

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 September 8, 2021

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, September 8, 2021 at 5:00 p.m. via teleconference.

1. Call to Order

President Omsted called the meeting to order at 5:01 p.m.

2. Roll Call

DIRECTORS PRESENT: Omsted, Hanson, Sullivan, and Brown

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Administrative Services Manager Richard Duffey, Field Services Superintendent Jeff Stecker, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Specialist Ian Riffel, District Engineer Dexter Wilson, and Kathleen Heitt of Dexter Wilson Engineering

3. Pledge of Allegiance

President Omsted led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Hanson, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Omsted	Yes
Vice President Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes
Director Roesink	Absent

6. Presentations and Awards

Adopt Resolution No. 2356 – In Appreciation of Richard A. Duffey For His Outstanding Service and Commitment to the Leucadia Wastewater District.

GM Bushee presented ASM Richard Duffey with the Resolution of Appreciation, noting Richard's accomplishments throughout his career at the District. The Board and staff congratulated Richard on his upcoming retirement and thanked him for his hard work and contribution to the District.

ASM Duffey thanked the Board and staff and he provided a brief review of his tenure with LWD. ASM Duffey stated that LWD is a great place to work.

Director Roesink entered the meeting at 5:11 p.m.

Director Sullivan asked if ASM Duffey could be acknowledged in a LWD newsletter for his work on the District's native landscaping. GM Bushee answered affirmatively.

Director Brown thanked ASM Duffey for his work at the District and stated he was sad to see him go.

President Omsted thanked ASM Duffey for a great job.

Upon a motion duly made by Vice President Hanson, seconded by Director Sullivan, and unanimously carried, the Board of Directors adopted Resolution No. 2356 – In Appreciation of Richard A. Duffey For His Outstanding Service and Commitment to the Leucadia Wastewater District by the following vote:

Director	Vote
President Omsted	Yes
Vice President Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes
Director Roesink	Yes

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- August 16, 2021 Community Affairs Committee Meeting
- August 16, 2021 Engineering Committee Meeting
- August 18, 2021 Regular Board Meeting
- August 27, 2021 Engineering Committee Meeting

8. Approval of Demands for August/September 2021

Payroll Checks numbered 22854-22895; General Checking Checks numbered 55930-56014

9. Operations Report (A copy was included in the original September 8, 2021 Agenda)

10. Finance Report (A copy was included in the original September 8, 2021 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of August 2021.

Upon a motion duly made by Vice President Hanson, seconded by Director Brown, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Omsted	Yes
Vice President Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes
Director Roesink	Yes

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on August 25, 2021.

Director Sullivan reported on EWA's August 25, 2021 Board Meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on September 7, 2021.

GM Bushee reported on EWA's September 7, 2021 MAM meeting.

13. Committee Reports

A. Engineering Committee (EC) Meeting was held on August 27, 2021.

Director Roesink reported that the EC reviewed staff's recommendation to adopt Resolution No. 2353 – Aldern Annexation. The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

Director Roesink also reported that the EC also received an update on the Easement Crawler. This item was for information purposes and no action was taken.

ACTION ITEMS

14. Adopt Resolution No. 2353 – Aldern Annexation

FSSpec Riffel presented the item stating that the annexation into the District of the Aldern Property consists of one parcel totaling .48 acres, located west of Interstate 5, north of Leucadia Boulevard and east of Hygeia Avenue. He noted the annexation is within the District's sphere of influence and includes one parcel with an existing single-family residence that is currently connected to a septic tank system. FSSpec Riffel noted that per the City of Encinitas, the parcel is required to connect to the public sanitary sewer system to satisfy a permit condition for a proposed additional dwelling on the property. The connection of the existing residence to the collection system requires the construction of approximately 190 linear feet of public sewer extension on Eolus Avenue. He stated that there is sufficient capacity to accommodate the connection of the existing single-family dwelling and the additional dwelling.

Director Sullivan asked if a lot of septic systems are failing. FSSpec Riffel answered that since he has been the FSSpec only one property has had a failing septic system. GM Bushee answered that to the best of his knowledge very few are failing within the District's sphere of influence.

Director Brown asked what triggers the City of Encinitas to require proposed additions connect to sewer. FSSpec Riffel stated he wasn't exactly sure what triggers this requirement but generally if the property is within 100-200 linear feet of the existing public sewer system the City requires connection to sewer.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Roesink, and unanimously carried, the Board of Directors adopted Resolution No. 2353 – Requesting LAFCO to take proceedings for the Aldern Change of Organization by the following vote:

Director	Vote
President Omsted	Yes
Vice President Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes
Director Roesink	Yes

15. Board of Directors Strategic Planning Workshop Report

Receive and file the August 4, 2021 Strategic Planning Workshop report from Confidence Consulting.

GM Bushee presented the item stating that it is a follow up from the Board's Strategic Planning workshop. He added that Mr. Bills completed a report summarizing the planning session.

Following discussion, upon a motion duly made by Director Brown, seconded by Vice President Hanson, and unanimously carried, the Board of Directors received and filed the August 4, 2021 Strategic Planning Workshop Report from Confidence Consulting by the following vote:

Director	Vote
President Omsted	Yes
Vice President Hanson	Yes
Director Sullivan	Yes
Director Brown	Yes
Director Roesink	Yes

INFORMATION ITEMS

16. Project Status Updates and Other Informational Reports

A. LWD Drought Report

Ms. Kathleen Heitt of Dexter Wilson Engineering (DWE) presented a report to the Board on how the drought has impacted the District and yearly flows.

Director Brown asked what creates a drop in Equivalent Dwelling Units (EDUs). Ms. Heitt explained that a change in a food establishment, such as a change from a restaurant to a coffee shop, or a change that decreases seats, can decrease the amount of EDUs. GM Bushee also stated that LWD recently adjusted capacity fees for EDUs for Accessory Dwelling Units (ADUs) and that reduced the number of EDUs.

President Omsted asked if biological oxygen demand (BOD) increases or decreases if oxygen is added to sewer flows. DE Wilson replied that the BOD will decrease at Encina if the oxygen that is added is used before the flow arrives at Encina.

The Board thanked Ms. Heitt for her report.

B. Flu Shot Clinic is scheduled for Thursday, September 16, 2021 from 3:30 – 4:30 p.m.

EA Baity announced the date and the time of the Flu Shot Clinic.

17. Directors' Meetings and Conference Reports

A. The CSDA Quarterly Dinner was held August 19, 2021 at the 94th Aero Squadron in Kearny Mesa, CA.

Director Sullivan stated the dinner was held at a new location. She stated the main speaker explained climate change very well and there was a big turn out. Vice President Hanson agreed with Director Sullivan.

B. 2021 CSDA Annual Conference was held on August 30 – September 2, 2021 at the Monterey Conference Center in Monterey, CA.

Director Roesink stated the conference was well done and the speakers were great. He noted that he completed AB 1825 and AB 1234 training. He stated he enjoyed being able to network with other special district professionals.

Director Sullivan stated that it was a great conference and the speakers were outstanding. Vice President Hanson agreed with Director Sullivan.

Vice President Hanson stated the keynote speakers were excellent.

President Omsted stated he was impressed with the venue. He stated he enjoyed the session on conflict resolution and he enjoyed the AB 1234 training.

18. General Manager's Report

GM Bushee reported on the following:

- Richard Duffey's retirement luncheon;
- New FST-In-Training started on September 1, 2021; and
- LWD is currently recruiting a Director of Finance

Director Brown asked for an update on the LWD COVID-19 status. GM Bushee provided an update.

19. General Counsel's Report

None.

20. Board of Directors' Comments

Director Roesink stated he is looking forward to Richard's luncheon. He also stated he learned a lot at the CSDA Conference. He thanked staff for their hard work.

Director Brown also stated he is looking forward to Richard's luncheon. Director Brown asked if LWD meetings will return to in-person meetings next month. GM Bushee answered affirmatively, noting as of now, the Board meetings are scheduled to return to in-person meetings in October.

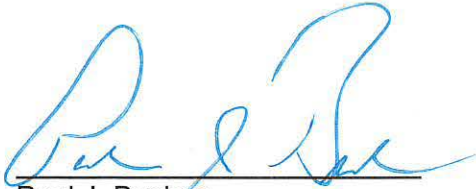
Director Sullivan stated she read an interesting article on recycled water and sewage in the San Diego Union Tribune.

Vice President Hanson stated she had a great time at the CSDA Conference.

President Omsted stated he is looking forward to Richard's luncheon.

21. Adjournment

President Omsted adjourned the meeting at approximately 6:12 p.m.

A handwritten signature in blue ink, appearing to read "Paul J. Bushee", written over a horizontal line.

Paul J. Bushee
Secretary/General Manager
(SEAL)

A handwritten signature in blue ink, appearing to read "Donald F. Omsted", written over a horizontal line.

Donald F. Omsted, President