

LEUCADIA WASTEWATER DISTRICT
Minutes of a Human Resources Committee Meeting
December 8, 2020

A meeting of the Human Resources Committee (HRC) of the Leucadia Wastewater District (LWD) was held Tuesday, December 8, 2020 at 1:30 p.m., via video conference.

1. Call to Order

Chairperson Hanson called the meeting to order at 1:32 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services
Manager Richard Duffey, Administrative Services
Supervisor Trisha Hill, and Executive Assistant Tianne Baity

3. Public Comment

None.

4. New Business

A. Annual Review of the Board-General Manager/Staff Relations Policy.

GM Bushee presented the item stating the policy calls for an annual review. He stated staff has reviewed the policy and is not recommending any changes. GM Bushee noted if the HRC concurs with staff this item will be placed on the January Board Agenda Consent Calendar.

Following discussion, the HRC concurred with staff to place this item on the January Board Agenda Consent Calendar.

5. Information Items

None.

6. Directors' Comments

None.

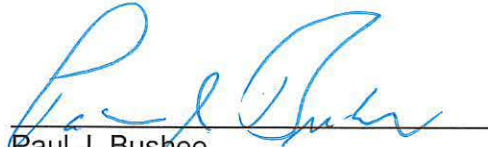
7. General Manager's Comments

GM Bushee stated that he notified the Board this morning via email that staff has returned to an alternate work schedule due to the most recent Regional Stay at Home Order from California Governor Newsom. He stated that this schedule will remain in effect through the end of the month.

He also provided a District COVID-19 update.

8. **Adjournment**

Chairperson Hanson adjourned the meeting at 1:40 p.m.



Paul J. Bushee
Secretary/General Manager
(Seal)