

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Monday, November 9, 2009 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
- 5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.
- 6. Presentations and Awards**
 - A. None.
- 7. Consent Calendar**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

 - A. Minutes of the following meetings:
 - October 14, 2009 Regular Board Meeting (Pages 1-5)
 - October 30, 2009 Community Affairs Committee Meeting (Pages 6-7)
 - November 3, 2009 Employee Recognition Committee Meeting (Pages 8-9)
 - B. Demands for October – November. (Pages 10-29)
 - C. Operations Report. (Pages 30-33)
 - D. Finance Report. (Pages 34-40)
 - E. Quarterly Treasurer's Report (Pages 41-42, Enclosure 7E)
- 8. Encina Wastewater Authority Reports**

Reports by Directors and staff concerning the Encina Wastewater Authority.

 - A. Encina Wastewater Authority Reports.
 - Regular Board Meeting – October 28, 2009 (Page 43)
 - Member Agency Manager Meeting – November 4, 2009 (Verbal Report)
- 9. Committee Reports**
 - A. Community Affairs Committee meeting was held on October 30, 2009 – report by Director Sullivan. (Page 44)

- B. Employee Recognition Committee meeting was held on November 3, 2009 – report by Director Hanson. (Page 45)

10. Old Business

None.

11. New Business

- A. California Asset Management Program (CAMP) Individual Portfolio Program Status Report. (Page 46)
- B. Recommend that the Board of Directors adopt Resolution No. 2205 Fixing the dates, time and place for the regular meetings of the Leucadia Wastewater District Board of Directors. (Pages 47-48)
- C. Approve award of \$1,000 to the recipient of the 2009 Employee of the Year Award without naming the recipient.(Page 49)
- D. Batiquitos Lagoon Foundation Board Members 2009 Election. (Pages 50-52)
- E. Review and discuss LWD's Meeting Room Policy. (Pages 53-57)

12. Informational Items

- A. Upcoming 2010 Member Agency's Conferences. (Pages 58-60)
- B. CSDA Quarterly Dinner Meeting is scheduled for Thursday, November 19, 2009 at 6:00 p.m. at the Courtyard by Marriott in Kearney Mesa. (Pages 61-63)
- C. Site Improvement Project Update. (Pages 64-65)
- D. Letter from Senator Dianne Feinstein recognizing and congratulating the District on its 50th Year Anniversary and Opening of the new facilities. (Page 66)

13. Directors' Meetings

- A. CSDA Board's Role in Human Resources Seminar was held at the Marriott Hotel in Irvine on October 9, 2009 – (Page 67)
- B. WEFTEC Annual Conference was held at the Orange County Convention Center in Orlando, FL from October 11-14, 2009 – (Page 68)

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Closed Session

- A. Conference with Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(1): Khavari Construction Contract Dispute. (Verbal Report)

- B. Conference with Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(3)(C); Linda Holder claim

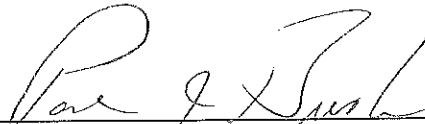
18. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: November 4, 2009



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
October 14, 2009

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, October 14, 2009 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, and Sullivan
DIRECTORS ABSENT: Omsted
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, and Steve Deering with Dudek

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the agenda.

5. Public Comment

There was no public comment.

6. Presentations and Awards

None.

7. Consent Calendar

A. Minutes for the following meetings:

September 9, 2009 Regular Board Meeting
October 1, 2009 Community Affairs Committee Meeting
October 6, 2009 Engineering Committee Meeting

B. Demands for September/October 2009

Payroll Checks Numbered 14467 – 14529; General Checking – Checks numbered 38340 – 38494; voided checks numbered 38440 (reissued) and 38449

C. Operations Report. (A copy was included in the original October 14, 2009 Agenda)

D. Finance Report. (A copy was included in the original October 14, 2009 Agenda)

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – September 30, 2009 Board meeting.

Vice President Juliussen reported on EWA's September 30, 2009 Board meeting.

9. Committee Reports

- A. Community Affairs Committee meeting was held on October 1, 2009.

Director Sullivan reported that the CAC reviewed and commented on the details for the Open House Event; the layout and tour plan; the photos for the display boards; the draft banner for the event; and the final invitations for the event.

Director Sullivan also reported that the CAC reviewed and commented on the draft text of the 2010 winter newsletter. The focus of the 2010 winter newsletter will be the open house event.

- B. Engineering Committee (EC) meeting was held on October 6, 2009.

Vice President Juliussen reported that the EC reviewed the amendment to the Dudek Construction Management Services Agreement for the Site Improvement Project, and Resolution No. 2204 revising the LWD's Standard Specifications and Procedures for the Wastewater Facilities. He noted that these items will be reviewed by the Board later tonight.

He also reported that staff provided status reports on the Mountain Vista Project and the status of the Site Improvement Project.

10. Old Business

None.

11. New Business

- A. Recommend that the Board of Directors Authorize the General Manager to execute Amendment No. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$83,996.00.

PM Morishita presented the subject recommendation stating the Engineering Committee reviewed this item at the October 6, 2009 meeting.

PM Morishita provided an overview of the work that is included in the scope of work for the construction management services. PM Morishita explained the need to extend Dudek's services agreement and noted that Dudek has provided excellent CM services throughout the project.

Vice President Juliussen noted that changes orders for the project are relatively low and Dudek's fee for the contract extension is fair and reasonable.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried with Director Omsted absent, the Board of Directors authorized the General Manager to execute an Amendment no. 1 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$83,996.00.

- B. Recommend that the Board of Directors adopt Resolution No. 2204 Revising the Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facilities.

DE Deering provided copies of the updated Standard Spec to the Board members.

DE Deering presented the subject recommendation. DE Deering stated that the last time the District updated its Standard Spec was in November 2006. DE Deering explained the reasons for updating the Standard Spec and described the changes and updates.

Following discussion, Resolution No. 2204 was passed and adopted by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, and Juliussen
NOES: None
ABSENT: Omsted
ABSTAIN: None

- C. Review of Brown Act in regards to Board of Directors Meeting Date.

GM Bushee noted that Director Omsted requested this item be placed on the agenda for discussion. GM Bushee stated that Director Omsted attended a session at the recent CSDA Annual Conference, which pertained to the Brown Act. The session included a review of the Brown Act requirements for noticing and changing regular Board meeting dates. Director Omsted wanted to ensure that recent changes to LWD meeting dates were in compliance with the Brown Act.

GM Bushee stated that he asked General Counsel Brechtel to review this issue. GC Counsel subsequently reviewed the Brown Act and Resolution 948, which establishes LWD's regular Board meeting dates. GC Brechtel has confirmed that the recent changes to LWD Board meetings are in compliance with the Brown Act and Resolution 948 because the changes were made upon a motion of the Board at a regularly scheduled public meeting.

GM Bushee said that GC Brechtel also suggested that the Board consider reviewing and updating Resolution 948 because it has been in effect for over 20 years. As a follow-up, staff plans to present an updated resolution establishing LWD's regular Board meeting dates at the November 2009 meeting.

D. Potential Change to January 2010 Board of Directors Meeting Date.

ASM LeMay stated that the January 13, 2010 Board meeting conflicts with the CASA Conference that is scheduled for January 13 – 15, 2010. Staff is recommending that the Board of Directors discuss the possibility of rescheduling the January Board meeting to avoid the meeting date's conflict.

Following discussion, the Board of Directors rescheduled the January 13, 2009 Board of Directors meeting to Wednesday, January 20, 2009 at 5:00 p.m.

12. Information Items

A. Letter to General Manager Paul Bushee from CASA.

GM Bushee noted that he accepted the position of the Vice Chair of the CASA Manager's Committee.

Director Sullivan thanked Paul for accepting this position.

B. Site Improvement Project Update – August 2009.

PM Morishita presented the status of the Site Improvement Project (SIP) which included a PowerPoint overview. To date, change orders have totaled approximately \$454,418.32 which represents 4.94% of the original contract amount.

C. North County Times news article "Carlsbad: City to offer \$10,000 reward related to sewage spill."

GM Bushee noted that LWD field services staff assisted the city of Carlsbad with a recent sewage spill. GM Bushee added the article mentions LWD's assistance.

D. Holiday Dinner is scheduled for December 10, 2009.

EA Hill stated that the Holiday Dinner is scheduled for Thursday, December 10th at The Crossings in Carlsbad.

13. Directors' Meetings

A. Wateruse Conference was held at the Sheraton Seattle Hotel in Seattle, WA from September 13-16, 2009.

Director Sullivan reported that she and Director Omsted attended the conference. Director Sullivan stated the Wateruse conference was great, the attendance was up, and included people world wide. She attended various sessions regarding public outreach and educating the public on reuse of wastewater.

B. CSDA Annual Conference was held at the Renaissance Esmeralda in Indian Wells, CA from September 21 – 24, 2009.

Directors Kulchin, Juliussen, Sullivan, and Hanson reported they attended the CSDA Conference and attended various sessions regarding special district issues.

Each Board member reported on various sessions that they attended at the CSDA conference.

14. Comments, Questions or Requests by Directors

Vice President Juliussen commented on the Open House invitation list requesting to add the Board of Directors of Olivenhain MWD to the list.

Director Sullivan stated that the open house banner located outside on the fence looks great.

15. General Manager's Report

The following items were reported:

- GM Bushee reported that Mike Metts of Dudek is working with staff to advertise for a request for proposals for the ground water feasibility study.
- GM Bushee reported that Jeff Bills of Confidence Consulting will be facilitating the staff team building training on October 27, 2009.
- GM Bushee stated that staff provided a handout relating to recent water and wastewater bills reviewed by the Governor.

16. General Counsel's Report

General Counsel Brechtel reported that the Governor vetoed SB 802 in regarding to reducing the retention amount from 10% to 5% for public work projects, and the Governor signed AB 1366, which regulates water softeners.

17. Adjournment

President Kulchin adjourned the meeting at 5:52 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 October 30, 2009

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held October 30, 2009 at 10:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:07 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Dill and Danielle Thorsen of Katz & Associates, LLC (KATZ), and Tom Dunn

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

Chairperson Sullivan moved item 5C for discussion.

C. Review and discuss the draft text of the winter 2010 Newsletter.

GM Bushee introduced Ms. Jennifer Dill of KATZ to review the newsletter.

Ms. Dill presented an overview; citing the revisions that were made to the newsletter since the last CAC meeting.

The CAC reviewed and discussed the draft layout of the newsletter. The CAC suggested that more detailed information be included in the lateral grant article. Staff and KATZ agreed to do so.

A. Review and discuss LWD's Open House Video.

Videographer Tom Dunn presented the draft Open House Video. The CAC reviewed and commented on the video. Chairperson Sullivan suggested that the photo of Ms. Forrest Gafner be included in the video. Mr. Dunn agreed to do so. Mr. Dunn stated that he will also include the names of LWD's employees that were presenting information on the video.

B. Planning meeting no. 5 for LWD Open House.

Ms. Dill reviewed items for the open house. Ms. Dill presented samples of the photo boards and a map of the proposed site layout.

The CAC reviewed and discussed the photos boards. The CAC stated that the photo boards and site map looked great and no changes were needed.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 11:12 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Employee Recognition Committee Meeting
November 3, 2009

A meeting of the Employee Recognition Committee (ERC) of Leucadia Wastewater District was held November 3, 2009 at 12:00 PM at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 12:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Hanson

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul J. Bushee, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Field Services Supervisor Jeffery Stecker, and Executive Assistant Trisha Hill

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review of Employee of the Year Award Nomination Forms

The ERC and staff reviewed the nomination forms submitted for the Employee of the Year Award. Following discussion, the ERC selected the recipient of this year's award. The ERC concurred with staff to recommend approval of the Employee of the Year Award at the November 9, 2009 Board Meeting, without naming the recipient. The recipient will be announced at the Annual Holiday Party on December 10, 2009 and will receive a monetary award of \$1,000.

B. Discussion of LWD's 2009 Holiday Party

The ERC reviewed entertainment options for the 2009 Holiday Party. Following discussion, the ERC and staff agreed that the focus of this year's celebration will be recognition of the District's 50 years of service. Staff will prepare a slideshow presentation reflecting LWD's history; staff will also have available the recent video prepared by Tom Dunn for the open house celebration. The ERC also recommended that a small choral group provide holiday music. Director Hanson indicated that, from her association with Friends of the Encinitas Library, she was familiar with several local groups that may be available. Staff will work with Director Hanson to

arrange for a choral group to provide holiday music during the party.

6. Information Items

None.

7. Directors comments

None.

8. General Manager's Comments

None.


9. Adjournment

Chairperson Sullivan adjourned the meeting at approximately 12:50 p.m.

Paul J. Bushee
Secretary/Manager

(Seal)

MEMORANDUM

DATE: November 5, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of October/November Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **618,308.93**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months October 9, 2009 – November 5, 2009.

Operating expenses totaled \$ **190,939.37** while Capital Improvement Program expenses totaled \$ **344,106.38**.

Payroll for employees and the Board totaled \$ **83,263.18**.

Attached please find a year to date Employee and Board Payroll Report from October 2008 to November 2009 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, September/October 2009
Attachment 2	Accounts Payable Check Register dated October 9, 2009
Attachment 3	Payroll Check Register dated October 21, 2009
Attachment 4	Accounts Payable Check Register dated October 21, 2009
Attachment 5	Managers Account Check Register dated October 22, 2009
Attachment 6	Accounts Payable Check Register dated November 1, 2009
Attachment 7	Payroll Check Register dated November 4, 2009
Attachment 8	Board Payroll Check Register dated November 5, 2009
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

November 9, 2009

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -10/21/2009	14530 - 14548	\$40,342.73	
Payroll Checks - 11/4/2009	14549 - 14567	\$40,124.71	
Board Payroll Checks -11/5/2009	14568 - 14572	<u>\$2,795.74</u>	
	Total	\$83,263.18	
General Checking -10/9/2009	38495 - 38528	\$49,201.17	
General Checking -10/21/2009	38529 - 38584	\$424,697.54	
General Checking - 11/01/2009	38585 - 38612	<u>\$58,856.11</u>	
	Total	\$532,754.82	
<u>MGRS Check</u>			
	350	\$1,100.00	
	351	<u>\$1,190.93</u>	
		\$2,290.93	
	Grand Total	\$618,308.93	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38495- 2417	1	10/09/2009	10122 ACTION MAIL		
	1		39507 POSTAGE FOR POSTCARD MAILING	6,240.00	11826
38495- 2417	1	10/09/2009	Logged	*** Total ***	6,240.00
38496- 2417	2	10/09/2009	10128 ABCOW STAFFING		
	2		39536 TEMP SERVICES-INTERN	270.00	1137
38496- 2417	2	10/09/2009	Logged	*** Total ***	270.00
38497- 2417	3	10/09/2009	10167 ACACIA GASOLINE & CAR WASH		
	3		39499 OPEN PO-VEHICLE GAS/FUELS	210.61	2151
38497- 2417	3	10/09/2009	Logged	*** Total ***	210.61
38498- 2417	4	10/09/2009	10221 ADS LLC		
	4		39535 METER MAINT-SEPT	3,994.06	12493.22-0909
38498- 2417	4	10/09/2009	Logged	*** Total ***	3,994.06
38499- 2417	5	10/09/2009	10526 AMERICA'S FINEST FIRE PROTECTI		
	5		39501 ANNUAL FIRE EXTINGUISHER SERVI	474.20	91474
38499- 2417	5	10/09/2009	Logged	*** Total ***	474.20
38500- 2417	6	10/09/2009	10720 AT&T		
	6		39524 LD PHONE @ BPS	29.77	0472001-SEPT09
38500- 2417	6	10/09/2009	Logged	*** Total ***	29.77
38501- 2417	7	10/09/2009	11650 BROWNELL AND DUFFEY CPA		
	7		39528 ACCOUNTING FEES-SEPT	9,604.00	438
38501- 2417	7	10/09/2009	Logged	*** Total ***	9,604.00
38502- 2417	8	10/09/2009	12360 CITY OF CARLSBAD		
	8		39530 WATER @ VACTOR	129.25	103-9/21/09
	8		39531 WATER @ VACTOR 2	152.90	104-9/21/09
38502- 2417	8	10/09/2009	Logged	*** Total ***	282.15
38503- 2417	9	10/09/2009	12510 COAST WASTE		
	9		39522 TRASH SERVICE	190.27	10198790274
38503- 2417	9	10/09/2009	Logged	*** Total ***	190.27
38504- 2417	10	10/09/2009	12529 CO'S TRAFFIC CONTROL, INC		
	10		39506 TRAFFIC CONTROL SERVICES @ MT	3,000.00	00025142
38504- 2417	10	10/09/2009	Logged	*** Total ***	3,000.00
38505- 2417	11	10/09/2009	13072 DATA NET		
	11		39529 IS MAINT AND SUPPORT	620.00	9734582
38505- 2417	11	10/09/2009	Logged	*** Total ***	620.00
38506- 2417	12	10/09/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	12		39500 OPEN PO-VEHICLE FUELS/GAS	230.74	8178
38506- 2417	12	10/09/2009	Logged	*** Total ***	230.74
38507- 2417	13	10/09/2009	16021 GREAT AMERICA LEASING CORP		
	13		39513 COPIER LEASE	928.17	8955795
38507- 2417	13	10/09/2009	Logged	*** Total ***	928.17

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38508- 2417	14	10/09/2009	17027 HABITAT RESTORATION SCIENCES,		
	14		39502 NGVI LANDSCAPING SERVICES \$330	330.00	1506
38508- 2417	14	10/09/2009	Logged	*** Total ***	330.00
38509- 2417	15	10/09/2009	17247 U.S. HEALTH WORKS MEDICAL GROU		
	15		39504 OPEN PO- PHYSICALS	112.00	1594421-CA
38509- 2417	15	10/09/2009	Logged	*** Total ***	112.00
38510- 2417	16	10/09/2009	17552 THE HOME DEPOT CRC/GECF		
	16		39509 OPEN PO-MISC SUPPLIES-SPLIT	457.25	7579148
38510- 2417	16	10/09/2009	Logged	*** Total ***	457.25
38511- 2417	17	10/09/2009	18150 ICMA RETIREMENT-303979		
	17		39517 DEFERRED COMP-ICMA	2,512.93	ICMA-10/7/09
38511- 2417	17	10/09/2009	Logged	*** Total ***	2,512.93
38512- 2417	18	10/09/2009	21532 LOGOWORKS, INC		
	18		39495 WATER BOTTLES WITH LOGO	1,588.69	9694
38512- 2417	18	10/09/2009	Logged	*** Total ***	1,588.69
38513- 2417	19	10/09/2009	22421 HANS MILLERAAR		
	19		39496 LATERAL REIMBURSEMENT	387.50	HM LATERAL
38513- 2417	19	10/09/2009	Logged	*** Total ***	387.50
38514- 2417	20	10/09/2009	23068 NATIONWIDE RETIREMENT SOLUTION		
	20		39516 DEFERRED COMP-NATIONWIDE	1,110.13	NATION-10/7/09
38514- 2417	20	10/09/2009	Logged	*** Total ***	1,110.13
38515- 2417	21	10/09/2009	24224 OFFICE OEPOT, INC.		
	21		39498 OPEN PO-OFFICE SUPPLIES	310.87	490368677001
	21		39510 OPEN PO-OFFICE SUPPLIES	11.95	490368711001
38515- 2417	21	10/09/2009	Logged	*** Total ***	322.82
38516- 2417	22	10/09/2009	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	22		39514 WATER @ TRAVELING	246.21	551070-SEPT
	22		39518 WATER @ TRAVELING 2	283.91	TRAVELING-SEPT
	22		39519 WATER @ VP7	46.45	VP7-SEPT09
	22		39520 WATER @ E. ESTATES	43.78	EE.-SEPT09
	22		39521 WATER @ VP5	29.63	VP5-SEPT09
38516- 2417	22	10/09/2009	Logged	*** Total ***	649.98
38517- 2417	23	10/09/2009	24532 OFFICEMAX, INC		
	23		39532 ADDITIONAL FURNITURE FOR BUILD	8,787.23	646688
	23		39533 ADDITIONAL FURNITURE	2,003.70	036284
38517- 2417	23	10/09/2009	Logged	*** Total ***	10,790.93
38518- 2417	24	10/09/2009	25010 AT&T		
	24		39526 BPS PHONE SERVICE	25.86	94235880012-9
38518- 2417	24	10/09/2009	Logged	*** Total ***	25.86
38519- 2417	25	10/09/2009	25011 PACIFIC PIPELINE SUPPLY		
	25		39534 BITUMASTIC @ BPS	132.68	135025

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38519-	2417	25	10/09/2009	Logged	*** Total ***	132.68
38520-	2417	26	10/09/2009	25032 PALOMAR WATER		
		26		39523 WATER @ OFFICE	169.06	1476823
38520-	2417	26	10/09/2009	Logged	*** Total ***	169.06
38521-	2417	27	10/09/2009	25072 RICK PATECELL		
		27		39508 OPEN PO-SCADA SUPPORT	1,859.42	1765
38521-	2417	27	10/09/2009	Logged	*** Total ***	1,859.42
38522-	2417	28	10/09/2009	28334 MORTEZA SHAYEGAN		
		28		39497 LATERAL REIMBURSEMENT	687.50	MS LATERAL
38522-	2417	28	10/09/2009	Logged	*** Total ***	687.50
38523-	2417	29	10/09/2009	30520 UNDERGROUND SERVICE ALERT OF		
		29		39525 UNDERGROUND ALARM SERVICE	111.00	920090354
38523-	2417	29	10/09/2009	Logged	*** Total ***	111.00
38524-	2417	30	10/09/2009	30580 UNITED WAY		
		30		39515 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-10/7/09
38524-	2417	30	10/09/2009	Logged	*** Total ***	5.00
38525-	2417	31	10/09/2009	31232 VERIZON WIRELESS		
		31		39511 CELL PHONES	345.91	0801073024
		31		39512 CELL PHONES	52.67	0801073023
38525-	2417	31	10/09/2009	Logged	*** Total ***	398.58
38526-	2417	32	10/09/2009	31263 AMERICAN MESSAGING		
		32		39527 PAGERS SERVICE	447.43	L1417521JJ
38526-	2417	32	10/09/2009	Logged	*** Total ***	447.43
38527-	2417	33	10/09/2009	31312 V&A CONSULTING ENGINEERS		
		33		39503 4 FLOW MEASUREMENTS @ SMARCOS	975.00	11463
38527-	2417	33	10/09/2009	Logged	*** Total ***	975.00
38528-	2417	34	10/09/2009	33227 XEROX CORPORATION		
		34		39505 SERVICE/MAINT CONTRACT	53.44	43378683
38528-	2417	34	10/09/2009	Logged	*** Total ***	53.44
						.00
** Total check discount **						.00
** Total check amount **					49,201.17	
** Total void discount **						.00
** Total void amount **						.00

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: October 21, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14530 -14548	10/21/2009	\$40,342.73

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38529- 2419	1	10/21/2009	10128 ABCOW STAFFING		
	1		39605 TEMP SERVICES-INTERN	270.00	1126
	1		39606 TEMP SERVICES-INTERN	270.00	1148
38529- 2419	1	10/21/2009	Logged *** Total ***	540.00	
38530- 2419	2	10/21/2009	10167 ACACIA GASOLINE & CAR WASH		
	2		39545 OPEN PO-VEHICLE GAS/FUELS	334.63	2167
	2		39568 OPEN PO-VEHICLE GAS/FUELS	190.43	2159
38530- 2419	2	10/21/2009	Logged *** Total ***	525.06	
38531- 2419	3	10/21/2009	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		39593 MONTHLY PEST SERVICE-OCT	53.00	404130
38531- 2419	3	10/21/2009	Logged *** Total ***	53.00	
38532- 2419	4	10/21/2009	11314 BERGELECTRIC CORP		
	4		39544 OPEN PO-MISC ELECTRICAL WORK	181.40	11792.7TM-16
38532- 2419	4	10/21/2009	Logged *** Total ***	181.40	
38533- 2419	5	10/21/2009	11550 BOOT WORLD, INC		
	5		39611 SAFETY BOOTS-KN	88.07	1059208-IN
38533- 2419	5	10/21/2009	Logged *** Total ***	88.07	
38534- 2419	6	10/21/2009	12029 CWEA		
	6		39612 RENEWAL-JHOYETT-CWEA	132.00	0688-12/09
38534- 2419	6	10/21/2009	Logged *** Total ***	132.00	
38535- 2419	7	10/21/2009	12112 JEFF BILLS		
	7		39623 CONSULTING FEES-SEPT	2,421.81	SEPT 09
38535- 2419	7	10/21/2009	Logged *** Total ***	2,421.81	
38536- 2419	8	10/21/2009	12510 COAST WASTE		
	8		39559 RENT STORAGE CONTAINER	180.25	45545880274
38536- 2419	8	10/21/2009	Logged *** Total ***	180.25	
38537- 2419	9	10/21/2009	12514 CONEXIS		
	9		39592 SEC 125 FLEX PLAN-SEPT	125.00	0909-OR5179
38537- 2419	9	10/21/2009	Logged *** Total ***	125.00	
38538- 2419	10	10/21/2009	12525 COPYCARE OF SAN DIEGO		
	10		39608 SERVICE TO PRINTER	79.00	111893
	10		39609 PRINTER SERVICE	79.00	111894
38538- 2419	10	10/21/2009	Logged *** Total ***	158.00	
38539- 2419	11	10/21/2009	12631 COR-O-VAN		
	11		39560 OPEN PO-STORAGE	57.21	RS1340149
38539- 2419	11	10/21/2009	Logged *** Total ***	57.21	
38540- 2419	12	10/21/2009	13071 DATCO		
	12		39551 OPEN PO-SERVICE FEES AND TESTS	300.30	64432
38540- 2419	12	10/21/2009	Logged *** Total ***	300.30	
38541- 2419	13	10/21/2009	13072 DATA NET		

UNION BANK-MRGS

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
350- 2418	0	10/20/2009	10529 SHARON ANTHONY		
	0		39540 DEPOSIT FOR PHOTOS-ADM BLDG	1,100.00	
350- 2418	0	10/20/2009	Logged *** Total ***	1,100.00	
351- 2420	0	10/22/2009	10529 SHARON ANTHONY		
	0		39633 ADDITIONAL PHOTOS FOR OPEN HOU	1,190.93	
351- 2420	0	10/22/2009	Logged *** Total ***	1,190.93	
				.00	
** Total check discount **				.00	
** Total check amount **				2,290.93	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	13		39554 SONICWALL UPGRADE	445.88	9734718
	13		39591 IS MAINT AND SUPPORT	533.75	9734747
38541-	2419	13 10/21/2009	Logged *** Total ***	979.63	
38542-	2419	14 10/21/2009	13328 DIEGO & SON PRINTING, INC,		
	14		39548 POSTCARD FOR LWWD OPEN HOUSE	1,205.00	35444
38542-	2419	14 10/21/2009	Logged *** Total ***	1,205.00	
38543-	2419	15 10/21/2009	13822 OUDEK & ASSOCIATES		
	15		39562 CONTRACT/NGVI -ENVIRONMENTAL/MI	1,243.50	20093489
	15		39571 CONTRACT-CM SERVICES	53,841.30	20092872-
	15		39598 GE/CIP/JULY/200/087/333	4,119.40	20093727
	15		39600 GE/CIP/AUG/318/200/087	6,740.50	20093050
	15		39601 GE/CIP/SEPT/200/318/333/325/08	10,760.00	20093540
38543-	2419	15 10/21/2009	Logged *** Total ***	76,704.70	
38544-	2419	16 10/21/2009	13822 DUDEK & ASSOCIATES		
	16		39563 CONTRACT/CM SERVICES FOR SITE	3,463.93	20092872
38544-	2419	16 10/21/2009	Logged *** Total ***	3,463.93	
38545-	2419	17 10/21/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	17		39546 OPEN PO-VEHICLE FUELS/GAS	413.29	8183
38545-	2419	17 10/21/2009	Logged *** Total ***	413.29	
38546-	2419	18 10/21/2009	14727 ESRI		
	18		39613 ARC EDITOR RENEWAL-10-11	1,565.63	92070776
38546-	2419	18 10/21/2009	Logged *** Total ***	1,565.63	
38547-	2419	19 10/21/2009	15223 FEDERAL EXPRESS CORPORATION		
	19		39610 SHIPPING	66.02	9-360-05821
38547-	2419	19 10/21/2009	Logged *** Total ***	66.02	
38548-	2419	20 10/21/2009	17247 U.S. HEALTH WORKS MEDICAL GROU		
	20		39556 OPEN PO- PHYSICALS	28.00	1601693-CA
38548-	2419	20 10/21/2009	Logged *** Total ***	28.00	
38549-	2419	21 10/21/2009	17562 HOPE PUBLICATIONS/IHAC		
	21		39622 RENEWAL HOPE PUBLICATIONS	269.76	421846
38549-	2419	21 10/21/2009	Logged *** Total ***	269.76	
38550-	2419	22 10/21/2009	18212 INFRASTRUCTURE ENGINEERING COR		
	22		39564 ASSET MANAGEMENT PLAN IMPLEMEN	2,876.50	4750
38550-	2419	22 10/21/2009	Logged *** Total ***	2,876.50	
38551-	2419	23 10/21/2009	18530 IN USA, INC		
	23		39621 FILTERS	182.00	K106756
38551-	2419	23 10/21/2009	Logged *** Total ***	182.00	
38552-	2419	24 10/21/2009	18561 U.S. BANK		
	24		39625 CONFERENCES, SUPPLIES, MEETING	1,500.33	USBANK-9/22/09
38552-	2419	24 10/21/2009	Logged *** Total ***	1,500.33	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38553- 2419	25	10/21/2009	19012 JAYNES CORPORATION OF CAL.		
	25		39566 CONTRACT-SITE IMPROVEMENT-CONS	234,419.61	20
	25		39572 RETENTION - 10%	-23,441.96	20-RETENTION
38553- 2419	25	10/21/2009	Logged	*** Total ***	210,977.65
38554- 2419	26	10/21/2009	19050 JANI-KING OF CALIF., INC SAN O		
	26		39594 MONTHLY CLEANING SERVICE-OCT	1,733.00	SD010090470
38554- 2419	26	10/21/2009	Logged	*** Total ***	1,733.00
38555- 2419	27	10/21/2009	19550 JONES CHEMICALS, INC.		
	27		39561 OPEN PO-SODIUM HYPOCHLORIDE	2,962.92	448309
38555- 2419	27	10/21/2009	Logged	*** Total ***	2,962.92
38556- 2419	28	10/21/2009	20079 KATZ & ASSOCIATES		
	28		39614 PUBLIC INFOR-SEPT	1,992.50	405779
	28		39615 PUBLIC INFO-OPEN HOUSE EVENT	7,406.79	405780
38556- 2419	28	10/21/2009	Logged	*** Total ***	9,399.29
38557- 2419	29	10/21/2009	20514 KEON NELSON		
	29		39616 REIMBURSE KN FOR CONF	266.39	KN-9/24/09
38557- 2419	29	10/21/2009	Logged	*** Total ***	266.39
38558- 2419	30	10/21/2009	21212 LEIGHTON CONSULTING, INC		
	30		39624 GRADING SERVICES	1,525.50	LC10016222
38558- 2419	30	10/21/2009	Logged	*** Total ***	1,525.50
38559- 2419	31	10/21/2009	23068 NATIONWIDE RETIREMENT SOLUTION		
	31		39588 DEFERRED COMP-NATIONWIDE	1,103.32	NATION-10/21/09
38559- 2419	31	10/21/2009	Logged	*** Total ***	1,103.32
38560- 2419	32	10/21/2009	23286 NEW PIG CORPORATION		
	32		39619 ABSORBENT SAP SOCKS	248.18	4455577-00
38560- 2419	32	10/21/2009	Logged	*** Total ***	248.18
38561- 2419	33	10/21/2009	23612 NRC ENVIRONMENTAL SERVICES, IN		
	33		39555 USE OF FOUR 5,000 GL TANKER TR	9,040.00	54340
38561- 2419	33	10/21/2009	Logged	*** Total ***	9,040.00
38562- 2419	34	10/21/2009	24224 OFFICE DEPOT, INC.		
	34		39557 OPEN PO-OFFICE SUPPLIES	78.48	490743695001
	34		39567 OPEN PO-OFFICE SUPPLIES	63.65	491128927001
	34		39570 OPEN PO-OFFICE SUPPLIES	6.69	491128963001
38562- 2419	34	10/21/2009	Logged	*** Total ***	148.82
38563- 2419	35	10/21/2009	25260 PERS RETIREMENT		
	35		39599 BOARD RETIREMENET 9-30-09	424.96	9-2009-0
	35		39602 EMPLOYEE RETIREMENT 10/4/09	13,212.04	10-2009-3
38563- 2419	35	10/21/2009	Logged	*** Total ***	13,637.00
38564- 2419	36	10/21/2009	25620 PARKER SUPPLY CO		
	36		39550 GAGE VALVE SET	786.16	253851
38564- 2419	36	10/21/2009	Logged	*** Total ***	786.16

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38565- 2419	37	10/21/2009	25680 PRUDENTIAL OVERALL SUPPLY		
	37		39586 LAUNDRY SERVICE-SEPT	870.73	35925-SEPT09
38565- 2419	37	10/21/2009	Logged *** Total ***	870.73	
38566- 2419	38	10/21/2009	25712 PALOMAR SIGN COMPANY		
	38		39552 ILLUMINATED LOGO SIGN FOR BRD	4,222.50	09-6716
38566- 2419	38	10/21/2009	Logged *** Total ***	4,222.50	
38567- 2419	39	10/21/2009	25727 TRACEY PEAR		
	39		39603 CLAIM	437.16	PEAR-CLAIM
38567- 2419	39	10/21/2009	Logged *** Total ***	437.16	
38568- 2419	40	10/21/2009	27012 RANCHO SANTA FE SECURITY SYSTE		
	40		39587 ALARM SYSTEM-ORTLY	258.00	398332
38568- 2419	40	10/21/2009	Logged *** Total ***	258.00	
38569- 2419	41	10/21/2009	27478 R. J. SAFETY SUPPLY CO., INC.		
	41		39565 OPEN PO-MISC SAFETY EQUIPMENT	250.01	268475-00
38569- 2419	41	10/21/2009	Logged *** Total ***	250.01	
38570- 2419	42	10/21/2009	27729 RICHARD STINSON		
	42		39620 CONSULTING FEES-SEPT	1,600.00	25
38570- 2419	42	10/21/2009	Logged *** Total ***	1,600.00	
38571- 2419	43	10/21/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	43		39573 ELECTRIC @ EEPS	996.48	01919876-10/09
	43		39574 ELECTRIC @ SAXONY PS	325.18	01683816-10/09
	43		39575 ELECTRIC @ DIANA PS	210.11	01444495-10/09
	43		39576 ELECTRIC @ AVOCADO PS	69.41	00505010-10/09
	43		39577 ELECTRIC @ BPS	5,577.63	01857178-10/09
	43		39578 ELECTRIC @ MEAOOWS 3	75.70	01169672-10/09
	43		39579 ELECTRIC @ VP7	47.06	00747631-10/09
	43		39580 GAS @ OFFICE	7.84	01178368-10/09
	43		39581 ELECTRIC @ LC PS	539.71	01031273-10/09
	43		39582 ELECTRIC @ VP5	171.99	00747336-10/09
	43		39583 ELECTRIC @ RANCHO VERDE	79.00	01380248-10/09
	43		39584 ELECTRIC @ LPS	7,940.07	01874070-10/09
	43		39585 ELECTRIC @ E. ESTATES	339.52	01444485-10/09
38571- 2419	43	10/21/2009	Logged *** Total ***	16,379.70	
38572- 2419	44	10/21/2009	28080 SANCON ENGINEERING, INC		
	44		39549 SANCON CIPP CURED IN @ MT VIST	41,820.00	23209
38572- 2419	44	10/21/2009	Logged *** Total ***	41,820.00	
38573- 2419	45	10/21/2009	28324 SHELL OIL COMPANY		
	45		39547 OPEN PO-VEHICLE FUEL/GAS	685.23	65023442910
38573- 2419	45	10/21/2009	Logged *** Total ***	685.23	
38574- 2419	46	10/21/2009	28325 LEONARD SCHEMPP		
	46		39618 REIMBURSE FOR CONF	146.46	LS-10/14/09
38574- 2419	46	10/21/2009	Logged *** Total ***	146.46	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38575- 2419	47	10/21/2009	28704 STAPLES BUSINESS ADVANTAGE		
	47		39607 TONER	332.87	8013644906
38575- 2419	47	10/21/2009	Logged *** Total ***	332.87	
38576- 2419	48	10/21/2009	28721 JEFFERY STECKER		
	48		39617 REIMBURSE FOR CONF	798.14	JS-10/14/09
38576- 2419	48	10/21/2009	Logged *** Total ***	798.14	
38577- 2419	49	10/21/2009	29221 TELDATA ENTERPRISE		
	49		39553 INSTALL CAT5 CABLE IN FOR SHAD	698.66	25831
38577- 2419	49	10/21/2009	Logged *** Total ***	698.66	
38578- 2419	50	10/21/2009	29225 TELEPACIFIC COMMUNICATIONS		
	50		39590 PHONE SYSTEM MONTHLY CHARGES	1,000.30	16052716-0
38578- 2419	50	10/21/2009	Logged *** Total ***	1,000.30	
38579- 2419	51	10/21/2009	30580 UNITED WAY		
	51		39589 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-10/21/09
38579- 2419	51	10/21/2009	Logged *** Total ***	5.00	
38580- 2419	52	10/21/2009	31232 VERIZON WIRELESS		
	52		39595 CELL PHONE CHARGES	732.60	0804635096
38580- 2419	52	10/21/2009	Logged *** Total ***	732.60	
38581- 2419	53	10/21/2009	32220 WATER ENVIRONMENT FEDERATION		
	53		39604 MEMBERSHIP-JS	217.00	WEF-JS
38581- 2419	53	10/21/2009	Logged *** Total ***	217.00	
38582- 2419	54	10/21/2009	32271 WEST COAST SAFETY SUPPLY CO.,		
	54		39543 OPEN PO-CALIBRATION AND SFAETY	331.53	17067038
	54		39569 OPEN PO-CALIBRATION AND SFAETY	281.53	17067032
38582- 2419	54	10/21/2009	Logged *** Total ***	613.06	
38583- 2419	55	10/21/2009	32500 WORDEN WILLIAMS, APC		
	55		39596 LEGAL SERVICES-SEPT	4,322.00	27690
	55		39597 LEGAL SERVICES-SEPT-SITE PROJE	374.50	27691
38583- 2419	55	10/21/2009	Logged *** Total ***	4,696.50	
38584- 2419	56	10/21/2009	32728 WESTERN SALES, LLC		
	56		39558 PIRANHA SEWER CLEANING HOSE	3,088.50	1748
38584- 2419	56	10/21/2009	Logged *** Total ***	3,088.50	
				.00	
** Total check discount **				.00	
** Total check amount **				424,697.54	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38585- 2421	1	11/01/2009	10100 NAPA AUTO		
	1		39669 SUPPLIES	45.60	906487
38585- 2421	1	11/01/2009	Logged	*** Total ***	45.60
38586- 2421	2	11/01/2009	10167 ACACIA GASOLINE & CAR WASH		
	2		39647 OPEN PO-VEHICLE GAS/FUELS	74.00	2170
38586- 2421	2	11/01/2009	Logged	*** Total ***	74.00
38587- 2421	3	11/01/2009	10366 AIR POLLUTION CONTROL DISTRICT		
	3		39642 RENEWAL FOR VP5 PS	365.00	P097121754
38587- 2421	3	11/01/2009	Logged	*** Total ***	365.00
38588- 2421	4	11/01/2009	10529 SHARON ANTHONY		
	4		39640 ADDITIONAL PHOTOS NEEDED	1,190.93	255749
	4		39641 BALANCE OWING FOR PHOTOS-ADM B	1,292.50	255748
38588- 2421	4	11/01/2009	Logged	*** Total ***	2,483.43
38589- 2421	5	11/01/2009	12029 CWEA		
	5		39671 MEMBERSHIP RENEWAL-FR	132.00	8202-10/09
	5		39672 MEMBERSHIP RENEWAL-M.G.	132.00	7831-10/09
	5		39673 MEMBERSHIP RENEWAL-JS	132.00	0364-10/09
38589- 2421	5	11/01/2009	Logged	*** Total ***	396.00
38590- 2421	6	11/01/2009	12728 COUNTY SUPERINTENDENT OF SCHOO		
	6		39650 SPLASH MOBILE LAB-OPEN HOUSE	550.00	SL-09-088
38590- 2421	6	11/01/2009	Logged	*** Total ***	550.00
38591- 2421	7	11/01/2009	12814 CUES, INC		
	7		39645 OPEN PO-REPAIRS TO CCTV	100.99	315773
38591- 2421	7	11/01/2009	Logged	*** Total ***	100.99
38592- 2421	8	11/01/2009	13072 DATA NET		
	8		39681 IS MAINT AND SUPPORT	605.00	9734791
38592- 2421	8	11/01/2009	Logged	*** Total ***	605.00
38593- 2421	9	11/01/2009	13355 DION INTERNATIONAL TRUCKS INC		
	9		39644 OPEN PO-VACTOR REPAIR	786.22	EW49918
38593- 2421	9	11/01/2009	Logged	*** Total ***	786.22
38594- 2421	10	11/01/2009	13822 DUDEK & ASSOCIATES		
	10		39655 GE/3252/735/TYERDOCH	275.00	20093386
	10		39656 GE/3252/699/HYMETTUS	270.00	20093380
	10		39657 GE/3252/667/V. OF LC	330.00	20093379
	10		39658 GE/3252/642/V. OF LC	385.00	20093378
	10		39659 GE/3252/764/N. VULCAN	165.00	20093381
	10		39660 GE/3252/781/NISHI RES	55.00	20093382
	10		39661 GE/3252/788/GARCIAS	220.00	20093383
	10		39662 GE/3252/789/SOUPPLANTATION	660.00	20093384
	10		39663 GE/3252/790/NAKED CAFE	55.00	20093385
	10		39664 GE/3251/200/GRADING PLANS	451.55	20093377
38594- 2421	10	11/01/2009	Logged	*** Total ***	2,866.55

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
38595- 2421	11	11/01/2009	14410 EL CAMINO REAL SHELL ENCINITAS		
	11		39648 OPEN PO-VEHICLE FUELS/GAS	594.29	8190
38595- 2421	11	11/01/2009	Logged	*** Total ***	594.29
38596- 2421	12	11/01/2009	16806 THE GUARDIAN		
	12		39685 DENTAL/DISABILITY INS-NOV	3,248.90	GUARD324276-NOV
38596- 2421	12	11/01/2009	Logged	*** Total ***	3,248.90
38597- 2421	13	11/01/2009	17010 HAAKER EQUIPMENT CO		
	13		39646 OPEN PO-REPAIRS TO VACTOR	130.56	C70399
38597- 2421	13	11/01/2009	Logged	*** Total ***	130.56
38598- 2421	14	11/01/2009	17060 HARTFORD LIFE & ACCIDENT INS.		
	14		39679 LIFE INS -NOV	364.74	4573835-8
38598- 2421	14	11/01/2009	Logged	*** Total ***	364.74
38599- 2421	15	11/01/2009	18150 ICMA RETIREMENT-303979		
	15		39682 DEFERRED COMP-ICMA	2,512.93	ICMA-10/21/09
38599- 2421	15	11/01/2009	Logged	*** Total ***	2,512.93
38600- 2421	16	11/01/2009	18212 INFRASTRUCTURE ENGINEERING COR		
	16		39654 FORCE MAIN CONTRACT	9,407.07	4763
38600- 2421	16	11/01/2009	Logged	*** Total ***	9,407.07
38601- 2421	17	11/01/2009	21102 CASH		
	17		39665 PETTY CASH-OCT	328.98	PETTY-10/28/09
38601- 2421	17	11/01/2009	Logged	*** Total ***	328.98
38602- 2421	18	11/01/2009	24224 OFFICE DEPOT, INC.		
	18		39649 OPEN PO-OFFICE SUPPLIES	124.41	494147953001
	18		39651 OPEN PO-OFFICE SUPPLIES	59.04	49255177001
	18		39652 OPEN PO-OFFICE SUPPLIES	21.68	492557277001
	18		39653 OPEN PO-OFFICE SUPPLIES	198.69	492877363001
38602- 2421	18	11/01/2009	Logged	*** Total ***	403.82
38603- 2421	19	11/01/2009	25010 AT&T		
	19		39683 OFICCE-ELEVATOR/ALARM	101.59	6333461-10/09
	19		39686 ODOR CONTROL	25.54	4364009-10/09
38603- 2421	19	11/01/2009	Logged	*** Total ***	127.13
38604- 2421	20	11/01/2009	25018 MES VISION		
	20		39680 VISION INS-NOV	356.39	092802183001
38604- 2421	20	11/01/2009	Logged	*** Total ***	356.39
38605- 2421	21	11/01/2009	25260 PERS RETIREMENT		
	21		39687 EMPLOYEE RETIREMENT 10/18/09	13,236.40	10-2009-4
38605- 2421	21	11/01/2009	Logged	*** Total ***	13,236.40
38606- 2421	22	11/01/2009	25261 PUBLIC EMPLOYEES HEALTH		
	22		39677 EMPLOYEES HEALTH INS-NOV	16,493.10	H2009111231000
	22		39678 BOARD HEALTH INS-NOV	1,525.45	H2009117247000
38606- 2421	22	11/01/2009	Logged	*** Total ***	18,018.55

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
38607-	2421	23 11/01/2009	25265	PEP BOYS		
		23	39666	VEHICLE SUPPLIES	13.04	07010027492
		23	39667	VEHICLE SUPPLIES	27.14	07010027491
		23	39668	VEHICLE MAINT	6.51	07010027490
38607-	2421	23 11/01/2009	Logged	*** Total ***	46.69	
38608-	2421	24 11/01/2009	29311	THINK BIG CREATIVE PRODUCTIONS		
		24	39643	DESIGN 2 DISPLAY BOARDS	1,421.81	10121
38608-	2421	24 11/01/2009	Logged	*** Total ***	1,421.81	
38609-	2421	25 11/01/2009	29332	THOMSON/WEST		
		25	39670	CONSTRUCTION LAW MANUAL	81.57	819308947
38609-	2421	25 11/01/2009	Logged	*** Total ***	81.57	
38610-	2421	26 11/01/2009	29630	TRI COMMUNITY ANSWERING SERVIC		
		26	39676	ANSWERING SERVICE-OCT	90.00	TRI-10/20/09
38610-	2421	26 11/01/2009	Logged	*** Total ***	90.00	
38611-	2421	27 11/01/2009	29730	T.S. INDUSTRIAL SUPPLY		
		27	39674	HOSES, ETC	63.26	1026135
		27	39675	MARKING PAINT	101.83	1026096
38611-	2421	27 11/01/2009	Logged	*** Total ***	165.09	
38612-	2421	28 11/01/2009	31050	VALLECITOS WATER DISTRICT		
		28	39684	WATER @ MEADOWS 3 PS	48.40	10810500-11/09
38612-	2421	28 11/01/2009	Logged	*** Total ***	48.40	
					.00	
** Total check discount **					.00	
** Total check amount **					58,856.11	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: November 4, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14549 - 14567	11/4/2009	\$40,124.71

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: November 5, 2009

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
14568 - 14572	11/5/2009	\$2,795.74

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

OCTOBER

10/1/2008	Board	\$4,868.49
10/3/2008	Employee-Incentive	\$7,196.80
10/8/2008	Employee	\$35,569.53
10/22/2008	Employee	<u>\$36,190.27</u>
	TOTAL	\$83,825.09

NOVEMBER

11/3/2008	Board	\$1,802.40
11/5/2008	Employee	\$37,453.57
11/10/2008	Employee-Incentive	\$1,627.64
11/19/2008	Employee	<u>\$37,607.59</u>
	TOTAL	\$78,491.20

DECEMBER

12/1/2008	Employee-Sick bybk	\$8,991.32
12/3/2008	Employee	\$37,215.37
12/4/2008	Board	\$2,307.63
12/10/2008	Employee-Incentive	\$1,696.73
12/17/2008	Employee	37252.97
12/31/2008	Employee	<u>36562.18</u>
	TOTAL	\$124,026.20

JANUARY

2009

1/5/2009	Board	\$1,320.93
1/14/2009	Employee	\$36,240.23
1/28/2009	Employee	<u>\$36,351.40</u>
	TOTAL	\$73,912.56

FEBRUARY

2/4/2009	Board	\$4,030.91
2/11/2009	Employee	\$37,873.81
2/25/2009	Employee	<u>\$36,940.35</u>
	TOTAL	\$78,845.07

MARCH

3/2/2009	Board	\$5,384.80
3/4/2009	Employee	Incentive \$26,786.81
3/11/2009	Employee	\$37,676.16
3/25/2009	Employee	<u>\$37,117.66</u>
	TOTAL	\$106,965.43

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

APRIL

4/2/2009	Board		\$4,427.88
4/8/2009	Employee		\$37,246.81
4/22/2009	Employee		<u>\$36,491.63</u>
	TOTAL		\$78,166.32

MAY

5/6/2009	Employee		\$37,755.16
5/7/2009	Board		\$4,124.08
5/14/2009	Employee	Incentive	\$5,005.09
5/20/2009	Employee		<u>\$37,875.93</u>
	TOTAL		\$84,760.26

JUNE

6/3/2009	Employee		\$36,609.10
6/4/2009	Board		\$6,060.65
6/17/2009	Employee		<u>\$37,840.87</u>
	TOTAL		\$80,510.62

JULY

7/1/2009	Employee		\$38,217.68
7/2/2009	Board		\$3,139.03
7/15/2009	Employee		\$38,048.12
7/29/2009	Employee		<u>\$38,710.44</u>
	TOTAL		\$118,115.27

AUGUST

8/3/2009	Board		\$1,016.70
8/5/2009	Employee	Incentive	\$900.00
8/12/2009	Employee		\$40,092.50
8/26/2009	Employee		<u>39819.24</u>
	TOTAL		\$81,828.44

SEPTEMBER

9/2/2009	Board		\$4,217.15
9/9/2009	Employee		\$39,965.85
9/23/2009	Employee		<u>\$39,467.56</u>
	TOTAL		\$83,650.56

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

OCTOBER

10/1/2009	Board	\$6,271.51
10/7/2009	Employee	\$40,513.09
10/21/2009	Employee	<u>\$40,342.73</u>
	TOTAL	\$87,127.33

NOVEMBER

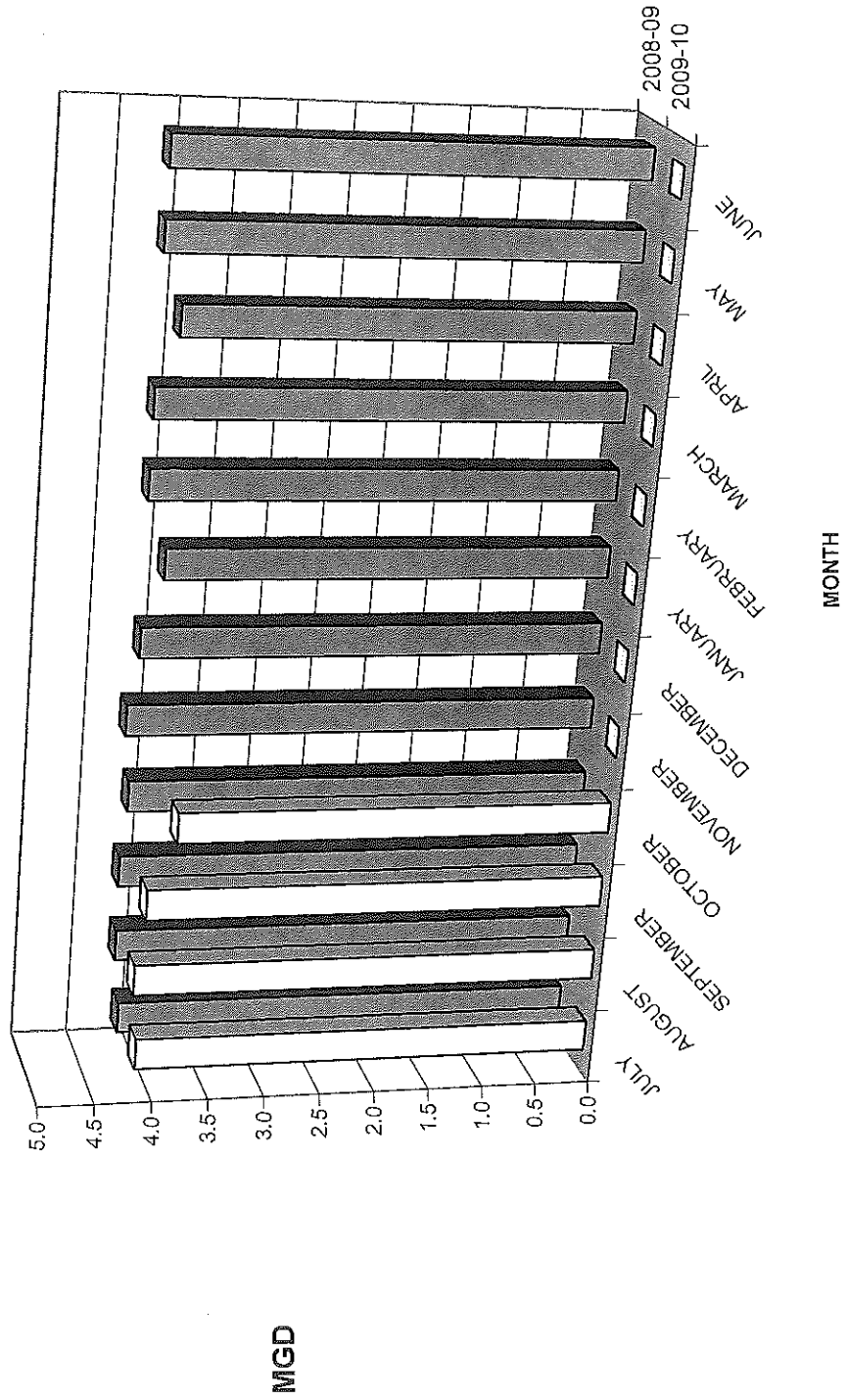
11/4/2009	Employee	\$40,124.71
11/5/2009	Board	<u>\$2,795.74</u>
	TOTAL	\$42,920.45

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2009-2010**

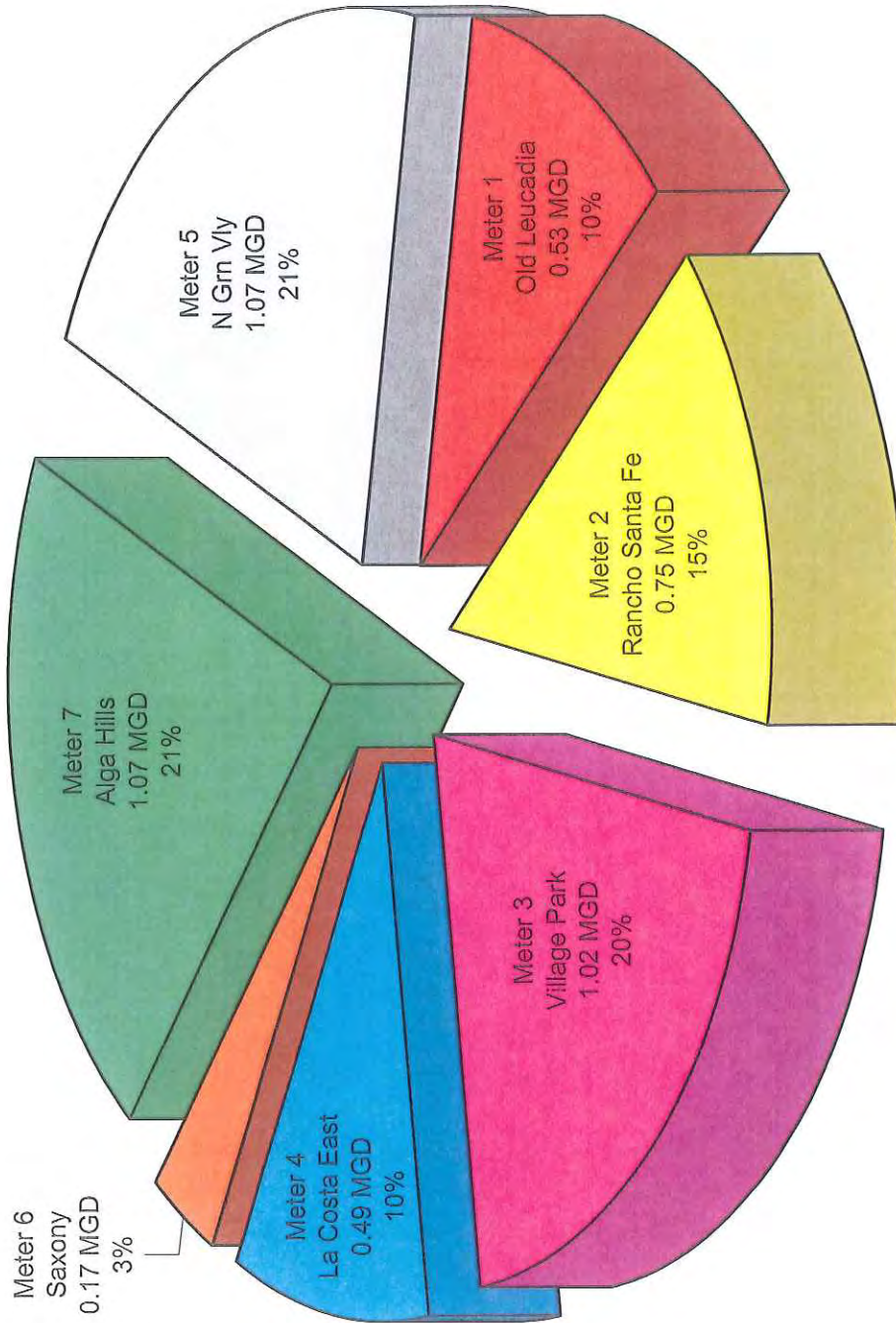
CURRENT MONTH - September 2009										FY 2008-2009	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,606	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0	127.78	4	4.12	149	36.86	4.14				
YTD		127.78	27,610								
AUGUST	0	129.45	0	4.18	151	37.07	4.20				
YTD		257.23	27,610								
SEPTEMBER	0	123.25	3	4.11	149	36.10	4.21				
YTD		380.48	27,613								
OCTOBER	0.16	120.28	0	3.88	141	32.14	4.17				
YTD		500.76	27,613								
NOVEMBER							4.23				
YTD											
DECEMBER							4.15				
YTD											
JANUARY							3.98				
YTD											
FEBRUARY							4.16				
YTD											
MARCH							4.16				
YTD											
APRIL							4.05				
YTD											
MAY							4.03				
YTD											
JUNE							4.12				
YTD											
Annual Total	0.16	500.76	7			142.17					
Mo Average	0.04	125.19	2	4.07	147	35.54	4.13				

operations report

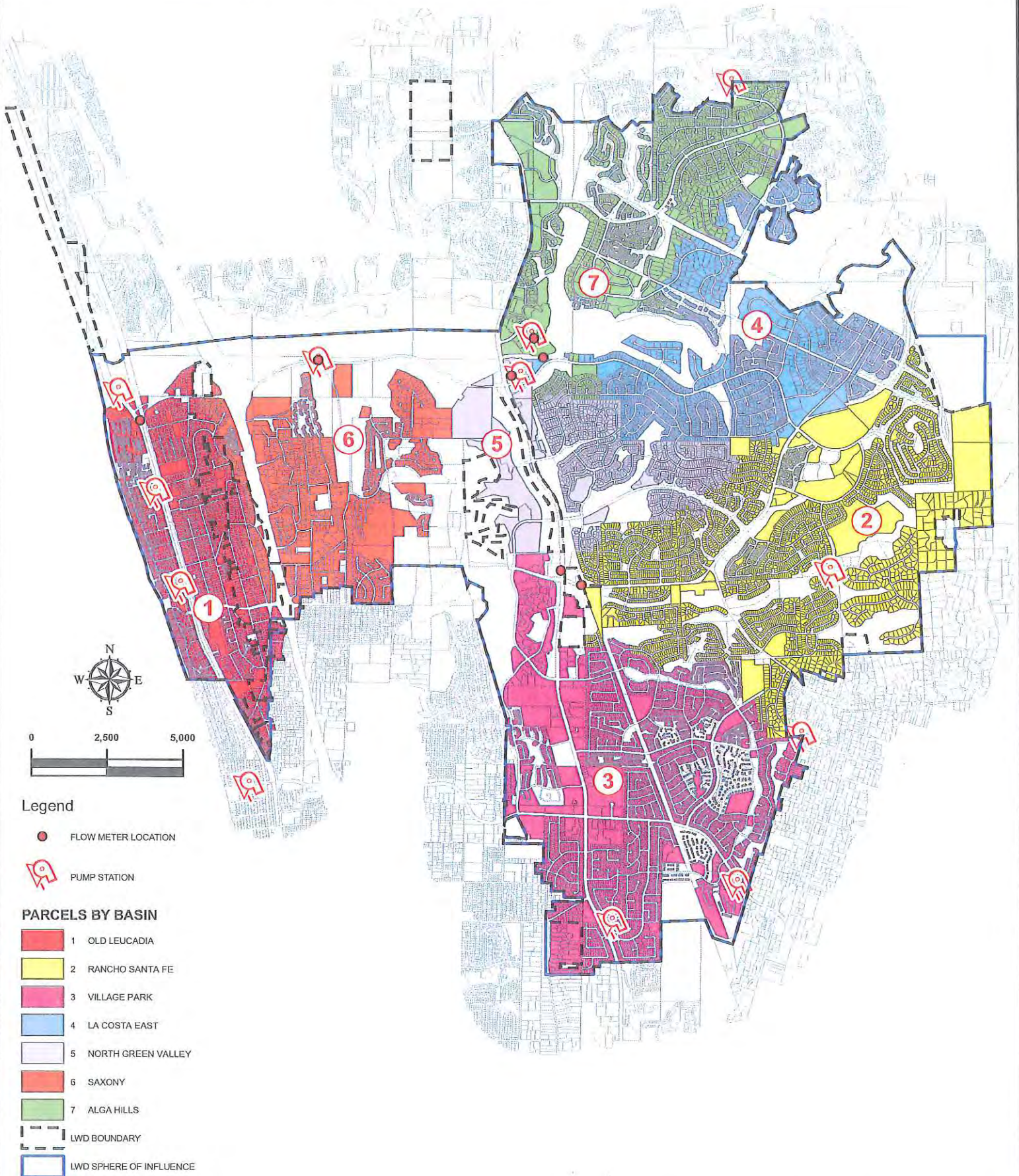
LEUCADIA WASTEWATER DISTRICT
 FLOW COMPARISON FY 09 to FY10



LWD Flows by Sub-Basin
October 2009
Total LWD Flow = 5.10 MGD



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 10/31/2009 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 124,355.13	\$ 6,472,017.00	6,347,661.87	1.92%
RECLAIMED WATER SALES	3150	33,698.74	360,210.00	326,511.26	9.36%
OTHER OPERATING INCOME		2,230.90	204,401.00	202,170.10	1.09%
TOTAL OPERATING REVENUE		\$ 160,284.77	\$ 7,036,628.00	\$ 6,876,343.23	2.28%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 626,941.41	\$ 2,129,411.00	\$ 1,502,469.59	29.44%
BOARD EXPENSES AND ELECTION	4300 & 4400	42,029.30	133,791.00	91,761.70	31.41%
DEPRECIATION EXPENSE	4510	903,000.00	-	(903,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	985,491.00	985,491.00	n/a
FUELS	4600	10,339.43	64,000.00	53,660.57	16.16%
INSURANCE	4700	90,333.34	118,000.00	27,666.66	76.55%
MEMBERSHIP & DUES	4800	2,823.00	23,350.00	20,527.00	12.09%
OFFICE EXPENSE	4900	29,880.95	110,600.00	80,719.05	27.02%
OPERATING SUPPLIES	5000	39,053.71	175,500.00	136,446.29	22.25%
PROFESSIONAL SERVICES	5200	98,318.56	497,300.00	398,981.44	19.77%
PRINTING & PUBLISHING	5300	8,448.21	33,000.00	24,551.79	25.60%
RENTS & LEASES	5400	6,868.73	19,300.00	12,431.27	35.59%
REPAIR & MAINTENANCE	5500	59,258.88	275,500.00	216,241.12	21.51%
MONITORING & PERMITTING	5600	4,761.07	48,600.00	43,838.93	9.80%
TRAINING & DEVELOPMENT	5700	11,453.49	41,400.00	29,946.51	27.67%
UTILITIES	5900	134,508.98	454,400.00	319,891.02	29.60%
LAFCO OPERATIONS	6100	6,147.00	6,200.00	53.00	99.15%
ENCINA	6200	-	1,887,120.00	1,887,120.00	0.00%
TOTAL OPERATING EXPENSES		\$ 2,074,166.06	\$ 7,002,963.00	\$ 4,928,796.94	29.62%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 63,444.00	\$ 279,900.00	\$216,456.00	22.67%
PROPERTY TAXES	3220	41,006.60	300,000.00	258,993.40	13.67%
INTEREST INCOME	3250	185,599.73	960,000.00	774,400.27	19.33%
OTHER NON OPERATING INCOME		61,111.28	651,004.00	589,892.72	9.39%
TOTAL NON OPERATING REVENUES		\$ 351,161.61	\$ 2,190,904.00	\$1,839,742.39	16.03%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 87,700.38	\$ 165,974.00	78,273.62	52.84%
PRINCIPAL PAYMENTS	6500	480,000.00	531,209.00	51,209.00	90.36%
TOTAL DEBT SERVICE		\$ 567,700.38	\$ 697,183.00	\$ 129,482.62	81.43%

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of October 31, 2009

ASSETS	
Cash	\$ 107,714.90
Investments and Investment Pools	38,491,111.90
Bond Investments Held by Agents	3,735,863.34
Accounts Receivable	222,059.14
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	46,784.17
Capital Assets	119,387,713.13
Less Accumulated Depreciation	(36,493,243.90)
Debt Issuance Costs, Net of Amortization	213,649.71
TOTAL ASSETS	\$ 126,618,501.39
LIABILITIES	
Accounts Payable and Accrued Expenses	1,173,111.71
Developer Deposits	111,429.10
Bond & Interest Debt	3,571,034.92
TOTAL LIABILITIES	\$ 4,855,575.73
NET ASSETS	
Net Investment in Capital Assets	80,465,519.02
Restricted Reserves	4,599,834.64
Unrestricted Operating Reserve	2,130,675.46
Unrestricted Non-Operating Reserves (Designated)	30,540,425.05
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(3,473,528.51)
TOTAL NET ASSETS	\$ 121,762,925.66

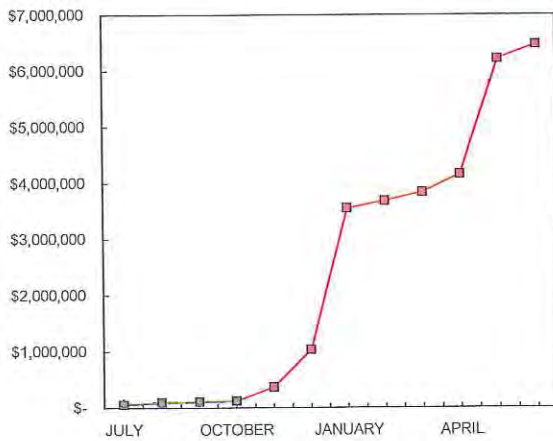
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

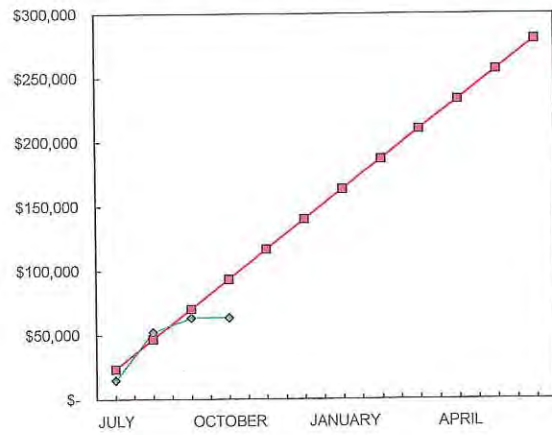
Revenue FY 2009-2010

YTD through October 31, 2009

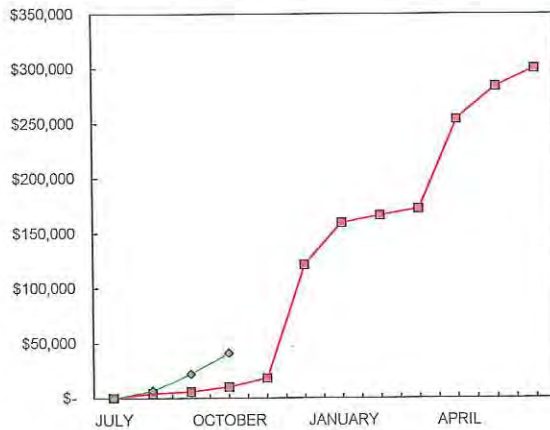
Sewer Service Fees



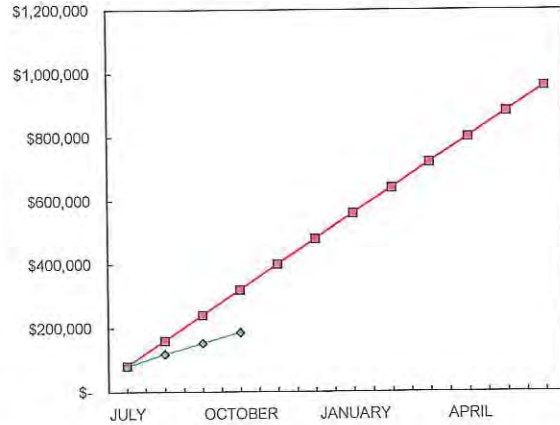
Capacity Charges



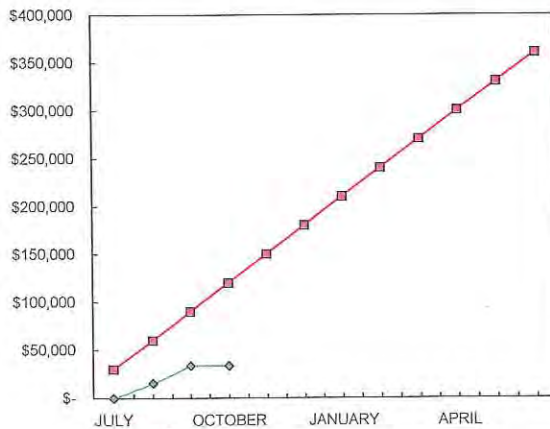
Property Taxes



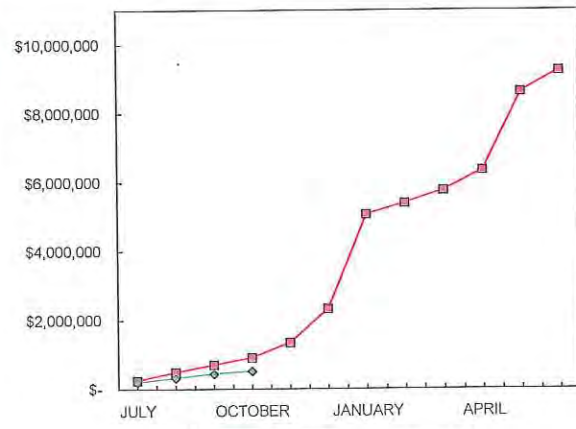
Interest Income



Recycled Wastewater



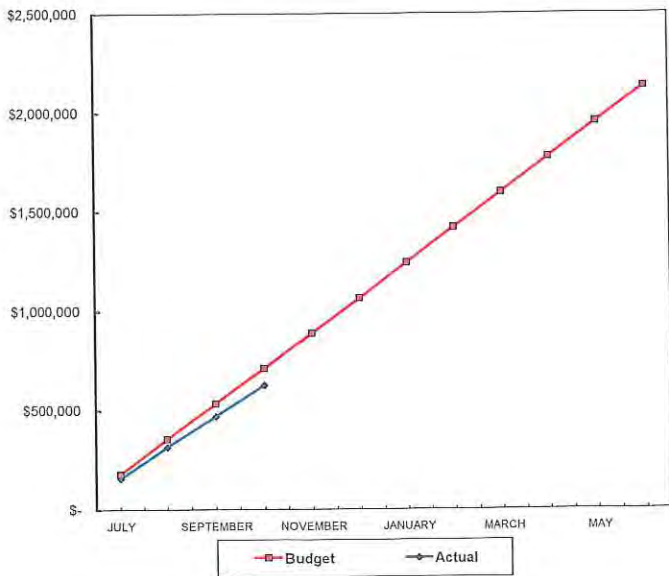
Total Revenue



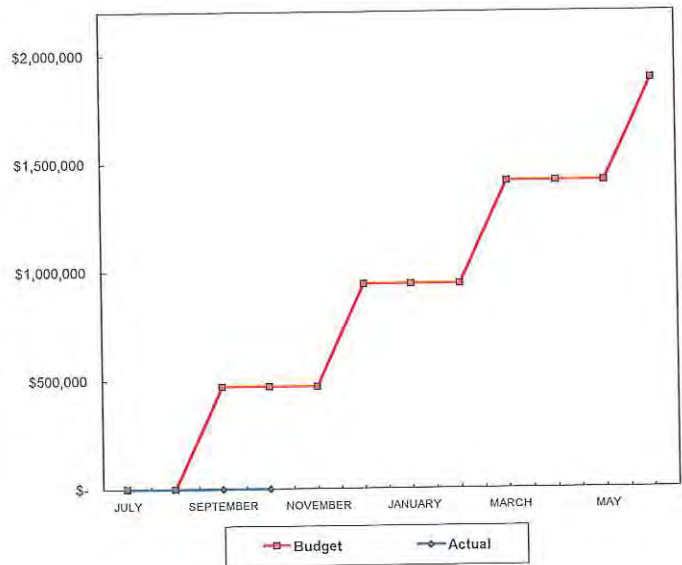
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District
Operating Expenses FY 2009-2010
 YTD through October 31, 2009

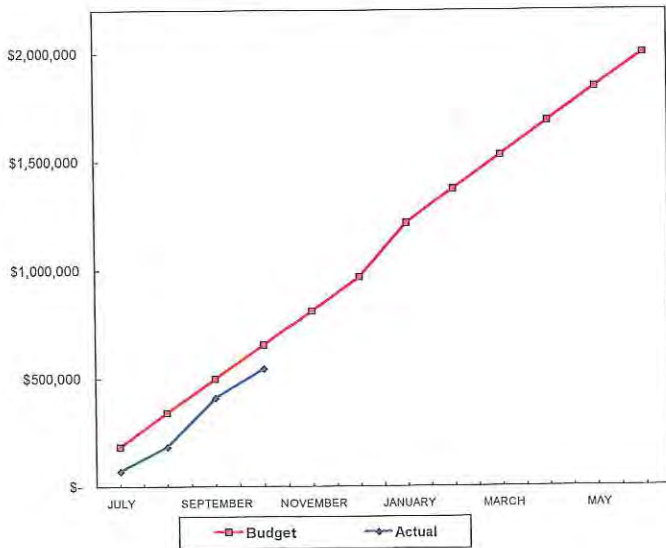
Salaries and Benefits



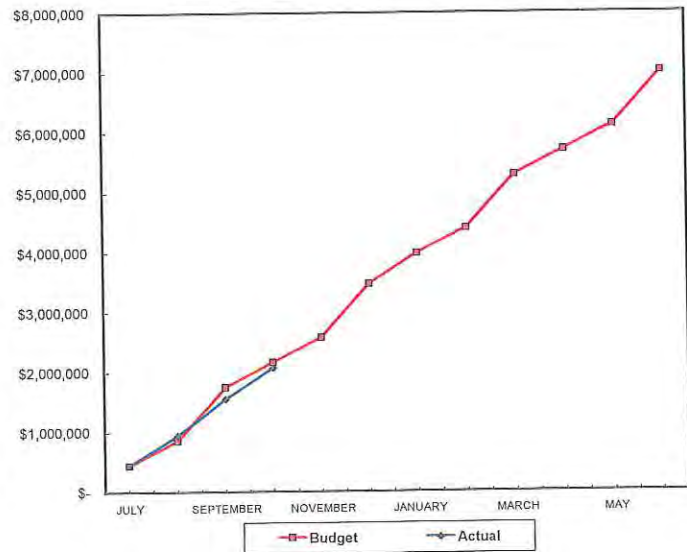
Encina M&O



Other LWD Operating Expenses - Excluding Depreciation & Replacement



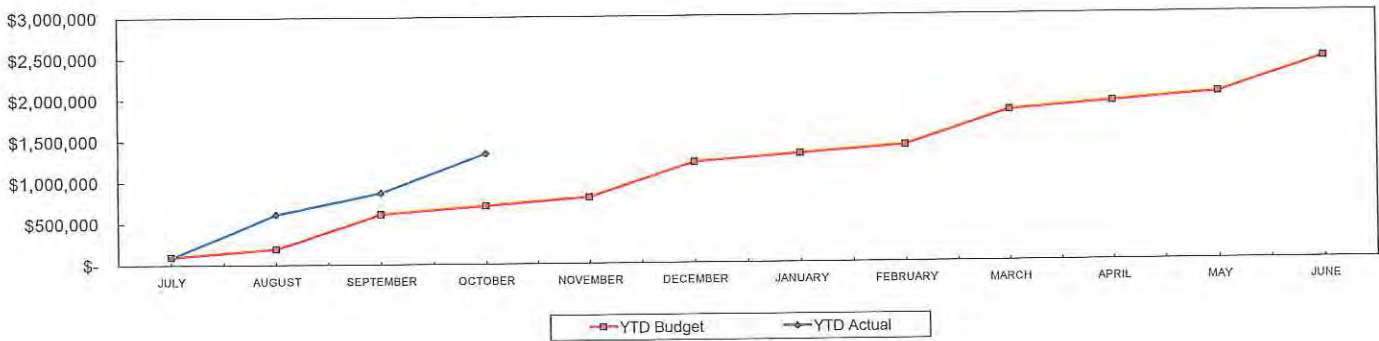
Total LWD Operating Expense - Including Depreciation & Replacement



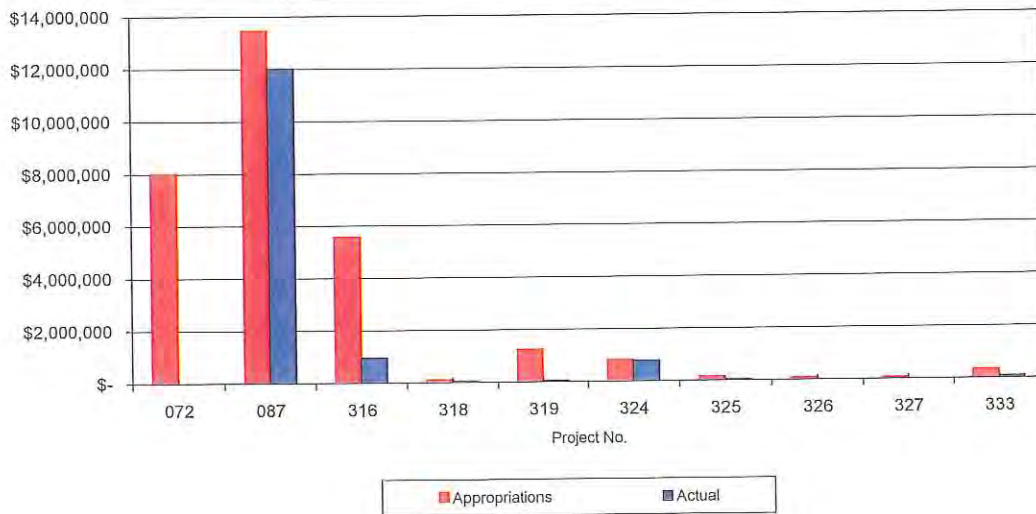
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of August 31, 2009

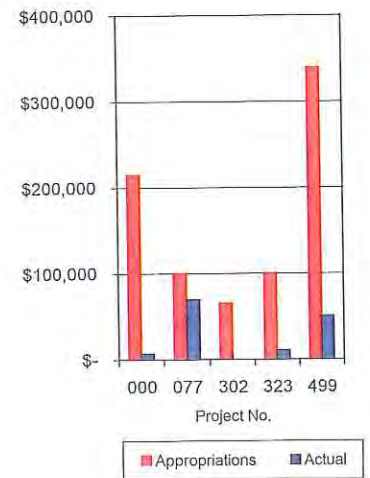
Capital Projects and Equipment For FY 2009/10



Multi Year Capital Expenditures by Project 2002/03-2009/10



Single Year Capital Expenditures by Project 2009/10

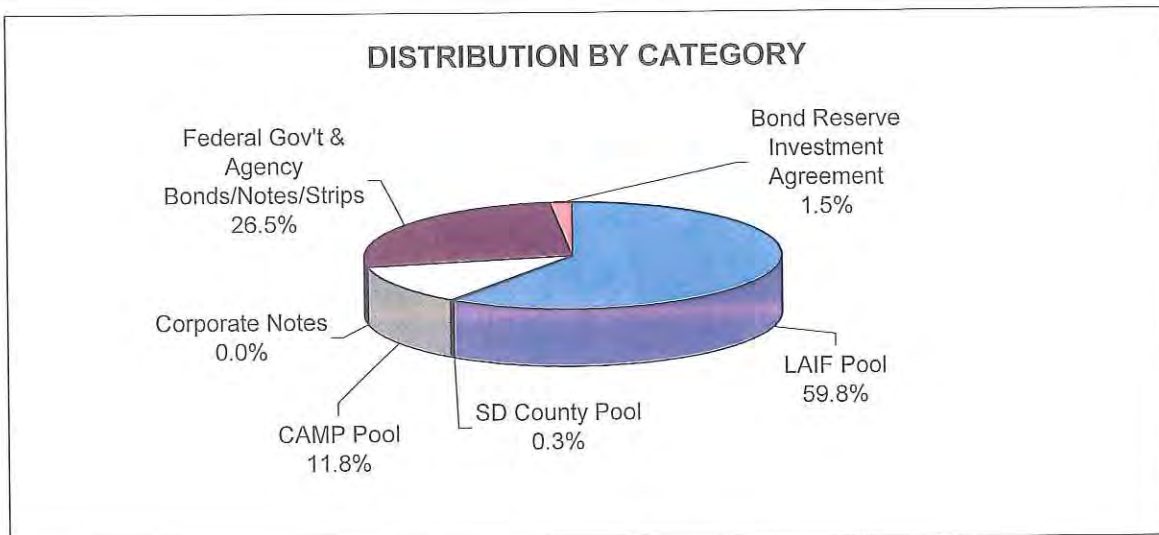


Project Legend			
Description	No.	Description	No.
Encina WA	072	Meadow 3 PS Decommissioning	327
Site Improvement Program	087	Grounewater Feasibility Study	333
Satellite PS Forcemains	316	Equipment	000
Asset Mgmt Plan Implementation	318	Misc Pipeline Repair	077
101 Trunk Sewer	319	Professional Services	302
Bat PS Influent Line	324	Lateral Replace/Backflow Prevtr	323
Meadow 3 PS Decommissioning	325	LWD General Labor	499
Batiquitos PS Rehab	326		

* Preliminary: subject to future review, reconciliation, accruals, and audit

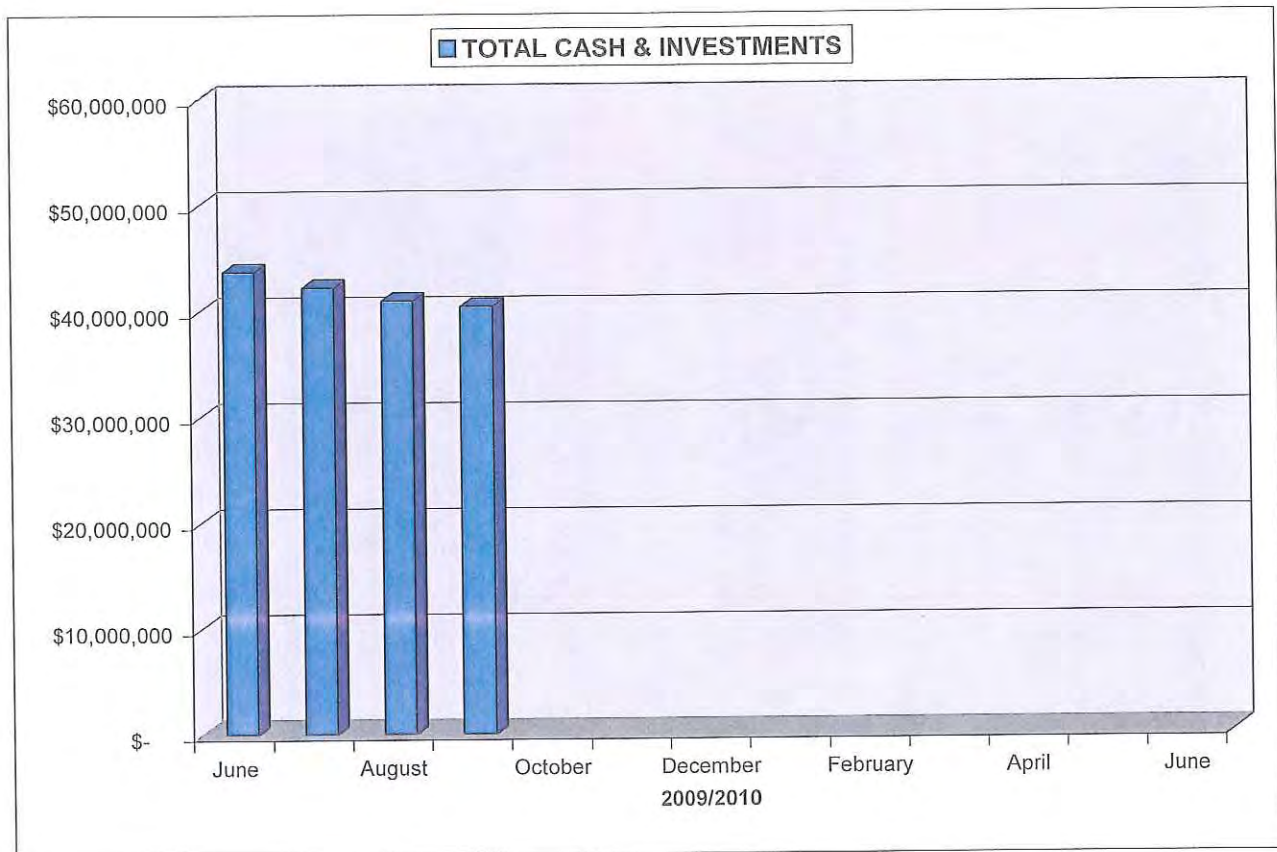
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of September 30, 2009

Cash & Investments	Principal (Original Cost)		September Interest	Average Rate
	Aug 31, 2009	Sept 30, 2009		
LAIF Pool	24,700,385	24,140,385	15,263	0.750%
SD County Pool	110,560	110,560	141	1.535%
CAMP Pool	4,760,074	4,779,216	1,499	0.380%
CAMP Portfolio				
Corporate Notes	-	-	-	-
Federal Agency Bonds/Notes	7,672,841	7,672,841	14,003	2.190%
Federal Agency Discount Notes	-	-	-	-
GNMA mortgage pools	20,738	20,603	159	9.210%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	9,670,962	9,670,827	16,782	2.080%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,047,033	1,047,033	12,029	13.786%
Total Bond Funds	1,699,917	1,699,917	14,945	10.550%
Totals	\$ 40,941,898	\$ 40,400,905	\$ 48,630	1.435%



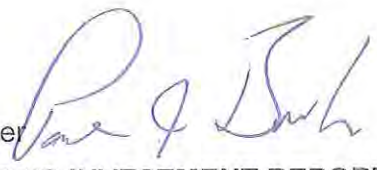
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of September 30, 2009
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2009/2010	Amount	Average Rate
June	\$ 43,743,521	2.09%
July	\$ 42,232,119	1.62%
August	\$ 40,941,898	1.53%
September	\$ 40,400,905	1.44%
October		0.00%
November		0.00%
December		0.00%
January		0.00%
February		0.00%
March		0.00%
April		0.00%
May		0.00%
June		0.00%



MEMORANDUM

Ref: 10-2258

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LWD QUARTERLY TREASURER'S INVESTMENT REPORT

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report.

DISCUSSION:

In accordance with California Government Code Section #53646 LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending September 30, 2009 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

rd:PB

**LEUCADIA WASTEWATER DISTRICT
 QUARTERLY INVESTMENT REPORT SUMMARY
 September 30, 2009**

SUMMARY OF INVESTMENTS AT SEPTEMBER 30, 2009

ASSETS	AMORTIZED COST 9/30/2009	% OF TOTAL
LAIF - STATE INVESTMENT POOL	\$ 24,140,385.33	56.9%
SAN DIEGO COUNTY INVESTMENT POOL	110,559.99	0.3%
CAMP - JPA INVESTMENT POOL	4,779,215.93	11.3%
CAMP PORTFOLIO - BANK OF NEW YORK.		
Federal Agency Bond Notes	7,655,848.67	18.0%
Federal Agency - GNMA Pools	20,594.71	0.0%
US Treasury Bonds/Notes	1,980,121.90	4.66%
	9,656,565.28	
BANK OF NEW YORK - BOND RESERVE FUNDS		
Collateralized Investment Agreement	652,883.75	1.5%
	652,883.75	
US BANK - CUSTODIAL ACCOUNTS		
Resolution Funding Corp Strips - Cost	1,047,033.48	
Interest Earned - Amortized Discount* (1)	2,072,033.93	
	3,119,067.41	7.3%
TOTAL INVESTMENTS	\$ 42,458,677.69	100.0%

(1) Representation of interest that is accruing as these federal agency coupons approach maturity

INTEREST FOR THE QUARTER ENDED 6/30/2009

MONTH	EARNED	AVERAGE RETURN
July	\$ 65,363.00	1.62%
August	54,789.00	1.53%
September	49,043.00	1.44%
TOTALS	\$ 169,195.00	

Encina Wastewater Authority Report
Regular Board Meeting
October 28, 2009

EWA Board of Directors - Vice President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. Energy & Emissions Strategic Plan Agreement

The Board of Directors approved a professional services agreement for the development of EWA's Energy & Emissions Strategic Plan to Kennedy/Jenks Consultants totaling \$280,180; and Authorized the General Manager to expand the Scope of Work, if appropriate, to include energy-related operational efficiencies, broader emission constituency analysis, and grant application assistance at a total cost of \$46,221.

Executive Session Item

- 2. Conference with legal counsel as authorized by Government Code §54956.9(b) – one case Jaynes Corporation of California v. Encina Wastewater Authority.**

No reportable action.

Community Affairs Committee Meeting Report

Presented by Director Sullivan

Meeting held October 30, 2009

1. Review and discuss the draft text of the winter 2010 Newsletter.

The CAC reviewed and commented on the draft layout of the newsletter. The CAC suggested that more detailed information be included in the lateral grant article. No other changes were recommended.

2. Review and discuss LWD's Open House Video.

The CAC reviewed and provided comments on the video. The CAC suggested that a photo of Ms. Gaftner Forrest be included in the video. Mr. Dunn was also going to make a few minor edits.

3. Planning meeting no. 5 for LWD's Open House.

The CAC reviewed the photo boards and a map of the proposed site layout. The CAC approved the photo boards and site layout for the open house.

Employee Recognition Committee Meeting Report

Presented by Director Hanson

Meeting held November 3, 2009

1. Review of Employee of the Year Award Nominations Forms

The Committee, management staff and the 2008 Employee of Year recipient reviewed and discussed nomination forms submitted for the Award. After evaluating the nomination forms, the Committee and staff selected a recipient of the Employee of Year Award. This item will be reviewed by the Board later on in the agenda. The successful candidate will be announced at the Annual Holiday Party and receive a monetary award of \$1,000.

2. Discuss LWD 2009 Holiday Party

The Committee reviewed and discussed Entertainment options for the 2009 Holiday Party. The Committee and staff agreed to not schedule entertainment for the 2009 Holiday Party, but focus on the Celebrating LWD's 50th Anniversary. In lieu of entertainment, there will be additional social time with light music, and a PowerPoint presentation of LWD's 50th Anniversary and Open House.

MEMORANDUM

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: California Asset Management Program (CAMP) Individual Portfolio Program Status Report

RECOMMENDATION:

1. This item is presented for information purposes.

DISCUSSION:

The LWD Board of Directors initially authorized the investment of up to \$15 million dollars of reserve funds in the CAMP Individual Portfolio Program in November 2004. In April 2006, the Board of Directors authorized the investment of an additional \$5 million into the CAMP Individual Portfolio to bring the total maximum investment up to \$20 million.

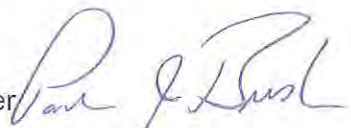
Over the last couple of years, staff has been working closely with the CAMP Program administrator, Public Financial Management (PFM), to invest and reinvest LWD's authorized funding. Mr. Richard Babbe of PFM/CAMP will present a brief overview of the Individual Portfolio Program's performance to date at the meeting.

This item is presented for information purposes and there is no action required.

cal:PJB

MEMORANDUM

Ref: 10-2244

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Regular Meetings of the LWD Board of Directors

RECOMMENDATION:

It is recommended that the Board of Directors:

1. Adopt Resolution No. 2205 fixing the dates, time and place for the regular meetings of the Leucadia Wastewater District Board of Directors.

DISCUSSION:

Director Omsted recently raised the question of whether the process used by the District to change a regular meeting of the Board of Directors complies with the Ralph M. Brown Act. The question arose as a result of a CSDA session in which the presenter indicated that moving regular meeting dates forward might be a violation of the Brown act.

During the October Board of Directors meeting, LWD General Counsel, Wayne Brechtel, provided his opinion stating that he believes the District's current practice of taking formal action during a properly noticed meeting to change a meeting date does comply with the Brown Act. However, he added that to avoid any ambiguity, the Board could adopt a new Resolution for meetings that includes a section expressly allowing the Board to change a meeting date, time and/or place when it deems necessary by adopting a motion during a regularly scheduled meeting. The Board's current resolution (Resolution No. 998) establishes meeting dates but does not contain this specific language concerning changes.

Resolution No. 2205 is provided for the board's review and consideration. This proposed resolution identifies the date, time and place of regular meetings of the Board of Directors and contains language that allows a meeting date, time and/or place to be changed by a motion of the Board of Directors.

Staff requests that the Board discuss the proposed the resolution and take action as appropriate.

cal:PJB

RESOLUTION NO. 2205

A RESOLUTION OF THE BOARD OF DIRECTORS
OF LEUCADIA WASTEWATER DISTRICT (LWD)
FIXING THE MEETING TIME AND PLACE FOR REGULAR MEETINGS
OF THE BOARD OF DIRECTORS

WHEREAS, California Government Code Section 54954(a) provides that each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings; and

WHEREAS, California Government Code Section 54954(b) provides that meetings of each legislative body of a local agency shall be held within the boundaries of the territory over which the local agency exercises jurisdiction; and

WHEREAS, County Water Code Sections 30521(a) and 30523 also provide that the board shall provide for the time and place of holding regular meetings and shall act by ordinance, resolution or motion,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT as follows:

1. That the regular meetings of the Board of Directors of the Leucadia Wastewater District shall be held without notice at 5:00 P.M. on the second Wednesday of each month.
2. That the regular meetings of the Board of Directors of the Leucadia Wastewater District shall be held in the board room of its administrative building located at 1960 La Costa Avenue, Carlsbad, CA 92009.
3. That the Board of Directors of the Leucadia Wastewater District may, from time to time, change by motion the date, time and/or place of its regular meetings. Notice of the new meeting date and time shall be reflected in the meeting minutes and shall be posted at the District office on the date the regularly scheduled meeting would normally be held.
4. That this Resolution is effective November 9, 2009 and supersedes Resolution No. 998.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held November 9, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

David Kulchin, President

Paul J. Bushee, Secretary/Manager
(SEAL)

MEMORANDUM

Ref: 10-2233

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Employee of the Year Award



RECOMMENDATION:

It is recommended that the Board of Directors:

1. Approve award of \$1,000.00 to the recipient of the Employee of the Year Award for 2009.

DISCUSSION:


The Leucadia Wastewater District's (LWD) Individual Incentive Program includes provisions for an Employee of the Year Award. The Incentive Program authorizes a monetary award of \$1,000 to be approved by the Board of Directors following review by a committee consisting of the Employee Recognition Committee, LWD management, and the 2008 recipient.

LWD staff and the Employee Recognition Committee met on November 3, 2009 to review nominations and select LWD's nominee for the Employee of the Year Award. This item is forwarded to the Board of Director's for approval in accordance with the Incentive Program.

The Employee of the Year Award is traditionally announced and presented at the Holiday Party event. Therefore, the recommendation does not name the recipient in order to maintain confidentiality until that time. Staff will be pleased to provide the Board of Directors with the recipient's name upon request.

cal:PJB

MEMORANDUM

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Batiquitos Lagoon Foundation Board Members 2009 Election

RECOMMENDATION:

1. Discuss and take action as appropriate.

DISCUSSION:

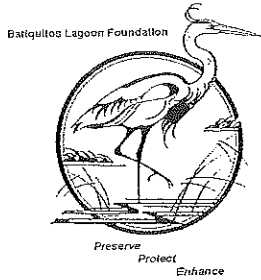
LWD recently received a Batiquitos Lagoon Foundation (BLF) ballot for their 2009 election. There are three seats available. The candidates are:

- Jim Brown;
- Kathy Combs;
- Don Connors (Incumbent);
- Pamela Martin; and
- Rick Ransburg (Incumbent)

Attached for your review are the 2009 candidate resumes and a copy of the BLF election ballot (Attachment A). The ballot is due at the BLF by noon, Tuesday, November 17, 2009.

This item has been placed on the agenda for discussion and action by the Board of Directors. Staff has no recommendation on this matter. Staff will forward the Board's recommendation to BLF by the due date.

Attachment



YOU'RE INVITED!!!

PLEASE COME!!!

THE ANNUAL MEETING

Batiquitos Lagoon Foundation (BLF)

**Tuesday, November 17, 2009
4:30 pm**

**BLF Nature Center
7380 Gabbiano Lane (lagoon end)*, Carlsbad, CA 92011
(*see map at www.batiquitosfoundation.org)**

Agenda

Meeting of Batiquitos Lagoon Foundation membership
Election of three board members
Regular Board Meeting

BALLOT

Eligible voters – Active members and in good standing since October 16, 2009
Every year we elect three board members. There are five named candidates this year.

Vote for no more than three, 1 ballot per membership:

- Jim Brown**
- Kathy Combs**
- Don Connors (Incumbent)**
- Pamela Martin**
- Rick Ransburg (Incumbent)**

Other: _____

Bring your ballot to the meeting and meet the candidates

or

**Fold this whole page, carefully seal with tape, and mail to the blf
(Mailed ballots must be received by Noon, Tuesday, November 17, 2009 to count)**

MANDATORY- BE SURE TO SIGN

SIGNATURE

PRINT NAME

Date

2009 BLF BOARD ELECTIONS

Each year, three board member positions are up for election or re-election. This year, incumbent positions, Don Connors and Treasurer, Rick Ransburg are up for re-election. Vice President Dave Robertson has decided not to run, so his position is open. Therefore, this election cycle, we have three positions and five candidates (two incumbents). Only BLF members in good standing since October 16, 2009 may vote, one ballot per membership. Please check your address label to ensure your membership is up to date and renew.. A write-in candidate may be included. Vote for no more than three candidates.

BOARD CANDIDATE STATEMENTS

This year's nominating committee, consisting of Donald Omstead and Robert Murphy, solicited the following 5 candidates and associated statements as to their interests in serving the BLF.

Jim Brown

I have been an active docent since finishing the classes in 2008. I have enjoyed leading walks on the beach as well as on the trail for students. I have participated in most of the docent meetings. My central focus has been initiating a water monitoring and testing program for the lagoon. I have enjoyed working with Anne Spacie and others in performing the testing in a reliable manner. This program is now finishing its first year.

The testing is carried out in partnership with San Diego Coast Keeper who carries out testing with other lagoons, rivers and by organizations throughout San Diego County. I meet regularly with the other program captains to exchange information and trends in our County.

My wife Linda and I have lived and raised our family in Encinitas for thirty years. I am a licensed roofing contractor and Linda has an upholstery business. I have been certified in mold testing and remediation. I have a large interest in archeology and North American Indian history.

I believe this level of outreach and interests would be a valuable asset to the board.

Don Connors (Incumbent)

Resident of Spinnaker Hill (Batiqitos Drive) since 1986 and a member of the Board for many years. Retired federal employee and USAR. Have strong, active interest in maintaining the trail and nature center for visitors and improving this unique experience. Have been involved in keeping the nature center and surrounding areas in serviceable condition and adaptable to BLF needs. Have been developing requirements and plans for a permanent nature center using current and future technologies to be the "greenest" nature center in California. Am involved in the transfer of the present nature center to the new double-wide facility.

Kathy Combs

I've lived in North San Diego County for 30 years. Currently, I am a Carlsbad resident. I am a semi-retired computer software consultant.

Volunteer Work at Batiqitos Lagoon: I've been helping with

trail maintenance for the past year; I attended BLF Volunteer Training this year; and I assist in maintaining the two nature gardens located on the trail. **Other Volunteer Work:** **Port Townsend Marine Science Center**, Port Townsend, WA. (2 years). I cleaned touch pools and fish tanks in the marine exhibit center and monitored for the European Green Crab in Puget Sound; **Victorian Festival**, Port Townsend, WA (2 years). I was the Media Coordinator for this annual festival; **Meals on Wheels**, Vista, CA (5 years). I delivered meals once a week; **Rancho Coastal Humane Society** (1 ½ years). I walked dogs and took them to obedience training once a week; and **Carlsbad Library** (current). I will be interviewing long time Carlsbad residents to log their history. I also shelve books.

Pamela Martin

I have over 30 years experience in professional services marketing. I also have served in several volunteer efforts including, most relevantly, the Executive Committee of the San Diego MIT Enterprise Forum, a group that sponsors case-study programs of high-tech start ups. MIT Enterprise Forum is a 501c3 organization.

While at MIT Enterprise Forum, I chaired the marketing committee for five years. I was involved in organizational development and corporate sponsorships. Professionally, I have worked in all aspects of marketing including planning, implementation, communications and organizational growth.

I have resided in San Diego County since childhood, and observed with regret, the disappearance of open spaces and natural habitats. I have contributed to multiple political campaigns and developed grass-roots organizations for candidates and issue-oriented projects. I am an avid reader and have a long-term, layperson's interest in scientific subjects including ecological systems and related topics. My education is in Sociology, Philosophy, Political Science and Economics. I am a generalist and I like to contribute to the growth of organizations and sharing my knowledge with both adults and children.

Rick Ransburg (Incumbent)

For the past nine years I have had the pleasure to serve on the Batiqitos Lagoon Foundation's Board of Directors and have served as Treasurer for the last six years. During this time many individuals have come together to help the Foundation achieve financial stability and a strong environmental voice locally and regionally. While these achievements serve as a firm base to build upon, there is still much to achieve. The Batiqitos Lagoon is a precious resource that should never be taken for granted. I would be honored to serve another term on the Board of Directors.

I have lived in Community for twenty-five years and have been employed by the Four Seasons Resort Aviara for twenty years as their Director of Recreation. While attending Michigan State University (Go Spartans) I received a degree in Agronomy.

MEMORANDUM

Ref: 10-2252

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Meeting Room Use Policy



RECOMMENDATION:

Staff and the Community Affairs Committee (CAC) recommend that the Board of Directors:

1. Discuss and take other action, as appropriate.

DISCUSSION:

During September 2009, the Board of Directors adopted LWD's Meeting Room Use Policy (attached) which delineates procedures that allow organizations to request the use of District meeting rooms. It also establishes safeguards that protect the District's property and limits costs and liability.

Director Omsted recently requested that this item be placed on the agenda for additional discussion.

Staff, therefore, requests that the Board of Directors discuss the Meeting Room Use Policy and provide direction as appropriate.

cal:PJB

Attachment



LEADERS IN
ENVIRONMENTAL
PROTECTION

Ref: 10-2149

LEUCADIA WASTEWATER DISTRICT Meeting Room Use Policy

I. Introduction

It is the policy of the Leucadia Wastewater District (District) to, in limited circumstances, allow use of its meeting rooms by industry and local organizations as a public service. Permission to use a meeting room shall not constitute an endorsement by the District of either programs or point of view expressed therein. The meeting rooms shall, be made available in accordance with the terms of this policy, on an equitable basis, regardless of the beliefs or affiliations of the organizations requesting their use.

II. Eligibility for Use

A meeting room shall only be made available if the District determines that it is not needed and that its use will not interfere with the conduct of District business. Permission to use District facilities will be granted only to those organizations directly affiliated with LWD.

III. Restrictions on Use

The following uses are not permitted:

- Fund-raisers;
- Youth programs with adult supervision of less than 2 adults, or less than 1 adult per 10 children;
- Meetings in excess of the legal capacity of the meeting rooms;
- Meetings scheduled outside of normal District operating hours (8:00 am - 5:00 pm); and
- Private parties or receptions.

IV. Exceptions

Leucadia Wastewater District is a designated polling place for local, state and federal elections. This designation requires that access be granted to election officials and the voting public beyond the District's designated operating hours. An exception to the policies' "business hours only" restriction has been authorized by the Board of Directors.

V. Reservations

Tentative reservations may be made by phone or in person up to two months prior to the requested date. However, a completed District Meeting Room Use Application must be received by the District at least 2 weeks prior to the requested date. Approval of a request can

only be granted by the District General Manager or Administrative Services Manager, in writing.

Reservations will be made in order of priority as indicated above and by date of request. The number and frequency of meetings booked by any one organization will be at the discretion of the General Manager or Administrative Services Manager, based upon availability of the room. No one organization may monopolize use of the meeting room. However, multiple, related meetings may be reserved on a single application.

Applications for meetings of children or teens must be sponsored and signed by an adult who will be present at the meeting and assume full legal and financial responsibility.

VI. Regulations Regarding Use and Care of Meeting Space

The following regulations regarding use of District meeting space will be strictly enforced:

- No organization may charge admission or collect fees as a requirement of participation;
- Organizations may not use the District's name for publicity purposes, nor imply endorsement or co-sponsorship of events/meetings by the District. In the event that an organization inappropriately states or implies District endorsement or co-sponsorship, it must advertise a retraction if requested by the District;
- Organizations must provide their own phone, computer and audio visual equipment. Organizations must provide personnel to set-up, clean-up, arrange tables, etc. District personnel are not available to carry materials from parking areas to the meeting room or set-up or serve refreshments, nor can personnel be expected to answer telephone inquiries for organizations using the meeting room;
- The dais in the District boardroom is not available for use. The District may designate other areas and furnishings in a meeting room as off-limits, and the organization shall ensure all meeting attendees honor the restriction;
- The District will not provide storage for any period of time for the property of any organization that meets in the District;
- With prior approval of the General Manager or Administrative Services Manager, organizations may serve light refreshments. However, clean-up is the sole responsibility of the organization. The District does not supply coffeepots, cups, napkins or other refreshment supplies or equipment;
- Meetings must be conducted in a manner that does not create unreasonable noise or in any way interfere with the conduct of District business;
- The meeting room is to be returned to the condition in which it was found. The organization's representative, as indicated on the reservation form, is responsible for clean-up and damages;
- Set up and clean-up must take place within the time allotted for the meeting. A custodial fee will be charged if the room is not left in a clean and orderly condition as determined by the District;

- The District may require a security deposit as a condition of allowing use of a meeting room;
- Meetings must end at least 30 minutes prior to the District's closing time (5:00 pm);
- The District reserves the right to attend any meeting held in its facilities to ensure no improper activities are occurring on District premises;
- The District will not be responsible or liable for loss or damage to property belonging to organizations or individuals using District facilities including damage or theft to vehicles or property in District parking areas;
- District will not be held liable for injury occurring on District property to any member of the public attending the meeting.
- Smoking and alcoholic beverages are prohibited on District property.

VII. Cancellations, Denial of Application.

Any cancellation on the part of an applicant organization should be made at least 24 hours before the scheduled meeting date.

Permission to use the meeting room is revocable and does not constitute a lease. The District may, in its sole and absolute discretion, without cause, cancel a room's availability at any time, even if it has been reserved for use. In the event the District cancel's a meeting room reservation, it will use its best efforts to notify the impacted organization scheduled to use the room at least 24 hours before the scheduled time.

The District reserves the right to deny meeting rooms to organizations that frequently cancel meetings, that do not notify the District of canceled meetings or consistently overstay their reserved time.

The District also reserves the right to deny meeting room use to organizations that fail to return the room to a clean and orderly condition or to charge said organization a deposit for custodial services.

The District may terminate a meeting in progress if the District determines that its continuation would interfere with the conduct of District business, including, but not limited to, unreasonable meeting noise or improper conduct of a meeting attendee.

VIII. Waiver of Regulations

Exceptions from specific regulations of this policy may be authorized by the Leucadia Wastewater District General Manager, or his designee, on a case-by-case basis.



LEADERS IN ENVIRONMENTAL PROTECTION

Leucadia Wastewater District Meeting Room Application

Application Date: _____

Name of Organization: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Meeting Day/Date: _____

Start Time/ End Time: _____

Number of Attendees: _____

Purpose of Meeting: _____

Coffee/Food: ()Yes ()No If yes, describe: _____

Signature: _____

Signature indicates that applicant has reviewed all applicable rules and regulations, and that the organization agrees to abide by said regulations as set forth by the LWD Board of Directors. In addition, the signatory and all participants agree to hold harmless the Leucadia Wastewater District, all District personnel and board members for any damage(s) to persons or property in attendance at said meeting, caused by or resulting from the organization's use of the meeting room or other facilities including parking areas and for any liability for losses relating to the cancellation with or without cause of an approved meeting.

(For LWD Use Only)

Application Received: _____


Approved: _____ Disapproved: _____

Notification Sent: _____

Notes/Follow-up: _____

MEMORANDUM

Ref: 10-2259

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Upcoming 2010 Member Agency's Conferences**

DISCUSSION:

Staff has prepared the attached list of upcoming 2010 conferences that will be hosted by member agencies; such as, CASA, Watereuse, CSDA, and CWEA for your information and to better assist the Board of Directors' with their schedules.

Staff has identified two potential conflicts with the District's regularly scheduled Board of Director's meeting. The following Regular Board meeting dates and conference dates conflicts are:

1. CASA D.C. Conference is scheduled for March 8 – 10, 2010 and LWD's Board of Directors meeting date is March 10, 2010.
2. CSDA Special Districts Legislative Days is scheduled for May 11 – 12, 2010 and LWD's Board of Directors meeting date is May 12, 2010.

This item is presented for the Board of Director's consideration and staff has no recommendation on this matter.

tm:PJB

Attachment

UPCOMING 2010 CONFERENCES

CASA Conferences

Mid Year Conference

Date: **January 13 – 15, 2010**

Location: Desert Springs JW Marriott

LWD Board Meeting: January 20, 2010

D.C. Conference

Date: **March 8 – 10, 2010**

Location: Hotel Monaco Washington, D.C.

LWD Board Meeting: March 10, 2010 (potential conflict)

Spring Conference

Date: **April 28 – 30, 2010**

Location: Newport Beach Marriott

LWD Board Meeting: April 14, 2010

Annual Conference

Date: **August 18 – 20, 2010**

Location: Marriott Monterey

LWD Board Meeting: August 11, 2010

Note: All information listed was posted on each agency's website (verified on October 23, 2009)

Watereuse Conferences

Annual Conference

Date: **March 7 – 9, 2010**

Location: Paradise Point Resort & Spa

LWD Board Meeting: March 10, 2010

14th Annual Watereuse & Desalination Research Conference

Date: **May 24 – 25, 2010**

Location: Grand Hyatt Tampa Bay

LWD Board Meeting: May 12, 2010

25th Annual Symposium

Date: **September 12 – 15, 2010**

Location: Omni Shoreham Hotel Washington, D.C.

LWD Board Meeting: August 8, 2010

CSDA Conferences

Special Districts Legislative Days

Date: **May 11 – 12, 2010**

Location: Sheraton Grand Sacramento

LWD Board Meeting: May 12, 2010 (potential conflict)

CWEA Conference

Annual Conference

Date: **April 20 – 23, 2010**

Location: Sacramento, CA

LWD Board Meeting: April 14, 2010

October 16, 2009

To: CSDA – San Diego Chapter Member Agencies

From: Larry Jackman, San Diego Chapter President

Subject: CSDA San Diego Chapter Annual Meeting

Event Date: **Thursday – November 19, 2009**

Time: **6:00 pm to 9:00 pm** - Dinner served 7:00 pm

Location: **Courtyard by Marriott – San Diego Central** (Kearny Mesa)
8651 Spectrum Center Boulevard, San Diego, CA 92123

Board of Directors

President

Larry Jackman
San Miguel CFPD

First Vice-President

Gary Croucher
Otay Water District

Second Vice-President

Kathleen Coates Hedberg
Helix Water District

Treasurer

Larry Breiffelder
Otay Water District

Secretary

Harry Ehrlich
Project Resource
Specialists

Past President

Mark Muir
Olivenhain MWD

Featured speaker will be David Butler, County Assessor/Recorder/County Clerk. Mr. Butler has worked in the County Assessor/Recorder/Clerk's office since 1976 and was appointed by the County Board of Supervisors in March of 2009.

Mr. Butler will provide an overview of the Elected Office and its function, including impacts of the economy on property tax revenues, economic trends and his perspective on what 2010 and beyond may have in store for local government. There will also be legislative update on the latest happenings in Sacramento.

Nominations and election of CSDA board members. This year's elections are for the full term (2 year) positions of **Second Vice-President** and **Secretary**, as well as an interim (1 year) **Treasurer** position. Contact Larry Jackman if you are interested in being on the Board and volunteering for any of these positions.

Dinner Menu Selections – \$39 per person

Boneless Chicken Breast Monterey, Smothered with Grilled Mushrooms and Melted Monterey Jack Cheese

Black Sesame Seed Crusted Yellow Fin Tuna, Served with Honey Wasabi Glaze

Grilled Portobello Mushroom, Tomato and Crispy Spinach on Toasted Ciabatta

Registration deadline is Thursday, November 12, 2009

Once again, we look forward to all member agencies attending this special event. If you have any questions or need further information, please call Larry Jackman at (619) 944-2482 or Nancy Roos at (619) 670-0500 or email Larry@Jackman.cc

Cancellation/Refund Policy: CSDA is obligated by contract to pay for the number of attendees registered by the Friday prior to the event, hence the Thursday deadline. Cancellations made after the deadline are not refundable. Agencies and individuals are responsible for paying any reservation that is made and not cancelled prior to the deadline. Agencies may substitute individuals attending.

CSDA DINNER MEETING REGISTRATION FORM

Thursday – November 19, 2009

Courtyard by Marriott ~ 8651 Spectrum Center Blvd., San Diego, CA 92123

6:00 PM No-Host Social Hour ~ 7:00 PM Dinner/Program

Dinner - \$39.00

Choice of:

1. Boneless Chicken Breast Monterey, Smothered with Grilled Mushrooms and Melted Monterey Jack Cheese
2. Black Sesame Seed Crusted Yellow Fin Tuna, Served with Honey Wasabi Glaze
3. Grilled Portobello Mushroom, Tomato and Crispy Spinach on Toasted Ciabatta

Agency: _____ Contact Name: _____

Phone Number: _____ Email: _____

Make reservations as follows, check dinner choice - Please print clearly

	Entrée Selection	1	2	3
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name/Title: _____	Choice:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Enclosed is our check for _____ reservation(s) at \$39.00 each = \$ _____

Make check payable to CSDA, San Diego Chapter

Mail to: Larry Jackman ~ Phone: (619) 944-2482
San Miguel Fire Protection District
2850 Via Orange Way
Spring Valley, CA 91978

Or Fax: (619) 670-5331 Or email: Larry@Jackman.cc

Reservations must be received no later than Thursday, November 12, 2009

Cancellation/Refund Policy: CSDA is obligated by contract to pay for the number of attendees registered by the Friday prior to the event, hence the Thursday deadline. Cancellations made after the deadline are not refundable. Agencies and individuals are responsible for paying any reservation that is made and not cancelled prior to the deadline. Agencies may substitute individuals attending.

Directions to: Courtyard by Marriott – San Diego Central (Kearny Mesa Area)

8651 Spectrum Center Boulevard, San Diego, CA 92123 Phone (858) 573-0700

FROM THE NORTH:

Interstate 15 South to Highway 163 South. *Exit Clairemont Mesa Blvd east; turn left onto Clairemont Mesa Blvd. Immediately get in the far right lane; after crossing the overpass, turn right onto Kearny Villa Road (signal light). Continue on Kearny Villa Road for approximately 1 mile - the hotel is near the corner of Spectrum Center Blvd and Kearny Villa Road.

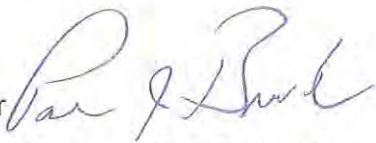
*NOTE: From the 805 South (North County Coastal), Exit to the 52 East and proceed to the 163 South. Follow the directions above.

FROM THE SOUTH/EAST:

Take 5 North or Interstate 8 East or Interstate 15 North to the 163 North. Exit Clairemont Mesa Blvd East; turn right onto Clairemont Mesa Blvd; make an immediate right (signal light) onto Kearny Villa Road. Continue on Kearny Villa Road for approximately 1 mile - the hotel is near the corner of Spectrum Center Blvd and Kearny Villa Road.



MEMORANDUM

DATE: November 4, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Site Improvement Project Status Report – October 2009

RECOMMENDATION:

Receive and review the Site Improvement Project Status Report for October 2009.

DISCUSSION:

This report provides a summary and status of the construction of the Site Improvement Project through October 30, 2009.

Activities: Complete site work including gates, fencing, site walls and landscaping. Site cleanup and wash down of buildings

Schedule:

Notice to proceed date:	February 19, 2008
Original contract duration:	540 calendar days
Approved time extensions:	78 calendar days
Revised contract duration:	618 calendar days
Revised scheduled completion date:	October 28, 2009

Financial Status:

Contract amount:	\$8,750,000.00
Change orders, amount to date:	\$549,258.32
Change order percentage of original contract cost:	5.91%
Revised contract amount:	\$9,299,258.32

Change Order Summary for October 2009:

No.	Description	Cost	Time
49	Framing for pocket door in reception area; add 4 isolation valves to potable water system; use plywood in place of exterior sheathing for radius parapet wall above lobby roof; add concrete curb to entry plaza; revise soffit in Board Chamber, revise skylight at elevator.	\$12,286.00	0
50	Mechanical Engineer modifications to heating, ventilation and air conditioning (HVAC) System to align system capacity to designed demand, including increasing coil size and duct work changes.	\$21,655.00	0

51	Additional modifications to HVAC System to include relocation of two fan coil units due to conflicts with plumbing lines; mounting linear diffusers in Board Room and modifying ductwork.	\$13,398.00	0
52	Add supports for folding partition; revise steel beams for carports; add 5 tube steel supports to curved parapet wall above lobby; add deck supports for cantilevered area.	\$8,915.00	0
53	Modify Carport No.2 foundation and structural steel framing, use drilled piers to install column footing due to high ground water in the area; add roof gutter and rain chain to front entrance of Headquarters building.	\$23,017.00	0
54	Furred wall in Board Room to hide conduit; use drywall to finish ceilings created by stair landings in stair well of Building 100; add light covers in public restrooms; hard wood trim and painting for pocket door in reception area; add 3 Knox boxes as required by Carlsbad Fire Department for entry in case of emergency.	\$9,745.00	0
55	Revise rehabilitation of Leucadia Pump Station exterior, including framing, lath, stucco, paint, replace gutter and downspouts, enclose exposed conduit in sheet metal.	\$5,824.00	0
56	Add 26 calendar days to extend contract completion date to October 28, 2009, additional overhead cost, if any, to be negotiated after determination of actual incurred costs.	0	26
Total		\$94,840.00	0

rym:PJB

United States Senate

WASHINGTON, DC 20510-0504

<http://feinstein.senate.gov>

November 6, 2009

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, California 92009

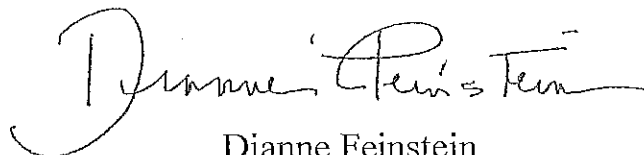
Dear Friends:

It gives me great pleasure to recognize and congratulate the Leucadia Wastewater District as you celebrate your 50th anniversary and the opening of your new facilities.

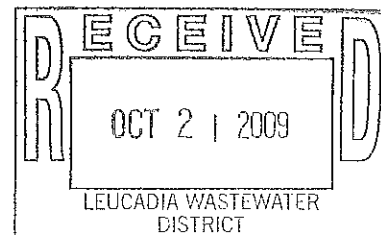
For half a century, the Leucadia Wastewater District has provided essential wastewater services to keep the communities of Leucadia, Carlsbad and Encinitas beautiful and clean. The newest expansion demonstrates your continued commitment to serving the community by using innovative technology all while planning for future needs. By increasing safety and efficiency, these new facilities will ensure that the Leucadia Wastewater District will continue to play an important role in the community in the coming years.

As a United States Senator from California, I congratulate you on this wonderful celebration and wish you continued success in the years to come.

Sincerely,



Dianne Feinstein
United States Senator



FRESNO OFFICE:
2500 TULARE STREET
SUITE 4290
FRESNO, CA 93721
(559) 485-7430

LOS ANGELES OFFICE:
11111 SANTA MONICA BOULEVARD
SUITE 915
LOS ANGELES, CA 90025
(310) 914-7300

SAN DIEGO OFFICE:
750 B STREET
SUITE 1030
SAN DIEGO, CA 92101
(619) 231-9712

SAN FRANCISCO OFFICE:
ONE POST STREET
SUITE 2450
SAN FRANCISCO, CA 94104
(415) 393-0707

Directors' Meeting

Presented by Omsted

Conference

California Special District Association (CSDA) Board's Role in Human Resources Governance Course

Dates and Location

October 9, 2009
Marriott Hotel Irvine
Irvine, CA

List of Attendees

Director Don Omsted

The above mentioned Board member attended various sessions regarding governance in Special Districts and what role Board members have with Human Resource issues.

Directors' Meetings

Presented by Director Omsted

Conference

2009 WEF TEC Conference

Dates and Location

October 11-14, 2009

Orange County Convention Center

Orlando, FL

List of Attendees

Director Don Omsted

The above mentioned Board member attended various sessions regarding water reclamation and collection systems.