

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, December 8, 2010 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Board of Directors Oath of Office**
General Counsel Brechtel will administer the oath of office to Directors Elaine Sullivan and David Kulchin. (Pages 1-2)
- 5. Approval of Agenda**
In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
- 6. Public Comment**
Anyone wishing to address the Board or bring an agenda item forward may do so.
- 7. Presentations and Awards**
 - A. Special District Leadership Foundation recognizes Director Elaine Sullivan and Administrative Services Manager Chuck LeMay. (Page 3)
- 8. Consent Calendar**
Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.
 - A. Minutes of the following meetings:
 - November 10, 2010 Regular Board Meeting (Pages 4-10)
 - November 8, 2010 Investment & Finance Committee Meeting (Pages 11-12)
 - November 19, 2010 Community Affairs Committee Meeting (Pages 13-14)
 - December 2, 2010 Engineering Committee Meeting (Pages 15-16)
 - B. Demands for November/December. (Pages 17-35)
 - C. Operations Report. (Pages 36-39)
 - D. Finance Report. (Pages 40-47)
- 9. Encina Wastewater Authority Reports**
Reports by Directors and staff concerning the Encina Wastewater Authority.
 - A. Encina Wastewater Authority Reports.
 - Regular Board Meeting – November 17, 2010 (Pages 48-49)

10. Committee Reports

- A. Community Affairs Committee meeting was held on November 19, 2010. (Page 50)
- B. Engineering Committee meeting was held on December 2, 2010. (Page 51)

11. Old Business

None.

12. New Business

- A. Board of Directors Election of Officers. (Page 52)
- B. Authorize the General Manager to execute an amendment to the Batiquitos Pump Station Rehabilitation Project Engineering Design Services Agreement with Infrastructure Engineering Corporation to include Environmental Consulting Services in an amount not to exceed \$32,992. (Pages 53-59)
- C. Board of Directors Strategic Planning. (Page 60)

13. Informational Items

- A. Status update on the Occidental Sewer Main. (Page 61)
- B. Carlsbad Hilton Project – Verbal Report
- C. Update on the North San Diego County Regional Recycled Water Project - Verbal Report.
- D. Automobile Incident Claim Settlement. (Page 62)
- E. CASA Mid Year Conference is scheduled for January 12-14, 2011 at the JW Marriott in Palm Desert. (Pages 63-66)
- F. San Diego Section CWEA 2011 Awards & Installation Banquet is scheduled for Saturday, January 29, 2011 at 6:00 p.m. located at the Catamaran Resort Hotel in San Diego. (Page 67)

14. Directors' Meetings

None.

15. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

16. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

17. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

18. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: December 2, 2010



Paul J. Bushee, Secretary/General Manager



Oath of Office

I, DAVID KULCHIN, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

DAVID KULCHIN

December 8, 2010
Date



Oath of Office

I, ELAINE SULLIVAN, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

ELAINE SULLIVAN

December 8, 2010

Date

MEMORANDUM

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Presentations and Awards**



It is my pleasure to announce that a Leucadia Wastewater District (LWD) Board member and staff member have recently been recognized for completing the CSDA Special District Leadership Academy.

Director Elaine Sullivan, and Administrative Services Manager Chuck LeMay, each received an award for the completion of the continuing education program in Special District Governance. The award is presented by the Special District Leadership Foundation (SDLF) upon completion of four courses that focused on: Special District Governance, Special District Finance, Special District Community Leadership, and the Board's Role in Human Resources. In addition to completing these courses, they each had to complete a minimum of ten elective hours that are sponsored by one of the eight special district partners within the past two years. These accomplishments demonstrate their commitment and dedication to providing the best possible service to the community they serve.

Please join us with congratulating Elaine and Chuck for their recent professional certifications.

PB:

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
November 10, 2010

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, November 10, 2010 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, Sullivan, and Kulchin
DIRECTORS ABSENT: None
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Field Services Supervisor Jeff Stecker, District Engineer Steve Deering, CPA Richard Duffey, Marilyn Jones with The Epler Co., Richard Babbe with PFM, and Carlos Mendoza, a LWD customer

3. Pledge of Allegiance

4. Approval of Agenda

Counsel Brechtel stated that an agenda item came to staff's attention after the posting of the agenda. The new item is the Batiquitos Lagoon Foundation Board Members 2010 Election.

Upon a motion duly made by Director Hanson, seconded by Vice President Omsted, and carried, the Board of Directors approved to add item 11E the Batiquitos Lagoon Foundation Board Members 2011 Election to the agenda.

Upon a motion duly made by Director Sullivan, seconded by Vice President Omsted, and carried, the Board of Directors approved the revised agenda.

5. Public Comment

President Juliussen stated that the District received one speaker slip from LWD customer, Carlos Mendoza.

Mr. Mendoza stated that he would like to address the Board since his name was on the November General Election ballot for the LWD Board of Directors. He stated he is new to politics, but not to sewer issues. He indicated that he learned a lot from the public system and he thanked all the Board members for what they do as the District's leaders.

One of his campaign goals was to promote the education of this industry and to educate residents about the industry. He noted that he believed he achieved this goal by reaching

out to one person at a time during his campaign. He indicated that as part of his educational campaign, he recently took the Boy Scout cubs on a tour of the Encina Wastewater Plant.

He also stated that one of the things that he is concerned within our industry is the impression of "out of sight" is a good thing. He noted that the recent spills have created a negative outlook on the industry. He suggests that the industry look for more opportunities to be viewed in positive way by the public; such as letting them know what the District is doing to prevent future spills and how we our learning from these incidents. In addition, he asked that the Board and staff consider reviewing of the condition of the concrete mains in the District and at Encina. He thanked the Board and he stated that he admired the work that the Board does.

Director Hanson responded to Mr. Mendoza's comment on the public view of the industry. She stated that the District does reach out to the media with positive information, but unfortunately it's not included in the paper the majority of the time.

President Juliussen thanked Mr. Mendoza for his participation in the local election process.

6. Presentations and Awards

None.

7. Consent Calendar

GM Bushee stated that Vice President Omsted had questions concerning item D – the Finance Report. He requested that this item be pulled for further discussion.

A. Minutes for the following meetings:

- October 12, 2010 Engineering Committee meeting
- October 12, 2010 Investment & Finance Committee meeting
- October 13, 2010 Regular Board meeting
- October 26, 2010 Employee Recognition Committee meeting
- October 28, 2010 Community Affairs Committee meeting

B. Demands for October/November 2010

Payroll Checks Numbered 15155 – 15215; General Checking – Checks numbered 40059 – 40260

C. Operations Report. (A copy was included in the original November 10, 2010 Agenda)

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried, the Board of Directors approved all items on the consent calendar with the exception of item D) Finance Report.

D. Finance Report. (A copy was included in the original November 10, 2010 Agenda)

Vice President Omsted stated that he requested more detailed information on the Finance Report because the investment summary on page 57 showed a reduction of approximately \$800,000 whereas page 58 showed no investment transactions for the month. Vice President Omsted requested that the investment transactions report

include the investment "pool" transactions in addition to the purchase and maturities of longer term bonds and securities.

GM Bushee provided background information to address Vice President Omsted's concerns. GM Bushee also summarized how staff utilized the investments pools to transfer funds to and from the investment pools for day to day cash flow purposes. CPA Duffey also provided additional information. GM Bushee questioned if the Board wants to include a more detailed report that includes more of the day to day cash flow transactions from the investment pool. Following discussion, the Board of Directors indicated that no changes to the monthly finance report are needed.

Upon a motion made by Director Kulchin, seconded by Vice President Omsted, and carried, the Board of Directors approved item D) Finance Report.

8. Encina Wastewater Authority (EWA) Reports

A. Encina Wastewater Authority Report – October 27, 2010 Board meeting.

Director Sullivan reported on EWA's October 27, 2010 Board meeting.

B. Member Agency Manager's Meeting (MAM) Report – October 21, 2010 meeting.

GM Bushee reported on MAM's October 21, 2010 meeting.

9. Committee Reports

A. Employee Recognition Committee meeting was held on October 26, 2010.

Director Hanson reported that the ERC discussed the entertainment options for the 2010 Holiday Party. The Committee and staff agreed not to schedule entertainment to allow additional social time with light music. She noted that the event will be held at the Crossings restaurant.

Director Hanson also reported that the ERC reviewed the Employee of Year Award nomination forms and selected a recipient of the Employee of the Year Award. This item will be reviewed later in the agenda.

B. Investment & Finance Committee meeting was held on November 8, 2010.

Director Hanson reported that the IFC reviewed the LWD Actuarial Valuation report in detail and agreed with staff to recommend that the Board of Directors receive and file the report.

C. Community Affairs Committee meeting was held on October 28, 2010.

Vice President Omsted reported that the CAC reviewed the first draft of the winter 2010 newsletter articles. He stated that the CAC had a lot of comments and recommended rewriting the articles. He noted that the CAC will review the articles at the upcoming CAC meeting.

10. Old Business

None.

11. New Business

A. California Asset Management Program (CAMP) Individual Portfolio Program Status Report.

ASM LeMay noted that staff works with Mr. Richard Babbe of PFM for advice on investments. Mr. Babbe is here today to present an update on LWD's Investment Program and current interest rates.

Mr. Babbe presented an overview of the status of the CAMP Individual Portfolio and how the economy is affecting investments. He discussed how the economy has affected the District's investments over the past year, noting that the key goals while investing the District's funds, are maintaining the safety, liquidity, and yield of investments. Mr. Babbe noted that staff has been utilizing LAIF and the San Diego County investment pools because of higher interest rates in those pools relative to longer term investments. Mr. Babbe indicated that most economists believed that the interest rates will stay low until 2012.

Mr. Babbe answered questions addressed by the Board of Directors and discussed the potential to invest in state bonds. This was an information item and there was no action taken.

B. Receive and file the LWD Actuarial Valuation as of July 1, 2010.

ASM LeMay presented this item stating that this report reviews the District's OPEB liabilities. He noted that LWD's first evaluation was completed in 2008 by the Epler Company. ASM LeMay introduced Ms. Marilyn Jones, with the Epler Co., to present the valuation in detail.

Mr. Jones provided an overview of the Actuarial Valuation explaining the results of the valuation and what variables and assumptions were used to determine the required contribution. She indicated the annual required contribution for FY 2010/2011 is \$4,193.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Omsted, and carried, the Board of Directors received and filed the LWD Actuarial Valuation as of July 1, 2010.

C. Approve award of \$1,000 to the recipient of the 2010 Employee of the Year Award without naming the recipient.

Upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and carried, the Board of Directors approved the \$1,000 award to the 2010 Employee of the Year recipient without naming the recipient.

D. Approve the Calendar Year 2011 Board of Directors' Meeting Schedule.

Following discussion, and upon a motion duly made by Director Sullivan, seconded by Director Hanson, and carried, the Board of Directors approved the Calendar Year 2011 Board of Directors' Meeting Schedule.

E. Batiquitos Lagoon Foundation (BLF) Board Members 2010 Election.

ASM LeMay presented this item stating that the Board represents one vote. He indicated that there were three candidates for three available seats on the BLF Board of Directors.

Director Omsted provided his recommendations for the election stating that all candidates are highly qualified.

Following discussion, and upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and carried, the Board of Directors casted LWD's vote for the Batiquitos Lagoon Foundation Board Members 2010 election.

Staff will mail the ballot to the BLF by the due date.

12. Information Items

A. Settlement of Claim Submitted Against Leucadia Wastewater District.

PM Morishita presented this item stating background information on the claim. PM Morishita stated that the District's Avocado Pump Station project created an unhealthy environment and reduced parking for the Leucadia Donut Shop. PM Morishita negotiated and settled this claim in the amount of \$3,750.

General Counsel Brechtel noted that this was an unusual circumstance to pay a claim for a public works project, but there were specific reasons on why this claim was paid.

B. Batiquitos Spill Update.

FSM Schempp provided a detailed report and chronological timeline of events that occurred the night of the spill. FSM Schempp indicated the cause of the spill and the amount of the spill that flowed into the Batiquitos Lagoon. FSM Schempp also presented correspondence between LWD staff, the Regional Water Control Board and the Environmental Protection Agency. FSM Schempp stated that staff will be filing a final report with the Regional Water Control Board.

Vice President Omsted requested that the summary of the report be sent to the Batiquitos Lagoon Foundation. GM Bushee agreed to do so.

This was an information item and there was no action taken.

C. Meadows 3 Sewer Extension Update.

District Engineer Deering presented an update of the Meadows 3 Sewer Extension

Project. He stated that LWD has been working with the city of Carlsbad to improve the sewer collection system. Mr. Deering summarized the agreements between LWD and the city of Carlsbad indicating that the project was completed in early October when 70 properties that were served by LWD were transferred to the city of Carlsbad.

D. Encina Water Pollution Control Facilities Overflow.

GM Bushee stated that last month he presented an overview of the Encina Water Pollution Control Facilities spill. He stated the California Regional Water Quality Control Board (CRWQCB) issued Encina and the member agencies with an Investigative Order that requested detailed information regarding the spill. GM Bushee indicated Encina will be responding to the order. He noted that the due date of the report is November 22nd and the report is in progress. GM Bushee stated that the member agencies will meet to discuss how the fine will be divided between the agencies. GM Bushee estimated that the District's portion of the repair costs may be up to \$300,000 to \$400,000, which does not include the fine that EWA and the member agencies may receive from the CRWQCB.

GM Bushee also briefed the Board regarding other sewer mains located near Encina that are shared between multiple agencies including the District. GM Bushee stated that staff will be working with the city of Carlsbad to discuss how the south line called the Occidental main is maintained. He noted that city of Carlsbad is responsible for the maintenance on the line and the city of Carlsbad inspected the line to view the condition of the line. He noted that the manholes are not in good condition, but the clay pipe is in good condition. GM Bushee indicated that the District will have a financial commitment for the maintenance and repairs of the sewer main.

E. The CSDA Quarterly Dinner Meeting is scheduled for Thursday, November 18, 2010 at 6:00 p.m. at the Courtyard by Marriott in San Diego.

GM Bushee stated he is unable to attend the meeting, but EA Hill will be attending and she will be leaving the District at 5:30 p.m. if any of the Board members would like to car pool with her.

Director Sullivan stated that she and Director Hanson will leave early to attend the CSDA Teacher Grant meeting.

13. Directors' Meetings

None.

14. Comments, Questions or Requests by Directors

Director Sullivan thanked everyone for their support and said it was great to be re-elected.

15. General Manager's Report

The following items were reported:

- LWD's response to the San Diego Union Tribune's public information request was mailed today;

- Tomorrow is Veterans' Day and the District office will be closed;
- He congratulated Directors Sullivan and Kulchin for their successful re-election.
- EA Hill reported that the District will participate in the Carlsbad Adopt-a-Family project. She noted the due date to receive items in order for her to drop them off at the Carlsbad Boys & Girls Club.

16. General Counsel's Report

General Counsel Brechtel stated that he attended the CASA's attorney committee meeting. Mr. Brechtel noted that the State Controller's Office is posting public agencies compensation information on their website and he will monitor this.

Mr. Brechtel also reported information on Proposition 25 which relates to passing a budget with a simple majority. He also discussed Proposition 26, which creates a burden to agencies that are unable raise fees without two third votes.

Director Kulchin commented that the District approved to pay for the Bud Lewis retirement dinner, but not receive a stipend to attend the event. He indicated that other Board members were in the newspaper that also received a stipend for attending chamber events. He noted that he was glad that the District's policy doesn't include the Board receives stipends to chamber events.

17. Adjournment

President Juliussen adjourned the meeting at 6:39 p.m.

Allan Juliussen, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Investment & Finance Committee Meeting
November 8, 2010

A Meeting of the Investment & Finance Committee (IFC) of the Leucadia Wastewater District (LWD) was held Monday, November 8, 2010 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, CPA Richard Duffey with Brownell and Marilyn Jones with The Epler Company

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review and discuss LWD GASB Actuarial Valuation Report as of July 1, 2010

ASM LeMay reported that LWD recently completed an actuarial valuation required by Government Accounting Standards Board (GASB) statements Nos. 43 and 45. ASM LeMay reported that these statements required agencies such as LWD to accrue and expense liabilities associated with other post-employment benefits (OPEB). ASM LeMay indicated that GASB is requiring all agencies be on the same reporting schedule; therefore, LWD will conduct a report next year as well.

ASM LeMay introduced Ms. Marilyn Jones from The Epler Company to present the report to the committee. Ms. Jones presented an overview of the Actuarial Valuation Report which included the following information:

1. GASB 43 and 45 requirements;
2. Review of Retiree Health Benefits;
3. Sensitivity Analysis and Impact on discount rate changes on ARC;
4. The valuation results indicating that trust is fully funded;
5. LWD's annual required contribution for FY 2010/2011 will be \$4,193.

The IFC reviewed and discussed the report. Following discussion, the IFC concurred

with staff to recommend that the Board of Directors receive and file the LWD Actuarial Valuation as of July 1, 2010 at the November Board meeting.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Hanson adjourned the meeting at 9:38 a.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
November 19, 2010

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held November 19, 2010 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:45 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Executive Assistant Trisha Hill, and Jennifer Dill of Katz & Associates, LLC (KATZ)

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review and discuss the draft text of the winter 2011 Newsletter.

Ms. Dill presented the draft text for the newsletter. The CAC reviewed and discussed the draft text. Vice President Omsted indicated that he had a few suggestions on the draft text.

Director Sullivan suggested including additional information on the Encina article relating to their green energy program. She also asked staff to include more information about LWD's Speakers Bureau Program.

Ms. Dill noted the changes and indicated KATZ will make the changes and will forward to staff for review. Ms. Dill also stated that they will begin adding photos for the layout of newsletter.

B. Review Teacher Grant Applications.

EA Hill stated that the District received one Teacher Grant application by the deadline. EA Hill noted that several schools in LWD's boundary applied for the CSDA Teacher grant and that they may not be aware that LWD's program was a separate program, since the two notices went out approximately at the same time. She indicated that staff can extend the deadline and contact those teachers that applied for the CSDA Teacher Grant to notify them of LWD's teacher grant program.

The CAC reviewed the application and agreed to forward it to the Board for approval. In addition, the CAC agreed with staff to extend the deadline for the Teacher Grant program to February.

6. Information Items

None.

7. Directors' Comments

Director Sullivan stated that the winter 2010 newsletter was a good newsletter.

8. General Manager's Comments

GM Bushee stated that he will be on vacation next week. GM Bushee also provided an update on his meeting with the city of Carlsbad regarding the Occidental sewer main and LWD's agreement with Carlsbad. He noted that under the agreement the city of Carlsbad is responsible for maintaining the line. He indicated that the city of Carlsbad televised the main and there are portions of the line that need to be repaired. GM Bushee stated that there will be additional costs that were not included in the budget to maintain and repair the line. He stated that he will update the Board at the next Board meeting.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 10:50 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 December 2, 2010

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Thursday, December 2, 2010 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Project Manager Robin Morishita, Field Services Manager Leo Schempp, District Engineer Steve Deering and James Ashcraft from IEC.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Authorize the General Manager to execute an amendment to the Batiquitos Pump Station Rehabilitation Project Engineering Design Services Agreement with Infrastructure Engineering Corporation to include Environmental Consulting Services in an amount not to exceed \$32,992.

PM Morishita presented staff's recommendation.

The EC reviewed the amendment for Environmental Consulting services to the Batiquitos Pump Station Rehabilitation Project Engineering Design Services Agreement with IEC. Following discussion, the EC concurred with staff to present this recommendation at the December 8, 2010 Board meeting.

6. Information Items

- A. Extension of Infrastructure Engineering Corporation (IEC) Engineering Design Services contract.

PM Morishita presented this item stating that IEC's Engineering Design Services contract will end February 2011. PM Morishita stated that due to the organizational transition resulting from FSM Schempp's upcoming retirement, staff would like to extend IEC's agree to February 2012 to maintain focus on the transition and continuity of engineering services through the transition period. The EC concurred with staff. The recommendation to extend the contract will be presented to the Board for approval in February 2011.

B. Carlsbad Hilton Project – Verbal Report

DE Deering provided a review of the Carlsbad Hilton Project. The EC discussed the possible impacts the project will have on future work on the District's sewer force mains between the Batiquitos Pump Station and the Encina treatment plant. DE Deering will present this item for discussion at the December Board Meeting. Director Kulchin requested that staff hold an EC meeting prior to negotiations with Carlsbad Hilton. GM Bushee agreed to do so.

C. Update on the North San Diego County Regional Recycled Water Project - Verbal Report.

GM Bushee provided an update on the North San Diego County Regional Recycled Water Project. The planning process is on scheduled. Status on the lobbying contract for grant funding was discussed. GM Bushee will update the Board during the December meeting.

7. **Director's Comments**

None.

8. **General Manager's Comments**

GM Bushee updated the EC on the ongoing inspection and cleaning of the Occidental Line, the gravity sewer line from the Ponto Train Station to the Encina facilities that is jointly owned by LWD, city of Carlsbad, and the city of Encinitas.

9. **Adjournment**

Chairperson Juliussen adjourned the meeting at approximately 9:25 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Approval of November/December Demands**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$376,773.87**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months November 5, 2010 – December 2, 2010.

Operating expenses totaled **\$180,552.09** while Capital Improvement Program expenses totaled **\$101,243.90**.

Payroll for employees and the Board totaled **\$94,977.88**.

Attached please find a year to date Employee and Board Payroll Report from November 2009 to December 2010 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, November/December 2010
Attachment 2	Accounts Payable Register dated November 10, 2010
Attachment 3	Payroll Check Register dated November 17, 2010
Attachment 4	Accounts Payable Check Register dated November 23, 2010
Attachment 5	Payroll Check Register dated December 1, 2010
Attachment 6	Accounts Payable Check Register dated December 1, 2010
Attachment 7	Board Payroll Check Register dated December 2, 2010
Attachment 8	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

December 8, 2010

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -11/17/2010	15216 - 15232	\$38,406.55	
Payroll Checks - 12/1/2010	15233 - 15241	\$14,550.21	Sick Buyback
Payroll Checks -12/1/2010	15242 - 15258	\$39,986.79	
Board Payroll Checks - 12/2/2010	15259 - 15263	<u>\$2,034.33</u>	
	Total	\$94,977.88	
General Checking 11/10/2010	40261 - 40313	\$77,767.70	
General Checking -11/23/2010	40314 - 40351	\$144,349.04	
General Checking - 12/01/2010	40352 - 40373	<u>\$59,679.25</u>	
	Total	\$281,795.99	
	Grand Total	\$376,773.87	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40261- 2480	1	11/10/2010	10100 NAPA AUTO		
	1		42318 TOOLS	26.63	973458
40261- 2480	1	11/10/2010	Logged	*** Total ***	26.63
40262- 2480	2	11/10/2010	10128 TLC STAFFING		
	2		42314 TEMP HOURS W/E 10/24	324.00	IVC05000043786
	2		42315 TEMP HOURS W/E 10/31/2010	216.00	IVC05000043859
40262- 2480	2	11/10/2010	Logged	*** Total ***	540.00
40263- 2480	3	11/10/2010	10570 ANTIMITE TERMITE & PEST CONTRO		
	3		42283 MONTHLY PEST SERVICE	53.00	658716
40263- 2480	3	11/10/2010	Logged	*** Total ***	53.00
40264- 2480	4	11/10/2010	10714 ATEL COMMUNICATIONS, INC		
	4		42273 UPS FOR TELEPHONE SYSTEM	685.91	21642
40264- 2480	4	11/10/2010	Logged	*** Total ***	685.91
40265- 2480	5	11/10/2010	10720 AT&T		
	5		42304 L.D. @ BPS	31.40	0192940472-10/
40265- 2480	5	11/10/2010	Logged	*** Total ***	31.40
40266- 2480	6	11/10/2010	11013 ARMOND BADILLO		
	6		42321 REIMBURSE AB FOR SAFETY BOOTS	47.71	AB-BOOTS-NOV
40266- 2480	6	11/10/2010	Logged	*** Total ***	47.71
40267- 2480	7	11/10/2010	11028 BASELINE CONSULTING		
	7		42267 TROUBLE SHOOT @ BPS	1,080.00	00A-335
40267- 2480	7	11/10/2010	Logged	*** Total ***	1,080.00
40268- 2480	8	11/10/2010	11034 BAY CITY ELECTRIC WORKS, INC		
	8		42263 ANNUAL GENERATOR SERVICE/CONTR	630.00	W83563
	8		42276 ANNUAL GENERATOR SERVICE/CONTR	587.50	W83565
	8		42281 ANNUAL GENERATOR SERVICE/CONTR	1,017.50	W83564/B3559
	8		42282 ANNUAL GENERATOR SERVICE/CONTR	500.00	W83562
40268- 2480	8	11/10/2010	Logged	*** Total ***	2,735.00
40269- 2480	9	11/10/2010	11060 BARRETT ENGINEERED PUMP		
	9		42255 REWIND PUMP @ RANCHO VERDE PS	2,589.31	73420
40269- 2480	9	11/10/2010	Logged	*** Total ***	2,589.31
40270- 2480	10	11/10/2010	11650 BROWNELL AND DUFFEY CPA		
	10		42308 ACCT FEES-OCTOBER	9,165.00	11/08/10
40270- 2480	10	11/10/2010	Logged	*** Total ***	9,165.00
40271- 2480	11	11/10/2010	12005 CSDA-SAN DIEGO CHAPTER		
	11		42312 CSDA 2011 MEMBERSHIP RENEWAL	150.00	CSDA-RENEW-2011
40271- 2480	11	11/10/2010	Logged	*** Total ***	150.00
40272- 2480	12	11/10/2010	12005 CSDA-SAN DIEGO CHAPTER		
	12		42313 CSDA QTRLY DINNER-NOV	234.00	DINNER-11/18/10
40272- 2480	12	11/10/2010	Logged	*** Total ***	234.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40273- 2480	13	11/10/2010	12028	CWEA-		
	13		42317	CWEA RENEWAL-PLANT/COLLE-J.S.	304.00	187/261-2011
40273- 2480	13	11/10/2010	Logged	*** Total ***	304.00	
40274- 2480	14	11/10/2010	12360	CITY OF CARLSBAD		
	14		42298	WATER @ PLANT	124.72	8121300-00-10/
	14		42299	WATER @ PLANT	264.47	08121305-10/10
40274- 2480	14	11/10/2010	Logged	*** Total ***	389.19	
40275- 2480	15	11/10/2010	12510	WASTE MANAGEMENT		
	15		42287	TRASH SERVICE	190.27	10384930274-2
40275- 2480	15	11/10/2010	Logged	*** Total ***	190.27	
40276- 2480	16	11/10/2010	12631	CORODATA		
	16		42256	OPEN PO-STORAGE	76.40	RS1002474
40276- 2480	16	11/10/2010	Logged	*** Total ***	76.40	
40277- 2480	17	11/10/2010	12722	CALIF. SOCIETY OF MUNICIPAL FI		
	17		42316	CSMFO RENEWAL-2011	110.00	CSMFO-2011
40277- 2480	17	11/10/2010	Logged	*** Total ***	110.00	
40278- 2480	18	11/10/2010	12814	CUES, INC		
	18		42265	OPEN PO-REPAIRS TO CCTV	364.22	335862
40278- 2480	18	11/10/2010	Logged	*** Total ***	364.22	
40279- 2480	19	11/10/2010	13272	DETECTION INSTRUMENTS CORP		
	19		42266	OPEN PO-CALIBRATIONS/ODALOGS	195.85	366017624
	19		42275	OPEN PO-CALIBRATIONS/ODALOGS	188.31	3616-17560
40279- 2480	19	11/10/2010	Logged	*** Total ***	384.16	
40280- 2480	20	11/10/2010	13822	DUDEK & ASSOCIATES		
	20		42326	GE/CIP/AUG/200/326/318/333/325	7,277.50	20102926
40280- 2480	20	11/10/2010	Logged	*** Total ***	7,277.50	
40281- 2480	21	11/10/2010	14528	ELECTRIC MOTOR SERVICES		
	21		42271	REWIND #2 MOTOR @ E. ENCINITAS	2,884.28	3740
40281- 2480	21	11/10/2010	Logged	*** Total ***	2,884.28	
40282- 2480	22	11/10/2010	16021	GREAT AMERICA LEASING CORP		
	22		42286	COPIER LEASE	967.18	10234433
40282- 2480	22	11/10/2010	Logged	*** Total ***	967.18	
40283- 2480	23	11/10/2010	16634	GRAYBAR		
	23		42272	ANALOG CARD	4,153.87	950571224/61018
40283- 2480	23	11/10/2010	Logged	*** Total ***	4,153.87	
40284- 2480	24	11/10/2010	17023	HADRONEX		
	24		42268	INSTALL SMART COVERS @ BPS OVE	3,887.50	1166
40284- 2480	24	11/10/2010	Logged	*** Total ***	3,887.50	
40285- 2480	25	11/10/2010	18150	ICMA RETIREMENT-303979		
	25		42288	DEFERRED COMP-ICMA	2,551.21	ICMA-11/3/2010

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40285- 2480	25	11/10/2010	Logged	*** Total ***	2,551.21	
40286- 2480	26	11/10/2010	23068	NATIONWIDE RETIREMENT SOLUTION		
	26		42310	DEFERRED COMP	1,006.38	NATION-11/3/10
40286- 2480	26	11/10/2010	Logged	*** Total ***	1,006.38	
40287- 2480	27	11/10/2010	23573	NORTH COUNTY TRANSIT DISTRICT		
	27		42262	SERVICES FOR SATELLITE PUMP ST	1,725.63	NC TRANSIT
40287- 2480	27	11/10/2010	Logged	*** Total ***	1,725.63	
40288- 2480	28	11/10/2010	24111	OCB REPROGRAPHICS		
	28		42323	PLANS/PRINTS FOR BPS FORCE MAI	194.42	5914004
40288- 2480	28	11/10/2010	Logged	*** Total ***	194.42	
40289- 2480	29	11/10/2010	24224	OFFICE DEPOT, INC.		
	29		42260	OPEN PO-OFFICE SUPPLIES	125.42	538328784001
	29		42278	OPEN PO-OFFICE SUPPLIES	156.62	539746373001
	29		42279	OPEN PO-OFFICE SUPPLIES	14.30	538331278001
40289- 2480	29	11/10/2010	Logged	*** Total ***	296.34	
40290- 2480	30	11/10/2010	24440	OLIVENHAIN MUNICIPAL WATER DIS		
	30		42292	WATER @ VPS	29.77	65865245-10/10
	30		42293	WATER @ TRAVELING 2	186.91	61227600-10/10
	30		42294	WATER @ VP7	48.61	57187500-10/10
	30		42295	WATER @ E.ESTATES	48.61	61955121-10/10
	30		42296	WATER @ TRAVELING	263.59	1555324-10/10
40290- 2480	30	11/10/2010	Logged	*** Total ***	577.49	
40291- 2480	31	11/10/2010	25010	AT&T		
	31		42305	DIAL IN MODEM-NEW	120.97	47921302725-10/
	31		42306	DIAL IN MODEM-OLD	130.90	63270470062-10
	31		42307	PHONE @ BPS	28.92	94235880012-10/
40291- 2480	31	11/10/2010	Logged	*** Total ***	280.79	
40292- 2480	32	11/10/2010	25011	PACIFIC PIPELINE SUPPLY		
	32		42269	MECHANICAL INDICATOR ASSEMBLY	478.94	142365
40292- 2480	32	11/10/2010	Logged	*** Total ***	478.94	
40293- 2480	33	11/10/2010	25032	PALOMAR WATER		
	33		42290	WATER @ OFFICE	128.17	1782229
40293- 2480	33	11/10/2010	Logged	*** Total ***	128.17	
40294- 2480	34	11/10/2010	25425	PLANT PEOPLE		
	34		42258	CONTRACT-MAINTAIN PLANTS MONTH	158.00	1111261
40294- 2480	34	11/10/2010	Logged	*** Total ***	158.00	
40295- 2480	35	11/10/2010	25680	PRUDENTIAL OVERALL SUPPLY		
	35		42291	LAUNDRY SERVICE-OCT	859.10	3592500-10/2010
40295- 2480	35	11/10/2010	Logged	*** Total ***	859.10	
40296- 2480	36	11/10/2010	26804	QUALITY CHEVROLET		
	36		42261	OPEN PO-VEHCILE/TRUCK MAINTENA	538.94	CTCS402897

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	36		42277 OPEN PO-VEHCILE/TRUCK MAINTENA	69.95	CTCS403343
	36		42280 OPEN PO-VEHCILE/TRUCK MAINTENA	69.95	CTCS403323
40296- 2480	36	11/10/2010	Logged *** Total ***	678.84	
40297- 2480	37	11/10/2010	27478 R. J. SAFETY SUPPLY CO., INC.		
	37		42264 OPEN PO-MISC SAFETY EQUIPMENT	25.56	281625-00
40297- 2480	37	11/10/2010	Logged *** Total ***	25.56	
40298- 2480	38	11/10/2010	27528 ROCKWELL CONSTRUCTION SERVICES		
	38		42324 ELECTRIC REVIEW @ SPS	1,187.50	247
40298- 2480	38	11/10/2010	Logged *** Total ***	1,187.50	
40299- 2480	39	11/10/2010	27729 RICHARD STINSON		
	39		42322 CONSULTING SERVICES-OCT	1,650.00	#38
40299- 2480	39	11/10/2010	Logged *** Total ***	1,650.00	
40300- 2480	40	11/10/2010	28012 STANLEY ACCESS TECH INC		
	40		42320 SERVICE MAIN LOBBY DOOR	152.00	901094493
40300- 2480	40	11/10/2010	Logged *** Total ***	152.00	
40301- 2480	41	11/10/2010	28020 SAN DIEGO GAS AND ELECTRIC		
	41		42303 GAS @ OFFICE	6.02	79237037294-10/
40301- 2480	41	11/10/2010	Logged *** Total ***	6.02	
40302- 2480	42	11/10/2010	28035 SAN DIEGO DAILY TRANSCRIPT		
	42		42319 AD FOR PUBLIC INFORMATION SERV	168.00	00080327
40302- 2480	42	11/10/2010	Logged *** Total ***	168.00	
40303- 2480	43	11/10/2010	28070 SAN DIEGUITO WATER DISTRICT		
	43		42300 WATER @ TANKER	55.65	TK645-10/2010
	43		42301 WATER @ TANKER 2	107.59	TK896-10/2010
	43		42302 WATER @ BPS	68.26	7373-BPS-10/10
40303- 2480	43	11/10/2010	Logged *** Total ***	231.50	
40304- 2480	44	11/10/2010	28510 SLOAN ELECTRIC COMPANY		
	44		42270 TROUBLE SHOOT @ RANCHO VERDE	340.00	0058179
40304- 2480	44	11/10/2010	Logged *** Total ***	340.00	
40305- 2480	45	11/10/2010	30520 UNDERGROUND SERVICE ALERT OF		
	45		42289 UNDERGROUND ALARM	141.00	1020100363
40305- 2480	45	11/10/2010	Logged *** Total ***	141.00	
40306- 2480	46	11/10/2010	30560 UNITED PARCEL		
	46		42284 SHIPPING	16.35	000025YY37440
40306- 2480	46	11/10/2010	Logged *** Total ***	16.35	
40307- 2480	47	11/10/2010	30580 UNITED WAY		
	47		42309 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-11/3/10
40307- 2480	47	11/10/2010	Logged *** Total ***	5.00	
40308- 2480	48	11/10/2010	30723 SIEMENS WATER TECH. CORP		
	48		42259 OPEN PO-BIOXIOE	9,225.11	7830950

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40308- 2480	48	11/10/2010	Logged	*** Total ***	9,225.11
40309- 2480	49	11/10/2010	31232 VERIZON WIRELESS		
	49		42285 CELL PHONE USAGE	266.11	0918058567
	49		42297 CELL PHONE USAGE	51.55	0918058566
40309- 2480	49	11/10/2010	Logged	*** Total ***	317.66
40310- 2480	50	11/10/2010	32220 WATER ENVIRONMENT FEDERATION		
	50		42311 WEF RENEWAL-L.S.-2011	217.00	1763303-2011
40310- 2480	50	11/10/2010	Logged	*** Total ***	217.00
40311- 2480	51	11/10/2010	32347 DEXTER WILSON ENGINEERING		
	51		42325 CONSULTING SERVICES-BPS	760.00	1010.02.1110
40311- 2480	51	11/10/2010	Logged	*** Total ***	760.00
40312- 2480	52	11/10/2010	33227 XEROX CORPORATION		
	52		42257 OPEN PO-SERVICE CONTRACT-MAINT	57.16	051352377
40312- 2480	52	11/10/2010	Logged	*** Total ***	57.16
40313- 2480	53	11/10/2010	35523 ZONDIROS CORPORATION		
	53		42274 REPAIR WORK TO ALICANTE ST	16,006.00	#1-ALICANTE
40313- 2480	53	11/10/2010	Logged	*** Total ***	16,006.00

** Total check discount ** .00
 ** Total check amount ** 77,767.70
 ** Total void discount ** .00
 ** Total void amount ** .00

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: November 17, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15216 - 15232	11/17/2010	\$38,406.55

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40314- 2481	1	11/23/2010	10100 NAPA AUTO		
	1		42380 SUPPLIES	35.87	461789
	1		42381 CLOTHS	69.58	975576
	1		42382 CABLE, SUPPLIES	118.82	975835
	1		42383 FUEL FILTERS	130.28	462964
40314- 2481	1	11/23/2010	Logged	*** Total ***	354.55
40315- 2481	2	11/23/2010	10128 TLC STAFFING		
	2		42377 TEMP SERVICES-W/E/11/7	324.00	IVC050000043931
40315- 2481	2	11/23/2010	Logged	*** Total ***	324.00
40316- 2481	3	11/23/2010	12028 CWEA-		
	3		42376 RENEWAL-F.R.-MECH/COLLECTIONS	152.00	505/612-FR
40316- 2481	3	11/23/2010	Logged	*** Total ***	152.00
40317- 2481	4	11/23/2010	12065 CARLSON & BEAULOYE		
	4		42339 REPAIR/REPLACE IMPELLAR @ E.E.	1,500.00	M56535
40317- 2481	4	11/23/2010	Logged	*** Total ***	1,500.00
40318- 2481	5	11/23/2010	12360 CITY OF CARLSBAD		
	5		42362 WATER @VACTOR	155.54	104-OCT 2010
	5		42363 WATER @ VACTOR	179.41	103-OCT 2010
40318- 2481	5	11/23/2010	Logged	*** Total ***	334.95
40319- 2481	6	11/23/2010	12514 CONEXIS		
	6		42359 SEC 125/FLEX PLAN-OCT	125.00	1010-OR5179
40319- 2481	6	11/23/2010	Logged	*** Total ***	125.00
40320- 2481	7	11/23/2010	13072 DATA NET		
	7		42368 IS MAINT AND SUPPORT	505.00	9738363
	7		42369 IS MAINT AND SUPPORT	35.00	9738372
40320- 2481	7	11/23/2010	Logged	*** Total ***	540.00
40321- 2481	8	11/23/2010	13323 DIEHL, EVANS & COMPANY		
	8		42375 AUDITOR FEES-OCTOBER	3,200.00	69390
40321- 2481	8	11/23/2010	Logged	*** Total ***	3,200.00
40322- 2481	9	11/23/2010	13822 DUDEK & ASSOCIATES		
	9		42385 GE/3251/100/GRADING PLANS	375.00	20103425
	9		42386 GE/3252/642/V. OF LC	544.20	20103428
	9		42387 GE/3252/630/RICHARDS	250.00	20103427
	9		42388 GE/3252/505/HARWOOD PROJECT	1,125.00	20103426
	9		42389 GE/3252/699/HYMETTUS	1,097.25	20103431
	9		42390 GE/3252/697/LC GREENS	625.00	20103430
	9		42391 GE/3252/647/DAPHNE ST	380.00	20103429
	9		42392 GE/3252/802/TACO BELL	218.94	20103436
	9		42393 GE/3252/797/ST. ELIZABETH	391.50	20103435
	9		42394 GE/3252/764/N. VULCAN	437.50	20103434
	9		42395 GE/3252/743/PHOEBE	125.00	20103433
	9		42396 GE/3252/808/SEASIDE	250.00	20103439
	9		42397 GE/3252/807/WALMART	312.50	20103438
	9		42398 GE/3252/805/HYMETTUS	875.00	20103437

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	9		42399 GE/CIP/SEPT/200/326/333/325	12,064.50	20103062
40322- 2481	9	11/23/2010	Logged	*** Total ***	19,071.39
40323 2481	10	11/23/2010	14410 EL CAMINO REAL SHELL ENCINITAS		
	10		42333 OPEN PO-VEHICLE FUELS AND GAS	75.00	8419
40323- 2481	10	11/23/2010	Logged	*** Total ***	75.00
40324 2481	11	11/23/2010	15223 FEDERAL EXPRESS CORPORATION		
	11		42384 SHIPPING	61.52	7-291-80811
40324- 2481	11	11/23/2010	Logged	*** Total ***	61.52
40325- 2481	12	11/23/2010	17247 U.S. HEALTH WORKS MEDICAL GROU		
	12		42336 OPEN PO-PHYSICALS	245.00	1800474-CA
40325 2481	12	11/23/2010	Logged	*** Total ***	245.00
40326 2481	13	11/23/2010	18150 ICMA RETIREMENT-303979		
	13		42370 DEFERRED COMP-ICMA	2,551.21	ICMA-11/17/10
40326 2481	13	11/23/2010	Logged	*** Total ***	2,551.21
40327 2481	14	11/23/2010	18212 INFRASTRUCTURE ENGINEERING COR		
	14		42338 CONTRACT-BPS FORCE MAIN REPAIR	15,951.55	5440
	14		42371 FORCE MAIN PROJECT	206.00	5439
40327 2481	14	11/23/2010	Logged	*** Total ***	16,157.55
40328 2481	15	11/23/2010	18212 INFRASTRUCTURE ENGINEERING COR		
	15		42372 BPS FINAL DESIGN	24,190.85	5417
40328 2481	15	11/23/2010	Logged	*** Total ***	24,190.85
40329 2481	16	11/23/2010	18561 U.S. BANK		
	16		42400 CONFERENCES, SUPPLIES, MEETING	2,961.46	US BANK-OCT
40329 2481	16	11/23/2010	Logged	*** Total ***	2,961.46
40330 2481	17	11/23/2010	22214 MITSUBISHI ELECTRIC & ELECTRON		
	17		42341 ELEVATOR TESTING	878.00	207110
40330- 2481	17	11/23/2010	Logged	*** Total ***	878.00
40331 2481	18	11/23/2010	23068 NATIONWIDE RETIREMENT SOLUTION		
	18		42358 DEFERRED COMP-NATIONWIDE	1,006.38	NATION-11/17
40331 2481	18	11/23/2010	Logged	*** Total ***	1,006.38
40332- 2481	19	11/23/2010	23567 NCB REPROGRAPHICS		
	19		42374 DIGITAL COPIES	52.74	0002958-IN
40332- 2481	19	11/23/2010	Logged	*** Total ***	52.74
40333 2481	20	11/23/2010	24224 OFFICE DEPOT, INC.		
	20		42335 OPEN PO-OFFICE SUPPLIES	143.15	540494368001
	20		42344 OPEN PO-OFFICE SUPPLIES	21.39	540018149001
	20		42345 OPEN PO-OFFICE SUPPLIES	38.10	540018214001
40333- 2481	20	11/23/2010	Logged	*** Total ***	202.64
40334 2481	21	11/23/2010	25011 PACIFIC PIPELINE SUPPLY		
	21		42343 ROMAC COUPLINGS	1,185.38	142683

UNION BANK GENERAL

Check Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40334	2481	21 11/23/2010	Logged	*** Total ***	1,185.38
40335	2481	22 11/23/2010	25260 PERS RETIREMENT		
		22	42346 BOARD RETIREMENT 10-31-2010	131.13	10-2010-0
		22	42347 EMPLOYEE RETIREMENT 10/31/2010	13,900.57	10-2010-5
40335	2481	22 11/23/2010	Logged	*** Total ***	14,031.70
40336	2481	23 11/23/2010	25260 PERS RETIREMENT		
		23	42348 EMPLOYEE RETIREMENT 11/14/2010	13,591.06	11-2010-3
40336	2481	23 11/23/2010	Logged	*** Total ***	13,591.06
40337	2481	24 11/23/2010	26804 QUALITY CHEVROLET		
		24	42334 OPEN PO-VEHCILE/TRUCK MAINTENA	626.28	CTCS403549
40337	2481	24 11/23/2010	Logged	*** Total ***	626.28
40338	2481	25 11/23/2010	27028 RANCH AND SEA POOL CARE		
		25	42337 CONTRACT-FOUNTAIN MAINT-AUG-JU	90.00	8296
40338	2481	25 11/23/2010	Logged	*** Total ***	90.00
40339	2481	26 11/23/2010	28020 SAN DIEGO GAS AND ELECTRIC		
		26	42349 ELECTRIC @ RANCHO VERDE	153.45	3218-11/2010
		26	42350 ELECTRIC @ VP5	265.01	3154-11/2010
		26	42351 GAS @ E.E.	7.72	4747-11/2010
		26	42352 ELECTRIC @ E. ESTATES	634.71	7448-11/2010
		26	42353 ELECTRIC @ VP7	129.67	2554-11/2010
		26	42354 GAS @ OFFICE	36.43	7294-11/2010
		26	42355 ELECTRIC @ LC PS	864.65	LCPS-5295
		26	42357 ELECTRIC @ OFFICE	11,107.77	OFFICE-6377
40339	2481	26 11/23/2010	Logged	*** Total ***	13,199.41
40340	2481	27 11/23/2010	28020 SAN DIEGO GAS AND ELECTRIC		
		27	42356 ELECTRIC @ BPS	12,044.62	BPS-0466-11/10
40340	2481	27 11/23/2010	Logged	*** Total ***	12,044.62
40341	2481	28 11/23/2010	28615 SPECIALTY SEALS & ACCESSORIES,		
		28	42342 DOUBLE MECHANICAL SEAL	484.97	28588
40341	2481	28 11/23/2010	Logged	*** Total ***	484.97
40342	2481	29 11/23/2010	28704 STAPLES BUSINESS ADVANTAGE		
		29	42378 SUPPLIES	335.49	8016964437
40342	2481	29 11/23/2010	Logged	*** Total ***	335.49
40343	2481	30 11/23/2010	28705 STATE BOARD OF EQUALIZATION		
		30	42373 NO. POINT ANNEXATION-#699	350.00	NP ANNEX-699
40343	2481	30 11/23/2010	Logged	*** Total ***	350.00
40344	2481	31 11/23/2010	29225 TELEPACIFIC COMMUNICATIONS		
		31	42367 PHONE SYSTEM	1,002.39	24232698-0
40344	2481	31 11/23/2010	Logged	*** Total ***	1,002.39
40345	2481	32 11/23/2010	29730 T.S. INDUSTRIAL SUPPLY		
		32	42340 CORDLESS IMPACT WRENCH	628.30	1034948

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40345	2481	32 11/23/2010	Logged	*** Total ***	628.30
40346	2481	33 11/23/2010	30551 CARLSBAD FUELS CORPORATION		
		33	42332 OPEN PO-VEHICLE FUELS AND GAS	1,588.80	20101108
40346	2481	33 11/23/2010	Logged	*** Total ***	1,588.80
40347	2481	34 11/23/2010	30560 UNITED PARCEL		
		34	42361 SHIPPING	14.83	000025YY37450
40347	2481	34 11/23/2010	Logged	*** Total ***	14.83
40348	2481	35 11/23/2010	30580 UNITED WAY		
		35	42360 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-11/17/10
40348	2481	35 11/23/2010	Logged	*** Total ***	5.00
40349	2481	36 11/23/2010	31232 VERIZON WIRELESS		
		36	42366 CELL PHONES-OCT	641.37	0921725263
40349	2481	36 11/23/2010	Logged	*** Total ***	641.37
40350	2481	37 11/23/2010	32072 WATEREUSE ASSOCIATION		
		37	42379 RENEWAL-2011 MEMBERSHIP	618.00	2011-WATERUSE
40350	2481	37 11/23/2010	Logged	*** Total ***	618.00
40351	2481	38 11/23/2010	32500 WORDEN WILLIAMS, APC		
		38	42364 LEGAL FEES-OCT-HOLDER CLAIM	1,048.60	29296
		38	42365 LEGAL FEES-OCT	8,878.60	29242
40351	2481	38 11/23/2010	Logged	*** Total ***	9,927.20
					.00
** Total check discount **					.00
** Total check amount **				144,349.04	
** Total void discount **					.00
** Total void amount **					.00

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: December 1, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15233 - 15241	12/1/2010	\$14,550.21
15242 - 15258	12/1/2010	\$39,986.79

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
40352- 2482	1	12/01/2010	11314	BERGELECTRIC CORP		
	1		42402	OPEN PO-MISC ELECTRICAL WRK	1,760.11	12385.6TM-14
	1		42407	OPEN PO-MISC ELECTRICAL WRK	925.57	12385.6TM-13
40352- 2482	1	12/01/2010	Logged	*** Total ***	2,685.68	
40353- 2482	2	12/01/2010	12112	JEFF BILLS		
	2		42410	CONSULTING FEES-OCT	2,837.22	JB-11/5/2010
40353- 2482	2	12/01/2010	Logged	*** Total ***	2,837.22	
40354- 2482	3	12/01/2010	12589	CA SOU		
	3		42431	CHILD SUPPORT-NOV	516.12	SUPPORT-NOV-AB
40354- 2482	3	12/01/2010	Logged	*** Total ***	516.12	
40355- 2482	4	12/01/2010	13272	DETECTION INSTRUMENTS CORP		
	4		42403	OPEN PO-CALIBRATIONS/ODALOGS	92.54	3750-17723
40355- 2482	4	12/01/2010	Logged	*** Total ***	92.54	
40356- 2482	5	12/01/2010	13822	DUDEK & ASSOCIATES		
	5		42414	GE/CIP/OCT/200/326/333	16,050.44	20103480
	5		42415	GE/3252/810/STARBUCKS	250.00	20103441
	5		42416	GE/3252/811/CHRONIC TACOS	500.00	20103442
	5		42417	GE/3252/809/VILLAS OF LA COSTA	128.50	20103440
40356- 2482	5	12/01/2010	Logged	*** Total ***	16,928.94	
40357- 2482	6	12/01/2010	14840	EWING IRRIGATION PRODUCTS		
	6		42413	SUPPLIES	25.20	2623203
40357- 2482	6	12/01/2010	Logged	*** Total ***	25.20	
40358- 2482	7	12/01/2010	16806	THE GUARDIAN		
	7		42427	DENTAL/DISABILITY/DEC	3,168.56	00324226-DEC/10
40358- 2482	7	12/01/2010	Logged	*** Total ***	3,168.56	
40359- 2482	8	12/01/2010	17060	HARTFORD LIFE & ACCIDENT INS.		
	8		42429	LIFE INS-DEC	342.87	5139421-1
40359- 2482	8	12/01/2010	Logged	*** Total ***	342.87	
40360- 2482	9	12/01/2010	17255	HIGH DESERT SPECIALISTS		
	9		42412	TEST BACKFLOWS	65.00	HIGHDESERT-NOV
40360- 2482	9	12/01/2010	Logged	*** Total ***	65.00	
40361- 2482	10	12/01/2010	20079	KATZ & ASSOCIATES		
	10		42411	PUBLIC INFO-OCT	2,887.00	406585
40361- 2482	10	12/01/2010	Logged	*** Total ***	2,887.00	
40362- 2482	11	12/01/2010	24224	OFFICE DEPOT, INC.		
	11		42404	OPEN PO-OFFICE SUPPLIES	25.81	540505609001
40362- 2482	11	12/01/2010	Logged	*** Total ***	25.81	
40363- 2482	12	12/01/2010	25010	AT&T		
	12		42425	ODOR CONTROL MODEM	28.64	43640093315-10
	12		42428	OFFICE ELEVATOR/FIRE PANEL	114.40	63334615389-NOV
40363- 2482	12	12/01/2010	Logged	*** Total ***	143.04	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40364- 2482	13	12/01/2010	25011 PACIFIC PIPELINE SUPPLY		
	13		42408 PARTS FOR E.E. PS	107.68	142956
40364- 2482	13	12/01/2010	Logged	*** Total ***	107.68
40365- 2482	14	12/01/2010	25018 MES VISION		
	14		42420 VISION INS-DEC	326.88	103122183001
40365- 2482	14	12/01/2010	Logged	*** Total ***	326.88
40366- 2482	15	12/01/2010	25261 PUBLIC EMPLOYEES HEALTH		
	15		42418 EMPLOYEE HEALTH INS-DEC	18,187.13	H2010121231000
	15		42419 BRD HEALTH INS-DEC	2,035.85	H201027247000
40366- 2482	15	12/01/2010	Logged	*** Total ***	20,222.98
40367- 2482	16	12/01/2010	25618 PRIZM JANITORIAL SERVICES, INC		
	16		42430 JANITORIAL SERVICES-NOVEMBER	1,281.15	66987
40367- 2482	16	12/01/2010	Logged	*** Total ***	1,281.15
40368- 2482	17	12/01/2010	27478 R. J. SAFETY SUPPLY CO., INC.		
	17		42401 OPEN PO-MISC SAFETY EQUIPMENT	167.96	281625-01
40368- 2482	17	12/01/2010	Logged	*** Total ***	167.96
40369- 2482	18	12/01/2010	27910 PROFORMA PRINT & PROMOTIONS		
	18		42405 A/P CHECKS REORDER	388.54	0282018.507
40369- 2482	18	12/01/2010	Logged	*** Total ***	388.54
40370- 2482	19	12/01/2010	28020 SAN DIEGO GAS AND ELECTRIC		
	19		42421 ELECTRIC @ AVOCADO PS	116.21	1246524-11/2010
	19		42422 ELECTRIC @ DIANA PS	345.20	9942208-11/2010
	19		42423 ELECTRIC @ EEPS	276.16	9747-11/2010
	19		42424 ELECTRIC @ SAXONY PS	667.50	2278-11/2010
40370- 2482	19	12/01/2010	Logged	*** Total ***	1,405.07
40371- 2482	20	12/01/2010	29630 TRI COMMUNITY ANSWERING SERVIC		
	20		42426 ANSWERING SERVICE-NOV	90.00	TRI-11/20/10
40371- 2482	20	12/01/2010	Logged	*** Total ***	90.00
40372- 2482	21	12/01/2010	29730 T.S. INDUSTRIAL SUPPLY		
	21		42409 SOCKET	71.01	1035021
40372- 2482	21	12/01/2010	Logged	*** Total ***	71.01
40373- 2482	22	12/01/2010	35523 ZONDIROS CORPORATION		
	22		42406 RAISE 5 MANHOLES	5,900.00	#1-NOV
40373- 2482	22	12/01/2010	Logged	*** Total ***	5,900.00
				.00	
** Total check discount **				.00	
** Total check amount **				59,679.25	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: December 2, 2010

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15259 - 15263	12/2/2010	\$2,034.33

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

2009

NOVEMBER

11/4/2009	Employee		\$40,124.71
11/5/2009	Board		\$2,795.74
11/18/2009	Employee		<u>\$42,332.97</u>
	TOTAL		\$85,253.42

DECEMBER

12/1/2009	Employee	Sick Buyback	\$12,470.82
12/2/2009	Employee		\$40,360.61
12/3/2009	Board		\$4,117.31
12/9/2009	Employee	Incentive	\$3,413.09
12/10/2009	Employee	Incentive	\$908.88
12/16/2009	Employee		\$40,600.94
12/30/2009	Employee		<u>\$38,940.10</u>
	TOTAL		\$140,811.75

JANUARY

2010

1/5/2010	Board		\$1,072.54
1/13/2010	Employee		\$38,692.19
1/20/2010	Employee	Incentive	\$5,443.19
1/27/2010	Employee		<u>\$40,266.16</u>
	TOTAL		\$85,474.08

FEBRUARY

2/3/2010	Board		\$5,252.88
2/10/2010	Employee		\$38,572.36
2/11/2010	Employee	Incentive	\$10,598.54
2/24/2010	Employee		<u>\$38,726.13</u>
	TOTAL		\$93,149.91

MARCH

3/3/2010	Board		\$2,110.79
3/10/2010	Employee		\$38,676.44
3/11/2010	Employee	Incentive	\$19,121.09
3/24/2010	Employee		<u>\$39,022.67</u>
	TOTAL		\$98,930.99

APRIL

4/2/2010	Board		\$4,132.08
4/7/2010	Employee		\$38,553.32
4/21/2010	Employee		<u>\$38,389.58</u>
	TOTAL		\$81,074.98

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MAY

5/5/2010	Employee		\$38,897.89
5/6/2010	Board		\$5,861.53
5/19/2010	Employee		<u>\$40,803.89</u>
	TOTAL		\$85,563.31

JUNE

6/2/2010	Employee		\$39,395.23
6/3/2010	Board		\$2,897.35
6/16/2010	Employee		\$39,117.87
6/30/2010	Employee		<u>\$38,580.06</u>
	TOTAL		\$119,990.51

JULY

7/1/2010	Board		\$2,209.06
7/9/2010	Employee	Incentive	\$1,616.12
7/14/2010	Employee		\$39,311.69
7/28/2010	Employee		<u>\$39,181.87</u>
	TOTAL		\$82,318.74

AUGUST

8/2/2010	Board		\$999.54
8/11/2010	Employee		\$40,139.81
8/25/2010	Employee		<u>\$39,202.75</u>
	TOTAL		\$80,342.10

SEPTEMBER

9/2/2010	Board		\$5,665.17
9/8/2010	Employee		\$38,989.08
9/22/2010	Employee		<u>\$38,612.32</u>
	TOTAL		\$83,266.57

OCTOBER

10/1/2010	Board		\$4,565.69
10/6/2010	Employee		\$39,437.79
10/13/2010	Employee	Incentive	\$3,421.59
10/20/2010	Employee		<u>\$43,807.41</u>
	TOTAL		\$91,232.48

NOVEMBER

11/1/2010	Board		\$2,871.92
11/3/2010	Employee		\$43,672.40
11/17/2010	Employee		<u>\$38,406.55</u>
	TOTAL		\$84,950.87

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

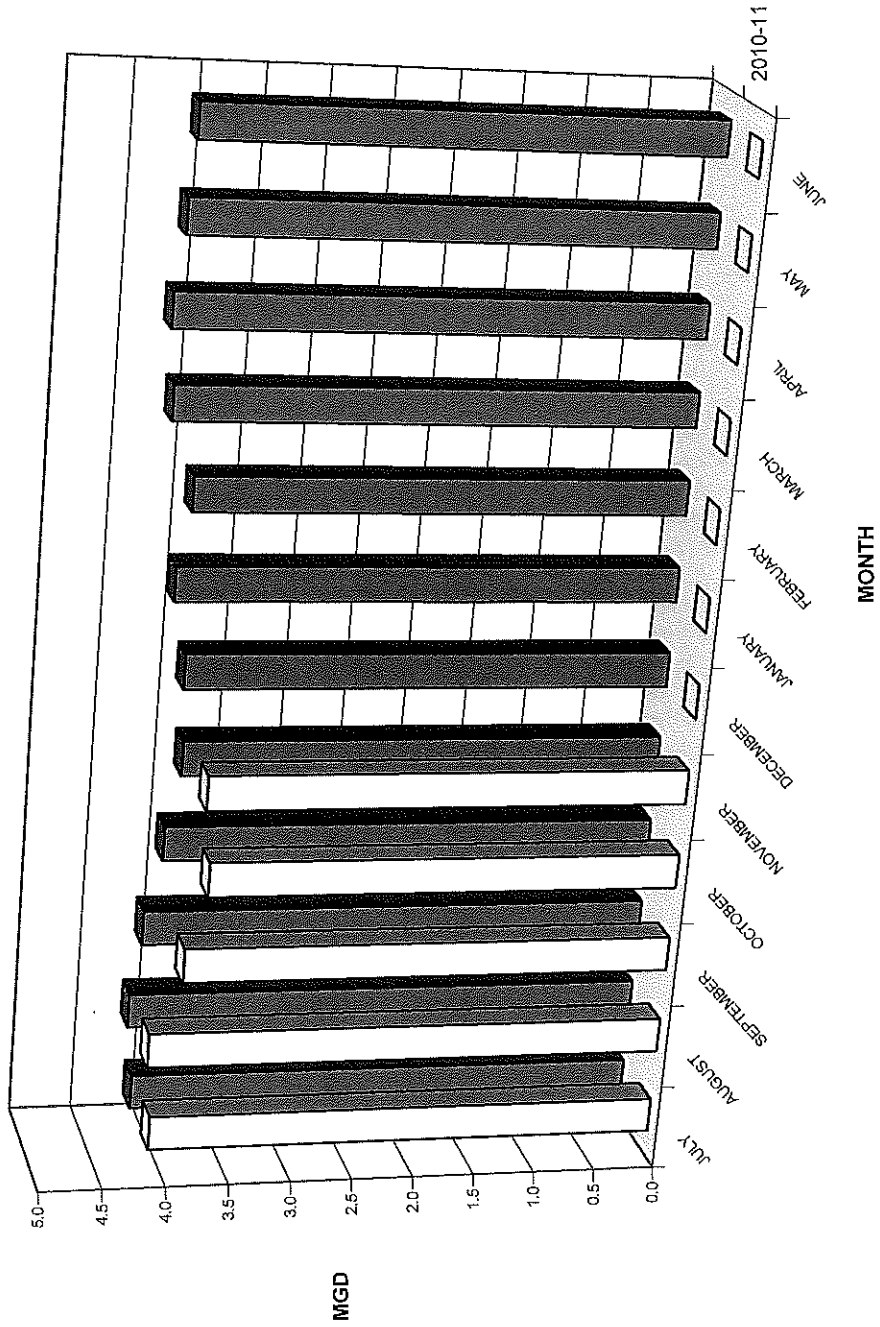
DECEMBER

12/1/2010	Employee		\$39,986.79
12/2/2010	Employee	Sick buy back	\$14,550.21
12/2/2010	Board		<u>\$2,034.33</u>
	TOTAL		\$56,571.33

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2010-2011**

CURRENT MONTH - November 2010										FY 2009-2010	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,725	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0.12	127.41	-1	4.11	148	29.58	4.12				
YTD		127.41	27,724								
AUGUST	0	128.96	3	4.16	150	41.18	4.18				
YTD		256.37	27,727								
SEPTEMBER	0.22	117.90	15	3.93	142	40.76	4.11				
YTD		374.27	27,742								
OCTOBER	2.57	117.18	-70	3.78	137	0.00	3.99				
YTD		491.45	27,672								
NOVEMBER	0.81	115.20	5	3.84	139	0.00	3.89				
YTD		606.65	27,677				3.92				
DECEMBER											
YTD											
JANUARY							4.04				
YTD											
FEBRUARY							3.95				
YTD											
MARCH							4.15				
YTD											
APRIL							4.20				
YTD											
MAY							4.14				
YTD											
JUNE							4.10				
YTD											
Annual Total	3.72	606.65	-48	3.96	143	111.52					
Mo Average	0.74	121.33	-10	3.96	143	37.17	4.06				

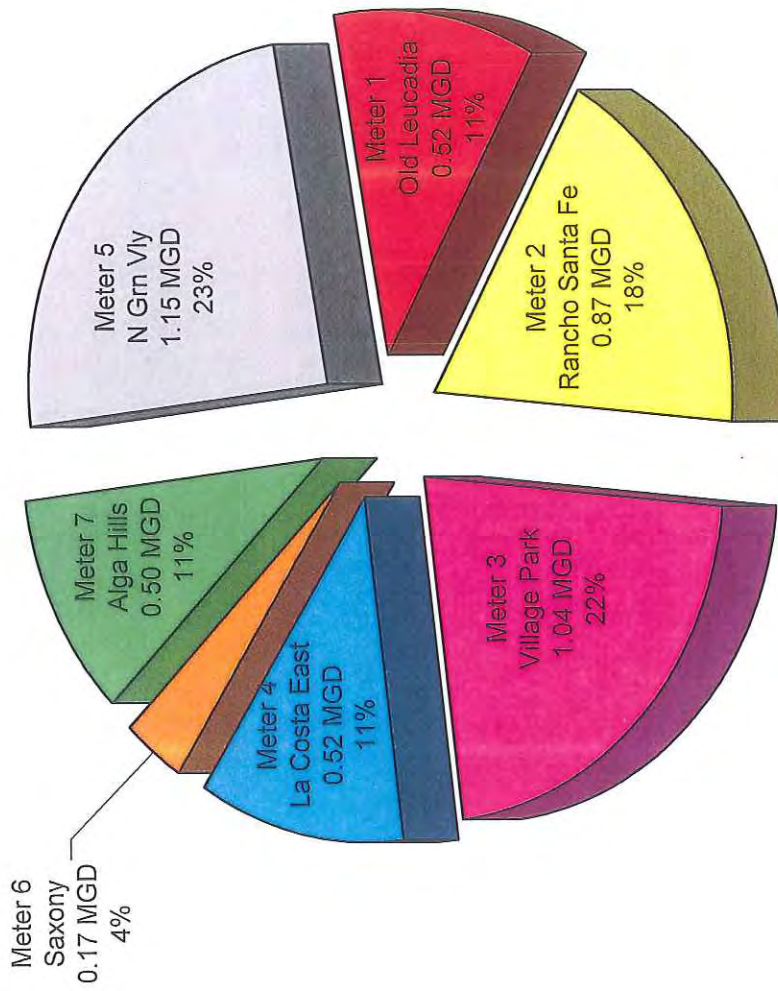
LEUCADIA WASTEWATER DISTRICT
 FLOW COMPARISON FY 10 to FY11



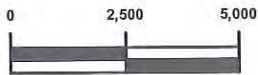
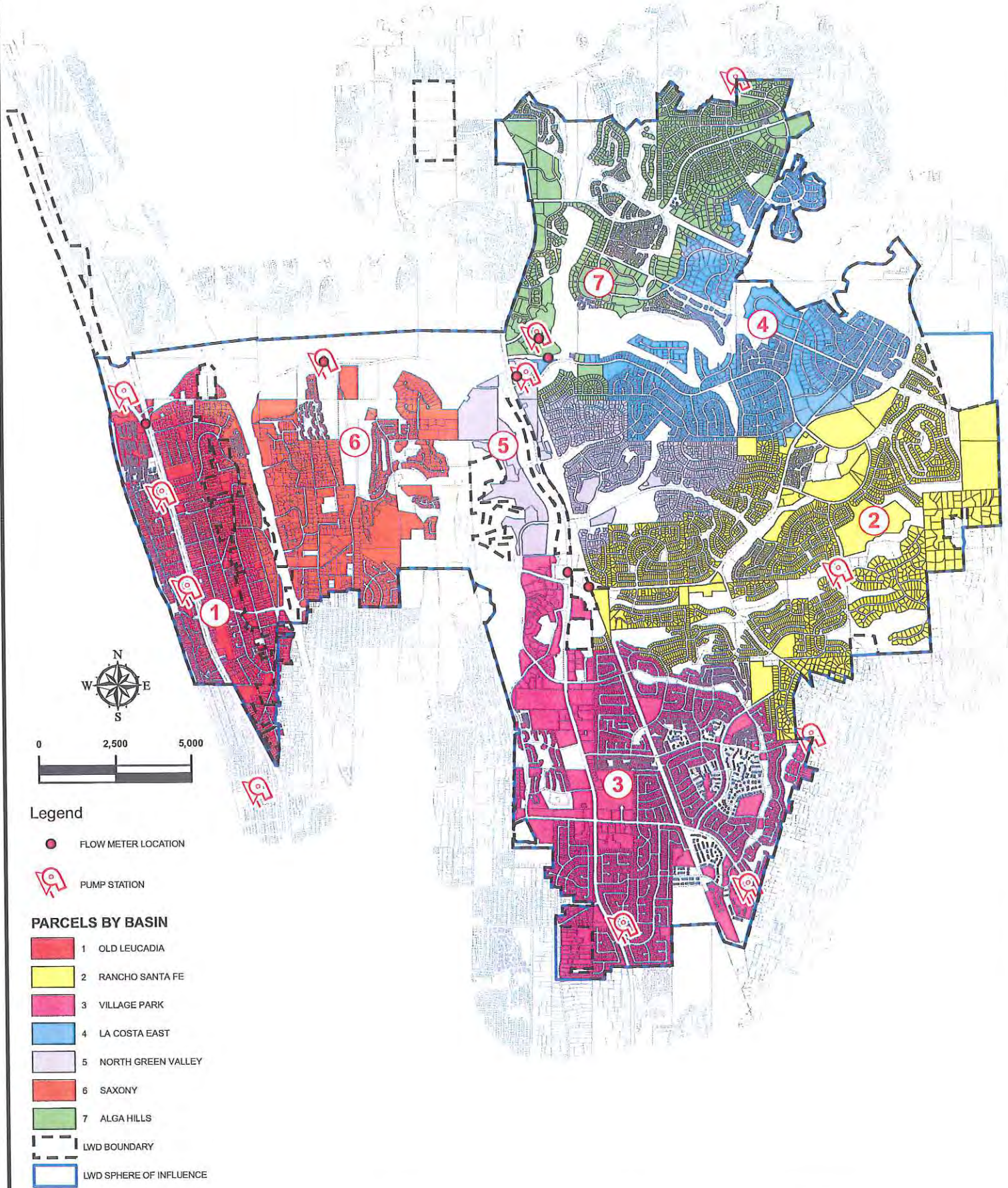
LWD Flows by Sub-Basin

November 2010

Total LWD Flow = 4.76 MGD



LEUCADIA WASTEWATER DISTRICT



Legend

- FLOW METER LOCATION
- PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of November 30, 2010

ASSETS	
Cash and Investment Pools	\$ 23,609,775.92
Investments	11,955,107.41
Accounts Receivable	222,929.58
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	49,405.64
Capital Assets	123,809,252.03
Less Accumulated Depreciation	(38,938,632.03)
Debt Issuance Costs, Net of Amortization	171,620.24
TOTAL ASSETS	\$ 121,786,307.79
LIABILITIES	
Accounts Payable and Accrued Expenses	372,003.01
Developer Deposits	125,250.88
Bond & Interest Debt	-
TOTAL LIABILITIES	\$ 497,253.89
NET ASSETS	
Net Investment in Capital Assets	83,253,949.61
Restricted Reserves	3,703,767.80
Unrestricted Operating Reserve	2,184,721.45
Unrestricted Non-Operating Reserves (Designated)	27,963,164.62
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(3,316,549.58)
TOTAL NET ASSETS	\$ 121,289,053.90

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 11/30/2010 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 491,264.29	\$ 7,143,638.00	6,652,373.71	6.88%
RECLAIMED WATER SALES	3150	110,139.39	360,210.00	250,070.61	30.58%
OTHER OPERATING INCOME		14,072.40	193,610.00	179,537.60	7.27%
TOTAL OPERATING REVENUE		\$ 615,476.08	\$ 7,697,458.00	\$ 7,081,981.92	8.00%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 794,022.11	\$ 2,210,560.00	\$ 1,416,537.89	35.92%
BOARD EXPENSES AND ELECTION	4300 & 4400	62,832.71	153,636.00	90,803.29	40.90%
DEPRECIATION EXPENSE	4510	1,217,000.00	-	(1,217,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,481,464.00	1,481,464.00	n/a
FUELS	4600	13,236.79	67,500.00	54,263.21	19.61%
INSURANCE	4700	15,091.81	123,000.00	107,908.19	12.27%
MEMBERSHIP & DUES	4800	3,825.00	23,275.00	19,450.00	16.43%
OFFICE EXPENSE	4900	29,848.03	116,300.00	86,451.97	25.66%
OPERATING SUPPLIES	5000	51,589.31	179,350.00	127,760.69	28.76%
PROFESSIONAL SERVICES	5200	139,813.50	494,500.00	354,686.50	28.27%
PRINTING & PUBLISHING	5300	17,682.93	33,000.00	15,317.07	53.58%
RENTS & LEASES	5400	7,122.80	20,300.00	13,177.20	35.09%
REPAIR & MAINTENANCE	5500	73,575.83	280,400.00	206,824.17	26.24%
MONITORING & PERMITTING	5600	4,551.00	50,700.00	46,149.00	8.98%
TRAINING & DEVELOPMENT	5700	19,941.48	41,400.00	21,458.52	48.17%
UTILITIES	5900	132,514.86	423,600.00	291,085.14	31.28%
LAFCO OPERATIONS	6100	6,039.00	6,200.00	161.00	97.40%
ENCINA	6200	412,666.49	1,946,818.00	1,534,151.51	21.20%
TOTAL OPERATING EXPENSES		\$ 3,001,353.65	\$ 7,652,003.00	\$ 4,650,649.35	39.22%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 86,582.40	\$ 186,600.00	\$100,017.60	46.40%
PROPERTY TAXES	3220	69,620.71	1,200,000.00	1,130,379.29	5.80%
INTEREST INCOME	3250	179,660.00	440,000.00	260,340.00	40.83%
OTHER NON OPERATING INCOME		17,592.49	731,360.00	713,767.51	2.41%
TOTAL NON OPERATING REVENUES		\$ 353,455.60	\$ 2,557,960.00	\$2,204,504.40	13.82%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 74,969.07	\$ 78,969.19	4,000.12	94.93%
PRINCIPAL PAYMENTS	6500	2,968,130.36	2,968,130.36	0.00	100.00%
TOTAL DEBT SERVICE		\$ 3,043,099.43	\$ 3,047,099.55	\$ 4,000.12	99.87%

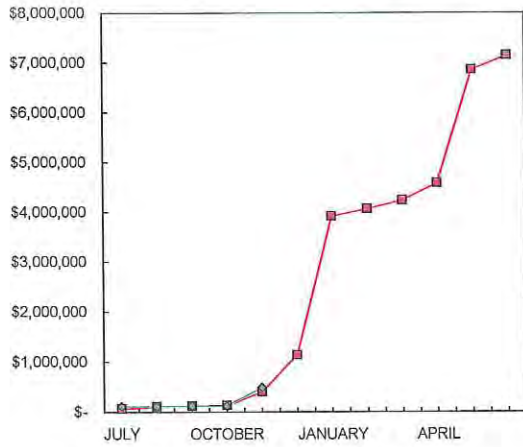
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

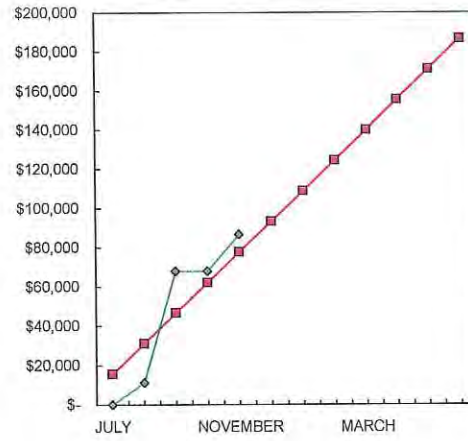
Revenue FY 2011

YTD through November 30, 2010

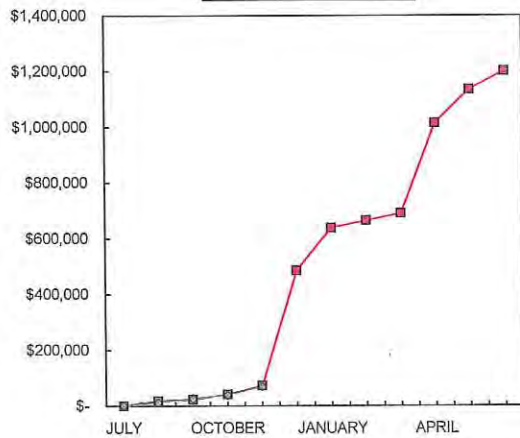
Sewer Service Fees



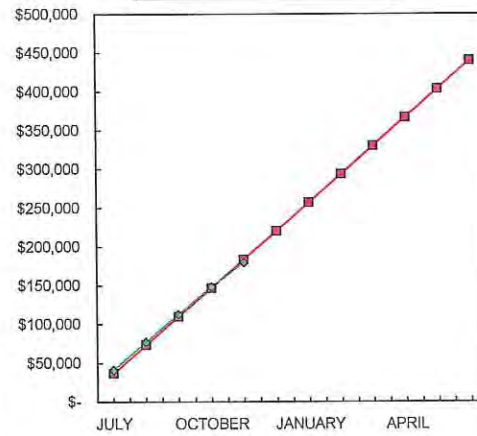
Capacity Charges



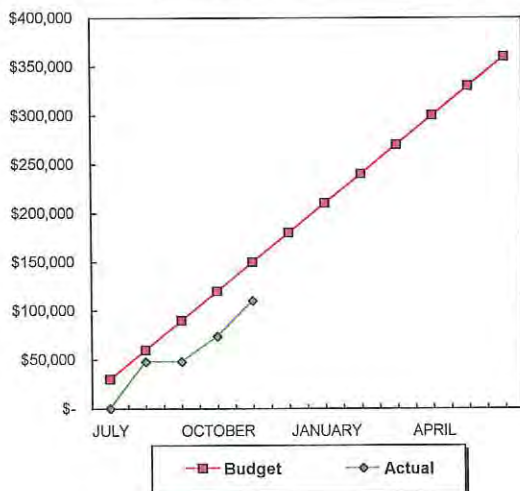
Property Taxes



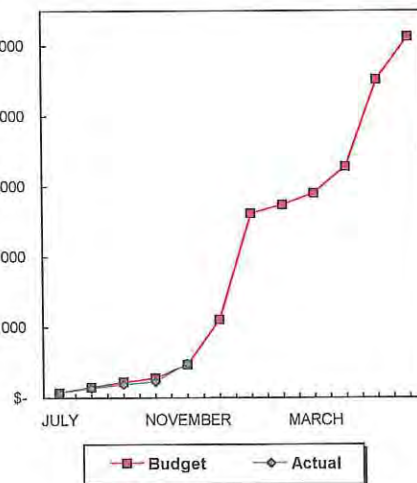
Investment Income



Recycled Wastewater



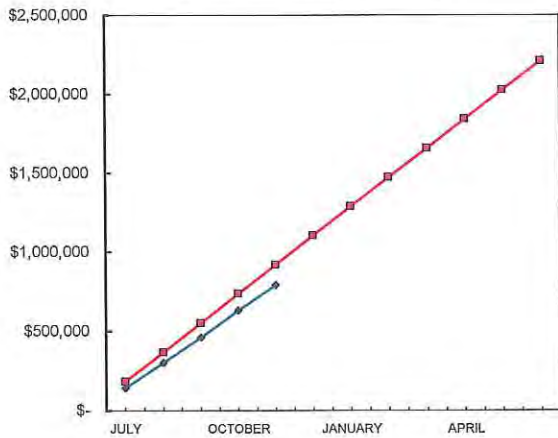
Total Revenue



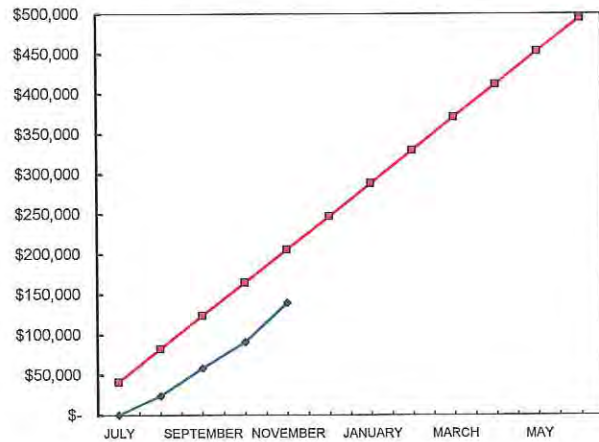
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2011 YTD through November 30, 2010

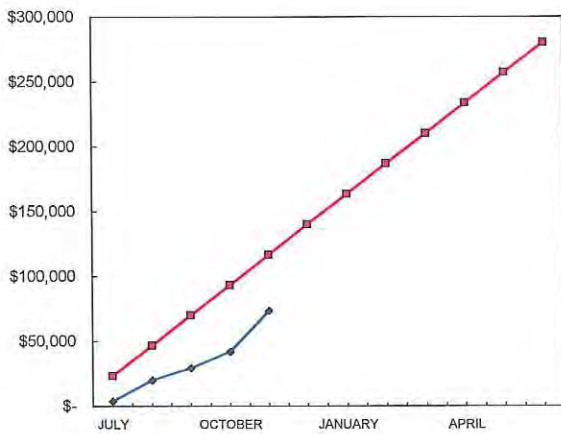
Salaries and Benefits



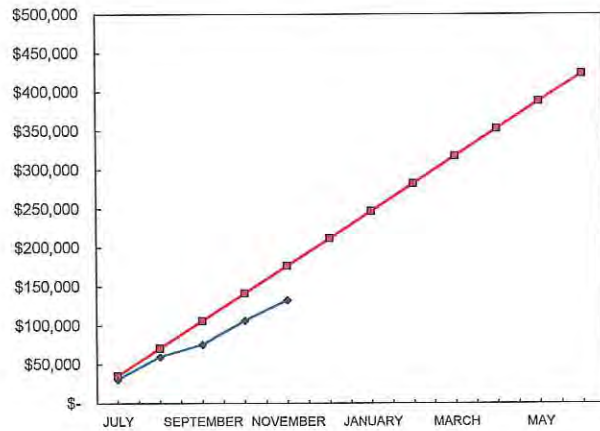
Professional Services



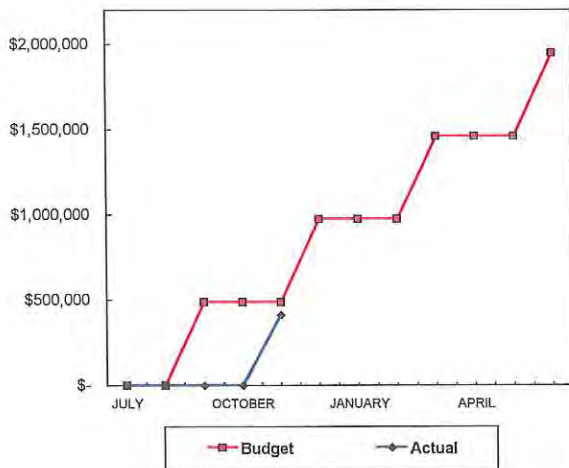
Repairs & Maintenance



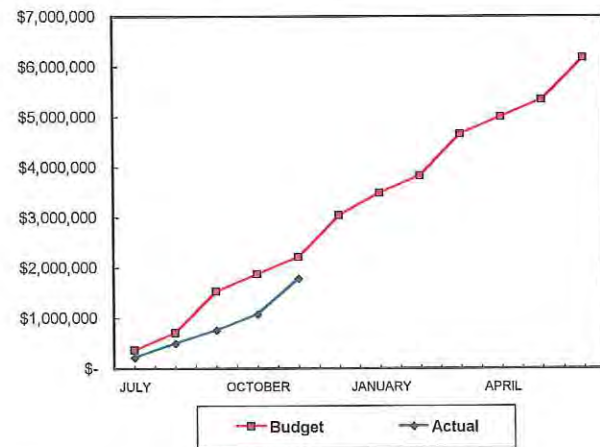
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



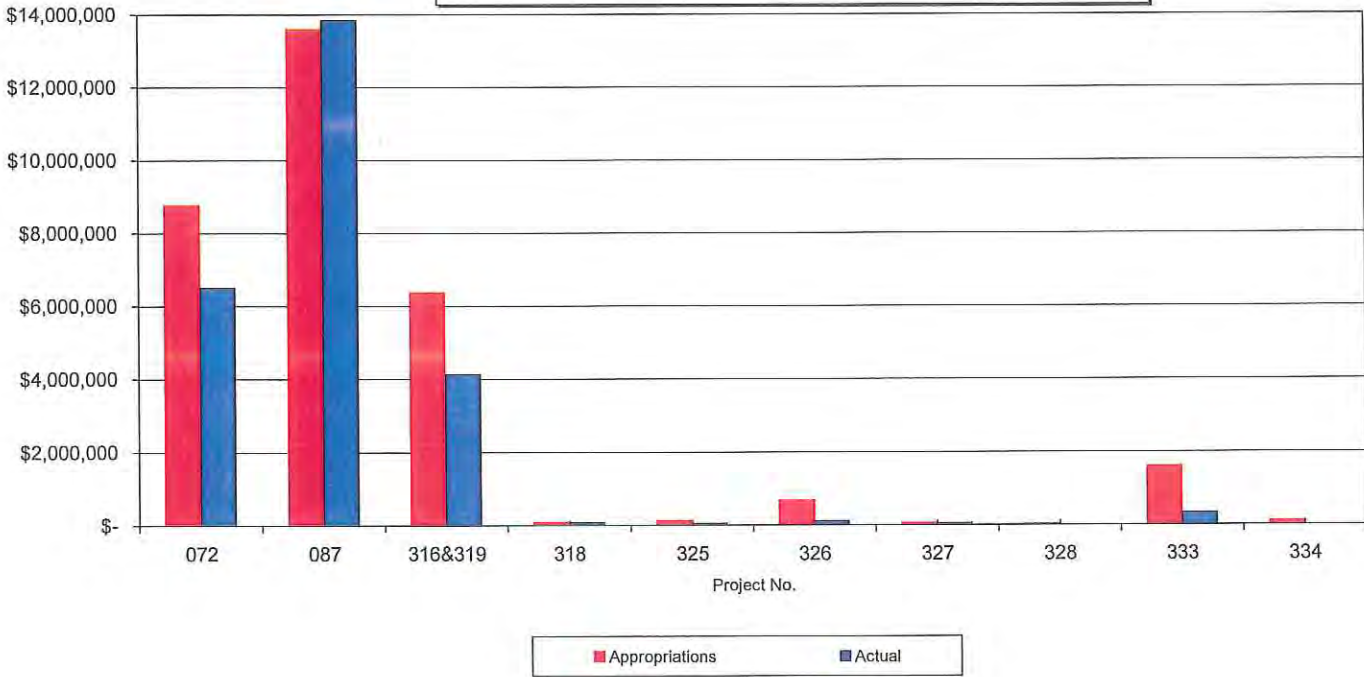
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

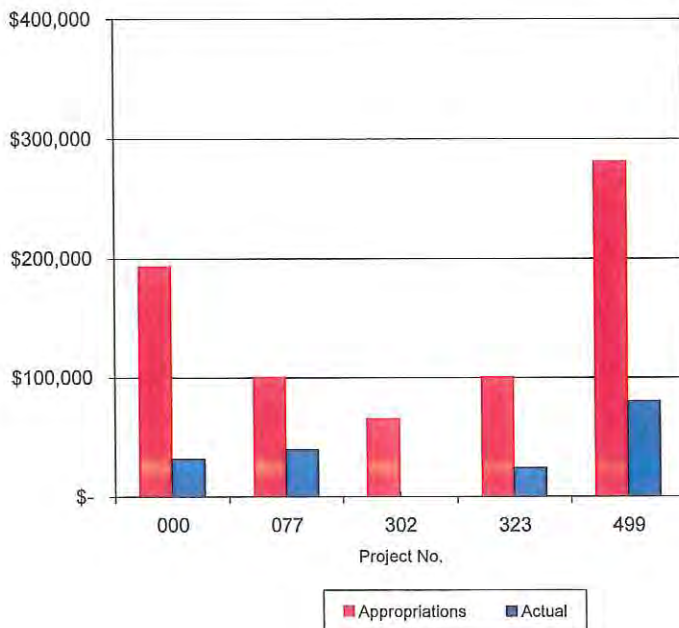
Capital Expenditures

As of November 30, 2010

Multi Year Capital Expenditures by Project FY2003-FY2011



Single Year Capital Expenditures by Project FY 2011



Project Legend

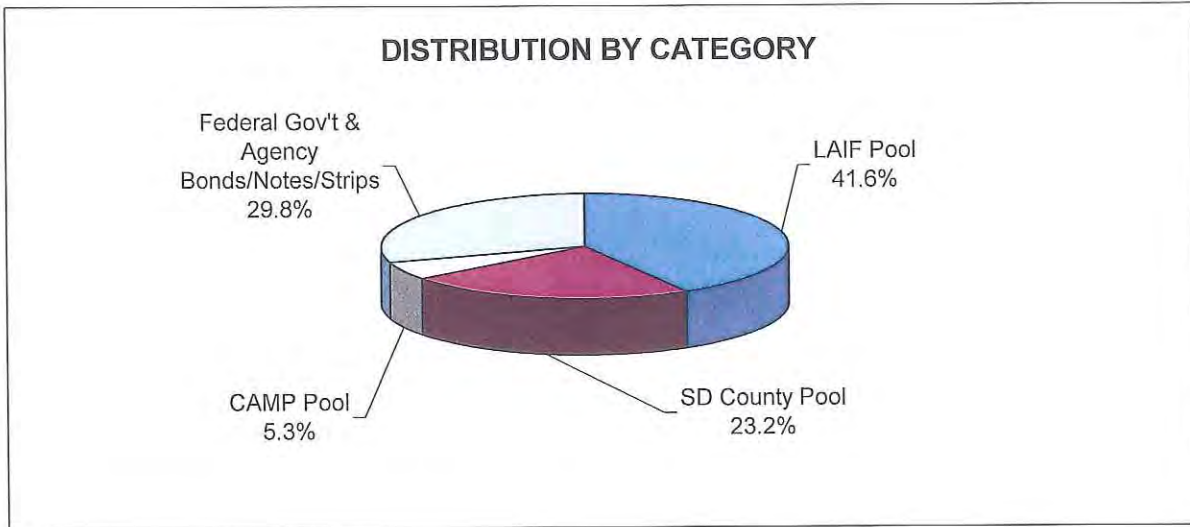
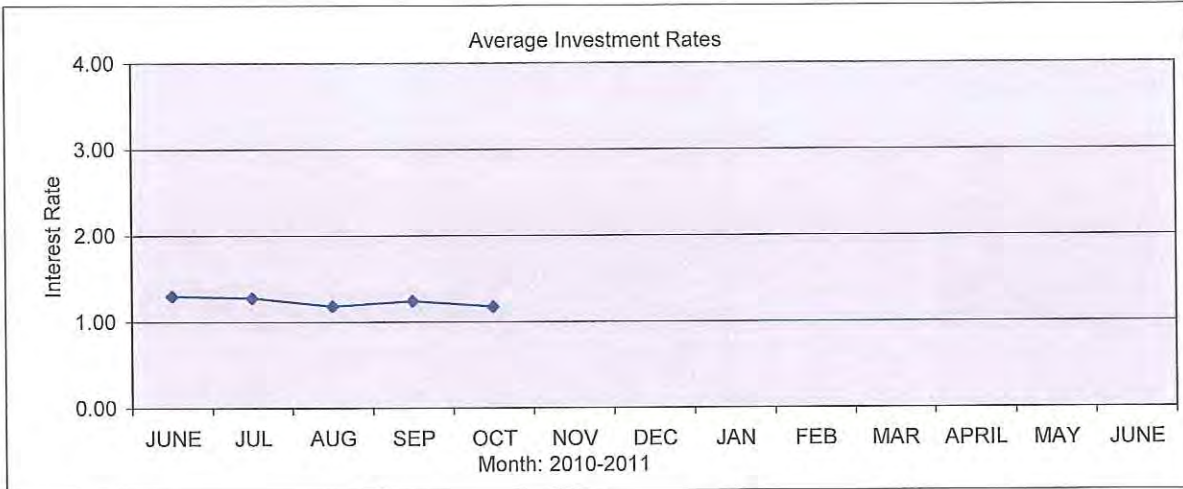
Multi-Year Capital	
Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Fm's & 101 Trunk Sewer	316 & 319
Asset Mgmt Plan Implementation	318
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Water Recycling Group	328
Force Main Corrosion Study	333
Asset Mgmt-Pipeline Replacement	334

Single Year Capital	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention P	323
LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

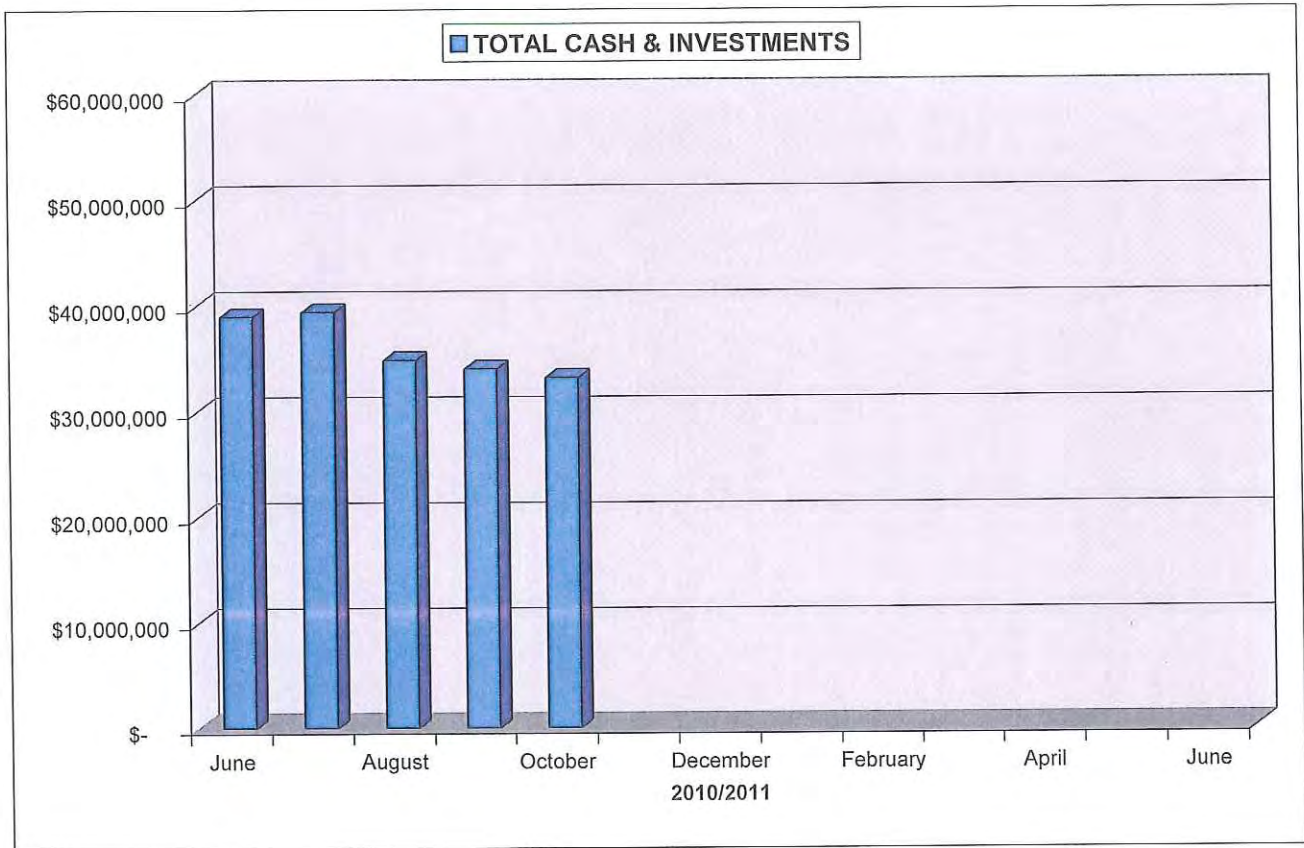
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2010

Cash & Investments	Principal (Original Cost)		September Interest	Average Rate
	September 30, 2010	October 31, 2010		
LAIF Pool	14,679,453	13,805,640	5,697	0.480%
SD County Pool	7,699,702	7,715,251	5,370	0.836%
CAMP Pool	742,815	1,767,953	235	0.200%
CAMP Portfolio				
Federal Agency Bonds/Notes	8,095,804	7,097,744	9,415	1.430%
GNMA mortgage pools	18,886	18,735	141	9.010%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	10,092,073	9,093,862	12,176	2.080%
Bond Funds				
US Bank. custodian a/c: Fed Agency Strips	803,988	803,988	9,490	14.164%
Total Bond Funds	803,988	803,988	9,490	14.164%
Totals	\$ 34,018,031	\$ 33,186,694	\$ 32,968	1.177%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2010
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2010/2011	Amount	Average Rate
June	\$ 39,006,976	1.30%
July	\$ 39,425,152	1.28%
August	\$ 34,847,829	1.18%
September	\$ 34,018,031	1.24%
October	\$ 33,186,694	1.18%
November		
December		
January		
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
October 31, 2010
(Continued)

INVESTMENT TRANSACTIONS
For the month of October 2010

Investment	Purchases	Maturities	Redemptions	Notes
FNMA Global Benchmark Notes		\$ 1,000,000		(1)
TOTAL	\$ -	\$ 1,000,000	\$ -	

Note Legend

(1) Funds from matured FNMA Global Benchmark note directly deposited into CAMP Pool on November 12, 2010

Encina Wastewater Authority Report
Regular Board Meeting
November 17, 2010

EWA Board of Directors - President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. Recognizing & Honoring Morris Vance and Dan Dalager

The Board of Directors authorized staff to adopt Resolutions 2010-08 and 2010-09 recognizing and honoring Morris Vance and Dan Dalager for their service to Encina Wastewater Authority.

2. Resolution 2010-07 – Amending the Human Resources Policy Manual

The Board of Directors authorized staff to adopt Resolution 2010-07 – Amending the Human Resources Policy Manual.

3. Environmental Protection Agency (EPA) Top 20 Green Power Generation List

The Board of Directors authorized staff to publish a press release announcing EWA's recognition by the EPA for the Top 20 Green Power Generation Partnership Ranking.

4. Change the December 2010 Board of Directors Meeting Time

The Board of Directors changed the starting time for the December 15, 2010 Board of Directors meeting to 11:00 a.m. to accommodate the annual Employee Recognition Luncheon.

Executive Session Items

5. Discuss anticipated litigation as authorized by Government Code section 54956.9 – one case: San Diego Gas & Electric.

There was no reportable action.

Community Affairs Committee Meeting Report

Presented by Director Sullivan

Meeting held November 19, 2010

1. Review and discuss the draft text for the winter 2010 newsletter.

The Committee reviewed and commented on the draft winter 2011 newsletter. The committee requested a few more changes to the articles. KATZ & Associates stated they will make the changes and forward the revised newsletter to staff for further review.

2. Review of Teacher Grant Applications.

The CAC reviewed one teacher grant and agreed with staff to award a grant to the recipient. In addition, the CAC agreed with staff to extend the due date of the applications to February, since the District only received one application. Staff reported that many schools in the District service area only applied for the CSDA Teacher Grant, and that they may not have understood that the two programs are separate.

Engineering Committee Meeting Report

Presented by Director Kulchin

Meeting held on December 2, 2010

1. The Committee reviewed staff's recommendation to amend IEC's Engineering Design Services Agreement to include Environmental Consulting Services. The EC concurred with staff to present to the Board for approval.

This item will be presented at tonight's meeting.

2. The Committee reviewed an information item regarding the IEC as needed Engineering Design contract. The contract is set to expire in February 2011; however staff would like to extend it one additional year to provide continuity during LWD's staffing transition due to the Field Services Manager retirement. The committee concurred with staff's approach and a recommendation to extend the contract will be presented to the Board in February 2011.

3. The Committee received an update on the Carlsbad Hilton Project

This item will be presented at tonight's meeting.

4. The Committee received an update on the North San Diego County Regional Recycled Water Project.

This item will be presented at tonight's meeting.

MEMORANDUM

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Board of Directors Election of Officers



RECOMMENDATION:

1. Discuss and take action, as appropriate.

DISCUSSION:

Leucadia Wastewater District's Resolution No. 2118 establishes a policy for the election of board officers. The resolution calls for the Board of Directors to elect a President and Vice-President each December from among its members.

This item has been placed on the agenda for the Board of Directors' discussion and action, as appropriate.

cal:PJB

MEMORANDUM

Ref: 11-2726

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Batiquitos Pump Station Rehabilitation Project – Amendment to the Engineering Design Services Agreement**

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute an amendment to the Batiquitos Pump Station Rehabilitation Engineering Design Services Agreement with Infrastructure Engineering Corporation to include Environmental Consulting Services in an amount not to exceed \$32,992.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its December 2, 2010 meeting. The Committee concurred with staff to bring this item forward for consideration.

In August 2010, the Board of Directors approved an engineering design services agreement with Infrastructure Engineering Corporation (IEC) for the Batiquitos Pump Station Rehabilitation Project. Since the Batiquitos Pump Station is in the coastal zone, major construction work there requires approval from the California Coastal Commission and a Coastal Development Permit prior to commencing construction. The original IEC design Scope of Work did not include environmental consulting services to satisfy those environmental requirements.

As part of the Coastal Development Permit process, a Mitigated Negative Declaration (MND) is required because the pump station is located on the edge of the Batiquitos Lagoon, a sensitive environmental area. The primary concern is the impact of the associated construction noise on the lagoon environment, specifically the affect of the noise on the mating of native birds. Helix Environmental Planning, Inc. (Helix) submitted the attached proposal to IEC to complete the MND development and approval process.

After evaluating Helix's proposed Scope of Work and associated fees, IEC and Staff have determined that the proposal is fair and reasonable. IEC has worked with Helix on several projects and have found them to be experienced, professional and responsive.

FISCAL IMPACT:

The Fiscal Year 2011 Budget contains sufficient funds to cover the additional cost of environmental consulting services to be provided under this amendment.

PJB:rym

Attachments

November 22, 2010

Mr. Robin Morishita
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

**RE: Proposal for Engineering Services for Environmental Consulting Services for the
Batiquitos Pump Station Rehabilitation**

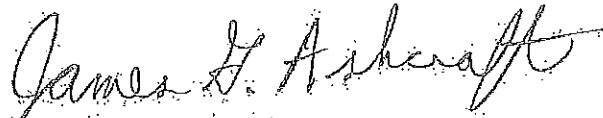
Dear Mr. Morishita:

Infrastructure Engineering Corporation (IEC) is pleased to provide the Leucadia Wastewater District with this proposal to provide Environmental Consulting services for the Batiquitos Pump Station Rehabilitation Project. The environmental consulting services will be sub contracted to Helix Environmental Planning, Inc. Helix's detailed Scope of Services and Fee are attached. We have marked up Helix's fee by our standard 5.0% for a total proposed fee of \$32,992.00.

If agreed to by the District, it is requested that an amendment be processed for Task Order No. 9 to the Agreement between the Leucadia Wastewater District and Infrastructure Engineering Corporation for Engineering Design Services for the Batiquitos Pump Station (BPS) Rehabilitation Project.

If you have any questions, please contact me.

Sincerely,



James G. Ashcraft, P.E.
Senior Project Manager

Cc: Robert S. Weber, P.E.



November 18, 2010

James G. Ashcraft, P.E.
Senior Project Manager
Infrastructure Engineering Corporation
14271 Danielson St
Poway, CA 92064

Subject: Letter Agreement/Proposal to Provide Environmental Consulting Services for the
Batiqitos Lagoon Pump Station Pump Replacement Project

Dear Mr. Ashcraft,

HELIX Environmental Planning, Inc. (HELIX) is pleased to submit this revised letter agreement/proposal (Agreement) to Infrastructure Engineering Corporation (IEC; Client) to provide environmental consulting services for the Batiqitos Lagoon Pump Station Pump Replacement Project (project). The proposed project is located adjacent to the Batiqitos Lagoon in Encinitas. The Leucadia Wastewater District (LWWD) is the project proponent and the California Environmental Quality Act (CEQA) lead agency.

SCOPE OF SERVICES

HELIX Environmental Planning, Inc. (HELIX) will prepare a CEQA Initial Study Environmental Checklist (IS) and Mitigated Negative Declaration (MND) for the proposed project. In support of this effort, HELIX will conduct biological resource surveys and prepare a biological resources technical report. Specifically, this effort will include the following tasks:

- Task 1. Kickoff Meeting and Previous CEQA Document Review.** HELIX's project manager will attend a kickoff meeting at LWWD's or IEC's offices. HELIX will review CEQA documents provided by LWWD that may be relevant to the current project.
- Task 2. Biological Resources Research and Surveys.** Prior to conducting fieldwork, HELIX will review existing biological documents (to be provided by LWWD), conduct an in-house database search (including California Natural Diversity Database [CNDDB], BIOS, and U.S. Fish and Wildlife Service [USFWS] data) for sensitive species known to occur within the project area, and prepare field maps.

Upon completion of site research, HELIX will conduct a site visit to map vegetation and conduct a general botanical and zoological survey of the site, including mapping sensitive species observed (if any) during the time of this survey. Results of this effort will be presented on a vegetation/sensitive resources map of the site. HELIX also will identify focused species surveys that may be required based on the habitats present on site—if required, focused surveys can be provided as an additional task (augment).



- Task 3. Biological Resources Technical Report.** HELIX will prepare a biological resources technical report to support the project's CEQA review. This report will describe the survey methods employed, present the results of the fieldwork, assess the potential for additional sensitive resources to occur on the site, identify regulatory issues related to the resources on the site, calculate project impacts, and recommend potential mitigation measures for the MND. This task assumes analysis of only one version of the site plan and only one round of minor revisions; major or multiple revisions may require additional authorization.
- Task 4. Cultural Resources Survey and Report.** Working as a subcontractor to HELIX, Affinis, Inc. will prepare a records search for a ¼-mile radius around the project site, request a sacred lands file search from the Native American Heritage Commission, send a letter seeking input to each of the tribal representatives identified by the Native American Heritage Commission, and conduct a pedestrian survey of the proposed project site. The results of these steps will be presented in a draft cultural resources technical report. Comments on the draft report from IEC and LWWD will be incorporated into the final cultural resources technical report. The final report, excluding the confidential records search results, will be included as an appendix to IS/Draft MND circulated for public review.
- Task 5. Prepare IS (including Environmental Checklist) and Draft MND.** HELIX will prepare a screencheck IS/Draft MND for review by IEC and LWWD. Responses to Environmental Checklist questions will be provided at a level of detail commensurate with the proposed project's potential to cause environmental impacts. The IS will provide information to support conclusions regarding whether the proposed project would result in significant environmental impacts which cannot be reduced to below a level of significance with mitigation. If potentially significant impacts are identified for which no mitigation options appear to be available (this is not anticipated), HELIX will immediately inform IEC and LWWD.

Based on the results of the IS and its Environmental Checklist, HELIX will prepare a MND that (A) describes the proposed project including its location, (B) identifies potentially significant impacts and the associated mitigation that would avoid or reduce those impacts to less-than-significant levels, and (C) includes a finding that the proposed project would not, as mitigated, have a significant effect on the environment (if applicable).

This scope (and fee) assumes that because the project entails the replacement of existing pumps with new pumps of similar capacity, no modeling/quantitative analysis of air quality emissions, greenhouse gas emissions, and/or noise impacts is required—these topics will be addressed qualitatively.

Upon receiving comments on the screencheck IS/Draft MND, HELIX will revise these documents and submit 25 hard copies and one .pdf to LLWD for public distribution.

- Task 6. Public Notices.** HELIX will prepare public notices including a Notice of Intent to Adopt an MND and, pending project approval, a Notice of Determination. HELIX also will prepare a Notice of Completion and Environmental Document Transmittal Form for submittal to the State Clearinghouse if the project is determined to either (A) affect resources for which a state agency has jurisdiction or (B) otherwise require submittal to the State Clearinghouse as a project of statewide, regional, or area-wide significance pursuant to Section 15206(b)(4) of the State CEQA Guidelines. HELIX will provide the Notice of Intent to Adopt an MND to LWWD for publication in a local newspaper of general circulation (e.g., *North County Times*).
- Task 7. Responsible/Trustee Agency Identification and Mailing List.** HELIX will identify responsible agencies (agencies with discretionary approval over the proposed project) and trustee agencies (agencies with jurisdiction over resources that may be affected by the proposed project). HELIX also will work with IEC and LWWD to identify other potentially interested parties that should be included on the project's CEQA mailing list. This task does not include generating a list of area property owners.
- Task 8. Mitigation Monitoring and Reporting Program (MMRP).** HELIX will prepare an MMRP that includes each mitigation measure required to reduce or avoid a significant impact on the environment, the timing of that measure, the party responsible for implementing the measure, and the party responsible for monitoring the mitigation measure's completion. To the extent desired by LWWD, the MMRP can also include project design elements that, while not technically "mitigation" pursuant to CEQA, are nonetheless integral to the finding that the proposed project would not have a significant effect on the environment.
- Task 9. Final MND.** HELIX will draft responses to comments received on the IS/Draft MND during public review. These comments and responses will be provided to LWWD for consideration by its Board of Directors during the Board's evaluation of whether to adopt the Final MND and Mitigation Monitoring Plan and approve the proposed project. This scope assumes that up to ten distinct comments will be made requiring responses in the Final MND.
- Task 10. Public Hearing.** HELIX's project manager will attend the hearing to consider approval of the MND and project. HELIX's project manager will prepare a PowerPoint presentation summarizing the results of the IS/MND and also be prepared to respond to questions regarding the IS/MND and CEQA compliance process. HELIX's project manager also will attend a meeting with the California Coastal commission staff to summarize the CEQA process and results.

These tasks will be completed in coordination with IEC and LWWD. HELIX anticipates attendance at project kickoff meeting and at a meeting to review comments on the screencheck IS/Draft MND submittal.



ASSUMPTIONS AND LIMITATIONS

The following assumptions and limitations are a material component of this agreement.

- o IEC will provide HELIX with current available digital baseline data for producing all project plan maps and graphics, which should be submitted in one of the following formats: .dxf, .dwg (AutoCAD), .dgn (Microstation), .e00 (ArcInfo export coverages), or .shp (ArcView shapefiles). For some graphics, .pdf files will be acceptable.
- o IEC will provide plans showing the limits of disturbance associated with the project (i.e., all areas that will be affected by the installation of the replacement pumps).
- o Costs associated with public meetings, jurisdictional delineations, biological surveys not specifically included in Task 2, and/or permit preparation and processing (“additional work”) are not included within the scope of services required of HELIX under this Agreement.
- o LWWD will pay the California Department of Fish and Game environmental document review fee (currently \$2,010.25 and subject to escalation on January 1), newspaper publication fees for notices, and any County of San Diego filing fee.
- o Once preparation of the screencheck IS/Draft MND has begun, no changes to the project design will occur such that major revisions to the project description or re-analysis of any environmental issue will be required.

COST ESTIMATE AND PAYMENT PROCEDURES

HELIX is pleased to submit this cost estimate not to exceed \$31,421, which is provided below in a breakdown by task. All work shall be invoiced on a time and materials basis pursuant to Exhibit A, Terms and Conditions, and Exhibit B, Schedule of Fees. Payment terms are net 30 days pursuant to the Terms and Conditions referenced herein.

<u>Task Number</u>	<u>Task Name</u>	<u>Cost</u>
1	Prior CEQA Document Review	\$718
2	Biological Resources Research and Surveys	4,138
3	Biological Resources Technical Report	7,335
4	Cultural Resources Survey and Report	2,760
5	IS/Draft MND	9,000
6	Public Notices	605
7	Responsible/Trustee Agency Identification & Mailing List	550
8	Mitigation Monitoring & Reporting Program	860
9	Final MND	2,640
10	Public Hearing, Presentation, & Coastal Comm. Meeting	<u>2,815</u>
	TOTAL	\$31,421



EXECUTION OF AGREEMENT

This quote is good for 30 days from the date of this letter. This Agreement will become a contract upon HELIX's receipt of this original, including any Exhibits, signed by an authorized representative of Client.

We look forward to working with you on this project. If you have any questions concerning this Agreement, please call me at (619) 462-1515.

Sincerely,

Michael Schwerin
Michael Schwerin
Chief Executive Officer

Enclosures: Exhibit A, Terms and Conditions
Exhibit B, Schedule of Fees

I hereby authorize HELIX to begin work in accordance with this Agreement and the attached Terms and Conditions and Schedule of Fees.


INFRASTRUCTURE ENGINEERING CORPORATION

A ___ corporation, OR a ___ limited liability company, OR a ___ general partnership or limited partnership (select one).

Signed by: _____ Printed: _____

Title: _____ Date: _____

MEMORANDUM

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Board of Directors Strategic Planning Session

RECOMMENDATION:

1. Discuss and provide direction as appropriate.

DISCUSSION:

The Board of Directors last held a strategic planning session in February 2009. Because it is prudent to periodically review the long-range strategic initiatives of the District, I am requesting that the Board consider the week of February 28 – March 4, 2011 to conduct another one to two day(s) planning session.

Staff retained the services of Mr. Jeff Bills of Confidence Consulting to conduct the last Board Strategic Planning session. Since then, he has also conducted staff teambuilding sessions, employee satisfaction surveys, and management coaching. Through this experience, Mr. Bills has gained a unique understanding of the District's staff and how we operate. Based on his positive experience with the District, I recommend that the Board consider using Mr. Bills for its upcoming planning session.

This item is presented for discussion. Staff is seeking Board direction for this upcoming effort.

cal: PJB

MEMORANDUM

Ref: 11-2718

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Occidental Line Survey**



RECOMMENDATION:

This item is provided for information only.

DISCUSSION:

Leucadia Wastewater District is working with the city of Carlsbad and the city of Encinitas to clean and assess the condition of the *Occidental Line* which carries sewage from just north of the transit center on Avenida Encinas to the Encina Wastewater Authority. This line is jointly owned by Carlsbad, Encinitas and LWD. The city of Carlsbad is responsible for its maintenance.

Following the recent spill at Encina Wastewater Authority, the agencies believed that it would be prudent to assess the condition of the line. In light of this, video inspection and cleaning of the line began during the week of November 29, 2010.

The cost of the TV inspection and line cleaning is \$32,000. LWD's portion will be approximately 40% of the final costs which is expected to be within the General Manager's approval authority.

Funds for this project are not included in the FY 2011 budget. Once the final costs of the survey and the scope of the repairs are determined, staff will request that the Board of Directors appropriate funds to the FY 2011 budget.

MEMORANDUM

Ref: 11-2731

DATE: December 2, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Automobile Incident Claim Settlement**



RECOMMENDATION:

This item is provided for information only.

DISCUSSION:

On October 19, 2010, a District vehicle was involved in a minor incident which caused slight damage to a parked vehicle belonging to an Encina Wastewater Authority (EWA) employee. The incident occurred on Avenida Encinas in the vicinity of EWA. There was no damage to the LWD vehicle.

Staff contacted the vehicles owner and worked closely with him to ensure repairs were made in an expeditious manner. The purpose of this agenda item is to report that the vehicle repairs have been completed at a cost of \$1,723.03 and that the claim has been closed.

PRELIMINARY PROGRAM

Ensuring Clean Water for California



California Association of Sanitation Agencies

MID YEAR CONFERENCE

January 12-14, 2011 Desert Springs, JW Marriott

74855 Country Club Drive

Palm Desert, CA 92260

Phone: 760.341.2211

Toll Free: 888.538.9459 (*central reservations*)

WEDNESDAY
JANUARY 12, 2011

7:00 a.m. – 12:00 p.m.
CSRMA Training Seminar - Do You Know Where Your Next Claim is Coming From?

9:00 a.m. – 5:00 p.m.
Registration

9:00 a.m. – 12:00 p.m.
CASA Executive Board Meeting

12:00 p.m. – 1:00 p.m.
Lunch – On Your Own

1:30 p.m. – 4:00 p.m.
Directors and Managers Meetings
- Directors Chair Scott Goldman, South Orange County Wastewater Authority
- Managers Chair Paul Bushee, Leucadia Wastewater District

1:30 p.m. – 2:30 p.m.
Regulations Everywhere and No Way to Pay

Achievement Award Winners

2:30 p.m. – 3:00 p.m.
Coming Out From Under The Radar
How Communicating With Stakeholders Continues To Evolve

3:15 p.m. – 3:40 p.m.
Owner Controlled Insurance Program
South Bayside Systems Authority - Organization Excellence Award

3:40 p.m. – 4:00 p.m.
Donner Lake Lift Station Overflow Mitigation Project
Truckee Sanitary District - Outstanding Capital Project Award

4:00 p.m. – 5:30 p.m.
Associates Committee Meeting
Chair Joseph A. Lauria, Malcolm Pirnie

6:00 p.m. – 7:00 p.m.
President's Welcome Reception

THURSDAY
JANUARY 13, 2011

7:30 a.m. – 5:00 p.m.
Registration

7:30 a.m. – 9:00 a.m.
Continental Breakfast

7:30 a.m. – 8:30 a.m.
Federal Liaison & Legislative Committee
Chair Ann Farrell, Central Contra Costa Sanitary District

8:30 a.m. – 12:00 p.m. - **TECHNICAL SESSIONS**

8:30 a.m. – 9:15 a.m.
AIR ISSUES FORUM
Chair Lisa Rothbart, Orange County Sanitation District

• **Air Toxic Hot Spots Program Update**
Robert Blaisdell, Program Supervisor, Office of Environmental Health Hazard Assessment

9:15 a.m. – 9:30 a.m.
Break

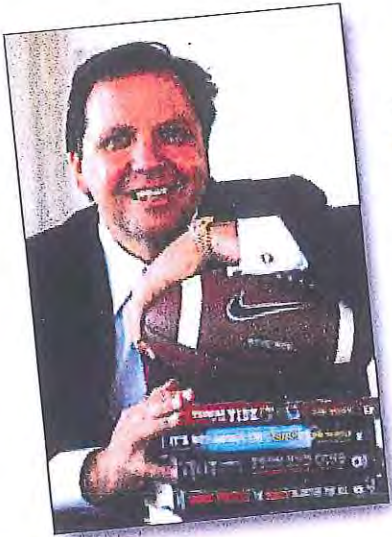
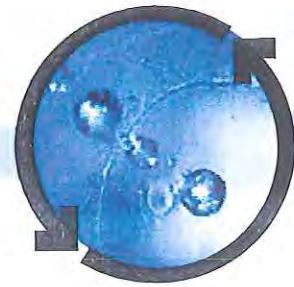
9:30 a.m. – 10:30 a.m.
LAND ISSUES FORUM
Chair Mike Sullivan, Los Angeles County Sanitation Districts
Vice Chair Rubin Robles, Sacramento Regional County Sanitation District

• **Biosolids Program Report**
Greg Kester, CASA Biosolids Program Manager
• **Biosolids Drying and Renewable Power Generation Facility**
Mark Lawler, General Manager, Ventura Regional Sanitation District
Technological Innovation & Achievement Award

10:30 a.m. – 10:45 a.m.
Break

10:45 a.m. – 12:00 p.m.
WATER ISSUES FORUM
Chair Ben Horenstein, East Bay Municipal Utility District

• **The Delta Debate: Does Source Water Protection Trump Reasonable Regulation?**
• **Presumed Toxic: The Proposed SWRCB Toxicity Policy**



**12:00 p.m. – 1:30 p.m. -
CONFERENCE LUNCHEON
“What Makes the Great
Ones Great”**

*Don Yaeger, Award-Winning
Speaker and acclaimed Author.*

*Book signing immediately after
presentation.*

An Award-Winning Keynote
Speaker, Business Leadership
Coach, New York Times Best-
Selling Author and longtime
Associate Editor for Sports
Illustrated, Don Yaeger is
primarily sought-out for his

lessons on achieving greatness, learned from first-hand experiences
with some of the greatest sports legends in the world.

1:45 p.m. – 4:30 p.m. - GENERAL SESSION

1st Vice President Gary Darling presiding

1:45 p.m. – 2:15 p.m.

Climate Change Report

Jackie Kepke, CWCCG Program Manager

2:15 p.m. – 2:45 p.m.

Regulatory Outlook

Bobbi Larson, Legal & Regulatory Affairs Director

2:45 p.m. – 3:00 p.m.

Break

3:00 p.m. – 4:30 p.m.

Wastewater as the New Resource: Mining the Benefits

Associates Panel on Technology and Innovation

4:45 p.m. – 5:30 p.m.

Program Planning Meeting

Chair Jim Kelly, Central Contra Costa Sanitary District

5:30 p.m. – 7:30 p.m.

CSRMA Executive Board Meeting

6:00 p.m. – 7:00 p.m.

Associates Recognition Reception

FRIDAY

JANUARY 14, 2011

7:30 a.m. – 8:30 a.m.

Executive Board & Committee Chairs Meeting

7:30 a.m. – 9 a.m.

CSRMA Board of Directors Meeting

8:00 a.m. – 12:00 p.m.

Registration

8:30 a.m. – 9:30 a.m.

Breakfast

8:30 a.m. – 9:30 a.m.

State Legislative Committee

Chair Jeff Moorhouse, Carpinteria Sanitary District

9:30 a.m. – 12:00 a.m. - GENERAL SESSION

President Barbara D. Hockett presiding

9:30 a.m. – 10:15 a.m.

Déjà vu All Over Again Or...21st Century Jerry

*Kevin Eckery, Political Commentator NBC Sacramento and
President of Eckery Associates*

10:15 a.m. – 10:40 a.m.

State Legislative Report

Mike Dillon, CASA Lobbyist

10:40 a.m. – 11:00 a.m.

Washington Report

Eric Sapirstein, CASA Federal Legislative Advocate

11:00 a.m. – 11:30 a.m. - BUSINESS WRAP UP

- President's and Executive Board Reports
- Executive Director's Report
- Committee Action Item Reports
- Closing Remarks
- Adjourn

12:00 p.m. – 4:00 p.m.

Attorneys Committee Meeting

Chair Carl P.A. Nelson



CSRMA SAVE THE DATE!

CSRMA Risk Management Seminar at CASA...

Sponsored by: California Sanitation Risk Management Authority (CSRMA)

Sessions and Topics

7:00 a.m. – 8:00 a.m.

Catered Breakfast

DO YOU KNOW WHERE YOUR NEXT CLAIM IS COMING FROM?

David Patzer, CSRMA Risk Control Advisor

Is an organization that hasn't had a liability or workers' compensation claim in years "safe"...or just lucky? How do you know? Does the past always serve as an indicator of the future? What does "safe" mean, anyway?

HOW DOES AN ORGANIZATION KNOW IF THE RISKS IT FACES ARE BEING ADEQUATELY CONTROLLED?

There is a need for the public sector to demonstrate that risks are being adequately controlled, as they are often judged by the worst performer or against the last major incident. Too many organizations rely heavily on failure data to monitor performance. The consequence of this approach is that improvements or changes are only determined after something has gone wrong.

This seminar will address using leading indicators of risk across all levels of an organization to determine where problems are developing. **Leading indicators** measure trends that provide a measure of potential future loss events, while **lagging indicators**, such as claims history and injury incidence rates, simply measure what's happened in the past.

The proactive measurement of risk management performance through leading indicators provides the best opportunity to prevent losses from happening at all.

THIS SEMINAR ADDRESSES:

1. What is Risk Management
2. Accountability and Risk Management
3. How Things Go Wrong (and Why Doctors Don't Always Wash Their Hands!)
4. How Things Go Right (and Why Commercial Airplane Crashes Are So Rare!)
5. Taking Your Agency's Risk Management Pulse With Leading Indicators
6. Prioritizing Your Resources

When

Wednesday, January 12, 2011

7:00 a.m. – 12:00 p.m.

(registration and catered breakfast begins at 7:00 a.m.)

Where

Desert Springs JW Marriott

Palm Desert, CA

(January CASA Conference Location)

Phone: 760.341.2211

Cost

The seminar is free to all CSRMA members.

There will be a nominal fee of \$50 for all non-CSRMA members (Cash or check only, payable to CSRMA either in advance or at the door).

How to register

Registration via the internet at:

<http://www.sipeonlinetraining.com/csрма/ViewSeminars.cfm>

Questions

Please contact David Patzer, CSRMA Risk Control Advisor at losscontrol@sbcglobal.net or at 707.373.9709.

Please Note:

It is important we have an accurate headcount prior to the date of the seminar to ensure that breakfast is available for those attending the seminar. Please take a moment to pre-register if you plan to attend.



San Diego Section CWEA
2011 Awards & Installation Banquet

When: Saturday, January 29, 2011

Time: 6:00 p.m.

Location: Catamaran Resort Hotel

3999 Mission Boulevard

San Diego, California 92109

RSVP: Trisha or Tianne by January 19, 2011