

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 January 11, 2023

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, January 11, 2023 at 5:00 p.m. via teleconference.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Roesink, Saldana, Omsted, Hanson

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Field Services Superintendent Marvin Gonzalez, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Specialist Ian Riffel, District Engineer Dexter Wilson

3. Pledge of Allegiance

Vice President Roesink led the pledge of allegiance.

4. Adopt Resolution No. 2390 - Authorizing Remote Teleconference Meetings Due to the Declared State Emergency Resulting From the COVID-19 Pandemic

GM Bushee presented the item and provided background information on AB 361. Staff is recommending the Board adopt Resolution No. 2390 in order to hold its January 11th meeting virtually. GM Bushee noted that on October 17, 2022 Governor Newsom announced that the COVID State of Emergency will end on February 28, 2023. Therefore, the Board of Directors has authority to adopt an AB 361 resolution extending virtual meetings and will have the discretion to do so until February 28, 2023.

Upon a motion duly made by Vice President Roesink, seconded by Director Hanson, and unanimously carried, the Board of Directors adopted Resolution No. 2390 - Authorizing Remote Teleconference Meetings Due to the Declared State Emergency Resulting From the COVID-19 Pandemic by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Yes

Following discussion, the Board of Directors unanimously agreed to hold the February 2023 Board Meeting virtually.

5. General Public Comment Period
None.

6. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Yes

7. Presentations and Awards

Achievement of Organizational Performance Objective – Three Years No Spills

GM Bushee stated that at the December Board meeting, staff reported that there were two leaks in the treated secondary effluent pipeline located at the Encina Water Pollution Control Facility site. The leaks occurred on November 9th and 16th and both leaks reached Encinas Creek. As a precaution, staff reported both leaks as wastewater spills on the State Water Resource Control Board's (SWRCB) online database. GM Bushee noted that upon closer inspection of the State's regulation governing spills, staff found that because the leaks involved treated secondary water, they did not meet the definition of a spill, which involves untreated raw wastewater. Staff contacted SWRCB staff with this finding and they subsequently agreed with the District's position on this issue. SWRCB staff also indicated that they would expunge the two secondary leaks from the District's spill record.

GM Bushee stated that based on that information, staff completed three years without a spill on November 28, 2022. This meets an organizational objective under the incentive program. He noted each employee is eligible for a \$1,500 compensation award.

The Board congratulated staff for their efforts.

CONSENT CALENDAR

8. Approval of Board and Committee Minutes

Minutes of the following meetings:

- December 14, 2022 Regular Board Meeting
- January 4, 2023 Engineering Committee Meeting

9. Approval of Demands for December 2022/January 2023

Payroll Checks numbered 221214-1 – 230103-6; General Checking Checks numbered 23804-23909

10. Operations Report (A copy was included in the original January 11, 2023 Agenda)

11. Finance Report (A copy was included in the original January 11, 2023 Agenda)

12. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of December 2022.

13. Status Update on the Fiscal Year 2023 (FY23) LWD Tactics and Action Plan

Upon a motion duly made by Vice President Roesink, seconded by Director Hanson, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Yes

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A regular EWA Board Meeting was held on December 12, 2022.

Director Omsted reported on EWA's December 12, 2022 Board Meeting.

15. Committee Reports

Engineering Committee (EC) Meeting was held on January 4, 2023.

Vice President Roesink reported that the EC reviewed the following recommendation:

- Authorize the General Manager to execute an Agreement with Nu Line Technologies, LLC for construction services to complete the Fiscal Year 2023 Cured-in-Place Pipe Lining Project in an amount not to exceed \$439,715

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received an update on the Development Projects Summary. This item was for information purposes and there was no action taken.

ACTION ITEMS

16. 2023 Board of Directors Committee Assignments

President Sullivan made the following committee appointments:

- Engineering Committee:
Director Omsted (chair), Director Saldana
- Investment & Finance Committee:
Director Omsted (chair), Director Hanson

- Community Affairs Committee:
President Sullivan (chair), Director Saldana
- Human Resources Committee:
Director Hanson (chair), Vice President Roesink
- Encina Wastewater Authority (EWA):
President Sullivan, Vice President Roesink
GM Bushee (alternate)

Director Omsted stated he would like the policy for the selection of Board Committee Members to be reviewed by an Ad Hoc Committee. He suggested that he and Director Saldana should be on the Ad Hoc Committee.

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors formed an Ad Hoc Committee consisting of Directors Saldana and Omsted to review the selection of Board Committee Members by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Yes

17. Fiscal Year 2023 Cured-in-Place Pipe Lining Project

Authorize the General Manager to execute an Agreement with Nu Line Technologies, LLC for construction services to complete the Fiscal Year 2023 Cured-in-Place Pipe Lining Project in an amount not to exceed \$439,715.

FSSpec Riffel presented background on the District’s Repair Priority List process for gravity pipeline repair, replacement and rehabilitation. He described the specific work to be completed during the Fiscal Year 2023 (FY23) Cured-In-Place Pipe Lining Project including the lining of 34 gravity sewer pipeline sections.

FSSpec Riffel said that Water Works Engineers (WWE) completed project design in October with an estimated construction cost estimate of \$552K. He continued that bids were solicited on November 7, 2022 and that the District received four (4) bids with Nu Line Technologies, LLC (Nu Line) submitting the lowest bid of \$439,715. FSSpec Riffel said that WWE reviewed the bids and that Nu Line’s bid was \$112K less than the cost estimate and that WWE recommended that Nu Line be awarded the contract as the lowest responsible and responsive bidder.

The Board thanked FSSpec Riffel and staff for their work.

Following discussion, upon a motion duly made by Director Omsted, seconded by Vice President Roesink and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with Nu Line Technologies, LLC for construction services to complete the Fiscal Year 2023 Cured-in-Place Pipe Lining Project in an amount not to exceed \$439,715 by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Yes
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Yes

18. Call for Nominations for the Local Agency Formation Commission (LAFCO)

EA Baity presented the item stating that LAFCO is requesting nominations for one regular and one alternate commissioner to serve on San Diego LAFCO. She stated the four-year term commences May 1, 2023 and the incumbents, Barry Willis and David Drake, are expected to seek new terms. EA Baity indicated that the deadline to receive nominations is February 21, 2023 at 5:00 p.m.

Following discussion, the Board of Directors chose not to submit a nomination.

INFORMATION ITEMS

19. Project Status Updates and Other Informational Reports

2023 CWEA San Diego Section Awards Banquet is scheduled for January 21, 2023 from 4pm - 9pm at Harrah's Resort & Casino in Valley Center, CA.

EA Baity announced the date and time of the 2023 CWEA San Diego Section Awards Banquet.

GM Bushee stated there would be a carpool for the banquet and he would send a follow up email prior to the event.

20. Directors' Meetings and Conference Reports

None.

21. General Manager's Report

GM Bushee reported on the following:

- GM Bushee and GC Brechtel will meet with the City of Encinitas regarding the potential sale of the Vulcan property parcel; and
- B1 Force Main Secondary Effluent Line repair is almost complete

22. General Counsel's Report

None.

23. Board of Directors' Comments

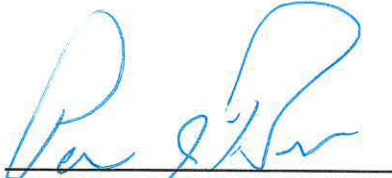
Director Omsted stated he will be out of town for the February Board Meeting but would try to Zoom or phone in. He also stated he would like the Ad Hoc Committee to meet before he leaves for his trip. GM Bushee stated a meeting could be set up within that time frame.

Vice President Roesink thanked staff for their timely work on addressing the spill and the B1 Force Main Secondary Effluent Line repair.

Director Saldana thanked staff and the Board for being so welcoming and for facilitating his onboarding.

24. Adjournment

President Sullivan adjourned the meeting at approximately 5:42 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Elaine Sullivan, President