

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
December 14, 2022

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, December 14, 2022 at 5:00 p.m. via teleconference.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Roesink, Saldana, and Omsted

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Director of Technical Services Robin Morishita, Field Services Superintendent Jeff Stecker, Field Services Supervisor Marvin Gonzalez, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Specialist Ian Riffel, Field Services Technician III Gabe Mendez, District Engineer Dexter Wilson, District Resident Matt Brown, District Resident Leslie Kulchin Saldana, Cielo Mendez, Grant Sippel, Cameron Sippel

3. Pledge of Allegiance

Director Omsted led the pledge of allegiance.

4. Board of Directors Oath of Office

GC Brechtel administered the Oath of Office to Vice President Sullivan, Director Roesink, and Director Saldana.

5. Adopt Resolution No. 2387 - Authorizing Remote Teleconference Meetings Due to the Declared State Emergency Resulting From the COVID-19 Pandemic

GM Bushee presented the item and provided background information on AB 361. Staff is recommending the Board adopt Resolution No. 2387 in order to hold its December 14th meeting virtually. GM Bushee noted that on October 17, 2022 Governor Newsom announced that the COVID State of Emergency will end on February 28, 2023. Therefore, the Board of Directors has authority to adopt an AB 361 resolution extending virtual meetings and will have the discretion to do so until February 28, 2023.

Upon a motion duly made by Vice President Sullivan, seconded by Director Omsted, and unanimously carried, the Board of Directors adopted Resolution No. 2387 - Authorizing Remote Teleconference Meetings Due to the Declared State Emergency Resulting From the COVID-19 Pandemic by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

Vice President Sullivan stated she would like the January meeting to continue as a virtual meeting. Director Omsted agreed with Vice President Sullivan. Following discussion, the Board of Directors unanimously agreed to hold the January 2023 Board Meeting virtually.

6. General Public Comment Period

Former Board Member Matt Brown welcomed Director Saldana to the Board. He stated that he wanted to say goodbye to retiring FSS Stecker and acknowledge FST III Mendez for his award. Mr. Brown also stated it has been a pleasure being a part of the LWD Board.

7. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Director Roesink, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

8. Presentations and Awards

A. Achievement of Individual Award – Professional Achievement Award for Gabe Mendez.

GM Bushee introduced Field Services Technician III Gabe Mendez stating that Gabe recently received his Grade 4 Collection System Maintenance certification from CWEA. He noted that Gabe is eligible for a \$500 incentive award under the District's incentive program.

The Board congratulated Gabe and thanked him for his efforts.

B. Adopt Resolution No. 2389 – In Appreciation of Matthew Brown For His Outstanding Service and Commitment to the Leucadia Wastewater District.

GM Bushee presented Mr. Matthew Brown with the Resolution of Appreciation, noting Matt's accomplishments during his time with the District. The Board and staff congratulated Matt and thanked him for his hard work and contribution to the District.

Upon a motion duly made by Director Roesink, seconded by Director Omsted, and unanimously carried, the Board of Directors adopted Resolution No. 2389 – In Appreciation of Matthew Brown For His Outstanding Service and Commitment to the Leucadia Wastewater District by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

C. Adopt Resolution No. 2388 – In Appreciation of Jeffery M. Stecker For His Outstanding Service and Commitment to the Leucadia Wastewater District.

GM Bushee presented FSS Stecker with the Resolution of Appreciation, noting Jeff's accomplishments throughout his career at the District. The Board and staff congratulated Jeff on his upcoming retirement and thanked him for his hard work and contribution to the District.

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors adopted Resolution No. 2388 – In Appreciation of Jeffery M. Stecker For His Outstanding Service and Commitment to the Leucadia Wastewater District by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

CONSENT CALENDAR

9. Approval of Board and Committee Minutes

Minutes of the following meetings:

- November 9, 2022 Regular Board Meeting
- December 5, 2022 Community Affairs Committee Meeting
- December 6, 2022 Engineering Committee Meeting

10. Approval of Demands for November/December 2022

Payroll Checks numbered 221110-1 – 221201-5; General Checking Checks numbered 23687-23803

11. Operations Report (A copy was included in the original December 14, 2022 Agenda)

12. Finance Report (A copy was included in the original December 14, 2022 Agenda)

13. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of November 2022.

Upon a motion duly made by Director Omsted, seconded by Director Roesink, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on November 16, 2022.

Director Omsted reported on EWA's November 16, 2022 Board Meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on December 6, 2022.

GM Bushee reported on EWA's December 6, 2022 MAM meeting.

15. Committee Reports

A. Community Affairs Committee (CAC) Meeting was held on December 5, 2022.

Director Roesink reported that the CAC reviewed four teacher grant applications and agreed with staff to present the applications to the Board of Directors. This item will be discussed later in the agenda.

B. Engineering Committee (EC) Meeting was held on December 6, 2022.

Director Roesink reported that the EC reviewed the following recommendations:

- Authorize the General Manager to execute an Agreement with DXP Enterprise, Inc. for the refurbishment of the Batiquitos Pump Station Number 2 Pump and Motor at a cost not to exceed \$51,451.81 and;
- Authorize the General Manager to execute an Agreement with Howard's Rug Company for carpet replacement and furniture moving services for the Leucadia Wastewater District headquarters building at a cost not to exceed \$48,639

The EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

The EC also received updates on the Development Projects Summary and the Batiquitos (B1) Force Main Secondary Effluent Discharge. These items were for information purposes and there was no action taken.

ACTION ITEMS

16. Board of Directors Election of Officers

GM Bushee presented the item stating that LWD's current policy calls for the Board to elect a President and Vice President.

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and carried, the Board of Directors elected Vice President Sullivan as the Board President for Calendar Year 2023 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and carried, the Board of Directors elected Director Roesink as the Board Vice President for Calendar Year 2023 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

17. Award of an Agreement for the Batiquitos Number 2 Pump & Motor Refurbishment

Authorize the General Manager to execute an Agreement with DXP Enterprise, Inc. for the refurbishment of the Batiquitos Pump Station Number 2 Pump and Motor at a cost not to exceed \$51,451.81.

FSSup Gonzalez introduced the item and provided background information noting that this item is a tactical goal and it was reviewed by the Engineering Committee (EC) at its December 6th meeting.

FSSup Gonzalez stated staff has determined that the Number 2 pump and motor at BPS has fallen below acceptable performance levels. He said that the pump has accrued 13,429 run hours since it was last rebuilt in May 2016. He noted that mechanical wear of the pump has reduced its maximum pumping capacity and overall efficiency. FSSup Gonzalez said that the pump and motor need to be rebuilt to restore the pump's capacity and efficiency.

FSSup Gonzalez stated that quotes were solicited from three repair shops and quotes were received from DXP Enterprise, Inc. (DXP) and Brax Company. He said DXP submitted the low quote at \$51,451.81. FSSup Gonzalez continued that reference checks were completed and it was determined that DXP was the lowest responsive and responsible firm.

Director Omsted asked what is the percentage covered by the City of Encinitas? FSS Stecker answered approximately 22%.

Following discussion, upon a motion duly made by Director Roesink, seconded by Director Saldana and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with DXP Enterprise, Inc. for the refurbishment of the Batiquitos Pump Station Number 2 Pump and Motor at a cost not to exceed \$51,451.81 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

18. Carpet Replacement and Furniture Moving Services Contract

Authorize the General Manager to execute an Agreement with Howard’s Rug Company for carpet replacement and furniture moving services for the Leucadia Wastewater District headquarters building at a cost not to exceed \$48,639.

FSSpec Riffel introduced the item and provided background information noting that this item is a tactical goal and it was reviewed by the Engineering Committee (EC) at its December 6th meeting.

He stated that the carpet on the first floor has endured well over the past 13 years, however, it is now beginning to show its age and requires replacement. FSSpec Riffel continued that staff solicited quotes from local vendors and he explained that the carpet replacement services, included removal and disposal of the old carpeting and moving furniture during installation. He continued that additionally, the work on this project would be completed during District non-working hours.

FSSpec Riffel stated that after quotes were distributed to five vendors, only one quote was received from Howard’s Rug Company (Howard’s Rug). He continued that reference checks were conducted for Howard’s Rug with the results that their service was outstanding, professional and responsive.

Following discussion, upon a motion duly made by Director Omsted, seconded by Vice President Sullivan and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with Howard’s Rug Company for carpet replacement and furniture moving services for the Leucadia Wastewater District headquarters building at a cost not to exceed \$48,639 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

19. Award of Teacher Grants

ADS Hill introduced the item and provided background information noting that this item was reviewed by the Community Affairs Committee (CAC) at its December 5th meeting. ADS Hill stated the District received four applications by the deadline. She noted that all four schools qualified for the grants and the grants totaled \$5,535.00.

Following discussion, upon a motion duly made by Director Roesink, seconded by Vice President Sullivan and unanimously carried, the Board of Directors awarded three Teacher Grants totaling \$5,535.00 by the following vote:

Director	Vote
President Hanson	Yes
Vice President Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes

20. Report on the Batiquitos Force Main Secondary Effluent Discharge

DTS Morishita gave a presentation on this item. He described the secondary treated effluent discharges that happened on November 9th and 16th. He explained that the B1 failures were a result of internal corrosion of the ductile iron pipe. DTS Morishita continued that because the November 16th failure occurred right after and near to the spot repair of the November 9th failure, staff decided to replace the entire section with a new polyvinyl chloride pipe force main on an emergency basis. He stated that the new force main will be placed in a new alignment in Avenida Encinas to simplify construction and shorten the construction period.

Director Saldana asked if the area that failed is the oldest part of the force main. GM Bushee stated that there are areas on La Costa Avenue and near the railroad tracks that are approximately the same age.

This item was for information purposes and there was no action taken.

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports

TPO Magazine Article – “An Educational Video Features No Actors – Only Professional Operations Personnel” by Sandra Buettner.

GM Bushee reported the TPO Magazine did a profile on LWD’s virtual tour. He acknowledged ADS Hill for her work with TPO Magazine on the article.

22. Directors’ Meetings and Conference Reports

The CSDA Quarterly Dinner Meeting was held Thursday, November 17, 2022 at The Butcher Shop in San Diego, CA.

Vice President Sullivan stated that the meeting had a good turn-out and that the meeting location had returned to the Butcher Shop. She noted that CSDA held their elections.

23. General Manager’s Report

GM Bushee reported on the following:

- Director Saldana’s Board Orientation will be held on December 20th;
- LAFCO Special District Advisory Committee Meeting is on December 16th at the District Office;
- Thanked President Hanson for a great year; and
- FSS Stecker’s Retirement Luncheon is tomorrow

24. General Counsel’s Report

None.

25. Board of Directors' Comments

Vice President Sullivan thanked President Hanson for her work this year. She wished everyone a happy holiday season.

Director Roesink concurred with Vice President Sullivan.

Director Saldana thanked the Board and stated he is looking forward to working with the Board.

FSS Stecker thanked the Board for all their support.

26. Closed Session

Meet in Closed Session pursuant to California Government Code Sec. 54956.8 with negotiators GM Bushee and GC Brechtel for the potential sale of a vacant lot on the corner of Vulcan Avenue and La Costa Avenue to the City of Encinitas.

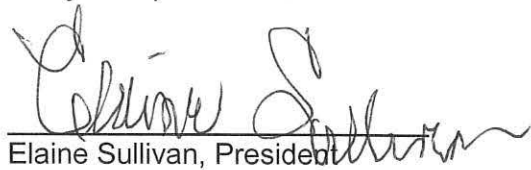
There was no reportable action.

27. Adjournment

President Hanson adjourned the meeting at approximately 6:30 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)


Elaine Sullivan, President