



BOARD OF DIRECTORS REGULAR MEETING

Pursuant to the State of California Executive Order N-29-20, and in the interest of public health, the District is temporarily taking actions to mitigate the COVID-19 pandemic by holding Board Meetings by teleconference or videoconference. The general public may not attend this meeting at the District's office due to social distancing requirements.

To join this meeting via Zoom Teleconference please dial: 1 (669) 900-6833
Meeting ID: 874 9613 4044 **Passcode:** 403190

Public Participation/Comment: Members of the public can participate in the meeting by emailing comments to the Executive Assistant at tbaity@lwwd.org by 4:00 p.m. the day of the meeting. The subject line of your email should clearly state the item number you are commenting on. If you desire to have your comment read into the record during the meeting, please note that in the email subject line. All comments will be emailed to the Board of Directors prior to the start of the meeting. Finally, comments may be mailed to the District, but to be considered, must be received on or before the meeting date. Written comments should be mailed to: Leucadia Wastewater District, c/o Executive Assistant, 1960 La Costa Avenue, Carlsbad, CA 92009.

DATE: Wednesday, October 14, 2020

TIME: 5:00 p.m.

PLACE: VIA VIDEOCONFERENCE ONLY

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance

4. General Public Comment Period

5. Approval of Agenda

6. Presentation and Awards

- A. Certificate of Achievement for Excellence in Financial Reporting from The Government Finance Officers Association (GFOA). (Pages 5-6)

CONSENT CALENDAR

Items 7-12 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

September 9, 2020 Regular Board Meeting (Pages 7-11)

October 6, 2020 Human Resources Committee meeting (Pages 12-13)

October 7, 2020 Engineering Committee Meeting (Pages 14-15)

October 8, 2020 Community Affairs Committee meeting (Page 16)

8. Approval of Demands for September/October 2020

This item provides for Board of Directors approval of all demands paid from LWD during the month of September and a portion of October 2020. (Pages 17-40)

9. Operations Report

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY20 to FY21, flows by sub-basin, and staff training. (Pages 41-47)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY21 budget and discloses monthly investments. (Pages 48-55)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of September 2020. (Pages 56-57)

12. Status Update on the Fiscal Year 2021 (FY21) LWD Tactics and Action Plan

(Pages 58-63)

EWA REPORTS

14. Encina Wastewater Authority Reports

- A. A regular EWA Board Meeting was held on September 23, 2020 via video conference – report by Director Sullivan. (Page 64)
- B. An Encina Member Agencies Manager's Meeting was held on October 6, 2020 – report by GM Bushee. (Verbal)

COMMITTEE REPORTS

15. Committee Reports

- A. Human Resources Committee meeting was held on October 6, 2020 via videoconference – report by Director Hanson. (Page 65)
- B. Engineering Committee meeting was held on October 7, 2020 via videoconference – report by Vice President Omsted. (Page 66)
- C. Community Affairs Committee meeting was held on October 8, 2020 via videoconference – report by Director Sullivan. (Page 67)

ACTION ITEMS

16. Amending the Human Resources Policy Manual

Adopt Resolution No. 2342 amending the Human Resources Policy Manual.
(Pages 68-71, Enclosure 16)

17. Purchase of a 2019 Ford F-450 1½-Ton Utility Bed Truck

Authorize the General Manager to execute a Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of one (1) 2019 Ford F-450 1½-Ton Utility Bed Truck to replace one similarly equipped District truck. (Pages 72-81)

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

- A. 2020 CWEA Annual Virtual Conference will be held October 19-22, 2020. (Page 82)

19. Directors' Meetings and Conference Reports

- A. 35th Annual WaterReuse Virtual Symposium was held September 14-16, 2020 via videoconference. (Page 83)

20. General Manager's Report

21. General Counsel's Report

22. Board of Directors' Comments

23. Closed Session

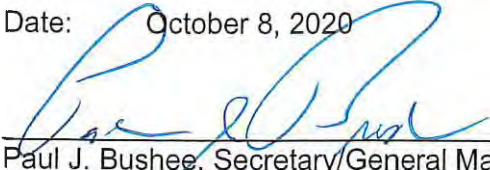
Closed session pursuant to California Government Code Sec. 54956.8 to confer with Real Property Negotiators regarding potential terms for acquisition of utility easement: Property Location – Diana Street, Leucadia, California; Agency Negotiators – Paul Bushee and Robin Morishita; Property Owner Negotiator – Beachwalk Condominium HOA.

24. Adjournment

AFFIDAVIT OF POSTING


I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California and on the District website www.lwwd.org at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: October 8, 2020



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: October 8, 2020
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentation and Awards – Financial Award**

I am pleased to report that the Leucadia Wastewater District (LWD) recently received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

GFOA recently notified the District that its Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2019 qualified to receive the award for Excellence in Financial Reporting. This award recognizes that the District has met all GFOA required criteria and established professional standards for financial reporting.

Please join me in congratulating LWD for receiving this award.

tb:PJB

Attachment



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Leucadia Wastewater District
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2019

Christopher P. Morill

Executive Director/CEO

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
September 9, 2020

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, September 9, 2020 at 5:00 p.m. via teleconference.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted, Hanson, Sullivan and Brown

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, District Engineer Dexter Wilson, and District resident Paul Ecke III

3. Pledge of Allegiance

Vice President Omsted led the pledge of allegiance.

4. Appointment of Director Matthew S. Brown

Upon a motion duly made by Vice President Omsted, seconded by Director Hanson, and unanimously carried, the Board of Directors appointed Mr. Matthew S. Brown to the vacant Director position by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes

5. Board of Directors Oath of Office

General Counsel Brechtel administered the oath of office to Mr. Matthew S. Brown.

President Juliussen, Vice President Omsted, and Directors Sullivan and Hanson congratulated Director Brown on his appointment.

6. General Public Comment Period

None.

7. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes

8. **Presentations and Awards**
None.

CONSENT CALENDAR

9. **Approval of Board and Committee Minutes**
Minutes of the following meetings:

August 19, 2020 Regular Board Meeting
August 25, 2020 Special Board Meeting
September 1, 2020 Special Board Meeting
September 2, 2020 Engineering Committee Meeting
September 3, Community Affairs Committee meeting

10. **Approval of Demands for July/August 2020**

Payroll Checks numbered 22181-22226; General Checking Checks numbered 54507-54590

11. **Operations Report** (A copy was included in the original September 9, 2020 Agenda)

12. **Finance Report** (A copy was included in the original September 9, 2020 Agenda)

13. **Disclosure of Reimbursements**

This report discloses travel expense reimbursements for the month of August 2020.

Upon a motion duly made by Director Sullivan, seconded by Director Hanson, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Juliussen	Yes
Vice President Omsted	Yes
Director Hanson	Yes
Director Sullivan	Yes
Director Brown	Abstain

EWA and COMMITTEE REPORTS

14. **Encina Wastewater Authority (EWA) Reports**

- A. A regular EWA Board Meeting was held on August 26, 2020.

Director Sullivan reported on EWA's August 26, 2020 Board Meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on September 1, 2020.

TSM Morishita reported on EWA's MAM September 1, 2020 meeting.

15. Committee Reports

A. Engineering Committee (EC) Meeting was held on September 2, 2020.

Vice President Omsted reported that the EC received updates on the following projects:

- Encinitas Estates Pump Station Project;
- Orchard Wood Road Pipeline Repair Project; and
- Leucadia Pump Station Project

These items were for information purposes and there was no action taken.

B. Community Affairs Committee (CAC) Meeting was held on September 3, 2020.

Director Sullivan reported that the CAC reviewed and commented on the draft text of the 2020 Fall newsletter. The CAC directed staff to move forward with layout of the newsletter.

There was no other action taken.

ACTION ITEMS

16. Board Of Directors Committee Assignments

President Juliussen stated that after Director Kulchin's sudden passing, he appointed himself to fill the vacant committee assignment on the Community Affairs Committee (CAC). President Juliussen stated he would like to replace his assignment on the committee with Director Brown. Following discussion, President Juliussen appointed Director Brown to the CAC.

There was no other action taken.

INFORMATION ITEMS

17. Project Status Updates and Other Informational Reports

A. Encinitas Estates Pump Station Project Status.

TSM Morishita provided an update on the Encinitas Estates Pump Station Project. He presented background information and stated that the original Smith and Loveless package pump station was installed in 1974. He stated that the 2014 Pump Station Assessment Report recommended that the pump station be replaced. TSM Morishita then described the project location.

TSM Morishita stated that the project bids were due on August 18, 2020. He noted that five bids were received at a cost significantly higher than the Engineer's estimate. He stated that the two lowest bidders failed to meet the experience requirements for projects with a similar scope, project manager background and claims filed against bidder. He said that the third bidder satisfied the bid requirements.

TSM Morishita continued that due to the significantly higher bids the project team decided to reject all bids received and rebid a modified project. He then reviewed the bid modifications along with the pump station design.

Director Sullivan asked where the location of the pump station is on the property. TSM Morishita answered it is located at the southwest corner of the backyard.

Director Brown asked if the trees on the property affected the project design. TSM Morishita answered that the project will be working outside of the current fence line so no trees will need to be removed.

Director Hanson asked if the submersible pumps installed in 2007 at the Diana pump station have any issues. TSM Morishita answered that the Diana pumps do not have any issues but the pumps will be replaced soon when the pump station is upgraded.

Director Brown asked if the pumps at Diana pump station are interchangeable with the pumps at the Encinitas Estates. TSM Morishita stated that the pumps are different since they have different operating parameters.

GM Bushee explained that the pumps are not interchangeable since each pump station has different size pumps. He noted that the Encinitas Estates Pump Station Project is expected to be rebid in October with an estimate of \$1.6M to \$1.7M.

B. Flu Shot Clinic is scheduled for Thursday, September 17, 2020 from 3:00pm – 3:45pm.

EA Baity provided the date and time of the 2020 Flu Shot Clinic.

18. Directors' Meetings and Conference Reports

CSDA Local Section Virtual Quarterly Meeting was held August 20, 2020 via videoconference.

Director Sullivan stated the virtual meeting went well and the guest speaker did a great job. Director Hanson agreed with Director Sullivan.

Vice President Omsted noted that the CSDA - San Diego chapter is a very active and busy chapter.

19. General Manager's Report

GM Bushee stated he had no items to report but he would like to welcome Director Brown to the Board. He also thanked Mr. Ecke III for attending the meeting.

20. General Counsel's Report

None.

21. Board of Directors' Comments

Director Hanson welcomed Director Brown.

Director Sullivan noted that the WasteReuse Virtual Symposium begins next week.

President Juliussen welcomed Director Brown to the Board and thanked Mr. Ecke III for attending the meeting.

22. Adjournment

President Juliussen adjourned the meeting at approximately 5:54 p.m.

Allan Juliussen, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Human Resources Committee Meeting
October 6, 2020

A meeting of the Human Resources Committee (HRC) of the Leucadia Wastewater District (LWD) was held Tuesday, October 6, 2020 at 1:00 p.m. via teleconference.

1. Call to Order

Chairperson Hanson called the meeting to order at 1:02 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services
Manager Richard Duffey, Administrative Services
Supervisor Trisha Hill, and Executive Assistant Tianne Baity

3. Public Comment

None.

4. New Business

A. Adopt Resolution No. 2342 - Amending the Human Resources Policy Manual (HRPM)

ASSup Hill presented background information on the item and noted that it is a Fiscal Year 2021 Tactical Goal. She stated that the proposed changes to the HRPM are related to several California employment laws that became effective on January 1, 2020. She then summarized changes to the HRPM in the following areas:

- Section 3 - General Employment Policies;
- Section 9 - General Condition Work; and
- Section 11 - Lay-off and Re-employment

ASSup Hill also noted that minor changes were made to improve clarity and correct grammatical spelling and format inconsistencies.

Following discussion, the HRC agreed with staff to recommend that the Board of Directors Adopt Resolution No. 2342 – Amending the HRPM.

5. Information Items

None.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Hanson adjourned the meeting at 1:14 p.m.

Paul J. Bushee
Secretary/General Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 October 7, 2020

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held on Wednesday, October 7, 2020 at 9:00 a.m., via video conference.

1. Call to Order

President Juliussen called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; Field Services Specialist Ian Riffel; and District Engineer Dexter Wilson

3. Public Comment

None.

4. New Business

A. Authorize the General Manager to execute a sole source Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of a new 2019 Ford F-450 1½-Ton pick-up truck.

FSSup Gonzalez presented staff's recommendation. He gave the background of the current truck and explained that the truck meets the requirements of the District's Vehicle Replacement Policy. He continued that staff sent a bid solicitation to 17 Ford dealerships in San Diego, Riverside, Orange and Los Angeles counties. He said that the bid was advertised in the San Diego Union Tribune. FSSup Gonzalez continued that only one bid was received at the bid price of \$55,999.49. He said that the bid indicated that the delivery period was twelve (12) months.

FSSup Gonzalez stated that as a result of the 1 year delivery period, staff visited three local Ford dealerships. He continued that a 2019 F-450 truck that met the District's requirements was identified and available through fleet sales at Encinitas Ford. He said that the truck would be available in three (3) weeks instead of 12 months. FSSup Gonzalez said the price of the truck was \$69,933.72. He explained that the increase in price of approximately \$14,000 is justified by the significantly reduced delivery time.

President Juliussen asked what make is the current truck. FSSup Gonzalez answered that the current truck is a Chevrolet, however, staff prefers Ford. President Juliussen also asked if the new F-450 is gas or diesel? FSSup Gonzalez answered that the new truck is a diesel truck. FSSup Gonzalez continued that a diesel engine runs cleaner and cooler, which is better because the truck will be idling for a significant time while in service. GM Bushee echoed FSSup Gonzalez's answer and added that the diesel engine provides more torque for heavier equipment towing.

Director Omsted asked will the truck be fully equipped with added equipment, such as a light bar and tool cabinets, in three weeks? FSSup Gonzalez answered yes, it will be fully equipped and ready for use. Director Omsted also asked how much fuel storage will the truck have on board? FSSup Gonzalez and FSS Stecker answered that the new truck will have a 50 gallon supplemental fuel tank installed in the truck bed.

President Juliussen stated that he was pleased that the purchase will be from Encinitas Ford, a local dealership in the District's service area.

Following discussion, the EC concurred with staff to recommend that the Board of Directors authorize the General Manager to execute a sole source purchase agreement with Encinitas Ford.

5. Information Items

A. Leucadia Pump Station Project Update

TSM Morishita presented an update of the Leucadia Pump Station Rehabilitation Project. He said that Stanek Constructors (Stanek) has completed the installation of the surge tank pipe and generator platform pads. He continued that Stanek has also demolished the trash enclosure and has rerouted a portable water line to remove obstacles for the super-oxygenation equipment for odor control.

B. Encinitas Estates Pump Station Replacement Project Update

TSM Morishita presented an update for the Encinitas Estates Pump Station Replacement Project. He stated that the final "dog leg" footprint design was completed. He said that the project was out for bids on September 28, 2020 and that bids were due on October 27, 2020. TSM Morishita stated that the Engineer's Estimate for the project was revised to \$1.741M.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

President Juliussen adjourned the meeting at approximately 9:42 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Community Affairs Committee Meeting
 October 8, 2020

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held October 8, 2020 at 10:30 a.m. via videoconference.

1. Call to Order

Chairperson Sullivan called the meeting to order at 10:35 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Brown

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, and Neal Bloom and Iris Grootenhuys of Rising Tide Partners (RTP)

3. Public Comment

No public comment was received.

4. New Business

A. Review the draft layout for the 2020 Fall newsletter.

GM Bushee provided background on the newsletter. He introduced Mr. Bloom from RTP to provide an overview of the newsletter draft layout. Mr. Bloom provided an overview and the CAC suggested some edits. Staff and RTP stated that they would make the changes.

Chairperson Sullivan suggested a future outreach project to contact doctor offices regarding no wipes down the pipes. She also suggested adding the Teacher Grant Program statistics to a future newsletter. GM Bushee stated that staff and RTP could do this in the near future.

Following discussion, the CAC directed staff to move forward with the production of the newsletter and forward the final to the Board for their review prior to printing.

5. Information Items

None.

6. Directors' Comments

None.

7. General Manager's Comments


GM Bushee provided an update on the smoke testing completed during the week September 28th.

8. Adjournment

Chairperson Sullivan adjourned the meeting at 10:45 a.m.

Paul J. Bushee
 Secretary/Manager
 (Seal)

MEMORANDUM

DATE: October 8, 2020
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Approval of September/October Demands**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$1,068,264.81**.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the period September 4, 2020 through October 7, 2020.

Operating expenses totaled **\$412,314.61**, Capital Improvement Program expenses totaled **\$485,435.85**, and Payroll expense for District Employees and the Board totaled **\$170,514.35**.

Attachment 1	Summary of Demands by Account September 4, 2020 – October 7, 2020
Attachment 2	Accounts Payable Check Register dated September 4, 2020
Attachment 3	Payroll Check Report dated September 9, 2020
Attachment 4	Accounts Payable Check Register dated September 16, 2020
Attachment 5	Payroll Check Report dated September 23, 2020
Attachment 6	Accounts Payable Check Register dated September 29, 2020
Attachment 7	Board Payroll Check Report dated October 1, 2020
Attachment 8	Accounts Payable Check Register dated October 1, 2020
Attachment 9	Payroll Check Report dated October 7, 2020

DEMANDS SUMMARY

October 14, 2020

1. Demands

<u>Category</u>	<u>Check #s</u>	<u>Amount</u>
Payroll Checks -9/9/2020	22242-22260	\$ 55,167.79
Payroll Checks - 9/23/2020	22261-22279	\$ 56,113.38
Board Payroll Checks - 10/1/2020	22280-22284	\$ 3,923.47
Payroll Checks - 10/7/2020	22285-22303	\$ 55,309.71
	Total	\$ 170,514.35
General Checking - 9/4/2020	54591-54639	\$ 142,160.02
General Checking - 9/16/2020	54640-54673	\$ 623,102.62
General Checking - 9/29/2020	54674-54702	\$ 110,510.39
General Checking - 10/1/2020	54703-54732	\$ 21,977.43
	Total	\$ 897,750.46
	GRAND TOTAL	\$ 1,068,264.81

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
ADS LLC	54591	9/4/2020	4,340.00	Flow Metering & Data - Aug
ADS LLC		9/4/2020	<u>1,340.00</u>	Meter Maint & Data Delivery - Aug
	Total 54591		5,680.00	
ADT/PROTECTION 1	54592	9/4/2020	<u>165.00</u>	Security Svc 9/17-10/16/20
	Total 54592		165.00	
CHRIS BROWN dba:ALCHEMY CONSULTING GROUP	54593	9/4/2020	2,000.00	Consulting Fees LAFCO - Aug
	Total 54593		<u>2,000.00</u>	
ALPHAGRAPHS	54594	9/4/2020	<u>419.00</u>	2-Sided Door Hangers
	Total 54594		419.00	
AT&T	54595	9/4/2020	<u>225.68</u>	Phone Svc for Elevator
	Total 54595		225.68	
AZTEC LEASING, INC	54596	9/4/2020	<u>530.88</u>	Copier Lease - Aug
	Total 54596		530.88	
BAJA POOL AND SPA SERVICE	54597	9/4/2020	<u>140.00</u>	Fountain Svc - Sep
	Total 54597		140.00	
Bruno Del Bianco	54598	9/4/2020	<u>23,822.29</u>	Dev Deposit - Proj 0566 Leuc Hills
	Total 54598		23,822.29	
CITY OF CARLSBAD	54599	9/4/2020	27.24	Water @ Fire Line
CITY OF CARLSBAD		9/4/2020	<u>410.69</u>	Water @ Plant
	Total 54599		437.93	
COLONIAL LIFE INS	54600	9/4/2020	<u>137.24</u>	Accident/Critical Ins - Aug
	Total 54600		137.24	

Date: 9/4/20 01:28:12 PM

Page: 1

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
COX COMMUNICATIONS SAN DIEGO	54601	9/4/2020	1,050.00	Internet Svc
COX COMMUNICATIONS SAN DIEGO		9/4/2020	517.92	Phone Svc
	Total 54601		1,567.92	
CSRMA	54602	9/4/2020	18,079.00	Property Insurance 7/2020-7/2021
CSRMA		9/4/2020	52,617.00	W/C Pooled Insurance 7/2020-7/2021
	Total 54602		70,696.00	
DATA NET SOLUTIONS GROUP	54603	9/4/2020	160.55	Hot Plug Drive - Refurb Dell Server
DATA NET SOLUTIONS GROUP		9/4/2020	5,995.48	Refurbished Dell R720XD Server
	Total 54603		6,156.03	
DKF SOLUTIONS GROUP, LLC	54604	9/4/2020	300.00	MSO Subscription - Sep
	Total 54604		300.00	
DIG SAFE BOARD	54605	9/4/2020	192.94	Monthly Underground State Fees
	Total 54605		192.94	
FEDERAL EXPRESS CORPORATION	54606	9/4/2020	8.50	Shipping
	Total 54606		8.50	
HAAKER EQUIPMENT CO	54607	9/4/2020	298.15	Swivel Valve
	Total 54607		298.15	
HARRINGTON INDUSTRIAL PLASTICS INC	54608	9/4/2020	241.53	Pipe Fittings - AWT
	Total 54608		241.53	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
HARTFORD LIFE & ACCIDENT INS.	54609	9/4/2020	457.60	Life Insurance - Sep
	Total 54609		457.60	
HEAVILAND ENTERPRISES, INC	54610	9/4/2020	560.00	Downed Tree Removal
HEAVILAND ENTERPRISES, INC		9/4/2020	1,050.00	Tree Removal - VPS
	Total 54610		1,610.00	
HUMANA DENTAL INS.	54611	9/4/2020	3,007.09	Dental Ins - Sep
	Total 54611		3,007.09	
ICMA RETIREMENT-303979	54612	9/4/2020	5,730.23	Deferred Comp
	Total 54612		5,730.23	
INFRASTRUCTURE ENGINEERING CORP	54613	9/4/2020	5,928.75	FY 2020 Gravity Sewer - July
	Total 54613		5,928.75	
INTERSTATE BATTERIES OF SAN DIEGO	54614	9/4/2020	534.18	BPS Generator Batteries & Core Fees
INTERSTATE BATTERIES OF SAN DIEGO		9/4/2020	(96.00)	Credit - BPS Battery (2) Core Fees
	Total 54614		438.18	
Jean Basart	54615	9/4/2020	1,000.00	Lateral Payment - J Basart; 6 Greenview Dr
	Total 54615		1,000.00	
KEN GRODY FORD	54616	9/4/2020	160.20	Maintenance - Truck #164
	Total 54616		160.20	
LA COSTA LOGO, LLC	54617	9/4/2020	372.15	50 LWD Logo'd Face Masks

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
	Total 54617		372.15	
QUADIENT LEASING	54618	9/4/2020	180.07	Postage Lease 8/18-12/17
	Total 54618		180.07	
MESA REPROGRAPHICS	54619	9/4/2020	30.00	EEPS Replacement - Email Svc
	Total 54619		30.00	
MES VISION	54620	9/4/2020	403.35	Vision Ins - Sep
	Total 54620		403.35	
MITSUBISHI ELECTRIC US, INC	54621	9/4/2020	315.53	Elevator Maint/Svc - Sep
	Total 54621		315.53	
MUTUAL OF OMAHA	54622	9/4/2020	1,195.14	Disability Ins - Sep
	Total 54622		1,195.14	
NAPA AUTO	54623	9/4/2020	4.84	Circuit Breaker - Truck #154
NAPA AUTO		9/4/2020	90.38	Fuel Filters
	Total 54623		95.22	
NORLAB, INC	54624	9/4/2020	240.00	Tracing Dye
	Total 54624		240.00	
PACIFIC RIM MECHANICAL	54625	9/4/2020	299.50	Qtrly Hvac Maint/Svc @ AWT
PACIFIC RIM MECHANICAL		9/4/2020	610.75	Qtrly Hvac Maint/Svc @ BPS
PACIFIC RIM MECHANICAL		9/4/2020	166.00	Qtrly Hvac Maint/Svc @ EEPS
PACIFIC RIM MECHANICAL		9/4/2020	608.25	Qtrly Hvac Maint/Svc @ LPS
	Total 54625		1,684.50	
PACS, Inc	54626	9/4/2020	370.00	LPS Carbon Sample Testing
	Total 54626		370.00	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
PLANT PEOPLE, INC	54627	9/4/2020	158.00	Office Plant Maint - Jul
PLANT PEOPLE, INC		9/4/2020	<u>158.00</u>	Office Plant Maint - Sep
	Total 54627		316.00	
Premier Chevrolet of Carlsbad	54628	9/4/2020	<u>1,432.06</u>	Vehicle Svc Truck #154
	Total 54628		1,432.06	
Shangwen Chiu-Kennedy & Mike Kennedy	54629	9/4/2020	1,282.50	Lateral Payment - S Kennedy; 576/578 Hermes Ave
	Total 54629		1,282.50	
STAPLES	54630	9/4/2020	322.17	Annual Membership
STAPLES		9/4/2020	(1.10)	Credit - Office Supplies
STAPLES		9/4/2020	<u>220.51</u>	Office Supplies
	Total 54630		541.58	
TERMINIX PROCESSING CENTER	54631	9/4/2020	45.00	Monthly Pest Svc - Aug
	Total 54631		45.00	
SOLANA PALM LLC	54632	9/4/2020	<u>90.00</u>	Answering Svc 8/16-9/15
	Total 54632		90.00	
UNDERGROUND SERVICE ALERTS/C	54633	9/4/2020	203.05	Underground Alarm Svc
	Total 54633		203.05	
UNIFIRST CORPORATION	54634	9/4/2020	240.73	Laundry Svc - Wk Ending 8/26/20
UNIFIRST CORPORATION		9/4/2020	<u>236.00</u>	Laundry Svc - Wk Ending 9/2/20
	Total 54634		476.73	
UNITED PARCEL	54635	9/4/2020	<u>117.44</u>	Shipping

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/4/2020 Through 9/4/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 54635		117.44	
U.S. BANK	54636	9/4/2020	<u>37.18</u>	Cal Card Purchases - Stmt 8/24/20
	Total 54636		37.18	
VERIZON WIRELESS	54637	9/4/2020	<u>21.27</u>	Telemetry for Cell Phones
	Total 54637		21.27	
VORTEX INDUSTRIES, INC	54638	9/4/2020	<u>1,137.54</u>	Replace Coil Cords on Roll-Up Doors
	Total 54638		1,137.54	
WASTE MANAGEMENT	54639	9/4/2020	<u>222.57</u>	Trash Svc - Aug
	Total 54639		222.57	
Report Total			<u><u>142,160.02</u></u>	

Leucadia Wastewater District
Vendor Activity - Supplemental Credit Card Report
From 9/4/2020 Through 9/4/2020

Vendor Name	Tra... Sou...	Effective Date	Check/Voucher Number	Expenses	GL Code	GL Title	Transaction Description
U.S. BANK	API	9/4/2020	54636	(600.00)	4330	BOARD CONFERENCES	Refund ES CSDA Registration - (ES)
U.S. BANK	API	9/4/2020	54636	25.45	4910	OFFICE SUPPLIES	Phone Case - (PB)
U.S. BANK	API	9/4/2020	54636	20.00	4930	SUBSCRIPTIONS	Newsletter Online - (PB)
U.S. BANK	API	9/4/2020	54636	9.99	4950	Computer Software/Srvc/Support/Hardware	I-Cloud Storage - (PB)
U.S. BANK	API	9/4/2020	54636	31.24	4950	Computer Software/Srvc/Support/Hardware	Server Rack - (RD)
U.S. BANK	API	9/4/2020	54636	14.99	4950	Computer Software/Srvc/Support/Hardware	Zoom Subscription - (PB)
U.S. BANK	API	9/4/2020	54636	156.51	5710	TRAINING, EDUCATION & CONFERNC	FS Training - (RM)
U.S. BANK	API	9/4/2020	54636	99.00	5710	TRAINING, EDUCATION & CONFERNC	JW Abila Training - (RD)
U.S. BANK	API	9/4/2020	54636	125.00	5710	TRAINING, EDUCATION & CONFERNC	RM Casa Registration - (RM)
U.S. BANK	API	9/4/2020	54636	125.00	5910	TELEPHONE	Webhosting - (PB)
U.S. BANK	API	9/4/2020	54636	30.00	5910	TELEPHONE	Wifi - (RM)
Transaction Total				37.18			
Report Opening/Current Balance							
Report Transaction Totals				37.18			
Report Current Balances							

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: September 9, 2020

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
22242-22260	9/9/2020	\$55,167.79

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/16/2020 Through 9/16/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
AT&T	54640	9/16/2020	<u>138.82</u>	Phone Svc @ BPS
	Total 54640		138.82	
BAY CITY ELECTRIC WORKS, INC	54641	9/16/2020	1,509.17	Repair Generator @ BPS
BAY CITY ELECTRIC WORKS, INC		9/16/2020	419.52	Repair Generator @ LPS
	Total 54641		1,928.69	
BOOT WORLD, INC	54642	9/16/2020	<u>292.21</u>	Safety Boots - HG
	Total 54642		292.21	
CARLSBAD CHAMBER OF COMMERCE	54643	9/16/2020	849.00	Membership Renewal 10/1/20 - 9/30/21
	Total 54643		849.00	
CARLSBAD FUELS CORPORATION	54644	9/16/2020	1,463.93	Vehicle Fuels
	Total 54644		1,463.93	
PETTY CASH	54645	9/16/2020	<u>300.24</u>	Petty Cash - August
	Total 54645		300.24	
CHARLES ULMER DBA: CHUCKS TIRE CENTER	54646	9/16/2020	293.11	New Tires Mount/Balance Gen #911
CHARLES ULMER DBA: CHUCKS TIRE CENTER		9/16/2020	1,177.09	New Tires Mount/Balance Truck #164
	Total 54646		1,470.20	
CITY OF CARLSBAD	54647	9/16/2020	259.91	Water @ Vactor
CITY OF CARLSBAD		9/16/2020	<u>316.85</u>	Water @ Vactor 2
	Total 54647		576.76	
CORODATA	54648	9/16/2020	<u>82.35</u>	File Storage - Aug
	Total 54648		82.35	
DATA NET SOLUTIONS GROUP	54649	9/16/2020	1,064.40	IS Maint & Support
DATA NET SOLUTIONS GROUP		9/16/2020	1,355.00	M200 & T50 WG Firewall Support Renewal
	Total 54649		2,419.40	
DETECTION INSTRUMENTS CORP	54650	9/16/2020	522.44	Calibrations @ BPS
	Total 54650		522.44	
DEXTER WILSON ENGINEERING	54651	9/16/2020	<u>10,242.50</u>	General Engineering/CIP/July

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/16/2020 Through 9/16/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
	Total 54651		10,242.50	
FEDERAL EXPRESS CORPORATION	54652	9/16/2020	78.20	Shipping
	Total 54652		78.20	
GRAINGER, INC	54653	9/16/2020	16.68	'Authorized Personnel' Sign
	Total 54653		16.68	
ICMA RETIREMENT-303979	54654	9/16/2020	5,972.65	Deferred Comp
	Total 54654		5,972.65	
KONECRANES, INC	54655	9/16/2020	595.00	Qtrly Inspection Svcs - LPS
	Total 54655		595.00	
MARQUEE ENTERPRISES, LLC	54656	9/16/2020	138,021.76	Refund to Dev #0941
	Total 54656		138,021.76	
MSC JANITORIAL SERVICE, INC	54657	9/16/2020	2,004.50	Janitorial Svc - Aug
	Total 54657		2,004.50	
NATIONWIDE RETIREMENT SOLUTIONS	54658	9/16/2020	594.05	Deferred Comp
	Total 54658		594.05	
OLIVENHAIN MUNICIPAL WATER DISTRICT	54659	9/16/2020	65.60	Recycled Water @ Traveling
OLIVENHAIN MUNICIPAL WATER DISTRICT		9/16/2020	47.62	Water @ E Estates PS
OLIVENHAIN MUNICIPAL WATER DISTRICT		9/16/2020	568.08	Water @ Traveling
OLIVENHAIN MUNICIPAL WATER DISTRICT		9/16/2020	335.33	Water @ Traveling 2
OLIVENHAIN MUNICIPAL WATER DISTRICT		9/16/2020	47.62	Water @ VP5 PS
OLIVENHAIN MUNICIPAL WATER DISTRICT		9/16/2020	56.80	Water @ VP7
	Total 54659		1,121.05	
PACIFIC PIPELINE SUPPLY	54660	9/16/2020	5,936.57	Bypass Valve @ BPS
	Total 54660		5,936.57	
RISING TIDE PARTNERS	54661	9/16/2020	4,072.50	Public Information - Aug
	Total 54661		4,072.50	
SAN DIEGUITO WATER DISTRICT	54662	9/16/2020	327.2B	Water @ BPS

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/16/2020 Through 9/16/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
SAN DIEGUITO WATER DISTRICT		9/16/2020	6.36	Water @ Tanker 2
	Total 54662		333.64	
SOUTHERN CONTRACTING COMPANY	54663	9/16/2020	2,500.00	LED Conversion Bldg #200
SOUTHERN CONTRACTING COMPANY		9/16/2020	2,000.00	LED Conversion Bldg #300
SOUTHERN CONTRACTING COMPANY		9/16/2020	3,000.00	LED Conversion Bldg #400
	Total 54663		7,500.00	
STANEK CONSTRUCTORS, INC	54664	9/16/2020	360,481.30	LPS Rehab Project - Aug
	Total 54664		360,481.30	
STAPLES	54665	9/16/2020	428.51	APC Battery - SCADA
STAPLES		9/16/2020	285.10	Office Supplies
	Total 54665		713.61	
TERMINIX PROCESSING CENTER	54666	9/16/2020	77.00	Monthly Pest Svc - Aug
	Total 54666		77.00	
THE HOME DEPOT CRC/GECF	54667	9/16/2020	9.63	Ant Killer Spray
THE HOME DEPOT CRC/GECF		9/16/2020	53.75	Batteries & Sealant
THE HOME DEPOT CRC/GECF		9/16/2020	130.37	Flange/Nuts/Bolts Stock
THE HOME DEPOT CRC/GECF		9/16/2020	4.82	Insect Killer Spray
THE HOME DEPOT CRC/GECF		9/16/2020	18.49	Pressure Gauge Assembly
THE HOME DEPOT CRC/GECF		9/16/2020	1,027.68	Washer/Cleaner/Tarps/Misc Supplies
THE HOME DEPOT CRC/GECF		9/16/2020	12.33	Washers/Nuts/Bolts
	Total 54667		1,257.07	
UNIFIRST CORPORATION	54668	9/16/2020	245.01	Laundry Svc - Wk Ending 9/9/20
	Total 54668		245.01	
UNIFIRST FIRST AID CORP	54669	9/16/2020	75.68	First Aid Supplies
	Total 54669		75.68	
VERIZON WIRELESS	54670	9/16/2020	1,089.24	Cell Phone Usage/Equip
	Total 54670		1,089.24	
VORTEX INDUSTRIES, INC	54671	9/16/2020	852.02	Gate Receiver Rplc - BPS
	Total 54671		852.02	
WEST COAST SAFETY SUPPLY CO., INC.	54672	9/16/2020	2,767.67	Two Ventis Pro Gas Detectors
	Total 54672		2,767.67	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/16/2020 Through 9/16/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
MARQUEE ENTERPRISES, LLC	54673	9/16/2020	<u>69,010.88</u>	Refund to Dev #0941
	Total 54673		<u>69,010.88</u>	
Report Total			<u><u>623,102.62</u></u>	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/16/2020 Through 9/16/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
MARQUEE ENTERPRISES, LLC	54656	9/16/2020	<u>0.00</u>	Refund to Dev #0941
	Total 54656		<u>0.00</u>	
Report Total			<u>0.00</u>	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: September 23, 2020

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
22261-22279	9/23/2020	\$56,113.38

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/29/2020 Through 9/29/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
Betsy Eddy	54674	9/29/2020	2,612.50	2032 Playa Rd - Lateral Grant
	Total 54674		2,612.50	
CHARLES ULMER DBA: CHUCKS TIRE CENTER	54675	9/29/2020	356.45	New Tires Mount/Balance Truck #158
	Total 54675		356.45	
CWEA	54676	9/29/2020	192.00	Membership Renewal - H Gonzalez
CWEA		9/29/2020	192.00	Membership Renewal - M Avalos
CWEA		9/29/2020	192.00	Membership Renewal - M Gonzalez
	Total 54676		576.00	
EVOQUA WATER TECHNOLOGIES, LLC	54677	9/29/2020	10,310.93	Bioxide - Aug
	Total 54677		10,310.93	
FEDERAL EXPRESS CORPORATION	54678	9/29/2020	68.50	Shipping
	Total 54678		68.50	
HAAKER EQUIPMENT CO	54679	9/29/2020	6,457.09	Maint/Svc Vactor #159
HAAKER EQUIPMENT CO		9/29/2020	37.82	Misc Pump Parts
HAAKER EQUIPMENT CO		9/29/2020	(208.50)	Refund - Manhole Roller
HAAKER EQUIPMENT CO		9/29/2020	3,387.12	Two Hydro-Cleaning Hoses & One Manhole Roller
	Total 54679		9,673.53	
HEAVILAND ENTERPRISES, INC	54680	9/29/2020	856.67	Landscaping Svc - Sep
HEAVILAND ENTERPRISES, INC		9/29/2020	304.00	Vegetation Line Maint - Sep
	Total 54680		1,160.67	
ICMA RETIREMENT-303979	54681	9/29/2020	5,706.71	Deferred Comp
	Total 54681		5,706.71	
INFRASTRUCTURE ENGINEERING CORP	54682	9/29/2020	6,330.15	E Estates PS Project - Aug
INFRASTRUCTURE ENGINEERING CORP		9/29/2020	5,170.00	FY21 Gravity Sewer - Aug
INFRASTRUCTURE ENGINEERING CORP		9/29/2020	2,735.00	LPS Rehab Project - Aug
	Total 54682		14,235.15	
MAVTECK	54683	9/29/2020	9,240.00	LPS CM Svcs - Aug
	Total 54683		9,240.00	
MESA REPROGRAPHICS	54684	9/29/2020	15.00	Webpage Svc
	Total 54684		15.00	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/29/2020 Through 9/29/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
MINUTEMAN PRESS	54685	9/29/2020	<u>306.40</u>	Busines Cards/Letterhead
	Total 54685		306.40	
NATIONWIDE RETIREMENT SOLUTIONS	54686	9/29/2020	<u>169.50</u>	Deferred Comp
	Total 54686		169.50	
PACIFIC PIPELINE SUPPLY	54687	9/29/2020	<u>7,445.09</u>	Purchase of Two Valves - AWT
	Total 54687		7,445.09	
PACIFIC RIM MECHANICAL	54688	9/29/2020	<u>1,635.00</u>	HVAC Repairs @ BPS
	Total 54688		1,635.00	
PURE WATER PARTNERS, LLC	54689	9/29/2020	<u>135.77</u>	Filtered Water Svc - Sep
	Total 54689		135.77	
SAN DIEGUITO TROPHY	54690	9/29/2020	<u>25.86</u>	Nameplate - M Brown
	Total 54690		25.86	
SCAFFOLDING PROFESSIONALS CORP	54691	9/29/2020	<u>1,200.00</u>	Scaffolding for LPS Drywell
	Total 54691		1,200.00	
SAN DIEGO GAS & ELECTIRC	54692	9/29/2020	2,801.99	Electric @ Admin
SAN DIEGO GAS & ELECTIRC		9/29/2020	124.95	Electric @ Avocado PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	1,648.14	Electric @ AWT
SAN DIEGO GAS & ELECTIRC		9/29/2020	13,311.13	Electric @ BPS
SAN DIEGO GAS & ELECTIRC		9/29/2020	395.73	Electric @ Diana PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	815.62	Electric @ E Estates PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	806.14	Electric @ La Costa PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	11,296.65	Electric @ LPS
SAN DIEGO GAS & ELECTIRC		9/29/2020	150.76	Electric @ RV PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	771.06	Electric @ Saxony
SAN DIEGO GAS & ELECTIRC		9/29/2020	340.39	Electric @ VP5 PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	166.83	Electric @ VP7 PS
SAN DIEGO GAS & ELECTIRC		9/29/2020	<u>10.00</u>	Gas @ Admin
	Total 54692		32,639.39	
SOUTHERN CONTRACTING COMPANY	54693	9/29/2020	<u>1,125.00</u>	Transducer Svc - VP7 PS
SOUTHERN CONTRACTING COMPANY		9/29/2020	<u>2,080.00</u>	Transmitter Replace - VP7 PS
	Total 54693		3,205.00	
STAPLES	54694	9/29/2020	174.92	Office Supplies
STAPLES		9/29/2020	<u>(2.75)</u>	Refund - Office Supplies
	Total 54694		172.17	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 9/29/2020 Through 9/29/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Therese Conlin	54695	9/29/2020	<u>1,518.54</u>	435 Winsome - Lateral Grant
	Total 54695		1,518.54	
Thomas Adams	54696	9/29/2020	<u>2,492.50</u>	1054 Neptune - Lateral Grant
	Total 54696		2,492.50	
TIM BESTAMENTE	54697	9/29/2020	<u>100.00</u>	Bathroom Svc/Maint Admin
	Total 54697		100.00	
SOLANA PALM LLC	54698	9/29/2020	<u>90.00</u>	Answering Svc 9/16-10/15
	Total 54698		90.00	
UNIFIRST CORPORATION	54699	9/29/2020	236.00	Laundry Svc - Wk Ending 9/16/20
UNIFIRST CORPORATION		9/29/2020	<u>240.73</u>	Laundry Svc - Wk Ending 9/23/20
	Total 54699		476.73	
SAN DIEGO UNION TRIBUNE	54700	9/29/2020	<u>1,247.00</u>	Board Vacancy Notices - Aug
	Total 54700		1,247.00	
WATER ENVIRONMENT FEDERATION	54701	9/29/2020	267.00	Membership Renewal - R Morishita
	Total 54701		267.00	
WORDEN WILLIAMS LLP	54702	9/29/2020	<u>3,429.00</u>	Legal Fees - Aug
	Total 54702		3,429.00	
Report Total			<u>110,510.39</u>	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
 1001 - Opus Bank General Checking
 From 10/1/2020 Through 10/1/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
A-1 LOCK & SAFE SERVICE	54703	10/1/2020	<u>223.69</u>	Keys/Padlocks
	Total 54703		223.69	
ADT/PROTECTION 1	54704	10/1/2020	<u>165.00</u>	Security Svc 10/17-11/16
	Total 54704		165.00	
ALPHAGRAPHICS	54705	10/1/2020	<u>237.36</u>	LWD Vehicle Checklists
	Total 54705		237.36	
AT&T	54706	10/1/2020	<u>222.65</u>	Phone Svc for Elevator
	Total 54706		222.65	
AZTEC LEASING, INC	54707	10/1/2020	<u>530.88</u>	Copier Lease - Sep
	Total 54707		530.88	
BAJA POOL AND SPA SERVICE	54708	10/1/2020	<u>140.00</u>	Fountain Svc - Oct
	Total 54708		140.00	
CARLSBAD FUELS CORPORATION	54709	10/1/2020	<u>1,322.20</u>	Vehicle Fuels
	Total 54709		1,322.20	
CITY OF CARLSBAD	54710	10/1/2020	31.51	Water @ Fire Line
CITY OF CARLSBAD		10/1/2020	<u>530.25</u>	Water @ Plant
	Total 54710		561.76	
COLONIAL LIFE INS	54711	10/1/2020	<u>137.24</u>	Accident/Critical Ins - Sep
	Total 54711		137.24	
COUNTY OF SAN DIEGO	54712	10/1/2020	<u>484.00</u>	Facility Permlt @ VP5 PS
	Total 54712		484.00	
COX COMMUNICATIONS SAN DIEGO	54713	10/1/2020	1,050.00	Internet Svc
COX COMMUNICATIONS SAN DIEGO		10/1/2020	517.92	Phone Svc
	Total 54713		1,567.92	
CWEA	54714	10/1/2020	<u>106.00</u>	Membership Renewal - T Amos
	Total 54714		106.00	
DKF SOLUTIONS GROUP, LLC	54715	10/1/2020	<u>300.00</u>	MSO Subscription - Oct
	Total 54715		300.00	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 10/1/2020 Through 10/1/2020

Vendor Name	Check Number	Effective Date	Check Amount	Transaction Description
DODGE DATA & ANALYTICS	54716	10/1/2020	1,385.92	E Estates PS Replace - Notice for Bids
	Total 54716		1,385.92	
GRAINGER, INC	54717	10/1/2020	79.58	Misc Pump Parts - AWT
GRAINGER, INC		10/1/2020	289.04	Pressure Gauges (2)
	Total 54717		368.62	
HARTFORD LIFE & ACCIDENT INS.	54718	10/1/2020	460.55	Life Ins - Oct
	Total 54718		460.55	
HUMANA DENTAL INS.	54719	10/1/2020	3,084.64	Dental Ins - Oct
	Total 54719		3,084.64	
CONFIDENCE CONSULTING	54720	10/1/2020	3,500.00	Consulting Svcs - Sep
	Total 54720		3,500.00	
MESA REPROGRAPHICS	54721	10/1/2020	832.57	E Estates Replace - Bid Documents
MESA REPROGRAPHICS		10/1/2020	83.14	Quebrada Gravity Line Proj Documents
	Total 54721		915.71	
MES VISION	54722	10/1/2020	412.18	Vision Ins - Oct
	Total 54722		412.18	
Calif Environmental Consulting LLC DBA Municipal Sewer Tools	54723	10/1/2020	1,883.72	Continuous .375 Rod - 1,200 Ft
	Total 54723		1,883.72	
MUTUAL OF OMAHA	54724	10/1/2020	1,195.14	Disability Ins - Oct
	Total 54724		1,195.14	
NAPA AUTO	54725	10/1/2020	46.27	Vehicle Cleaner & WD-40 Supply
	Total 54725		46.27	
PLUMBERS DEPOT, INC	54726	10/1/2020	506.43	Fiberglass Poles (2) - CCTV Van
	Total 54726		506.43	
SPACELINK/12B NETWORK	54727	10/1/2020	160.00	Webcam @ BPS 9/14-10/13
	Total 54727		160.00	
TERMINIX PROCESSING CENTER	54728	10/1/2020	285.00	Bird Spike/Antenna Install - BPS
	Total 54728		285.00	

Leucadia Wastewater District
Check/Voucher Register - CHECK REGISTER
1001 - Opus Bank General Checking
From 10/1/2020 Through 10/1/2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
TIM BESTAMENTE	54729	10/1/2020	<u>241.59</u>	Bathroom Maint/Svc Admin
	Total 54729		241.59	
UNITED PARCEL	54730	10/1/2020	<u>32.71</u>	Shipping
	Total 54730		32.71	
VAPEX PRODUCTS, INC	54731	10/1/2020	<u>247.25</u>	Filters - LPS & BPS
	Total 54731		247.25	
VORTEX INDUSTRIES, INC	54732	10/1/2020	<u>1,253.00</u>	Prev Maint - Steel/Rolling Doors
	Total 54732		1,253.00	
Report Total			<u><u>21,977.43</u></u>	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: October 1, 2020

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
22280-22284	10/1/2020	\$3,923.47

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

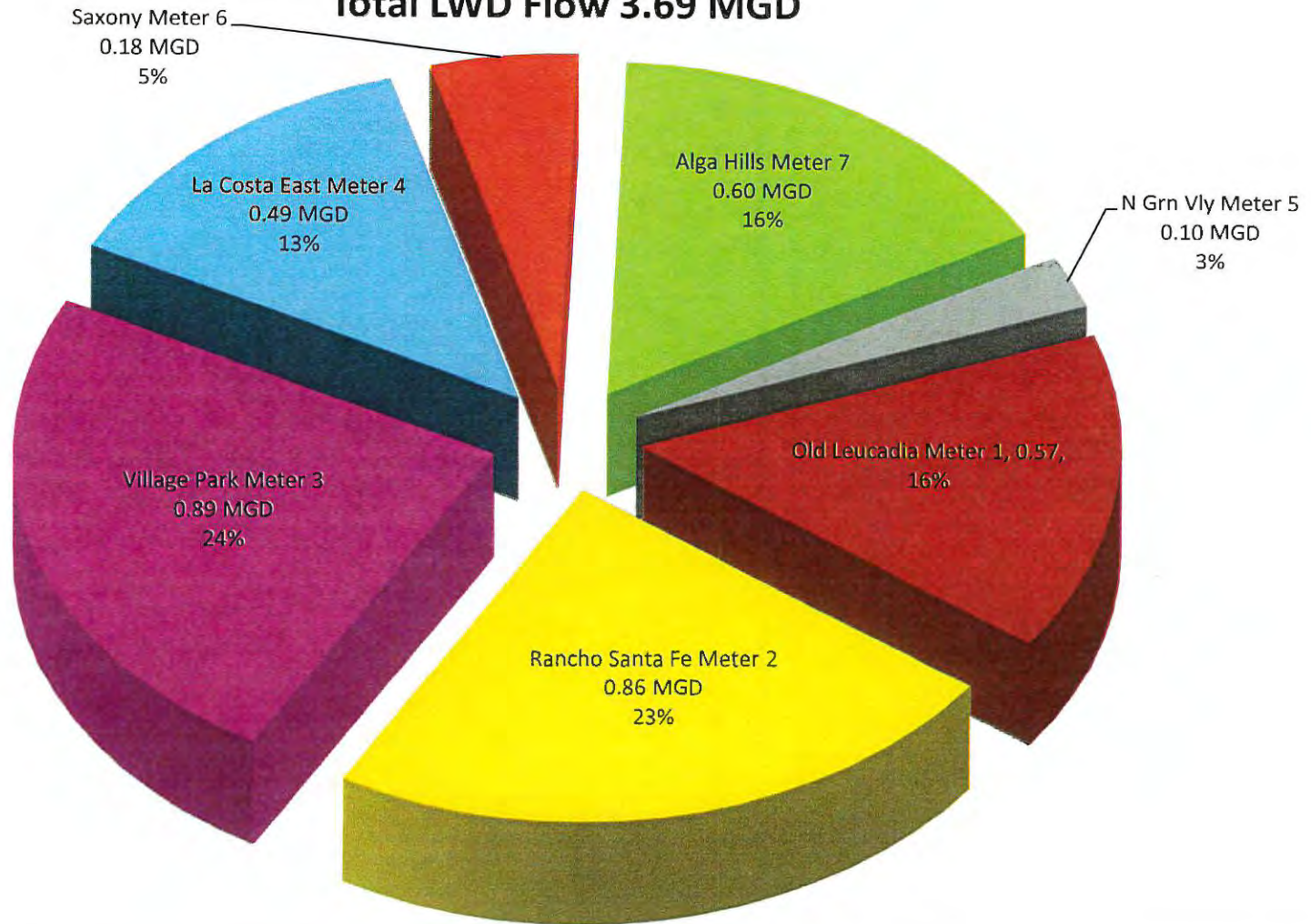
Payroll Date: October 7, 2020

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
22285-22303	10/7/2020	\$55,309.71

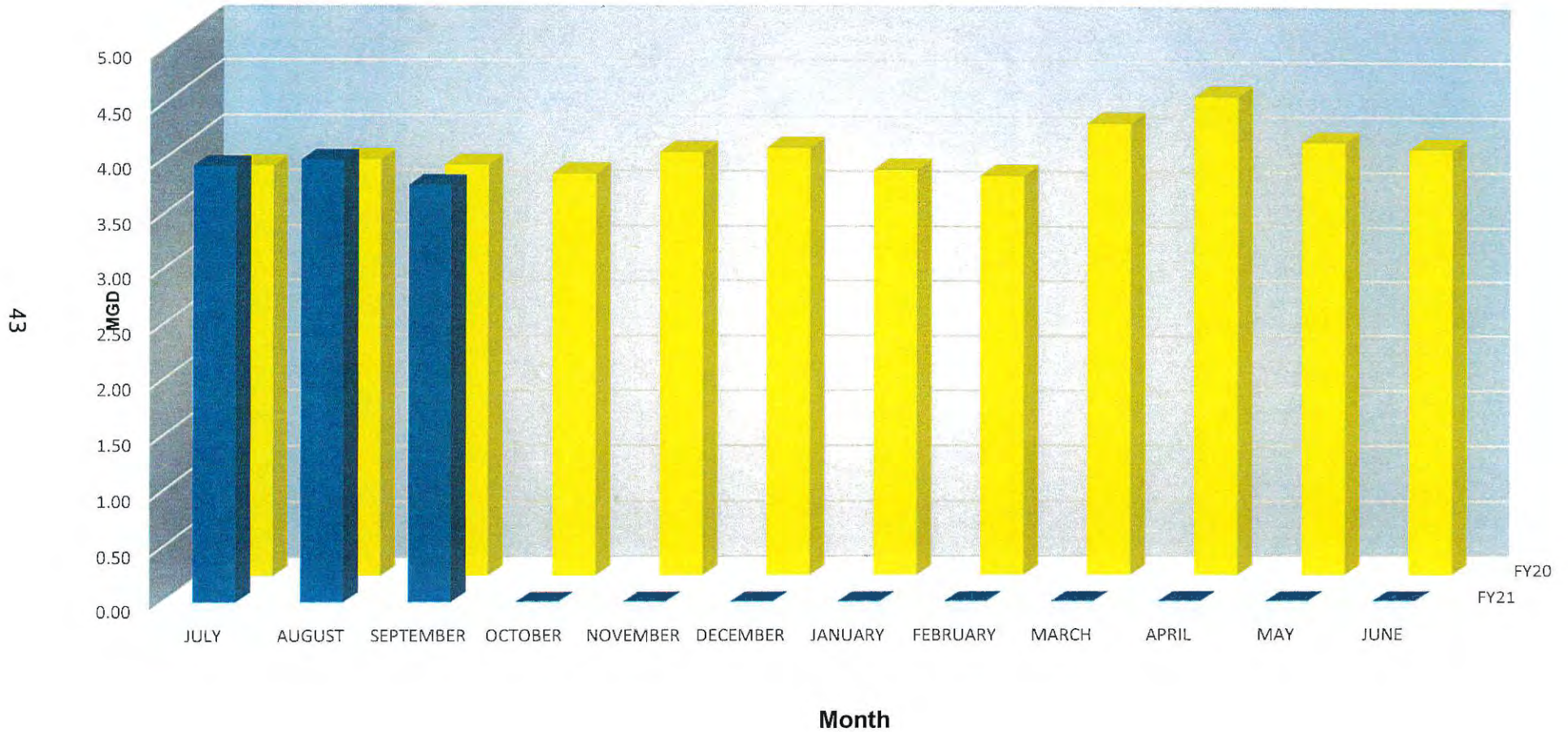
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2021 (July 2020 - June 2021)**

CURRENT MONTH - September 2020							FY 2020 LWD ADF (MGD)
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,738.54	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	
JULY	0.00	122.45	1.05	3.95	137.44	48.21	3.71
YTD			28,739.59				
AUGUST	0.00	124.31	6.50	4.01	139.50	47.43	3.77
YTD			28,746.09				
SEPTEMBER	0.00	113.40	2.25	3.78	131.49	38.42	3.72
YTD			28,748.34				
OCTOBER							3.64
YTD							
NOVEMBER							3.84
YTD							
DECEMBER							3.88
YTD							
JANUARY							3.68
YTD							
FEBRUARY							3.63
YTD							
MARCH							4.11
YTD							
APRIL							4.35
YTD							
MAY							3.94
YTD							
JUNE							3.88
YTD							
YTD Totals	0.00	360.16	9.80			134.06	
Mo Average	0.00	120.05	3.27	3.91	136.14	44.69	3.85

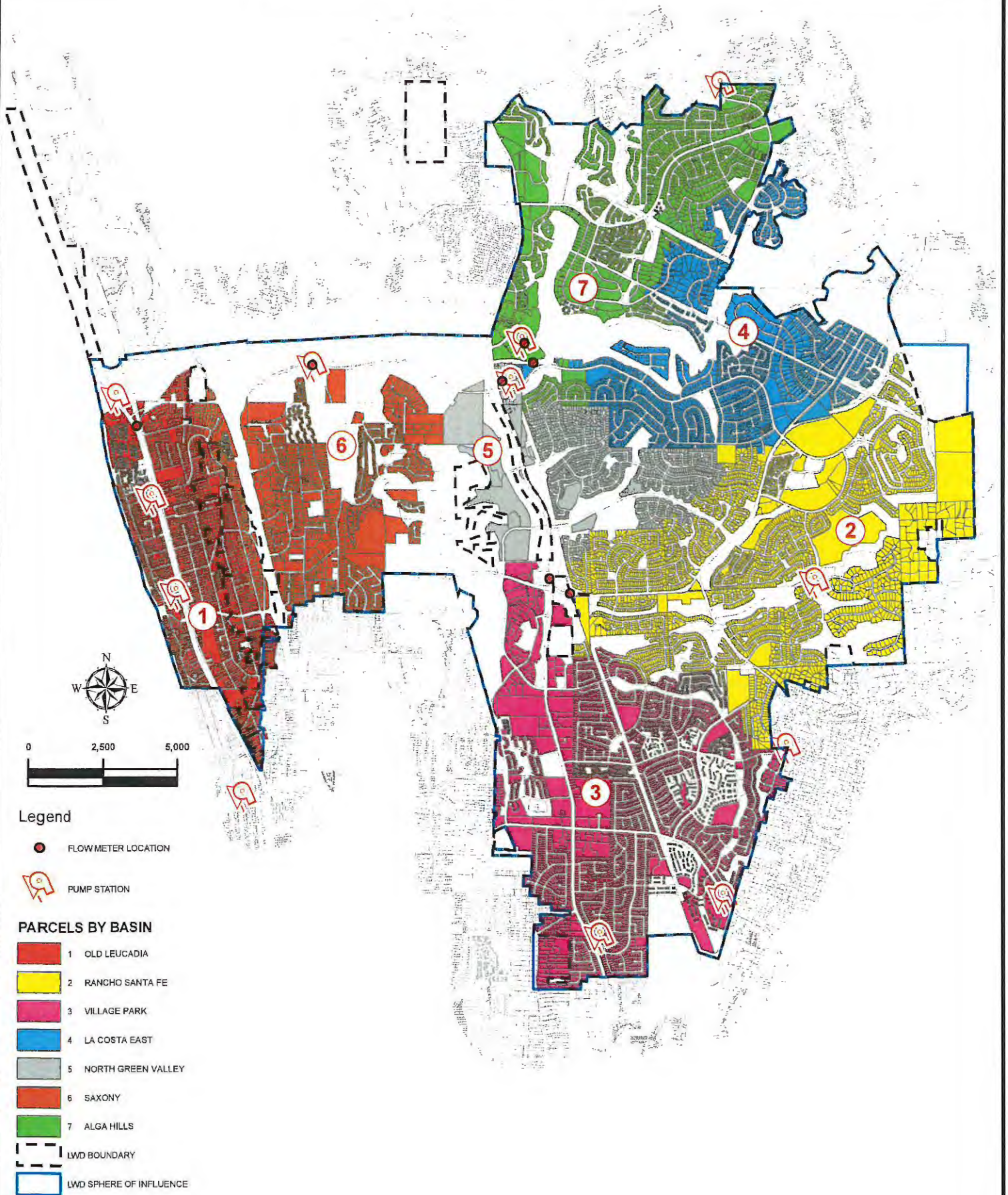
**LWD Flows by Sub-Basin
September 2020
Total LWD Flow 3.69 MGD**



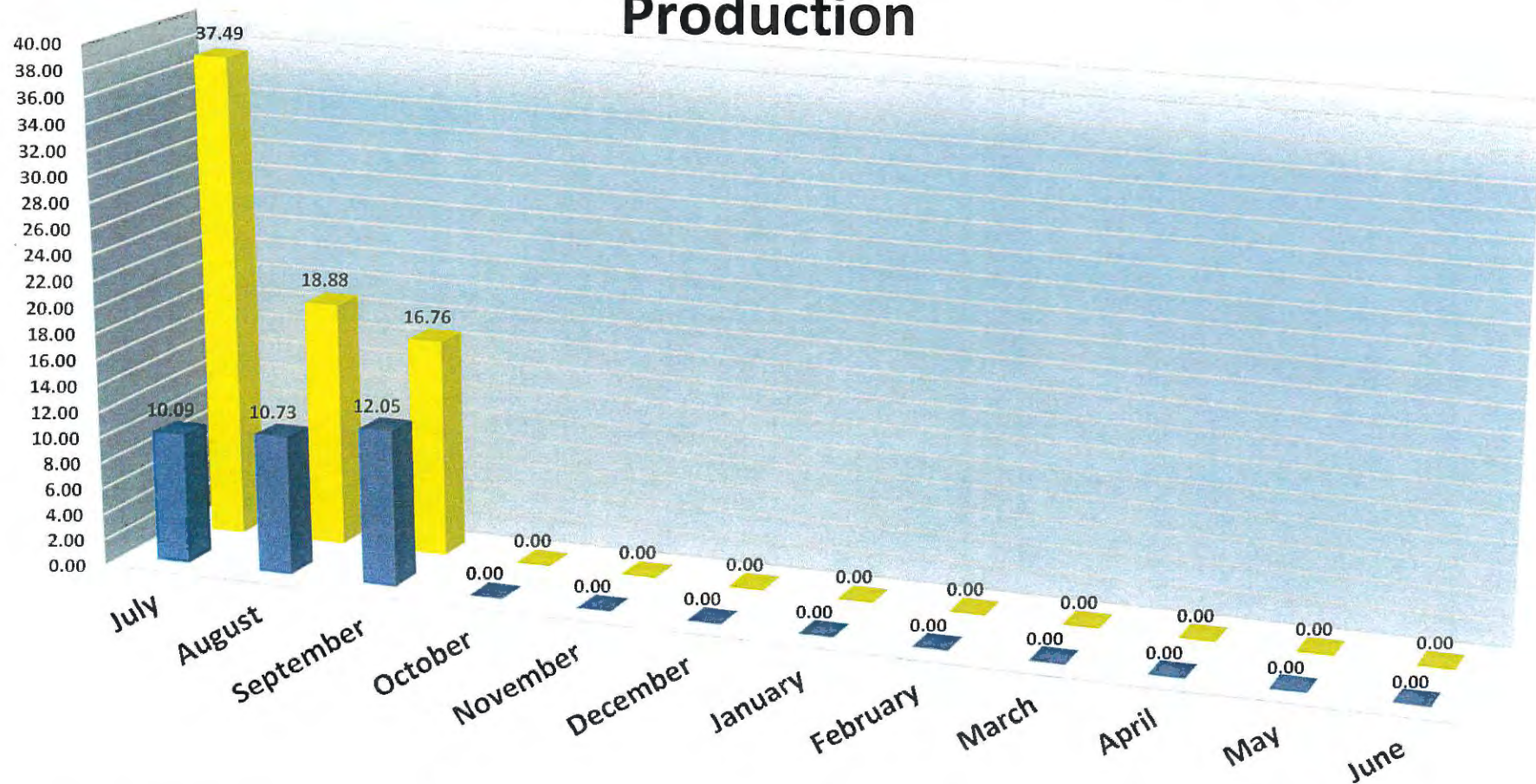
Leucadia Wastewater District Flow Comparison FY20 to FY21



LEUCADIA WASTEWATER DISTRICT



FY-21 CCTV Inspections & Hydro Cleaning Production



Monthly Target Mileage

Hydro-Cleaning: 15 Miles/Month

CCTV Inspections: 6.3 Miles/Month

■ CCTV Inspections (YTD 32.9 Miles)

■ Hydro Cleaning (YTD 73.1 Miles)



LEADERS IN
ENVIRONMENTAL
PROTECTION

Operations and Administration Training Report Summary for Fiscal Year 2021

Training		Hours	
Month	Ops	Admin	Total
Jul-20	27.00	6.00	33.00
Aug-20	69.00	5.00	74.00
Sep-20	60.00	7.00	67.00
Oct-20	0.00	0.00	0.00
Nov-20	0.00	0.00	0.00
Dec-20	0.00	0.00	0.00
Jan-21	0.00	0.00	0.00
Feb-21	0.00	0.00	0.00
Mar-21	0.00	0.00	0.00
Apr-21	0.00	0.00	0.00
May-21	0.00	0.00	0.00
Jun-21	0.00	0.00	0.00
YTD Totals	156.00	18.00	174.00
YTD Monthly Avg	13.00	1.50	14.50

Conferences		Attendees	
Month	Ops	Admin	Total
Jul-20	0.00	0.00	0.00
Aug-20	1.00	3.00	4.00
Sep-20	0.00	0.00	0.00
Oct-20	0.00	0.00	0.00
Nov-20	0.00	0.00	0.00
Dec-20	0.00	0.00	0.00
Jan-21	0.00	0.00	0.00
Feb-21	0.00	0.00	0.00
Mar-21	0.00	0.00	0.00
Apr-21	0.00	0.00	0.00
May-21	0.00	0.00	0.00
Jun-21	0.00	0.00	0.00
YTD Total	1.00	3.00	4.00
YTD Monthly Avg	0.08	0.25	0.33

Notes:

Trainings include web-based, classroom, and toilgates

Conferences include CASA, CWEA, CSDA, CSRMA, CSFMO

Operations and Administration Training Report September 2020

Training & Safety Events for the month September 2020

Hours

Description	Ops	Admin	Total
Abila / MIP Training	0	1	1
Anti-Harassment Training - Employees	0	1	1
COVID-19 Testing and Tracking	0	1.5	1.5
CSFMO Interpreting and Communicating new CalPERS Actuarial Report	0	1.5	1.5
CSRMA Sewer Nozzle Selection	1	0	1
CSRMA Workers' Comp Mgmt. Program Employees	0	1	1
Fall Protection	2	0	2
Gas Detector Training	13.5	0	13.5
New Employee Orientation	0	1	1
Pump Station Operator Duties	5	0	5
Pump Station Seminars	20	0	20
Stand-By Duty Operator Training	4	0	4
Vactor Nozzle Training	13.5	0	13.5
Water Industry Filtration Basics	1	0	1
	0	0	0
Total Training Hours	60	7	67

Conferences for the month of September 2020

Attendees

Description	Ops	Admin	Total
CASA	0	0	0
CSDA	0	0	0
CSRMA	0	0	0
CSMFO	0	0	0
CWEA	0	0	0
WEFTEC	0	0	0
Total Attended Conferences	0	0	0

Notes:

Trainings include web-based, classroom, tailgates and safety events

Leucadia Wastewater District

Balance Sheet

As of 9/30/2020

	Amount
Assets	
Cash & Investments	33,541,714.44
Accounts Receivables	172,081.38
Net OPEB Asset	75,859.00
Prepaid Expense	481,480.97
Funds held with Encina Wastewater Authority	2,041,200.00
Capital Assets	173,554,271.16
Less Accumulated Depreciation	(60,835,675.68)
Total Assets	<u>149,030,931.27</u>
Deferred Outflows	
PERS Pension Deferred Outflows	1,396,803.00
OPEB Health Deferred Outflows	76,648.00
Total Deferred Outflows	<u>1,473,451.00</u>
Total Assets & Deferred Outflows	<u>150,504,382.27</u>
Liabilities	
Accounts Payable & Accrued Expenses	557,036.34
Developer Deposits	71,035.10
Net Pension Liability	4,386,823.00
Total Liabilities	<u>5,014,894.44</u>
Deferred Inflows	
PERS Pension Deferred Inflows	282,136.00
PERS Projected/Actual Earnings Difference	76,695.00
OPEB Health Deferred Inflows	4,397.00
Total Deferred Inflows	<u>363,228.00</u>
Net Position	
Beginning Net Position (as of June 30, 2020)	
Investment in Capital Assets	112,718,595.48
Reserves	34,240,653.54
Total Beginning Net Position (as of June 30, 2020)	<u>146,959,249.02</u>
Current Change In Net Position	
Other	(1,832,989.19)
Total Current Change In Net Position	<u>(1,832,989.19)</u>
Total Net Position	<u>145,126,259.83</u>
Total Liabilities, Deferred Inflows & Net Position	<u>150,504,382.27</u>

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

From 7/1/2020 Through 9/30/2020

Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
---------------	------------	---------------------	------------------	------------------------------

OPERATING REVENUES

3110 Sewer Service Fees	\$ 174,025.98	\$ 9,891,110.00	\$ 9,717,084.02	1.8%
3150 Recycled Water Sales	188,704.00	350,000.00	161,296.00	53.9%
3100 Misc. Operating Revenue	-	191,753.00	191,753.00	0.0%
TOTAL OPERATING REVENUES	\$ 362,729.98	\$10,432,863.00	\$10,070,133.02	3.5%

OPERATING EXPENSES

4100 Salaries	\$ 472,956.64	\$ 2,094,973.00	\$ 1,622,016.36	22.6%
4200 Employee Benefits	353,957.33	1,515,744.00	1,161,786.67	23.4%
4300 Directors Expense	18,879.27	151,700.00	132,820.73	12.4%
4400 Election Expense	-	37,000.00	37,000.00	0.0%
4600 Gas, Oil & Fuel	7,466.03	41,000.00	33,533.97	18.2%
4700 Insurance Expense	25,798.46	150,300.00	124,501.54	17.2%
4800 Memberships	4,276.17	37,850.00	33,573.83	11.3%
4900 Office Expense	22,155.61	169,200.00	147,044.39	13.1%
5000 Operating Supplies	32,093.96	205,500.00	173,406.04	15.6%
5200 Professional Services	38,540.44	439,900.00	401,359.56	8.8%
5300 Printing & Publishing	1,604.00	29,600.00	27,996.00	5.4%
5400 Rents & Leases	4,407.62	18,300.00	13,892.38	24.1%
5500 Repairs & Maintenance	132,692.91	531,680.00	398,987.09	25.0%
5600 Monitoring & Permits	2,419.45	70,800.00	68,380.55	3.4%
5700 Training & Development	6,380.47	49,500.00	43,119.53	12.9%
5900 Utilities	104,881.19	448,600.00	343,718.81	23.4%
6100 LAFCO Operations	6,909.88	7,700.00	790.12	89.7%
6200 Encina Operating Expense	136,907.00	2,569,500.00	2,432,593.00	5.3%
6900 Admin O/H alloc to Capital	(40,890.22)	(192,756.00)	(151,865.78)	21.2%
TOTAL OPERATING EXPENSES	\$ 1,331,436.21	\$ 8,376,091.00	\$ 7,044,654.79	15.9%

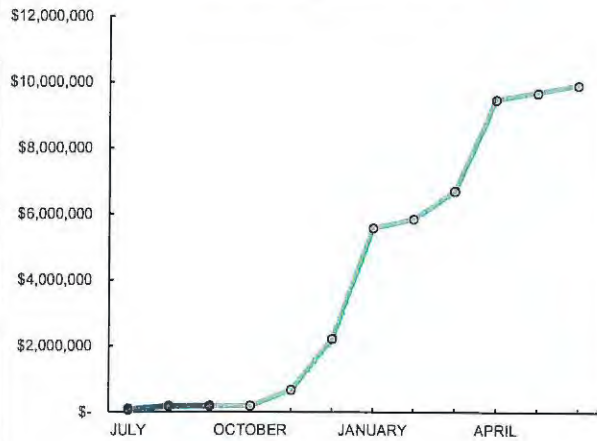
NON-OPERATING REVENUES

3130 Capacity Fees	\$ 49,617.75	\$ 305,340.00	\$ 255,722.25	16.3%
3220 Property Taxes	49,410.34	1,870,000.00	1,820,589.66	2.6%
3250 Investment Income	136,562.50	458,000.00	321,437.50	29.8%
3290 Misc. Non Op Revenue	30,484.19	86,200.00	55,715.81	35.4%
TOTAL NON-OPERATING REVENUES	\$ 266,074.78	\$ 2,719,540.00	\$ 2,453,465.22	9.8%

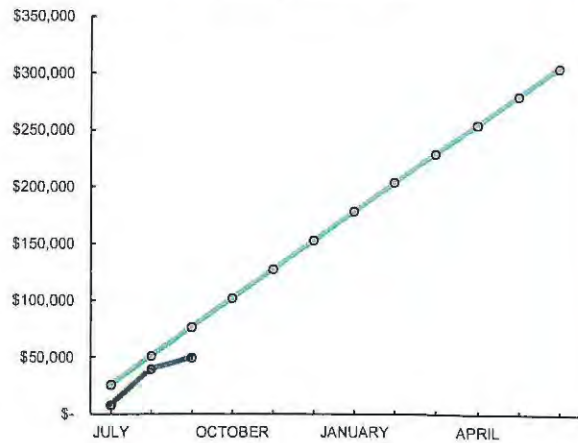
Leucadia Wastewater District Revenue FY2021

YTD through September 30, 2020

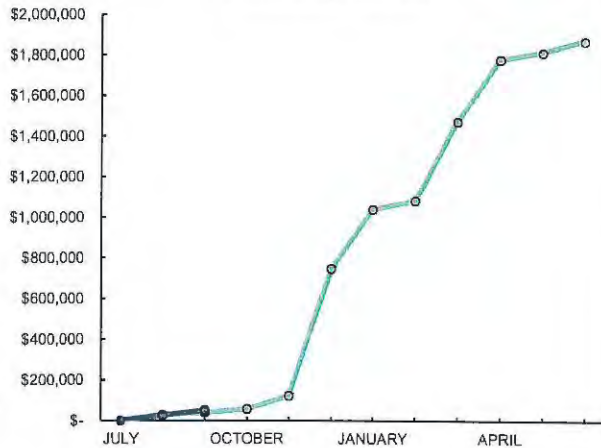
Sewer Service Fees



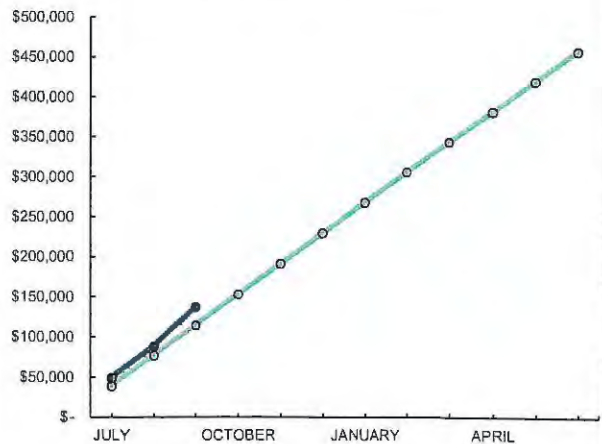
Capacity Charges



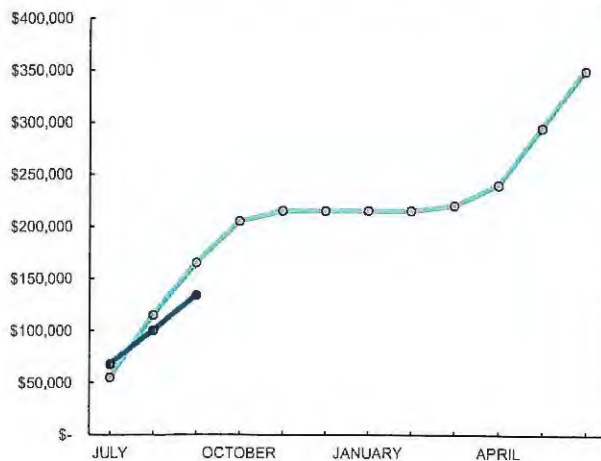
Property Taxes



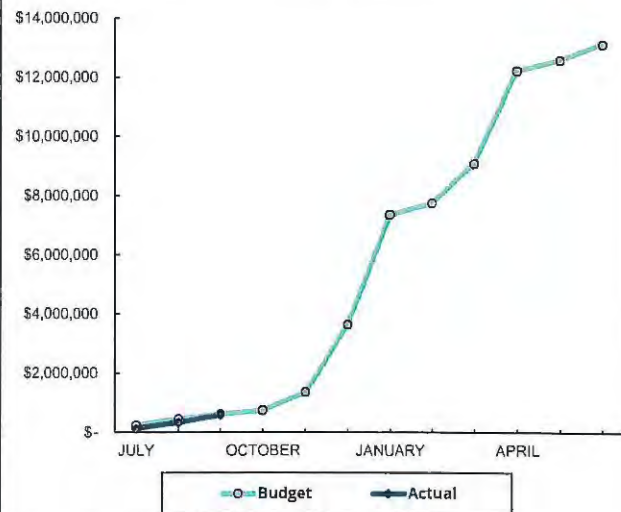
Investment Income



Recycled Wastewater Sales



Total Revenue

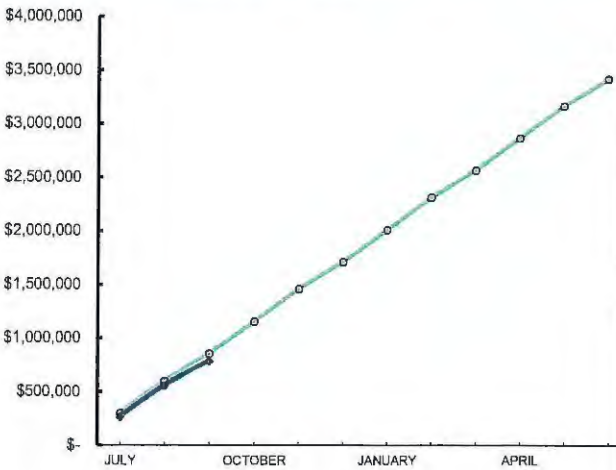


* Preliminary: subject to future review, reconciliation, accruals, and audit

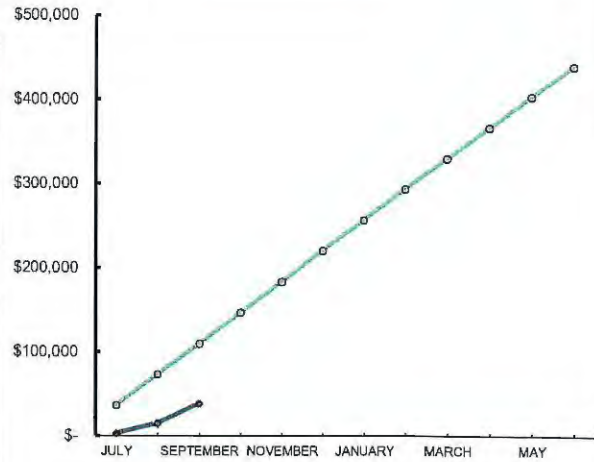
Leucadia Wastewater District Operating Expenses FY2021

YTD through September 30, 2020

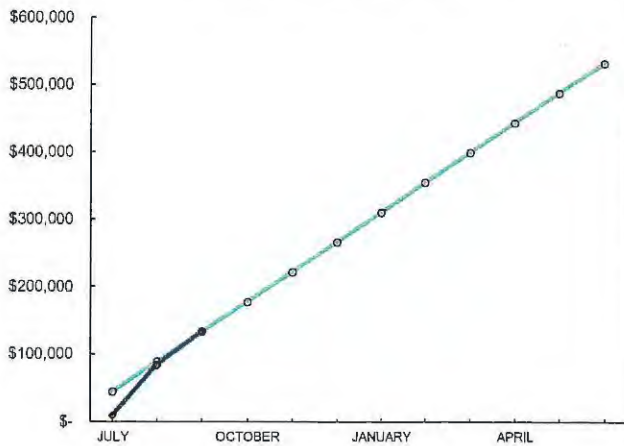
Salaries and Benefits



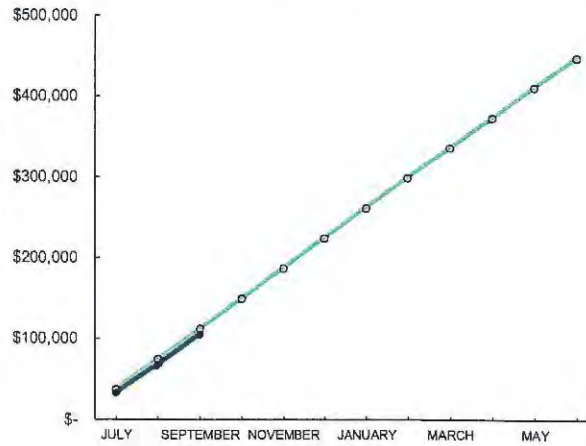
Professional Services



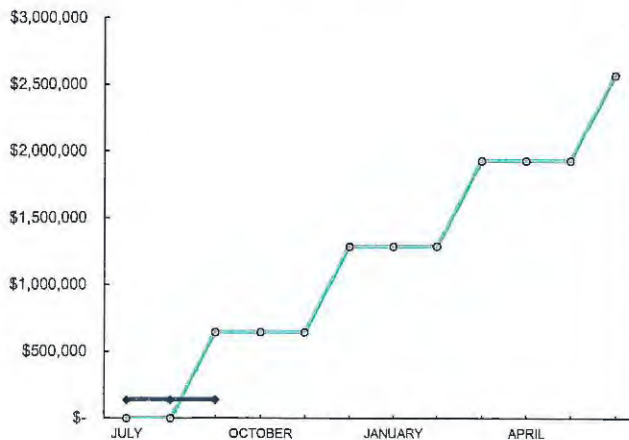
Repairs & Maintenance



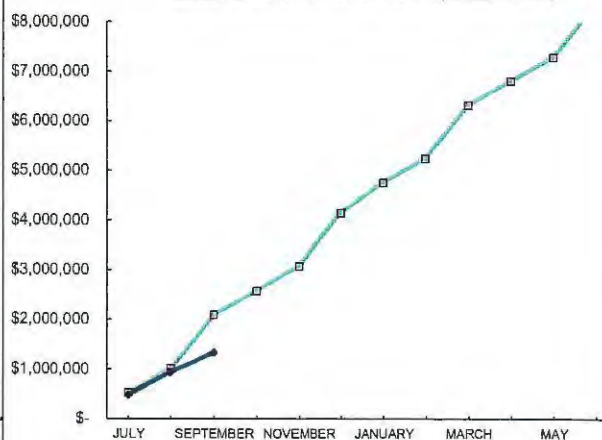
Utilities



Encina M&O



Total Operating Expenses -
Before Depreciation & Replacement



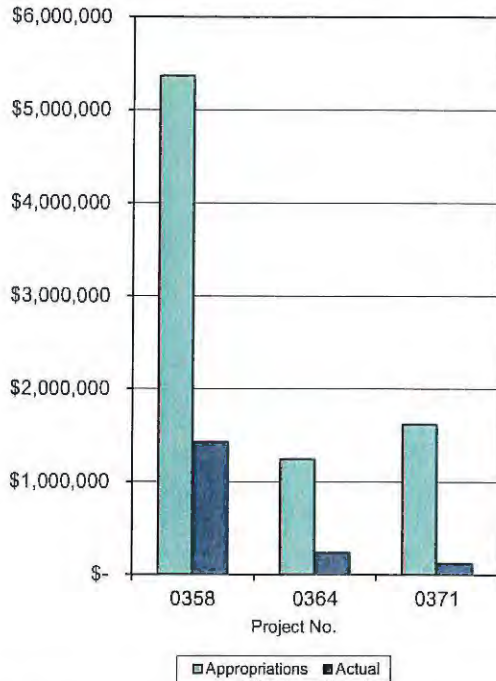
□ Budget ● Actual

* Preliminary: subject to future review, reconciliation, accruals, and audit

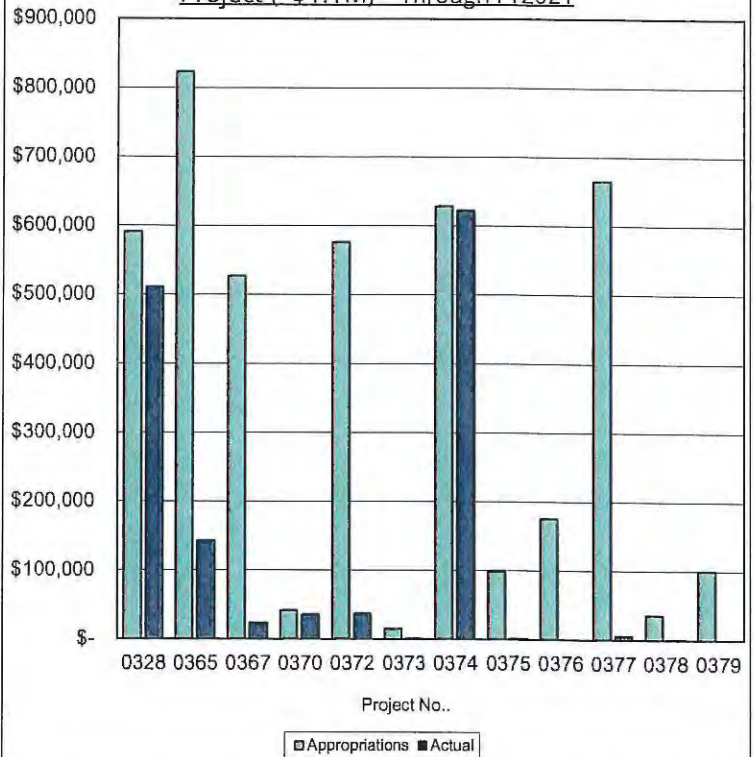
Leucadia Wastewater District Capital Expenditures

As of September 30, 2020

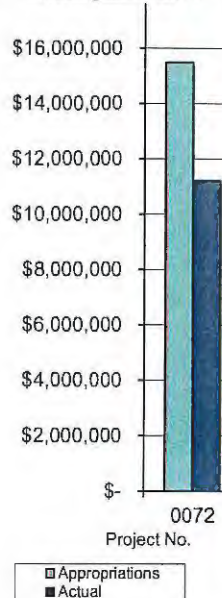
**District Multi Year Capital Expenditures
by Project
(>\$1.1M) Through FY2021**



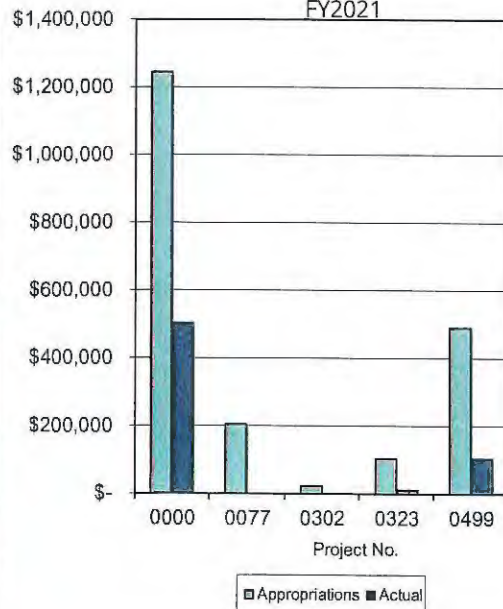
**District Multi Year Capital Expenditures by
Project (<\$1.1M) Through FY2021**



**District's Share of
Encina WPCF
Capital Exp
Through FY2021**



**Single Year Capital Expenditures by
Project
FY2021**



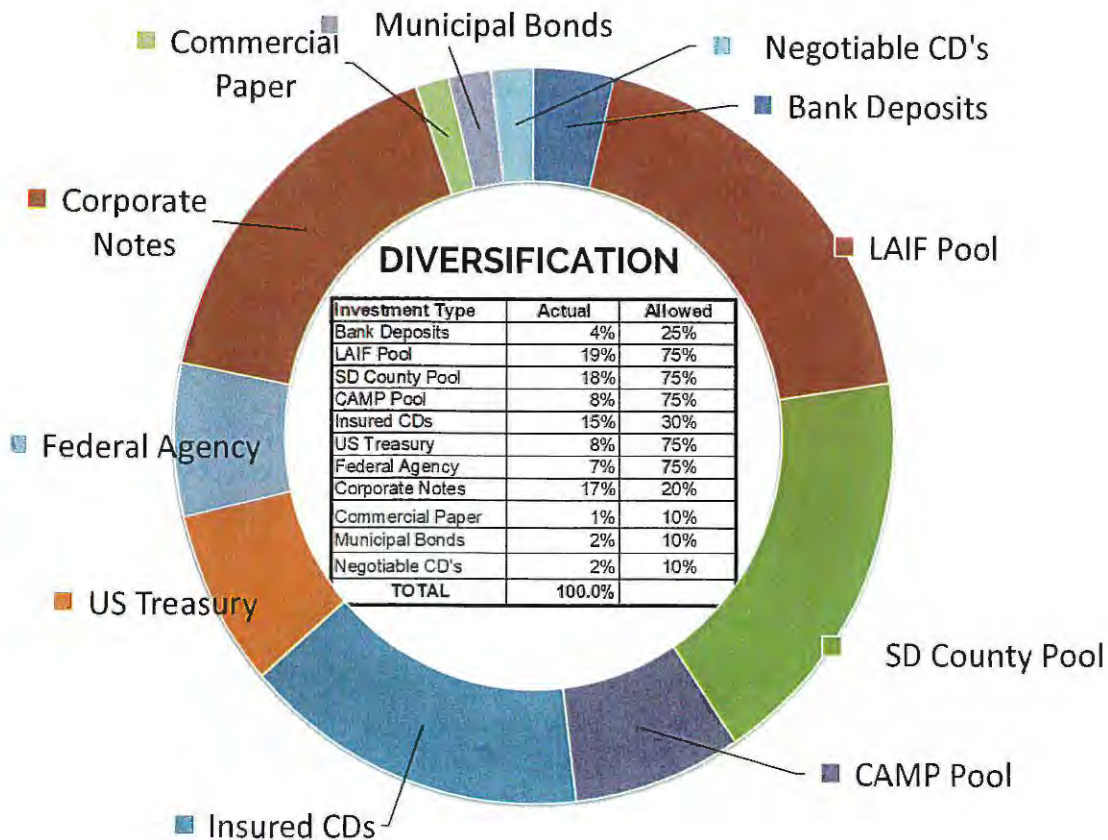
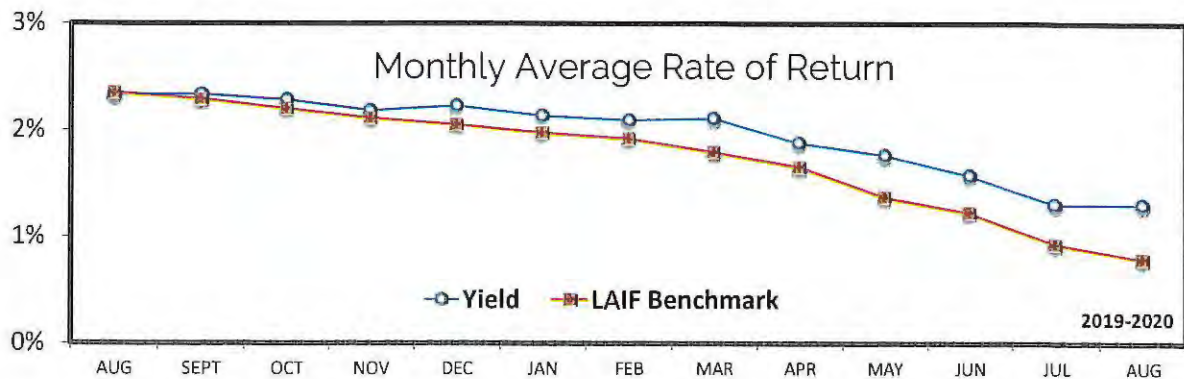
Project Legend

Multi-Year Capital Projects		No.
Encina Joint Facility Capital Projects		0072
North SD Water Reuse Coalition Project		0328
Leucadia Pump Station Rehabilitation		0358
Encinitas Estates Pump Station Rplcmnt		0364
Orchard Wood Rd Sewer Rehab		0365
B1 Force Main - North Section Rplcmnt		0367
Pump Station Assessment		0370
FY20 Gravity Line Rehab/Quebrada Rlgn		0371
Diana Pump Station Upgrade		0372
Hazard Mitigation Plan Update		0373
Bat FM (B3) Discharge Section Rplcmnt		0374
Batiquitos PS Emergency Basin Upgrade		0375
Batiquitos Pump Station Rehabilitation		0376
FY2021 Gravity Pipeline Rehabilitation		0377
FY2021 L1/L2 Force Main Anode Rplcmnt		0378
Village Park 5 PS New Chopper Pumps		0379
Single Year Capital Projects		No.
Equipment - Capital Acquisitions		0000
Misc. Pipeline Rehabilitation		0077
District Engineering Services		0302
Lateral Replace/Backflow Prevention		0323
LWD Gen'l Cap Labor & O/H Allocation		0499

* Preliminary: subject to future review, reconciliation, accruals, and audit

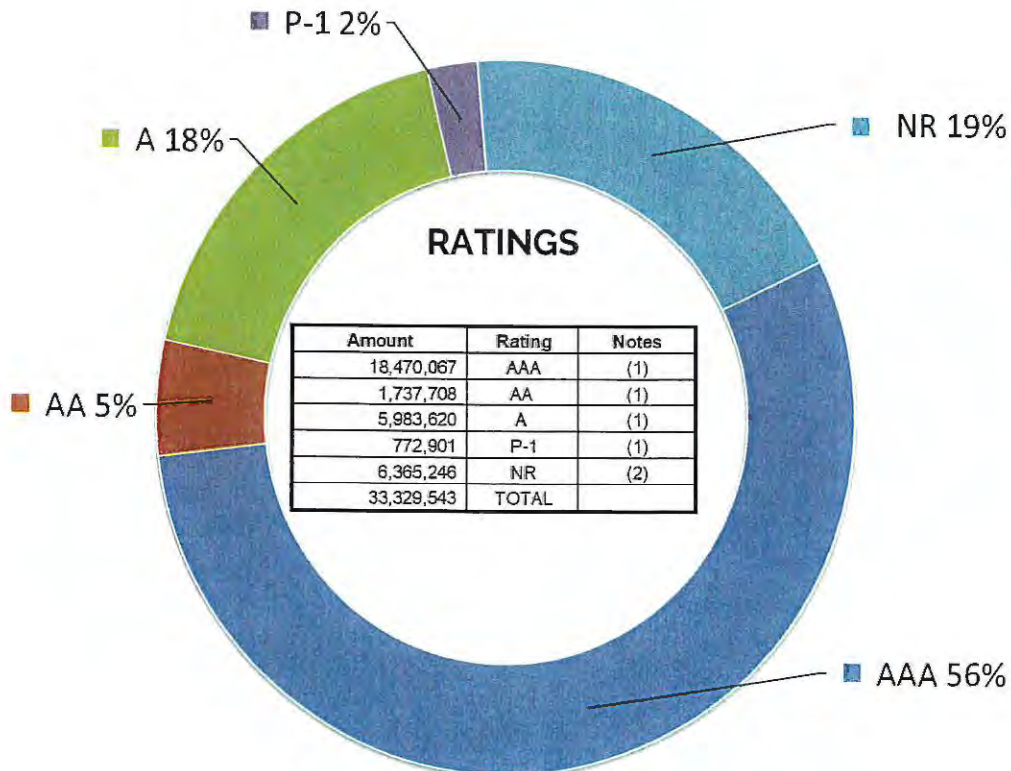
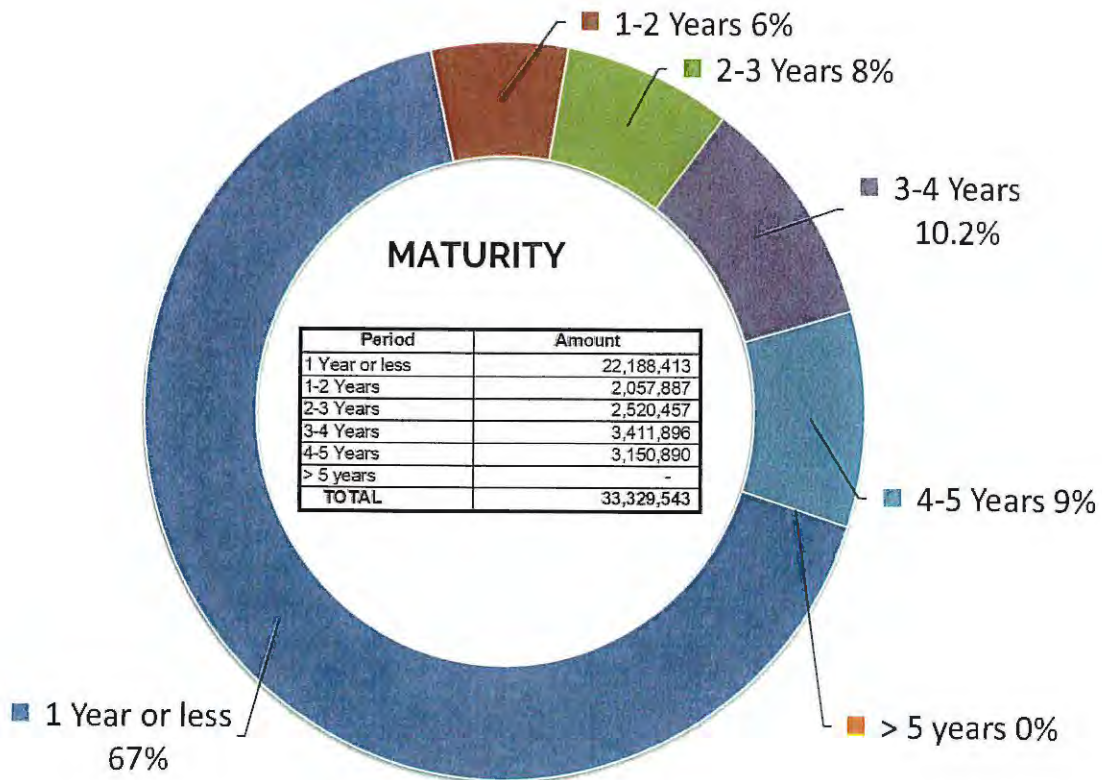
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
August 31, 2020

Cash Equivalents & Investments	Principal (Original Cost)		August Interest	Average Rate
	Jul 31, 2020	Aug 31, 2020		
Opus Bank Reserve	\$ 6,324,854	\$ 1,198,910	\$ 433	0.150%
LAIF Pool	6,365,246	6,365,246	\$ 4,159	0.784%
SD County Pool	3,946,770	5,955,518	5,603	1.300%
CAMP Pool	1,663,975	2,514,277	610	0.300%
Certificates of Deposit - Insured	5,415,000	5,166,000	6,926	1.568%
US Treasury Notes	2,595,234	2,595,234	4,458	2.060%
Federal Agency Notes	2,239,038	2,239,038	3,014	1.597%
Municipal Bonds	638,013	638,013	604	1.113%
Corporate Bonds/Notes	5,781,848	5,534,405	9,957	2.092%
Commercial Paper	492,901	492,901	792	1.930%
Negotiable CD's	1,200,000	630,000	1,188	2.040%
Totals	\$ 36,662,879	\$ 33,329,543	\$ 37,744	1.294%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
August 31, 2020

(Continued)

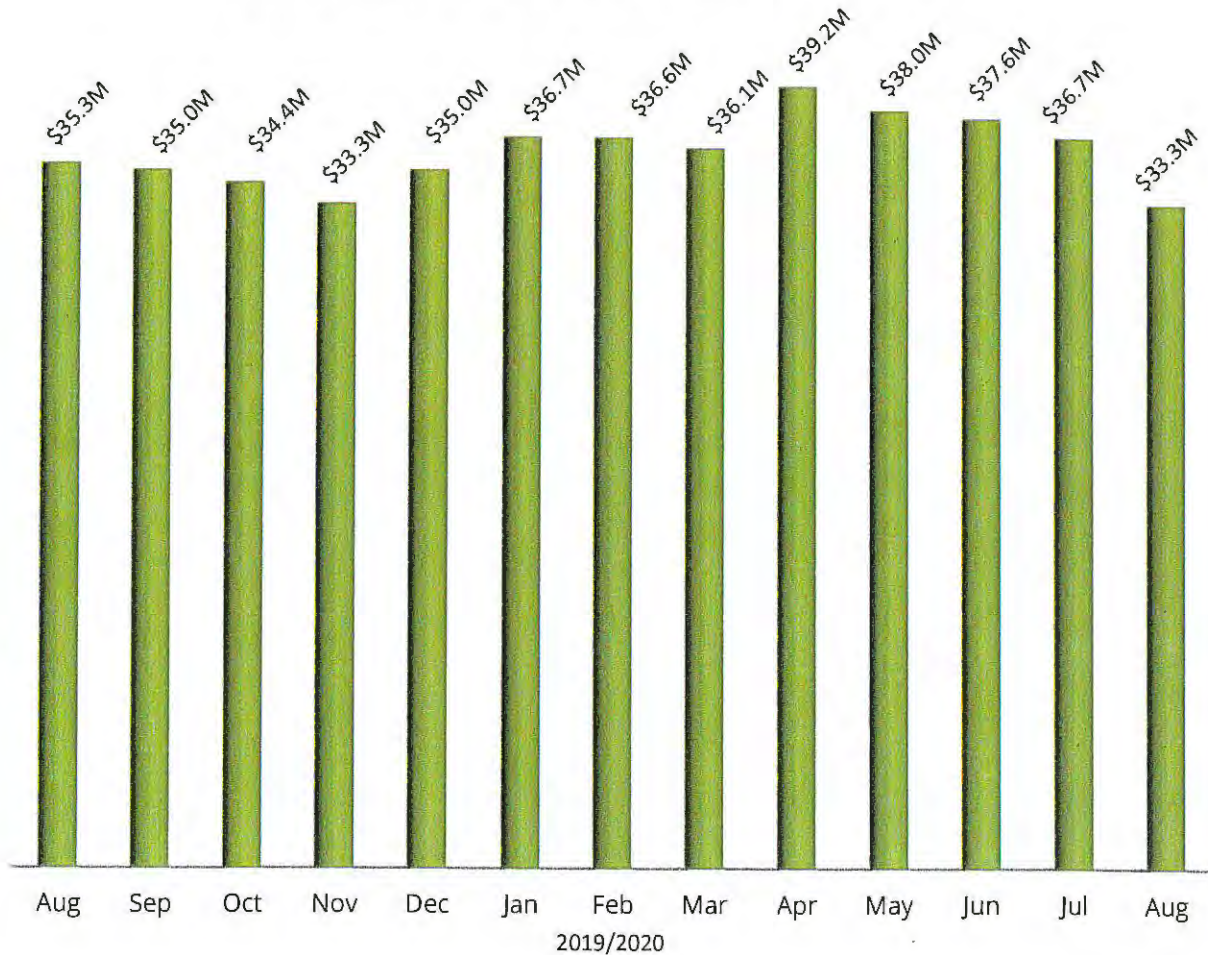


(1) CAMP Pool & SD County Pool, are rated by Standard & Poors. Investments are rated by Moody's.
(2) LAIF is not rated

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
August 31, 2020

(Continued)

CASH & INVESTMENT RESERVES BY MONTH



INVESTMENT TRANSACTIONS

For the months of August, 2020


Investment	Purchases	Sales & Maturities	Maturity Date	CUSIP	YTM at Cost	Notes
Morgan Stanley BK N		\$ 249,000	8/21/2020	61765QN21	2.00%	
American Exp Credit Corp (Callable)		\$ 250,000	8/14/2020	0258MODX4	3.06%	
Bank of Montreal-Chicago		\$ 270,000	8/3/2020	06370REU9	3.19%	
Westpac Banking Corp NY CD		\$ 300,000	8/3/2020	96121T4A3	2.05%	

TOTAL

\$ -	\$ 1,069,000
------	--------------

Investment transactions above are investment purchases, sales, and maturities during the month. They do not include internal transfers between District's checking a/c's and cash equivalents (pools/reserves)

MEMORANDUM

DATE: October 8, 2020
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: September 2020 Board Disclosure of Reimbursements Report

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending September 2020.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2291 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of September 2020 for your review.

tb:PJB

Attachment

**Leucadia Wastewater District
Disclosure of Reimbursements Report
September 1-30, 2020**

Conference Date	Description	Director J. Hanson	Director E. Sullivan	Director D. Omsted	Director A. Juliussen	GM P. Bushee	ASM R. Duffey	TSM R. Morishita	Assup T. Hill	FSS J. Stecker
35th Annual WaterReuse Virtual Symposium September 14-16, 2020	Registration	548.00	548.00		548.00					
	Hotel									
	Airfare									
	Meals									
	Baggage									
	Parking/Coaster									
	Tips									
	Fuel/mileage/taxi/uber									
	Total	548.00	548.00	0.00	548.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Baggage									
	Parking/Coaster									
	Tips/Baggage									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Baggage									
	Parking/Coaster									
	Tips/Baggage									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Baggage									
	Parking/Coaster									
	Tips/Baggage									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Notes:

WaterReuse Virtual Symposium went virtual due to COVID-19 Pandemic.

MEMORANDUM

DATE: October 8, 2020
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Status Update - Fiscal Year 2021 (FY 21) LWD Tactics and Action Plan



RECOMMENDED:

1. No action is required.

DISCUSSION:

During the July 8, 2020 Board meeting, the Board of Directors adopted the LWD FY 21 Tactics and Action Plan. Attached for the Board's review, is the FY 21 Tactics and Action Plan's quarterly status report with an ending date of September 30, 2020. The report indicates which goals are in progress, have been completed, postponed and have not been started.

th:PJB

Attachments

FY 2021 Tactics and Action Plan Status Report

July 1 - September 30, 2020



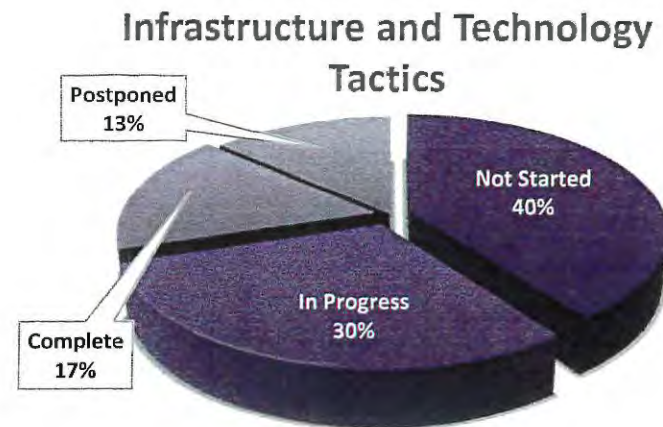
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**Leucadia Wastewater District
Fiscal Year 2021
Tactics & Action Plans**

1. Financial

Assure fiscal stability and growth by effectively monitoring and forecasting District finances in order to provide competitive rates and avoid abrupt rate adjustments.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments	
FY 2022 Budget	Initial Data Collection Board Workshop Budget Approval	ASM ASM ASM	TSM, FSS, EA, ASSup, FSSp GM, TSM, FSS, EA, ASSup, FSSp GM	Jan-21 May-21 Jun-21	Mar-21 May-21 Jun-21	Not Started Not Started Not Started
FY 2020 Audit	Close Books, Prepare Trial Balance & Supporting Schedules Coordinate with & Respond to Auditors Audit Report to Board	ASM ASM ASM	AT, ASSup AT, ASSup, EA, GM GM, ASSup, AS	Jul-20 Jul-20 Dec-20	Sep-20 Dec-20 Dec-20	Completed In Progress Not Started
Finance Policy Reviews	Procurement Policy Investment Policy Reserve Policy	ASM ASM ASM	TSM, GM, ASSup, EA ASSup, GM, EA ASSup, GM, EA	Aug-20 Sep-20 Feb-21	Aug-20 Sep-20 Feb-21	Completed Completed Not Started
Financial Awards	Apply for GFOA Financial Reporting Award	ASM		Dec-20	Jan-21	Not Started
Wastewater Financial Plan Tracking Update	Internally Update District's Financial Plan	ASM	GM	Dec-20	Feb-21	Not Started
Sewer Rate Increase Notification & Hearing	Issue Notification in Compliance with Prop 218 Review Written Protests Hold Public Hearing in Compliance with Prop 218	ASM ASM ASM	ASSup, AS, RTP GM, ASSup ASSup, EA, AS	Feb-21 Mar-21 Jun-21	Mar-21 Jun-21 Jun-21	Not Started Not Started Not Started
GASB 75 OPEB Liability Valuation Roll-forward	Work with Actuary to Complete OPEB Roll-forward Valuation Complete Deferral Schedules and Record in Accounting	ASM ASM	ASSup	Jan-21 May-21	Apr-21 Jun-21	Not Started Not Started
Evaluate Adding Additional Security Broker/Dealer		ASM	AT	Aug-20	Nov-20	Not Started
Evaluate Financial Auditor's Contract		ASM	AT	Oct-20	Jan-21	In Progress

2. People

Assure the highest qualified work force by optimizing training opportunities; promoting an excellent safety culture; and providing competitive compensation in order to recruit and retain high quality employees.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments
Conduct Employee Benefits Briefing	ASM	ASsup, Pickering Ins Brokers	May-21	May-21	Not Started
Employee Training					
Conduct Annual Confined Space Entry Training	FSS	FSSup, FS Staff	Sep-20	Jan-21	Completed
Conduct Annual Traffic Control Training	FSS	FSSup, FS Staff	Sep-20	Jan-21	Completed
Conduct Biennial Flagger Training	FSS	FSSup, FS Staff	Sep-20	Jan-21	Completed
CPR/First Aid/AED Refresher Training	ASsup	All Staff	Jan-21	Feb-21	In Progress
Obtain Class A license to tow Generators	FSSup	FSS, FS Staff	Jul-20	May-21	Not Started
Excel Training	ASM	AT	Mar-21	Apr-21	Not Started
Administration Policy Updates/Annual Reviews					
Board Staff Relations Policy	ASM	GM, ASsup	Nov-20	Jan-21	Not Started
Board Policy Binders	EA	AS	Jul-20	Nov-20	Completed
Review HRPM and revise as required	ASM	GM, ASsup, EA, TSM	Jul-20	Sep-20	In Progress
New Employee Onboarding/Training - Accounting Technician	ASM	ASsup	Jul-20	Sep-20	In Progress
Conduct Strategic Planning Workshop	GM	Board	Oct-20	Feb-21	Not Started
Emergency Response					
Conduct an Emergency Response Drill/Training	ASsup	ASM, FSS, FSSup, FST III	Mar-21	Jun-21	Not Started
LWD's Safety Program					
Review existing Safety Programs & Policies	ASM	GM, TSM, FSS, FSSup, Safety Committee	Jul-20	Jan-21	Not Started
Update existing Safety Programs & Policies	ASM	GM, TSM, FSS, FSSup, Safety Committee	Jan-21	Apr-21	Not Started
Conduct Employee Interviews					
General Manager Check-in	GM	ASM, ASsup	Oct-20	Dec-20	Not Started
Compensation	GM	ASM, ASsup	May-21	Jun-21	Not Started
Leadership Coaching	GM	Management Staff	Jul-20	Jun-21	In Progress
Employee Recognition					
Annual Employee BBQ	EA	ASsup, AS	Jul-20	Sep-20	Postponed
Holiday Function	EA	ASsup, AS	Aug-20	Dec-20	Postponed

3. Services

Provide exceptional services to our customers by safely collecting and transporting wastewater in order to ensure the highest level of environmental protection; educating customers on our services; pursuing viable water recycling opportunities; and pursuing strategic alliances with other organizations.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments
Replace Vapex Odor Control Machines					
Batiquitos Pump Station	FSSup	FSS, FS Staff	Jul-20	Oct-20	In Progress
Leucadia Pump Station	FSSup	FSS, FS Staff	Jul-20	Oct-20	In Progress
Purchases					
Pump Station Replacement Truck	FSS	FSSup, FS Staff	Aug-20	Oct-20	In Progress
CCTV Replacement Truck	FSSup	FSS, FS Staff	Jul-20	Nov-20	In Progress
Portable Trash Pump	FSSup	FSS, FS Staff	Jan-21	Mar-21	Completed
Replace 2 Gas Monitors	FSSup	FSS, FS Staff	Jan-21	Mar-21	Completed
Emergency by-pass connector for Batiquitos	FSSup	FSS, FS Staff	Sep-20	Nov-20	In Progress
Smoke Testing in Old Town Area	FSSup	FSS, FS Staff	Aug-20	Nov-20	In Progress
FOG Inspections - Complete 10	FSSpec	FSSup, FS Staff	Jul-20	Jun-21	In Progress
Review Repair Priority List	FSSpec	FSSup, FS Staff	Nov-20	Dec-20	In Progress
Purchase Spare Chemical Metering Pump (AWT)	FSS	FSSup, FS Staff	Sep-20	Nov-20	Completed
Replace both Check & Effluent Valves (AWT)	FSS	FSSup, FS Staff	Jul-20	Sep-20	Completed
Replace Landscape Irrigation Supply Pumps (AWT)	FSS	FSSup, FS Staff	Dec-20	Mar-20	Not Started
Administration Building and Facility Updates					
Replace Gate Operators	FSSpec	FSSup, FS Staff	Jul-20	Aug-20	Completed
Roof - Skylight Repairs	FSSpec	FSSup, FS Staff	Jul-20	Aug-20	In Progress
By-Pass Pumping Drills					
Batiquitos Pump Station	FSSup	FSS, FS Staff	Oct-20	Dec-20	Not Started
VP5 Pump Station	FSSup	FSS, FS Staff	Nov-20	Dec-20	Completed
Host Emergency Drill with Local Agencies	FSS	FSSup, FS Staff	Feb-21	May-21	Not Started
SSMP Audit	FSS	FSSup, FSSpec	Aug-20	Nov-20	In Progress
Public Outreach Services					
Develop Relevant FaceBook Content	ASsup	GM, ASM, FSSup, FS Staff	Jul-20	Jun-21	In Progress
LWD Teacher Grant Program	ASsup	AS, RTP	Aug-20	Nov-20	In Progress
Participate in CSDA Video Contest (CSDA revised dates of program)	ASsup	AS, RTP	Jun-20	Dec-20	In Progress
Write, Design, Print, & Mail 2020 Fall Newsletter	ASsup	GM, ASM, EA, AS	Jul-20	Nov-20	In Progress
Evaluate Public Outreach Services contract	ASM	GM, ASsup, EA	Nov-20	Mar-21	Not Started
Awards					
Apply for CWEA Awards	FSS	TSM, ASM, FSSup	Oct-20	Nov-20	Not Started
Apply for CSDA District of Transparency	EA		Feb-21	May-21	Not Started
Apply for CSDA District of Distinction	EA		Feb-21	May-21	Not Started
Evaluate Janitorial Services Contract	ASsup	ASM, EA, AS	Jan-21	Apr-21	Not Started
Records Retention					
Review stored records destroy those past retention period	EA	AS	Aug-20	Oct-20	Completed

4. Infrastructure and Technology

Protect the long-term viability of the District by proactively improving and replacing the infrastructure prior to failure. Pursue technological innovation and excellence to enhance the District's infrastructure and operations to ensure maximum efficiency and cost effectiveness.

Tactics	Leader	Team	Start Date	Completion Date	Status/Comments	
Leucadia Pump Station Rehabilitation	Construction	TSM	GM, FSS, DE	Mar-20	Jun-21	In Progress
Orchard Wood Road Pipeline Replacement	Complete Project Design	TSM	GM, FSS, DE	Mar-19	Sep-20	In Progress
	Bid Project	TSM	GM, FSS, DE	Sep-20	Nov-20	Not Started
	Construction	TSM	GM, FSS, DE	Dec-20	Mar-21	Not Started
Encintas Estates Pump Station Replacement	Project Design	TSM	GM, FSS, DE	May-19	Jul-20	Completed
	Bid Project	TSM	GM, FSS, DE	Jul-20	Oct-20	In Progress
	Construction	TSM	GM, FSS, DE	Nov-20	Oct-21	Not Started
FY 2020 Gravity Pipeline Rehab / Quebrada Realignment	Bid Project	TSM	GM, FSS, DE	Jun-20	Aug-20	Completed
	Construction	TSM	GM, FSS, DE	Sep-20	Mar-21	In Progress
Diana Pump Station Upgrade	Project Design	TSM	GM, FSS, DE	Feb-20	Nov-20	In Progress
	Bid Project	TSM	GM, FSS, DE	Nov-20	Feb-21	Not Started
	Construction	TSM	GM, FSS, DE	Mar-21	Aug-21	Not Started
Hazard Mitigation Plan Update	Plan Update	TSM	GM, FSS, DE	Nov-20	Feb-21	In Progress
	Board Approval	TSM	GM, FSS, DE	Mar-21	Mar-21	Not Started
FY2021 Gravity Pipeline Rehabilitation	Project Design	TSM	GM, FSS, DE	Jul-20	Oct-20	In Progress
	Bid Project	TSM	GM, FSS, DE	Oct-20	Dec-21	Not Started
	Construction	TSM	GM, FSS, DE	Jan-21	Apr-21	Not Started
FY2021 L1/L2 Force Main Anode Replacement	Project Design	TSM	GM, FSS, DE	Sep-20	Sep-20	Completed
	Award Project	TSM	GM, FSS, DE	Oct-20	Oct-20	Completed
	Construction	TSM	GM, FSS, DE	Nov-20	Dec-20	Not Started
Village Park No. 5 PS New Chopper Pumps	Develop Specification & Pump Selection	FSS	GM, TSM, DE	Jul-20	Aug-20	Postponed
	Purchase Approval	FSS	GM, TSM, DE	Sep-20	Sep-20	Postponed
	Order Pump & Select Contractor	FSS	GM, TSM, DE	Sep-20	Dec-20	Postponed
	Install Pump	FSS	GM, TSM, DE	Jan-21	Jan-21	Postponed
Batiquitos PS Emergency Basin Upgrade	Project Design	TSM	GM, FSS, DE	Jul-20	Nov-20	In Progress
	Negotiate Contract	TSM	GM, FSS, DE	Dec-20	Feb-21	Not Started
	Construction	TSM	GM, FSS, DE	Mar-21	Jun-21	Not Started
Batiquitos PS Rehabilitation	Project Design	TSM	GM, FSS, DE	Mar-21	Jun-21	Not Started
Refurbish Network Server	Purchase, Program and Install	TSM		Aug-20	Sep-20	Completed
Upgrade District's Website Platform		ASsup	GM, ASM, EA, AS, TSM, FS, FSSupt, FSSpec	Jan-21	May-21	In Progress

Encina Wastewater Authority Report
Regular Board Meeting
September 23, 2020

EWA Board of Directors - Director Sullivan Reporting

1. Proposed Revision to the Rules and Regulations for Conducting the Encina Joint Advisory Committee, Encina Wastewater Authority Board of Directors, and Related Joint System Governance Committee Meetings

The Board of Directors adopted the revised Rules and Regulations for Conducting the Encina Joint Advisory Committee, Encina Wastewater Authority Board of Directors, and Related Joint System Governance Committee Meetings.

2. Flood Control Channel Capacity Update

The Board of Directors received and filed the Flood Control Channel Capacity Update.

3. Stormwater Pump Station Rehabilitation Project Award

The Board of Directors authorized the General Manager to award a task order in the amount of \$113,513 to SS Mechanical Construction Corporation for the Stormwater Pump Station Rehabilitation Project.

There was no Executive Session.

Human Resources Committee Meeting Report

Presented by Director Hanson

Meeting held October 6, 2020

The Human Resources Committee (HRC) reviewed the following recommendation:

1. Adopt Resolution No. 2342 - Amending the Human Resources Policy Manual

The HRC agreed with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

Engineering Committee Meeting Report

Presented by Vice President Omsted

Meeting held October 7, 2020

The Engineering Committee (EC) reviewed the following recommendation:

- 1) Authorize the General Manager to execute a Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of one (1) 2019 Ford F-450 1½-Ton Utility Bed Truck to replace one similarly equipped District truck.**

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received updates on the following:

- Leucadia Pump Station Project; and
- Encinitas Estates Pump Station Project;

These items were for information purposes and there was no action taken.

Community Affairs Committee Meeting Report

Presented by Director Sullivan

Meeting held October 8, 2020

The Community Affairs Committee (CAC) reviewed the following recommendation:


1. Review the draft layout of the Fall 2020 newsletter

The CAC reviewed and commented on the final draft layout of the Fall 2020 newsletter. Rising Tide Partners (RTP) will make the recommended changes.

The CAC directed staff to move forward with the production of the newsletter and forward the final to the Board for their review prior to printing.

MEMORANDUM

Ref: 21-7323

DATE: October 8, 2020
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Amending the Human Resources Policy Manual

RECOMMENDATION:

Staff and the Human Resources Committee (HRC) recommend that the Board of Directors:

1. Adopt Resolution No. 2342 amending the Human Resources Policy Manual (HRPM).
2. Discuss and provide direction as appropriate.

BACKGROUND:

Tactical Goal: People/Administration Policy Reviews/HRPM

This item was reviewed at the October 6th HRC meeting and the HRC concurred with staff to present this item for the Board's consideration.

In order to promote an effective and motivated workforce and to comply with current federal and state laws, continuous improvement of LWD's Human Resources Policy Manual (HRPM) is essential. LWD's HRPM was originally adopted by the Board of Directors in April 2001. The HRPM was last updated on October 10, 2018.

DISCUSSION:

The proposed HRPM provides compliance with changes in applicable federal and state laws, incorporates changes in organizational policies and resolutions, and includes clarification and clerical revisions. Several California employment laws became effective January 1, 2020. Staff and the HRC have reviewed and revised the HRPM order to comply with the new employment laws. Staff will provide a summary of revisions to the HRPM at the upcoming meeting.

Below please find a summary of the HRPM's revisions:

Section 3 – General Employment Policies

Section 3.4: Government Administrative Remedies for Discrimination and Harassment – revises the deadline for filing complaints with the Department of Fair Equal Housing (DFEH) (Page 7)

Section 3.12: Information and Communication Systems and Equipment – revises this section to be consistent with LWD's Electronic Media Usage Policy (Page 13)

Section 9 - General Condition Work

Section 9.3: Lactation Accommodation – new section added to comply with CA law, Senate Bill 142. (Pages 30-31)

Section 11 – Lay-off and Re-employment

Section 11.6: Benefits for Employees Re-hire After Lay-off – removes the section about eligibility to buy back vacation and sick leave times for re-hires. (Page 59)

Minor Change Recommendations

Throughout the HRP, various minor changes were made to improve clarity and correct grammatical spelling and format inconsistencies.

General Counsel has reviewed and approved the proposed HRP.

Therefore, staff and the HRC recommend that the Board of Directors adopt Resolution No. 2342 amending the Human Resources Policy Manual and provide direction as appropriate.

th:PJB

Attachment
Enclosure

ATTACHMENT 1

RESOLUTION NO. 2342

RESOLUTION NO. 2342

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE LEUCADIA WASTEWATER DISTRICT
ADOPTING THE AMENDED HUMAN RESOURCES POLICY MANUAL**

Whereas, the Leucadia Wastewater District (LWD) Board of Directors originally adopted LWD's Human Resources Policy Manual in April 2001; and,

Whereas, the Human Resources Policy Manual was last updated on October 10, 2018;
and

Whereas, the Board of Directors desire to amend the Human Resources Policy Manual to reflect changes in applicable federal and state laws, as well as organizational policies.

NOW, THEREFORE, it is hereby resolved as follows:

1. The LWD Board of Directors adopts the amended LWD Human Resources Policy Manual attached hereto as Exhibit "A" and directs that it be implemented consistent with all applicable laws and related District policies.
2. This Resolution supersedes Resolution No. 2303.

Passed and Adopted by the Board of Directors of the Leucadia Wastewater District this 14th day of October 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allan Juliussen, President

Attest:

Paul J. Bushee, Secretary /Manager

SEAL

MEMORANDUM

Date: October 8, 2020
To: Board of Directors
From: Paul J. Bushee, General Manager 
Re: **Vehicle Purchase to Replace One (1) 2009 Pump Station Truck**

RECOMMENDATION:

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source Purchase Order with Encinitas Ford in an amount of \$69,933.72 for the purchase of a new 2019 Ford F-450 1½-Ton pick-up truck.
2. Discuss and take other action, as appropriate.

Tactical Goal: Services / Purchase Pump Station Replacement Truck

BACKGROUND:

This item was reviewed at the October 7th EC meeting and the EC concurred with staff to present this item for the Board's consideration.

The Leucadia Wastewater District maintains a fleet of 14 vehicles and utilizes its Vehicle Replacement Policy for their systematic and prudent replacement. The Fiscal Year 2021 (FY 21) Budget includes funding of \$75,000 for the replacement of the District's pump station truck. The pump station truck is one of the "workhorses" of the fleet and routine transports heavy equipment and tows the District's portable generators which are just under 10,000 pounds.

The current vehicle is a 1-ton pick-up truck, is 11 years old, and has 79,269 miles. Our replacement policy stipulates that vehicles in this class are eligible for replacement at either 5 years old and 60,000 miles or 7 years old and any miles. Please note that staff does not automatically recommend replacement of its vehicles based on their age and mileage but assesses the reliability of each vehicle in order to get its maximum useful life. The current pump station vehicle has reached its useful life.

DISCUSSION:

To comply with the District's Procurement Policy, staff solicited bids for a new F-350 1-Ton Pump Station Truck from 17 San Diego, Riverside, Orange, and Los Angeles Counties Ford dealerships. Additionally, a Notice Inviting Bids was published in the San Diego Union Tribune. The bids were due on September 22, 2020. Only one bid was received as follows:

Dealership: Encinitas Ford

Bid Price: \$55,999.49

Staff reviewed the bid and determined that Encinitas Ford's bid did meet the bid specifications.

1 Year Lead Time

However, the bid specified that the anticipated delivery date for the new truck is twelve (12) months. The reason for this is that the vehicle would be ordered through a government pricing structure and it would have to be ordered and manufactured to specifications. Staff considered this to be an extremely long lead time for a pickup truck and was concerned that the existing vehicle would not reliably operate for a year. As an alternative, staff visited three local dealerships to determine if any trucks in stock would satisfy District needs.

At Encinitas Ford, staff discovered a new 2019 F-450 1½-Ton pick-up truck that meets or exceeds the District needs and can be delivered within three (3) weeks of purchase. Additionally, the 2019 F-450 Truck has upgraded tool boxes and a higher towing capacity than the truck specified in the original sealed bid. The price of the 2019 F-450 Truck is \$69,933.72, which is almost \$14,000 or 25% more than the F-350 vehicle that was bid.

Given the current condition of the pump station truck and the much shorter lead time for delivery, staff and the EC are recommending that the Board waive the purchasing policy requirement for bidding the vehicle and authorize staff to sole-source purchase the F-450 pick-up truck from Encinitas Ford. If the Board agrees, staff will reject the original bid from Encinitas Ford

FISCAL IMPACT:

The FY 21 Capital Acquisitions Budget includes \$75,000 for the purchase of a new pump station pick-up truck, therefore sufficient funds are available for the purchase of the recommended vehicle.

mag:PJB



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REPLACEMENT OF PUMP STATION TRUCK



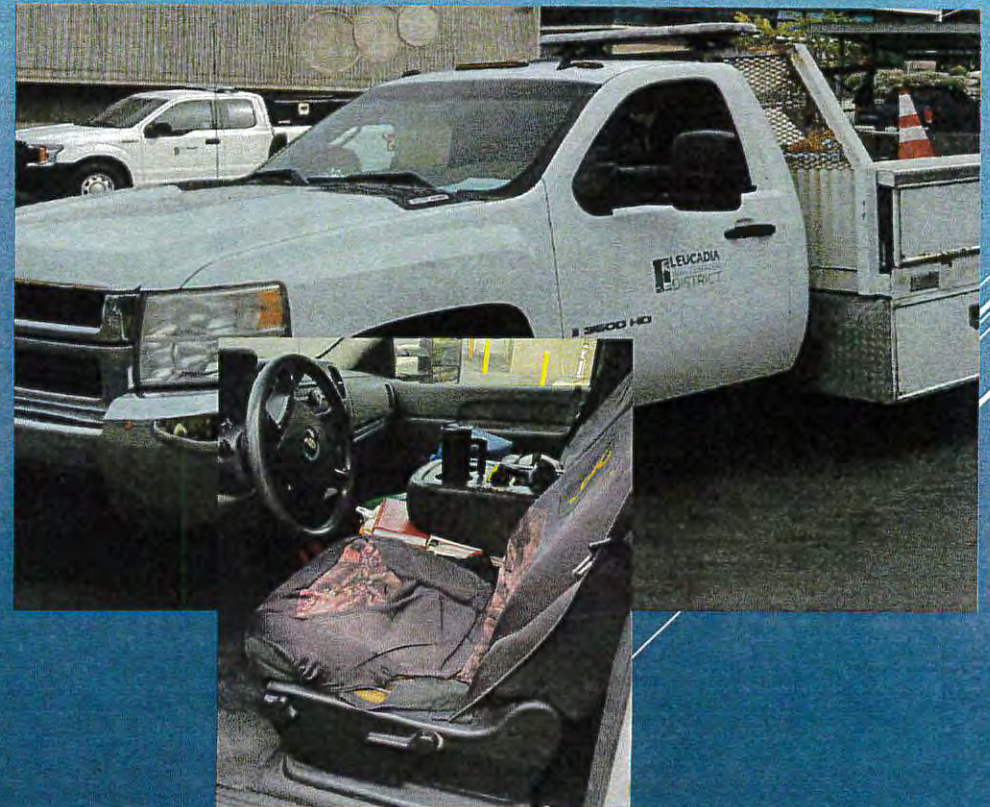
RECOMMENDATION

Authorize the General Manager to execute a Purchase Order with Encinitas Ford in the amount of \$69,933.72 for the purchase of one (1) 2019 Ford F-450 (1.5 ton) diesel utility bed truck to replace one similarly equipped District truck.

**Tactical Goal: Services / Purchase Pump
Station Replacement Truck**

CURRENT PUMP STATION TRUCK

- Model year: 2009
- Mileage: 79,000+
- Heavy use, wear & tear
- Increased maintenance costs



DISTRICT'S VEHICLE REPLACEMENT POLICY

- 5 years and 60,000 miles or 7 years and any miles



- ▶ Staff solicited 17 bids for a 2020 / 21 Ford F-350 1 ton diesel truck with utility cabinets
- ▶ Dealerships in San Diego, Riverside, Orange & LA counties
- ▶ Bids due September 22, 2020
- ▶ One bid received - Encinitas Ford, \$55,999.49
- ▶ Extremely long lead time - **12 months**
- ▶ Staff visited three Ford Dealerships
- ▶ 2019 Ford F-450 discovered at Encinitas Ford

REPLACEMENT VEHICLE

- 2019 F-450 diesel "Super Cab" 2wd Utility Bed Truck
- Versatile platform
- Meets or Exceeds District needs
- Price - \$69,933.72



SUMMARY

- 2019 F-450 truck cost (\$69,933.72) - almost \$14K or 25% more than sealed bid price (\$55,999.49).
- Reduced delivery time - 3 weeks vs 12 months justifies the increased cost.
- Recommend authorizing the General Manager to purchase of one (1) F - 450 1½ ton truck Utility bed truck in the amount of \$69,933.72 to Encinitas Ford.
- Fiscal impact: FY - 21 Capital Acquisitions Budget includes sufficient funding.

QUESTIONS?

THIS IS WHY

- KEVIN CALDERWOOD, CWEA PAST PRESIDENT
- GARY WARREN, AC20 CO-CHAIR

No doubt this has been a challenging year for many of us, especially those serving in new roles as essential workers. CWEA members typically spend time together at conferences and events talking about *what* we do as wastewater professionals and *how* we do it—and there will be plenty of that at AC20 in our new virtual conference format. This year, with *This Is Why*, we want to give some thought to *why* we do what we do.

People in wastewater are among the smartest, most motivated, most capable people in the world. Our conference theme this year, **This Is Why**, is our way of reminding us to think about why we work so hard, and to celebrate your successes. Just think of all the ways water is used in California. **Without you, none of that is possible.**

Technical Sessions and Featured Tracks

We hope to see more members than ever on our new virtual conference platform. The Program Team has assembled a wide range of technical sessions and training that will cover collection systems, operations and maintenance, advanced treatment technologies, engineering and research, laboratory, State regulations and more.

Thank you to our expert speakers for leading conversations online with AC20 attendees and sharing your knowledge and experience with peers. The majority of presentations this year are "Curated Tracks," tailored to cover hot-button issues within the sector. Be sure to check them out for deep dives into critical current topics. Session content will be recorded for future access, and depending on the registration option you've selected, you can have access to all on-demand content for up to 90 days after the event. The online conference training will be more accessible than ever without the added cost or burdens of traveling.

AC20 Virtual Expo

CWEA's dynamic virtual conference platform provides a fully interactive Virtual Expo, featuring exhibitors from across California. We've included plentiful opportunities for exhibitor and sponsorship networking, all while attendees connect from the comfort and safety of their home or office.

Networking Opportunities

One of the cornerstones of CWEA's Annual Conference



is networking, allowing attendees to get together to see old friends and make new ones. While we will be unable to gather in person for the foreseeable future, we're designing AC20 to capitalize on the best of what online delivery affords and building numerous opportunities to safely participate in meaningful collaboration with colleagues near and far.

Join us on the AC virtual platform for:

- Four live channels each day featuring multiple presentation topics and Q&As with speakers
- Daily networking lunches with California's top wastewater leaders plus small group video chats
- Meet the presenter in small group video chats so you can talk with a speaker
- Chat and video meeting options in the expo to ask questions of the vendors
- Return of the ever-popular Women in Water Networking Lunch on Tuesday, October 20th
- And don't miss AC20's line-up of fun competitions with fantastic prizes

See You Online!

It's going to be an amazing, first of its kind conference. Join 1,000 or more wastewater professionals to help celebrate This Is Why! We hope you can also benefit from the new conference format. Get registered today.

Special thanks to all the volunteers and staff contributing to make this event and online format an amazing success.



Kevin Calderwood

CWEA Past President
HDR



Gary Warren

AC20 Co-Chair
EBMUD

Directors' Meetings

Presented by Directors Juliussen, Hanson, and Sullivan

Conference

35th Annual WaterReuse Virtual Symposium

Dates and Location

September 14-16, 2020 via videoconference

List of Attendees

President Juliussen

Director Hanson

Director Sullivan

The above mentioned Board members attended various sessions regarding the new recycled water economy, preparing for the recycled water workforce of the future, developments in national water reuse policy, international approaches to water reuse, and the latest water reuse research.