



**BOARD OF DIRECTORS
REGULAR MEETING
AND
PUBLIC HEARINGS TO CONSIDER THE FISCAL YEAR 2024 COLLECTION OF
WASTEWATER SERVICE CHARGES ON THE COUNTY TAX ROLL
AND
THE ADOPTION OF AN UPDATE TO THE LEUCADIA WASTEWATER CAPACITY FEE
ORDINANCE**

DATE: Wednesday, June 14, 2023
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 vote of the Board. All agenda materials can be accessed at the District website at <https://www.lwwd.org/agendas/board> and are also available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentation and Awards**
None.

CONSENT CALENDAR

Items 7-12 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

May 10, 2023 Regular Board Meeting (Pages 7-11)
May 11, 2023 Special Board Meeting (Pages 12-15)

8. Approval of Demands for May/June 2023

This item provides for Board of Directors approval of all demands paid from LWD during the month of May and a portion of June 2023. (Pages 16-23)

9. Operations Report

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY22 to FY23, flows by sub-basin, and staff training. (Pages 24-30)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY23 budget and discloses monthly investments. (Pages 31-38)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of May 2023. (Pages 39-40)

12. Establishing an Appropriations Limit of the LWD for Fiscal Year 2024 (FY24)

Adopt Resolution No. 2397 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2024 (July 1, 2023 to June 30, 2024) Pursuant to Article XIII (B) of the California Constitution. (Pages 41-45)

EWA REPORTS

13. Encina Wastewater Authority Reports

- A. A regular EWA Board Meeting was held on May 24, 2023 – report by President Sullivan. (Page 46)
- B. An Encina Member Agency Manager's (MAM) Meeting was held on June 6, 2023 – report by GM Bushee. (Verbal)

COMMITTEE REPORTS

14. Committee Reports

None.

PUBLIC HEARING

15. Public Hearings to consider the following:

- A. A Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2024 (FY24) on the San Diego County Tax Roll. (Page 47)
- B. A Proposal to Adopt an Ordinance Updating the Leucadia Wastewater District Capacity Fee Ordinance. (Page 48)

ACTION ITEMS

16. Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2024 (FY24)

Adopt Resolution No. 2399 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2023 – June 30, 2024. (Pages 49-51)

17. Approve the 2023 Wastewater Financial Plan Study (Pages 52-56)

18. Approve the 2023 Capacity Fee Study (Pages 57-59)

19. Capacity Fee Adjustment

Adopt Ordinance No. 146 – Adjusting the Leucadia Wastewater District Capacity Fee Ordinance. (Pages 60-65)

20. Unrepresented Employees Salary and Benefits Resolution

Adopt Resolution No. 2395 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2023 to June 30, 2024. (Pages 66-74)

21. Approve the Fiscal Year 2024 (FY24) Budget (Page 75, Enclosure 21)

22. Encina Wastewater Authority (EWA) Fiscal Year 2023 Operating Budget Amendment

Adopt Resolution No. 2400 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) Approving an Increase to the Amended Encina Wastewater Authority (EWA) Fiscal Year 2023 (FY23) Operating Budget. (Pages 76-78)

23. Additional Appropriation for the Secondary Effluent (B1) Force Main Emergency Repair (Pages 79-80)

24. Santa Fe Irrigation District 100 Years of Service

Adopt Resolution No. 2403 Congratulating Santa Fe Irrigation District on its 100th Anniversary. (Pages 81-84)

INFORMATION ITEMS

25. Project Status Updates and Other Informational Reports

- A. Support Letter for Al Nederhood, Director, Municipal Water District of Orange County (MWDOC), for CSDA Board of Directors – Seat C. (Pages 85-89)
- B. The 2023 Annual Employee Luncheon is scheduled for July 13, 2023 at 12noon at the District office. (Page 90)

C. The 2023 CASA 68th Annual Conference is scheduled for August 9 - 11, 2023 in San Diego, CA. (Verbal)

D. The 2023 CSDA Annual Conference is scheduled for August 28 – 31, 2023 in Monterey, CA. (Verbal)

26. Directors' Meetings and Conference Reports

2023 CSDA Legislative Days Conference was held May 16 -17, 2023 in Sacramento, CA.
(Page 91)

27. General Manager's Report

28. General Counsel's Report

29. Board of Directors' Comments

30. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California and on the District website www.lwwd.org at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: June 8, 2023



Paul J. Bushee, Secretary/General Manager

Board of Directors' Code of Conduct

- ◆ *I will openly communicate during Board meetings and voice my views, in the meetings, on all matters regarding the District.*
- ◆ *I will support the decisions of the Board once they are voted on.*
- ◆ *I will concentrate on issues of governance and strategic import to the District and will expect support from staff on issues of operational import and detail.*
- ◆ *I will treat fellow Board members with dignity and respect.*
- ◆ *I will be prepared to discuss Board issues and agree to spend the necessary time and attention to Board matters.*
- ◆ *If I have concerns or questions, I will ask. If I need clarification of Board agenda items, I will call ahead and discuss with the General Manager.*
- ◆ *I will support the general manager as the primary spokesperson for the district.*
- ◆ *I will conduct myself in the highest ethical manner and comply with all appropriate government regulations.*

Role of Staff

- ◆ *Implement policies of LWD Board*
- ◆ *Create tactics and action plans that address how policies should be implemented*
- ◆ *Provide technical competence in addressing issues of how tactics should be implemented*
- ◆ *Provide relevant facts and recommendations*
- ◆ *Provide effective leadership*
- ◆ *Administer day-to-day operations of the district*
- ◆ *Respond to reasonable board requests for information*

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 May 10, 2023

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, May 10, 2023 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Saldana, Omsted
 DIRECTORS ABSENT: Roesink, Hanson
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Director of Technical Services Robin Morishita, Field Services Superintendent Marvin Gonzalez, Executive Assistant Tianne Baity, District Engineer Dexter Wilson, Natalie Frascchetti from Dexter Wilson Engineering, and Iris Grootenhuis from Rising Tide Partners

3. Pledge of Allegiance

Director Saldana led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

6. Presentations and Awards

2022 CWEA San Diego Section and State Awards

GM Bushee stated that Field Services Technician II Steve Krason won the CWEA San Diego Section Collection System Person of the Year Award and received 2nd place at the State level at the 2022 CWEA Annual Conference held April 18 - 21, 2023.

The Board congratulated Steve for his efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 6, 2023 Special Board Meeting
April 12, 2023 Regular Board Meeting
April 26, 2023 Investment and Finance Committee Meeting
April 27, 2023 Community Affairs Committee Meeting
May 2, 2023 Engineering Committee Minutes

8. Approval of Demands for April / May 2023

Payroll Checks numbered 230412-1 – 230503-19; General Checking Checks numbered 24249-24354

9. Operations Report (A copy was included in the original May 10, 2023 Agenda)

10. Finance Report (A copy was included in the original May 10, 2023 Agenda)

11. Quarterly Treasurer's Report

This report discloses investments for the quarter ending March 31, 2023.

12. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2023.

13. CalPERS and OPEB Updates

Upon a motion duly made by Director Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on April 26, 2023.

President Sullivan reported on EWA's April 26, 2023 Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on May 2, 2023.

GM Bushee reported on EWA's MAM May 2, 2023 meeting.

Director Saldana asked questions regarding the increase in natural gas billing at EWA. GM Bushee answered his questions.

15. Committee Reports

A. Investment & Finance Committee (IFC) Meeting was held on April 26, 2023.

Director Omsted reported that the IFC received updates on the following:

- Actuarial Valuations of LWD's Pension Plan; and
- Actuarial Valuation of LWD's Retiree Health Program

These items were for informational purposes only. The IFC concurred with staff to place these items under tonight's Consent Calendar.

B. Community Affairs Committee (CAC) Meeting was held on April 27, 2023.

Director Saldana reported that the CAC reviewed and commented on the final draft layout of the spring 2023 newsletter.

The CAC directed staff to move forward with the production of the newsletter and forward the final draft to the Board for their review prior to printing.

C. Engineering Committee (EC) Meeting was held on May 2, 2023.

Director Saldana reported that the Engineering Committee (EC) reviewed a recommendation to adopt the 2023 Asset Management Plan completed by Dexter Wilson Engineering Incorporated.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received an update on the Village Park No. 7 Pump Station Replacement Project. This item was for information purposes and there was no action taken.

ACTION ITEMS

16. **Adopt the 2023 Asset Management Plan completed by Dexter Wilson Engineering Incorporated**

DTS Morishita presented the item and provided background information on the Asset Management Plan (AMP). He said that the AMP requires updating on a periodic basis, usually every five years, as the AMP is implemented and Capital Improvement Projects (CIP) are completed. DTS Morishita introduced Natalie Frascchetti from Dexter Wilson Engineering, Inc. to present the AMP.

Ms. Frascchetti stated the AMP's purpose. She described the core infrastructure assets, the flow and capacity evaluation, and the financial aspects of the short and long term financial CIP projections and AMP recommendations.

The Board thanked Ms. Frascchetti for her presentation.

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors adopted the 2023 Asset Management Plan by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

17. Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Budget

Adopt Resolution No. 2396 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Operating and Capital Budgets.

DFA Green presented the recommendation to approve the EWA FY24 Budget. He noted the Operating Budget is approximately \$24M and the Capital Budget is approximately \$26M. He noted the District's share is approximately \$2.9M for operating costs and \$3.9M for capital costs.

Director Saldana asked various questions regarding the EWA FY24 Budget. DFA Green and GM Bushee answered his questions.

Following discussion, upon a motion duly made by Director Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors adopted Resolution No. 2396 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Operating and Capital Budgets by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. The CSDA Quarterly Dinner is scheduled for Thursday, May 18, 2023 at The Butcher Shop Steakhouse in San Diego, CA.

EA Baity announced the date and time of the next CSDA Quarterly Dinner.

B. The 2023 Annual Employee Luncheon is scheduled for July 13, 2023 at 12noon at the District office.

EA Baity announced the date and time of the Annual Employee Luncheon.

19. Directors' Meetings and Conference Reports

2023 CWEA Annual Conference was held April 18 - 21, 2023 at the Town and Country Resort in San Diego, CA.

Director Omsted stated he enjoyed the awards luncheon and the session on data center cooling and community reuse.

20. General Manager's Report

GM Bushee reported on the following:

- The Budget Workshop is tomorrow, May 11, 2023;
- FSS Gonzalez will be featured in the CWEA Magazine;
- An update on the One Water North County Meeting;
- The Encinitas Chamber of Commerce will have a Sustainability Committee Meeting on May 25th and LWD will participate; and
- He will be on vacation May 25th and 26th

21. General Counsel's Report

GC Brechtel reported on the following:

- Bills to amend the Brown Act

22. Board of Directors' Comments

President Sullivan stated it was an accomplishment that FST II Krason received 2nd place in the state for Collection System Person at the 2023 CWEA Conference. She asked how many collection systems workers are there in the state of California. FSS Gonzalez answered well over a thousand.

23. Adjournment

President Sullivan adjourned the meeting at approximately 5:50 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Special Board Meeting
 Thursday, May 11, 2023

A special meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Thursday, May 11, 2023 at 10:00 a.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 10:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Saldana, Omsted
 DIRECTORS ABSENT: Hanson, Roesink
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Director of Technical Services Robin Morishita, Executive Assistant Tianne Baity, Administrative Services Supervisor Trisha Hill, Field Services Superintendent Marvin Gonzalez, District Engineer Dexter Wilson, Field Services Supervisors Mauricio Avalos and Gabe Mendez, Field Services Specialist Ian Riffel, Accounting Technician Kelly Gil

3. Pledge of Allegiance

Director Omsted led the pledge of allegiance.

4. Public Comment

No public comment was received.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

6. Overview of Recommended Fiscal Year 2024 (FY24) Budget

A. Review and discuss the recommended FY24 Budget.

GM Bushee introduced the item and thanked staff for their work on the Budget. He then introduced DFA Green to provide the highlights of the FY24 Budget. FY24 Budget highlights included the following items:

- Principal Budget Objectives;
- Summary of Revenue Increases;
- Budget Organization; and
- Summary of Operating Expenses

DFA Green stated that there is an operating increase of 8%.

DFA Green then introduced ASsup Hill to present the administrative services budget.

ADS Hill stated that the projected administrative expenses total approximately \$2.3 million including non-labor expenses of \$868K. ADS Hill summarized the administrative expenses indicating that total administrative expenses will decrease \$92K and non-labor expenses will decrease \$111K. She noted that the FY24 Budget does not include a Financial Plan update, salary and benefit survey expense, or an election expense. She stated that the insurance expense will increase \$12K.

ASsup Hill then introduced FSSup Avalos to present an overview of the operating expenses for the LWD Facilities.

FSSup Avalos stated that the operating expenses for the LWD facilities are projected to be \$8.2 million and non-labor expenses will increase \$94K. He summarized the non-labor expenses indicating that Repairs and Maintenance will increase \$39K, Fuel will increase \$10K, and Electricity will increase \$45K. FSSup Avalos stated that Encina Treatment Plant expenses account for \$2.9 million of the \$8.2 million total. He summarized Encina expenses indicating that Chemicals will increase \$999K, Energy will increase \$965K, Bio-solids hauling will increase \$387K, and Personnel will increase \$634K.

FSSup Avalos then introduced FSSup Mendez to present an overview of the operating expenses for the Batiquitos Facilities.

FSSup Mendez noted that total operating expenses for the Batiquitos Facilities are projected to be \$526K which represents a 1% increase over the FY23 Budget. He summarized the non-labor expenses indicating that they will increase \$13K. He stated that Repairs and Maintenance will increase \$9K. FSSup Mendez stated that at the time the draft budget was put together there was no increase in Utilities, however, staff will have to reassess the Utilities budget since LWD was automatically switched from San Diego Gas & Electric (SDG&E) to the San Diego Community Power Program which has recently had a spike in electrical costs. DFA Green noted that the FY24 Budget will include an increase of \$25K for Utilities at the Batiquitos Facilities to cover these increases.

Director Saldana asked what drives the Batiquitos Joint Facilities and the 80/20 split between LWD and the City of Encinitas. DFA Green explained that it was derived by agreement and is based on relative flows.

FSSup Mendez then introduced FSS Gonzalez to present an overview of the Recycled Water Enterprise.

For the Recycled Water Enterprise, FSS Gonzalez indicated that the proposed operating expenses are \$314K which is an increase of 9% over the FY23 Budget. He noted that Operating Supplies will increase 20%, or \$9K, Professional Services will increase 38%, or \$8K, Permits will increase 12%, or \$6K, and Repairs and Maintenance will remain flat.

FSS Gonzalez then introduced FSSpec Riffel to present the development budget.

FSSpec Riffel noted that the total operating expenses for development are projected at \$81K and that development pays for development. He noted that this is a decrease of 10%, or \$9K, from the FY23 Budget.

FSSpec Riffel then presented the capital budgets.

FSSpec Riffel presented the capital acquisition budgets for the wastewater program and the recycled water program. He added that capital acquisition items typically cost more than \$5,000 and have a life expectancy greater than one year whereas capital improvement projects are for infrastructure improvements that overlap multiple years. He noted the proposed capital budget total is a little over \$9.1 million, with a proposed capital acquisition budget of \$1.3 million and a capital improvement budget of \$7.8 million.

FSSpec Riffel provided detailed information on the capital improvement budget by reviewing Leucadia's multi-year capital improvement projects, Leucadia's ongoing rehabilitation projects, and other major projects which have a projected cost of \$7.8 million. He noted the key components include: the FY 2024 Gravity Pipeline Rehabilitation project (\$790K), the Rancho Verde Pump Station Rehabilitation Project (\$667K), and the LPS (L1) Force Main Condition Assessment (\$300K). He stated that the capital budget also includes the Batiquitos jointly owned facilities costs of \$1.06 million, Encina capital improvement costs of \$4.04 million, and Recycled Water Program costs of \$57K.

FSSpec Riffel then introduced FSS Gonzalez to present the capital acquisitions.

FSS Gonzalez stated the proposed capital acquisitions for the Leucadia Facilities total \$1.128M. He stated the main drivers at the Leucadia Facilities are Vehicle Acquisitions at \$798K and Office Equipment at \$146K. He also noted that capital acquisitions for the Batiquitos Pump station is \$116K and Recycled Water is \$89K.

Director Saldana asked if anything is in the budget for the sale or auction of replaced LWD vehicles. DFA Green answered that the sale or auction of replaced vehicles is hard to forecast and is not included in the budget. However, if replaced LWD vehicles are sold or auctioned it is considered additional revenue for the District.

Director Roesink entered the meeting at 11:19 a.m.

DFA Green then concluded the FY24 Proposed Budget Overview by presenting Reserve Contributions and noting that \$1.2 million is projected to be pulled from the Reserves to help fund the Wastewater program. He said stated that the Recycled Water Program will add \$234K to the Reserves. DFA Green also reviewed changes which have occurred since the draft budget was completed. He noted that the following changes will be included in the final budget:

- Electricity will be increased by \$25K for Batiquitos Facilities;
- CalPERS UAL early pay will decrease by \$18K;
- An A/V system upgrade is proposed at \$100K but will likely increase based on recent quotes; and
- CIP projects will be increased by \$100K for a San Marcos Creek Crossing study

Director Saldana thanked staff for their presentations. Vice President Roesink thanked staff for a clear and concise budget.

7. Closed Session

- A. Meet with District representatives General Manager Bushee and Director of Finance and Administration Green to discuss the FY24 Informal Input Process and provide direction regarding salaries, salary schedules and employee benefits, as authorized under Government Code Section 54957.6

General Counsel Brechtel stated that the Board will meet in closed session with District representatives General Manager Bushee and Director of Finance and Administration Green to

discuss the FY24 informal input process regarding salaries, salary schedules and employee benefits, as authorized under Government Code Section 54957.6.

The Board of Directors met in closed session and provided direction to the District's representatives. There was no other reportable action.

8. Adjournment

President Sullivan adjourned the meeting at 12:13 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager (SEAL)

LEUCADIA WASTEWATER DISTRICT
DEMANDS SUMMARY
June 14, 2023

Disbursement Period May 5, 2023 Through June 8, 2023

GENERAL CHECKING	
Operating	\$ 751,719.93
Capital	\$ 1,266,615.30
TOTAL GENERAL CHECKS	<u>\$ 2,018,335.23</u>
 PAYROLL EXPENSE REIMBURSEMENTS	 \$ 864.70
 PAYROLL CHECKS	 \$ 109,182.73
TOTAL DEMANDS	\$ 2,128,382.66

**LEUCADIA WASTEWATER DISTRICT
EMPLOYEE/BOARD PAYROLL CHECKS
June 14, 2023**

Disbursement Period May 5, 2023 Through June 8, 2023

<u>Description</u>	<u>Check Date</u>	<u>Check #'s</u>	<u>Amount</u>
Biweekly Payroll Checks	5/17/2023	230517-1 to 230517-19	\$ 53,778.76
Biweekly Payroll Checks	5/31/2023	230531-1 to 230531-19	\$ 53,479.47
Board Payroll Checks	6/1/2023	230601-1 to 230601-5	\$ 1,924.50
TOTAL PAYROLL CHECKS			\$ 109,182.73

Leucadia Wastewater District
 Check/Voucher Register - Demand Summary for Board
 1001 - PPB (Opus) General Checking Account
 From 5/5/2023 Through 6/8/2023

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
24355	5/11/2023	Brightview Landscape Services Inc	1,035.00	Landscape Maintenance Services @ Admin - May 2023
	5/11/2023	Brightview Landscape Services Inc	367.00	Vegetation Cleanup (Line Maintenance) - May 2023
24356	5/11/2023	CHRIS SPRANGERS	3,000.00	Lateral Reimbursement: 864 & 866 Neptune Avenue, Encintas CA
24357	5/11/2023	CITY OF CARLSBAD	473.44	Water for Vactor 1
	5/11/2023	CITY OF CARLSBAD	662.54	Water for Vactor 2
24358	5/11/2023	CORE & MAIN LP	5,484.48	Parsom Infilodomes (75)
	5/11/2023	CORE & MAIN LP	12.07	Water/Sewer Pipe Lube
24359	5/11/2023	CORODATA RECORDS MANAGEMENT ...	101.94	File Storage - April 2023
24360	5/11/2023	C W E A	202.00	CWEA Membership Renewal-FY2023-S Krason
24361	5/11/2023	DATA NET SOLUTIONS GROUP	5,394.45	IT Support Monthly Services - April 2023
	5/11/2023	DATA NET SOLUTIONS GROUP	1,430.00	Managed Services Monthly Service - April 2023
	5/11/2023	DATA NET SOLUTIONS GROUP	1,908.05	Update / Create New 2019 Windows Server
24362	5/11/2023	DXP ENTERPRISES INC	852.27	Electric Motor - BAL VECP35847
24363	5/11/2023	GRAINGER, INC	12.13	Miniature INC Bulbs
	5/11/2023	GRAINGER, INC	329.30	Solenoid Valve with Manual Operator
24364	5/11/2023	HOWARD'S RUG CO	48,639.00	Carpet Replacement-First Floor (includes moving furniture)
24365	5/11/2023	IB CONSULTING LLC	9,000.00	Financial Planning Contract - April 2023
24366	5/11/2023	MALLORY SAFETY AND SUPPLY	68.96	Disposable Earplugs
	5/11/2023	MALLORY SAFETY AND SUPPLY	580.70	Disposable Gloves
24367	5/11/2023	MAVTECK	12,690.00	Construction Management - VP7 PS Replacement - April 2023
24368	5/11/2023	MONICA XP CHEN	2,122.50	Lateral Reimbursement: 2607 Acuna Ct, Carlsbad CA 92009
24369	5/11/2023	NAPA AUTO	5.92	Connector Kit
24370	5/11/2023	OCCUPATIONAL HEALTH CENTERS OF...	175.00	Resipriator Questionnaires (5)
24371	5/11/2023	OLIVENHAIN MUNICIPAL WATER DIS...	71.55	Recycled Water @ Traveling
	5/11/2023	OLIVENHAIN MUNICIPAL WATER DIS...	63.24	Water @ Encinitas Estates PS
	5/11/2023	OLIVENHAIN MUNICIPAL WATER DIS...	401.73	Water @ Traveling
	5/11/2023	OLIVENHAIN MUNICIPAL WATER DIS...	391.14	Water @ Traveling 2
	5/11/2023	OLIVENHAIN MUNICIPAL WATER DIS...	73.80	Water @ VP7 PS
24372	5/11/2023	PLANT PEOPLE, INC	178.00	Office Plant Maintenance - May 2023
24373	5/11/2023	PLUMBERS DEPOT, INC	397.72	Fiber Glass Poles
24374	5/11/2023	PRUDENTIAL OVERALL SUPPLY	136.38	Weekly Uniform/Laundry Service 05/02/23
24375	5/11/2023	QUADIENT FINANCE USA INC	200.00	Postage
24376	5/11/2023	READY LINE FLEET SERVICE INC	218.00	Vehicle Maintenance/Service - Vehicle # 159
	5/11/2023	READY LINE FLEET SERVICE INC	170.00	Vehicle Maintenance/Service - Vehicle # 161
	5/11/2023	READY LINE FLEET SERVICE INC	353.00	Vehicle Maintenance/Service - Vehicle # 170
24377	5/11/2023	REPUBLIC SERVICES #661	376.91	Waste Services - April 2023
24378	5/11/2023	RIGHT-OF-WAY ENGINEERING SERVI...	1,235.00	Engineering Svcs-La Costa 18" Gravidty Trunk Line
24379	5/11/2023	RISING TIDE PARTNERS	4,826.25	Public Information Services - April 2023

Leucadia Wastewater District
 Check/Voucher Register - Demand Summary for Board
 1001 - PPB (Opus) General Checking Account
 From 5/5/2023 Through 6/8/2023

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
	5/11/2023	RISING TIDE PARTNERS	4,524.30	Public Information Services 03/08/23-03/31/23
24380	5/11/2023	SHARP ELECTRONICS CORP DBA SHA...	35.08	Copier Fees 01/31/23-04/30/23
24381	5/11/2023	STAPLES	119.23	Office Supplies
24382	5/11/2023	THE HOME DEPOT CRC/GECF	77.12	Pipe Supplies
24383	5/11/2023	WILLIAMS LLP	2,484.00	Legal Services - April 2023
24384	5/18/2023	AIRGAS USA LLC	1,759.91	Liquid Oxygen Contract 05/02/23
	5/18/2023	AIRGAS USA LLC	800.00	Liquid Oxygen Contract Monthly Fee
24385	5/18/2023	AT&T	212.30	Phone Service-BPS 04/10/23-05/09/23
24386	5/18/2023	BARRETT ENGINEERED PUMP	1,088.28	Pressurization Pump Overhaul
24387	5/18/2023	BASE NINE CONSULTING INC	1,200.00	SCADA Support Services & Parts 04/25/23-05/04/23
24388	5/18/2023	BAY CITY EQUIPMENT INDS INC	675.41	Generator Service / Maintenance - Portable Unit # 167
24389	5/18/2023	CSDA-SAN DIEGO CHAPTER	120.00	CSDA Dinner 05/18/23 - P Bushee / E Sullivan
24390	5/18/2023	C W E A	105.00	CWEA CSM Grade 3 Certification Renewal-FY 2023-H Gonzalez
	5/18/2023	C W E A	105.00	CWEA CSM Grade 3 Certification Renewal-FY 2023-R Rodriguez
	5/18/2023	C W E A	202.00	CWEA Membership Renewal-FY 2023-E Sullivan
	5/18/2023	C W E A	202.00	CWEA Membership Renewal-FY 2023-J Hanson
24391	5/18/2023	DEXTER WILSON ENGINEERING	64.00	Development Services-1145 128 W Glaucus St
	5/18/2023	DEXTER WILSON ENGINEERING	256.00	Development Services-1161 Stits Annexation 11770 Eolus Ave
	5/18/2023	DEXTER WILSON ENGINEERING	426.50	Development Services-1178 7527 Romeria Street
	5/18/2023	DEXTER WILSON ENGINEERING	512.00	Development Services-1179 2436 La Costa Ave New SFD
	5/18/2023	DEXTER WILSON ENGINEERING	128.00	Development Services-1180 Starbucks 1560 Leucadia Blvd
	5/18/2023	DEXTER WILSON ENGINEERING	128.00	Development Services-1181 McConnell's Ice Cream
	5/18/2023	DEXTER WILSON ENGINEERING	852.50	Update LWD's Spill Emergency Response Plan - April 2023
24392	5/18/2023	DXP ENTERPRISES INC	77,206.99	BPS Number 2 Pump & Motor Refurbishment
24393	5/18/2023	MISSION SQUARE	5,953.08	Deferred Comp for PPE 05/14/23
24394	5/18/2023	PETTY CASH	297.47	Petty Cash 04/06/23-05/10/23
24395	5/18/2023	Premier Chevrolet of Carlsbad	135.61	Vehicle Service / Maintenance - Vehicle # 155
24396	5/18/2023	PRUDENTIAL OVERALL SUPPLY	143.20	Weekly Uniform/Laundry Service 04/04/23
	5/18/2023	PRUDENTIAL OVERALL SUPPLY	136.58	Weekly Uniform/Laundry Service 05/09/23
24397	5/18/2023	SAN DIEGUITO WATER DISTRICT	309.90	Water @ BPS
	5/18/2023	SAN DIEGUITO WATER DISTRICT	259.74	Water @ Tanker 1
	5/18/2023	SAN DIEGUITO WATER DISTRICT	203.58	Water @ Tanker 2
24398	5/18/2023	SPACELINK/I2B NETWORK	160.00	Webcam @ BPS 04/14/23-06/13/23

Leucadia Wastewater District
 Check/Voucher Register - Demand Summary for Board
 1001 - PPB (Opus) General Checking Account
 From 5/5/2023 Through 6/8/2023

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
24399	5/18/2023	STAPLES	397.86	Office Supplies
24400	5/18/2023	TERMINIX PROCESSING CENTER	90.00	Monthly Pest Control Services 04/10/23
24401	5/18/2023	U.S. BANK	2,752.98	Cal Card Purchases for Statement Ending 04/24/23
24402	5/25/2023	BURTECH PIPELINE INC DBA BURTEC...	4,370.00	Leaking Water Heater Repair (HQ 2nd Floor)
24403	5/25/2023	DEXTER WILSON ENGINEERING	5,980.00	Asset Management Plan Update FY2023 - April 2023
	5/25/2023	DEXTER WILSON ENGINEERING	6,382.50	General Engineering 103-500 FY2023 April 2023
24404	5/25/2023	FEDERAL EXPRESS CORPORATION	167.35	Shipping 05/12/23 & 05/15/23
24405	5/25/2023	GRAINGER, INC	105.12	'Danger' Signs (6)
	5/25/2023	GRAINGER, INC	563.27	Eyewash Station
	5/25/2023	GRAINGER, INC	592.27	Floor Runner 2 x 105 ft
24406	5/25/2023	HAAKER EQUIPMENT CO	1,358.23	Vactor Service / Maintenance
24407	5/25/2023	INTERSTATE BATTERIES OF SAN DIEGO	192.22	MTP-65HD Battery
24408	5/25/2023	KEN GRODY FORD	418.50	Vehicle Service/Maintenace (Brakes) - Vehicle # 171
24409	5/25/2023	L&L PRINTERS	4,116.41	SemiAnnual Newsletter - Postage
24410	5/25/2023	LA COSTA LOGO, LLC	1,474.54	LWD Logo Long Sleeve Shirts & Hats
24411	5/25/2023	MALLORY SAFETY AND SUPPLY	104.52	Sunscreen
24412	5/25/2023	MOTOWORLD OF EL CAJON	3,757.23	2022 Yamaha Generator - PO/Order # 1049700
24413	5/25/2023	NAPA AUTO	105.58	Hydraulic Oil for Easement Crawler
24414	5/25/2023	OCCUPATIONAL HEALTH CENTERS OF...	143.00	Respirator Physical - S Krason
24415	5/25/2023	OLIVENHAIN MUNICIPAL WATER DIS...	52.68	Water @ VP5 PS
24416	5/25/2023	Pacific Hydrotech Corporation	288,087.50	VP7 PS Rehab (CO3 PO 9410 E Estates PS Contract)-April 2023
24417	5/25/2023	PACIFIC RIM MECHANICAL	1,235.84	Leucadia PS AC Repairs
24418	5/25/2023	PRUDENTIAL OVERALL SUPPLY	136.58	Weekly Uniform/Laundry Service 05/16/23
	5/25/2023	PRUDENTIAL OVERALL SUPPLY	136.58	Weekly Uniform/Laundry Service 05/23/23
24419	5/25/2023	QUADIENT LEASING	180.07	Quarterly Postage Meter Machine Lease 06/18/23-09/17/23
24420	5/25/2023	ROGERS ANDERSON MALODY & SCOT...	8,133.00	Financial Auditing Services (FY2023 Audit)
24421	5/25/2023	SAN DIEGO GAS & ELECTRIC	132.76	Electric @ RV PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	678.83	Electric @ Saxony PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	401.97	Electric @ VP5 PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	208.48	Electric @ VP7 PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	755.36	Electric/Gas @ E Estates PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	3,628.68	Electric @ Admin
	5/25/2023	SAN DIEGO GAS & ELECTRIC	101.95	Electric @ Avocado PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	1,473.79	Electric @ AWT
	5/25/2023	SAN DIEGO GAS & ELECTRIC	19,976.81	Electric @ BPS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	432.25	Electric @ Diana PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	1,225.28	Electric @ La Costa PS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	14,055.15	Electric @ LPS
	5/25/2023	SAN DIEGO GAS & ELECTRIC	54.69	Gas @ Admin
24422	5/25/2023	SITE ONE LANDSCAPE SUPPLY, LLC	63.66	Straw Wattle Rolls (2)
24423	5/25/2023	STAPLES	(21.67)	Credit on Invoice # 3536688244

Leucadia Wastewater District
 Check/Voucher Register - Demand Summary for Board
 1001 - PPB (Opus) General Checking Account
 From 5/5/2023 Through 6/8/2023

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
	5/25/2023	STAPLES	315.17	Office Supplies
24424	5/25/2023	TERMINIX PROCESSING CENTER	73.00	Monthly Pest Control Services 05/08/23
24425	5/25/2023	VERIZON WIRELESS	1,072.20	Cell Phones 04/08/23-05/07/23
24426	6/1/2023	AIRGAS USA LLC	1,667.19	Liquid Oxygen Contract 05/15/23
24427	6/1/2023	AT&T	131.31	Phone Service-Elevator 04/25/23 - 05/24/23
24428	6/1/2023	AWSS INC	2,404.02	Vehicle Fuel 04/03/23-04/12/23
	6/1/2023	AWSS INC	2,292.88	Vehicle Fuel 04/13/23-04/28/23
	6/1/2023	AWSS INC	2,254.06	Vehicle Fuel 05/01/23-05/12/23
24429	6/1/2023	C & B Air Power	1,263.43	Service Compressors (Labor/Parts)
24430	6/1/2023	CITY OF CARLSBAD	529.90	Water @ 1900 La Costa Ave
	6/1/2023	CITY OF CARLSBAD	167.31	Water @ 1960 La Costa Ave
	6/1/2023	CITY OF CARLSBAD	28.14	Water @ Fire Line
24431	6/1/2023	COLONIAL LIFE INS	378.06	Accident/Critical Illness Ins 05/03/23, 05/17/23 & 05/31/23
24432	6/1/2023	COX COMMUNICATIONS SAN DIEGO	513.95	Phone Service 05/18/23-6/17/23
24433	6/1/2023	FEDERAL EXPRESS CORPORATION	63.70	Shipping 05/17/23
24434	6/1/2023	FIDELITY SECURITY LIFE INSURANCE...	419.24	Vision Insurance - June 2023
24435	6/1/2023	HUMANA DENTAL INS.	3,797.05	Dental Insurance - June 2023
24436	6/1/2023	MISSION SQUARE	5,994.82	Deferred Comp for PPE 05/31/23
24437	6/1/2023	MITSUBISHI ELECTRIC US INC - MEU...	366.73	Elevator Maintenance - June 2023
24438	6/1/2023	MUTUAL OF OMAHA	1,297.50	Disability Insurance - June 2023
24439	6/1/2023	PLANT PEOPLE, INC	178.00	Office Plant Maintenance - June 2023
24440	6/1/2023	PRUDENTIAL OVERALL SUPPLY	136.58	Weekly Uniform/Laundry Service 5/30/23
24441	6/1/2023	Quench USA Inc	136.85	Office Drinking Water Monthly Service 05/19/23-06/18/23
24442	6/1/2023	RJE CYBER ASSESSMENTS	500.00	Single IP Penetration Test
24443	6/1/2023	SLOAN ELECTRIC COMPANY	716.25	Batiquitos P4 VFD Unit Service
24444	6/1/2023	STAPLES	(7.76)	Credit on Invoice # 3538438003
	6/1/2023	STAPLES	24.44	Office Supplies
24445	6/1/2023	THE HARTFORD	481.07	Life Insurance - June 2023
24446	6/1/2023	UNIFIRST FIRST AID CORP	108.14	First Aid Supplies
24447	6/8/2023	ADS CORP DBA ADS ENVIRONMENTAL...	4,655.00	Flow Metering / Data Analysis - May 2023
	6/8/2023	ADS CORP DBA ADS ENVIRONMENTAL...	1,340.00	Meter Maintenance / Data Delivery (ECHO) - May 2023
24448	6/8/2023	ADT COMMERCIAL LLC	165.00	Monthly Security Camera Maintenance 06/17/23-07/16/23
24449	6/8/2023	AYALA ENGINEERING	16,450.00	Manhole Rehabs (#04-1490, 06-1250, 11-0425, 11-0450)
24450	6/8/2023	AZTEC LEASING INC	530.88	Copy Machine Lease - May 2023
24451	6/8/2023	BAJA POOL AND SPA SERVICE	190.00	Water Fountain Weekly Maintenance - June 2023
24452	6/8/2023	BASE NINE CONSULTING INC	70,450.00	Upgrade SCADA Headquarters System
24453	6/8/2023	BIGTUNA INTERACTIVE	3,218.75	Web Support and Updates to Website (FY2023 Q3-Q4)
24454	6/8/2023	BOOT WORLD, INC	193.93	FST Safety Boots - Boot World - S Krason
24455	6/8/2023	COSCO FIRE PROTECTION	5,184.00	Replace packing on backflow / Install fire bell sign
24456	6/8/2023	COX COMMUNICATIONS SAN DIEGO	1,050.00	Internet Service 05/22/23-06/21/23

Leucadia Wastewater District
 Check/Voucher Register - Demand Summary for Board
 1001 - PPB (Opus) General Checking Account
 From 5/5/2023 Through 6/8/2023

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
24457	6/8/2023	DATA NET SOLUTIONS GROUP	3,261.20	IT Support Monthly Services - May 2023
	6/8/2023	DATA NET SOLUTIONS GROUP	1,430.00	Managed Service Monthly Services - May 2023
24458	6/8/2023	DETECTION INSTRUMENTS CORP	496.48	Calibrations @ LPS
24459	6/8/2023	DKF SOLUTIONS GROUP, LLC	300.00	Monthly MSO Subscription - June 2023
24460	6/8/2023	ENCINA WASTEWATER AUTHORITY	(1,103.00)	Quarterly Capital - FY2022 ACFR True-Up Refund
	6/8/2023	ENCINA WASTEWATER AUTHORITY	715,309.00	Quarterly Capital - FY2024 Q1 Projection / FY2023 Q3 Refund
	6/8/2023	ENCINA WASTEWATER AUTHORITY	(6,958.00)	Quarterly O/M - FY2022 ACFR True-Up Refund
	6/8/2023	ENCINA WASTEWATER AUTHORITY	547,851.00	Quarterly O/M - FY2024 Q1 Projection / FY2023 Q3 Refund
24461	6/8/2023	GRAINGER, INC	112.29	Electromechanical Hour Meter
	6/8/2023	GRAINGER, INC	165.80	Pilot Light
	6/8/2023	GRAINGER, INC	82.83	Sleeve Coupling Insert
24462	6/8/2023	IB CONSULTING LLC	6,330.00	Financial Planning Contract 05/04/23-06/04/23
24463	6/8/2023	INDUSTRIAL SCIENTIFIC	17.10	Shipping Charges for Covered Part
24464	6/8/2023	INFRASTRUCTURE ENGINEERING CORP	2,940.00	VP7 PS Replacement Project - April 2023
24465	6/8/2023	L&L PRINTERS	6,853.61	SemiAnnual Newsletter - Printing/Mailing
24466	6/8/2023	MAVTECK	11,475.00	VP7 PS Replacement Project - April 2023
24467	6/8/2023	MIRA MESA WINDOW CLEANING	700.00	Solar Panel Cleaning
24468	6/8/2023	MSC JANITORIAL SERVICE, INC	2,334.58	Janitorial Services - May 2023
24469	6/8/2023	OLIVENHAIN MUNICIPAL WATER DIS...	71.55	Recycled Water @ Traveling
	6/8/2023	OLIVENHAIN MUNICIPAL WATER DIS...	52.68	Water @ Encinitas Estates PS
	6/8/2023	OLIVENHAIN MUNICIPAL WATER DIS...	447.45	Water @ Traveling
	6/8/2023	OLIVENHAIN MUNICIPAL WATER DIS...	353.04	Water @ Traveling 2
	6/8/2023	OLIVENHAIN MUNICIPAL WATER DIS...	79.08	Water @ VP7 PS
24470	6/8/2023	PROFESSIONAL EXCHANGE	90.00	Monthly Phone Answering Services - May 2023
24471	6/8/2023	RGB RICE GENERAL BUILDING	5,624.38	Repair/Reseal Gutters @ LWD HQ - 50% for Prep/Materials
24472	6/8/2023	RISING TIDE PARTNERS	6,113.25	Public Information Services - May 2023
24473	6/8/2023	ROCKWELL CONSTRUCTION SERVICE...	3,307.50	VP7 Electrical & Instrumentation Inspection Services-May2023
24474	6/8/2023	SAN DIEGO LAFCO	50.00	Project # 1158 - For Giving LLC Annexation CEQA NOE Filing
24475	6/8/2023	STAPLES	317.79	Office Supplies
24476	6/8/2023	STATE BOARD OF EQUALIZATION	350.00	Project # 1158 - For Giving LLC Annexation BOE Processing
24477	6/8/2023	SWRCB-DWOCP	60.00	Water Dist Operator-D2 Cert Renewal-R Easton OP # 49293
24478	6/8/2023	UNDERGROUND SERVICE ALERTS/C	293.50	Monthly Underground Alarm Service
	6/8/2023	UNDERGROUND SERVICE ALERTS/C	72.26	Monthly Underground State Fees
Report Total			2,018,335.23	

Leucadia Wastewater District
Vendor Activity - Supplemental Credit Card Report
From 4/24/2023 Through 4/24/2023

Vendor Name	Tra... Sou...	Effective Date	Check/Voucher Number	Expenses	GL Code	GL Title	Transaction Description
U.S. BANK	API	4/24/2023		44.18	4330	BOARD CONFERENCES	CWEA Conference-Dinner-E Sullivan
U.S. BANK	API	4/24/2023		(90.00)	4330	BOARD CONFERENCES	CWEA Conference-Event Refund-C Roesink
U.S. BANK	API	4/24/2023		439.43	4330	BOARD CONFERENCES	CWEA Conference-Hotel-E Sullivan
U.S. BANK	API	4/24/2023		40.92	4910	OFFICE SUPPLIES	Kitchen Supplies
U.S. BANK	API	4/24/2023		119.88	4930	SUBSCRIPTIONS	DropBox Subscription
U.S. BANK	API	4/24/2023		20.00	4930	SUBSCRIPTIONS	eNewsletter
U.S. BANK	API	4/24/2023		9.99	4950	Computer Software/Srvc/Support/Hardware	iCloud - P Bushee
U.S. BANK	API	4/24/2023		40.00	4950	Computer Software/Srvc/Support/Hardware	Zoom
U.S. BANK	API	4/24/2023		243.75	5040	Safety Supplies & Services	DatCo
U.S. BANK	API	4/24/2023		14.00	5510	LINE MAINTENANCE	Phone Chargers
U.S. BANK	API	4/24/2023		10.76	5510	LINE MAINTENANCE	USBc Lightning Cables
U.S. BANK	API	4/24/2023		30.00	5710	TRAINING, EDUCATION & CONFERNC	CWEA Conference-Parking-R Morishita
U.S. BANK	API	4/24/2023		233.03	5710	TRAINING, EDUCATION & CONFERNC	Financial Planning Lunch
U.S. BANK	API	4/24/2023		169.44	5710	TRAINING, EDUCATION & CONFERNC	FST Training Lunch
U.S. BANK	API	4/24/2023		1,238.50	5910	TELEPHONE	Domain Registration Renewal
U.S. BANK	API	4/24/2023		125.00	5910	TELEPHONE	Webhosting
U.S. BANK	API	4/24/2023		30.00	5910	TELEPHONE	Wifi
U.S. BANK	API	4/24/2023		34.10	6420	ENCINA CAPITAL	EWA - Business Lunch

Transaction Total 2,752.98

Report
Opening/Current
Balance

Report Transaction
Totals 2,752.98

Report Current Balances

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2023 (July 2022 - June 2023)**

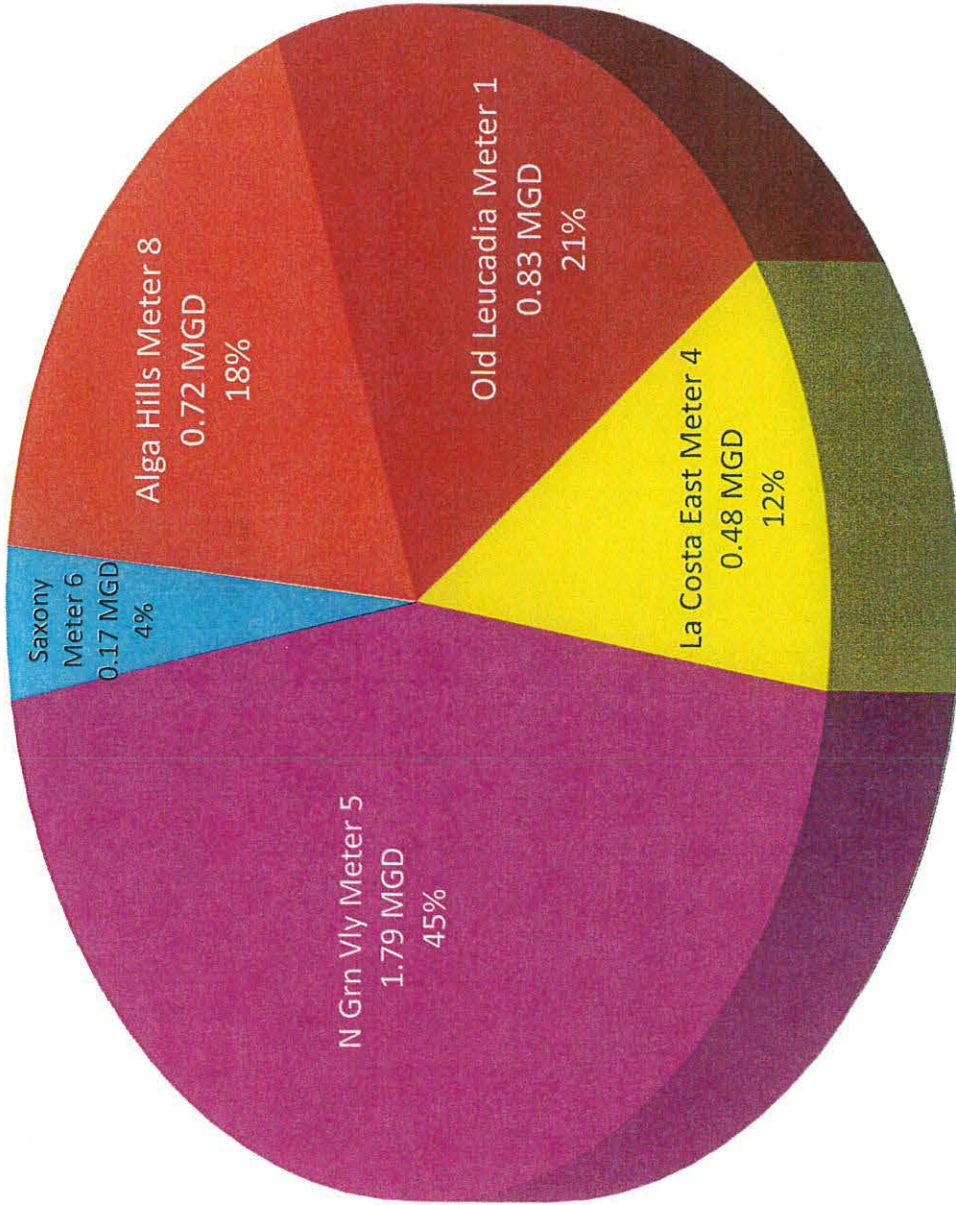
CURRENT MONTH - May 2023							FY 2022
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,782.09	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	LWD ADF (MGD)
JULY	0.00	118.11	1.00	3.81	132.37	46.48	3.79
YTD			28,783.09				
AUGUST	0.00	122.76	4.64	3.96	137.56	48.02	3.81
YTD			28,787.73				
SEPTEMBER	0.29	117.30	18.25	3.91	135.74	33.03	3.74
YTD			28,805.98				
OCTOBER	0.06	116.56	1.00	3.76	130.52	21.73	3.61
YTD			28,806.98				
NOVEMBER	1.20	116.10	1.25	3.87	134.34	2.36	3.78
YTD			28,808.23				
DECEMBER	0.72	117.80	74.25	3.80	131.57	0.00	3.95
YTD			28,882.48				
JANUARY	6.87	124.00	1.00	4.00	138.49	0.00	3.80
YTD			28,883.48				
FEBRUARY	3.45	101.64	1.50	3.63	125.67	0.00	3.60
YTD			28,884.98				
MARCH	6.76	132.06	0.75	4.26	147.48	0.00	3.72
YTD			28,885.73				
APRIL	0.16	114.60	(5.45)*	3.82	132.27	10.32	3.68
YTD			28,880.28				
MAY	0.02	123.69	7.50	3.81	135.00	20.40	3.64
YTD			28,887.78				
JUNE							3.86
YTD							
YTD Totals	19.53	1304.62	111.14			182.34	
Mo Average	1.78	118.60	11.11	3.88	134.64	16.58	3.75

* 5.45 EDU's sold back to LWWD in April

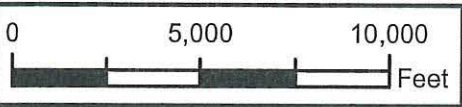
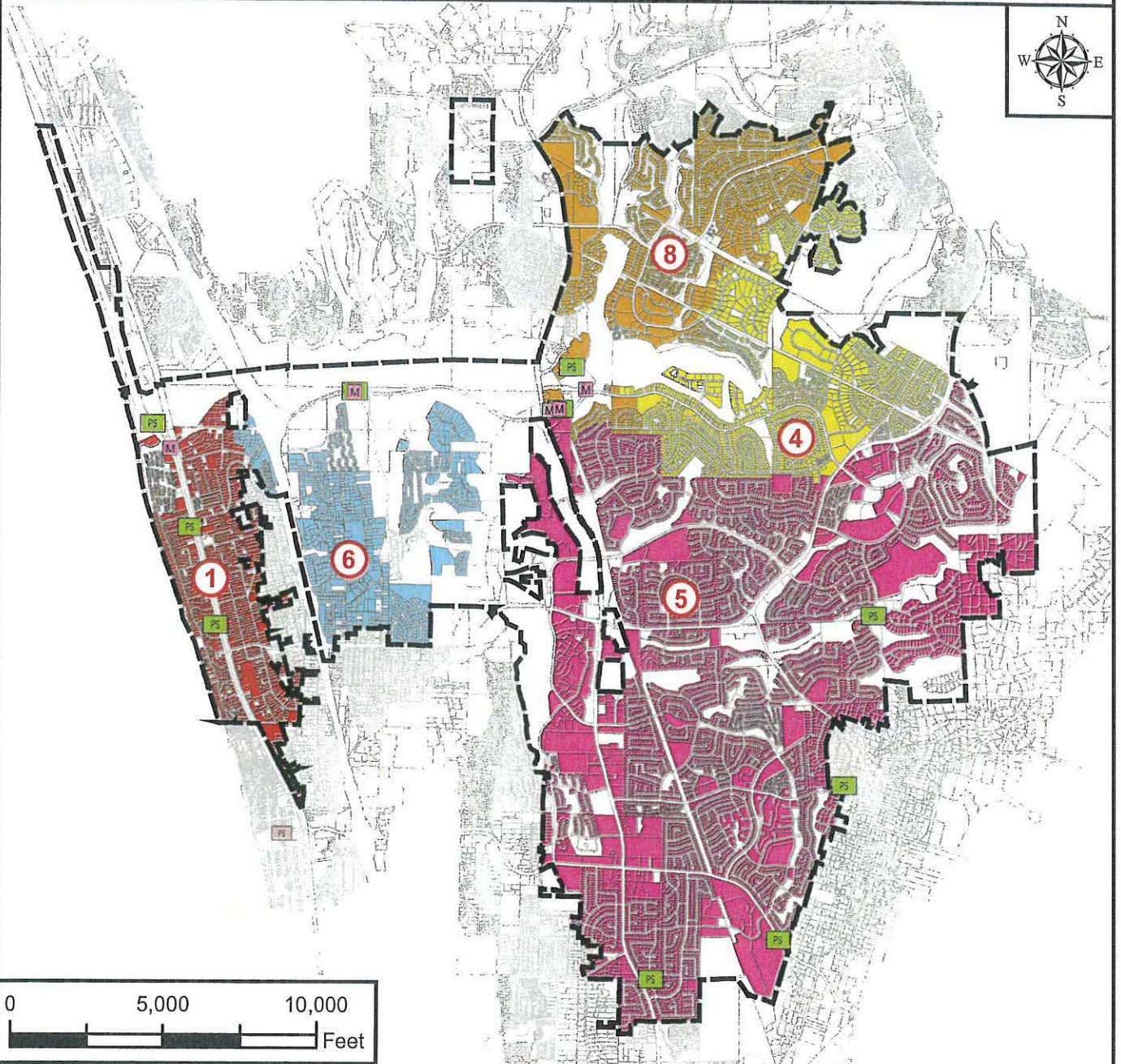
LWD Flows by Sub-Basin

May 2023

Total LWD Flow 3.99 MGD



LEUCADIA WASTEWATER DISTRICT



LEGEND

Parcels by Basin

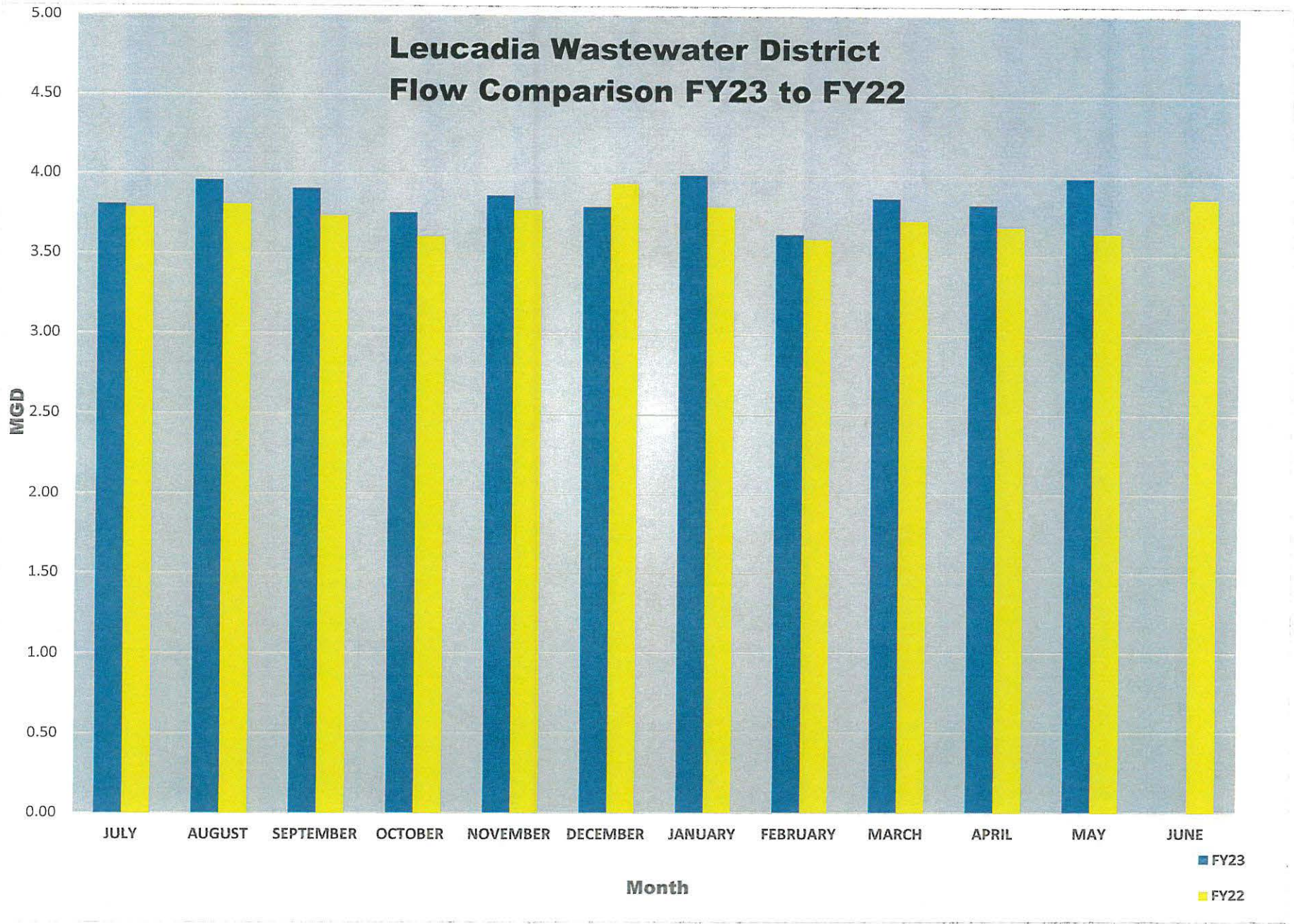
- 1 - Old Leucadia
- 4 - La Costa East
- 5 - North Green Valley
- 6 - Saxony
- 8 - Alga Hills

- Meter Locations
- LWD Pump Stations
- Encinitas Pump Stations
- LWD Boundary

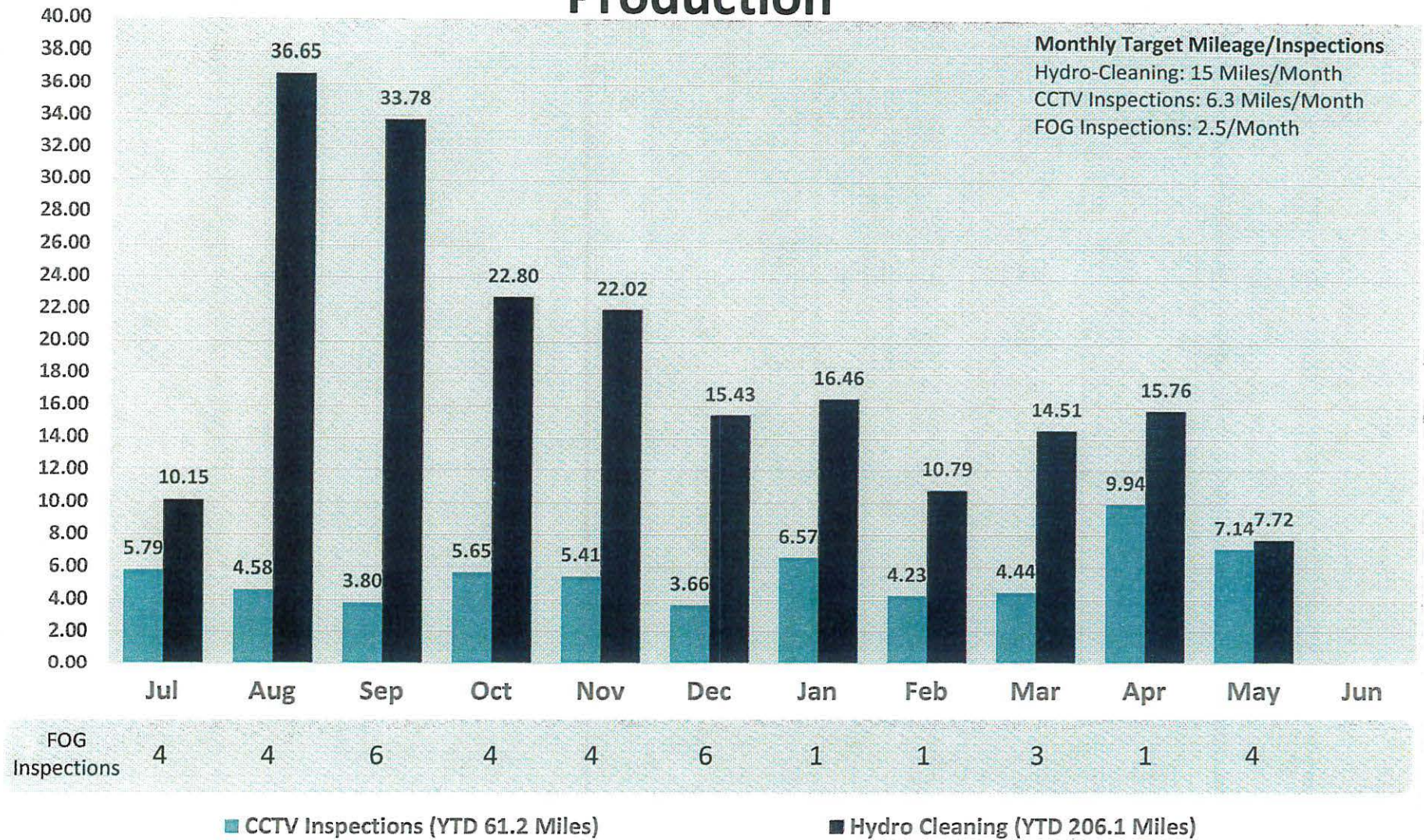


DEXTER WILSON ENGINEERING, INC.
CONSULTING ENGINEERS
(760) 438-4422

SEWER COLLECTION SYSTEM BY SUB-BASIN



FY-23 CCTV Inspections & Hydro Cleaning Production



**Operations and Administration Training Report
May 2023**

Training & Safety Events for the month May 2023

Hours

Description	Ops	Admin	Total
CSRMA DOT Drug and Alcohol Awareness for Employees	1.0	0.0	1.0
Defensive Driving	1.0	0.0	1.0
D & H Odor Control Tailgate	11.0	0.0	11.0
Gas Detection Safety and Best Practices (SKC West Group Training)	6.0	0.0	6.0
Getting It Done: Managing Email	0.0	1.0	1.0
Health Benefits Update (Pickering Ins./Mission Square)	26.0	8.0	34.0
Lockout / Tagout	5.0	0.0	5.0
Respiratory Protection	3.0	0.0	3.0
Saxony Bypass Tailgate	10.5	0.0	10.5
Saxony Fuses Tailgate	10.0	0.0	10.0
SCADA Introduction Tailgate	2.5	0.0	2.5
SERP Tailgate	10.0	0.0	10.0
Simple Rules for Safe Lifting	1.0	0.0	1.0
CSMFO Vacuum Truck Safety	0.5	0.0	0.5
CSRMA Chainsaw Safety	1.0	0.0	1.0
CSRMA COVID-19 Exposure Control and Disease Preparedness	1.0	0.0	1.0
CSRMA Collection System 101	1.0	0.0	1.0
CSRMA Field Ergonomics: Back Care	1.0	0.0	1.0
CSRMA Hand and Power Tool Safety: Avoiding Hazards	1.0	0.0	1.0
DataNet Data Protection: Secure Connections	0.0	1.0	1.0
DataNet Mobile Security: Mobile Device Management	1.0	0.5	1.5
DataNet Phishing: CEO Scams	0.0	1.0	1.0
DataNet Physical Security: Loose Lips Sink Ships	1.0	0.5	1.5
CSRMA Underground Utility	1.0	0.0	1.0
Water Industry Incident Investigation	0.0	1.0	1.0
Total Training Hours	95.5	13.0	108.5

Conferences/Webinars/Seminars for the month of May 2023

Attendees

Description	Ops	Admin	Total
CAMP Monthly Market Update	0	1	1
CASA Clean Water SoCal Joint Collection Committee Conference	4	0	4
CASA & Summitt Partners Reissued SSS WDR Webinar	1	0	1
CASA All Committee Chairs Coordinating Meeting	2	0	2
CLASS Investment Policy 101 Webinar	0	1	1
CSRMA Introduction to the Fair Labor Standards Act	0	2	2
CSRMA Supervisor's Guide to Understanding and Managing Employees' Rights	0	2	2
DXP Pump University	3	0	3
Total Attended Conferences	10	6	16

Notes:

Trainings include web-based, classroom, tailgates and safety events



LEADERS IN
ENVIRONMENTAL
PROTECTION

Operations and Administration Training Report Summary for Fiscal Year 2023

Training		Hours		
Month	Ops	Admin	Total	
Jul-22	21.0	7.0	28.0	
Aug-22	48.0	43.0	91.0	
Sep-22	30.0	11.5	41.5	
Oct-22	128.0	19.0	147.0	
Nov-22	46.0	3.0	49.0	
Dec-22	43.5	2.5	46.0	
Jan-23	53.5	8.0	61.5	
Feb-23	86.5	13.0	99.5	
Mar-23	24.0	5.0	29.0	
Apr-23	23.0	3.5	26.5	
May-23	95.5	13.0	108.5	
YTD Totals	599.0	128.5	727.5	

Conferences		Attendees		
Month	Ops	Admin	Total	
Jul-22	2.0	2.0	4.0	
Aug-22	4.0	2.0	6.0	
Sep-22	0.0	1.0	1.0	
Oct-22	2.0	2.0	4.0	
Nov-22	1.0	4.0	5.0	
Dec-22	7.0	3.0	10.0	
Jan-23	7.0	6.0	13.0	
Feb-23	9.0	4.0	13.0	
Mar-23	11.0	0.0	11.0	
Apr-23	4.0	6.0	10.0	
May-23	10.0	6.0	16.0	
YTD Total	57.0	36.0	93.0	

Notes:

Trainings include web-based, classroom, and tailgates

Conferences include CASA, CWEA, CSDA, CSRMA, CSFMO

Leucadia Wastewater District

Balance Sheet

As of 5/31/2023

	Amount
Assets	
Cash & Investments	27,315,335.48
Accounts Receivables	118,751.06
Net OPEB Asset	246,761.00
Prepaid Expense	172,429.12
Funds held with Encina Wastewater Authority	445,200.00
Capital Assets	187,983,392.07
Less Accumulated Depreciation	(65,265,622.75)
Total Assets	151,016,245.98
Deferred Outflows	
PERS Pension Deferred Outflows	1,274,038.00
OPEB Health Deferred Outflows	74,182.00
Total Deferred Outflows	1,348,220.00
Total Assets & Deferred Outflows	152,364,465.98
Liabilities	
Accounts Payable & Accrued Expenses	552,734.33
Developer Deposits	104,454.34
Lease Liability	13,018.57
Net Pension Liability	2,094,667.00
Total Liabilities	2,764,874.24
Deferred Inflows	
PERS Pension Deferred Inflows	176,126.00
PERS Projected/Actual Earnings Difference	1,828,534.00
OPEB Health Deferred Inflows	146,751.00
Total Deferred Inflows	2,151,411.00
Net Position	
Beginning Net Position (as of June 30, 2021)	
Investment in Capital Assets	122,704,750.01
Reserves	23,651,323.22
Total Beginning Net Position (as of June 30, 2021)	146,356,073.23
Current Change In Net Position	
Other	1,092,107.51
Total Current Change In Net Position	1,092,107.51
Total Net Position	147,448,180.74
Total Liabilities, Deferred Inflows & Net Position	152,364,465.98

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

From 7/1/2022 Through 5/31/2023

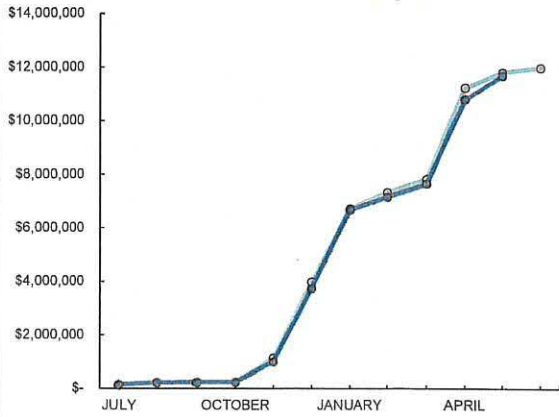
Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
OPERATING REVENUES				
3110 Sewer Service Fees	\$11,673,821.47	\$11,980,350.00	\$ 306,528.53	97.4%
3150 Recycled Water Sales	256,875.14	357,000.00	100,124.86	72.0%
3100 Misc. Operating Revenue	84,748.25	194,150.00	109,401.75	43.7%
TOTAL OPERATING REVENUES	\$12,015,444.86	\$12,531,500.00	\$ 516,055.14	95.9%
OPERATING EXPENSES				
4100 Salaries	\$ 1,950,224.87	\$ 2,165,419.01	\$ 215,194.14	90.1%
4200 Employee Benefits	1,380,837.46	1,579,273.19	198,435.73	87.4%
4300 Directors Expense	88,369.89	137,400.00	49,030.11	64.3%
4400 Election Expense	-	60,000.00	60,000.00	0.0%
4600 Gas, Oil & Fuel	57,545.70	51,000.00	(6,545.70)	112.8%
4700 Insurance Expense	206,947.68	225,425.00	18,477.32	91.8%
4800 Memberships	29,729.57	38,425.00	8,695.43	77.4%
4900 Office Expense	127,382.62	173,800.00	46,417.38	73.3%
5000 Operating Supplies	88,869.60	148,800.00	59,930.40	59.7%
5200 Professional Services	346,817.27	528,900.00	182,082.73	65.6%
5300 Printing & Publishing	23,342.99	30,000.00	6,657.01	77.8%
5400 Rents & Leases	11,735.92	22,900.00	11,164.08	51.2%
5500 Repairs & Maintenance	449,635.43	509,000.00	59,364.57	88.3%
5600 Monitoring & Permits	70,799.97	84,300.00	13,500.03	84.0%
5700 Training & Development	37,101.41	49,000.00	11,898.59	75.7%
5900 Utilities	487,939.10	506,680.00	18,740.90	96.3%
6100 LAFCO Operations	8,003.54	7,700.00	(303.54)	103.9%
6200 Encina Operating Expense	2,544,327.00	2,274,600.00	(269,727.00)	111.9%
6900 Admin O/H alloc to Capital	(151,325.33)	(209,032.00)	(57,706.67)	72.4%
TOTAL OPERATING EXPENSES	\$ 7,758,284.69	\$ 8,383,590.20	\$ 625,305.51	92.5%
NON-OPERATING REVENUES				
3130 Capacity Fees	\$ 540,197.35	\$ 152,670.00	\$ (387,527.35)	353.8%
3220 Property Taxes	2,067,473.52	2,038,700.00	(28,773.52)	101.4%
3250 Investment Income	372,459.75	341,000.00	(31,459.75)	109.2%
3290 Misc. Non Op Revenue	40,678.99	27,400.00	(13,278.99)	148.5%
TOTAL NON-OPERATING REVENUES	\$ 3,020,809.61	\$ 2,559,770.00	\$ (461,039.61)	118.0%

Preliminary: subject to future review, reconciliation, accruals and audit

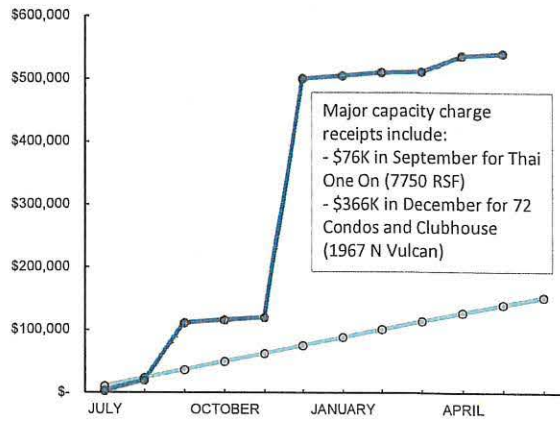
Leucadia Wastewater District Revenue FY2023

YTD through May 31, 2023

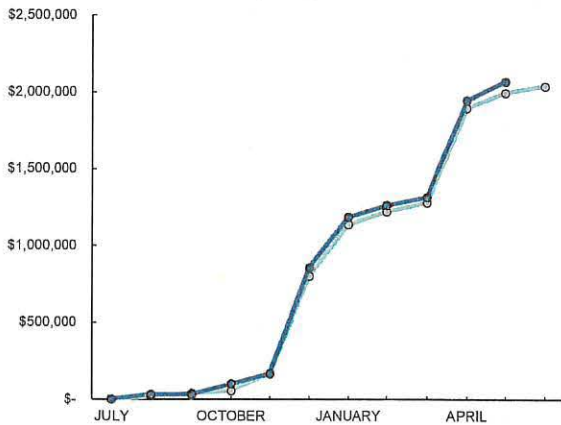
Sewer Service Fees



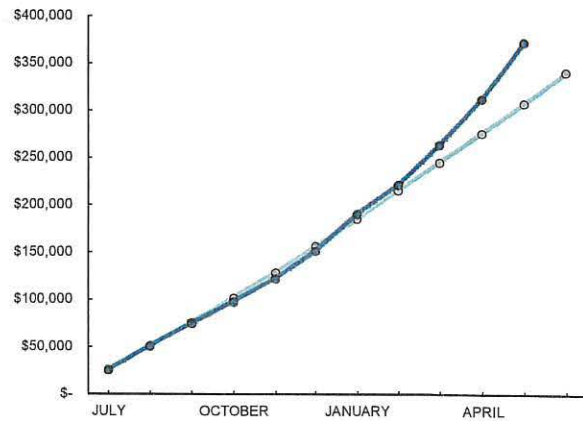
Capacity Charges



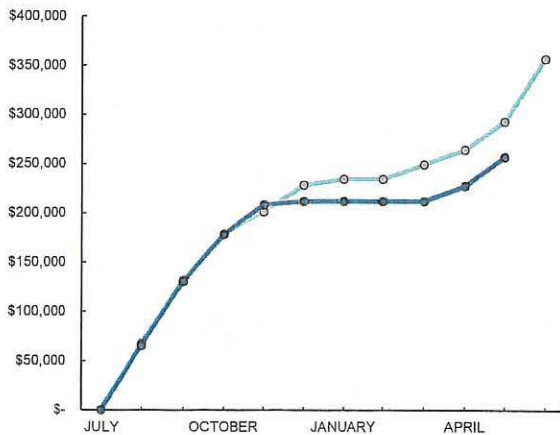
Property Taxes



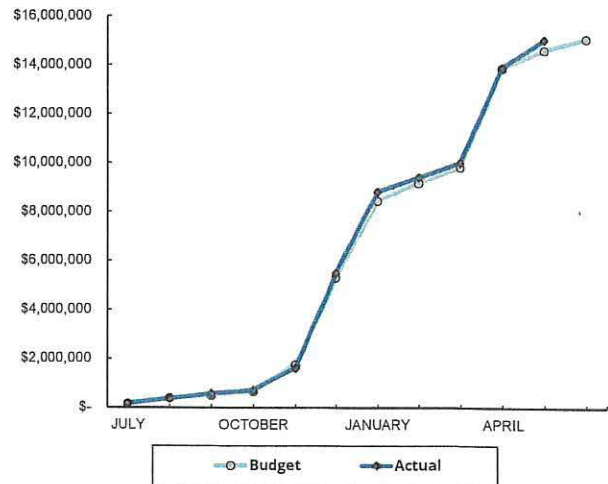
Investment Income



Recycled Wastewater Sales



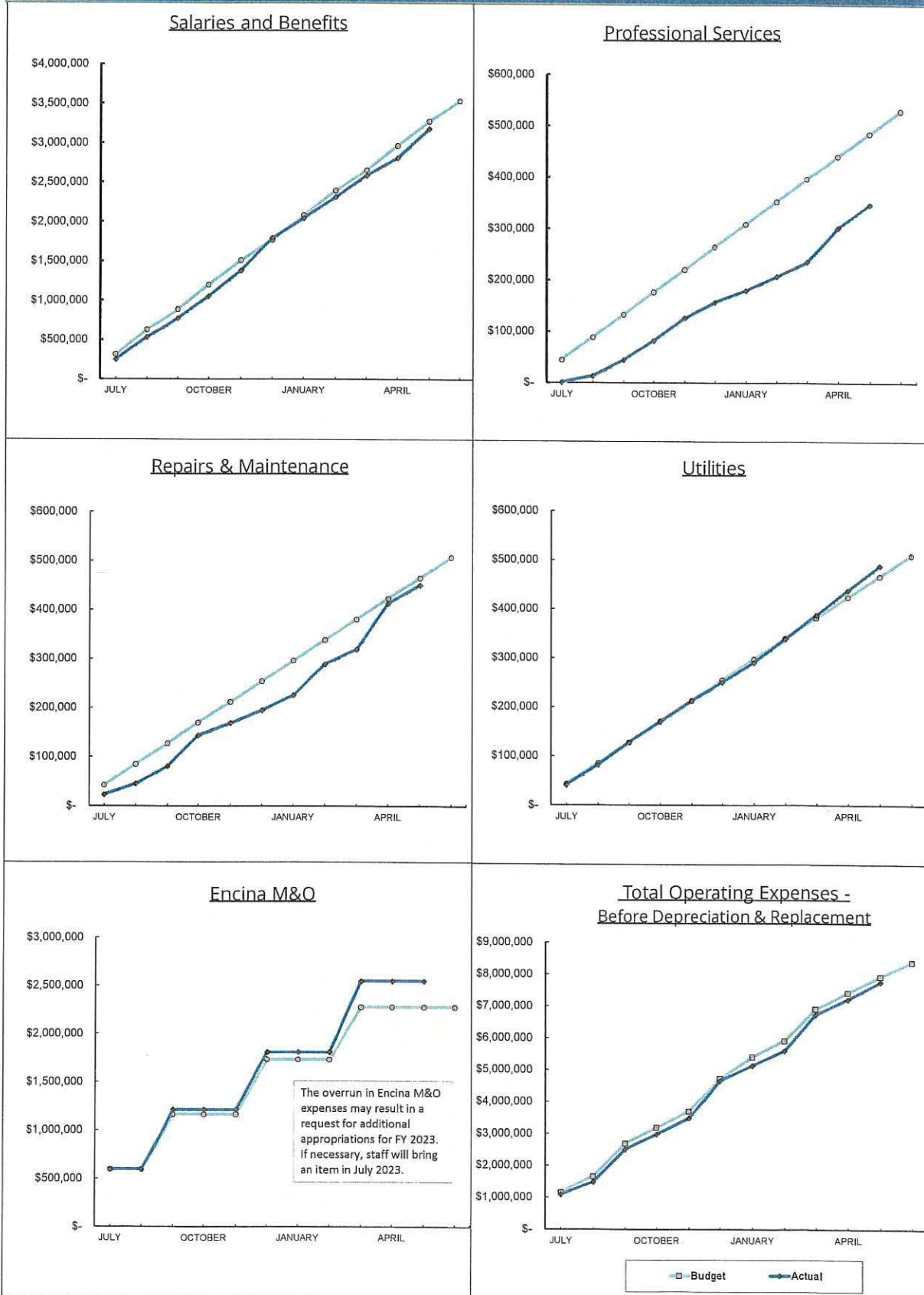
Total Revenue



* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY2023

YTD through May 31, 2023

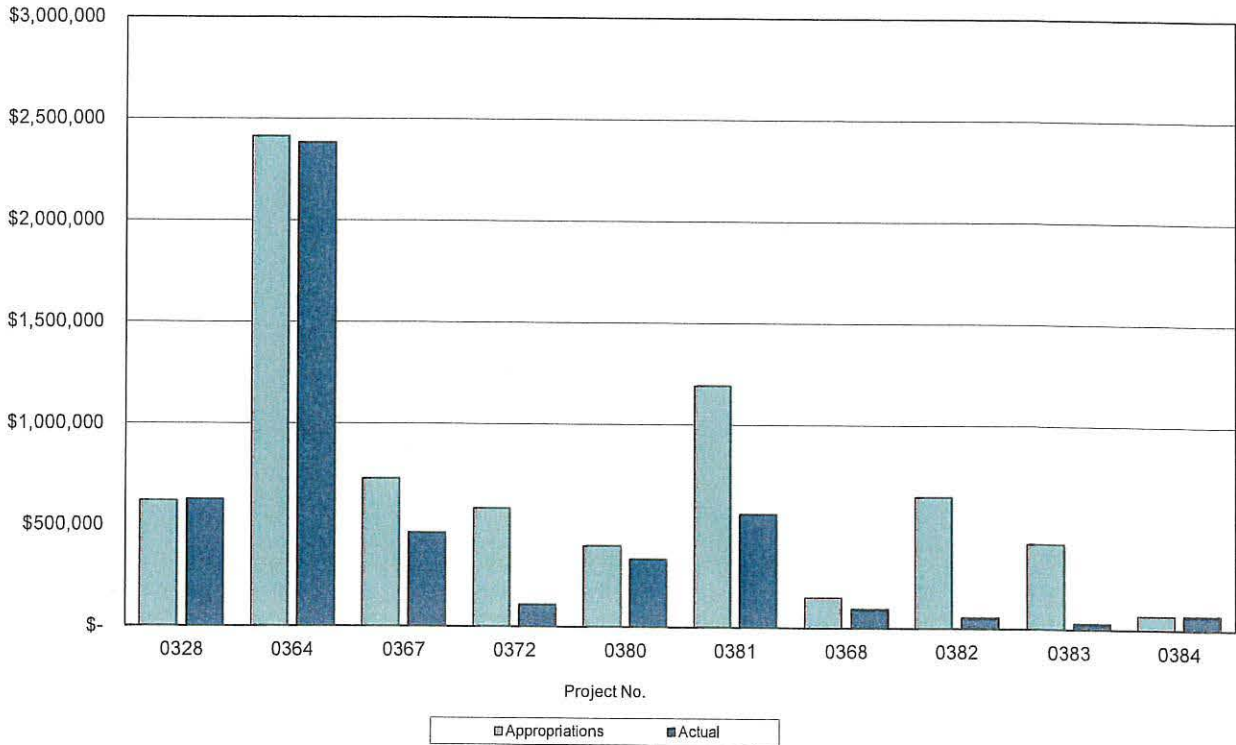


* Preliminary: subject to future review, reconciliation, accruals, and audit

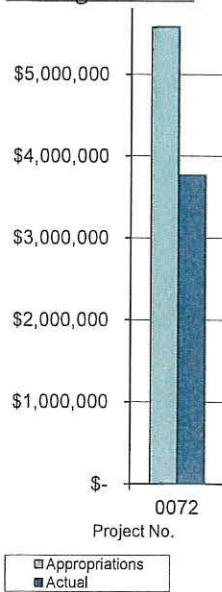
Leucadia Wastewater District Capital Expenditures

As of May 31, 2023

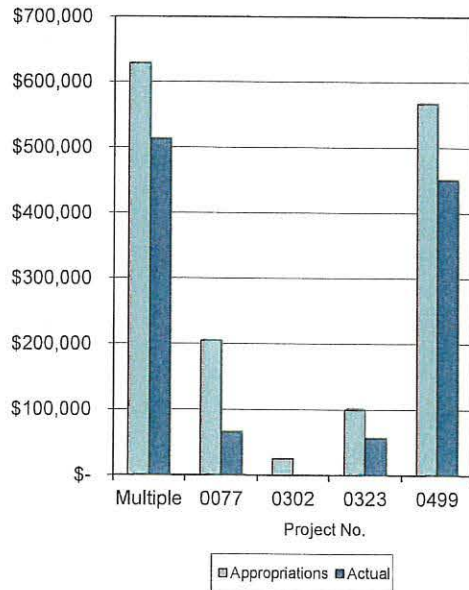
District Multi Year Capital Expenditures by Project Through FY2023



District's Share of Encina WPCF Capital Exp Through FY2023



Single Year Capital Expenditures by Project FY2023



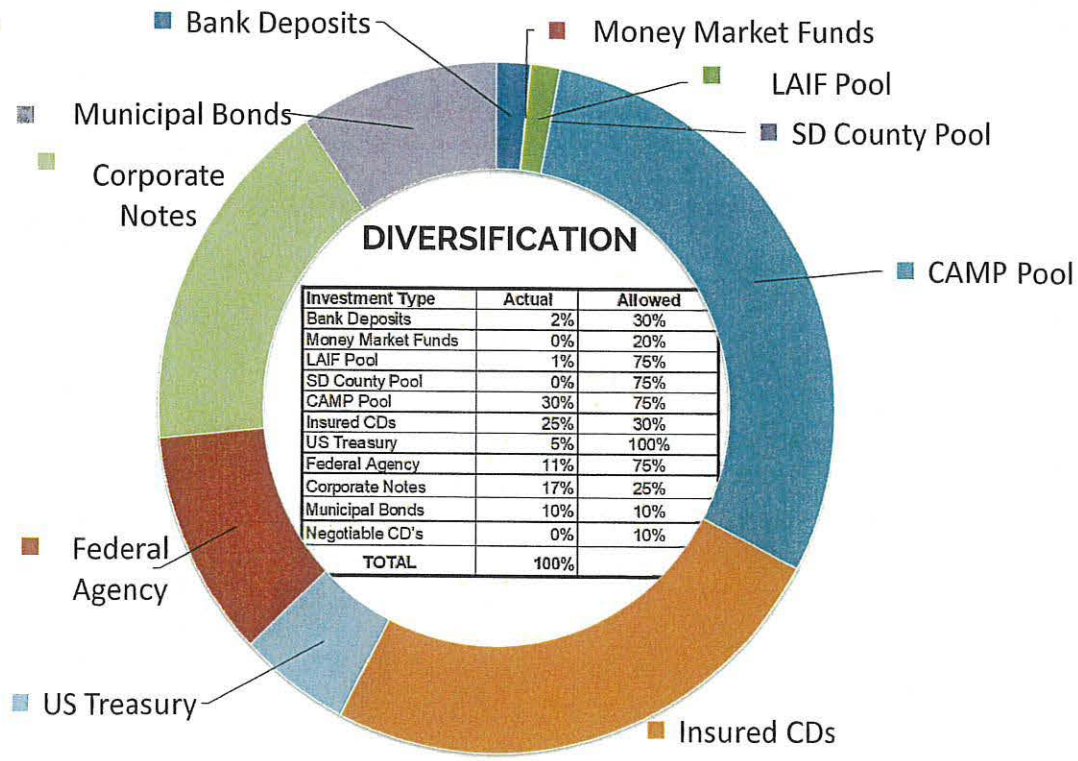
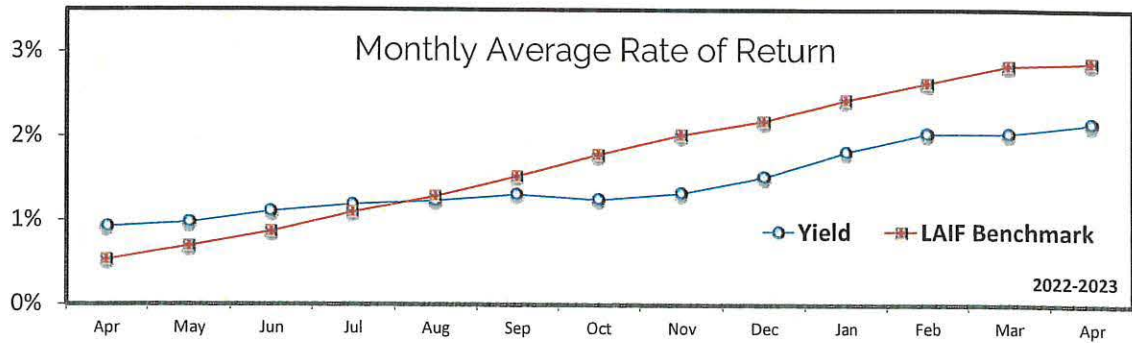
Project Legend

Multi-Year Capital Projects	No.
Encina Joint Facility Capital Projects	0072
North SD Water Reuse Coalition Project	0328
Encinitas Estates Pump Station Rplcmnt	0364
B1 Force Main - North Section Rplcmnt	0367
Asset Management Plan Update	0368
Diana Pump Station Upgrade	0372
FY2022 Gravity Pipeline Rehabilitation	0380
FY2023 Gravity Pipeline Rehabilitation	0382
Village Park 7 Pump Station Rehabilitation	0381
Rancho Verde Pump Station	0383
Batiquitos Emergency Basin Inspection	0384
Single Year Capital Projects	No.
Equipment - Capital Acquisitions	Multiple
Misc. Pipeline Rehabilitation	0077
District Engineering Services	0302
Lateral Replace/Backflow Prevention	0323
LWD Gen'l Cap Labor & O/H Allocation	0499

* Preliminary: subject to future review, reconciliation, accruals, and audit

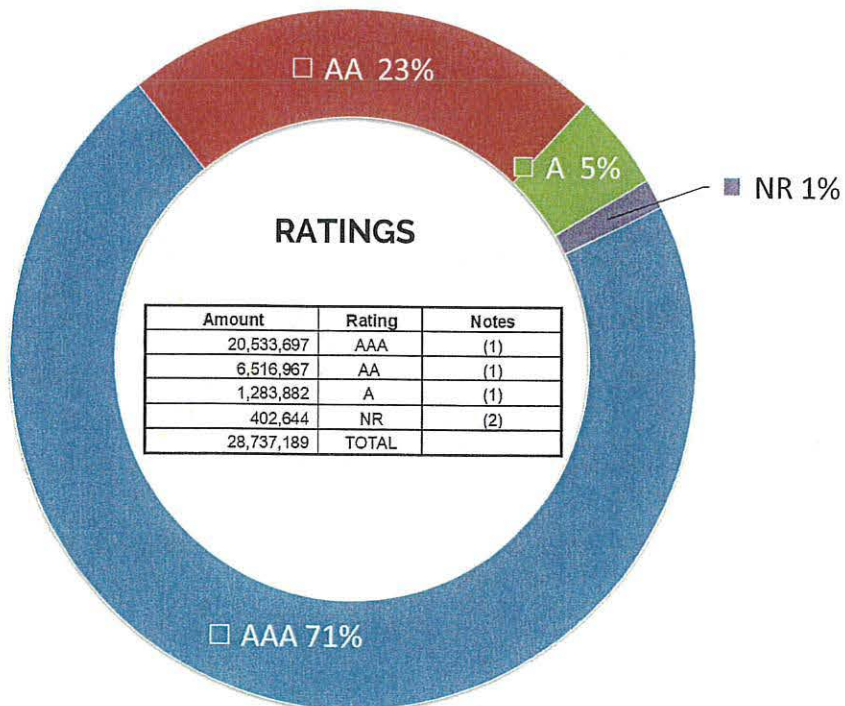
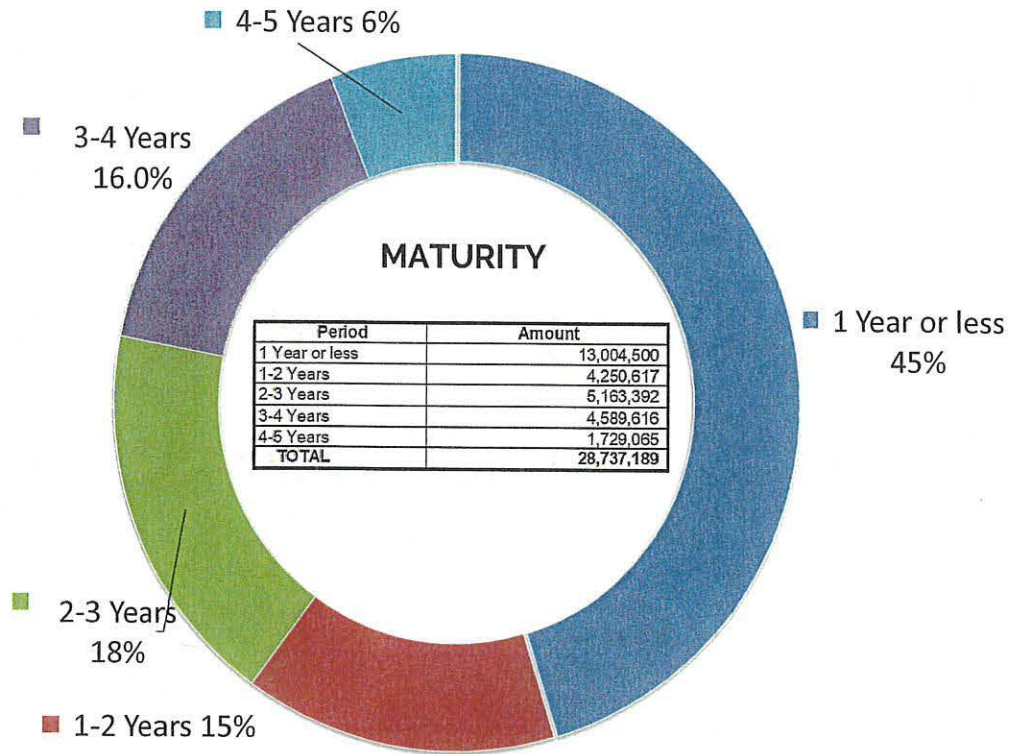
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2023

Cash Equivalents & Investments	Principal (Original Cost)		April Interest	Average Rate
	Mar 31, 2023	Apr 30, 2023		
Pacific Premier Bank Reserves	\$ 623,613	\$ 458,842	\$ 5	0.010%
TVI Dreyfus Money Market	11,409	12,406	45	4.510%
LAIF Pool	499,057	402,644	1,078	2.870%
SD County Pool	4,425	5,343	14	3.440%
CAMP Pool	4,716,788	8,492,521	24,971	4.537%
Certificates of Deposit - Insured	7,153,000	7,153,000	11,275	1.888%
US Treasury Notes	1,557,340	1,557,340	1,757	1.588%
Federal Agency Notes	3,044,687	3,044,687	2,189	0.915%
Municipal Bonds	2,751,889	2,751,889	2,183	0.900%
Corporate Bonds/Notes	5,109,235	4,858,518	5,012	1.228%
Totals	\$ 25,471,444	\$ 28,737,189	\$ 48,527	2.148%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
 April 30, 2023

(Continued)



(1) CAMP Pool & SD County Pool, are rated by Standard & Poors. Investments are rated by Moody's.
 (2) LAIF is not rated.

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2023

(Continued)

CASH & INVESTMENT FUNDS BY MONTH



INVESTMENT TRANSACTIONS

Investment	Purchases	Sales & Maturities	Maturity Date	CUSIP	YTM at Cost	Notes
Morgan Stanley Corp Notes		250,718	4/5/2024	61772BAA1	0.63%	1
TOTAL	\$ -	\$ 250,718				

Note <1> Investment was called on 4/5/2023.

Investment transactions above are investment purchases, sales, and maturities during the month. They do not include internal

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **May 2023 Board Disclosure of Reimbursements Report**

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending May 2023.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2291 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for the month of May 2023 for your review.

tb:PJB

Attachment


**Leucadia Wastewater District
Disclosure of Reimbursements Report
May 1-31, 2023**

Conference Date	Description	Director	Director	Director	Director	Director	GM	DTS	FSS	DFA	
		J. Hanson	E. Sullivan	D. Omsted	C. Roesink	R. Saldana	P. Bushee	R. Morishita	M. Gonzalez	R. Green	
2023 CSDA Legislative Days May 16 - 17, 2023 Sacramento, CA	Registration		300.00	300.00							
	Hotel		238.42	491.79							
	Airfare		172.96	227.95							
	Meals			33.17							
	Rental Car										
	Parking/Coaster			4.50							
	Tips/Baggage			5.00							
	Fuel/mileage/taxi/uber			6.55							
	Total		0.00	711.38	1,068.96	0.00	0.00	0.00	0.00	0.00	0.00
		Registration									
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking/Coaster										
	Tips/Baggage										
	Fuel/mileage/taxi/uber										
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking/Coaster										
	Tips/Baggage										
	Fuel/mileage/taxi/uber										
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Registration										
	Hotel										
	Airfare										
	Meals										
	Rental Car										
	Parking/Coaster										
	Tips/Baggage										
	Fuel/mileage/taxi/uber										
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Notes :

E. Sullivan unable to attend conference, hotel charged one night due to last minute cancellation, flight paid for but SW gave credit for future flight due to cancellation

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Adopt Resolution No. 2397 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2024 (July 1, 2023 to June 30, 2024) Pursuant to Article XIII (B) of the California Constitution**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2397 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

California Government Code Section 7910 requires that the District establish appropriations limit at the beginning of each fiscal year. The appropriations limit for FY24 has been calculated at \$104,665,651. The planned District appropriations subject to the statutory limitation are \$2,277,236. Per Government Code Section 7910, the document used to develop the Appropriations Limit was made available to the public.

Proposed Resolution No. 2397 establishing the appropriations limit is attached for your consideration along with documentation used in the determination of the appropriations limit.

Staff recommends that the Board of Directors adopt Resolution No. 2397 as presented.

reg:PJB

Attachment

RESOLUTION NO. 2397

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ESTABLISHING APPROPRIATIONS LIMIT OF THE DISTRICT
FOR THE FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024 PURSUANT TO
ARTICLE XIII (B) OF THE CALIFORNIA CONSTITUTION**

WHEREAS, Government Code Section 7910 requires that each year the Board of Directors of this District shall, by resolution, establish the District's appropriation limit for the following fiscal year pursuant to Article XIII (B) of the California Constitution; and

WHEREAS, the documentation attached hereto as Exhibit "A", used in the determination of the appropriations limit, has been available to the public in accordance with Government Code Section 7910.

NOW, THEREFORE, the Board of Directors of Leucadia Wastewater District does hereby resolve, determine and order as follows:

Section 1. The appropriations limit of Leucadia Wastewater District for the Fiscal Year July 1, 2023 - June 30, 2024 pursuant to Article XIII (B) of the California Constitution is hereby established as \$104,665,651.

Section 2. This Resolution is effective June 14, 2023 and supersedes Resolution No. 2370.

PASSED AND ADOPTED by the Board of Directors at a meeting of the LWD, held June 14, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Elaine Sullivan, President

Paul J. Bushee, General Manager

(SEAL)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS LIMIT
FISCAL YEAR 2023-2024**

FISCAL YEAR	POPULATION FACTOR	CPI/PI FACTOR	ADJUSTMENT FACTOR	APPROPRIATIONS LIMIT	APPROPRIATIONS SUBJECT TO LIMIT	OVER (UNDER) LIMIT
1978-79				4,131,757		
1979-80	1.1185	1.1017	1.2323	5,019,364	474,509	(4,544,855)
1980-81	1.1952	1.1053	1.3211	6,725,969	269,388	(6,456,581)
1981-82	1.0207	1.0912	1.1138	7,491,303	201,344	(7,289,959)
1982-83	1.0570	1.0679	1.1288	8,455,960	346,283	(8,109,677)
1983-84	1.0578	1.0235	1.0827	9,154,915	518,291	(8,636,624)
1984-85	1.0641	1.0474	1.1145	10,203,504	370,506	(9,832,998)
1985-86	1.0423	1.0374	1.0813	11,032,865	407,693	(10,625,172)
1986-87	1.1571	1.0230	1.1837	13,059,749	854,824	(12,204,925)
1987-88	1.0810	1.0304	1.1140	14,548,109	571,371	(13,976,738)
1988-89	1.0486	1.0393	1.0898	15,854,675	2,287,498	(13,567,177)
1989-90	1.1118	1.0498	1.1672	18,505,063	7,133,033	(11,372,030)
1990-91	1.0273	1.0421	1.0705	19,809,670	3,570,985	(16,238,685)
1991-92	1.0271	1.0414	1.0696	21,188,858	4,873,688	(16,315,170)
1992-93	1.0085	1.0064	1.0149	21,505,287	945,024	(20,560,263)
1993-94	1.0199	1.0272	1.0477	22,530,400	881,142	(21,649,258)
1994-95	1.0079	1.0071	1.0151	22,870,074	1,258,995	(21,611,079)
1995-96	1.0004	1.0472	1.0476	23,959,121	534,652	(23,424,469)
1996-97	1.0167	1.0467	1.0642	25,496,815	7,127,060	(18,369,755)
1997-98	1.0204	1.0467	1.0680	27,230,599	4,706,220	(22,524,379)
1998-99	1.0367	1.0415	1.0797	29,401,505	2,864,723	(26,536,782)
1999-00	1.0386	1.0453	1.0857	31,920,931	1,219,792	(30,701,139)
2000-01	1.0422	1.0491	1.0933	34,900,013	2,073,768	(32,826,245)
2001-02	1.0445	1.0782	1.1262	39,303,693	460,000	(38,843,693)
2002-03	1.0445	0.9873	1.0312	40,531,016	761,542	(39,769,474)
2003-04	1.0263	1.0231	1.0500	42,557,926	773,263	(41,784,663)
2004-05	1.0218	1.0328	1.0553	44,911,884	452,866	(44,459,018)
2005-06	1.0157	1.0526	1.0692	48,018,786	1,339,689	(46,679,097)
2006-07	1.0216	1.0396	1.0620	50,997,014	6,064,787	(44,932,227)
2007-08	1.0172	1.0442	1.0622	54,168,601	4,121,237	(50,047,364)
2008-09	1.0163	1.0429	1.0599	57,415,246	1,424,330	(55,990,916)
2009-10	1.0102	1.0062	1.0165	58,360,757	1,496,698	(56,864,059)
2010-11	1.0143	0.9746	0.9885	57,691,221	1,257,308	(56,433,913)
2011-12	1.0077	1.0251	1.0330	59,594,831	941,116	(58,653,715)
2012-13	1.0103	1.0377	1.0484	62,479,881	1,237,704	(61,242,177)
2013-14	1.0087	1.0512	1.0603	66,247,981	1,278,375	(64,969,606)
2014-15	1.0135	0.9977	1.0112	66,988,165	1,318,868	(65,669,297)
2015-16	1.0073	1.0382	1.0458	70,055,307	1,473,535	(68,581,772)
2016-17	1.0082	1.0537	1.0623	74,420,087	1,576,765	(72,843,322)
2017-18	1.0070	1.0369	1.0442	77,708,993	1,641,550	(76,067,443)
2018-19	1.0108	1.0367	1.0478	81,427,055	1,766,492	(79,660,563)
2019-20	1.0008	1.0385	1.0393	84,629,334	1,894,512	(82,734,822)
2020-21	1.0046	1.0373	1.0421	88,189,565	1,937,468	(86,252,097)
2021-22	1.0043	1.0573	1.0619	93,644,939	2,033,892	(91,611,047)
2022-23	0.9980	1.0755	1.0734	100,514,371	2,170,641	(98,343,730)
2023-24	0.9970	1.0444	1.0413	104,665,651	2,277,236	(102,388,415)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS SUBJECT TO LIMIT WORKSHEET
FISCAL YEAR 2023-2024**

Fiscal Year	Total Appropriations	Amount
2023-2024	General District	\$ 9,091,904
	Current Construction/Capital	9,323,668
	Other Debt & Reserves Exp.	-
	Reserves	22,735,254
	Subtotal	41,150,826
	Less: Prior Reserves (Limited to above reserves)	23,651,323
	(Difference)	(916,069)
	Less: Voter Approved Debt Service	0
	Total Available	18,415,572
	Non-Proceeds of Taxes	16,138,336
Appropriations Subject to Limit		\$ 2,277,236

Fiscal Year	Revenues	Total Revenue	Tax Revenue	Non-Tax Revenue
2023-2024	Service Charges	\$ 13,616,949	\$ -	\$ 13,616,949
	Other Operating Income	190,824	-	190,824
	Property Taxes	2,213,000	2,213,000	-
	Other Non-Operating Income	688,070	-	688,070
	Debt Service	-	-	-
	Less Voter Approved Debt Service	-	-	-
	Subtotal	16,708,843	2,213,000	14,495,843
	Interest Income	485,000	64,236	420,764
	Other Reserve Income	1,221,729	-	1,221,729
	Total Revenues	\$ 18,415,572	\$ 2,277,236	\$ 16,138,336

Interest Income Allocation

Tax Revenue	\$ 2,213,000
Total Revenue Before Interest	/ 16,708,843
%	= 13.2444838%
Interest Income	* 485,000
Interest Allocated to Tax Revenue	= \$ 64,236

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS LIMIT WORKSHEET
FISCAL YEAR 2023-2024**

	(1)	(2)		
	Total 1/1/2021	Within District 1/1/2021	% of City	% of District
Carlsbad	114,549	34,728	30.3%	54.8%
Encinitas	61,085	28,610	46.8%	45.2%
Total		63,338	(to below)	100.0%

(1) Per California Department of Finance letter and attachments, dated May 2023.
More recent SANDAG estimates were not yet available.

(2) District population figures per special request from SANDAG.
Latest estimate received May 22, 2022 are for Jan 2022.

Population	%	2021-2022		2022-2023	
		Total cities (3) 1/1/2022	Total district (Calc) 1/1/2022	Total cities (3) 1/1/2023	Total district (Calc) 1/1/2023
Carlsbad	30.3%	114,865	34,824	114,549	34,728
Encinitas	46.8%	61,283	28,703	61,085	28,610
Total	(from above)	176,148	63,527	175,634	63,338
Percentage change				-0.292%	-0.297%

FISCAL YEAR 2023-2024

<u>Adjustment factor calculation</u>	<u>% CHANGE</u>	<u>FACTOR</u>
1 Population change calculation	-0.297%	0.9970
2 Per capita personal income - (3)	4.440%	1.0444
Adjustment Factor		1.0413

(3) Per California Department of Finance letter and attachments, dated May 2023. Also found here:
<https://dof.ca.gov/forecasting/demographics/estimates/>

Encina Wastewater Authority Report
Regular Board Meeting
May 24, 2023

EWA Board of Directors – President Sullivan Reporting

1. Odor Control Improvements Project – Preliminary Design Award

The Board authorized the General Manager to execute a Professional Services Agreement with Carollo Engineers, Inc. in the amount not to exceed \$364,120 for Preliminary Design Engineering Services for Odor Control Improvements Project.

2. Fiscal Year 2023 Operating Budget Amendment and Budget Transfers

The Board adopted Resolution 2023-03 amending the Fiscal Year 2023 Operating Budget for Encina Wastewater Authority, the Buena Creek Pump Station, and the Buena Vista Pump Station, and authorizing budget transfers.


The Board directed staff to prepare the Fiscal Year 2023 Operating Budget Amendment for consideration by the EWA Joint Advisory Committee (JAC) and the Boards and Councils of the EWA Member Agencies.

Joint Advisory Committee

3. Fiscal Year 2023 Operating Budget Amendment and Budget Transfers

The JAC authorized the Fiscal Year 23 Budget Amendment to be forwarded to the Member Agencies for approval.

MEMORANDM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2024 (FY24) on the San Diego County Tax Roll**

PUBLIC HEARING:

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to collect LWD's wastewater service charges for FY24 on the County Tax Roll in the same manner, together with, and at the same time as general taxes.

The notice of this public hearing was posted at the District on June 1, 2023. It was also published in the San Diego Union Tribune on June 1, 2023 and on June 8, 2023.

BACKGROUND:


LWD has collected its wastewater service charges on the San Diego County Tax Roll, concurrent with general taxes, since 1979. Staff proposes to continue collecting its wastewater service charges in this manner for FY24. As per Government Code Section 5473, LWD has made available, for public review and inspection, a report showing the amount of the proposed wastewater service charges for each parcel of real property receiving wastewater service.

It is necessary for the Board to consider all objections or protests to the report. If the Board finds that the protests are made by the owners of a majority of separate parcels of property described in the report, then the report shall not be adopted and the wastewater service charges shall be collected separately from the tax rolls. To date, no objections or protests have been filed with LWD regarding this report.

After receiving public testimony, the Board will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

th:PJB

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Adopt an Update to the Leucadia Wastewater District Capacity Fee Ordinance**

DISCUSSION:

The purpose of this public hearing is to allow the Leucadia Wastewater District Board of Directors to receive and consider public comment on the following:

- A proposal to increase the District Capacity Fee from \$5,089 per EDU to \$6,240 per EDU.

The notice of this public hearing was posted at LWD beginning June 1, 2023. It was also published in the San Diego Union Tribune on June 1, 2023 and June 8, 2023.

reg:PB

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2024**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2399 approving the report for the collection of wastewater service charges on the county tax roll for the fiscal year July 1, 2023 to June 30, 2024.
2. Discuss and take other action as appropriate.

DISCUSSION:

Leucadia Wastewater District's wastewater service charge has been collected on the San Diego County Tax Roll since 1979. Staff is proposing to continue this practice for fiscal year 2024 (FY24). Prior to this item, the Board of Directors will have conducted a public hearing regarding the collection of the FY24 wastewater service charges on the county tax roll in accordance with Health and Safety Code Section 5473.

A written report was prepared and filed with the General Manager, which contains a description of each parcel of real property and the amount of the wastewater service charge for each parcel for FY24. The charges in the report are based on the FY24 wastewater service charge of \$457.42 per year per equivalent dwelling unit (EDU).

Staff recommends that the Board adopt Resolution No. 2399 (attached) as presented, and/or take other action as appropriate.

th:PJB

Attachment

RESOLUTION NO. 2399

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ADOPTING AND APPROVING THE REPORT FOR THE
COLLECTION OF WASTEWATER SERVICE CHARGES ON THE COUNTY TAX
ROLL FOR THE FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024**

WHEREAS, the Board of Directors of the Leucadia Wastewater District (LWD) has elected to have wastewater service fees for the Fiscal Year July 1, 2023 – June 30, 2024 (FY24) collected on the tax roll in accordance with Health and Safety Code Sections 5470-5474.10; and

WHEREAS, the current wastewater service fee for each equivalent dwelling unit (EDU) is \$415.84 per year (Existing Wastewater Service Fee); and

WHEREAS, the Board of Directors has determined that the FY24 Wastewater Service Fee for each EDU shall increase from \$415.84 to \$457.42 effective July 1, 2023; and

WHEREAS, a written report was prepared and filed with the General Manager of this District, which contains a description of each parcel of real property receiving wastewater service and the amount of the wastewater service fee for each parcel for said fiscal year, which is based on the approved FY24 Wastewater Service Fee; and

WHEREAS, notice of the hearing on said report was published in the form and manner prescribed by law; and

WHEREAS, at the time stated in the notice, this Board of Directors did hear and consider all objections or protests to said report.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LWD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board of Directors hereby determines that the amount of the wastewater fee for each parcel for the Fiscal Year July 1, 2023 – June 30, 2024 shall be as described in said report.

Section 2. The report is hereby adopted and approved.

Section 3. The General Manager is authorized and directed to file with the Auditor of San Diego County a copy of said report with a statement endorsed thereon over his signature that it has been finally adopted by the Board of Directors.

Section 4. Effective July 1, 2023 this Resolution supersedes Resolution No. 2373.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held June 14, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

Ref: 23-8408

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: 2023 Wastewater Financial Plan Study



RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Approve the Leucadia Wastewater District's (LWD) 2023 Wastewater Financial Plan Study.
2. Authorize staff to implement LWD's 2023 Wastewater Financial Plan Study's recommendations.
3. Discuss and take other action as appropriate.

BACKGROUND:

Tactical Goal: Financial / Comprehensive Financial Plan Update

On April 6, 2023, the Board of Directors held a Special Board meeting to review various options for meeting LWD's future financial obligations. At the meeting, staff and Ms. Andrea Boehling from IB Consulting Inc. presented four financial scenarios for LWD's Wastewater Enterprise including three "pay-as-you-go" options and an option that would involve debt financing. The scenarios also differed on the projection of Encina's capital expenditure.

DISCUSSION:

After reviewing and discussing the various models presented, the Board directed staff to proceed with finalizing the 2023 Wastewater Financial Plan Study incorporating Scenario 4.

Scenario 4 assumed LWD will fund all expenditures on a "pay-as-you-go" method. The scenario also assumes Encina Wastewater Authority's capital spend rate will be commensurate with the average capital expenditure rate for the five previous years. This scenario requires service rate increases in FY 2025, FY 2026, and FY 2027 of 13%, 12%, and 10%, respectively, followed in FY 2028 with no rate increase. Beginning in FY 2029, rate increases continue on a pattern of 3-years of 6% increases and one year of no increase. Scenario 4 goes through 2043.

IB Consulting Inc. and staff have subsequently worked to finalize the 2023 Wastewater Financial Plan Study based on the Board's direction. Attached for your information is a copy of the report's Executive Summary. A copy of the full report is available upon request.

A summary of the 2023 Wastewater Financial Plan Study's key recommendations are as follows:

- Continue “pay-as-you-go” approach for funding capital projects.
- Increase the current wastewater service rate 13% in fiscal year 2025, 12% in fiscal year 2026, 10% in fiscal year 2027, and 6% in fiscal year 2029.
- Maintain an operating reserve balance at 33% of annual budgeted operating expenses to meet LWD’s day to day operating expenses.
- Maintain the Emergency Reserve balance at \$7,500,000.
- Maintain a positive balance in the Capital Replacement Reserve with a reserve target balance between one and two years of the upcoming 5-year projected capital expenditures.

Staff recommends that the Board of Directors approve the 2023 Wastewater Financial Plan Study, authorize staff to proceed with the implementation of the 2023 Wastewater Financial Plan Study's recommendations, and discuss and take other action as appropriate.

reg:PJB

Attachment

Leucadia Wastewater District – *Wastewater Financial Plan Study*

Executive Summary

Leucadia Wastewater District (District) engaged IB Consulting to develop a Long-Term Financial Plan and Cost-of-Service Rate Study (Study) for the District's wastewater utility and to review the financial health of the recycled water utility for Fiscal Year 2025 (FY 2025) to FY 2044 (Financial Plan Period). The District utilizes the long-term financial planning process to project future financial conditions, provide guidance in the decision-making process, and ultimately to ensure the financial stability of the District. The District typically performs major financial plan updates every five years and minor updates based on actual financials on an annual basis. Performing annual updates ensures the District is aware of any major deviations from projections and allows the District to make necessary adjustments.

Process

IB Consulting worked closely with District staff on an ongoing basis via scheduled in-person meetings, workshops, and webinars. During the kick-off meeting, the major drivers for the study were determined and key information was reviewed and discussed. The major objectives of the study include the following:

- Develop a long-term financial plan for the wastewater utility to maintain a strong financial outlook.
- Incorporate the completed Asset Management Plan Update.
- Evaluate the impacts of issuing debt to fund capital projects.
- Review the financial position of the recycled water utility.
- Examine reserve targets and ensure reserves are sufficiently funded.

IB Consulting used the knowledge gained during the kick-off meeting in conjunction with historical financial information, industry standards, engineering planning documents (such as the Asset Management Plan), cost-sharing allocations based on the District's ownership in Encina Wastewater Authority (EWA), EWA budget information, cost indices, and assumptions defined by District staff to develop the long-term financial plan. The District is a member of the EWA, which is a joint powers authority comprised of the District, Vallecitos Water District, Buena Sanitation District, and the cities of Carlsbad, Vista, and Encinitas.

IB Consulting conducted a meeting with District staff to present the preliminary results, receive feedback from District Management, and determine the scenarios to present to the Board. During the staff workshop key inputs, assumptions, revenues, and expenditures were reviewed. In addition, capital improvement scenarios, debt funding scenarios, and revenue adjustment options were evaluated. This meeting was followed by a financial plan workshop with the Board of Directors where four financial options were presented to the Board. The Board provided direction on which option was incorporated into the proposed financial plan. The proposed financial plan was developed to meet the following criteria:

- Modify the pattern of three years of increases followed by three years of no increases to three years of increases followed by one year without an increase.
- Continue to generate positive net operating income each fiscal year of the planning period.
- Fully fund capital projects through Pay-As-You-Go (PAYGO) or reserves.
- Meet or exceed minimum reserve requirements within the Financial Plan Period.

The Long-Term Financial Plan and Cost-of-Service Report (Report) includes a twenty-year financial plan, incorporates the Capital Improvement Plan (CIP) (composed of District CIP, Jointly Owned CIP, EWA CIP, and Recycled CIP), examines reserves in both the short-term and long-term planning horizon, proposes wastewater rate adjustments for FY 2025 through FY 2029 (Rate Setting Period), and projects wastewater

Leucadia Wastewater District – *Wastewater Financial Plan Study*

revenue adjustments for the remaining years of the Financial Plan Period. The major objectives of the study include the following:

- Develop a financial plan for the wastewater enterprise to maintain the strong financial health of the utility.
- Incorporate the recently completed Asset Management Plan Update and near-term projected capital expenditures.
- Evaluate the impacts of issuing debt to fund capital expenditures.
- Review the financial position of the recycled water utility.
- Examine reserve targets and ensure reserves are sufficiently funded.

Results and Recommendations

During the financial plan update, revenues from existing rates were reviewed to determine if the current rates can sufficiently cover the District's operating expenses, capital spending, and satisfy minimum reserve requirements. It was also critical to review revenue needs beyond the Rate Setting Period to account for any new expenses from changes in operations or treatment requirements as well as plan for spikes in capital spending based on how capital projects are scheduled. This approach ensured that the District obtains a clear understanding of the utility's current financial position and plans for future obligations.

The last Long-Term Financial Plan Study included rate adjustments from FY 2021 through FY 2023, however, with COVID-19 impacting California and the "stay-at-home" mandate from the Governor, the District Board took action to delay any rate adjustments for FY 2021. Therefore, all proposed rates were pushed back one year, and the District absorbed the loss in revenue through reserves. Based on our financial review of existing FY 2024 rates, the District's annual net operating income for FY 2025 is projected at \$6M. This level of net income above O&M expenses reflects a very strong operating position which allows the District to sufficiently fund the District CIP (\$2.7M) and Jointly Owned CIP (\$3.1M). However, the net income cannot cover EWA CIP on its own and must rely on reserves to cover the difference. The District owns approximately 17% of the treatment capacity at the regional treatment plant and conveys approximately 3.6 million gallons of wastewater per day. As a member of EWA, the District incurs capital replacement costs related to the Encina Water Pollution Control Facility (EWPCF or EWA).

Initially, the District received an EWPCF 20-Year capital plan that exceeded \$1.1 billion, with the District cost-sharing allocation equal to 16.8% (or an annual dollar amount of \$9.24M). This level of capital spending would require the District to double its rate revenues in the first year to cover all CIP expenses through PAYGO, which was determined to be impractical. Based on District Management experience and knowledge surrounding EWPCF and through review of historical EWPCF actual capital spending, the District decided to use the average annual amount of capital spending over the last five years (indexed by CCI¹). The five-year average historical spending reflects a more practical approach and correlates to what may be possible to complete on an annual basis. Therefore, the District's CIP includes capital spending averaging \$9M per year over the Rate Setting Period, of which, EWA CIP averages approximately \$4.9M. The long-term financial plan incorporates the capital improvement plan and identifies revenue adjustments beyond the next five years to ensure the District can implement a sensible approach to the proposed rate adjustments and avoid significant increases in the future.

The existing wastewater rate structure consists of monthly fixed charges per Equivalent Dwelling Units (EDUs), where residential accounts are assigned 1 EDU per dwelling unit and non-residential accounts are

¹ Engineering News-Record Construction Cost Index – 20 Cities

Leucadia Wastewater District – *Wastewater Financial Plan Study*

assigned EDUs based on the demand each property places on the system in relation to 1 EDU's flow and strength characteristics. Each customer's proposed rates will be noticed by mail as part of the Proposition 218 noticing requirements. In fiscal year 2024, a Board meeting and public hearing will be held on the proposed wastewater rates shown in Table 1.

Table 1: Proposed Monthly Wastewater Rates

EDU Charges (\$/Month/EDU)				
	FY 2025	FY 2026	FY 2027	FY 2028
All Customers	\$43.08	\$48.25	\$53.07	\$53.07

MEMORANDUM

Ref: 23-8424

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: 2023 Wastewater Capacity Fee Study



RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Approve the Leucadia Wastewater District's (LWD) 2023 Wastewater Capacity Fee Study.
2. Authorize staff to implement LWD's 2023 Wastewater Capacity Fee Study's recommendations.
3. Discuss and take other action as appropriate.

BACKGROUND:

On April 6, 2023, the Board of Directors held a Special Board meeting where Ms. Andrea Boehling from IB Consulting presented an update to the capacity fee calculation to ensure new system users or existing users requiring increased system capacity pay their fair share of the costs associated with the wastewater facilities necessary to serve them. The calculation presented used a Buy-In methodology since the District's wastewater system is nearly built-out and has available capacity within the existing system to service remaining growth. Additionally, the calculation used a Replacement Cost Less Depreciation approach to value the District's assets. Both methodologies are consistent with the prior fee calculations adopted in 2018. The resulting proposed wastewater capacity fee was calculated at \$6,240 per EDU.

DISCUSSION:

The Board directed staff to proceed with finalizing the 2023 Wastewater Capacity Fee Study. The Board believed that the Buy-in approach and using Replacement Cost Less Depreciation to value the District's assets was a fair and equitable way to calculate the capacity fee. Attached for your information, please find a copy of the report's Executive Summary. A copy of the full report is available upon request. The Capacity Fee Study's key recommendation is to increase the Capacity Fee from \$5,089 to \$6,240 per EDU.

Staff recommends that the Board of Directors approve LWD's 2023 Wastewater Capacity Fee Study, authorize staff to implement the Study's recommendations, and discuss and take other action as appropriate.

reg:PJB

Attachment

Leucadia Wastewater District – *Wastewater Capacity Fee Study*

Executive Summary

Leucadia Wastewater District (District) engaged IB Consulting to complete a capacity fee nexus study. This Capacity Fee Study Report (Report) describes the approach, methodology, and technical analysis used to derive updated capacity fees per California State Government Code, Section 66013 (GC 66013). GC 66013 allows an agency to charge the estimated reasonable infrastructure cost to serve a new connection for which the charge is imposed.

The existing wastewater capacity fee is **\$5,089** for a single-family residential connection, defined as one Equivalent Dwelling Unit (1 EDU)¹. The wastewater capacity fee was last updated in 2018 and has not been updated to account for increased system value or the effects of inflation.

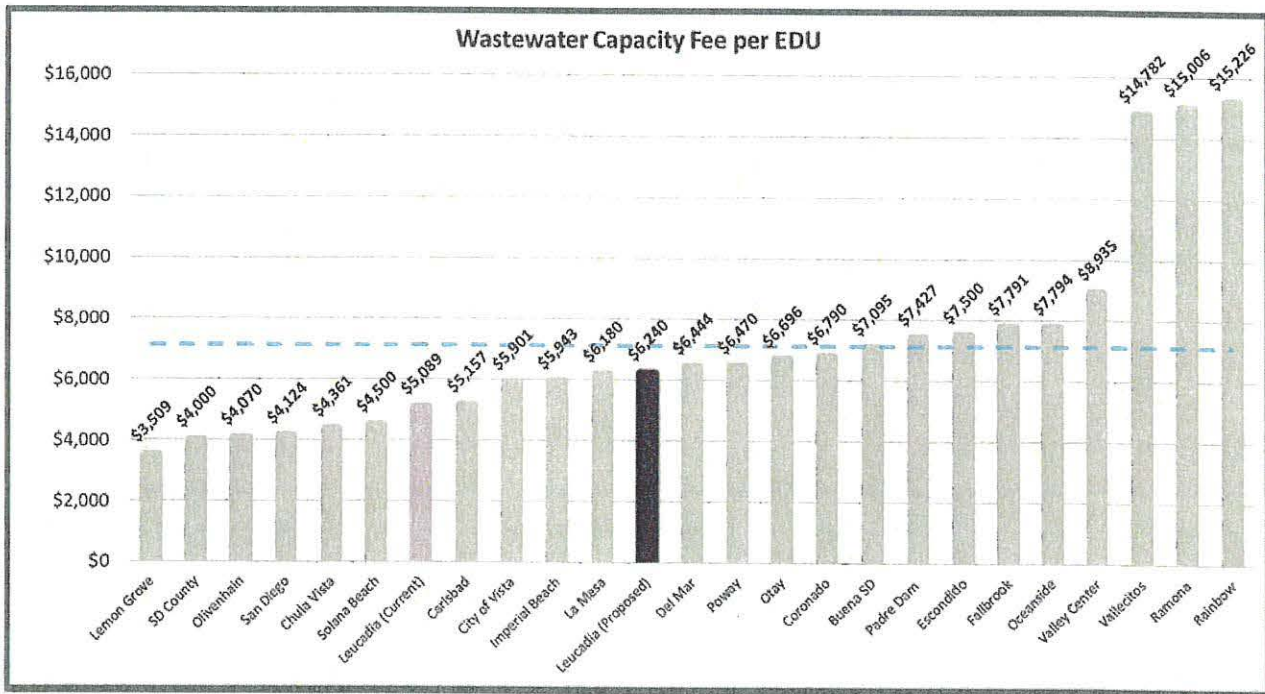
The District is nearly built-out and anticipates mostly in-fill growth (approximately 60 EDUs per year). In addition, the system was built in advance to accommodate build-out demand and, therefore, has the capacity to serve the remaining expected growth. Based on this information, it is reasonable and appropriate to determine capacity fees based on the buy-in method. IB Consulting worked closely with the District to determine the value of the existing system inclusive of capital reserves. The value of the system was then spread over build-out EDUs to determine the proposed wastewater capacity fee. The analysis herein utilized the buy-in method to justify the proposed wastewater capacity fee of **\$6,240** per EDU. The updated fee proportionately recovers the new connection's share of existing assets. IB Consulting recommends adjusting the capacity fees each year to keep pace with inflation by applying the Engineering News-Record Construction Cost Index. The District should also continue to review its capacity charges every three to five years to capture any major changes and ensure capacity fees remain equitable.

Figure 1 illustrates the proposed wastewater capacity fee for the District compared to other agencies' capacity fees in the region. The blue dashed horizontal line represents the regional average wastewater capacity fee of \$7,116. The light purple bar represents the District's existing capacity fee, and the dark purple bar represents the new proposed capacity fee. As shown in the figure, the District's proposed wastewater capacity fee falls below the regional average.

¹ 1 EDU = 147 gallons of flow per day

Leucadia Wastewater District – Wastewater Capacity Fee Study

Figure 1 – Regional Wastewater Capacity Fees



MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: **Capacity Fee Adjustment**



RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Ordinance No. 146 adjusting the District's Capacity Fee from \$5,089 per Equivalent Dwelling Unit (EDU) to \$6,240 per EDU.
2. Discuss and take other action, as appropriate.

BACKGROUND:

Prior to this item, the Board of Directors will have conducted a public hearing regarding the adjustment of LWD's Wastewater Capacity Fee and authorized staff to implement the recommendations from LWD's 2023 Wastewater Capacity Fee Study. The key recommendation being: to increase the District's Capacity Fee from \$5,089 to \$6,240 per EDU.

Proposed Ordinance No. 146 is attached for the Board's review. If adopted, it will repeal Ordinance No. 143 and adjust the District's capacity fee from \$5,089 to \$6,240 immediately after adoption. Staff recommends that the Board of Director's adopt the proposed ordinance.

reg:PJB

Attachment

ORDINANCE NO. 146

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
INCREASING THE DISTRICT'S WASTEWATER CAPACITY FEE**

WHEREAS, Leucadia Wastewater District (LWD) is a county water district that operates as a special district in accordance with Government Code Section 56036; and,

WHEREAS, LWD charges a capacity fee that is based on equivalent dwelling unit (EDU) Factors for various Wastewater Use Categories;

WHEREAS, the current LWD Wastewater capacity fee (Capacity Fee) was set by Ordinance No. 143 at \$5,089 per EDU; and,

WHEREAS, LWD maintains a long-range financial plan that includes a capacity fee study to guide its finances over the next 20 years; and,

WHEREAS, the 2023 Wastewater Capacity Fee Study finds that an increase in the wastewater capacity fee is appropriate for the funding of the LWD's Capital Improvement Program attributable to buy-in for which the Capacity Fee is charged; and

WHEREAS, the LWD Board of Directors has determined that a capacity fee increase is appropriate; and,

WHEREAS, a copy of the 2023 Wastewater Capacity Fee Study is available for public review at the LWD Administration Office; and

WHEREAS, a public hearing to consider the increase in capacity fee was duly noticed and held in accordance with Government Code Section 66016 on the date hereof,

NOW, THEREFORE, BE IT ORDAINED:

1. The LWD Wastewater Capacity Fee shall be increased from \$5,089 per Equivalent Dwelling Unit (EDU) to \$6,240 per EDU for the privilege of capacity in LWD's wastewater system.
2. That the capacity fee charges shall be assessed in accordance with the EDU Factors previously established by LWD and incorporated herein as "Exhibit A":
3. That the provisions of this ordinance shall be effective immediately after its adoption, and thereafter, Ordinance No. 143 shall be void and of no further force and effect.

PASSED AND ADOPTED this 14th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan
President

ATTEST:

Paul J. Bushee
Board Secretary

**EXHIBIT A
 LEUCADIA WASTEWATER DISTRICT
 EDU FACTORS CAPACITY FEE SCHEDULE**

WASTEWATER USE CATEGORIES		
NO.	DESCRIPTION	EDU FACTORS
1	<u>Single-Family Residence</u>	1.0
2	<u>Accessory Dwelling Unit & Junior Accessory Dwelling Unit</u>	
a	500 square feet or smaller (small)	0.25
b	501-1000 square feet (medium)	0.50
c	1,001 square feet or larger (large)	0.75
Capacity Fees do not apply to Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) that are exempt from such fees under State Law (generally new units contained within the existing space of a single-family residence or accessory structure). Sewer Service Fees still apply, and they are determined by the applicable EDU Factor for the ADU and JADU. Only JADUs with an individual kitchen and bathroom will be independently assessed an EDU factor. JADUs that do not have independent kitchen and bath facilities will be covered by the EDU already assessed to the primary property.		
3	<u>Multiple Dwelling</u> (apartments, duplexes, condominiums and townhouses) Each living unit	1.0
4	<u>Mobile Home or Trailer Park</u> Each mobile home or trailer space	1.0
5	<u>Motel or Hotel</u>	
a	Each unit without a kitchen	0.33
b	Each unit with a kitchen	0.55
6	<u>Medical Care or Elder Care</u> (hospitals, skilled nursing homes, convalescent homes, retirement homes, assisted living homes and similar facilities) Each plumbed facility must have a 1.0 EDU minimum. If the EDU calculation below is less than 1.0, the base minimum of 1.0 will apply	1.0 min.
a	Multiple dwellings without individual kitchen & with on-site community eating facilities, per individual bed	0.4
b	Multiple dwellings with individual kitchen and on-site community eating facilities, per living unit	0.8
c	Multiple dwellings with individual kitchen and no on-site community eating facility, per living unit	1.0
d	Single dwellings with individual kitchen regardless of community facilities, per living unit	1.0

7	<u>Churches, Theaters, and Auditoriums</u> Each unit of 115 persons or fraction thereof	1.0
8	<u>Schools</u>	
a	Each Elementary School per 60 pupils or fraction thereof	1.0
b	Each Junior High School per 50 pupils or fraction thereof	1.0
c	Each High School per 30 pupils or fraction thereof	1.0
d	Each Trade, Vocational, University or College per 30 pupils or fraction thereof	1.0
9	<u>Laundries - Self Service</u> Per each washer	0.75
10	<u>Food Services Establishments</u>	
a	<i>Limited Food Preparation Establishments.</i> Facilities that only engage in the reheating, hot-holding or assembly of ready to eat products and the incidental sale of beverages. See "Other Commercial or Industrial Users"	(See Category 15)
b	<i>Low Food Preparation Establishments.</i> Facilities that prepare food, but have equipment and/or uses deemed to have a low risk of FOG ¹ , BOD ² or TSS ³ discharge (microwave, toaster, toaster oven, bread oven, combi-oven, steamers, freezers for serving frozen products, and other similar equipment) ⁴ . Includes facilities for which the preparation and sale of specialized beverages, such as coffees and smoothies, is an incidental part of the business. Minimum allows for up to 14 seats with multi-use utensils or up to 30 seats with single-use utensils	2.0 min.
1)	Additional for each unit of 7 seats or portion thereof with multi-use utensils that exceeds minimum seating	1.0
2)	Additional for each unit of 15 seats or portion thereof with single-use utensils that exceeds minimum seating	1.0
c	<i>High Food Preparation Establishments.</i> Facilities that prepare food and have equipment and/or uses deemed to have a high risk of FOG ¹ , BOD ² or TSS ³ discharge (char-broiler, griddle, grill, stove (range), oven (range), deep fryer, kettle, rotisserie, smoker, tilt skillet, pizza oven and other similar equipment) ⁴ . Includes facilities for which the preparation and sale of specialized beverages, such as coffees, is the primary focus of the business. Minimum allows for up to 21 seats with multi-use utensils or up to 45 seats with single-use utensils	3.0 min.
1)	Additional for each unit of 7 seats or portion thereof with multi-use utensils that exceeds minimum seating	1.0
2)	Additional for each unit of 15 seats or portion thereof with single-use utensils that exceeds minimum seating	1.0

1 Fats, Oils, and Grease

2 Biochemical Oxygen Demand, 5 day

3 Total Suspended Solids

4 The type of equipment alone is not dispositive. A final determination regarding a facility's classification is made after considering its specific equipment and use characteristics.

11	<u>Commercial Facilities With Food Preparation</u>	
a	For Food Preparation Area, See "Food Services Establishments"	(See Category 10)
b	For Commercial Area, See "Other Commercial or Industrial Users"	(See Category 15)
12	<u>Ballrooms, Banquet Facilities and Convention Facilities</u> Per block of 40 seats	1.0
13	<u>Automobile Service Stations</u>	
a	Not more than four (4) gasoline pumps	2.0
b	More than four (4) gasoline pumps	3.0
c	Additional for each washing rack, pit or floor drain (Drains subject to collecting toxic, hazardous, or potentially explosive waste are not allowed to be connected to sewer)	2.0
d	Car washes shall be individually evaluated by LWD District Engineer based on peak net discharge rate of specific equipment to be used with internal water recycling required	(Per Review)
14	<u>Banks and Savings and Loan Associations</u> Each 3,000 square feet or portion thereof	1.0
15	<u>Other Commercial or Industrial Users</u>	
a	Up to 1,000 square feet	1.0
b	Plus for each additional 1,000 square feet or portion thereof up to 5,000 square feet	0.6
c	Plus for each additional 1,000 square feet or portion thereof over 5,000 square feet	0.4
d	The Capacity Fees for establishments with unusual sewer characteristics or for any commercial use not described in the categories above shall be fixed by the Board of Directors by motion, resolution, or ordinance when each specific application is submitted	(Per Case)
<p>At any time the District may review the current standards of practice of any commercial or industrial customer with regard to sewer use during the previous year. If such use is not within the limits of the previous classification, the service may be reclassified accordingly and any additional capacity charges shall become due and payable immediately on request.</p>		

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Unrepresented Employees Salary and Benefits Resolution**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2395 setting forth employee salary, benefits and other working conditions for unrepresented employees beginning July 1, 2023.
2. Discuss and take other action, as appropriate.

BACKGROUND:

LWD employees are not organized for the purpose of negotiating salary, benefits, and other working conditions. Therefore, employees, other than the General Manager, are classified as unrepresented employees. Within the unrepresented employee group, there are two categories of employees distinguished by their status as “Exempt” (Management Employees) or “Non-Exempt”. This distinction primarily relates to an employee’s status as it pertains to the overtime provisions of the Fair Labor Standards Act.

LWD annually conducts an informal input process to identify unrepresented employees’ preferences regarding potential changes to salary, benefits and other working conditions. This input process was last conducted during April 2023. On May 11, 2023, the Board of Directors considered staff recommendations related to the informal input process. The Board’s direction has been incorporated into the proposed, attached resolution.

The proposed resolution specifies salaries, benefits, and other working conditions approved for the unrepresented employees. The FY24 Operating Budget includes sufficient appropriations to fund the proposed resolution.

General Counsel has reviewed the proposed resolution and any suggested revisions have been incorporated.

Staff recommends that the Board of Directors adopt Resolution No. 2395 setting forth salaries, benefits and other working conditions for unrepresented employees beginning July 1, 2023.

th:PJB

Attachment

RESOLUTION NO. 2395

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE LEUCADIA WASTEWATER DISTRICT
ADOPTING EMPLOYEE SALARY, BENEFITS AND
OTHER WORKING CONDITIONS FOR UNREPRESENTED
EMPLOYEES BEGINNING JULY 1, 2023**

WHEREAS, the employees of the Leucadia Wastewater District (LWD) are a valuable and important part of the LWD organization and have had the opportunity to participate in an informal input process with designated LWD representatives on wages, hours, and other terms and conditions of employment; and,

WHEREAS, the LWD Board of Directors and employees desire to update salaries, benefits and other terms and conditions of employment beginning July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT that the salary, benefits and other terms and conditions of employment for the employees set forth below are hereby adopted and established as those of the Leucadia Wastewater District and shall remain in effect until further action by the LWD Board of Directors.

A. Employee Classifications

Regular, full-time employees defined by LWD's Human Resources Policy Manual (HRPM) who occupy the following classifications are subject, without limitation, to the terms and conditions of employment set forth in this Resolution, applicable provisions of other Resolutions of the LWD Board of Directors and the HRPM:

1. Non-exempt Classifications

Accounting Technician	Field Services Technician-in-Training
Administrative Services Specialist I	Field Services Technician I
Administrative Services Specialist II	Field Services Technician II
Administrative Services Supervisor	Field Services Technician III
Executive Assistant	Project Coordinator
Field Services Supervisor	

2. Exempt Management Classifications

Director of Finance & Administration
Director of Technical Services
Field Services Superintendent

B. General Salary Adjustment

There shall be no general salary adjustment during the term of this Resolution.

C. Salary Range Adjustment

Effective July 1, 2023, a new salary range schedule for all employee classifications, excluding the General Manager, is adjusted, as a result of a recently completed compensation study, as indicated in Attachment 1.

D. Performance Merit Program

In accordance with the HRPM, employees may be eligible for an increase in compensation within the salary range established for their classification. Increases within an employee's salary range are not automatic but are based on an employee's performance as evaluated annually by their immediate supervisor and Department Head. The General Manager provides final approval for all compensation increases.

E. Medical, Dental and Vision Insurance

Employees may elect coverage from the medical, dental and vision insurance programs offered by LWD. LWD shall pay 100% of the insurance premiums for employees and eligible dependents. Medical coverage is provided on a calendar year basis, January through December; dental and vision coverage is provided on a fiscal year basis, July through June.

For medical coverage, new employees shall be eligible for coverage no later than the first day of the month following their first workday at LWD and in accordance with all enrollment and eligibility requirements established by LWD with CalPERS. For dental and vision coverage, new employees shall be eligible for coverage no later than the first of the month following 30 days of employment.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

F. Life Insurance

LWD shall provide each employee a maximum of \$50,000 of life insurance unless a greater amount has been approved as a term of employment. Dependent term life insurance coverage of \$1,500 shall be provided for each employee dependent over six (6) months of age. Dependent term life insurance coverage of \$100 shall be provided for each employee dependent fourteen (14) days to six (6) months of age. New employees and their dependents are eligible for life insurance coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by the LWD with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

G. Disability Insurance

LWD shall provide short-term and long-term disability insurance to all LWD employees at no cost to the employee.

New employees are eligible for disability coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by LWD with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

H. Health Care Flexible Spending Account (HCFSA)

Employees may elect to designate dollars for reimbursement of eligible medical, dental and vision expenses in accordance with LWD's Flexible Spending Account Plan. This coverage is provided on a calendar year basis, January through December. The maximum salary reduction is based on IRS code regulations.

Employees shall assume responsibility for any income tax obligations resulting from participation in the health care reimbursement program.

I. Dependent Care Flexible Spending Account (DCFSA)

Employees may elect to designate dollars for reimbursement of eligible dependent care expenses in accordance with LWD's Flexible Spending Account Plan. This coverage is provided on a calendar year basis, January through December. The maximum salary reduction is based on IRS code regulations.

Employees shall assume responsibility for any income tax obligations resulting from participation in the dependent care reimbursement program.

J. Exempt Management Administrative Leave

Management employees are exempt from overtime provisions of the Fair Labor Standards Act (FLSA). These employees shall receive forty (40) hours of administrative leave annually on July 1st. Annually, unused administrative leave will convert into Vacation Leave on June 30, subject to maximum hour restrictions. Employees in these classifications will be paid for unused administrative leave at termination.

The following LWD classifications are exempt from overtime requirements of the FLSA:

- a. Director of Finance & Administration
- b. Director of Technical Services
- c. Field Services Superintendent

K. Vacation Leave

Employees shall earn paid vacation in accordance with LWD's HRPM.

Employees may accumulate a maximum of 300 hours.

Employees shall receive payment of cash in lieu of accumulated vacation only upon termination of employment.

L. Sick Leave

Employees shall earn paid sick leave in accordance with LWD's HRPM.

Full time employees may not accumulate more than 272 hours of sick leave for any purpose. Part-time and/or temporary employees may accrue a maximum of 48 hours or six days of sick leave.

Annually, on a date or dates established by LWD, employees will be paid for any accumulated sick leave hours in excess of 176 hours at a rate of 75% of their regular hourly rate.

Employees not terminated for cause and who give LWD fourteen (14) calendar days (beginning on the date the notice is received by LWD) written notice of termination shall be paid for all accumulated sick leave hours at a rate of 75% of their regular hourly rate.

M. Call Back

Employees unexpectedly ordered to report back to duty to perform necessary work following completion of their work week or work shift and their departure from the site shall be entitled to compensation calculated at one and one-half their regular hourly rate. Employees called back under these conditions shall receive a minimum of two (2) hours compensation.

Virtual call-outs are Supervisory Control and Data Acquisition (SCADA) notifications that clear themselves within 30 minutes. These notifications require on-call personnel to monitor SCADA indicators from their on-call residence without returning to LWD. On-call staff, responding to virtual call-outs, will receive a minimum of 1 hour's compensation calculated at one and one-half their regular hourly rate.

N. Standby Duty/On-Call

LWD shall pay each employee assigned to standby/on-call duty at the rate of \$35/day or \$70/day if the day of duty is designated as a holiday in the HRPM. This rate is equivalent to \$245.00 per week of standby/on-call duty.

O. Shift Differential

Employees assigned to a regular work shift other than the day shift shall receive a shift differential in addition to their base rate of pay. Shift differential pay shall be \$1.00 per hour for AM duty (12:30 AM-7:00 AM) and \$0.75 per hour for PM duty (4:30 PM-12:30 AM). Shift differential pay shall be in addition to their base rate of pay for hours assigned to a work shift other than the day shift and it shall be added to the base rate of pay for the purposes of calculating overtime compensation.

P. Meal Allowance

LWD shall reimburse employees a maximum of \$25.00 per meal for food and non-alcoholic beverages when the employee is unexpectedly ordered to work two (2) or more hours of overtime on any day.

Q. Uniform and Safety Boot Allowance

Uniforms will be furnished to each Field Services employee without cost and will be laundered at LWD's expense. Employees are expected to wear the furnished uniforms during work hours. Because this uniform allowance for "classic PERS members" is considered "special compensation" by California Public Employee's Retirement Law, \$9.90 per pay period will be reported to CalPERS as the monetary value for purchase, rental and/or maintenance of required clothing.

LWD shall reimburse all Field Services employees up to \$300.00 each fiscal year for the purchase of LWD approved safety shoes/boots. On a case-by-case basis, the General

Manager may authorize this shoe/boot reimbursement benefit for employees not in the Field Services Department.

R. Retirement Plan

LWD participates in the California Public Employees' Retirement System (CalPERS) program. The LWD retirement program is a two-tiered program based on a member's original date of CalPERS eligibility.

- a. Classic Employees – Classic employees, as it applies to LWD's retirement program, are those employees with an original CalPERS eligibility date before January 1, 2013. This retirement program is based on 3% @ 60 and highest 12-month compensation formulas. For fiscal year 2024, LWD shall pay the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan. Classic Employees shall pay the entire "Employee Contribution Rate" of 8%.
- b. New Employees – New employees, as it applies to LWD's retirement program, are those employees with an original CalPERS eligibility date of January 1, 2013 or later. This retirement program is based on 2% @ 62 and highest 3-year compensation formulas. For fiscal year 2024, LWD shall pay the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan. New employees shall pay the entire "Employee Contribution Rate" of 7.75%.

To the maximum extent allowable, all employee contributions to CalPERS shall be made on a pre-tax basis.

S. Social Security/Medicare

LWD participates in the federal Social Security Administration program. LWD shall pay one-hundred percent (100%) of the employer FICA and Medicare contributions. Employee contributions shall be paid by the employee.

All employees (except those allowed by federal and state regulations) shall participate in the Social Security/Medicare program.

T. Deferred Compensation Program

Where the employee voluntarily participates in LWD's Deferred Compensation Program, LWD shall contribute an equal amount on a matching basis up to two percent (2%) of the employee's base salary (calculated per pay period); provided that LWD's matching contribution shall not exceed two percent (2%) of the Social Security annual salary contribution maximum.

U. Educational Assistance

The Educational Assistance Program is intended to reimburse pre-approved out-of-pocket expenses for tuition, books, supplies and other incidental expenses specifically associated with an employee's course of study. LWD's maximum reimbursement amount is \$2,000 per employee per fiscal year.

V. Terms and Conditions of Employment

All other terms and conditions of employment are specified in the HRPM.

The classification salary range chart (Attachment 1) and a summary of benefits (Attachment 2) are attached.

Passed and Adopted by the Board of Directors of the Leucadia Wastewater District this 14th day of June 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

Attest:

Paul J. Bushee, Secretary/Manager

(SEAL)

Attachment 1

**LEUCADIA WASTEWATER DISTRICT
FY 2024 SALARY SCHEDULE**

Position	Salary Range	Annual		Hourly	
		Minimum	Maximum	Minimum	Maximum
Field Services Technician-in-Training Administrative Services Specialist I	64	\$ 62,550	\$ 78,190	\$ 30.07	\$ 37.59
Vacant	65	\$ 65,680	\$ 82,100	\$ 31.58	\$ 39.47
Field Services Technician I Administrative Services Specialist II	66	\$ 68,965	\$ 86,205	\$ 33.16	\$ 41.44
Vacant	67	\$ 72,410	\$ 90,515	\$ 34.81	\$ 43.52
Field Services Technician II Accounting Technician	68	\$ 76,030	\$ 95,040	\$ 36.55	\$ 45.69
Vacant	69	\$ 79,830	\$ 99,790	\$ 38.38	\$ 47.98
Vacant	70	\$ 83,825	\$ 104,780	\$ 40.30	\$ 50.38
Field Services Technician III	71	\$ 88,015	\$ 110,020	\$ 42.31	\$ 52.89
Vacant	72	\$ 92,415	\$ 115,520	\$ 44.43	\$ 55.54
Executive Assistant	73	\$ 97,040	\$ 121,300	\$ 46.65	\$ 58.32
Project Coordinator	74	\$ 104,315	\$ 130,395	\$ 50.15	\$ 62.69
Field Services Supervisor Administrative Services Supervisor	75	\$ 114,750	\$ 143,435	\$ 55.17	\$ 68.96
Vacant	76	\$ 126,220	\$ 157,775	\$ 60.68	\$ 75.85
Field Services Superintendent	77	\$ 138,845	\$ 173,555	\$ 66.75	\$ 83.44
Vacant	78	\$ 152,730	\$ 190,910	\$ 73.43	\$ 91.78
Vacant	79	\$ 168,000	\$ 210,000	\$ 80.77	\$ 100.96
Director of Technical Services Director of Finance and Administration	80	\$ 184,800	\$ 231,000	\$ 88.85	\$ 111.06

Notes:

1. Approved and adopted by LWD Board of Directors June 14, 2023
2. Effective date: July 1, 2023
3. Revisions: N/A
4. Time base for salary amounts indicated is "annual"


Attachment 2

**LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF BENEFITS**

MEDICAL INSURANCE: Paid by LWD; available through CalPERS.
DENTAL AND VISION INSURANCE: Paid by LWD; dental available through Humana Insurance and vision is available through Eye Med Insurance.
LIFE INSURANCE: Paid by LWD; available through Hartford.
SHORT-TERM AND LONG-TERM DISABILITY: Paid by LWD; available through Mutual of Omaha Insurance.
CalPERS RETIREMENT PROGRAM: Two-tiered program. "Classic and New employees" pay 100% of employee contribution. Classic employees pay the full 8% employee contribution and new employees pay the full 7.75% employee contribution. Full vesting after 5 years.
SOCIAL SECURITY/MEDICARE: LWD pays 100% of employer FICA and Medicare contributions; employee contributions are paid by employee.
DEFERRED COMPENSATION (Optional) LWD matches up to 2% of base bi-weekly salary up to 2% of Social Security annual limit.
VACATION: Per Human Resources Policy Manual (HRPM). Based on time of service. Maximum 300-hour limit.
SICK LEAVE: Per HRPM. Maximum 272-hour limit. Sick leave in excess of 176 hours is paid at 75% of employee's rate of pay.
BEREAVEMENT LEAVE: 5 days paid leave per HRPM.
HOLIDAYS: Twelve (12) paid Holidays annually per HRPM.
LEAVE WITHOUT PAY: Per HRPM.
STAND-BY/ON-CALL PAY: \$35 per day. \$70/day if a designated holiday. Weekly rate of \$245.00
SHIFT DIFFERENTIAL: \$1.00 per hour (AM shift) and \$0.75 per hour (PM shift).
ADMINISTRATIVE LEAVE: Exempt management employees receive 40 hours per fiscal year on July 1st.
EDUCATIONAL ASSISTANCE: \$2,000 per fiscal year maximum. Internal Revenue Code Section 127 Program provides reimbursement for coursework towards a degree or as approved by General Manager.
UNIFORMS: Provided and laundered by LWD as required.
SAFETY SHOE/BOOTS: \$300 per fiscal year for Field Services employees.

Note: See Resolution for detailed benefit information and restrictions.

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of the Fiscal Year 2024 (FY24) Budget

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Approve the FY24 Leucadia Wastewater District (LWD) Budget as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

On May 11, 2023, the Board of Directors conducted a special board meeting to review the proposed FY24 Budget. During this meeting, staff presented highlights of the proposed operating and capital budgets. In addition, the Board also conducted a closed session meeting to review the proposed personnel budget.

Following the meeting, the Board of Directors directed staff to prepare the final FY24 operating and capital budgets after updating the operating budget for the following items:

- Decrease CalPERS cost by \$18,000 because we plan to pay the annual cost in July
- Increase Batiquitos Pump Station electricity cost by \$25,000 due to recent rate increases
- Increase AV Equipment capital acquisition budget by \$100,000 to \$200,000 based on quotes recently received
- Carry forward capital acquisition budget of \$37,100 to replace a damaged chlorine tank due to longer than expected lead time requirements
- Add San Marcos Creek Crossing Repair Project to CIP budget with a \$100,000 budget

The final budget is enclosed for the Board's review. Staff recommends that the Board of Directors approve LWD's FY24 Budget.

reg:PJB

Enclosure

MEMORANDUM**DATE:** June 8, 2023**TO:** Board of Directors**FROM:** Paul J. Bushee, General Manager

SUBJECT: Adopt Resolution No. 2400 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) Approving an Increase to the Amended Encina Wastewater Authority (EWA) Fiscal Year 2023 (FY23) Operating Budget

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2400 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

A recommended increase of \$1,356,500 to EWA's FY23 Operating budget was approved by the EWA Board of Directors and the Joint Advisory Committee on May 24, 2023 and has been forwarded to LWD for consideration. The budget adjustment is driven by increases in energy, chemical, and insurance costs. EWA expects FY2023 budget shortfalls in electricity and natural gas of approximately \$988,000, polymers and ferric chloride of \$359,000, and biosolids disposal services of \$306,000.

The EWA Revised Basic Agreement (RBA) and Revised Establishment Document (RED) require that the governing body of each EWA member agency take action on the budget adjustment.

These budget figures include funding for all *joint and non-joint* facilities operated by EWA.

LWD's share of the proposed FY23 EWA operating budget adjustment is estimated to be \$158,336 over the adopted FY23 LWD operating budget. Due to cost savings in other areas throughout the year, LWD staff believe the increase can be absorbed without a budget increase.

Board President Sullivan and Director Roesink serve on the EWA Board, which reviewed the proposed EWA adjustment in detail. Furthermore, staff has reviewed the recommended adjustment and is prepared to answer any questions the Board may have.

Resolution No. 2400 (attached) approves the EWA operating and capital budgets as required by EWA's RBA and RED. Staff recommends that the Board of Directors adopt the resolution as presented and/or take other action as appropriate.

reg:PJB

Attachment

RESOLUTION NO. 2400

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT APPROVING
AN INCREASE TO THE ENCINA WASTEWATER AUTHORITY
FISCAL YEAR 2023 OPERATING BUDGET**

WHEREAS, the City of Vista, City of Carlsbad, Buena Sanitation District, Vallecitos Water District, Leucadia Wastewater District and City of Encinitas are the "member agencies" of the Encina Wastewater Authority (EWA), a California joint powers authority; and

WHEREAS, the EWA member agencies are authorized and empowered to contract for the joint exercise of powers under the Government Code of the State of California for the operation, maintenance and administration of their jointly owned wastewater system, the Encina Joint System; and

WHEREAS, the member agencies recognize the need to operate, maintain and administer the Encina Joint System on a cooperative basis for the collection, transmission, treatment and disposal of wastewater, and the management of wastewater treatment byproducts; and

WHEREAS, Leucadia Wastewater District (LWD) is party to certain documents entitled the Revised Basic Agreement and the Revised Establishment Document which establish the ownership, operation, maintenance and administration of the Encina Joint System and the EWA, respectively; and

WHEREAS, the Revised Basic Agreement governs the administration of the EWA and requires the preparation and approval by each of the member agencies of estimated Operating and Capital Improvement Program Budgets on an annual basis; and

WHEREAS, the Fiscal Year 2023 (FY23) EWA Operating and Capital Budgets were approved by the EWA Joint Advisory Committee and the EWA Board of Directors on April 27, 2022, and the LWD Board on May 11, 2022 in the following amounts: Operating Budget – \$19,528,774; and Capital Budget – \$27,005,586; and

WHEREAS, an increase of \$1,356,500 to the Fiscal Year 2023 (FY23) EWA Operating Budget was approved by the EWA Joint Advisory Committee and the EWA Board of Directors on May 24, 2023, to a total Operating Budget of \$20,885,274; and

WHEREAS, the EWA Joint Advisory Committee and the EWA Board of Directors recommend member agency approval of an increase to the FY23 EWA Operating Budget in the aforementioned amount;

NOW, THEREFORE, THE BOARD OF DIRECTORS FOR THE LEUCADIA WASTEWATER DISTRICT HEREBY FINDS AND RESOLVES AS FOLLOWS:

Approval of the recommended increase of \$1,356,500 to the FY23 Encina Wastewater Authority Operating Budget, which now totals \$20,885,274.

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held June 14, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *Paul J. Bushee*
SUBJECT: Additional Appropriation for the Secondary Effluent (B1) Force Main Emergency Repair

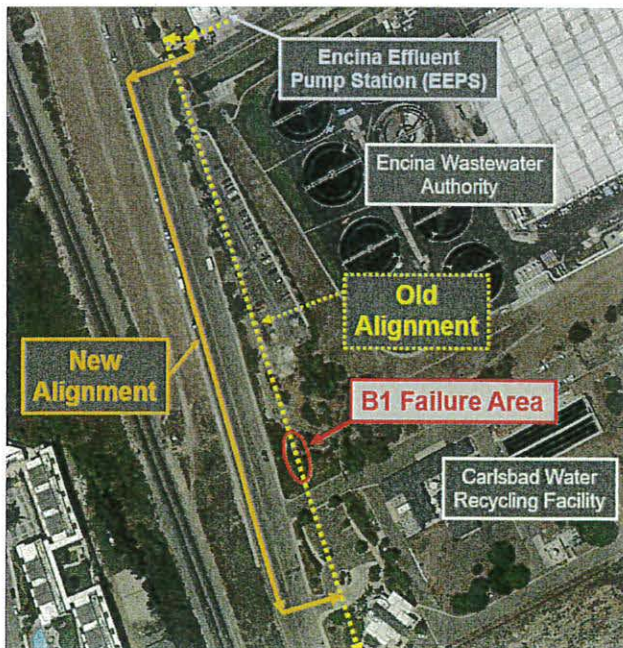
RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize an additional appropriation of \$140,000 from the Recycled Water Reserve account for the emergency repair of the Secondary Effluent (B1) Force Main.

BACKGROUND:

In November 2022, the Secondary Effluent (B1) Force Main experienced two ruptures that were adjacent to each other on the Encina Wastewater Authority campus, please refer to the photo on the right. The first break was spot repaired prior to the occurrence of the second break. As a result of the second break, staff decided it was prudent, efficient and reliable to realign B1 into Avenida Encinas instead of continuing to spot repair the compromised line.



The project to realign B1 was designed in January 2018. It is included in the North San Diego Water Reuse Coalition (NSDWRC) Project which recently was approved for Water Infrastructure for Improvements to the Nation (WIIN) and San Diego Integrated Regional Water Management (IRWM) grants. The breaks happened as NSDWRC awaits federal and state appropriations for the grants. The B1 Realignment Project (Project), see photo on the left, was done on an emergency basis to enable the District to continue to provide recycled water to the La Costa Resort and Spa for their south golf course. The Project

was executed as a change order to the Fiscal Year 2022 Gravity Sewer Repairs Project on a time and materials basis. This approach was taken based on the emergency nature of the repair, the similar contractor expertise requirements of the projects and as an expeditious and efficient way to complete the emergency repairs.

DISCUSSION:


The change order was issued to Burtech Pipeline Incorporated. During construction, approximately 300 feet of additional pipe was installed to move the tie in point of the new force main section to the existing B1 south of the original design connection. This prevented construction in a congested area of potable and recycled water lines and other utilities. Additionally, this enabled a perpendicular instead of diagonal crossing of a high pressure gas line in Avenida Encinas and the tie in was made to an existing section of plastic pipe instead of ductile iron pipe. Project construction is complete and Burtech has submitted the construction time and materials cost documents. Due the impact of inflation on the cost of equipment, materials and supplies and the added pipe length, an additional appropriation of \$140,000 is needed to cover the actual \$758,000 cost of construction. Therefore, staff requests the Board authorize the additional appropriation of \$140,000 from the Recycled Water Reserve.

FISCAL IMPACT:

There is approximately \$1.6M in the Recycled Water Reserve (Reserve) which will be reduced to \$1.46M as a result of the transfer. However, it should be noted that the Project is estimated to receive approximately \$200K in federal WIIN and \$113K in state IRWM grants, totaling \$313K, to replenish the Reserve as a result of participation in NSDWRC.

rym:PJB

MEMORANDUM

DATE: June 8, 2023
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Adopt Resolution No. 2403 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) celebrating Santa Fe Irrigation District’s 100 Years of Service**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2403 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

Leucadia Wastewater District received a letter from Santa Fe Irrigation District stating that this year will mark Santa Fe Irrigation District’s 100 year of serving the community, and they are proud to be one of the oldest water districts in Southern California (attachment 1). Santa Fe Irrigation District has asked LWD for a Resolution commemorating their 100 Years of Service, which they will display at their June 1, 2023 celebration.

Attached for your review is Resolution 2403 - A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) celebrating Santa Fe Irrigation District’s 100 Years of Service.

Staff recommends that the Board of Directors adopt Resolution No. 2403 as presented.

tb:PJB

Attachments

Santa Fe Irrigation District



May 19, 2023

SENT VIA EMAIL (PBUSHEE@LWWD.ORG)

Paul Bushee
 Leucadia Wastewater District
 1960 La Costa Avenue
 Carlsbad, CA 92009

Re: Santa Fe Irrigation District celebrates 100 years of Service and Stewardship

Dear Paul:

This year will mark Santa Fe Irrigation District's 100 year of serving the community, and we are proud to be one of the oldest water districts in Southern California. We were formed in 1923 to provide water to continue the development and economic growth of Rancho Santa Fe, Fairbanks Ranch, and the City of Solana Beach. For 100 years, we have carried out our mission to meet the water supply needs of all our customers – safely, reliably, and cost-effectively.

We will be celebrating 100 years of service beginning in June, starting with a celebration on June 21, 2023 at 10 a.m. You should have received a Save the Date notice, and a formal invitation will follow shortly. We hope that you and your Board will be able to join us, we appreciate the collaboration and camaraderie of our fellow agencies throughout the region.

We would also greatly appreciate a resolution or proclamation from your agency celebrating our 100 years of service, which we will have on display at our event in June. I am attaching a sample resolution that contains information that you might find helpful. Please contact Teresa Penunuri at tpenunuri@sfidwater.org with any further questions or concerns. We look forward to celebrating with you.

Sincerely,

Al Lau, P.E.
 General Manager

Enclosure

Santa Fe Irrigation District ~ PO Box 409 ~ 5920 Linea del Cielo ~ Rancho Santa Fe, CA 92067-0409

Phone: 858.756.2424

www.sfidwater.org

RESOLUTION NO. 2403

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT CONGRATULATING
SANTA FE IRRIGATION DISTRICT ON ITS 100TH ANNIVERSARY**

WHEREAS, on June 21, 2023, Santa Fe Irrigation District will celebrate 100 years of meeting the water supply needs of all its customers, safely, sustainably, reliably, and cost-effectively; and

WHEREAS, on February 26, 1923, the County of San Diego Board of Supervisors certified that Santa Fe Irrigation District was duly organized and certified the election of five Board of Directors; and

WHEREAS, Santa Fe Irrigation District was deemed responsible for the regulation of water provided from Lake Hodges to the city of Solana Beach and areas of Rancho Santa Fe and Fairbanks Ranch; and

WHEREAS, because of a reliable water supply after the creation of Santa Fe Irrigation District, its service area was able to grow and thrive into a robust agriculture and urban area; and

WHEREAS, in 1948 Santa Fe Irrigation District joined the San Diego County Water Authority to acquire the right to purchase and distribute imported water to its customers; and

WHEREAS, in 1967, Santa Fe Irrigation District and the San Dieguito Water District entered a joint venture to build the R.E. Badger Filtration Plant to treat water from Lake Hodges and imported water purchased from the San Diego County Water Authority; and

WHEREAS, in 1969, this joint venture purchased a conveyance flume, the San Dieguito Reservoir and a 30-inch pipeline from the City of San Diego to move and store water for its customers; and

WHEREAS, Santa Fe Irrigation District has continued to serve a safe and reliable water supply to its customers to present day; and

WHEREAS, the dedicated efforts of the Board of Directors of Santa Fe Irrigation District and staff have played a major role in maintaining the quality of life and contributing to the economic growth of the communities it serves; and

NOW, THEREFORE, BE IT RESOLVED that the Leucadia Wastewater District, Board of Directors recognizes and congratulates Santa Fe Irrigation District on its 100 years of service.

PASSED AND ADOPTED at a meeting of the Board of Directors of LEUCADIA WASTEWATER DISTRICT held June 14, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)



Street Address:
18700 Ward Street
Fountain Valley, California 92708

Mailing Address:
P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058
Fax: (714) 964-9389
www.mwdoc.com

Megan Yoo Schneider, P.E.
President

Bob McVicker, P.E., D.WRE
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Jeffery M. Thomas
Director

Harvey De La Torre
Interim General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District

May 26, 2023

Ms. Tianne Baity
Executive Assistant
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009-6810

Re: Support for Director Al Nederhood, CSDA Board of Directors, Southern Network Seat C

Dear Ms. Baity,

On behalf of the Municipal Water District of Orange County (MWD OC), it is my pleasure to share our unanimous support for Director Al Nederhood for the CSDA Board of Directors, Southern Network Seat C. MWD OC is a wholesale water supplier serving 3.2 million residents through 27 retail water agencies, making Director Nederhood uniquely qualified.

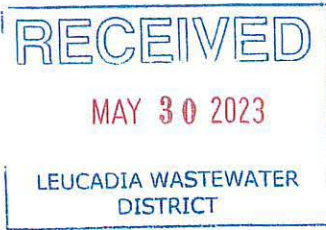
Director Nederhood brings seven years of Special District board experience as well as decades as a senior manager in the private sector to his candidacy. He willingly listens to constituents and fellow board members, and then works hard to create effective solutions. He actively engages with our local CSDA chapter, as well as CSDA and ACWA events.

Attached you will find a candidate's statement highlighting some of Director Nederhood's accomplishments. You will notice he has demonstrated his innovative thinking on behalf of special districts of all sizes which would make him an asset to the CSDA Board of Directors, bringing a fresh perspective to long-term practices.

I encourage you to share this information with your Board of Directors and that you strongly consider supporting Director Al Nederhood for the CSDA Board of Directors, Southern Network Seat C for the 2023 election. Electronic voting begins on June 5 and will continue until July 14. Please do not hesitate to contact me or Director Nederhood personally should you have any questions. His contact information can be found on the attached candidate's statement. Thank you for your consideration.

Sincerely,

Megan Yoo Schneider, M.S., P.E.
Board President





California Special Districts Association
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET The following information MUST accompany your nomination form and Resolution/minute order:

Name: Albert M. Nederhood

District/Company: Municipal Water District of Orange County (MWDOC)

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 2 years with MWDOC, 4 years with Yorba Linda Water District as elected Board Member

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.): I have attended nearly 100% of the public meetings for ISDOC (Independent Special Districts of Orange County) over the last 6 years. I spent 2 years working with Jim Fisler and Sandra Jacobs (both past ISDOC Presidents) to successfully revise the Special District dues structure created in 2000 to more accurately and fairly reflect revenue and dues payable to LAFCO.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.): Over the last 6 years I have attended most of the conferences held by the Urban Water Institute, ACWA, the Colorado River Water Users, as well as many Metropolitan Water District Board meetings.

3. List local government involvement (such as LAFCo, Association of Governments, etc.): For the 2 years that it took to initiate, revise and successfully change the LAFCO dues required of Special Districts in Orange County, I attended virtually all of the monthly OC-LAFCO meetings.

4. List civic organization involvement: I was elected twice and served on the Yorba Linda Water District Board, a Special District.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot. Page 133 of 173 2023 BOARD OF DIRECTORS NOMINATION FORM**

Al Nederhood Candidate Statement:

I was introduced to CSDA in 2016 as a newly elected Director to the Yorba Linda Water District. I attended the CSDA training for new directors which opened my eyes to the responsibilities and value of Special Districts. I made friends at that training that continue on today including former YLWD Director Brooke Jones and current Director John Sears of East Orange County Water District.

Before getting involved in water issues later in life, I began my professional career as a high school teacher. I moved on to the business world including Xerox and 7-Eleven Stores as a Merchandise Manager. I was the college president for a variety of vocational colleges and ended my career as the President of a non-profit in Santa Ana.

After my 2016 election I attended ISDOC and LAFCO meetings. I became aware of the dues structure created by ISDOC in 2000. This structure, in place for 20 years, no longer represented the realities of revenue and dues. Many smaller revenue Special Districts had disproportionately large dues. By working with Director Jim Fisler from Mesa Water and Director Sandra Jacobs of Santa Margarita Water District, we revised the 20-year-old structure into a more equitable dues arrangement that saved smaller districts tens of thousands of dollars each year.

As an elected director to two different Special Districts, first YLWD and now MWDOC, I've experienced first-hand the vital role that Special Districts have in California life, infrastructure and politics.

As the elected representative for the Southern Network, it is my commitment to work hard to support Special Districts, provide active, collegial representation focused on key issues, and listen to Special District members.

I would appreciate your vote to be the CSDA representative for the Southern Network, one of 18 members on the CSDA Board. Thank you!

Name of Candidate: Albert Nederhood

District: Municipal Water District of Orange County (MWDOC)

Mailing Address: 18700 Ward Street Fountain Valley CA 92708

Network: Southern Network (see map)

Telephone: 714-261-3964

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: anederhood@mwdoc.com

Nominated by (optional): Board of Directors for MWDOC

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to: CSDA Attn: Amber Phelen 1112 I Street, Suite 200 Sacramento, CA 95814 (877) 924-2732 amberp@csda.net
DEADLINE FOR RECEIVING NOMINATIONS: Northern, Sierra, Coastal and Southern Networks: April 6, 2023 at 5:00 p.m.
Bay Area and Central Networks: April 17, 2023 at 5:00 p.m.



Al Nederhood

MWDOC Board

Elect to CSDA Board

Southern Network

Seat C

Professional & Personal History

6 Years as Elected Official for Special Districts, Yorba Linda Water District (YLWD) & Municipal Water District of Orange County (MWDOC)

LAFCO dues revision through Independent Special Districts of Orange County. First revision after 20 years saving small districts thousands of dollars annually.

Heli-Hydrant sponsor, supporter creating nations first system (helicopter enabled fire suppression in wild-fire zones)

President of a Non-Profit

30 years of Senior Management Leadership positions with nationally known firms

President of an Educational Institution with \$100 million in revenue, 500 staff and 5000 students.

BA, Long Beach State
MA, Central Michigan University

Retired, Married for 50+ years, 4 kids and 12 grandkids

Why should you vote for Al Nederhood?

Here's a sample of my history of measurable change created by active questioning and positive decision making based on the facts.

Seven years ago, I identified, initiated, and transformed an outdated LAFCO dues system on behalf of special districts in Orange County. The dues structure was developed in 2002 by ISDOC to fulfill their legal responsibility, but over time, it resulted in small districts subsidizing the large districts.

After two years of working with my fellow Special Districts, the new dues structure was unanimously approved and implemented. This effort created a balanced and proportionate LAFCO dues structure for Special Districts throughout the county, saving smaller districts with smaller operating budgets thousands of dollars each year.

As a Board Member for Yorba Linda Water District we investigated and implemented the nation's first Heli-hydrant to modernize fighting wild fires. YLWD now has two heli-hydrants with a third in development with Metropolitan Water District.

I would appreciate your Board voting for me, Al Nederhood.

If you want to contact me:

Al Nederhood
MWDOC, Director Division One
anederhood@mwdoc.com
C. 714-261-3964

RESOLUTION NO. 2135

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
NOMINATION OF AL NEDERHOOD
TO THE CSDA BOARD OF DIRECTORS
SOUTHERN NETWORK, SEAT C

WHEREAS, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat C for the 2024-26 term; and

WHEREAS, the Municipal Water District of Orange County (MWDOC) is a voting member of CSDA and a voting member for the Southern Network, Seat C; and

WHEREAS, Director Al Nederhood has expressed interest in serving on the CSDA Board of Directors;

WHEREAS, Director Nederhood and MWDOC are aware of the commitment, expectations, and expenses associated with this position; and

WHEREAS, the Board of Directors of the Municipal Water District of Orange County believes that Al Nederhood would be an effective member of the CSDA Board.

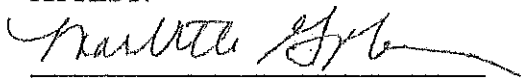
NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Municipal Water District of Orange County does hereby nominate Director Al Nederhood to represent the Southern Network, Seat C, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a Resolution to CSDA, forthwith.

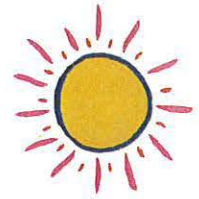
PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Municipal Water District of Orange County on this 15th day of March 2023.

AYES: Directors Nederhood, Dick, McVicker, Seckel, Thomas & Yoo Schneider
NOES: None
ABSTAIN: None
ABSENT: Director Crane

ATTEST:



*Maribeth Goldsby, District Secretary
Municipal Water District of Orange County*



2023 Annual Employee Luncheon

THURSDAY, JULY 13

Time: 12noon

Location: District Office

Food Provided by:

Smokin Joe's BBQ



- Brisket
- Pulled Pork
- Coleslaw
- Beans
- Cornbread

Please RSVP to

Tianne by

July 6, 2023

Directors' Meetings

Presented by Director Omsted

Conference

CSDA Legislative Days

Dates and Location

May 16-17, 2023

The Sheraton Grand Sacramento

Sacramento, CA

List of Attendees

Director Omsted

The above mentioned Board member attended meetings to gain insights on policy changes impacting agencies and to meet with legislators on key issue experts and California's policy leaders.