

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 May 10, 2023

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, May 10, 2023 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Saldana, Omsted
 DIRECTORS ABSENT: Roesink, Hanson
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Director of Technical Services Robin Morishita, Field Services Superintendent Marvin Gonzalez, Executive Assistant Tianne Baity, District Engineer Dexter Wilson, Natalie Frascchetti from Dexter Wilson Engineering, and Iris Grootenhuis from Rising Tide Partners

3. Pledge of Allegiance

Director Saldana led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

6. Presentations and Awards

2022 CWEA San Diego Section and State Awards

GM Bushee stated that Field Services Technician II Steve Krason won the CWEA San Diego Section Collection System Person of the Year Award and received 2nd place at the State level at the 2022 CWEA Annual Conference held April 18 - 21, 2023.

The Board congratulated Steve for his efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 6, 2023 Special Board Meeting
April 12, 2023 Regular Board Meeting
April 26, 2023 Investment and Finance Committee Meeting
April 27, 2023 Community Affairs Committee Meeting
May 2, 2023 Engineering Committee Minutes

8. Approval of Demands for April / May 2023

Payroll Checks numbered 230412-1 – 230503-19; General Checking Checks numbered 24249-24354

9. Operations Report (A copy was included in the original May 10, 2023 Agenda)

10. Finance Report (A copy was included in the original May 10, 2023 Agenda)

11. Quarterly Treasurer's Report

This report discloses investments for the quarter ending March 31, 2023.

12. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2023.

13. CalPERS and OPEB Updates

Upon a motion duly made by Director Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting held on April 26, 2023.

President Sullivan reported on EWA's April 26, 2023 Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on May 2, 2023.

GM Bushee reported on EWA's MAM May 2, 2023 meeting.

Director Saldana asked questions regarding the increase in natural gas billing at EWA. GM Bushee answered his questions.

15. Committee Reports

A. Investment & Finance Committee (IFC) Meeting was held on April 26, 2023.

Director Omsted reported that the IFC received updates on the following:

- Actuarial Valuations of LWD's Pension Plan; and
- Actuarial Valuation of LWD's Retiree Health Program

These items were for informational purposes only. The IFC concurred with staff to place these items under tonight's Consent Calendar.

B. Community Affairs Committee (CAC) Meeting was held on April 27, 2023.

Director Saldana reported that the CAC reviewed and commented on the final draft layout of the spring 2023 newsletter.

The CAC directed staff to move forward with the production of the newsletter and forward the final draft to the Board for their review prior to printing.

C. Engineering Committee (EC) Meeting was held on May 2, 2023.

Director Saldana reported that the Engineering Committee (EC) reviewed a recommendation to adopt the 2023 Asset Management Plan completed by Dexter Wilson Engineering Incorporated.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

The EC also received an update on the Village Park No. 7 Pump Station Replacement Project. This item was for information purposes and there was no action taken.

ACTION ITEMS

16. Adopt the 2023 Asset Management Plan completed by Dexter Wilson Engineering Incorporated

DTS Morishita presented the item and provided background information on the Asset Management Plan (AMP). He said that the AMP requires updating on a periodic basis, usually every five years, as the AMP is implemented and Capital Improvement Projects (CIP) are completed. DTS Morishita introduced Natalie Fraschetti from Dexter Wilson Engineering, Inc. to present the AMP.

Ms. Fraschetti stated the AMP's purpose. She described the core infrastructure assets, the flow and capacity evaluation, and the financial aspects of the short and long term financial CIP projections and AMP recommendations.

The Board thanked Ms. Fraschetti for her presentation.

Following discussion, upon a motion duly made by Director Omsted, seconded by Director Saldana, and unanimously carried, the Board of Directors adopted the 2023 Asset Management Plan by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

17. Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Budget

Adopt Resolution No. 2396 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Operating and Capital Budgets.

DFA Green presented the recommendation to approve the EWA FY24 Budget. He noted the Operating Budget is approximately \$24M and the Capital Budget is approximately \$26M. He noted the District's share is approximately \$2.9M for operating costs and \$3.9M for capital costs.

Director Saldana asked various questions regarding the EWA FY24 Budget. DFA Green and GM Bushee answered his questions.

Following discussion, upon a motion duly made by Director Saldana, seconded by Director Omsted, and unanimously carried, the Board of Directors adopted Resolution No. 2396 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2024 (FY24) Operating and Capital Budgets by the following vote:

Director	Vote
President Sullivan	Yes
Vice President Roesink	Absent
Director Saldana	Yes
Director Omsted	Yes
Director Hanson	Absent

INFORMATION ITEMS

18. Project Status Updates and Other Informational Reports

A. The CSDA Quarterly Dinner is scheduled for Thursday, May 18, 2023 at The Butcher Shop Steakhouse in San Diego, CA.

EA Baity announced the date and time of the next CSDA Quarterly Dinner.

B. The 2023 Annual Employee Luncheon is scheduled for July 13, 2023 at 12noon at the District office.

EA Baity announced the date and time of the Annual Employee Luncheon.

19. Directors' Meetings and Conference Reports

2023 CWEA Annual Conference was held April 18 - 21, 2023 at the Town and Country Resort in San Diego, CA.

Director Omsted stated he enjoyed the awards luncheon and the session on data center cooling and community reuse.

20. General Manager's Report

GM Bushee reported on the following:

- The Budget Workshop is tomorrow, May 11, 2023;
- FSS Gonzalez will be featured in the CWEA Magazine;
- An update on the One Water North County Meeting;
- The Encinitas Chamber of Commerce will have a Sustainability Committee Meeting on May 25th and LWD will participate; and
- He will be on vacation May 25th and 26th

21. General Counsel's Report

GC Brechtel reported on the following:

- Bills to amend the Brown Act


22. Board of Directors' Comments

President Sullivan stated it was an accomplishment that FST II Krason received 2nd place in the state for Collection System Person at the 2023 CWEA Conference. She asked how many collection systems workers are there in the state of California. FSS Gonzalez answered well over a thousand.

23. Adjournment

President Sullivan adjourned the meeting at approximately 5:50 p.m.


Elaine Sullivan, President


Paul J. Bushee
Secretary/General Manager
(SEAL)