

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, October 14, 2009 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

A. None.

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

September 9, 2009 Regular Board Meeting (Pages 1-9)

October 1, 2009 Community Affairs Committee Meeting (Pages 10-11)

October 6, 2009 Engineering Committee Meeting (Pages 12-13)

B. Demands for September – October. (Pages 14-38)

C. Operations Report. (Pages 39-42)

D. Finance Report. (Pages 43-49)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – September 30, 2009 (Page 50)

Member Agency Manager Meeting – October 14, 2009 (Verbal Report)

9. Committee Reports

A. Community Affairs Committee meeting was held on October 1, 2009 – report by Director Sullivan. (Page 51)

B. Engineering Committee meeting was held on October 6, 2009 – report by Director Juliussen. (Page 52)

10. Old Business

None.

11. New Business

- A. Recommend that the Board of Directors Authorize the General Manager to execute an Amendment No. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$83,996.00. (Pages 53-55)
- B. Recommend that the Board of Directors adopt Resolution No. 2204 Revising the Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facilities. (Pages 56-59)
- C. Review of Brown Act in regards to Board of Directors Meeting changes. (Pages 60-61)
- D. Potential Change to January 2010 Board of Directors Meeting Date. (Page 62)

12. Informational Items

- A. Letter to General Manager Paul Bushee from CASA. (Page 63)
- B. Site Improvement Project Update. (Page 64)
- C. North County Times news article "Carlsbad: City to offer \$10,000 reward related to sewage spill." (Page 65)
- D. Holiday Dinner is scheduled for December 10, 2009. (Verbal Report)

13. Directors' Meetings

- A. Wateruse Conference was held at the Sheraton Seattle Hotel in Seattle, WA from September 13-16, 2009 – (Page 66)
- B. CSDA Annual Conference was held at the Renaissance Esmeralda in Indian Wells, CA from September 21-24, 2009 – (Page 67)

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: October 8, 2009



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
September 9, 2009

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, September 9, 2009 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, Sullivan, and Omsted
DIRECTORS ABSENT: None.
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Field Services Manager Leo Schempp, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, Steve Deering with Dudek, Larry Liebel and Chris Willemmin with Sequoia Solar, Dave Padilla with Infrastructure Engineering Corporation (IEC), Rob Astephen and Greg Byars with TC Construction, Pete Santar and Joe McRoskey with Underground Technologies.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Omsted, and carried, the Board of Directors approved the agenda.

5. Public Comment

There was no public comment.

6. Presentations and Awards

A. Achievement of Individual Objectives

GM Bushee stated the District has two awards to present. The first award is presented to Ian Riffel for receiving his Grade TI Water Treatment certification. GM Bushee also noted that this is Ian's third certification and he also recently completed his studies for a bachelor degree. Ian is eligible for an incentive award of \$500 under LWD's Incentive Program.

GM Bushee stated the second award recognizes Field Services Technician III James Hoyett for his 20 Years of Service to the District. GM Bushee also provided brief background information on James. James is eligible for an incentive award of \$400 under LWD's Incentive Program.

President Kulchin and GM Bushee presented the awards to Ian and James. The Board of Directors congratulated them both for their efforts.

7. Consent Calendar

GM Bushee stated that he spoke with Director Omsted prior to the meeting regarding an error on the August 10, 2009 Board minutes. Staff has revised the Board minutes and provided them to you as handout 7A.

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the amended August 10, 2009 Board minutes.

- A. Minutes for the following meetings:
 - August 10, 2009 Regular Board Meeting
 - September 2, 2009 Community Affairs Committee Meeting
 - September 2, 2009 Investment & Finance Committee Meeting
 - September 3, 2009 Engineering Committee Meeting

- B. Demands for August/September 2009
 - Payroll Checks Numbered 14423 – 14466; General Checking – Checks numbered 38201 – 38339; Manager’s checks numbered 348-349

- C. Operations Report. (A copy was included in the original September 9, 2009 Agenda)

- D. Finance Report. (A copy was included in the original September 9, 2009 Agenda)

- E. Quarterly Treasurer’s Investment Report (A copy was enclosed in the original September 9, 2009 Agenda)

Upon a motion duly made by Director Sullivan, seconded by Director Omsted, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – August 26, 2009 Board meeting.

Vice President Juliussen and Director Sullivan reported on EWA's August 26, 2009 Board meeting.

9. Committee Reports

- A. Community Affairs Committee meeting was held on September 2, 2009.

Director Sullivan reported that the CAC reviewed and commented on the details for the Open House Event, the invitation’s text, revised cost estimates for the rental equipment, and speaking topics for each Board member. In addition, KATZ and staff provided updates on vendor and politician attendance.

Director Sullivan also stated that the CAC reviewed the meeting room policy and directed staff to forward a strikeout version of the policy to the Board of Directors. This will be reviewed later on in tonight’s agenda. In addition, the CAC reviewed the production schedule for the winter 2010 newsletter and scheduled the next CAC meeting for September 28, 2009.

GM Bushee noted that Director Omsted requested that staff provide a hand out of the Board of Director's speaker's topics. GM Bushee stated that KATZ drafted topics for each Board member to speak about at the Open House event. GM Bushee requested the Board of Directors review their topic and if they have any changes to please contact staff. GM Bushee also noted that staff will help prepare the speeches for the Board members.

B. Investment & Finance Committee (IFC) meeting was held on September 2, 2009.

Director Hanson reported that the IFC conducted its annual Review of the LWD Investment Policy and concurred to forward this item to the Board of Directors for its review.

In addition, staff provided the IFC with a status report on Proposition 1A.

C. Engineering Committee (EC) meeting was held on September 3, 2009.

Vice President Juliussen reported that the EC reviewed several agreements that will be considered by the Board of Director's at tonight's meeting. Director Juliussen stated he would like to discuss these items as they are presented to the Board of Directors for approval.

10. Old Business

None.

11. New Business

President Kulchin stated that all items previously reviewed by the Engineering Committee will be moved forward for consideration.

B. Authorize the General Manager to execute an Agreement with Sequoia Solar for the design and installation of Photovoltaic Panels at LWD's Headquarters Site in an amount not to exceed \$539,703 with an estimated net cost after performance based incentives of \$329,487.

GM Bushee presented the subject recommendation. GM Bushee stated that staff advertised for proposals for design and installation of solar panels. GM Bushee stated that staff received two proposals and they were reviewed by Michael Metts of Dudek, PM Morishita, and him. GM Bushee also stated that they interviewed each firm, and based on the proposals and interviews the team selected Sequoia Solar as the recommended firm based on their experience, knowledge of LWD's project, and their overall value of services.

GM Bushee discussed the key components of Sequoia's proposal and the pricing of the solar panels. He noted the estimated net cost is \$329,487, which is based on the estimated California Solar Initiative Rebate of \$210,216 over a five a year period. The actual rebate amount will vary based on the actual electrical output of the system.

Following discussion, and upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors authorized the General Manager to execute an Agreement with Sequoia Solar for the design and installation of Photovoltaic Panels at LWD's Headquarters Site in an amount not to exceed \$539,703 with an estimated net cost after performance based incentives of \$329,487.

- A. Authorize the General Manager to execute an Agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$2,562,583.

PM Morishita presented the subject recommendation stating that the Engineering Committee reviewed this item at its September 3, 2009 meeting.

PM Morishita reported that the District's 50 year expenditure plan estimated that the life expectancy for a pump station force main is 30 years and six of the District's satellite pump stations have associated force mains that have been in service for more than 30 years. PM Morishita noted that a portion of this project has already been completed to accommodate the Encinitas Boulevard overlay project. He also indicated that the Meadows Number 3 Pump Station was removed from this project due to its planned decommission as part of a transfer of sewer service to the city of Carlsbad.

The project design was completed by Infrastructure Engineering Corporation (IEC) in June 2007 and the project's coastal development permit was approved in August 2009 by the city of Encinitas. The project was bid on July 21, 2009 and five bids were received. PM Morishita provided the results of the bid and stated all bids were reviewed by IEC. Following IEC's review, they recommended that TC Construction be awarded the contract as the lowest responsive and responsible bidder.

Following discussion, and upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried, the Board of Directors authorized the General Manager to execute an Agreement with TC Construction Company, Inc. for the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$2,562,583.

- G. Authorize the General Manager to execute an Agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc. for construction management and inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in amounts not to exceed \$200,000 and \$54,875, respectively.

PM Morishita presented the subject recommendation stating this item awards two separate contracts. PM Morishita stated that the Engineering Committee reviewed this item at its September 3, 2009 meeting.

PM Morishita stated that the Satellite Pump Station project requires construction management support to oversee the construction of the project. He stated that Mr. Stinson has reviewed the requirements for the contract and provided a proposal to provide CM services in amount not to exceed \$200,000. PM Morishita stated that

based on Mr. Stinson's past performance, staff believes this fee is fair and reasonable.

PM Morishita also stated that the second recommended contract is with Rockwell Construction Services for the electrical, instrumentation and controls construction management and inspection services during the project. PM Morishita stated that Mr. Swanson submitted a proposal for an estimated 439 hours at \$125 per hour for a total contract amount of \$54,875. Based on his past performance and technical experience, staff believes this fee is fair and reasonable.

Following discussion, and upon a motion duly made by Director Sullivan, seconded by Director Omsted, and carried, the Board of Directors authorized the General Manager to execute an agreement with Richard Stinson Construction Management and Rockwell Construction Services, Inc. for construction management and inspection services during the construction of the Satellite Pump Stations, Force Mains and Gravity Sewer Replacement Project in an amounts not to exceed \$200,000 and \$54,875, respectively.

- H. Authorize the General Manager to execute an Agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Station, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$84,580.

PM Morishita presented the subject recommendation stating that the Engineering Committee reviewed this item at its September 3, 2009 meeting.

PM Morishita indicated that the pump station was designed by IEC, and staff believes it would be in the District's best interest to retain their services during the construction phase. PM Morishita provided an overview of the services that IEC will provide noting that this contract will be paid on a time and material basis.

Following discussion and upon a motion duly made by Vice President Juliussen, seconded by Director Hanson, and carried, the Board of Directors authorized the General Manager to execute an Agreement with Infrastructure Engineering Corporation for engineering support services during the construction of the Satellite Pump Station, Force Mains and Gravity Sewer Replacement Project in an amount not to exceed \$84,580.

- A. Underground Technologies (Plastic Manhole) Presentation.

FSM Schempp introduced Mr. McRoskey with Underground Technologies to present an overview of plastic manhole technologies.

Mr. McRoskey presented a video of the installation of a plastic manhole. Following the video, Mr. McRoskey and FSM Schempp answered questions from the Board regarding the plastic manhole technology. FSM Schempp also presented a PowerPoint presentation showing LWD's installation of a plastic manhole on Burgundy Road.

This item was for information only, no action was taken.

- I. Authorize the General Manager to execute an Agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four (4) severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas, CA in an amount not to exceed \$39,120.

FSM Schempp presented the recommendation subject. He stated IEC has been reviewing closed-circuit television (CCTV) video of older pipelines and is recommending that a clay pipeline with severe cracks be repaired. FSM Schempp noted that trenchless pipeline liner technology is the best alternative for repairing cracks. Sancon Engineering has used this technology to repair LWD pipelines in the past and has a unique knowledge of LWD. Based on Sancon experience with LWD staff is recommending that this purchase be on a sole source basis.

Therefore, following discussion and upon a motion duly made by Vice President Juliussen, seconded by Director Hanson, and carried, the Board of Directors authorize the General Manager to execute an agreement with SanCon Engineering, Inc. for the purchase and installation of 815 ft of SanCon Cast-in-place-pipe (CIPP) to repair four (4) severely cracked 8-inch gravity sewer line segments, located in Mountain Vista Drive, Encinitas, CA in an amount not to exceed \$39,120.

- C. Adopt Resolution No. 2203 – Supporting Assembly Constitutional Amendment 8 (ACA 8).

EA Hill presented the recommended subject. EA Hill provided a brief overview of ACA 8.

Following discussion, Resolution No. 2203 was passed and adopted by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

- D. Receive and file the Annual Review of the LWD Investment Policy.

ASM LeMay presented this recommendation indicating that the IFC reviewed this item at its September 2, 2009 meeting and the committee recommended forwarding this item for the Board's discussion.

ASM LeMay provided an overview of LWD's Investment Policy's guidelines and the various types of investment vehicles LWD can use. ASM LeMay stated that the policy requires the Board of Directors to delegate authority to manage the investment program.

Director Hanson requested that the Board of Directors further review the policy for changes. She requested additional clarification on the investment procedures. GM

Bushee stated that staff will send Director Hanson a copy of the investment procedures and is available to answer any questions the Board may have on the policy and/or procedures.

Following discussion and upon a motion duly made by Director Omsted, seconded by Director Sullivan, and carried, the Board of Directors re-delegated authority to manage LWD's investment program to the General Manager effective September 1, 2009 through August 31, 2010.

E. Adopt the Meeting Room Use Policy.

ASM LeMay presented the recommendation. He stated that at the August 2009 Board meeting, the Board directed staff to work with the CAC to develop a policy that establishes guidelines for the use of LWD facilities. ASM LeMay stated that the CAC reviewed the draft policy at its September 2, 2009 meeting, and concurred with staff to forward a strikeout version to the Board of Directors for approval.

ASM LeMay presented an overview of the guidelines in the policy. Director Omsted requested further examples of the types of exceptions that may be authorized by the General Manager. ASM LeMay stated that an example of an exception would be the General Manager approving LWD facilities to be used after normal work hours as a voting poll.

President Kulchin asked why the policy was changed to reflect that only those organizations directly associated with LWD are allowed to use these facilities. Director Omsted stated that the CAC believed activities that take place at these facilities should be directly related to LWD. Director Omsted added that the CAC also discussed potential liability of hosting outside meetings and the potential need to charge fees for evening events that do not directly pertain to LWD. GM Bushee described how meetings that may occur after working hours may impact the District.

Director Sullivan recommended that staff revise the policy to include that the District facilities be allowed for use as a polling site during elections. GM Bushee concurred to do so.

Following discussion, and upon a motion duly made by Director Juliussen, seconded by Director Sullivan with the recommended revision, and carried by Directors Hanson and Juliussen and opposed by President Kulchin, the Board of Directors adopted the Meeting Room Use Policy as amended.

J. Discuss conflict between LWD Board Meeting date and Veterans Day Holiday on November 11, 2009.

EA Hill stated that the November 11, 2009 Board of Directors meeting is scheduled on Veterans Day when the District office will be closed. Staff is recommending that the Board of Directors reschedule the November Board meeting.

Following discussion, the Board of Directors rescheduled the November 11, 2009 Board of Directors meeting to Monday, November 9, 2009 at 5:00 p.m.

12. Information Items

A. Proposition 1A Update.

CPA Duffey provided a brief history and update on Proposition 1A (Prop 1A). CPA Duffey stated that the Governor recently suspended Proposition 1A. He described how these will reduce LWD's property tax revenue. CPA Duffey stated that the Prop 1A suspension will reduce LWD's property tax revenue by 8% or approximately \$100,000. CPA Duffey discussed two options: 1) do nothing and allow the 8% property tax shift subject to repayment by the state in three years; or 2) join a loan securitization JPA to issue bonds to offset the loss of property tax income.

CPA Duffey noted Staff believes that the 8% deficit is not substantial enough to join the loan securitization JPA and recommends the "do nothing" option subject to repayment by the state.

B. Site Improvement Project Update – August 2009.

PM Morishita reviewed the status of the Site Improvement Project (SIP) and presented a PowerPoint Presentation of the SIP. To date, change orders have totaled approximately \$436,218.32 which represents 4.75% of the original contract amount.

C. Thank you email to Frank Reynaga from LWD customer Mr. Ed Miller

GM Bushee noted that the lateral program has been doing well. Residents of the District have been thankful for the program.

13. Directors' Meetings

A. CASA Annual Conference was held at the Mission Bay Hilton Hotel in San Diego, CA from August 12 – 15, 2009.

Directors Kulchin, Juliussen, Sullivan, and Hanson reported they attended the CASA Conference and attended various sessions regarding water and wastewater issues.

14. Comments, Questions or Requests by Directors

None.

15. General Manager's Report

The following items were reported:

- GM Bushee reported that the open enrollment for your health plan is from September 14, 2009 through October 6, 2009. If any member would like to switch from a HMO plan to a PPO plan or vice versa, please contact ASM LeMay or EA Hill.
- GM Bushee stated that staff has had meetings with Olivenhain MWD and the city of Carlsbad regarding recycled water.
- GM Bushee also stated that the Flu Shots are scheduled for September 30, 2009 from 3:30 p.m. – 4:00 p.m. and please RSVP with EA Hill.

16. General Counsel's Report

None.

17. Adjournment

President Kulchin adjourned the meeting at 7:09 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
October 1, 2009

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held October 1, 2009 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Dill and Danielle Thorsen of Katz & Associates, LLC (KATZ)

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Planning meeting no. 4 for LWD Open House.

GM Bushee introduced Jennifer Dill of KATZ to discuss and review items for the open house. Ms. Dill presented the proposed site layout and tour plan for the open house. The CAC and staff discussed the possibility of hiring a shuttle service for the event. The CAC concurred with staff to wait on hiring a shuttle service until receiving RSVPs for the morning event.

Ms. Dill provided the CAC and staff with handouts of the draft photo displays for the open house. The CAC and staff reviewed the photos that included: past Board and staff members; operations and maintenance activities; and historical photos of the District. The CAC recommended that staff provide additional photos of all past and present Board members if possible and provide the dates of the photos for the display boards.

Ms. Dill also provided a handout of the draft banner for the outside of LWD's administration building. The CAC recommended removing "local entertainment" from the banner and then authorized staff to proceed with printing.

GM Bushee provided an update on the availability of a school band performance at the open house.

Chairperson Sullivan noted she approved of her speaking topics for the morning ceremony. In addition, she suggested that staff post a video of the Board member's video interview on LWD's website. Staff will follow-up with Ideaworks to verify if a video can be posted on the web.

Ms. Dill also provided a handout of a draft proclamation to present at the open house. The proclamation would potentially be presented by State and Federal legislators. She requested that the CAC review the draft proclamation and provide staff with changes if necessary.

EA Hill noted that the draft invitations will have an updated photo of the building prior to mailing to customers.

B. Review and discuss the draft text of the winter 2010 Newsletter.

Ms. Dill presented the draft text for the newsletter. The CAC reviewed and discussed the draft text. Director Omsted suggested that the "keep out of drains and toilets" chart include a brief description on why the items listed should not be deposited into the drain and toilet. The CAC also suggested that a different photo of FST III Marvin Gonzalez be included in the newsletter.

Ms. Dill noted that there was limited text to review at today's meeting because the majority of the information that will be included in the newsletter will happen after the open house.

Following discussion, the CAC scheduled a tentative CAC meeting for October 19, 2009 at 9:00 a.m.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 11:21 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 October 6, 2009

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Tuesday, October 6, 2009 at 8:00 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Project Manager Robin Morishita, Field Services Manager Leo Schempp, District Engineer Steve Deering; Shannon Goodrich and Eric Honour of Dudek

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Recommend that the Board of Directors Authorize the General Manager to execute Amendment No. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$83,996.00.

GM Bushee presented the recommendation. GM Bushee noted that the primary reason for this recommendation was that the Site Improvement Project's construction schedule has been extended 52 days and this contract amendment would allow Dudek to continue providing construction management services through completion of the project.

The EC discussed the contract amendment. Following discussion, the EC concurred with staff to forward this recommendation to the Board of Directors for consideration at its October 14th meeting.

- B. Recommend that the Board of Directors adopt Resolution No. 2204 Revising the Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facilities.

District Engineer (DE) Deering presented the recommendation. DE Deering noted that the Standard Specifications had last been updated in 2006 and it is prudent to periodically review and update the document. DE Deering reviewed the changes to the document.

The EC discussed the recommendation. The EC complimented DE Deering and staff for their good work on the Standard Specification Update. Following discussion, the EC concurred with staff to forward this recommendation to the Board of Directors for consideration at its October 14th meeting.

6. Information Items

A. Mountain Vista Project Status.

FSM Schempp stated that, in September, the Board of Directors approved a contract with SanCon Engineering for emergency repairs to pipelines on Mountain Vista Drive in Encinitas. FSM Schempp noted that repairs were successfully completed during the period of September 29 – October 1, 2009. FSM Schempp presented a video overview of the repair work.

B. Site Improvement Project Update.

PM Morishita reviewed the status of the Site Improvement Project. To date, change orders have totaled approximately \$454,418.32 which represents 4.94% of the original contract amount.

7. Director's Comments

None.

8. General Manager's Comments


None.

9. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 8:50 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: October 8, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of September/October Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 737,058.79
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months September 3, 2009 – October 8, 2009.

Operating expenses totaled \$ 335,791.51 while Capital Improvement Program expenses totaled \$274,587.52.

Payroll for employees and the Board totaled \$ 126,679.76.

Attached please find a year to date Employee and Board Payroll Report from September 2008 to October 2009 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, September/October 2009
Attachment 2	Accounts Payable Check Register dated September 4, 2009
Attachment 3	Payroll Check Register dated September 9, 2009
Attachment 4	Payroll Check Register dated September 14, 2009
Attachment 5	Accounts Payable Check Register dated September 16, 2009
Attachment 6	Payroll Check Register dated September 23, 2009
Attachment 7	Accounts Payable Check Register dated September 17 & 24, 2009
Attachment 8	Board Payroll Check Register dated October 1, 2009
Attachment 9	Accounts Payable Check Register dated October 1, 2009
Attachment 10	Payroll Check Register dated October 7, 2009
Attachment 11	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

October 14, 2009

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -9/9/2009	14467 - 14485	\$39,965.85	
payroll Check - 9/14/2009	14486 Incentive	\$461.75	
Payroll Checks -9/23/2009	14487 - 14505	\$39,467.56	
Board Payroll Checks -10/1/2009	14506 - 14510	\$6,271.51	
Payroll Checks -10/7/2009	14511 - 14529	<u>\$40,513.09</u>	
	Total		\$126,679.76
General Checking -9/4/2009	38340 - 38379	\$275,379.93	
General Checking -9/16/2009	38380 - 38424	\$178,010.42	
General Checking - 9/17&24/2009	38425 - 38459	\$40,416.21	
General Checking -10/1/2009	38460 - 38494	<u>\$116,572.47</u>	
	Total		\$610,379.03
Voided Checks	38440 Reissued 38449		
	Grand Total	\$737,058.79	\$737,058.79

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38340- 2411	1	9/04/2009	10100 NAPA AUTO		
	1		39299 BATTERY CABLE	76.07	158504
	1		39303 BELTS	21.73	163197
	1		39304 SHOP LITE	16.20	158517
	1		39305 SUPPLIES	3.58	900524
	1		39306 BATTERY CABLE, WASHER ETC	15.19	900959
38340- 2411	1	9/04/2009	Logged *** Total ***	132.77	
38341- 2411	2	9/04/2009	10167 ACACIA GASOLINE & CAR WASH		
	2		39269 OPEN PO-VEHICLE GAS/FUELS	309.54	2118
38341- 2411	2	9/04/2009	Logged *** Total ***	309.54	
38342- 2411	3	9/04/2009	10221 ADS LLC		
	3		39294 METER MAINT-JULY-AUG	7,988.12	12493220809
38342- 2411	3	9/04/2009	Logged *** Total ***	7,988.12	
38343- 2411	4	9/04/2009	11060 BARRETT ENGINEERED PUMP		
	4		39267 REPLACE AND RESET IMPELLER DEP	616.31	067847
38343- 2411	4	9/04/2009	Logged *** Total ***	616.31	
38344- 2411	5	9/04/2009	11550 BOOT WORLD, INC		
	5		39289 SAFETY BOOTS-FR	195.71	1058200
38344- 2411	5	9/04/2009	Logged *** Total ***	195.71	
38345- 2411	6	9/04/2009	11650 BROWNELL AND DUFFEY CPA		
	6		39288 ACCT FEES-AUG	12,628.00	435
38345- 2411	6	9/04/2009	Logged *** Total ***	12,628.00	
38346- 2411	7	9/04/2009	12025 CSRMA		
	7		39293 DED CLAIMS	73,349.01	DED RECOVERY
38346- 2411	7	9/04/2009	Logged *** Total ***	73,349.01	
38347- 2411	8	9/04/2009	12211 CASA DE BANDINI		
	8		39309 REFUND DEV #782	120.00	CASA-#782
38347- 2411	8	9/04/2009	Logged *** Total ***	120.00	
38348- 2411	9	9/04/2009	12510 COAST WASTE		
	9		39286 TRASH SERVICE	297.94	10184150274
38348- 2411	9	9/04/2009	Logged *** Total ***	297.94	
38349- 2411	10	9/04/2009	12529 CO'S TRAFFIC CONTROL, INC		
	10		39262 OPEN PO- TRAFFIC CONTROL	500.00	00024892
38349- 2411	10	9/04/2009	Logged *** Total ***	500.00	
38350- 2411	11	9/04/2009	12718 CHUCKS TIRE CENTER		
	11		39265 2 TIRES FOR VACTOR	1,218.79	53536
38350- 2411	11	9/04/2009	Logged *** Total ***	1,218.79	
38351- 2411	12	9/04/2009	13072 DATA NET		
	12		39279 IS MAINT AND SUPPORT	560.00	9734347
	12		39280 IS MAINT AND SUPPORT	667.96	9734345
38351- 2411	12	9/04/2009	Logged *** Total ***	1,227.96	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38352- 2411	13	9/04/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	13		39268 OPEN PO-VEHICLE FUELS/GAS	453.46	8148
38352- 2411	13	9/04/2009	Logged *** Total ***	453.46	
38353- 2411	14	9/04/2009	14840 EWING IRRIGATION PRODUCTS		
	14		39297 PVC PIPE	42.75	936595
38353- 2411	14	9/04/2009	Logged *** Total ***	42.75	
38354- 2411	15	9/04/2009	15213 CHARLES Z. FEDAK & COMPANY		
	15		39296 AUDITOR FEES-AUG	1,246.00	AUG-09
38354- 2411	15	9/04/2009	Logged *** Total ***	1,246.00	
38355- 2411	16	9/04/2009	15223 FEDERAL EXPRESS CORPORATION		
	16		39295 SHIPPING	46.38	931332637
38355- 2411	16	9/04/2009	Logged *** Total ***	46.38	
38356- 2411	17	9/04/2009	16021 GREAT AMERICA LEASING CORP		
	17		39300 COPIER LEASE	947.67	8862303
38356- 2411	17	9/04/2009	Logged *** Total ***	947.67	
38357- 2411	18	9/04/2009	17552 THE HOME DEPOT CRC/GECF		
	18		39261 OPEN PO-MISC SUPPLIES-SPLIT	178.72	3562782
38357- 2411	18	9/04/2009	Logged *** Total ***	178.72	
38358- 2411	19	9/04/2009	18576 INTERSTATE BATTERIES OF SAN DI		
	19		39302 BATTERIES	158.07	170030567
38358- 2411	19	9/04/2009	Logged *** Total ***	158.07	
38359- 2411	20	9/04/2009	21031 LA COSTA VILLAGE HOA		
	20		39272 LATERAL REIMBURSEMENT	3,000.00	LC VILLAGE
38359- 2411	20	9/04/2009	Logged *** Total ***	3,000.00	
38360- 2411	21	9/04/2009	21102 CASH		
	21		39314 PETTY CASH 9/3/2009	266.33	PETTY-9/3/09
38360- 2411	21	9/04/2009	Logged *** Total ***	266.33	
38361- 2411	22	9/04/2009	21279 LEUCADIA GLASS		
	22		39270 GLASS TABLE TOP IN GM'S OFFICE	261.60	1679
38361- 2411	22	9/04/2009	Logged *** Total ***	261.60	
38362- 2411	23	9/04/2009	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	23		39275 WATER @ VP7	43.78	09049026-8/09
	23		39276 WATER @ TRAVELING 2	238.67	06001544310-809
	23		39277 WATER @ VP5	26.96	03011148700-809
	23		39278 WATER @ E. ESTATES	43.78	10076214-8/09
	23		39281 WATER @ TRAVELING	220.23	1555324-8/09
38362- 2411	23	9/04/2009	Logged *** Total ***	573.42	
38363- 2411	24	9/04/2009	24532 OFFICEMAX, INC		
	24		39266 CONTRACT-OFFICE FURNITURE-NEW	146,951.76	2321817
38363- 2411	24	9/04/2009	Logged *** Total ***	146,951.76	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38364- 2411	25	9/04/2009	25010	AT&T		
	25		39282	PHONE @ BPS	25.78	9423568-8/09
	25		39283	NEW DIAL IN MODEM	133.86	4792130-8/09
	25		39284	OLD DIAL IN MODEM	140.39	6327047-8/09
38364- 2411	25	9/04/2009	Logged	*** Total ***	300.03	
38365- 2411	26	9/04/2009	25260	PERS RETIREMENT		
	26		39313	EMPLOYEE RETIREMENT 8/23/09	13,192.13	08-2009-4
38365- 2411	26	9/04/2009	Logged	*** Total ***	13,192.13	
38366- 2411	27	9/04/2009	25680	PRUDENTIAL OVERALL SUPPLY		
	27		39287	MONTHLY LAUNDRY SERVICE-AUG	734.46	3592500-8/09
38366- 2411	27	9/04/2009	Logged	*** Total ***	734.46	
38367- 2411	28	9/04/2009	25829	PULTE HOMES		
	28		39307	REFUND DEV #614	33.87	PULTE-614
	28		39308	REFUND DEV-#571	4,192.42	VLC406-9/2
38367- 2411	28	9/04/2009	Logged	*** Total ***	4,226.29	
38368- 2411	29	9/04/2009	26804	QUALITY CHEVROLET		
	29		39264	OPEN PO-VEHICLE TRUCK REPAIRS	203.09	CTCS383083
38368- 2411	29	9/04/2009	Logged	*** Total ***	203.09	
38369- 2411	30	9/04/2009	28020	SAN DIEGO GAS AND ELECTRIC		
	30		39290	ELECTRIC @ OFFICE	1,531.18	01823519-284
38369- 2411	30	9/04/2009	Logged	*** Total ***	1,531.18	
38370- 2411	31	9/04/2009	28273	SDSI BUSINESS SYSTEMS		
	31		39301	TROUBLESHOOT DATABASE	47.50	5727
38370- 2411	31	9/04/2009	Logged	*** Total ***	47.50	
38371- 2411	32	9/04/2009	28704	STAPLES BUSINESS ADVANTAGE		
	32		39298	OFFICE SUPPLIES	20.65	8013308658
38371- 2411	32	9/04/2009	Logged	*** Total ***	20.65	
38372- 2411	33	9/04/2009	28720	STATE WATER RESOURCES CONTROL		
	33		39271	ANNUAL FEE FOR STORM WATER PER	404.00	SW000099
38372- 2411	33	9/04/2009	Logged	*** Total ***	404.00	
38373- 2411	34	9/04/2009	29618	TRITON DOOR SYSTEMS		
	34		39263	INSTALL EMERG BATT BACKUP @SPS	1,036.87	3591
38373- 2411	34	9/04/2009	Logged	*** Total ***	1,036.87	
38374- 2411	35	9/04/2009	29730	T.S. INDUSTRIAL SUPPLY		
	35		39311	SUPPLIES	3.64	1024988
	35		39312	HOSES, CLAMPS	83.47	1024987
38374- 2411	35	9/04/2009	Logged	*** Total ***	87.11	
38375- 2411	36	9/04/2009	30520	UNDERGROUND SERVICE ALERT OF		
	36		39285	UNDERGROUND ALARM SERVICE	144.00	820090354
38375- 2411	36	9/04/2009	Logged	*** Total ***	144.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38376- 2411	37	9/04/2009	30560	UNITED PARCEL		
	37		39274	SHIPPING	17.84	000025YY37359
38376- 2411	37	9/04/2009	Logged		17.84	
				*** Total ***		
38377- 2411	38	9/04/2009	31232	VERIZON WIRELESS		
	38		39291	CELL PHONES-TELEMETRY	52.67	971568787
	38		39292	CELL PHONES CHARGES	423.36	0792231987
38377- 2411	38	9/04/2009	Logged		476.03	
				*** Total ***		
38378- 2411	39	9/04/2009	32332	WHICH WICH		
	39		39310	REFUND DEV # 786	195.00	WITCH #786
38378- 2411	39	9/04/2009	Logged		195.00	
				*** Total ***		
38379- 2411	40	9/04/2009	33227	XEROX CORPORATION		
	40		39273	COPIER MAINT	53.44	042756550
38379- 2411	40	9/04/2009	Logged		53.44	
				*** Total ***		
					.00	
** Total check discount **					.00	
** Total check amount **					275,379.93	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: September 9, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14467 - 14485	9/9/2009	\$39,965.85

Run date: 10/07/2009 @ 08:04
Bus date: 09/14/2009

Leucadia Waste Water District
One Line Check List

PYCK1LN.L10 Page 1

UBPY - UNION BANK GENERAL

Check Sys nbr	Date	Run Status	Employee Name	Amount
14486	09/14/2009	937 Norma	67 RIFFEL, IAN E	461.75
			Check	461.75
			Bank total	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38380- 2412	1	9/16/2009	10128 ABCOW STAFFING		
	1		39374 INTERN- TEMP STAFFING	270.00	1096
	1		39375 INTERN-TEMP STAFFING-9/4/09	270.00	1081
38380- 2412	1	9/16/2009	Logged *** Total ***	540.00	
38381- 2412	2	9/16/2009	10167 ACACIA GASOLINE & CAR WASH		
	2		39329 OPEN PO-VEHICLE GAS/FUELS	282.09	2129
	2		39341 OPEN PO-VEHICLE GAS/FUELS	222.69	2135
38381- 2412	2	9/16/2009	Logged *** Total ***	504.78	
38382- 2412	3	9/16/2009	10426 AI QUALITY BLINDS		
	3		39324 PROVIDE & INSTALL 10 REPLACE.	975.00	18742
38382- 2412	3	9/16/2009	Logged *** Total ***	975.00	
38383- 2412	4	9/16/2009	10720 AT&T		
	4		39359 L.D. @ BPS	29.77	0192940472-8/09
38383- 2412	4	9/16/2009	Logged *** Total ***	29.77	
38384- 2412	5	9/16/2009	10818 AUDIO VISUAL INNOVATIONS, INC		
	5		39338 DESIGN, PURCHASE, INSTALL AV S	30,171.99	529886
38384- 2412	5	9/16/2009	Logged *** Total ***	30,171.99	
38385- 2412	6	9/16/2009	11013 ARMOND BADILLO		
	6		39349 REIMBURSE A.B. FOR SAFETY BOOT	32.23	BOOTS-9/8/09
38385- 2412	6	9/16/2009	Logged *** Total ***	32.23	
38386- 2412	7	9/16/2009	11314 BERGELECTRIC CORP		
	7		39325 OPEN PO-MISC ELECTRICAL WORK	2,660.00	11792.TTM-14
38386- 2412	7	9/16/2009	Logged *** Total ***	2,660.00	
38387- 2412	8	9/16/2009	12112 JEFF BILLS		
	8		39379 CONSULTING FEES-AUGUST	2,000.00	CC-AUG 09
38387- 2412	8	9/16/2009	Logged *** Total ***	2,000.00	
38388- 2412	9	9/16/2009	12360 CITY OF CARLSBAD		
	9		39369 WATER @ VACTOR	109.42	103-00-8/09
	9		39370 WATER @ VACTOR 2	127.99	104-8/09
38388- 2412	9	9/16/2009	Logged *** Total ***	237.41	
38389- 2412	10	9/16/2009	12361 CITY OF CARLSBAD		
	10		39378 FISCAL AGENT FEES/AUDIT-2008	4,078.50	AR187601
38389- 2412	10	9/16/2009	Logged *** Total ***	4,078.50	
38390- 2412	11	9/16/2009	12510 COAST WASTE		
	11		39334 RENT STORAGE CONTAINER	180.25	45544210274
38390- 2412	11	9/16/2009	Logged *** Total ***	180.25	
38391- 2412	12	9/16/2009	12514 CONEXIS		
	12		39353 SEC 125 FLEX PLAN-AUGUST	126.00	08090R5179
38391- 2412	12	9/16/2009	Logged *** Total ***	126.00	
38392- 2412	13	9/16/2009	12585 COUNTY OF SAN DIEGO		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		39335 HAZARDOUS MATERIAL PERMIT @VP5	296.00	HK18206852-9/09
38392- 2412	13	9/16/2009	Logged *** Total ***	296.00	
38393- 2412	14	9/16/2009	12631 COR-0-VAN		
	14		39339 OFFICE MOVE TO NEW BUILDING	3,174.27	AZA33661
38393- 2412	14	9/16/2009	Logged *** Total ***	3,174.27	
38394- 2412	15	9/16/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	15		39328 OPEN PO-VEHICLE FUELS/GAS	436.43	8156
	15		39342 OPEN PO-VEHICLE FUELS/GAS	781.86	8162
38394- 2412	15	9/16/2009	Logged *** Total ***	1,218.29	
38395- 2412	16	9/16/2009	17027 HABITAT RESTORATION SCIENCES,		
	16		39326 NGVI LANDSCAPING SERVICES \$330	330.00	1468
38395- 2412	16	9/16/2009	Logged *** Total ***	330.00	
38396- 2412	17	9/16/2009	17058 JUDY HANSON		
	17		39376 REIMBURSE JH FOR CONF	788.32	CASA-AUG09
38396- 2412	17	9/16/2009	Logged *** Total ***	788.32	
38397- 2412	18	9/16/2009	18150 ICMA RETIREMENT-303979		
	18		39357 DEFERRED COM-ICMA	2,128.67	ICMA-9/9/09
38397- 2412	18	9/16/2009	Logged *** Total ***	2,128.67	
38398- 2412	19	9/16/2009	18212 INFRASTRUCTURE ENGINEERING COR		
	19		39346 CONTRACT-FORCE MAIN	1,448.01	4631
38398- 2412	19	9/16/2009	Logged *** Total ***	1,448.01	
38399- 2412	20	9/16/2009	18561 U.S. BANK		
	20		39387 CONFERENCES, SUPPLIES, MEETING	5,426.04	US BANK-8/24/09
38399- 2412	20	9/16/2009	Logged *** Total ***	5,426.04	
38400- 2412	21	9/16/2009	19616 JOSE GONZALEZ		
	21		39386 ADVANCE FOR CONFERENCE	160.00	JG-ADVANCE
38400- 2412	21	9/16/2009	Logged *** Total ***	160.00	
38401- 2412	22	9/16/2009	20514 KEON NELSON		
	22		39385 ADVANCE FOR CONFERENCE	160.00	KN-ADVANCE
38401- 2412	22	9/16/2009	Logged *** Total ***	160.00	
38402- 2412	23	9/16/2009	21212 LEIGHTON CONSULTING, INC		
	23		39345 GRADING SERVICES	715.50	LC10016008
38402- 2412	23	9/16/2009	Logged *** Total ***	715.50	
38403- 2412	24	9/16/2009	22511 MOBILE MINI		
	24		39377 FINAL BILL FOR TRAILER LEASE	152.25	904238618
38403- 2412	24	9/16/2009	Logged *** Total ***	152.25	
38404- 2412	25	9/16/2009	23068 NATIONWIDE RETIREMENT SOLUTION		
	25		39354 DEFERRED COMP-NATIONWIDE	1,110.13	NATION-9/9/09
38404- 2412	25	9/16/2009	Logged *** Total ***	1,110.13	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
38405- 2412	26	9/16/2009	24224	OFFICE DEPOT, INC.		
	26		39336	OPEN PO-OFFICE SUPPLIES	95.75	486297447001
	26		39340	OPEN PO-OFFICE SUPPLIES	73.54	486922702011
	26		39343	OPEN PO-OFFICE SUPPLIES	78.82	4869055280101
	26		39344	CREDIT	-24.47	4871196001
38405- 2412	26	9/16/2009	Logged	*** Total ***	223.64	
38406- 2412	27	9/16/2009	24532	OFFICEMAX, INC		
	27		39337	CONTRACT-OFFICE FURNITURE-NEW	17,873.50	152314
38406- 2412	27	9/16/2009	Logged	*** Total ***	17,873.50	
38407- 2412	28	9/16/2009	25011	PACIFIC PIPELINE SUPPLY		
	28		39332	REPAIR TO BPS SURGE TANK	600.30	133936
38407- 2412	28	9/16/2009	Logged	*** Total ***	600.30	
38408- 2412	29	9/16/2009	25032	PALOMAR WATER		
	29		39356	WATER @ OFFICE	299.87	1440392
38408- 2412	29	9/16/2009	Logged	*** Total ***	299.87	
38409- 2412	30	9/16/2009	25260	PERS RETIREMENT		
	30		39371	BOARD RETIREMENT 8/31/09	287.64	8-2009-0
	30		39381	EMPLOYEE RETIREMENT 9/6/09	13,192.17	09-2009-3
38409- 2412	30	9/16/2009	Logged	*** Total ***	13,479.81	
38410- 2412	31	9/16/2009	25635	THE PRINTERY		
	31		39372	WINDOW ENVELOPES	85.75	56322
38410- 2412	31	9/16/2009	Logged	*** Total ***	85.75	
38411- 2412	32	9/16/2009	26804	QUALITY CHEVROLET		
	32		39333	OPEN PO-VEHICLE TRUCK REPAIRS	807.65	CTCS383689
38411- 2412	32	9/16/2009	Logged	*** Total ***	807.65	
38412- 2412	33	9/16/2009	27729	RICHARD STINSON		
	33		39373	CONSULTING FEES-AUG	1,100.00	#24
38412- 2412	33	9/16/2009	Logged	*** Total ***	1,100.00	
38413- 2412	34	9/16/2009	28020	SAN DIEGO GAS AND ELECTRIC		
	34		39361	ELECTRIC @ SAXONY PS	851.61	01683816-9/09-
	34		39362	ELECTRIC @ VP5	350.09	00747336-9/09
	34		39363	ELECTRIC @ RANCHO VERDE	166.73	01380248-9/09
	34		39364	ELECTRIC @ E. ESTATES	718.76	01444485-9/09
	34		39365	ELECTRIC @ LC PS	1,234.88	01031273-9/09
	34		39366	GAS @ OFFICE	4.20	1178368-9/09
	34		39367	ELECTRIC @ MEADOWS 3	204.08	01169672-9/09
	34		39368	ELECTRIC @ VP7	103.54	00747631-9/09
	34		39380	ELECTRIC @ LPS/OFFICE	18,310.82	01874070-9/09
	34		39383	ELECTRIC @ DIANA PS	395.53	0144495-9/09
	34		39384	ELECTRIC @ AVOCADO PS	150.25	000505010-9/09
38413- 2412	34	9/16/2009	Logged	*** Total ***	22,490.49	
38414- 2412	35	9/16/2009	28020	SAN DIEGO GAS AND ELECTRIC		
	35		39382	ELECTRIC @ BPS	13,306.11	01857178-9/09

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38414-	2412	35	9/16/2009	Logged	*** Total ***	13,306.11
38415-	2412	36	9/16/2009	28070 SAN DIEGUITO WATER DISTRICT		
		36		39355 WATER @ BPS	97.41	737331527-8/09
38415-	2412	36	9/16/2009	Logged	*** Total ***	97.41
38416-	2412	37	9/16/2009	28115 SCOTT FENCE		
		37		39330 FENCE INSTALLED @ VP5	4,612.00	5578
38416-	2412	37	9/16/2009	Logged	*** Total ***	4,612.00
38417-	2412	38	9/16/2009	28324 SHELL OIL COMPANY		
		38		39327 OPEN PD-VEHICLE FUEL/GAS	200.79	065023442909
38417-	2412	38	9/16/2009	Logged	*** Total ***	200.79
38418-	2412	39	9/16/2009	28704 STAPLES BUSINESS ADVANTAGE		
		39		39350 SUPPLIES	88.68	8013361913
38418-	2412	39	9/16/2009	Logged	*** Total ***	88.68
38419-	2412	40	9/16/2009	29221 TELDATA ENTERPRISE		
		40		39348 FINAL BILL FOR MOVING PHONES	10,108.95	0024017
38419-	2412	40	9/16/2009	Logged	*** Total ***	10,108.95
38420-	2412	41	9/16/2009	29225 TELEPACIFIC COMMUNICATIONS		
		41		39360 PHONE SYSTEM-	1,023.56	15495461-0
38420-	2412	41	9/16/2009	Logged	*** Total ***	1,023.56
38421-	2412	42	9/16/2009	30580 UNITED WAY		
		42		39358 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-9/9/09
38421-	2412	42	9/16/2009	Logged	*** Total ***	5.00
38422-	2412	43	9/16/2009	30723 SIEMENS WATER TECH. CORP		
		43		39331 CONTRACT-MIDAS CARBON@BPS/LPS	18,967.00	7827540
38422-	2412	43	9/16/2009	Logged	*** Total ***	18,967.00
38423-	2412	44	9/16/2009	32347 DEXTER WILSON ENGINEERING		
		44		39347 BPS FORCE MAIN	8,900.00	0709.09261
38423-	2412	44	9/16/2009	Logged	*** Total ***	8,900.00
38424-	2412	45	9/16/2009	32500 WORDEN WILLIAMS, APC		
		45		39351 LEGAL FEES-SITE IMPROVEMENT-AU	1,679.00	27555
		45		39352 LEGAL FEES-AUGUST	3,417.50	27603
38424-	2412	45	9/16/2009	Logged	*** Total ***	5,096.50
					.00	
** Total check discount **					.00	
** Total check amount **					178,010.42	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: September 23, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14487 - 14505	9/23/2009	\$39,467.56

Run date: 09/17/2009 @ 14:37
Bus date: 09/17/2009

Leucadia Waste Water District
Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38425- 2413	1	9/17/2009	12128	CALIFORNIA CENTER FOR SUSTAINA		
	1		39395	RESERVATION APPLICATION FEE	2,500.00	CCSE-9/17
38425- 2413	1	9/17/2009	Logged	*** Total ***	2,500.00	

					.00	
** Total check discount **					.00	
** Total check amount **					2,500.00	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38426- 2414	1	9/24/2009	10167	ACACIA GASOLINE & CAR WASH		
	1		39403	OPEN PO-VEHICLE GAS/FUELS	214.26	2140
38426- 2414	1	9/24/2009	Logged	*** Total ***	214.26	
38427- 2414	2	9/24/2009	10366	AIR POLLUTION CONTROL DISTRICT		
	2		39412	RENEWAL FOR VP5 PS	365.00	97121754
38427- 2414	2	9/24/2009	Logged	*** Total ***	365.00	
38428- 2414	3	9/24/2009	10570	ANTIMITE TERMITE & PEST CONTRO		
	3		39433	MONTHLY PEST SERVICE-SEPT	53.00	380560
38428- 2414	3	9/24/2009	Logged	*** Total ***	53.00	
38429- 2414	4	9/24/2009	11060	BARRETT ENGINEERED PUMP		
	4		39409	SPARE PARTS FOR PORMAN & RUPP	739.01	068059
38429- 2414	4	9/24/2009	Logged	*** Total ***	739.01	
38430- 2414	5	9/24/2009	11314	BERGELECTRIC CORP		
	5		39401	OPEN PO-MISC ELECTRICAL WORK	191.27	11792.7TM-15
38430- 2414	5	9/24/2009	Logged	*** Total ***	191.27	
38431- 2414	6	9/24/2009	12005	CSDA-SAN DIEGO		
	6		39422	CSOA-MEMBERSHIP RENEWAL-09-10	150.00	CSDA-09-10
38431- 2414	6	9/24/2009	Logged	*** Total ***	150.00	
38432- 2414	7	9/24/2009	12025	CSRMA		
	7		39416	ADDITIONAL AMOUNT FOR DED CLAI	2,000.00	DED-RECOVERY
38432- 2414	7	9/24/2009	Logged	*** Total ***	2,000.00	
38433- 2414	8	9/24/2009	12050	CARLSBAD CHAMBER OF COMMERCE		
	8		39414	CHAMBER OF COMMERCE-RENEWAL 09	725.00	52499
38433- 2414	8	9/24/2009	Logged	*** Total ***	725.00	
38434- 2414	9	9/24/2009	12529	CO'S TRAFFIC CONTROL, INC		
	9		39404	OPEN PO- TRAFFIC CONTROL	450.00	00025001
38434- 2414	9	9/24/2009	Logged	*** Total ***	450.00	
38435- 2414	10	9/24/2009	12631	COR-O-VAN		
	10		39405	OPEN PO-STORAGE`	91.82	RS1335712
38435- 2414	10	9/24/2009	Logged	*** Total ***	91.82	
38436- 2414	11	9/24/2009	12814	CUES, INC		
	11		39406	CCTV TRAINING @ ONTARIO	679.96	313552
38436- 2414	11	9/24/2009	Logged	*** Total ***	679.96	
38437- 2414	12	9/24/2009	13072	DATA NET		
	12		39431	IS MAINT AND SUPPORT	735.00	9734474
38437- 2414	12	9/24/2009	Logged	*** Total ***	735.00	
38438- 2414	13	9/24/2009	13822	DUDEK & ASSOCIATES		
	13		39436	GE/3252/789/SOULPLANTATION	275.00	20093013
	13		39437	GE/3252/788/GARCIAS	446.60	20093011
	13		39438	GE/3252/790/NAKED CAFE	330.00	20093014

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		39439 GE/3252/697/L.C. GREENS	1,830.40	20093007
	13		39440 GE/3252/735/TVERDOCH	220.00	20093008
	13		39441 GE/3252/785/THAI PASTA	115.00	20093009
	13		39442 GE/3252/787/ENCINITAS BLVD	110.00	20093010
	13		39443 GE/3252/676/RANCHO L.C.	110.00	20093006
	13		39444 GE/3252/GRADING PLANS	269.10	20093005
	13		39445 GE/3252/642/V. OF LC 1.17	460.90	20093058
38438- 2414	13	9/24/2009	Logged *** Total ***	4,167.00	
38439- 2414	14	9/24/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	14		39402 OPEN PO-VEHICLE FUELS/GAS	371.57	8167
38439- 2414	14	9/24/2009	Logged *** Total ***	371.57	
38440- 2414	15	9/24/2009	15016 FALLBROOK PUBLIC UTILITY DISTR		
	15		39434 BAL FOR FISCAL YR-EMPLOYEE ASS	372.60	EAP-09-10
38440- 2414	15	9/24/2009	Voided *** Total ***	372.60	
38441- 2414	16	9/24/2009	15223 FEDERAL EXPRESS CORPORATION		
	16		39418 SHIPPING	22.63	933645607
	16		39419 SHIPPING	25.21	932843633
38441- 2414	16	9/24/2009	Logged *** Total ***	47.84	
38442- 2414	17	9/24/2009	18150 ICMA RETIREMENT-303979		
	17		39424 DEFERRED COMP-ICMA	2,112.93	ICMA-9/23/09
38442- 2414	17	9/24/2009	Logged *** Total ***	2,112.93	
38443- 2414	18	9/24/2009	18212 INFRASTRUCTURE ENGINEERING COR		
	18		39400 GIS SUPPORT-MONTHLY SUPPORT	390.00	4669
	18		39410 DRY WEATHER FLOW MONITORING	4,800.00	4674
38443- 2414	18	9/24/2009	Logged *** Total ***	5,190.00	
38444- 2414	19	9/24/2009	18530 IN USA, INC		
	19		39417 FITTING & CONNECTOR	257.72	K106702
38444- 2414	19	9/24/2009	Logged *** Total ***	257.72	
38445- 2414	20	9/24/2009	18576 INTERSTATE BATTERIES OF SAN DI		
	20		39413 BATTERIES BACKUP FOR ALL PS	653.71	170030864
38445- 2414	20	9/24/2009	Logged *** Total ***	653.71	
38446- 2414	21	9/24/2009	19050 JANI-KING OF CALIF., INC SAN D		
	21		39432 MONTHLY CLEANING SERVICE-SEPT	1,733.00	SD009090501
38446- 2414	21	9/24/2009	Logged *** Total ***	1,733.00	
38447- 2414	22	9/24/2009	20079 KATZ & ASSOCIATES		
	22		39420 PUBLIC INFORMATION-AUGUST	507.50	405667
	22		39421 OPEN HOUSE EVENT PLANNING	790.00	405666
38447- 2414	22	9/24/2009	Logged *** Total ***	1,297.50	
38448- 2414	23	9/24/2009	21532 LOGOWORKS, INC		
	23		39407 STONE COASTERS WITH LOGO	518.43	9684
38448- 2414	23	9/24/2009	Logged *** Total ***	518.43	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38449- 2414	24	9/24/2009	22358	MISSION VALLEY MEDICAL CLINIC		
	24		39411	FLU VACCINATIONS-25	500.00	FLU-9/30/09
38449- 2414	24	9/24/2009	Voided	*** Total ***	500.00	
38450- 2414	25	9/24/2009	23068	NATIONWIDE RETIREMENT SOLUTION		
	25		39427	DEFERRED COMP-NATIONWIDE	1,110.13	NATION-9/23/09
38450- 2414	25	9/24/2009	Logged	*** Total ***	1,110.13	
38451- 2414	26	9/24/2009	23567	NORTH COUNTY BLUEPRINT CO, INC		
	26		39415	BLUEPRINTS ETC.	52.68	196705
38451- 2414	26	9/24/2009	Logged	*** Total ***	52.68	
38452- 2414	27	9/24/2009	25010	AT&T		
	27		39425	ODOR CONTROL MODEM	25.58	4364009-9/09
	27		39426	PHONE @ OFFICE-ELEVATOR/FIRE P	101.75	6333461-9/09
38452- 2414	27	9/24/2009	Logged	*** Total ***	127.33	
38453- 2414	28	9/24/2009	25260	PERS RETIREMENT		
	28		39435	EMPLOYEE RETIREMENT 9/20/09	13,192.13	09-2009-4
38453- 2414	28	9/24/2009	Logged	*** Total ***	13,192.13	
38454- 2414	29	9/24/2009	25370	PITNEY BOWES		
	29		39423	RENTAL-POSTAGE METER	142.38	9750849-SPO9
38454- 2414	29	9/24/2009	Logged	*** Total ***	142.38	
38455- 2414	30	9/24/2009	27910	PROFORMA PRINT & PROMOTIONS		
	30		39408	REORDER A/P CHECKS	387.47	0282015525
38455- 2414	30	9/24/2009	Logged	*** Total ***	387.47	
38456- 2414	31	9/24/2009	28020	SAN DIEGO GAS AND ELECTRIC		
	31		39430	ELECTRIC @ EEPS	1,669.16	01919876-9/09
38456- 2414	31	9/24/2009	Logged	*** Total ***	1,669.16	
38457- 2414	32	9/24/2009	30580	UNITED WAY		
	32		39428	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-9/23/09
38457- 2414	32	9/24/2009	Logged	*** Total ***	5.00	
38458- 2414	33	9/24/2009	31232	VERIZON WIRELESS		
	33		39429	CELL PHONES	613.31	0795788355
38458- 2414	33	9/24/2009	Logged	*** Total ***	613.31	
38459- 2415	1	9/24/2009	25020	PADRE DAM MUNICIPAL WATER DIST		
	1		39447	BALANCE FOR EAP PROGRAM	372.60	EAP-09-10-
38459- 2415	1	9/24/2009	Logged	*** Total ***	372.60	
					.00	
** Total check discount **					.00	
** Total check amount **					40,416.21	
** Total void discount **					.00	
** Total void amount **					872.60	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38460- 2416	1	10/01/2009	10128	ABCOW STAFFING		
	1		39462	TEMP SERVICES-INTERN	270.00	1111
38460- 2416	1	10/01/2009	Logged	*** Total ***	270.00	
38461- 2416	2	10/01/2009	10167	ACACIA GASOLINE & CAR WASH		
	2		39453	OPEN PO-VEHICLE GAS/FUELS	240.77	2147
38461- 2416	2	10/01/2009	Logged	*** Total ***	240.77	
38462- 2416	3	10/01/2009	11872	PAUL BUSHEE		
	3		39477	REIMBURSE FOR CONFERENCE	12.00	CSDA-PB
38462- 2416	3	10/01/2009	Logged	*** Total ***	12.00	
38463- 2416	4	10/01/2009	12360	CITY OF CARLSBAD		
	4		39467	WATER @ PLANT	202.10	08121305-9/09
	4		39468	WATER @ PLANT	122.08	8121300-9/09
38463- 2416	4	10/01/2009	Logged	*** Total ***	324.18	
38464- 2416	5	10/01/2009	12589	CA SDU		
	5		39473	CHILD SUPPORT-A. B.-DF117622	516.12	SUPPORT-SEPT
38464- 2416	5	10/01/2009	Logged	*** Total ***	516.12	
38465- 2416	6	10/01/2009	13072	DATA NET		
	6		39461	IS MAINT AND SUPPORT	128.24	9734506
38465- 2416	6	10/01/2009	Logged	*** Total ***	128.24	
38466- 2416	7	10/01/2009	13272	DETECTION INSTRUMENTS CORP		
	7		39451	OPEN PO-CALIBRATION/ODALOGS	200.00	152714810
38466- 2416	7	10/01/2009	Logged	*** Total ***	200.00	
38467- 2416	8	10/01/2009	14410	EL CAMINO REAL SHELL ENCINITAS		
	8		39454	OPEN PO-VEHICLE FUELS/GAS	514.28	8173
38467- 2416	8	10/01/2009	Logged	*** Total ***	514.28	
38468- 2416	9	10/01/2009	14514	ENCINITAS CHAMBER OF COMMERCE		
	9		39488	MEMBERSHIP RENEWAL-09-10	250.00	9207
38468- 2416	9	10/01/2009	Logged	*** Total ***	250.00	
38469- 2416	10	10/01/2009	14727	ESRI		
	10		39457	ARC EDITOR UPGRADE	3,432.90	92065342
38469- 2416	10	10/01/2009	Logged	*** Total ***	3,432.90	
38470- 2416	11	10/01/2009	15213	CHARLES Z. FEDAK & COMPANY		
	11		39475	AUDITOR FEES-SEPT	4,526.00	FEDAK-SEPT09
38470- 2416	11	10/01/2009	Logged	*** Total ***	4,526.00	
38471- 2416	12	10/01/2009	16806	THE GUARDIAN		
	12		39469	DENTAL AND DISABILITY INS-OCT	3,248.90	0034226-10/09
38471- 2416	12	10/01/2009	Logged	*** Total ***	3,248.90	
38472- 2416	13	10/01/2009	17060	HARTFORD LIFE & ACCIDENT INS.		
	13		39471	LIFE INS-OCT	364.74	4532316-9
38472- 2416	13	10/01/2009	Logged	*** Total ***	364.74	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38473- 2416	14	10/01/2009	17247 U.S. HEALTH WORKS MEDICAL GROU		
	14		39450 OPEN PO- PHYSICALS	112.00	1591065-CA
38473- 2416	14	10/01/2009	Logged	*** Total ***	112.00
38474- 2416	15	10/01/2009	18212 INFRASTRUCTURE ENGINEERING COR		
	15		39459 ASSET MANAGEMENT PLAN IMPLEMEN	3,384.20	4695
38474- 2416	15	10/01/2009	Logged	*** Total ***	3,384.20
38475- 2416	16	10/01/2009	19550 JONES CHEMICALS, INC.		
	16		39452 OPEN PO-SODIUM HYPOCHLORIDE	3,614.32	446093
38475- 2416	16	10/01/2009	Logged	*** Total ***	3,614.32
38476- 2416	17	10/01/2009	19616 JOSE GONZALEZ		
	17		39484 REIMBURSE FOR SEMINAR	26.83	JG-SEMINAR
38476- 2416	17	10/01/2009	Logged	*** Total ***	26.83
38477- 2416	18	10/01/2009	19775 ALLAN JULIUSSEN		
	18		39482 REIMBURSE FOR CONF-CSDA	871.56	CSDA-AJ-CONF
38477- 2416	18	10/01/2009	Logged	*** Total ***	871.56
38478- 2416	19	10/01/2009	20842 DAVID KULCHIN		
	19		39483 REIMBURSE FOR CONF	729.17	DK-CSDA CONF
38478- 2416	19	10/01/2009	Logged	*** Total ***	729.17
38479- 2416	20	10/01/2009	21102 CASH		
	20		39489 PETTY CASH-SEPT	217.53	PETTY-SEPT
38479- 2416	20	10/01/2009	Logged	*** Total ***	217.53
38480- 2416	21	10/01/2009	24111 OCB REPROGRAPHICS		
	21		39456 PRINT AND DELIVER 5 SETS OF PL	459.59	5694258
38480- 2416	21	10/01/2009	Logged	*** Total ***	459.59
38481- 2416	22	10/01/2009	24224 OFFICE DEPOT, INC.		
	22		39455 OPEN PO-OFFICE SUPPLIES	90.09	487984773001
38481- 2416	22	10/01/2009	Logged	*** Total ***	90.09
38482- 2416	23	10/01/2009	24528 DONALD OMSTED		
	23		39478 REIMBURSE FOR CONF-WATERUSE	41.41	DO-WATERUSE09
	23		39479 REIMBURSE DO FOR CONF-CSDA	98.26	CSDA-CONF-DO
38482- 2416	23	10/01/2009	Logged	*** Total ***	139.67
38483- 2416	24	10/01/2009	25010 AT&T		
	24		39465 MODEM	124.88	6327047-SEPT09
	24		39466 DIAL IN MODEM	115.85	4792130272-9/09
38483- 2416	24	10/01/2009	Logged	*** Total ***	240.73
38484- 2416	25	10/01/2009	25018 MES VISION		
	25		39474 VISION INS-OCT	356.39	092512183001
38484- 2416	25	10/01/2009	Logged	*** Total ***	356.39
38485- 2416	26	10/01/2009	25261 PUBLIC EMPLOYEES HEALTH		
	26		39463 EMPLOYEES HEALTH INS-OCT	17,217.34	H2009101231000

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	26		39464 BRD HEALTH INS-OCT	1,986.00	H2009107247000
38485- 2416	26	10/01/2009	Logged	*** Total ***	19,203.34
38486- 2416	27	10/01/2009	27315 IAN RIFFEL		
	27		39485 TUITION REIMBURSEMENT	1,620.00	IR-TUITION-09
38486- 2416	27	10/01/2009	Logged	*** Total ***	1,620.00
38487- 2416	28	10/01/2009	27524 ROESLING NAKAMURA TERADA ARCHI		
	28		39486 CONTRACT-AS BUILTS	5,353.54	4650
38487- 2416	28	10/01/2009	Logged	*** Total ***	5,353.54
38488- 2416	29	10/01/2009	28228 SEQUOIA SOLAR. IC		
	29		39487 DEPOSIT FOR SOLAR PANELS	53,910.30	2019
38488- 2416	29	10/01/2009	Logged	*** Total ***	53,910.30
38489- 2416	30	10/01/2009	28721 JEFFERY STECKER		
	30		39476 REIMBURSE JS FOR CONF	313.96	TRI-STATE-JS
38489- 2416	30	10/01/2009	Logged	*** Total ***	313.96
38490- 2416	31	10/01/2009	28844 ELAINE SULLIVAN		
	31		39480 REIMBURSE FOR CONF-CSDA	776.34	CSDA-ES-CONF
	31		39481 REIMBURSE FOR CONF-WATERUSE	1,243.08	WATERUSE-ES-CON
38490- 2416	31	10/01/2009	Logged	*** Total ***	2,019.42
38491- 2416	32	10/01/2009	29630 TRI COMMUNITY ANSWERING SERVIC		
	32		39472 ANSWERING SERVICE-SEPT	90.00	TRI-9/20/09
38491- 2416	32	10/01/2009	Logged	*** Total ***	90.00
38492- 2416	33	10/01/2009	30723 SIEMENS WATER TECH. CORP		
	33		39458 OPEN PO-BIOXIDE	8,610.84	9827688
38492- 2416	33	10/01/2009	Logged	*** Total ***	8,610.84
38493- 2416	34	10/01/2009	31050 VALLECITOS WATER DISTRICT		
	34		39470 WATER @ MEADOWS 3 PS	48.40	10810500-10/09
38493- 2416	34	10/01/2009	Logged	*** Total ***	48.40
38494- 2416	35	10/01/2009	32271 WEST COAST SAFETY SUPPLY CO.,		
	35		39460 OPEN PO-CALIBRATION AND SFAETY	1,132.46	17067008
38494- 2416	35	10/01/2009	Logged	*** Total ***	1,132.46
				.00	
** Total check discount **				.00	
** Total check amount **				116,572.47	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: October 1, 2009

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
14506 - 14510	10/2/2009	\$6,271.51

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: October 7, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14511 - 14529	10/7/2009	\$40,513.09

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

SEPTEMBER

9/3/2008	Board	\$4,124.04
9/10/2008	Employee	\$37,194.80
9/11/2008	Employee-Incentive	\$10,748.44
9/16/2008	Employee-Incentive	\$716.49
9/24/2008	Employee	<u>\$34,934.35</u>
	TOTAL	\$87,718.12

OCTOBER

10/1/2008	Board	\$4,868.49
10/3/2008	Employee-Incentive	\$7,196.80
10/8/2008	Employee	\$35,569.53
10/22/2008	Employee	<u>\$36,190.27</u>
	TOTAL	\$83,825.09

NOVEMBER

11/3/2008	Board	\$1,802.40
11/5/2008	Employee	\$37,453.57
11/10/2008	Employee-Incentive	\$1,627.64
11/19/2008	Employee	<u>\$37,607.59</u>
		\$78,491.20

DECEMBER

12/1/2008	Employee-Sick bybk	\$8,991.32
12/3/2008	Employee	\$37,215.37
12/4/2008	Board	\$2,307.63
12/10/2008	Employee-Incentive	\$1,696.73
12/17/2008	Employee	37252.97
12/31/2008	Employee	<u>36562.18</u>
	TOTAL	\$124,026.20

JANUARY

2009

1/5/2009	Board	\$1,320.93
1/14/2009	Employee	\$36,240.23
1/28/2009	Employee	<u>\$36,351.40</u>
	TOTAL	\$73,912.56

FEBRUARY

2/4/2009	Board	\$4,030.91
2/11/2009	Employee	\$37,873.81
2/25/2009	Employee	<u>\$36,940.35</u>
	TOTAL	\$78,845.07

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MARCH

3/2/2009	Board		\$5,384.80
3/4/2009	Employee	Incentive	\$26,786.81
3/11/2009	Employee		\$37,676.16
3/25/2009	Employee		<u>\$37,117.66</u>
	TOTAL		\$106,965.43

APRIL

4/2/2009	Board		\$4,427.88
4/8/2009	Employee		\$37,246.81
4/22/2009	Employee		<u>\$36,491.63</u>
	TOTAL		\$78,166.32

MAY

5/6/2009	Employee		\$37,755.16
5/7/2009	Board		\$4,124.08
5/14/2009	Employee	Incentive	\$5,005.09
5/20/2009	Employee		<u>\$37,875.93</u>
	TOTAL		\$84,760.26

JUNE

6/3/2009	Employee		\$36,609.10
6/4/2009	Board		\$6,060.65
6/17/2009	Employee		<u>\$37,840.87</u>
	TOTAL		\$80,510.62

JULY

7/1/2009	Employee		\$38,217.68
7/2/2009	Board		\$3,139.03
7/15/2009	Employee		\$38,048.12
7/29/2009	Employee		<u>\$38,710.44</u>
	TOTAL		\$118,115.27

AUGUST

8/3/2009	Board		\$1,016.70
8/5/2009	Employee	Incentive	\$900.00
8/12/2009	Employee		\$40,092.50
8/26/2009	Employee		<u>39819.24</u>
	TOTAL		\$81,828.44

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

SEPTEMBER

9/2/2009	Board	\$4,217.15
9/9/2009	Employee	\$39,965.85
9/23/2009	Employee	<u>\$39,467.56</u>
	TOTAL	\$83,650.56

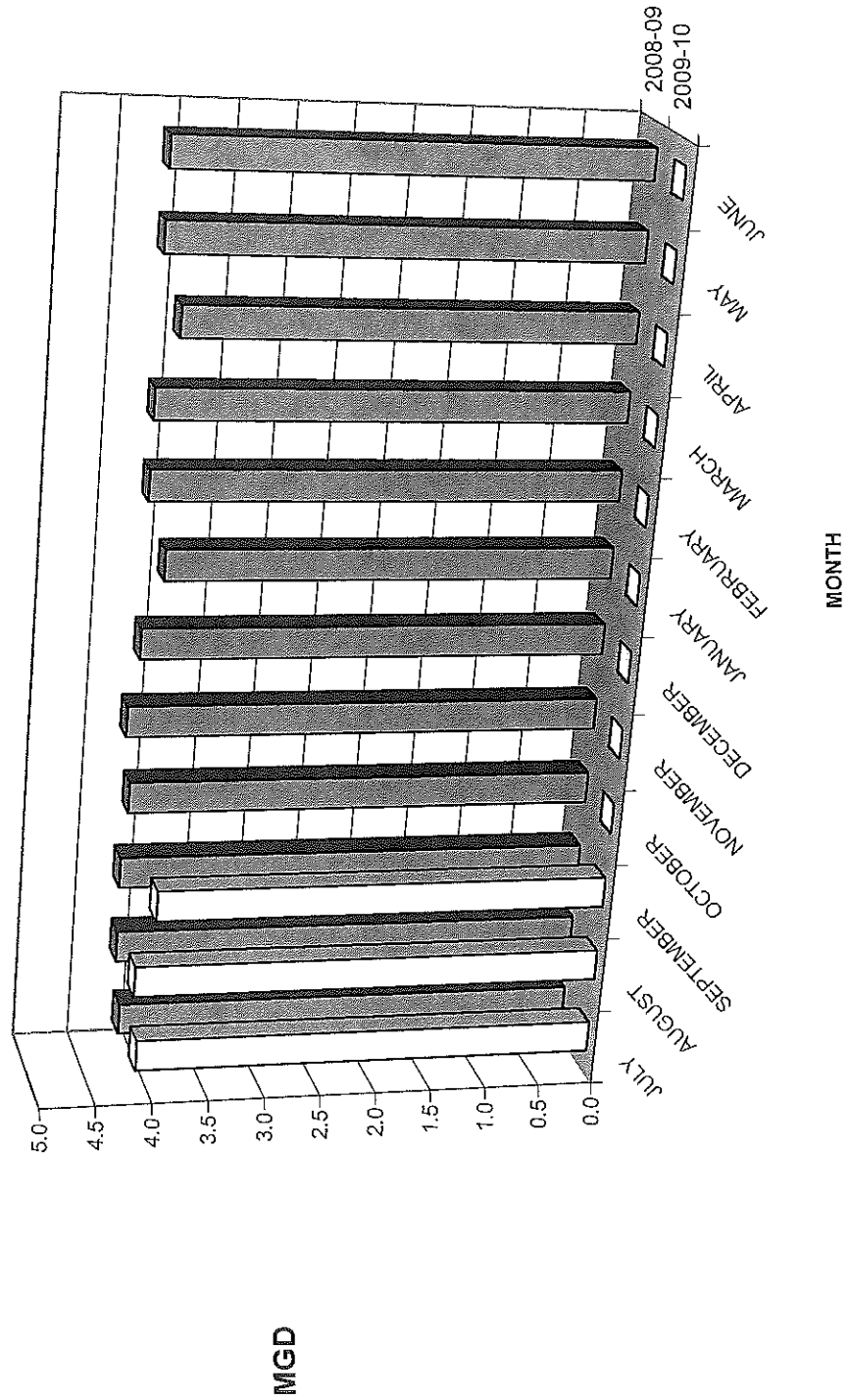
OCTOBER

10/1/2009	Board	\$6,271.51
10/7/2009	Employee	<u>\$40,513.09</u>
	TOTAL	\$46,784.60

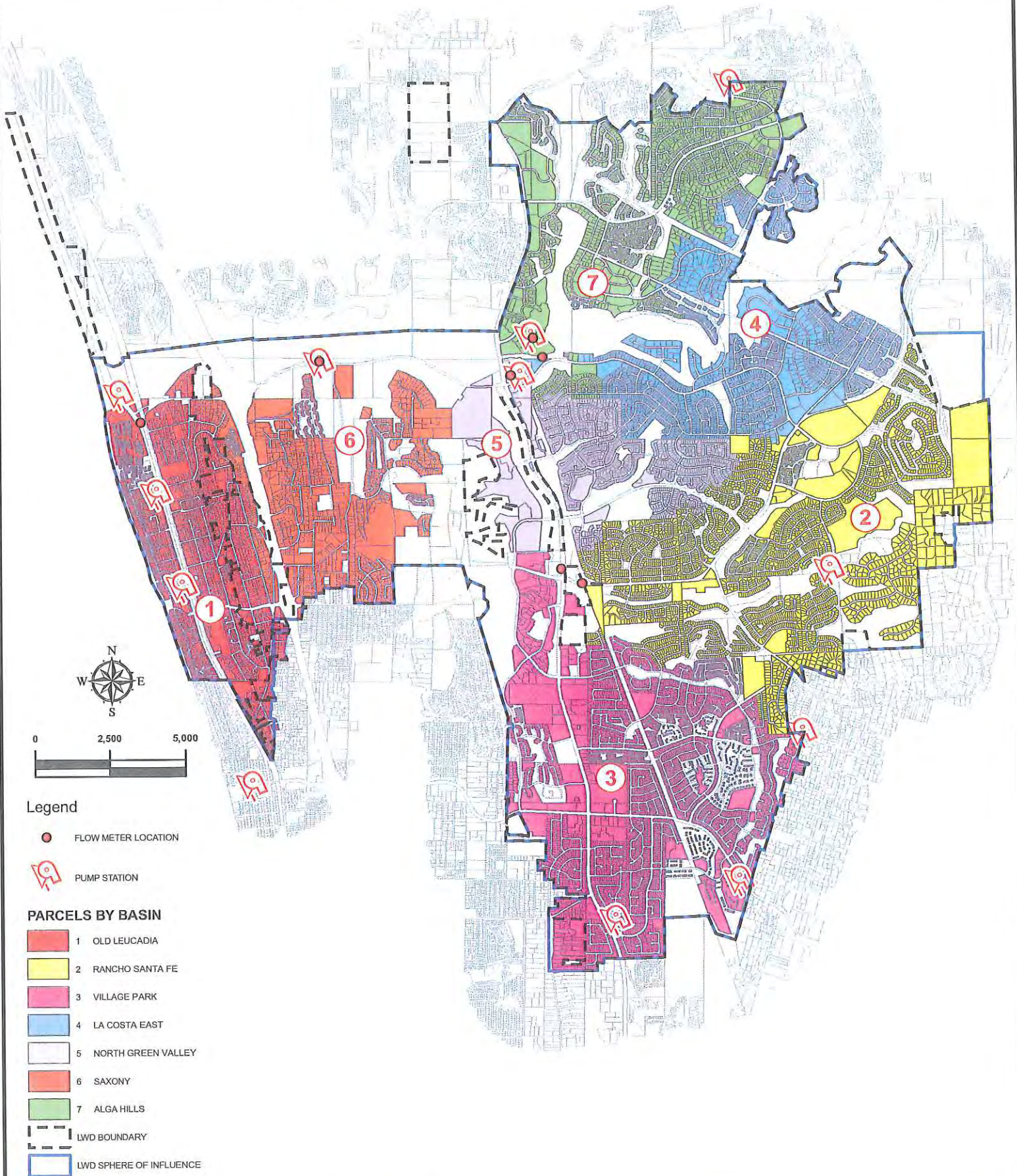
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2009-2010**

CURRENT MONTH - September 2009										FY 2008-2009	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,606	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0	127.78	4	4.12	149	36.86	4.14				
YTD		127.78	27,610								
AUGUST	0	129.45	0	4.18	151	37.06	4.20				
YTD		129.45	27,610								
SEPTEMBER	0	120.60	3	4.02	146	36.10	4.21				
YTD		120.60	27,613				4.17				
OCTOBER											
YTD											
NOVEMBER											
YTD											
DECEMBER											
YTD											
JANUARY											
YTD											
FEBRUARY											
YTD											
MARCH											
YTD											
APRIL											
YTD											
MAY											
YTD											
JUNE											
YTD											
Annual Total	0.00	377.83	7	4.11	149	110.02					
Mo Average	0.00	125.94	2	4.11	149	36.67					

LEUCADIA WASTEWATER DISTRICT
 FLOW COMPARISON FY 09 to FY10



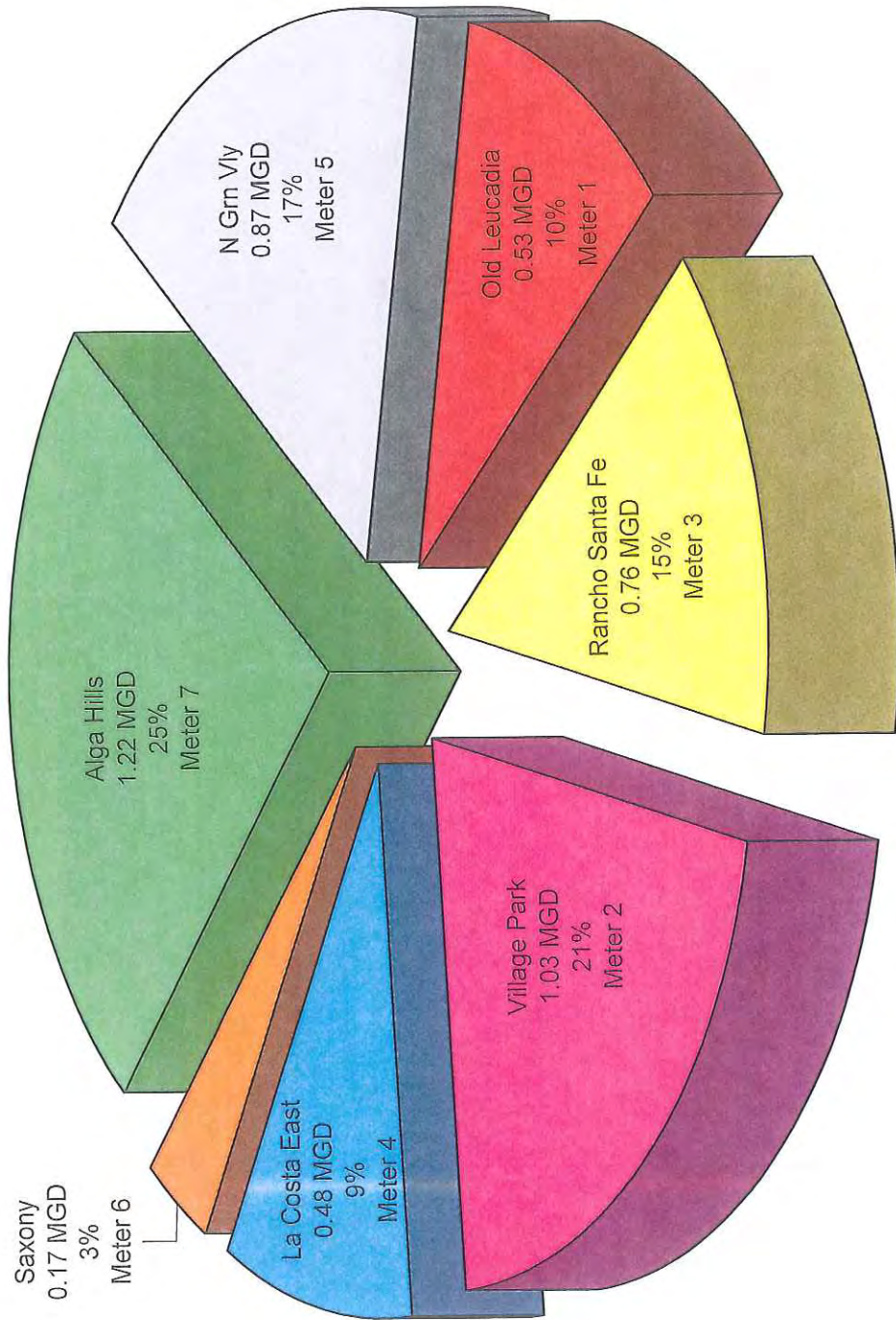
LEUCADIA WASTEWATER DISTRICT



Legend

- FLOW METER LOCATION
- PUMP STATION
- PARCELS BY BASIN**
- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LWD Flows by Sub-Basin
September 2009
Total LWD Flow = 5.06 MGD



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of September 30, 2009

ASSETS	
Cash	\$ 84,025.21
Investments and Investment Pools	39,052,105.04
Bond Investments Held by Agents	3,735,863.34
Accounts Receivable	303,747.79
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	50,850.57
Capital Assets	119,387,713.13
Less Accumulated Depreciation	(36,266,243.90)
Debt Issuance Costs, Net of Amortization	213,649.71
TOTAL ASSETS	\$ 127,468,559.89
LIABILITIES	
Accounts Payable and Accrued Expenses	1,131,017.87
Developer Deposits	90,429.10
Bond & Interest Debt	3,571,034.92
TOTAL LIABILITIES	\$ 4,792,481.89
NET ASSETS	
Net Investment in Capital Assets	80,465,519.02
Restricted Reserves	4,599,834.64
Unrestricted Operating Reserve	2,130,675.46
Unrestricted Non-Operating Reserves (Designated)	30,540,425.05
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(2,560,376.17)
TOTAL NET ASSETS	\$ 122,676,078.00

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 9/30/2009 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 117,660.86	\$ 6,472,017.00	6,354,356.14	1.82%
RECLAIMED WATER SALES	3150	33,698.74	360,210.00	326,511.26	9.36%
OTHER OPERATING INCOME		730.90	204,401.00	203,670.10	0.36%
TOTAL OPERATING REVENUE		\$ 152,090.50	\$ 7,036,628.00	\$ 6,884,537.50	2.16%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 469,880.20	\$ 2,129,411.00	\$ 1,659,530.80	22.07%
BOARD EXPENSES AND ELECTION	4300 & 4400	28,137.51	133,791.00	105,653.49	21.03%
DEPRECIATION EXPENSE	4510	676,000.00	-	(676,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	985,491.00	985,491.00	n/a
FUELS	4600	7,519.45	64,000.00	56,480.55	11.75%
INSURANCE	4700	89,896.18	118,000.00	28,103.82	76.18%
MEMBERSHIP & DUES	4800	2,224.00	23,350.00	21,126.00	9.52%
OFFICE EXPENSE	4900	14,579.22	110,600.00	96,020.78	13.18%
OPERATING SUPPLIES	5000	20,136.80	175,500.00	155,363.20	11.47%
PROFESSIONAL SERVICES	5200	57,678.73	497,300.00	439,621.27	11.60%
PRINTING & PUBLISHING	5300	1,003.21	33,000.00	31,996.79	3.04%
RENTS & LEASES	5400	5,493.13	19,300.00	13,806.87	28.46%
REPAIR & MAINTENANCE	5500	51,020.89	275,500.00	224,479.11	18.52%
MONITORING & PERMITTING	5600	1,957.57	48,600.00	46,642.43	4.03%
TRAINING & DEVELOPMENT	5700	7,623.55	41,400.00	33,776.45	18.41%
UTILITIES	5900	116,243.62	454,400.00	338,156.38	25.58%
LAFCO OPERATIONS	6100	6,147.00	6,200.00	53.00	99.15%
ENCINA	6200	-	1,887,120.00	1,887,120.00	0.00%
TOTAL OPERATING EXPENSES		\$ 1,555,541.06	\$ 7,002,963.00	\$ 5,447,421.94	22.21%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 63,444.00	\$ 279,900.00	\$216,456.00	22.67%
PROPERTY TAXES	3220	22,118.12	300,000.00	277,881.88	7.37%
INTEREST INCOME	3250	152,977.73	960,000.00	807,022.27	15.94%
OTHER NON OPERATING INCOME		46,166.28	651,004.00	604,837.72	7.09%
TOTAL NON OPERATING REVENUES		\$ 284,706.13	\$ 2,190,904.00	\$1,906,197.87	12.99%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 87,700.38	\$ 165,974.00	78,273.62	52.84%
PRINCIPAL PAYMENTS	6500	480,000.00	531,209.00	51,209.00	90.36%
TOTAL DEBT SERVICE		\$ 567,700.38	\$ 697,183.00	\$ 129,482.62	81.43%

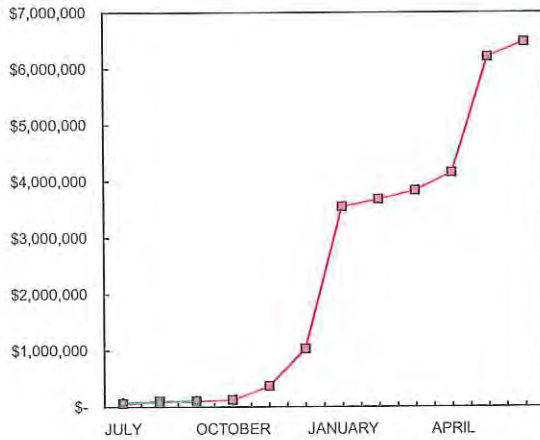
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

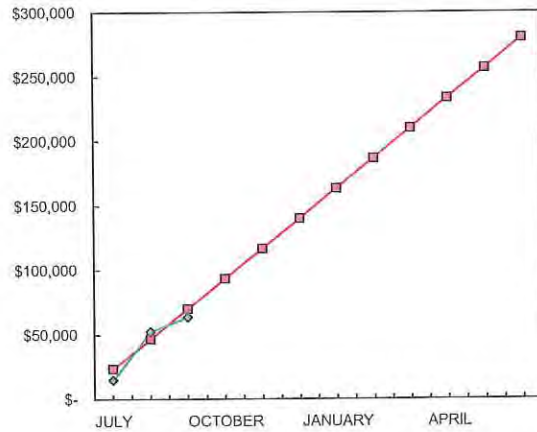
Revenue FY 2009-2010

YTD through September 30, 2009

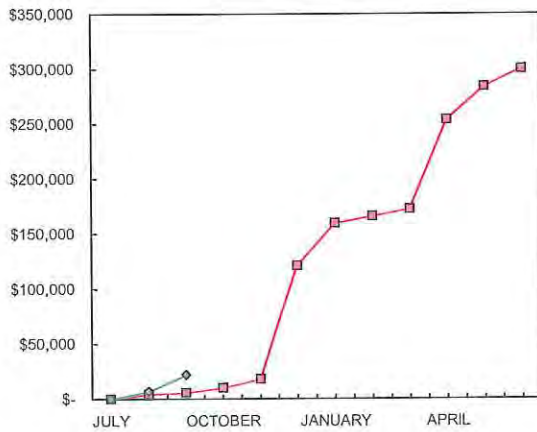
Sewer Service Fees



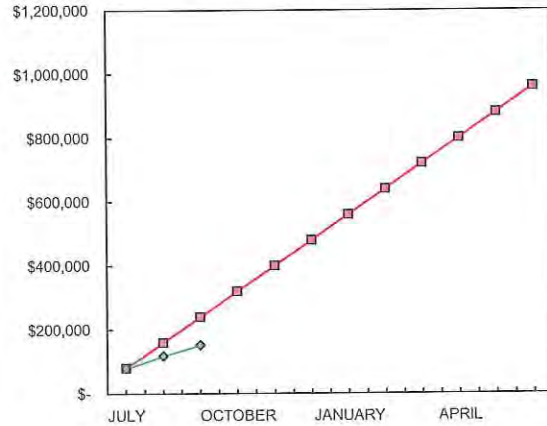
Capacity Charges



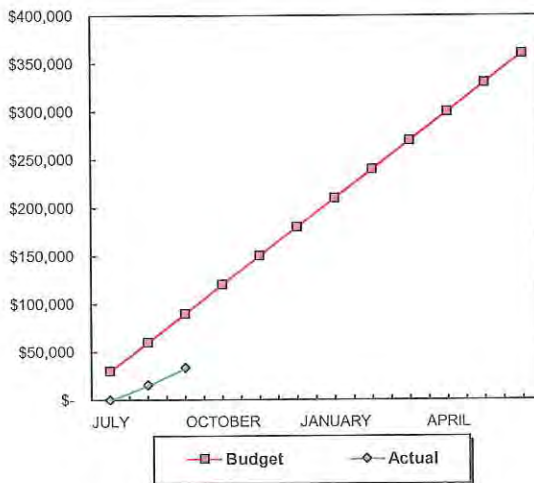
Property Taxes



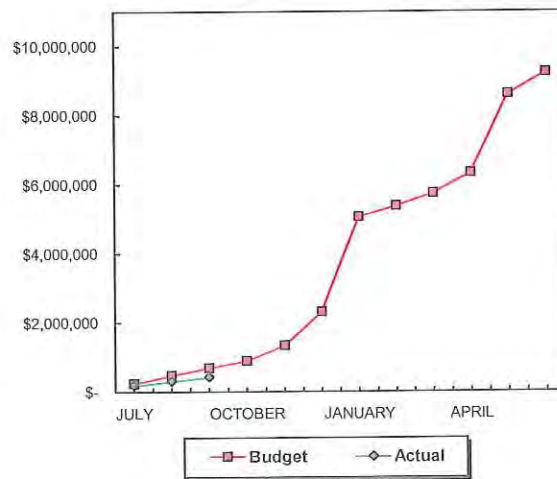
Interest Income



Recycled Wastewater



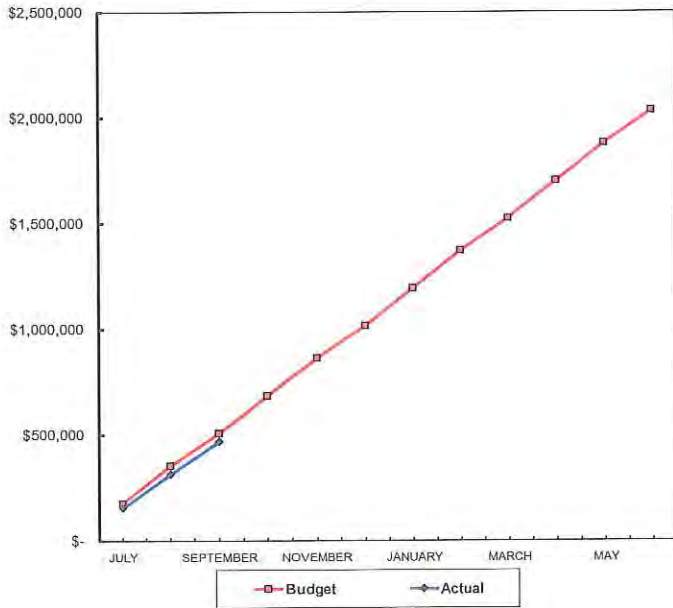
Total Revenue



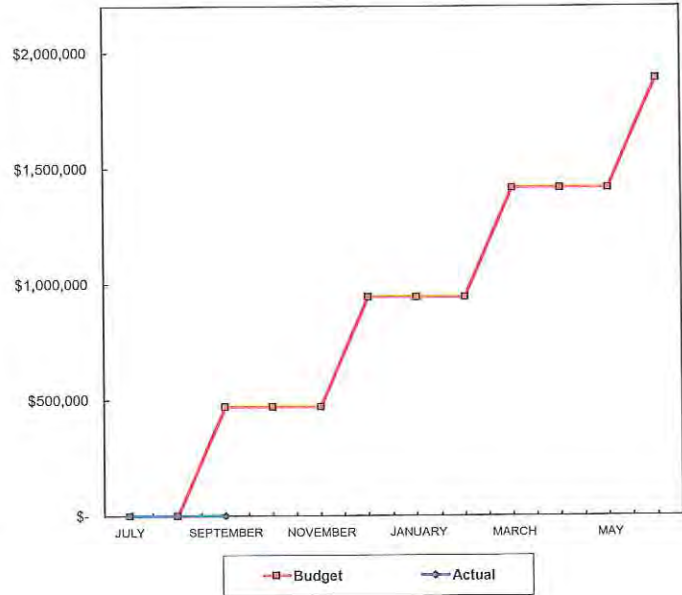
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District
Operating Expenses FY 2009-2010
 YTD through September 30, 2009

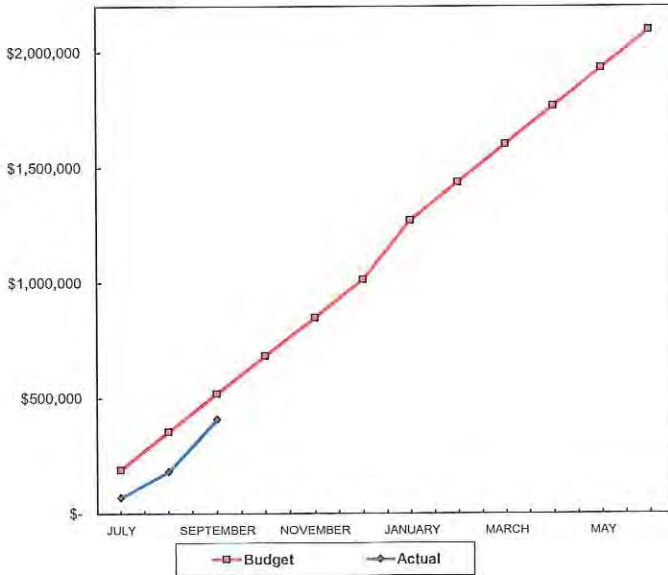
Salaries and Benefits



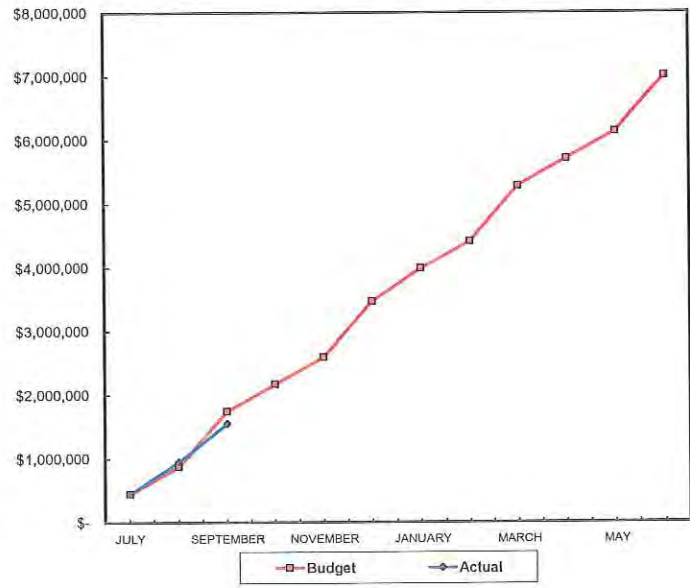
Encina M&O



**Other LWD Operating Expenses -
Excluding Depreciation & Replacement**



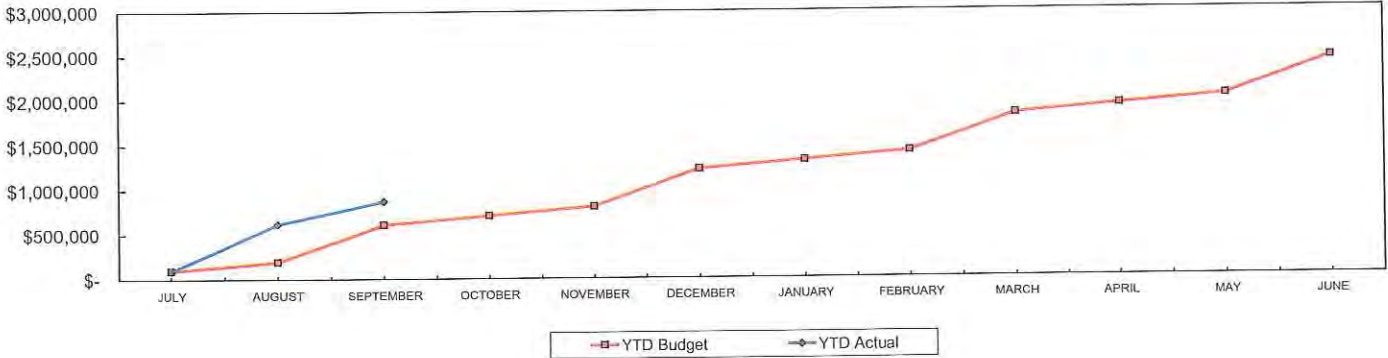
**Total LWD Operating Expense -
Including Depreciation & Replacement**



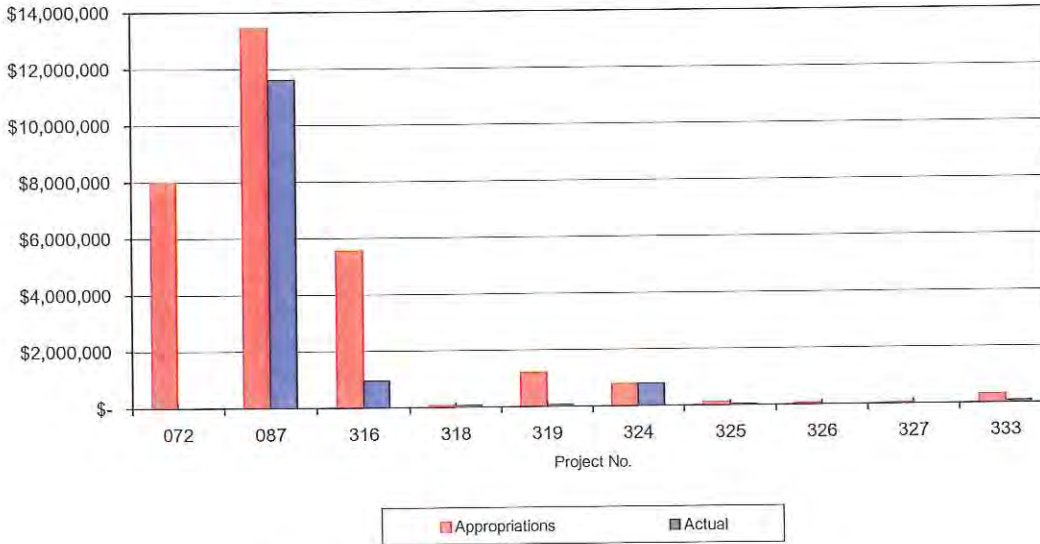
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of September 31, 2009

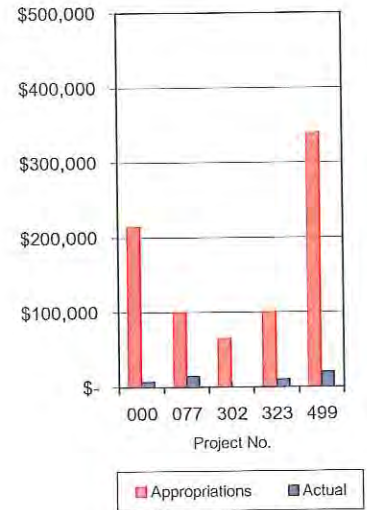
Capital Projects and Equipment For FY 2009/10



Multi Year Capital Expenditures by Project 2002/03-2009/10



Single Year Capital Expenditures by Project 2009/10

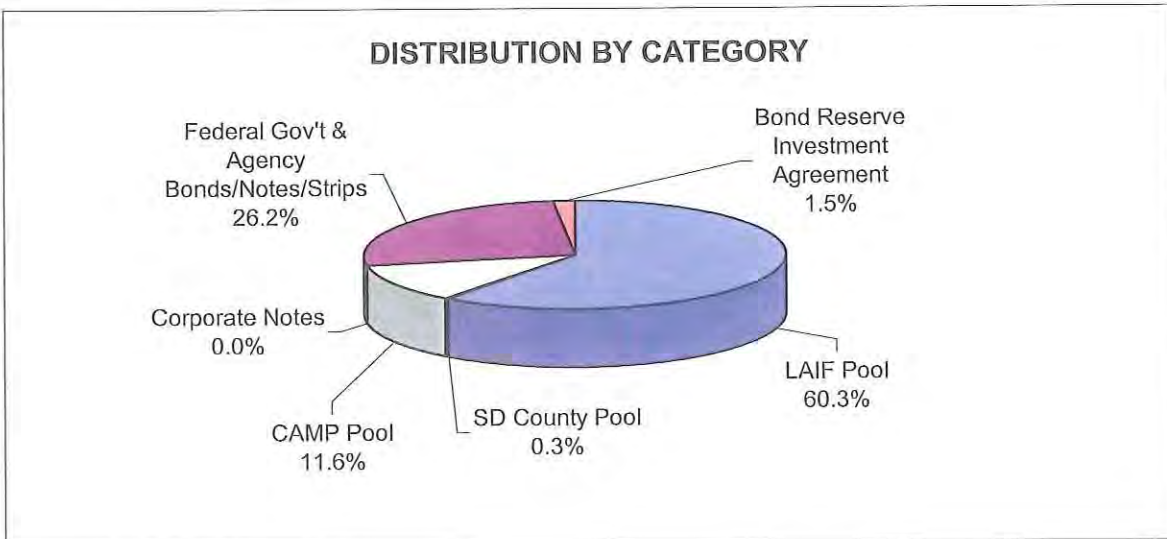
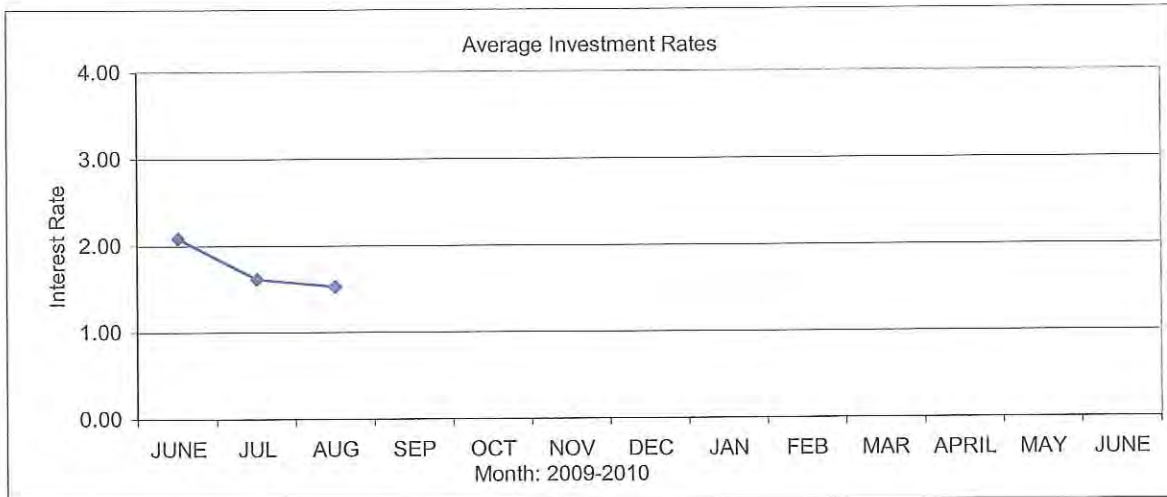


Project Legend			
Description	No.	Description	No.
Encina WA	072	Meadow 3 PS Decommissioning	327
Site Improvement Program	087	Grounwater Feasibility Study	333
Satellite PS Forcemains	316	Equipment	000
Asset Mgmt Plan Implementation	318	Misc Pipeline Repair	077
101 Trunk Sewer	319	Professional Services	302
Bat PS Influent Line	324	Lateral Replace/Backflow Prevtr	323
Meadow 3 PS Decommissioning	325	LWD General Labor	499
Batiquitos PS Rehab	326		

* Preliminary: subject to future review, reconciliation, accruals, and audit

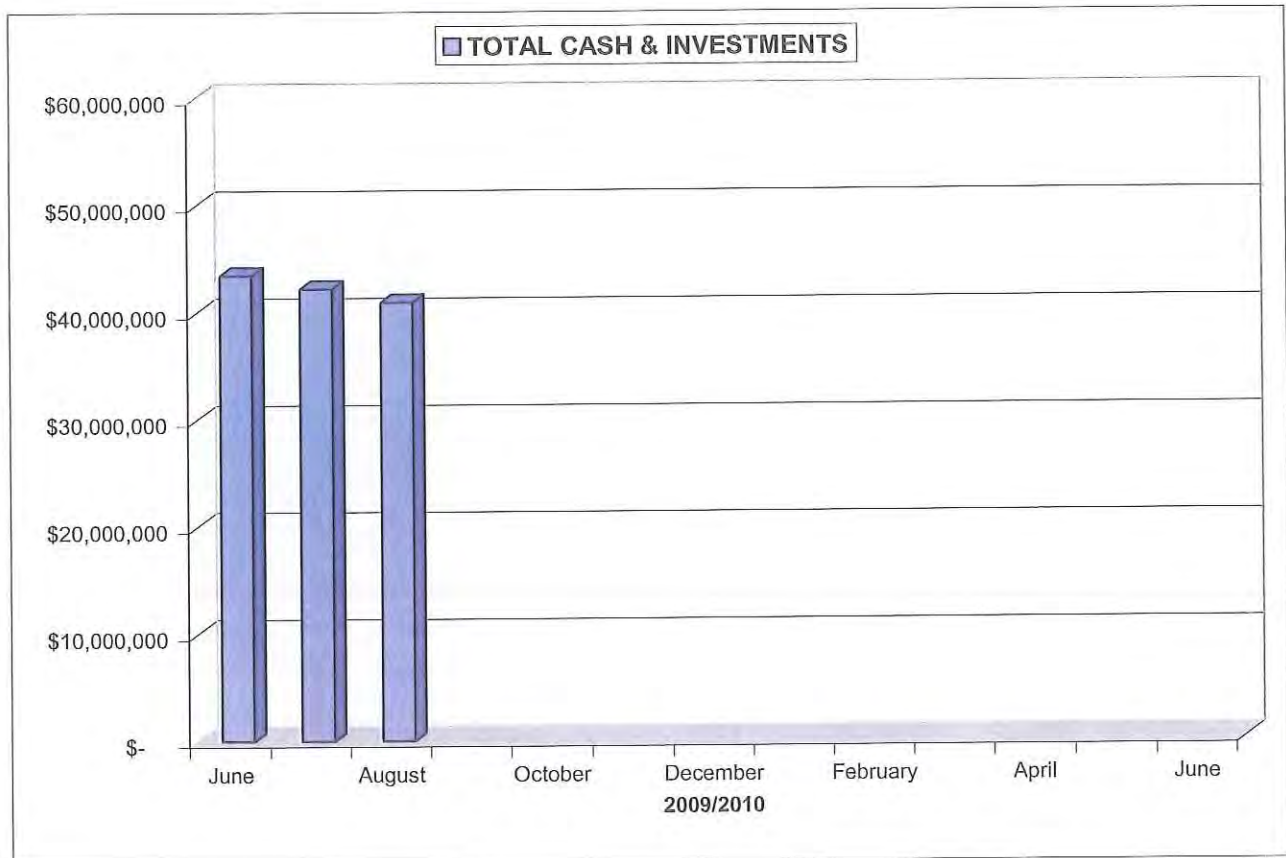
LEUCADIA WASTEWATER DISTRICT Monthly Investment Summary As of August 31, 2009

Cash & Investments	Principal (Original Cost)		August Interest	Average Rate
	July 31, 2009	Aug 31, 2009		
LAIF Pool	25,992,385	24,700,385	19,538	0.925%
SD County Pool	110,560	110,560	132	1.432%
CAMP Pool	4,758,153	4,760,074	1,620	0.400%
CAMP Portfolio				
Corporate Notes	-	-	-	-
Federal Agency Bonds/Notes	7,672,841	7,672,841	14,003	2.190%
Federal Agency Discount Notes	-	-	-	-
GNMA mortgage pools	20,879	20,738	160	9.210%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	9,671,103	9,670,962	16,783	3.860%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,047,033	1,047,033	12,029	13.786%
Total Bond Funds	1,699,917	1,699,917	14,945	10.550%
Totals	\$ 42,232,119	\$ 40,941,898	\$ 53,018	1.530%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of August 31, 2009
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2009/2010	Amount	Average Rate
June	\$ 43,473,521	2.09%
July	\$ 42,232,119	1.62%
August	\$ 40,941,898	1.53%
September		0.00%
October		0.00%
November		0.00%
December		0.00%
January		0.00%
February		0.00%
March		0.00%
April		0.00%
May		0.00%
June		0.00%



Encina Wastewater Authority Report
Regular Board Meeting
September 30, 2009

EWA Board of Directors - Vice President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. Employee Recognition Awards

The Board of Directors approved eight employee recognition awards totaling \$4,250.

2. End of Year Employee Recognition Event

The Board of Directors affirmed that the annual End of Year Employee Recognition Event is an element of the Employer of Choice Initiative, provides incentives for the retention of employees, and supports the effort to continuously improve organization efficiency and effectiveness, and therefore, directly assists EWA in accomplishing its authorized public responsibilities.

The Board of Directors authorized the End of Year Employee Recognition Event provided that EWA appropriations shall fund only such expenses as may be necessary or appropriate in the General Manager's discretion to fund the attendance of employees, and their spouses or registered domestic partners.

3. Legal Counsel Disclosure and Consent Resolution

The Board of Directors approved resolution no. 2009-10 Establishing the Terms and Conditions for Legal Counsel Representing the Authority with Regard to Concurrent Representation of Persons or Entities Having an Adverse Interest to the Authority.

Executive Session Item

- 4. Conference with legal counsel as authorized by Government Code §54956.9(b) – one case Jaynes Corporation of California v. Encina Wastewater Authority.**

No reportable action.

Community Affairs Committee Meeting Report

Presented by Director Sullivan

Meeting held October 1, 2009

1. Planning Meeting for LWD Open House

The CAC reviewed and commented on the following details for the Open House Event: 1) The layout and tour plan for the event; 2) photos for the display boards; 3) a draft banner that will be placed outside LWD's administration building, and 4) the final invitations for the event.

2. Discuss and review the draft text of the winter 2010 Newsletter.

The CAC reviewed and provided comments for the draft text of the 2010 winter newsletter. The focus of the 2010 winter newsletter will be the Open House Event. The CAC also scheduled a tentative CAC meeting for October 19, 2009 at 9:00 a.m.

Engineering Committee Meeting Report

Presented by Vice President Juliussen

Meeting held October 6, 2009

1. The Committee reviewed amendment no. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project and concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

2. The Committee reviewed Resolution No. 2204 Revising the LWDs' Standard Specifications and Procedures for Wastewater Facilities and concurred with staff to present this item to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

3. FSM Schempp reviewed the status of the Mountain Vista Project. He stated that the project was successfully completed during the period of September 29 - October 1, 2009. FSM Schempp presented a video overview of the repair work.

4. PM Morishita reviewed the status of the Site Improvement Project. To date, change orders have totaled approximately \$454,418.32 which represents 4.94% of the original contract amount.

This item will be presented to the Board later in tonight's agenda.

MEMORANDUM

Date: October 8, 2009
To: Board of Directors
From: Paul J. Bushee, General Manager 
Subject: Amendment No. 1 to the Dudek Agreement for Construction Management Services for the Site Improvement Project

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute Amendment No. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$83,996.00.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its October 6, 2009 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

In February 2007, the Board of Directors awarded an agreement for Construction Management (CM) Services for the District's Site Improvement Project to Dudek in the amount of \$998,138. As you may recall, the Scope of Work for the services to be provided included:

1. General Project Management and Coordination
2. Construction Document Review - including constructability review and construction contractor pre-qualification
3. Construction Management
4. Construction Inspection Services

Overall, the Dudek team has provided excellent CM and inspection services throughout the project. The primary reason for this contract amendment is to allow Dudek to continue providing construction management services through the end of the project, given the fact that the construction completion date has been extended 52 days. Other underlying reasons are that Dudek has spent more time than initially anticipated with project record keeping; responding to contractor requests for information (RFIs); as well as reviewing and responding to contractor change order requests.

Staff recently met with Dudek to discuss these issues and staff agreed that additional funding would be necessary in order to successfully complete the Site Improvement Project. As a result of these meetings, staff has negotiated a price of \$83,996, which staff believes to be fair and reasonable. Attached please find Dudek's request for the contract amendment for your review. Mr. Shannon Goodrich and Mr. Eric Honour of Dudek will be on-hand at the upcoming meeting to respond to any questions the Board may have.

Based on this information, staff is recommending that the Dudek Construction Management Services agreement be amended in an amount not to exceed \$83,996, which will bring the total not to exceed amount for the contract to \$1,082,134.

FISCAL IMPACT:

There is sufficient funding in the Site Improvement Account of the Fiscal Year 2010 Capital Budget to cover the additional cost of this contract amendment.

rym:PJB

Attachment

DUDEK

605 Third St.
Encinitas, CA 92024
T 760.942.5147
F 760.632.0164

CONTRACT AMENDMENT AUTHORIZATION

TO: Client Representative

Client: LWD – Robin Morishita, Project Manager

Address: 1960 La Costa Ave.

City: Carlsbad **State:** Ca **Zip:** 92009

Phone: 760. 753-3094

Fax:

This form is provided to document your written authorization to amend our existing contract with your organization for additional work as discussed on September 29, 2009. By documenting your written authorization for these contract amendment(s), we hope to avoid any misunderstanding between your organization and Dudek, and to expedite our ability to immediately proceed on work as requested. All other terms and conditions of the original contract between Client and Dudek described below remain in effect, apply to and are unaltered by this contract amendment authorization.

Contract Name: Leucadia Wastewater District – New Headquarters

Contract/Purchase Order No.: 4287

Dudek Job No.: 5516 **Dudek Project Manager:** Shannon Goodrich

Contract Effective Date: Upon signature

AMENDED/ADDITIONAL CONTRACT WORK DISCIPLINE

No. 01: Approved (contractors') Contract Time Extension to date is 44 working days. The contract has been extended several times but appears to have a firm completion date of October 02, 2009 which is a 44 day extension from the original Dudek contract completion date of August 11, 2009. We request additional funds to manage the project through completion as follows: Tom Kiskadden additional 396 hours (396x\$105) \$41,580. Eric Honour – 132 hours (132x\$158) \$20,856. Deb Maher – 132 hours (132x\$70) \$9,240. Shannon Goodrich – 88 hours (88x\$140) \$12,320.

Total add No.02 is \$83,996.00

Original Budget:	\$998,138.00	Time & Materials Not to Exceed: x Time & Materials: NA Fixed Fee: NA
Previous Change Orders:	NA	
This Change Order ADD NO.01/02:	\$83,996.00	
New Contract Amount:	\$1,082,134.00	


Client Authorized Signature: _____

Title: _____

Date: _____

TO EXPEDITE THE ADDITIONAL CONTRACT WORK, PLEASE FAX BACK TO DUDEK AT (760) 632-0164

MEMORANDUM

DATE: October 8, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Revision of Leucadia Water District Standard Specifications and Procedures for Wastewater Facility Projects**

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Adopt Resolution No. 2204 revising Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facility Projects.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its October 6, 2009 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

The Leucadia Wastewater District (LWD) adopted its existing Standard Specifications in November 2006. The Standard Spec, as it is known, is a comprehensive document that lays out the administrative and technical procedures for private parties to connect to the LWD collection system. The existing Standard Spec has been an invaluable tool for staff in helping developers throughout the District, especially in the Island Area. Maintaining up-to-date Design and Performance Provisions are a mandated element of the Sewer System Management Plan required by the Statewide WDR.

As regulations change and management practices become more refined over time, staff believes it is prudent to revise the Standard Spec accordingly. Staff has been in the process of updating the Standard Spec for the past year, and this effort was included as one of LWD's Fiscal Year 2010 Tactical Goals.

The District Engineer, General Counsel, and staff have spent a considerable amount of time reviewing and revising the Standard Spec to reflect current conditions. Although the update is comprehensive, key revisions can be summarized as follows:

1. Reinforces LWD's policy that "development pays for development".
2. the name of the document simplifies by deleting reference to "privately constructed" wastewater facilities in the document title.
3. the new Standard Spec updates and coordinates with LWD Ordinance 119, adopted on April 9, 2008. Ordinance 119 most significantly changed definitions and requirements related to discharges of Fats Oils & Grease (FOG).

4. Provides an explanation, reference, and additional requirements in accord with the Island Area Master Plan, August 31, 2006.
5. Updates the Schedule of Estimated Dwelling Units (EDU's) to include a clarification for Motel or Hotel, Guest House, and Food Establishments.
6. Includes the 2009 version of the "Greenbook" as the base reference document for construction of LWD sewers.

District Engineer Deering is available to present an overview of this "revised" Standard Spec at the meeting. Based on the fact that it has been 3 years since the existing Standard Spec was adopted, staff is recommending that the Standard Specifications be adopted as presented.

Resolution No. 2204 is attached for your review. A copy of the Standard Specifications is available upon request.

FISCAL IMPACT:

There is no direct fiscal impact associated with this recommendation. All privately constructed wastewater facilities are funded by the subject private party.

PJB

Attachment

RESOLUTION NO. 2204

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
REVISING THE STANDARD SPECIFICATIONS AND PROCEDURES FOR THE
WASTEWATER FACILITY PROJECTS**

WHEREAS, the Board of Directors of the Leucadia Wastewater District (LWD) desire to provide requirements and guidelines in the form of standard specifications for the processing of wastewater facility improvement plans and for the materials and methods of construction of such facilities;

WHEREAS, it is in the public interest to provide standard requirements in order to provide the public and LWD with well defined, concise, and understandable procedures for the processing of sewer improvement projects which, upon approval and acceptance by LWD will be owned and operated by LWD on behalf of District customers;

WHEREAS, Leucadia Wastewater District (LWD) Resolution No. 2173, approved on November 8, 2006 adopted standard specifications for the processing of privately constructed wastewater facilities; and

WHEREAS, LWD has completed a review of its standard specifications and determined that changes are required;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT AS FOLLOWS:

1. The Board of Directors of the Leucadia Wastewater District does hereby rescind Resolution No. 2173 and adopts in its place and stead the Standard Specifications for the Design and Construction of Privately Constructed Wastewater Facilities attached hereto as Exhibit A;

2. The Board of Directors hereby delegates authority to the District General Manager to accept approved dedicated sewer facilities and any easements and/or rights of way necessary for such facilities on behalf of the Leucadia Water District. In the discretion of the General Manager, acceptance of said sewer facilities and/or easements or rights of way may be referred to the LWD Board of Directors for acceptance.

Resolution No. 2204
October 14, 2009
Page 2

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held October 14, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Kulchin, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)



MEMORANDUM

TO: Board of Directors

FROM: D. Wayne Brechtel, General Counsel *WB*

DATE: October 7, 2009

RE: Brown Act Requirements for Changing Regular Meeting Dates

Director Omsted raised the question of whether the process used by the District to change a regular meeting date complies with the Ralph M. Brown Act (Government Code § 54950 et seq.). The question arose as a result of a CSDA session in which a presenter indicated that moving regular meeting dates forward might be a violation of the Brown Act. General Counsel's opinion is that the current practice of having the Board reschedule meeting dates when necessary due to schedule conflicts, or other appropriate reasons, complies with the Brown Act.

The Board's obligation to schedule regular meetings is set forth in Section 54954 of the Government Code which provides, in pertinent part, as follows:

Each legislative body of a local agency . . . shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings.

The County Water Code that governs the Board's activities also requires that it schedule the time and place of its regular meetings. (Cal. Water Code § 30521(a).) The Water Code also provides that "[t]he board shall act only by ordinance, resolution, or motion." (Water Code § 30523.)

The Board satisfied its obligation to schedule meetings by adopting Resolution No. 948, which provides that regular meetings shall be held at 5:00 p.m. on the second Wednesday of each month. Resolution No. 948 does not address the process for changing the date and time for a regular meeting, nor is the issue

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addressed by the statutes, referenced above, that require the Board to set meeting dates.

However, a reasonable interpretation of the provisions above is that the board has authority to move a meeting date so long as it does so by ordinance, resolution, or motion. Put simply, the Board's power to set the date and time for regular meetings must necessarily include the power to change the date and time of a meeting when necessary due to schedule conflicts or other unforeseen circumstances. Thus, it is General Counsel's opinion that so long as the Board takes formal action during a properly noticed public meeting to change a hearing date, it fully complies with the Brown Act. Of course, as a follow-up to the Board's action, District staff will continue to provide appropriate notice of the new meeting date, including the posting of meeting dates and times on its website, office premises and by notifying directly those parties who have requested to be informed of all meetings.

Some legal experts may differ with General Counsel's opinion, and the lack of specific guidance does leave room for differing opinions. In abundance of caution and to avoid any ambiguity, the Board could adopt a new Resolution for meetings that includes a section expressly allowing the Board to change meeting dates and times when it deems necessary by adopting a motion during a regularly scheduled meeting.

End of Memo

MEMORANDUM

DATE: October 8, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Potential Change to January 2010 Board of Directors Meeting Date**

RECOMMENDATION:

Staff requests that the Board of Directors:

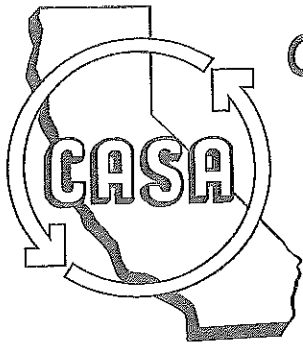
1. Discuss and take action, as appropriate.

DISCUSSION:

The January 13, 2010 Board meeting coincides with the California Association of Sanitation Agencies (CASA) Mid-Year Conference scheduled for January 13-15, 2010. In light of this conflict, staff requests that the Board consider moving the January Board of Directors meeting to an alternate date.

This item is presented for the Board of Director's consideration and staff has no recommendation on this matter.

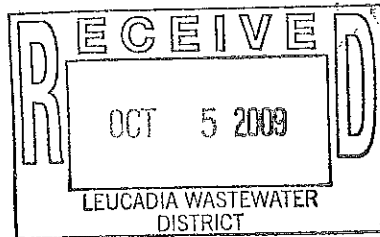
PJB:



CALIFORNIA ASSOCIATION of SANITATION AGENCIES

1215 K Street, Suite 2290 • Sacramento, CA 95814 • TEL: (916) 446-0388 – FAX: (916) 231-2141 • www.casaweb.org

October 2, 2009



Paul Bushee
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

Dear Paul:

On behalf of the California Association of Sanitation Agencies (CASA), I would like to take this opportunity to welcome you as the Vice Chair of the Managers Committee. As a committee chair, you will have the responsibility of submitting committee meeting agendas to the CASA office in Sacramento prior to each conference, working with the Program and Associates Committee Chairs on meeting times, and suggesting topics and speakers for sessions.

CASA's committees form the framework for the Association's core services. Our conferences provide an opportunity for members to network with other professionals and exchange ideas about common interests. You will play a key role as a committee chair in fulfilling our mission and goals.

You will also be asked to attend the following meetings:

- Program Planning meeting
- Executive Board Breakfast meeting

Your input at these meetings will help ensure that our programs and activities are well coordinated and provide the best possible value to the membership. The attached committee description and guidelines help explain your role within the Association.

Thank you for making this important commitment. The Executive Board and the CASA staff are available to assist you. Please feel free to contact us with questions or needs.

Sincerely,

Ronald E. Young, P.E., D.E.E.
President

Executive Board

President
RONALD E. YOUNG, P.E., D.E.E.
Elsinore Valley Municipal
Water District

Secretary-Treasurer
TOM SELFRIDGE
Truckee Sanitary District

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Goleta Sanitary District

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Dublin San Ramon Services District

JOHN E. HOAGLAND
Rancho California Water District

STEVE HOGG
City of Fresno

JEFF MOORHOUSE
Carpinteria Sanitary District

HARRY T. PRICE
Fairfield-Suisun Sewer
City of Fairfield

MARGIE L. RICE
Midway City Sanitary District

DAVID R. WILLIAMS
East Bay Municipal Utility District

CATHERINE SMITH
Executive Director

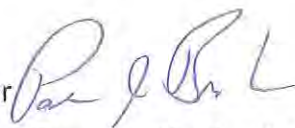
MICHAEL F. DILLON
State Lobbyist

GREG KESTER
Biosolids Program Manager

ROBERTA L. LARSON
Director of Legal & Regulatory
Affairs

ERIC SAPIRSTEIN
Federal Legislative Advocate

MEMORANDUM

DATE: October 8, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Site Improvement Project Status Report – September 2009

RECOMMENDATION:

Receive and review the Site Improvement Project Status Report for September 2009.

DISCUSSION:

This report provides a summary and status of the construction of the Site Improvement Project through September 30, 2009.

Activities: Grading and site work including gates, concrete curbs, swales, site walls and flat work. Landscaping. Drilling and placing of piers for Carport 2. Completion of water feature in entry plaza. Rehabilitation of the Leucadia Pump Station exterior.

Schedule: Notice to proceed date: February 19, 2008
 Original contract duration: 540 calendar days
 Approved time extensions: 52 calendar days
 Revised contract duration: 592 calendar days
 Revised scheduled completion date: October 2, 2009

Financial Status: Contract amount: \$8,750,000.00
 Change orders, amount to date: \$454,418.32
 Change order percentage of original contract cost: 4.94%
 Revised contract amount: \$9,204,418.32

Change Order Summary for September 2009:

No.	Description	Cost	Time
45	Add labor burden to previously issued unilateral plumbing subcontractor Change Orders numbered 23.1, 25, 26, 28, 30, 31 and 35. The labor burden was not provided in the original subcontractor proposal. Therefore, it was unknown when the unilateral change orders were issued.	\$18,200.00	0
Total		\$18,200.00	0

rym:PJB

CARLSBAD: City to offer \$10,000 reward related to sewage spill

BARBARA HENRY - bhenry@nctimes.com | Posted: Tuesday, October 6, 2009 10:15 pm

Carlsbad will pay a \$10,000 reward for information leading to the arrest and conviction of those responsible for tampering with a city sewer line and causing two sewage spills near Tamarack Avenue last week, the City Council decided Tuesday.

The reward was an unusual step for Carlsbad ---- city officials said they couldn't recall making such an offer in years.

"I think I recall one time maybe 20 years ago that we did something, but it's very infrequent," said longtime Carlsbad City Attorney Ronald Ball.

In this case, the reward may be money well spent because the city might be able to recoup its spill-related expenses if the culprits are caught and convicted, City Council members said.

So far, the city has spent between \$100,000 and \$120,000 to contain the sewage and remove the blockage from the line, said Water District Director Mark Stone.

The city's sewer line troubles began Sept. 28 when a storm drain maintenance crew reported sewage spilling at an abandoned treatment plant site in the 2400 block of Tamarack Avenue, Stone said.

Investigation revealed that a sewer line in the area had been deliberately jammed with "large pieces of concrete," tree branches and old ceiling tiles, he said.

Carlsbad police Chief Tom Zoll said that the old sewer treatment plant area has been an attractive nuisance for years. Police regularly deal with graffiti, teen parties and vandalism in this tucked-away area near El Camino Real, he said.

The area's isolation also is putting a damper on the police investigation of the sewer-line incident, Zoll said. So far, there appear to have been no witnesses to the line tampering, he said.

For roughly 24 hours, crews from Carlsbad, Oceanside, Vista and the Leucadia Wastewater District worked to contain the Sept. 28 sewage spill and to remove the line blockage, Stone said.

They thought they had solved the problem, then a second spill developed Sept. 30 and they realized there was still more material blocking the line, he added.

Both spills were 100 percent contained and did not enter the lagoon, he said.

However, the second spill led the city to put a temporary above-ground pipeline around the blocked area. That pipeline is now under 24-hour surveillance, Stone added.

Plans call for the city to replace the troubled sewer line with a new one under Tamarack Avenue.

In other action at Tuesday's meeting, the council agreed without comment to seek construction bids for rough grading of the 32-acre Alga Norte Park site at Poinsettia and Alicante lanes. This is the first step toward constructing the long-sought park, which is proposed to include ball fields, a dog play area, a skatepark and a swim complex.

City officials have estimated that the initial grading work will cost \$3.2 million. That work is tentatively scheduled to start in the spring and conclude next summer. There is no fixed timeline yet for the park's full construction schedule or its opening date.

Call staff writer Barbara Henry at 760-901-4072.

Directors' Meeting

Presented by Directors Omsted and Sullivan

Conference

24th Annual Watereuse Conference

Dates and Location

September 13-16, 2009
Sheraton Seattle Hotel
Seattle, WA

List of Attendees

Director Don Omsted
Director Elaine Sullivan

The above mentioned Board members attended various sessions regarding recycled water issues.

Directors' Meeting

Presented by Directors Kulchin, Juliussen, Hanson,
Sullivan, and Omsted

Conference

2009 California Special District Association (CSDA) Annual
Conference

Dates and Location

September 21-24, 2009
Renaissance Esmeralda
Indian Wells, CA

List of Attendees

President David Kulchin
Vice President Allan Juliussen
Director Judy Hanson
Director Don Omsted
Director Elaine Sullivan

The above mentioned Board members attended various sessions
regarding wastewater and water issues.