/810/STARBUCKS	689.00	20103918
	12		42655 GE/3252/811/CHRONIC TACOS	500.00	20103919
40498	2487	12	1/07/2011 Logged *** Total ***	3,869.88	
40499	2487	13	1/07/2011 14410 EL CAMINO REAL SHELL ENCINITAS		
		13	42599 OPEN PO-VEHICLE FUELS AND GAS	140.25	8446
40499	2487	13	1/07/2011 Logged *** Total ***	140.25	
40500	2487	14	1/07/2011 16523 MARVIN GONZALEZ		
		14	42632 REIMBURSE M.G. FOR CLASS	172.29	MG-CLASS
40500	2487	14	1/07/2011 Logged *** Total ***	172.29	
40501	2487	15	1/07/2011 17966 HARRINGTON INDUSTRIAL PLASTICS		
		15	42638 PVC FOR 3" BALL	89.50	00481044
40501	2487	15	1/07/2011 Logged *** Total ***	89.50	
40502	2487	16	1/07/2011 17552 THE HOME DEPOT CRC/GEFC		
		16	42594 OPEN PO-MISC SUPPLIES	147.17	7073875
40502	2487	16	1/07/2011 Logged *** Total ***	147.17	
40503	2487	17	1/07/2011 18150 ICMA RETIREMENT-303979		
		17	42624 DEFERRED COMP-ICMA	2,552.15	ICMA-12/29
40503	2487	17	1/07/2011 Logged *** Total ***	2,552.15	
40504	2487	18	1/07/2011 23068 NATIONWIDE RETIREMENT SOLUTION		
		18	42626 DEFERRED COMP-NATIONWIDE-12/15	917.25	NATION 12/15/10
		18	42627 DEFERRED COMP-NATIONWIDE-12/29	917.25	NATION-12/29
		18	42628 DEFERRED COMP-NATIONWIDE 12/77	33,109.10	NATION-LEO'S
40504	2487	18	1/07/2011 Logged *** Total ***	34,943.60	
40505	2487	19	1/07/2011 24224 OFFICE DEPOT, INC.		
		19	42601 OPEN PO-OFFICE SUPPLIES	130.37	545811704001
40505	2487	19	1/07/2011 Logged *** Total ***	130.37	
40506	2487	20	1/07/2011 24440 OLIVENHAIN MUNICIPAL WATER DIS		
		20	42617 WATER @ TRAVELING	229.51	06001551070-12
		20	42618 WATER @ TRAVELING 2	242.29	06001544310-12
		20	42619 WATER @ VP7	51.64	09049026000
		20	42620 WATER @ VP5	29.77	03011148700-12
		20	42621 WATER @ E. ESTATES	51.64	1007621400-12
40506	2487	20	1/07/2011 Logged *** Total ***	604.85	
40507	2487	21	1/07/2011 25010 AT&T		
		21	42605 PHONE IN ELEVATOR	132.29	6333461538-1210
		21	42613 DIAL IN MODEM	141.09	63270470062-DEC
		21	42614 DIAL IN MODEM	122.17	4792130272-DEC

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	21		42615 PHONE @ BPS	37.72	9423588012-1210
40507	2487	21	1/07/2011 Logged	*** Total ***	433.27
40508	2487	22	1/07/2011 25260 PERS RETIREMENT		
	22		42640 EMPLOYEE RETIREMENT 12/12/10	13,919.44	12-2010-3
	22		42641 EMPLOYEE RETIREMENT 12-26-10	13,897.01	12-2010-4
40508	2487	22	1/07/2011 Logged	*** Total ***	27,816.45
40509	2487	23	1/07/2011 25265 PEP BOYS		
	23		42636 PARTS	24.53	07010027564
40509	2487	23	1/07/2011 Logged	*** Total ***	24.53
40510	2487	24	1/07/2011 28060 SAN DIEGUITO TROPHY		
	24		42633 NEW NAMEPLATES	34.26	32406
40510	2487	24	1/07/2011 Logged	*** Total ***	34.26
40511	2487	25	1/07/2011 28070 SAN DIEGUITO WATER DISTRICT		
	25		42608 WATER @ TANKER 2	7.42	TX896-12/10
	25		42609 WATER @ TANKER	14.84	IK645-12/2010
40511	2487	25	1/07/2011 Logged	*** Total ***	22.26
40512	2487	26	1/07/2011 28516 SIMPLEXGRINNELL, LLP		
	26		42598 ELEVATOR TESTING/FIRE ALARM SU	352.00	66158562
40512	2487	26	1/07/2011 Logged	*** Total ***	352.00
40513	2487	27	1/07/2011 29618 FRITON DOOR SYSTEMS		
	27		42595 REPLACE WORN DOOR COIL GARAGE	1,736.93	4544
40513	2487	27	1/07/2011 Logged	*** Total ***	1,736.93
40514	2487	28	1/07/2011 30515 UNIFIRST CORPORATION		
	28		42610 LAUNDRY SERVICE-12/23	99.15	3600812343
	28		42611 LAUNDRY SERVICE-12/30	99.15	3600813945
40514	2487	28	1/07/2011 Logged	*** Total ***	198.30
40515	2487	29	1/07/2011 30520 UNDERGROUND SERVICE ALERT OF		
	29		42606 UNDERGROUND ALARM	135.00	1220100351
40515	2487	29	1/07/2011 Logged	*** Total ***	135.00
40516	2487	30	1/07/2011 30551 CARLSBAD FUELS CORPORATION		
	30		42600 OPEN PO-VEHICLE FUELS AND GAS	1,483.38	20101220
40516	2487	30	1/07/2011 Logged	*** Total ***	1,483.38
40517	2487	31	1/07/2011 30580 UNITED WAY		
	31		42629 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-12/29/10
40517	2487	31	1/07/2011 Logged	*** Total ***	5.00
40518	2487	32	1/07/2011 30723 SIEMENS WATER TECH. CORP		
	32		42596 OPEN PO-DIOXIDE	9,208.33	7831334
40518	2487	32	1/07/2011 Logged	*** Total ***	9,208.33
40519	2487	33	1/07/2011 31232 VERIZON WIRELESS		
	33		42603 CELL PHONES	265.14	0935854507

UNION BANK GENERAL

Check Num	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	33		42604 ADDITIONAL CELL PHONE CHARGES	51.45	0935854506
40519	2487	33 1/07/2011	Logged	*** Total ***	316.59
40520	2487	34 1/07/2011	31263 AMERICAN MESSAGING		
	34		42612 QTRLY PAGER SERVICE	462.58	L14175211A
40520	2487	34 1/07/2011	Logged	*** Total ***	462.58
40521	2487	35 1/07/2011	31312 V&A CONSULTING ENGINEERS		
	35		42597 FLOW MONITORING SERVICES @SM C	1,200.00	12427
40521	2487	35 1/07/2011	Logged	*** Total ***	1,200.00
				.00	
** Total check discount **				.00	
** Total check amount **				186,725.66	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 7, 2011
Leo's

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15305	1/7/2011	\$3,006.87

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 12, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15306 - 15321	1/12/2011	\$36,417.03

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

2009

DECEMBER

12/1/2009	Employee	Sick Buyback	\$12,470.82
12/2/2009	Employee		\$40,360.61
12/3/2009	Board		\$4,117.31
12/9/2009	Employee	Incentive	\$3,413.09
12/10/2009	Employee	Incentive	\$908.88
12/16/2009	Employee		\$40,600.94
12/30/2009	Employee		<u>\$38,940.10</u>
	TOTAL		\$140,811.75

JANUARY

2010

1/5/2010	Board		\$1,072.54
1/13/2010	Employee		\$38,692.19
1/20/2010	Employee	Incentive	\$5,443.19
1/27/2010	Employee		<u>\$40,266.16</u>
	TOTAL		\$85,474.08

FEBRUARY

2/3/2010	Board		\$5,252.88
2/10/2010	Employee		\$38,572.36
2/11/2010	Employee	Incentive	\$10,598.54
2/24/2010	Employee		<u>\$38,726.13</u>
	TOTAL		\$93,149.91

MARCH

3/3/2010	Board		\$2,110.79
3/10/2010	Employee		\$38,676.44
3/11/2010	Employee	Incentive	\$19,121.09
3/24/2010	Employee		<u>\$39,022.67</u>
	TOTAL		\$98,930.99

APRIL

4/2/2010	Board		\$4,132.08
4/7/2010	Employee		\$38,553.32
4/21/2010	Employee		<u>\$38,389.58</u>
	TOTAL		\$81,074.98

MAY

5/5/2010	Employee		\$38,897.89
5/6/2010	Board		\$5,861.53
5/19/2010	Employee		<u>\$40,803.89</u>
	TOTAL		\$85,563.31

Attachment 12

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

JUNE

6/2/2010	Employee		\$39,395.23
6/3/2010	Board		\$2,897.35
6/16/2010	Employee		\$39,117.87
6/30/2010	Employee		<u>\$38,580.06</u>
	TOTAL		\$119,990.51

JULY

7/1/2010	Board		\$2,209.06
7/9/2010	Employee	Incentive	\$1,616.12
7/14/2010	Employee		\$39,311.69
7/28/2010	Employee		<u>\$39,181.87</u>
	TOTAL		\$82,318.74

AUGUST

8/2/2010	Board		\$999.54
8/11/2010	Employee		\$40,139.81
8/25/2010	Employee		<u>\$39,202.75</u>
	TOTAL		\$80,342.10

SEPTEMBER

9/2/2010	Board		\$5,665.17
9/8/2010	Employee		\$38,989.08
9/22/2010	Employee		<u>\$38,612.32</u>
	TOTAL		\$83,266.57

OCTOBER

10/1/2010	Board		\$4,565.69
10/6/2010	Employee		\$39,437.79
10/13/2010	Employee	Incentive	\$3,421.59
10/20/2010	Employee		<u>\$43,807.41</u>
	TOTAL		\$91,232.48

NOVEMBER

11/1/2010	Board		\$2,871.92
11/3/2010	Employee		\$43,672.40
11/17/2010	Employee		<u>\$38,406.55</u>
	TOTAL		\$84,950.87

DECEMBER

12/1/2010	Employee		\$39,986.79
12/2/2010	Employee	Sick buy back	\$14,550.21
12/2/2010	Board		\$2,034.33
12/9/2010	Employee	Incentive	\$1,362.67
12/15/2010	Employee		\$40,517.81
12/29/2010	Employee		<u>\$39,453.83</u>
	TOTAL		\$137,905.64

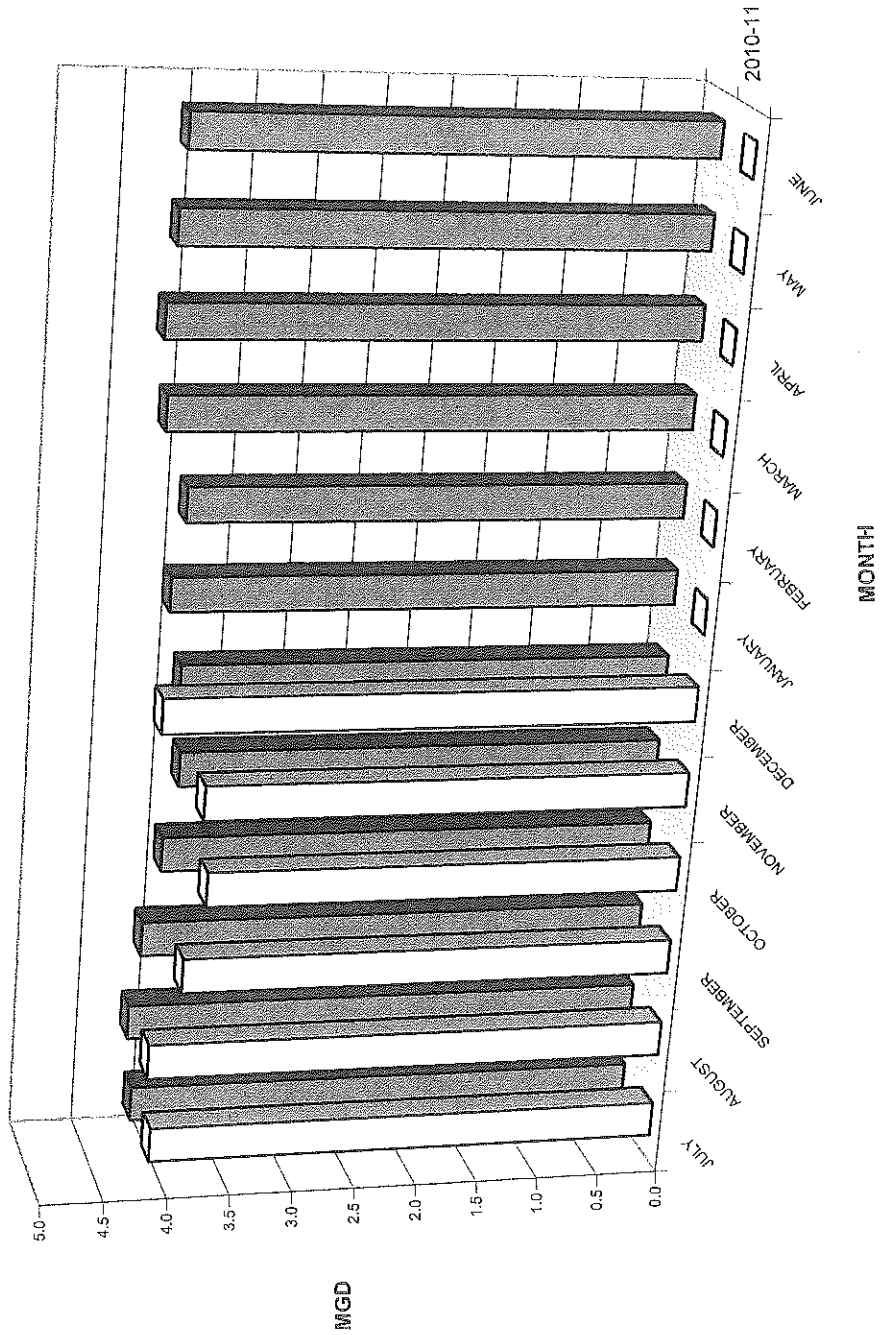
LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

<u>JANUARY</u>	2011	
12/3/2010	Board	\$1,330.17
1/7/2011	Employee	\$3,006.87
12/12/2011	Employee	<u>\$36,417.03</u>
	TOTAL	\$40,754.07

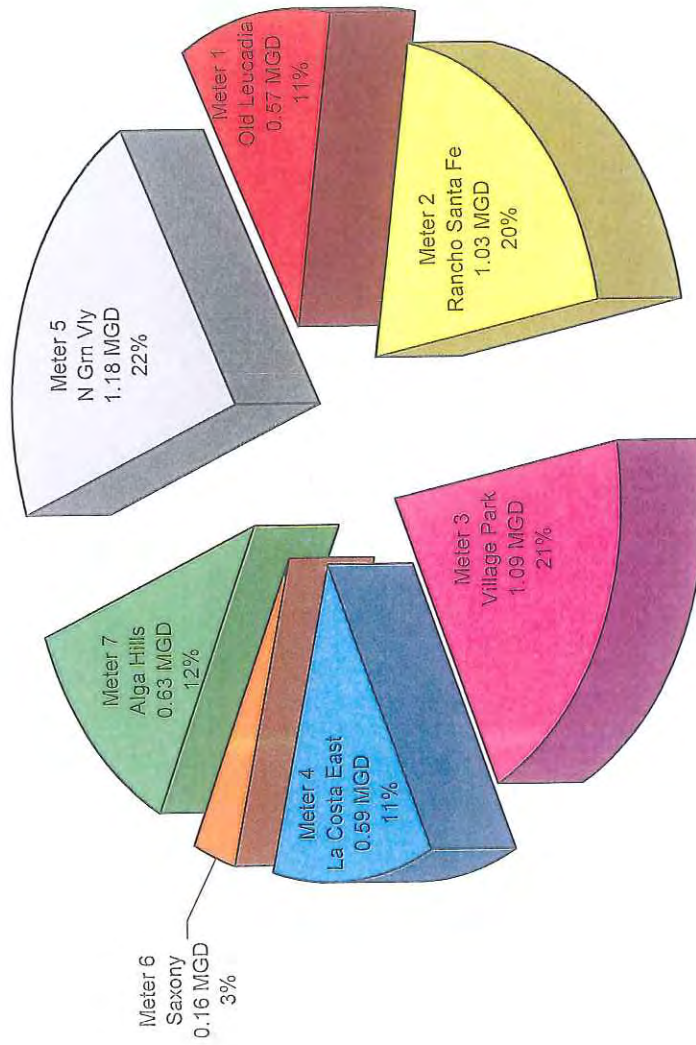
**LEUCADIA WASTEWATER DISTRICT
EWA MONTHLY REPORT
FISCAL YEAR 2010-2011**

Period	CURRENT MONTH - December 2010										ADF (MGD)
	Total EDU's MG	Committed EDUs	Total Flow MG	LCWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (MGD)	ADF (MGD)				
JULY	(1)	0	127.41	4.11	148	29.58	4.14				
YTD	27,724	220	127.41								
AUGUST	3	0	128.96	4.16	150	41.18	4.20				
YTD	27,727	220	256.37								
SEPTEMBER	15	0	117.90	3.93	142	40.76	4.21				
YTD	27,742	220	374.27								
OCTOBER	(70)	0	117.18	3.78	137	0.00	4.17				
YTD	27,672	220	491.45								
NOVEMBER	5	0	115.20	3.84	139	0.00	4.23				
YTD	27,677	220	606.65								
DECEMBER	32	0	130.51	4.21	152	0.00	4.15				
YTD	27,709	220	737.16								
JANUARY			0.00	0.00	0	0.00	3.98				
YTD			0.00								
FEBRUARY			0.00	0.00	0	0.00	4.16				
YTD			0.00								
MARCH			0.00	0.00	0	0.00	4.16				
YTD			0.00								
APRIL			0.00	0.00	0	0.00	4.05				
YTD			0.00								
MAY			0.00	0.00	0	0.00	4.03				
YTD			0.00								
JUNE			0.00	0.00	0	0.00	4.12				
YTD			0.00								
Annual Total	737	224	10.76		145	37.17	4.13				
Average	123		1.79	4.01							

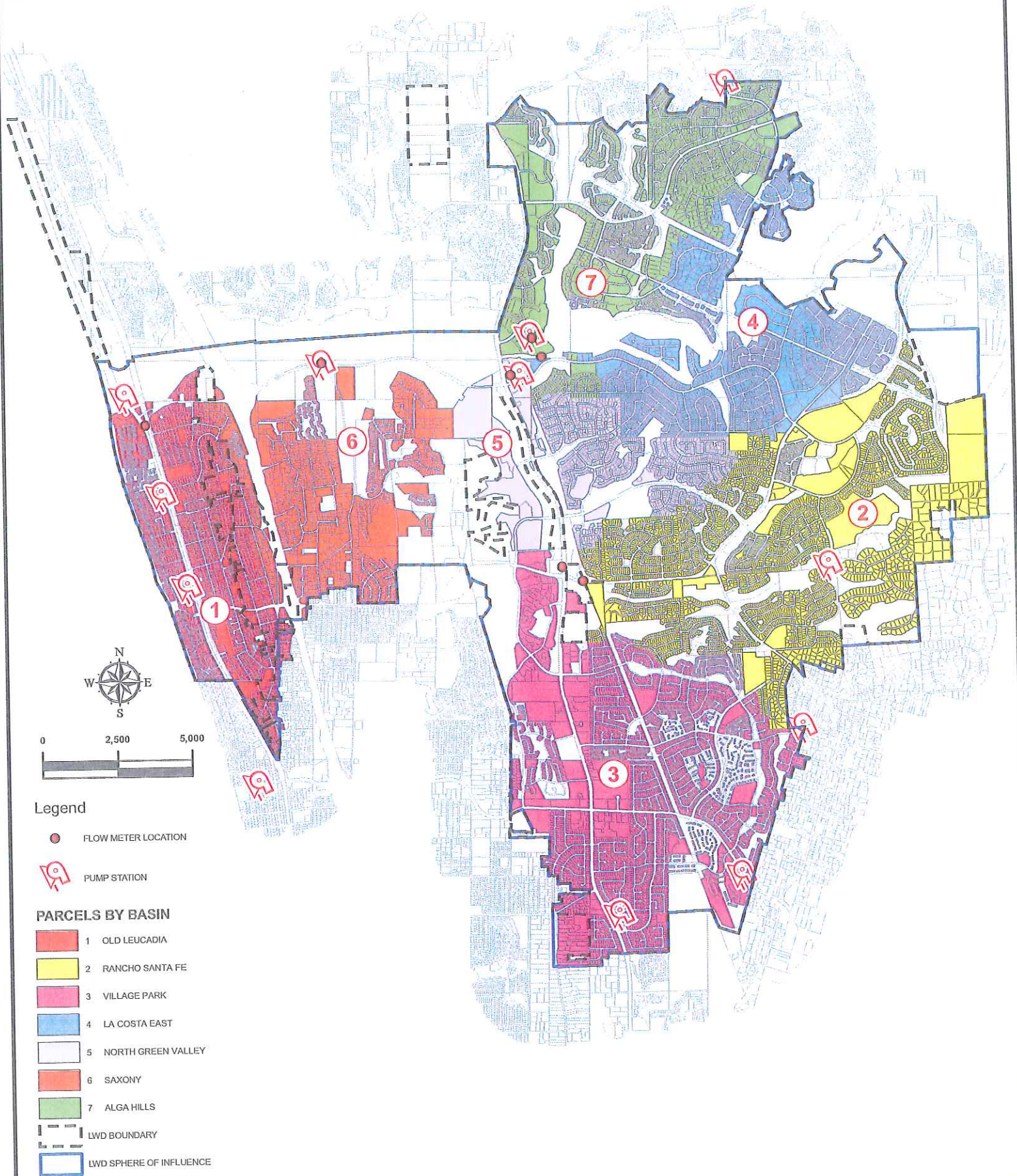
LEUCADIA WASTEWATER DISTRICT
 FLOW COMPARISON FY 10 to FY11



**LWD Flows by Sub-Basin
December 2010
Total LWD Flow = 5.27 MGD**



LEUCADIA WASTEWATER DISTRICT



Legend

-  FLOW METER LOCATION
 -  PUMP STATION
- PARCELS BY BASIN**
-  1 OLD LEUCADIA
 -  2 RANCHO SANTA FE
 -  3 VILLAGE PARK
 -  4 LA COSTA EAST
 -  5 NORTH GREEN VALLEY
 -  6 SAXONY
 -  7 ALGA HILLS
 -  LWD BOUNDARY
 -  LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of December 31, 2010

ASSETS	
Cash and Investment Pools	\$ 24,623,687.89
Investments	11,894,556.59
Accounts Receivable	215,100.04
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	49,405.64
Capital Assets	123,809,252.03
Less Accumulated Depreciation	(39,186,132.03)
Debt Issuance Costs, Net of Amortization	171,620.24
TOTAL ASSETS	\$ 122,484,339.40
LIABILITIES	
Accounts Payable and Accrued Expenses	408,192.71
Developer Deposits	130,250.88
Bond & Interest Debt	-
TOTAL LIABILITIES	\$ 538,443.59
NET ASSETS	
Net Investment in Capital Assets	83,253,949.61
Restricted Reserves	3,703,767.80
Unrestricted Operating Reserve	2,184,721.45
Unrestricted Non-Operating Reserves (Designated)	27,963,164.62
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(2,659,707.67)
TOTAL NET ASSETS	\$ 121,945,895.81

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 12/31/2010 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 1,364,203.67	\$ 7,143,638.00	5,779,434.33	19.10%
RECLAIMED WATER SALES	3150	110,139.39	360,210.00	250,070.61	30.58%
OTHER OPERATING INCOME		14,072.40	193,610.00	179,537.60	7.27%
TOTAL OPERATING REVENUE		\$ 1,488,415.46	\$ 7,697,458.00	\$ 6,209,042.54	19.34%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,033,851.27	\$ 2,210,560.00	\$ 1,176,708.73	46.77%
BOARD EXPENSES AND ELECTION	4300 & 4400	67,917.73	153,636.00	85,718.27	44.21%
DEPRECIATION EXPENSE	4510	1,464,500.00	-	(1,464,500.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,481,464.00	1,481,464.00	n/a
FUELS	4600	15,033.91	67,500.00	52,466.09	22.27%
INSURANCE	4700	15,091.81	123,000.00	107,908.19	12.27%
MEMBERSHIP & DUES	4800	20,845.00	23,275.00	2,430.00	89.56%
OFFICE EXPENSE	4900	38,347.86	116,300.00	77,952.14	32.97%
OPERATING SUPPLIES	5000	53,993.81	179,350.00	125,356.19	30.11%
PROFESSIONAL SERVICES	5200	178,394.24	494,500.00	316,105.76	36.08%
PRINTING & PUBLISHING	5300	18,071.47	33,000.00	14,928.53	54.76%
RENTS & LEASES	5400	8,089.98	20,300.00	12,210.02	39.85%
REPAIR & MAINTENANCE	5500	84,995.56	280,400.00	195,404.44	30.31%
MONITORING & PERMITTING	5600	21,963.00	50,700.00	28,737.00	43.32%
TRAINING & DEVELOPMENT	5700	21,324.99	41,400.00	20,075.01	51.51%
UTILITIES	5900	145,766.67	423,600.00	277,833.33	34.41%
LAFCO OPERATIONS	6100	6,039.00	6,200.00	161.00	97.40%
ENCINA	6200	412,666.49	1,946,818.00	1,534,151.51	21.20%
TOTAL OPERATING EXPENSES		\$ 3,606,892.79	\$ 7,652,003.00	\$ 4,045,110.21	47.14%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 206,006.40	\$ 186,600.00	(\$19,406.40)	110.40%
PROPERTY TAXES	3220	496,436.21	1,200,000.00	703,563.79	41.37%
INTEREST INCOME	3250	154,661.00	440,000.00	285,339.00	35.15%
OTHER NON OPERATING INCOME		17,881.34	731,360.00	713,478.66	2.44%
TOTAL NON OPERATING REVENUES		\$ 874,984.95	\$ 2,557,960.00	\$1,682,975.05	34.21%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 78,271.30	\$ 78,969.19	697.89	99.12%
PRINCIPAL PAYMENTS	6500	2,968,130.36	2,968,130.36	0.00	100.00%
TOTAL DEBT SERVICE		\$ 3,046,401.66	\$ 3,047,099.55	\$ 697.89	99.98%

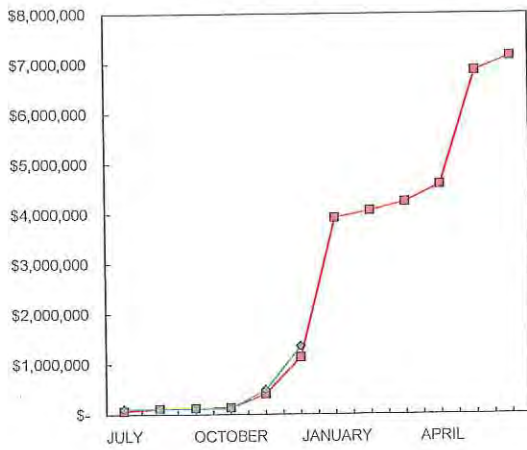
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

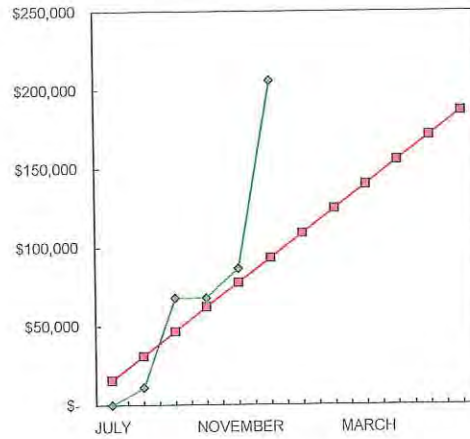
Revenue FY 2011

YTD through December 31, 2010

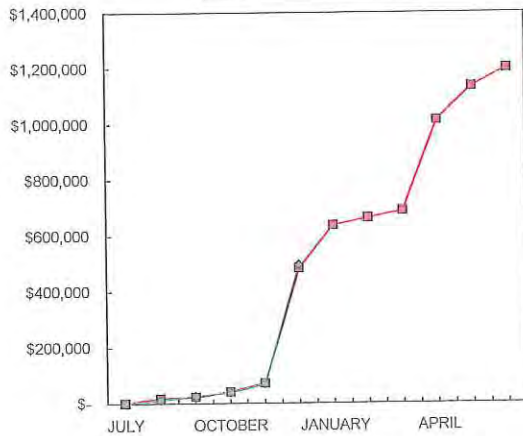
Sewer Service Fees



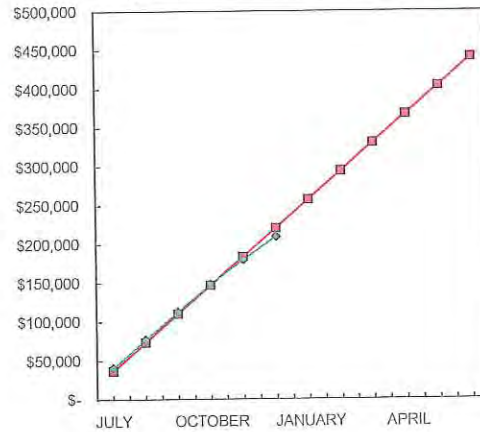
Capacity Charges



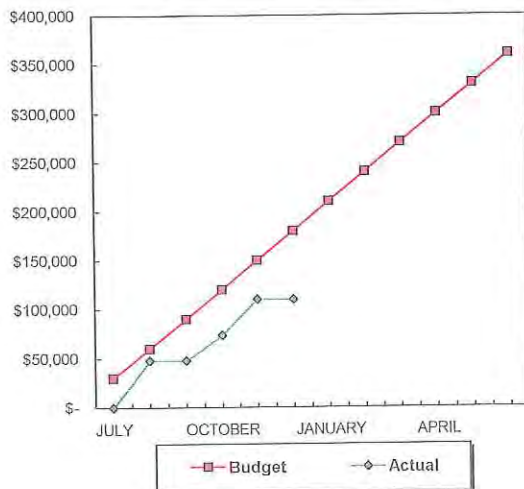
Property Taxes



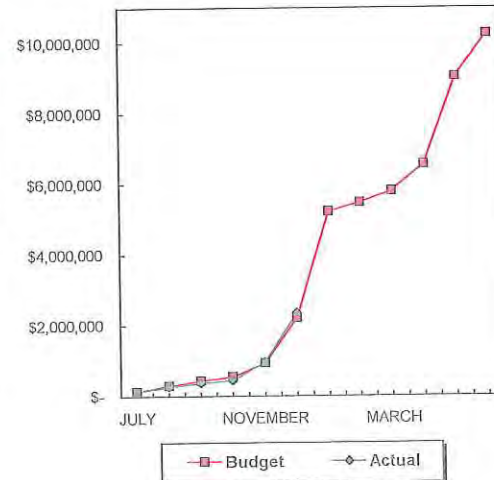
Investment Income



Recycled Wastewater



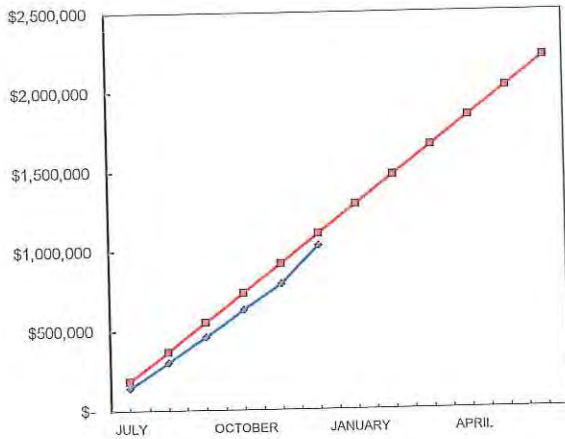
Total Revenue



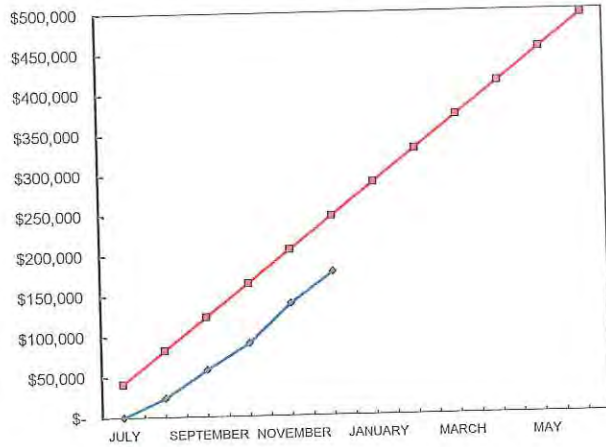
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2011 YTD through December 31, 2010

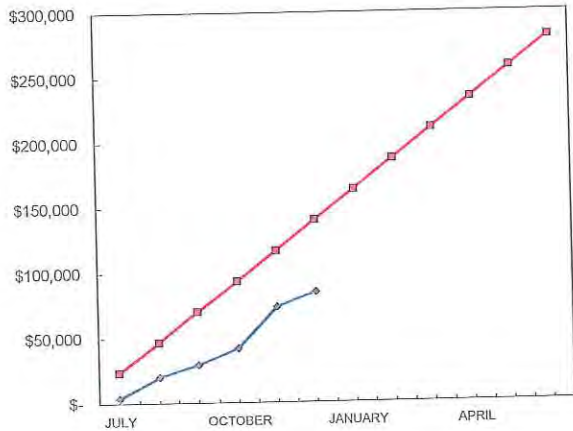
Salaries and Benefits



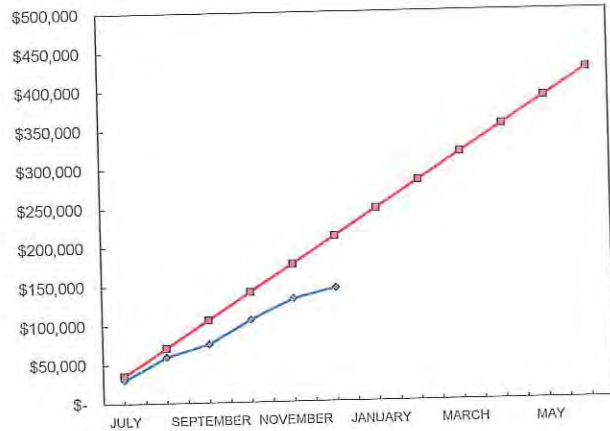
Professional Services



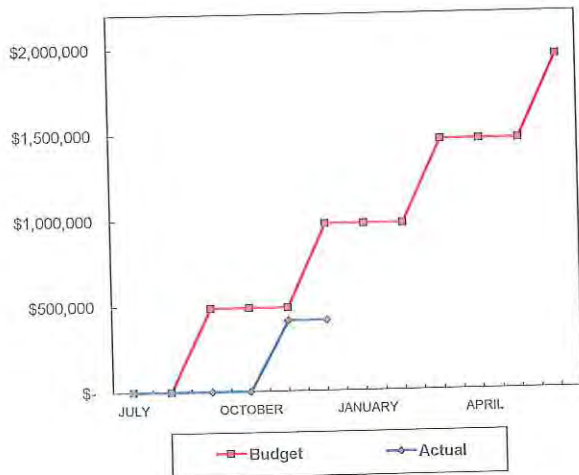
Repairs & Maintenance



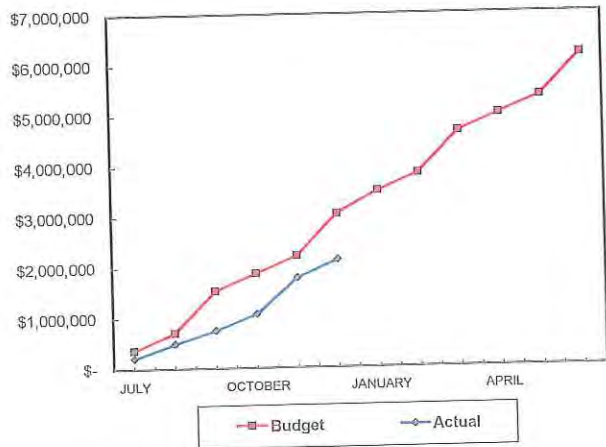
Utilities



Encina M&O



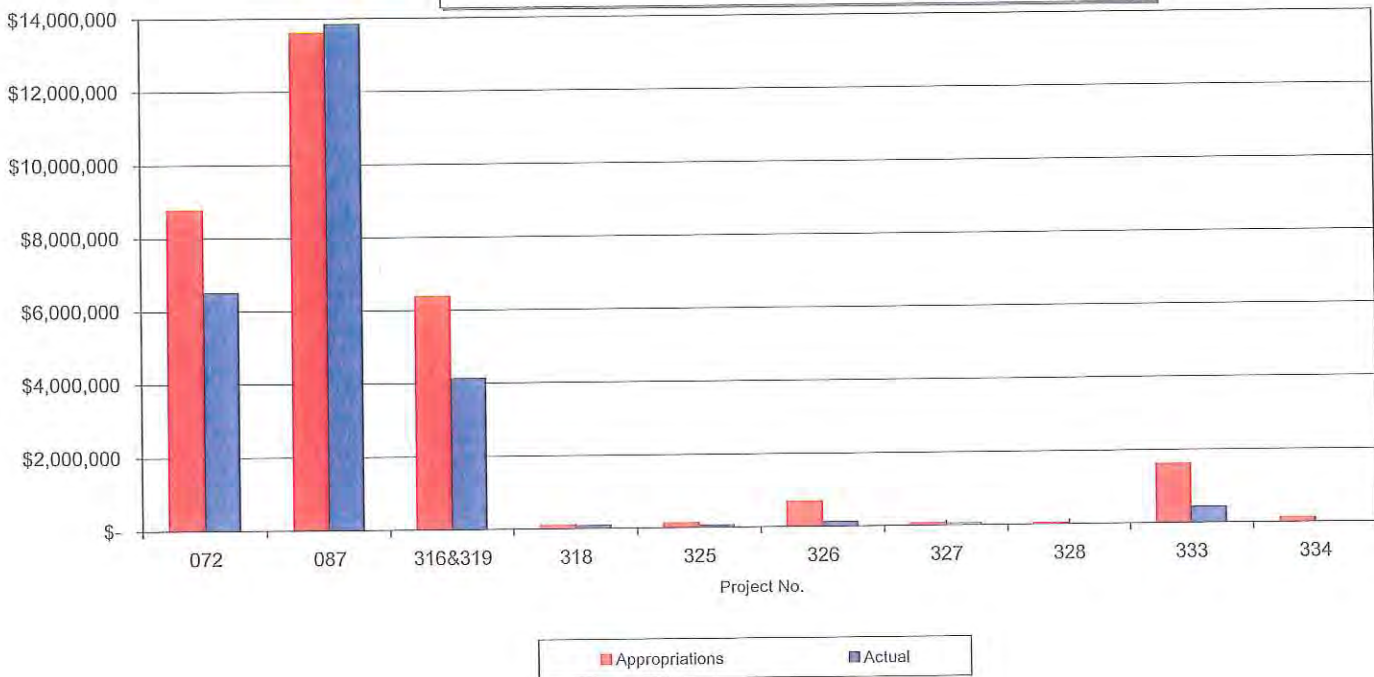
**Total Operating Expenses -
Before Depreciation & Replacement**



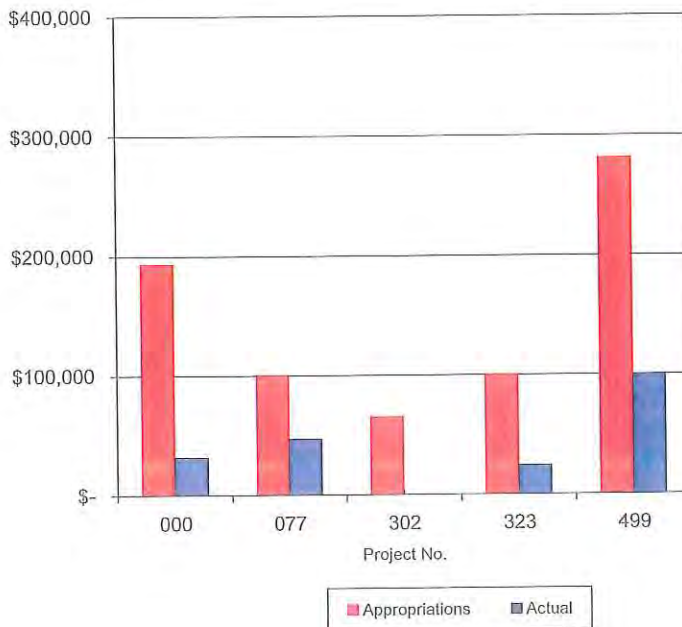
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District
Capital Expenditures
 As of December 31, 2010

Multi Year Capital Expenditures by Project FY2003-FY2011



Single Year Capital Expenditures by Project FY 2011



Project Legend

Multi-Year Capital	
Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Fm's & 101 Trunk Sewer	316 & 319
Asset Mgmt Plan Implementation	318
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Water Recycling Group	328
Force Main Corrosion Study	333
Asset Mgmt-Pipeline Replacement	334

Single Year Capital	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention P	323
LWD General Labor	499

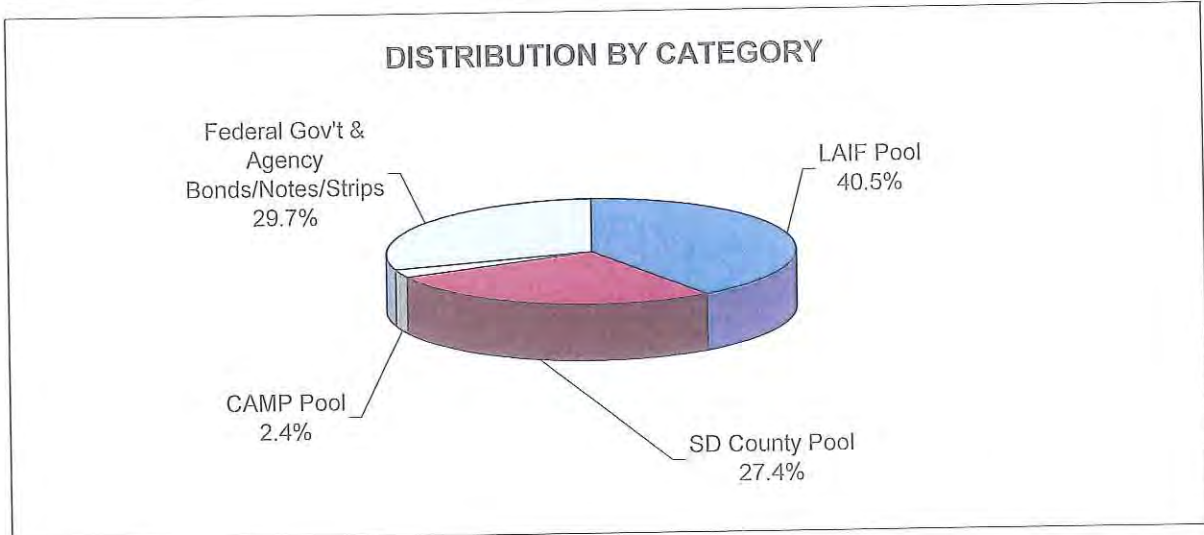
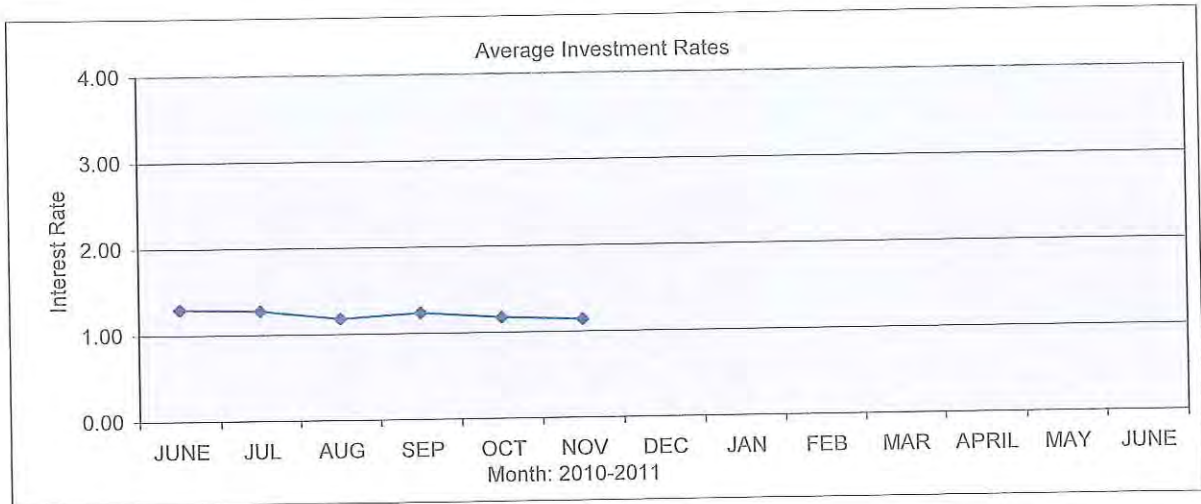
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT

Monthly Investment Summary

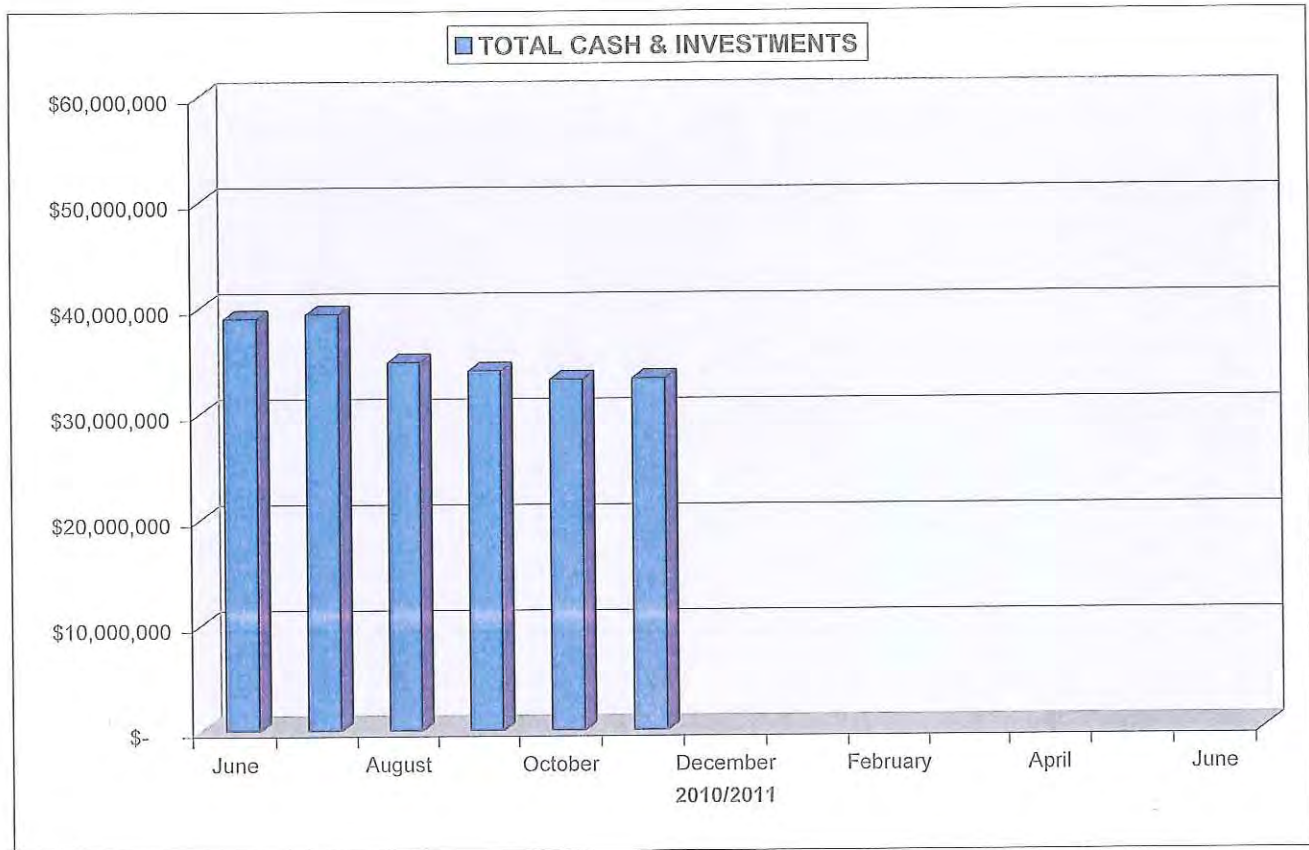
November 30, 2010

Cash & Investments	Principal (Original Cost)		November Interest	Average Rate
	October 31, 2010	November 30, 2010		
LAIF Pool	13,805,640	13,480,640	5,162	0.454%
SD County Pool	7,715,251	9,115,251	5,540	0.790%
CAMP Pool	1,767,953	786,009	235	0.190%
CAMP Portfolio				
Federal Agency Bonds/Notes	7,097,744	7,097,744	8,458	1.430%
GNMA mortgage pools	18,735	18,583	140	9.010%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	9,093,862	9,093,710	11,218	2.080%
Bond Funds				
US Bank. custodian a/c: Fed Agency Strips	803,988	803,988	9,490	14.164%
Total Bond Funds	803,988	803,988	9,490	14.164%
Totals	\$ 33,186,694	\$ 33,279,598	\$ 31,645	1.143%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2010
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2010/2011	Amount	Average Rate
June	\$ 39,006,976	1.30%
July	\$ 39,425,152	1.28%
August	\$ 34,847,829	1.18%
September	\$ 34,018,031	1.24%
October	\$ 33,186,694	1.18%
November	\$ 33,279,598	1.14%
December		
January		
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
November 30, 2010
(Continued)

INVESTMENT TRANSACTIONS
For the month of November 2010

Investment	Purchases	Maturities	Redemptions	Notes
------------	-----------	------------	-------------	-------

No investment activity in November 2010

TOTAL	\$ -	\$ -	\$ -	
-------	------	------	------	--

Note: Investment transactions above do not include transfers between cash and cash equivalents (pools)

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *cr/emp/ya ja*
SUBJECT: Disclosure of Reimbursements Report for July through December 2010

RECOMMENDATION:

1. Receive and File the Disclosure of Reimbursements Report for July through December 2010.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every six months, which is above and beyond the requirements of Government Code Section §53065. LWD's Disclosure report for the July to December 2010 period has been attached for your review.

PJB:

Attachment

Encina Wastewater Authority Report
Regular Board Meeting
December 15, 2010

EWA Board of Directors - Directors Juliussen and Sullivan reporting

EWA Board Meeting Action Items

1. Election of Officers for Calendar Year 2011

The Board of Directors conducted elections for the 2011 Joint Advisory Committee and Board of Directors Chair, Vice-Chair and Secretary. In addition, the Board appointed Kathleen McHorney as the EWA auditor and Treasurer for 2011. The results were the following:

- Chair – Ann Kulchin City of Carlsbad
- Vice Chair – Judy Ritter City of Vista
- Secretary – Paula Clowar

2. Resolution 2010-10 – Establishing October 7th as EWA’s “Annual Safety Preparedness Day”.

The Board of Directors authorized staff to adopt Resolution 2010-10 – Establishing October 7th as EWA’s “Annual Safety Preparedness Day”.

3. Authorization Sole Source Procure and Design Centrifuge No. 3

The Board of Directors authorized the General Manager to enter into the following sole-source agreements provided General Counsel approves the proposed agreements:

- An agreement with Black & Veatch for design engineering services required to procure, install and

integrate Centrifuge No. 3 with the existing EWPCF Dewatering Process System.

- An agreement with Alfa Lval Inc. for the procurement of one (1) ALDEC G2-100 centrifuge.

4. Fiscal Year 2010 Comprehensive Annual Financial Report.

The Board of Directors received and filed the Fiscal Year 2010 comprehensive Annual Financial Report.

Executive Session Items

5. Discuss anticipated litigation as authorized by Government Code section 54956.9 – one case: San Diego Gas & Electric.

There was no reportable action.

Investment & Finance Meeting Report

Presented by Vice President Hanson

The meeting was held on December 16, 2010

1. The Committee reviewed the FY 10 Comprehensive Annual Financial Report.

The Fiscal Year 2010 (FY 10) Comprehensive Annual Financial Report (CAFR) will be reviewed by the Board of Directors later in the agenda.

Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on January 10, 2011

1. The Committee reviewed staff's recommendation to execute a contract with SAK Construction, LLC for the purchase and installation of 2500 feet of cured-in-place-pipe (CIPP) to repair nine sewer line segments located in Levante Street in Carlsbad and Piraeus Street in Encinitas.

The Committee agreed with staff to present this item to the Board of Directors for review and approval.

2. The Committee received a status update on the Carlsbad Hilton Project and the Occidental Line Project.

Community Affairs Committee Meeting Report

Presented by Director Sullivan

Meeting held January 11, 2011

1. **Review and discuss the draft winter 2011 newsletter layout.**

The Committee reviewed and commented on the draft winter 2011 newsletter layout. The committee requested a few minor changes to the articles. KATZ & Associates stated they will make the changes and forward the revised newsletter to staff for further review. In addition, staff will forward the final newsletter to the Board of Directors for comments prior to sending it to the printery.

2. **Review Public Information Proposals.**

The CAC and staff reviewed the public information proposals and their cost proposals. The CAC and staff agreed to interview the top two agencies, TRG & Associates and Rauch Communications and will forward their recommendation to the Board of Directors at the March Board meeting.

MEMORANDUM

Ref: 11-2765

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *cruteman for*
SUBJECT: North San Diego County Regional Water Recycling Technical Report

RECOMMENDATION:

1. This agenda item is provided for information purposes.

DISCUSSION:

As you are aware, LWD has been working with a group of North County Agencies for the past several months on potential plans to expand the region's recycled water production and use. The group, which is now known as the North San Diego County Regional Water Recycling Project (North County Project), evolved from recycled water discussions between LWD, Olivenhain and Carlsbad last year, and has now expanded to include 11 water and wastewater agencies.

The goal of the North County Project is to identify ways to optimize recycled water in the region and use this information to pursue federal and state grant funds. With Olivenhain acting as the administrator, the North County Project group has retained RMC Engineering to develop a technical report to be used as the basis for the grant funding requests.

The planning level technical report is near completion. Scott Goldman from RMC Engineering will brief the Board on the report and, along with staff, answer questions concerning the water recycling project group.

cl:PJB

MEMORANDUM

Ref: 11-2769

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *arlemann for*
SUBJECT: Award of Contract – Repair of approximately 2500 feet of 8 inch Vitrified Clay Sewer Pipe (VCP) on Levante Street in Carlsbad, CA and Piraeus Street, Encinitas, CA.

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a contract with SAK Construction, LLC for the purchase and installation of 2500 feet of cured-in-place-pipe (CIPP) to repair nine (9) sewer line segments, located in Levante Street in Carlsbad, CA and Piraeus Street in Encinitas, CA, in an amount not to exceed \$83,089.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its January 10, 2011 meeting. The Committee concurred with staff to bring this item forward for consideration.

This item was included as a tactical goal under LWD's Fiscal Year (FY) 2011 Tactics and Action Plan.

As one of the tasks within the District's Asset Management Master Plan's Implementation (AMMPI), Infrastructure Engineering Corporation (IEC) has reviewed video inspections of pipelines that have been identified with little remaining life. As a result, IEC has recommended the repair of nine sewer line segments located in Levante Street in Carlsbad and Piraeus Street in Encinitas. The nine segments were all clay pipelines located in deep soil and were installed in concrete saddles. LWD staff confirmed the severity of the cracks in all nine sewer lines during follow-up video inspections.

In December, staff advertised a request for bids for the purchase and installation of 2500 feet of cured-in-place-pipe (CIPP) to be installed in accordance with LWD's Standard Specifications. The RFP was sent directly to several firms recommended by LWD's consultants. The bids were received from the following three firms by the December 28th deadline:

<u>Company</u>	<u>Price Submitted</u>
1. SAK Construction	\$83,089
2. Insituform Technologies	\$84,852
3. SanCon Engineering	\$93,557

The bids were reviewed by Rob Weber at IEC. Upon completion of IEC's review, it was recommended that SAK Construction, LLC be awarded the contract as the lowest responsive and responsible bidder. Attached please find IEC's bid review results and SAK's contractor license detail.

Therefore, staff and the Engineering Committee recommend that the Board of Directors award the contract to SAK Construction, LLC as the lowest responsive and responsible bidder.

FISCAL IMPACT:

The Fiscal Year 2011 Capital Asset Management -- Pipeline Repair/Replacement account includes sufficient funding to cover the recommended contract amount.

:PB
Attachment



BID REVIEW MEMORANDUM

Date: January 3, 2011
Subject: 2500 FT OF 8-INCH CIPP LINING, BID EVALUATION
Prepared By: Jamie Taylor *JLT*
Reviewed By: Robert S. Weber, P.E. *RW*

PURPOSE

This memorandum provides a summary of our evaluation of bid results and the responsiveness of the low bid for the subject project.

BID RESULTS

Bids were opened on December 28, 2011 and three bids were received as listed below

Low Bid – SAK Construction:	\$83,089
Insituform:	\$84,852
High Bid - SanCon:	\$93,557

REVIEW OF APPARENT LOW BIDDER

SAK Construction submitted the lowest bid. The following reviews have been completed:

Contractor's License: The Contractor holds a Class A General Engineering Contractor's License. The license is current and valid.

Signatures: The Contractor's Vice President signed the Vendor Information Form. The President signed a notarized affidavit indicating the Vice President has the authority to enter into contracts.

RECOMMENDATION


IEC recommends award of the contract to SAK Construction of CA, LP, based on the bid amount.

Attachment

Department of Consumer Affairs, Contractor's License Detail

Department of Consumer Affairs Contractors State License Board

Contractor's License Detail - License # 917811

 **DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per [B&P 7071.17](#) , only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

License Number	917811	Extract Date: 1/3/2011				
Business Information	S A K CONSTRUCTION OF CA LP 103 NORTH COOL SPRINGS ROAD O FALLON, MO 63366					
Entity:	Business Phone Number:(636) 379-2350					
Issue Date	Partnership					
Expire Date	06/18/2008					
License Status	06/30/2012					
Additional Status:	This license is current and active. All information below should be reviewed.					
Classifications:	<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">CLASS</td> <td>DESCRIPTION</td> </tr> <tr> <td>A</td> <td>GENERAL ENGINEERING CONTRACTOR</td> </tr> </table>		CLASS	DESCRIPTION	A	GENERAL ENGINEERING CONTRACTOR
CLASS	DESCRIPTION					
A	GENERAL ENGINEERING CONTRACTOR					
Bonding:	<p>CONTRACTOR'S BOND</p> <p>This license filed Contractor's Bond number 1000782821 in the amount of \$12,500 with the bonding company AMERICAN CONTRACTORS INDEMNITY COMPANY.</p> <p>Effective Date: 04/08/2008</p> <p>BOND OF QUALIFYING INDIVIDUAL</p> <p>1. This license filed Bond of Qualifying Individual number 1000782822 for BYRD JAMES AARON in the amount of \$12,500 with the bonding company AMERICAN CONTRACTORS INDEMNITY COMPANY.</p> <p>Effective Date: 04/08/2008</p> <p>BQI's Bonding History</p> <p>This license has no California employees. Any employees they have are covered by out of state insurance.</p>					
Workers' Compensation:	<p>Effective Date: 04/01/2008</p> <p>Expire Date: None</p>					

Personnel List

MEMORANDUM

Ref: 11-2714

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *crbmay for*
SUBJECT: Fiscal Year 2010 (FY 10) Comprehensive Annual Financial Report

RECOMMENDATION:

Staff and the Investment and Finance Committee (IFC) recommend that the Board of Directors:

1. Receive and File the Fiscal Year 2010 Comprehensive Annual Financial Report (CAFR).
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Investment and Finance Committee at their meeting on December 16, 2010. Staff and the IFC recommend that the Board receive and file the FY 2010 CAFR.

State law requires the Leucadia Wastewater District (LWD) to prepare a complete set of financial statements in conformance with generally accepted accounting principals (GAAP). The law also requires that the financial statements be audited in accordance with generally accepted auditing standards. For LWD, these documents collectively take the form of LWD's annual financial audit.

LWD prepares a more comprehensive financial audit, which is known as a Comprehensive Annual Financial Report or CAFR. This year's CAFR includes the following sections:

- Introductory section that includes the letter of transmittal
- A Financial section that includes the Independent Auditor's Report, Management's Discussion and Analysis, Basic Financial Statements and notes, and supplemental information
- Statistical section that includes cost and revenue comparisons for the past 10 years.

The accounting firm of Diehl, Evans & Company (Diehl, Evans) has completed its audit of LWD's FY 10 CAFR. Staff is pleased to report that Diehl, Evans found that the financial statements fairly represent LWD's financial condition and is in conformance with GAAP. A copy of the full CAFR is enclosed; attached is an Other Matters letter from Diehl, Evans for your review. Staff and Mr. Harvey Schroeder of Diehl, Evans will present an overview of the CAFR at the upcoming meeting.

cal:PJB

Attachment
Enclosure



DIEHL, EVANS & COMPANY, LLP
 CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

A PARTNERSHIP INCLUDING ACCOUNTANCY CORPORATIONS

2965 ROOSEVELT STREET
 CARLSBAD, CALIFORNIA 92008-2389
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* A PROFESSIONAL CORPORATION

December 8, 2010

Board of Directors
 Leucadia Wastewater District
 Carlsbad, California

In planning and performing our audit of the financial statements of the Leucadia Wastewater District for the year ended June 30, 2010, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole and, accordingly, we do not express such an opinion.

The management of Leucadia Wastewater District is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly.

During our audit, we noted certain other matters involving the internal control structure and its operation that we wish to call to your attention. These matters are set forth below with our recommendations for improvement.

Segregation of Duties - Cash Disbursements and Payroll

During our audit, it was noted that a single employee has access to check stock, processing of cash disbursements and payroll, sending the positive pay listing to the bank, and authorizing payroll direct deposits.

Strong internal control suggests that the person with access to the asset not also have access to the accounting records. In an environment with limited staff, this complete segregation of duties can be difficult to achieve. In these types of environments it becomes necessary to implement other control procedures to offset the lack of segregation of duties. We believe the District has implemented other control procedures, but would suggest putting a few more control procedures into place.

We recommend moving control of the check stock away from the employee with access to the accounting records and implementing a review of the positive pay list after it has been prepared. We also recommend a review of payroll direct deposits by an employee who does not have access to the processing of payroll.

- 1 -

OTHER OFFICES AT:

613 W. VALLEY PARKWAY, SUITE 330
 ESCONDIDO, CALIFORNIA 92025-2598
 (760) 741-3141 • FAX (760) 741-9890

5 CORPORATE PARK, SUITE 100
 IRVINE, CALIFORNIA 92606-5165
 (949)-399-0600 • FAX (949) 399-0610

* * * *

These matters were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of Leucadia Wastewater District's financial statements and this letter does not affect our report on these financial statements dated December 8, 2010.

This report is intended solely for the information and use of management, Board of Directors, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Dick, Evans and Company, LLP

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *antemay for*
SUBJECT: Call for Nominations to the CSDA Board of Directors Region 6, Seat B

RECOMMENDATION:

1. Discuss and take other action as appropriate.

DISCUSSION:

Leucadia Wastewater District received notification that nominations are being solicited for seat B on the CSDA's Board of Directors. In August 2010, Arlene Schafer with Costa Mesa Sanitary District was elected for seat B on the CSDA Board, but is unable to serve on the CSDA Board for the remaining 2011-2013 term.

Any regular member of an Independent Special District is eligible to nominate one person, a board member or managerial employee, for election to the CSDA Board of Directors. CSDA Board members serve three year terms. The deadline for receipt of all nominations is February 4, 2011. The nomination form must include a Board resolution/minute action supporting the candidate and a letter of experience or resume from the nominee.

The CSDA Board of Directors will interview the nominated candidates and the successful candidate will be appointed by vote of the CSDA Board.

Staff has no recommendation on this matter and is seeking direction from Board of Directors. Attached are CSDA's notification letter, the nomination form, and CSDA's staff directory.

:PJB

Attachments



DATE: December 4, 2010
TO: CSDA Voting Members – REGION 6
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA CALL FOR NOMINATIONS – Board of Directors
Region 6, Seat B**

CSDA is conducting a call for nominations for a Region 6, Seat B Director. We have been informed that the current Director for Region 6, Seat B (Arlene Schafer, Costa Mesa Sanitary District) will not be serving on the CSDA Board for the remainder of the 2011-2013 term.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

Commitment: Serving on the Board requires one's interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month at CSDA's office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

Nomination Procedures: Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. A copy of the member district's resolution or minute action and a letter of experience or resume from the nominee must accompany the enclosed nomination form. The deadline

for receiving nominations is February 4, 2011. Nominations and supporting documentation may be mailed or faxed.

Nominated candidates will then be interviewed by the Region's existing directors and the successful candidate will be appointed by vote of the CSDA Board.

If you have any questions, please contact Charlotte Lowe at 877-924-CSDA or charlottel@cda.net

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD OF DIRECTORS

NOMINATION FORM

PLEASE BE SURE THE CANDIDATE'S PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE

Name of Candidate: _____

District: _____

Mailing
Address: _____

Region: _____ (see attached map)

Telephone: _____

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, resume/letter of experience from nominee, and a Board resolution/minute action supporting the candidate by fax or mail to:

CSDA
Attn: Charlotte Lowe
1112 I Street, Suite 200
Sacramento, CA 95814
(916) 442-7887/(916) 442-7889 fax

DEADLINE FOR RECEIVING NOMINATIONS – February 4, 2011

CSDA Staff Directory

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Tel: 877.924.CSDA (2732) / Fax: 916-442-7889
www.csda.net

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neilm@csda.net

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Scott Keyport
Administrative & Technology Director
scottk@csda.net

Charlotte Lowe
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Erin Poppelreiter
Receptionist
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Membership Director
cathrinel@csda.net

Travis Wills
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travisw@csda.net

EDUCATION

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Education Assistant
sharonf@csda.net

LEGISLATIVE SERVICES

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Iris Herrera
Legislative Advocate
irish@csda.net

Tatum Holland
Legislative Intern
legintern@csda.net

PUBLICATIONS

Todd Winslow
Publications Director
toddw@csda.net

Nicole Dunn
Communications Specialist
nicoled@csda.net

James Wilfong
Communications Specialist
jamesw@csda.net

All staff can be reached by calling the main office line: 916-442-7887.

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *pkb*
SUBJECT: 2011 Board of Directors Committee Assignments

RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

The Leucadia Wastewater District (LWD) Board President typically reviews committee assignments for the Board of Directors on an annual basis and makes appointments to the various committees as appropriate. To facilitate this discussion, a summary of current committee assignments and appointments is attached.

This item has been placed on the agenda for discussion by the Board of Directors. Staff has no recommendation on this matter. Staff will incorporate any revisions to LWD committees and respond to other public agencies as appropriate.

Attachment

cal:PJB



Board of Directors' Committee Assignments

Engineering Committee

Director Allan Juliussen, Chair
Director David Kulchin

Investment & Finance Committee

Vice President Judy Hanson, Chair
President Donald Omsted

Community Affairs Committee

Director Elaine Sullivan, Chair
President Donald Omsted

Employee Recognition Committee

Director Elaine Sullivan, Chair
Vice President Judy Hanson

Human Resource Committee

Vice President Judy Hanson, Chair
Director David Kulchin



Board of Directors' and Manager Appointments and Assignments

Encina Wastewater Authority Board of Directors/Joint Advisory Committee (JAC)

Director Elaine Sullivan
Director Allan Juliussen
Paul Bushee, GM (Alternate)

Other Assignments:

Director Allan Juliussen

- Encina Wastewater Authority Capital Improvement Committee (CIC) Member

President Donald Omsted

- Batiquitos Lagoon Foundation Board Member

Director Elaine Sullivan

- Encina Wastewater Authority Policy and Finance Committee
- Encina Joint Powers Financing Authority (EJPFA) Board Member
- California WaterReuse Financing Authority (CWFA) Secretary/Treasurer

Vice President Judy Hanson

- California Special Districts Association (CSDA) San Diego Chapter Past President
- San Diego County LAFCO Special Districts Advisory Committee Member
- California Sanitation Risk Management Association (CSRMA) Board Member
- California WaterReuse Financing Authority (CWFA) Board of Directors (Alternate)

Director David Kulchin

General Manager Paul Bushee

- Encina Wastewater Authority Member Agency Managers Committee
- CSRMA Executive Board Member
- CSRMA Board of Directors (Alternate)
- California WaterReuse Financing Authority (CWFA)
- CASA Managers Committee, Chair

MEMORANDUM

DATE: January 13, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *contemporary ja*
SUBJECT: CASA Washington DC Conference

RECOMMENDATION:

1. Discuss and take action as appropriate

DISCUSSION:

CASA Washington DC Conference

This year's California Association of Sanitation Agencies (CASA) Washington DC conference is scheduled for March 14-16, 2011. Last year LWD did not send a representative to this conference, but sent Director Kulchin the previous year. This item is placed before the Board to consider whether LWD should send a representative this year. Enclosed for your review is a brochure on the conference's preliminary program.

PJB

Enclosure

Ensuring Clean Water for California



The New Federalism
**Reducing the Deficit
and Its Impact on
CASA Agencies**



March 13-15, 2011
**Washington, D.C. Conference
Hotel Monaco
700 F Street, N.W.
Washington, D.C. 20004**

202.628.7177
800.649.1202
www.monaco-dc.com

Make a difference, join your CASA colleagues in Washington, D.C.

- Lobby influential members of the California delegation on CASA's priorities for the 112th Congress
- Meet key staff members from both House and Senate committees dealing with water quality and natural resources issues
- Hear directly from Representatives, Senators and their staff about how Congress will address the multitude of environmental policy issues impacting CASA members
- Learn how budget deficits and general environmental policies will be addressed during the historic 112th Congress
- Find out the latest efforts to review regulatory burdens imposed on wastewater agencies
- Discuss how to deal with competing economic and environmental mandates directly with senior federal agency officials and key Congressional staff responsible for developing the policies
- Get the inside scoop on the ever-changing political landscape in Washington, D.C.

Hotel Accomodations

A limited number of rooms have been reserved for CASA delegates at the Hotel Monaco, which will be reserved on a first-come, first-served basis. The cut-off date to reserve rooms under the special CASA discounted rate is Wednesday, February 9, 2011.

ROOM RATE: \$289.00 per night
(single/double occupancy) plus tax

Hotel Monaco
800.649.1202 or 202.628.7177

Please arrange reservations by contacting Hotel Monaco Washington, D.C. by phone, and identify yourself as a CASA member to receive the special rate. A one night deposit is required. The hotel deposit refund policy will require 72 hours cancellation notice.

HOTEL WAIT LIST: If you are unable to reserve room at the hotel at our special group rate, please contact Fiona Young at the CASA office to get on the hotel wait list. Anyone who must cancel a reservation should first call Fiona so the special group rate can be transferred to another CASA member on the wait list.

Invited Guest Speakers

- Barbara Boxer, Senator (D-CA) U.S. Senate
- Dianne Feinstein, Senator (D-CA) U.S. Senate
- George Miller, Representative (D-CA) U.S. House of Representatives
- John Garamendi, Representative (D-CA) U.S. House of Representatives
- Gary Miller, Representative (R-CA) U.S. House of Representatives
- Grace Napolitano, Representative (D-CA) U.S. House of Representatives
- Ken Calvert, Representative (R-CA) U.S. House of Representatives
- Robert Perciasepe, Deputy Administrator, U.S. EPA
- Kevin McCarthy, Representative (R-CA) U.S. House of Representatives

Preliminary Program

Monday, March 14

9:30 a.m. – 10:00 a.m.

Continental Breakfast and Registration

Location: Paris Ballroom, 4th floor

10:00 a.m. – 10:15 a.m.

Welcome Address

CASA President, Barbara Hockett

10:15 a.m. – 11:45 a.m.

**PANEL I - Congressional Overview Panel:
The 112th Congress Priorities for Change**

12:00 p.m. – 1:00 p.m.

Luncheon

Briefing for Congressional meetings

1:00 p.m. – 2:00 p.m.

Keynote Address

2:00 p.m. - 2:30 p.m.

Break

2:30 p.m - 3:30 p.m.

**PANEL II - Controlling the Uncontrolled
Nonpoint Pollution: Is the Chesapeake Bay
Model the Future?**

3:30 p.m. – 5:00 p.m.

**PANEL III - Washington Inside Out: the
Fourth Estate's Take on the New Congress**

5:00 p.m. – 6:00 p.m.

Hotel Monaco Evening Reception

Location: Lobby

Tuesday, March 15

8:30 a.m. – 9:00 a.m.

Continental Breakfast

Location: Athens Ballroom, 4th floor

9:00 a.m. – 10:15 a.m.

**PANEL IV - Resources or Waste: Managing
Wastewater Systems in a Green Economy**

10:45 a.m. – 5:00 p.m.

Capitol Hill Congressional Meet and Greets

Small group meetings pre-arranged with the
Congressional Delegation Members and staff

* **Lunch on your own**

5:30 p.m. – 7:30 p.m.

CASA Reception on Capitol Hill

Location: Room TBD

Wednesday, March 16

8:30 a.m. – 9:30 a.m.

Closing Breakfast with Keynote Speaker

Location: Athens Ballroom, 4th Floor

9:30 a.m. – 10:30 a.m.

Congressional Visits Debrief

10:30 a.m. – 10:45 p.m.

Closing Comments

CASA President, Barbara Hockett

March 14 -16, 2011

Register online at www.casaweb.org

Registration deadline: March 1, 2011

California Association of Sanitation Agencies (CASA)
1215 K Street, Suite 2290, Sacramento, CA 95814
916.446.0388 phone | 916.231.2141 fax

D.C. communication alerts will be directly sent to the e-mail address listed below.

First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Phone:	E-mail:

First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Phone:	E-mail:

First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Phone:	E-mail:

Yes, please e-mail registration confirmation to:

Delegate Fee - \$550 per person

_____ No. of Delegates: X \$550 = _____

Guest Fee - \$75 per person

_____ No. of Guests: X \$75 = _____

Payment Method

Please make checks payable to CASA; to pay with CC please register online at www.casaweb.org

Registration Fees - (choose only one)

- \$25 cancellation fee on or before Friday February 11, 2011
- No refund after Friday, February 11, 2011
- If you must cancel, send a colleague instead. Be sure to notify the CASA office.

[print](#)

Wastewater plant gets good green grades

12.13.10 - 03:04 pm

CARLSBAD — Encina Wastewater Authority announced it was ranked No. 13 in the Top 20 of the U.S. Environmental Protection Agency Green Power National Top Partner list. The list highlights EPA Green Power Partners with the largest annual voluntary purchases and/or on-site usage through Nov. 1.

EWA generates nearly 11 million kilowatt hours of green electricity annually, which is enough to power 1,200 average homes. Using this renewable power source, EWA produces more than 63 percent of the electricity required by North County's largest wastewater treatment facility.

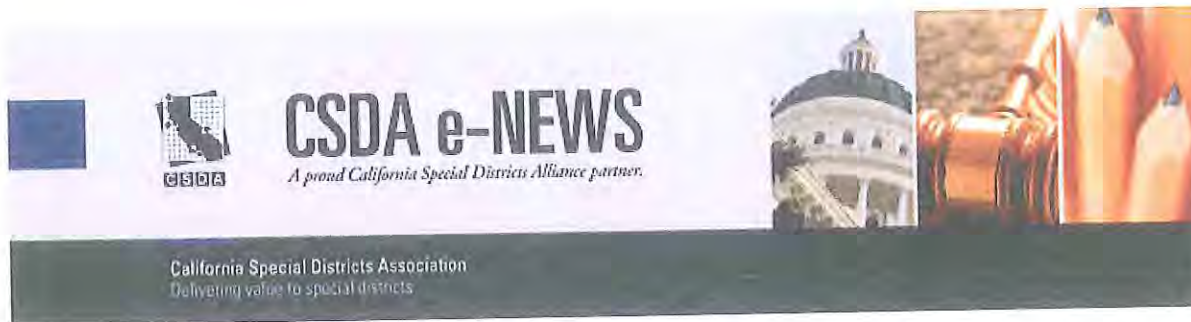
"This is a huge honor and we are proud to be recognized by the U.S. Environmental Protection Agency," said Alan Juliussen, board chair. "Using green power helps our organization become more sustainable, while also sending a message to others across the U.S. that supporting clean sources of electricity is an excellent policy decision and an important choice."

This on-site generation also qualifies EWA for EPA's Green Power Leadership Club, a distinction given to organizations that have significantly exceeded EPA's minimum use requirements. Green Power Leadership Club members must purchase or use 10 times the partnership's minimum requirement organization-wide.

Green power is electricity that is generated from environmentally preferable renewable resources, such as wind, solar, geothermal, biogas and low-impact hydro. On-site green power is deployed directly at energy users' facilities rather than at central power plants. Green power electricity generates less pollution than conventional power and produces no net increase in greenhouse gas emissions.

EWA is a joint powers authority owned by Carlsbad, Vista, Encinitas, Leucadia Wastewater District, Vallecitos Water District and Buena Sanitation District. The Green Power Partnership is a voluntary program that encourages organizations to buy green power as a way to reduce the environmental impacts associated with purchased electricity use. For more information, visit www.epa.gov/greenpower.

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State Budget Proposal Impacts Property Taxes

Governor Jerry Brown submitted his budget proposal to the Legislature today, which included significant changes to local government services and the revenues that fund them. The most significant change impacting special districts is the proposed elimination of redevelopment agencies (RDAs) and the redistribution of their funding to non-enterprise special districts, cities, counties and schools in amounts proportionate to their share of the base countywide property tax. Enterprise special districts, which are primarily fee-supported, would not have this funding returned.

Under Governor Brown's proposal, enterprise special districts (mainly water and waste disposal districts) that currently receive property taxes will retain that funding. However, the portion of property tax dollars currently shifted from these districts to RDAs (roughly \$50 million according to the budget plan) will now be permanently shifted to counties. This is part of a host of additional revenues to finance counties, which are taking on additional services formerly performed by the state.

Existing RDA debts and contractual obligations will be retired in accordance with existing payment schedules, using the property tax the RDAs would have otherwise received. New contracts or obligations will be prohibited effective upon enactment of urgency legislation. By July 1, all existing RDAs would be disestablished and successor local agencies (presumably cities and counties or their designees) would be required to fulfill the RDA's prior commitments—which are expected to take 20 years.

With the elimination of RDAs, local agencies—with the exception of enterprise districts—would begin receiving their increased property tax distributions in 2012-13. The Department of Finance estimates this shift will result in additional revenues for local governments as follows:

Schools: \$1 billion

Cities: \$490 million

Counties: \$290 million

Non-Enterprise Special Districts: \$100 million

The Department of Finance estimates that under current law, RDAs would divert \$5 billion in property tax revenue from local agencies in 2011-12. It will cost approximately \$2.2 billion in 2011-12 to pay off the redevelopment debts already encumbered, which will leave \$3 billion next budget year. Of the remaining funds, the budget would send \$1.1 billion to local governments, equal to existing pass-through payments. \$1.7 billion would go toward Medi-Cal and trial courts. The remaining \$210 million would be distributed on a one-time basis to cities, counties and special districts according to their current share of the countywide property tax.

To replace RDAs, the budget proposes a new financing mechanism for economic development. Specifically, the budget proposes that the Constitution be amended to provide for 55-percent voter approval for limited tax increases and bonding against local revenues for development projects such as currently done by RDAs. Voters in each affected jurisdiction would be required to approve the use of these revenues. Governor Brown intends to place this proposal on the 2012 ballot. However, he hopes to convince the Legislature to place two other measures on a special election ballot this spring. Those would include extending existing temporary tax increases for an additional five years and shifting tobacco tax dollars in Proposition 10.

Find a link to the governor's full budget at CSDA's [Grassroots Action Center](#), where CSDA will also post other budget updates and information as CSDA further analyzes the budget and provides critical updates to its members.

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud California Special Districts Alliance Partner

Directors' Meetings

Presented by Directors Omsted, Hanson, Juliussen,
Kulchin, and Sullivan

Conference

California Association of Sanitation Agencies (CASA) Annual
Conference

Dates and Location

January 12-14, 2011 at the JW Marriott in Palm Desert, CA

List of Attendees

President Omsted
Vice President Hanson
Director Juliussen
Director Kulchin
Director Sullivan

The above mentioned Board members attended various sessions
regarding water and wastewater issues.