

## **FIELD SERVICES TECHNICIAN-IN-TRAINING**

### **SUMMARY**

Under the supervision of the Field Services Supervisor, performs a wide variety of manual labor tasks associated with the maintenance and repair of wastewater collection and treatment facilities, including pumping stations, sewer lines, other sanitary sewer collection system appurtenant structures and water reclamation plant facilities by performing the following duties.

This position is the entry level class in the Field Services Technician series. Initially, under close supervision, incumbents learn and perform a variety of duties in maintenance, repair, and operation of the sewer systems.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The exact duties performed will depend on the needs of the District.

- Assists in the maintenance, repair and cleaning of sewer lines utilizing power operated equipment.
- Cleans precipitates such as grit, sludge, grease, and other debris from pump station wet wells, manholes and other sanitary sewer collection system appurtenant structures.
- Lubricates equipment such as pumps, motors and valves. Assists with pump and motor overhauls.
- Properly and safely operates light equipment and light to medium weight vehicles.
- Uses hand and power tools and equipment to perform maintenance and repair tasks.
- Performs building and grounds maintenance at District facilities.
- Reads and records information from meters and dials.
- Assists in raising manhole covers and other structures to grade.
- May be assigned to on-call duty upon meeting District requirements/qualifications.
- Performs all related duties as assigned.
- Reports all incidents of possible non-compliance to the Field Services Supervisor in accordance with all applicable regulatory requirements. Implements appropriate corrective actions.

### **SPECIFIC TYPES OF KNOWLEDGE, SKILLS, AND PHYSICAL ABILITIES REQUIRED FOR THESE DUTIES:**

- Ability to work both independently and work well within a team environment.
- Ability to perform and follow safety procedures.
- Ability to meet District vehicle/driving insurability standards.
- Ability to successfully pass commercial driver's license physical.
- Ability to maintain worker fitness in accordance with all applicable Federal Department of Transportation regulations.
- Ability to interact with the public, vendors, and other employees in a courteous, tactful, and diplomatic manner.

- Ability to successfully pass annual respiratory protection physical, including pulmonary function/fit test.
- Ability to perform basic functions in Microsoft Office Suite.

### **SUPERVISORY RESPONSIBILITIES**

None.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED).

### **LANGUAGE SKILLS**

Ability to read and comprehend instructions, correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

Possession of a valid California Class 'C' driver's license. Must obtain valid California Class 'B' driver's license (with tanker and air brake endorsements) within six (6) months of hire.

Must obtain CWEA collection system operator certification within six (6) months of hire and water treatment operator (T1) certification within one (1) year of hire.

### **REASONING ABILITY**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with standardized situations with only occasional or no variables.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical demands may include: balancing, climbing, driving, hearing, heavy physical labor, kneeling, crouching, lifting, carrying, and/or pushing objects weighing up to 90 pounds, reaching, making repetitive hand or body motions, running, seeing, sitting, speaking, standing, stooping, bending, using hands and fingers, using hand or power tools, light and heavy equipment, walking, working in cramped spaces, working outside and in confined spaces, wearing SCBA gear and respiratory protection in conformance with the Respiratory Protection Program, and wearing a safety harness.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work environment includes: exposure to air contamination, dust, dirt, electrical hazards, fumes, odors, gases, high work places, noise, poor lighting, safety of others, shift work, toxic materials, wetness and humidity, and driving on a daily basis; confined work spaces, high or low temperatures.

## **SPECIAL CONDITIONS**

Incumbents are required to periodically perform work in adverse conditions such as confined and awkward spaces, in and around raw and treated wastewater. Safety regulations prohibit incumbents from wearing contact lenses when wearing respirators, or from wearing beards or other facial hair which prevents proper respirator fit when wearing a respirator.

Must be willing and able to work any shift; work holidays, weekends, and scheduled and emergency overtime; and attend classes and seminars as required for training purposes.

FST-in-Training may be assigned to on-call duty upon meeting District requirements/qualifications. When assigned to on-call duty, incumbents must be able to respond to emergency situations occurring at the plant or within the collection system within 45 minutes.

## **CLASS HISTORY**

<b>Established:</b>	JAN 2011	<b>Revised/Reviewed:</b>	JUNE 2020
<b>FLSA Status:</b>	Non-exempt	<b>Salary Grade:</b>	11
<b>Reports to:</b>	Field Services Supervisor	<b>Department:</b>	Field Services