Ref: 21-7572

## LEUCADIA WASTEWATER DISTRICT

Minutes of a Community Affairs Committee Meeting April 6, 2021

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, April 6, 2021 at 11:00 a.m. via video conference.

#### 1. Call to Order

Chairperson Brown called the meeting to order at 11:02 a.m.

### 2. Roll Call

**DIRECTORS PRESENT:** 

Brown and Juliussen

**DIRECTORS ABSENT:** 

None

OTHERS PRESENT:

Administrative Services Manager Richard Duffey, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Neal Bloom and Iris Grootenhuis of Rising Tide Partners (RTP)

### 3. Public Comment

No public comment was received.

#### 4. New Business

## A. Review Spring 2021 Newsletter Draft Text.

ASsup Hill presented the item and provided an overview of the Spring 2021 newsletter draft text.

The CAC reviewed the text and Chairperson Brown suggested some minor edits. Staff and RTP stated they would make the changes.

The CAC then directed staff to move forward with the layout of the newsletter.

### 5. Information Items

None.

### 6. Directors' Comments

None.

# 7. General Manager's Comments

ASM Duffey stated that an employee reached their 5 year service award this past weekend and this employee would be added to the Standout Achievements section of the Spring newsletter.

### 8. Adjournment

Chairperson Brown adjourned the meeting at 11:17 a.m.

Paul J. Bushee

Secretary/General Manager

(Seal)