

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, February 8, 2012 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

A. Achievement of Individual Objectives. (Pages 1-5)

B. Achievement of Organization Objectives. (Page 6)

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

January 10, 2012 Human Resource Committee Meeting (Pages 7-8)

January 11, 2012 Regular Board Meeting (Pages 9-13)

January 12, 2012 Community Affairs Committee Meeting (Pages 14-15)

B. Demands for January – February. (Pages 16-33)

C. Operations Report. (Pages 34-37)

D. Finance Report. (Pages 38-45)

E. Receive and file the Quarterly Treasurer's Investment Report for the quarter ending December 31, 2011. (Pages 46-47, Attachment 7E)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – January 25, 2012. (Page 48)

B. Encina Member Agencies Manager's Meeting – February 7, 2012. (Verbal Report)

9. Committee Reports

- A. Community Affairs Committee meeting was held on February 2, 2012 – report by Vice President Sullivan. (Verbal Report)
- B. Investment & Finance Committee meeting was held on February 6, 2012 – report by Director Omsted. (Verbal Report)
- C. Engineering Committee meeting was held on February 7, 2012 – report by Director Juliussen. (Verbal Report)

10. Old Business

None.

11. New Business

- A. Receive and file the Annual Reserve Policy Review Report. (Pages 49-54)
- B. Discuss holding a Public Forum for March 20, 2012. (Page 55)
- C. Discuss Board member attendance at the Carlsbad Chamber of Commerce event – 2012 Annual Business Awards. (Pages 56-57)
- D. Analysis of the Collection System Operations. (Page 58)
- E. Discuss the LWD Board Executive Committee. (Pages 59-60)

12. Informational Items

- A. North San Diego County Regional Recycled Water Project Update. (Verbal Report)
- B. CSRMA Workers' Compensation Excellence Award for FY 10/11. (Page 61)
- C. Thank you letter from the Mayor Jerome Stocks of the City of Encinitas. (Page 62)
- D. CSDA Quarterly Dinner meeting is scheduled for Thursday, February 16, 2012 at 6:00 p.m. located at the Courtyard Marriott in Kearny Mesa. (Page 63-64)

13. Directors' Meetings

- A. The CASA Mid-Year conference was held at the Desert Springs JW Marriott in Palm Desert, CA on January 18-20, 2012. (Page 65)

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

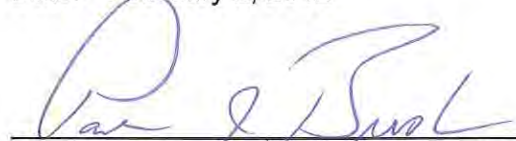
Date: February 2, 2012

Paul J. Bushee, Secretary/General Manager

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: February 2, 2012



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentations and Awards – Achievement of Individual Objectives**

It is my pleasure to announce that Leucadia Wastewater District (LWD) staff members have recently met individual performance objectives under LWD's Incentive Program. The achievements are as follows:

State of California Department of Public Health Water Treatment Operator Grade T2 Certification – Marvin Gonzalez

Field Services Supervisor Marvin Gonzalez recently received his Grade T2 Water Treatment certification from the State of California. Marvin has been working for LWD since August 2005, this certification reflects Marvin desire to excel through continued professional development. As a result of this certification, Marvin is eligible for an Individual Incentive Award of \$500.

State of California Department of Public Health Water Treatment Operator Grade T1 Certification – Gabriel Mendez

Field Services Technician Gabriel Mendez recently received his Grade T1 Water Treatment certification from the State of California. Gabriel has been working for LWD since September 2011, this certification reflects Gabriel desire to excel through continued professional development. As a result of this certification, Gabriel is eligible for an Individual Incentive Award of \$500.

State of California Department of Public Health Water Treatment Operator Grade T1 Certification – Adam Robey

Field Services Technician Adam Robey recently received his Grade T1 Water Treatment certification from the State of California. Adam has been working for LWD since May 2011, this certification reflects Adam desire to excel through continued professional development. As a result of this certification, Adam is eligible for an Individual Incentive Award of \$500.

California Water Environment Association (CWEA) Plant Maintenance Technologist Grade I Certification – Ian Riffel

Ian Riffel recently received his Grade III Collection System Maintenance certification from the CWEA. Working for LWD since January 12, 2009, this certification reflects Ian's desire to excel through continued professional development. As a result of this certification, Ian is eligible for an Individual Incentive Award of \$500.

Please join me in congratulating Marvin, Adam, Gabriel, and Ian for their outstanding accomplishments.

PJB

State of California Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Marvin A. Gonzalez

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator
Grade T2

Operator Number: 27697

Issued

January 2012



Leah Walker
STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH

*State of California
Department of Public Health*

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Gabriel Mendez

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator
Grade T1

Operator Number: 33770

Issued

January 2012



Heath Gabriel
STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH

State of California Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Adam D. Robey

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator
Grade T1

Operator Number: 33941

Issued

January 2012



Leah J. Walker
STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH

CALIFORNIA WATER ENVIRONMENT ASSOCIATION

Certification of Competence

THIS IS TO CERTIFY THAT

Ian Riffel

HAVING SUBMITTED ACCEPTABLE EVIDENCE OF QUALIFICATIONS
BY EDUCATION, TRAINING AND EXPERIENCE IS HEREBY
GRANTED THIS CERTIFICATION OF COMPETENCY AS A

GRADE III

COLLECTION SYSTEM MAINTENANCE

Expires On 1/31/2013

Jody Allen

Jody Allen, President
California Water Environment Association



Certificate No. 120123004

Simon L. Watson

Simon L. Watson, Chair
Technical Certification Program

MEMORANDUM

Ref: 12-3144

Date: February 2, 2012
To: Board of Directors
From: Paul J. Bushee, General Manager
Subject: **Presentations and Awards**



It is my pleasure to announce that the Leucadia Wastewater District (LWD) had a very successful evening at the recent California Water Environment Association (CWEA) – San Diego Section's Annual Installation and Awards Banquet. LWD took home three awards: Collection System of the Year, Plant Safety Award, and Collection System Person of the Year. A brief summary is as follows:

Collection System of the Year (0-249 miles)

This was the 7th time LWD has received the Collection System of the Year Award, the previous was in 2008. One of the highlights that helped LWD win this award included our innovative solution to challenges, such as, assisting homeowner's maintain their private lateral by implementing the Lateral Grant Program. The Collection System of the Year Award qualifies as a local award under the organizational objectives of the LWD's Incentive Program; therefore, staff is eligible for a \$100 incentive award.

Safety Award

This was the 3rd time LWD has received the Safety Award, the previous was in 2006. Some of the highlights that helped LWD win this award included our excellent safety record, LWD's detailed Accident Investigation Procedures, and our Safety Program. The Safety Award qualifies as a local award under the organization objectives of the LWD's Incentive Program; therefore, staff is eligible for a \$100 incentive award.

Collection System Person of the Year Award

Mr. Craig Farrell, a Field Service Technician III, took home the Collection System Person of the Year honors. Craig has been employed at LWD since 2000 and is known for his knowledge of LWD's system. In achieving this award, the selection committee considered the fact that: Craig is proficient in operating the Advance Water Treatment Plant, day to day activities, such as, hydro cleaning the District's sewer lines and easement inspections. In addition, he has mentored and trained three new employees.

Al Wrigley Memorial Award

I am also pleased to announce that President Hanson received the Al Wrigley Memorial Award at the Awards Banquet. This award reflects President Hanson long time efforts in the water and wastewater industry. CWEA plans to send a representative to personally acknowledge President Hanson at the Board meeting.

Please join me in congratulating Craig, Directors and LWD as a whole for these outstanding accomplishments. All three awards move on to the CWEA's statewide competition, which will be announced at CWEA's Annual Conference in April located at the Sacramento Convention Center.

PJB:

LEUCADIA WASTEWATER DISTRICT
Minutes of a Human Resource Committee Meeting
January 10, 2012

A meeting of the Human Resource Committee (HRC) of Leucadia Wastewater District (LWD) was held January 10, 2012 at 9:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Hanson called the meeting to order at 9:30 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin and Hanson

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, and Executive Assistant Trisha Hill

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review and discuss salary and compensation study.

GM Bushee presented the item stating that Director Kulchin suggested that staff look into conducting an independent compensation study. GM Bushee provided background information on the District's 2008 Compensation survey completed by Reward Strategic Group (RSG). He noted that since 2008, staff has been conducting compensation surveys using the same classifications as RSG.

ASM LeMay stated that the 2011 survey was included in the agenda for review.

President Hanson requested a report that contained detailed survey data for each classification. ASM LeMay provided that information during the meeting. The HRC reviewed the detailed data report and asked several questions pertaining to the report.

GM Bushee also presented a PowerPoint with information relating to the District's turnover rate within the last seven years, the median salary range, and the amount of organization incentive received by employees over the past few years.

Following discussion, the HRC determined that an independent compensation study was not necessary this fiscal year or next fiscal year.

6. Information Items

None.

7. Director's Comments

None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Hanson adjourned the meeting at approximately 10:30 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

January 11, 2012

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, January 11, 2012 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:

Hanson, Sullivan, Kulchin and Juliussen

DIRECTORS ABSENT:

Omsted.

OTHERS PRESENT:

General Manager Paul Bushee, District Counsel Wayne Brechtel, Technical Services Manager Robin Morishita, Administrative Services Manager Chuck LeMay, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, CPA Richard Duffey, and District Engineer Steve Deering.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Vice President Sullivan, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

None.

7. Consent Calendar

A. Minutes for the following meetings:

December 14, 2011 Regular Board Meeting

December 20, 2011 Community Affairs Committee Meeting

B. Demands for December 2011/January 2012

Payroll Checks numbered 15821-15864; General Checking – Checks numbered 41848-41969

C. Operations Report. (A copy was included in the original January 11, 2012 Agenda)

D. Finance Report. (A copy was included in the original January 11, 2012 Agenda)

E. Disclosure of Reimbursements Report for July through December 2011. (A copy was included in the original January 11, 2012 Agenda)

Director Juliussen pulled item 7A to address a typo in the December Board minutes. GM

Bushee stated that Director Omsted contacted him and noted this error. EA Hill has already made the correction to the December Board minutes.

Upon a motion duly made by Director Juliussen, seconded by Director Kulchin, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – None to report.
- B. Member Agency Manager (MAM) Meeting – None to report.

9. Committee Reports

- A. Community Affairs Committee meeting was held on December 20, 2011.

Vice President Sullivan stated that CAC met on December 20, 2011 to discuss what went well during the Open House event and what areas could be improved. She noted the areas that could be improved. She indicated that the Committee stated that the event was successful based on the number of attendees.

- B. Human Resource Committee meeting was held on January 10, 2012.

Director Kulchin stated that the HRC met on January 10, 2012 to review the option to conduct an independent compensation study for FY 12. He stated that the estimated cost to conduct the study was \$28,000 and a mid-year appropriation would be necessary.

He stated that the HRC reviewed the last independent study results conducted by Rewards Strategy Group in 2008. The HRC also discussed LWD's compensation philosophy and reviewed staff's most recent internal compensation study. He indicated that the HRC determined that an independent compensation study was not necessary this fiscal year or next fiscal year.

10. Old Business

None.

11. New Business

- A. Authorize the General Manager to pre-pay the CalPERS side fund and appropriate \$618,212 in the Fiscal Year 2012 budget for pre-payment of CalPERS side fund.

ASM LeMay presented this item noting that the IFC reviewed this item at its December 6th meeting. ASM LeMay explained how the side fund balance was determined. He stated that the District's current employer rate is 18.894%, of which 4.068% is the side funds portion. ASM LeMay introduced CPA Duffey who presented a cost analysis for paying off the side fund obligation of \$618,212.

CPA Duffey presented the side fund pre-payment analysis. He stated that the District would benefit from paying off the side fund obligation in full, rather than paying it off over the remaining 13 years based on the interest expense and the future interest earnings on investments.

Following discussion, upon a motion duly made by Director Kulchin, seconded by Vice President Sullivan, and carried, the Board of Directors authorized the General Manager to appropriate \$618,212 in the Fiscal Year 2012 budget and pre-pay the CalPERS side fund.

B. Board of Directors 2012 Committee Assignments.

President Hanson asked the Board members if they are satisfied with their committee assignments. Directors Kulchin, Juliussen, and Sullivan indicated that they were satisfied with their committee assignments. The committee assignments remained unchanged and no action was taken.

C. Discuss agenda items for the February Board Planning Session.

GM Bushee presented this item stating that at the December Board meeting the Board agreed to schedule a half-day planning session meeting on February 21, 201 with facilitator Jeff Bills. He noted that Director Kulchin requested that this item be placed on the January agenda to discuss which topics will be discussed at the planning session. GM Bushee noted the list of potential topics for the planning session. In addition, Director Omsted suggested that Board member schedule an interview with Jeff Bills prior to the planning session. The Board concurred with Director Omsted that the interview would be beneficial.

He stated that he scheduled a tentative interview day with Jeff Bills on Thursday, February 16th and staff will follow up on the times. In addition, GM Bushee stated he received an email from Director Omsted requesting that the planning session be held in a less formal setting, such as the Board closed session room. The Board discussed this option, indicating that the closed session room would be too small and it was noted that this session is open to the public. GM Bushee confirmed with the Board that the planning session will be held in the Board room.

Vice President Sullivan requested to move information item 12A to review Director Omsted's Board Executive Committee list to add potential topics to the planning session agenda.

12. Information Items

A. LWD Board Executive Committee.

Vice President Sullivan stated that there are a few topics that should be considered by the entire Board of Directors rather than a committee. She noted that the following topics; Annual Planning, Review Compensation and Benefits of CEO and Review and Update Code of Ethics and Policies should be discussed or reviewed by the entire Board of Directors.

General Counsel Brechtel reminded the Board that this item is for information only and that the Board cannot take action on this item.

GM Bushee noted that Director Omsted requested that this item be the agenda as an information item, in order to provide the opportunity for the Board members to consider and discuss his list of Executive Committee topics at the February Board meeting.

No action was taken and this item will be considered as an action item at the February Board meeting.

B. Open House Review.

GM Bushee stated that Director Sullivan discussed this item during her CAC report. This item was a report of the CAC's meeting and was for information only.

C. Thank you email from a customer for the District's Lateral Grant program.

GM Bushee noted the email was received from a customer thanking the District for our Lateral Grant program and assistance.

D. Thank you email from a customer for helping them with their lateral stoppage.

GM Bushee noted the email was received from a customer thanking the District for help with their lateral stoppage.

E. Thank you email from the City of Encinitas.

GM Bushee acknowledged field services staff members for assisting the City of Encinitas with a sewage spill and preventing sewage from entering the nearby lagoon.

13. Directors' Meetings

None.

14. Comments, Questions or Requests by Directors

None.

15. General Manager's Report

The following items were reported:

- The CWEA Award's committee toured the District's facilities last week and staff presented the committee with an overview of the District's operations.
- CASA conference is next week and staff is presenting on the Teacher Grant program.
- EA Hill reported on the upcoming CWEA Annual conference is scheduled for April in Sacramento.
- EA Hill reported that the 2012 Board Meeting date list will be updated in the February agenda binder.
- TSM Morishita has advertised for District Engineering Design Services proposals. Staff will present their recommendation for the Engineering Design Services contract to the Board in March.

16. General Counsel's Report

General Counsel Brechtel reported on new legislation affecting the Brown Act and posting the agenda electronically. He noted that the District already practices these requirements.

17. Adjournment

President Hanson adjourned the meeting at 5:41 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 January 12, 2012

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Thursday, January 12, 2012 at 10:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:04 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan

DIRECTORS ABSENT: Omsted

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Lois Humphreys and Jennifer Beales of TRG & Associates (TRG).

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Review and discuss the winter 2012 newsletter story ideas and schedule.

GM Bushee introduced Lois Humphreys of TRG to present the newsletter story ideas and schedule. Ms. Humphreys presented the story ideas stating that the articles in the newsletter will provide insight to the District's finances and will educate the public on how the District budgets and spends its funds prudently. Ms. Humphreys asked staff questions relating to the District finances and its position in the market.

GM Bushee stated that the public should be aware that the District has one of the lowest sewer services rates in San Diego County and has no financed debt. Therefore the District is in a strong financial position. Chairperson Sullivan noted that it's important to include this information in the newsletter.

GM Bushee noted that sewer services fees, connection fees, and a portion of property taxes pay for daily operations, maintenance, and capital replacements. He also indicated that some of the property taxes are saved for future replacements which allow the District to keep its rates low by replacing major infrastructure before it fails. GM Bushee further noted that the District uses its Asset Management plan to predict when repairs will be needed and the Financial Plan to predict future replacement costs.

GM Bushee also discussed the District's investments noting that the strategy for investing is safety, liquidity and yield.

The CAC and staff discussed including an award section in the newsletter. GM Bushee noted that the District and a staff member are competing with other agencies for CWEA awards. The winners will be selected on January 28th. If the District or a staff member receives an award, this information will be included in the newsletter. In addition, the 2011 Employee of the Year and the recipient of the Exceptional Service Award will be included in the newsletter.

ASM LeMay suggested that TRG hold off on the graphic design of the newsletter until staff provides additional direction on the layout. Ms. Humphreys agreed that they will do so. In addition, she stated that Ms. Beales could sketch a preliminary drawing first, prior to designing the newsletter.

Following discussion, the CAC authorized staff and TRG to proceed with the story ideas and schedule.

6. Information Items

None.

7. Directors' Comments

Chairperson Sullivan provided comments on how well the Open House event went despite of the heavy rain.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 11:04 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

MEMORANDUM

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of January/February Demands


RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 300,321.64
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months January 6, 2012 – February 2, 2012.

Operating expenses totaled \$ 201,648.60 while Capital Improvement Program expenses totaled \$ 11,825.15.

Payroll for employees and the Board totaled \$ 86,847.89.

Attached please find a year to date Employee and Board Payroll Report from January 2011 to February 2012 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, January/February 2012
Attachment 2	Accounts Payable Check Register dated January 9, 2012
Attachment 3	Payroll Check Registers dated January 11, 2012
Attachment 4	Accounts Payable Register dated January 20, 2012
Attachment 5	Payroll Check Register dated January 25, 2012
Attachment 6	Accounts Payable Check Register dated February 1, 2012
Attachment 7	Board Payroll Check Register dated February 2, 2012
Attachment 8	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

February 8, 2012

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Check - 1/11/2012	15865 - 15882	\$ 41,855.63	
Payroll Check - 1/25/2012	15883 - 15900	\$ 40,237.03	
Board Payroll Check - 2/2/2012	15901 - 15905	\$ 4,755.23	
	Total	\$86,847.89	
General Checking - 1/09/2012	41970 - 41999	\$ 25,890.14	
General Checking - 1/20/2012	42000 - 42046	\$ 120,334.20	
General Checking - 2/1/2012	42047 - 42078	\$ 67,249.41	
	Total	\$213,473.75	
			\$300,321.64
	Grand Total		\$300,321.64

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41970- 2535	1	1/09/2012	10366 AIR POLLUTION CONTROL DISTRICT		
	1		44980 RENEWAL PERMIT @ LCPS	372.00	2011123005084
	1		44981 RENEWAL PERMIT @ EEPs	325.00	2011123005094
	1		44982 ASSESSMENT FEE @ BPS	38.73	APCD1980-SITE
41970- 2535	1	1/09/2012	Logged *** Total ***	735.73	
41971- 2535	2	1/09/2012	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		44959 MONTHLY PEST SERVICE	53.00	979058
41971- 2535	2	1/09/2012	Logged *** Total ***	53.00	
41972- 2535	3	1/09/2012	10714 ATEL COMMUNICATIONS, INC		
	3		44983 PHONE SYSTEM SERVICE	69.36	26487
41972- 2535	3	1/09/2012	Logged *** Total ***	69.36	
41973- 2535	4	1/09/2012	10720 AT&T		
	4		44961 L.D. PHONE @ BPS	31.81	0472001-12/11
41973- 2535	4	1/09/2012	Logged *** Total ***	31.81	
41974- 2535	5	1/09/2012	11650 BROWNELL AND DUFFEY CPA		
	5		44949 CONTRACT-ACCOUNTING SERVICES	8,091.00	010312
41974- 2535	5	1/09/2012	Logged *** Total ***	8,091.00	
41975- 2535	6	1/09/2012	12360 CITY OF CARLSBAD		
	6		44969 WATER @ VACTOR	158.73	00103-12/11
	6		44970 WATER @ VACTOR 2	176.39	00104-12/11
	6		44975 WATER @ OFFICE/PLANT	141.58	8121305-12/11
	6		44976 WATER @ PLANT	72.38	8121300-12/11
41975- 2535	6	1/09/2012	Logged *** Total ***	549.08	
41976- 2535	7	1/09/2012	12510 WASTE MANAGEMENT		
	7		44973 TRASH SERVICE	190.27	107560402748
41976- 2535	7	1/09/2012	Logged *** Total ***	190.27	
41977- 2535	8	1/09/2012	12525 COPYCARE OF SAN DIEGO		
	8		44979 REPAIR TO PRINTER	125.00	IN18012
41977- 2535	8	1/09/2012	Logged *** Total ***	125.00	
41978- 2535	9	1/09/2012	13072 DATA NET		
	9		44971 IS MAINT AND SUPPORT	28.75	9741678
41978- 2535	9	1/09/2012	Logged *** Total ***	28.75	
41979- 2535	10	1/09/2012	13261 DEPT HEALTH SERVICES		
	10		44987 CERT FOR M.AVALOS-GRADE 1	70.00	M.AVALOS-CERT
41979- 2535	10	1/09/2012	Logged *** Total ***	70.00	
41980- 2535	11	1/09/2012	13323 DIEHL, EVANS & COMPANY, LLP		
	11		44951 OPEN PO-AUDITORS	7,375.00	70765
41980- 2535	11	1/09/2012	Logged *** Total ***	7,375.00	
41981- 2535	12	1/09/2012	14840 EWING IRRIGATION PRODUCTS		
	12		44978 PARTS AND SUPPLIES	49.14	4233216
41981- 2535	12	1/09/2012	Logged *** Total ***	49.14	

Run date: 01/06/2012 @ 09:04
 Bus date: 01/09/2012

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41982- 2535	13	1/09/2012	16514 GABRIEL MENDEZ		
	13		44986 REIMBURSE GM FOR CERT TEST	50.00	TEST/CERT-GM
41982- 2535	13	1/09/2012	Logged *** Total ***	50.00	
41983- 2535	14	1/09/2012	22031 MAURICIO AVALOS		
	14		44988 REIMBURSE M.A. FOR TEST-CERT	50.00	M.A. TEST-NOV
41983- 2535	14	1/09/2012	Logged *** Total ***	50.00	
41984- 2535	15	1/09/2012	22214 MITSUBISHI ELECTRIC & ELECTRON		
	15		44977 MAINTENANCE-ELEVATOR	255.00	220180
41984- 2535	15	1/09/2012	Logged *** Total ***	255.00	
41985- 2535	16	1/09/2012	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	16		44962 WATER @ VP7	56.89	09049026000-12
	16		44963 WATER @ TRAVELING 2	220.10	06001544310-'11
	16		44964 WATER @ VP5	32.84	03011148700-'11
	16		44965 WATER @ E. ESTATES	53.61	10076214000-'11
	16		44966 WATER @ TRAVELING	196.90	06001551070-'11
41985- 2535	16	1/09/2012	Logged *** Total ***	560.34	
41986- 2535	17	1/09/2012	25010 AT&T		
	17		44960 PHONE @ BPS	104.58	9423588-001-2
41986- 2535	17	1/09/2012	Logged *** Total ***	104.58	
41987- 2535	18	1/09/2012	25011 PACIFIC PIPELINE SUPPLY		
	18		44953 COUPLINGS AND NIPPLE @ PS	600.50	150839
41987- 2535	18	1/09/2012	Logged *** Total ***	600.50	
41988- 2535	19	1/09/2012	25072 RICK PATECELL		
	19		44954 OPEN PO-SCADA SUPPORT	2,870.00	1842
41988- 2535	19	1/09/2012	Logged *** Total ***	2,870.00	
41989- 2535	20	1/09/2012	25425 PLANT PEOPLE		
	20		44955 OPEN PO-CONTRACT-MAINTAIN PLAN	158.00	112037
41989- 2535	20	1/09/2012	Logged *** Total ***	158.00	
41990- 2535	21	1/09/2012	25577 PURCHASE POWER		
	21		44984 POSTAGE FOR METER	419.99	POSTAGE-DEC
41990- 2535	21	1/09/2012	Logged *** Total ***	419.99	
41991- 2535	22	1/09/2012	27270 FRANK REYNAGA		
	22		44985 REIMBURSE F.R. FOR FOOD	53.72	FR-MEALS
41991- 2535	22	1/09/2012	Logged *** Total ***	53.72	
41992- 2535	23	1/09/2012	27511 ADAM ROBEY		
	23		44989 REIMBURSE A. R. FOR TEST	50.00	A.R.-TEST NOV
41992- 2535	23	1/09/2012	Logged *** Total ***	50.00	
41993- 2535	24	1/09/2012	28070 SAN DIEGUITO WATER DISTRICT		
	24		44967 WATER @ TANKER 2	35.82	TK896-12/11
	24		44968 WATER @ TANKER	51.74	TK645-12/11
41993- 2535	24	1/09/2012	Logged *** Total ***	87.56	

Run date: 01/06/2012 @ 09:04
 Bus date: 01/09/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
41994- 2535	25	1/09/2012	30515 UNIFIRST CORPORATION		
	25		44950 OPEN PO-CONTRACT-UNIFORMS	156.64	3600900192
41994- 2535	25	1/09/2012	Logged *** Total ***	156.64	
41995- 2535	26	1/09/2012	30520 UNDERGROUND SERVICE ALERT OF		
	26		44972 UNDERGROUND ALARM SERVICE	319.00	1220110357
41995- 2535	26	1/09/2012	Logged *** Total ***	319.00	
41996- 2535	27	1/09/2012	30551 CARLSBAD FUELS CORPORATION		
	27		44952 OEPN PO - VEHICLE FUELS	2,075.58	20111221
41996- 2535	27	1/09/2012	Logged *** Total ***	2,075.58	
41997- 2535	28	1/09/2012	30560 UNITED PARCEL		
	28		44974 SHIPPING	14.61	000025YY37521
41997- 2535	28	1/09/2012	Logged *** Total ***	14.61	
41998- 2535	29	1/09/2012	31232 VERIZON WIRELESS		
	29		44956 CELL PHONE CHARGES	51.69	1042618692
	29		44957 CELL PHONES CHARGES	266.11	1042618693
41998- 2535	29	1/09/2012	Logged *** Total ***	317.80	
41999- 2535	30	1/09/2012	31263 AMERICAN MESSAGING		
	30		44958 QTRLY PAGER SERVICE	378.68	L1417521MA
41999- 2535	30	1/09/2012	Logged *** Total ***	378.68	
				.00	
** Total check discount **				.00	
** Total check amount **				25,890.14	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 11, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15865 - 15882	1/11/2012	\$41,855.63
		\$41,855.63

Run date: 01/20/2012 @ 14:55
 Bus date: 01/20/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42000- 2536	1	1/20/2012	10100 NAPA AUTO	154.90	781113
	1		45057 FUEL FILTERS	45.77	054106
	1		45058 CABLES	8.58	054791
	1		45059 PARTS		
42000- 2536	1	1/20/2012	Logged *** Total ***	209.25	
42001- 2536	2	1/20/2012	10221 ADS LLC	3,570.00	1256222.1211
	2		45006 CONTRACT-DATA COLLE FLOW METER	3,570.00	
42001- 2536	2	1/20/2012	Logged *** Total ***		
42002- 2536	3	1/20/2012	12112 JEFF BILLS	3,000.00	CC-DEC 2011
	3		45017 CONTRACT-CONSULTING SERVICES	3,000.00	
42002- 2536	3	1/20/2012	Logged *** Total ***		
42003- 2536	4	1/20/2012	12510 WASTE MANAGEMENT	59.95	0536335
	4		45032 ADDITIONAL-LAMP TRACKER	59.95	
42003- 2536	4	1/20/2012	Logged *** Total ***		
42004- 2536	5	1/20/2012	12514 CONEXIS	130.00	1211-OR5179
	5		45025 SEC 125/FLEX PLAN-DEC	130.00	
42004- 2536	5	1/20/2012	Logged *** Total ***		
42005- 2536	6	1/20/2012	12585 COUNTY OF SAN DIEGO	684.00	105038-1/2012
	6		45016 HAZARDOUS MATERIAL PERMIT @LPS	684.00	
42005- 2536	6	1/20/2012	Logged *** Total ***		
42006- 2536	7	1/20/2012	12631 CORODATA	77.65	RS1465248
	7		45007 OPEN PO-STORAGE	77.65	
42006- 2536	7	1/20/2012	Logged *** Total ***		
42007- 2536	8	1/20/2012	12814 CUES, INC	1,800.00	359303
	8		44997 SOFTWARE, ENHANCED SUPPORT PLA	1,800.00	
42007- 2536	8	1/20/2012	Logged *** Total ***		
42008- 2536	9	1/20/2012	13071 DATCO	245.70	83115
	9		45011 OPEN PO-SERVICE FEES AND TESTI	245.70	
42008- 2536	9	1/20/2012	Logged *** Total ***		
42009- 2536	10	1/20/2012	13072 DATA NET	28.75	9741733
	10		45027 IS MAINT AND SUPPORT	505.00	9741713
	10		45028 IS MAINT AND SUPPORT	533.75	
42009- 2536	10	1/20/2012	Logged *** Total ***		
42010- 2536	11	1/20/2012	13128 DESIGNS BY THE SEA	481.29	10434
	11		45056 REPLACE LIGHT BULBS	481.29	
42010- 2536	11	1/20/2012	Logged *** Total ***		
42011- 2536	12	1/20/2012	16021 GREAT AMERICA LEASING CORP	1,127.14	11747084
	12		45048 COPIER LEASE	1,127.14	
42011- 2536	12	1/20/2012	Logged *** Total ***		
42012- 2536	13	1/20/2012	17247 U.S. HEALTH WORKS MEDICAL GROU		

Run date: 01/20/2012 @ 14:55
 Bus date: 01/20/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL						
Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER	
42012- 2536	13		45009 OPEN PO-EMERGENCIES	150.01	06126-DEC	
	13		45010 OPEN PO-PHYSICALS	50.00	2011399-CA	
	13	1/20/2012	Logged *** Total ***	200.01		
42013- 2536	14	1/20/2012	17255 HIGH DESERT SPECIALISTS			
	14		45052 BACKFLOW TEST @ VP7	45.00	HIGH DESERT-JAN	
42013- 2536	14	1/20/2012	Logged *** Total ***	45.00		
42014- 2536	15	1/20/2012	17532 HOSTWAY BILLING CENTER			
	15		45051 QTRLY BILLING-JAN-APRIL	65.85	2717799	
42014- 2536	15	1/20/2012	Logged *** Total ***	65.85		
42015- 2536	16	1/20/2012	18150 ICMA RETIREMENT-303979			
	16		45029 DEFERRED COMP-ICMA	3,419.96	ICMA-1/11/12	
42015- 2536	16	1/20/2012	Logged *** Total ***	3,419.96		
42016- 2536	17	1/20/2012	18212 INFRASTRUCTURE ENGINEERING COR			
	17		45053 LANAKAI SEWER	1,760.15	6130	
	17		45054 BPS ENGINEERING SERVICES	1,612.50	6128	
42016- 2536	17	1/20/2012	Logged *** Total ***	3,372.65		
42017- 2536	18	1/20/2012	18561 U.S. BANK			
	18		45065 C.C.-CONFERENCES, MEETINGS, SU	7,324.75	US BANK-12/22	
42017- 2536	18	1/20/2012	Logged *** Total ***	7,324.75		
42018- 2536	19	1/20/2012	23068 NATIONWIDE RETIREMENT SOLUTION			
	19		45030 DEFERRED COMP-NATIONWIDE	195.46	NATION-1/11/12	
42018- 2536	19	1/20/2012	Logged *** Total ***	195.46		
42019- 2536	20	1/20/2012	24224 OFFICE DEPOT, INC.			
	20		45008 OPEN PO-OFFICE SUPPLIES	416.73	592093833001	
	20		45022 OPEN PO-OFFICE SUPPLIES	655.12	592397522001	
	20		45023 OPEN PO-OFFICE SUPPLIES	77.98	592926334001	
	20		45024 CREDIT	-396.95	592397248001	
42019- 2536	20	1/20/2012	Logged *** Total ***	752.88		
42020- 2536	21	1/20/2012	25011 PACIFIC PIPELINE SUPPLY			
	21		45018 SUPPLIES-GASKETS,BALL VALVES,E	4,504.24	150837	
	21		45055 PARTS	133.89	151166	
42020- 2536	21	1/20/2012	Logged *** Total ***	4,638.13		
42021- 2536	22	1/20/2012	25032 PALOMAR WATER			
	22		45026 WATER @ OFFICE	152.16	2153615	
42021- 2536	22	1/20/2012	Logged *** Total ***	152.16		
42022- 2536	23	1/20/2012	25260 PERS RETIREMENT			
	23		45062 BOARD RETIREMENT 12/30/2011	93.05	1/30/12	
	23		45063 EMPLOYEE RETIREMENT 12/25/11	15,053.18	1/24/12	
42022- 2536	23	1/20/2012	Logged *** Total ***	15,146.23		
42023- 2536	24	1/20/2012	25260 PERS RETIREMENT			
	24		45064 EMPLOYEE RETIREMENT 1/8/12	15,053.18	2/7/12	

Run date: 01/20/2012 @ 14:55
 Bus date: 01/20/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42023-	2536	24	1/20/2012 Logged	*** Total ***	15,053.18
42024-	2536	25	1/20/2012 25618 PRIZM JANITORIAL SERVICES, INC		
		25	45019 OPEN PO -JANITORIAL SERVICES	1,281.15	67298
42024-	2536	25	1/20/2012 Logged	*** Total ***	1,281.15
42025-	2536	26	1/20/2012 27028 RANCH AND SEA POOL CARE		
		26	45012 FOUNTAIN MAINT 2011-2012	70.00	8980
42025-	2536	26	1/20/2012 Logged	*** Total ***	70.00
42026-	2536	27	1/20/2012 27478 R. J. SAFETY SUPPLY CO., INC.		
		27	45005 OPEN PO-MISC SAFETY ITEMS	333.58	29623400
42026-	2536	27	1/20/2012 Logged	*** Total ***	333.58
42027-	2536	28	1/20/2012 27914 RFYEAGER ENGINEERING		
		28	44999 FORCE MAIN CATHODIC PROTECTION	1,665.00	12004
42027-	2536	28	1/20/2012 Logged	*** Total ***	1,665.00
42028-	2536	29	1/20/2012 28020 SAN DIEGO GAS AND ELECTRIC		
		29	45035 ELECTRIC @ RVPS	168.35	3686-1/13/12
		29	45036 ELECTRIC @ LC PS	1,006.08	7065765-1/12/12
		29	45037 GAS @ OFFICE	275.07	7923-1/12
		29	45038 ELECTRIC @ VP7	150.22	8129-1/12
		29	45040 ELECTRIC @ DIANA PS	343.47	3800994-1/12
		29	45041 ELECTRIC @ SAXONY PS	909.41	8334-1/12/12
		29	45042 ELECTRIC @ AVOCADO PS	128.84	1552-JAN 2012
		29	45043 ELECTRIC @ EEPS	710.97	6141-JAN 2012
		29	45044 ELECTRIC @ EEPS	718.66	4750-EEPS
		29	45045 GAS @ E.E PS	1.07	4750-EE PS
		29	45046 ELECTRIC @ VP5	287.70	8126-1/2012
		29	45047 ELECTRIC @ OFFIC/LPS	11,628.73	4789-LPS
42028-	2536	29	1/20/2012 Logged	*** Total ***	16,328.57
42029-	2536	30	1/20/2012 28020 SAN DIEGO GAS AND ELECTRIC		
		30	45034 ELECTRIC @ BPS	12,360.11	2675-BPS-JAN
42029-	2536	30	1/20/2012 Logged	*** Total ***	12,360.11
42030-	2536	31	1/20/2012 28070 SAN DIEGUITO WATER DISTRICT		
		31	45050 WATER @BPS	67.57	7373-31527-2012
42030-	2536	31	1/20/2012 Logged	*** Total ***	67.57
42031-	2536	32	1/20/2012 28720 STATE WATER RESOURCES CONTROL		
		32	45004 GAFNER WATER RECLAMATION	1,359.00	SW0044305
42031-	2536	32	1/20/2012 Logged	*** Total ***	1,359.00
42032-	2536	33	1/20/2012 29225 TELEPACIFIC COMMUNICATIONS		
		33	45033 PHONE SYSTEM CHARGES	986.98	34154658-0
42032-	2536	33	1/20/2012 Logged	*** Total ***	986.98
42033-	2536	34	1/20/2012 29730 T.S. INDUSTRIAL SUPPLY		
		34	45060 GREEN PAINT	46.69	1045600
42033-	2536	34	1/20/2012 Logged	*** Total ***	46.69

Run date: 01/20/2012 @ 14:55
 Bus date: 01/20/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42034- 2536	35	1/20/2012	29814 TIERRA VERDE RESOURCES, INC		
	35		45000 DISTRCIT CAMPUS LANDSCAPE MAIN	730.00	056432
42034- 2536	35	1/20/2012	Logged *** Total ***	730.00	
42035- 2536	36	1/20/2012	30515 UNIFIRST CORPORATION		
	36		45015 OPEN PO-CONTRACT-UNIFORMS	158.96	3600901987
	36		45020 OPEN PO-CONTRACT-UNIFORMS	154.82	3600903808
42035- 2536	36	1/20/2012	Logged *** Total ***	313.78	
42036- 2536	37	1/20/2012	30551 CARLSBAD FUELS CORPORATION		
	37		45001 OEPN PO - VEHICLE FUELS	2,021.94	20120112
42036- 2536	37	1/20/2012	Logged *** Total ***	2,021.94	
42037- 2536	38	1/20/2012	30580 UNITED WAY		
	38		45031 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-1/11/12
42037- 2536	38	1/20/2012	Logged *** Total ***	5.00	
42038- 2536	39	1/20/2012	30723 SIEMENS WATER TECH. CORP		
	39		45013 OPEN PO-BIOXIDE	9,123.66	900529749
42038- 2536	39	1/20/2012	Logged *** Total ***	9,123.66	
42039- 2536	40	1/20/2012	31033 VAPEX PRODUCTS, INC		
	40		45002 SERVICE @ BPS	600.00	2120101
42039- 2536	40	1/20/2012	Logged *** Total ***	600.00	
42040- 2536	41	1/20/2012	31232 VERIZON WIRELESS		
	41		45039 CELL PHONES USAGE	590.58	1046306799
42040- 2536	41	1/20/2012	Logged *** Total ***	590.58	
42041- 2536	42	1/20/2012	31312 V&A CONSULTING ENGINEERS		
	42		45003 FLOW MONITORING SERVICE @ SM C	1,200.00	13136
42041- 2536	42	1/20/2012	Logged *** Total ***	1,200.00	
42042- 2536	43	1/20/2012	32128 WOODYS CRANE SERVICE		
	43		45061 CRANE SERVICE	375.00	2023
42042- 2536	43	1/20/2012	Logged *** Total ***	375.00	
42043- 2536	44	1/20/2012	32271 WEST COAST SAFETY SUPPLY CO.,		
	44		44998 OPEN PO-CALIBRATIONS/DAFETY	450.94	170683443
42043- 2536	44	1/20/2012	Logged *** Total ***	450.94	
42044- 2536	45	1/20/2012	32347 DEXTER WILSON ENGINEERING		
	45		44996 UPDATE ASSET MANAGEMENT PLAN	1,577.50	1211.03.1682
	45		45021 UPDATE ASSET MANAGEMENT PLAN	4,895.00	111.02.1657
42044- 2536	45	1/20/2012	Logged *** Total ***	6,472.50	
42045- 2536	46	1/20/2012	32500 WORDEN WILLIAMS, APC		
	46		45049 LEGAL FEES-DEC	1,605.00	30986
42045- 2536	46	1/20/2012	Logged *** Total ***	1,605.00	
42046- 2536	47	1/20/2012	33227 XEROX CORPORATION		
	47		45014 OPEN PO-SERVICE/MAINT CONTRACT	62.16	059308964

Run date: 01/20/2012 @ 14:55
Bus date: 01/20/2012

Leucadia Waste Water District
Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
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42046-	2536	47	1/20/2012 Logged	*** Total ***	62.16
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** Total check discount **	.00
** Total check amount **	.00
** Total void discount **	120,334.20
** Total void amount **	.00
** Total void amount **	.00

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: January 25, 2012

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15883 - 15900	1/25/2012	\$40,237.03
		\$40,237.03

Run date: 01/26/2012 @ 12:05
 Bus date: 02/01/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42047- 2537	1	2/01/2012	10100 NAPA AUTO		
	1		45101 SUPPLIES @ PS/BLDGS	33.36	055833
42047- 2537	1	2/01/2012	Logged *** Total ***	33.36	
42048- 2537	2	2/01/2012	11060 BARRETT ENGINEERED PUMP		
	2		45074 SLIDE CAMP/SHOE @ RV PS	543.06	079253
42048- 2537	2	2/01/2012	Logged *** Total ***	543.06	
42049- 2537	3	2/01/2012	11314 BERGELECTRIC CORP		
	3		45073 OPEN PO-ELECTRICAL	462.75	13330.8TM3
42049- 2537	3	2/01/2012	Logged *** Total ***	462.75	
42050- 2537	4	2/01/2012	12589 CA SDU		
	4		45095 SUPPORT-A.B.	516.12	SUPPORT-1/2012
42050- 2537	4	2/01/2012	Logged *** Total ***	516.12	
42051- 2537	5	2/01/2012	13072 DATA NET		
	5		45094 IS MAINT AND SUPPORT	505.00	9741815
42051- 2537	5	2/01/2012	Logged *** Total ***	505.00	
42052- 2537	6	2/01/2012	16806 THE GUARDIAN		
	6		45097 DENTAL/DISABILITY INS-FEB	3,651.98	324226-FEB2012
42052- 2537	6	2/01/2012	Logged *** Total ***	3,651.98	
42053- 2537	7	2/01/2012	17010 HAAKER EQUIPMENT CO		
	7		45077 OPEN PO-REPAIRS TO VACTOR	90.53	C85303
42053- 2537	7	2/01/2012	Logged *** Total ***	90.53	
42054- 2537	8	2/01/2012	17060 HARTFORD LIFE & ACCIDENT INS.		
	8		45082 LIFE INS-FEBRUARY	367.07	5743441-7
42054- 2537	8	2/01/2012	Logged *** Total ***	367.07	
42055- 2537	9	2/01/2012	18150 ICMA RETIREMENT-303979		
	9		45084 DEFERRED COMP-ICMA	3,424.74	ICMA-1/25/12
42055- 2537	9	2/01/2012	Logged *** Total ***	3,424.74	
42056- 2537	10	2/01/2012	18212 INFRASTRUCTURE ENGINEERING COR		
	10		45090 BRUNSWICK SEWER	200.00	6163
	10		45103 BPS FORCE MAIN	115.00	6129
42056- 2537	10	2/01/2012	Logged *** Total ***	315.00	
42057- 2537	11	2/01/2012	18576 INTERSTATE BATTERIES OF SAN DI		
	11		45099 BATTEEREIS @ BPS	153.67	170046341
42057- 2537	11	2/01/2012	Logged *** Total ***	153.67	
42058- 2537	12	2/01/2012	18711 I2B NETWORKS, INC		
	12		45071 CONTRACT- LIVE WEB CAM @ BPS	160.00	16037
42058- 2537	12	2/01/2012	Logged *** Total ***	160.00	
42059- 2537	13	2/01/2012	19775 ALLAN JULIUSSEN		
	13		45091 REIMBURSE A.J. FOR CONF	921.99	CASA-PALM DESER
42059- 2537	13	2/01/2012	Logged *** Total ***	921.99	

Run date: 01/26/2012 @ 12:05
 Bus date: 02/01/2012

Leucadia Waste Water District
 Check - Complete Detail

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UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
42060- 2537	14	2/01/2012	19812 JWC ENVIRONMENTAL LLC		
	14		45079 1 YR MONSTER CARE SERVICE AGRE	5,983.00	45104
42060- 2537	14	2/01/2012	Logged *** Total ***	5,983.00	
42061- 2537	15	2/01/2012	20011 JACKSON & BLANC		
	15		45093 HVAC SERVICE	480.16	000161150
42061- 2537	15	2/01/2012	Logged *** Total ***	480.16	
42062- 2537	16	2/01/2012	20842 DAVID KULCHIN		
	16		45092 REIMBURSE D.K. FOR CONFERENCE	883.04	CASA-PALM DES
42062- 2537	16	2/01/2012	Logged *** Total ***	883.04	
42063- 2537	17	2/01/2012	22355 MINUTEMAN PRESS		
	17		45104 LETTERHEAD	253.21	2651277
42063- 2537	17	2/01/2012	Logged *** Total ***	253.21	
42064- 2537	18	2/01/2012	23068 NATIONWIDE RETIREMENT SOLUTION		
	18		45083 DEFERRED COMP-NATIONWIDE	200.00	NATION-1/25/12
42064- 2537	18	2/01/2012	Logged *** Total ***	200.00	
42065- 2537	19	2/01/2012	23572 NORTH COUNTY EQUIPMENT INC		
	19		45102 EQUIPMENT-HEDGE CLIPPER	624.88	29915
42065- 2537	19	2/01/2012	Logged *** Total ***	624.88	
42066- 2537	20	2/01/2012	24224 OFFICE DEPOT, INC.		
	20		45076 OPEN PO-OFFICE SUPPLIES	74.04	594483229001
	20		45080 OPEN PO-OFFICE SUPPLIES	92.40	594521445001
42066- 2537	20	2/01/2012	Logged *** Total ***	166.44	
42067- 2537	21	2/01/2012	25010 AT&T		
	21		45087 ODOR CONTROL MODEM	34.91	4364009-JAN'12
	21		45088 OFFICE ELEVATOR/FIRE PANEL	140.43	6333461-1/12
42067- 2537	21	2/01/2012	Logged *** Total ***	175.34	
42068- 2537	22	2/01/2012	25011 PACIFIC PIPELINE SUPPLY		
	22		45085 BOLT NUT SET	143.95	151423
42068- 2537	22	2/01/2012	Logged *** Total ***	143.95	
42069- 2537	23	2/01/2012	25018 MES VISION		
	23		45089 VISION INS-FEB	356.72	120092183001
42069- 2537	23	2/01/2012	Logged *** Total ***	356.72	
42070- 2537	24	2/01/2012	25261 PUBLIC EMPLOYEES HEALTH		
	24		45105 BOARD HEALTH INS-FEB	2,388.99	13057549
	24		45106 EMPLOYEE HEALTH INS-FEB	22,383.36	100000013057549
42070- 2537	24	2/01/2012	Logged *** Total ***	24,772.35	
42071- 2537	25	2/01/2012	25430 PLUMBERS DEPOT, INC		
	25		45072 PARTS-HOSES, CUTTER, PRONG GRA	825.39	PD17727
42071- 2537	25	2/01/2012	Logged *** Total ***	825.39	
42072- 2537	26	2/01/2012	27012 RANCHO SANTA FE SECURITY SYSTE		

Run date: 01/26/2012 @ 12:05
 Bus date: 02/01/2012

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	26		45096	ALARM SERVICE	258.00	478490
42072- 2537	26	2/01/2012	Logged	*** Total ***	258.00	
42073- 2537	27	2/01/2012	27315	IAN RIFFEL		
	27		45098	REIMBURSE IR FOR TEST	165.00	IR-1/24/12
42073- 2537	27	2/01/2012	Logged	*** Total ***	165.00	
42074- 2537	28	2/01/2012	29630	TRI COMMUNITY ANSWERING SERVIC		
	28		45081	ANSWERING SERVICE	90.00	JAN-2012
42074- 2537	28	2/01/2012	Logged	*** Total ***	90.00	
42075- 2537	29	2/01/2012	30515	UNIFIRST CORPORATION		
	29		45075	OPEN PO-CONTRACT-UNIFORMS	154.82	3600905589
42075- 2537	29	2/01/2012	Logged	*** Total ***	154.82	
42076- 2537	30	2/01/2012	30560	UNITED PARCEL		
	30		45100	SHIPPING	15.68	000025YY37032
42076- 2537	30	2/01/2012	Logged	*** Total ***	15.68	
42077- 2537	31	2/01/2012	30580	UNITED WAY		
	31		45086	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-1/25/12
42077- 2537	31	2/01/2012	Logged	*** Total ***	5.00	
42078- 2537	32	2/01/2012	30723	SIEMENS WATER TECH. CORP		
	32		45078	ODOR CONTROL CARBON CHANGE @BP	20,551.16	900554241
42078- 2537	32	2/01/2012	Logged	*** Total ***	20,551.16	
					.00	
** Total check discount **					.00	
** Total check amount **					67,249.41	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: February 2, 2012

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15901 - 15905	2/2/2012	\$4,755.23

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

2011

JANUARY

12/3/2010	Board		\$1,330.17
1/7/2011	Employee		\$3,006.87
1/12/2011	Employee		\$36,417.03
1/19/2011	Employee	Incentive	\$461.75
1/26/2011	Employee		<u>\$37,321.04</u>
	TOTAL		\$78,536.86

FEBRUARY

2/3/2011	Board		\$4,282.06
2/9/2011	Employee		\$38,219.37
2/23/2011	Employee		<u>\$37,028.16</u>
	TOTAL		\$79,529.59

MARCH

3/2/2011	Board		\$1,676.17
3/9/2011	Employee		\$37,952.87
3/23/2011	Employee		<u>\$37,171.26</u>
	TOTAL		\$76,800.30

APRIL

4/1/2011	Board		\$4,613.80
4/6/2011	Employee		\$37,487.77
4/20/2011	Employee		\$37,145.73
4/21/2011	Employee	Incentive	<u>\$6,462.38</u>
	TOTAL		\$85,709.68

MAY

5/2/2011	Board		\$2,960.88
5/4/2011	Employee		\$37,859.69
5/9/2011	Board		\$997.33
5/18/2011	Employee		<u>\$37,100.15</u>
	TOTAL		\$78,918.05

JUNE

6/1/2011	Board		\$4,579.00
6/1/2011	Employee		\$39,253.23
6/6/2011	Employee	Incentive	\$448.18
6/15/2011	Employee		\$40,868.97
6/29/2011	Employee		<u>\$39,945.20</u>
	TOTAL		\$125,094.58

JULY

7/6/2011	Board		\$2,989.12
7/13/2011	Employee		\$40,077.78
7/19/2011	Employee		\$4,884.18
7/27/2011	Employee		<u>\$37,584.03</u>
	TOTAL		\$85,535.11

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

AUGUST

8/3/2011	Board		\$2,013.52
8/10/2011	Employee		\$37,571.30
8/17/2011	Employee	Incentive	\$1,806.79
8/24/2011	Employee		<u>\$39,304.20</u>
	TOTAL		\$80,695.81

SEPTEMBER

9/2/2011	Board		\$5,941.62
9/7/2011	Employee		\$39,021.34
9/14/2011	Employee	Incentive	\$14,593.50
9/21/2011	Employee		<u>\$42,282.20</u>
	TOTAL		\$101,838.66

OCTOBER

10/1/2011	Board		\$4,460.08
10/5/2011	Employee		\$41,659.94
10/19/2011	Employee		\$40,686.03
10/20/2011	Employee	Incentive	<u>\$443.37</u>
	TOTAL		\$87,249.42

NOVEMBER

11/2/2011	Employee		\$42,246.46
11/3/2011	Board		\$5,828.15
11/16/2011	Employee		\$44,291.63
11/30/2011	Employee		<u>\$41,217.06</u>
	TOTAL		\$133,583.30

DECEMBER

12/5/2011	Board		\$2,140.25
12/7/2011	Employee	Sick Buy Back	\$19,523.10
12/14/2011	Employee		\$41,565.55
12/15/2011	Employee	Incentive	\$1,358.90
12/28/2011	Employee		<u>\$39,755.51</u>
	TOTAL		\$104,343.31

2012

JANUARY

1/4/2012	Board		\$1,431.00
1/11/2012	Employee		\$41,855.63
1/25/2012	Employee		<u>\$40,237.03</u>
	TOTAL		\$83,523.66

FEBRUARY

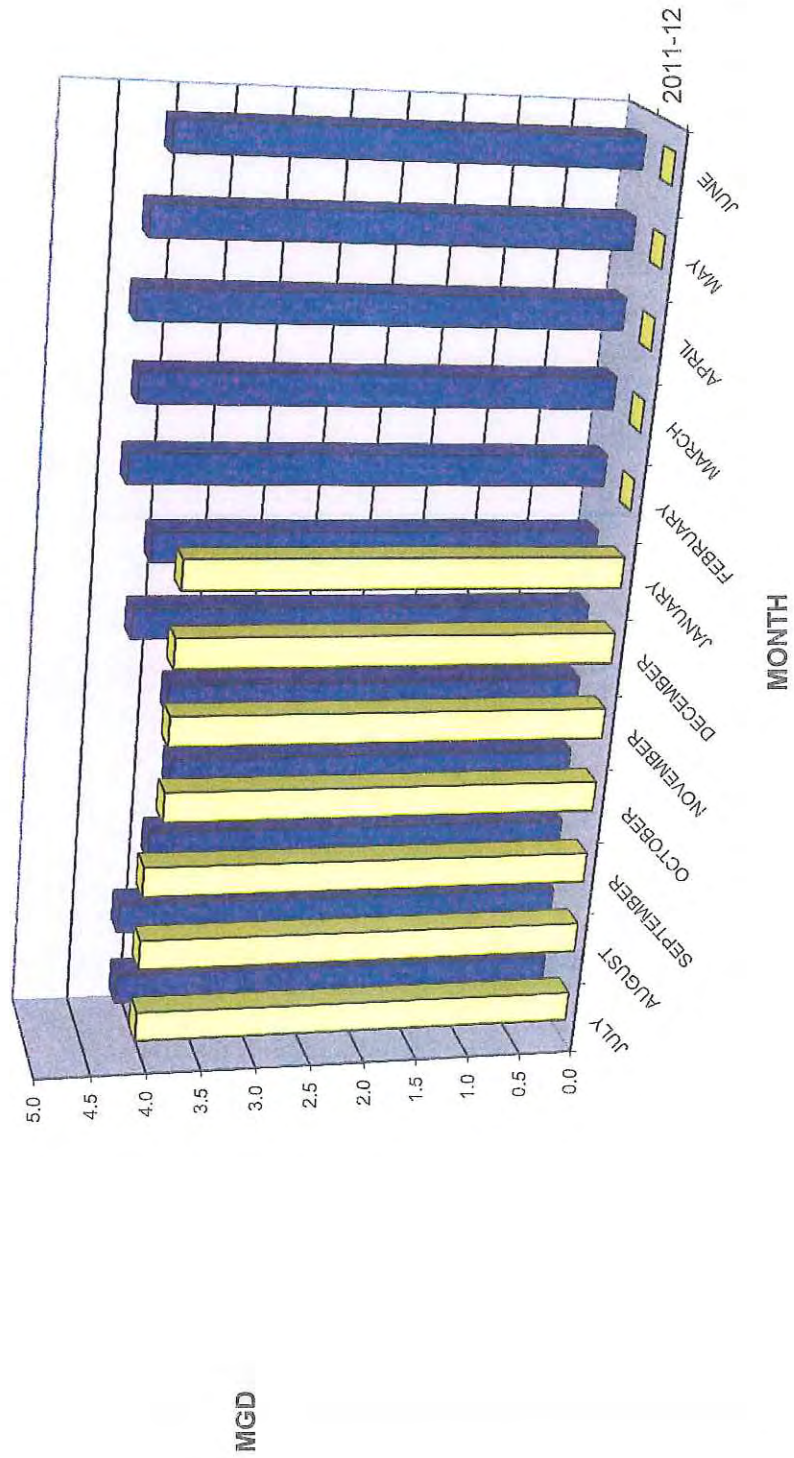
2/2/2012	Board		\$4,755.23
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**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2011-2012**

CURRENT MONTH - January 2012							FY 2011-2012	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,738	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)		ADF (MGD)
JULY	0.02	126.48	-1	4.08	147	38.01		4.14
YTD		126.48	27,737					
AUGUST	0.00	126.79	58	4.09	147	35.48		4.16
YTD		253.27	27,795					
SEPTEMBER	0.01	123.00	0	4.10	148	21.12		3.93
YTD		376.27	27,795					
OCTOBER	0.36	122.76	1	3.96	142	26.30		3.78
YTD		499.03	27,796					
NOVEMBER	2.82	118.80	0	3.96	142	4.96		3.84
YTD		617.83	27,796					
DECEMBER	1.28	122.76	7	3.96	142	4.01		4.21
YTD		740.59	27,803					
JANUARY	0.99	122.14	0	3.94	142	6.14		4.08
YTD		862.73	27,803					
FEBRUARY								4.33
YTD								
MARCH								4.28
YTD								
APRIL								4.34
YTD								
MAY								4.27
YTD								
JUNE								4.12
YTD								
Annual Total	5.48	862.73	65			136.02		
Mo Average	0.78	123.25	9	4.01	144	19.43		4.12

operations report

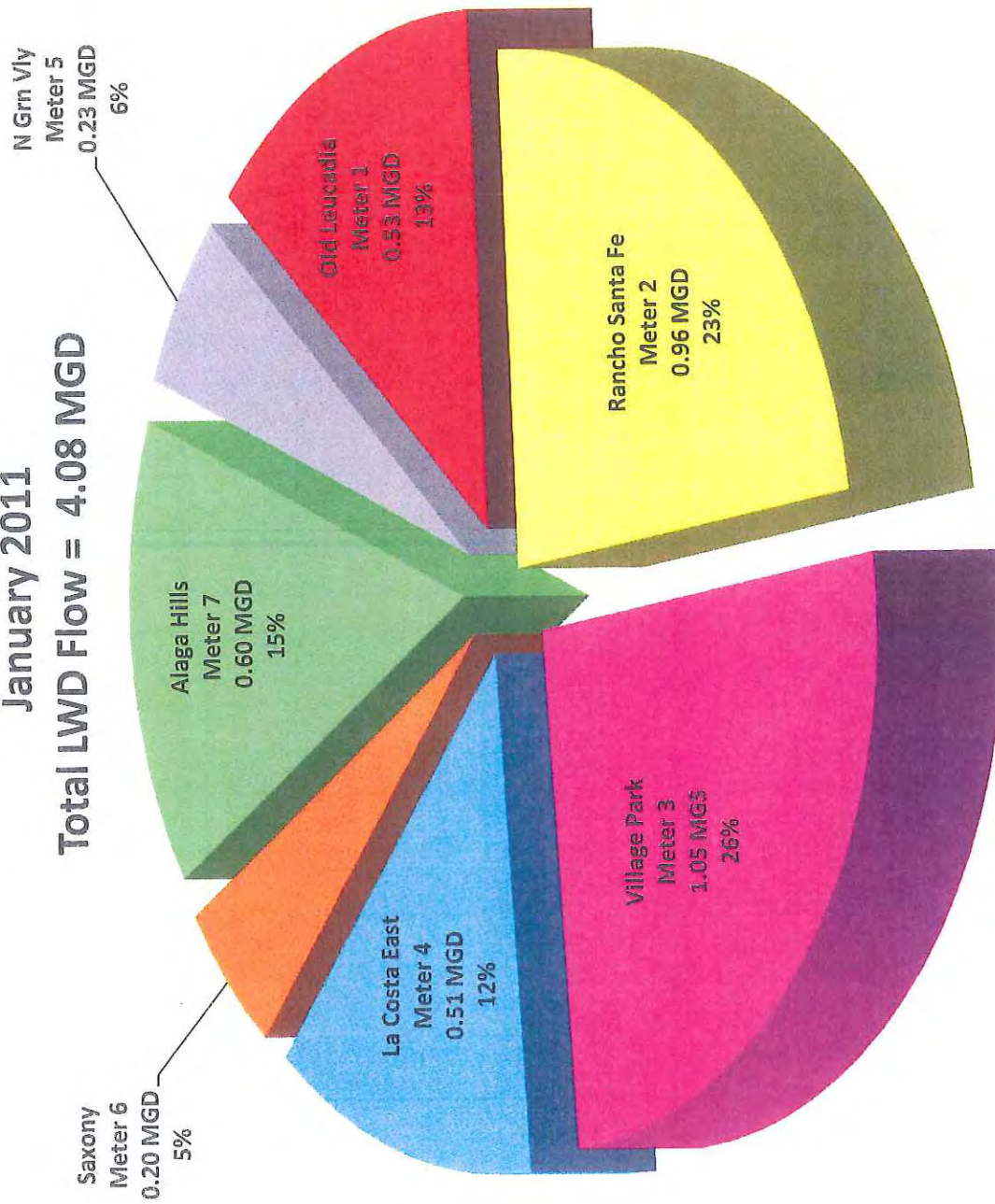
LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 11 to FY12



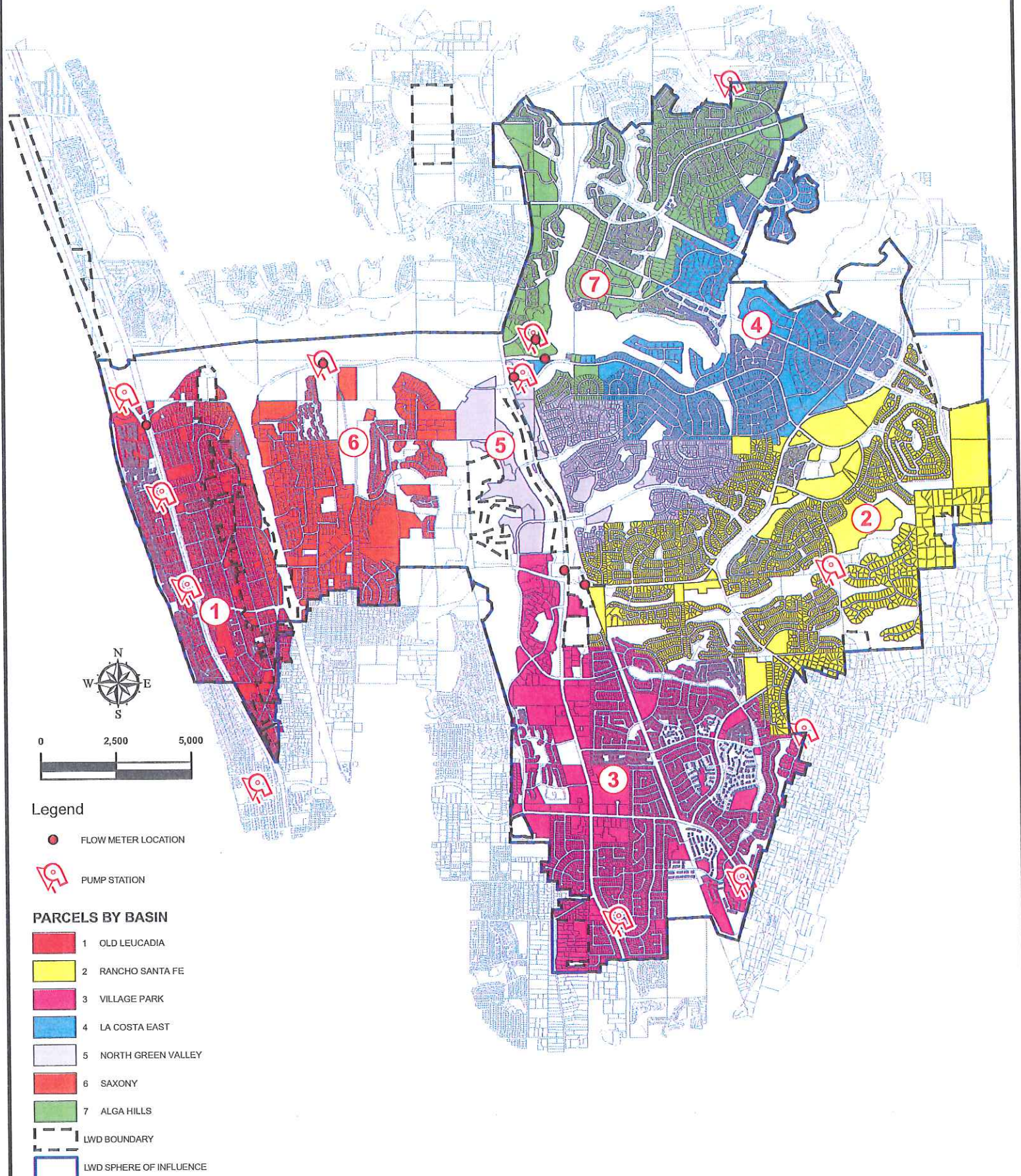
LWD Flows by Sub-Basin

January 2011

Total LWD Flow = 4.08 MGD



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of January 31, 2012

ASSETS	
Cash and Investment Pools	\$ 29,681,008.37
Investments	9,123,723.26
Accounts Receivable	250,683.05
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	47,094.02
Capital Assets	127,345,770.26
Less Accumulated Depreciation	(41,719,070.50)
TOTAL ASSETS	\$ 125,636,057.46
LIABILITIES	
Accounts Payable and Accrued Expenses	258,467.32
Developer Deposits	380,700.96
TOTAL LIABILITIES	\$ 639,168.28
NET ASSETS	
Net Investment in Capital Assets	87,411,699.76
Restricted Reserves	2,371,368.53
Unrestricted Operating Reserve	2,170,920.75
Unrestricted Non-Operating Reserves (Designated)	25,810,225.08
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(267,324.94)
TOTAL NET ASSETS	\$ 124,996,889.18

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 1/31/2012 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 3,952,070.49	\$ 7,154,741.00	3,202,670.51	55.2%
RECLAIMED WATER SALES	3150	146,414.80	458,000.00	311,585.20	32.0%
OTHER OPERATING INCOME		17,466.79	205,654.00	188,187.21	8.5%
TOTAL OPERATING REVENUE		\$ 4,115,952.08	\$ 7,818,395.00	\$ 3,702,442.92	52.6%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,288,156.09	\$ 2,266,113.00	\$ 977,956.91	56.8%
BOARD EXPENSES AND ELECTION	4300 & 4400	73,734.87	130,350.00	56,615.13	56.6%
DEPRECIATION EXPENSE	4510	1,785,000.00	-	(1,785,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,537,968.00	1,537,968.00	n/a
FUELS	4600	23,860.93	57,000.00	33,139.07	41.9%
INSURANCE	4700	16,175.36	117,000.00	100,824.64	13.8%
MEMBERSHIP & DUES	4800	20,704.60	23,500.00	2,795.40	88.1%
OFFICE EXPENSE	4900	42,950.32	107,000.00	64,049.68	40.1%
OPERATING SUPPLIES	5000	77,681.02	169,750.00	92,068.98	45.8%
PROFESSIONAL SERVICES	5200	242,592.45	551,500.00	308,907.55	44.0%
PRINTING & PUBLISHING	5300	16,544.37	33,000.00	16,455.63	50.1%
RENTS & LEASES	5400	9,949.31	19,200.00	9,250.69	51.8%
REPAIR & MAINTENANCE	5500	145,953.69	313,650.00	167,696.31	46.5%
MONITORING & PERMITTING	5600	28,592.13	44,800.00	16,207.87	63.8%
TRAINING & DEVELOPMENT	5700	27,811.23	41,400.00	13,588.77	67.2%
UTILITIES	5900	206,149.58	428,250.00	222,100.42	48.1%
LAFCO OPERATIONS	6100	5,325.00	6,200.00	875.00	85.9%
ENCINA	6200	363,305.74	1,862,075.00	1,498,769.26	19.5%
TOTAL OPERATING EXPENSES		\$ 4,374,486.69	\$ 7,708,756.00	\$ 3,334,269.31	56.7%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 70,908.00	\$ 160,476.00	\$89,568.00	44.2%
PROPERTY TAXES	3220	659,008.82	1,200,000.00	540,991.18	54.9%
INTEREST INCOME	3250	165,316.06	435,000.00	269,683.94	38.0%
OTHER NON OPERATING INCOME		3,421.94	643,079.00	639,657.06	0.5%
TOTAL NON OPERATING REVENUES		\$ 898,654.82	\$ 2,438,555.00	\$1,539,900.18	36.9%

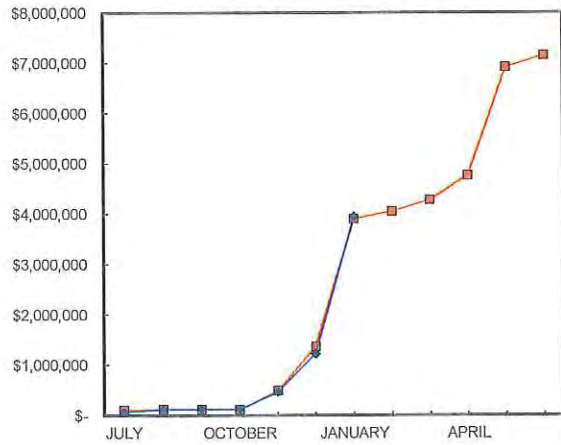
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

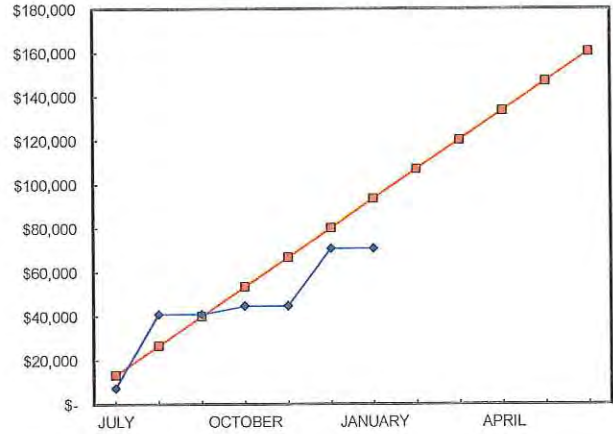
Revenue FY 2012

YTD through January 31, 2012

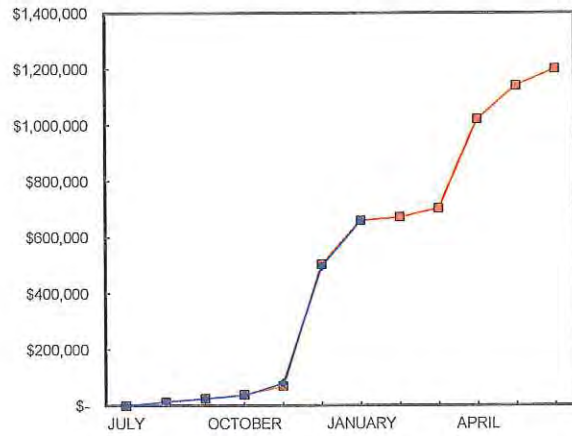
Sewer Service Fees



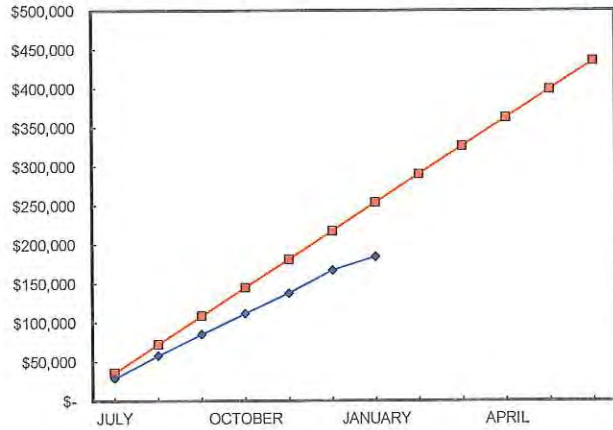
Capacity Charges



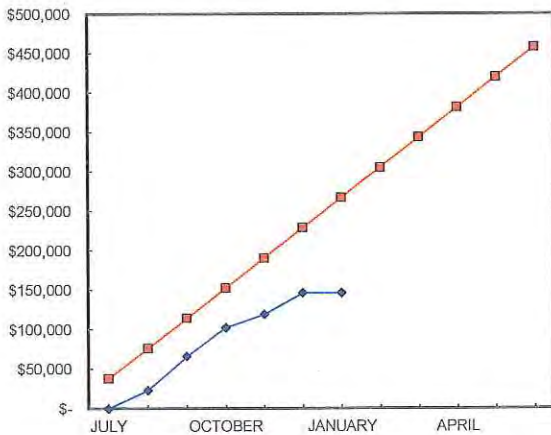
Property Taxes



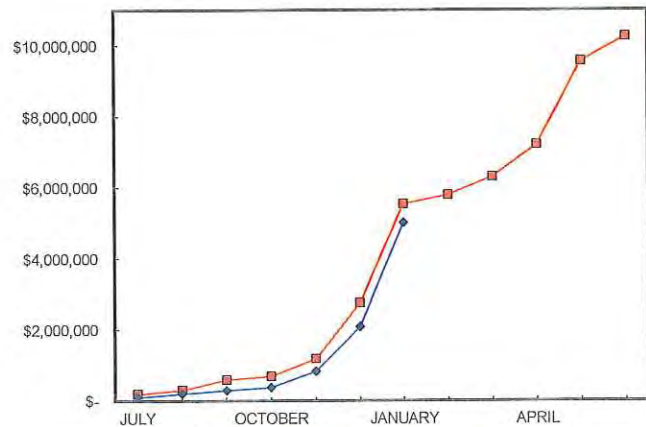
Investment Income



Recycled Wastewater



Total Revenue



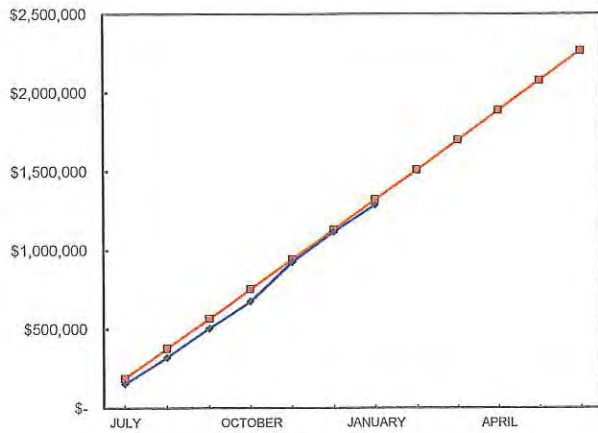
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

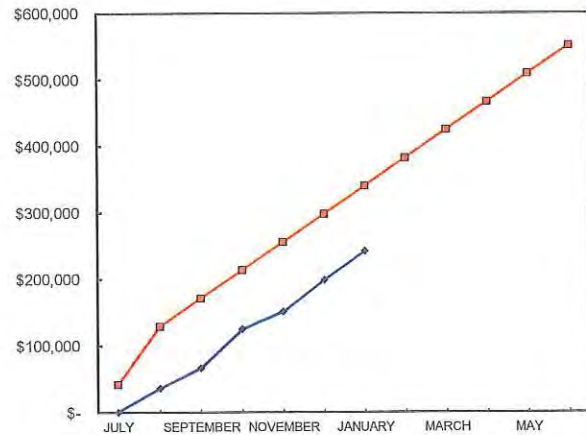
Operating Expenses FY 2011

YTD through January 31, 2012

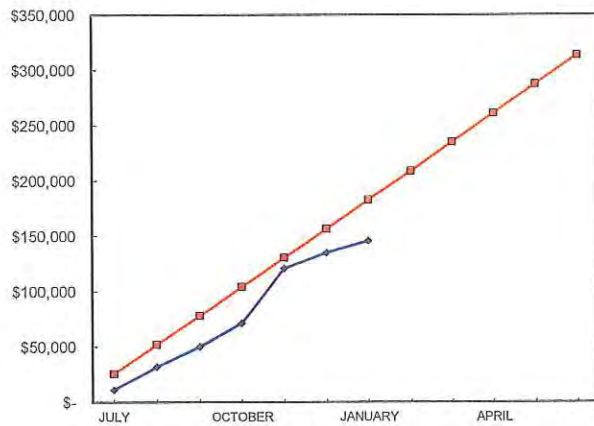
Salaries and Benefits



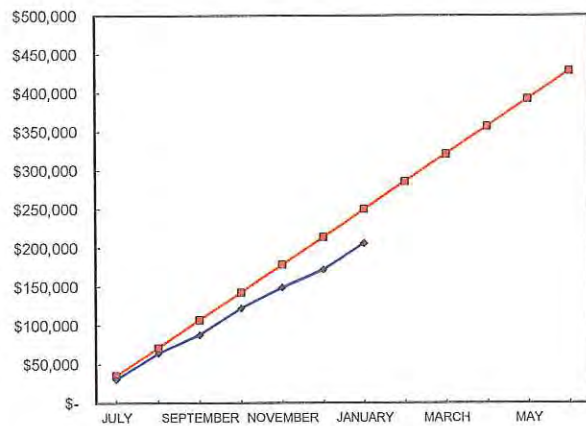
Professional Services



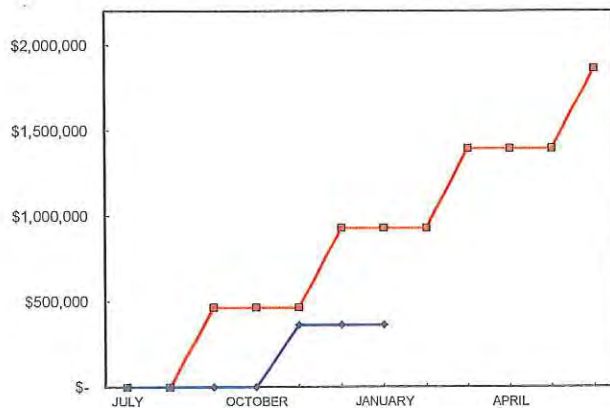
Repairs & Maintenance



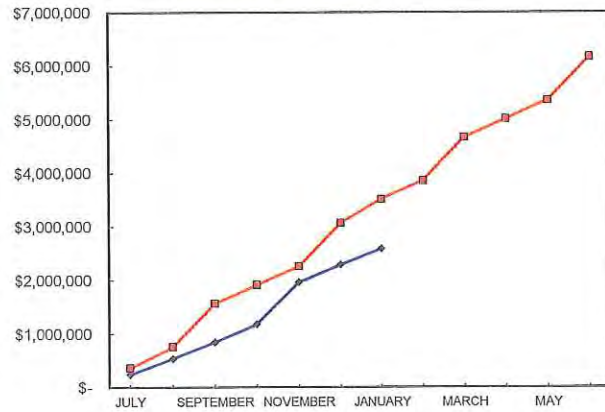
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



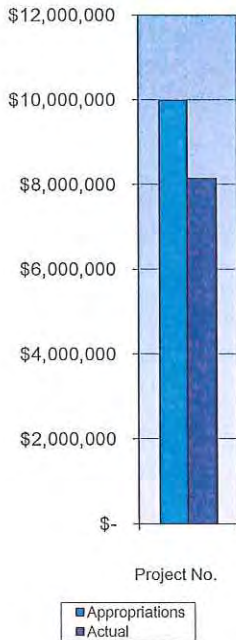
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

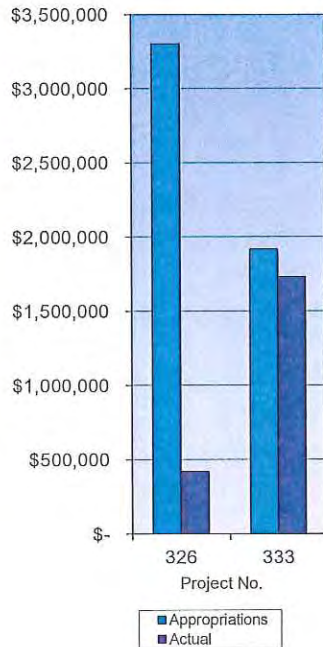
Capital Expenditures

As of January 31, 2012

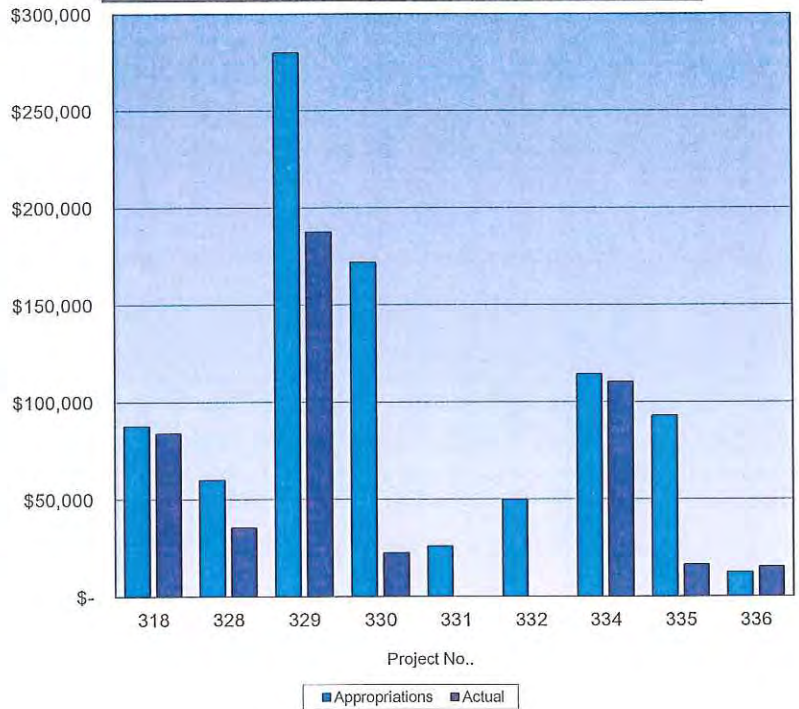
**Encina W.A.
Multi Year
Capital Exp.
FY2003-FY2012**



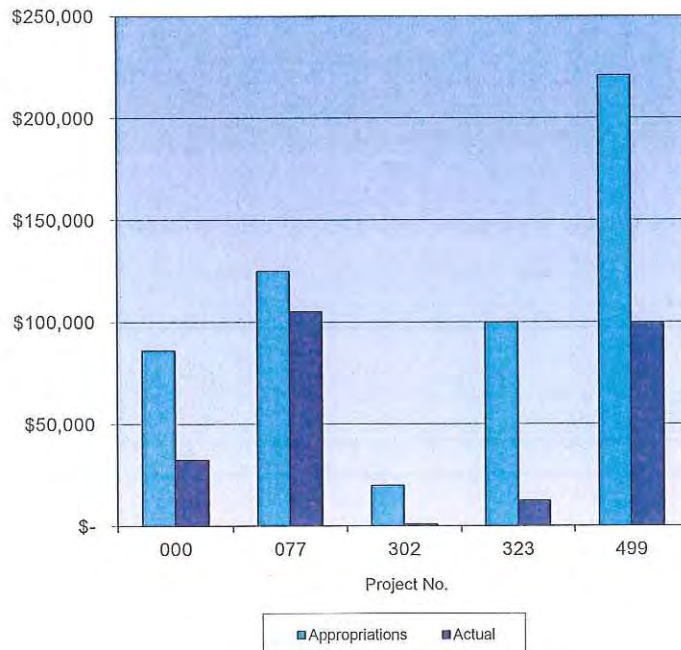
**District Multi Year
Capital Expenditures
by Project
FY2009-FY2012**



**District Multi Year Capital Expenditures by Project
(Continued) FY2009-FY2012**



**Single Year Capital Expenditures by Project
FY2012**



Project Legend

Multi-Year Capital Projects

Description	No.
Encina Wastewater Authority	072
Asset Mgmt Plan Implementation	318
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Occidental Line Rehab	329
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Force Main Corrosion Project	333
Asset Mgmt Pipeline Replacement	334
Asset Mgmt Plan Update	335
New Meter Installation	336

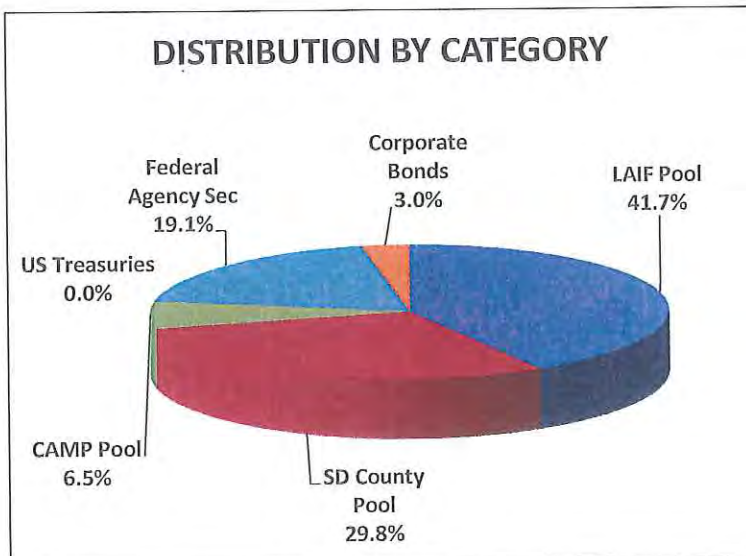
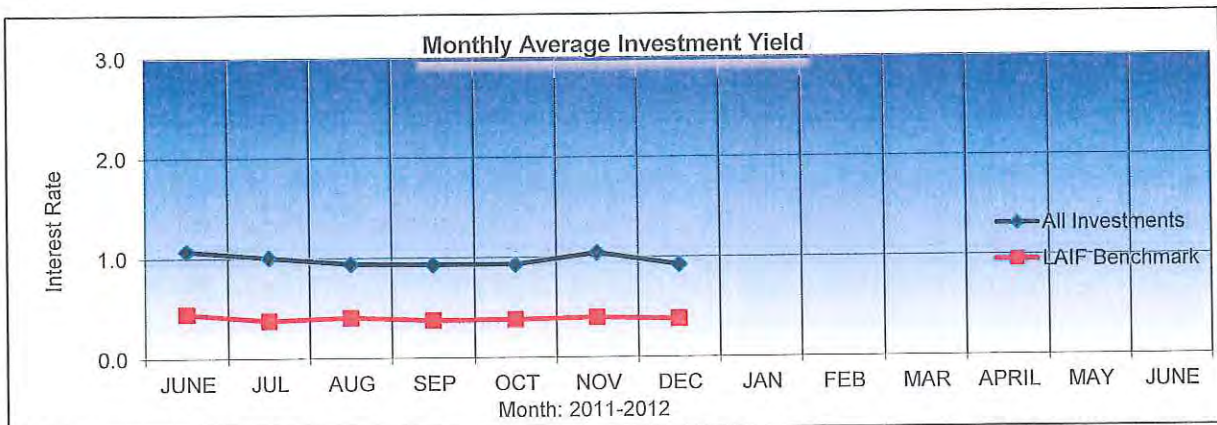
Single Year Capital Projects

Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
December 31, 2011

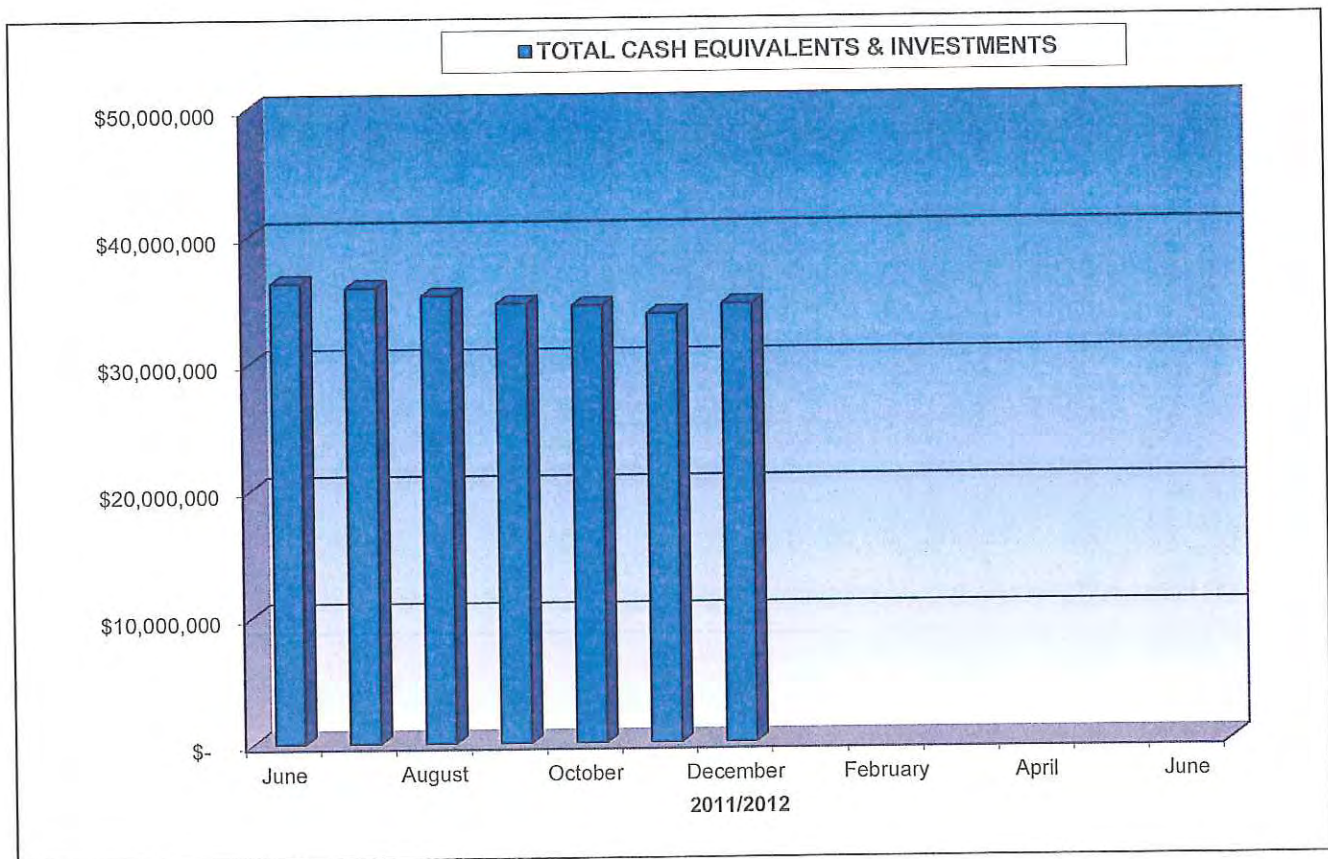
Cash Equivalents & Investments	Principal (Original Cost)		December Interest	Average Rate
	November 30, 2011	December 31, 2011		
LAIF Pool	13,676,468	14,380,468	4,466	0.382%
SD County Pool	10,274,830	10,274,830	4,418	0.516%
CAMP Pool	2,235,275	2,239,597	304	0.160%
CAMP Portfolio				
Corporate Notes	1,034,035	1,034,035	1,637	1.900%
Federal Agency Bonds/Notes	4,977,083	5,991,583	6,761	1.630%
GNMA mortgage pools	16,658	16,488	124	8.980%
US Treasury Bonds/Notes	985,781	-	1,544	1.880%
Total Camp Portfolio	7,013,557	7,042,106	10,067	1.730%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	579,503	579,503	7,026	14.549%
Total Bond Funds	579,503	579,503	7,026	14.549%
Totals	\$ 33,779,633	\$ 34,516,504	\$ 26,281	0.924%



Allocation Percentages of LWD Investments by Type (Actual and Allowable)		
Investment Type	Actual %	Allowed %
LAIF Pool	41.7%	75%
SD County Pool	29.7%	75%
CAMP Pool	6.5%	75%
US Treasuries	0.0%	75%
Federal Agency Sec	19.1%	75%
Corporate Bonds	3.0%	10%
TOTAL	100.0%	

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
December 31, 2011
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2011/2012	Amount	Average Rate
June	\$ 36,289,996	1.07%
July	\$ 35,909,897	1.01%
August	\$ 35,254,938	0.94%
September	\$ 34,624,683	0.93%
October	\$ 34,448,889	0.93%
November	\$ 33,779,633	1.05%
December	\$ 34,516,504	0.92%
January		
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT***Monthly Investment Summary*****December 31, 2011****(Continued)****INVESTMENT TRANSACTIONS***For the month of December, 2011*

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
Fed Farm Cr BKs Global			\$ 1,007,030	(1)	2.23%
US Treasury Notes			\$ 1,005,117	(2)	1.18%
Fed Home Ln BKs Deb		\$ 1,000,000			
Fed Home Ln Mtg Corp	\$ 1,009,170				0.64%
Fed Home Ln Mtg Corp	\$ 997,390				0.71%
Fed Nat'l Mtg Assn	\$ 1,005,770				0.46%
TOTAL	\$ 3,012,330	\$ 1,000,000	\$ 2,012,147		

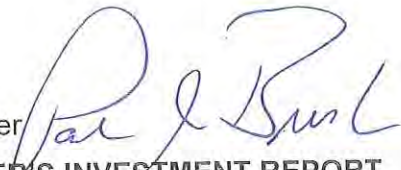
(1) YTM at FMV before sale was 0.16%

(2) YTM at FMV before sale was 0.08%

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

MEMORANDUM

Ref: 12-3142

DATE: February 2, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LWD QUARTERLY TREASURER'S INVESTMENT REPORT

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report

DISCUSSION:

In accordance with California Government Code §53646, LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending December 31, 2011 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

Attachment
Enclosure

rd:PB

LEUCADIA WASTEWATER DISTRICT
 QUARTERLY TREASURER'S REPORT SUMMARY
 SUMMARY OF INVESTMENTS AT December 31,2011

ASSETS	AMORTIZED COST 12/31/2011	% OF TOTAL	
		Actual	Allowed
LAIF - STATE INVESTMENT POOL	\$ 14,380,468.03	40.0%	75.0%
SAN DIEGO COUNTY INVESTMENT POOL	10,274,830.00	28.6%	75.0%
CAMP - JPA INVESTMENT POOL	2,239,597.43	6.2%	75.0%
CAMP PORTFOLIO - BANK OF NEW YORK.			
US Treasury Bonds/Notes	-	0.0%	75.0%
Federal Agency - GNMA Pools	16,461.58	0.05%	See below
Federal Agency Bond Notes	6,004,164.81	16.7%	See below
Corporate Notes	1,019,724.24	2.8%	10.0%
	7,040,350.63		
US BANK - CUSTODIAL ACCOUNTS			
Resolution Funding Corp Strips @Cost, Purchased 5/25/1995	579,502.99		
Interest Earned - Amortized Discount* (1)	1,399,947.43		
	1,979,450.42	5.5%	See below
TOTAL INVESTMENTS	\$ 35,914,696.51	100.0%	

Total Federal & Federal Agency Investments	8,000,076.81	22.3%	75%
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(1) Representation of interest that is accruing as these federal agency discount coupons approach maturity

INTEREST FOR THE QUARTER ENDED December 31,2011

MONTH
October
November
December
TOTALS

INTEREST EARNED	AVERAGE RETURN
\$ 26,455.00	0.93%
26,149.00	1.05%
29,134.00	0.92%
\$ 81,738.00	

Encina Wastewater Authority Report
Regular Board Meeting
January 25, 2012

EWA Board of Directors - Directors Juliussen and/or Sullivan reporting

1. Approve Resolution 2012-01 Amending the Joint Flow Metering System Policy.

The Board of Directors approved resolution no. 2012-01 amending the Joint Flow Metering System Policy

2. Fiscal Year 2011 Comprehensive Annual Financial Report.

The Board of Directors received and filed the Fiscal Year 2011 Comprehensive Annual Financial Report.

EWA Board Meeting Action Items

3. Status of the West Influent Pipeline Insurance Claim as authorized per Government Code §54957.

The Board met in closed session and no action was taken.

MEMORANDUM

Ref: 12-3136

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Annual Review of LWD Reserve Fund Policy



RECOMMENDATION:

Staff and the Investment & Finance Committee recommend that the Board of Directors:

1. Receive and file the Annual Reserve Policy Review Report.
2. Discuss and take other action, as appropriate.

DISCUSSION:

The Investment and Finance Committee (IFC) is scheduled to review this item at their February 6, 2012 meeting. Staff will forward changes as appropriate to the Board of Directors based on the IFC's review of this item.

In February 2005, the Board of Directors (Board) adopted Leucadia Wastewater District's (LWD) Reserve Fund Policy which established a means for the District to ensure that sufficient funds are available for current operating, capital and debt service needs. The policy was last revised in February 2011.

The Reserve Fund Policy establishes two distinct reserves at LWD: 1) Restricted Reserves and 2) Unrestricted Reserves. The policy also establishes various designations within each type of reserve and calls for an annual review of the reserve balances. This report constitutes that review.

During December 2011, the Board received the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2011 that included the following reserve balances:

Restricted Reserves:

<u>Reserve Designation</u>	<u>Reserve Balance</u>
Capital Improvement Reserve	\$2,371,369
Debt Service Reserve	0
Total	\$2,371,369

Unrestricted Reserves:

<u>Reserve Designation</u>	<u>Reserve Balance</u>
Operations Reserve	\$ 2,170,922
Debt Service Custodial Reserve	0
Replacement Reserve	22,842,584
Water Recycling Reserve	2,967,639
Emergency Reserve	7,500,000
Total	\$35,481,145

Staff will provide an overview of the reserve activity during the board meeting. Staff is *not* recommending any changes to the existing Reserve Fund Policy. A copy of the Policy is attached for the Board's review.

cal:PJB
Attachment

LEUCADIA WASTEWATER DISTRICT RESERVE FUND POLICY

Ref: 11-2748

A. POLICY STATEMENT:

One key element of prudent financial planning is to ensure that sufficient funding is available for current operating, capital and debt service cost needs. An additional critical element of fiscal responsibility is to anticipate and prepare for future funding requirements as well as for unforeseen disasters and other unforeseen events. The Leucadia Wastewater District (LWD) will at all times strive to have sufficient funding available to meet its operating, capital, and debt service cost obligations. Reserve funds will be accumulated and maintained in a manner, which allows LWD to fund costs consistent with LWD's Long Range Capital Plan and Long Range Financial Plan while avoiding significant rate fluctuations due to changes in cash flow requirements. LWD will also maintain an emergency reserve position that may be utilized to fund unexpected disasters or unanticipated major failures. The Board of Directors will annually review the level of reserve funds maintained.

B. DEFINITIONS:

Restricted Reserves: Restrictions on their use are imposed by an outside source such as creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Reserves: Have no externally imposed use restriction. The use of Unrestricted Reserve funds is at the discretion of the Board of Directors. There are two categories of Unrestricted Reserves -Designated and Undesignated. At LWD, all Unrestricted Reserves are Designated Reserves.

Designated Reserves: Set-aside for a specific purpose, which is, determined by the Board of Directors. The Board of Directors also has the authority to redirect the use of these reserve funds as needs of LWD change.

C. LEUCADIA WASTEWATER DISTRICT RESERVES:

LWD maintains the following reserve funds:

1.0 RESTRICTED RESERVES:

a) Capital Improvement Reserve:

The purpose of the Capital Improvement Reserve is to finance future capital facilities that are expansion /growth related. These capital improvements are identified in LWD's Asset Management Master Plan and Comprehensive Financial Plan Update. These reserve funds are accumulated in an orderly manner in conformance with State law and drawn down as required by growth related capital projects.

2.0 UNRESTRICTED DESIGNATED RESERVES:

a) Operating Reserve:

Since the majority of operating revenues are received periodically over the fiscal year and operating expenses are incurred uniformly over the fiscal year, an operating reserve is necessary to fund those costs attributable to daily operations. To meet daily operational needs LWD has established an Operating Reserve balance at 36.4% of annual operating expenses.

b) Replacement Reserve:

The Replacement Reserve provides funds for capital replacement and refurbishment of existing facilities. These capital improvements are identified in LWD's Asset Management Master Plan and Comprehensive Financial Plan Update. Replacement reserve funds are accumulated in an orderly manner and drawn down as required to fund capital replacement projects. To avoid abrupt sewer service rate changes, this reserve may be used to stabilize rates. The Replacement Reserve shall not exceed the 20-year capital replacement costs as identified in the Comprehensive Financial Plan Update.

LWD's capacity fee represents a system buy-in that takes into account the value of existing capacity pre-built by current users that will benefit future users, and is a source of funding for the Replacement Reserve.

d) Water Recycling Reserve:

The Water Recycling Reserve will fund capital improvements and replacement of water recycling facilities. This reserve will also be used to fund operating expenses in the Water Recycling Fund whenever there is a shortfall of recycled wastewater sales revenue to operating expenses. These capital improvements are identified in the Long Range Wastewater Capital Plan and the Long Range Financial Plan. The Replacement Reserve shall not exceed the 20-year capital replacement costs as identified in the Long Range Financial Plan.

e) Emergency Reserve:

The Emergency Reserve provides funds for emergency response for potential repair or replacement of capital facilities due to damage from a natural disaster or unanticipated major failure in a period when capital improvements funds have otherwise been purposely spent down to preset limits on planned projects. The Emergency Reserve is at the discretion of the Board of Directors and is maintained at a level of \$7,500,000, which is based on the recommendation by LWD staff and the District Engineer (Exhibit A).

D. SOURCES AND USE OF FUNDS:

RESERVE	SOURCE OF FUNDS	USE OF FUNDS	NOTES
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RESTRICTED RESERVES

Capital Improvement	Interest earned on reserve	Growth related capital expenditures	Funds previously accumulated from capacity fees. Now, capacity fees reflect 100% buy-in to the system and are transferred to the Replacement Reserve
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UNRESTRICTED DESIGNATED RESERVES

Operating	Operating income and interest earned on reserve	Wastewater Operating expenses	Reserve balance maintained at 36.4% of budgeted operating expenses. Excess (deficit) funds transferred to/from Replacement Reserve
Replacement	Property taxes and other non-operating income, 100% of Capacity Fees, Excess operating revenues, and Interest earned on reserve	Replacement related capital expenditures and rate stabilization	Limited to 20-year capital replacement costs as identified in the Comprehensive Financial Plan Update
Water Recycling	Recycled Water sales and interest earned on reserve	Recycled Water capital improvement and replacement as well as operating expenses	Limited to 20-year capital replacement costs as identified in the Comprehensive Financial Plan Update.
Emergency	Originally funded by board action. Interest earned on reserve	Emergency repair or replacement expenditures	Reserve balance maintained at \$7,500,000 level. Excess funds transferred to Replacement Reserve

Leucadia Wastewater District
Discussion of Emergency Reserve Fund

Maintenance of an Emergency Reserve Fund (ERF) would provide the benefit of providing funds for emergency response for repair or replacement of capital facilities potentially necessary due to natural disaster damage or unanticipated major failure in a period when capital improvement funds have otherwise been purposely spent down to preset limits on planned projects. Separately, Capital Reserve Funds will be accumulated in a planned manner through financing, setting aside a portion of sewer service fees, or a combination of both methods, as determined by Board policy.

The amount to be recommended for maintenance in the ERF has been evaluated and discussed by Leucadia Wastewater District (LWD) staff and the District Engineer. The following table lists some pros and cons for three potential levels of ERF.

ERF Alternatives	Pros	Cons
Alternative 1: LWD maintain small ERF of \$1.0 million	<ol style="list-style-type: none"> 1) Reduces initial reliance on borrowing. 2) Would extend period of reduced rate increases. 	<ol style="list-style-type: none"> 1) Not enough reserve to respond to many reasonably possible emergency events. 2) Increased risk at point of ERF exhaustion that emergencies could not be responded to timely. 3) Reduced District liquidity and lesser financing qualifications. 4) Increased long term reliance on borrowing.
Alternative 2: LWD maintain a Moderate ERF of \$7.5 million	<ol style="list-style-type: none"> 1) Sufficient funds to adequately replace or repair two major District facilities on an emergency basis. 2) Sufficient funds to replace or repair about six or seven concurrent intermediate size facility problems at any given time. 3) Unlikely to deplete ERF in a time period that would not allow establishment of additional financing, if necessary. 4) Provides opportunity for investment of modest amount of about 1.5 years worth of sewer service fee 	<ol style="list-style-type: none"> 1) Ties up \$7.5 million of funds that could be used to offset or defer rate increases. 2) May be considered as ability to pay discretionary fines in the potential event of a major wastewater spill. 3) Over time, it may be determined that the \$7.5 million amount should be decreased or increased depending on facility performance and risk tolerance.

	<p>collections.</p> <p>5) Provides ability to fund one to two years of typical CIP schedule projects, while additional funding is being established.</p> <p>6) Increases liquidity of District that would be considered positively by financial markets when considering other financing issues.</p>	
Alternative 3: LWD maintain a Large ERF of \$15 million	1) Very little risk that any emergency situation would result that funds were not available for immediate response.	1) Maintenance of large reserves is considered by some watch dog entities as a negative attribute.

Based on an analysis of the above three ERF funding alternatives above, LWD staff and the District Engineer recommend that LWD adopt Alternative 2 – LWD Maintain a Moderate ERF of \$7.5 million.

MEMORANDUM

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: LWD Public Forum



RECOMMENDATION:

Staff recommends that the Board of Directors (BOD):

1. Discuss and provide direction as appropriate.

DISCUSSION:

During July 2011, LWD hosted a public forum to allow District ratepayers and other interested parties an opportunity to learn more about LWD. Although attendance was minimal, staff and the Board agreed that the public forum was a productive and beneficial form of outreach.

The CAC recently discussed scheduling a second public forum that would highlight the District's financial programs. The forum, if approved, would follow the publication of our Winter newsletter in early March 2012.

The purpose of this agenda item is to recommend that the next public forum be held on Tuesday, March 20, 2012 at 5:30 p.m. and that the forum highlight LWD's financial stability. If approved, staff will prepare a presentation of general financial information for the public forum.

cal:PJB

MEMORANDUM

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Carlsbad Chamber of Commerce Event – 2012 Annual Business Awards Dinner

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Discuss and take action as appropriate

DISCUSSION:2012 Annual Business Awards Dinner – “The Sky is Limitless”

The Carlsbad Chamber of Commerce is schedule to hold its 2012 Annual Business Awards dinner on Friday, February 17, 2012 at the La Costa Resort & Spa at 6 PM. During the event, businesses, groups and individuals will be honored and recognized for their 2011 achievements. Director Kulchin requested to add this item to the February Board agenda for the Board's consideration, because he expressed interest in attending this event.

Under LWD's Integrated Travel Authorization and Expense Reimbursement Policy, the Carlsbad Chamber of Commerce events are authorized, however, this is the first year that the District may send a representative(s) to attend this event. The cost to attend this event is \$150 per ticket. Attached please find the event's announcement. The deadline to RSVP for the event was January 30, 2012, however, EA Hill contacted the Chamber and they will tentatively hold a seat until February 8th.

Attachment

PJB

CARLSBAD
CHAMBER OF COMMERCE
PRESENTS

THE SKY IS LIMITLESS

FRIDAY, FEB. 17, 2012 | 6 P.M.



LA COSTA RESORT AND SPA | 2100 COSTA DEL MAR ROAD | CARLSBAD, CA 92009

2012 ANNUAL BUSINESS AWARDS DINNER

PRESENTED BY



Blast off with the Carlsbad Chamber of Commerce for an evening that's out of this world. The theme of the 2012 Annual Business Awards Dinner is "The Sky is Limitless." Join us as we honor the high-flying businesses, groups and individuals that continue to find ways to lift our economy and community.

The event will also recognize the achievements of the 2011 Board of Directors and inaugurate the 2012 leadership team.

Cocktail attire —
Complimentary
valet parking

RSVP

by January 30, 2012

AWARDS WILL BE PRESENTED FOR:

- Entrepreneur of the Year
- Entrepreneur of the Year
- Business of the Year (small, medium and large)
- Lifetime Achievement in Business
- Community Leadership
- Environmental Award
- Nonprofit Achievement of the Year

For more information,

call 760.931.8400 or

register online at


www.carlsbad.org

SPONSORED BY



MEMORANDUM

Ref: 12-3151

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Analysis of the Collection System Operations

RECOMMENDATION:

1. This item is presented for information purposes.
2. Discuss and provide direction, as appropriate.

DISCUSSION:

The EC is scheduled to review this item at its February 7, 2012 meeting. Staff will forward changes as appropriate to the Board of Directors based on the EC's review of this item.

As you are aware, the Field Services Division's management team has undergone a transition over the past year. During this period, the team has taken the opportunity to "step back" and evaluate the overall effectiveness of its collection system operations. By way of background, the Field Services Division has historically placed its highest priority on its pipeline cleaning program (Vactor trucks) while still maintaining an active Closed Circuit Television (CCTV) inspection program.

Last summer, Field Services Superintendent Jeffery Stecker began analyzing the effectiveness of the line cleaning and CCTV programs. His analysis concluded that it would be more effective for the District to prioritize its CCTV program while scaling back its line cleaning program. Working with Field Services Supervisor Marvin Gonzalez, the Field Services Division conducted a trial period that prioritized CCTV inspection throughout the fall of 2011. The amplified CCTV work found a number of pipeline deficiencies that were missed by prior cleaning operations, which helped validate staff's conclusion. FSS Stecker will present an overview of the analysis at the upcoming meeting.

This item is presented for information purposes. However, the analysis also found that purchase of new equipment would enhance the overall effectiveness of the District's operations. Staff will review this information with the Board and is seeking direction for next year's capital budget.

rym:PJB

MEMORANDUM

DATE: February 2, 2012
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: LWD Board Executive Committee



RECOMMENDATION:

Staff recommends that the Board of Directors (BOD):

1. Discuss and provide direction as appropriate.

DISCUSSION:

At the December 2011 Board meeting, Director Omsted requested that the Board establish an Executive or Governance Committee. As a result of that initial discussion, the Board asked Director Omsted to provide supplementary information on the role and responsibilities of the proposed committee.

Director Omsted provided an outline of how the proposed Committee should be formed and the potential responsibilities of the Committee. This outline was provided to the Board as an information item in the January 2012 BOD's agenda. However, because Director Omsted was unable to attend the January meeting, discussion on this topic was delayed until this month.

The attached information, prepared by Director Omsted, is provided for the Board's review. Staff requests that the Board discuss the establishment of a new committee and provide direction as appropriate.

cal:PJB

Attachment

Paul Bushee

From: Anne & Don [daomsted@cox.net]
Sent: Tuesday, January 03, 2012 8:01 AM
To: Paul Bushee
Cc: Trisha Hill
Subject: Governance Committee

Paul

Put this in as an information item, to be considered on the Feb Board Meeting.

Thank You Don

I would like to do a study on forming a Committee of the Board. Its name could also be Governance Committee or Executive Committee. The study would be done by an Ad Hoc. The committee would be involved with overall governance development and performance.

Some likely responsibilities for a Governance Committee may include.

- Recruiting of future Board members- Definition of skills and attributes

- Orientation of new and existing Board members

- Committee selection, Rotation of duties

- Training and education to bridge Board knowledge gaps

- Policy development and processes for Board monitoring and oversight

- Identification and development of conflict of interest and discipline bylaws

- Help the Board do its job better

- Measure community end results

- Legal and operational oversight

- Annual planning

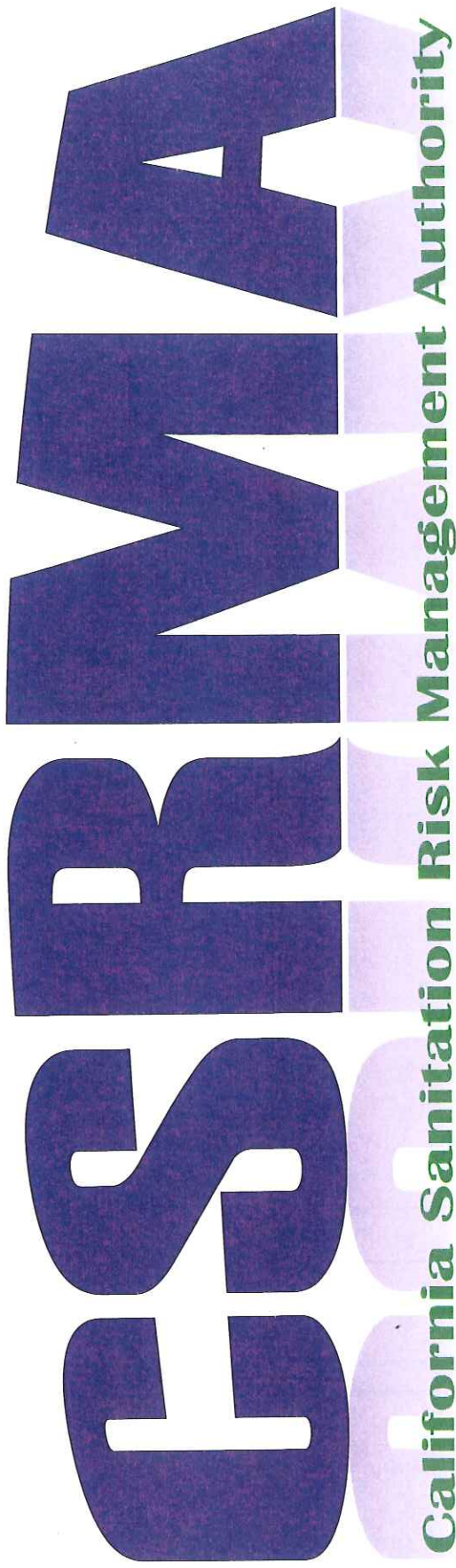
- Conduction Annual review of CEO, CEO succession Plan

- Review compensation and benefits of CEO

- Be involved in setting the agenda\

- Develop, review, and update Code of Ethics and Policies

As we study these issues, I am sure others will arise and some will demise. This would be a rotating committee made up of past president and president or President and Vice- President. Presently we do not have a committee that has the ability to give us an overall Governance perspective. And most importantly, new ideas or minority ideas need a better way to be introduced studied before being lost.



workers' Compensation Excellence

**Leucadia
Wastewater
District**



**Small
Agency
Category**

**2010-2011
Program Year 21**



City of Encinitas

January 13, 2012

Jerome Stocks
Mayor

President Donald Omsted
Leucadia Wastewater District
1960 La Costa Ave.
Carlsbad, CA 92008



Dear President Omsted:

Kristin Gaspar
Deputy Mayor

As you may know, we had a major sewer force main failure at our Olivenhain Pump Station that was discovered around 11:00 am on Wednesday, December 28, 2011. In a very short period of time, wastewater started backing up through the system and spilling in to a drainage ditch adjacent to the San Elijo Lagoon. Our staff immediately implemented our emergency action plan which included enlisting the help of neighboring agencies.

Teresa Arballo Barth
Council Member

This letter is to thank your staff for responding to our call for help without hesitation. Specifically, under the direction of General Manager Paul Bushee, Leucadia Wastewater staff responded to the scene and worked on the pumping operation throughout the night to transport wastewater to the treatment plant while we got a temporary bypass pipe in place. Leucadia employees Jeff Stecker, Marvin Gonzales, Armond Badillo, Ian Riffle, Gabe Mendez, Adam Robey and Ken Butts were instrumental in this effort.

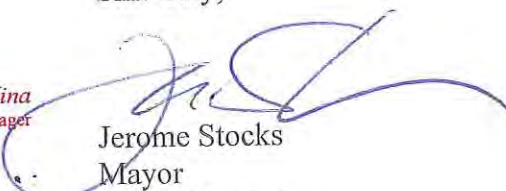
James Bond
Council Member

I am pleased to report that with the help of Leucadia Wastewater and others, we were able to recover all 677,600 gallons that were spilled and not a drop reached the lagoon. Once again, on behalf of the City of Encinitas, a sincere "Thank You" to the Leucadia Wastewater District and your employees for your prompt, professional and much needed help.

Mark Muir
Council Member

Sincerely,

Gus Vina
City Manager


Jerome Stocks
Mayor
City of Encinitas

January 22, 2012

To: CSDA – San Diego Chapter Member Agencies
From: Kathleen Coates Hedberg, San Diego Chapter President
Subject: CSDA San Diego Chapter Quarterly Dinner Meeting
Event Date: **Thursday – February 16, 2012**
Time: **6:00 pm to 9:00 pm** – Dinner served at 7:00 pm
Location: **Courtyard by Marriott – San Diego Central** (Kearny Mesa)
8651 Spectrum Center Boulevard, San Diego, CA 92123

Board of Directors

President
Kathleen Coates Hedberg
Helix Water District

First Vice-President
Ken Munson
North County Fire
Protection District

Second Vice-President
Michael Emerson
Grossmont
Health Care District

Treasurer
DeAna Verbeke
Helix Water District

Secretary
Diana Towne
Rincon del Diablo MWD

Past President
Larry Jackman
San Miguel Fire
Protection District

Director
Jo MacKenzie
Vista Irrigation District

Director
Dewey Ausmus
North County Cemetery
District

Join us for an enjoyable evening as we host an educational program:

Emotional Intelligence: Your Secret Weapon!
Presented by Sommer Kehrli, Ph.D.
Executive Director, The Center for Organizational Effectiveness

In today's workforce, research shows intelligence and skills are not enough to meet the challenges that organizations face. Emotional intelligence makes the difference in being a better Manager and Board Member! Check your February CSDA Newsletter for more information on this interesting presentation!

There will also be a State CSDA update and a Sacramento legislative update.

Dinner Menu Selections – \$39 per person (\$45 non-member)

Public is invited to attend at the \$45 non-member price

Chicken Marsala, Garlic Mashed Potatoes and Seasonal Vegetables
Grilled Salmon, Lemon Butter Served with Risotto and Seasonal Vegetables
Pasta Primavera, Fresh Seasonal Vegetables with Marinara Sauce

Registration deadline is, Thursday, February 9, 2012

We look forward to all agencies and guests attending this event. If you have any questions or need further information, please call Kathleen Hedberg at (619) 660-7487 or DeAna Verbeke at (619) 750-9006 or email Verbeke@cox.net

Cancellation/Refund Policy: CSDA is obligated by contract to pay for the number of attendees registered by the Friday prior to the event, hence the Thursday deadline. Cancellations made after the deadline are not refundable. Agencies and individuals are responsible for paying any reservation that is made and not cancelled prior to the deadline. Agencies may substitute or add individuals attending.

All Public Welcome

Directions to: Courtyard by Marriott – San Diego Central (Kearny Mesa Area)

8651 Spectrum Center Boulevard, San Diego, CA 92123

Phone (858) 573-0700

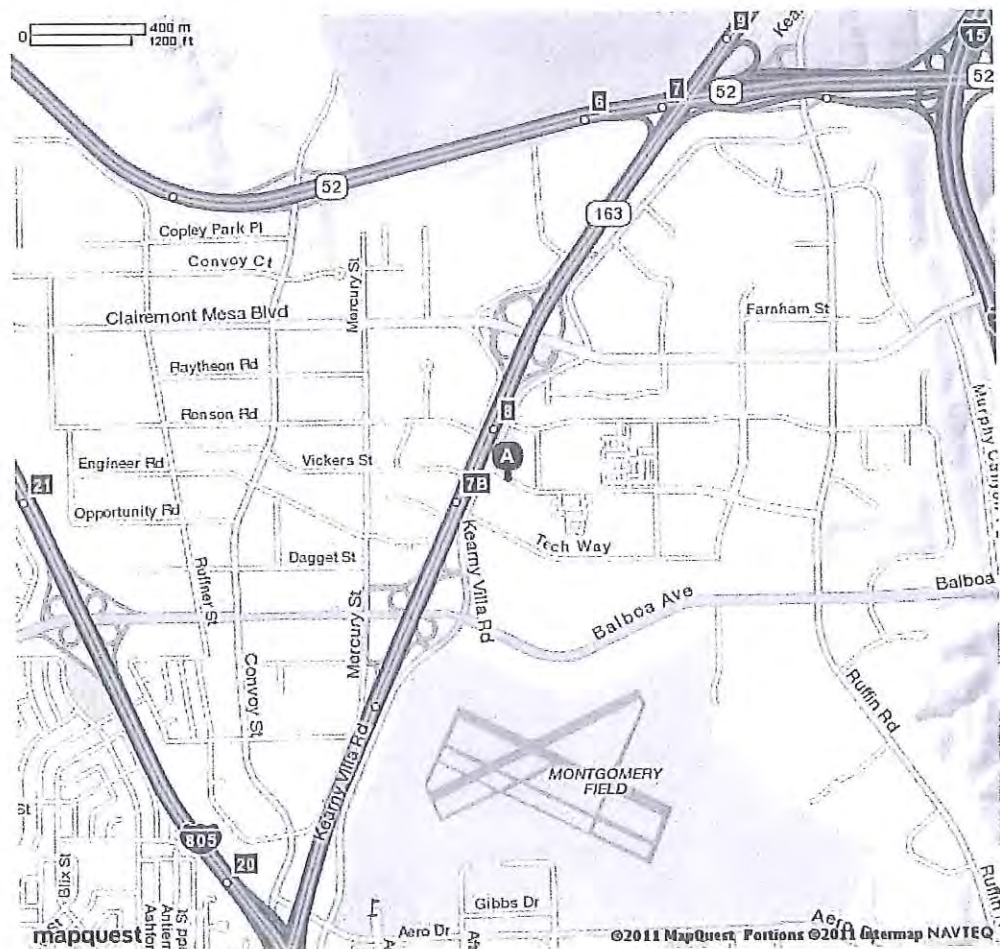
FROM THE NORTH:

Interstate 15 South to Highway 163 South. *Exit Clairemont Mesa Blvd east; turn left onto Clairemont Mesa Blvd. Immediately get in the far right lane; after crossing the overpass, turn right onto Kearny Villa Road (signal light). Continue on Kearny Villa Road for approximately 1 mile - the hotel is near the corner of Spectrum Center Blvd and Kearny Villa Road.

*NOTE: From the 805 South (North County Coastal), Exit to the 52 East and proceed to the 163 South. Follow the directions above.

FROM THE SOUTH/EAST:

Take 5 North or Interstate 8 East or Interstate 15 North to the 163 North. Exit Clairemont Mesa Blvd East; turn right onto Clairemont Mesa Blvd; make an immediate right (signal light) onto Kearny Villa Road. Continue on Kearny Villa Road for approximately 1 mile - the hotel is near the corner of Spectrum Center Blvd and Kearny Villa Road.



Directors' Meetings

Presented by Directors Hanson, Juliussen, Omsted, Sullivan and Kulchin

Conference

2012 CASA Mid-Year Conference

Dates and Location

January 18-20, 2012

Palm Desert, CA

List of Attendees

President Judy Hanson

Vice President Elaine Sullivan

Director Dave Kulchin

Director Allan Juliussen

Director Don Omsted

The above mentioned Board members attended various sessions regarding governance and management of wastewater operations.