

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
April 9, 2025

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, April 9, 2025 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Vice President Brown called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Brown, Pacilio, Sullivan
 DIRECTORS ABSENT: Saldana, Roesink
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Field Services Superintendent Marvin Gonzalez, Executive Assistant Tianne Baity, District Engineer Dexter Wilson, Kathleen Noel of Dexter Wilson Engineering, Tim Lewis of Water Works Engineers, Neal Bloom of Rising Tide Partners, June Honsberger and Alyson Thile and students of La Costa Canyon High School, Nancy Jois and students of Capri Elementary, Ms. Carrie Herndon of the Encinitas Union School District Farm Lab

3. Pledge of Allegiance

Director Pacilio led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Saldana	Absent
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

6. Presentations and Awards**A. Teacher Grant Recipients.**

ADS Hill provided background information on the Teacher Grant Program.

ADS Hill introduced Ms. Nancy Jois of Capri Elementary School to provide a brief update on her school's project funded by the District's teacher grant program. Ms. Jois and students

shared a public service announcement video on the We Can Help Ocean Animals project.

ADS Hill introduced Ms. June Honsberger and Ms. Alyson Thile of La Costa Canyon High School to provide a brief update on her school's project funded by the District's teacher grant program. Ms. Honsberger, Ms. Thile, and students shared an update on the Pollinators and Plant Species project.

ADS Hill then introduced Ms. Carrie Herndon of the Encinitas Union School District Farm Lab to provide a brief update on the Farm Lab's project funded by the District's teacher grant program. Ms. Herndon shared an update on the Ground Water Simulator project.

The Board stated they were impressed with the projects and they thanked the teachers and students for attending the meeting.

B. Achievement of Organizational Objective – Three Years No Vehicle Accidents.

GM Bushee stated that on March 17, 2025, LWD staff completed three years without a vehicle accident. Vehicle accidents result in economic impacts due to lost productivity, damaged public and private property, workers compensation costs, and undermines employee morale. As a result of this achievement, each employee is eligible for an incentive compensation award in the amount of \$500.

The Board congratulated staff for their achievement.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

March 12, 2025 Regular Board Meeting
March 31, 2025 Engineering Committee Meeting

8. Approval of Demands for March/April 2025

Payroll Checks numbered 250319-1 – 250402-20; General Checking Checks numbered 26758-26873

9. Operations Report (A copy was included in the original April 9, 2025 Agenda)

10. Finance Report (A copy was included in the original April 9, 2025 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of March 2025.

12. Status Update on the Fiscal Year 2025 (FY25) LWD Tactics and Action Plan

Upon a motion duly made by Director Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Saldana	Absent
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on March 26, 2025.

GM Bushee reported on EWA's Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on April 1, 2025.

GM Bushee reported on EWA's MAM meeting.

14. Committee Reports

Engineering Committee Meeting was held on March 31, 2025.

Director Pacilio reported that the EC reviewed the following recommendations:

- Adopt Resolution No. 2427 revising the Leucadia Wastewater District Standard Specifications and Procedures for Wastewater Facility Projects;
- Adopt Resolution No. 2428 Requesting LAFCO to Take Proceedings for the Miller & Hall Change of Organization; and
- Receive and file the Leucadia Wastewater District Fiscal Year 2025 Pump Station Condition Assessment Report

Director Pacilio stated that the EC concurred with staff to present these recommendations to the Board of Directors and they will be discussed later in the agenda.

Director Sullivan asked how many unconnected properties are there in the island area. GM Bushee answered there are about 400.

ACTION ITEMS

15. Board of Directors Compensation Adjustment

DFA Green presented the item indicating the date of the last Board stipend increase was August 2019 and at that time the stipend was increased from \$190 to \$200 per day. He stated that government code allows for a 5% adjustment per calendar year following the last adjustment and the Board is eligible for an adjustment not to exceed 30% or \$60.

GM Bushee clarified that this item is for the Board to consider whether to direct staff to prepare and notice for a public hearing at the May Board Meeting, after which it could take action on a proposed a Board compensation adjustment.

Director Pacilio asked if this item could be brought back to the May Board meeting for discussion since Directors Saldana and Roesink were absent. GM Bushee answered affirmatively.

Following discussion, the Board reached consensus to bring this item to the May 14, 2025 Board meeting for discussion.

16. Revision of Leucadia Wastewater District Standard Specifications and Procedures for Wastewater Facility Projects

Adopt Resolution No. 2427 revising Leucadia Wastewater District Standard Specifications and Procedures for Wastewater Facility Projects.

Ms. Kathleen Noel from Dexter Wilson Engineering presented the item and provided background information. She explained that the Standard Spec update is needed since there are new industry standards in the 2024 "Greenbook". Ms. Noel also reviewed the proposed principle changes and updates to the Standard Spec, including revisions related to sewage flow generation factors, manhole adjustments and paving requirements, and material availability for manhole frames and covers.

Vice President Brown thanked Ms. Noel for her presentation.

Upon a motion duly made by Director Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors adopted Resolution No. 2427 revising Leucadia Wastewater District's Standard Specifications and Procedures for Wastewater Facility Projects by the following vote:

Director	Vote
President Saldana	Absent
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

17. Resolution No. 2428 Requesting LAFCO to Take Proceedings for the Miller & Hall Change of Organization

Ms. Kathleen Noel from Dexter Wilson Engineering presented the item stating that the annexation into the District of the Miller & Hall Property consists of one parcel located at 327 N. Vulcan Avenue in Encinitas that totals 0.23 acres, is located west of Interstate 5, north of Encinitas Boulevard and east of N. Coast Highway 101.

She noted the annexation is within the District's sphere of influence and includes one parcel with an existing single-family residence that is currently connected to a septic tank system. Ms. Noel noted that per the City of Encinitas, the parcel is required to connect to the public sanitary sewer system to satisfy a permit condition for the proposed construction of a 798 square foot ADU. The private sewer lateral for the parcel will connect to the available public sewer system on N. Vulcan Avenue. She stated that there is sufficient capacity to accommodate the connection of the existing single-family dwelling and proposed ADU.

Following discussion, upon a motion duly made by Director Pacilio, seconded by Vice President Brown, and unanimously carried, the Board of Directors adopted Resolution No. 2428 – Requesting LAFCO to take proceedings for the Miller & Hall Change of Organization by the following vote:

Director	Vote
President Saldana	Absent
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

18. Leucadia Wastewater District Fiscal Year 2025 Pump Station Condition Assessment Report

Receive and file the Leucadia Wastewater District Fiscal Year 2025 Pump Station Condition Assessment Report completed by Water Works Engineers, LLC.

Mr. Tim Lewis from Water Works Engineers, LLC presented the item and provided background information noting that this assessment will prioritize and plan future pump station rehabilitation efforts which focuses on the Batiquitos and La Costa Pump Stations. He stated that Water Works provided a comprehensive evaluation of the pump stations and this assessment serves as the foundation for developing proposed rehabilitation plans and timelines.

Mr. Lewis highlighted the key findings from the report, including the condition of the Batiquitos Pump Station, which is the District's largest, where aging infrastructure necessitates both immediate and long-term attention. He noted structural repairs and additional condition assessment are recommended within the next year while a major rehabilitation project, estimated at \$7 million, is recommended within the next 3-5 years.

The La Costa Pump Station report identified severe corrosion, groundwater intrusion, and no remaining useful life. Mr. Lewis added that replacement of the pump station is a high priority, with a preferred approach of relocation using trenchless tunneling. The estimated construction costs for replacement and relocation are \$4-5 million.

Director Sullivan asked if the Omni La Costa Resort has made any suggestions on the relocation of the La Costa Pump Station. GM Bushee answered that it has not been discussed with the Omni La Costa Resort yet, but they will have a say. GM Bushee stated that it would be best to have the pump station relocated away from center court.

Director Pacilio asked if the Omni La Costa Resort will pay for a portion of the replacement of the pump station. GM Bushee stated that this is the District's project and the District owns the pump station so the Resort would not pay for any of it.

Vice President Brown asked if the District has an easement with Omni La Costa Resort. Mr. Lewis answered that there are several. GM Bushee added that a new easement would be negotiated and the old ones would be quit claimed.

Director Sullivan asked if the Omni La Costa Resort will get to choose the time of year for the project. Mr. Lewis answered that this is a District driven project but the District will try to work together with the Resort and accommodate their schedules and events.

The Board thanked Mr. Lewis for his presentation.

Following discussion, the Board reached consensus to receive and file the Leucadia Wastewater District Fiscal Year 2025 Pump Station Condition Assessment Report.

INFORMATION ITEMS

19. Project Status Updates and Other Informational Reports

Overview of the Encina Wastewater Authority Cogeneration Low-Emission Augmentation and Retrofit (CLEAR) Project.

GM Bushee provided an overview of the Encina Wastewater Authority Cogeneration Low-Emission Augmentation and Retrofit (CLEAR) Project.

GM Bushee provided background on the Cogeneration System and the Federal and State regulations which are driving the Project. He also reviewed the two Energy Resiliency Assessment recommendations and provided a cost breakdown of each recommendation. Lastly, GM Bushee reviewed the technology risks, the funding risks, and the financial risks of the of the CLEAR Project.

The Board asked various questions regarding the project and GM Bushee answered them.

The Board thanked GM Bushee for his presentation.

20. Directors' Meetings and Conference Reports

None.

21. General Manager's Report

GM Bushee reported on the following:

- The District received a grant funding check as part of the North County Coalition for Water Recycling. The grant funding check was for the replacement of a recycled water line over near Avenida Encina which was replaced a couple of years ago.

22. General Counsel's Report

None.

23. Board of Directors' Comments

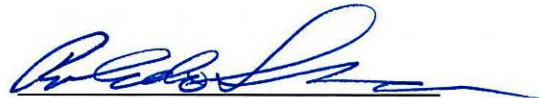
None.

24. Adjournment

Vice President Brown adjourned the meeting at approximately 6:37 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Rolando Saldana, President