

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Community Affairs Committee Meeting  
August 16, 2021

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A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Monday, August 16, 2021 at 12:30 p.m., via video conference.

**1. Call to Order**

Chairperson Brown called the meeting to order at 12:31 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Brown and Roesink

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, and Iris Grootenhuis with Rising Tide Partners (RTP)

**3. Public Comment**

No public comment was received.

**4. New Business**

A. Discussion of Fall 2021 Newsletter Proposed Article Topics and Production Schedule.

ASsup Hill presented the subject item. She provided a brief summary of the proposed newsletter article topics. ASsup Hill noted that the proposed list of Main Articles needs to be reduced due to the size restrictions of the newsletter.

Chairperson Brown suggested that the lead article be how the drought affects wastewater collection. He stated that this topic impacts more people at the moment. GM Bushee stated they would make the change and shift the Resiliency Plan article to a Main Article. Director Roesink agreed with Chairperson Brown.

Chairperson Brown asked how many Main Articles can fit into the newsletter. Ms. Grootenhuis stated four or five articles, with four being ideal for spacing, content, and size.

Following discussion, the CAC narrowed the main articles to the following:

- Resiliency Plan and Olivenhain Municipal Water District Mutual Aid Agreement;
- Allan Juliussen Board Member Memorial;
- Holiday cooking (No FOG) Reminder;
- New Employees;
- Year End Review Stats; and
- Teacher Grant Applications

Chairperson Brown suggested removing the Teacher Grant Applications if there is not enough space in the newsletter since it was mentioned in the Spring 2021 newsletter. Staff stated they would do this.

GM Bushee noted that staff and RTP also use the District website page and the District Facebook page to announce the Teacher Grant Applications and that they also visit the schools to talk about the program.

Chairperson Brown stated he would like to see the surf cam link in the newsletter. Staff stated they would add it.

Following discussion, the CAC authorized staff and RTP to proceed with the newsletter articles and the production schedule.

**5. Information Items**

None.

**6. Directors' Comments**

None.

**7. General Manager's Comments**

None.

**8. Adjournment**

Chairperson Brown adjourned the meeting at 1:27 p.m.



Paul J. Bushee  
Secretary/Manager  
(Seal)