

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
And
PUBLIC HEARING ON ORDINANCE NO. 118
 Tuesday, January 22, 2008 – 5:00 p.m.
 1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
 AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
 In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
- 5. Public Comment**
 Anyone wishing to address the Board or bring an agenda item forward may do so.
- 6. Presentations and Awards**
 - A. Cost Sharing of CSRMA Retrospective Dividends. (Pages 1-3)
 - B. CSRMA Loss Control Program of the Year Award. (Pages 4-5)
- 7. Consent Calendar**
 Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.
 - A. Minutes of the following meetings:
 - December 12, 2007 Regular Board Meeting (Pages 6-9)
 - December 19, 2007 Community Affairs Committee Meeting (Pages 10-11)
 - December 20, 2007 Special Board Meeting (Pages 12-13)
 - January 7, 2008 Investment & Finance Committee Meeting (Pages 14-15)
 - B. Demands for December - January. (Pages 16-38)
 - C. Operations Report. (Pages 39-40)
 - D. Finance Report. (Pages 41-46)
- 8. Encina Wastewater Authority Reports**
 Reports by Directors and staff concerning the Encina Wastewater Authority.
 - A. Encina Wastewater Authority Reports.
 - Regular Board Meeting – December 12, 2007 (Pages 47-48)
 - Member Agency Manager Meeting – January 9, 2008 (Pages 49-50)
- 9. Committee Reports**
 - A. Community Affairs Committee meeting – report by Director Omsted (Page 51)

B. Investment & Finance Committee meeting – report by Director Hanson (Page 52)

10. Old Business

None.

11. Public Hearing

A. Public Hearing to Consider an Ordinance Setting Compensation and Confirming Meetings that Qualify for Director Compensation. (Page 53)

12. New Business

A. Adopt Ordinance No. 118 Setting Director Compensation and Confirming Meetings that Qualify for Director Compensation. (Pages 54-56)

B. Adopt the Fiscal Year 2007 Comprehensive Annual Financial Report (CAFR). (Page 57, Enclosure 12B 1 & 2)

C. Adopt Resolution No. 2189 Amending the Integrated Travel Authorization and Expense Reimbursement Policy. (Pages 58-65)

D. Adopt Resolution No. 2190 Requesting LAFCO to Take Proceedings for the Proposed Brunswick Change of Organization. (Pages 66-70)

E. Review the FY 2008 LWD Tactics and Action Plan Status Report. (Pages 71-79)

F. Review the 2008 Board of Directors Committee Assignments. (Pages 80-82)

G. Receive and file the Disclosure of Reimbursements Report for July through December 2007. (Pages 83-84)

H. Discuss the CASA Washington DC Conference – Potential Change to March 2008 LWD Board Meeting Date. (Pages 85-87)

13. Information items

A. Updates to the LWD Website (Page 88)

B. Resolution of LAFCO – Approving the San Diego County Special Districts Municipal Service Review and Sphere of Influence Data Summary for the County Water Districts: Canebrake, Coachella Valley, Leucadia Wastewater District, and Vallecitos Water District. (Pages 89-95)

14. Directors Meetings

A. CASA 2008 Annual Conference was held at the Hyatt Grand Champions in Indian Wells, CA from January 9 - 12, 2008. (Page 96)

15. Comments, Questions or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

16. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

17. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

18. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

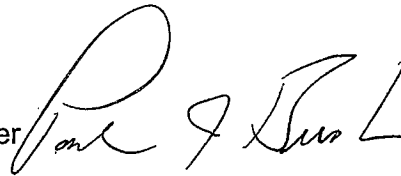
Date: January 16, 2008



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: January 16, 2008
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager
 SUBJECT: Presentation and Awards



I am pleased to report that the Leucadia Wastewater District (LWD) recently achieved an organizational objective under the District's Incentive Program.

1. Cost Sharing of CSRMA Retrospective Refunds or Dividends

At its August 2007 meeting, the CSRMA Board of Directors approved the distribution of dividend payments from the pooled worker's compensation insurance program to LWD in the amount of \$2,772 (see attached letter). The dividend reflects LWD's excellent safety record and an ongoing commitment to safety. The Organizational Performance Objectives authorize a 50% cost sharing of the dividend amount with employees. Consequently, each employee is eligible for an incentive compensation award of \$81.53. Table 1, below, summarizes the allocation of the CSRMA dividend and calculation of this incentive compensation award.

Table 1

Dividend Amount	\$2,772.00
50% of Net Dividend (amount eligible for incentive compensation)	\$1,386.00
Incentive Compensation Award Per Employee (17 positions)	\$81.53

PJB

Attachment



c/o ALLIANT INSURANCE SERVICES, INC.
600 Montgomery St., 9th Floor, San Francisco, CA 94111-2711

Tel: 415.403.1400

Insurance License No.: 0C36861
Fax: 415.402.0773

OFFICERS:

Robert Reid, *President*
408.378.2407
Russ Baggerly, *Vice President*
805.646.5548

PAST PRESIDENTS:

Randy Musgraves
2001-2003
Kevin Hardy
2003-2006

December 19, 2007

RECEIVED
DEC 21 2007
LEUCADIA WASTEWATER
DISTRICT

Mr. Paul Bushee
General Manager
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Pooled Workers' Compensation Program
Tenth Dividend Declaration

Dear Paul:

On August 17, 2007, the Board of Directors declared dividend payments for Program Years 1990/91 to 2000/2001 for all members participating in these years. Enclosed is Leucadia Wastewater District's dividend share in the amount of \$2,772.00.

All agencies share in dividends through the formula adopted by the Board of Directors. Dividends are in addition to the Retrospective Rating Program which limits returns to 25% of a member's original deposit. Any remaining unencumbered funds up to 25% of the amount in any one year are shared among the membership as dividends.

Overall, the Pooled Workers' Compensation Program has returned almost \$1,900,000 in dividends to the membership since the program inception in 1990.

Congratulations to Leucadia Wastewater District for successfully stabilizing its workers compensation costs. I would also like you to join me in congratulating all the members of CSRMA's Workers Compensation Program for their efforts in making this dividend possible. Together we will continue to stabilize risk costs in a manner beneficial for our rate payers and the communities we serve.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Reid".

Robert Reid
President

Enclosure

**CALIFORNIA SANITATION
RISK MANAGEMENT AUTHORITY
C/O ALLIANT INSURANCE SERVICES, INC.**
600 MONTGOMERY ST. 9TH FLOOR
SAN FRANCISCO, CA 94111

**UNION BANK OF CALIFORNIA
GOVERNMENT SERVICES #291
SAN FRANCISCO, CA 94104
11-49-1210**

7/20/2007

PAY TO THE ORDER OF Leucadia Wastewater District

\$ **2,772.00

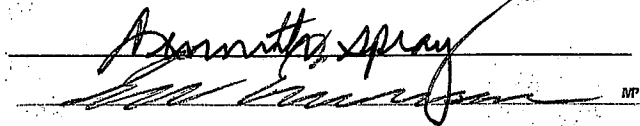
Two Thousand Seven Hundred Seventy-Two and 00/100*****

DOLLARS

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

VOID SIX MONTHS FROM DATE DRAWN

MEMO WC Dividend Declaration as of 12/31/06



⑈006530⑈ ⑆121000497⑆ 7020015599⑈

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.
Leucadia Wastewater District

6530

7/20/2007

WC Dividend Declaration as of 12/31/06

2,772.00

General Checking - UB WC Dividend Declaration as of 12/31/06

2,772.00

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.
Leucadia Wastewater District

6530

7/20/2007


WC Dividend Declaration as of 12/31/06

2,772.00

General Checking - UB WC Dividend Declaration as of 12/31/06

2,772.00

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of the CSRMA Loss Control Program of the Year Award

It is my pleasure to announce that the Leucadia Wastewater District (LWD) continued its success by winning another award presented by the California Sanitation Risk Management Authority (CSRMA).

CSRMA Loss Control Program of the Year Award

During November 2007, LWD submitted an application for the CSRMA Loss Control Program of the Year Award, which recognizes efforts by an agency for an outstanding safety program. On January 11, 2008 at the CSRMA Board of Directors meeting, Mr. David Patzer provided the results of the competition and indicated LWD scored the highest in the Collections & Treatment category. CSRMA awarded LWD with the Loss Control Program of the Year certificate of award for the Program Year 2006-2007.

This award meets LWD's Organizational Performance Objectives as achieving a first place state award from an external agency. Therefore, each employee is eligible for an incentive compensation award of \$300.

Please join me in congratulating LWD staff for this outstanding accomplishment.

PJB:

Attachment

CSRMA

CALIFORNIA SANITATION
RISK MANAGEMENT AUTHORITY

AWARDS

LOSS CONTROL
PROGRAM HONORS

TO

**Leucadia Wastewater
District**

FOR

LOSS CONTROL
PROGRAM OF THE YEAR

-
IN PROGRAM YEAR 17
2006/07

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
December 12, 2007

A Regular Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Wednesday, December 12, 2007 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Juliussen, Kulchin and Omsted
DIRECTORS ABSENT: None
OTHERS PRESENT: General Manager Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Executive Assistant Trisha Miranda, Steve Deering with Dudek & Associates

3. Pledge of Allegiance

4. Approval of Agenda

Upon motion duly made, seconded, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

None.

7. Consent Calendar

- A. Minutes of the following meeting:
November 14, 2007 Regular Board meeting.
- B. Demands for November/December 2007
Payroll checks numbered 13312 - 13379; General Checking – checks numbered 35562 – 35643; Destroyed/Voided checks 35512 – 35561; Manager's checks numbered 327-328; Reissued voided check number 35144.
- C. Operations Report (A copy was attached to the original December 12, 2007 Agenda).
- D. Finance Report (A copy was attached to the original December 12, 2007 Agenda).

Following discussion, and upon a motion duly made, seconded, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

Director Sullivan reported on EWA's November 14, 2007 Board meeting.

GM Bushee reported on the December 5, 2007 Encina Member Agency Manager (MAM) meeting.

9. Committee Reports

None.

10. Old Business

None.

11. New Business

A. Discussion of Board of Director's Per Diem.

ASM LeMay stated that at the last Board of Director's meeting, the Board adopted a resolution amending the Integrated Travel & Reimbursement Policy to include the Special District Institute to the list of approved organizations for which reimbursements were authorized. During the discussion of this agenda item, several directors asked for clarification about per diem payments as it relates to Chamber of Commerce and other non-industry related meetings. In addition, the Directors requested that staff survey per diem policies of meetings. Staff conducted the survey and received nine responses. The survey indicated that a majority of respondents do not compensate Directors for non-industry related organizations such as the Chamber of Commerce.

Following discussion, the Board of Directors directed staff bring the following items to the January Board meeting for approval:

- Amendment to the Integrated Travel and Reimbursement Policy to include the Batiquitos Lagoon Foundation
- Amendment to Ordinance No. 113 Board Compensation, to include a list of approved organizations for which Board receives per diem.

B. Board of Director's Election of Officers.

The Board considered the election of the President and Vice President of the LWD Board. Following discussion, upon a motion duly made and seconded, the Board of Directors unanimously elected Elaine Sullivan as President and David Kulchin as Vice President.

12. Informational Items

A. Director Kulchin Participation on CSDA's Education Committee.

President Hanson congratulated Director Kulchin for his participation on the CSDA Education Committee. Vice President Sullivan thanked Director Kulchin for taking the time to participate on the committee.

13. Directors Meetings

None.

14. Comments, Questions or Requests by Directors

Director Juliussen thanked staff for the Holiday party and for their outstanding job. Director Juliussen also thanked Steve Deering for his engineering services, and Richard Duffey for his accounting services. Director Juliussen also congratulated Vice President Sullivan for becoming President for 2008 and Director Kulchin for becoming the Vice President for 2008. In addition, he thanked President Hanson for representing the District as the President.

Vice President Sullivan wished everyone happy holidays and a safe and healthy new year.

Director Kulchin stated it was a pleasure working with everyone.

President Hanson stated she received a phone call from a resident inquiring about toilet to tap and asking if it was coming here. The resident was against the idea of toilet to tap. President Hanson stated that toilet to tap was not coming here, but she also recommended that the resident take a tour of the Encina Wastewater Authority to learn about the treatment process.

15. General Manager's Report

GM Bushee reported on the following items:

- LWD recently hired a new employee to fill the utility worker position. His name is Jose Gonzales and his first day will be December 24th. Staff is planning to introduce Jose to the Board at the January Board of Directors meeting.
- Reminder that the Special Board of Directors meeting will be held on Thursday, December 20th at 8:00 a.m. The bids for the Site Improvement Project are due Friday, December 14th and staff will have the bid opening on Friday as well.
- President Hanson requested that the GM handout a Capitol Alert article by the Sacramento Bee called "Locals fear budget tax." The article was handed out to all Board members.
- GM Bushee received a phone call today from a member of the public commending Field Services Technician II, Steve Krason. Steve had helped her when her car broke down. She had written a letter to the District acknowledging Steve for his help. GM Bushee provided the letter as a handout.

16. General Counsel's Report

None.

17. Adjournment

President Hanson adjourned the meeting at 5:44 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 December 19, 2007

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Wednesday, December 19, 2007 at 10:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Miranda, Jennifer Dill with Katz and Associates, Sean Ashcraft with Ideaworks Advertising.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Discuss LWD's website update.

ASM LeMay stated that LWD's FY 2008 Tactics & Action Plan includes a goal to evaluate and implement a new website platform to facilitate document uploading and enhance the District's public outreach efforts. In coordination with KATZ and Ideaworks Advertising, the District evaluated a website platform system called SnugSites that meets our goals by significantly modernizing the website and enhancing staff's ability to make webpage changes. The SnugSites platform is an advanced web system that allows customized site development at an efficient cost. The platform uses the Red Rocket Content Management System that will allow staff better control over the sites pages, layout, images and more. It will also allow staff to make content changes anytime, as often as is required.

ASM LeMay introduced Mr. Sean Ashcraft of Ideaworks Advertising to provide an overview of the system. Mr. Ashcraft presented the Snugsite overview and also showed the CAC an existing city of Carlsbad web site that uses the Snugsite platform.

The District has received an estimate of \$12,997.35 from Ideaworks Advertising to design a new webpage template and coordinate development of the new SnugSites platform.

Vice President Sullivan requested that staff provide the total cost to update the website for the previous years. GM Bushee stated that staff will provide a report at the January Board meeting.

Following discussion, the CAC concurred with staff to proceed with using Ideaworks Advertising to update LWD's website to the SnugSites platform.

The CAC will provide the Board of Directors with a report at the January Board meeting stating the CAC authorized GM Bushee to contract with Ideaworks Advertising.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 10:27 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Special Board Meeting
December 20, 2007

A Regular Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Thursday, December 20, 2007 at 8:00 a.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 8:00 a.m.

2. Roll Call

DIRECTORS PRESENT:	Hanson, Sullivan, Juliussen, Kulchin and Omsted
DIRECTORS ABSENT:	None
OTHERS PRESENT:	General Manager Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Executive Assistant Trisha Miranda, Steve Deering, Eric Honour, Shannon Goodrich with Dudek & Associates, and Rick Cohen with Jaynes Corporation

3. Pledge of Allegiance**4. Approval of Agenda**

Upon motion duly made, seconded, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Site Improvement Project

- A. Authorize the General Manager to award the construction contract for the District's Site Improvement Project to Jaynes Corporation of California in the amount of \$8,750,000 as the lowest responsive and responsible bidder.

PM Morishita presented the subject recommendation. PM Morishita stated that in November 2007 the Board of Directors authorized Staff to bid for construction services for the District's Site Improvement Project. On November 15th, letters were sent to six pre-qualified contractors notifying them that the bid phase had commenced on the project. The bids were due on Friday, December 14th. Four of the six pre-qualified contractors submitted bids and Jaynes Corporation was the lowest responsive and responsible bidder. The bid price of \$8,750,000 is 3% less than the \$9,031,088 estimated construction cost (excluding installation of the photovoltaic system) for the new facilities and site work.

During the review of the bids, discrepancies were found in every bid that was submitted. PM Morishita stated that Jaynes had two discrepancies regarding their

subcontractor's licensing. Dudek contacted Jaynes Corporation to verify the subcontractor's license. As a result, Rick Cohen, Executive Vice President for Jaynes, indicated that those discrepancies have been corrected. Staff followed up, and verified that their subcontractors had their license.

Therefore, Staff recommends that the Board waive the subcontractor irregularities in Jaynes bid and award the contract to Jaynes as the lowest responsive and responsible bidder.

Following discussion, and upon a motion duly made, seconded, and carried, the Board of Directors authorized the General Manager to award the construction contract for the District's Site Improvement Project to Jaynes Corporation of California in the amount of \$8,750,000 as the lowest responsive and responsible bidder.

7. Adjournment

President Hanson adjourned the meeting at 8:20 a.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Investment & Finance Committee Meeting
January 7, 2008

A Meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Monday, January 7, 2008 at 12:00 p.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 12:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Accounting Technician Maggie McEniry, CPA Richard Duffey with Brownell and Duffey and Paul Kaymark of Charles Z. Fedak & Co.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Review and discuss the Fiscal Year 2007 Comprehensive Annual Financial Report (CAFR)

GM Bushee stated the FY 07 Independent Financial Audit Report had recently been completed. GM Bushee and CPA Duffey presented an overview of the Management Discussion and Analysis (MD&A), which was included with the FY 07 Audit. GM Bushee introduced Mr. Paul J. Kaymark of Charles Z. Fedak & Co. Mr. Kaymark presented a detailed overview of the FY 07 Audit's financial statements.

The IFC discussed the FY 07 Audit. Following discussion, the IFC concurred with staff to present the FY 07 Independent Financial Audit Report to the Board of Directors for its review and consideration.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments


None.

9. Adjournment

Chairperson Hanson adjourned the meeting at 1:00 p.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of December/January Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 635,937.32.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the month December 7, 2007 – January 17, 2008.

Operating expenses totaled \$449,958.33 while Capital Improvement Program expenses totaled \$ 82,994.46.

Payroll for employees totaled \$ 102,984.53.

Attached please find a year to date Employee and Board Payroll Report from December 2006 to January 2008 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

mmm:PJB

Attachment 1	Summary of Demands by Account, December/January 2008
Attachment 2	Accounts Payable Check Register dated December 13, 2007
Attachment 3	Payroll Check Register dated December 19, 2007
Attachment 4	Accounts Payable Check Register dated January 2, 2008
Attachment 5	Payroll Check Register January 2, 2008
Attachment 6	Accounts Payable Check Register dated January 3, 2008
Attachment 7	Board Payroll Check Register dated January 4, 2008
Attachment 8	Accounts Payable Check Register dated January 14, 2008
Attachment 9	Payroll Check Register dated January 16, 2008
Attachment 10	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

January 22, 2008

1. Preliminary Demands

Category	Check #s	Amount	Total
Payroll Checks -12/19/2007	13380 - 13397	\$32,440.28	
Payroll Checks - 1/2/2008	13398 - 13416	\$32,762.14	
Board Payroll Checks - 1/4/2008	13417 - 13421	\$1,986.08	
Payroll Checks - 1/16/2008	13422 - 13441	\$35,796.03	
	Total	\$102,984.53	
General Checking - 12/13/2007	35644 - 35691	\$58,987.94	
General Checking -1/2/2008	35692 - 35731	\$155,121.04	
General Checking -1/3/2008	35732 - 35737	\$95,212.36	
General Checking - 1/14/2008	35738 - 35780	\$120,486.92	
	Total	\$532,792.79	\$635,777.32
Mgrs Account	329	\$160.00	
			\$160.00
Voided Checks	35731 35694		
	Grand Total		\$635,937.32

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35644- 2306	1	12/13/2007	10167 ACACIA GASOLINE & CAR WASH		
	1		34913 OPEN PO-VEHICLE FUEL	231.51	1704
35644- 2306	1	12/13/2007	Logged *** Total ***	231.51	
35645- 2306	2	12/13/2007	10171 CHAMPAGNE RECOGNITION		
	2		34957 EMPLOYEE OF THE YEAR AWARD	134.69	AWARDS-12/07
35645- 2306	2	12/13/2007	Logged *** Total ***	134.69	
35646- 2306	3	12/13/2007	10366 AIR POLLUTION CONTROL DISTRICT		
	3		34904 PERMIT RENEWAL FOR BPS	462.00	97103571
	3		34905 PERMIT RENEWAL FOR LC PS	311.00	97103798
	3		34916 RENEWAL FOR ENCINITAS PS	311.00	97103803
35646- 2306	3	12/13/2007	Logged *** Total ***	1,084.00	
35647- 2306	4	12/13/2007	10570 ANTIMITE TERMITE & PEST CONTRO		
	4		34934 MONTHLY PEST SERVICE	51.00	789146
35647- 2306	4	12/13/2007	Logged *** Total ***	51.00	
35648- 2306	5	12/13/2007	10720 AT&T		
	5		34929 L.D @ BPS	57.70	019294472-11/07
35648- 2306	5	12/13/2007	Logged *** Total ***	57.70	
35649- 2306	6	12/13/2007	12360 CITY OF CARLSBAD		
	6		34918 WATER @ VACTOR	60.79	103-00-NOV07
	6		34919 WATER @ VACTOR 2	133.43	1530880-11/07
	6		34932 WATER @ PLANT	82.64	WATER60280746
35649- 2306	6	12/13/2007	Logged *** Total ***	276.86	
35650- 2306	7	12/13/2007	12411 CL2B		
	7		34947 BUFFER SOLUTION	260.11	1503
35650- 2306	7	12/13/2007	Logged *** Total ***	260.11	
35651- 2306	8	12/13/2007	12510 COAST WASTE		
	8		34923 TRASH SERVICE	250.03	09844440274
35651- 2306	8	12/13/2007	Logged *** Total ***	250.03	
35652- 2306	9	12/13/2007	12514 CONEXIS		
	9		34950 SEC 125 FLEX PLAN-NOV	125.00	CONEXIS-11/07
35652- 2306	9	12/13/2007	Logged *** Total ***	125.00	
35653- 2306	10	12/13/2007	12631 COR-O-VAN		
	10		34908 OPEN PO-STORAGE	62.97	RS1249774
35653- 2306	10	12/13/2007	Logged *** Total ***	62.97	
35654- 2306	11	12/13/2007	13072 DATA NET		
	11		34906 NEW COMPUTER, -P.B.	2,138.70	9728520
	11		34925 IS MAINT AND SUPPORT	275.00	9728785
	11		34928 IS MAINT AND SUPPORT	35.00	9728841
35654- 2306	11	12/13/2007	Logged *** Total ***	2,448.70	
35655- 2306	12	12/13/2007	13261 DEPT HEALTH SERVICES		
	12		34944 CERT RENEWAL-C.F. GRADE D1	105:00	CF18862-08

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
35655-	2306	12 12/13/2007	Logged		*** Total ***	105.00
35656-	2306	13 12/13/2007	13263 DE LAGE LANDEN			
		13	34922 COPIER LEASE		523.68	07125226672
35656-	2306	13 12/13/2007	Logged		*** Total ***	523.68
35657-	2306	14 12/13/2007	** unused **			
35658-	2306	15 12/13/2007	13822 DUDEK & ASSOCIATES			
		15	34959 GE/3252/751/FLIPPIN PIZZA		790.00	20075419
		15	34960 GE/3252/729/BRUNSWICK		160.00	20075417
		15	34961 GE/3252/719/CHEVRON		105.00	20075416
		15	34962 GE/3252/685/CAMEO HOMES		105.00	20075415
		15	34963 GE/3252/667/V OF LC 420-5		105.00	20075414
		15	34964 GE/3252/656/HYGEIA CT		160.00	20075413
		15	34965 GE/3252/642/V. OF LC 1.17		427.28	20075412
		15	34966 GE/3252/614/THE RIDGE		571.23	20075411
		15	34967 GE/3252/569/V OF LC406-3		197.28	20075409
		15	34968 GE/3252/543/LC RESORT		105.00	20075408
		15	34969 GE/3252/526/FAIR OAKS		2,067.50	20075407
		15	34970 GE/3252/505/HARWOOD		315.00	20075406
		15	34971 GE/3252/068/LC BEACH		694.00	20075405
		15	34972 GE/3252/571/V OF LC 406-5		275.12	20075617
		15	34973 GE/3252/749/SEASCAPÉS		212.50	20075421
		15	34974 GE/3252/745/PAPAGYO		106.25	20075420
		15	34975 GE/3252/737/HADAYAT ANNEX		577.50	20075418
35658-	2306	15 12/13/2007	Logged		*** Total ***	6,973.66
35659-	2306	16 12/13/2007	13822 DUDEK & ASSOCIATES			
		16	34909 CONTRACT/CM SERVICES FOR SITE		17,542.88	20075600
35659-	2306	16 12/13/2007	Logged		*** Total ***	17,542.88
35660-	2306	17 12/13/2007	14410 EL CAMINO REAL SHELL ENCINITAS			
		17	34914 OPEN PO-VEHICLE FUEL		569.64	7743
		17	34917 OPEN PO-VEHICLE FUEL		1,309.34	7747
35660-	2306	17 12/13/2007	Logged		*** Total ***	1,878.98
35661-	2306	18 12/13/2007	14520 EMPLOYMENT DEVELOPMENT DEPT OF			
		18	34924 CA INCOME TAX		1,891.20	CA TAX-12/5/07
35661-	2306	18 12/13/2007	Logged		*** Total ***	1,891.20
35662-	2306	19 12/13/2007	15016 FALLBROOK PUBLIC UTILITY DISTR			
		19	34931 EMPLOYEE ASST. PROGRAM-JAN		44.54	JANUARY 2008
35662-	2306	19 12/13/2007	Logged		*** Total ***	44.54
35663-	2306	20 12/13/2007	15213 CHARLES Z. FEDAK & COMPANY			
		20	34951 AUDIT FEES-NOV		378.00	FEDAK-11/30/07
35663-	2306	20 12/13/2007	Logged		*** Total ***	378.00
35664-	2306	21 12/13/2007	17066 HARRINGTON INDUSTRIAL PLASTICS			
		21	34952 PARTS		203.27	00485072
35664-	2306	21 12/13/2007	Logged		*** Total ***	203.27

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35665- 2306	22	12/13/2007	17552 THE HOME DEPOT CRC/GECF		
	22		34899 OPEN PO-MISC SUPPLIES	111.31	2011217
35665- 2306	22	12/13/2007	Logged	*** Total ***	111.31
35666- 2306	23	12/13/2007	17926 HYDROSCAPE PRODUCTS, INC.		
	23		34903 SUPPLIES	97.12	05279540
35666- 2306	23	12/13/2007	Logged	*** Total ***	97.12
35667- 2306	24	12/13/2007	18150 ICMA RETIREMENT-303979		
	24		34958 DEFERRED COMP-ICMA	2,102.40	ICMA-12/05
35667- 2306	24	12/13/2007	Logged	*** Total ***	2,102.40
35668- 2306	25	12/13/2007	18576 INTERSTATE BATTERIES OF SAN DI		
	25		34902 BATTERIES FOR PS	308.74	640013746
35668- 2306	25	12/13/2007	Logged	*** Total ***	308.74
35669- 2306	26	12/13/2007	20514 KEON NELSON		
	26		34955 REIMBURSE KN FOR CERT	64.00	KN-CERT
35669- 2306	26	12/13/2007	Logged	*** Total ***	64.00
35670- 2306	27	12/13/2007	22815 MUNI FINANCIAL		
	27		34946 FINANCIAL SERVICES	2,000.00	43640
35670- 2306	27	12/13/2007	Logged	*** Total ***	2,000.00
35671- 2306	28	12/13/2007	23068 NATIONWIDE RETIREMENT SOLUTION		
	28		34935 DEFERRED COMP-NATIONWIDE	1,059.80	NATION-12/05/07
35671- 2306	28	12/13/2007	Logged	*** Total ***	1,059.80
35672- 2306	29	12/13/2007	23160 NORTH COUNTY PERSONNEL ASSOC.		
	29		34949 2008 NCPA MEMBERSHIP RENEWAL	150.00	NCPA-2008
35672- 2306	29	12/13/2007	Logged	*** Total ***	150.00
35673- 2306	30	12/13/2007	23567 NORTH COUNTY BLUEPRINT CO, INC		
	30		34910 XEROX SCANNING LESSONS	435.00	187719
35673- 2306	30	12/13/2007	Logged	*** Total ***	435.00
35674- 2306	31	12/13/2007	24111 OCB REPROGRAPHICS		
	31		34907 SITE IMPROVMENT BID SETS	419.15	5087173
	31		34911 SITE IMPROVEMENT BID SETS	927.13	5069893
	31		34915 PLANS AND SPECS	1,184.64	5084826
	31		34954 PLANS	20.20	5073339
35674- 2306	31	12/13/2007	Logged	*** Total ***	2,551.12
35675- 2306	32	12/13/2007	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	32		34933 WATER @ VP5	23.62	03011148700-NOV
	32		34937 WATER @ VP7	37.97	09049026000-NOV
	32		34938 WATER @ E. ESTATES	37.97	10076214000-NOV
	32		34939 WATER @ TRAVELING 2	242.04	06001544310-NOV
35675- 2306	32	12/13/2007	Logged	*** Total ***	341.60
35676- 2306	33	12/13/2007	25010 AT&T		
	33		34920 BPS PHONE	24.27	9423588-11/07

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35676- 2306	33	12/13/2007	34930 DIAL IN MODEM Logged	134.99 159.26	AT116327047
			*** Total ***		
35677- 2306	34	12/13/2007	25011 PACIFIC PIPELINE SUPPLY 34945 VALVE BOX	144.92	121299
35677- 2306	34	12/13/2007	Logged	144.92	
			*** Total ***		
35678- 2306	35	12/13/2007	25032 PALOMAR WATER 35 34921 WATER @ OFFICE	129.33	WATER-902802
35678- 2306	35	12/13/2007	Logged	129.33	
			*** Total ***		
35679- 2306	36	12/13/2007	25265 PEP BOYS 36 34956 SUPPLIES	5.39	07010027311
35679- 2306	36	12/13/2007	Logged	5.39	
			*** Total ***		
35680- 2306	37	12/13/2007	25680 PRUDENTIAL OVERALL SUPPLY 37 34936 LAUNDRY SERVICE-NOV	818.72	35925-11/07
35680- 2306	37	12/13/2007	Logged	818.72	
			*** Total ***		
35681- 2306	38	12/13/2007	25712 PALOMAR SIGN COMPANY 38 34940 SIGN	167.19	075861
35681- 2306	38	12/13/2007	Logged	167.19	
			*** Total ***		
35682- 2306	39	12/13/2007	27478 R. J. SAFETY SUPPLY CO., INC. 39 34941 SAFETY SUPPLIES	10.24	244029-01
35682- 2306	39	12/13/2007	Logged	10.24	
			*** Total ***		
35683- 2306	40	12/13/2007	28844 ELAINE SULLIVAN 40 34953 REIMBURSE ES FOR CONFERENCE	25.22	ES-11/20/07
35683- 2306	40	12/13/2007	Logged	25.22	
			*** Total ***		
35684- 2306	41	12/13/2007	30520 UNDERGROUND SERVICE ALERT OF 41 34927 UNDERGROUND DIG ALERT	188.80	1120070359
35684- 2306	41	12/13/2007	Logged	188.80	
			*** Total ***		
35685- 2306	42	12/13/2007	30560 UNITED PARCEL 42 34942 SHIPPING 42 34943 SHIPPING	10.49 10.47	000025YY37497 000025YY37487
35685- 2306	42	12/13/2007	Logged	20.96	
			*** Total ***		
35686- 2306	43	12/13/2007	30580 UNITED WAY 43 34926 EMPLOYEE CONTRIBUTIONS	15.00	UNITED 12/5/07
35686- 2306	43	12/13/2007	Logged	15.00	
			*** Total ***		
35687- 2306	44	12/13/2007	30723 SIEMENS WATER TECH. CORP 44 34901 OPEN PO-BIOXIDE	8,236.31	7821709
35687- 2306	44	12/13/2007	Logged	8,236.31	
			*** Total ***		
35688- 2306	45	12/13/2007	32271 WEST COAST SAFETY SUPPLY CO., 45 34900 OPEN PO-CALIBRATION GAS/MISC S	299.05	170277
35688- 2306	45	12/13/2007	Logged	299.05	
			*** Total ***		

Run date: 12/13/2007 @ 12:10
Bus date: 12/13/2007

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35689- 2306	46	12/13/2007	32500 WORDEN WILLIAMS, APC		
	46		34976 LEGAL SERVICES-NOV	4,853.95	24903
35689- 2306	46	12/13/2007	Logged	*** Total ***	4,853.95
35690- 2306	47	12/13/2007	32728 WESTERN SALES, LLC		
	47		34948 PARTS	121.25	1549
35690- 2306	47	12/13/2007	Logged	*** Total ***	121.25
35691- 2306	48	12/13/2007	33227 XEROX CORPORATION		
	48		34912 RENEWAL XEROX MAINTENANCE PLAN	47.48	029382316
35691- 2306	48	12/13/2007	Logged	*** Total ***	47.48
				.00	
** Total check discount **				.00	
** Total check amount **				58,987.94	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 19, 2007

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13380 - 13397	12/19/2007	\$32,440.28

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35692- 2307	1	1/02/2008	10167 ACACIA GASOLINE & CAR WASH		
	1		34983 OPEN PO-VEHICLE FUEL	546.96	1707
35692- 2307	1	1/02/2008	Logged *** Total ***	546.96	
35693- 2307	2	1/02/2008	11314 BERGELECTRIC CORP		
	2		34992 OPEN PO- MISC ELECTRICAL WORK	687.40	10596.9TM-14
	2		34996 OPEN PO- MISC ELECTRICAL WORK	736.09	10596.9TM-15
35693- 2307	2	1/02/2008	Logged *** Total ***	1,423.49	
35694- 2307	3	1/02/2008	12028 CWEA-		
	3		35041 CWEA RENEWAL-J. PATINO	232.00	CWEA-0601230
35694- 2307	3	1/02/2008	Voided *** Total ***	232.00	
35695- 2307	4	1/02/2008	12065 CARLSON & BEAULOYE		
	4		35012 OIL	171.69	43066
35695- 2307	4	1/02/2008	Logged *** Total ***	171.69	
35696- 2307	5	1/02/2008	12589 STATE DISBURSEMENT UNIT DF1176		
	5		35002 CHILD SUPPORT-DEC-A.B.	516.12	SUPPORT-A.B.
35696- 2307	5	1/02/2008	Logged *** Total ***	516.12	
35697- 2307	6	1/02/2008	13072 DATA NET		
	6		35007 IS MAINT AND SUPPORT	1,262.50	9728896
35697- 2307	6	1/02/2008	Logged *** Total ***	1,262.50	
35698- 2307	7	1/02/2008	13272 DETECTION INSTRUMENTS CORP		
	7		34989 OPEN PO-CALIBRATIONS OF ODALOG	82.54	74710914
35698- 2307	7	1/02/2008	Logged *** Total ***	82.54	
35699- 2307	8	1/02/2008	13355 DION INTERNATIONAL TRUCKS INC		
	8		34994 OPEN PO-VACTOR REPAIRS	928.90	RW77471
35699- 2307	8	1/02/2008	Logged *** Total ***	928.90	
35700- 2307	9	1/02/2008	** unused **		
35701- 2307	10	1/02/2008	13822 DUDEK & ASSOCIATES		
	10		34988 CONTRACT/NGVI-ENVIRONMENTAL/MI	247.35	20075942
	10		35022 GE/3251/GRADING PLAN	856.49	20075720
	10		35045 GE/3252/751/FLIPPIN PIZZA	210.00	20075739
	10		35046 GE/3252/737/HADAYAT	635.00	20075738
	10		35047 GE/3252/729/BRUNSWICK	160.00	20075737
	10		35048 GE/3252/719/CHEVRON	840.00	20075736
	10		35049 GE/3252/699/HYMETTUS	472.50	20075735
	10		35050 GE/3252/656/HYGEIA	210.00	20075734
	10		35051 GE/3252/651/HALCYON RD	105.00	20075733
	10		35052 GE/3252/068/LA COSTA BEACH	315.00	20075721
	10		35053 GE/3252/505/HARWOOD	52.50	20075722
	10		35054 GE/3252/581/LC GLEN	1,584.78	20075725
	10		35055 GE/3252/543/LC RESORT	52.50	20075724
	10		35056 GE/3252/526/FAIR OAKS	3,267.72	20075723
	10		35057 GE/3252/569/V. OF LC-406-3	1,009.63	20075728
	10		35058 GE/3252/584/LC CONDOS	262.50	20075729

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	10		35059 GE/3252/614/THE RIDGE	277.54	20075731
	10		35060 GE/3252/613/V. OF LC THE RIDGE	425.82	20075730
	10		35061 GE/3252/642/V. OF LC-1.17	1,342.10	20075732
	10		35062 GE/3252/570/V OF LC 406-4	157.50	20075898
	10		35063 GE/3252/571/VOF LA 406-5	367.50	20075900
35701-	2307	10	1/02/2008 Logged *** Total ***	12,851.43	
35702-	2307	11	1/02/2008 14410 EL CAMINO REAL SHELL ENCINITAS		
		11	34982 OPEN PO-VEHICLE FUEL	499.84	7752
35702-	2307	11	1/02/2008 Logged *** Total ***	499.84	
35703-	2307	12	1/02/2008 14520 EMPLOYMENT DEVELOPMENT DEPT OF		
		12	35005 CA INCOME TAX	1,998.51	CA TAX-12/19/07
35703-	2307	12	1/02/2008 Logged *** Total ***	1,998.51	
35704-	2307	13	1/02/2008 15255 FENNER & ASSOCIATES		
		13	35015 SHIRTS	123.43	5323
35704-	2307	13	1/02/2008 Logged *** Total ***	123.43	
35705-	2307	14	1/02/2008 16806 THE GUARDIAN		
		14	34998 DENTAL INS-JAN	2,193.34	GUARD-1/08
35705-	2307	14	1/02/2008 Logged *** Total ***	2,193.34	
35706-	2307	15	1/02/2008 18150 ICMA RETIREMENT-303979		
		15	35009 DEFERRED COMP-ICMA	2,049.55	ICMA-12/19/07
35706-	2307	15	1/02/2008 Logged *** Total ***	2,049.55	
35707-	2307	16	1/02/2008 18212 INFRASTRUCTURE ENGINEERING COR		
		16	34984 SATELLITE PS FORCE MAIN REPLAC	11,553.99	3232
		16	34985 CONTRACT FOR GIS SERVICES	2,070.00	3198
		16	35013 GIS SERVICES-FAIR OAKS	1,000.00	3199
35707-	2307	16	1/02/2008 Logged *** Total ***	14,623.99	
35708-	2307	17	1/02/2008 18561 U.S. BANK		
		17	35044 CONFERENCES, SUPPLIES, MEETING	5,487.80	US BANK-11/23/0
35708-	2307	17	1/02/2008 Logged *** Total ***	5,487.80	
35709-	2307	18	1/02/2008 19050 JANI-KING OF SAN DIEGO		
		18	35006 CLEANING SERVICE-DEC	975.00	SD012070195
35709-	2307	18	1/02/2008 Logged *** Total ***	975.00	
35710-	2307	19	1/02/2008 22165 MCR TECHNOLOGIES, INC.		
		19	34991 LABOR TO DIAGNOSE SLUDGE VALVE	604.30	18361
35710-	2307	19	1/02/2008 Logged *** Total ***	604.30	
35711-	2307	20	1/02/2008 22274 MET-LIFE		
		20	34997 DISABILITY INS-JAN	842.26	KM05535094-1/08
35711-	2307	20	1/02/2008 Logged *** Total ***	842.26	
35712-	2307	21	1/02/2008 22511 MOBILE MINI		
		21	34987 LEASE OF MODULAR OFFICE TRAILER	619.56	904087424
35712-	2307	21	1/02/2008 Logged *** Total ***	619.56	

Run date: 01/03/2008 @ 12:38
 Bus date: 01/03/2008

Leucadia Waste Water District
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35713- 2307	22	1/02/2008	23068 NATIONWIDE RETIREMENT SOLUTION		
	22		35038 DEFERRED COMP-NATIONWIDE	1,115.96	NATION-12/19
			*** Total ***	1,115.96	
35713- 2307	22	1/02/2008	Logged		
35714- 2307	23	1/02/2008	23225 nfpACCOUNTING TECHNOLOGIES		
	23		34995 1099 AND W-2 TRAINING CLASSES	390.00	616
			*** Total ***	390.00	
35714- 2307	23	1/02/2008	Logged		
35715- 2307	24	1/02/2008	24111 OCB REPROGRAPHICS		
	24		35016 SITE IMPROVEMENT PLANS	182.16	5091933
	24		35017 PLANS	174.02	5092769
	24		35018 LWD SITE PLANS	24.78	5093072
	24		35019 SITE PLANS	213.10	5092816
	24		35020 SITE PLANS	42.56	5092544
	24		35021 PLANS	10.78	5092348
			*** Total ***	647.40	
35715- 2307	24	1/02/2008	Logged		
35716- 2307	25	1/02/2008	25010 AT&T		
	25		35003 SCADA ALARMS	535.52	3372570451-1207
			*** Total ***	535.52	
35716- 2307	25	1/02/2008	Logged		
35717- 2307	26	1/02/2008	25018 MES VISION		
	26		35001 VISION INS-JAN	340.18	073422183001
			*** Total ***	340.18	
35717- 2307	26	1/02/2008	Logged		
35718- 2307	27	1/02/2008	25260 PERS RETIREMENT		
	27		35039 RETIREMENT PPE 12/16/07	10,930.74	12-2007-4
	27		35040 RETIREMENT PPE 12/2/2007	10,877.25	12/2007/3
			*** Total ***	21,807.99	
35718- 2307	27	1/02/2008	Logged		
35719- 2307	28	1/02/2008	25261 PUBLIC EMPLOYEES HEALTH		
	28		34999 BRD HEALTH INS-JAN	1,907.82	H2008017247000
	28		35000 EMPLOYEES HEALTH INS-JAN	16,218.29	H200801123100
			*** Total ***	18,126.11	
35719- 2307	28	1/02/2008	Logged		
35720- 2307	29	1/02/2008	25265 PEP BOYS		
	29		35023 MISC BULBS	1.51	0701002734
			*** Total ***	1.51	
35720- 2307	29	1/02/2008	Logged		
35721- 2307	30	1/02/2008	27520 ROCKWELL ELECTRIC, INC		
	30		34993 LPS ELECTRICAL RECORD DRAWINGS	1,980.00	33
			*** Total ***	1,980.00	
35721- 2307	30	1/02/2008	Logged		
35722- 2307	31	1/02/2008	27524 ROESLING NAKAMURA TERADA ARCHI		
	31		34990 BUILDING PROGRAM-ARCHITECTUAL	31,159.13	3733
			*** Total ***	31,159.13	
35722- 2307	31	1/02/2008	Logged		
35723- 2307	32	1/02/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	32		35024 ELE @ LPS	11,615.98	01874070-12/07
	32		35026 ELEC @ EEPS	788.29	01919876-12/07
	32		35027 ELECTRIC @ VP5	264.98	00747336-12/07
	32		35028 ELECTRIC @SAXONY PS	759.66	01683816-12/07

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	32		35029 ELECTRIC @ MEADOWS 3	198.42	01169672-12/07
	32		35030 ELECTRIC @ LC PS	984.61	01031273-12/07
	32		35031 ELECTRIC @ OFFICE	630.56	01823519-12/07
	32		35032 GAS @ E.E.	2.43	00896555-12/07
	32		35033 ELECTRIC @ E. ESTATES	547.92	0144485-12/07
	32		35034 ELECTRIC @ RANCHO VERDE	153.73	01380248-12/07
	32		35035 ELECTRIC @ VP7	74.53	00747631-12/07
	32		35036 ELECTRIC @ DINANA PS	277.22	01444495-12/07
	32		35037 ELECTRIC @ AVOCADO PS	107.12	00505010-12/07
35723- 2307	32	1/02/2008	Logged *** Total ***	16,405.45	
35724- 2307	33	1/02/2008	28020 SAN DIEGO GAS AND ELECTRIC		
	33		35025 ELEC @ BPS	12,033.40	01857178-12/07
35724- 2307	33	1/02/2008	Logged *** Total ***	12,033.40	
35725- 2307	34	1/02/2008	28324 SHELL OIL COMPANY		
	34		34986 OPEN PO-VEHICLE FUEL	394.28	065023442712
35725- 2307	34	1/02/2008	Logged *** Total ***	394.28	
35726- 2307	35	1/02/2008	28705 STATE BOARD OF EQUALIZATION		
	35		35042 HYMETTUS ANNEX	300.00	HYMETTUS-12/21
	35		35043 SPARROW ANNEX	300.00	SPARROW-12/21
35726- 2307	35	1/02/2008	Logged *** Total ***	600.00	
35727- 2307	36	1/02/2008	29225 TELEPACIFIC COMMUNICATIONS		
	36		35010 PHONE SYSTEM	778.47	6495009-0
35727- 2307	36	1/02/2008	Logged *** Total ***	778.47	
35728- 2307	37	1/02/2008	29554 TOOL DEPOT		
	37		35014 WRTENCH	117.44	0000830610
35728- 2307	37	1/02/2008	Logged *** Total ***	117.44	
35729- 2307	38	1/02/2008	30580 UNITED WAY		
	38		35004 EMPLOYEE CONTRIBUTIONS	15.00	UNITED-12/19/07
35729- 2307	38	1/02/2008	Logged *** Total ***	15.00	
35730- 2307	39	1/02/2008	31232 VERIZON WIRELESS		
	39		35008 CELL PHONES	639.99	0611056780
35730- 2307	39	1/02/2008	Logged *** Total ***	639.99	
35731- 2307	40	1/02/2008	32728 WESTERN SALES, LLC		
	40		35011 PARTS FOR VACTOR	284.37	1550
35731- 2307	40	1/02/2008	Voided *** Total ***	284.37	
				.00	
** Total check discount **				.00	
** Total check amount **				154,889.04	
** Total void discount **				.00	
** Total void amount **				516.37	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 2, 2008

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13398 - 13416	1/2/2008	\$32,762.14

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35732- 2308	1	1/03/2008	11650 BROWNELL AND DUFFEY CPA		
	1		35071 ACCOUNTING FEES-NOV	10,468.50	324
35732- 2308	1	1/03/2008	Logged *** Total ***	10,468.50	
35733- 2308	2	1/03/2008	12001 CA ASSOC OF SANITATION AGENCIE		
	2		35074 CASA 2008 MEMBERSHIP AGENCY DU	12,201.00	CASA-2008DUES
35733- 2308	2	1/03/2008	Logged *** Total ***	12,201.00	
35734- 2308	3	1/03/2008	12025 CSRMA		
	3		35075 POOLED LIABILITY-08	67,065.00	5136
35734- 2308	3	1/03/2008	Logged *** Total ***	67,065.00	
35735- 2308	4	1/03/2008	12361 CITY OF CARLSBAD		
	4		35070 INSPECTION/GRADING FEES FOR SI	4,762.59	PER-DWG4524
35735- 2308	4	1/03/2008	Logged *** Total ***	4,762.59	
35736- 2308	5	1/03/2008	15575 UNION SECURITY INSURANCE COMPA		
	5		35072 LIFE INSURANCE-JANUARY	464.70	74171-1/08
35736- 2308	5	1/03/2008	Logged *** Total ***	464.70	
35737- 2308	6	1/03/2008	21102 PETTY CASH		
	6		35073 PETTY CASH-1/3/08	250.57	PETTY-1/3/08
35737- 2308	6	1/03/2008	Logged *** Total ***	250.57	
				.00	
** Total check discount **				.00	
** Total check amount **				95,212.36	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: January 7, 2008

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
13417 - 13421	1/4/2008	\$1,986.08

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35738- 2309	1	1/14/2008	10100 NAPA AUTO		
	1		35100 FUEL FILTERS	177.46	800893
35738- 2309	1	1/14/2008	Logged	*** Total ***	177.46
35739- 2309	2	1/14/2008	10167 ACACIA GASOLINE & CAR WASH		
	2		35084 OPEN PO-VEHICLE FUEL	156.64	1712
	2		35093 OPEN PO-VEHICLE FUEL	198.06	1715
35739- 2309	2	1/14/2008	Logged	*** Total ***	354.70
35740- 2309	3	1/14/2008	11314 BERGELECTRIC CORP		
	3		35081 OPEN PO- MISC ELECTRICAL WORK	218.66	10596.9TM-16
35740- 2309	3	1/14/2008	Logged	*** Total ***	218.66
35741- 2309	4	1/14/2008	11550 BOOT WORLD CORP		
	4		35104 SAFETY BOOTS-JP	164.83	1042186-IN
35741- 2309	4	1/14/2008	Logged	*** Total ***	164.83
35742- 2309	5	1/14/2008	12112 CONFIDENCE CONSULTING		
	5		35106 CONSULTING FEES-EMPLOYEE SURVE	8,000.00	CC-12/24/07
35742- 2309	5	1/14/2008	Logged	*** Total ***	8,000.00
35743- 2309	6	1/14/2008	12360 CITY OF CARLSBAD		
	6		35111 WATER @ PLANT	52.43	8121300-00
35743- 2309	6	1/14/2008	Logged	*** Total ***	52.43
35744- 2309	7	1/14/2008	12510 COAST WASTE		
	7		35118 TRASH SERVICE	196.40	09865350274
35744- 2309	7	1/14/2008	Logged	*** Total ***	196.40
35745- 2309	8	1/14/2008	12814 CUES, INC		
	8		35089 CAMERA REPAIR	856.87	280057
35745- 2309	8	1/14/2008	Logged	*** Total ***	856.87
35746- 2309	9	1/14/2008	13072 DATA NET		
	9		35121 IS MAINT AND SUPPORT	760.13	9729010
35746- 2309	9	1/14/2008	Logged	*** Total ***	760.13
35747- 2309	10	1/14/2008	13263 DE LAGE LANDEN		
	10		35114 COPIER LEASE	549.87	08015523955
35747- 2309	10	1/14/2008	Logged	*** Total ***	549.87
35748- 2309	11	1/14/2008	13822 DUDEK & ASSOCIATES		
	11		35091 CONTRACT/CM SERVICES FOR SITE	9,480.00	20076148
35748- 2309	11	1/14/2008	Logged	*** Total ***	9,480.00
35749- 2309	12	1/14/2008	14410 EL CAMINO REAL SHELL ENCINITAS		
	12		35083 OPEN PO-VEHICLE FUEL	502.90	7757
	12		35094 OPEN PO-VEHICLE FUEL	298.46	7763
35749- 2309	12	1/14/2008	Logged	*** Total ***	801.36
35750- 2309	13	1/14/2008	14423 ELECTRICAL SALES, INC.		
	13		35097 SPLICING KITS	205.56	4015810

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35750-	2309	13	1/14/2008 Logged	*** Total ***	205.56
35751-	2309	14	1/14/2008 14520 EMPLOYMENT DEVELOPMENT DEPT OF		
		14	35115 CA INCOME TAX-1/2/08	1,821.67	CA TAX-1/2/08
35751-	2309	14	1/14/2008 Logged	*** Total ***	1,821.67
35752-	2309	15	1/14/2008 15016 FALLBROOK PUBLIC UTILITY DISTR		
		15	35108 EMPLOYEE ASST-FEB	44.54	FEB 2008
35752-	2309	15	1/14/2008 Logged	*** Total ***	44.54
35753-	2309	16	1/14/2008 15213 CHARLES Z. FEDAK & COMPANY		
		16	35101 AUDITOR FEES-DECEMBER	734.00	FEDAK-12/31/07
35753-	2309	16	1/14/2008 Logged	*** Total ***	734.00
35754-	2309	17	1/14/2008 17070 HAWTHORNE POWER SYSTEMS		
		17	35078 ANNUAL SERVICE TO PS AND GENER	449.58	SS100055039
35754-	2309	17	1/14/2008 Logged	*** Total ***	449.58
35755-	2309	18	1/14/2008 17247 U.S. HEALTH WORKS MEDICAL GROU		
		18	35085 OPEN PO-PHYSICALS	167.00	1260874-CA
35755-	2309	18	1/14/2008 Logged	*** Total ***	167.00
35756-	2309	19	1/14/2008 17552 THE HOME DEPOT CRC/GECF		
		19	35079 OPEN PO-MISC SUPPLIES	345.26	8082834
35756-	2309	19	1/14/2008 Logged	*** Total ***	345.26
35757-	2309	20	1/14/2008 18150 ICMA RETIREMENT-303979		
		20	35116 DEFERRED COMP-ICMA	2,258.37	ICMA-1/2/08
35757-	2309	20	1/14/2008 Logged	*** Total ***	2,258.37
35758-	2309	21	1/14/2008 22114 MAGGIE MC ENRY		
		21	35103 REIMBURSE MM FOR MILEAGE	73.23	MM-1/10/08
35758-	2309	21	1/14/2008 Logged	*** Total ***	73.23
35759-	2309	22	1/14/2008 23068 NATIONWIDE RETIREMENT SOLUTION		
		22	35120 DEFERRED COMP-NATIONWIDE	1,206.65	NATION-1/2/08
35759-	2309	22	1/14/2008 Logged	*** Total ***	1,206.65
35760-	2309	23	1/14/2008 23567 NORTH COUNTY BLUEPRINT CO, INC		
		23	35082 SCAN MICRO FICHE PERMITS	5,000.00	188210
35760-	2309	23	1/14/2008 Logged	*** Total ***	5,000.00
35761-	2309	24	1/14/2008 24224 OFFICE DEPOT, INC.		
		24	35087 OPEN PO- OFFICE SUPPLIES	277.17	412442468
		24	35092 OPEN PO- OFFICE SUPPLIES	139.06	413785683
		24	35095 OPEN PO- OFFICE SUPPLIES	160.89	412442531
35761-	2309	24	1/14/2008 Logged	*** Total ***	577.12
35762-	2309	25	1/14/2008 24440 OLIVENHAIN MUNICIPAL WATER DIS		
		25	35123 WATER @ VP5	23.62	03011148700-108
		25	35124 WATER @ VP7	37.97	09049026-008
		25	35125 WATER @ TRAVELING	256.19	00001544310-108

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
	25		35126	WATER @ E.ESTATES	37.97	10076214-00
35762- 2309	25	1/14/2008	Logged		355.75	
				*** Total ***		
35763- 2309	26	1/14/2008	25010	AT&T		
	26		35109	ODOR CONTROL MODEM	20.33	4364009-12/07
	26		35119	DIAL IN MODEM	129.55	6327047-12/07
35763- 2309	26	1/14/2008	Logged		149.88	
				*** Total ***		
35764- 2309	27	1/14/2008	25046	PALOMAR INVESTIGATIVE GROUP		
	27		35098	BACKGROUND CHECK	95.00	7970
35764- 2309	27	1/14/2008	Logged		95.00	
				*** Total ***		
35765- 2309	28	1/14/2008	25072	RICK PATECELL		
	28		35088	OPEN PO-SCADA SUPPORT	1,120.00	1708
35765- 2309	28	1/14/2008	Logged		1,120.00	
				*** Total ***		
35766- 2309	29	1/14/2008	25260	PERS RETIREMENT		
	29		35127	RETIREMENT PPE 12-30-07	11,030.40	12-2007-5
35766- 2309	29	1/14/2008	Logged		11,030.40	
				*** Total ***		
35767- 2309	30	1/14/2008	25635	THE PRINTERY		
	30		35086	NEW LETTERHEAD AND BUSINESS CA	587.29	54713
35767- 2309	30	1/14/2008	Logged		587.29	
				*** Total ***		
35768- 2309	31	1/14/2008	28060	SAN DIEGUITO TROPHY		
	31		35102	NAMEPLATES	11.31	22925
35768- 2309	31	1/14/2008	Logged		11.31	
				*** Total ***		
35769- 2309	32	1/14/2008	28070	SAN DIEGUITO WATER DISTRICT		
	32		35122	WATER @ BPS	79.35	31527-1/08
35769- 2309	32	1/14/2008	Logged		79.35	
				*** Total ***		
35770- 2309	33	1/14/2008	28273	SDSI BUSINESS SYSTEMS		
	33		35105	RESOLVE DISCREP. IN DATABASE	190.00	5442
35770- 2309	33	1/14/2008	Logged		190.00	
				*** Total ***		
35771- 2309	34	1/14/2008	28720	STATE WATER RESOURCES CONTROL		
	34		35096	WATER RECLAMATION LOAN	57,938.96	2818-08-14
35771- 2309	34	1/14/2008	Logged		57,938.96	
				*** Total ***		
35772- 2309	35	1/14/2008	29630	TRI COMMUNITY ANSWERING SERVIC		
	35		35107	ANSWERING SERVICE-DEC	80.00	TRI-12/20/07
35772- 2309	35	1/14/2008	Logged		80.00	
				*** Total ***		
35773- 2309	36	1/14/2008	30520	UNDERGROUND SERVICE ALERT OF		
	36		35117	UNDERGROUND SERVICE ALERT	131.20	1220070349
35773- 2309	36	1/14/2008	Logged		131.20	
				*** Total ***		
35774- 2309	37	1/14/2008	30580	UNITED WAY		
	37		35113	EMPLOYEE CONTRIBUTIONS	20.00	UNITED-1/2/08
35774- 2309	37	1/14/2008	Logged		20.00	
				*** Total ***		

Run date: 01/11/2008 @ 14:59
Bus date: 01/14/2008

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
35775- 2309	38	1/14/2008	30723 SIEMENS WATER TECH. CORP		
	38		35090 OPEN PO-BIOXIDE	8,275.74	7821983
35775- 2309	38	1/14/2008	Logged	*** Total ***	8,275.74
35776- 2309	39	1/14/2008	31032 VALUE WEB		
	39		35099 WEB HOSTING-OTRLY	65.85	5551490
35776- 2309	39	1/14/2008	Logged	*** Total ***	65.85
35777- 2309	40	1/14/2008	31050 VALLECITOS WATER DISTRICT		
	40		35110 WATER @ MEADOWS 3	39.81	108105000-12/07
35777- 2309	40	1/14/2008	Logged	*** Total ***	39.81
35778- 2309	41	1/14/2008	31263 AMERICAN MESSAGING		
	41		35112 PAGERS	393.21	L14175211A
35778- 2309	41	1/14/2008	Logged	*** Total ***	393.21
35779- 2309	42	1/14/2008	32500 WORDEN WILLIAMS, APC		
	42		35128 LEGAL FEES-DEC	5,380.00	25031
35779- 2309	42	1/14/2008	Logged	*** Total ***	5,380.00
35780- 2309	43	1/14/2008	33227 XEROX CORPORATION		
	43		35080 RENEWAL XEROX MAINTENANCE PLAN	47.48	029989517
35780- 2309	43	1/14/2008	Logged	*** Total ***	47.48
				.00	
** Total check discount **				.00	
** Total check amount **				120,486.92	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 16, 2008

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13422 - 13441	1/16/2008	\$35,796.03

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

DECEMBER

12/1/2006	Employee	\$12,955.10
12/6/2006	Board	\$1,389.08
12/6/2006	Employee	\$32,376.31
12/20/2006	Employee	<u>\$32,478.12</u>
	Total	\$79,198.61

JANUARY 2007

1/3/2007	Employee	\$31,419.14
1/8/2007	Board	\$962.00
1/17/2007	Employee	\$30,861.69
1/31/2007	Employee	<u>\$30,801.63</u>
	Total	\$94,044.46

FEBRUARY

2/9/2007	Board	\$4,795.67
2/9/2007	Incentive	\$3,208.31
2/14/2007	Employee	\$31,233.86
2/15/2007	Incentive	\$9,576.44
2/28/2007	Employee	<u>\$31,071.66</u>
	Total	\$79,885.94

MARCH

3/1/2007	Employee	\$4,614.45
3/5/2007	Board	\$2,722.58
3/14/2007	Employee	\$30,919.56
3/21/2007	Incentive	\$14,478.68
3/28/2007	Employee	<u>\$30,726.19</u>
	Total	\$83,461.46

APRIL

4/5/2007	Board	\$2,712.00
4/11/2007	Employee	\$32,103.82
4/25/2007	Employee	<u>\$31,211.59</u>
	Total	\$66,027.41

MAY

5/2/2007	Board	\$2,871.08
5/9/2007	Employee	\$31,182.95
5/10/2007	Incentive	\$5,102.24
5/23/2007	Employee	<u>\$31,081.76</u>
	Total	\$70,238.03

JUNE

6/6/2007	Employee	\$32,273.03
6/7/2007	Board	\$4,530.81
6/20/2007	Employee	<u>\$31,366.57</u>
	Total	\$68,170.41

JULY

7/4/2007	Employee	\$28,688.46
7/5/2007	Board	\$805.58
7/18/2007	Employee	<u>\$29,233.62</u>
	Total	\$58,727.66

AUGUST

8/1/2007	Employee	\$29,570.86
8/2/2007	Board	\$1,012.00
8/15/2007	Employee	\$29,803.77
8/29/2007	Employee	<u>\$29,724.44</u>
	Total	\$90,111.07

SEPTEMBER

9/4/2007	Employee	\$121.34
9/5/2007	Board	\$3,543.59
9/12/2007	Employee	\$30,678.55
9/26/2007	Employee	<u>\$30,544.25</u>
	Total	\$64,887.73

OCTOBER

10/3/2007	Board	\$1,262.00
10/10/2007	Employee	\$32,263.98
10/24/2007	Employee	<u>\$30,211.84</u>
	Total	\$63,737.82

NOVEMBER

11/7/2007	Employee	\$32,393.34
11/8/2007	Board	\$4,531.25
11/14/2007	Incentive	\$3,936.93
11/21/2007	Employee	<u>\$33,498.88</u>
	Total	\$74,360.40

DECEMBER

12/1/2007	Employee/Sick Buybk	\$10,990.49
12/5/2007	Employee	\$33,813.33
12/6/2007	Board	\$1,704.08
12/19/2007	Employee	<u>\$32,440.28</u>
	Total	\$78,948.18

JANUARY

1/2/2008	Employee	\$32,762.14
1/7/2008	Board	\$1,986.08
1/16/2008	Employee	\$35,796.03
	Total	\$70,544.25

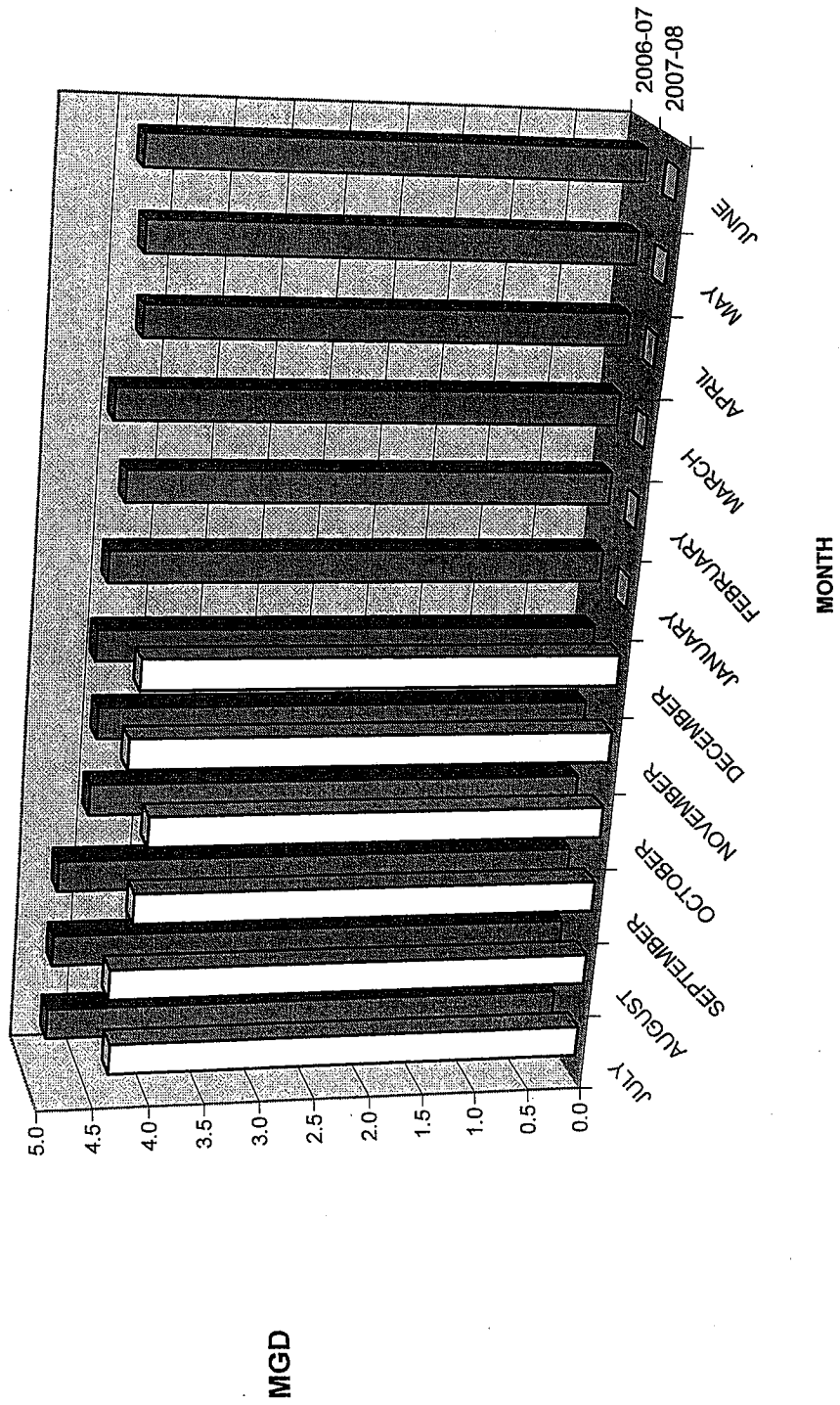
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2007-2008**

CURRENT MONTH - December 2007						FY 2006-2007	
Period	Total Flow MG	Total EDU's 27,393	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)	
JULY	134.39	8	4.34	158	36.35	4.77	
YTD	134.39	27,401					
AUGUST	135.75	6.2	4.38	160	41.60	4.75	
YTD	135.75	27,407					
SEPTEMBER	126.20	18.3	4.21	153	38.30	4.74	
YTD	126.20	27,425					
OCTOBER	127.75	3.6	4.12	150	25.80	4.50	
YTD	127.75	27,429					
NOVEMBER	129.99	3.0	4.33	158	15.56	4.47	
YTD	129.99	27,432					
DECEMBER	132.37	5.6	4.27	156	0.00	4.51	
YTD	132.37	27,437	note			4.45	
JANUARY							
YTD							
FEBRUARY							
YTD							
MARCH							
YTD							
APRIL							
YTD							
MAY							
YTD							
JUNE							
YTD							
Annual Total	786.44	45			157.61		
Mo Average	131.07	7	4.27	156	32	4.50	

Note: Estimated flow, ADS data unavailable.

operations report

**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 07 to FY 08**



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of December 31, 2007

ASSETS	
Cash	\$ 118,925.11
Investments and Investment Pools	44,582,210.35
Bond Investments Held by Agents	4,760,381.62
Accounts Receivable	532,055.67
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	37,327.42
Capital Assets	106,068,202.08
Less Accumulated Depreciation	(32,681,248.87)
Debt Issuance Costs, Net of Amortization	297,708.65
TOTAL ASSETS	\$ 124,449,521.03
LIABILITIES	
Accounts Payable and Accrued Expenses	178,699.67
Developer Deposits	223,685.65
Bond & Interest Debt	4,589,041.87
TOTAL LIABILITIES	\$ 4,991,427.19
NET ASSETS	
Net Investment in Capital Assets	70,364,874.45
Restricted Reserves	7,937,237.45
Unrestricted Operating Reserve	1,495,629.63
Unrestricted Non-Operating Reserves (Designated)	33,171,342.09
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(1,010,989.78)
TOTAL NET ASSETS	\$ 119,458,093.84

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 12/31/2007 with Annual Budget

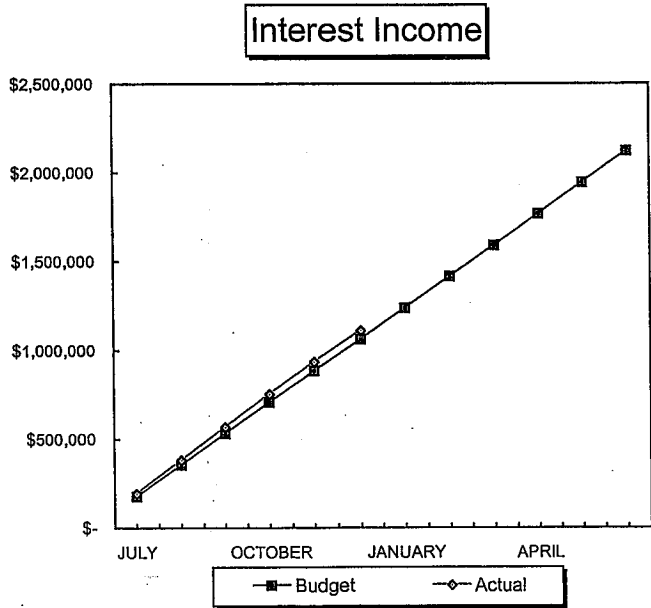
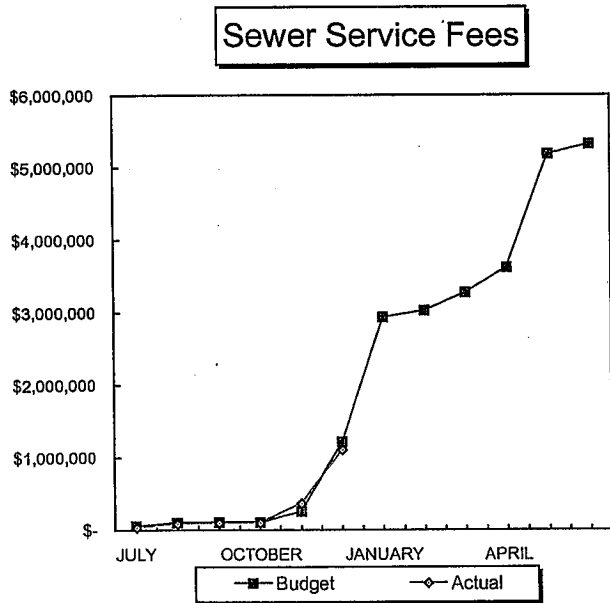
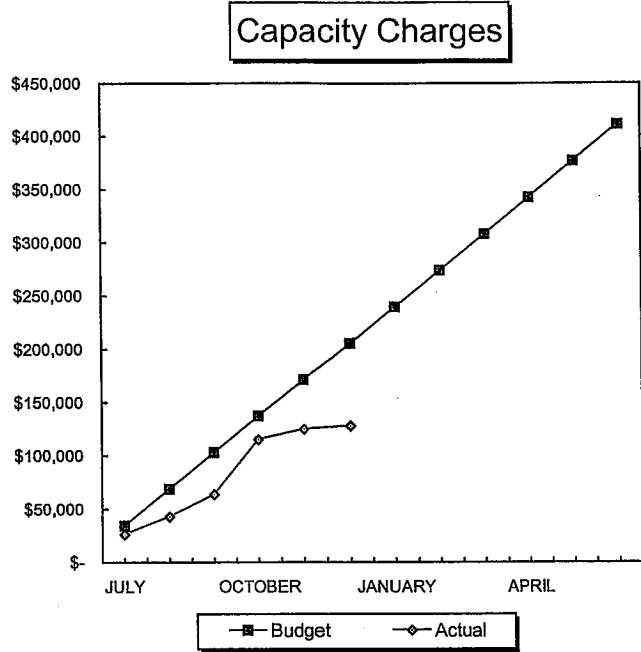
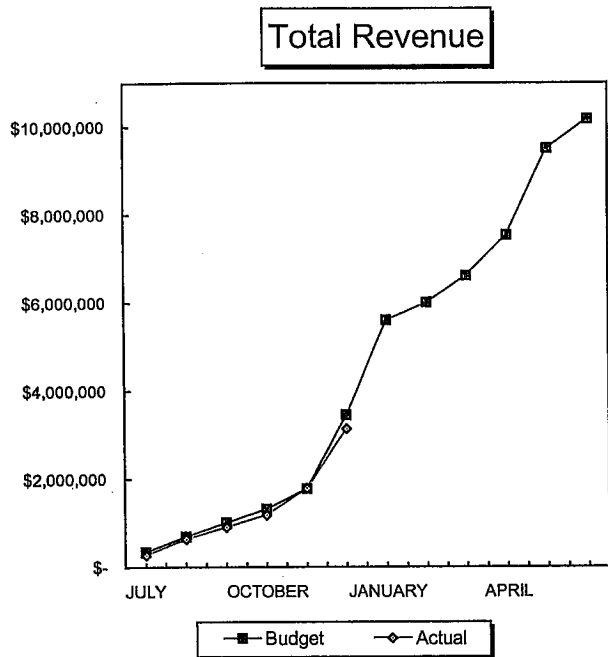
OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 1,102,221.97	\$ 5,321,226.00	\$ 4,219,004.03	20.71%
RECLAIMED WATER SALES	3150	95,478.37	285,400.00	189,921.63	33.45%
OTHER OPERATING INCOME		18,560.87	235,730.00	217,169.13	7.87%
TOTAL OPERATING REVENUE		\$ 1,216,261.21	\$ 5,842,356.00	\$ 4,626,094.79	20.82%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 824,795.90	\$ 1,825,229.00	\$ 1,000,433.10	45.19%
BOARD EXPENSES AND ELECTION	4300 & 4400	39,805.38	108,700.00	68,894.62	36.62%
DEPRECIATION EXPENSE	4510	1,242,000.00	-	(1,242,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	769,000.00	769,000.00	n/a
FUELS	4600	16,618.40	46,310.00	29,691.60	35.89%
INSURANCE	4700	9,720.40	88,600.00	78,879.60	10.97%
MEMBERSHIP & DUES	4800	7,773.95	22,100.00	14,326.05	35.18%
OFFICE EXPENSE	4900	17,753.09	46,760.00	29,006.91	37.97%
OPERATING SUPPLIES	5000	63,984.39	162,950.00	98,965.61	39.27%
PROFESSIONAL SERVICES	5200	179,226.39	555,900.00	376,673.61	32.24%
PRINTING & PUBLISHING	5300	11,712.15	33,000.00	21,287.85	35.49%
RENTS & LEASES	5400	8,512.18	21,000.00	12,487.82	40.53%
REPAIR & MAINTENANCE	5500	52,314.93	238,550.00	186,235.07	21.93%
MONITORING & PERMITTING	5600	14,919.00	48,900.00	33,981.00	30.51%
TRAINING & DEVELOPMENT	5700	10,640.31	45,400.00	34,759.69	23.44%
UTILITIES	5900	161,768.22	440,000.00	278,231.78	36.77%
LAFCO OPERATIONS	6100	7,377.00	7,400.00	23.00	99.69%
ENCINA	6200	380,785.57	1,995,754.00	1,614,968.43	19.08%
TOTAL OPERATING EXPENSES		\$ 3,049,707.26	\$ 6,455,553.00	\$ 3,405,845.74	47.24%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 127,825.40	\$ 410,800.00	\$282,974.60	31.12%
PROPERTY TAXES	3220	505,313.36	1,150,000.00	644,686.64	43.94%
INTEREST INCOME	3250	1,109,347.00	2,120,000.00	1,010,653.00	52.33%
OTHER NON OPERATING INCOME		178,825.83	646,334.00	467,508.17	27.67%
TOTAL NON OPERATING REVENUES		\$ 1,921,311.59	\$ 4,327,134.00	\$2,405,822.41	44.40%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 106,441.88	\$ 214,004.00	\$ 107,562.12	49.74%
PRINCIPAL PAYMENTS	6500	440,000.00	488,269.00	\$48,269.00	90.11%
TOTAL DEBT SERVICE		\$ 546,441.88	\$ 702,273.00	\$ 155,831.12	77.81%

Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District Revenue FY 2007-2008

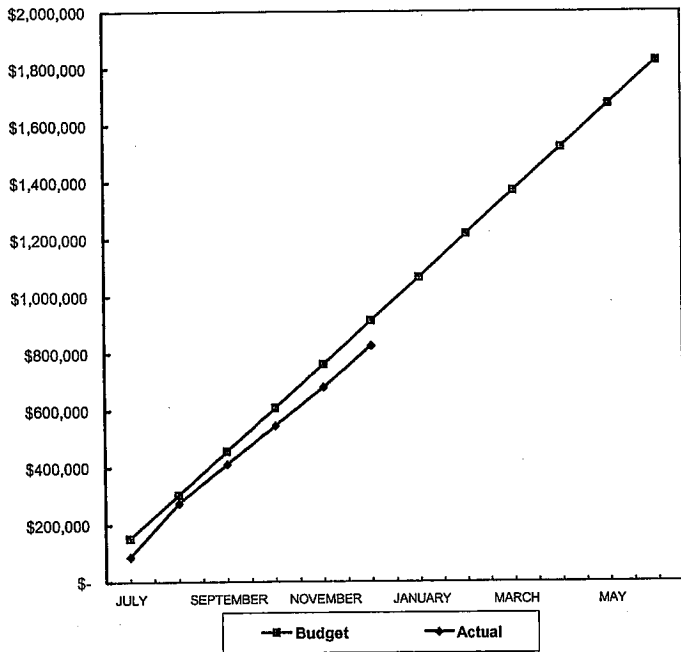
YTD through December 31, 2007 *



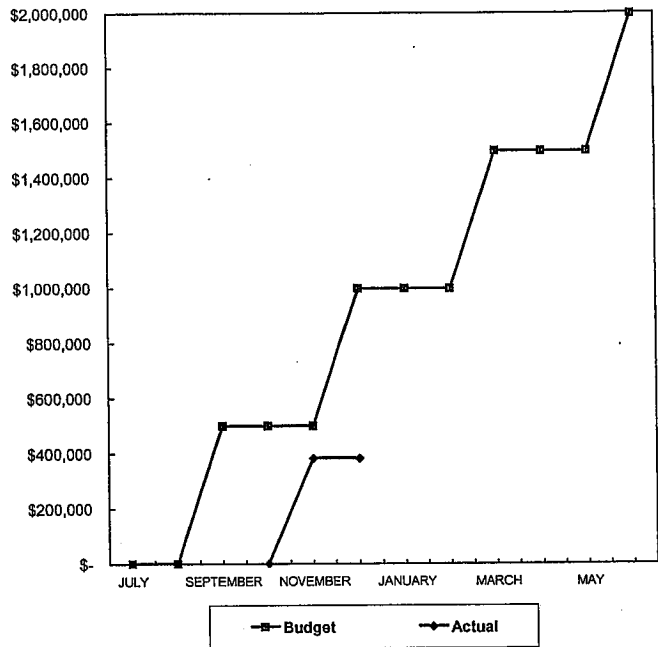
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2007-2008 YTD through December 31, 2007 *

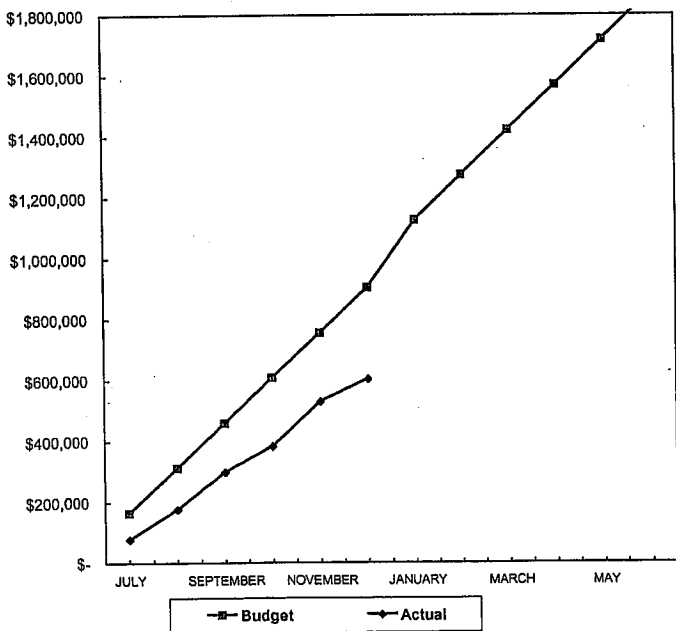
Salaries and Benefits



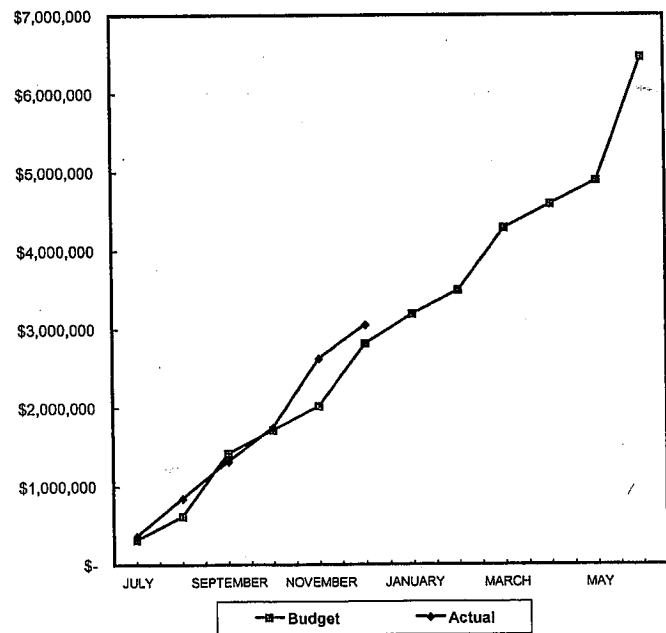
Encina M&O



**Other LWD Operating Expenses -
Excluding Depreciation & Replacement**



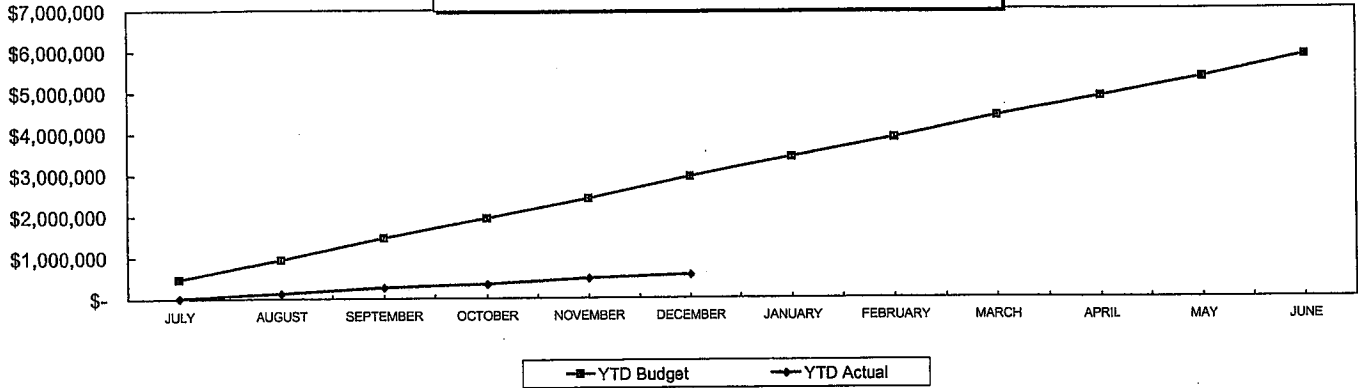
**Total LWD Operating Expense -
Including Depreciation & Replacement**



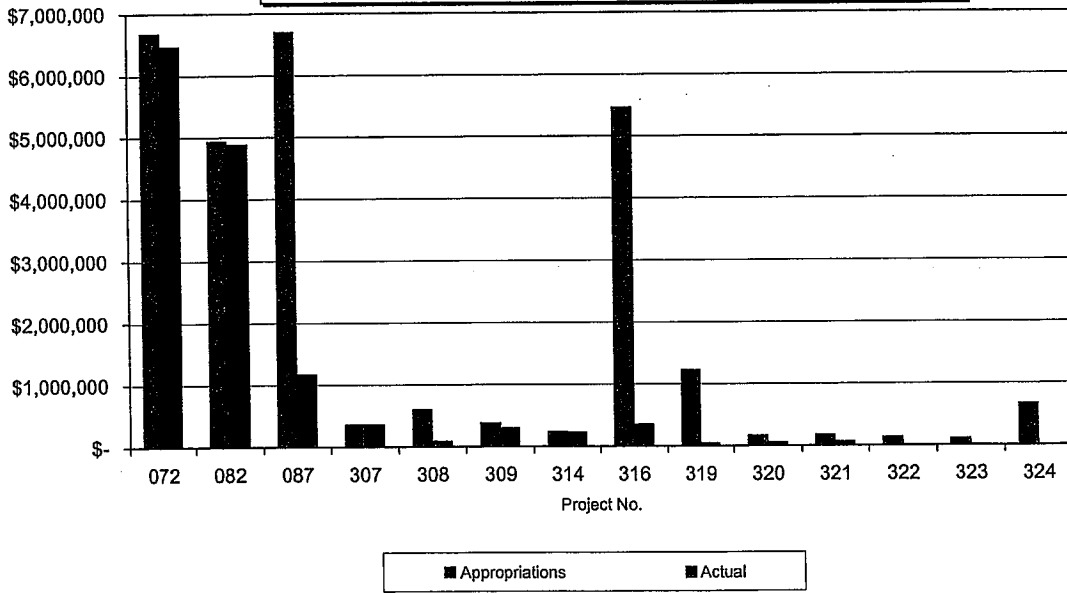
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of December 31, 2007

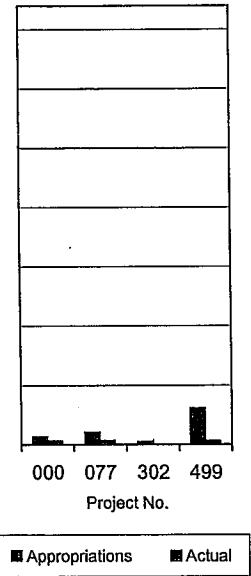
Capital Projects and Equipment For FY 2007/08



Multi Year Capital Expenditures by Project 2002/03-2007/08



Single Year Capital Expenditures by Project 2007/08

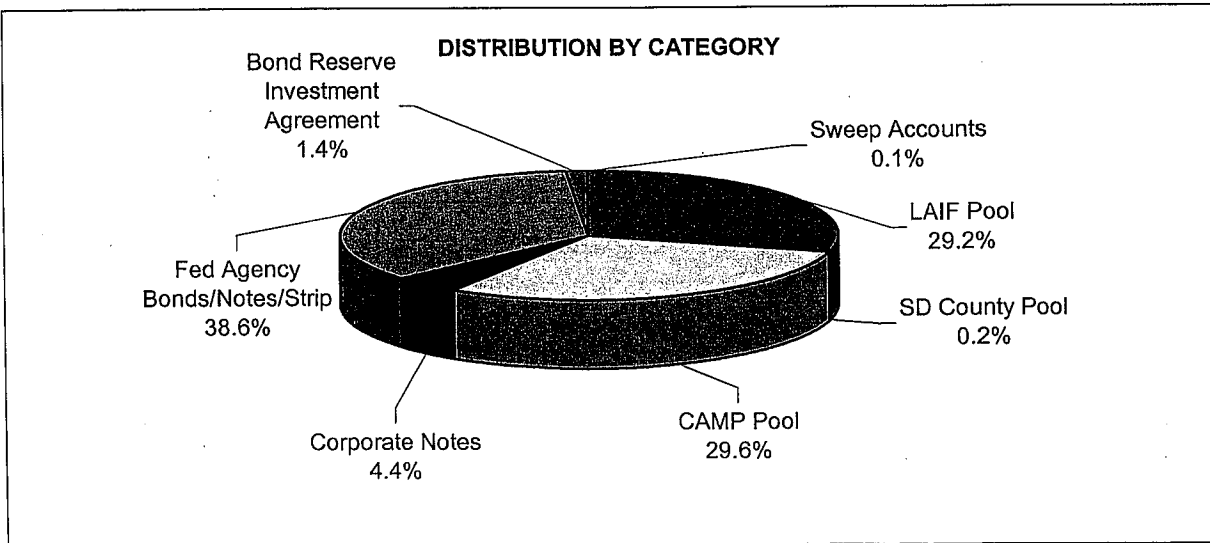
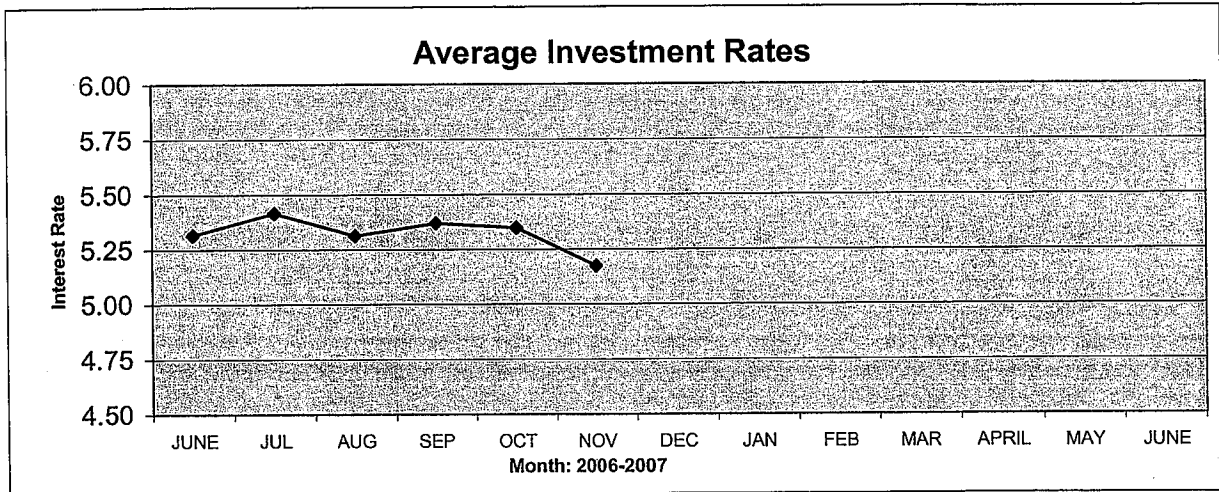


Project Legend			
Description	No.	Description	No.
Encina WA	072	Piraeus Pipeline Repair	320
Leucadia PS Improvements	082	Gibraltar Pipeline Replacement	321
Site Improvement Program	087	Install Permanent Flow Meters	322
Meadows 1 PS Decommission	307	Lateral Replace/Backflow Prevtr	323
Mineral Scale Mitigation Project	308	Bat PS Influent Line	324
Capacity Management Flow Study	309	Equipment	000
Asset Management Master Plan	314	Misc Pipeline Repair	077
Satellite PS Forcemains	316	Professional Services	302
101 Trunk Sewer	319	LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of November 30, 2007

Cash & Investments	Principal (Original Cost)		November Interest	Average Rate
	Oct 31, 2007	Nov 30, 2007		
Sweep Account: US Treasury MM - Union	0	56,000	351	2.750%
LAIF Pool	13,780,897	13,389,897	56,176	4.962%
SD County Pool	104,557	104,557	434	4.978%
CAMP Pool	11,484,107	13,603,938	52,774	4.940%
CAMP Portfolio				
Corporate Notes	2,005,005	2,005,005	7,654	4.581%
Federal Agency Bonds/Notes	11,536,266	10,536,446	44,832	5.159%
Federal Agency Discount Notes	2,409,584	1,433,267	6,948	5.227%
GNMA mortgage pools	23,563	23,446	184	9.379%
US Treasury Bonds/Notes	2,485,586	2,485,586	8,594	4.390%
Total Camp Portfolio	18,460,004	16,483,750	68,212	4.987%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,595,866	1,595,866	17,292	13.003%
Total Bond Funds	2,248,750	2,248,750	20,208	10.784%
Totals	\$ 46,078,314	\$ 45,886,891	\$ 198,154	5.171%



Encina Wastewater Authority Report
Regular Board Meeting
December 12, 2007

EWA Board of Directors - Director Juliussen and Director Sullivan reporting.

EWA Board Meeting Action Items:

1. Employee Recognition Awards

The Board of Directors approved the following employee recognition awards:

- \$250 award to Ms. Stacy Spangler for Employee of the Quarter
- \$500 award to Ms. Stacey Spangler for completion of a program in Pretreatment Facility Inspection.
- \$1000 award to the recipient of the Employee of the Year award
- \$750 award to the recipient of the Most Motivated Award
- \$750 award to the recipient of the Above and Beyond Award

2. Board of Directors' Strategic Planning Consultant Services

The Board of Directors authorized the General Manager to approve a contract with Michele Tamayo Management & Organizational Development for Board of Directors' strategic planning consultant services in an amount not to exceed \$9,000.

3. Election of Officers for Calendar Year 2008

The Board of Directors conducted elections for the 2008 JAC and Board of Director's Chair, Vice-Chair and Secretary. In addition, the Board of Directors appointed EWA's Auditor and Treasurer for 2008.

4. Building Program Construction Report – November 2007

The Board of Directors received and filed the Building Program Construction Report for November.

5. FY 2007 Independent Auditor's Reports and Comprehensive Annual Financial Report.

The Board of Directors received and filed the FY 2007 Comprehensive Annual Financial Report and the FY 2007 Independent Auditor's Report on Internal Control Over Financial Reporting, Management Report, and Communication Letter.

6. 2008 Tactical Plan

The Board of Directors reviewed the status of the 2008 Tactical Plan.

Executive Session

7. The Board of Directors met in closed session as authorized by Government Code 54957, to discuss the General Manager's Performance Evaluation.

There was no reportable action.

Member Agency Manager's Report
Meeting was held
January 9, 2008

General Manager Paul Bushee reporting

MAM Meeting Items:

1. Phase V Expansion Project Update and Change Order No. 34 Authorization

GM Hogan provided an update on the Phase V Expansion Project Update.

2. Building Project Update

GM Hogan provided an update on the Building project construction contract close out.

3. Biosolids Management Plan Update

GM Hogan provided an update on the development of the Biosolids Management Plan.

4. Centralized Flow Metering System Upgrade

GM Hogan provided an update on the proposed amendment to the ADS Environmental Services (ADS) contract to include the IntelliServe web-hosted monitoring and alarm system for the existing flow meter network.

5. Resolution between the Encina Member Agencies and EWA for Cooperative Sewage System Emergency Response

GM Hogan provided an update on the development of the Resolution for Cooperative Sewage System Emergency Response.

6. EWA Board of Directors' Strategic Planning Workshop

GM Hogan provided an update on the Board of Directors' strategic planning workshop.

7. South Parcel Development Update

GM Hogan provided an update on the development of the South Parcel by Hoehn Motors.

8. Used Equipment Sale Contract Awards

GM Hogan provided an update on EWA's efforts to solicit bids for the used belt press and cogeneration engines that are being replaced under the Phase V Expansion Project.

9. Agua Hedionda and Buena Vista Pumps Station Operating Agreement Revisions

GM Hogan provided an update on the status of the revisions to the Agua Hedionda and Buena Vista Pump Stations.

10. Other Items

Community Affairs Committee Meeting Report

Presented by Donald Omsted

Meeting held December 19, 2007

1. Discuss LWD's website update.

The CAC reviewed a proposal from Ideaworks Advertising to update the LWD website to a new "Snugsite" platform. The website update was included as a FY 08 Tactical goal. The cost to upgrade the website was \$12,997. The CAC concurred with staff that the LWD website should be updated. This item will be discussed later in tonight's agenda.

Investment & Finance Meeting Report

Presented by Judy Hanson

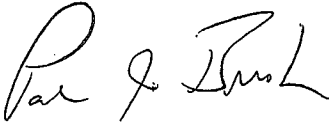
Meeting held January 7, 2008

1. The Committee reviewed the FY 07 Comprehensive Annual Financial Report.

The Fiscal Year 2007 (FY 07) Comprehensive Annual Financial Report (CAFR) will be reviewed by the Board of Directors later in the agenda.

MEMORANDUM

Ref: 08-1404

DATE: January 16, 2008
TO: Board of Directors 
FROM: Paul J. Bushee, General Manager
SUBJECT: **Public Hearing to Consider an Ordinance Setting Compensation and Confirming Meetings that Qualify for Director Compensation**

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) Ordinance No. 118 setting compensation at the current approved rate of \$150 per day of service and confirming meetings that qualify for director compensation.

The notice of this public hearing was posted at LWD beginning on January 17, 2008 and advertised in the North County Times on January 8 and January 15, 2008.

DISCUSSION:

Setting Compensation and Confirming Meetings that Qualify for Director Compensation

On December 12, 2007, the Board of Directors directed staff to prepare, notice and schedule a public hearing for the purpose of considering an Ordinance setting compensation and confirming meetings that qualify for Director compensation.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

MEMORANDUM

Ref: 08-1403

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Ordinance No. 118 Setting Director Compensation and Confirming Meetings that Qualify for Director Compensation

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Ordinance No. 118 setting Director compensation and confirming meetings that qualify for Director compensation.
2. Discuss and take action, as appropriate.

DISCUSSION:

Prior to this item, the Board of Directors will have conducted a public hearing regarding organizations or associations qualifying for director compensation.

At the Board of Directors meeting on December 12, 2007, the Board discussed Ordinance No. 113 as it relates to organizations and associations that qualify for Director compensation. The Board specifically considered whether non-industry related organizations should be approved for compensation and whether those organizations should be identified in the Ordinance or, through reference, in the District's Integrated Travel Authorization and Expense Reimbursement Policy (Policy). During the discussion, staff provided survey results that indicated only LWD compensated Directors for attendance at non-industry related organizations where they were not appointed members.

The Board of Director's considered director compensation for non-industry related organizations such as the Chambers of Commerce and the Batiquitos Lagoon Foundation. While recognizing the contributions of these organizations to the community, the board did not believe compensation for directors was warranted.

The Board also considered whether the approved list of organizations and associations for which compensation was authorized should be place in the Ordinance or in the travel and reimbursement policy. After discussion, they directed staff to identify the organizations in a revised ordinance.

Ordinance No. 118 (attached) is presented for the Board consideration. It sets the Board's rate of compensation at the current approved amount of \$150 dollars per day of service and also identifies those organizations approved for compensation.

Staff recommends that the Board adopt Ordinance No. 118 as presented, and/or take other action as appropriate. If adopted, Ordinance No. 118 will supersede Ordinance No. 113.

cal:PJB

Attachment

ORDINANCE NO. 118

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
SETTING COMPENSATION OF DIRECTORS AND
CONFIRMING MEETINGS THAT QUALIFY FOR DIRECTOR COMPENSATION**

WHEREAS, the Leucadia Wastewater District (LWD) is a county water district that operates as a special district in accordance with Government Code Section 56036; and,

WHEREAS, the LWD Board of Directors desires to provide for reasonable compensation for Directors that is consistent with Water Code Section 20202; and,

WHEREAS, the LWD Board of Directors last set compensation on May 10, 2006 at \$150.00 per day of service for each Director pursuant to Ordinance No. 113; and,

WHEREAS, the LWD Board of Directors has determined that the current rate of compensation is appropriate; and,

WHEREAS, the LWD Board of Directors desires to identify the organizations or associations which have been pre-approved and qualify for compensation that is consistent with Water Code Section 20202; and,

WHEREAS, a public hearing to consider the organizations or associations which have been pre-approved and qualify for compensation was duly noticed and held in accordance with Water Code Section 20203 on the date hereof,

NOW, THEREFORE, BE IT ORDAINED:

1. The LWD Board of Directors shall be compensated \$150 per day of service for attendance at meetings of the Board, Board committees, and conferences or seminars of the following organizations or associations:
 - California Association of Sanitation Agencies (CASA);
 - California Special Districts Association (CSDA);
 - California Sanitation Risk Management Authority (CSRMA);
 - California Water Environment Association (CWEA);
 - California WaterReuse Association;
 - Local Agency Formation Commission (LAFCO);
 - Southern California Alliance of Publicly Owned Treatment Works (SCAP); and
 - Special District Institute (SDI).

Also authorized for compensation is attendance at a conference or organized educational activity conducted in compliance with subdivision (c) of Government Code Section 54952.2, including, but not limited to, ethics training required by Government Code Sections 53234-53235.5.

Attendance at other meetings, conferences and seminars not specifically authorized by this Ordinance must be approved by the Board of Directors prior to attendance for compensation.

2. That in no event shall a Director receive compensation for more than a total of ten (10) days service to LWD in any calendar month.
3. That the provisions of this ordinance shall be effective sixty (60) days after its adoption, and thereafter, Ordinance No. 113 shall be void and of no further force and effect.

PASSED AND ADOPTED this 22nd day of January 2008, by the following vote:

AYES: Directors:

NOES:

ABSENT:

ABSTAIN:


Elaine Sullivan
President

ATTEST:

Paul J. Bushee
Board Secretary

MEMORANDUM

Ref: 08-1412

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2007 Comprehensive Annual Financial Report

RECOMMENDATION:

Staff and Investment and Finance Committee recommend that the Board of Directors:

1. Receive and File the Fiscal Year 2007 (FY 07) Comprehensive Annual Financial Report (CAFR).
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed in detail at the January 7, 2008 Investment and Finance Committee meeting.

State law requires the Leucadia Wastewater District (LWD) to prepare a complete set of financial statements in conformance with generally accepted accounting principals (GAAP). The law also requires that the financial statements be audited in accordance with generally accepted auditing standards. For LWD, these documents collectively take the form of LWD's annual financial audit.

LWD prepares a more comprehensive financial audit, which is known as a comprehensive annual financial report or CAFR. This year's CAFR includes the following sections:

- Introductory section that includes the letter of transmittal
- A Financial section that includes the Independent Auditor's Report, Management's Discussion and Analysis, Basic Financial Statements and notes, and supplemental information
- Statistical section that includes cost and revenue comparisons for the past 10 years.

The accounting firm of Charles Z. Fedak & Co. (Fedak) has completed its audit of LWD's FY 07 CAFR. Staff is pleased to report that Fedak found that the financial statements fairly represent LWD's financial condition and is in conformance with GAAP. A copy of Fedak's management letter and a copy of the full CAFR have been enclosed for your review. Staff and Mr. Paul Kaymark of Fedak will present an overview of the CAFR at the upcoming meeting.

Enclosures

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Resolution No. 2189 Amending the Integrated Travel Authorization and Expense Reimbursement Policy

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2189 amending LWD's Integrated Travel Authorization and Expense Reimbursement Policy.
2. Discuss and take action, as appropriate.

DISCUSSION:

On February 8, 2006, the Board of Directors adopted Resolution No. 2158 establishing an Integrated Travel Authorization and Expense Reimbursement Policy. The policy updated reimbursement guidance as required by AB 1234 and integrated this guidance into a single policy for Directors and staff. On October 11, 2006 and November 14, 2007, the policy was further amended to include the requirement for detailed receipts and to add the Special District Institute as an organization for which reimbursement of reasonable expenses were authorized.

LWD's Integrated Travel Authorization and Expense Reimbursement Policy contains a list of approved organizations and associations for which reimbursement at seminars, meetings or conferences is authorized. The policy requires that other seminars, meetings, or conferences not specifically authorized by the policy must be approved by the Board of Directors prior to attendance for reimbursement of expenses.

At the December 12, 2007 Board of Directors' meeting, the Board directed staff to amend the policy to authorize attendance at Batiquitos Lagoon Foundation (BLF) seminars, meetings, or conferences. This amendment will allow Board and staff members to be reimbursed for expenses at BLF functions without further board action. Staff concurs with the proposal to add BLF to the list of approved organizations and recommends that the Board of Directors adopt Resolution 2189 (attached). The proposed change to the Integrated Travel Authorization and Expense Reimbursement Policy is shown in the strike-out version of the policy included as Exhibit A to the resolution.

If adopted, Resolution No. 2189 will supersede Resolution No. 2187.

cal:PJB

Attachment

RESOLUTION NO. 2189

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT (LWD)
AMENDING THE INTEGRATED TRAVEL AUTHORIZATION AND
EXPENSE REIMBURSEMENT POLICY**

WHEREAS, LWD Directors and employees are encouraged and, at times, obligated to attend conferences, meetings, seminars and committee and other meetings on behalf of LWD; and,

WHEREAS, California Government Code Section 53232.2 requires LWD to adopt a policy that identifies occurrences for which Board members may receive reimbursement, and specifies reasonable reimbursement rates for travel, meals, lodging, and other actual and necessary expenses; and

WHEREAS, California Government Code Section 53232.3(a) requires LWD to provide expense report forms to be filled out by Board members; and

WHEREAS, the LWD Board of Directors adopted Resolution No. 2187 on November 14, 2007 amending LWD's Integrated Travel Authorization and Expense Reimbursement Policy that authorizes attendance at such meetings and provides for payment or reimbursement of legitimate expenses incurred by persons traveling on behalf of LWD.

NOW, THEREFORE, it is resolved as follows:

1. The LWD Board of Directors further amends the LWD Integrated Travel Authorization and Expense Reimbursement Policy attached hereto as Exhibit "A" and directs that it be implemented consistent with all applicable laws and related District policies.
2. This Resolution supersedes Resolution No. 2187.

PASSED AND ADOPTED at a meeting of the Board of Directors of the Leucadia Wastewater District held January 22, 2008 by the following vote:

IN FAVOR OF:

OPPOSED:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

ATTEST:

Paul Bushee, Board Secretary



LEADERS IN
ENVIRONMENTAL
PROTECTION

EXHIBIT A

LEUCADIA WASTEWATER DISTRICT

INTEGRATED TRAVEL AUTHORIZATION AND EXPENSE REIMBURSEMENT POLICY

Ref: 07-0834

1. Purpose

The purpose of this policy is to establish requirements and implement rules and regulations governing travel authorization and expense reimbursement for LWD Directors and staff.

2. Overview

- a. Directors and employees are encouraged to participate in those outside activities and organizations that in the judgment of the Board of Directors further LWD's interests.
- b. Expenses incurred by Directors and employees in connection with such activities are reimbursable provided that they are permitted by this Policy or otherwise authorized by the Board of Directors or General Manager where appropriate.
- c. All expenses incurred while participating in activities and organizations on LWD's behalf must be moderate, reasonable and necessary. Directors and employees are encouraged to exercise prudence in all expenditures. This policy is intended to result in no personal gain or loss to a Director or employee.
- d. Reimbursement shall be made only for legitimate expenses supported by vendor provided documentation or as may be allowable under applicable Internal Revenue Service (IRS) guidelines.
- e. Legitimate expenses shall include: transportation to and from activity destinations; ground transportation to and from airports, train, bus or trolley stations, activity locations, and lodging; overnight accommodations; meals; car rental, and certain related miscellaneous expenses described in this Policy.
- f. The most economical mode and class of transportation reasonably consistent with scheduling and cargo requirements shall be used.
- g. All reimbursements shall be made pursuant to a signed Travel Expense Report conforming to applicable requirements stated in this Policy.
- h. Reimbursements paid by LWD shall be reported monthly to the LWD Board of Directors. This report shall state the payee, the amount and provide a description of the expense(s).

Policy Adopted: February 8, 2006
Policy Amended: October 11, 2006
November 14, 2007
January 22, 2008 (Proposed)

3. Authorization

- a. LWD shall pay reimbursement for reasonable expenses incurred for attendance at such meetings, conferences and seminars budgeted by the Board, concerning official district business, from which the District derives a benefit through the attendance of a representative. Reimbursement is authorized for attendance at meetings, conferences, and seminars held by the following organizations or associations:

- California Association of Sanitation Agencies (CASA)
- California Special Districts Association (CSDA)
- California Sanitation Risk Management Authority (CSRMA)
- California Water Environment Association (CWEA)
- California WateReuse Association
- Carlsbad Chamber of Commerce
- Encinitas Chamber of Commerce
- Local Agency Formation Commission (LAFCO)
- Southern California Alliance of Publicly Owned Treatment Works (SCAP)
- Special District Institute
- Batiquitos Lagoon Foundation

Also authorized for reimbursement are expenses associated with attendance at a conference or organized educational activity conducted in compliance with subdivision (c) of Government Code Section 54952.2, including, but not limited to, ethics training required by Government Code Sections 53234-53235.5.

Attendance at other meetings, conferences and seminars not specifically authorized by this Policy must be approved by the Board of Directors prior to attendance for reimbursement of expenses.

- b. The General Manager or his/her designee shall authorize all employee travel prior to departure. LWD shall pay reimbursement for reasonable expenses incurred by the General Manager and/or staff at meetings, conferences and seminars for the following organizations or associations:

- California Association of Sanitation Agencies (CASA)
- California Special Districts Association (CSDA)
- California Sanitation Risk Management Authority (CSRMA)
- California Water environment Association (CWEA)
- Local Agency Formation Commission (LAFCO)
- California WateReuse Association
- Southern California Alliance of Publicly Owned Treatment Works (SCAP)
- Special District Institute
- Batiquitos Lagoon Foundation

Policy Adopted: February 8, 2006
Policy Amended: October 11, 2006
November 14, 2007
January 22, 2008 (Proposed)

Other meetings, conferences and seminars not specifically authorized by this Policy must be approved by the General Manager prior to attendance for reimbursement of expenses.

- c. No travel shall be authorized unless sufficient appropriated funds are available.

4. Reimbursement of Authorized Transportation Expenses

- a. Attendees traveling by airplane shall fly using the lowest cost mode and class reasonably consistent with scheduling requirements. Attendees shall take the most direct and time-efficient route reasonably available. In the event a more expensive mode or class of air transportation is used, or a less direct route is taken, the reimbursable amount shall be limited to the cost of the lowest cost commercial airfare available via the most direct route.
- b. Attendees driving their personal vehicle to an activity shall be limited to the IRS specified rate in an amount not exceeding the lowest cost airfare plus normal ground transportation costs for the trip taken by personal vehicle. Where an LWD vehicle is used gasoline and other necessary maintenance or repair expenses shall be reimbursable.
- c. Where practical and reasonable, attendees may elect to travel by train via the most economical mode and class reasonably consistent with scheduling requirements and shall be reimbursable at the lesser of: the actual amount paid, the lowest cost airfare plus normal ground transportation costs, or, LWD's costs to reimburse for the use of a personal vehicle.
- d. Only the most economic form of ground transportation reasonably consistent with scheduling requirements shall be reimbursable. Public transportation including buses, light rail, commuter trains and commercial vehicles including shuttles and taxicabs should be used in lieu of car rental.
- e. Rental car expenses for the lowest priced class of vehicle appropriately suited for the use intended and traveling conditions shall be reimbursable where other modes of transportation are not reasonable or practical considering destination and scheduling requirements. Rental cars should, whenever possible, be reserved in advance to ensure the choice of vehicle class most appropriately suited is available. The purchase of rental car insurance above that required by the agency is not reimbursable.
- f. Airport and train station parking shall be reimbursable at long-term rates for travel exceeding twenty-four (24) hours. Destination parking for personal, LWD and rental vehicles shall be reimbursable at self-parking rates where available.
- g. The use of promotional or discounted fares, corporate or government rates and, in the case of multiple attendees, ride and rental car sharing, shall be utilized when available. The cost for tolls, ferries, short-term parking, and other expenses reasonably related to the authorized activity shall be reimbursable.

5. Reimbursement of Authorized Overnight Accommodations

- a. Expenses for overnight accommodations incurred within the LWD Service Area shall not be reimbursable.

Policy Adopted: February 8, 2006
Policy Amended: October 11, 2006
November 14, 2007
January 22, 2008 (Proposed)

- b. Overnight accommodations for multi-day conferences within a 50-mile radius of the Leucadia Wastewater District may be reimbursable, on a case-by-case basis, considering attendee specific factors, scheduling factors, and other factors reasonably related to the authorized activity that are not within the attendee's control.
- c. LWD shall reimburse for prearranged overnight accommodations at single room rates using discounted conference, government, or corporate rates at locations reasonably proximate to the activity for which the overnight accommodations were authorized. Lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Director/employee at the time of booking. If the group rate is not available, the Director/employee shall use comparable lodging that is consistent with the activity's government or group rates. Where attendees share a room, reimbursement shall be made at the double occupancy rate.
- d. Overnight accommodations shall be reimbursed when the authorized activity starts too early to permit a reasonable travel itinerary on that day or when the authorized activity concludes too late to permit a reasonable travel itinerary that evening.

6. Reimbursement of Authorized Meals

- a. Expenses for meals, including non-alcoholic beverages and tips ordinarily associated with normal eating customs, shall be reimbursable. The reimbursable amount shall be limited to the typical cost of meals in the region during the course of travel and while attending the authorized activity. The IRS publishes locally calculated meal and incidental expense guidelines that shall provide a basis for analyzing the reasonableness of meal expense reimbursement requests.
- b. The maximum daily amount reimbursable for meals, including beverages and tips, is \$75.00.
- c. Exceptions to these limitations shall be made in situations where participation in the authorized activity makes it necessary to eat at a specific place or to attend special meal functions.
- d. Expenses incurred by paying for another guest's meal shall be reimbursable provided that the guest's presence at the meal is reasonably related to the authorized activity.

7. Reimbursement of Authorized Miscellaneous Expenses

- a. The following miscellaneous items are also reimbursable:
 - telephone calls to conduct LWD business;
 - one telephone call home for each overnight stay on authorized travel;
 - reasonable transportation costs to local restaurants or other destinations related to participation in the authorized activity;
 - customary and usual tips for baggage handling, transportation and other travel, lodging and meals related services; and,

4

Policy Adopted: February 8, 2006
Policy Amended: October 11, 2006
November 14, 2007
January 22, 2008 (Proposed)

- other unavoidable, necessary and reasonable expenses related to the authorized travel.
- b. The use of cellular telephones, if available, is encouraged when conducting LWD business or calling home in accordance with Section 7 (a) above.
- c. LWD shall not pay or reimburse expenses for entertainment, movies, recreational activities, laundry services, parking or traffic violation fines, tours, side trips or any other similar activities.
- d. All Director expenses that do not fall within this travel reimbursement policy shall be approved by the Board of Directors, in a public meeting before the expense is incurred.
- e. All employee expenses that do not fall within this travel reimbursement policy shall be approved by the General Manager before the expense is incurred.

8. Travel Advance

- a. A travel advance in a sum equal to the estimated expenditures chargeable to the District for the trip may be made if requested by the Director or employee. The amount of the advance shall be approved by the General Manager.

9. Expense Reimbursement Claim Form

- a. Within twenty-one (21) working days of return, all persons requesting reimbursement for LWD authorized business travel expenses shall fill out and deliver to the General Manager a Travel Expense Report Form (this "Form" is Attachment 1 to this Policy).
- b. All items for which reimbursement is requested must be supported by receipts except for tips and published rates paid to public transportation systems that do not provide receipts or where the receipt document may be used in lieu of cash to acquire other public transportation services. Receipts, provided for reimbursement, shall show an itemized summary of services provided or items purchased.
- c. Transportation expenses shall be supported by documentation provided by the carrier including flight or route numbers, dates and cost.
- d. Lodging expenses shall be supported by detailed documentation provided by the vendor.
- e. Meals expenses shall be supported by documentation provided by the restaurant or activity host, or, a credit card billing stating the date, location and amount of the meal.
- f. Where an attendee pays or shares any expenses of another person (including other LWD Directors and employees) the receipt submitted shall note the name of the individual and his or her public agency or affiliation to the authorized activity.

Policy Adopted: February 8, 2006
 Policy Amended: October 11, 2006
 November 14, 2007
 January 22, 2008 (Proposed)

- g. In no event shall expenses incurred by a guest be reimbursed by LWD.
- h. Advances, or other credits such as a prepayment by LWD, must be included as a deduction on the Form.
- i. In the event a travel advance exceeds the amount chargeable to the District, the Director or employee shall refund the District the difference between the travel advance and the expenditures chargeable to the District.
- j. Incomplete forms, including forms not supported by documentation as required by this Policy shall be returned to the attendee unprocessed along with written communication specifying the documentation required.

Policy Adopted: February 8, 2006
Policy Amended: October 11, 2006
November 14, 2007
January 22, 2008 (Proposed)

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Resolution No. 2190 Requesting LAFCO to Take Proceedings for the Brunswick Change of Organization

RECOMMENDATION:

Staff request that the Board of Directors:

1. Adopt Resolution No. 2190 as presented.
2. Discuss and take other action, as appropriate.

DISCUSSION:

The proposed Brunswick Annexation into the Leucadia Wastewater District's (LWD) service area involves an 4.13 acres, located on the on the western edge of the island area of Leucadia , approximately 1/10 mile West of Interstate 5, between Eolus Avenue and Hymettus Avenue, just north of Leucadia Boulevard.

This development project is within the District's sphere of influence and will include 10 single family homes (6 are existing homes and 4 are to be constructed as part of this development project). The annexation is necessary to provide sewer service to these properties.

The City of Encinitas has provided a "notice of exemption" (attached) for this project in accordance with the California Environmental Quality Act (CEQA).

The alignment of sewer facilities to be constructed by Brunswick varies from the adopted Island Plan, but is consistent with negotiations that occurred prior to the Plan's adoption in May 2007. The revised alignment does not undermine the purpose of the Island Plan and has been reviewed by the District Engineer, District Counsel, and Dexter Wilson Engineering. Its construction will expedite sewer service and will not exclude any other residents within this sub-area of the Island. After construction actually commences, the Island Plan will be amended to document the new sewer facilities.

Approval of Resolution No. 2190 would authorize a boundary annexation.

LWD's collection and treatment systems have sufficient capacity to accommodate the property. Attached please find a copy of Resolution No. 2190 for your review.

PJB:ls

Attachment

RESOLUTION NO. 2190

A RESOLUTION OF APPLICATION BY THE
BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT
REQUESTING THE LOCAL AGENCY FORMATION COMMISSION
TO TAKE PROCEEDINGS FOR THE PROPOSED
BRUNSWICK CHANGE OF ORGANIZATION

RESOLVED, by the Board of Directors of the Leucadia Wastewater District, that

WHEREAS, the Board of Directors of the LEUCADIA WASTEWATER DISTRICT (LWD), San Diego County, State of California, desires to initiate proceedings pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code for the proposed Brunswick Change of Organization; and

WHEREAS, the proposed Brunswick Change of Organization includes annexation of the Brunswick territory (**APN 254-391-28, 29, 30, 31, 33, 43, 44**) to the LWD; and

WHEREAS, the reasons for this proposed Change of Organization are as follows:

1. LWD is empowered to and is engaged in the collection, treatment, and disposal of wastewater and has existing facilities to provide wastewater to the territory proposed to be annexed.
2. The owners of the territory desire to utilize the LWD facilities.
3. The territory to be annexed is within LWD's Sphere of Influence.

WHEREAS, the territory subject to the proposed Change of Organization is uninhabited, and a description of the external boundary of the territory is set forth in Exhibit "A" and a map thereof is set forth in Exhibit "B", both attached hereto and by this reference incorporated herein; and

WHEREAS, LWD requests that the proposed Change of Organization be subject to the following terms and conditions:

1. The annexed property is thereafter subject to capacity fees, sewer service fees, and all other district-wide Ordinances and Resolutions of LWD.

WHEREAS, LAFCO is authorized to approve this proposed Change of Organization without notice or hearing and without an election. If no express effective date is indicated, the effective date of the Change of Organization shall be the date of recordation of the Certificate of Completion by the County Recorder.

RESOLUTION NO. 2190

Page two

WHEREAS, the staff of The City of Encinitas has reviewed this proposed Change of Organization under the California Environmental Quality Act (CEQA) and has found it to be categorically exempt from CEQA pursuant to Section 15315, 15304 (f) and 15332 of the California Environmental Quality Act.

NOW, THEREFORE, this Resolution of Application is hereby approved and adopted by the Board of Directors of the LEUCADIA WASTEWATER DISTRICT. The Local Agency Formation Commission of San Diego County is hereby requested to take proceedings for the proposed Change of Organization that includes the territory as described in Exhibit "A" and shown in Exhibit "B", according to the terms and conditions stated above and in a manner provided by the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors held on January 22, 2008 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Elaine Sullivan, President

ATTEST:

Paul Bushee, General Manager
(SEAL)

EXHIBIT A

04-131
8/31/07

LEGAL DESCRIPTION
FOR
AREA OF ANNEXATION INTO LEUCADIA WASTEWATER DISTRICT

ALL THAT CERTAIN REAL PROPERTY SITUATED IN A PORTION OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 13 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE CENTERLINE INTERSECTION OF EOLUS AVENUE AND NAIAD STREET AND PROCEEDING ALONG THE CENTERLINE OF EOLUS AVENUE

- | | | | |
|----|----------------------|--------------|--|
| 1. | NORTH 15°04'07" WEST | 325.00 FEET | TO THE TRUE POINT OF BEGINNING; THENCE LEAVING SAID CENTERLINE ALONG THE SOUTHERLY LOT LINE OF LOT 11 AND LOT 2 |
| 2. | SOUTH 74°55'45" WEST | 649.97 FEET | TO THE CENTERLINE OF HYMETTUS AVENUE; THENCE ALONG SAID CENTERLINE |
| 3. | NORTH 15°03'53" WEST | 300.00 FEET; | THENCE LEAVING SAID CENTERLINE ALONG THE NORTHERLY LOT LINE OF LOT 2 |
| 4. | NORTH 74°55'45" EAST | 225.00 FEET; | THENCE |
| 5. | SOUTH 15°03'51" EAST | 150.00 FEET; | THENCE |
| 6. | NORTH 74°55'45" EAST | 100.00 FEET; | THENCE |
| 7. | NORTH 15°03'51" EAST | 149.91 FEET | ALONG THE WESTERLY LOT LINE OF LOT 11 TO THE NORTHWEST CORNER OF SAID LOT; THENCE |
| 8. | NORTH 74°55'57" EAST | 324.95 FEET | ALONG THE NORTHERLY LOT LINE OF LOT 11 TO THE CENTERLINE OF EOLUS AVENUE; THENCE SOUTHERLY ALONG SAID CENTERLINE |
| 9. | SOUTH 15°04'07" EAST | 299.90 FEET; | TO THE TRUE POINT OF BEGINNING. |

CONTAINS 4.13 ACRES, MORE OR LESS.

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

04131.LGL

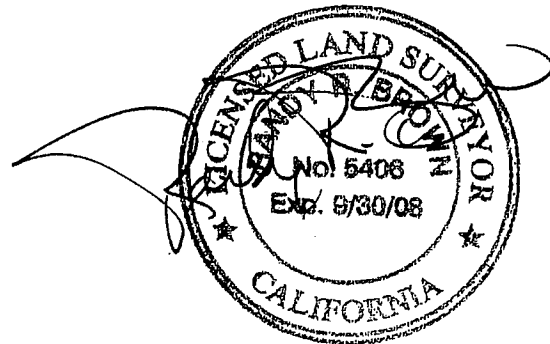
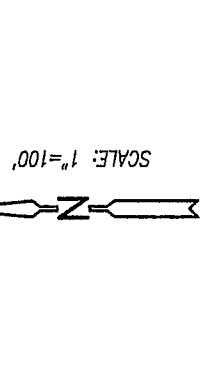


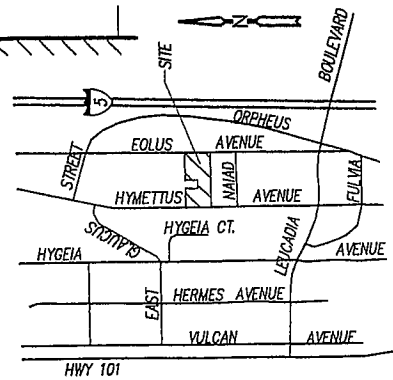
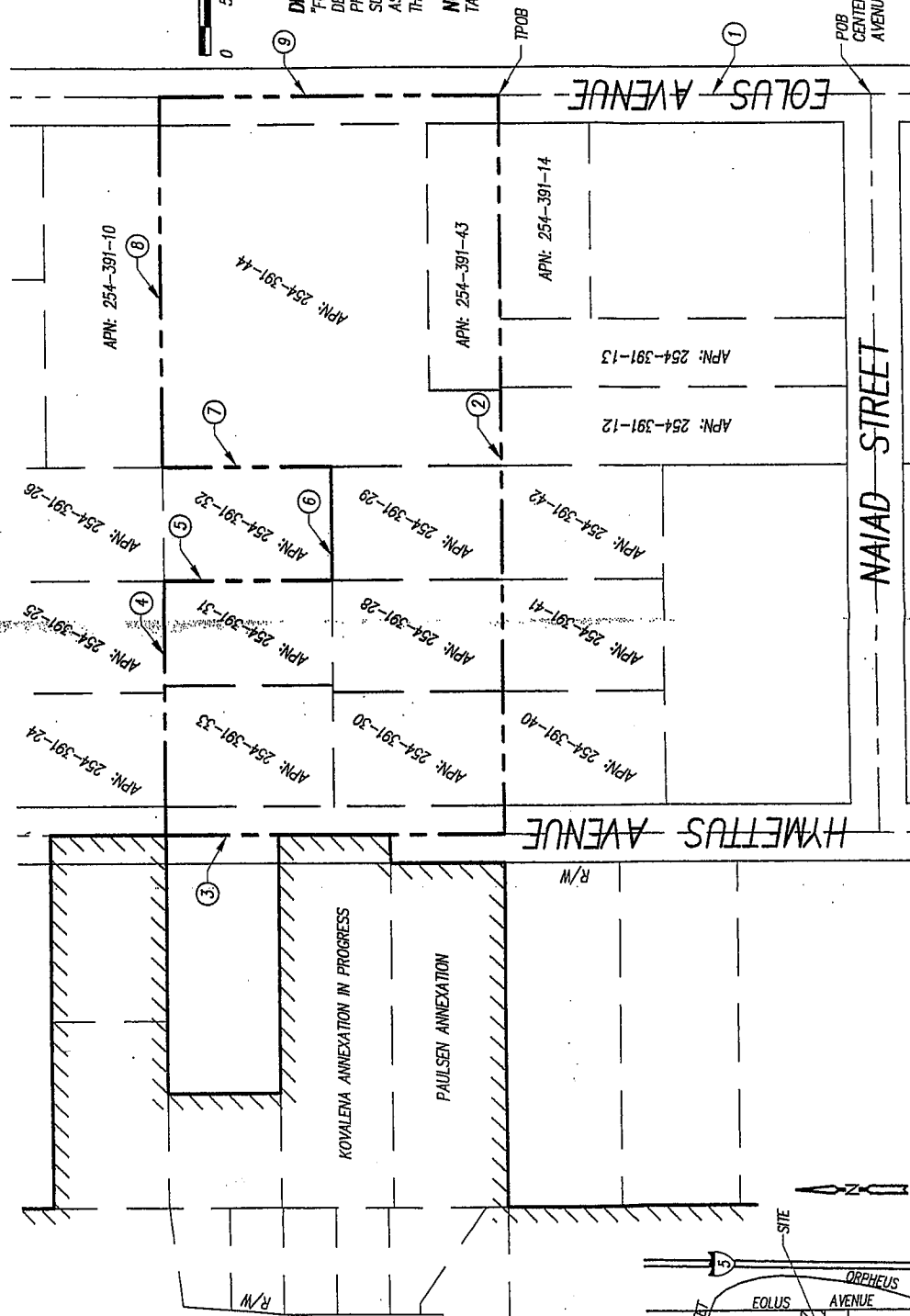
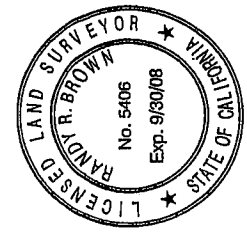
EXHIBIT 'B' BRUNSWICK ANNEXATION PLAT

- COURSES:**
1. N15°04'07"W 325.00'
 2. S74°55'45"W 649.97'
 3. N15°03'53"W 300.00'
 4. N74°55'45"E 225.00'
 5. S15°03'51"E 150.00'
 6. N74°55'45"E 100.00'
 7. N15°03'51"W 149.91'
 8. N74°55'57"E 324.95'
 9. S15°04'07"E 299.90'

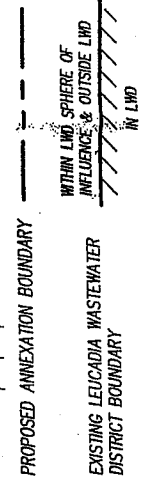


DISCLAIMER:
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NOTE:
TAX RATE AREA # 19078

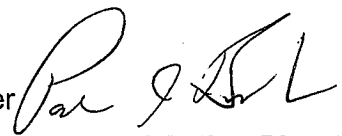


ACCESSOR'S PARCEL NUMBERS 254-391-28, 29, 30, 31, 33, 43, 44	LAFED RESOLUTION No. 4.13	DATE 8/31/07	SCALE 1"=20'
LMD ANNEXATION No. BENIG A PORTION OF THE W 1/2 OF SW 1/4 OF SECTION 4, T. 13S, R. 4W, S.B.M SAN DIEGO COUNTY	JOB NO. 04-131	DATE 8/31/07	SCALE 1"=20'
SOWARDS & BROWN ENGINEERING CONSULTING ENGINEERS 2187 NEWCASTLE AVENUE SUITE 108 CARDIFF BY THE SEA, CA., 92007 TEL. 760/438-9500		FAX 760/438-8603	



VICINITY MAP

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2008 (FY 08) LWD Tactics and Action Plan Status Report

RECOMMENDED:

It is recommended that the Board of Directors:

1. Discuss and take action as appropriate.

DISCUSSION:

The Board of Directors approved the FY 08 Tactics and Action Plan in July 2007. The Strategic Plan identified over 50 goals in LWD's 7 Strategic Areas. Staff has been busy implementing the Tactics and Action Plan over the past 6 months. Attached please find the status of the Tactics and Action Plan goals. Staff will provide an overview of this information at the upcoming meeting.

PJB

Attachment

Leucadia Wastewater District

Fiscal Year 2008

Tactics & Action Plans

1. Financial

Assure Fiscal Stability and Growth through Proper Management of District Assets and Investments

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Develop written procedures for investment and financial policies	ASM	EA, AT, PM, CPA	Substantially Complete	Dec-07
Conduct Annual Policy Review: <ul style="list-style-type: none"> • Investment Policy • Reserve Policy 	GM	CPA, ASM	Completed On Target	Annually Sep-07 Feb-08
Update Financial Plan: <ul style="list-style-type: none"> -Procure Financial Consultant - Complete Financial Plan Update 	GM GM	ASM, CPA ASM, CPA	Completed In Progress	Oct-07 Mar-08
FY07 Audit	CPA	ASM, GM AT	Completed	Dec-07
FY 09 Budget	ASM	ASM, CPA AT, GM	In Progress	Jun-08
Procure Financial Auditor Services	ASM	CPA, GM, AT	Not Started (Under Review)	Mar-08
Review/Update Purchasing Policy	ASM	GM, PM, EA	Completed	Nov-07
Evaluate Additional Administrative Assistance to Scan All Documents to Doc2Net	EA	ASM	Completed (No Outside Assistance)	Oct-07
Update Travel Reimbursement Form	EA	ASM	Completed	Oct-07

2. People

Assure the Highest Qualified Work Force to Provide Outstanding Service for District Stakeholders

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Annual In-House Salary Survey	ASM		Not Started	Mar-08
Review Succession Plan for Critical Positions	ASM	GM	In Progress	Feb-08
Conduct Staff Teambuilding Training	GM	ASM	Completed	Oct-07
Evaluate Medical Provider Network	ASM		Completed	Nov-07
Review Job Descriptions	ASM		In Progress	Dec-07
Extend CCTV Competency to 50% of FS Staff	FSM	FSSup.	In Progress	Jun-08
Evaluate Emergency Response Procedures	ASM	FSM	In Progress	Dec-07
Conduct Emergency Response Drill	ASM	FSM, FSSup	Not Started	May-08
Develop/Review Construction Safety Guidelines	ASM	FSM, PM	Completed (Not Required)	Feb-08
Safety - Conduct Arc Flash Analysis	ASM	FSM, FSSup	In Progress	Mar-08

3. Water Reclamation

Maximize Cost Effective Market Opportunities to Increase the Quantity and Quality of Reclaimed Water Produced for Current and Future Customers

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Continue Discussions to Extend Carlsbad Water Recycling Agreement	GM	FSM, DE	In Progress	Jun-08

4. Services

While Focusing on Core Business and superior customer service, Expand Capabilities through Strategic Alliances with Other Organizations to Enhance Both the Service Provided and Financial Future of the District

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Remain full participant in all regional agency forums (Mutual assistance, LAFCO, CSDA, CSRMA, SCAP, NCFO, etc.)	GM	ASM, FSM, PM	Ongoing	Annual
Participate in Regional Mutual Aid Agreement	GM	FSM	In Progress	Dec-07
Evaluate Potential for EWA to provide Fats, Oils & Grease Services	GM	FSM	Completed (LWD Inspection)	Oct-07
Modify APCD Permits to Preclude Carbon Testing	FSM	FSSup	In Progress	Oct-07
Statewide WDR: - Develop/Implement SSMP Goals & Implementation Plan - Develop Sewer Use Permit to meet SSMP Requirements	FSM FSM	DE, GM ASM, DE, GM	Completed In Progress	Oct-07 Mar-08
Evaluate Power Reduction Scheme at Batiquitos PS	FSM	FSSup, FSS Staff	Not Started	Dec-07
Complete LWD Vulnerability Study	FSM	ASM, GM	Completed	Aug-07
Develop Update Sewer Use Ordinance	FSM	ASM, GM FSSpc	In Progress	Oct-07
Develop Lateral/Backflow Reimbursement Program	GM	FSM, ASM	Not Started	Feb-08
Conduct Annual Records Retention Review	EA	AS	Substantially Complete	Jun-08

5. Recognition of Achievement

Assume a Leadership Position within the Wastewater Community and Provide an Increasing Level of Outreach and Collaboration with the Water and Environmental Communities

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Apply for CSRMA Safety Award	FSM	ASM	Completed - Won	Oct-07
Apply for CWEA Safety Award	FSM	ASM FSS	Completed (Result Pending)	Oct-07
Apply for CWEA Plant of Yr.	FSM	ASM FSS	Completed (Result Pending)	Oct-07
Apply for Collection System Operator of Yr.	FSM	ASM FSS	Completed (Result Pending)	Oct-07
Apply for Treatment Plant Operator of Yr.	FSM	ASM FSS	Completed (Result Pending)	Oct-07
Pursue CWEA, WEF, and Other Presentation Opportunities	GM	ASM, DE PM, FSM	In Progress (Submitted for WEF Presentation)	Submittal Times Vary

6. Technology

Enhance District operations through technological excellence, innovation and utilization of outstanding professional resources.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Purchase & Install Mass Storage for File Servers	PM	EA	Not Started	Feb-08
Install Permanent Flow Meters for LWD Collection System	FSM	GM, FSSup	Substantially Complete	Mar-08
Develop Scanning & Doc2Net Procedure	EA	AS	In Progress	Nov-07
Evaluate/Implement New Website Platform to Facilitate Document Uploading	EA	ASM, GM	In Progress	Jun-08
Develop Asset Management Plan	PM	FSM, FSSpec	In Progress	Mar-08
Evaluate Inspection Alternatives for LWD's Major Force mains	FSM	DE	In Progress	Apr-08

6. Technology (Continued)

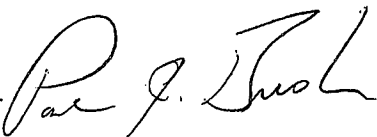
<p>CIP Implementation: <i>Site Improvement Project:</i> Complete Design Bid Project Award Construction Contract Commence Construction</p>	<p>PM PM PM PM</p>	<p>FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM</p>	<p>Completed Completed Completed Not Started</p>	<p>Sep-07 Oct-07 Feb-08 Mar-08</p>
<p><i>Satellite Pump Station Forcermain Project:</i> Complete Design Bid Project Award Construction Contract Commence Construction</p>	<p>PM PM PM PM</p>	<p>FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM</p>	<p>Completed Not Started Not Started Not Started</p>	<p>Dec-07 Jan-08 Apr-08 May-08</p>
<p><i>101 Trunk Sewer/Baquitos Influent Line:</i> Complete Design Bid Project Award Construction Contract Commence Construction</p>	<p>PM PM PM PM</p>	<p>FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM</p>	<p>Completed Not Started Not Started Not Started</p>	<p>Jan-08 Feb-08 May-08 Jun-08</p>
<p><i>Gibraltar Street Pipeline Repair:</i> Complete Design Bid Project Award Construction Contract Commence Construction</p>	<p>PM PM PM PM</p>	<p>FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM</p>	<p>Completed Not Started Not Started Not Started</p>	<p>Oct-08 Nov-07 Feb-07 Apr-08</p>
<p><i>Pireaus Street Pipeline Repair:</i> Bid Project Award Construction Contract Commence Construction</p>	<p>PM PM PM</p>	<p>FSM, DE, GM FSM, DE, GM FSM, DE, GM</p>	<p>Completed Completed Completed</p>	<p>Jul-07 Aug-07 Sep-07</p>
<p><i>I&I Study:</i></p>	<p>PM</p>	<p>FSM, DE</p>	<p>Substantially Complete</p>	<p>Oct-07</p>

7. Community Outreach

Increase community awareness of district services and benefits.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
<i>Continue implementation of LWD Communication Plan (newsletter, brochure, news release)</i>	GM	EA, ASM	Ongoing	Varies
<i>Develop Collection System Fact Sheet</i>	GM	EA, ASM	In Progress	Oct-07
<i>Site Improvement Project Groundbreaking</i>	GM	ASM, PM	Not Started	Mar-08
<i>Evaluate Participation in Local Public Works Day</i>	ASM	EA, FSM, GM	Completed	May-08
<i>Participate in Carlsbad "City Stuff" Elementary School Program</i>	FSM	EA, ASM	Not Started	May-08

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: 2008 Board of Directors Committee Assignments

RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

The Leucadia Wastewater District (LWD) Board President typically reviews committee assignments for the Board of Directors on an annual basis and makes appointments to the various committees as appropriate. To facilitate this discussion, a summary of current committee assignments and appointments is attached.

This item has been placed on the agenda for discussion by the Board of Directors. Staff has no recommendation on this matter. Staff will incorporate any revisions to LWD committees and respond to other public agencies as appropriate.

Attachment

cal:PJB



Board of Directors' Committee Assignments

Engineering Committee

Director Allan Juliussen, Chair
Vice President David Kulchin

Investment & Finance Committee

Director Judy Hanson, Chair
Director Donald Omsted

Community Affairs Committee

President Elaine Sullivan, Chair
Director Donald Omsted

Employee Recognition Committee

President Elaine Sullivan, Chair
Director Judy Hanson

Human Resource Committee

Director Judy Hanson, Chair
Vice President David Kulchin



Board of Directors' and Manager Appointments and Assignments

Encina Wastewater Authority Board of Directors/Joint Advisory Committee (JAC)

President Elaine Sullivan
Director Allan Juliussen
Paul Bushee, GM (Alternate)

Other Assignments:

President Elaine Sullivan

- Encina Wastewater Authority Policy and Finance Committee
- Encina Joint Powers Financing Authority (EJPFA) Board Member
- California WaterReuse Financing Authority (CWFA) Secretary/Treasurer

Vice President David Kulchin

Director Judy Hanson

- California Special Districts Association (CSDA) San Diego Chapter Past President
- San Diego County LAFCO Special Districts Advisory Committee Member
- California Sanitation Risk Management Association (CSRMA) Board Member
- California WaterReuse Financing Authority (CWFA) Board of Directors (Alternate)

Director Allan Juliussen


- Encina Wastewater Authority Capital Improvement Committee (CIC) Member

Director Donald Omsted

General Manager Paul Bushee

- Encina Wastewater Authority Member Agency Managers Committee
- CSRMA Executive Board Member
- CSRMA Pooled Liability Committee Member
- CSRMA Board of Directors (Alternate)
- California WaterReuse Financing Authority (CWFA) Board Chair
- CASA Program Committee, Vice-Chair

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Disclosure of Reimbursements Report for July through December 2007

RECOMMENDATION:

1. Receive and File the Disclosure of Reimbursements Report for July through December 2007.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every six months, which is above and beyond the requirements of Government Code Section §53065. LWD's Disclosure report for the July to December 2007 period has been attached for your review.

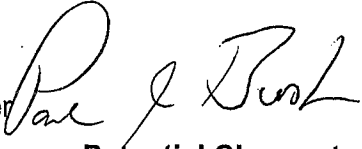
PJB:

Attachment

**Leucadia Wastewater District
Disclosure of Reimbursements Report
July 1, 2007 - December 30, 2007**

Conference Date	Description	J. Hanson	E. Sullivan	D. Ormsted	D. Kulchin	A. Juliusen	P. Bushee	C. LeMay	L. Schempp	R. Morishita
CASA Annual Conference										
CASA 8/16/07-8/18/07 San Diego	Registration	400.00	400.00	400.00	400.00	400.00	400.00	400.00	200.00	
	Hotel	453.26	456.26		453.26	679.89				
	Airfare									
	Rental Car/mileage									
	Sub-total	853.26	856.26	400.00	853.26	1,079.89	400.00	400.00	0.00	0.00
CA LAFCO Annual Conference										
CA LAFCO 8/29/07-8/31/07 Sacramento	Registration					450.00				
	Hotel					269.82				
	Airfare					201.10				
	Rental Car/mileage									
	Sub-total	0.00	0.00	0.00	0.00	920.92	0.00	0.00	0.00	0.00
CSDA Annual Conference										
CSDA 10/11/2007-10/4/2007 Monterey	Registration	275.00	275.00	275.00	275.00	275.00	275.00	275.00		
	Hotel	645.00	645.00	645.00	645.00	645.00	430.00	430.00		
	Airfare	144.80	295.10	295.10	162.80	297.10	144.80	144.80		
	Rental Car/mileage		383.15		167.07					
	Sub-total	1,064.80	1,303.15	1,215.10	1,249.87	1,217.10	849.80	0.00	0.00	0.00
CSDA Board's Role in Human Resources										
CSDA Board's Role in HR 11/9/2007 Ontario	Registration					185.00	185.00	185.00		185.00
	Hotel									
	Airfare									
	Rental Car/mileage									
	Sub-total	0.00	0.00	0.00	0.00	185.00	185.00	185.00	0.00	185.00
PERS Education Forum										
PERS Education Forum 10/22/2007-10/24/2007 Garden Grove	Registration							250.00		
	Hotel							407.10		
	Airfare									
	Rental Car/mileage									
	Sub-total	0.00	0.00	0.00	0.00	0.00	0.00	657.10	0.00	0.00

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **CASA Washington DC Conference – Potential Change to March 2008 LWD Board Meeting Date**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Discuss and take action as appropriate

DISCUSSION:CASA Washington DC Conference

This year's California Association of Sanitation Agencies (CASA) Washington DC conference is scheduled for March 10 - 12, 2008. Last year LWD sent one representative to this conference. This item is placed before the Board to consider whether LWD should send representatives this year. Staff has received interest from two Board members, President Sullivan and Director Juliussen to attend this conference. Enclosed for your review is a brochure on the conference's preliminary program.

Potential Change to the March 2008 Board of Directors meeting date

It is important to note that the CASA Washington DC Workshop conflicts with the March 12, 2008 LWD Board meeting. Should the Board opt to send 2 representatives to the conference, staff suggests that the Board consider re-scheduling its regular meeting to 5:00 pm on March 19, 2008.

PJB

Attachment



Make a difference and join your CASA colleagues in Washington, D.C.

- Lobby influential members of the California delegation on CASA's priorities for the 110th Congress
- Meet key staff members from both House and Senate committees dealing with water quality and natural resources issues
- Hear directly from Representatives/Senators about how the recent changes in Congress will effect policy priorities and oversight of the nation's environmental laws
- Discuss public finance issues with Budget and Appropriations Committee staffers
- Confer with members of EPA's senior management on biosolids, wetlands, TMDLs, ocean protection and financing issues
- Consult with leading Washington-based advocates on how water quality policymaking may evolve under a new majority in Congress and
- Learn more about how climate change may influence coastal water quality mandates from leading experts.

We encourage you to submit additional topics and/or issues you feel need to be covered during the conference. Please email your suggestions in a timely manner to CASA Federal Legislative Advocate Eric Sapirostein at esap@ensresources.com

Hotel Monaco Washington, D.C. is located within walking distance of the National Mall.

Hotel Reservation Guide

A limited number of rooms have been reserved for CASA delegates at the Hotel Monaco, which will be reserved on a first-come, first served basis. The cut-off date to reserve rooms under the special CASA discounted rate is Wednesday, February 6.

ROOM RATE: \$308.01 per night (single/double occupancy) including tax.

Hotel Monaco Washington, D.C.
800.649.1202 toll-free | 202.628.7177

Please arrange reservations by directly contacting the Monaco Hotel Washington, D.C. by phone, and identify yourself as a CASA member to receive this special rate. A one night deposit is required. The hotel deposit refund policy will require 72 hours cancellation notice. Hotel accommodations will fill quickly, so if you plan on attending, it is critical to get your reservation in immediately.

California Association of Sanitation Agencies



Ensuring Clean Water for California

March 10-12, 2008 Washington, D.C. Conference

Hotel Monaco
Washington, D.C.

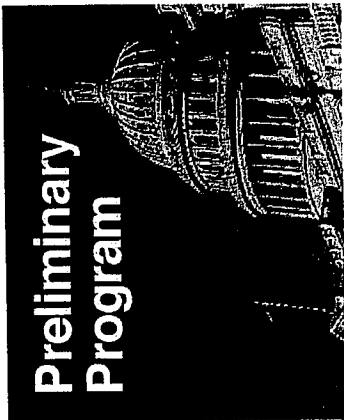
700 F Street, N.W.
Washington, DC 20004

202.628.7177
800.649.1202 toll-free
www.monaco-dc.com

California Association of Sanitation Agencies
1215 K Street, Suite 2290
Sacramento, CA 95814
916.446.0388 phone
916.231.2141 fax



Preliminary Program



Monday, March 10

MORNING SESSIONS

8:30 a.m. Registration and Continental Breakfast

Welcome by CASA President Kamil A. Zoury & Sharon Green, Federal Legislative and Liaison Committee Chair

OPENING PRESENTATION: Member of Congress

PANEL 1 - Funding For Water Quality: Restoring The Federal Partnership
After years of declining federal support for water quality infrastructure needs, Congress begins the final session of the 110th Congress with an eye on efforts to renew the Clean Water Act's State Revolving Loan Fund Program and legislation creating new ways to generate increased federal support to respond to the high demand for construction assistance. Panelists will be representatives of key players who are seeking to restore the federal financial commitment to clean water infrastructure.

LUNCHEON AND KEYNOTE ADDRESS

AFTERNOON SESSIONS

PANEL 2 - The Clean Water Act: The Next 35 Years
Supreme Court decisions, citizen suits, and regulatory mandates have thrown into confusion how the Clean Water Act will evolve during the next 35 years of implementation. Key policymakers will examine some of the forces serving as catalysts for reforming the law and what the regulated community may encounter as water quality and water supply issues gain increased importance throughout California and the nation.

BREAK

PANEL 3 - Hot Hot Hot: Climate Change Legislation
The debate over how to address a warming planet will melt away the old lines of policymaking and force fundamental

changes in the way public agencies must comply with environmental laws and rules. As nations across the world wrestle with cap and trade programs, restrictions on emissions and other mechanisms to address climate change, the act will impose new requirements on public agencies. Experts on climate change legislation will brief CASA on the prospects for 2009 and beyond.

Tuesday, March 11

MORNING SESSIONS

CONTINENTAL BREAKFAST

PANEL 4 - Operating Wastewater Treatment Facilities in

An Era Of Terrorism
Whether or not POTWs are a central front in the war on terror, congressional initiatives to impose new homeland security requirements on wastewater treatment operations are under consideration in the 110th Congress. After a respite of a couple of years, Congress is preparing to renew the nation's chemical security law and one major issue involves the availability and use of gaseous chlorine for disinfection at water and wastewater treatment facilities. Key Capitol Hill and Administration players will brief CASA on the priorities for renewing this legislation and discuss how these issues may impact the operations of POTWs.

LATE MORNING - AFTERNOON SESSION

Travel to Capitol Hill - Meet and Greet

Small group meeting prearranged with the 110th California Congressional Delegation members and staff.

Lunch will be on your own. CASA will host an early evening reception on Capitol Hill.

Wednesday, March 12

MORNING SESSIONS

Closing Breakfast

speaker - Member of Congress

PANEL 5 - Roundtable Discussions with on Current

Regulatory Topics
After two days of briefings and visits to Capitol Hill, join key regulatory officials in an informal exchange of ideas on policy matters affecting CASA agencies. From biosolids to mercury, several concurrent roundtable discussions will be held to afford CASA members a chance to discuss current developments on key issues with senior policymakers at EPA.

Capitol Hill Meetings report-outs and conference wrap-up

ADJOURN (noon)

Invited Guest Speakers:

The Honorable Dianne Feinstein
U.S. Senator

The Honorable Barbara Boxer
U.S. Senator

The Honorable Xavier Becerra
U.S. Member of Congress

The Honorable Earl Blumenauer
U.S. Member of Congress

The Honorable Ellen O. Tauscher
U.S. Member of Congress

The Honorable Grace P. Napolitano
U.S. Member of Congress

The Honorable Benjamin Grubbs
Assistant Administrator, Office of Water

Kenneth J. Kopacs, Deputy Staff Director
Committee on Environment and Public Works,
U.S. Senate

Ryan Seliger, Staff Director
Subcommittee on Water Resources and
Environment, U.S. House of Representatives

Jan Pawlow, Republican Counsel
Subcommittee on Water Resources and
Environment, U.S. House of Representatives

Michele Nellenbach, Professional Staff
Committee on Environment and Public Works,
U.S. Senate

David "Max" Williamson
Beveridge and Diamond, Climate Change
Practice Group

Eric Suedlund, Deputy Director
Washington Office, California Governor Arnold
Schwarzenegger

Other recognized experts will also be presenting
at the 2008 CASA Washington, DC Conference

Ensuring Clean Water for California

CASA Registration Form

March 10 -12, 2008

2008 Washington, D.C., Conference

California Association of Sanitation Agencies (CASA)
1215 K Street, Suite 2290, Sacramento, CA 95814
916.446.0388 phone | 916.231.2141 fax

Registration Fees - (choose only one)

- \$25 cancellation fee on or before Friday, February 22, 2008
- No refund after Friday, February 22, 2008
- Send a colleague if you cannot attend! Please notify the CASA office.

First Name _____ Last Name _____

Nickname _____ Title _____

Agency/Firm _____

Phone _____ E-mail _____

First Name _____ Last Name _____

Nickname _____ Title _____

Agency/Firm _____

Phone _____ E-mail _____

Yes, email registration confirmation to:

Delegate Fee - \$575 per person
No. of Delegates: x \$550 = _____

Guest Fee - \$75 per person
No. of Guests: x \$ 75 = _____

Payment Method - Please make checks payable to CASA

Check # _____ Purchase Order # _____

MEMORANDUM

DATE: January 16, 2008
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Website Update



RECOMMENDATION:

1. This information is provided for informational purposes.

DISCUSSION:

LWD's FY 2008 Tactics & Action Plan includes a goal to evaluate and implement a new website platform to facilitate document uploading and enhance the District's public outreach efforts. In coordination with Katz & Associates and Ideaworks Advertising, the District recently evaluated a website platform system called SnugSites that meets our goals by significantly modernizing the website platform and enhancing staff's ability to make webpage changes. The purpose of this agenda item is to present information to the Board of Director's on the planned web site upgrade. This information was provided to the Community Affairs Committee at their meeting on December 19, 2007.

LWD's current website was initially developed over four years ago using HTML technology. While the website platform has generally met the District's needs, it is not user-friendly and often requires third-party assistance to make minor changes or updates. The SnugSites platform is an advanced web system that allows customized site development at an efficient cost. It uses the Red Rocket Content Management System that will allow staff better control over the sites' pages, layout, images and more. It will also allow the District to make content changes anytime, as often as is required.

Since FY 2004, LWD has spent an average of \$6000 per year to maintain the current web site. While some of this annual cost provided enhanced content and site upgrades, the majority of the cost was for site maintenance. Due to the complexity of the current site, a third-party vendor was often required to make content changes.

The District has received an estimate of \$13,000 from Ideaworks Advertising to design a new webpage template and coordinate development of the new SnugSites platform. Staff and Katz & Associates believe this estimate reflects a competitive cost for the services desired. Sufficient funds are available in the FY 2008 budget and the \$13,000 cost is within the General Manager's spending authority.

Staff believes that this upgrade is warranted and is in the best interest of the District.

cl:PJB

RECEIVED

JAN 04 2006

LEUCADIA WASTEWATER
DISTRICT

Minute Item: 8B

Ref. Nos.: MSR07-11; SR07-11[F1]; SR07-11[F2]; SR07-11[F3]; SR07-11[F4]

**RESOLUTION OF THE
LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN DIEGO APPROVING THE
SAN DIEGO COUNTY SPECIAL DISTRICTS
MUNICIPAL SERVICE REVIEW AND
SPHERE OF INFLUENCE DATA SUMMARY
FOR THE COUNTY WATER DISTRICTS:
CANEBRAKE, COACHELLA VALLEY,
LEUCADIA WASTEWATER, AND VALLECITOS**

On motion of Commissioner Menshek, seconded by Commissioner Jacob, the following resolution is adopted:

WHEREAS, pursuant to Government Code Section 56430, the San Diego Local Agency Formation Commission is required to conduct a service review before, or in conjunction with an action to establish or update a sphere of influence; and

WHEREAS, pursuant to Government Code Section 56425, the San Diego Local Agency Formation Commission is required to develop and determine a sphere of influence for each local governmental agency within the County, and review and update, as necessary, the adopted sphere not less than once every five years; and

WHEREAS, the Commission adopted a sphere of influence for the Canebrake County Water District on November 5, 1984, which was affirmed on November 7, 2005; and

WHEREAS, the San Diego Local Agency Formation Commission is not responsible for adopting a sphere for the Coachella Valley Water District, because it is a multi-county district and the majority of the agency is in the Riverside County with no amendments anticipated; and

WHEREAS, the Commission adopted a sphere of influence for the Leucadia Wastewater District on September 10, 1984; and

WHEREAS, the Commission adopted a sphere of influence for the Vallecitos Water District on June 3, 1985; and

WHEREAS, the Leucadia Wastewater District's sphere recently was amended to correct boundary service area issues with the Vallecitos Water District and City of Carlsbad with no future amendments anticipated; and

WHEREAS, the Vallecitos Water District has updated its Master Plan and since an evaluation of a jurisdictional issues with the Vista Irrigation District and resolution of a Special Study Area on the eastern boundary shared with Valley Center Municipal Water District and Rincon Municipal Water District is expected to be undertaken before the next sphere update or service review; the Vallecitos Water District sphere should be reaffirmed until a sphere review and possible update is scheduled within the next five years; and

WHEREAS, the territory is described in the Municipal Service Review and Sphere of Influence Data Summary; and

WHEREAS, the Executive Officer of the Commission has filed his report, which was received and considered by the Commission; and

WHEREAS, pursuant to Government Code Section 56427, the Executive Officer of this Commission set a public hearing on the proposed sphere review for August 6, 2007, and gave notice of the date, time, and place of said hearing in accordance with Government Code Sections 56660 and 56661.

NOW THEREFORE, BE IT RESOLVED, that this Commission hereby finds, determines, and orders as follows:

(1) The hearing was held on the date set therefore, and due notice of said hearing was given in the manner required by law.

(2) At that hearing the Commission called for, heard, and considered all interested parties and read and considered the report of the Executive Officer.

(3) The Commission finds pursuant to Section 15061(b)(3) of the State CEQA Guidelines, that the sphere affirmations, are not subject to the environmental impact evaluation process because it can be seen with certainty that there is no possibility for the proposed project to significantly impact the environment, and the activity is not subject to CEQA.

(4) The Commission finds pursuant to § 15306 of the State CEQA Guidelines, that the municipal service review is not subject to the environmental impact evaluation process because the service review consists of data collection and research that will not result in a disturbance to an environmental resource.

(5) The Commission adopts the form of resolution approving the Municipal Service Review and Sphere of Influence Data Summary for the reasons set forth in said report.

(6) The Commission re-affirms the spheres of influence for the Canebrake County, Coachella Valley, Leucadia Wastewater, and Vallecitos Water Districts as that territory shown on the attached Maps F1-4, and described in the San Diego County Special Districts Municipal Service Review and Sphere of Influence Data Summary, and adopts the written Statements of Determinations for those agencies as proposed in Exhibits F1 through F4 pursuant to Section 56425 of the Government Code.

(7) The Executive Officer is hereby authorized and directed to mail certified copies of this resolution as provided in Section 56880-56882 of the Government Code.

Passed and adopted by the Local Agency Formation Commission of the County of San Diego this 6th day of August, 2007, by the following vote:

AYES: Commissioners Hilliard, Jacob, Menshek, Pocklington, Rexford, Vanderlaan and Alternate Commissioner Cox

NOES: None

ABSENT: Commissioners Atkins and Horn

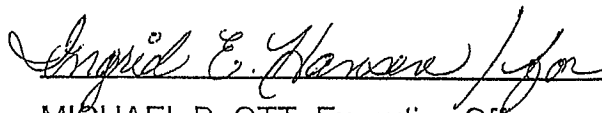
ABSTAINING: None

STATE OF CALIFORNIA)

COUNTY OF SAN DIEGO)

I, MICHAEL D. OTT, Executive Officer of the Local Agency Formation Commission of the County of San Diego, State of California, hereby certify that I have compared the foregoing copy with the original resolution adopted by said Commission at its regular meeting on August 6, 2007, which original resolution is now on file in my office; and that same contains a full, true, and correct transcript therefrom and of the whole thereof.

Witness my hand this 31st day of August 2007.



MICHAEL D. OTT, Executive Officer
San Diego Local Agency Formation Commission

**ADOPTED STATEMENT OF DETERMINATIONS
AFFIRMATION OF THE
SPHERE OF INFLUENCE FOR THE
LEUCADIA WASTEWATER DISTRICT**

The following statement of determinations is prepared pursuant to section 56425 of the Government Code for affirmation of the area shown on the attached map as the sphere of influence for the Leucadida Wastewater District.

On August 6, 2007, the Commission ratified and reaffirmed its approval of the Municipal Service Review for Special Districts and Special District Spheres of Influence Data Summary. A written statement is on file with the San Diego Local Agency Formation Commission specifying the functions or classes of services provided by the District. The statement was approved / affirmed on, August 6, 2007.

- (1) The present and planned land uses in the area, including agricultural and open space lands.

The Leucadia Wastewater District (LWD) provides wastewater collection and treatment services to the area's landowners and residents. The Cities of Carlsbad and Encinitas have jurisdiction over land use and planning matters in their areas; thus, all land use decisions pertaining to the sphere territory would be guided by those Cities' General Plans. Affirmation of the sphere of influence will have no affect on agricultural and open space land uses.

- (2) The present and probable need for public facilities and services in the area.

The District's sphere territory covers 10,163 acres (15.88 square miles) with a population of about 60,000. The service area is 9,814 acres. Over the last 20 years, the population has increased systematically in accordance with city development approvals, and seven annexations of property have occurred that totaled 407 acres. Residents and businesses utilize the wastewater treatment facility for sewage disposal. The District also operates and delivers recycled water from its plant to the City of Carlsbad for golf course irrigation. Potable water service is provided by the Olivenhain Municipal Water District (MWD) and Carlsbad MWD. Because the area surrounding the District service area is served by other agencies, there is no expectation of a need for additional public facilities in the near future.

- (3) The present capacity of public facilities and adequacy of public services, which the agency provides or is authorized to provide.

The District provides wastewater collection and treatment though a treatment plant with capacity of 1,100,000 gallons per day (gpd) and a cooperative service capacity in the Encina JPA facility that totals a capacity treatment of 4.4 million gpd and has

the ability to meet current demand for service. Since the population is projected to remain fairly constant over the next five years, the District has capacity to provide service to the current property owners and residents.

- (4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

Affirmation of the sphere of influence will not affect any social and economic communities of interest.

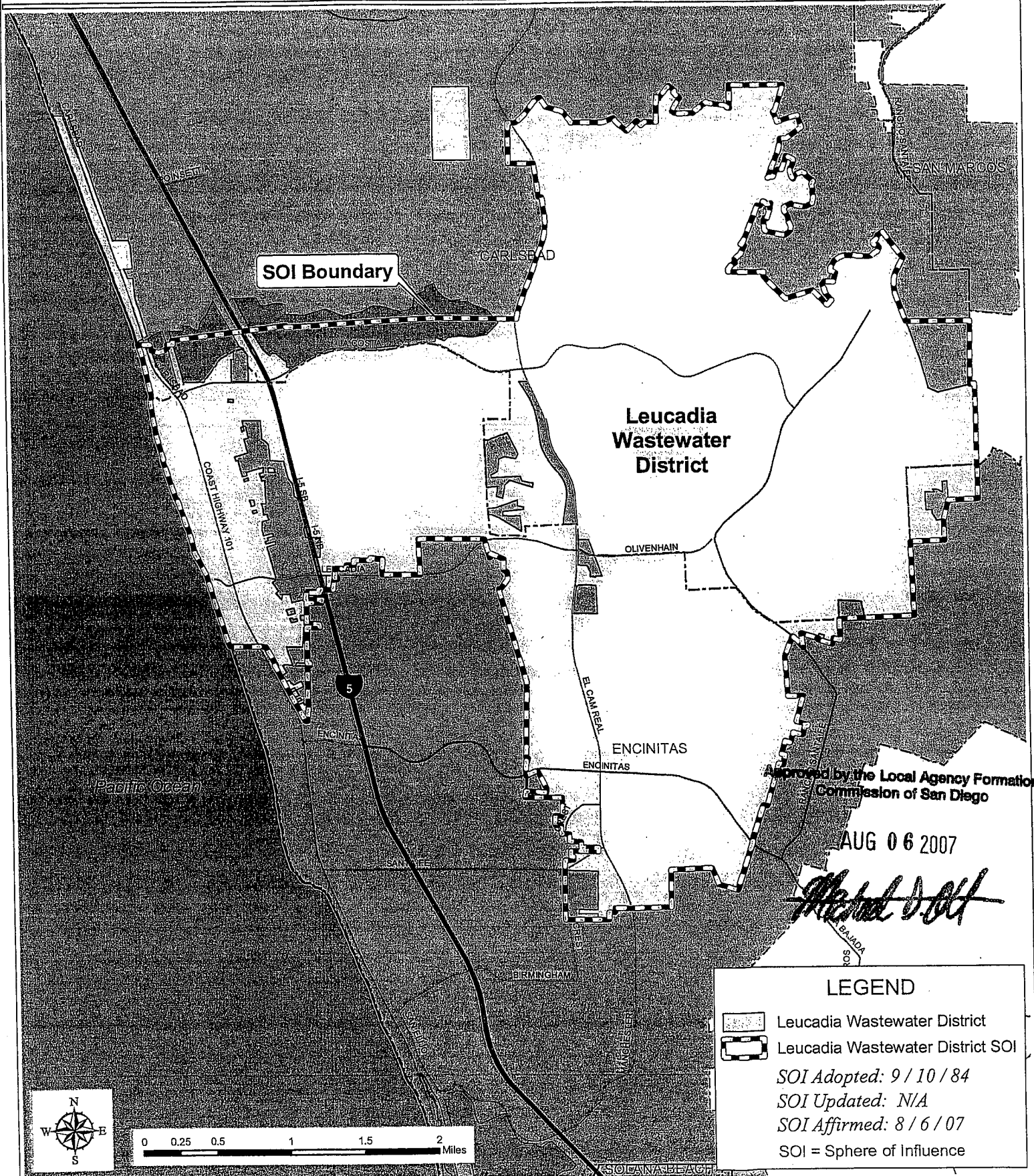
Sphere Action History

Original Adoption Date: September 10, 1984

Update(s): N/A

Affirmation Date(s): August 6, 2007

Amendment Date(s): September 9, 1985; May 5, 1986; December 7, 1987; January 6, 1992; May 1, 1995; August 6, 2001; March 3, 2003; September 12, 2005; February 6, 2006; May 7, 2007





Approved by the Local Agency Formation Commission of San Diego

AUG 06 2007

Michael J. Wolf

LEGEND

-  Leucadia Wastewater District
-  Leucadia Wastewater District SOI
- SOI Adopted: 9/10/84
- SOI Updated: N/A
- SOI Affirmed: 8/6/07
- SOI = Sphere of Influence

Directors' Meetings

Presented by Directors Hanson, Juliussen,
Kulchin, and Omsted

Conference

California Association of Sanitation Agencies (CASA) Annual
Conference

Dates and Location

January 9 – 12, 2008 at the Hyatt Grand Champions in Indian Wells,
CA

List of Attendees

Vice President Kulchin
Director Juliussen
Director Hanson
Director Omsted

The above mentioned Board members attended various sessions
regarding water and wastewater issues.