

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of an Ad Hoc Committee Meeting  
January 24, 2023

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A meeting of the Ad Hoc Committee (AHC) of the Leucadia Wastewater District (LWD) was held Tuesday, January 24, 2023 at 8:00 a.m. via video conference.

**1. Call to Order**

Director Omsted called the meeting to order at 8:00 a.m.

**2. Roll Call**

DIRECTORS PRESENT: Omsted and Saldana

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity

**3. Public Comment**

No public comment was received.

**4. New Business**

A. Board of Directors Election of Officers, Establishment of Committees, and Selection of Committee Members Policy Review

Director Omsted introduced the item and provided background information. He stated that he thought the rotation of committee members was not being followed. He then presented a rotation chart that he created that had been provided in the agenda as an attachment.

GM Bushee noted that the Board is only in the second year of the new policy which was approved by the Board of Directors in August 2021 and first went into effect in January 2022. He added staff believes that the rotation of committee members has followed the policy.

The AHC discussed the policy at length. Following discussion, the AHC decided to keep the policy as is. Director Omsted stated he would like historical committee assignment data, going back to January 2022, included in every January Board agenda as a reference. Staff stated they would do this.

The Ad Hoc Committee also determined that Director Saldana should serve as Chair for the Engineering Committee for calendar year 2023 because electoral district 4 should have rotated to the Chair position.

**5. Information Items**

None.

**6. Directors' Comments**

None.

**7. General Manager's Comments**

None.

**8. Adjournment**

Director Omsted adjourned the meeting at 8:33 a.m.



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Paul J. Bushee  
Secretary/General Manager  
(Seal)