LEUCADIA WASTEWATER DISTRICT SEWER SYSTEM MANAGEMENT PLAN FISCAL YEAR 2020 AUDIT

November 4, 2020

Prepared by: Dexter Wilson Engineering, In 2234 Faraday Avenue Carlsbad, CA 92008



Job No. 103-019/4

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November 4, 2020

103-019/4

Leucadia Wastewater District 1960 La Costa Avenue Carlsbad, CA 92009

Attention: Paul Bushee, General Manager

Subject: Leucadia Wastewater District Sewer System Management Plan Fiscal Year 2020 Audit

The Leucadia Wastewater District's Sewer System Management Plan (SSMP) was adopted by the District Board and certified by the General Manager in June 2019. The purpose of the SSMP is to memorialize and publicly present in a central document the programs and activities utilized by the Leucadia Wastewater District (District) to effectively manage its wastewater collection system. The SSMP requires audits of the SSMP at least every two years. The District has decided to conduct annual audits.

The purpose of this letter-report is to present the Fiscal Year 2020 (FY20) Audit (the first audit of the 2019 SSMP) in fulfillment of the District's SSMP requirements. The Audit consists of completing the Section IX SSMP Evaluation Checklist and Section X SSMP Audit Checklist. These checklists are accompanied by summaries of the SSMP activities for the year.

Section IX SSMP Evaluation Checklist

The Statewide Waste Discharge Requirements (WDR) governing sanitary sewers specify that each Wastewater Collection Agency shall:

- maintain relevant information that can be used to establish and prioritize appropriate SSMP activities,
- monitor the implementation and measure the effectiveness of each element of the SSMP,
- assess the success of the preventative maintenance program,
- update program elements, as appropriate based on monitoring or performance evaluations, and
- identify and illustrate Sewer System Overflow (SSO) trends, including frequency, location, and volume.

Maintaining the applicability of the SSMP to District activities necessitates ongoing evaluation of the activities the District performs, their success, and improvement if necessary. The Section IX SSMP Evaluation Checklist (Evaluation Checklist) is used on an annual basis to evaluate the applicability and effectiveness of the District's SSMP.

In completing the Evaluation Checklist (found in Attachment A), we find that, in general, the District's activities, programs, and efforts meet or exceed the requirements of the SSMP. Minor changes were made to the SSMP to more accurately reflect the District's procedures and customer/community outreach. However, the changes do not necessitate a re-adoption of the SSMP prior to the scheduled June 10, 2024 revision, per the required five year cycle. In completing the Evaluation Checklist, there are several items to note, as discussed in the Audit Discussion section below.

Section X SSMP Audit Checklist

The Statewide WDRs governing sanitary sewers specify that the District shall conduct periodic internal audits, appropriate to the size of the system and the number of SSOs. These audits must occur, at a minimum, every two years and a report must be prepared and kept

on file. The audit shall focus on evaluating the effectiveness of the SSMP and the District's compliance with the SSMP requirements, including the identification of any deficiencies in the SSMP and the steps taken to correct them.

The District has chosen to conduct their SSMP audit on an annual basis. In completing the Audit Checklist, we find all requirements of the checklist to be current and implemented. The completed Audit Checklist for FY20 can be found in Attachment B.

Audit Discussion

The following paragraphs highlight notable elements of the FY20 Audit organized by the relevant SSMP Section. Additional notes can be found on the Evaluation Checklist in Attachment A.

Sections I, II, and III (District Goals, Organization, and Legal Authority). No appreciable changes have occurred to the District's Goals, Organization, or Legal Authority since the 2019 SSMP. The statewide WDR which governs the SSMP is in the process of being revised. District staff have been active in this process toward reissuance of the WDR. There were no new field services staff hired in FY20.

Section IV (Preventative Maintenance Program). General statistics regarding the District's preventative maintenance activities are provided in Attachment C. Also in Attachment C, Exhibit C-1 graphically illustrates those areas within the District which are readily accessible for hydrocleaning and closed circuit television (CCTV) inspection and those areas which have additional needs or requirements in order to hydroclean or CCTV, such as the need for significant traffic control procedures or night work due to day time traffic volume or wastewater flows.

Exhibit C-2 tracks the general progress of CCTV inspections in the District. Per the District's SSMP, the District strives to CCTV their entire system every three years. The District is on track to meet its goal of CCTV inspecting its 200 mile gravity sewer system within a three-year timeframe. However, in review of Exhibit C-2, there are select areas within the District which have not been CCTV inspected in the last three years. These areas will be CCTV inspected in early FY21.

In FY20, the District's portable flow meters (Echo meters) were relocated to strategic gravity sewer locations which are difficult to clean and CCTV inspect. In addition to monitoring capacity, the meters will assist in determining whether the frequency of the resource intensive cleaning and CCTV activities of these locations can be extended.

In FY16, the District began introducing foam treatments in pipelines and manholes for the treatment of roots. The initial results were favorable and the District has incorporated foam treatment into the regular schedule of preventative maintenance activities. Fourteen additional line segments utilized foam treatment for root control in FY20. Additionally, the District is training field staff and conducting inspection of grease interceptors/traps in shopping plazas that show significant corrosion of manholes.

The District's Asset Management Plan (AMP) was revised in May 2018. Progress throughout FY20 with respect to the AMP (and other asset planning efforts) is summarized in the Attachment I letter-report at the end of the audit. The District's revised AMP is summarized as well in Attachment I.

The FY20 SOP training schedule can be found in Attachment D and all updated SOPs are included on a CD in Attachment E.

Section VI (Overflow Emergency Response Plan). No revisions were made to the OERP.

Section VII (FOG Control Program). None of the FY20 SSOs were attributable to FOG, continuing the District's SSMP determination that a formal FOG control program is not warranted at this time. The District continues to require BMP agreements for all new FSEs as well as further continuing its outreach via newsletters, door hangers, inspections, etc.

Section VIII (System Evaluation and Capacity Assurance). The District continues to monitor (and address as necessary) the presence of scale in the Alga Hills area. The area was most recently CCTV inspected this past fiscal year and is hydrocleaned every six months. Any defects discovered during the CCTV inspections are incorporated into the District's Repair Priority List.

Inflow domes are present in 2,414 of the District's 5,103 manholes to aid in reducing inflow. Figure 1 shows the manhole locations where inflow domes have been installed throughout the District.

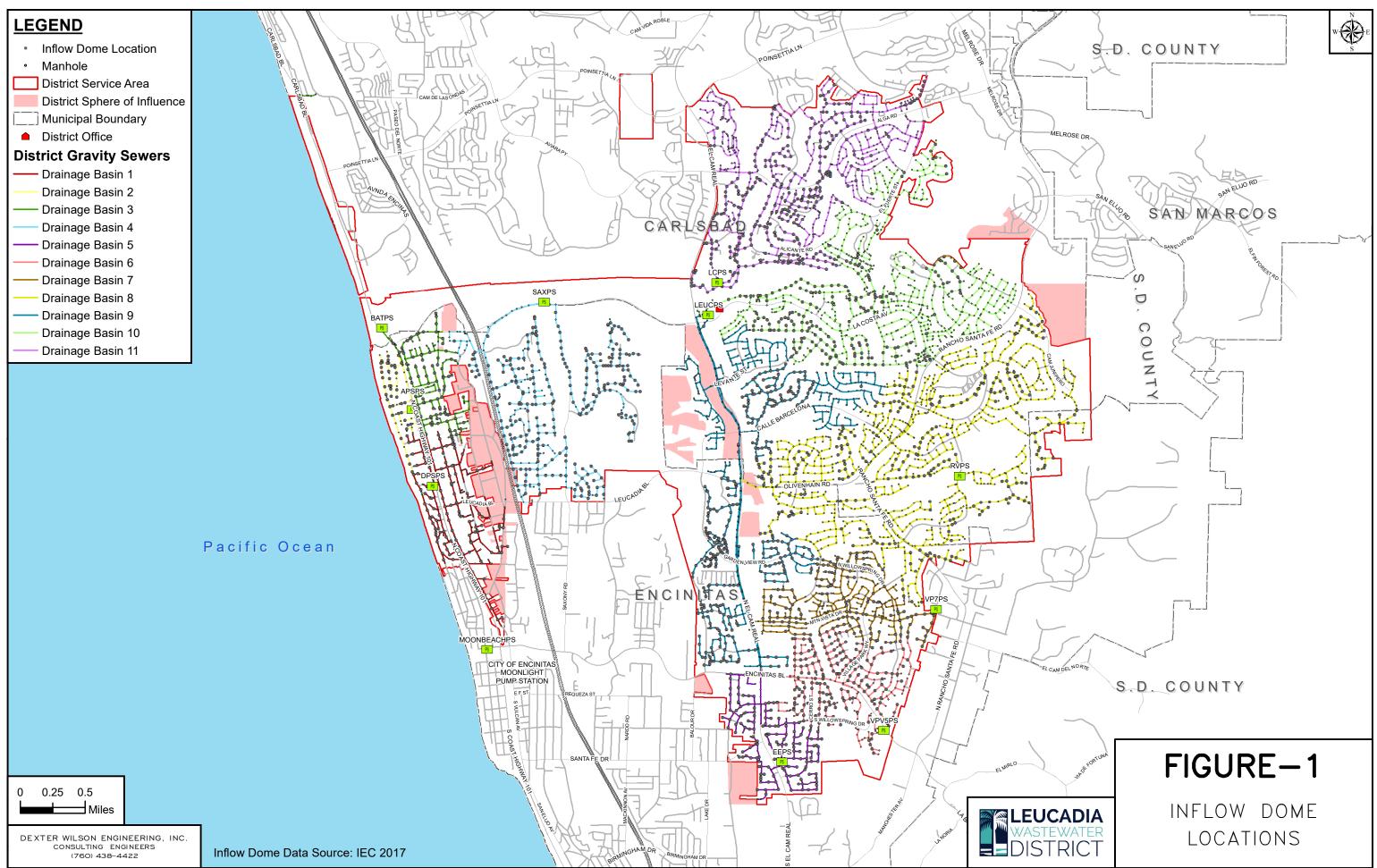
Flow analyses of the District were conducted as part of the District's 2008, 2013, and 2018 AMPs. All three documents concluded that estimates of average and peak ultimate flows are within the design values of the District and less than the flows utilized in the District's detailed capacity analyses conducted as part of the 1999 Wastewater Master Plan. There are no capacity-driven replacement projects currently identified for the District. For reference, the current buildout flows for the District are projected to be 4.7 mgd in comparison to the 1999 Master Plan where buildout flows were projected at 6.5 mgd.

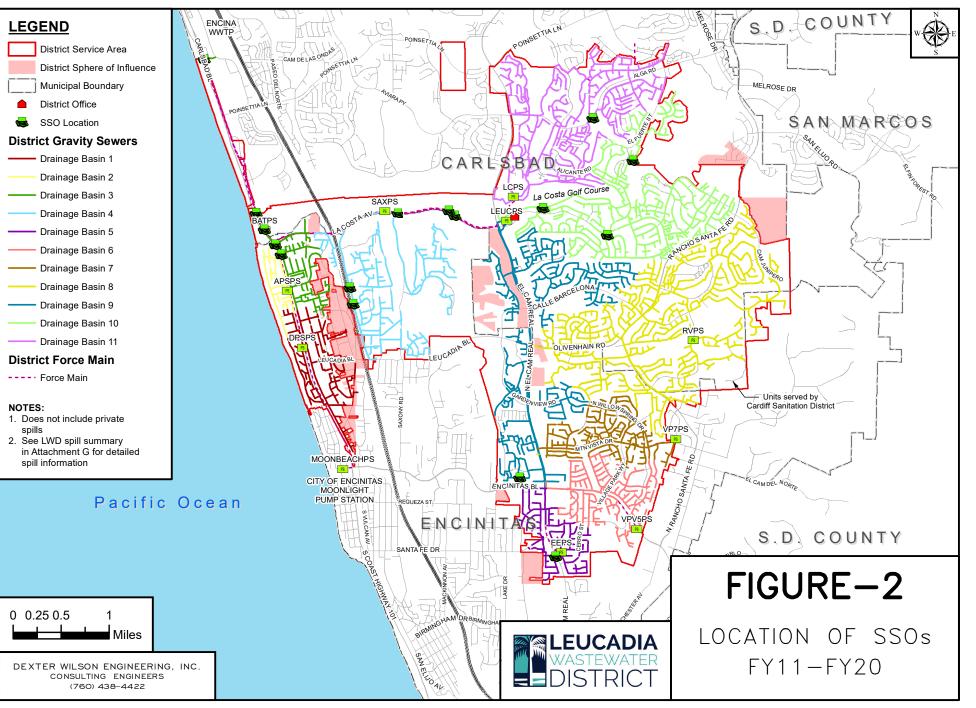
The District's monthly flow comparison for FY19 and FY20 can be found in Attachment F.

Other FY20 system evaluation activities included the monitoring of COVID-19 impacts to wastewater flows as well as the relocation of select submeters (Echo meters) within the District to better evaluate inflow and infiltration and cleaning frequency requirements.

Section IX (Monitoring, Measurement, and Program Modifications). The District's Spill Summary through June 30, 2020 can be found in Attachment G. Three spills occurred in FY20; two Category 3 spills caused from seal plug assembly failures at blow off valves, and one Category 1 spill at Batiquitos Pump Station caused from a severe rain event. For the Category 1 spill, District staff attempted to open the second force main valve (B3), however, the valve actuator was stripped and the pin inside was broken. No adverse environmental impact accrued to the Batiquitos Lagoon. Spill review checklists for each event are on file at the District office. Figure 2 identifies the location of each spill in a public line or manhole over the last ten years.

There were also four private lateral spills.





Section XI (Communication Program). The District has made the 2019 SSMP and subsequent audits available on its website. The District is also actively posting to Facebook to communicate generally with the public. Examples of Facebook posts by the District in FY20 included reminders about the problems that wipes cause in the sewer system, tips on how to customers can better maintain their private sewer plumbing, keeping easements clear, and information on District activities such as smoke testing, routine maintenance work/traffic control, etc. Additionally, a formal SSMP presentation is provided to the Engineering Committee and Board of Directors and is part of those agendas and meeting packets.

Recommended SSMP Edits

Attachment H to this letter-report contains specific edits to the 2019 SSMP. There are no edits/change recommended to the SSMP based on the FY20 Audit. Future edits, if necessary, will be documented in the SSMP change log (Appendix B of the SSMP and Attachment H of subsequent audits). Future edits/revisions to the SSMP will be evaluated to determine whether or not they are significant enough to warrant re-adoption of the District's SSMP prior to the scheduled June 10, 2024 revision.

Summary of Recommendations

The following section summarizes recommended items as a result of the FY20 Audit:

- Ensure that El Camino Real, La Costa Golf Course and La Costa Avenue, Alga Road, and Rancho Santa Fe Road sewers, which all require additional measures (e.g. traffic control, easements, etc.), maintain three year cleaning/CCTV cycles (See Attachment C, specifically location 10).
- Ensure that the planned O&M activities (e.g. hydroclean and CCTV inspect every 5 years) for the Lanikai and Occidental sewer lines are on track (see AMPI memorandum Attachment A).
- Complete all Scheduled SOP trainings in FY20 (see Attachment D).

<u>Next Steps</u>

This SSMP FY20 Audit should be certified by the General Manager and adopted by the District Board as well as retained for inclusion in the current District's 2019 SSMP. Please be sure to post this FY20 Audit on the District's website and include a hardcopy in the District's 2019 SSMP counter copy. We appreciate the opportunity to have worked with the District on this project. Should you have any questions please do not hesitate to contact us.

Dexter Wilson Engineering, Inc.

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Natalie J. Fraschetti, P.E.

NJF:SH

Attachment(s)

LIST OF ATTACHMENTS

- A-SSMP Evaluation Checklist
- B-SSMP Audit Checklist
- C District Preventative Maintenance Statistics
- D SOP Training Schedule
- E-Field Services SOPs
- $\mathrm{F}-\mathrm{District}$ Flow Comparison FY19 to FY20
- G LWD Spill Summary through June 30, 2020
- H SSMP Revisions
- I Letter-Report to LWD General Manager Regarding AMP Implementation

ATTACHMENT A

SSMP EVALUATION CHECKLIST

Leucadia Wastewater District SSMP Evaluation Checklist for FY2020									
Date Evaluation Completed: August 4		October 2	27, 2020						
Last Date Checklist Revised: September 1,	2020		TT 1 .						
Monitoring, Measurement, and Modification Question						Actions and Notes			
Sections I, II, III (District Goals, Organiza	tion,	Leg	al						
1. Has there been an appreciable change in the Strategic Plan?		~		8/5/20	TSM				
2. Was the current organizational chart included in the annual financial plan?	~			8/4/20	RDD				
3. Were the District goals addressed in the annual Fiscal Year Tactics & Action Plan?	~			8/5/20	TSM				
4. Has the District's Legal Authority been reviewed considering new regulations?		~		8/5/20	TSM	A general WDR revision is still in progress with the State.			
5. If appropriate for three year review cycle, has the District's Standard Spec been reviewed for necessary changes?	~			8/4/20	DE				
6. Was the staff size and organizational chain of command sufficient for implementation of the preventative maintenance programs and SSO spill response?	~			8/4/20	DE				
7. In review of the spill causes and environmental impacts (if any), would additional staff or a change in District organization lessened or eliminated the spill cause and environmental impact?		*		8/5/20	FSS & DE	District staff was adequately able to respond to both spills in FY20.			
8. In review of the spill causes and environmental impacts (if any), was the sufficient legal authority for the District to respond and take action as necessary?	~			8/5/20	FSS & DE	Sufficient legal authority was in place for all spills in FY20. A failed actuator at Batiquitos PS was replaced in response to one of the spills in FY20.			

Leucadia Wastewater	Distr	ict S	SSMP Ev	aluatio	n Check	list for FY2020
Date Evaluation Completed: August 4		0 - C	October 2	27, 2020		
Last Date Checklist Revised: September 1, Monitoring, Measurement, and Modification Question	2020 Yes	No	Update Needed in SSMP? *	Date	Staff Inter- viewed	Actions and Notes
Section IV (Preventative Maintenance Pr	ograr	n)				
1. Have all new construction or rehabilitation projects been entered into the GIS database?	~				FSP	
2. Have the new pipelines, manholes, and updates from the field been included in CMMS?		~			FSS	
3. Were all scheduled preventative maintenance activities in the CMMS completed as scheduled? If not, determine cause and if additional staff is necessary to complete required schedule.						
a. Hydrocleaning	✓			8/4/20	FSP	Was on target.
b. CCTV Video Inspection		~		8/4/20	FSP	53 miles inspected in FY20; reduced crews due to injury and Covid led to total mileage moderately below the 75 mile/year goal. District is on track to meet the 75 mile goal for FY21.
c. Release Valve Exercising	√			8/4/20	FSP	Exercised every 6 months.
d. Isolation Valve Exercising	✓			8/4/20	FSP	Exercised every 3 months.
e. Pump Station Inspection	√			8/4/20	FSP	Inspected every month.
f. Smoke Testing	~			8/4/20	FSP	Has been delayed to FY21 due to Covid-19 concerns.
g. Foam Root Control	~			8/4/20	FSP	Was performed on 14 line segments amounting to 4,012 LF.
h. Lateral Reimbursement Program	~			8/4/20	FSP	Processed and approved 22 Lateral Reimbursement Applications for a total of \$52,831.03.
4a. Are pipeline CCTV inspections on-track for complete system inspection every 3 years?	~			9/1/20	RDD	CCTV inspection statistics the past 3 years show the District is meeting its 3 year goal of 225 total inspected miles. In FY21, the District will need to prioritize the gravity line segments highlighted in Exhibit C-1 to remain on track for the 3-year inspection interval.
4b. Are the "special" areas as identified in Attachment C on track to be CCTV inspected every 3 years?		~		9/1/20	RDD	Primarily yes with the exception of La Costa Ave (Location 10). Location 10 is scheduled for inspection in FY21.
5. Is the pipeline and manhole Rehab Priority List up-to-date and being addressed?	√			8/4/20	DE	

Leucadia Wastewater District SSMP Evaluation Checklist for FY2020									
Date Evaluation Completed: August 4, 2020 - October 27, 2020									
Last Date Checklist Revised: September 1,									
Monitoring, Measurement, and Modification Question	Yes	No	Update Needed in SSMP? *		Staff Inter- viewed	Actions and Notes			
6. Have the annual Cathodic inspections been completed and recommendations implemented?	~			8/4/20	TSM				
7. Has the Pump Station Condition Assessment been completed and projects scheduled?	~			8/6/20	TSM	IEC performed the pump station inspection in March 2020. Projects scheduled as appropriate.			
 8. Have the following standard operating procedures been reviewed and up-to-date? a. SOP – Collection System Maintenance b. SOP – Video Inspection Procedure c. SOP – Easement Inspection Duties e. SOP – Pump Station Operator Duties f. SOP – Pump Station Odor Control g. SOP – Switching Force Main Lines h. SOP – By-pass Pumping for Satellite Pump Stations i. SOP – District Pipeline Location and Markout j. SOP – Traffic Control Procedures k. SOP – Emergency Procedures for 1. SOP – Emergency By-pass Pumping for Batiquitos Pump Station 9. Has the appropriate ongoing training for 	✓			8/4/20	FSS				
these SOPs been conducted and recorded?	~			8/4/20	FSS	SOP training information was provided by District.			
Section V (Design and Performance Prov	isions	5)							
1. Has the LWD Standard Spec been sufficient to address design and construction needs?	~			8/4/20	DE				
2. Has the LWD Standard Spec been sufficient to address inspection and testing needs?				8/4/20	DE				
Section VI (Overflow Emergency Respons	e Pla	n)							
 1. Have the following standard operating procedures and the attachments been reviewed and up-to-date? a. SOP – Overflow Emergency Response Plan b. SOP – Pump Station Alarm Response c. SOP – Posting and Sampling d. SOP – SCADA Alarms and Alpha e. SOP – Standby Duty Operator (On Call) f. SOP – Reporting SSOs 	V			8/4/20	FSS	The revised SOP book was reviewed and amended as needed with the changes from FY19 and FY20.			

Leucadia Wastewater District SSMP Evaluation Checklist for FY2020									
Date Evaluation Completed: August 4	October 2	27, 2020							
Last Date Checklist Revised: September 1, Monitoring, Measurement, and Modification Question	Date	Staff Inter- viewed	Actions and Notes						
2. Has the appropriate ongoing training for these SOPs been conducted?	~			8/4/20	FSS	Not all of the SOP trainings were conducted in FY20.			
3. Have the newly hired employees been provided with these procedures and trained on these procedures, as appropriate?	~			8/4/20	FSS	No new field services employees were hired in FY20.			
4. Has the LRO certified No Spill for each month (when applicable)?	~			8/4/20	RDD				
5. Has the Collection System Questionnaire been updated in CIWQS?	~			8/4/20	RDD				
Section VII (FOG Control Program)			1						
1. Were permits processed for new food establishments in the District?	~			8/4/20	DE				
a. If so, is there a BMP agreement on file?	~			8/4/20	DE				
2. In review of the SSO causes for the year, have any been attributable to FOG?		~		8/4/20	RDD				
3. In review of the SSO causes for the past 24 months have there been three FOG- related spills? This would trigger the District to conduct a comprehensive formal evaluation of implementing a formal FOG Control Program.		~		8/4/20	RDD				
4. Were FOG outreach and prevention activities (newsletters, door hangers, inspections, samples) performed?	~			8/4/20	RDD				

Leucadia Wastewater District SSMP Evaluation Checklist for FY2020									
Date Evaluation Completed: August 4	l, 202	0 - C	October 2	27, 2020					
Last Date Checklist Revised: September 1,									
Monitoring, Measurement, and Modification Question	Monitoring, Measurement, and Vest No in			Staff Inter- viewed	Actions and Notes				
Section VIII (System Evaluation & Capaci	ity As	sura	nce						
1. Did the monthly board meeting agenda packets include the appropriate flow summary?	~			8/4/20	RDD				
2. Have evaluations continued with respect to the inflow and infiltration?	~			8/6/20	FSP	Potential I&I area identified around Paul Ecke Central. Smoke testing planned for FY21.			
Section IX (Monitoring, Measurement, & 1	Progr	am	-						
Modifications) 1. Has the checklist evaluation been completed for the fiscal year?	~			10/27/20	DE				
2. Are there changes that need to be made to the Spill Review Checklist?		~		8/4/20	FSS				
3. Are there changes that need to be made to the evaluation checklist?	~			8/4/20	DE				
a. If yes, are the changes substantial enough such that the SSMP needs to be revised? SSMP revisions will typically occur on a 5-year basis. The following is a list of items which would trigger a revision of the SSMP prior to the standard 5-year cycle update. Other minor changes within the District's organization, procedures, & activities would not necessitate an SSMP revision, but would be captured in the next revision cycle.		~		8/4/20	DE	Minor changes to the evaluation checklist include an expansion of the preventative maintenance activities descriptions and the inclusion of FOG outreach and prevention activities.			
i. A substantial change in organization such that the chain of command for spill response or reporting are altered.		~		8/4/20	DE				
ii. A substantial change in the regulations such that the District's legal authority (Standard Spec) is deemed by District counsel to provide insufficient authority to the District.		~		8/4/20	DE				
iii. A substantial change in regional board reporting policy (or other regulatory agency) such that standard operating procedures for spill response must be substantially re-written.		~		8/4/20	DE				

Leucadia Wastewater	Distr	ict S	SSMP Ev	valuatio	n Check	list for FY2020
Date Evaluation Completed: August 4	4, 202	0 - 0	October 2	27, 2020		
Last Date Checklist Revised: September 1,	2020					
Monitoring, Measurement, and Modification Question	Yes	No	Update Needed in SSMP? *	Date	Staff Inter- viewed	Actions and Notes
iv. Review SSO causes deems a formal FOG Control Program must be implemented.		~		8/4/20	DE	
v. The ongoing monitoring of District flow results indicates that the current conclusion that sufficient capacity exists in the District collection system to accommodate buildout flows is no longer valid.		~		8/4/20	DE	
4. Were there any Notice and Order letters issued by the District?	~			8/4/20	FSP	Pool plaster violation in FY20.
a. If yes, are there any recommended changes to Legal Authority (ordinances, agreements, plan check process, etc.) which warrant revision as a result of issuing Notice and Orders?		~		8/4/20	FSP	No changes necessary. Wastewater ordinance updated previously and will be enforced through Property Tax.
Section X Evaluation (SSMP Program Au	dits)					
1. Has the SSMP Program Audit been completed for the fiscal year?	~			10/27/20	DE	
2. Are there changes that need to be made to the Audit checklist?		~		10/27/20	DE	
Section XI Evaluation (Communication P	rogra	m)				
1. Is the SSMP section of the District website up-to-date? And has the SSMP status been relayed to the public?	~			8/4/20	DE	
2. Has the District continued to attend meetings with Encina Wastewater Authority, the City of Carlsbad, and the City of Encinitas as appropriate?	~			8/4/20	DE	
3. In review of the spill causes and environmental impacts (if any), would additional ongoing communication with the Encina Wastewater Authority, the City of Carlsbad, or the City of Encinitas lessened or eliminated the spill cause and environmental impact?		~		10/8/20	FSS	No, equipment actuator failure was the problem. All communications with agencies happened as they should have.
 * If an update is needed in the SSMP, 1. Determine if the update is significant end development and re-adoption of the SSMP p adoption schedule and 						
2. describe the update needed	DDD	-	. 15.			
NA- Not Applicable DE - District Engineer GM - General Manager	TSM FSS -	- Tec Fiel	chnical Sei d Services	strict Docu rvices Mar Superint	nager endent or	Supervisor

GC - General Counsel

FSP - Field Services Specialist

ATTACHMENT B

SSMP AUDIT CHECKLIST

Leucadia Wastewater District SSMP FY20 Audit Checklist SSMP SSMP									
Section	Requirement	Current	Implemented						
I - Goals	Reduce, prevent, and mitigate SSOs	X	X						
	Designate Legal Responsible Oversight	Х	Х						
II - Organization	Organizational Chart	X	Х						
-	Contact info for SSMP implementation	Х	Х						
	Prevent illicit discharges	Х	Х						
	Require proper design and construction	Х	Х						
III - Legal Authority	Ensure access to facilities	Х	Х						
	Limit FOG	Х	Х						
	Enforce violations	Х	Х						
	Up to date mapping	Х	Х						
	Describe routine PM program	Х	Х						
IV - O&M Program	Rehabilitation and replacement plan	Х	Х						
	Proper training	Х	Х						
	Equipment and replacement part inventories	Х	Х						
	Design and construction standards for new	X	X						
	facilities	Λ	Λ						
	Design and construction standards for rehab	X	v						
V - Design and Performance	and replacement facilities	Λ	Х						
Provisions	Procedures and standards for inspection and	X	X						
	testing of new facilities	Λ	Λ						
	Procedures and standards for inspection and	X	Х						
	testing of rehab facilities	Λ	Λ						
	Notification procedures	Х	Х						
	Response plan	Х	Х						
VI - Overflow Emergency	Appropriate training	Х	Х						
Response Plan	Procedures for emergency operations	Х	Х						
	Program to contain and prevent SSOs from	X	Х						
	reaching waters	Λ	Λ						
VII - FOG Control Program	Determine if applicable	Х	Х						
	Capacity evaluation up to date	Х	Х						
VIII - System Capacity	Design criteria in place	Х	Х						
Assurance	Capacity enhancement measures	Х	Х						
	Schedule	Х	Х						
	Maintain relevant info	Х	Х						
	Monitor implementation	Х	Х						
IX - MMM	Assess success of PM program	Х	Х						
	Update program elements	Х	Х						
	Identify and illustrate SSO trends	Х	Х						
	Conduct annual audit	Х	Х						
X - SSMP Audits	Prepare audit report	Х	Х						
	Record changes made/corrective action taken	Х	Х						
	Communicate regarding preparation	Х	Х						
XI - Communication Program	Communicate regarding performance	Х	Х						
5	Communicate with surrounding agencies	Х	Х						

ATTACHMENT C

DISTRICT PREVENTATIVE MAINTENANCE STATISTICS

FY-20

Production Chart		A (D 1				A ''		
	July	August	September	October	November	December	January	February	March	April	May	June
CCTV Inspections (YTD 53.1 Miles)	3.28	2.48	5.60	6.25	2.96	3.22	2.05	5.77	4.72	2.65	4.71	9.42
Hydro Cleaning (YTD 178.4 Miles)	8.65	12.55	22.63	19.68	12.05	12.00	17.20	10.98	16.21	13.66	12.47	20.36
Service Calls	5	5	6	5	2	0	2	3	1	1	4	3
	8.65 5	12.55 5	22.63 6	19.68 5	12.05 2	12.00 0	17.20 2	10.98 3	16.21 1	13.66 1	12.47 4	20.36 3

to go 1.57 21.89

Hydro cleaning & CCTV Statistics

	Hydro Cleaning	SMA's	Total Hydroclean	Total Hydroclean	CCTV	Total CCTV
	Footage (LF)	Footage (LF)	Footage (LF)	Footage (miles)	Footage (LF)	Footage (miles)
July	37,448	8,236	45,684	8.65	17,319	3.28
August	66,246	0	66,246	12.55	13,071	2.48
September	77,837	41,656	119,493	22.63	29,578	5.60
October	103,884	-	103,884	19.68	33,020	6.25
November	50,036	13,598	63,634	12.05	15,630	2.96
December	45,197	18,170	63,367	12.00	16,978	3.22
January	90,797	-	90,797	17.20	10,842	2.05
February	57,949	-	57,949	10.98	30,488	5.77
March	55,017	30,587	85,604	16.21	24,899	4.72
April	60,128	12,000	72,128	13.66	13,995	2.65
May	65,582	250	65,832	12.47	24,882	4.71
June	68,440	39,041	107,481	20.36	49,716	9.42
Totals Per Year	778,561	163,538	942,099	178.43	280,418	53.11
Totals Per Month	64,880.08	13,628.17	78,508.25	14.87	23,368.17	4.43

Target Goal For Line Cleaning per year is 180 Miles (950,400 LF)

15	Miles per Month
79200	LF per Month

Target Goal For CCTV inspection per year is 75 Miles (396,000 LF)

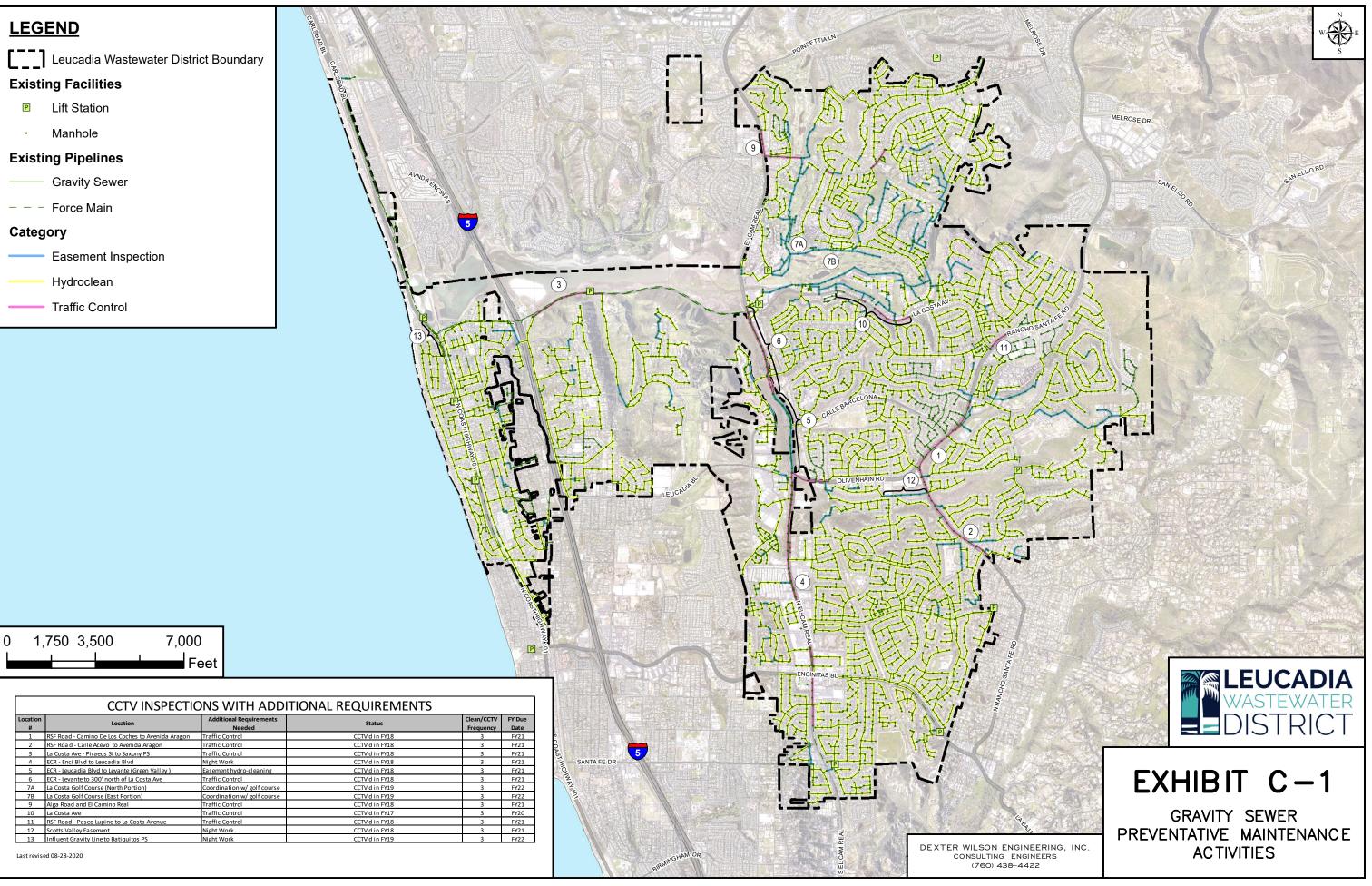
6.3	Miles per Month
33000	LF per Month
	Every 2.66 years

Totals	Mothy AVGS	
53.1	4.43	21.9
178.4	14.87	1.6

37.0

CCTV INSPECTIONS WITH ADDITIONAL REQUIREMENTS								
Location	Location	Additional Requirements	Status	Clean/CCTV	FY Due			
#		Needed		Frequency	Date			
1	RSF Road - Camino De Los Coches to Avenida Aragon	Traffic Control	CCTV'd in FY18	3	FY21			
2	RSF Road - Calle Acevo to Avenida Aragon	Traffic Control	CCTV'd in FY18	3	FY21			
3	La Costa Ave - Piraeus St to Saxony PS	Traffic Control	CCTV'd in FY18	3	FY21			
4	ECR - Enci Blvd to Leucadia Blvd	Night Work	CCTV'd in FY18	3	FY21			
5	ECR - Leucadia Blvd to Levante (Green Valley)	Easement hydro-cleaning	CCTV'd in FY18	3	FY21			
6	ECR - Levante to 300' north of La Costa Ave	Traffic Control	CCTV'd in FY18	3	FY21			
7A	La Costa Golf Course (North Portion)	Coordination w/ golf course	CCTV'd in FY19	3	FY22			
7B	La Costa Golf Course (East Portion)	Coordination w/ golf course	CCTV'd in FY19	3	FY22			
9	Alga Road and El Camino Real	Traffic Control	CCTV'd in FY18	3	FY21			
10	La Costa Ave	Traffic Control	CCTV'd in FY17	3	FY20			
11	RSF Road - Paseo Lupino to La Costa Avenue	Traffic Control	CCTV'd in FY18	3	FY21			
12	Scotts Valley Easement	Night Work	CCTV'd in FY18	3	FY21			
13	Influent Gravity Line to Batiquitos PS	Night Work	CCTV'd in FY19	3	FY22			

Last revised 08-28-2020



LEGEND

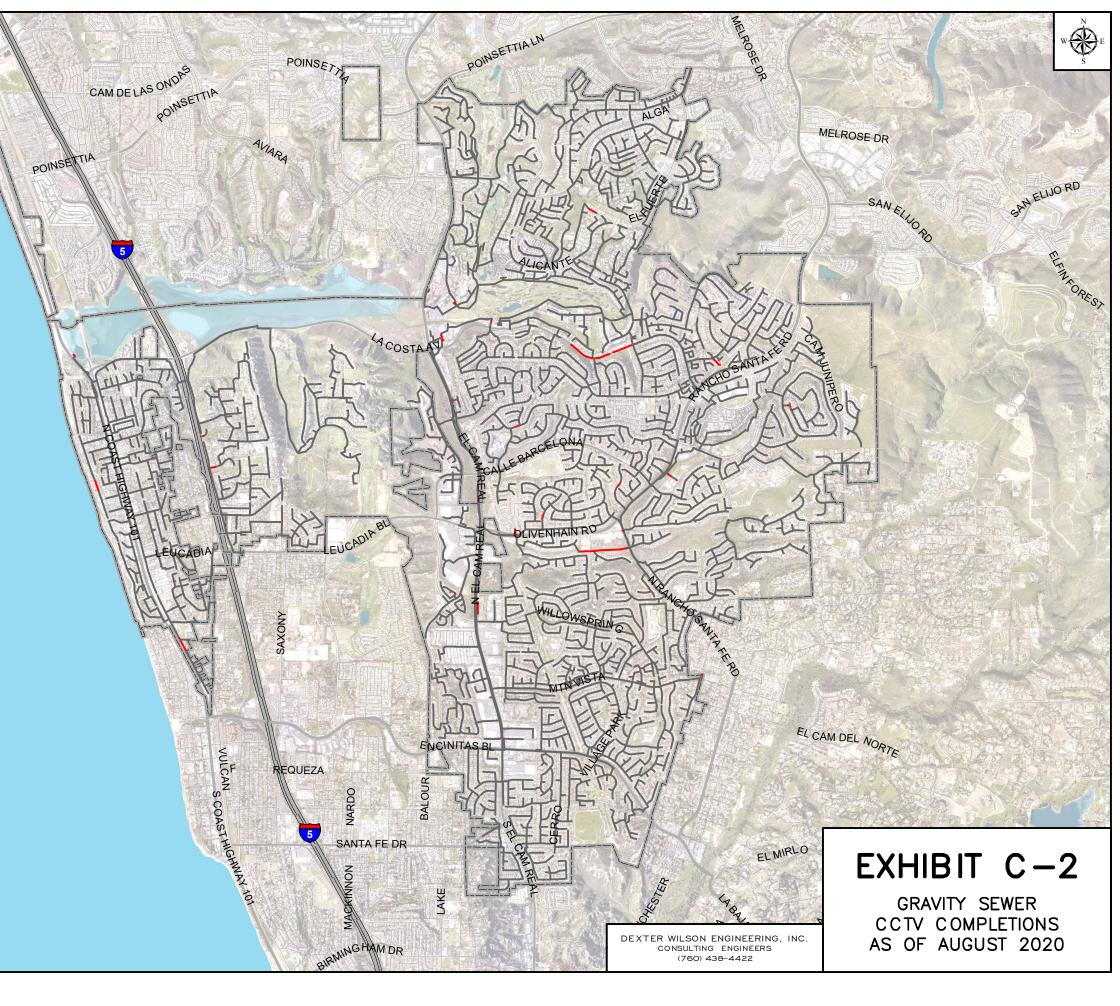
CCTV Gravity Sewer Inspection by Date

- 3 Years Since CCTV
 - Leucadia Wastewater District Boundary

CARL



PACIFIC OCEAN



ATTACHMENT D

SOP TRAINING SCHEDULE

Leucadia Wastewater District

Standard Operating Procedures Training Schedule FY-20

Date Completed:

1.	Collection System Maintenance Duties	4/23/2019
2.	Video Inspection Duties	11/20/2019
3.	Easement Inspection Duties	12/11/209
4.	By pass pumping Avocado & Diana Response Plan	5/30/2018
5.	Standby Duty Operator (On Call) Duties	N/A
6.	Pump Station Operator Duties	12/6/2018
7.	Pump Station Odor Control	10/21/2020
8.	Switching Force Main Lines	11/21/2018
9.	District Pipeline Location and Mark Out	N/A
10.	Pump Station Alarm Response	11/15/2018
11.	SCADA Alarms	9/5/2018
12.	Overflow Emergency Response Plan	10/2/2019
13.	Reporting SSO's	6/19/2019
14.	Posting and Sampling Waters Impacted by an SSO	12/5/2019
15.	Traffic Control Procedures	8/19/2020
16.	Emergency Procedures for Air Release Valves	5/2/2018
17.	Rating and Repair of Manholes and Mainlines	6/11/2019
18.	Emergency By-Pass Pumping for Batiquitos Pump Station	5/2/2018
19.	Chemical Delivery	6/11/2019
20.	Lock Out / Tag out	6/11/2019

Additional Training:

21.Flagger Safety (Every 2 years)	8/19/2020
22. Gafner Water Reclamation Plant SWPPP	N/A
23. Confined Space Training	8/18/2020
24. Active Shooter Class	10/25/2018

ATTACHMENT E

FIELD SERVICES SOPs

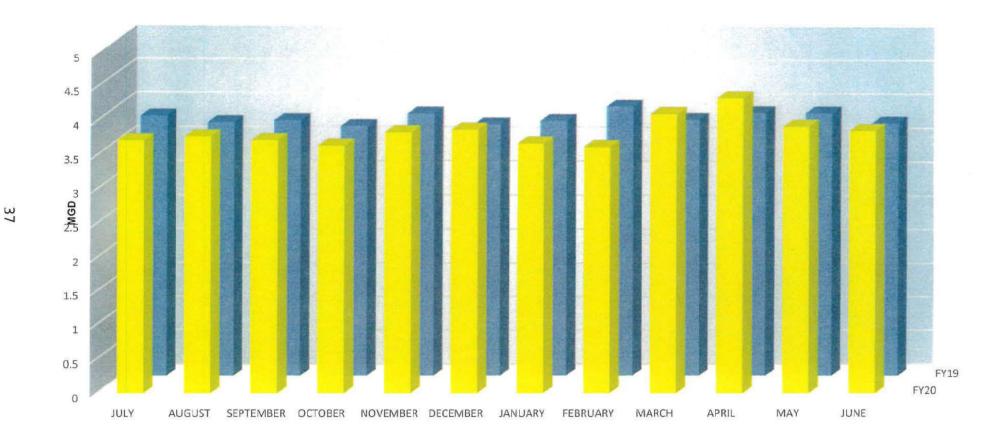
List of SOPs Available on CD:

- 1. Collection System Maintenance Duties
- 2. Video Inspection Duties
- 3. Easement Inspection Duties
- 4. By-Pass pumping Avocado & Diana Response Plan
- 5. Standby Duty Operator (On Call
- 6. Pump Station Operator Duties
- 7. Pump Station Odor Control
- 8. Switching Force Mains
- 9. District Pipeline Location and Mark Out
- 10. Pump Station Alarm Response
- 11. SCADA Alarms
- 12. Overflow Emergency Response Plan
- 13. Reporting SSOs
- 14. Posting and Sampling Waters Impacted by an SSO
- 15. Traffic Control Procedures
- 16. Emergency Procedures for Air Release Valves
- 17. Rating and Repair of Manholes and Mainlines
- 18. Emergency By-Pass Pumping for Batiquitos Pump Station
- 19. Chemical Delivery
- 20. Lock Out / Tag out
- 21. Flagger Safety
- 22. Gafner Water Reclamation Plant SWPPP
- 23. Confined Space Training
- 24. Active Shooter Class

ATTACHMENT F

DISTRICT FLOW COMPARISON FY19 TO FY20

Leucadia Wastewater District Flow Comparison FY19 to FY20



Month

ATTACHMENT G

LWD SPILL SUMMARY THROUGH JUNE 30, 2020

Leucadia	Wastev	water Distri	ct	1960 La Costa Avenue, Car	lsbad, CA	92026 (760) 753-	0155							
date	time	volume in gallons	duration in minutes	location of spill	City in California	type of structure	destination of spill	beach posted	cause of spill	steps taken to mitigate effects of spill	OES #	Lat	Long	CIWQS #
11/19/2010	0:00	69,780	330	2017 N Coast Hwy (101)	Carlsbad	Pump Station	Batiquitos Lagoon/ Ponto Beach	ves	Operator failed to respond to alarm	installed smart cover in overflow wetwell	106274	33.08699N	117.31189W	757877
		09,780						,						
1/16/2011	1110	5	60	2429 La Costa Ave	Carlsbad	private lateral HOA	captured all	no	unknown	contractor cleared line	PVT Cat2	33.32306N	117.436111W	
2/4/2011	1240	40	14	800 Calle Accero	Carlsbad	private manhole	storm drain	no	roots in private manhole thru joints	contractor cleaned out roots in manhole	110770	33.23056N	117.344167W	V 762509
2/28/2011	1515	20	20	207 Country Haven Road	Encinitas	private cleanout	storm drain	no	unknown	contractor cleaned lateral	111233	33.04726N	117.24442W	763876
4/4/2011	1243	1	14	120 North El Camino Real suite/apt.120) Encinitas	private grease interceptor	captured all	no	grease in lateral	contractor cleaned lateral & interceptor	PVT Cat2	33.26611N	117.41916W	765085
4/27/2011	826	4,600	23	2017 N Coast Hwy (101)	Carlsbad	air release valve (air vac)	Batiquitos Lagoon	yes	Air Release PVC flange cracked	air release valve shut off	11-2727	33.08226N	117.30844W	765846
<mark>10/1/2011</mark>	1530	120	75	2419 Unicornio	Carlsbad	manhole #11-6020	captured portion/dirt bankment	no	cracked mainline, roots	cleared line, CCTV inspection, install smartcover	Cat 1			NA
1/19/2012	8:15	<5	5	1439 Encinitas Blvd	Encinitas	private cleanout	captured all	no	grease/ roots in lateral	contractor cleaned lateral	Cat 2	33.04551	117.2583	NA
8/29/2012	1653	10	70	137 El Camino Real	Encinitas	private manhole	captured all	no	Roots in private manhole	LWD cleared roots from MH / contractor cleared MH	Cat 2	33.02931N	117.15469	NA
9/3/2012	1029	15	51	285 Aspenwood Lane	Encinitas	private lateral HOA	storm drain	no	unknown	LWD Vactored until contractor cleared lateral	Cat 1	33.03172	117.14886	NA
12/10/2012	17:14	10	21	2866 Luciernaga	Carlsbad	, private lateral HOA	storm drain	no	roots	LWD contained spill until plumber cleared lateral	Cat 1	33.06473	117.14558	12755
1/5/2013	18:25	1	60	3200 Sello Lane	Carlsbad	private Manhole HOA	captured all	no	Roots in private manhole	LWD contained spill until plumber cleared lateral	Cat 2	33.10947	117.23695	NA
2/2/2013	5:35	22,000	11	6500 Ponto Drive	Carlsbad	Force main	captured portion / dirt bankment	yes	Galvanic corrosion in 24" DIP	cutout damaged section, replaced 80 ' pipe with PVC	13-0684	33.636	117.1918	79106
5/10/2013	8:49	3	3	3543 East Calle Gavanzo	Carlsbad	private lateral	storm drain	no	unknown / lateral	plumbing contractor cleaned lateral	Cat 2	33.04763	117.13691	NA
5/14/2013	14:26	20	13 15	2431 La Costa Ave	Carlsbad	private lateral	captured all	no	unknown / lateral	plumbing contractor cleaned lateral	Cat 2 Cat 2	33.05212 33.05256	117.1558 117.15287	NA
5/28/2013 8/26/2013	14:15 13:00	<u> </u>	13:01	2512 La Costa Ave 2504 La Costa Ave	Carlsbad Carlsbad	private lateral private lateral	dirt captured all	no no	unknown / upper lateral unknown / lateral	plumbing contractor cleaned lateral plumbing contractor cleaned lateral	PLSD	33.05256	117.15287	NA NA
9/2/2013	12:25	15	45	225 Leucadia Blvd	Encinitas	private lateral	captured portion / storm drain	no	roots in private lateral	plumbing contractor cleaned lateral	PLSD	33.3885	117.17947	NA
12/8/2013	11:40	20	50	660 Neptune	Encinitas	private lateral	captured all in curb & gutter	no	unknown / lateral	plumbing contractor cleaned lateral	PLSD	33.04021	117.15568	NA
4/7/2014 7/13/2014	12:15 7:37	10 500	10 108	281 Aspenwood Lane 2903 Candil Place	Encinitas Carlsbad	private lateral manhole # 10-9550	captured portion / storm drain homeowners back yard		roots in private lateral unknown, believed cause from lateral	plumbing contractor cleaned lateral LWD cleared roots from mainline	PLSD Cat 3	<u>33.050814</u> <u>33.544</u>	<u>117.24793</u> <u>117.144</u>	NA NA
10/22/2014	15:40	5	2	1237 Hermes Ave	Encinitas	private lateral	homeowners front yard	no	unknow /roots	plumbing contractor cleaned lateral	PLSD	33.416	117.144	NA
10/31/2014	17:30	15	30	318 B N. El Camino Real	Encinitas	private lateral	parking lot		roots	LWD Vactored until contractor cleared lateral	PLSD	33.315	117.1546	NA
12/2/2014	6:50	1200	38	1336 Via Terrassa	Encinitas	manhole # 09-1135	captured portion / storm drain		roots in bottom of manhole thru joint	cleared line, CCTV inspection	Cat 1	33.251	117.155	146823
2/27/2015 3/21/2015	8:05 18:06	3 16	22 34	7221 Almaden Lane 2746 Galicia Way	Carlsbad Carlsbad	private lateral private lateral	homeowners back yard clean out captured portion / storm drain	no no	roots in private lateral roots in private lateral	homeowner cleared lateral plumbing contractor cleaned lateral	PLSD PLSD	33.412278 33.05243	117.45166 117.17409	NA NA
4/12/2015	9:30	20	45	529 Hermes	Encinitas	private lateral	curb & gutter	no	roots in private lateral	plumbing contractor cleaned lateral	PLSD	33.05243	117.17409	NA
4/13/2015	14:50	5	20	7352 Altiva Place	Carlsbad	private lateral	storm drain	no	unknown/ lateral	plumbing contractor cleaned lateral	PLSD	33.054456	117.151109	NA
5/5/2015 10/14/2015	7:07 0.791667	<u>8</u> 10	24 67	50 feet West of Carlsbad Blvd 480 S. El Camino Real	Carlsbad Encinitas	Blow Off Valve private lateral	dirt/ captured portion captured all	no no	contractor left valve open roots in private lateral	LWD vactored spill / removed dirt LWD contained spill until plumber cleared lateral	Cat 3 PLSD	33.0555.38 33.03856	117.19021 117.259605	NA NA
2/2/2016	0:30	2250	07	7556 Gibraltar Street	Carlsbad	private lateral	captured portion / storm drain	no	grit build up in private lateral	LWD contained spill until plumber cleared lateral	PLSD	33.08609	117.24682	NA
4/29/2016	11:38	10	67	7331 Bolero Street	Carlsbad	private lateral	spill absorbed into dirt	no	roots in private lateral	LWD contained spill until plumber cleared lateral	PLSD	33.0554	117.1454	NA
8/5/2016	13:32	700	28	911 Elmview Drive	Encinitas	manhole # 05-0730	captured all / storm drain / detention pond	no	heavy grit	LWD Vactored out stormdrain detention pond	Cat 3	33.02079	117.15456	NA
8/25/2016 9/10/2016	10:50 10:12	10 60	15 68	1540 Coudor St 137 El Camino Real	Encinitas Encinitas	private manhole private manhole	spill absorbed into dirt private road /captured all	no no	unknown/private lateral roots 100' downstream of private manhole	LWD Vactored out private manhole LWD Vactored MH until County arrived / washed down	PLSD PLSD	33.04629 33.02931N	117.17511 117.15469	NA NA
3/11/2017	14:36	2000	64	1190 Encinitas Blvd	Encinitas	private clean out	captured portion / dirt area	no	roots in clean out	LWD Vactored out private cleanout until plummer arrived	PLSD	33.259444	117.48666	NA
3/30/2017	16:15	15	30	179 N El Camino Real	Encinitas	private manhole	private road /captured all	no	roots 100' downstream of private manhole	LWD Vactored MH until County arrived / washed down	PLSD	33.04956	117.25706	NA
4/5/2017 5/12/2017	14:00 10:40	10 UK	25 7 80	31 Garden View Court 1786 1/2 N. Coast Highway 101	Encinitas	private lateral	paved parking lot / dirt area	no	roots in private clean out	LWD Vactored private Clean out until plummer arrived	PLSD PLSD	33.06047 33.07993	117.26007 117.3078	NA NA
5/31/2017	17:52	20	37	7551 Romeria St.	Encinitas Carlsbad	private lateral private lateral	spill absorbed into dirt / seepage pit captured portion / curb & gutter	no no	septic tank uninstalled or removed unknown / roots	private company cleaned out and de-contaminated pit LWD contained spill until plumber cleared lateral	PLSD	33.0863	117.24523	NA
7/17/2017	8:58	6	1440	7342 Altrva Place	Carlsbad	private lateral	captured portion / storm drain	no	possible disconnected saddle from main	LWD contained spill until plumber cleared lateral	PLSD	33.05.780	117.15.160	NA
3/20/2018	18:59	81	50	2351 Altisma way	Carlsbad	private lateral	parking lot, captured and returned to sewer		roots in lateral connection	LWD contained spill until plumber cleared lateral	PLSD	33.0953	117.2567	NA
3/30/2018 5/22/2018	17:59 13:25	20 11,700	84 18	2110South El Camino Real La Costa Ave	Encinitas Carlsbad	grease interceptor Blow Off Valve	parking lot, captured portion returned to sewer La Costa Ave, storm drain /retured to sewer		blockage in grease interceptor Driver veered off the road hit blow off valve	LWD contained spill until plumber cleared grease interceptor LWD, Carlsbad & Encinitas vactored storm drain / washed down street	PLSD Cat 2	33.0237 33.0514	117.153 117.1725	NA NA
12/4/2018	13:27	50	1	Piraeus Street	Encinitas	manhole #040290	captured all / storm drain / washed down		inspector allowed contractor to install plug	LWD washed down the street with Vactor and vacuumed out strom drain	CAT 3	33.07583	117.29493	NA
3/11/2019	8:00	15	75	1223 Hermes	Encinitas	private clean out	captured all / washed down / vaccumed	no	unknown / roots	LWD washed down the drive way with Vactor and vacuumed up spill	PLSD	33.07036	117.30168	NA
5/17/2019 7/23/2019	14:05 9:10	48	95 19	1343 Encinitas Blvd La Costa Ave	Encinitas Carlsbad	private clean out Blow Off Valve	captured all / washed down / vaccumed captured all / washed down / vaccumed	no no	unknown ARV Blow off failure	LWD washed down the drive way with Vactor and vacuumed up spill LWD washed down Air Vac cement pad	PLSD CAT 3	33.04436 33.08764	117.259997 117.27728	NA NA
7/24/2020	10:24	116	19	La Costa Ave / Saxony Road	Carlsbad	Blow Off Valve	captured all / washed down / vaccumed	no	ARV Blow off failure	LWD washed down All vac certent pad LWD washed down the affected area with vactor and vacuumed up spill	CAT 3	33.0514	117.1725	NA
8/1/2019	11:35	5	18	574 Hermes	Encinitas	private clean out	captured all / washed down / vaccumed	no	unknown	LWD washed down the drive way with Vactor and vacuumed up spill	PLSD	33.05963	117.29813	NA
10/8/2019 11/28/2019	16:15 13:07	12 5000	45 133	6998 El Camino Real 2017 N Coast Hwy (101)	Carlsbad Carlsbad	private clean out Pump Station	captured portion / curb & gutter /washed down Batiquitos Lagoon/ Ponto Beach	no	unknown Forcemain valve broken/ failed to open	LWD washed down the affected area with vactor and vacuumed up spill LWD had contractor replace forcemain valve	PLSD 19-7617	33.1026 33.08106	117.2659 117.30775	NA 863224
4/13/2020	13:07	25	205	2376 Caringa Way	Carlsbad Carlsbad	private lateral	captured portion / storm drain	no no	root intrusion	LWD had contractor replace forcemain valve LWD washed down the affected area with vactor and vacuumed up spill	PLSD	33.08106	117.25644	863224 NA
4/14/2020	13:07	500	147	3402 Calle Odessa	Carlsbad	private lateral	captured portion / storm drain	no	wet wipes	LWD washed down the affected area with vactor and vacuumed up spill	PLSD	33.07788	117.23471	NA
				FY 2011										
				FY 2012										
			+	FY 2013 FY 2014	-									+
				FY 2015										
				FY 2016										
				FY 2017 FY 2018										
				_										

ATTACHMENT H

SSMP REVISIONS

(TO BE ADDED AS NECESSARY, NONE FOR FY20)

ATTACHMENT I

LETTER-REPORT TO LWD GENERAL MANAGER REGARDING AMP IMPLEMENTATION

LEUCADIA WASTEWATER DISTRICT FISCAL YEAR 2020 ASSET MANAGEMENT PLAN IMPLEMENTATION & CAPITAL PROJECTS

November 4, 2020

Prepared by: Dexter Wilson Engineering, Inc. 2234 Faraday Avenue Carlsbad, CA 92008 760-438-4422



Job No. 103-019/4

DEXTER S. WILSON, P.E. ANDREW M. OVEN, P.E. STEPHEN M. NIELSEN, P.E. NATALIE J. FRASCHETTI, P.E. STEVEN J. HENDERSON, P.E. FERNANDO FREGOSO, P.E. KATHLEEN L. HEITT, P.E.

November 4, 2020

103-019/4

Leucadia Wastewater District 1960 La Costa Avenue Carlsbad, CA 92009

Attention: Paul Bushee, General Manager

Subject: Leucadia Wastewater District Fiscal Year 2020 Asset Management Plan Implementation and Capital Projects

The purpose of this letter-report is to summarize the Leucadia Wastewater District's (District) Asset Management Plan Implementation activities and capital projects. The compilation of these efforts summarizes the District's management of its sanitary sewer system assets for the Fiscal Year 2020 (FY20).

This document will assist in the District's FY20 Sewer System Management Plan (SSMP) Audit.

BACKGROUND

With no substantial changes to the service area and an estimation that the District is presently at 89 percent of buildout, the focus of the District's 2018 Asset Management Plan (AMP) remained on the repair, rehabilitation, and replacement of existing assets as compared to anticipation of growth-related projects.

The AMP provided recommended inspection schedules for each asset class as well as general recommendations for asset management plan implementation (AMPI).

AMP IMPLEMENTATION ACTIVITIES

The following section discusses the AMPI Activities which took place over FY20.

May 2018 Asset Management Plan Recommendations

The AMP was updated in May 2018. The following section seeks to track the status of each operation and maintenance recommendation provided in the May 2018 AMP. The order presented below generally follows the order in which the recommendation occurred within the AMP. This table will serve as a reference point into the future as a means of AMPI tracking until the AMP is updated once again in the 2023 timeframe.

Summary of LWD 2018 AMP Implementation Activities (Revised June 30, 2020) May 2018 Asset Management Plan Recommendations					
Recommendation	FY20 Status				
Track areas, frequency, and cost of where root foam is used as part of the SSMP process. Conduct financial evaluation comparing the cost of root foam treatment against lining these areas with top hats. Confirm if root foam areas are on Repair Priority List.	Foam root control continues to be implemented by the District as a means of I&I mitigation. Fourteen line segments were treated in FY20.				
Consider submetering of Drainage Basin 2 to continue identifying the source of inflow and infiltration.	Echo meter relocated and smoke testing to be done in early FY21.				
Add pipeline Install Date and Age columns to Repair Priority List.	Complete.				
Add step to Rating Repair Lines/Manholes SOP to review previous repairs in the pipeline or manhole which is being added to Repair Priority List. Add "Yes/No" column to indicate whether the line has previously been repaired.	Will be incorporated. If yes, the details of repair(s) can be elaborated in the comments column.				

Summary of LWD 2018 AMP Implementation Activities (Revised June 30, 2020)

May 2018 Asset Management Plan Recommendations

Recommendation	FY20 Status
Track Repair Priority List Completions, Miscellaneous Line Repairs, and Capital Improvement Projects in GIS/Inframap to aid in decision making as to how best repair/replace an asset. This will provide field services staff with knowledge of linings, top hats, etc., to exercise caution when hydrocleaning. Additionally, it will provide staff with the ability to view previous repairs within a line segment to decide whether spot repairs should continue or a pipeline/manhole should be replaced. Export CMMS repair data from Repair Priority List Completions and Miscellaneous Line Repairs to GIS.	Working to incorporate miscellaneous line repairs. Manholes will be inputted into GIS going forward.
When lining a pipeline in an area with chronic root issues, the lateral joints should be addressed, via either a top hat, T-liner, or other means.	Is being considered on a case by case basis.
When possible, spot repairs of pipelines should be addressed by lining the entire pipe segment, particularly on pipes greater than 40 years in age.	IEC is tasked to evaluate whether a segment requires spot repair prior to lining the segment. If only a spot repair is necessary then the segment is not CIPP lined to reduce cost. This occurred in three locations in FY20.
Consider repair of all Grade 2 and Grade 1 defects and/or programmatic VCP replacement in Drainage Basins 1, 2, 3, and 11. Repair/replacement of Grade 3 and Grade 4 defects discovered within the 5-year time frame would take precedence.	If funding is available to repair the Grade 1 and 2 defects after other priority CIP work is completed. In FY20 there was one Grade 2 location and zero Grade 1 locations.
Procure mylar and electronic (PDF and DWG) record drawings for all CIP projects. AMP process identified the need for electronic record drawings for the FY16 Gravity Rehabilitation Project.	Will implement during CIP Projects.
Historical bid results indicate significant unit cost savings when CIP projects include several thousand feet of lining.	Complete. Staff is alternating fiscal year gravity pipeline rehabilitation projects between open trench and trenchless technology to make project size bigger to take advantage of economy of scale.

Summary of LWD 2018 AMP Implementation Activities (Revised June 30, 2020)

May 2018 Asset Management Plan Recommendations					
Recommendation	FY20 Status				
Add the installation date and age to the Repair Priority List for each manhole to aid in facility planning.	In process of being incorporated.				
Consider an additional column on the Repair Priority List to note whether repairs have occurred previously within the manhole. Alternatively, revise the CMMS form to require completion of the lining field prior to closing the work order.	In process of being incorporated. If yes, the details of repair(s) can be elaborated in the comments column.				
Reevaluate pump size at each station based on actual flow generation rates and anticipated peak buildout flows.	Will occur as design project approaches for pump station. Completed for Leucadia P.S. and Encinitas Estates P.S. Diana P.S. is in process of this evaluation.				
Consider bypassing the Batiquitos Pump Station (for a portion of the District's flow) by pumping directly from the Leucadia Pump Station into one of the Batiquitos force mains.	Complete. Not intending to pursue at this time.				
For pump stations, stagger future inspection efforts be based on the previous inspection, age of the asset, needs identified by the District, and the projected date of project implementation.	IEC performed Pump Station inspections/evaluations based on this stagger approach in FY20.				
The District should consider the preparation of a detailed checklist of component inspection for each station. The basis for this would be prior inspection reports by Infrastructure Engineering Corporation (IEC), and others, with additions by staff as appropriate.	Pump station inspections were completed by IEC in FY20. A pre-inspection input list was prepared by Field Services.				
The District should also consider the maintenance of a pump station component tracking database. This would be used to track improvements and associated costs to better project future spending.	This will be an ongoing task started in Attachment C.				
The following replacement-based capital improvement projects are recommended or are planned by the District and are included in the District's 5-Year CIP: 1. Force Main Corrosion Control	 Annual assessment is complete (replaced 2 anodes). Project completed in FY20. Completed. Ongoing planning is occurring. 				

Summary of LWD 2018 AMP Implementation Activities (Revised June 30, 2020)					
May 2018 Asset Management Plan Recomme	ndations				
Recommendation	FY20 Status				
 Recommendations regarding the Batiquitos Influent Sewer: 1. Ensure that maintenance work orders are generated at the frequency that is necessary for this particular asset. 	1. Completed.				
 Recommendations regarding the Lanikai Gravity Sewer 1. Ensure that maintenance work orders are generated at the frequency that is necessary for the particular asset (in this case once every five years). 2. Continue to maintain a chronological summary of operation/maintenance and repair/replacement tasks associated with this line as part of the District's annual SSMP audit. 3. The following capital improvement projects are included in the District's 5-Year CIP (District's share of cost only): Poinsettia Station Gravity Pipeline. 	 In progress. Complete and tracked in Attachment A. Project complete. 				
Recommendations regarding the Occidental Sewer • Continue to maintain a chronological summary of operation/maintenance and repair/replacement tasks associated with this line and should confirm that Carlsbad is executing their maintenance schedule as planned	Completed and tracked in Attachment A.				
The District should inspect portions of the Encina Secondary Effluent Pump Station as part of the overall FY19 pump station condition assessment to confirm the project scope.	Will occur in a future IEC pump station inspection.				
Continue coordinating with other North County agencies on the North San Diego Water Reuse Coalition (NSDWRC) Regional Recycled Water Project.	Work continued on this project in FY20.				
 The following capital improvement projects are included in the District's 5-Year CIP. 1. General Secondary Effluent Pump Station and Force Main Improvements 2. Relocation of the portion of B1 within the Encina WPCF 3. FY18 Gafner AWT Improvement Project 	 Force main design complete. Pump station not complete. Design completed. Submitted for grant funding. Completed. 				

FY20 Capital Improvements

The following table summarizes the capital projects which were implemented by the District in FY20.

Summary of LWD AMP Implementation Activities (Revised June 30, 2020)					
	Capital Improvements				
Project	FY20 Status				
North SD County Regional Recycled Water Project	The District continued to participate in the regional project to increase recycled water use. A lobbying contract was executed with BlueWater Strategies (formerly The Furman Group) to lobby for the Title XVI and WRDA funds.				
Gravity Pipeline Rehabilitation	District to rehabilitate deficient segments of ACP and VCP gravity pipelines. The raising of manholes, as part of Carlsbad and Encinitas' annual street overlay projects, is paid through this account. The District has implemented its Repair Priority List procedure via the FY20 project to perform its gravity pipeline rehabilitation/replacement program.				
Poinsettia Station	Work on the underground facilities is complete and District assets are in operation.				
Leucadia Pump Station Rehabilitation	In FY20 design was completed and initial construction has commenced. Construction completion anticipated FY21/22.				
Orchard Wood Road Line Repair Project	FY20 for design and FY21 for construction of the project.				
Secondary Effluent Force Main (B1) – North Section Replacement	The design has been completed and the project is being submitted for grant funding as part of the North San Diego Water Reuse Coalition project.				
Secondary Effluent Force Main (B3) – Discharge Section Replacement	Project completed in FY20.				
Encinitas Estates Pump Station Replacement	Design completed. Construction start anticipated in FY21.				

Paul Bushee November 4, 2020

Summary of LWD AMP Implementation Activities (Revised June 30, 2020) Capital Improvements			
Project	FY20 Status		
Diana Pump Station Upgrade	The AMP recommended that an upgrade of the pump station be completed to include pump control upgrade, replacement of the main breaker and pump replacement. Currently, the pump station does not have an emergency generator for operation during a loss of power. The installation of an emergency generator for the pump station will be assessed. If deemed viable, the installation of the generator will be included in the project. The FY20 appropriation is to conduct the preliminary design review and for project design. Construction is anticipated in FY21.		

Leucadia and Batiquitos Pump Station Force Main Work

The evaluation of the Leucadia and Batiquitos Pump Station force mains has been ongoing since 2009 with Dexter Wilson Engineering, Inc.'s development of a formal evaluation plan. A historical summary of previous force main activities in shown in Attachment D. A summary of the past fiscal year and planned future activities is discussed on the next page.

As of FY13, the District has been conducting cathodic protection surveys of the four force mains on an annual basis (August or September) as recommended and performed by RFYeager. Cathodic Protection improvements with respect to these force mains as described in IEC's May 2011 technical memo are included within Attachment D.

The Batiquitos force main discharge section (B3) was pro-actively replaced in FY20 due to suspected internal corrosion stemming from exposure to air when the flow transitions from pressurized to gravity.

Ongoing planning is in place to address the replacement of certain portions of B3.

MISCELLANEOUS COLLECTION SYSTEM IMPROVEMENTS

The list of collection system improvements (outside of CIP projects) for FY20 are provided in Attachment B in this letter-report. Note that construction of the miscellaneous collection system improvement project for FY20 has been moved to FY21.

PUMP STATION IMPROVEMENTS

Pump station improvements at all District pump stations are tracked in Attachment C in this letter-report.

CAPITAL ACQUISITIONS

The purpose of this section is to summarize the District's FY20 capital acquisitions as related to operation and maintenance.

FY20 Capital Acquisitions

- Golf Cart
- ³/₄ Ton Pickup Truck
- ¹/₂ Ton Pickup Truck
- Two Trailer-Mounted Emergency Generators
- HVAC Rehabilitation
- Landscape Refurbishment
- Vactor Nozzle Kit
- Replace CCTV Equipment
- Critical Inventory (Domes/Rings/Couplings)
- Emergency By-pass to Replace Big Blue
- Microsoft Surface Pro Tablets
- Replace Portable Gas Monitors
- Pump Deragger Controller (Avocado and Diana Pump Stations)

- Vaughn Conditioning Pump and Control Panel (Batiquitos Pump Station)
- Chemical Metering Pump (Gafner Advanced Water Treatment Facility)

We recommend this letter-report be filed with all of the District's AMPI documents and referred to as the AMPI activities continue. We appreciate the opportunity to have worked with you on the District's ongoing asset management planning. Please contact us with any questions.

Dexter Wilson Engineering, Inc.

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Natalie J. Fraschetti, P.E.

NJF:SH

Attachment(s)

- $\mathbf{A}-\mathbf{Lanikai}$ and Occidental O&M Tracking
- B Miscellaneous Sewer Line and Manhole Repairs
- C-Pump Station Tracking
- D Force Main Tracking

ATTACHMENT A

LANIKAI AND OCCIDENTAL O&M TRACKING

LANIKAI GRAVITY SEWER ASSET TRACKING (District is Lead Agency)					
Date	Activity Type	Description			
		Hydroclean and CCTV Inspection by Affordable Pipeline Services. Resulted in recommendation to CIPP line eastern portion from Franciscan Rd to Occidental Line.			
Dec 10	08.44	Design Complete			
Dec-10	0&M	Contract Issued			
		Construction Begins			
		Abandoned due to B2 break			
EV(1.2		CIPP Project still on hold due to B2 break			
FY13		Metallic manhole rings and cover were replaced with composite rings and covers			
FY14/15		The portion from Franciscan to the Occidental manhole was lined as part of the B2 Replacement (approx. 385 ft).			
2015	0&M	Hydrocleaned and CCTV Inspected			
FY17	0&M	Hydrocleaned in Fall of 2016			
FY20	Repair	Poinsettia Station Project - Included casing extension under existing railroad, new steel casing in parallel with the existing 24-inch SDR 26 PVC pipeline			
2020/2021	0&M	Planned Hydrocleaning and CCTV Inspection (every 5 years)			

Items in Italics are Planned

Updated: October 2020

OCCIDENTAL SEWER ASSET TRACKING (Carlsbad is Lead Agency)				
Date	Activity Type	Description		
Dec-10	O&M	Hydroclean and CCTV Inspection (as possible) by Affordable Pipeline Services and confined space entry MH inspection by V&A. Resulted in rehab recommendations. Also, V&A recommended 5 year inspection.		
Nov-11	Repair	Carlsbad bid and subsequent award to Charles King Company.		
Dec-12	Repair	7 of the 8 manholes were rehabilitated by the Charles King Company. Section CIPP lined.		
Dec-12	Repair 8th manhole (at Lanikai) to be rehabilitated when Lanikai Lining Project resumes			
FY14	Repair	The junction manhole was lined by Carlsbad		
FY17	0&M	Hydrocleaned in Fall of 2016 by Carlsbad		
2020/2021	0&M	Planned Hydroclean and CCTV Inspection every 5 years		

Items in Italics are Planned

Updated: October 2020

ATTACHMENT B

MISCELLANEOUS SEWER LINE AND MANHOLE REPAIRS

(FY20 DESIGN/CONSTRUCTION BOTH DELAYED TO FY21)

ATTACHMENT C

PUMP STATION TRACKING

		Improver	nent Summary	
Pump Station	Improvement Category	FY 2020	FY 2021	
	Controls			
	Electrical	None		
Batiquitos	Mechanical	Vaugn Conditioning Pump	None	
	Structural			
	Regulations	None		
	Controls			
	Electrical			
Leucadia	Mechanical	Leucadia Pump Station Rehabilitation Project	Continuation of Leucadia Pump Station Rehabilitation Project	
	Structural			
	Regulations			
	Controls			
	Electrical			
La Costa	Mechanical	None	None	
	Structural			
	Regulations			
	Controls		None	
	Electrical			
Saxony	Mechanical	None		
	Structural			
	Regulations			
	Controls	Pump Deragger Controller	PLC replacement	
	Electrical		None	
Avocado	Mechanical		None	
	Structural	None	None	
	Regulations		None	
	Controls	Pump Deragger Controller	PLC replacement	
	Electrical		Replacement of main breaker and addition of emergency generator	
Diana	Mechanical		Pump replacement	
	Structural	None	Replace concrete in vaults to properly drain w	
	Regulations		None	
Encinitas Estates	Controls			
	Electrical		Smith and Loveless packaged pump station to replaced with a submersible pump station	
	Mechanical	None		
	Structural	1		
	Regulations			

Summary of LWWD Pump Station Improvements and Recommendations (revised June 30, 2020)					
	Improvement	Improvement Summary			
Pump Station	Category	FY 2020	FY 2021		
	Controls				
	Electrical				
Village Park 5	Mechanical	None	None		
	Structural				
	Regulations				
	Controls		PLC replacement		
	Electrical		None		
Village Park 7	Mechanical	None	None		
	Structural		None		
	Regulations		None		
	Controls		PLC replacement		
	Electrical]	None		
Rancho Verde	Mechanical	None	None		
	Structural	1	None		
	Regulations		None		

Planned Improvements are in italics. PS Inspection does not include force mains (FMs on separate inspection schedule).

ATTACHMENT D

FORCE MAIN TRACKING

	Summary of LWWD Force Main Improvements and Recommendations (revised June 30, 2020)									
F					Improvement S	Summary				
Force Main	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
11	None	with RFYeager for the design of the force main cathodic protection project. The project was bid in August 2012 and completed on February 12, 2013.	Cathodic test stations were relocated.	The L1 Force Main was sampled and evaluated for internal and external corrosion. The field survey data for L1 was indicative of a DIP without cathodic protection.	Design activities on L1 began to replace only the section west of Interstate 5 not including the railroad bridge. L1 will return to standby status with L2 being primary.	The design of the replacement for the western segment of L1 was completed.	Work commenced on the L1 western portion on March 3, 2017 and was completed on August 8, 2017 . during construction of the western section of L1, a leak was found in the above-grade railroad bridge. A change order was issued to CIPP line the railroad bridge section and construction is nearing completion.	Closeout of the L1 western section replacement and repair projects completed the near-term CIP projects related to the Leucadia and Batiquitos	None	Air-Vac valves were repaired.
L2	None		Cathodic test stations were repaired and/or replaced.	None	L2 due to its construction of high quality PVC and excellent current condition, was not slated for any repairs or replacement	None	None	None	None	Air-Vac valves were repaired.
B1 (Failsafe)	regult of the 2009 plan, subsequent evaluations, and the May 2010 break in B2 near the bridge crossing. - In early 2011, the IEC "Batiquitos Force Main Repair Project" replaced, in place, approximately 1,100 feet		None	Design of the B1 and B2 replacement	The District began design and construction of the replacement of B1 (failsafe). This was understood to be a unique opportunity for the replacement due to the fact that B1 can be placed in the same trench as B2, significantly reducing construction costs compared to replacing B1 as a separate project.	None	None	None	None	None
82	each of B1(failsafe), B2, and B3 from the Batiquitos Pump Station to the San Marcos Creek Bridge and approximately 400 feet each of B1, B2, and B3 from the northern end of the San Marcos Creek Bridge to the north. B1 was replaced with 14-inch PVC. B2 and B3, both 24-inch ductile iron pipe, were replaced with 24-inch DR18 C905 PVC. - Sections of B2, B3, and the Fail Safe line (B1) were inspected.		Cathodic test stations were repaired and/or replaced. The discharge end of B2 failed when it was connected to the B1 (failsafe) to bypass the Lanika Gravity Sewer.	was completed.	The B2 Force Main Replacement Project commenced on October 20, 2014 and included the CIPP lining of the Lanikai Line. The project was completed on November 3, 2015.	None	None	None	None	None
83	 The estimated remaining useful life of B2 is 12 years and B3 is 14 years. The cathodic protection improvements identified in RF Yeager's May 2010 report were recommended to be implemented. Ultrasonic testing was recommended to be conducted in the future. 		Cathodic test stations were repaired and/or replaced.	None	None	None	None	None	None	Discharge section was replaced.

Planned Improvements are in italics.

CATHODIC PROTECTION IMPROVEMENTS (status)						
Year	Phase	Activity	Estimated Cost			
		Ultrasonic Testing of L1 to establish baseline corrosion (pending results of FY13 coupon testing)	\$27,000			
		Locate and/or repair missing and damaged test stations on L1, L2, B2, and B3 (<i>complete FY13</i>)	\$16,500			
2011	1	L2 supplemental cathodic protection (complete)	\$30,000			
2011	1	B2 cathodic protection (complete)	\$40,000			
		B3 cathodic protection (complete)	\$40,000			
		TOTAL	\$153,500			
2015	2	Ultrasonic Testing of L1, B2, and B3 (complete)	\$90,000			
2015	3	Replacement of B2 (8,463 ft) (complete)	\$2,700,000			
2017	3	Replacement of L1 West Section (complete)	\$1,700,000			
2025	2025 4 Replacement of B3 (8,332 ft)		\$2,600,000			
	going Ph. 1)	Annual Cathodic Protection Surveys (to begin after Phase 1 is complete)	\$5,000 per year			