

**AGENDA**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF THE**  
**LEUCADIA WASTEWATER DISTRICT**

Wednesday, November 12, 2008 – 5:00 p.m.  
1960 La Costa Avenue, Carlsbad, CA 92009

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*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

**5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.

**6. Presentations and Awards**

A. Special District Leadership Foundation recognizes President Elaine Sullivan, Vice President David Kulchin and General Manager Paul Bushee. (Page 1)

B. Achievement of Individual Objectives. (Page 2)

C. Achievement of an Organizational Objective. (Pages 3-4)

**7. Consent Calendar**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meeting:

October 8, 2008 Regular Board Meeting (Pages 5-11)

October 7, 2008 Community Affairs Committee Meeting (Pages 12-13)

November 5, 2008 Employee Recognition Committee Meeting (Pages 14-15)

B. Demands for October - November. (Pages 16-37)

C. Operations Report. (Pages 38-40)

D. Finance Report. (Pages 41-46)

E. Quarterly Treasurer's Investment Report (Pages 47-48, Enclosure 7E)

**8. Encina Wastewater Authority Reports**

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

- Regular Board Meeting – October 29, 2008 (Pages 49-50)
- Member Agency Manager Meeting – November 12, 2008 (Oral Report)

**9. Committee Reports**

A. Employee Recognition Committee – report by Director Hanson. (Page 51)

**10. Old Business**

None.

**11. New Business**

- A. Authorize the General Manager to execute an Agreement with Khavari Construction for the construction of the Batiquitos Gravity Sewer Construction Project in an amount not to exceed \$498,060. (Pages 52-56)
- B. Authorize the General Manager to execute an Agreement with Dexter Wilson Engineers to develop the Force Main Corrosion Study in an amount not to exceed \$60,750. (Pages 57-66)
- C. Approve the \$1,000 award to the 2008 Employee of Year recipient (Page 67)
- D. Batiquitos Lagoon Foundation Board of Directors Election (Pages 68-71)

**12. Information items**

- A. California Global Warming Solution Act of 2006 – AB 32 Update (Pages 72-73)
- B. California Special District Association San Diego Chapter Quarterly meeting is scheduled for Thursday, November 20, 2008 at 6:00 p.m. at the Holiday Inn Mission Valley Stadium in Kearny Mesa. (Pages 74-75)
- C. Site Improvement Project Update – October 2008 (Pages 76-77)
- D. LAFCO 2008 Special Districts Mailed-Ballot Election Preliminary Results (Pages 78-80)
- E. Thank letter from a Carlsbad resident. (Page 81)

**13. Directors Meetings**

- A. WEFTEC 2008 Conference was held at the McCormick Center in Chicago, IL from October 20 – 23, 2008 (Page 82)

**14. Comments, Questions or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

**15. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.

**16. General Counsel's Report**

Informational report by the General Counsel on items not requiring Board action.

**17. Closed Session**

- A. Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b) (3) (C) regarding five claims on Marca Place.

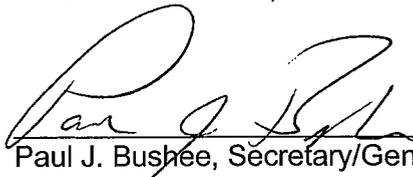
**18. Adjournment**

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: November 6, 2008

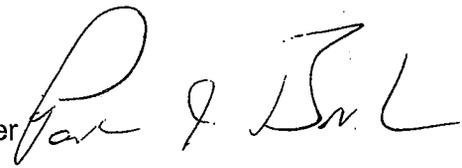


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Paul J. Bushee, Secretary/General Manager

**MEMORANDUM**

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager  
**SUBJECT:** Presentations and Awards



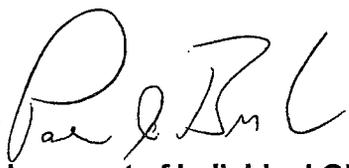
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It is my pleasure to announce that two Leucadia Wastewater District (LWD) Board members have recently been recognized for completing the CSDA Special District Leadership Academy.

President Elaine Sullivan, and Vice President David Kulchin, each received an award for the completion of the continuing education program in Special District Governance. The award is presented by the Special District Leadership Foundation (SDLF) upon completion of four courses that focused on: Special District Governance, Special District Finance, Special District Community Leadership, and the Board's Role in Human Resources. In addition to completing these courses, they each had to complete a minimum of ten elective hours that are sponsored by one of the eight special district partners within the past two years. These accomplishments demonstrate their commitment and dedication to providing the best possible service to the community they serve. In addition, I have recently completed these requirements and was similarly recognized.

Please join us with congratulating Elaine and David for their recent professional certifications.

**MEMORANDUM**

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** **Presentations and Awards - Achievement of Individual Objectives**

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It is my pleasure to announce that two Leucadia Wastewater District (LWD) staff members have met individual performance objectives under LWD's Incentive Program. The individuals' achievements are as follows:

5 Year Service Award – Armond Badillo

Last month, Armond Badillo passed his 5<sup>th</sup> anniversary of employment at LWD. This milestone, which is a tribute to his hard work and dedication, makes him eligible for an Individual Incentive Award of \$100. Please join me in congratulating Armond for his accomplishment.

California Wastewater Environmental Association (CWEA) Water Distribution System Grade I Certification – Steve Krason

Steve Krason recently received his Grade I Water Distribution System Maintenance certification from the CWEA. Steve has been working for LWD for over seven years and holds certifications in multiple disciplines. This certification reflects Steve's desire to excel through continued professional development. As a result of this certification, Steve is eligible for an Individual Incentive Award of \$500.

Please join me with congratulating Armond and Steve for their accomplishments.

PJB

## MEMORANDUM

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Presentation and Awards – Achievement of Organizational Objective

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I am pleased to report that the Leucadia Wastewater District (LWD) recently achieved an organizational objective under the District's Incentive Program.

1. Cost Sharing of CSRMA Retrospective Refunds or Dividends

At its September 2008 meeting, the CSRMA Board of Directors approved the distribution of dividend payments from the pooled worker's compensation insurance program to LWD in the amount of \$3,291.46 (see attached letter). The dividend reflects LWD's excellent safety record and an ongoing commitment to safety. The Organizational Performance Objectives authorize a 50% cost sharing of the dividend amount with employees. Consequently, each employee is eligible for an incentive compensation award of \$96.81. Table 1, below, summarizes the allocation of the CSRMA dividend and calculation of this incentive compensation award.

Table 1

|   |            |
|---|------------|
| Dividend Amount   | \$3,291.46 |
| 50% of Net Dividend<br>(amount eligible for incentive compensation) | \$1645.73  |
| Incentive Compensation Award Per Employee<br>(17 positions)         | \$96.81    |

PJB

Attachment



c/o ALLIANT INSURANCE SERVICES, INC.  
600 Montgomery St., 9th Floor, San Francisco, CA 94111-2711

Tel: 415.403.1400

Insurance License No.: 0C36861  
Fax: 415.402.0773

**OFFICERS:**

Robert Reid, *President*  
408.378.2407  
Russ Baggerly, *Vice President*  
805.646.5548

**PAST PRESIDENTS:**

Randy Musgraves  
2001-2003  
Kevin Hardy  
2003-2006

October 15, 2008

Mr. Paul Bushee  
General Manager  
Leucadia Wastewater District  
1960 La Costa Avenue  
Carlsbad, CA 92009

**RECEIVED**  
OCT 17 2008  
LEUCADIA WASTEWATER  
DISTRICT

**Pooled Workers' Compensation Program  
Eleventh Dividend Declaration**

Dear Paul:

On August 22, 2008, the Board of Directors declared dividend payments for Program Years 1990/91 to 2001/2002 for all members participating in these years. Enclosed is Leucadia Wastewater District's dividend share in the amount of \$3,291.46.

All agencies share in dividends through the formula adopted by the Board of Directors. Dividends are in addition to the Retrospective Rating Program which limits returns to 25% of a member's original deposit. Any remaining unencumbered funds up to 25% of the amount in any one year are shared among the membership as dividends.

Overall, the Pooled Workers' Compensation Program has returned almost \$2,300,000 in dividends to the membership since the program inception in 1990.

Congratulations to Leucadia Wastewater District for successfully stabilizing its workers compensation costs. I would also like you to join me in congratulating all the members of CSRMA's Workers Compensation Program for their efforts in making this dividend possible. Together we will continue to stabilize risk costs in a manner beneficial for our rate payers and the communities we serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Reid".

Robert Reid  
President

Enclosure

## LEUCADIA WASTEWATER DISTRICT

### Minutes of a Regular Board Meeting

October 8, 2008

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A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, October 8, 2008 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

President Sullivan called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Hanson, and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Field Services Manager Leo Schempp, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, and District Engineer Steve Deering, Field Services Technician I Keon Nelson, Field Services Technician III Marvin Gonzalez, Richard Babbe of Public Financial Management (PFM), Sarita Lemons of Infrastructure Engineering Corporation (IEC), and Brook Peterson of Tierra Environmental Services (Tierra)

**3. Pledge of Allegiance**

**4. Approval of Agenda**

Upon a motion duly made by Director Hanson, seconded by Director Omsted, and carried, the Board of Directors approved the agenda.

**5. Public Comment**

There was no public comment.

**6. Presentations and Awards**

A. Achievement of Individual Objective – Awards presented to staff members Marvin Gonzalez, Keon Nelson, and Leo Schempp.

GM Bushee stated that three staff members recently received CWEA certificates for passing their exams. GM Bushee provided brief background information on each individual. Keon Nelson received his CWEA Grade I Collection System Maintenance certification. Marvin Gonzalez received his CWEA Grade III Collection System Maintenance certification. Leo Schempp received his CWEA Grade IV Collection Maintenance certification.

President Sullivan presented Marvin, Keon, and Leo with their CWEA Collection System Maintenance certificates.

The Board of Directors congratulated Keon, Marvin, and Leo for their accomplishment. GM Bushee noted Keon, Marvin, and Leo are each eligible for a \$500 monetary award under LWD's Incentive Program.

B. Achievement of Organizational Objective - Achieve Highest Number of Consecutive Days Without a Vehicle Accident

General Manager Bushee stated that as of September 25, 2008, LWD employees have had no vehicle accidents for two years. Under LWD's Incentive Program, each employee is eligible for an incentive compensation award in the amount of \$375.

The Board of Directors congratulated staff for this accomplishment.

**7. Consent Calendar**

- A. Minutes for the following meetings:
  - September 10, 2008 Regular Board meeting
  - September 15, 2008 Community Affairs Committee meeting
  - September 29, 2008 Engineering Committee meeting
- B. Demands for September 2008/October 2008  
Payroll Checks Numbered 13814 - 13872; General Checking – Checks numbered 36788 – 36922.
- C. Operations Report (A copy was attached to the original October 8, 2008 Agenda)
- D. Finance Report (A copy was attached to the original October 8, 2008 Agenda)

Following discussion and upon a motion duly made by Director Kulchin, seconded by Director Omsted, and carried, the Board of Directors approved the consent calendar.

**8. Encina Wastewater Authority (EWA) Reports**

- A. Encina Wastewater Authority Report – September 24, 2008 Board meeting.

GM Bushee reported on EWA's September 24, 2008 Board meeting.

- B. Member Agency Managers (MAM) Report – October 8, 2008

GM Bushee stated that the MAM meeting was cancelled.

**9. Committee Reports**

- A. Engineering Committee meeting was held on September 29, 2008 – report by Director Juliussen.

Director Juliussen stated the EC reviewed the Mitigated Negative Declaration (MND) for the Batiquitos Inlet Line Replacement Project and discussed the MND process. The EC concurred with staff's recommendation to adopt the Mitigated Negative

Declaration (MND) for the Batiquitos Inlet Line Replacement Project. This item will be reviewed by the Board later in tonight's agenda.

The EC also reviewed the Haaker Equipment Company purchase contract for a new Vactor. The EC concurred with staff's recommendation to purchase a new Vactor from Haaker. This item will be reviewed by the Board later in tonight's agenda.

In addition, the EC reviewed a PowerPoint presentation on the status of the Site Improvement Project.

In addition, the EC received status reports on the Satellite Pump Station Force Main Replacement Project and the Gibraltar Street Gravity Sewer Construction Project.

B. Community Affairs Committee meeting was held September 15, 2008 – report by Director Omsted

Director Omsted reported that the CAC reviewed and provided comments on the fall 2008 newsletter. The CAC is very satisfied with the newsletter. Director Omsted said that the newsletter has been distributed and to please get any comments back to staff by October 15, 2008.

**10. Old Business**

None.

**11. Public Hearing**

A. Public Hearing to consider a proposal to approve the Mitigated Negative Declaration for the Batiquitos Inlet Line Replacement Project.

GM Bushee added that LWD had not received any comments or input on the MND prior to the meeting. No public input was received at the Public Hearing.

President Sullivan closed the Public Hearing.

**12. New Business**

B. Update on LWD's California Asset Management Program (CAMP) Individual Portfolio Program.

ASM LeMay stated that the Board of Directors had authorized the investment of up to \$20 million of LWD's reserves in the CAMP Portfolio Program. ASM LeMay noted that Mr. Richard Babbe plays a critical part in making sure LWD's investments are safe and he is here today to present an update on LWD's Investment Program.

Mr. Babbe presented an overview of the status of the CAMP Individual Portfolio Program, the CAMP Pool and LWD's Local Agency Investment Fund (LAIF) investments. The Board discussed the status of LWD's investments. This was an information item and there was no action taken.

B. Adopt the Mitigated Negative Declaration (MND) for the Batiquitos Inlet Line Replacement project.

PM Morishita stated this item was reviewed by the Engineering Committee at its September 29, 2008 meeting. The committee concurred with staff to recommend this item to the Board of Directors. PM Morishita provided brief background information on the project status to date.

PM Morishita discussed the need for the MND, and the process for adoption of a MND. If the Board approves this recommendation, the MND would be included in the final packet for the Coastal Development Permit. The Carlsbad Planning Commission is scheduled to consider the Coastal Permit on November 5, 2008. Carlsbad staff has indicated that it is likely the Coastal Permit will be approved at that time.

In addition, PM Morishita stated in order to begin construction and meet the environmental timelines for the bird nesting season, staff plans to bid the project on October 13<sup>th</sup>, which is prior to Coastal Permit approval. This would allow staff to recommend the award of the construction contract at the Board's November 12, 2008 meeting to enable construction to begin in December 2008. If the Coastal Permit is not approved, staff will not recommend awarding a contract and re-bid the project.

Following discussion and upon a motion duly made by Director Hanson, seconded by Vice President Kulchin, and carried, the Board of Directors adopted the Mitigated Negative Declaration for the Batiquitos Inlet Line Replacement project.

C. Authorize the General Manager to execute an Agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 in an amount not to exceed \$344,356.17.

ASM Schempp stated this item was reviewed by the Engineering Committee at its September 29, 2008 meeting. The committee concurred with staff to recommend this item to the Board of Directors.

ASM Schempp stated that LWD currently has two Vactors and the normal useful life of a Vactor is ten years. LWD would normally trade in the older Vactor; however, staff is recommending a new Vactor be purchased while maintaining the two Vactors currently in service. This recommendation is based on the fact that a third Vactor provides additional security in the case of emergencies and provides redundancy, since it often takes several weeks to repair Vactors due to their specialized equipment.

Staff obtained quotations from Haaker Equipment Company and Dion International Truck, LLC, in which Haaker Equipment Company's quote came in at \$312,597. Haaker's quote was \$1,100 less than Dion International Truck, LLC's quote. With sales tax and a few additional options requested by field staff, the quote is \$344,356.17.

The FY 2009 Budget includes \$415,000 for vehicle acquisition, which is sufficient to

cover this purchase.

Following discussion and upon a motion duly made by Vice President Kulchin, seconded by Director Hanson, and carried, the Board of Directors authorized the General Manager to execute an agreement with Haaker Equipment Company for the purchase of a new Vector in an amount not to exceed \$344,356.17.

D. Adopt Resolution No. 2195 Requesting LAFCO to Take Proceedings for the Tverdoch, Navazo, and Blanton Change of Organization.

ASM Schempp presented the subject recommendation. ASM LeMay stated that the proposed Tverdoch, Navazo and Blanton annexation into the District's service area involves five parcels totaling 3.53 acres, located on Hymettus Avenue just North of Leucadia Blvd, on the western edge of the island area of Leucadia. Mr. Tverdoch owns three properties on Leucadia Blvd, and his two neighbors Navazo and Blanton owns property on Hymettus Ave.

The approval of this resolution will authorize the boundary annexation process with LAFCO to commence.

Following discussion, Resolution No. 2195 was passed and adopted by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted  
NOES: None  
ABSENT: None  
ABSTAIN: None

E. Board of Directors Planning Session.

GM Bushee stated that the Board of Directors last held a strategic planning session in February 2007. GM Bushee suggested that the Board conduct a Planning Session at the La Costa Resort & Spa on February 19<sup>th</sup> and 20<sup>th</sup>, 2009. GM Bushee also recommended that Mr. Jeff Bills facilitate the session.

The Board discussed the Planning Session and amount of time necessary to conduct the workshop. Following discussion, the Board of Directors agreed to schedule a one and half day strategic planning session at La Costa Resort & Spa on February 19<sup>th</sup> and 20<sup>th</sup> with Mr. Bills facilitating the session.

F. Authorize the General Manager to execute a change order for soil remediation on the Gibraltar Street Sewer Project.

PM Morishita presented the subject recommendation. PM Morishita stated that this issue came to light after the September 29, 2008 Engineering Committee meeting and therefore was not reviewed by the Committee. The need for a change order resulted from unfavorable soil conditions that were uncovered at the start of project construction.

PM Morishita noted that staff initially thought the soil replacement could cost as much as \$112,000. However, the project's Engineers have developed an alternate design for the changed conditions to the site. The alternate design for the changed conditions better protects LWD's pipeline from future site development and cost \$21,985.

Following discussion and upon a motion duly made by Director Juliussen, seconded by Director Omsted, and carried, the Board of Directors authorized the General Manager to execute a change order with Zondiros Corporation for additional soil remediation required for the Gibraltar Street Gravity Sewer Construction Project in an amount not to exceed \$21,985.

### **13. Information Items**

GM Bushee reviewed the following information items.

A. Site Improvement Project Update – September 2008

PM Morishita presented a PowerPoint overview of the Site Improvement Project's status.

B. North County Times article "Leucadia Wastewater District wins statewide award".

C. Thank you card to the Board of Directors from scholarship winner Carinne Amico.

D. Thank you email from the Batiquitos Lagoon Foundation Board President.

GM Bushee stated that he and Field Services Manager Schempp gave a tour of LWD's facilities to the Batiquitos Lagoon Foundation (BLF) Board of Directors. GM Bushee received an email from the President of BLF thanking LWD for the tour.

### **14. Directors' Meetings**

A. CSDA 2008 Annual Conference was held at the Hyatt Regency Hotel in Irvine, CA from September 21-25, 2008.

Directors Sullivan, Kulchin, Hanson, and Juliussen, stated they attended various water and wastewater sessions at the conference.

Vice President Kulchin stated that this was CSDA's best conference.

President Sullivan stated that the conference had high quality speakers that gave great presentations.

### **15. Comments, Questions or Requests by Directors**

Director Hanson stated that she and President Sullivan attended the CSDA scholarship committee meeting last week. The committee discussed the possibility of CSDA offering scholarships to college students instead of high school students in order to increase participation in the scholarship program.

**16. General Manager's Report**

The following items were reported:

- ❖ The Holiday Party is scheduled for Thursday, December 11, 2008 at the Tuscany Restaurant in Carlsbad.
- ❖ LWD settled a claim in the amount of \$78 to Ms. Sandra Vena for her claim of a recent sewer back-up.
- ❖ LWD received a congratulations letter from District 3 Supervisor Pam Slater-Price acknowledging LWD for our recent Technology Award.
- ❖ LWD is currently working with the city of Carlsbad on the future decommissioning of the Meadow's No. 3 Pump Station. LWD plans to eventually demolish the pump station and deannex residents from LWD, so they can annex to city of Carlsbad.

**17. General Counsel's Report**

General Counsel Brechtel reported that the state's budget passed and many bills were vetoed that were unfavorable to the District. The following bills were vetoed: AB 983, AB 2270, and AB 2896.

**18. Adjournment**

President Sullivan adjourned the meeting at 6:24 p.m.

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Elaine Sullivan, President

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Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of a Community Affairs Committee Meeting  
 October 7, 2008

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held October 7, 2008 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 9:05 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, and Jennifer Dill for Katz & Associates, LLC

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

A. Review the Draft Fall 2008 Newsletter.

GM Bushee stated that staff and KATZ incorporated the committees' suggestions from the September 15<sup>th</sup> CAC meeting.

The CAC provided their comments and suggestions for the newsletter. Ms. Dill with KATZ stated that they will make the recommended changes.

GM Bushee stated that staff will hand out a final draft if the fall 2008 newsletter to the Board of Directors at its October 8, 2008 meeting. After the Board reviews the newsletter and provides comments, KATZ will make the changes requested by the Board of Directors. The newsletter is scheduled to be published by the end of October.

**6. Information Items**

GM Bushee stated that staff and Ideaworks are still working on the website's final edits. The new website is scheduled to be launched prior to the release of the fall 2008 newsletter.

**7. Directors' Comments**

Director Omsted stated that the CAC had previously discussed the possibility of LWD offering a teacher grant program, instead of the high school scholarship program. Director Omsted wanted to know if staff has developed a draft teacher grant program.

GM Bushee stated that staff is will work to developing a draft teacher grant program for the CAC's review.

**8. General Manager's Comments**

None.

**9. Adjournment**

Chairperson Sullivan adjourned the meeting at 9:33 a.m.

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Paul J. Bushee  
Secretary/Manager  
(Seal)

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of an Employee Recognition Committee Meeting  
November 5, 2008

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A meeting of the Employee Recognition Committee (ERC) of Leucadia Wastewater District was held November 5, 2008 at 12:00 PM at the District Administration Office at 1960 La Costa Ave, Carlsbad, California.

**1. Call to Order**

Chairperson Sullivan called the meeting to order at 12:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Sullivan and Hanson

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul J. Bushee, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Field Services Supervisor Jeffery Stecker, Executive Assistant Trisha Hill and Field Technician II Steve Krason

**3. Public Comment**

No public comment was received.

**4. Old Business**

None.

**5. New Business**

A. Review of Employee of the Year Award Nomination Forms

The ERC and staff reviewed the nomination forms submitted for the Employee of the Year Award. Following discussion, the ERC and staff selected the recipient of the Employee of the Year Award. The ERC also concurred with staff to recommend approval of the Employee of the Year Award at the November 12<sup>th</sup> Board Meeting, without naming the recipient. The successful candidate will be announced at the Annual Holiday Party and receive a monetary award of \$1,000.

B. Discussion of LWD's 2008 Holiday Party

The ERC discussed entertainment options for the 2008 Holiday Party. The ERC and staff agreed to schedule the impersonator Bethany Owen for the 2008 Holiday Party.

**6. Information Items**

None.

**7. Directors comments**

None.

**8. General Manager's Comments**

GM Bushee stated that LWD staff responded to a sewage spill caused by roots in the District's main sewer line on Burgundy Road in Leucadia on November 4<sup>th</sup>.

**9. Adjournment**

Chairperson Sullivan adjourned the meeting at approximately 1:00 p.m.

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Paul J. Bushee  
Secretary/Manager

(Seal)

**MEMORANDUM**

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Approval of October/November Demands

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**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$888,878.27**
2. Discuss and take other action as appropriate.

**DISCUSSION:**

Attached are check registers describing all payments made by LWD for the months October 3, 2008 – November 6, 2008.

Operating expenses totaled **\$225,299.79** while Capital Improvement Program expenses totaled **\$545,365.91**.

Payroll for employees and the Board totaled **\$118,212.57**.

Attached please find a year to date Employee and Board Payroll Report from October 2007 to November 2008 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

|               |  |
|---------------|--|
| Attachment 1  | Summary of Demands by Account, October/November 2008 |
| Attachment 2  | Payroll Check Register dated Oct. 3, 2008            |
| Attachment 3  | Payroll Check Register dated Oct 8, 2008             |
| Attachment 4  | Accounts Payable Check Register dated Oct. 08, 2008  |
| Attachment 5  | Accounts Payable Check Register dated Oct. 22, 2008  |
| Attachment 6  | Payroll Check Register dated October 22, 2008        |
| Attachment 7  | Accounts Payable Check Register dated Nov. 1, 2008   |
| Attachment 8  | Board Payroll Checks dated Nov. 3, 2008              |
| Attachment 9  | Payroll Check Register dated Nov. 5, 2008            |
| Attachment 10 | Year to Date Employee and Board Payroll Report       |

**DEMANDS SUMMARY**

November 12, 2008

**1. Demands**

| <u>Category</u>                  | <u>Check #'s</u>        | <u>Amount</u>       | <u>Total</u>        |
|----------------------------------|-------------------------|---------------------|---------------------|
| Payroll Checks -10/3/2008        | 13873 - 13892 Incentive | \$7,196.80          |                     |
| Payroll Checks - 10/08/2008      | 13893 - 13910           | \$35,569.53         |                     |
| Payroll Check - 10/22/2008       | 13911 - 13929           | \$36,190.27         |                     |
| Board Payroll Checks - 11/3/2008 | 13930 - 13934           | \$1,802.40          |                     |
| Payroll Checks - 11/05/2008      | 13935 - 13952           | <u>\$37,453.57</u>  |                     |
|                                  | <b>Total</b>            | <b>\$118,212.57</b> |                     |
| General Checking -10/08/2008     | 36923 - 36962           | \$126,324.36        |                     |
| General Checking -10/22/2008     | 36963 - 37015           | \$524,568.56        |                     |
| General Checking -11/01/2008     | 37016 - 37054           | <u>\$119,772.78</u> |                     |
|                                  | <b>Total</b>            | <b>\$770,665.70</b> |                     |
|                                  | <b>Grand Total</b>      | <b>\$888,878.27</b> | <b>\$888,878.27</b> |

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: October 3, 2008  
Incentive

| <u>Check Nos.</u> | <u>Date</u> | <u>Amount</u> |
|-------------------|-------------|---------------|
| 13873 - 13892     | 10/3/2008   | \$7,196.80    |

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: October 8, 2008

| <u>Check Nos.</u> | <u>Date</u> | <u>Amount</u> |
|-------------------|-------------|---------------|
| 13893 - 13910     | 10/8/2008   | \$35,569.53   |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER  |
|-------------|------|------------|--|---------------|-----------------|
| 36923- 2357 | 1    | 10/08/2008 | 10100 NAPA AUTO                          |               |                 |
|             | 1    |            | 37001 PARTS                              | 25.84         | 852126          |
|             | 1    |            | 37002 PARTS FOR BPS                      | 32.11         | 850185          |
|             | 1    |            | 37004 PARTS                              | 45.26         | 852125          |
| 36923- 2357 | 1    | 10/08/2008 | Logged                                   | *** Total *** | 103.21          |
| 36924- 2357 | 2    | 10/08/2008 | 10167 ACACIA GASOLINE & CAR WASH         |               |                 |
|             | 2    |            | 36945 OPEN PO-VEHICLE FUELS              | 728.46        | 1870            |
| 36924- 2357 | 2    | 10/08/2008 | Logged                                   | *** Total *** | 728.46          |
| 36925- 2357 | 3    | 10/08/2008 | 10221 ADS LLC                            |               |                 |
|             | 3    |            | 36999 LEUCADIA LTM 08-09                 | 3,994.06      | 12394.22-0908   |
| 36925- 2357 | 3    | 10/08/2008 | Logged                                   | *** Total *** | 3,994.06        |
| 36926- 2357 | 4    | 10/08/2008 | 10720 AT&T                               |               |                 |
|             | 4    |            | 36970 L.D @ BPS                          | 29.08         | 0192940472-9/08 |
| 36926- 2357 | 4    | 10/08/2008 | Logged                                   | *** Total *** | 29.08           |
| 36927- 2357 | 5    | 10/08/2008 | 11650 BROWNELL AND DUFFEY CPA            |               |                 |
|             | 5    |            | 36969 ACCOUNTING FEES-SEPT               | 8,295.00      | 381             |
| 36927- 2357 | 5    | 10/08/2008 | Logged                                   | *** Total *** | 8,295.00        |
| 36928- 2357 | 6    | 10/08/2008 | 12360 CITY OF CARLSBAD                   |               |                 |
|             | 6    |            | 36962 WATER @ PLANT                      | 96.20         | 8121300-9/08    |
|             | 6    |            | 36963 WATER @ VACTOR                     | 171.59        | 104-00-9/08     |
|             | 6    |            | 36964 WATER @ VACTOR                     | 60.79         | 103-00-9/08     |
| 36928- 2357 | 6    | 10/08/2008 | Logged                                   | *** Total *** | 328.58          |
| 36929- 2357 | 7    | 10/08/2008 | 12361 CITY OF CARLSBAD                   |               |                 |
|             | 7    |            | 36998 FISCAL AGENT FEES/AUDIT            | 4,007.79      | AR184872        |
| 36929- 2357 | 7    | 10/08/2008 | Logged                                   | *** Total *** | 4,007.79        |
| 36930- 2357 | 8    | 10/08/2008 | 12510 COAST WASTE                        |               |                 |
|             | 8    |            | 36941 RENT STORAGE CONTAINER             | 175.00        | 0982953         |
|             | 8    |            | 36976 TRASH SERVICE                      | 251.83        | 10011780274     |
| 36930- 2357 | 8    | 10/08/2008 | Logged                                   | *** Total *** | 426.83          |
| 36931- 2357 | 9    | 10/08/2008 | 12589 CA SDU                             |               |                 |
|             | 9    |            | 36959 CHILD SUPPORT-A.B.                 | 516.12        | AB-SUPPORT-SEPT |
| 36931- 2357 | 9    | 10/08/2008 | Logged                                   | *** Total *** | 516.12          |
| 36932- 2357 | 10   | 10/08/2008 | 12631 COR-O-VAN                          |               |                 |
|             | 10   |            | 36944 OPEN PO-STORAGE                    | 49.40         | RS1289043       |
| 36932- 2357 | 10   | 10/08/2008 | Logged                                   | *** Total *** | 49.40           |
| 36933- 2357 | 11   | 10/08/2008 | 13072 DATA NET                           |               |                 |
|             | 11   |            | 36977 IS MAINT AND SUPPORT               | 562.50        | 9731291         |
| 36933- 2357 | 11   | 10/08/2008 | Logged                                   | *** Total *** | 562.50          |
| 36934- 2357 | 12   | 10/08/2008 | 13272 DETECTION INSTRUMENTS CORP         |               |                 |
|             | 12   |            | 36954 OPEN PO-CALIBRATION ODALOGS        | 14.75         | 8797-12553-     |
|             | 12   |            | 36958 OPEN PO-CALIBRATION ODALOGS        | 142.04        | 881312655       |

UNION BANK GENERAL

| Check-Run | Seq# | Date          | Vendor /<br>Obligat'n | Name /<br>Description          | Net amount | INVOICE NUMBER |
|-----------|------|---------------|-----------------------|--------------------------------|------------|----------------|
| 36934-    | 2357 | 12 10/08/2008 | Logged                | *** Total ***                  | 156.79     |                |
| 36935-    | 2357 | 13 10/08/2008 | 13822                 | DUDEK & ASSOCIATES             |            |                |
|           |      | 13            | 36940                 | GIS WORK                       | 892.50     | 82588/87       |
|           |      | 13            | 36979                 | GE/3252/768/LA DOLCE           | 280.00     | 20084200       |
|           |      | 13            | 36980                 | GE/3252/767/BROKEN YOLK        | 30.00      | 20084199       |
|           |      | 13            | 36981                 | GE/3252/766/SUBMARINA          | 55.00      | 20084198       |
|           |      | 13            | 36982                 | GE/3252/736/TVERDOCH           | 220.00     | 20084197       |
|           |      | 13            | 36983                 | GE/3252/735/TVERDOCH PLAN      | 950.00     | 20084196       |
|           |      | 13            | 36984                 | GE/3252/761/ARENAL             | 110.00     | 20084195       |
|           |      | 13            | 36985                 | GE/3252/699/HYMETTUS           | 280.00     | 20084194       |
|           |      | 13            | 36986                 | GE/3252/656/HYGEIA             | 170.00     | 20084193       |
|           |      | 13            | 36987                 | GE/3252/655/ORPHEUS            | 835.00     | 20084192       |
|           |      | 13            | 36988                 | GE/3252/614/THE RIDGE          | 165.00     | 20084191       |
|           |      | 13            | 36989                 | GE/3252/569/V. OF LC           | 450.53     | 20084270       |
|           |      | 13            | 36990                 | GE/3251/GRADING                | 279.68     | 20084189       |
| 36935-    | 2357 | 13 10/08/2008 | Logged                | *** Total ***                  | 4,717.71   |                |
| 36936-    | 2357 | 14 10/08/2008 | 13822                 | DUDEK & ASSOCIATES             |            |                |
|           |      | 14            | 36949                 | CONTRACT/CM SERVICES FOR SITE  | 74,143.19  | 20084068       |
| 36936-    | 2357 | 14 10/08/2008 | Logged                | *** Total ***                  | 74,143.19  |                |
| 36937-    | 2357 | 15 10/08/2008 | 14077                 | THE EASTRIDGE GROUP            |            |                |
|           |      | 15            | 36993                 | TEMP SERVICES-W/E 9/28/08      | 792.00     | 10369011       |
| 36937-    | 2357 | 15 10/08/2008 | Logged                | *** Total ***                  | 792.00     |                |
| 36938-    | 2357 | 16 10/08/2008 | 14410                 | EL CAMINO REAL SHELL ENCINITAS |            |                |
|           |      | 16            | 36946                 | OPEN PO-VEHICLE FUEL           | 588.59     | 7922           |
| 36938-    | 2357 | 16 10/08/2008 | Logged                | *** Total ***                  | 588.59     |                |
| 36939-    | 2357 | 17 10/08/2008 | 15016                 | FALLBROOK PUBLIC UTILITY DISTR |            |                |
|           |      | 17            | 36973                 | EMPLOYEE ASST PROGRAM-NOV      | 41.40      | NOV-2008       |
| 36939-    | 2357 | 17 10/08/2008 | Logged                | *** Total ***                  | 41.40      |                |
| 36940-    | 2357 | 18 10/08/2008 | 17552                 | THE HOME DEPOT CRC/GECF        |            |                |
|           |      | 18            | 36953                 | OPEN PO- MISC SUPPLIES, TOOLS  | 322.15     | HOME-9/25/08   |
| 36940-    | 2357 | 18 10/08/2008 | Logged                | *** Total ***                  | 322.15     |                |
| 36941-    | 2357 | 19 10/08/2008 | 18150                 | ICMA RETIREMENT-303979         |            |                |
|           |      | 19            | 36974                 | DEFERRED COMP-ICMA             | 2,018.99   | ICMA-10/08/08  |
| 36941-    | 2357 | 19 10/08/2008 | Logged                | *** Total ***                  | 2,018.99   |                |
| 36942-    | 2357 | 20 10/08/2008 | 18212                 | INFRASTRUCTURE ENGINEERING COR |            |                |
|           |      | 20            | 36942                 | GIS SERVICES-MONTHLY SUPPORT   | 585.00     | 3907           |
| 36942-    | 2357 | 20 10/08/2008 | Logged                | *** Total ***                  | 585.00     |                |
| 36943-    | 2357 | 21 10/08/2008 | 18512                 | SHARP BUSINESS SYSTEMS         |            |                |
|           |      | 21            | 36992                 | COPIER MAINT                   | 13.91      | 11T633         |
| 36943-    | 2357 | 21 10/08/2008 | Logged                | *** Total ***                  | 13.91      |                |
| 36944-    | 2357 | 22 10/08/2008 | 19550                 | JONES CHEMICALS, INC.          |            |                |
|           |      | 22            | 36950                 | OPEN PO-SODIUM HYPOCHLORIDE    | 3,921.13   | 408372         |

UNION BANK GENERAL

| Check-Run | Seq# | Date          | Vendor / Name / Obligat'n            | Description | Net amount    | INVOICE NUMBER  |
|-----------|------|---------------|--------------------------------------|-------------|---------------|-----------------|
| 36944-    | 2357 | 22 10/08/2008 | Logged                               |             | *** Total *** | 3,921.13        |
| 36945-    | 2357 | 23 10/08/2008 | 22056 MARCO CRANE & RIGGING CO       |             |               |                 |
|           |      |               | 36948 CRANE SERVICE @ LPS            |             | 838.08        | 7064234         |
| 36945-    | 2357 | 23 10/08/2008 | Logged                               |             | *** Total *** | 838.08          |
| 36946-    | 2357 | 24 10/08/2008 | 22511 MOBILE MINI                    |             |               |                 |
|           |      |               | 36991 TRAILER LEASE                  |             | 619.56        | 904154191       |
| 36946-    | 2357 | 24 10/08/2008 | Logged                               |             | *** Total *** | 619.56          |
| 36947-    | 2357 | 25 10/08/2008 | 23068 NATIONWIDE RETIREMENT SOLUTION |             |               |                 |
|           |      |               | 36978 DEFERRED COMP-NATIONWIDE       |             | 404.31        | NATION-10/08    |
| 36947-    | 2357 | 25 10/08/2008 | Logged                               |             | *** Total *** | 404.31          |
| 36948-    | 2357 | 26 10/08/2008 | 23570 NORTH COUNTY TIMES             |             |               |                 |
|           |      |               | 36994 AD FOR PUBLIC NOTICE           |             | 161.60        | 176929          |
|           |      |               | 36995 AD FOR FIELD SERVICES          |             | 1,215.95      | 090827973       |
| 36948-    | 2357 | 26 10/08/2008 | Logged                               |             | *** Total *** | 1,377.55        |
| 36949-    | 2357 | 27 10/08/2008 | 23572 NORTH COUNTY EQUIPMENT INC     |             |               |                 |
|           |      |               | 37000 SERVICE CHAIN SAW              |             | 99.08         | 17700           |
| 36949-    | 2357 | 27 10/08/2008 | Logged                               |             | *** Total *** | 99.08           |
| 36950-    | 2357 | 28 10/08/2008 | 24224 OFFICE DEPOT, INC.             |             |               |                 |
|           |      |               | 36943 OPEN PO-OFFICE SUPPLIES        |             | 394.90        | 445734562       |
|           |      |               | 36956 OPEN PO-OFFICE SUPPLIES        |             | 54.16         | 446098047       |
|           |      |               | 36957 OPEN PO-OFFICE SUPPLIES        |             | 209.43        | 445736177       |
| 36950-    | 2357 | 28 10/08/2008 | Logged                               |             | *** Total *** | 658.49          |
| 36951-    | 2357 | 29 10/08/2008 | 24440 OLIVENHAIN MUNICIPAL WATER DIS |             |               |                 |
|           |      |               | 36965 WATER @ TRAVELING 2            |             | 228.41        | 06001544310-SEP |
|           |      |               | 36966 WATER @ VP7                    |             | 42.74         | 09049026000-SEP |
|           |      |               | 36967 WATER @ E. ESTATES             |             | 40.41         | 10076214000-SEP |
|           |      |               | 36968 WATER @ VP5                    |             | 25.02         | 030111487000-SE |
| 36951-    | 2357 | 29 10/08/2008 | Logged                               |             | *** Total *** | 336.58          |
| 36952-    | 2357 | 30 10/08/2008 | 25010 AT&T                           |             |               |                 |
|           |      |               | 36971 DIAL IN MODEM                  |             | 134.94        | 7047-9/2008     |
| 36952-    | 2357 | 30 10/08/2008 | Logged                               |             | *** Total *** | 134.94          |
| 36953-    | 2357 | 31 10/08/2008 | 25032 PALOMAR WATER                  |             |               |                 |
|           |      |               | 36975 WATER @ OFFICE                 |             | 139.22        | 1169536         |
| 36953-    | 2357 | 31 10/08/2008 | Logged                               |             | *** Total *** | 139.22          |
| 36954-    | 2357 | 32 10/08/2008 | 26804 QUALITY CHEVROLET              |             |               |                 |
|           |      |               | 36947 OPEN PO-VEHICLE & TRUCK REPAIR |             | 231.87        | CTCS367659      |
|           |      |               | 36955 OPEN PO-VEHICLE & TRUCK REPAIR |             | 431.82        | CTCS368008      |
| 36954-    | 2357 | 32 10/08/2008 | Logged                               |             | *** Total *** | 663.69          |
| 36955-    | 2357 | 33 10/08/2008 | 28844 ELAINE SULLIVAN                |             |               |                 |
|           |      |               | 37003 REIMBURSE ES FOR CONFERENCE    |             | 791.68        | CSDA-IRVINE     |
| 36955-    | 2357 | 33 10/08/2008 | Logged                               |             | *** Total *** | 791.68          |

UNION BANK GENERAL

| Check-Run                  | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount | INVOICE NUMBER |
|----------------------------|------|------------|--|------------|----------------|
| 36956- 2357                | 34   | 10/08/2008 | 30520 UNDERGROUND SERVICE ALERT OF       |            |                |
|                            | 34   |            | 36972 DIG ALERT                          | 162.00     | 920080360      |
| 36956- 2357                | 34   | 10/08/2008 | Logged                                   | 162.00     |                |
|                            |      |            | *** Total ***                            |            |                |
| 36957- 2357                | 35   | 10/08/2008 | 30580 UNITED WAY                         |            |                |
|                            | 35   |            | 36960 EMPLOYEE CONTRIBUTIONS             | 20.00      | UNITED-10/8/08 |
| 36957- 2357                | 35   | 10/08/2008 | Logged                                   | 20.00      |                |
|                            |      |            | *** Total ***                            |            |                |
| 36958- 2357                | 36   | 10/08/2008 | 31263 AMERICAN MESSAGING                 |            |                |
|                            | 36   |            | 36961 QTRLY PAGER SERVICE                | 408.45     | L1417521TJ     |
| 36958- 2357                | 36   | 10/08/2008 | Logged                                   | 408.45     |                |
|                            |      |            | *** Total ***                            |            |                |
| 36959- 2357                | 37   | 10/08/2008 | 32130 WEST COAST UNDERGROUND             |            |                |
|                            | 37   |            | 36951 REPAIR BROKEN CLEAN OUTS @ RAN     | 9,900.00   | 0942           |
| 36959- 2357                | 37   | 10/08/2008 | Logged                                   | 9,900.00   |                |
|                            |      |            | *** Total ***                            |            |                |
| 36960- 2357                | 38   | 10/08/2008 | 32271 WEST COAST SAFETY SUPPLY CO.,      |            |                |
|                            | 38   |            | 36996 TRAINING WORKSHOP                  | 400.00     | 171385         |
| 36960- 2357                | 38   | 10/08/2008 | Logged                                   | 400.00     |                |
|                            |      |            | *** Total ***                            |            |                |
| 36961- 2357                | 39   | 10/08/2008 | 32500 WORDEN WILLIAMS, APC               |            |                |
|                            | 39   |            | 37005 LEGAL FEES-SEPT                    | 2,979.00   | 26188          |
| 36961- 2357                | 39   | 10/08/2008 | Logged                                   | 2,979.00   |                |
|                            |      |            | *** Total ***                            |            |                |
| 36962- 2357                | 40   | 10/08/2008 | 33227 XEROX CORPORATION                  |            |                |
|                            | 40   |            | 36997 MONTHLY MAINT                      | 49.84      | 035772664      |
| 36962- 2357                | 40   | 10/08/2008 | Logged                                   | 49.84      |                |
|                            |      |            | *** Total ***                            |            |                |
|                            |      |            |  | .00        |                |
| ** Total check discount ** |      |            |  | .00        |                |
| ** Total check amount **   |      |            |  | 126,324.36 |                |
| ** Total void discount **  |      |            |  | .00        |                |
| ** Total void amount **    |      |            |  | .00        |                |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER |
|-------------|------|------------|--|---------------|----------------|
| 36963- 2358 | 1    | 10/22/2008 | 10122 ACTION MAIL                        |               |                |
|             | 1    |            | 37028 DATA PROCESSING, SORTING,MAILI     | 7,533.75      | 10791          |
| 36963- 2358 | 1    | 10/22/2008 | Logged                                   | *** Total *** | 7,533.75       |
| 36964- 2358 | 2    | 10/22/2008 | 10167 ACACIA GASOLINE & CAR WASH         |               |                |
|             | 2    |            | 37025 OPEN PO-VEHICLE FUELS              | 377.36        | 1880           |
|             | 2    |            | 37036 OPEN PO-VEHICLE FUELS              | 399.24        | 1877           |
| 36964- 2358 | 2    | 10/22/2008 | Logged                                   | *** Total *** | 776.60         |
| 36965- 2358 | 3    | 10/22/2008 | 10366 AIR POLLUTION CONTROL DISTRICT     |               |                |
|             | 3    |            | 37024 RENEWAL FOR BPS PS                 | 278.90        | AP97113513     |
| 36965- 2358 | 3    | 10/22/2008 | Logged                                   | *** Total *** | 278.90         |
| 36966- 2358 | 4    | 10/22/2008 | 10570 ANTIMITE TERMITE & PEST CONTRO     |               |                |
|             | 4    |            | 37075 MONTHLY PEST SERVICE               | 53.00         | 941261         |
| 36966- 2358 | 4    | 10/22/2008 | Logged                                   | *** Total *** | 53.00          |
| 36967- 2358 | 5    | 10/22/2008 | 11070 BATIQUITOS LAGOON FOUNDATION       |               |                |
|             | 5    |            | 37067 CALENDARS                          | 240.00        | BLF-CALENDARS  |
| 36967- 2358 | 5    | 10/22/2008 | Logged                                   | *** Total *** | 240.00         |
| 36968- 2358 | 6    | 10/22/2008 | 11314 BERGELECTRIC CORP                  |               |                |
|             | 6    |            | 37023 OPEN PO-MIS ELECTRICAL REPAIRS     | 262.40        | 11251.9TM-16   |
| 36968- 2358 | 6    | 10/22/2008 | Logged                                   | *** Total *** | 262.40         |
| 36969- 2358 | 7    | 10/22/2008 | 12005 CSDA-                              |               |                |
|             | 7    |            | 37051 CSDA-CWL-ES                        | 35.00         | 22651          |
| 36969- 2358 | 7    | 10/22/2008 | Logged                                   | *** Total *** | 35.00          |
| 36970- 2358 | 8    | 10/22/2008 | 12029 CWEA                               |               |                |
|             | 8    |            | 37054 RENEWAL FOR CWEA-JS                | 132.00        | JS0364-09      |
|             | 8    |            | 37055 RENEWAL FOR CWEA-FR                | 132.00        | FR-8202-09     |
| 36970- 2358 | 8    | 10/22/2008 | Logged                                   | *** Total *** | 264.00         |
| 36971- 2358 | 9    | 10/22/2008 | 12350 CITY OF ENCINITAS                  |               |                |
|             | 9    |            | 37043 REIMBURSE CITY OF ENCINITAS-OR     | 7,802.60      | CITY-730       |
| 36971- 2358 | 9    | 10/22/2008 | Logged                                   | *** Total *** | 7,802.60       |
| 36972- 2358 | 10   | 10/22/2008 | 12514 CONEXIS                            |               |                |
|             | 10   |            | 37068 SEC 125 FLEX PLAN-SEPT             | 125.00        | 0908-OR5779    |
| 36972- 2358 | 10   | 10/22/2008 | Logged                                   | *** Total *** | 125.00         |
| 36973- 2358 | 11   | 10/22/2008 | 12587 COUNTY OF SAN DIEGO                |               |                |
|             | 11   |            | 37053 LEGAL ADS FOR ELECTION             | 178.40        | 1770           |
| 36973- 2358 | 11   | 10/22/2008 | Logged                                   | *** Total *** | 178.40         |
| 36974- 2358 | 12   | 10/22/2008 | 13071 DATCO                              |               |                |
|             | 12   |            | 37027 OPEN PO - SERVICE FEES/TESTING     | 327.60        | 56152          |
| 36974- 2358 | 12   | 10/22/2008 | Logged                                   | *** Total *** | 327.60         |
| 36975- 2358 | 13   | 10/22/2008 | 13072 DATA NET                           |               |                |
|             | 13   |            | 37071 IS MAINT AND SUPPORT               | 390.00        | 9731442        |

UNION BANK GENERAL

| Check-Run | Seq# | Date          | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER  |
|-----------|------|---------------|--|---------------|-----------------|
|           | 13   |               | 37072 CREDIT                             | -63.52        | CM9730179       |
| 36975-    | 2358 | 13 10/22/2008 | Logged                                   | *** Total *** | 326.48          |
| 36976-    | 2358 | 14 10/22/2008 | 13822 DUDEK & ASSOCIATES                 |               |                 |
|           |      | 14            | 37020 CONTRACT/NGVI-ENVIRONMENTAL/MI     | 372.96        | 20084358        |
|           |      | 14            | 37031 CONTRACT/082/ ENGINEERING @ LP     | 1,125.94      | 20084273        |
| 36976-    | 2358 | 14 10/22/2008 | Logged                                   | *** Total *** | 1,498.90        |
| 36977-    | 2358 | 15 10/22/2008 | 14077 THE EASTRIDGE GROUP                |               |                 |
|           |      | 15            | 37056 TEMP SERVICES W/E 10/12/08         | 396.00        | 10370365        |
|           |      | 15            | 37057 TEMP SERVICES W/E 10/10/08         | 792.00        | 10369660        |
| 36977-    | 2358 | 15 10/22/2008 | Logged                                   | *** Total *** | 1,188.00        |
| 36978-    | 2358 | 16 10/22/2008 | 14410 EL CAMINO REAL SHELL ENCINITAS     |               |                 |
|           |      | 16            | 37026 OPEN PO-VEHICLE FUEL               | 311.32        | 7930            |
|           |      | 16            | 37035 OPEN PO-VEHICLE FUEL               | 1,181.93      | 7924            |
| 36978-    | 2358 | 16 10/22/2008 | Logged                                   | *** Total *** | 1,493.25        |
| 36979-    | 2358 | 17 10/22/2008 | 14514 ENCINITAS CHAMBER OF COMMERCE      |               |                 |
|           |      | 17            | 37064 MEMBERSHIP RENEWAL-08-09           | 600.00        | 8386            |
| 36979-    | 2358 | 17 10/22/2008 | Logged                                   | *** Total *** | 600.00          |
| 36980-    | 2358 | 18 10/22/2008 | 15213 CHARLES Z. FEDAK & COMPANY         |               |                 |
|           |      | 18            | 37050 AUDITOR FEES-SEPT                  | 5,936.00      | FEDAK-9/30/08   |
| 36980-    | 2358 | 18 10/22/2008 | Logged                                   | *** Total *** | 5,936.00        |
| 36981-    | 2358 | 19 10/22/2008 | 18150 ICMA RETIREMENT-303979             |               |                 |
|           |      | 19            | 37066 DEFERRED COMP-ICMA                 | 2,106.02      | ICMA-10/22/08   |
| 36981-    | 2358 | 19 10/22/2008 | Logged                                   | *** Total *** | 2,106.02        |
| 36982-    | 2358 | 20 10/22/2008 | 18561 U.S. BANK                          |               |                 |
|           |      | 20            | 37097 CONFERENCES-MEETINGS ETC           | 7,389.45      | US BANK-9/22/08 |
| 36982-    | 2358 | 20 10/22/2008 | Logged                                   | *** Total *** | 7,389.45        |
| 36983-    | 2358 | 21 10/22/2008 | 19012 JAYNES CORPORATION OF CAL.         |               |                 |
|           |      | 21            | 37033 CONTRACT-SITE IMPROVEMENT-CONS     | 443,136.13    | #8              |
|           |      | 21            | 37039 RETENTION 10%                      | -44,313.61    | #8-             |
| 36983-    | 2358 | 21 10/22/2008 | Logged                                   | *** Total *** | 398,822.52      |
| 36984-    | 2358 | 22 10/22/2008 | 20607 STEVE KRASON                       |               |                 |
|           |      | 22            | 37052 REIMBURSE SK FOR CLASS             | 120.00        | SK-CLASS        |
| 36984-    | 2358 | 22 10/22/2008 | Logged                                   | *** Total *** | 120.00          |
| 36985-    | 2358 | 23 10/22/2008 | 21021 LAFCO                              |               |                 |
|           |      | 23            | 37044 LAFCO ANNEX FOR TVERDOCH-736       | 4,050.00      | LAFCO-736       |
| 36985-    | 2358 | 23 10/22/2008 | Logged                                   | *** Total *** | 4,050.00        |
| 36986-    | 2358 | 24 10/22/2008 | 21102 PETTY CASH                         |               |                 |
|           |      | 24            | 37096 PETTY CASH                         | 214.10        | PETTY-10/16/08  |
| 36986-    | 2358 | 24 10/22/2008 | Logged                                   | *** Total *** | 214.10          |
| 36987-    | 2358 | 25 10/22/2008 | 21117 L&C HAWAIIAN BBQ                   |               |                 |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description      | Net amount                 | INVOICE NUMBER            |
|-------------|------|------------|---|----------------------------|---------------------------|
| 36987- 2358 | 25   | 10/22/2008 | 37047 REIMBURSE DEV 754<br>Logged             | 41.67<br>*** Total ***     | L&C HAWAIIAN<br>41.67     |
| 36988- 2358 | 26   | 10/22/2008 | 21227 LEE'S LOCK & SAFE                       |                            |                           |
| 36988- 2358 | 26   | 10/22/2008 | 37061 KEYS @ VP5<br>Logged                    | 10.78<br>*** Total ***     | CT00041037<br>10.78       |
| 36989- 2358 | 27   | 10/22/2008 | 22361 TRISHA HILL                             |                            |                           |
| 36989- 2358 | 27   | 10/22/2008 | 37046 ADVANCE FOR TH FOR CONFERENCE<br>Logged | 75.00<br>*** Total ***     | ADVANCE-TH<br>75.00       |
| 36990- 2358 | 28   | 10/22/2008 | 23068 NATIONWIDE RETIREMENT SOLUTION          |                            |                           |
| 36990- 2358 | 28   | 10/22/2008 | 37065 DEFERRED COMP-NATIONWIDE<br>Logged      | 582.57<br>*** Total ***    | NATION-10/22/08<br>582.57 |
| 36991- 2358 | 29   | 10/22/2008 | 24111 OCB REPROGRAPHICS                       |                            |                           |
| 36991- 2358 | 29   | 10/22/2008 | 37019 BID DOCUMENTS FOR BPS                   | 594.79                     | 5466263                   |
| 36991- 2358 | 29   | 10/22/2008 | 37037 BID DOCUMENTS FOR BPS<br>Logged         | 33.29<br>*** Total ***     | 5465649<br>628.08         |
| 36992- 2358 | 30   | 10/22/2008 | 25008 PACIFIC GOLF CARS                       |                            |                           |
| 36992- 2358 | 30   | 10/22/2008 | 37049 SERVICE CALL TO GOLF CART<br>Logged     | 126.00<br>*** Total ***    | 41556<br>126.00           |
| 36993- 2358 | 31   | 10/22/2008 | 25010 AT&T                                    |                            |                           |
| 36993- 2358 | 31   | 10/22/2008 | 37062 ODOR CONTROL                            | 23.70                      | 4364009-10/08             |
| 36993- 2358 | 31   | 10/22/2008 | 37063 SCADA ALARMS                            | 527.62                     | 2570451-10/08             |
| 36993- 2358 | 31   | 10/22/2008 | 37073 PHONE @ BPS<br>Logged                   | 24.26<br>*** Total ***     | 9423588-10/08<br>575.58   |
| 36994- 2358 | 32   | 10/22/2008 | 25260 PERS RETIREMENT                         |                            |                           |
| 36994- 2358 | 32   | 10/22/2008 | 37077 BOARD RETIREMENT 9/30/08                | 277.78                     | 09-2008-0                 |
| 36994- 2358 | 32   | 10/22/2008 | 37078 EMPLOYEES RETIREMENT 10/5/08            | 11,325.76                  | 10-2008-3                 |
| 36994- 2358 | 32   | 10/22/2008 | 37081 EMPLOYEE RETIREMENT 9/21/08<br>Logged   | 11,342.63<br>*** Total *** | 09-2008-4<br>22,946.17    |
| 36995- 2358 | 33   | 10/22/2008 | 25265 PEP BOYS                                |                            |                           |
| 36995- 2358 | 33   | 10/22/2008 | 37060 SUPPLIES<br>Logged                      | 46.29<br>*** Total ***     | 07010027396<br>46.29      |
| 36996- 2358 | 34   | 10/22/2008 | 25370 PITNEY BOWES                            |                            |                           |
| 36996- 2358 | 34   | 10/22/2008 | 37098 POSTAGE METER SUPPLIES                  | 304.59                     | 5500755140                |
| 36996- 2358 | 34   | 10/22/2008 | 37099 CREDIT<br>Logged                        | -171.33<br>*** Total ***   | 503212<br>133.26          |
| 36997- 2358 | 35   | 10/22/2008 | 25635 THE PRINTERY                            |                            |                           |
| 36997- 2358 | 35   | 10/22/2008 | 37069 VOUCHER PADS<br>Logged                  | 57.32<br>*** Total ***     | 55472<br>57.32            |
| 36998- 2358 | 36   | 10/22/2008 | 25680 PRUDENTIAL OVERALL SUPPLY               |                            |                           |
| 36998- 2358 | 36   | 10/22/2008 | 37076 LAUNDRY SERVICE-SEPT<br>Logged          | 1,081.20<br>*** Total ***  | 3592500-SEPT<br>1,081.20  |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name / Obligat'n | Description                    | Net amount | INVOICE NUMBER |
|-------------|------|------------|---------------------------|--------------------------------|------------|----------------|
| 36999- 2358 | 37   | 10/22/2008 | 26804                     | QUALITY CHEVROLET              |            |                |
|             | 37   |            | 37029                     | OPEN PO-VEHICLE & TRUCK REPAIR | 99.95      | CTCS368355     |
|             | 37   |            | 37034                     | OPEN PO-VEHICLE & TRUCK REPAIR | 191.96     | CTCS368369     |
|             | 37   |            | 37038                     | OPEN PO-VEHICLE & TRUCK REPAIR | 108.20     | CTCS368501     |
| 36999- 2358 | 37   | 10/22/2008 | Logged                    | *** Total ***                  | 400.11     |                |
| 37000- 2358 | 38   | 10/22/2008 | 27478                     | R. J. SAFETY SUPPLY CO., INC.  |            |                |
|             | 38   |            | 37022                     | OPEN PO-MISC SAFETY EQUIPMENT  | 257.52     | 25564100       |
| 37000- 2358 | 38   | 10/22/2008 | Logged                    | *** Total ***                  | 257.52     |                |
| 37001- 2358 | 39   | 10/22/2008 | 27524                     | ROESLING NAKAMURA TERADA ARCHI |            |                |
|             | 39   |            | 37042                     | CONTRACT/AS BUILTS             | 9,374.34   | 4240           |
| 37001- 2358 | 39   | 10/22/2008 | Logged                    | *** Total ***                  | 9,374.34   |                |
| 37002- 2358 | 40   | 10/22/2008 | 27729                     | RICHARD STINSON                |            |                |
|             | 40   |            | 37048                     | CONSULTING FEES-RS-SEPT        | 3,650.00   | #14            |
| 37002- 2358 | 40   | 10/22/2008 | Logged                    | *** Total ***                  | 3,650.00   |                |
| 37003- 2358 | 41   | 10/22/2008 | 28020                     | SAN DIEGO GAS AND ELECTRIC     |            |                |
|             | 41   |            | 37082                     | ELECTRIC @ SAXONY PS           | 885.22     | 1683816-10/08  |
|             | 41   |            | 37083                     | ELECTRIC @ MEADOWS 3           | 201.31     | 1169672-10/08  |
|             | 41   |            | 37084                     | ELECTRIC @ LC PS               | 1,015.70   | 1031273-10/08  |
|             | 41   |            | 37085                     | GAS @ E.E.                     | 1.27       | 896555-10/08   |
|             | 41   |            | 37086                     | ELECTRIC @ E. ESTATES          | 656.80     | 1444485-10/08  |
|             | 41   |            | 37087                     | ELECTRIC @ RANCHO VERDE        | 148.22     | 1380248-10/08  |
|             | 41   |            | 37088                     | ELECTRIC @ OFFICE              | 1,244.55   | 1823519-10/08  |
|             | 41   |            | 37089                     | ELECTRIC @ VP5                 | 265.91     | 747336-10/08   |
|             | 41   |            | 37090                     | ELECTRIC @ LPS                 | 11,948.13  | 01874070-10/08 |
|             | 41   |            | 37091                     | ELECTRIC @ AVOCADO PS          | 127.74     | 00505010-10/08 |
|             | 41   |            | 37092                     | ELECTRIC @ VP7                 | 85.21      | 00747631-10/08 |
|             | 41   |            | 37093                     | ELECTRIC @ EEPS                | 2,064.23   | 01919876-10/08 |
|             | 41   |            | 37094                     | ELECTRIC @ DIANA PS            | 308.45     | 01444495-10/08 |
| 37003- 2358 | 41   | 10/22/2008 | Logged                    | *** Total ***                  | 18,952.74  |                |
| 37004- 2358 | 42   | 10/22/2008 | 28020                     | SAN DIEGO GAS AND ELECTRIC     |            |                |
|             | 42   |            | 37095                     | ELECTRIC @ BPS                 | 11,953.10  | 01857178-10/08 |
| 37004- 2358 | 42   | 10/22/2008 | Logged                    | *** Total ***                  | 11,953.10  |                |
| 37005- 2358 | 43   | 10/22/2008 | 28029                     | SAN DIEGO COUNTY CLERK         |            |                |
|             | 43   |            | 37045                     | SD CLERK FOR TVERDOCH ANNEX    | 50.00      | TVERANNEX-736  |
| 37005- 2358 | 43   | 10/22/2008 | Logged                    | *** Total ***                  | 50.00      |                |
| 37006- 2358 | 44   | 10/22/2008 | 28324                     | SHELL OIL COMPANY              |            |                |
|             | 44   |            | 37030                     | OPEN PO-VEHICLE FUELS          | 245.71     | 065023442810   |
| 37006- 2358 | 44   | 10/22/2008 | Logged                    | *** Total ***                  | 245.71     |                |
| 37007- 2358 | 45   | 10/22/2008 | 28615                     | SPECIALTY SEALS & ACCESSORIES, |            |                |
|             | 45   |            | 37058                     | TECH ASST FOR INSTALL          | 240.00     | 26211          |
| 37007- 2358 | 45   | 10/22/2008 | Logged                    | *** Total ***                  | 240.00     |                |
| 37008- 2358 | 46   | 10/22/2008 | 28720                     | STATE WATER RESOURCES CONTROL  |            |                |
|             | 46   |            | 37018                     | ANNUAL FEE FOR STORM WATER PER | 404.00     | 0805360        |

UNION BANK GENERAL

| Check-Run                  | Seq# | Date          | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER  |
|----------------------------|------|---------------|--|---------------|-----------------|
| 37008-                     | 2358 | 46 10/22/2008 | Logged                                   | *** Total *** | 404.00          |
| 37009-                     | 2358 | 47 10/22/2008 | 29225 TELEPACIFIC COMMUNICATIONS         |               |                 |
|                            |      | 47            | 37074 PHONE SERVICE                      | 800.84        | 9840500         |
| 37009-                     | 2358 | 47 10/22/2008 | Logged                                   | *** Total *** | 800.84          |
| 37010-                     | 2358 | 48 10/22/2008 | 30560 UNITED PARCEL                      |               |                 |
|                            |      | 48            | 37070 SHIPPING                           | 50.46         | 25YY37408       |
| 37010-                     | 2358 | 48 10/22/2008 | Logged                                   | *** Total *** | 50.46           |
| 37011-                     | 2358 | 49 10/22/2008 | 30580 UNITED WAY                         |               |                 |
|                            |      | 49            | 37059 EMPLOYEE CONTRIBUTIONS             | 20.00         | UNITED-10/22/08 |
| 37011-                     | 2358 | 49 10/22/2008 | Logged                                   | *** Total *** | 20.00           |
| 37012-                     | 2358 | 50 10/22/2008 | 31232 VERIZON WIRELESS                   |               |                 |
|                            |      | 50            | 37080 CELL PHONES                        | 644.59        | 0097981655      |
| 37012-                     | 2358 | 50 10/22/2008 | Logged                                   | *** Total *** | 644.59          |
| 37013-                     | 2358 | 51 10/22/2008 | 32271 WEST COAST SAFETY SUPPLY CO.,      |               |                 |
|                            |      | 51            | 37021 OPEN PO-CALIBRATION GAS            | 556.99        | 171415          |
|                            |      | 51            | 37079 SAFETY ITEMS                       | 67.27         | 171412          |
| 37013-                     | 2358 | 51 10/22/2008 | Logged                                   | *** Total *** | 624.26          |
| 37014-                     | 2358 | 52 10/22/2008 | 32347 DEXTER WILSON ENGINEERING          |               |                 |
|                            |      | 52            | 37041 ASSET MGMT MASTER PLAN-SEPT        | 1,325.00      | 0908.32         |
| 37014-                     | 2358 | 52 10/22/2008 | Logged                                   | *** Total *** | 1,325.00        |
| 37015-                     | 2358 | 53 10/22/2008 | 35523 ZONDIROS CORPORATION               |               |                 |
|                            |      | 53            | 37032 CONTRACT-CONSTRUCT SEWER @ GIB     | 8,500.00      | #1              |
|                            |      | 53            | 37040 RETENTION 10%                      | -850.00       | #1-             |
| 37015-                     | 2358 | 53 10/22/2008 | Logged                                   | *** Total *** | 7,650.00        |
|                            |      |               |  |               | .00             |
| ** Total check discount ** |      |               |  |               | .00             |
| ** Total check amount **   |      |               |  |               | 524,568.56      |
| ** Total void discount **  |      |               |  |               | .00             |
| ** Total void amount **    |      |               |  |               | .00             |

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: October 22, 2008

| <u>Check Nos.</u> | <u>Date</u> | <u>Amount</u> |
|-------------------|-------------|---------------|
| 13911 - 13929     | 10/22/2008  | \$36,190.27   |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER |
|-------------|------|------------|--|---------------|----------------|
| 37016- 2359 | 1    | 11/01/2008 | 10100 NAPA AUTO                          |               |                |
|             | 1    |            | 37151 OIL                                | 4.20          | 954128         |
| 37016- 2359 | 1    | 11/01/2008 | Logged                                   | *** Total *** | 4.20           |
| 37017- 2359 | 2    | 11/01/2008 | 10167 ACACIA GASOLINE & CAR WASH         |               |                |
|             | 2    |            | 37120 OPEN PO-VEHICLE FUELS              | 252.58        | 1884           |
| 37017- 2359 | 2    | 11/01/2008 | Logged                                   | *** Total *** | 252.58         |
| 37018- 2359 | 3    | 11/01/2008 | 10366 AIR POLLUTION CONTROL DISTRICT     |               |                |
|             | 3    |            | 37122 RENEWAL FOR BPS                    | 474.00        | 97113903       |
|             | 3    |            | 37123 RENEWAL FOR BPS                    | 278.90        | 97113513       |
| 37018- 2359 | 3    | 11/01/2008 | Logged                                   | *** Total *** | 752.90         |
| 37019- 2359 | 4    | 11/01/2008 | 11034 BAY CITY ELECTRIC WORKS, INC       |               |                |
|             | 4    |            | 37112 ANNUAL GENERATOR SERVICE-2008-     | 380.00        | W66149         |
|             | 4    |            | 37129 ANNUAL GENERATOR SERVICE-2008-     | 387.50        | W66180         |
|             | 4    |            | 37130 ANNUAL GENERATOR SERVICE-2008-     | 250.00        | W66148         |
|             | 4    |            | 37131 ANNUAL GENERATOR SERVICE-2008-     | 380.00        | W66150         |
|             | 4    |            | 37148 INDICATOR LIGHT                    | 110.12        | SOP123317      |
| 37019- 2359 | 4    | 11/01/2008 | Logged                                   | *** Total *** | 1,507.62       |
| 37020- 2359 | 5    | 11/01/2008 | 11314 BERGELECTRIC CORP                  |               |                |
|             | 5    |            | 37118 OPEN PO-MIS ELECTRICAL REPAIRS     | 542.44        | 112519TM-17    |
| 37020- 2359 | 5    | 11/01/2008 | Logged                                   | *** Total *** | 542.44         |
| 37021- 2359 | 6    | 11/01/2008 | 11816 PATRICIA JEAN BURG                 |               |                |
|             | 6    |            | 37109 REIMBURSEMENT FOR LATERAL          | 2,300.00      | LATERAL MB     |
| 37021- 2359 | 6    | 11/01/2008 | Logged                                   | *** Total *** | 2,300.00       |
| 37022- 2359 | 7    | 11/01/2008 | 12029 CWEA                               |               |                |
|             | 7    |            | 37143 CWEA RENEWAL FOR K.N.              | 132.00        | KN-0332        |
| 37022- 2359 | 7    | 11/01/2008 | Logged                                   | *** Total *** | 132.00         |
| 37023- 2359 | 8    | 11/01/2008 | 12065 CARLSON & BEAULOYE                 |               |                |
|             | 8    |            | 37144 PARTS                              | 116.37        | 43731          |
| 37023- 2359 | 8    | 11/01/2008 | Logged                                   | *** Total *** | 116.37         |
| 37024- 2359 | 9    | 11/01/2008 | 12350 CITY OF ENCINITAS                  |               |                |
|             | 9    |            | 37156 BPS PIPELINE PERMIT                | 1,200.00      | BPS PERMIT     |
| 37024- 2359 | 9    | 11/01/2008 | Logged                                   | *** Total *** | 1,200.00       |
| 37025- 2359 | 10   | 11/01/2008 | 12360 CITY OF CARLSBAD                   |               |                |
|             | 10   |            | 37142 WATER @ PLANT                      | 55.61         | 4220-10/08     |
| 37025- 2359 | 10   | 11/01/2008 | Logged                                   | *** Total *** | 55.61          |
| 37026- 2359 | 11   | 11/01/2008 | 12589 CA SDU                             |               |                |
|             | 11   |            | 37153 CHILD SUPPORT-AB                   | 516.12        | DF117622-OCT08 |
| 37026- 2359 | 11   | 11/01/2008 | Logged                                   | *** Total *** | 516.12         |
| 37027- 2359 | 12   | 11/01/2008 | 12814 CUES, INC                          |               |                |
|             | 12   |            | 37124 OPEN PO-MISC REPAIRS TO CCTV C     | 636.61        | 1641           |
| 37027- 2359 | 12   | 11/01/2008 | Logged                                   | *** Total *** | 636.61         |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount    | INVOICE NUMBER  |
|-------------|------|------------|--|---------------|-----------------|
| 37028- 2359 | 13   | 11/01/2008 | 13822 DUDEK & ASSOCIATES                 |               |                 |
|             | 13   |            | 37155 GE/CIP/AUG/200/316/321             | 4,885.00      | 20084050        |
| 37028- 2359 | 13   | 11/01/2008 | Logged                                   | *** Total *** | 4,885.00        |
| 37029- 2359 | 14   | 11/01/2008 | 13822 DUDEK & ASSOCIATES                 |               |                 |
|             | 14   |            | 37115 CONTRACT/CM SERVICES FOR SITE      | 39,070.20     | 20084550        |
| 37029- 2359 | 14   | 11/01/2008 | Logged                                   | *** Total *** | 39,070.20       |
| 37030- 2359 | 15   | 11/01/2008 | 14410 EL CAMINO REAL SHELL ENCINITAS     |               |                 |
|             | 15   |            | 37121 OPEN PO-VEHICLE FUEL               | 274.41        | 7934            |
| 37030- 2359 | 15   | 11/01/2008 | Logged                                   | *** Total *** | 274.41          |
| 37031- 2359 | 16   | 11/01/2008 | 14727 ESRI                               |               |                 |
|             | 16   |            | 37110 ARCVIEW CONCURRENT USE LICENSE     | 1,265.88      | 91864311        |
| 37031- 2359 | 16   | 11/01/2008 | Logged                                   | *** Total *** | 1,265.88        |
| 37032- 2359 | 17   | 11/01/2008 | 15227 FUNDAY RV SERVICE                  |               |                 |
|             | 17   |            | 37119 REPLACE AC UNIT IN TV CAMERA V     | 1,399.87      | 518             |
| 37032- 2359 | 17   | 11/01/2008 | Logged                                   | *** Total *** | 1,399.87        |
| 37033- 2359 | 18   | 11/01/2008 | 16806 THE GUARDIAN                       |               |                 |
|             | 18   |            | 37141 DENTAL INS-NOV                     | 2,410.48      | GUARD-10/22/08  |
| 37033- 2359 | 18   | 11/01/2008 | Logged                                   | *** Total *** | 2,410.48        |
| 37034- 2359 | 19   | 11/01/2008 | 17010 HAAKER EQUIPMENT CO                |               |                 |
|             | 19   |            | 37146 FILLER BREATHER                    | 79.95         | C64214          |
| 37034- 2359 | 19   | 11/01/2008 | Logged                                   | *** Total *** | 79.95           |
| 37035- 2359 | 20   | 11/01/2008 | 17060 HARTFORD LIFE & ACCIDENT INS.      |               |                 |
|             | 20   |            | 37136 LIFE INS-NOV                       | 355.28        | 4039337-3       |
| 37035- 2359 | 20   | 11/01/2008 | Logged                                   | *** Total *** | 355.28          |
| 37036- 2359 | 21   | 11/01/2008 | 17562 HOPE PUBLICATIONS/IHAC             |               |                 |
|             | 21   |            | 37152 PUBLICATIONS                       | 269.76        | 408965          |
| 37036- 2359 | 21   | 11/01/2008 | Logged                                   | *** Total *** | 269.76          |
| 37037- 2359 | 22   | 11/01/2008 | 18212 INFRASTRUCTURE ENGINEERING COR     |               |                 |
|             | 22   |            | 37132 CONTRACT-REPLACE GIBRALTER SEW     | 3,496.76      | 3940            |
| 37037- 2359 | 22   | 11/01/2008 | Logged                                   | *** Total *** | 3,496.76        |
| 37038- 2359 | 23   | 11/01/2008 | 19050 JANI-KING OF SAN DIEGO             |               |                 |
|             | 23   |            | 37140 CLEANING SERVICE-OCT               | 975.00        | SD010080586     |
| 37038- 2359 | 23   | 11/01/2008 | Logged                                   | *** Total *** | 975.00          |
| 37039- 2359 | 24   | 11/01/2008 | 22274 MET-LIFE                           |               |                 |
|             | 24   |            | 37135 DISABILITY INS-NOV                 | 903.54        | KM05535094-1108 |
| 37039- 2359 | 24   | 11/01/2008 | Logged                                   | *** Total *** | 903.54          |
| 37040- 2359 | 25   | 11/01/2008 | 22511 MOBILE MINI                        |               |                 |
|             | 25   |            | 37127 OPEN PO-TRAILER LEASE 08-09        | 646.50        | 904161155       |
| 37040- 2359 | 25   | 11/01/2008 | Logged                                   | *** Total *** | 646.50          |

UNION BANK GENERAL

| Check-Run   | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount | INVOICE NUMBER |
|-------------|------|------------|--|------------|----------------|
| 37041- 2359 | 26   | 11/01/2008 | 22560 MORAES/PHAM & ASSOCIATES           |            |                |
|             | 26   |            | 37111 ENGINEERING SERVICES @ BPS         | 1,450.00   | 08-117-2       |
| 37041- 2359 | 26   | 11/01/2008 | Logged *** Total ***                     | 1,450.00   |                |
| 37042- 2359 | 27   | 11/01/2008 | 23241 NELCO INC.                         |            |                |
|             | 27   |            | 37147 ENVELOPES FOR W-2'S                | 29.96      | 250            |
| 37042- 2359 | 27   | 11/01/2008 | Logged *** Total ***                     | 29.96      |                |
| 37043- 2359 | 28   | 11/01/2008 | 23572 NORTH COUNTY EQUIPMENT INC         |            |                |
|             | 28   |            | 37145 PARTS                              | 84.95      | 18076          |
| 37043- 2359 | 28   | 11/01/2008 | Logged *** Total ***                     | 84.95      |                |
| 37044- 2359 | 29   | 11/01/2008 | 25018 MES VISION                         |            |                |
|             | 29   |            | 37139 VISION INS-NOV                     | 355.11     | 082812183000   |
| 37044- 2359 | 29   | 11/01/2008 | Logged *** Total ***                     | 355.11     |                |
| 37045- 2359 | 30   | 11/01/2008 | 25072 RICK PATECELL                      |            |                |
|             | 30   |            | 37114 OPEN PO- SCADA SUPPORT-BPS/AWT     | 490.00     | 1741           |
| 37045- 2359 | 30   | 11/01/2008 | Logged *** Total ***                     | 490.00     |                |
| 37046- 2359 | 31   | 11/01/2008 | 25261 PUBLIC EMPLOYEES HEALTH            |            |                |
|             | 31   |            | 37137 EMPLOYEES HEALTH INS-NOV           | 15,595.70  | H2008111231000 |
|             | 31   |            | 37138 BRD HEALTH INS-NOV                 | 1,907.82   | H2008117247000 |
| 37046- 2359 | 31   | 11/01/2008 | Logged *** Total ***                     | 17,503.52  |                |
| 37047- 2359 | 32   | 11/01/2008 | 26804 QUALITY CHEVROLET                  |            |                |
|             | 32   |            | 37125 OPEN PO-VEHICLE & TRUCK REPAIR     | 837.49     | CTCS369142     |
|             | 32   |            | 37128 OPEN PO-VEHICLE & TRUCK REPAIR     | 725.04     | CTCS368722     |
| 37047- 2359 | 32   | 11/01/2008 | Logged *** Total ***                     | 1,562.53   |                |
| 37048- 2359 | 33   | 11/01/2008 | 27012 RANCHO SANTA FE SECURITY SYSTE     |            |                |
|             | 33   |            | 37154 ALARM SYSTEM                       | 126.00     | 360586         |
| 37048- 2359 | 33   | 11/01/2008 | Logged *** Total ***                     | 126.00     |                |
| 37049- 2359 | 34   | 11/01/2008 | 28615 SPECIALTY SEALS & ACCESSORIES,     |            |                |
|             | 34   |            | 37117 REFURBISH PUMP SEAL @ LPS          | 1,441.57   | 26279          |
| 37049- 2359 | 34   | 11/01/2008 | Logged *** Total ***                     | 1,441.57   |                |
| 37050- 2359 | 35   | 11/01/2008 | 29630 TRI COMMUNITY ANSWERING SERVIC     |            |                |
|             | 35   |            | 37134 ANSWERING SERVICE                  | 90.00      | TRI-10/20/08   |
| 37050- 2359 | 35   | 11/01/2008 | Logged *** Total ***                     | 90.00      |                |
| 37051- 2359 | 36   | 11/01/2008 | 29730 T.S. INDUSTRIAL SUPPLY             |            |                |
|             | 36   |            | 37149 PARTS/SUPPLIES                     | 160.87     | 1018327        |
|             | 36   |            | 37150 EYE SLINGS                         | 40.70      | 1018242        |
| 37051- 2359 | 36   | 11/01/2008 | Logged *** Total ***                     | 201.57     |                |
| 37052- 2359 | 37   | 11/01/2008 | 30723 SIEMENS WATER TECH. CORP           |            |                |
|             | 37   |            | 37116 OPEN PO-BIOXIDE                    | 8,531.66   | 7824610        |
|             | 37   |            | 37126 CONTRACT-MIDAS CARBON@BPS/LPS      | 18,967.00  | 7824558        |
| 37052- 2359 | 37   | 11/01/2008 | Logged *** Total ***                     | 27,498.66  |                |

Run date: 10/30/2008 @ 07:57  
Bus date: 10/30/2008

Leucadia Waste Water District  
Check - Complete Detail

UNION BANK GENERAL

| Check-Run                  | Seq# | Date       | Vendor / Name /<br>Obligat'n Description | Net amount | INVOICE NUMBER  |
|----------------------------|------|------------|--|------------|-----------------|
| 37053- 2359                | 38   | 11/01/2008 | 31050 VALLECITOS WATER DISTRICT          |            |                 |
|                            | 38   |            | 37133 WATER @ MEADOWS 3                  | 42.33      | 108105000-10/08 |
| 37053- 2359                | 38   | 11/01/2008 | Logged *** Total ***                     | 42.33      |                 |
| 37054- 2359                | 39   | 11/01/2008 | 32130 WEST COAST UNDERGROUND             |            |                 |
|                            | 39   |            | 37113 RAISE ONE MANHOLE @ LA COSTA       | 4,847.50   | 0947            |
| 37054- 2359                | 39   | 11/01/2008 | Logged *** Total ***                     | 4,847.50   |                 |
|                            |      |            |  | .00        |                 |
| ** Total check discount ** |      |            |  | .00        |                 |
| ** Total check amount **   |      |            |  | 119,772.78 |                 |
| ** Total void discount **  |      |            |  | .00        |                 |
| ** Total void amount **    |      |            |  | .00        |                 |

LEUCADIA WASTEWATER DISTRICT  
BOARD PAYROLL CHECK REPORT

Payroll Date: November 3, 2008

| <u>Check No.</u> | <u>Date</u> | <u>Amount</u> |
|------------------|-------------|---------------|
| 13930 - 13934    | 11/3/2008   | \$1,802.40    |

LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: November 5, 2008

| <u>Check Nos.</u> | <u>Date</u> | <u>Amount</u> |
|-------------------|-------------|---------------|
| 13935 - 13952     | 11/5/2008   | \$37,453.57   |

**LEUCADIA WASTEWATER DISTRICT  
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

**OCTOBER**

|            |              |                    |
|------------|--------------|--------------------|
| 10/3/2007  | Board        | \$1,262.00         |
| 10/10/2007 | Employee     | \$32,263.98        |
| 10/24/2007 | Employee     | <u>\$30,211.84</u> |
|            | <b>Total</b> | <b>\$63,737.82</b> |

**NOVEMBER**

|            |              |                    |
|------------|--------------|--------------------|
| 11/7/2007  | Employee     | \$32,393.34        |
| 11/8/2007  | Board        | \$4,531.25         |
| 11/14/2007 | Incentive    | \$3,936.93         |
| 11/21/2007 | Employee     | <u>\$33,498.88</u> |
|            | <b>Total</b> | <b>\$74,360.40</b> |

**DECEMBER**

|            |                     |                    |
|------------|---------------------|--------------------|
| 12/1/2007  | Employee/Sick Buybk | \$10,990.49        |
| 12/5/2007  | Employee            | \$33,813.33        |
| 12/6/2007  | Board               | \$1,704.08         |
| 12/19/2007 | Employee            | <u>\$32,440.28</u> |
|            | <b>Total</b>        | <b>\$78,948.18</b> |

**JANUARY**

**2008**

|           |              |                     |
|-----------|--------------|---------------------|
| 1/2/2008  | Employee     | \$32,762.14         |
| 1/7/2008  | Board        | \$1,986.08          |
| 1/16/2008 | Employee     | \$35,796.03         |
| 1/22/2008 | Incentive    | \$5,915.41          |
| 1/30/2008 | Employee     | <u>\$32,250.05</u>  |
|           | <b>Total</b> | <b>\$108,709.71</b> |

**FEBRUARY**

|           |              |                    |
|-----------|--------------|--------------------|
| 2/6/2008  | Board        | \$3,403.22         |
| 2/13/2008 | Employee     | \$32,575.86        |
| 2/27/2008 | Employee     | <u>\$32,146.64</u> |
|           | <b>Total</b> | <b>\$68,125.72</b> |

**MARCH**

|           |              |                    |
|-----------|--------------|--------------------|
| 3/5/2008  | Board        | \$4,862.99         |
| 3/12/2008 | Employee     | \$32,338.84        |
| 3/19/2008 | Incentive    | \$24,293.56        |
| 3/26/2008 | Employee     | <u>\$31,914.17</u> |
|           | <b>Total</b> | <b>\$93,409.56</b> |

**APRIL**

|           |              |                    |
|-----------|--------------|--------------------|
| 4/4/2008  | Board        | \$2,846.10         |
| 4/9/2008  | Employee     | \$32,385.68        |
| 4/23/2008 | Employee     | <u>\$33,338.30</u> |
|           | <b>Total</b> | <b>\$68,570.08</b> |

**MAY**

|           |              |                    |
|-----------|--------------|--------------------|
| 5/2/2008  | Board        | \$4,578.71         |
| 5/7/2008  | Employee     | \$33,324.54        |
| 5/21/2008 | Employee     | <u>\$33,443.45</u> |
|           | <b>Total</b> | <b>\$71,346.70</b> |

**JUNE**

|           |              |                    |
|-----------|--------------|--------------------|
| 6/4/2008  | Employee     | \$35,340.58        |
| 6/6/2008  | Board        | \$3,537.32         |
| 6/18/2008 | Employee     | <u>\$33,588.18</u> |
|           | <b>Total</b> | <b>\$72,466.08</b> |

**JULY**

|           |              |                     |
|-----------|--------------|---------------------|
| 7/2/2008  | Employee     | \$33,571.14         |
| 7/3/2008  | Board        | \$1,213.50          |
| 7/16/2008 | Employee     | \$35,350.59         |
| 7/30/2008 | Employee     | <u>\$35,647.13</u>  |
|           | <b>Total</b> | <b>\$105,782.36</b> |

**AUGUST**

|           |              |                    |
|-----------|--------------|--------------------|
| 8/4/2008  | Board        | \$912.00           |
| 8/13/2008 | Employee     | \$34,888.88        |
| 8/27/2008 | Employee     | <u>\$34,663.46</u> |
|           | <b>Total</b> | <b>\$70,464.34</b> |

**SEPTEMBER**

|           |                    |                    |
|-----------|--------------------|--------------------|
| 9/3/2008  | Board              | \$4,124.04         |
| 9/10/2008 | Employee           | \$37,194.80        |
| 9/11/2008 | Employee-Incentive | \$10,748.44        |
| 9/16/2008 | Employee-Incentive | \$716.49           |
| 9/24/2008 | Employee           | <u>\$34,934.35</u> |
|           | <b>Total</b>       | <b>\$87,718.12</b> |

**OCTOBER**

|            |                    |                    |
|------------|--------------------|--------------------|
| 10/1/2008  | Board              | \$4,868.49         |
| 10/3/2008  | Employee-Incentive | \$7,196.80         |
| 10/8/2008  | Employee           | \$35,569.53        |
| 10/22/2008 | Employee           | <u>\$36,190.27</u> |
|            | <b>Total</b>       | <b>\$83,825.09</b> |

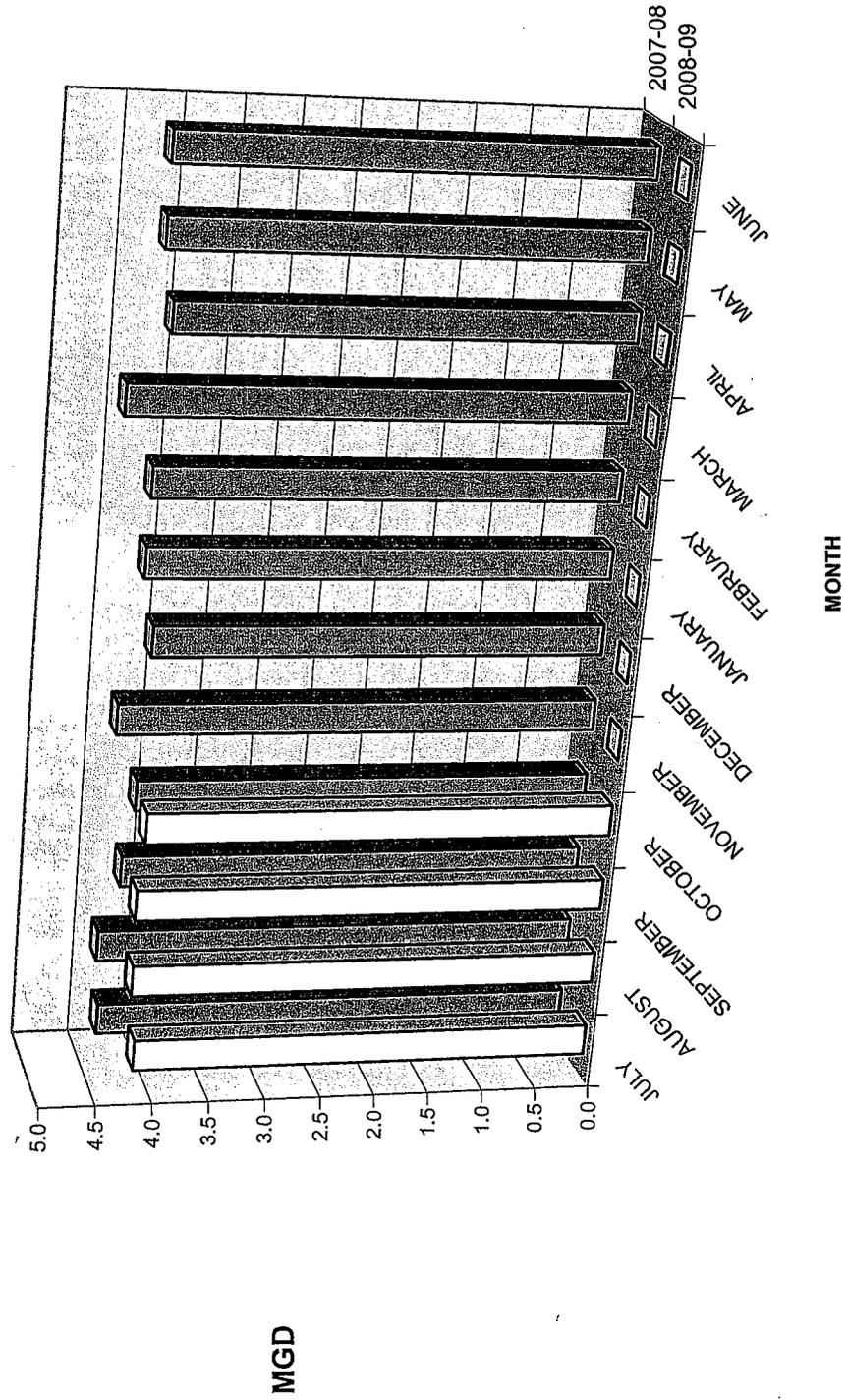
**NOVEMBER**

|           |              |                    |
|-----------|--------------|--------------------|
| 11/3/2008 | Board        | \$1,802.40         |
| 11/5/2008 | Employee     | <u>\$37,453.57</u> |
|           | <b>Total</b> | <b>\$39,255.97</b> |

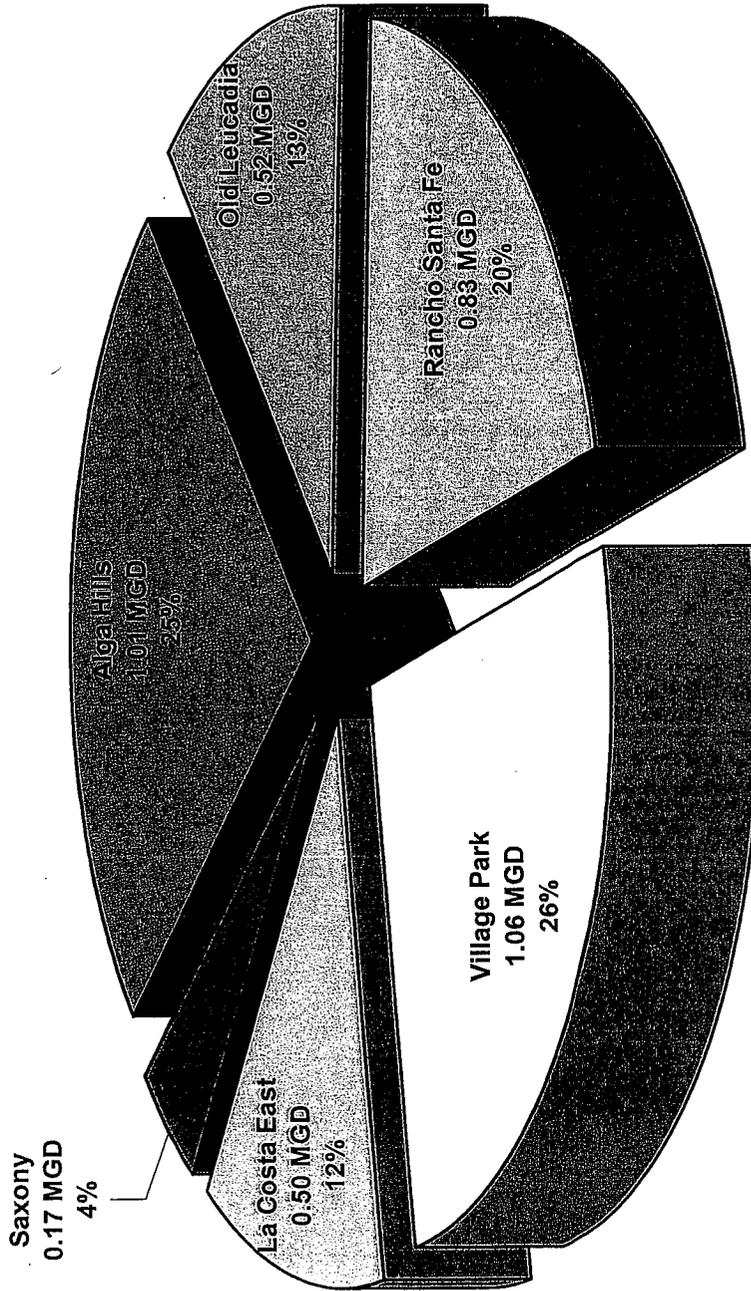
**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2008-2009**

| CURRENT MONTH - October 2008 |                  |                       |                  |         |                             |              | FY 2006-2007 |  |
|------------------------------|------------------|-----------------------|------------------|---------|-----------------------------|--------------|--------------|--|
| Period                       | Total Flow<br>MG | Total EDU's<br>27,528 | LWD ADF<br>(MGD) | GPD/EDU | RECLAIMED<br>ADF (ac-ft/mo) | ADF<br>(MGD) |              |  |
| JULY                         | 128.44           | -2                    | 4.14             | 151     | 36.13                       | 4.34         |              |  |
| YTD                          | 128.44           | 27,526                |                  |         |                             |              |              |  |
| AUGUST                       | 130.25           | 16                    | 4.20             | 153     | 32.82                       | 4.38         |              |  |
| YTD                          | 130.25           | 27,542                |                  |         |                             |              |              |  |
| SEPTEMBER                    | 126.34           | 0                     | 4.21             | 153     | 38.23                       | 4.21         |              |  |
| YTD                          | 126.34           | 27,542                |                  |         |                             |              |              |  |
| OCTOBER                      | 129.27           | 3                     | 4.17             | 151     | 31.01                       | 4.12         |              |  |
| YTD                          | 129.27           | 27,545                |                  |         |                             |              |              |  |
| NOVEMBER                     |                  |                       |                  |         |                             | 4.33         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| DECEMBER                     |                  |                       |                  |         |                             | 4.07         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| JANUARY                      |                  |                       |                  |         |                             | 4.18         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| FEBRUARY                     |                  |                       |                  |         |                             | 4.17         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| MARCH                        |                  |                       |                  |         |                             | 4.44         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| APRIL                        |                  |                       |                  |         |                             | 4.09         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| MAY                          |                  |                       |                  |         |                             | 4.19         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| JUNE                         |                  |                       |                  |         |                             | 4.19         |              |  |
| YTD                          |                  |                       |                  |         |                             |              |              |  |
| Annual Total                 | 514.30           | 17                    |                  |         | 138.19                      |              |              |  |
| Mo Average                   | 128.58           | 4                     | 4.18             | 152     | 34.55                       | 4.23         |              |  |

**LEUCADIA WASTEWATER DISTRICT  
FLOW COMPARISON FY 08 to FY 09**



**LWD Flows by Sub-Basin**  
October 2008  
Total LWD Flow = 4.10 MGD



**LEUCADIA WASTEWATER DISTRICT**  
**SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS**

As of October 31, 2008

| <b>ASSETS</b>                                    |                          |
|--|--------------------------|
| Cash   | \$ 124,147.04            |
| Investments and Investment Pools                 | 43,891,332.28            |
| Bond Investments Held by Agents                  | 4,262,420.23             |
| Accounts Receivable                              | 395,496.96               |
| Funds Held with Encina Wastewater Authority      | 733,959.00               |
| Prepaid Expenses                                 | 47,153.69                |
| Capital Assets                                   | 109,826,660.09           |
| Less Accumulated Depreciation                    | (34,786,130.71)          |
| Debt Issuance Costs, Net of Amortization         | 255,679.18               |
| <b>TOTAL ASSETS</b>                              | <b>\$ 124,750,717.76</b> |
| <b>LIABILITIES</b>                               |                          |
| Accounts Payable and Accrued Expenses            | 534,967.24               |
| Developer Deposits                               | 136,429.40               |
| Bond & Interest Debt                             | 4,090,656.02             |
| <b>TOTAL LIABILITIES</b>                         | <b>\$ 4,762,052.66</b>   |
| <b>NET ASSETS</b>                                |                          |
| Net Investment in Capital Assets                 | 72,109,790.85            |
| Restricted Reserves                              | 7,312,729.84             |
| Unrestricted Operating Reserve                   | 1,583,404.20             |
| Unrestricted Non-Operating Reserves (Designated) | 34,912,853.52            |
| Unrestricted Emergency Reserve                   | 7,500,000.00             |
| Capital Contributions                            | -                        |
| YTD Revenue over (under) Expenditures            | (3,430,113.31)           |
| <b>TOTAL NET ASSETS</b>                          | <b>\$ 119,988,665.10</b> |

Preliminary: subject to future review, reconciliation, accruals, and audit.

## LEUCADIA WASTEWATER DISTRICT

### BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 10/31/2008 with Annual Budget

| OPERATING REVENUES AND EXPENSES         |             |                        |                        |                        |               |
|---|-------------|------------------------|------------------------|------------------------|---------------|
| DESCRIPTION                             | A/C No.     | YTD ACTUAL AMOUNT      | ANNUAL BUDGET          | REMAINING BALANCE      | % USED        |
| <b>OPERATING REVENUES AND TRANSFERS</b> |             |                        |                        |                        |               |
| <b>OPERATING REVENUES</b>               |             |                        |                        |                        |               |
| SEWER SERVICE                           | 3110        | \$ 105,312.69          | \$ 5,873,835.00        | 5,768,522.31           | 1.79%         |
| RECLAIMED WATER SALES                   | 3150        | 46,067.65              | 285,400.00             | 239,332.35             | 16.14%        |
| OTHER OPERATING INCOME                  |             | (672.18)               | 230,274.00             | 230,946.18             | -0.29%        |
| <b>TOTAL OPERATING REVENUE</b>          |             | <b>\$ 150,708.16</b>   | <b>\$ 6,389,509.00</b> | <b>\$ 6,238,800.84</b> | <b>2.36%</b>  |
| <b>OPERATING EXPENSES</b>               |             |                        |                        |                        |               |
| WAGES AND BENEFITS                      | 4100 & 4200 | \$ 597,087.83          | \$ 1,941,248.00        | \$ 1,344,160.17        | 30.76%        |
| BOARD EXPENSES AND ELECTION             | 4300 & 4400 | 34,414.39              | 138,000.00             | 103,585.61             | 24.94%        |
| DEPRECIATION EXPENSE                    | 4510        | 878,000.00             | -                      | (878,000.00)           | n/a           |
| REPLACEMENT EXPENSE                     | 4515        | -                      | 794,000.00             | 794,000.00             | n/a           |
| FUELS                                   | 4600        | 17,241.00              | 60,000.00              | 42,759.00              | 28.74%        |
| INSURANCE                               | 4700        | 11,007.28              | 86,500.00              | 75,492.72              | 12.73%        |
| MEMBERSHIP & DUES                       | 4800        | 3,297.00               | 23,350.00              | 20,053.00              | 14.12%        |
| OFFICE EXPENSE                          | 4900        | 20,540.47              | 104,800.00             | 84,259.53              | 19.60%        |
| OPERATING SUPPLIES                      | 5000        | 45,064.64              | 172,100.00             | 127,035.36             | 26.19%        |
| PROFESSIONAL SERVICES                   | 5200        | 99,328.43              | 518,500.00             | 419,171.57             | 19.16%        |
| PRINTING & PUBLISHING                   | 5300        | 9,007.02               | 33,000.00              | 23,992.98              | 27.29%        |
| RENTS & LEASES                          | 5400        | 8,074.69               | 20,800.00              | 12,725.31              | 38.82%        |
| REPAIR & MAINTENANCE                    | 5500        | 69,761.77              | 241,350.00             | 171,588.23             | 28.90%        |
| MONITORING & PERMITTING                 | 5600        | 3,580.61               | 43,600.00              | 40,019.39              | 8.21%         |
| TRAINING & DEVELOPMENT                  | 5700        | 11,275.44              | 45,400.00              | 34,124.56              | 24.84%        |
| UTILITIES                               | 5900        | 129,909.82             | 455,600.00             | 325,690.18             | 28.51%        |
| LAFCO OPERATIONS                        | 6100        | 7,308.00               | 7,400.00               | 92.00                  | 98.76%        |
| ENCINA                                  | 6200        | -                      | 2,102,662.00           | 2,102,662.00           | 0.00%         |
| <b>TOTAL OPERATING EXPENSES</b>         |             | <b>\$ 1,944,898.39</b> | <b>\$ 6,788,310.00</b> | <b>\$ 4,843,411.61</b> | <b>28.65%</b> |

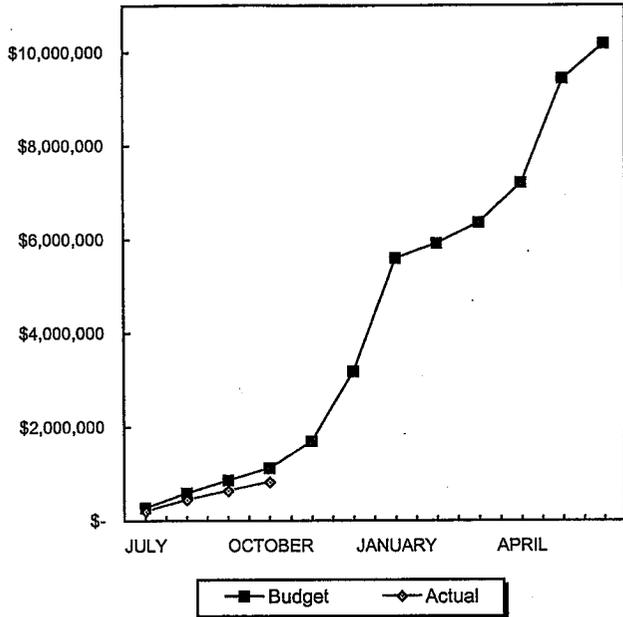
| NON-OPERATING REVENUES AND EXPENSES |         |                      |                        |                       |               |
|-------------------------------------|---------|----------------------|------------------------|-----------------------|---------------|
| DESCRIPTION                         | A/C No. | YTD ACTUAL AMOUNT    | ANNUAL BUDGET          | REMAINING BALANCE     | % USED        |
| <b>NON OPERATING REVENUES</b>       |         |                      |                        |                       |               |
| CAPACITY CHARGES                    | 3130    | \$ 11,195.00         | \$ 410,750.00          | \$399,555.00          | 2.73%         |
| PROPERTY TAXES                      | 3220    | 42,006.96            | 1,200,000.00           | 1,157,993.04          | 3.50%         |
| INTEREST INCOME                     | 3250    | 483,145.00           | 1,500,000.00           | 1,016,855.00          | 32.21%        |
| OTHER NON OPERATING INCOME          |         | 130,318.37           | 665,139.00             | 534,820.63            | 19.59%        |
| <b>TOTAL NON-OPERATING REVENUES</b> |         | <b>\$ 666,665.33</b> | <b>\$ 3,775,889.00</b> | <b>\$3,109,223.67</b> | <b>17.66%</b> |
| <b>DEBT SERVICE</b>                 |         |                      |                        |                       |               |
| INTEREST EXPENSE AND FEES           | 6500    | \$ 98,899.66         | \$ 189,736.00          | 90,836.34             | 52.12%        |
| PRINCIPAL PAYMENTS                  | 6500    | 460,000.00           | 509,717.00             | 49,717.00             | 90.25%        |
| <b>TOTAL DEBT SERVICE</b>           |         | <b>\$ 558,899.66</b> | <b>\$ 699,453.00</b>   | <b>\$ 140,553.34</b>  | <b>79.91%</b> |

Preliminary: subject to future review, reconciliation, accruals, and audit.

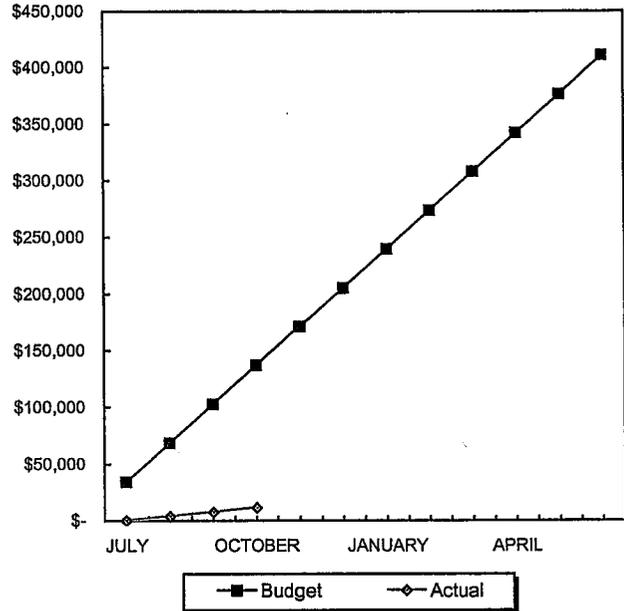
# Leucadia Wastewater District Revenue FY 2008-2009

YTD through October 31, 2008 \*

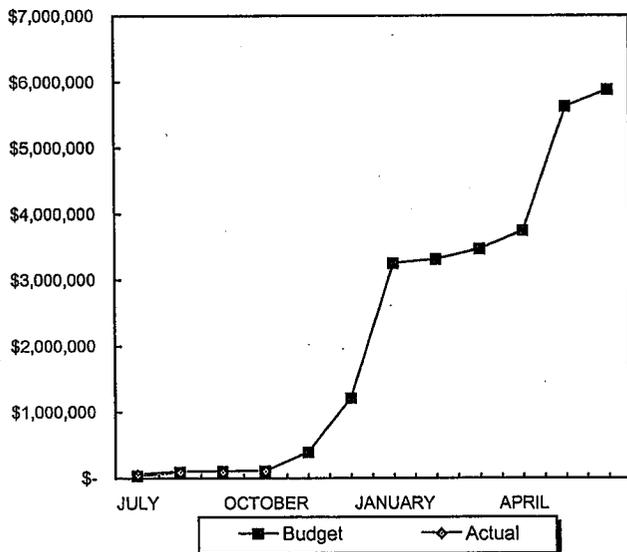
Total Revenue



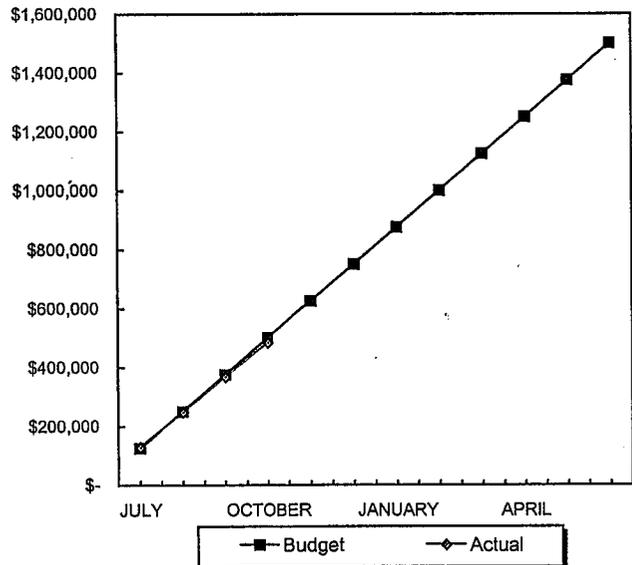
Capacity Charges



Sewer Service Fees



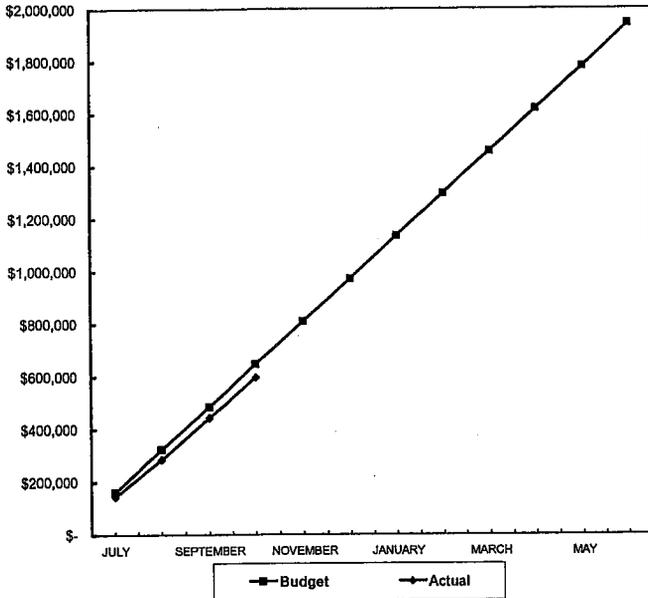
Interest Income



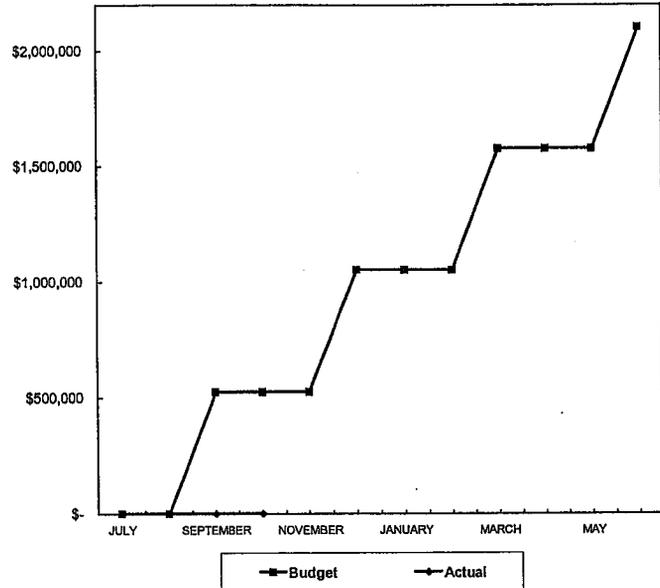
\* Preliminary: subject to future review, reconciliation, accruals, and audit

**Leucadia Wastewater District**  
**Operating Expenses FY 2008-2009**  
 YTD through October 31, 2008 \*

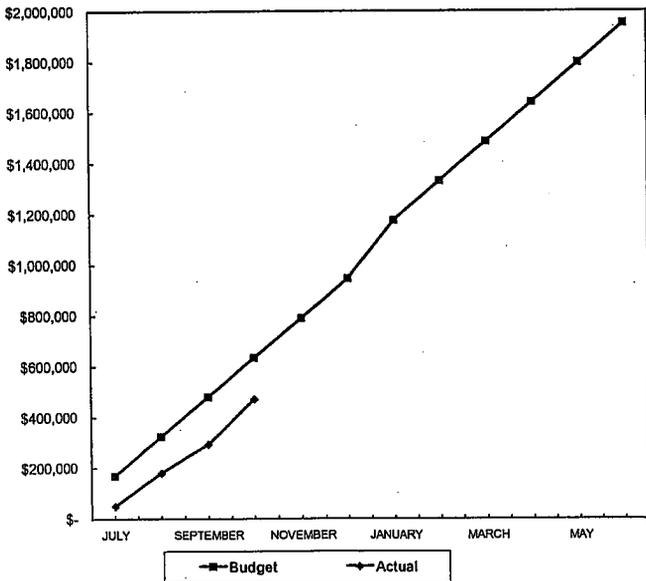
**Salaries and Benefits**



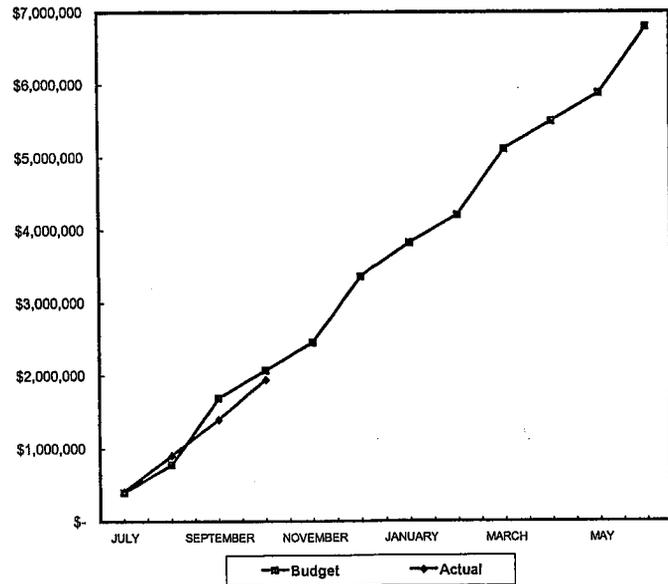
**Encina M&O**



**Other LWD Operating Expenses - Excluding Depreciation & Replacement**



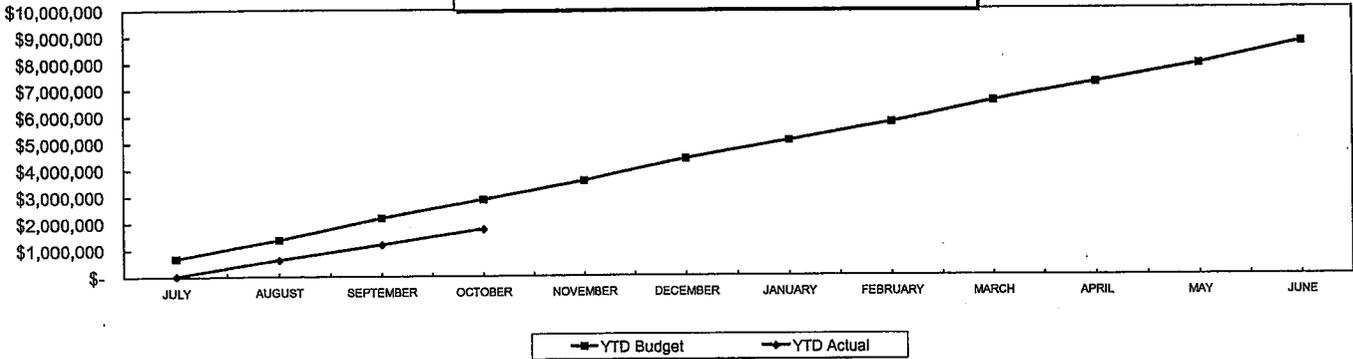
**Total LWD Operating Expense - Including Depreciation & Replacement**



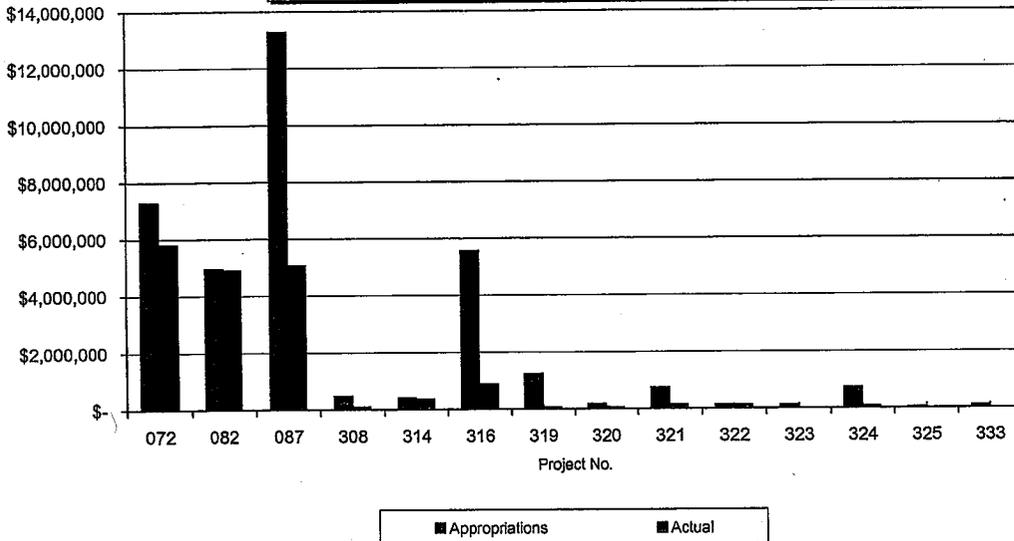
\* Preliminary: subject to future review, reconciliation, accruals, and audit

# Leucadia Wastewater District Capital Expenditures As of October 31, 2008

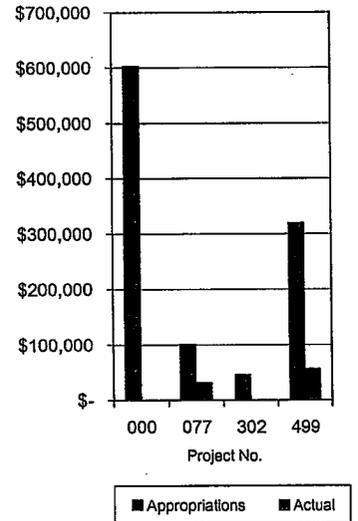
**Capital Projects and Equipment For FY 2008/09**



**Multi Year Capital Expenditures by Project 2002/03-2008/09**



**Single Year Capital Expenditures by Project 2008/09**

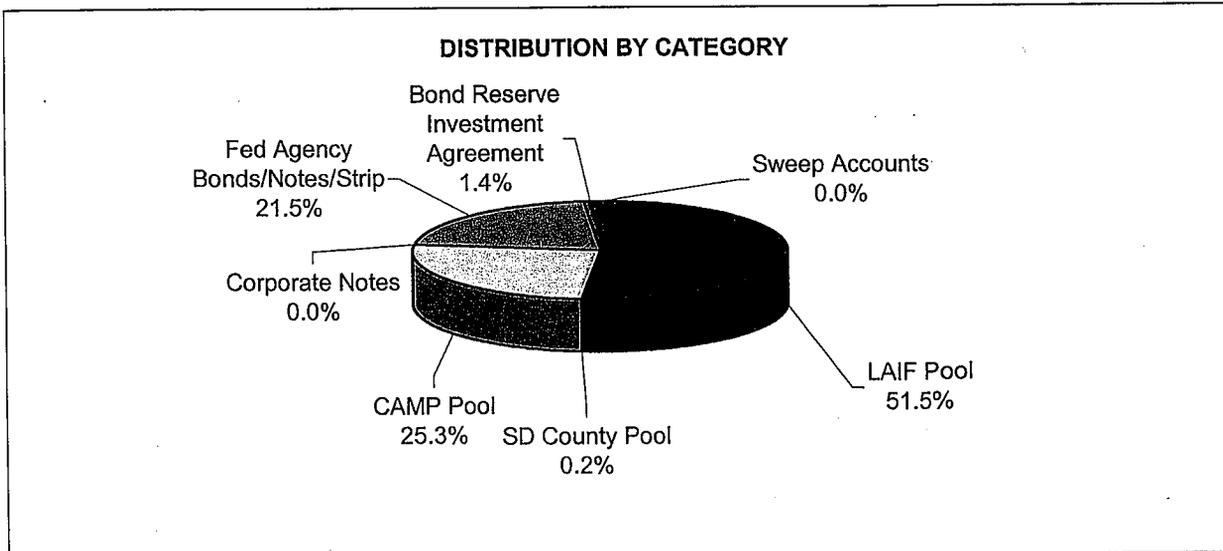
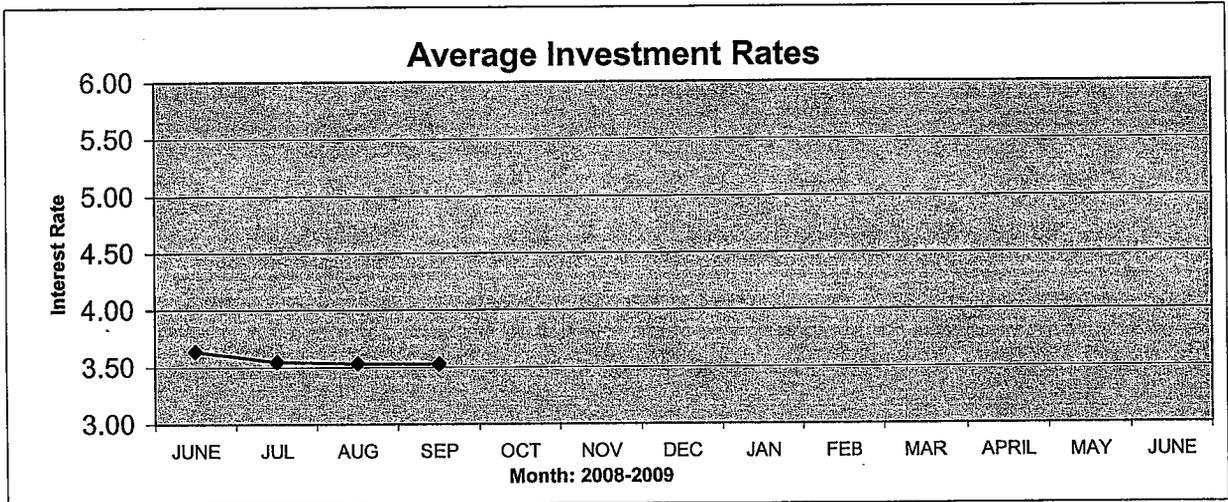


| Project Legend                   |     |                                 |     |
|----------------------------------|-----|---------------------------------|-----|
| Description                      | No. | Description                     | No. |
| Encina WA                        | 072 | Install Permanent Flow Meters   | 322 |
| Leucadia PS Improvements         | 082 | Lateral Replace/Backflow Prevtr | 323 |
| Site Improvement Program         | 087 | Bat PS influent Line            | 324 |
| Mineral Scale Mitigation Project | 308 | Meadow 3 PS Decommissioning     | 325 |
| Asset Management Master Plan     | 314 | Force Main Corrosion Study      | 333 |
| Satellite PS Forcemains          | 316 | Equipment                       | 000 |
| 101 Trunk Sewer                  | 319 | Misc Pipeline Repair            | 077 |
| Piraeus Pipeline Repair          | 320 | Professional Services           | 302 |
| Gibraltar Pipeline Replacement   | 321 | LWD General Labor               | 499 |

\* Preliminary: subject to future review, reconciliation, accruals, and audit

**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**As of September 30, 2008**

| Cash & Investments                        | Principal (Original Cost) |                      | September Interest | Average Rate  |
|---|---------------------------|----------------------|--------------------|---------------|
|   | Aug 31, 2008              | Sept 30, 2008        |                    |               |
| Sweep Account: US Treasury MM - Union     | 59,000                    | 0                    | 21                 | 0.05%         |
| LAIF Pool                                 | 23,783,307                | 23,783,307           | 54,979             | 2.774%        |
| SD County Pool                            | 107,996                   | 107,996              | 290                | 3.225%        |
| CAMP Pool                                 | 12,410,791                | 11,698,149           | 25,890             | 2.570%        |
| CAMP Portfolio                            |                           |                      |                    |               |
| Corporate Notes                           | -                         | -                    |                    |               |
| Federal Agency Bonds/Notes                | 7,578,204                 | 7,578,204            | 34,048             | 5.146%        |
| GNMA mortgage pools                       | 22,346                    | 22,218               | 173                | 9.313%        |
| US Treasury Bonds/Notes                   | 999,961                   | 999,961              | 3,645              | 4.374%        |
| Total Camp Portfolio                      | 8,600,511                 | 8,600,383            | 37,866             | 4.987%        |
| Bond Funds                                |                           |                      |                    |               |
| BNY fiscal agent bond reserve a/c         | 652,884                   | 652,884              | 2,916              | 5.360%        |
| US Bank. custodian a/c: Fed Agency Strips | 1,310,156                 | 1,310,156            | 14,623             | 13.394%       |
| Total Bond Funds                          | 1,963,039                 | 1,963,039            | 17,539             | 10.722%       |
| <b>Totals</b>                             | <b>\$ 46,924,644</b>      | <b>\$ 46,152,874</b> | <b>\$ 136,585</b>  | <b>3.522%</b> |



**MEMORANDUM**

Ref: 09-1774

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** **LWD QUARTERLY TREASURER'S INVESTMENT REPORT**

---

**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report

**DISCUSSION:**

In accordance with California Government Code Section #53646 LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending September 30, 2008 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

rd:PB

Attachment  
Enclosure

**LEUCADIA WASTEWATER DISTRICT  
 QUARTERLY INVESTMENT REPORT SUMMARY  
 September 30, 2008**

**SUMMARY OF INVESTMENTS AT SEPTEMBER 30, 2008**

| ASSETS                                | AMORTIZED COST<br>9/30/2008 | % OF<br>TOTAL |
|---------------------------------------|-----------------------------|---------------|
| LAIF - STATE INVESTMENT POOL          | \$ 23,783,307.09            | 49.0%         |
| SAN DIEGO COUNTY INVESTMENT POOL      | 107,072.61                  | 0.2%          |
| CAMP - JPA INVESTMENT POOL            | 11,698,148.86               | 24.1%         |
| CAMP PORTFOLIO - BANK OF NEW YORK.    |                             |               |
| Federal Agency Bond Notes             | 7,595,805.91                | 15.7%         |
| Federal Agency - GNMA Pools           | 22,213.62                   | 0.0%          |
| US Treasury Bonds/Notes               | 1,000,000.00                | 2.1%          |
|                                       | 8,618,019.53                |               |
| BANK OF NEW YORK - BOND RESERVE FUNDS |                             |               |
| Collateralized Investment Agreement   | 652,883.75                  | 1.3%          |
|                                       | 652,883.75                  |               |
| US BANK - CUSTODIAL ACCOUNTS          |                             |               |
| Resolution Funding Corp Strips - Cost | 1,310,155.70                |               |
| Interest Earned - Amortized Discount* | 2,343,248.32                |               |
|                                       | 3,653,404.02                | 7.5%          |
| <b>TOTAL INVESTMENTS</b>              | <b>\$ 48,512,835.86</b>     | <b>100.0%</b> |

\* Representation of interest that is accruing as these federal agency coupons approach maturity

**INTEREST FOR THE QUARTER ENDED 9/30/2008**

| MONTH         | EARNED               | AVERAGE<br>RETURN |
|---------------|----------------------|-------------------|
| July          | \$ 146,727.00        | 3.54%             |
| August        | 137,364.00           | 3.53%             |
| September     | 136,215.00           | 3.52%             |
| <b>TOTALS</b> | <b>\$ 420,306.00</b> |                   |

**Encina Wastewater Authority Report**  
**Regular Board Meeting**  
**October 29, 2008**

**EWA Board of Directors** - President Sullivan and Director Juliussen reporting

**EWA Board Meeting Action Items:**

**1. 2013 Business Plan**

**EWA staff presented the 2013 Business Plan that implements EWA's new strategic direction as established by the Board of Director's during the Strategic Planning workshop.**

**No action was taken.**

**2. End of Year Employee Recognition Event**

The Board of Directors affirmed that the annual End of Year Employee Recognition Event is an element of the Employer of Choice Initiative, provides incentive for the retention of employees, and supports the effort to continuously improve employee efficiency, and therefore, directly assists EWA in accomplishing its authorized public responsibilities.

In addition, the Board of Directors authorized the End of Year Employee Recognition Event provided that EWA appropriations shall fund only such expenses as may be necessary or appropriate in the General Manager's discretion to fund the attendance of employees, and their spouses or registered domestic partners.

**Executive Session**

- 3.** The Board of Directors met in closed session as authorized by Government code 54956.9, to discuss anticipated litigation – one case: Jaynes Corporation of California.

No reportable action.

- 4.** The Board of Directors met in closed session with Real Estate Negotiators Hogan and Hardy as authorized by Government code 54956.8, regarding the Master Planning and Development Disposition

of the South Parcel located in the 6200 block of Avenida Encinas in Carlsbad, CA.

No reportable action.

5. The Board of Directors met in closed session as authorized under Government Code 54957 to discuss the General Manager's Performance Evaluation.

No reportable action.

# **Employee Recognition Committee Meeting Report**

Presented by Judy Hanson

---

## **Meeting held November 5, 2008**

### **1. Review of Employee of the Year Award Nominations Forms**

The Committee, management staff and the 2007 Employee of Year recipient reviewed and discussed nomination forms submitted for the Award. After evaluating the nomination forms, the Committee and staff selected a recipient of the Employee of Year Award. This item will be reviewed by the Board later on in the agenda. The successful candidate will be announced at the Annual Holiday Party and receive a monetary award of \$1,000.

### **2. Discuss LWD 2008 Holiday Party**

The Committee reviewed and discussed Entertainment options for the 2008 Holiday Party. The Committee and staff agreed to schedule the impersonator Bethany Owen for the 2008 Holiday Party.

MEMORANDUM

Ref: 09-1783

DATE: November 6, 2008  
 TO: Board of Directors  
 FROM: Paul J. Bushee, General Manager   
 SUBJECT: Award of the District's Batiquitos Gravity Sewer Construction Project Contract

---

**RECOMMENDATION:**

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Khavari Construction, Inc., Inc. for the construction of the Batiquitos Gravity Sewer Construction Project in an amount not to exceed \$498,060 as the lowest responsive and responsible bidder.
2. Discuss and take other action as appropriate.

**DISCUSSION:**

This item is scheduled to be reviewed by the Engineering Committee at its November 10, 2008 meeting. Any changes or amendments to this recommendation, as a result of the Engineering Committee meeting, will be reported to the Board of Directors, as appropriate.

This project to replace the Batiquitos gravity influent line was identified in the District's 1999 Wastewater Master Plan, which has been superseded by the Asset Management Master Plan, to meet build out capacity. The project design was completed by Infrastructure Engineering Corporation (IEC). The design also addresses hydraulic and odor problems reported by Staff. The gravity line runs from the intersection of Highway 101 and La Costa Avenue north to the District's Batiquitos Pump Station.

In October 2008, the Board of Directors adopted the Mitigated Negative Declaration for the Batiquitos Gravity Sewer Construction Project. Subsequently, on November 5, 2008 the Carlsbad Planning Commission approved the project and the Coastal Development Permit. In order to begin construction to meet the environmental timelines for the bird nesting season, staff bid the project on October 15, 2008. The bids were due on Tuesday, November 4, 2008. Seven bids were received with the following results:

| <u>Construction Firm</u>          | <u>Bid Submitted</u> |
|-----------------------------------|----------------------|
| Khavari Construction, Inc.        | \$ 498,060           |
| Zondiros Corporation              | \$ 604,900           |
| Southwest Civil Contracting, Inc. | \$ 629,450           |
| CCL Contracting, Inc.             | \$ 759,712           |
| Burtech Pipeline, Inc.            | \$ 837,775           |
| Don Hubbard Contracting Co.       | \$ 997,179           |
| BRH-Garver West, Inc.             | \$1,292,061          |

The bids were reviewed by Sarita Lemons, IEC design engineer. Upon completion of her review, it was recommended that Khavari Construction, Inc. be awarded the contract as the lowest responsive and responsible bidder, see letter attached.

The bid price of \$498,060 is 25% less than the \$665,000 estimated construction cost. The low bid price can be attributed to the downturn in the development sector resulting in the public infrastructure industry seeing increased competition and lower bids.

Therefore, Staff recommends that the Board award the contract to Khavari Construction, Inc. as the lowest responsive and responsible bidder.

**FISCAL IMPACT:**

The remaining appropriation for the Batiquitos Gravity Sewer Construction Project is approximately \$657,000. This appropriation is sufficient to cover the project construction cost.

rym:PJB

Attachment

November 6, 2008

Mr. Robin Morishita  
Leucadia Wastewater District  
1960 La Costa Avenue  
Carlsbad, CA 92009

**SUBJECT: Bid Evaluation for the Batiquitos Gravity Sewer Replacement Project**

IEC has reviewed the three (3) lowest bids received for the Batiquitos Gravity Sewer Replacement Project. Khavari Construction, Inc. is the apparent low bidder with a total Bid Schedule price of \$498,060.00. IEC has evaluated the bidder's information, bid schedule, list of subcontractors and has verified the following:

- **Subcontractors:** Khavari listed one subcontractor in the bidding documents, Elken Contracting, to perform the underground work. We have confirmed that the Contractor's license for Elken Contracting is valid and active. We have contacted the references provided for Elken, which include the Department of the Navy ROICC Building. The references have confirmed that Elken completed several construction projects for them and all were completed in good performance and within schedule, with owner-initiated change orders only.
- **Contractor's License:** The Contractor's License Class A and B #596929, is current and active. The license expires June 30, 2010.
- **Bid Forms and Acknowledgement of Addendum #1:** The Contractor submitted a complete set of bid forms per the requirements set forth in the Contract Documents. Khavari also acknowledged receipt of Addendum #1 in the bid forms.
- **Experience and References:** The Contractor submitted project references that demonstrate approximately 3 years experience performing public infrastructure projects, including three underground pipeline projects. IEC contacted several references, including Anka Fabian at UCSD and Marc Uribe at the Port of San Diego. Both parties confirmed that previous projects were completed on time and according to the Contract Documents and Khavari has performed good work.
- **Bid Amounts:** The breakdown of all bids received and a comparison to the Engineer's estimate is attached to this memo for reference. There is no evidence that the bid has been front loaded or unbalanced. In general, the bid amounts provided by Khavari are lower than the engineer's estimate and the other bidders by more than \$100,000. Due to the downturn in the development sector, the public infrastructure

industry is seeing much more competition and lower bids at this time. However, there is a substantial difference between the low bidder and other bidders related to the sheeting, shoring, and bracing item as well as the bid items for temporary sewer bypass and connection work. The Contract Documents clearly state the contractor's responsibilities related to these bid items, which will allow the District to ensure these items of work are completed properly and according to the Contract Documents.

IEC recommends that the District award the contract to Khavari for the bid amount. As always, please feel free to contact me at (858) 413-2400 if you have any questions or require additional information.

Respectfully,



Sarita Lemons, P.E.  
Senior Project Engineer

Cc: Rob Weber, IEC

**Leucadia Wastewater District  
BATIQUITOS GRAVITY SEWER CONSTRUCTION PROJECT**

**Bid Opening Results  
November 4, 2008**

| Item No.     | Description  | LS or Qty | Engineer's Estimate | Avg of Lowest 3 Contractors | Khavari Construction, Inc. | Zondiros Corp.      | Southwest Civil Contractors |
|--------------|--|-----------|---------------------|-----------------------------|----------------------------|---------------------|-----------------------------|
| 1            | Mobilization, Bonds, Permits, Cleanup and Demobilization   | LS        | \$30,000.00         | \$26,333.33                 | \$24,000.00                | \$30,000.00         | \$25,000.00                 |
| 2            | Storm Water Pollution Prevention Plan (SWPPP) and Compliance with NPDES Requirements                   | LS        | \$7,500.00          | \$4,833.33                  | \$4,500.00                 | \$5,000.00          | \$5,000.00                  |
| 3            | Dewatering   | LS        | \$40,000.00         | \$15,833.33                 | \$24,500.00                | \$12,000.00         | \$11,000.00                 |
| 4            | Sheeting, Shoring, and Bracing   | LS        | \$20,000.00         | \$12,666.67                 | \$10,000.00                | \$20,000.00         | \$8,000.00                  |
| 5            | Construct New 18-inch PVC Sewer Main   | 11 LF     | \$3,025.00          | \$4,473.33                  | \$3,300.00                 | \$2,420.00          | \$7,700.00                  |
| 6            | Construct New 24-inch PVC Sewer Main   | 957 LF    | \$287,100.00        | \$229,680.00                | \$172,260.00               | \$229,680.00        | \$287,100.00                |
| 7            | Construct New 5-Foot Diameter Sewer Manholes   | 6 EA      | \$71,600.00         | \$107,000.00                | \$93,000.00                | \$114,000.00        | \$114,000.00                |
| 8            | Construct New 6-Foot Diameter Sewer Manholes   | 1 EA      | \$13,300.00         | \$19,000.00                 | \$17,000.00                | \$20,000.00         | \$20,000.00                 |
| 9            | Connect to Existing Sewer Manholes   | LS        | \$17,500.00         | \$29,333.33                 | \$13,500.00                | \$30,000.00         | \$44,500.00                 |
| 10           | Existing Manhole Rehabilitation  | 53 VF     | \$20,900.00         | \$29,150.00                 | \$26,500.00                | \$31,800.00         | \$29,150.00                 |
| 11           | Establish, Provide, and Maintain Temporary Sewer Bypass System and Protection of Existing Sewer System | LS        | \$60,000.00         | \$13,166.67                 | \$8,500.00                 | \$20,000.00         | \$11,000.00                 |
| 12           | Site Restoration and Landscape Repair  | LS        | \$15,000.00         | \$6,333.33                  | \$8,500.00                 | \$5,000.00          | \$5,500.00                  |
| 13           | Abandon Existing Sewer Pipe and Manholes   | LS        | \$34,300.00         | \$21,666.67                 | \$20,000.00                | \$20,000.00         | \$25,000.00                 |
| 14           | Pothole Utilities  | LS        | \$7,000.00          | \$19,000.00                 | \$4,000.00                 | \$30,000.00         | \$23,000.00                 |
| 15           | Traffic Control  | LS        | \$30,000.00         | \$35,333.33                 | \$65,000.00                | \$30,000.00         | \$11,000.00                 |
| 16           | Replace/Maintain Traffic Control Loops and Magnometers   | LS        | \$6,500.00          | \$3,666.67                  | \$3,500.00                 | \$5,000.00          | \$2,500.00                  |
| <b>TOTAL</b> |  |           | <b>\$663,725.00</b> | <b>\$577,470.00</b>         | <b>\$498,060.00</b>        | <b>\$604,900.00</b> | <b>\$629,450.00</b>         |

|   |  |  |  |   |  |   |
|---|--|--|--|---|--|---|
| Acknowledged Addendum?  |  |  |  | Yes   | Yes  | Yes   |
| Contractor's License - All have been checked & all Current & Active Per State Licensing Board |  |  |  | A, B, #596929, Exp 6/30/10                    | A, B, C-27, #766708, Exp 7/31/09   | A, #894432, Exp 6/30/09   |
| Subcontractors  |  |  |  | Elken Contracting, Inc. #496613 (Underground) | Oldcastle Precast #476110 (Manholes & Manhole Rehab) Sancon Engineering, #731797 (manhole rehab) | Oldcastle Precast #476110 (Manholes & Manhole Rehab) Sancon Engineering, #731797 (manhole rehab) California Lite Weight # 851669 (pipe and manhole abandonment) G. Scott Asphalt Inc. #751836 |
| Relative Projects   |  |  |  | 3 years                                       | 10 years   |   |
| Experience  |  |  |  | 18 years                                      | 10 years   |   |

## MEMORANDUM

Ref: 09-1779

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Award an Engineering Services Contract for the District's Force Main Corrosion Study

---

### RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Dexter Wilson Engineering, Inc. to conduct a study of the Leucadia, Batiquitos and Encina Effluent Pump Station (EEPS) Force Mains in an amount not to exceed \$60,750.
2. Discuss and take other action as appropriate.

### DISCUSSION:

This item is scheduled to be reviewed by the Engineering Committee at its November 10, 2008 meeting. Any changes or amendments to this recommendation, as a result of the Engineering Committee meeting, will be reported to the Board of Directors, as appropriate.

The development of a force main corrosion study has been included as a goal in the Fiscal Year 2009 Tactical Plan. The genesis of this study was the major sewerage spill that occurred at the Buena Vista Lagoon in April 2007. The cause of that spill was determined to be undetected corrosion of the force main which weakened the pipe. To prevent this from occurring in the District's collection system, staff believes it is prudent to assess the condition of the District's major force mains as part of the implementation of the Asset Management Master Plan. The primary objective of the study is to develop a logical plan to facilitate this assessment.

The proposed scope of the study, attached, will include:

- Update the mapping of the force mains to include locations of appurtenances; such as restrained joints, test stations, blow offs and air vacuum release devices; and identify the various environments the force mains are installed in.
- Determine the number, type and locations of force main access points and prepare a schematic plan.
- Develop and evaluate methods, both internal and external, to determine force main integrity and expected life.
- Develop a long term force main integrity testing program.
- Prepare and submit a study report.

Because this study is an extension of the District's Asset Management Master Plan, staff recommends the sole source procurement of engineering services with Dexter Wilson Engineering. As you may recall, Wilson Engineering developed the District's Asset

Management Master Plan which makes them uniquely qualified to conduct this study due to their previous experience with and knowledge of the District's infrastructure.

**FISCAL IMPACT:**

The Fiscal Year 2009 budget has a \$75,000 capital appropriation to conduct a force main corrosion study. This appropriation is sufficient to cover the study cost.

rym:PJB

Attachment

## DEXTER WILSON ENGINEERING, INC.

---

DEXTER S. WILSON, P.E.  
ANDREW M. OVEN, P.E.  
STEPHEN M. NIELSEN, P.E.  
DIANE H. SHAUGHNESSY, P.E.

November 5, 2008

000-204

Leucadia Wastewater District  
1960 La Costa Avenue  
Carlsbad, CA 92009

Attention: Paul Bushee, General Manager

Subject: Proposal for Engineering Services to Prepare a Study of the Leucadia and Batiquitos Force Mains for the Leucadia Wastewater District.

We are pleased to provide the Leucadia Wastewater District with the following proposal for engineering services. The work, as further described in the Scope of Services below, consists of preparing a study of the Leucadia and Batiquitos Force Mains. The study will provide a guide to assess the condition of the force mains. The study will develop recommended inspections that will provide periodic data on the integrity of the force mains.

Exhibit "A" provides an estimate of hours by task, and Exhibit "B" provides an estimate of costs by task. We propose to do the work on an hourly rate basis with a cost ceiling for the tasks described of \$60,750. Work to be completed by IEC is not included under our cost ceiling.

## SCOPE OF SERVICES

Dexter Wilson Engineering, Inc. will perform the following tasks:

- Task 1 - Utilize existing GIS pipe model and 2005 aerial photo to update mapping.
- a. Using existing drawing and as-built information prepare mark-up for IEC to revise GIS model.
  - b. Mark-up drawings to show all test station locations, areas of cathodic protection, areas of restrained joints etc. and provide to IEC revised GIS model.
  - c. Based on available existing information add GIS layers to show ground water salt levels, soil type, and other information as available.
  - d. Provide a set of drawings to the District for review.
- Task 2 - Determine type and location of new force main access points.
- a. Develop details for force main access points for LWD.
  - b. Develop plan showing number and location of force main access points and required valving for LWD review.
  - c. Incorporate comments and prepare final schematic plan and detail.
  - d. Prepare cost estimate and schedule for installation of access points.
- Task 3 - Develop and evaluate methods to determine force main integrity and expected life.
- a. Evaluate internal and external methods for force main inspection and evaluation.
  - b. Develop comprehensive plan for force main inspection.
  - c. Develop cost and schedule for comprehensive force main inspection.

- Task 4 - Develop continuing force main integrity testing program.
- a. Evaluate leak detection and pressure testing equipment.
  - b. Recommend plan for periodic force main integrity testing.
  - c. Develop expected costs and time interval for force main integrity testing.
- Task 5 - Work with Staff to determine final force main mapping requirements and develop cost estimate for final mapping needs.
- Task 6 - Prepare report summarizing Items 2 through 5.
- a. Prepare report and submit to the District for review.
  - b. Address comments and revise report. Submit final report to the District.
- Task 7 - Prepare for meetings and presentations as requested by Staff.

### COMPENSATION

Work completed under this contract will be billed on a monthly basis. Fees will be calculated on an hourly rate basis by multiplying the actual hours worked on the job in each classification by the rates in the schedule attached as Exhibit "C". These fees are subject to change in January of each year.

All direct costs will be billed outside the proposed cost ceiling at cost plus 10 percent.

### TIME OF PERFORMANCE

The time for completion of Tasks 1, 2, 3, 4, 5 and 6 outlined above is approximately three months from the date of authorization to proceed.

Paul Bushee  
November 5, 2008  
Page 4

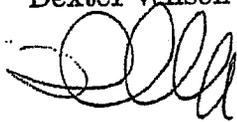
**QUALIFICATIONS**

Dexter S. Wilson will supervise the services described above. Mr. Wilson is a Registered Civil Engineer in California and graduated from Stanford University with a Bachelor of Science in Chemistry, and from the University of Arizona with a Master of Science in Civil Engineering.

Thank you for the opportunity to provide a proposal on this project

Respectfully submitted,

Dexter Wilson Engineering, Inc.



Dexter S. Wilson, P.E.

DSW:pjs

Attachments

**Exhibit "A"**

**Summary of Hours by Task**

| <b>Task</b>     | <b>Professional</b> | <b>Technical</b> | <b>Clerical</b> | <b>Total</b> |
|-----------------|---------------------|------------------|-----------------|--------------|
| <b>Task 1</b>   |                     |                  |                 |              |
| 1a              | 20                  | 20               | 0               | 40           |
| 1b              | 20                  | 20               | 0               | 40           |
| 1c              | 20                  | 40               | 0               | 60           |
| 1d              | 0                   | 10               | 0               | 10           |
| <b>Subtotal</b> | <b>60</b>           | <b>90</b>        | <b>0</b>        | <b>150</b>   |
| <b>Task 2</b>   |                     |                  |                 |              |
| 2a              | 10                  | 10               | 0               | 20           |
| 2b              | 20                  | 40               | 0               | 60           |
| 2c              | 5                   | 10               | 0               | 15           |
| 2d              | 10                  | 0                | 10              | 20           |
| <b>Subtotal</b> | <b>45</b>           | <b>60</b>        | <b>10</b>       | <b>115</b>   |
| <b>Task 3</b>   |                     |                  |                 |              |
| 3a              | 20                  | 0                | 0               | 20           |
| 3b              | 10                  | 0                | 0               | 10           |
| 3c              | 10                  | 0                | 10              | 20           |
| <b>Subtotal</b> | <b>40</b>           | <b>0</b>         | <b>10</b>       | <b>50</b>    |

**Exhibit "A" (Continued)**

**Summary of Hours by Task**

| <b>Task</b>     | <b>Professional</b> | <b>Technical</b> | <b>Clerical</b> | <b>Total</b> |
|-----------------|---------------------|------------------|-----------------|--------------|
| <b>Task 4</b>   |                     |                  |                 |              |
| 4a              | 20                  | 0                | 0               | 20           |
| 4b              | 10                  | 0                | 0               | 10           |
| 4c              | 10                  | 0                | 10              | 20           |
| <b>Subtotal</b> | <b>40</b>           | <b>0</b>         | <b>10</b>       | <b>50</b>    |
| <b>Task 5</b>   |                     |                  |                 |              |
| 5               | 10                  | 0                | 0               | 10           |
| <b>Subtotal</b> | <b>10</b>           | <b>0</b>         | <b>0</b>        | <b>10</b>    |
| <b>Task 6</b>   |                     |                  |                 |              |
| 6a              | 20                  | 20               | 40              | 80           |
| 6b              | 10                  | 10               | 20              | 40           |
| <b>Subtotal</b> | <b>30</b>           | <b>30</b>        | <b>60</b>       | <b>120</b>   |
| <b>Task 7</b>   |                     |                  |                 |              |
| 7               | 20                  | 10               | 10              | 40           |
| <b>Subtotal</b> | <b>20</b>           | <b>10</b>        | <b>10</b>       | <b>40</b>    |
| <b>TOTAL</b>    | <b>245</b>          | <b>190</b>       | <b>100</b>      | <b>535</b>   |

**Exhibit "B"**

**Summary of Costs by Task**

| <b>Task</b>  | <b>Cost, \$</b> |
|--------------|-----------------|
| 1            | 18,000          |
| 2            | 13,250          |
| 3            | 6,500           |
| 4            | 6,500           |
| 5            | 1,500           |
| 6            | 10,500          |
| 7            | 4,500           |
| <b>TOTAL</b> | <b>60,750</b>   |

**Exhibit "C"**

**DEXTER WILSON ENGINEERING, INC.**

**Rate Schedule  
Effective 01/01/2008**

**CLASSIFICATION**

**HOURLY RATE**

**Office Personnel:**

**Planning/Design**

|                                 |                 |
|---------------------------------|-----------------|
| <b>Principal Engineer (RCE)</b> | <b>\$190.00</b> |
| <b>Managing Engineer (RCE)</b>  | <b>\$180.00</b> |
| <b>Project Engineer (RCE)</b>   | <b>\$160.00</b> |
| <b>Design Engineer (RCE)</b>    | <b>\$130.00</b> |
| <b>Associate Engineer II</b>    | <b>\$105.00</b> |
| <b>Associate Engineer I</b>     | <b>\$ 95.00</b> |
| <b>Engineering Aide II</b>      | <b>\$ 95.00</b> |
| <b>Engineering Aide I</b>       | <b>\$ 85.00</b> |

**Construction/Design**

|                                       |                 |
|---------------------------------------|-----------------|
| <b>Project Manager/Engineer (RCE)</b> | <b>\$160.00</b> |
|---------------------------------------|-----------------|

**Drafting/Design**

|                        |                 |
|------------------------|-----------------|
| <b>Senior Designer</b> | <b>\$100.00</b> |
| <b>Senior Drafter</b>  | <b>\$ 90.00</b> |
| <b>Drafter II</b>      | <b>\$ 80.00</b> |
| <b>Drafter I</b>       | <b>\$ 70.00</b> |

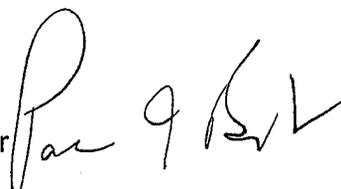
**Clerical**

|               |                 |
|---------------|-----------------|
| <b>Typist</b> | <b>\$ 50.00</b> |
|---------------|-----------------|

MEMORANDUM

Ref: 09-1770

DATE: November 6, 2008  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager  
SUBJECT: Employee of the Year Award



---

**RECOMMENDATION:**

It is recommended that the Board of Directors:

1. Approve award of \$1,000.00 to the recipient of the Employee of the Year Award for 2008.

**DISCUSSION:**

The Leucadia Wastewater District's (LWD) Individual Incentive Program includes provisions for an Employee of the Year Award. The Incentive Program authorizes a monetary award of \$1,000 to be approved by the Board of Directors following review by a committee consisting of the Employee Recognition Committee, LWD management, and the 2007 recipient.

LWD staff and the Employee Recognition Committee met on November 5, 2008 to review nominations and select LWD's nominee for the Employee of the Year Award. This item is forwarded to the Board of Director's for approval in accordance with the Incentive Program.

The Employee of the Year Award is traditionally announced and presented at the Holiday Party event. Therefore, the recommendation does not name the recipient in order to maintain confidentiality until that time. Staff will be pleased to provide the Board of Directors with the recipient's name upon request.

cal:PJB

**MEMORANDUM**

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Batiquitos Lagoon Foundation Board Members 2008 Election

---

**RECOMMENDATION:**

1. Discuss and take action as appropriate.

**DISCUSSION:**

LWD recently received a Batiquitos Lagoon Foundation (BLF) ballot for their 2008 election. There are three seats available. The candidates are:

- Paula Kirpalani;
- Dr. Robert E. Murphy;
- Bonnie Muehlner; and
- Donald Omsted.

Attached for your review are the 2008 candidate resumes and a copy of the BLF election ballot (Attachment A). The ballot is due at the BLF by noon, Tuesday, November 18, 2008.

This item has been placed on the agenda for discussion and action by the Board of Directors. Staff has no recommendation on this matter. Staff will forward the Board's recommendation to BLF by the due date.

Attachment

## **2008 Board Candidate Resumes**

### **Paula Kirpalani (Incumbent)**

I first moved to San Diego in 1974, and have been an Encinitas resident since 1998. I hold a Bachelor's Degree in Communications. I was Marketing and Development Director at Quail Botanical Gardens from 1998-2002. I am currently Program Manager for Leucadia 101 Main Street Association, holding that position from 2004 to present

I have played an active role in the BLF since 2002 as a volunteer assisting with the following:

- Annual Membership Drives;
- Annual Fundraisers, Magical Extravaganza (2);
- Birds of Batiquitos Lagoon Calendar, the 2007 and 2009 editions;
- Host for Nature Center;
- Providing regular publicity for the public walks and other BLF events; and
- Serving on the BLF Board of Directors since 2005.

I have always enjoyed being a part of the BLF and serving in whatever capacity is needed, from hosting the nature center, helping to increase our membership, and in planning our fundraising efforts. The media and public relations, as well as the fundraising that I have done for the lagoon since 2002 is based on my educational background and my past and present professional experiences. It would be an honor to continue to serve on the BLF Board of Directors and assist the organization to reach its overall goals.

### **Dr. Robert E. Murphy (Incumbent)**

For the past year, it has been my pleasure to serve on the board of the Batiquitos Lagoon Foundation. During that time I have focused on helping out where it is needed. I have been working with other board members to come up with a way to restore our park benches. We decided that new benches are more cost effective, so I have researched and found benches that should last 20 years and of recycled materials. In the past year I have installed two new benches as memorials. Most of my time at the lagoon is spent doing trail maintenance and restoration with board members Fred Sandquist and Dave Robertson. I also work with board member Dr. Anne Spacie on our water monitoring program. I plan to continue with all these projects as a Board Member.

I have a doctorate in chemistry and work in the biotech industry full time. I have lived in Leucadia for the last 10 years. For the last year I have been an appointed member of the board of the BLF. I have been active in installing new park benches and restoring old ones. I co-lead the bimonthly trail maintenance and restoration sessions with Fred Sandquist and Dave Robertson. I have attended the California Invasive Plant Council's field courses on Weed Biology and Identification, Weed Control Methods, and the California Coastal Commission's Diggin In workshop. I also volunteer for the Leucadia Mainstreet Association, and am a member of the Sierra Club. I enjoy the outdoors and preserving the native environment is my passion.

### **Bonnie Muehner**

Thank you for the opportunity to volunteer and to play in the wonderful environment of the Batiquitos lagoon. I was raised not far away (Vista), but only discovered Batiquitos when I finally returned to the area after retirement. My primary focus at the lagoon has been the native plants. I am an avid gardener and have been a master gardener for 10 years.

Now that I am finally back home, I have joined the San Diego Chapter of the California Native Plant Society, and I am helping to establish and to maintain our native plant landscape in front of the Argyle on our lagoon trail. Such an opportunity is rare. I love talking to the walkers who have comments from "thank you, thank you, thank you" to "You're never going to save that plant". One person was surprised to learn that California had Native Plants other than cactus because "How could anything but cactus grow here?"

With our native landscape, we have the opportunity to demonstrate that the unkempt appearance of wild plants is simply from lack of care and that, with just a little TLC, some natives can be transformed into premier landscape specimens. Maybe some of my neighbors in Aviara will plant a Ceanothus, Toyon or Coffeeberry, once they see how gorgeous these plants are.

As to the stats, I have a degree in economics from the University of California, Riverside. I spent 25 years as a manager in telecommunications and retired from AT&T to a life of leisure, fun and sun.

### **Donald Onsted**

I was born and raised in Pacific Beach, San Diego. Mission Bay, at that time, was not dredged and had lots of shorebird habitat. Mission bay and the Pacific Ocean were my favorite exploration and play places, and even today salt water is my favorite area to spend my time. The salt water environment has so many variable life forms.

I graduated from San Diego State College (University) in 1962, spent two years in the Army, and began teaching in 1967. I earned a Masters degree from Pepperdine University.

I am retired, finishing my career teaching Marine science, track and soccer. I moved to Encinitas in 1972 and became active in the Leucadia Town Council. I was president for a couple of years and helped lead the fight against Captain Nemo's Lagoon project. I have been active for the lagoon off and on for the past 35 years. My wife is one of the founders of the Batiquitos Lagoon Foundation, and we were actively involved in making sure the dredging project got started. I was on the Batiquitos Board of Directors just before the dredging began.

I am presently on the Leucadia Wastewater District (LWD) Board of Directors. I was elected to the Board from 1980 to 1985. During that time, we discussed assuming control over the lagoon and dredging it ourselves. Also, we researched fresh water wetland sewage treatment to enhance the brackish/freshwater element of the Lagoon. Since being appointed to the Board in Sep 2006, I have renewed LWD's interest in Batiquitos Lagoon, and would like serve on your Board to tie us together in our mutual interest in the Lagoon. My knowledge in Marine Biology and Education would also be an asset to the Board.

**YOU'RE INVITED!!!**



**PLEASE COME!!!**

**RECEIVED**

OCT 27 2008

LEUCADIA WASTEWATER  
DISTRICT

**THE ANNUAL MEETING  
OF THE**

**BATIQUITOS LAGOON FOUNDATION (BLF)**

**WILL BE**

**TUESDAY, NOVEMBER 18, 2008  
4:30 PM**

**AT THE**

**BLF NATURE CENTER  
7380 GABBIANO LANE (LAGOON END)\*, CARLSBAD  
(\*SEE MAP AT WWW.BATIQUITOSFOUNDATION.ORG)**

- Meeting of Batiquitos Lagoon Foundation members
- Election of three board members
- Regular Board Meeting

**BALLOT**

**ELIGIBLE VOTERS – ACTIVE MEMBERS AND IN GOOD STANDING SINCE OCTOBER 18, 2008**

**EVERY YEAR WE ELECT THREE NEW BOARD MEMBERS. THERE ARE FOUR (4) NAMED CANDIDATES THIS YEAR.**

**VOTE FOR NO MORE THAN THREE:**

- PAULA KIRPALANI (INCUMBENT – SEE BIO))
- DR. ROBERT E. MURPHY (INCUMBENT – SEE BIO)
- BONNIE MUEHLNER (SEE BIO)
- DONALD ONSTED (SEE BIO)
- OTHER \_\_\_\_\_



**BRING YOUR BALLOT TO THE MEETING AND MEET THE CANDIDATES  
OR**

**FOLD THIS WHOLE PAGE, SEAL WITH TAPE, ADD FIRST-CLASS  
POSTAGE, AND MAIL**

**(MAILED BALLOTS MUST BE RECEIVED BY NOON, TUESDAY, NOVEMBER 18, 2008 TO COUNT)**

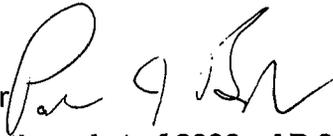
**MANDATORY**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**DATE**

**MEMORANDUM**

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** California Global Warming Solutions Act of 2006 - AB 32

---

**RECOMMENDATION:**

1. This item is presented of information purposes.

**DISCUSSION:**

In 2006, the California Legislature established, and the Governor signed, the California Global Warming Solutions Act of 2006 (Assembly Bill 32 [AB 32]). AB 32 mandates that the California Air Resources Board (ARB) adopt rules and regulations to reduce greenhouse gas (GHG) emissions to 1990 levels by the year 2020. As defined in AB 32, GHGs include: carbon monoxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), nitrous oxide (N<sub>2</sub>O), hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride. These are the gases listed as GHGs in the Kyoto Protocol.

To meet this goal, ARB has issued a Draft Scoping Plan and is scheduled to adopt the plan at a public hearing on December 11, 2008. One element of this plan calls on State and Local governments (including Special Districts) to lead by example and reduce GHG emissions from government operations by 15% from current levels by 2020. This is not a mandatory reduction goal but it is being highly encouraged by the ARB.

In September 2008, the ARB released the Local Government Operations Protocol for the quantification and reporting of greenhouse gas emissions inventories. This document is designed to provide a standardized set of guidelines to assist local governments (including Special Districts such as LWD) in quantifying and reporting GHG emissions associated with their operations. By annually reviewing the sources of GHG emissions at LWD, the District can target certain areas for potential reductions and track progress toward the recommended goal of 15% by 2020.

In reviewing the Protocol, the main sources of GHG emissions applicable to LWD are stationary combustion units (generators and portable pumps) and vehicle fleet emissions. In both cases the recommended method of calculation of GHG emissions is based on the known fuel use so the District should be tracking the amount of fuel purchased each calendar year for reporting purposes. Burning any fuel at a District controlled facility or in a District controlled vehicle is considered a Scope 1 emission since the District has control over the amount of fuel burned and thus, the GHG emitted.

The Protocol also describes reporting GHG emissions associated with the amount of electricity used at District facilities as an indirect emission source or a Scope 2 emission. This is considered Scope 2 since the District can control the amount of electricity used but does not control the GHG generated in producing the electricity itself.

The final GHG emission source that may be reported by LWD is a portion (based on ownership) of the emissions reported by Encina Wastewater Authority. This is considered a Scope 3 source since the District does not have operational control over this indirect emission crucial to the core service of the District.

To effectively reduce GHG emissions, the District must first measure their carbon footprint. The Protocol provides the methods necessary for the District to inventory emissions from their operations. Currently, there is no ARB policy for establishing a baseline year for local Governments such as LWD; however, the ARB may designate a specific baseline year from which to measure progress in the future. The District should consider using 2008 as the baseline reporting year to capture the reduction of electricity purchased due to anticipated input from the photo-voltaic system to be installed as part of the Site Improvement Project, even if minor in nature compared to overall District use.

Staff is planning to conduct the baseline assessment for 2008 in the late winter/early spring timeframe. Once the baseline assessment is completed, the District can consider the various sources of emissions and determine a strategy for meeting the proposed 15% reduction goal by 2020.

Likely future actions include replacing field vehicles with alternative energy powered vehicles according to the normal replacement schedule, replacing older, less efficient equipment with more efficient equipment, considering variable speed drive motors at lift stations, or possible operational changes to save energy through an energy audit. The District may also consider future projects to generate electricity to offset use such as additional photo-voltaic projects, possible low-head hydraulic power generation, low carbon fuels, advanced biofuels, or hydrogen power.

PJB

**CALIFORNIA  
SPECIAL  
DISTRICTS  
ASSOCIATION**  
San Diego Chapter

1966 Olivenhain Road  
Encinitas, California 92024  
Phone (760) 632-4644

Board of Directors

**President**  
Mark Muir  
Olivenhain MWD

**First Vice-President**  
Gary Croucher  
Olay Water District

**Second Vice-President**  
Larry Jackman  
San Miguel CFPD

**Treasurer**  
Larry Breitfelder  
Olay Water District

**Secretary**  
Harry Ehrlich  
Project Resource Specialists

**Past President**  
Jim Doud  
South Bay Irrigation District

DATE: October 10, 2008  
TO: CSDA - San Diego Chapter Member Agencies  
FROM: Mark Muir, San Diego Chapter President  
SUBJECT: CSDA San Diego Chapter Quarterly Meeting - Note: Different Location for November's Dinner:

**Holiday Inn Mission Valley Stadium - Kearny Mesa**  
3805 Murphy Canyon Road  
San Diego, CA 92123  
Phone: (858) 278-9300

**Thursday, November 20, 2008,**

**6:00 p.m. – 9:00 p.m.**

This is to notify our membership of the CSDA San Diego Chapter's quarterly meeting on Thursday, November 20, 2008. The location for this event is temporarily moved to the "**Holiday Inn Mission Valley Stadium in Kearny Mesa**" due to renovations at the Courtyard by Marriott.

The dinner choices for this meeting are:

*Chicken Marsala*  
*London Broil with Herbed Mushroom Sauce*  
*Pasta Primavera with Parmesan Cheese and Olive Oil*

The cost is \$37.00 per person. A reservation form is included with this meeting notice.

**Registration deadline is Thursday, November 13, 2008**

Once again, we look forward to all member agencies attending this very interesting and informative event. If you have any questions or need further information, please call Sonja Holtman at (760) 632-4644.

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
San Diego Chapter**

**AGENDA**

**Thursday  
November 20, 2008**

**Holiday Inn Mission Valley Stadium in Kearny Mesa  
3805 Murphy Canyon Road  
San Diego, CA 92123  
(858) 278-9300**

**6:00 p.m. - 9:00 p.m.**

**6:00 p.m. - No-Host Cocktails**

**7:00 p.m. - Dinner / Welcome and Introductions - Stadium I**

**\*\*\*\*\***

***Program:***

**“Observations on the Impact of the November Elections, Impacts of the State Budget on the County of San Diego and Implementation of the CSA 135 Fire Service Program”**

**Speakers:**

**Greg Cox, Chairman - County Board of Supervisors  
Chris Frahm & Paul Bauer - Brownstein Hyatt Farber Schreck**

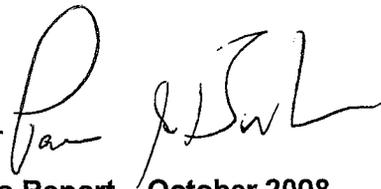
**\*\*\*\*\***

**9:00 p.m. - Adjournment**

**Next meeting date: February 19, 2009**

**MEMORANDUM**

Ref: 09-1781

**DATE:** November 6, 2008  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Site Improvement Project Status Report – October 2008

**RECOMMENDATION:**

Receive and review the Site Improvement Project Status Report for October 2008.

**DISCUSSION:**

This report provides a summary and status of the construction of the Site Improvement Project through October 31, 2008.

**Activities:** Structural steel framing, light gauge metal framing, second floor metal decking, and placement of second story concrete floor for Building 100, Headquarters Building. Fire main water line trenching, remove obstructions and install pipe. Rough in utilities at Building 200, Field Services Workshop, and Building 400, Vector Storage. Formed and placed concrete site walls.

**Schedule:**

|                                    |                   |
|------------------------------------|-------------------|
| Notice to proceed date:            | February 19, 2008 |
| Original contract duration:        | 540 calendar days |
| Approved time extensions:          | 0 calendar days   |
| Revised contract duration:         | 540 calendar days |
| Revised scheduled completion date: | August 11, 2009   |

**Financial Status:**

|  |                |
|--|----------------|
| Contract amount:                                   | \$8,750,000.00 |
| Change orders:                                     | \$120,001.00   |
| Change order percentage of original contract cost: | 1.35%          |
| Revised contract amount:                           | \$8,870,001.00 |

Change Order Summary for October 2008:

| No. | Description   | Cost       | Time |
|-----|---|------------|------|
| 21  | Add cast-in-place 42" high x 8" thick concrete barrier wall outside of lunch room and concrete curbing/rebar at north east corner of Bldg 100. Additional survey staking for horizontal realignment of fire main line based on discovered position of existing obstruction (buried abandoned concrete clarifier basin).     | \$4,211.00 | 0    |
| 22  | Notch light gauge metal framing for cantilevered roof frame at 4 locations at Bldg 200. Upgrade 2 doors to fire rated doors for office and storage room in Bldg 200 (door closure, ball bearing hinges, kick plate, smoke seal). Add locks to five site gates. Remove abandoned electrical conduit - Leucadia Pump Station. | \$3,339.00 | 0    |

|    |   |               |   |
|----|---|---------------|---|
| 23 | Soil stabilization for approximately 150 lf of joint utility trench south of Bldg 300 per geotech consultant recommendation (over excavated trench and added concrete slurry to stabilize trench bottom). Repair existing 4 inch waste water piping at southwest corner of District Office. | \$2,716.00    | 0 |
| 24 | Delete concrete retaining wall at northwest corner of Bldg 100 and install wrought iron fencing at toe of the slope.  | (-\$4,695.00) | 0 |
| 25 | Add remedial grading and removal of obstructions for installation of underground 8" fire main service at entrance to District site.   | \$11,714.00   | 0 |
|    | <b>Total</b>  | \$17,285.00   | 0 |

rym:PJB

RECEIVED

**Chairman**

Andrew L. Vanderlaan  
Public Member

October 8, 2008

OCT 14 2008

LEUCADIA WASTEWATER DISTRICT

**Vice Chairman**

Bill Horn  
County Board of Supervisors

TO: Independent Special Districts in San Diego County

FROM: Executive Officer

**Members**

Donna Frye  
Councilmember  
City of San Diego

Dianne Jacob  
County Board of Supervisors

Andrew J. Menshek  
Padre Dam  
Municipal Water District

Carl Hilliard  
Councilmember  
City of Del Mar

Bud Pocklington  
South Bay Irrigation District

Betty Rexford  
Councilmember  
City of Poway

SUBJECT: 2008 Special Districts Mailed-Ballot Election Preliminary Results

The deadline for receipt by LAFCO of the ballots to elect one regular member of the Local Agency Formation Commission, and eight members of the Special Districts Advisory Committee was October 3, 2008. Sixty-two independent special districts were eligible to vote. The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business; therefore, a minimum of 32 ballots were needed in order to certify that a legal election was conducted. A candidate for the LAFCO Regular member must have received at least a majority of the votes cast to be elected. According to the Rules, election to the Special Districts Advisory Committee requires a plurality vote.

Thirty-nine districts returned their ballots for the Regular LAFCO Member position, and forty districts returned ballots for the Special Districts Advisory Committee. The incumbent LAFCO Regular member, Bud Pocklington (South Bay Irrigation District), received 30 votes and therefore was reelected as the regular district member. He will serve a four-year term that will expire in May 2012.

**Alternate Members**

Mark Lewis  
Mayor  
City of El Cajon

Greg Cox  
County Board of Supervisors

John S. Ingalls  
Santa Fe  
Irrigation District

Harry Mathis  
Public Member

Brian Maienschein  
Councilmember  
City of San Diego

With respect to the Advisory Committee, seven incumbent members were reelected: Dennis Shepard (North County Cemetery District), Jo MacKenzie (Vista Irrigation District), Diana Towne (Rincon del Diablo Municipal Water District), Gary Arant (Valley Center Municipal Water District), Augie Scalzitti (Padre Dam Municipal Water District), James Alkire (South Bay Irrigation District), and Ron Fuller (Alpine Fire Protection District). One new member, Douglas Humphrey (Resource Conservation District of Greater San Diego County) was elected. Terms for the seven re-elected members and one new member will expire in 2012. The following is a summary of the 2008 Special Districts Mailed-Ballot Election results.



MICHAEL D. OTT  
Executive Officer

MDO:tjc

**Executive Officer**

Michael D. Ott

Attachments (2)  
cc: Special Districts Advisory Committee  
2008 Special Districts Nominees

**Counsel**

William D. Smith

## 2008 SPECIAL DISTRICTS MAILED-BALLOT ELECTION RESULTS

*Incumbents are italicized.*

No. of Votes

### LAFCO Regular Special District Member

*Bud Pocklington (South Bay Irrigation District) \** 30

Martin Marugg (Alpine Fire Protection District) 9

\* *Will serve a term that will expire May, 2012.*

### Special Districts Advisory Committee Members

*Dennis Shepard (North County Cemetery District) \** 32

Dale Amato (San Diego Rural Fire Protection District) 14

*Jo MacKenzie (Vista Irrigation District) \** 35

*Diana Towne (Rincon del Diablo Municipal Water District) \** 36

Douglas Humphrey (Resource Conservation District of Greater San Diego County) \* 27

*Gary Arant (Valley Center Municipal Water District) \** 35

*Augie Scalzitti (Padre Dam Municipal Water District) \** 31

*James Alkire (South Bay Irrigation District) \** 35

*Ron Fuller (Alpine Fire Protection District) \** 33

Will serve a term that will expire in October 2012.

2008 SPECIAL DISTRICTS MAILED-BALLOT ELECTION  
DISTRICTS THAT RETURNED BALLOTS

Alpine Fire Protection District  
Bonita-Sunnyside FPD  
Descanso Community Services District  
Fairbanks Ranch Community Services District  
Fallbrook Healthcare District  
Helix Water District  
Julian Community Services District  
Julian Cuyamaca Fire Protection District  
Lakeside Fire Protection District  
Lakeside Water District  
Leucadia Wastewater District  
Majestic Pine Community Services District  
Mootamai Municipal Water District  
North County Cemetery District  
North County Fire Protection District  
Olivenhain Municipal Water District  
Otay Water District  
Padre Dam Municipal Water District  
Pauma Municipal Water District  
Questhaven Municipal Water District  
Rainbow Municipal Water District  
Ramona Municipal Water District  
Rancho Santa Fe Community Services District  
Rancho Santa Fe Fire Protection District  
Resource Conservation District of Greater San Diego County  
Rincon del Diablo Municipal Water District  
Rincon Ranch Community Services District  
San Diego Rural Fire Protection District  
San Luis Rey Municipal Water District  
Santa Fe Irrigation District  
South Bay Irrigation District  
Tri-City Healthcare District  
Upper San Luis Rey Resource Conservation District  
Vallecitos Water District  
Valley Center Municipal Water District  
Valley Center Parks & Recreation District  
Vista Irrigation District  
Whispering Palms Community Services District  
Wynola Water District  
Yuima Municipal Water District

RECEIVED

OCT 29 2008

LEUCADIA WASTEWATER  
DISTRICT

Tues. Oct 28, 08

Dear Mr. Paul Busher

On Thursday night Oct. 16 walking  
my dog on La Posta Ave. Rancho  
Santa Fe, I accidentally dropped  
my keys into the curb side  
sewer drain. My own attempts  
to retrieve my keys failed

I called O.M.W.D. Friday  
morning they were unable to help.  
They suggested I call Leucadia  
Waste Water District, & an  
employee was able to locate field

service specialist Frank Reynaga.  
Even though it wasn't his area  
he met me & was able to retrieve  
my keys. In doing so he saved me  
\$310. for a new auto key.

I really appreciate his kindness  
& ability to help with out expecting  
anything in return. There should be  
more people like Frank Reynaga

Marsha Burdick - 1095 Olive Crest Drive - Olivenhain, Ca. 92024  
Marsha Burdick

# Directors' Meetings

Presented by Director Juliussen

---

## Conference

2008 WEFTEC Conference

## Dates and Location

October 19-23, 2008

McCormick Place, Chicago, IL

## List of Attendees

Director Allan Juliussen

The above mentioned Board member attended various sessions regarding water and wastewater issues.