



**BOARD OF DIRECTORS
REGULAR MEETING
AND
PUBLIC HEARING TO CONSIDER THE FISCAL YEAR 2026 COLLECTION OF
WASTEWATER SERVICE CHARGES ON THE COUNTY TAX ROLL**

DATE: Wednesday, June 11, 2025

TIME: 5:00 p.m.

PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 vote of the Board. All agenda materials can be accessed at the District website at <https://www.lwwd.org/agendas/board> and are also available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **General Public Comment Period**
5. **Approval of Agenda**
6. **Presentation and Awards**
None.

CONSENT CALENDAR

Items 7-12 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

May 14, 2025 Regular Board Meeting (Pages 6-12)

June 2, 2025 Engineering Committee Meeting (Pages 13-14)

8. Approval of Demands for May/June 2025

This item provides for Board of Directors approval of all demands paid from LWD during the month of May and a portion of June 2025. (Pages 15-24)

9. Operations Report

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY24 to FY25, flows by sub-basin, and staff training. (Pages 25-31)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY25 budget and discloses monthly investments. (Pages 32-39)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of May 2025. (Pages 40-41)

12. Establishing an Appropriations Limit of the LWD for Fiscal Year 2026 (FY26)

Adopt Resolution No. 2430 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2026 (July 1, 2025 to June 30, 2026) Pursuant to Article XIII (B) of the California Constitution. (Pages 42-47)

EWA REPORTS

13. Encina Wastewater Authority Reports

A. A regular EWA Board Meeting was held on May 21, 2025. (Page 48)

B. An Encina Member Agency Manager's (MAM) Meeting was held on June 3, 2025. Verbal)

COMMITTEE REPORTS

14. Committee Reports

Engineering Committee meeting was held June 2, 2025. (Page 49)

PUBLIC HEARING

15. Public Hearing to consider the following:

A Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2026 (FY26) on the San Diego County Tax Roll. (Page 50)

ACTION ITEMS

16. Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2026 (FY26)

Adopt Resolution No. 2432 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2025 – June 30, 2026. (Pages 51-53)

17. Board of Directors Compensation Adjustment (Pages 54-55)

18. Diana Pump Station Upgrade Project (Pages 56-63)

A. Authorize the General Manager to execute an Agreement with Palm Engineering Construction Company, Inc. for the construction of the Diana Pump Station Upgrade Project in an amount not to exceed \$1,317,432.

B. Waive a bid irregularity related to experience requirements.

19. Approve the Fiscal Year 2026 (FY26) Budget (Page 64, Enclosure 19)

20. Unrepresented Employees Salary and Benefits Resolution

Adopt Resolution No. 2431 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2025 to June 30, 2026. (Pages 65-73)

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports

A. The 2025 Annual Employee Luncheon is scheduled for July 10, 2025 at 12noon at the District office. (Page 74)

B. The 2025 CSDA Annual Conference is scheduled for August 25 – 28, 2025 at the Monterey Conference Center in Monterey, CA. (Verbal)

22. Directors' Meetings and Conference Reports

A. The CSDA Local Section Quarterly Dinner was held May 15, 2025 at The Butcher Shop Steakhouse in Kearny Mesa, CA. (Page 75)

B. The 2025 CSDA Legislative Days Conference was held May 20 - 21, 2025 in Sacramento, CA. (Page 76)

23. General Manager's Report

24. General Counsel's Report

25. Board of Directors' Comments

26. Closed Session

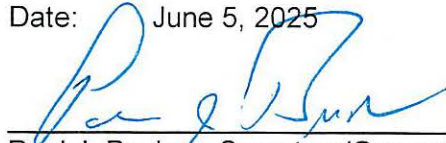
Conference with Legal Counsel to discuss exposure to litigation pursuant to California Government Code Sec. 54956.9(d)(2)

27. Adjournment

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California and on the District website www.lwwd.org at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: June 5, 2025



Paul J. Bushee, Secretary/General Manager

Board of Directors' Code of Conduct

- ♦ *I will openly communicate during Board meetings and voice my views, in the meetings, on all matters regarding the District.*
- ♦ *I will support the decisions of the Board once they are voted on.*
- ♦ *I will concentrate on issues of governance and strategic import to the District and will expect support from staff on issues of operational import and detail.*
- ♦ *I will treat fellow Board members with dignity and respect.*
- ♦ *I will be prepared to discuss Board issues and agree to spend the necessary time and attention to Board matters.*
- ♦ *If I have concerns or questions, I will ask. If I need clarification of Board agenda items, I will call ahead and discuss with the General Manager.*
- ♦ *I will support the general manager as the primary spokesperson for the District.*
- ♦ *I will conduct myself in the highest ethical manner and comply with all appropriate government regulations.*

Role of Staff

- ♦ *Implement policies of LWD Board*
- ♦ *Create tactics and action plans that address how policies should be implemented*
- ♦ *Provide technical competence in addressing issues of how tactics should be implemented*
- ♦ *Provide relevant facts and recommendations*
- ♦ *Provide effective leadership*
- ♦ *Administer day-to-day operations of the District*
- ♦ *Respond to reasonable board requests for information*

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

May 14, 2025

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, May 14, 2025 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Saldana called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Saldana, Pacilio, and Sullivan

DIRECTORS ABSENT: Brown and Roesink

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Field Services Supervisor Mauricio Avalos, Executive Assistant Tianne Baity, Kathleen Noel of Dexter Wilson Engineering, Field Services Technician Gonzalo Ortiz

3. Pledge of Allegiance

Director Pacilio led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Absent
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

6. Presentations and Awards**A. Achievement of Individual Awards– Professional Achievement Award for Gonzalo Ortiz.**

GM Bushee introduced Field Services Technician In-Training Gonzalo Ortiz and provided background information on Gonzalo stating that Gonzalo recently received his Water Treatment Operator Grade T1 certification from the State Water Resources Control Board. He noted that that Gonzalo is eligible for a \$500 incentive award under the District's incentive program.

GM Bushee also stated that Gonzalo recently received his Grade 1 Collection System Maintenance certification from CWEA. As a result of this certification, Gonzalo is eligible for a \$500 incentive award under the District's incentive program.

The Board congratulated Gonzalo and thanked him for his efforts.

B. 2024 CWEA State Award - Collection System of the Year (0-249 miles).

GM Bushee stated LWD received the State Collection System of the Year Award at the CWEA Annual Conference Awards Luncheon on April 24, 2025. He stated that this is the 6th time since 2004 that LWD has received this award. GM Bushee noted that the Collection System of the Year Award qualifies as a State award under the organizational objectives of the LWD's Incentive Program, therefore, staff is eligible for a \$300 incentive award.

GM Bushee also stated that LWD recently received the 1st place San Diego section award for Community Engagement & Outreach Program of the Year – Small Agency award and at the 2024 CWEA Annual Conference, LWD received 2nd place in the State.

The Board congratulated staff for their efforts.

C. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2024.

GM Bushee stated that LWD received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2024. GM Bushee acknowledged DFA Green for his work on the Annual Comprehensive Financial Report (ACFR).

The Board congratulated staff for their efforts.

Director Sullivan stated she would like to attend the next Water Career Day hosted by the District. GM Bushee stated that staff would notify the Board of the next Water Career Day date and time so that they can attend.

Vice President Brown entered the meeting at 5:13 p.m.

PUBLIC HEARING

7. Public Hearing to consider the following: Employee Vacancies, Recruitment and Retention Efforts at Leucadia Wastewater District.

President Saldana opened the public hearing for comments. There were no public comments.

DFA Green gave a presentation on Leucadia Wastewater District Vacancies and Recruitment and Retention pursuant to AB 2561.

President Saldana closed the public hearing and the Board received and filed the vacancy report.

CONSENT CALENDAR

8. Approval of Board and Committee Minutes

Minutes of the following meetings:

April 9, 2025 Regular Board Meeting

April 29, 2025 Investment and Finance Committee Meeting

9. Approval of Demands for March/April 2025

Payroll Checks numbered 250409-1 – 250501-5; General Checking Checks numbered 26874 - 26986

10. Operations Report (A copy was included in the original May 14, 2025 Agenda)

11. Finance Report (A copy was included in the original May 14, 2025 Agenda)

12. Quarterly Treasurer's Report

This report discloses investments for the quarter ending March 31, 2025

13. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2025.

Upon a motion duly made by Vice President Brown, seconded by Director Pacilio, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on April 23, 2025.

President Saldana reported on EWA's Board meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on May 6, 2025.

GM Bushee reported on EWA's MAM meeting.

15. Committee Reports

A. Investment and Finance Committee Meeting was held on April 29, 2025.

Director Sullivan reported that the IFC reviewed the following:

- Actuarial Valuations of LWD's Pension Plan; and
- Actuarial Valuation of LWD's Retiree Health Program

These items were for informational purposes only and they will be reviewed later in the agenda.

B. Community Affairs Committee Meeting was held on May 7, 2025.

Vice President Brown reported that no submissions for the LWD Student Photo Contest were received by the deadline but noted that there is enough content to fill that space in the Spring newsletter. Vice President Brown stated that the CAC reviewed the Spring 2025 Newsletter draft layout and the CAC suggested some minor edits. Staff and Rising Tide Partners stated they would make the changes.

The CAC directed staff to move forward with the production of the newsletter and forward the final draft to the Board for their review prior to printing.

The CAC also reviewed a recommendation to authorize the General Manager to execute Task Order No. 3 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for fiscal year 2026.

The CAC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

ACTION ITEMS

16. Board of Directors Compensation Adjustment

DFA Green provided background information noting that this item was presented at the April 2025 Board meeting but the Board directed staff to bring it back to the May Board meeting since Directors Roesink and Saldana were absent at the April meeting.

DFA Green stated that the date of the last Board stipend increase was August 2019 and at that time the stipend was increased from \$190 to \$200 per day. He stated that government code allows for a 5% adjustment per calendar year following the last adjustment and the Board is eligible for an adjustment not to exceed 30% or \$60. DFA Green stated that this item is for the Board to consider whether to direct staff to prepare and notice for a public hearing at the June Board Meeting, after which it could take action on a proposed a Board compensation adjustment.

Director Sullivan asked if this item could be brought back to the June Board meeting for discussion since Director Roesink was absent. The Board collectively reached consensus to bring this item to the June 11, 2025 Board meeting for discussion.

17. Public Information Services Task Order No. 3

Authorize the General Manager to execute Task Order No. 3 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for the period of July 1, 2025 through June 30, 2026

GM Bushee provided background information on the item. He noted that RTP's Task Order No. 2 is set to expire on June 30th and staff has negotiated the scope of work and fee for Task Order No. 3 with RTP for continued public outreach services. GM Bushee stated that the total proposed fee for Task Order No. 3 is \$50,028.

Director Sullivan stated she appreciates RTP's high standard of work and the great job they are doing.

Vice President Brown stated he is very impressed with RTP's work.

Following discussion, upon a motion duly made by Director Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors authorized the General Manager to execute Task Order No. 3 to the Rising Tide Partners (RTP) Public Information Services Agreement in an amount not to exceed \$50,028 for the period of July 1, 2025 through June 30, 2026 by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

18. Award of Janitorial Contract

Authorize the General Manager to execute an Agreement with MSC Janitorial Service, Inc. to provide janitorial services for the Administration and Operation Buildings, in an amount not to exceed \$32,651.64 per year, for a three-year contract totaling \$97,954.92 with an option to renew an additional two years.

DFA Green presented the item and provided background information noting that Leucadia Wastewater District (LWD) has contracted with MSC Janitorial Service, Inc. for janitorial services since 2015.

DFA Green stated that a Request for Bids (RFB) was issued and three responses were received by the deadline. Based on evaluation criteria which included pricing, responsiveness to the bid specifications, and reference checks, MSC Janitorial Service, Inc. was determined to be the lowest responsive and responsible bidder.

Following discussion, upon a motion duly made by Director Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with MSC Janitorial Service, Inc. to provide janitorial services for the Administration and Operation Buildings, in an amount not to exceed \$32,651.64 per year, for a three-year contract totaling \$97,954.92 with an option to renew an additional two years by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

19. Encina Wastewater Authority (EWA) Fiscal Year 2026 Operating Budget Amendment

Adopt Resolution No. 2429 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2026 (FY26) Operating and Capital Budgets.

DFA Green provided background information on the recommendation to approve the EWA FY26 Budget.

The Board asked various questions regarding the EWA Budget and staff answered their questions

Director Pacilio thanked Directors Saldana and Roesink for their work on the EWA Board,

Following discussion, upon a motion duly made by Director Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors adopted Resolution No. 2429 – Approving the Recommended Encina Wastewater Authority Fiscal Year 2026 (FY26) Operating and Capital Budgets by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

Vice President Brown asked when EWA's labor agreement ends. GM Bushee answered that FY 2026 is in the final year of EWA's three year labor agreement.

20. CalPERS Pension and OPEB Updates

DFA Green introduced the item and provided background information on the actuarial valuation of LWD's Pension Plan. He stated that CalPERS publishes two actuarial reports in August every year for LWD: one report is for Classic members (employees hired before Jan. 1, 2013) and the other is for PEPRA members (employees hired after Jan. 1, 2013).

DFA Green presented an overview of the recent actuarial valuation and the following topics:

- Pension Costs Factors;
- Pension Updates;
- UAL (Unfunded Accrued Liability) Background;
- Pension Assets, Liabilities, and UAL from 2014-2023

Director Pacilio asked for clarification on the Classic employee contribution versus the PEPRA employee contribution to PERS. DFA Green provided clarification.

DFA Green noted that the actuarial evaluation estimated that LWD's net pension liability is \$5.5M.

This item was for informational purposes and no action was taken.

DFA Green then provided background information on the actuarial valuation of LWD's Retiree Health Program. DFA Green presented an overview of the recent actuarial valuation. He noted that the District's Net OPEB Liability is actually a Net OPEB Asset of \$63,596 and the District's Plan Fiduciary Net Position investments managed by the California Employees' Retiree Benefit Trust (CERBT) were greater than the District's OPEB liability.

This item was for informational purposes and no action was taken.

21. LAFCO San Diego County Consolidated Redevelopment Oversight Board Call for Nominations

EA Baity presented the item stating that LWD recently received a notice from LAFCO for a call

for nominations for one appointment to the San Diego County Consolidated Redevelopment Oversight Board. The deadline for the receipt of nominations is June 24, 2025 and staff has no recommendation on this matter.

Following discussion, the Board chose not to nominate anyone.

INFORMATION ITEMS

22. Project Status Updates and Other Informational Reports

- A. The 2025 Annual Employee Luncheon is scheduled for July 10, 2025 at 12noon at the District office.

EA Baity announced the date and time of the 2025 Annual Employee Luncheon.

- B. 2025 CASA Annual Conference will be held July 30 – August 1, 2025 at the Marriott Marquis in San Diego, CA.

EA Baity announced the date and time of the 2025 CASA Annual Conference.

23. Directors' Meetings and Conference Reports

The 2025 CWEA Annual Conference was held April 22 – 25, 2025 at the Renaissance Hotel and Convention Center in Palm Springs, CA.

President Saldana stated it was one of the most interesting conferences to date and very hands on.

Director Sullivan stated she enjoyed the session on internships.

24. General Manager's Report

None.

25. General Counsel's Report

GC Brechtel reported on the following:

- Proposed Senate Bill 707 – Open meetings: meeting and teleconference requirements.

26. Board of Directors' Comments

Director Sullivan stated she would be attending CSDA Legislative Days next week.

27. Adjournment

President Saldana adjourned the meeting at approximately 6:11 p.m.

Rolando Saldana, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 June 2, 2025

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD or District) was held on Monday, June 2, 2025 at 1:00 p.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Pacilio called the meeting to order at 1:05 p.m.

2. Roll Call

DIRECTORS PRESENT: Pacilio, Brown (via Zoom)

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Field Services Supervisor Gabe Mendez; Field Services Supervisor Mauricio Avalos; District Engineer Dexter Wilson; Capital Project Manager Ian Riffel; and Tim Lewis from Water Works Engineers

3. Public Comment

None.

4. Diana Pump Station Upgrade Project.

Recommendation 1: Authorize the General Manager to execute an Agreement with Palm Engineering Construction Company, Inc. for the construction of the Diana Pump Station Upgrade Project in an amount not to exceed \$1,317,432 as the lowest responsive and responsible bidder.

Recommendation 2: Waive a bid irregularity related to experience requirements.

CPM Riffel presented these recommendations to the EC. He stated this item is a FY25 tactical goal and provided a brief background of the project.

CPM Riffel said that in June 2024, the Board authorized final design services with Water Works. He further noted Water Works completed design in March 2025 and staff advertised for bids in April. CPM Riffel said the estimated construction cost was \$1.4M. CPM Riffel reported that the District received three bids by the May 13th deadline and Palm Engineering Construction Company, Inc. (Palm Construction) was the lowest bidder at \$83k below the engineer's estimate.

CPM Riffel stated that during Water Work's evaluation of Palm Construction's bid documents, Water Works determined Palm Construction was responsive to all project qualification requirements except for experience. He continued that the District and Water Works still believe Palm Construction has the necessary experience to complete the project because the project is not a typical pump station project and focuses on excavation work, site improvements, and electrical upgrades. Palm Construction has experience in excavation work and site improvements and has a qualified subcontractor to complete the electrical portion of the work.

Director Brown asked for clarification that Palm Construction did provide experience references, but just not related to pump stations. CPM Riffel answered that Palm Construction did provide experience references, but only one was reference was confirmed to be a wastewater pump station. Chairperson Pacilio asked if Palm's bid includes the costs for the electrical subcontractor portion of the work. CPM Riffel answered affirmatively.

CPM Riffel continued that Palm Construction has a positive history with the District and the next lowest bidder is \$276k higher than Palm Construction's bid.

Overall, staff recommends to waive the bid irregularity and award the bid to Palm Construction.

Chairperson Pacilio inquired about the considerable difference between Palm Construction's bid and the next lowest bidder. Staff responded that Palm Construction appears to be motivated for work. Director Brown asked for the District's budgeted amount for the project. Staff answered that a proposed project budget of \$1.47M was presented at the Board Budget Workshop, however, this figure has been reduced by \$70k in the Recommended Fiscal Year 2026 Budget based on Palm Construction's bid.

Following discussion, the EC concurred with staff to forward the recommendations to the Board.

5. Information Items

CPM Riffel provided an update to the Rancho Verde Pump Station Rehabilitation Project. The EC asked several questions regarding the project and staff answered their questions.

6. Directors' Comments

None.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Pacilio adjourned the meeting at approximately 1:23 p.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

LEUCADIA WASTEWATER DISTRICT
DEMANDS SUMMARY
June 11, 2025

Disbursement Period May 9, 2025 through June 5, 2025

PAYROLL PAYMENTS	\$	128,695.38
PAYROLL EXPENSE REIMBURSEMENTS	\$	1,124.41
GENERAL CHECKS		
Operating	\$	174,689.43
Capital	\$	111,671.25
TOTAL GENERAL CHECKS	\$	<u>286,360.68</u>
VOIDED CHECK		
26811	\$	(126.22)
26834	\$	(157.24)
ELECTRONIC PAYMENTS		
Operating	\$	145,630.02
Capital	\$	-
TOTAL ELECTRONIC PAYMENTS	\$	<u>145,630.02</u>
TOTAL DEMANDS	\$	561,653.25

**LEUCADIA WASTEWATER DISTRICT
EMPLOYEE/BOARD PAYROLL CHECKS**

June 11, 2025

Disbursement Period May 9, 2025 through June 5, 2025

<u>Description</u>	<u>Check Date</u>	<u>Check #'s</u>	<u>Amount</u>
Incentive Payroll	5/14/2025 250514-1	250514-20	\$6,348.14
Biweekly Payroll	5/14/2025 250514-1	250514-20	\$59,962.69
Biweekly Payroll	5/28/2025 250528-1	250528-20	\$59,366.25
Board Payroll	6/2/2025 250601-1	250601-5	\$3,018.30

TOTAL PAYROLL CHECKS	\$	128,695.38
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Leucadia Wastewater District
Check/Voucher Register - Demand Summary for Board
1001 - PPB (Opus) General Checking Account
From 5/9/2025 Through 6/5/2025

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
26987	5/15/2025	AIRGAS USA LLC	2,629.35	Liquid Oxygen Contract 05/02/25
	5/15/2025	AIRGAS USA LLC	800.00	Liquid Oxygen Contract Monthly Tank Rental May 25
26988	5/15/2025	AT&T	218.92	Phone Service-BPS 04/10/25-05/09/25
26989	5/15/2025	COLLICUTT ENERGY SERVICES INC	4,240.86	ECU Replacement for #167 Generator
26990	5/15/2025	CORODATA RECORDS MANAGEMENT ...	154.51	File Archive/Records Storage Services April 2025
26991	5/15/2025	DETECTION INSTRUMENTS CORP	142.75	Acrulog ppm calibration
26992	5/15/2025	DEXTER WILSON ENGINEERING	5,979.00	General Engineering Services March 25
26993	5/15/2025	ESCONDIDO GOLF CART CENTER, INC	179.49	Golf Cart Tire, Mount & Disposal
26994	5/15/2025	HAAKER EQUIPMENT CO	19.20	Flat Washer, Hex Nut
26995	5/15/2025	HI-WAY SAFETY, INC	837.63	Barricade, Cones, & closure signs
26996	5/15/2025	MAVTECK	1,200.00	CM San Marcos Creek Diversion Project
26997	5/15/2025	MESA REPROGRAPHICS	15.00	Email-Diana Pump Station Adden 3
26998	5/15/2025	MISSION SQUARE	8,257.33	Deferred Comp for PPE 05/11/25
26999	5/15/2025	MSC JANITORIAL SERVICE, INC	2,423.29	Janitorial Services April 2025
27000	5/15/2025	NAPA AUTO	130.95	Motor Oil, Blue Def, & Wash/Wax
27001	5/15/2025	PLANT PEOPLE, INC	190.00	Monthly Maintenance of Office Plants May 2025
27002	5/15/2025	PRUDENTIAL OVERALL SUPPLY	170.18	Weekly Uniform/Laundry Service 05/13/25
27003	5/15/2025	READY LINE FLEET SERVICE INC	183.50	Vector # 179 90 Day BIT inspection
	5/15/2025	READY LINE FLEET SERVICE INC	183.50	Vehicle # 161 90 Day BIT inspection
	5/15/2025	READY LINE FLEET SERVICE INC	183.50	Vehicle # 170 90 Day BIT inspection
27004	5/15/2025	RFYEAGER ENGINEERING, INC	6,890.00	FY 25 Cathodic Protection Test Analysis L1 & L2, B3
27005	5/15/2025	SAN ELIJO JOINT POWERS AUTHORITY	778.00	North San Diego Water Reuse Coalition 2025 Sponsorship
27006	5/15/2025	TERMINIX PROCESSING CENTER	102.00	Pest Control 04/14/25
27007	5/15/2025	PROFESSIONAL EXCHANGE	90.00	Answering Services April 2025
27008	5/22/2025	ADS CORP DBA ADS ENVIRONMENTA...	4,794.65	Flow Metering and Data Analysis 05/1/25-05/31/25
	5/22/2025	ADS CORP DBA ADS ENVIRONMENTA...	1,340.00	Meter Maintenance and Data Delivery 05/1/25-05/31/25
27009	5/22/2025	DETECTION INSTRUMENTS CORP	145.95	Acrulog ppm calibration
27010	5/22/2025	DEXTER WILSON ENGINEERING	64.00	Development Services 1114-1143 Eolus Ave Public Sewer
	5/22/2025	DEXTER WILSON ENGINEERING	168.00	Development Services 1214-Hall & Miller Annex-327 N Vulcan A
	5/22/2025	DEXTER WILSON ENGINEERING	408.95	Development Services 1216-569 Hermes Ave Grading Plan
	5/22/2025	DEXTER WILSON ENGINEERING	298.50	Development Services 1217-1465 Caudor Street Lot Split
	5/22/2025	DEXTER WILSON ENGINEERING	128.00	Development Services 1218-2500 La Costa Ave Lot Split
	5/22/2025	DEXTER WILSON ENGINEERING	128.00	Development Services 1219-2081 Sheiridan Rd Grading Plan
	5/22/2025	DEXTER WILSON ENGINEERING	320.00	Development Services 1220-Stagecoach Park Public Sewer Imp
	5/22/2025	DEXTER WILSON ENGINEERING	4,264.00	Development Services-0943 Leucadia Streetscape

Leucadia Wastewater District
Check/Voucher Register - Demand Summary for Board
1001 - PPB (Opus) General Checking Account
From 5/9/2025 Through 6/5/2025

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
27011	5/22/2025	EASY FLOW LLC	3,000.00	Cleanout & Epoxy Liner Install-Basalto Street
27012	5/22/2025	AMIR FAYYAZUDDIN	3,000.00	Lateral Reimbursement: 968 Ocean View Ave Encinitas CA 92024
27013	5/22/2025	FEDERAL EXPRESS CORPORATION	75.02	Shipping 05/06/25 & 05/07/25
27014	5/22/2025	HAAKER EQUIPMENT CO	7,477.85	WinCam Software & Support May 2025-May 2026
27015	5/22/2025	HACH COMPANY	464.82	Process Head w/o vial w connect, Seal, Process Vial
27016	5/22/2025	HUMANA DENTAL INS.	4,542.04	Dental Insurance-June 2025
27017	5/22/2025	KEN GRODY FORD	486.46	Vehicle # 172 Oil change and manual regen option
27018	5/22/2025	MUTUAL OF OMAHA	1,437.64	Disability Insurance - June 2025
27019	5/22/2025	OLIVENHAIN MUNICIPAL WATER DIS...	65.50	Water @ VP5 PS
27020	5/22/2025	POLYDYNE INC	18,037.35	2,000 Gallon Full Bulk of Poly Alum
27021	5/22/2025	Premier Chevrolet of Carlsbad	157.24	Oil Change Vehicle# 155
	5/22/2025	Premier Chevrolet of Carlsbad	126.22	Service Vehicle #165
27022	5/22/2025	PRUDENTIAL OVERALL SUPPLY	173.01	Weekly Uniform/Laundry Service 05/20/25
27023	5/22/2025	Quench USA Inc	136.85	Office water tanks/filtered drinking water 05/19-06/18/25
27024	5/22/2025	ROGERS ANDERSON MALODY & SCOT...	7,252.50	Audit Services-April Billing FY25
27025	5/22/2025	READY LINE FLEET SERVICE INC	173.50	Vactor # 170 Smog Test
	5/22/2025	READY LINE FLEET SERVICE INC	173.50	Vactor # 179 Smog Test
27026	5/22/2025	RISING TIDE PARTNERS	5,280.00	Public Outreach Services April 2025
27027	5/22/2025	SAN DIEGO GAS & ELECTRIC	3,900.69	Electric @ Admin
	5/22/2025	SAN DIEGO GAS & ELECTRIC	115.44	Electric @ Avocado PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	1,603.05	Electric @ AWT
	5/22/2025	SAN DIEGO GAS & ELECTRIC	14,553.42	Electric @ BPS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	407.08	Electric @ Diana PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	1,115.66	Electric @ La Costa PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	12,602.17	Electric @ LPS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	147.64	Electric @ RV PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	688.70	Electric @ Saxony PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	320.63	Electric @ VP5 PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	213.55	Electric @ VP7 PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	823.75	Electric/Gas @ E Estates PS
	5/22/2025	SAN DIEGO GAS & ELECTRIC	88.71	Gas @ Admin
27028	5/22/2025	SIGNA MECHANICAL	216.76	Stator PC Grinder Pumps
27029	5/22/2025	I2B NETWORKS INC DBA SPACELINK	160.00	Live Webcam Streaming Services-Webcam @ BPS
27030	5/22/2025	STAPLES	311.44	Office Supplies
27031	5/22/2025	TERMINIX PROCESSING CENTER	82.12	Pest Control 05/05/25
27032	5/22/2025	VERIZON WIRELESS	1,185.48	Cell Phones 4/08/25-05/07/25
27033	5/29/2025	AIRGAS USA LLC	2,667.51	Liquid Oxygen Contract 05/16/25
27034	5/29/2025	AT&T	219.95	Phone Service-Elevator 04/25/25-05/24/25
27035	5/29/2025	BAJA POOL AND SPA SERVICE	190.00	Weekly Maintenance of Water Fountain 06/01/25-06/30/25
27036	5/29/2025	CITY OF CARLSBAD	612.89	Water @ 1900 La Costa Ave
	5/29/2025	CITY OF CARLSBAD	170.60	Water @ 1960 La Costa Ave
	5/29/2025	CITY OF CARLSBAD	28.70	Water @ Fire Line

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Leucadia Wastewater District
Check/Voucher Register - Demand Summary for Board
1001 - PPB (Opus) General Checking Account
From 5/9/2025 Through 6/5/2025

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
27037	5/29/2025	COLONIAL LIFE INS	184.16	Accident/Critical Illness Ins 5/14, & 5/28
27038	5/29/2025	C W E A	106.00	Certification Renewal-Collection System Main Grd 1-A Hinojos
	5/29/2025	C W E A	350.00	CWEA Membership Renewal-FY2025-J Pivaral & Cert Renewal Gr 2
27039	5/29/2025	FEDERAL EXPRESS CORPORATION	40.20	Shipping 05/15/25
27040	5/29/2025	GOLDEN BELL PRODUCTS, INC	7,980.00	Roach Control Manholes
27041	5/29/2025	McMASTER-CARR	57.40	Plastic Socket Connect Swing Check Valve
27042	5/29/2025	MISSION SQUARE	8,257.36	Deferred Comp for PPE 5/25/25
27043	5/29/2025	NAPA AUTO	190.53	Fuel Filter, Cable tie strap, brake cleaner, zip ties
27044	5/29/2025	PACIFIC RIM MECHANICAL	47,332.50	Purchase & install new HVAC equipment at BPS
	5/29/2025	PACIFIC RIM MECHANICAL	431.00	Replace Belt HVAC in Lunch Room
27045	5/29/2025	PITNEY BOWES GLOBAL FINANCIAL ...	177.58	Postage Machine Rental(SendPro C200) 03/19-06/18/25
27046	5/29/2025	PRUDENTIAL OVERALL SUPPLY	188.25	Weekly Uniform/Laundry Services 05/27/25
27047	5/29/2025	SOUTHERN CONTRACTING COMPANY	600.00	Saxony Bad Motor Saver & BPS Reset Pump 2 Feeder
27048	5/29/2025	TOSHIBA AMERICA BUSINESS SOLUTI...	454.64	Copying Machine Lease Agreement 05/15-06/15/25
27049	5/29/2025	UNIFIRST FIRST AID CORP	183.90	First Aid Supplies
27050	6/5/2025	ALPHAGRAPHS	541.96	2025 Annual Budget Books
27051	6/5/2025	Atlas Technical Consultants LLC	20,867.00	Batiquitos Emergency Basin Rehab-Geotechnical Engineering
27052	6/5/2025	AYALA ENGINEERING	24,250.00	Manhole Rehab Caringa Way & Estrella Del Mar Rd (5)
27053	6/5/2025	BRIANNE GILCREST	2,400.00	Lateral Reimbursement: 8018 Sitio Caucho, Carlsbad CA
27054	6/5/2025	COX COMMUNICATIONS SAN DIEGO	1,050.00	Internet Services 05/22/25-06/21/25
27055	6/5/2025	DEXTER WILSON ENGINEERING	4,041.50	General Engineering Services April 2025
27056	6/5/2025	ESCONDIDO GOLF CART CENTER, INC	315.88	Golf Cart Tire Replacement(2)
27057	6/5/2025	EVERON LLC	165.00	Security Services 06/17-25-07/16/25
27058	6/5/2025	THE HARTFORD	536.91	Life Insurance-June 2025
27059	6/5/2025	L&L PRINTERS	5,142.34	LWD Fall Newsletter Postage
27060	6/5/2025	MITSUBISHI ELECTRIC US INC - MEU...	386.37	Elevator Maintenance 06/01/25-06/30/25
27061	6/5/2025	NAPA AUTO	7.20	Tire rep stl rad kit
27062	6/5/2025	OLIVENHAIN MUNICIPAL WATER DIS...	165.28	Recycled Water @ Traveling
	6/5/2025	OLIVENHAIN MUNICIPAL WATER DIS...	59.58	Water @ Encinitas Estates PS
	6/5/2025	OLIVENHAIN MUNICIPAL WATER DIS...	1,639.58	Water @ Traveling
	6/5/2025	OLIVENHAIN MUNICIPAL WATER DIS...	1,405.50	Water @ Traveling 2
	6/5/2025	OLIVENHAIN MUNICIPAL WATER DIS...	65.50	Water @ VP7
27063	6/5/2025	PRUDENTIAL OVERALL SUPPLY	393.64	Weekly Uniform/Laundry Services 06/03/25
27064	6/5/2025	Quench USA Inc	188.57	Water Dispenser Filter Change
27065	6/5/2025	REPUBLIC SERVICES #661	412.59	Waste Services- May 2025
27066	6/5/2025	RISING TIDE PARTNERS	2,640.00	Public Outreach May 2025
27067	6/5/2025	ROCKWELL CONSTRUCTION SERVICE...	2,145.00	Inspection services for Rancho Verde Pump Station Rehab

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Leucadia Wastewater District
Check/Voucher Register - Demand Summary for Board
1001 - PPB (Opus) General Checking Account
From 5/9/2025 Through 6/5/2025

Check Number	Effective Date	Vendor Name	Check Amount	Transaction Description
27068	6/5/2025	SIGNA MECHANICAL	117.02	PC Grinder Pumps
27069	6/5/2025	SOUTH BAY FOUNDRY	3,555.75	4" Tall 22" Clear LWD Clear Sewer Cover
27070	6/5/2025	STAPLES	254.01	Office Supplies
	6/5/2025	STAPLES	(28.39)	Price Match Discount Original Invoice 6031841605
27071	6/5/2025	PROFESSIONAL EXCHANGE	100.00	Answering Services May 2025
27072	6/5/2025	THE HOME DEPOT CRC/GECF	85.01	24 in Rough Surface, Hand Soap
	6/5/2025	THE HOME DEPOT CRC/GECF	61.31	Armor All, CLR Gallon, Simple Green
	6/5/2025	THE HOME DEPOT CRC/GECF	90.01	Bath Faucet, Braid Supply Line, AMP Clear
	6/5/2025	THE HOME DEPOT CRC/GECF	129.17	Scrub Brush, Grout Brush, 18 in Pole
27073	6/5/2025	UNDERGROUND SERVICE ALERTS/C	263.45	Monthly Underground Alarm Service
	6/5/2025	UNDERGROUND SERVICE ALERTS/C	115.97	Monthly Underground State Fee
27074	6/5/2025	WILLIAMS LLP	3,720.00	Legal Services May 2025
Report Total			286,360.68	

Session ID	Document Number	Effective Date	Name	Debit	Transaction Description
CD1314	270553564760326	5/15/2025	United States Treasury	10,448.76	Staff Payroll Taxes for Checks dated 05/14/25-Federal W/H
		5/15/2025	United States Treasury	11,884.12	Staff Payroll Taxes for Checks dated 05/14/25-FICA
		5/15/2025	United States Treasury	2,779.34	Staff Payroll Taxes for Checks dated 05/14/25-Medicare
	8421768	5/15/2025	EMPLOYMENT DEVELOPMENT DEPT	4,278.70	Staff Payroll Taxes for Checks dated 05/14/25-State
Total CD1314				29,390.92	
CD1315	270553561704108	5/15/2025	United States Treasury	93.53	Staff Incentive Payroll Taxes for Checks dated 05/14/25-W/H
		5/15/2025	United States Treasury	868.00	Staff Incentive Payroll Taxes for Checks dated 05/14/25-FICA
		5/15/2025	United States Treasury	203.00	Staff Incentive Payroll Taxes for Checks dated 05/14/25-Medi
	8421769	5/15/2025	EMPLOYMENT DEVELOPMENT DEPT	22.83	Staff Incentive Payroll Taxes for Checks dated 05/14/25-St
Total CD1315				1,187.36	
CD1316	1002908442	5/16/2025	CALPERS	3,755.37	PERS Retirement dated for pay period 5.14.2025-Classic EE
		5/16/2025	CALPERS	8,135.11	PERS Retirement dated for pay period 5.14.2025-Classic ER
	1002908443	5/16/2025	CALPERS	3,472.28	PERS Retirement dated for pay period 5.14.2025-PEPRA EE
		5/16/2025	CALPERS	3,526.04	PERS Retirement dated for pay period 5.14.2025-PEPRA ER
Total CD1316				18,888.80	
CD1317	1002912758	6/1/2025	CALPERS	43,291.23	CalPERS Health Insurance-June 2025-Staff
		6/1/2025	CALPERS	112.06	CalPERS Health Insurance-June 2025-Admin

Session ID	Document Number	Effective Date	Name	Debit	Transaction Description
		6/1/2025	CALPERS	790.00	CalPERS Health Insurance-June 2025-Retirees
	1002912759	6/1/2025	CALPERS	4,104.35	CalPERS Health Insurance-June 2025-Board
		6/1/2025	CALPERS	9.85	CalPERS Health Insurance-June 2025-Admin
Total CD1317				48,307.49	
CD1318	270554942211002	5/29/2025	United States Treasury	10,038.93	Staff Payroll Taxes for Checks dated 05/28/25-Federal W/H
		5/29/2025	United States Treasury	11,702.96	Staff Payroll Taxes for Checks dated 05/28/25-FICA
		5/29/2025	United States Treasury	2,736.96	Staff Payroll Taxes for Checks dated 05/28/25-Medicare
	8439613	5/29/2025	EMPLOYMENT DEVELOPMENT DEPT	3,999.43	Staff Payroll Taxes for Checks dated 05/28/25-State
Total CD1318				28,478.28	
CD1319	1002917080	5/30/2025	CALPERS	3,755.67	PERS Retirement dated for pay period 5.28.2025-Classic EE
		5/30/2025	CALPERS	8,135.76	PERS Retirement dated for pay period 5.28.2025-Classic ER
	1002917081	5/30/2025	CALPERS	3,480.23	PERS Retirement dated for pay period 5.28.2025-PEPRA EE
		5/30/2025	CALPERS	3,534.11	PERS Retirement dated for pay period 5.28.2025-PEPRA ER
Total CD1319				18,905.77	
CD1321	270555453143753	6/3/2025	United States Treasury	100.00	Board Payroll Taxes for Checks dated 06/02/25-Federal W/H
		6/3/2025	United States Treasury	272.80	Board Payroll Taxes for Checks dated 06/02/25-FICA
		6/3/2025	United States Treasury	98.60	Board Payroll Taxes for Checks dated 06/02/25-Medicare
Total CD1321				471.40	
Report Total				145,630.02	

Leucadia Wastewater District
Posted General Ledger Transactions - CD Transactions for Demands

Session ID	Document Number	Effective Date	Name	Debit	Transaction Description
CD1314	270553564760 326	5/15/2025	United States Treasury	10,448.76	Staff Payroll Taxes for Checks dated 05/14/25- Federal W/H
		5/15/2025	United States Treasury	11,884.12	Staff Payroll Taxes for Checks dated 05/14/25- FICA
		5/15/2025	United States Treasury	2,779.34	Staff Payroll Taxes for Checks dated 05/14/25- Medicare
	8421768	5/15/2025	EMPLOYMENT DEVELOPMENT DEPT	4,278.70	Staff Payroll Taxes for Checks dated 05/14/25- State
Total CD1314				29,390.92	
CD1315	270553561704 108	5/15/2025	United States Treasury	93.53	Staff Incentive Payroll Taxes for Checks dated 05/14/25-W/H
		5/15/2025	United States Treasury	868.00	Staff Incentive Payroll Taxes for Checks dated 05/14/25-FICA
		5/15/2025	United States Treasury	203.00	Staff Incentive Payroll Taxes for Checks dated 05/14/25-Medi
	8421769	5/15/2025	EMPLOYMENT DEVELOPMENT DEPT	22.83	Staff Incentive Payroll Taxes for Checks dated 05/14/25-St
Total CD1315				1,187.36	
CD1316	1002908442	5/16/2025	CALPERS	3,755.37	PERS Retirement dated for pay period 5.14.2025-Classic EE
		5/16/2025	CALPERS	8,135.11	PERS Retirement dated for pay period 5.14.2025-Classic ER
	1002908443	5/16/2025	CALPERS	3,472.28	PERS Retirement dated for pay period 5.14.2025-PEPRA EE
		5/16/2025	CALPERS	3,526.04	PERS Retirement dated for pay period 5.14.2025-PEPRA ER
Total CD1316				18,888.80	
CD1317	1002912758	6/1/2025	CALPERS	43,291.23	CalPERS Health Insurance-June 2025-Staff
		6/1/2025	CALPERS	112.06	CalPERS Health Insurance-June 2025-Admin

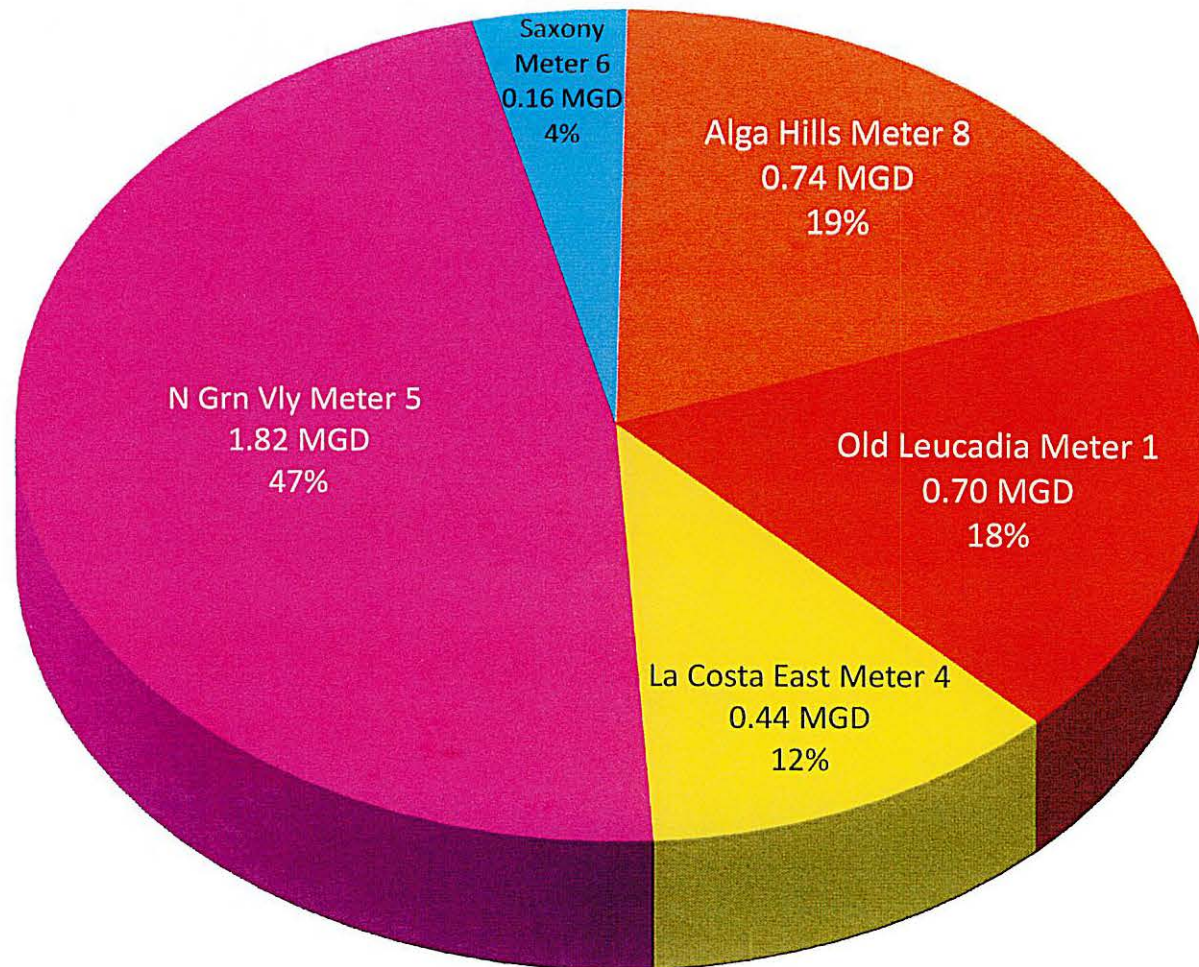
Leucadia Wastewater District
Posted General Ledger Transactions - CD Transactions for Demands

Session ID	Document Number	Effective Date	Name	Debit	Transaction Description
		6/1/2025	CALPERS	790.00	CalPERS Health Insurance-June 2025-Retirees
	1002912759	6/1/2025	CALPERS	4,104.35	CalPERS Health Insurance-June 2025-Board
		6/1/2025	CALPERS	9.85	CalPERS Health Insurance-June 2025-Admin
Total CD1317				48,307.49	
CD1318	270554942211 002	5/29/2025	United States Treasury	10,038.93	Staff Payroll Taxes for Checks dated 05/28/25- Federal W/H
		5/29/2025	United States Treasury	11,702.96	Staff Payroll Taxes for Checks dated 05/28/25- FICA
		5/29/2025	United States Treasury	2,736.96	Staff Payroll Taxes for Checks dated 05/28/25- Medicare
	8439613	5/29/2025	EMPLOYMENT DEVELOPMENT DEPT	3,999.43	Staff Payroll Taxes for Checks dated 05/28/25- State
Total CD1318				28,478.28	
CD1319	1002917080	5/30/2025	CALPERS	3,755.67	PERS Retirement dated for pay period 5.28.2025-Classic EE
		5/30/2025	CALPERS	8,135.76	PERS Retirement dated for pay period 5.28.2025-Classic ER
	1002917081	5/30/2025	CALPERS	3,480.23	PERS Retirement dated for pay period 5.28.2025-PEPRA EE
		5/30/2025	CALPERS	3,534.11	PERS Retirement dated for pay period 5.28.2025-PEPRA ER
Total CD1319				18,905.77	
CD1321	270555453143 753	6/3/2025	United States Treasury	100.00	Board Payroll Taxes for Checks dated 06/02/25-Federal W/H
		6/3/2025	United States Treasury	272.80	Board Payroll Taxes for Checks dated 06/02/25-FICA
		6/3/2025	United States Treasury	98.60	Board Payroll Taxes for Checks dated 06/02/25-Medicare
Total CD1321				471.40	
Report Total				145,630.02	

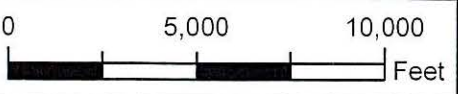
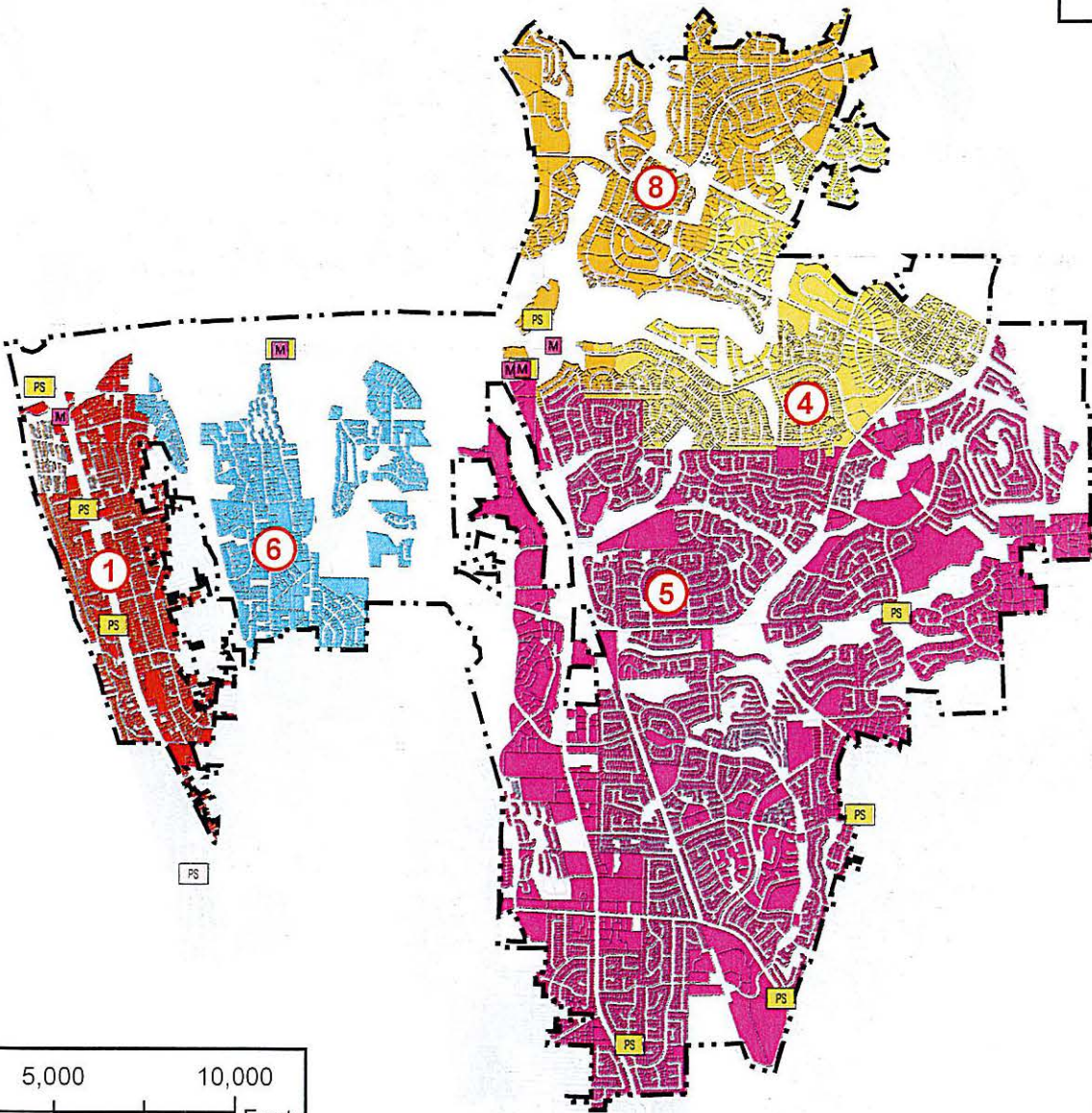
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2025 (July 2024 - June 2025)**

CURRENT MONTH May-25							FY 2024 LWD ADF (MGD)
Period	Total Rain Inches	Total Flow MG	Added EDU's 28,986.78	LWD ADF (MGD)	GPD/EDU	RECLAIMED Total (ac-ft/mo)	
JULY	0.00	119.35	2.25	3.85	132.81	42.28	3.76
YTD			28,989.03				
AUGUST	0.00	115.32	2.00	3.75	129.35	42.94	3.83
YTD			28,991.03				
SEPTEMBER	0.00	111.30	2.47	3.70	127.61	33.66	3.68
YTD			28,993.50				
OCTOBER	0.01	113.46	1.75	3.68	126.92	26.14	3.70
YTD			28,995.25				
NOVEMBER	0.13	108.90	1.50	3.70	127.60	15.53	3.68
YTD			28,996.75				
DECEMBER	0.00	114.39	0.25	3.78	130.36	10.29	3.62
YTD			28,997.00				
JANUARY	0.71	115.63	23.25	3.76	129.56	6.87	3.71
YTD			29,020.25				
FEBRUARY	1.74	104.44	98.00	3.77	129.47	3.54	4.12
YTD			29,118.25				
MARCH	3.00	117.18	2.25	3.81	130.83	0.00	3.80
YTD			29,120.50				
APRIL	0.35	115.50	2.75	3.86	132.54	25.41	3.73
YTD			29,123.25				
MAY	0.27	119.66	0.50	3.89	133.56	28.97	3.88
YTD			29,123.75				
JUNE							3.82
YTD							
YTD Totals	6.21	1255.13	136.97			235.63	
Mo Average	0.56	114.10	12.45	3.78	130.06	21.42	3.78

**LWD Flows by Sub-Basin
May 2025
Total LWD Flow 3.86 MGD**



LEUCADIA WASTEWATER DISTRICT



LEGEND

Parcels by Basin

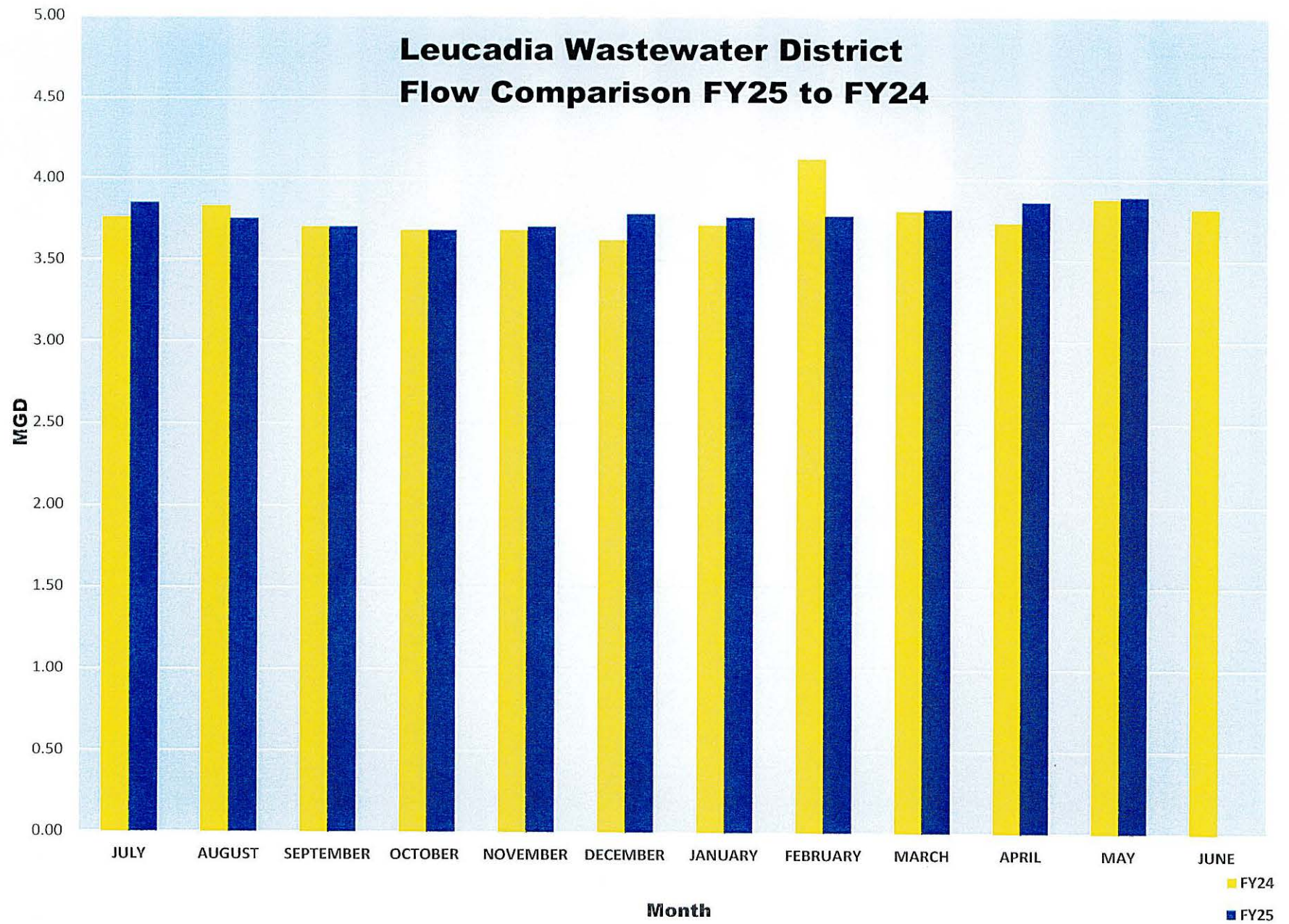
- 1 - Old Leucadia
- 4 - La Costa East
- 5 - North Green Valley
- 6 - Saxony
- 8 - Leucadia PS

- M Meter Locations
- PS LWD Pump Station
- PS Encinitas Pump Station
- LWD Boundary

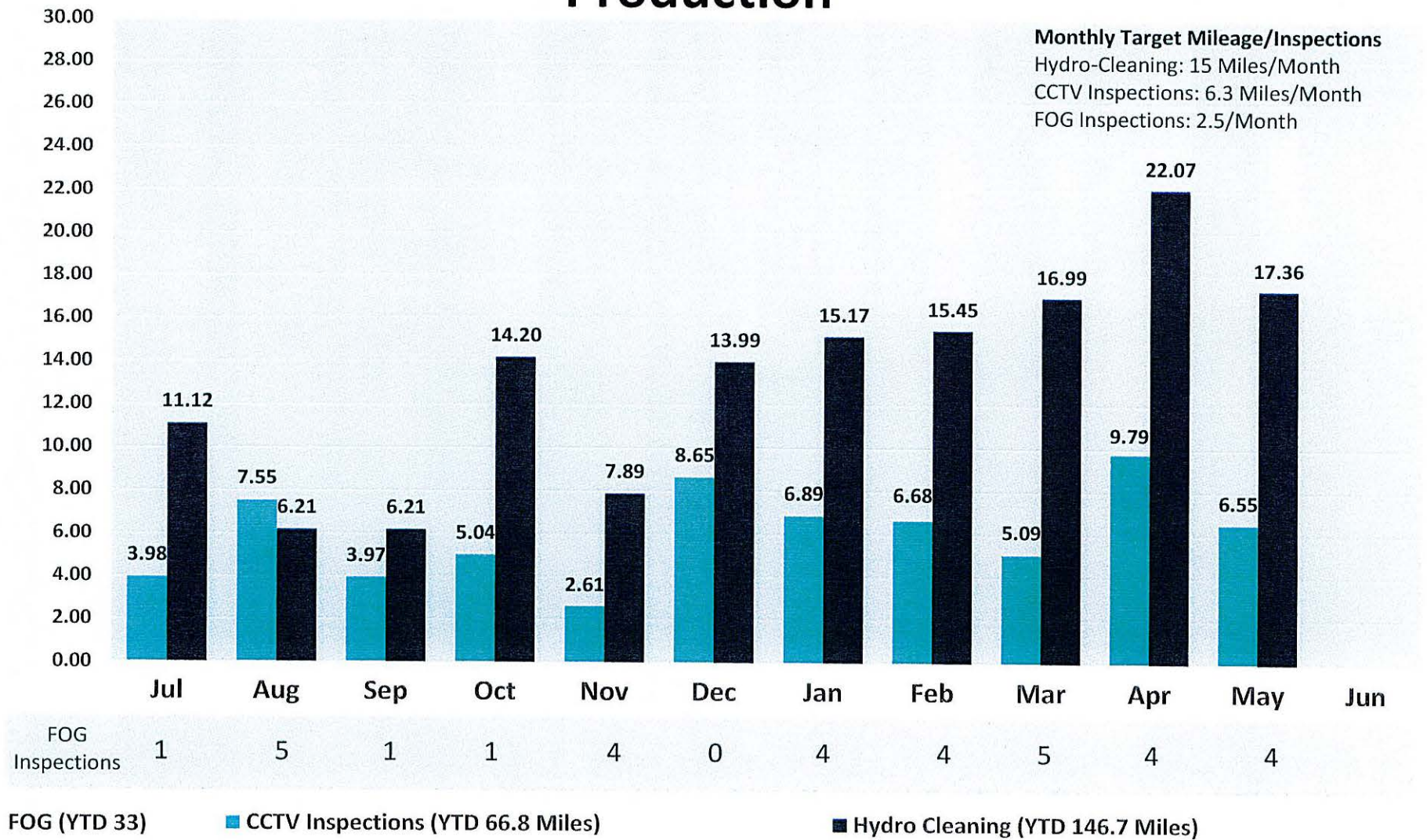


DEXTER WILSON ENGINEERING, INC.
CONSULTING ENGINEERS
(760) 438-4422

SEWER COLLECTION SYSTEM BY SUB-BASIN



FY-25 CCTV Inspections & Hydro Cleaning Production



Operations and Administration Training Report May 2025

Training & Safety Events for the month May 2025

Hours

Description	Ops	Admin	Total
Heat Illness	2.0	0.0	2.0
Lockout / Tagout: Accident Prevention with Effective LOTO	9.0	0.0	9.0
Lockout / Tagout Program Review and Competency Checks	6.0	0.0	6.0
Lockout Tagout SOP	12.0	0.0	12.0
Respiratory Protection	5.0	0.0	5.0
Spill Volume Estimation	42.0	0.0	42.0
DataNet Security for Remote and Hybrid Workers	2.5	1.5	4.0
DataNet Safe Web Browsing: Domain Spoofing & Website	0.5	2.0	2.5
DataNet Internet of Things (IoT) Awareness	0.5	0.0	0.5
Video Inspection Duties SOP	6.0	0.0	6.0
Total Training Hours	85.5	3.5	89.0

Conferences/Webinars/Seminars for the month of May 2025

Attendees

Description	Ops	Admin	Total
Pickering Insurance Benefit Overview	13	6	19
RAMS Governmental Accounting Standards Board (GASB) 101 Explained	0	2	2
LCW Terminating the Employment Relationship	0	2	2
LCW Mandatory Policy for Residential Backup Response & Claims Handling	0	1	1
PFM Administering the Investment Program: Performance Reports and Custody Statements	0	1	1
CalTRUST Market Update	0	1	1
Understanding the CSRMA Mandatory Policy/Procedure for Residential Sewer Backup Response & Claims Handling	0	1	1
PFM Fraud Happens: Creating Policies for Resiliency	0	1	1
Total Attended Conferences	13	15	28

Notes:

Trainings include web-based, classroom, tailgates and safety events



LEADERS IN
ENVIRONMENTAL
PROTECTION

Operations and Administration Training Report Summary for Fiscal Year 2025

Training		Hours	
Month	Ops	Admin	Total
Jul-24	48.0	14.5	62.5
Aug-24	30.0	12.5	42.5
Sep-24	24.0	11.0	35.0
Oct-24	77.5	38.0	115.5
Nov-24	16.5	9.5	26.0
Dec-24	16.5	13.0	29.5
Jan-25	53.5	7.0	60.5
Feb-25	55.0	7.0	62.0
Mar-25	77.0	0.0	77.0
Apr-25	29.5	6.5	36.0
May-25	85.5	3.5	89.0
Jun-25	0.0	0.0	0.0
YTD Totals	513.0	122.5	635.5

Conferences		Attendees	
Month	Ops	Admin	Total
Jul-24	1.0	2.0	3.0
Aug-24	3.0	4.0	7.0
Sep-24	3.0	6.0	9.0
Oct-24	0.0	5.0	5.0
Nov-24	4.0	1.0	5.0
Dec-24	10.0	4.0	14.0
Jan-25	3.0	6.0	9.0
Feb-25	1.0	9.0	10.0
Mar-25	3.0	12.0	15.0
Apr-25	3.0	2.0	5.0
May-25	13.0	15.0	28.0
Jun-25	0.0	0.0	0.0
YTD Totals	44.0	66.0	110.0

Notes:

Trainings include web-based, classroom, and tailgates

Conferences include CASA, CWEA, CSDA, CSRMA, CSFMO

Leucadia Wastewater District

Balance Sheet

As of 5/31/2025

(In Whole Numbers)

	Amount
Assets	
Cash & Investments	31,857,613
Accounts Receivables	285,692
Net OPEB Asset	37,776
Prepaid Expense	220,391
Funds held with Encina Wastewater Authority	445,200
Capital Assets	195,381,273
Less Accumulated Depreciation	(70,024,112)
Total Assets	158,203,833
Deferred Outflows	
PERS Pension Deferred Outflows	2,342,470
OPEB Health Deferred Outflows	279,439
Total Deferred Outflows	2,621,909
Total Assets & Deferred Outflows	160,825,742
Liabilities	
Accounts Payable & Accrued Expenses	415,599
Developer Deposits	181,299
Lease Liability	528
Net Pension Liability	4,922,025
Total Liabilities	5,519,451
Deferred Inflows	
PERS Pension Deferred Inflows	253,714
OPEB Health Deferred Inflows	154,946
Total Deferred Inflows	408,660
Net Position	
Beginning Net Position (as of June 30, 2023)	
Investment in Capital Assets	125,356,434
Reserves	26,314,700
Total Beginning Net Position (as of June 30, 2023)	151,671,134
Current Change In Net Position	
Other	3,226,497
Total Current Change In Net Position	3,226,497
Total Net Position	154,897,631
Total Liabilities, Deferred Inflows & Net Position	160,825,742

Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses

From 7/1/2024 Through 05/31/2025

Account Title	YTD Actual	Total Annual Budget	Remaining Budget	Percentage Total Budget Used
---------------	------------	---------------------	------------------	------------------------------

OPERATING REVENUES

3110 Sewer Service Fees	\$ 14,799,803	\$ 14,979,950	\$ 180,147	98.8%
3150 Recycled Water Sales	353,786	399,000	45,214	88.7%
3100 Misc. Operating Revenue	66,963	193,323	126,360	34.6%
TOTAL OPERATING REVENUES	\$ 15,220,551	\$ 15,572,273	\$ 351,722	97.7%

OPERATING EXPENSES

4100 Salaries	\$ 2,105,209	\$ 2,277,968	\$ 172,759	92.4%
4200 Employee Benefits	1,473,097	1,758,571	285,474	83.8%
4300 Directors Expense	88,372	128,990	40,618	68.5%
4400 Election Expense	-	55,000	55,000	0.0%
4600 Gas, Oil & Fuel	38,218	66,000	27,782	57.9%
4700 Insurance Expense	327,775	264,000	(63,775)	124.2%
4800 Memberships	36,369	41,370	5,001	87.9%
4900 Office Expense	146,835	192,890	46,055	76.1%
5000 Operating Supplies	141,742	158,000	16,258	89.7%
5200 Professional Services	281,115	423,200	142,085	66.4%
5300 Printing & Publishing	15,735	33,000	17,265	47.7%
5400 Rents & Leases	14,368	20,600	6,232	69.7%
5500 Repairs & Maintenance	442,962	566,800	123,838	78.2%
5600 Monitoring & Permits	91,921	103,100	11,179	89.2%
5700 Training & Development	47,933	52,000	4,067	92.2%
5900 Utilities	488,139	623,200	135,061	78.3%
6100 LAFCO Operations	7,983	8,500	517	93.9%
6200 Encina Operating Expense	3,186,103	3,040,000	(146,103)	104.8%
6900 Admin O/H alloc to Capital	(107,647)	(224,007)	(116,360)	48.1%
TOTAL OPERATING EXPENSES	\$ 8,826,229	\$ 9,589,182	\$ 762,953	92.0%

NON-OPERATING REVENUES

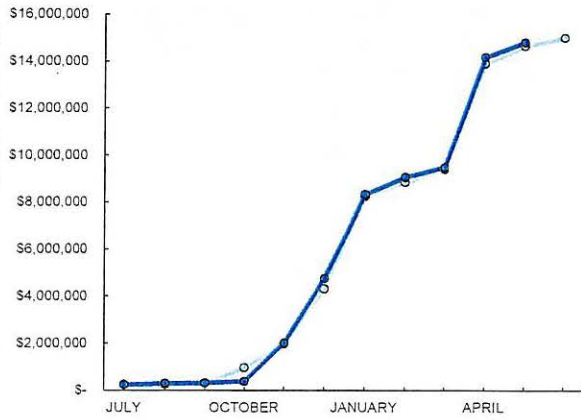
3130 Capacity Fees	\$ 836,160	\$ 187,200	\$ (648,960)	446.7%
3220 Property Taxes	2,225,046	2,321,600	96,554	95.8%
3250 Investment Income	815,149	795,000	(20,149)	102.5%
3290 Misc. Non Op Revenue	682,299	589,700	(92,599)	115.7%
TOTAL NON-OPERATING REVENUES	\$ 4,558,654	\$ 3,893,500	\$ (665,154)	117.1%

Preliminary: subject to future review, reconciliation, accruals and audit

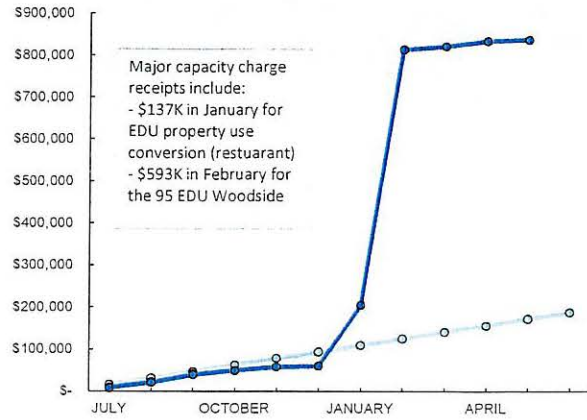
Leucadia Wastewater District Revenue FY2025

YTD through May 31, 2025

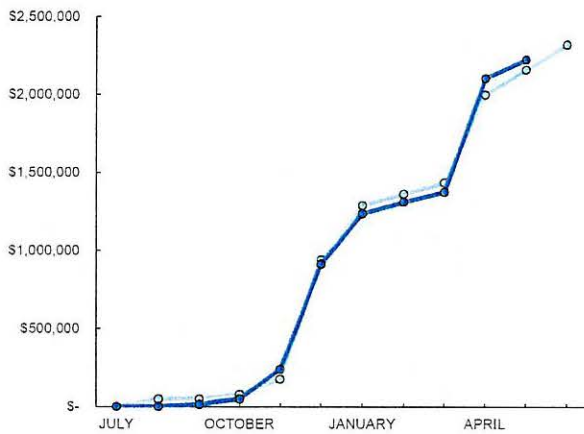
Sewer Service Fees



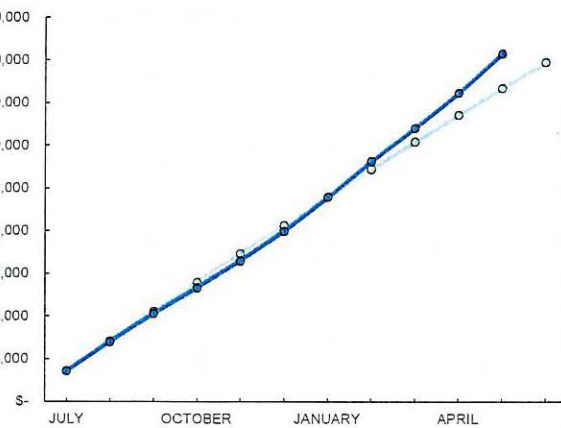
Capacity Charges



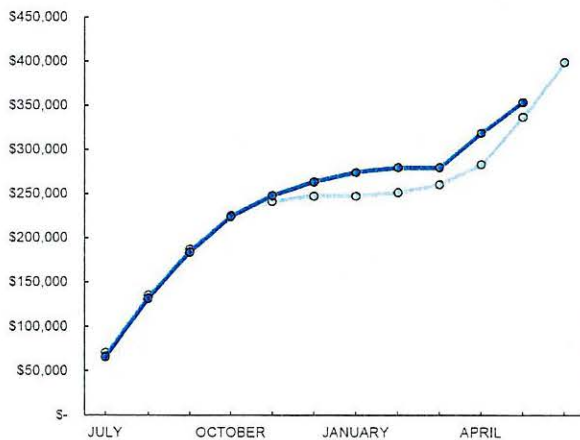
Property Taxes



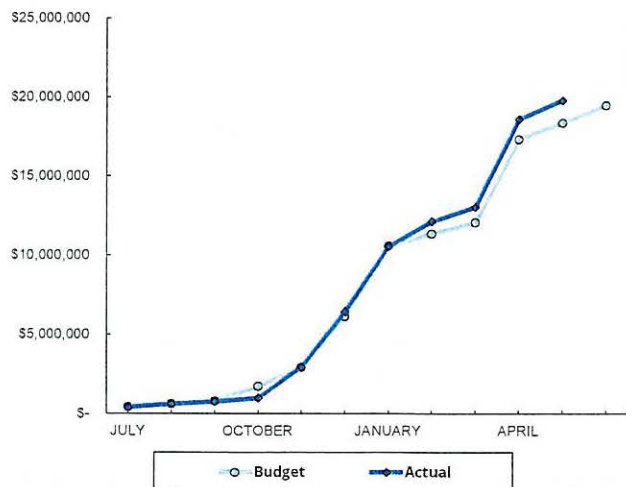
Investment Income



Recycled Wastewater Sales



Total Revenue

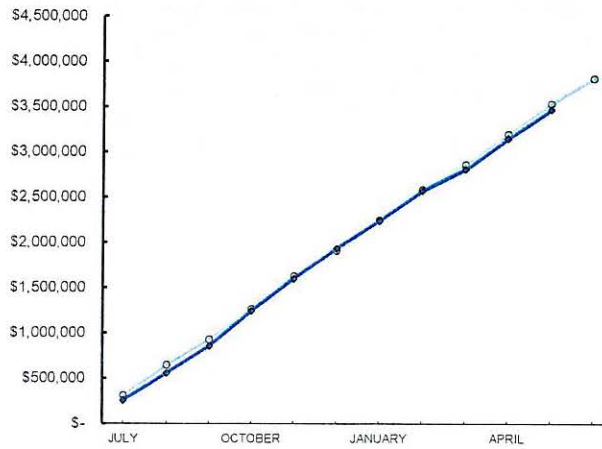


* Preliminary: subject to future review, reconciliation, accruals, and audit

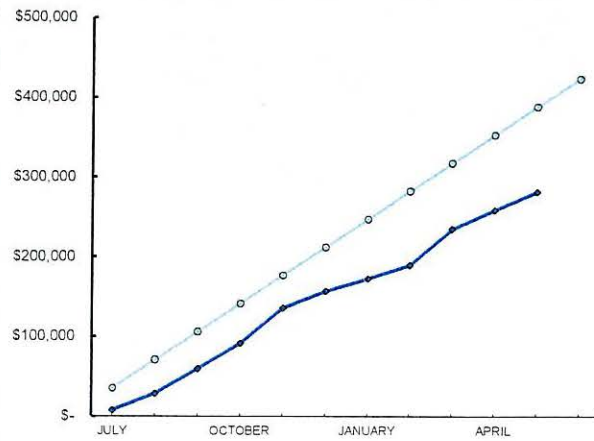
Leucadia Wastewater District Operating Expenses FY2025

YTD through May 31, 2025

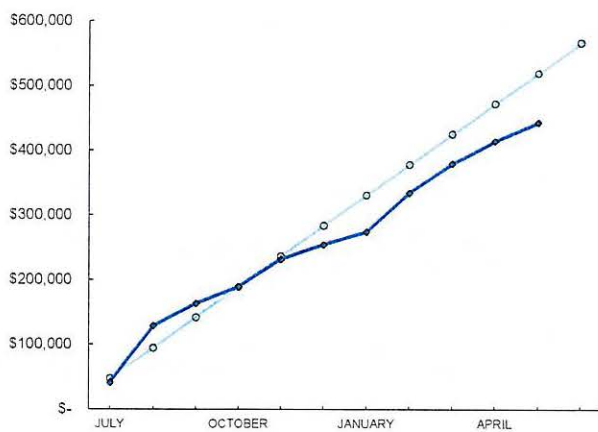
Salaries and Benefits



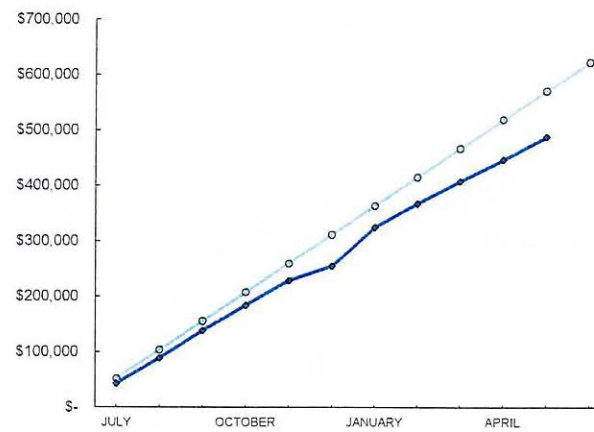
Professional Services



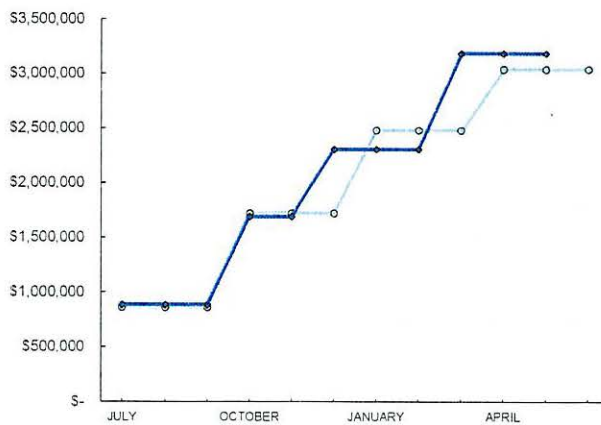
Repairs & Maintenance



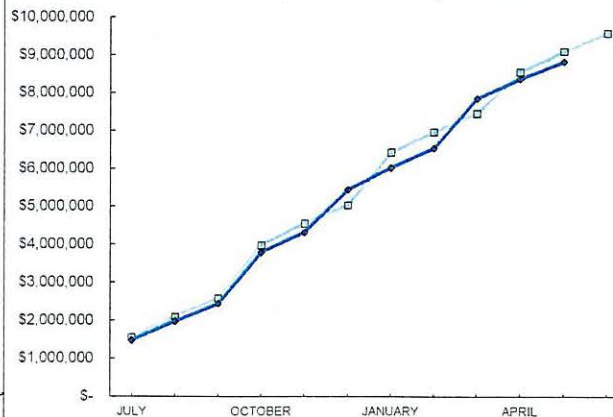
Utilities



Encina M&O



Total Operating Expenses -
Before Depreciation & Replacement



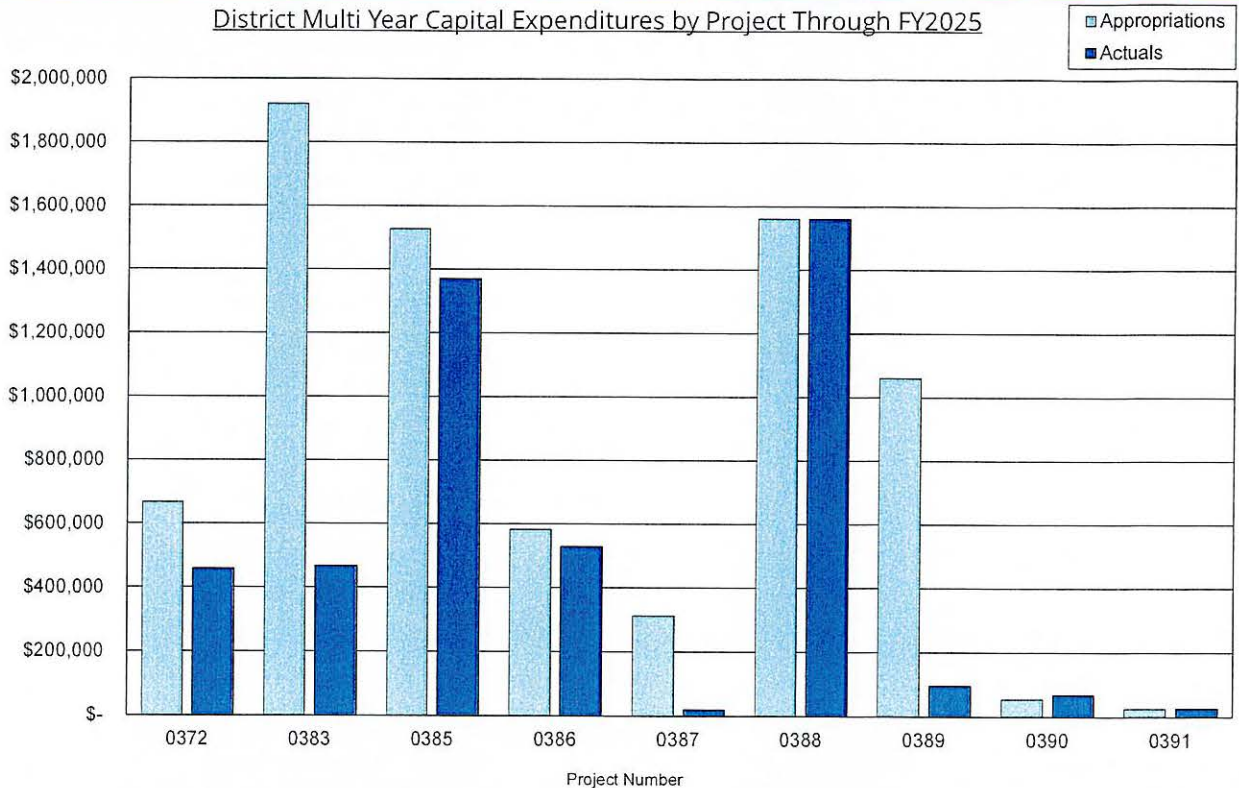
□ Budget ◆ Actual

* Preliminary: subject to future review, reconciliation, accruals, and audit

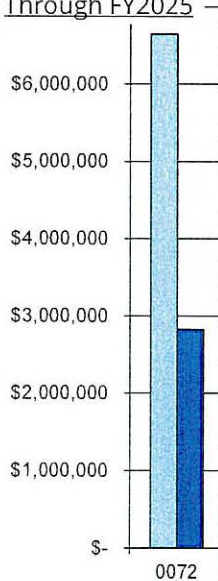
Leucadia Wastewater District Capital Expenditures

As of May 31, 2025

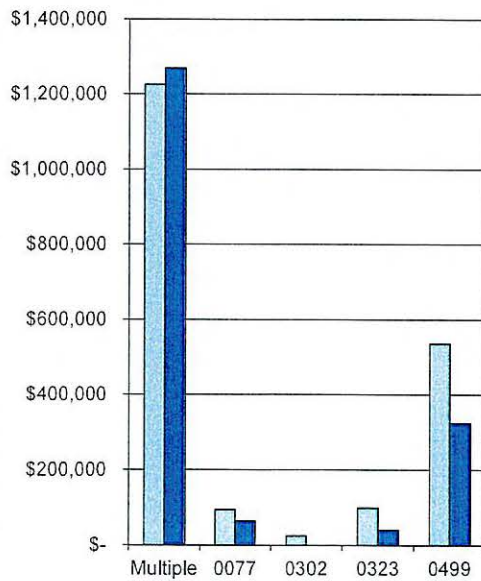
District Multi Year Capital Expenditures by Project Through FY2025



District's Share of
Encina WPCF
Capital Exp
Through FY2025



Single Year Capital
Expenditures by Project FY2025



Project Legend

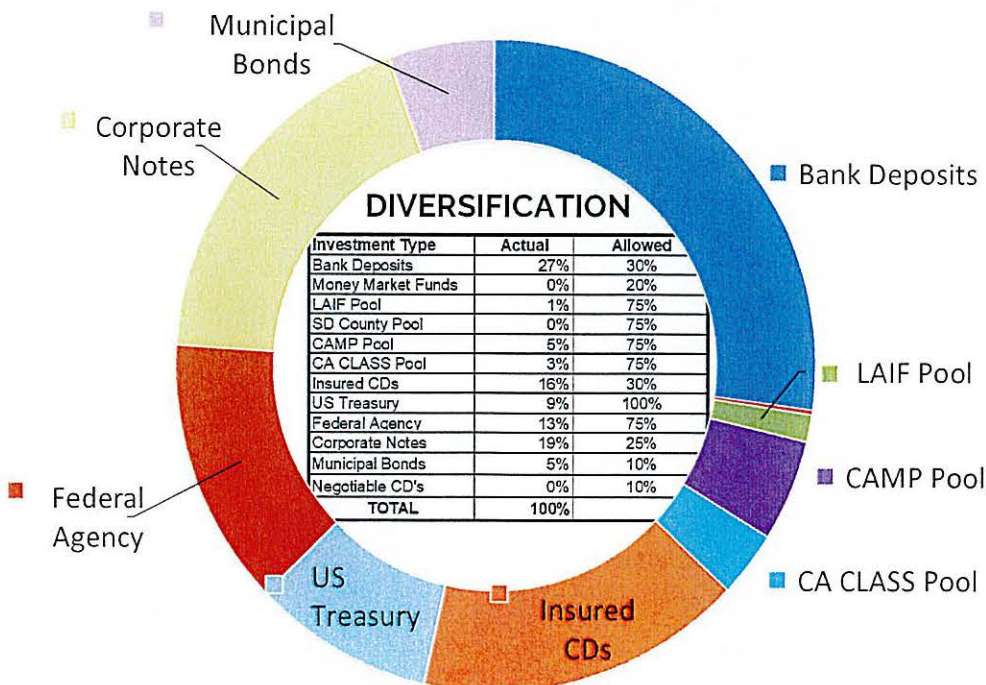
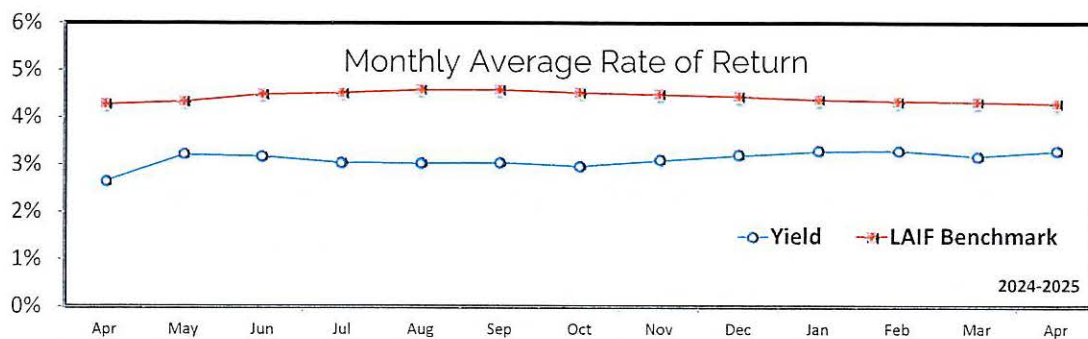
Multi-Year Capital Projects	No.
Encina Capital	0072
Diana Pump Station Upgrade	0372
Rancho Verde Pump Station	0383
Batiquitos Emergency Basin Project	0385
FY2024 Gravity Pipeline Rehabilitation	0386
L1 Condition Assessment	0387
San Marcos Creek Crossing Repair	0388
FY2025 Gravity Pipeline Project	0389
Pump Station Condition Assessment	0390
L1 Force Main Bridge Crossing Repair Project	0391

Single Year Capital Projects	No.
Equipment - Capital Acquisitions	Multiple
Misc. Pipeline Rehabilitation	0077
District Engineering Services	0302
Lateral Replace/Backflow Prevention	0323
LWD Gen'l Cap Labor & O/H Allocation	0499

* Preliminary: subject to future review, reconciliation, accruals, and audit

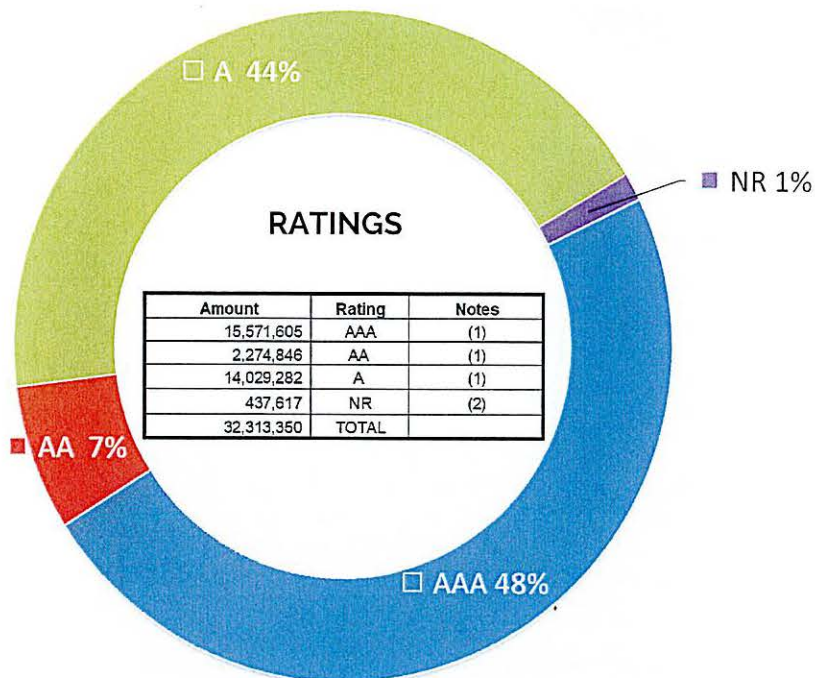
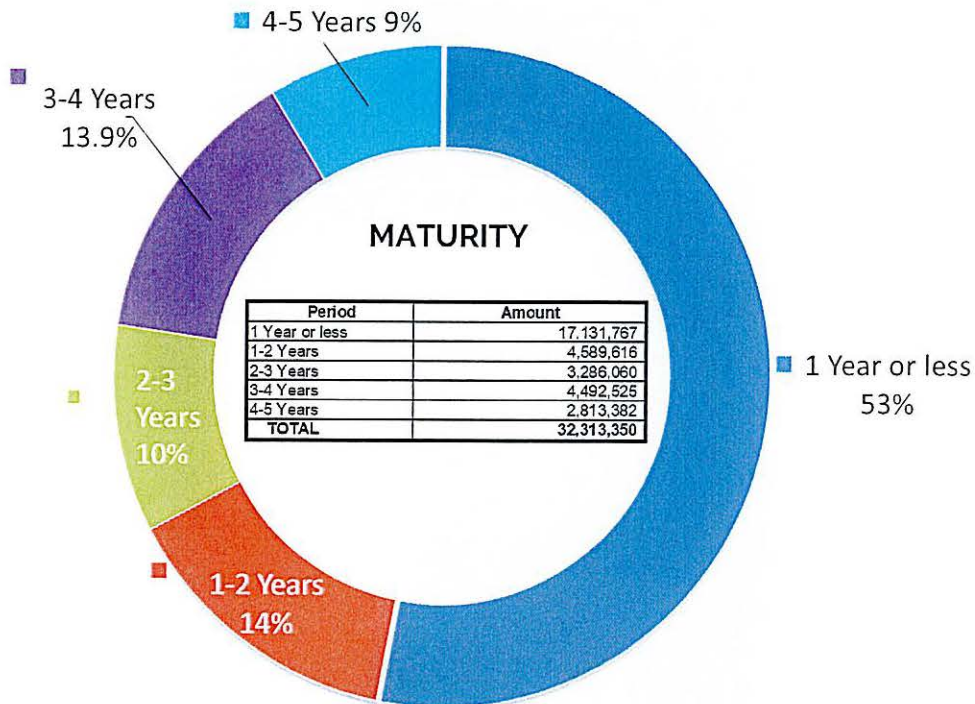
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2025

Cash Equivalents & Investments	Principal (Original Cost)		April Interest	Average Rate
	Mar 31, 2025	Apr 30, 2025		
Pacific Premier Bank Reserves	\$ 4,518,387	\$ 8,778,256	\$ 22,311	4.027%
TVI Dreyfus Money Market	64,050	76,443	231	3.950%
LAIF Pool	432,847	437,617	1,553	4.281%
CAMP Pool	1,615,955	1,621,865	6,003	4.450%
CA CLASS Pool	1,046,495	1,054,195	3,845	4.393%
Certificates of Deposit - Insured	5,326,000	5,326,000	13,965	3.155%
US Treasury Notes	2,958,438	2,958,438	9,087	3.642%
Federal Agency Notes	4,289,665	4,289,665	8,450	2.473%
Municipal Bonds	1,756,629	1,756,629	1,405	0.922%
Corporate Bonds/Notes	6,014,244	6,014,244	15,739	3.166%
Totals	\$ 28,022,709	\$ 32,313,350	\$ 82,588	3.285%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
April 30, 2025

(Continued)

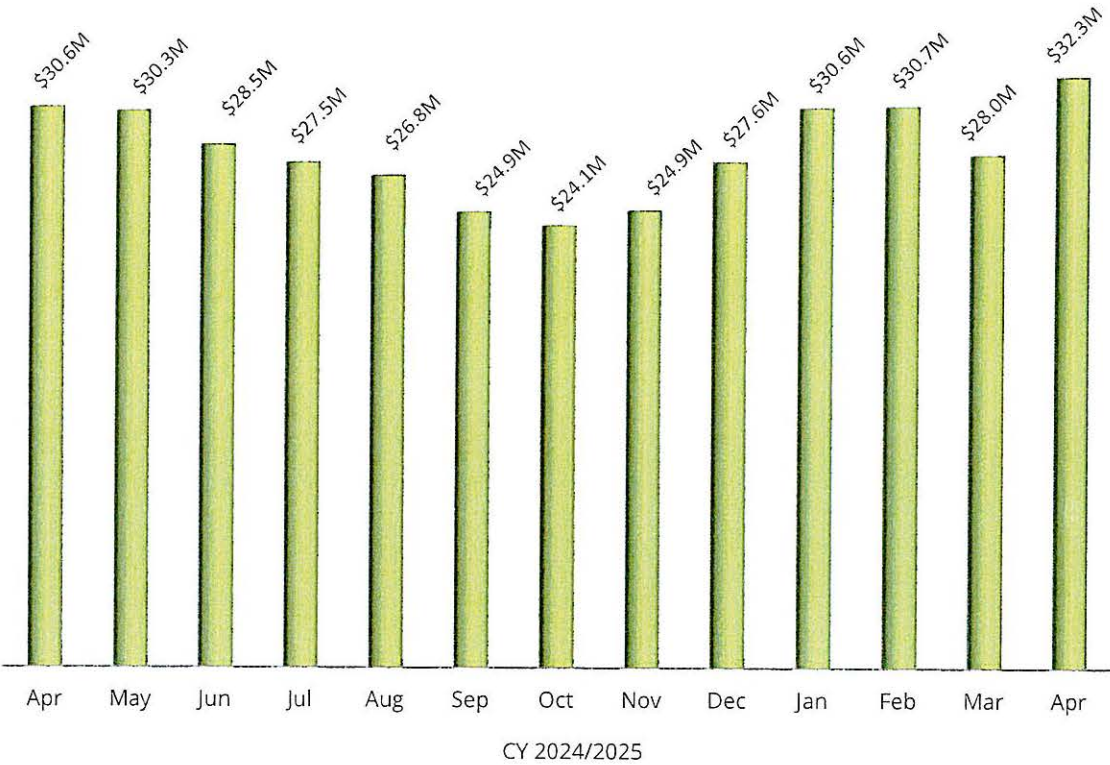


(1) CAMP Pool, CA CLASS & SD County Pool are rated by Standard & Poors. Investments are rated by Moody's or another rating agency.
 (2) LAIF is not rated.

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
 April 30, 2025

(Continued)

CASH & INVESTMENT FUNDS BY MONTH




INVESTMENT TRANSACTIONS

Investment	Purchases	Sales & Maturities	Maturity Date	CUSIP	YTM at Cost	Notes

TOTAL	\$	-	\$	-
-------	----	---	----	---

Investment transactions above are investment purchases, sales, and maturities during the month. They do not include internal transfers between District's checking accounts and cash equivalents (pools/reserves).

MEMORANDUM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: May 2025 Board Disclosure of Reimbursements Report

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month ending May 2025.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2405 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

Attached please find the Board Disclosure of Reimbursements report for May 2025 for your review.

tb:PJB


Attachment

Leucadia Wastewater District
Disclosure of Reimbursements Report
May 2025

Conference Date	Description	GM P. Bushee	Director E. Sullivan	Director M. Brown	Director C. Roesink	Director R. Saldana	Director R. Pacilio	DFA R. Green	ADS Hill	FSS M. Gonzalez
CSDA Legislative Days May 20 - 21, 2025 Sacramento, CA	Registration		395.00							
	Hotel		518.38							
	Airfare		308.60							
	Meals		125.78							
	Parking									
	Rental Car									
	Tips/ Baggage		15.00							
	Fuel/mileage/taxi/uber		180.20							
	Total	0.00	1,542.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Parking									
	Rental Car									
	Tips/ Baggage									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Parking									
	Rental Car									
	Tips									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Registration									
	Hotel									
	Airfare									
	Meals									
	Parking									
	Rental Car									
	Tips/ Baggage									
	Fuel/mileage/taxi/uber									
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Notes:

MEMORANDUM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Adopt Resolution No. 2430 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2026 (July 1, 2025 to June 30, 2026) Pursuant to Article XIII (B) of the California Constitution**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2430 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

California Government Code Section 7910 requires that the District establish appropriations limit at the beginning of each fiscal year. The appropriations limit for fiscal year 2026 has been calculated at \$111,339,410. The planned District appropriations subject to the statutory limitation are \$2,534,474. Per Government Code Section 7910, the document used to develop the Appropriations Limit was made available to the public.

Proposed Resolution No. 2430 establishing the appropriations limit is attached for your consideration along with documentation used in the determination of the appropriations limit.

Staff recommends that the Board of Directors adopt Resolution No. 2430 as presented.

reg:PJB

Attachment

RESOLUTION NO. 2430

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ESTABLISHING APPROPRIATIONS LIMIT OF THE DISTRICT
FOR THE FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026 PURSUANT TO
ARTICLE XIII (B) OF THE CALIFORNIA CONSTITUTION**

WHEREAS, Government Code Section 7910 requires that each year the Board of Directors of this District shall, by resolution, establish the District's appropriation limit for the following fiscal year pursuant to Article XIII (B) of the California Constitution; and

WHEREAS, the documentation attached hereto as Exhibit "A", used in the determination of the appropriations limit, has been available to the public in accordance with Government Code Section 7910.

NOW, THEREFORE, the Board of Directors of Leucadia Wastewater District does hereby resolve, determine and order as follows:

Section 1. The appropriations limit of Leucadia Wastewater District for the Fiscal Year July 1, 2025 - June 30, 2026 pursuant to Article XIII (B) of the California Constitution is hereby established as \$111,339,410.

Section 2. This Resolution is effective June 12, 2025 and supersedes Resolution No. 2415.

PASSED AND ADOPTED by the Board of Directors at a meeting of the LWD, held June 11, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rolando Saldana, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS LIMIT
FISCAL YEAR 2025-2026**

FISCAL YEAR	POPULATION FACTOR	CPI/PI FACTOR	ADJUSTMENT FACTOR	APPROPRIATIONS LIMIT	APPROPRIATIONS SUBJECT TO LIMIT	OVER (UNDER) LIMIT
1978-79				4,131,757		
1979-80	1.1185	1.1017	1.2323	5,019,364	474,509	(4,544,855)
1980-81	1.1952	1.1053	1.3211	6,725,969	269,388	(6,456,581)
1981-82	1.0207	1.0912	1.1138	7,491,303	201,344	(7,289,959)
1982-83	1.0570	1.0679	1.1288	8,455,960	346,283	(8,109,677)
1983-84	1.0578	1.0235	1.0827	9,154,915	518,291	(8,636,624)
1984-85	1.0641	1.0474	1.1145	10,203,504	370,506	(9,832,998)
1985-86	1.0423	1.0374	1.0813	11,032,865	407,693	(10,625,172)
1986-87	1.1571	1.0230	1.1837	13,059,749	854,824	(12,204,925)
1987-88	1.0810	1.0304	1.1140	14,548,109	571,371	(13,976,738)
1988-89	1.0486	1.0393	1.0898	15,854,675	2,287,498	(13,567,177)
1989-90	1.1118	1.0498	1.1672	18,505,063	7,133,033	(11,372,030)
1990-91	1.0273	1.0421	1.0705	19,809,670	3,570,985	(16,238,685)
1991-92	1.0271	1.0414	1.0696	21,188,858	4,873,688	(16,315,170)
1992-93	1.0085	1.0064	1.0149	21,505,287	945,024	(20,560,263)
1993-94	1.0199	1.0272	1.0477	22,530,400	881,142	(21,649,258)
1994-95	1.0079	1.0071	1.0151	22,870,074	1,258,995	(21,611,079)
1995-96	1.0004	1.0472	1.0476	23,959,121	534,652	(23,424,469)
1996-97	1.0167	1.0467	1.0642	25,496,815	7,127,060	(18,369,755)
1997-98	1.0204	1.0467	1.0680	27,230,599	4,706,220	(22,524,379)
1998-99	1.0367	1.0415	1.0797	29,401,505	2,864,723	(26,536,782)
1999-00	1.0386	1.0453	1.0857	31,920,931	1,219,792	(30,701,139)
2000-01	1.0422	1.0491	1.0933	34,900,013	2,073,768	(32,826,245)
2001-02	1.0445	1.0782	1.1262	39,303,693	460,000	(38,843,693)
2002-03	1.0445	0.9873	1.0312	40,531,016	761,542	(39,769,474)
2003-04	1.0263	1.0231	1.0500	42,557,926	773,263	(41,784,663)
2004-05	1.0218	1.0328	1.0553	44,911,884	452,866	(44,459,018)
2005-06	1.0157	1.0526	1.0692	48,018,786	1,339,689	(46,679,097)
2006-07	1.0216	1.0396	1.0620	50,997,014	6,064,787	(44,932,227)
2007-08	1.0172	1.0442	1.0622	54,168,601	4,121,237	(50,047,364)
2008-09	1.0163	1.0429	1.0599	57,415,246	1,424,330	(55,990,916)
2009-10	1.0102	1.0062	1.0165	58,360,757	1,496,698	(56,864,059)
2010-11	1.0143	0.9746	0.9885	57,691,221	1,257,308	(56,433,913)
2011-12	1.0077	1.0251	1.0330	59,594,831	941,116	(58,653,715)
2012-13	1.0103	1.0377	1.0484	62,479,881	1,237,704	(61,242,177)
2013-14	1.0087	1.0512	1.0603	66,247,981	1,278,375	(64,969,606)
2014-15	1.0135	0.9977	1.0112	66,988,165	1,318,868	(65,669,297)
2015-16	1.0073	1.0382	1.0458	70,055,307	1,473,535	(68,581,772)
2016-17	1.0082	1.0537	1.0623	74,420,087	1,576,765	(72,843,322)
2017-18	1.0070	1.0369	1.0442	77,708,993	1,641,550	(76,067,443)
2018-19	1.0108	1.0367	1.0478	81,427,055	1,766,492	(79,660,563)
2019-20	1.0008	1.0385	1.0393	84,629,334	1,894,512	(82,734,822)
2020-21	1.0046	1.0373	1.0421	88,189,565	1,937,468	(86,252,097)
2021-22	1.0043	1.0573	1.0619	93,644,939	2,033,892	(91,611,047)
2022-23	0.9980	1.0755	1.0734	100,514,371	2,170,641	(98,343,730)
2023-24	0.9970	1.0444	1.0413	104,665,651	2,277,236	(102,388,415)
2024-25	0.9949	1.0444	1.0391	108,753,553	2,420,454	(106,333,099)
2025-26	0.9994	1.0644	1.0638	111,339,410	2,534,474	(108,804,936)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS SUBJECT TO LIMIT WORKSHEET
FISCAL YEAR 2025-2026**

Fiscal Year	Total Appropriations	Amount
2025-2026	General District	\$ 10,394,718
	Current Construction/Capital	9,391,188
	Other Debt & Reserves Exp.	-
	Reserves	25,994,038
	Subtotal	45,779,944
	Less: Prior Reserves (Limited to above reserves) 26,337,492	25,994,038
	(Difference) (343,454)	
	Less: Voter Approved Debt Service	0
	Total Available	19,785,906
	Non-Proceeds of Taxes	17,251,432
	Appropriations Subject to Limit	\$ 2,534,474

Fiscal Year	Revenues	Total Revenue	Tax Revenue	Non-Tax Revenue
2025-2026	Service Charges	\$ 17,278,903	\$ -	\$ 17,278,903
	Other Operating Income	116,000	-	116,000
	Property Taxes	2,410,800	2,410,800	-
	Other Non-Operating Income	623,177	-	623,177
	Debt Service	-	-	-
	Less Voter Approved Debt Service	-	-	-
	Subtotal	20,428,880	2,410,800	18,018,080
	Interest Income	1,048,000	123,674	924,326
	Other Reserve Income	(1,690,974)	-	(1,690,974)
	Total Revenues	\$ 19,785,906	\$ 2,534,474	\$ 17,251,432

Interest Income Allocation

Tax Revenue	\$ 2,410,800
Total Revenue Before Interest	/ 20,428,880
%	= 11.800941%
Interest Income	* 1,048,000
Interest Allocated to Tax Revenue	= \$ 123,674

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATIONS LIMIT WORKSHEET
FISCAL YEAR 2025-2026**

	(1) Total 1/1/2025	(2) Within District 1/1/2025	% of City	% of District
Carlsbad	116,368	33,827	29.1%	55.5%
Encinitas	61,956	27,154	43.8%	44.5%
Total		60,981	(to below)	100.0%

- (1) Per California Department of Finance letter and attachments, dated May 2025. More recent SANDAG estimates were not yet available.
- (2) District population figures per special request from SANDAG (Series 15 Data). Latest estimate received September 23, 2024.

		2023-2024		2024-2025	
Population	%	Total cities (3) 1/1/2024	Total district (Calc) 1/1/2024	Total cities (3) 1/1/2025	Total district (Calc) 1/1/2025
Carlsbad	29.1%	116,652	33,910	116,368	33,827
Encinitas	43.8%	61,851	27,108	61,956	27,154
Total	(from above)	178,503	61,018	178,324	60,981
Percentage change				-0.100%	-0.060%

FISCAL YEAR 2025-2026

<u>Adjustment factor calculation</u>	<u>% CHANGE</u>	<u>FACTOR</u>
1 Population change calculation	-0.060%	0.9994
2 Per capita personal income - (3)	6.440%	1.0644
Adjustment Factor		1.0638

- (3) Per California Department of Finance letter and attachments, dated May 2025. Also found here:
<https://dof.ca.gov/forecasting/demographics/estimates/>

Encina Wastewater Authority Report
Regular Board Meeting
May 21, 2025

EWA Board of Directors – President Saldana reporting

1. Investment Policy

The Board of Directors adopted the Investment Policy.

2. Aeration Basin Diffuser Replacement Project Final Acceptance

The Board of Directors took final acceptance of a Task Order with SS Mechanical Construction Corporation for the Aeration Basin Diffuser Replacement Project and directed staff to record a Notice of Completion with the San Diego County Recorder.

3. Water Reuse Strategic Plan

The Board of Directors received and filed the Water Reuse Strategic Plan.

Engineering Committee Meeting Report

Presented by Director Pacilio

Meeting held June 2, 2025


The Engineering Committee (EC) reviewed the following recommendations:

1. Authorize the General Manager to execute an Agreement with Palm Engineering Construction Company, Inc. for the construction of the Diana Pump Station Upgrade Project in an amount not to exceed \$1,317,432 as the lowest responsive and responsible bidder.
2. Waive a bid irregularity related to experience requirements.

The EC concurred to forward this recommendation to the Board for consideration and it will be discussed later in the agenda.

The EC also received an update on the Rancho Verde Pump Station Rehabilitation Project. This item was for informational purposes only. No action was taken.

MEMORANDM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Public Hearing on a Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2026 (FY26) on the San Diego County Tax Roll**

PUBLIC HEARING:

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to collect LWD's wastewater service charges for FY26 on the County Tax Roll in the same manner, together with, and at the same time as general taxes.

The notice of this public hearing was posted at the District on May 27, 2025. It was also published in the San Diego Union Tribune on May 27, 2025 and on June 3, 2025.

BACKGROUND:

LWD has collected its wastewater service charges on the San Diego County Tax Roll, concurrent with general taxes, since 1979. Staff proposes to continue collecting its wastewater service charges in this manner for FY26. As per Government Code Section 5473, LWD has made available, for public review and inspection, a report showing the amount of the proposed wastewater service charges for each parcel of real property receiving wastewater service.

It is necessary for the Board to consider all objections or protests to the report. If the Board finds that the protests are made by the owners of a majority of separate parcels of property described in the report, then the report shall not be adopted and the wastewater service charges shall be collected separately from the tax rolls. To date, no objections or protests have been filed with LWD regarding this report.

After receiving public testimony, the Board will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

th:PJB

MEMORANDUM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2026**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2432 approving the report for the collection of wastewater service charges on the county tax roll for the fiscal year July 1, 2025 to June 30, 2026.
2. Discuss and take other action as appropriate.

DISCUSSION:

Leucadia Wastewater District's wastewater service charge has been collected on the San Diego County Tax Roll since 1979. Staff is proposing to continue this practice for fiscal year 2026 (FY26). Prior to this item, the Board of Directors will have conducted a public hearing regarding the collection of the FY26 wastewater service charges on the county tax roll in accordance with Health and Safety Code Section 5473.

A written report was prepared and filed with the General Manager, which contains a description of each parcel of real property and the amount of the wastewater service charge for each parcel for FY26. The charges in the report are based on the FY26 wastewater service charge of \$579.00 per year per equivalent dwelling unit (EDU).

Staff recommends that the Board adopt Resolution No. 2432 (attached) as presented, and/or take other action as appropriate.

th:PJB

Attachment

RESOLUTION NO. 2432

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ADOPTING AND APPROVING THE REPORT FOR THE
COLLECTION OF WASTEWATER SERVICE CHARGES ON THE COUNTY TAX
ROLL FOR THE FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026**

WHEREAS, the Board of Directors of the Leucadia Wastewater District (LWD) has elected to have wastewater service fees for the fiscal year July 1, 2025 – June 30, 2026 (FY26) collected on the tax roll in accordance with Health and Safety Code Sections 5470-5474.10; and

WHEREAS, the current wastewater service fee for each equivalent dwelling unit (EDU) is \$516.96 per year (Existing Wastewater Service Fee); and

WHEREAS, the Board of Directors has determined that the FY26 Wastewater Service Fee for each EDU shall increase from \$516.96 to \$579.00 effective July 1, 2025; and

WHEREAS, a written report was prepared and filed with the General Manager of this District, which contains a description of each parcel of real property receiving wastewater service and the amount of the wastewater service fee for each parcel for said fiscal year, which is based on the approved FY26 Wastewater Service Fee; and

WHEREAS, notice of the hearing on said report was published in the form and manner prescribed by law; and

WHEREAS, at the time stated in the notice, this Board of Directors did hear and consider all objections or protests to said report.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board of Directors hereby determines that the amount of the wastewater fee for each parcel for the fiscal year July 1, 2025 – June 30, 2026 shall be as described in said report.

Section 2. The report is hereby adopted and approved.

Section 3. The General Manager is authorized and directed to file with the Auditor of San Diego County a copy of said report with a statement endorsed thereon over his signature that it has been finally adopted by the Board of Directors.

Section 4. Effective July 1, 2025 this Resolution supersedes Resolution No. 2416.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held June 11, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rolando Saldana, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

Ref: 25-9146

DATE: June 5, 2025

TO: Board of Directors

FROM: Paul J. Bushee, General Manager



SUBJECT: Board of Directors Compensation Adjustment

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Discuss and provide direction as appropriate.

BACKGROUND:

This item has been continued from the April and May Board meetings at the Board's request. It is presented here for the Board's consideration.

DISCUSSION:

On June 12, 2019, after a noticed Public Hearing, the Board of Directors adopted Ordinance No. 140 which adjusted Director's compensation from \$190 to \$200 per service day. The Ordinance became effective 60 days after adoption in accordance with the California Water Code.

California Water Code Section 20202 allows for a 5% adjustment per calendar year following the operative date of the last adjustment. Since the last adjustment occurred in 2019, the Board is eligible for an adjustment not to exceed 30%. The exact amount of the increase, up to the limit, is at the Board's discretion.

A survey of Director's compensation for other agencies is attached.

This item is presented for the Board's consideration and staff has no recommendation on this matter. Staff requests that the board discuss this item and, if an increase is recommended, authorize staff to prepare, notice and schedule a public hearing concurrent with the June 2025 Board meeting.

reg:PJB

Attachment

**BOARD OF DIRECTORS
PER DIEM COMPENSATION COMPARISON
MAY 2025**

	DISTRICT	Mar 2024	May 2025	Comments
1	Carlsbad MWD	\$100.00	\$100.00	
2	Eastern MWD	\$258.00	\$267.00	
3	Elsinore Valley MWD	\$244.13	\$244.13	
4	Encina Wastewater Authority	\$240.62	\$252.00	Increase July 1, 2025 based on SD County CPI-W
5	Fallbrook PUD	\$134.00	\$140.00	
6	Helix Water District	\$225.00	\$225.00	
7	Lakeside Water District	\$125.00	\$125.00	
8	Leucadia Wastewater	\$200.00	\$200.00	Consider increase June
9	Olivenhain MWD	\$150.00	\$150.00	
10	Otay Water District	\$165.00	\$173.00	Increase on July 1, 2025 to \$181.00
11	Padre Dam MWD	\$160.00	\$160.00	
12	Rainbow MWD	\$150.00	\$150.00	
13	Ramona MWD	\$100.00	\$100.00	
14	Rancho California Water District	\$200.00	\$245.00	
15	Rincon Del Diablo MWD	\$168.00	\$177.00	
16	SDCWA Directors/Officers	\$150/\$180	\$150/\$180	
17	San Dieguito Water District	\$100.00	\$100.00	
18	Santa Fe Irrigation District	\$150.00	\$175.00	Increase on May 20, 2025 to \$175.00
19	South Bay Irrigation District	\$100.00	\$100.00	
20	Sweetwater Authority	\$200.00	\$200.00	
21	Vallecitos Water District	\$200.00	\$200.00	
22	Valley Center MWD	\$100.00	\$100.00	Considered increase April 21, 2025 and opted against
23	Vista Irrigation District	\$200.00	\$210.00	
24	Yuima MWD	\$100.00	\$100.00	

The **average** per diem is **\$ 168.93**

The **median** per diem is **\$ 173.00**

MEMORANDUM

Ref: 25-9153

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Construction Contract Award for the Diana Pump Station Upgrade Project

RECOMMENDATION:

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Palm Engineering Construction Company, Inc. for the construction of the Diana Pump Station Upgrade Project in an amount not to exceed \$1,317,432 as the lowest responsive and responsible bidder.
2. Waive a bid irregularity related to experience requirements.
3. Discuss and take other action as appropriate.

BACKGROUND:

Tactical Goal: Infrastructure & Technology / Diana Pump Station Upgrade

This item was reviewed by the EC at their June 2nd meeting and the EC concurred with staff to present this item for the Board's consideration.

In March 2020, the Leucadia Wastewater District (District) completed the 2019 Pump Station Condition Assessment Report (Report). The Report recommended rehabilitation of the Diana Pump Station to include electrical upgrades, general site improvements, and the installation of an emergency generator. The design of the upgrade was delayed while the District was in the process to procure an easement for the project.

In January 2024, Water Works Engineers (Water Works) completed the Preliminary Design Report (PDR) which supported relocation of the electrical and controls equipment, as well as the installation of an emergency generator, to a new easement location. The easement was acquired in May 2024. In June 2024, staff executed a Task Order with Water Works for final design.

DISCUSSION:

Water Works completed the project design in March 2025. The project was advertised on April 8th and bids were due on May 13th. The District received 3 bids as follows:

Construction Firm	Bid Price
Palm Engineering Construction Company, Inc.	\$1,317,432
SCW Contracting Corporation	\$1,593,430
HPS Mechanical, Inc.	\$1,640,651

Palm Engineering Construction Company, Inc.'s (Palm Construction) bid of \$1,317,432 is \$83K, or 6%, less than the engineer's estimate of \$1,400,000.

The bids were reviewed by Tim Lewis at Water Works. As a result of their evaluation, Water Works determined that Palm Construction is responsive to all the project qualification requirements in the bid documents except for the experience requirements. The Water Works bid review memorandum is attached for your review.

Staff and Water Works believe Palm Construction has the necessary experience to successfully complete the project. The bid documents included standard experience requirements of their recent projects for pump station construction and Palm had only one project on its record. However, this project is not a conventional pump station rehabilitation because the scope does not include mechanical, structural, or wet well work. Instead, the scope focuses on excavation, site improvements within the new easement, and electrical upgrades. Palm Construction is experienced in excavation and site improvement work and has a qualified subconsultant to perform the electrical portion of the project.

Additionally, Palm Construction has a positive performance history with the District, having recently completed the San Marcos Creek Diversion Project to the District's satisfaction and is currently under contract for the FY25 Gravity Pipeline Replacement Project which is expected to start in the next month.

It's worth noting that the next lowest bid was \$276k higher than Palm Construction's.

Therefore, staff and the EC believe it is in the best interests of the public to award the contract, and recommends that the Board waive the bid irregularity and approve the contract, with Palm Construction.

FISCAL IMPACT:

The recommended FY26 Capital Budget includes \$1.4M for project construction including a 6% contingency. Therefore, the recommended budget would contain sufficient funds to cover project construction.

ier:PJB

Attachment

Leucadia Wastewater District Diana Pump Station Upgrade Project Bid Review Memorandum



Date: May 29, 2025
Prepared by: Tim Lewis, PE (Design Engineer)

Purpose

The purpose of this memorandum is to summarize Water Works Engineer's (Design Engineer) evaluation of the bid results and the responsiveness of the apparent low bidder to bidding and contract documents for the Leucadia Wastewater District (District) Diana Pump Station Upgrade Project.

Bid Results

Three (3) Bids were received and opened on May 13th, 2025. The Bids are summarized below, along with the Engineer's Opinion of Probable Construction Cost (OPCC).

Engineer's Opinion of Probable Construction Cost (OPCC):	\$ 1,400,000
Apparent Low Bid: (Palm Engineering Construction Company, Inc.)	<u>\$1,317,432</u>
Second Bid: (SCW Contracting Corporation)	<u>\$1,593,430</u>
Third Bid: (HPS Mechanical, Inc.)	<u>\$1,640,651</u>

Review of Next Apparent Low Bidder

Water Works Engineer's reviewed the bidding documents submitted by the Low Apparent Bidder, Palm Engineering Construction Company Inc., to determine if the Bidder is the lowest responsive responsible bidder.

Contractor's License (Responsive)

The Contractor holds the required Class A License which is current and active. The Contractor also holds Class B (General building), C27 (Landscaping) and C10 (Electrical) licenses. Worker's Compensation is Active. The Contractor is bonded. The Bidder is responsive.

Business Information

PALM ENGINEERING CONSTRUCTION COMPANY INC
dba PALM ENGINEERING

7330 OPPORTUNITY RD STE A & B
SUITE A
SAN DIEGO, CA 92111
Business Phone Number: (619) 291-1495

Entity Corporation
Issue Date 02/01/2005
Expire Date 02/28/2027

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ A - GENERAL ENGINEERING
- ▶ B - GENERAL BUILDING
- ▶ C27 - LANDSCAPING
- ▶ C10 - ELECTRICAL

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

Bond Number: 100267004

Bond Amount: \$25,000

Effective Date: 01/01/2023

Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual RASOUL SHAHBAZI DASTJERDI certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 06/29/2012

BQI's Bond History

Workers' Compensation

This license has workers compensation insurance with the ZURICH AMERICAN INSURANCE COMPANY.

Policy Number: WC429303101

Effective Date: 11/01/2024

Expire Date: 11/01/2025

Workers' Compensation History

<https://www.cslb.ca.gov/onlineservices/checklicenseII/checklicense.aspx>

Bid Bond (Responsive)

A bid bond in the amount of ten percent (10%) of the bid amount was submitted with Nationwide Mutual Insurance Company as surety, as required. The Bidder is responsive.

Signatures (Responsive)

Palm Engineering Construction Company, Inc. President Rasoul Shabazi signed the Closing Statement, Bidder's Bond, Non-Collusion Affidavit, and Local Preference Certification. Other company partners were listed. Nationwide Mutual Insurance Company surety was signed by Sandra Figueroa, Attorney-in-Fact, and President Rasoul Shabazi. Both individuals were acknowledged and validated via a notary public. The Bidder is responsive.

Addenda Acknowledgment (Responsive)

Addenda Nos. 1, 2, & 3 are signed and acknowledged by President Rasoul Shabazi. The Bidder is responsive.

Registration with the Department of Industrial Relations (Responsive)

The prime and subcontractors are required to be registered with the DIR (<https://www.dir.ca.gov/public-works/Contractors.html>) prior to bidding a public works project. Bidder is responsive.

Contractor Legal name	Type of Work	Registration #	Registration Date	Expiration Date
PRIME: Palm Engineering	Prime	2000000411	7/1/2024	6/30/2025
SUB: National Electric Works Incorporated LIC# 591191	Electrical Works	1000003595	7/1/2023	6/30/2026
SUB: Acculine survey, Inc.	Survey as needed	1000013806	7/1/2024	6/30/2026
SUB: Base 9 Consulting (Professional Services)	Control System Integrator	N/A	N/A	N/A

Experience Requirements (Non-Responsive)

Water Works reviewed the Bidder's self-reported qualifications/experience responses as required by the bidding documents, and considers the Bidder to be non-responsive as further explained below:

1. Prime and Subs willful violations in last 5 years: No.
2. Listed compensation experience modification factors: Listed.
3. Injury prevention program adoption: Yes.
4. Bidder debtor in bankruptcy case: No.
5. Bankruptcy in last 5 years: No.
6. Liquidated damages in the last 5 years: No.
7. Bidder disqualification in last 5 years: No.
8. Claim against Bidder in last 5 years: No.
9. Claim against Owner in last 5 years: No.
10. Surety payments in last 5 years: No.
11. DIR registration for prime and subs: Yes.
12. The bidder was required to complete a minimum of three (3) projects where the contractor replaced a government agency owned raw wastewater pump station or constructed a new government owned raw wastewater pump station (lift station) with a minimum capacity of duplex 15 horsepower pumps: No, two of the projects are older than 5 years.

13. The bidder was required to complete a minimum of three (3) projects where the contractor was required to bypass 100% of the existing wastewater flow in order to complete a project with no incidents of spills: No, two of the projects are older than 5 years.

Water Works alerted the District for the three project qualification requirements that Palm Engineering appears to be not responsive. Water Works considers this to be a minor bid irregularity, and overall, believes Palm Engineering has the ability to complete the project given the scope of work.

Experience References (Responsive)

Water Works Engineers contacted all the qualification experience references on 5/15/25 listed on the contract forms and takes no exception to any of the responses received and consider the Bidder responsive. It should be noted that Palm Engineering Construction Company, Inc is currently under contract with LWD to construct the FY25 Gravity Pipeline Replacement Project and recently completed the San Marcos Creek Diversion Project which proceeded per schedule and plan and was a successful project. Palm Engineering is known to be experienced with the construction of pipelines, conduits, right of way work, bypassing, and the types of improvements that will be required for the Diana Pump Station Project. Water Works Engineers and LWD take no exception with Palm Engineering's performance to date on the two referenced projects above.

<p>Aron Cook (760)-999-2713 – Fallbrook Public Utility District</p>
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<p><u>Projects:</u></p>

- | |
|--|
| <p>1. Fallbrook Hawthorne Lift Station</p> |
|--|

<p><u>Comments:</u></p>

- | |
|---|
| <p>1. Aron said that the Fallbrook Hawthorne Lift Station Project went “pretty smooth” and had no significant issues.</p> |
|---|

<p>Eric Guerreiro (619)-871-0398 – Port of San Diego</p>

<p><u>Projects:</u></p>

- | |
|---|
| <p>1. North Harbor Drive Realignment Demolition, Concrete, Paving, Asphalt, Landscaping</p> |
|---|

<p><u>Comments from Reference:</u></p>
--

- | |
|---|
| <p>1. Eric spoke highly of Palm Engineering's ability to construct the project.</p> |
|---|

<p>Octavio Casavantes (858)-522-6839 – San Diego County Water Authority</p>
--

<p><u>Projects:</u></p>

- | |
|-------------------------------------|
| <p>1. Ramona Pipeline Pump Well</p> |
|-------------------------------------|

<p><u>Comments from Reference:</u></p>
--

- | |
|--|
| <p>1. No answer, could not leave a voicemail</p> |
|--|

Approach to Work (Responsive)

In general, the Bidders Work Approach is relatively short and does not have many details, but Water Works Engineers takes no exception to it and considers it reasonable.

Safety and Injury Prevention Plan (Responsive)

The Bidder indicated that it has adopted an injury prevention program. The Bidder is responsive.

Project Manager Information (Responsive)

The project manager section is adequate. Bidder is responsive.


Final Opinion

Water Works considers Palm Engineering Construction Company, Inc. to be the lowest responsive and responsible bidder, excluding the experience requirements as discussed further herein after discussion with the District. Because this is a unique project with no structural (wet-well) or mechanical work, and Palm Engineering is bringing on an electrical subconsultant, it does appear that the proposed improvements are items of work that Palm Engineering are experienced with and thus Water Works does not take exception to Palm Engineering.

In addition, the bid appears to be reasonable and is lower than the Engineer's OPCC. A comparison of the bid items against the Engineer's equivalent estimate does not highlight any inconsistencies that Engineer takes exception to.

BID ITEMS	QTY	UNIT	ENGINEER Opinion of Probable Construction Cost (Semi-Competitive Bid from Experienced Contractor)		LOWEST BID (Palm Engineering)				SECOND LOWEST BID (SCW Contracting)				THIRD LOWEST BID (HPS Mechanical)			
			Bid Item Total	Bid Item Unit Price	Bid Item Total	Bid Item Unit Price	ENGINEER MINUS BID	BID PERCENT LOW TO ENGINEER	Bid Item Total	Bid Item Unit Price	ENGINEER MINUS BID	BID PERCENT LOW TO ENGINEER	Bid Item Total	Bid Item Unit Price	ENGINEER MINUS BID	BID PERCENT LOW TO ENGINEER
bilization/Demobilization	1	LS	\$ 43,500	\$ 43,500	\$ 60,000	\$ 60,000	\$ (16,500)	28%	\$ 40,000	\$ 40,000	\$ 3,500	-9%	\$ 36,000	\$ 36,000	\$ 7,500	-21%
ecial Constraints, Work Plans, General Requirements, Special Inspection and Permits	1	LS	\$ 100,775	\$ 100,775	\$ 55,000	\$ 55,000	\$ 45,775	-83%	\$ 240,000	\$ 240,000	\$ (139,225)	58%	\$ 16,000	\$ 16,000	\$ 84,775	-530%
avation Sheeting, Shoring, and Bracing	1	LS	\$ 72,500	\$ 72,500	\$ 55,000	\$ 55,000	\$ 17,500	-32%	\$ 5,000	\$ 5,000	\$ 67,500	-1350%	\$ 186,000	\$ 186,000	\$ (113,500)	61%
moltion	1	LS	\$ 100,000	\$ 100,000	\$ 21,500	\$ 21,500	\$ 78,500	-365%	\$ 114,000	\$ 114,000	\$ (14,000)	12%	\$ 142,000	\$ 142,000	\$ (42,000)	30%
ass Pumping System	1	LS	\$ 23,200	\$ 23,200	\$ 65,500	\$ 65,500	\$ (42,300)	65%	\$ 129,000	\$ 129,000	\$ (105,800)	82%	\$ 89,700	\$ 89,700	\$ (66,500)	74%
ctbanks	1	LS	\$ 223,981	\$ 223,981	\$ 371,718	\$ 371,718	\$ (147,737)	40%	\$ 232,000	\$ 232,000	\$ (8,019)	3%	\$ 152,951	\$ 152,951	\$ 71,030	-46%
ht of Way Surface Restoration	1	LS	\$ 50,750	\$ 50,750	\$ 69,344	\$ 69,344	\$ (18,594)	27%	\$ 76,000	\$ 76,000	\$ (25,250)	33%	\$ 112,000	\$ 112,000	\$ (61,250)	55%
ement Surface Restoration	1	LS	\$ 119,634	\$ 119,634	\$ 49,040	\$ 49,040	\$ 70,594	-144%	\$ 73,000	\$ 73,000	\$ 46,634	-64%	\$ 156,000	\$ 156,000	\$ (36,366)	23%
ong	1	LS	\$ 36,250	\$ 36,250	\$ 24,875.00	\$ 24,875.00	\$ 11,375	-46%	\$ 120,000.00	\$ 120,000	\$ (83,750)	70%	\$ 165,000.00	\$ 165,000	\$ (128,750)	78%
copy	1	LS	\$ 14,500	\$ 14,500	\$ 18,500.00	\$ 18,500.00	\$ (4,000)	22%	\$ 25,000	\$ 25,000	\$ (10,500)	42%	\$ 38,000	\$ 38,000	\$ (23,500)	62%
ctrical and Instrumentation Work	1	LS	\$ 286,500	\$ 286,500	\$ 262,835	\$ 262,835	\$ 23,665	-9%	\$ 270,000	\$ 270,000	\$ 16,500	-6%	\$ 285,000	\$ 285,000	\$ 1,500	-1%
ndby Diesel Generator	1	LS	\$ 145,000	\$ 145,000	\$ 112,920	\$ 112,920	\$ 32,080	-28%	\$ 105,000	\$ 105,000	\$ 40,000	-38%	\$ 87,000	\$ 87,000	\$ 58,000	-67%
tems Integration and Instrumentation	1	LS	\$ 183,000	\$ 183,000	\$ 151,200	\$ 151,200	\$ 31,800	-21%	\$ 164,430	\$ 164,430	\$ 18,570	-11%	\$ 175,000	\$ 175,000	\$ 8,000	-5%
TOT			\$ 1,400,000		\$1,317,432.00		\$ 82,568	-6%	\$ 1,593,430.00		\$ (193,430)	12%	\$ 1,640,651.00		\$ (240,651)	15%

MEMORANDUM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of the Fiscal Year 2026 (FY26) Budget

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Approve the FY26 Leucadia Wastewater District (LWD) Budget as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

On May 5, 2025, the Board of Directors conducted a special board meeting to review the proposed FY26 budget. During this meeting, staff presented highlights of the proposed operating and capital budgets. In addition, the Board conducted a closed session meeting to review the proposed personnel budget.

Following the meeting, the Board of Directors directed staff to prepare the final FY26 operating and capital budgets after making the following updates:

- Decreased the Lateral Grant Program appropriation from \$100,000 to \$70,000;
- Increased the projected FY25 Encinitas Capital revenue from \$31,600 to \$302,800; and
- Updated the Diana Pump Station Upgrade project appropriations request from \$1,470,000 to \$1,400,000 for construction costs using actual bid values received on May 13, 2025.

The final budget is enclosed for the Board's review. Staff recommends that the Board of Directors approve LWD's FY26 Budget.

reg:PJB

Enclosure

MEMORANDUM

DATE: June 5, 2025
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Unrepresented Employees Salary and Benefits Resolution

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2431 setting forth employee salary, benefits and other working conditions for unrepresented employees beginning July 1, 2025.
2. Discuss and take other action, as appropriate.

BACKGROUND:

LWD employees are not organized for the purpose of negotiating salary, benefits, and other working conditions. Therefore, employees, other than the General Manager, are classified as unrepresented employees. Within the unrepresented employee group, there are two categories of employees distinguished by their status as "Exempt" (Management Employees) or "Non-Exempt". This distinction primarily relates to an employee's status as it pertains to the overtime provisions of the Fair Labor Standards Act.

LWD annually conducts an informal input process to identify unrepresented employees' preferences regarding potential changes to salary, benefits and other working conditions. This input process was conducted during March 2025. On May 5, 2025, the Board of Directors considered staff recommendations related to the informal input process. The Board's direction has been incorporated into the proposed, attached resolution.

The proposed resolution specifies salaries, benefits, and other working conditions approved for the unrepresented employees. The fiscal year 2025-26 budget includes sufficient appropriations to fund the proposed resolution.

General Counsel has reviewed the proposed resolution and any suggested revisions have been incorporated.

Staff recommends that the Board of Directors adopt Resolution No. 2431 setting forth salaries, benefits and other working conditions for unrepresented employees beginning July 1, 2025.

th:PJB

Attachment

RESOLUTION NO. 2431

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT ADOPTING EMPLOYEE SALARY, BENEFITS AND OTHER WORKING CONDITIONS FOR UNREPRESENTED EMPLOYEES BEGINNING JULY 1, 2025

WHEREAS, the employees of the Leucadia Wastewater District (LWD) are a valuable and important part of the LWD organization and have had the opportunity to participate in an informal input process with designated LWD representatives on wages, hours, and other terms and conditions of employment; and,

WHEREAS, the LWD Board of Directors and employees desire to update salaries, benefits and other terms and conditions of employment beginning July 1, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT that the salary, benefits and other terms and conditions of employment for the employees set forth below are hereby adopted and established as those of the Leucadia Wastewater District and shall remain in effect until further action by the LWD Board of Directors.

A. Employee Classifications

Regular, full-time employees defined by LWD's Human Resources Policy Manual (HRPM) who occupy the following classifications are subject, without limitation, to the terms and conditions of employment set forth in this Resolution, applicable provisions of other Resolutions of the LWD Board of Directors and the HRPM:

1. Non-exempt Classifications

Accounting Technician	Field Services Technician-in-Training
Administrative Services Specialist I	Field Services Technician I
Administrative Services Specialist II	Field Services Technician II
Administrative Services Supervisor	Field Services Technician III
Executive Assistant	
Field Services Supervisor	

2. Exempt Management Classifications

Director of Finance & Administration
Capital Project Manager
Field Services Superintendent

B. General Salary Adjustment

There shall be no general salary adjustment during the term of this Resolution.

C. Salary Range Adjustment

Effective July 1, 2025, a new salary range schedule for all employee classifications, excluding the General Manager, shall be adjusted upward by six percent (6%), as indicated in Attachment 1.

D. Performance Merit Program

In accordance with the HRPM, employees may be eligible for an increase in compensation within the salary range established for their classification. Increases within an employee's salary range are not automatic, but are based on an employee's performance as evaluated annually by their immediate supervisor and Department Head. The General Manager provides final approval for all compensation increases.

E. Medical, Dental and Vision Insurance

Employees may elect coverage from the medical, dental, and vision insurance programs offered by LWD. LWD shall pay 100% of the insurance premiums for employees and eligible dependents. Medical coverage is provided on a calendar year basis, January through December; dental and vision coverage is provided on a fiscal year basis, July through June.

For medical coverage, new employees shall be eligible for coverage no later than the first day of the month following their first workday at LWD and in accordance with all enrollment and eligibility requirements established by LWD with CalPERS. For dental and vision coverage, new employees shall be eligible for coverage no later than the first of the month following 30 days of employment.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

F. Life Insurance

LWD shall provide each employee a maximum of \$50,000 of life insurance unless a greater amount has been approved as a term of employment. Dependent term life insurance coverage of \$1,500 shall be provided for each employee dependent over six (6) months of age. Dependent term life insurance coverage of \$100 shall be provided for each employee dependent fourteen (14) days to six (6) months of age. New employees and their dependents are eligible for life insurance coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by the LWD with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

G. Disability Insurance

LWD shall provide short-term and long-term disability insurance to all LWD employees at no cost to the employee.

New employees are eligible for disability coverage on the first day of the month following 30 days of employment and in accordance with all enrollment and eligibility requirements established by LWD with the insurance carriers.

Employees shall assume responsibility for any income tax obligations resulting from the payment of insurance premiums.

H. Health Care Flexible Spending Account (HCFSA)

Employees may elect to designate dollars for reimbursement of eligible medical, dental and vision expenses in accordance with LWD's Flexible Spending Account Plan. This coverage is provided on a calendar year basis, January through December. The maximum salary reduction is based on IRS code regulations.

Employees shall assume responsibility for any income tax obligations resulting from participation in the health care reimbursement program.

I. Dependent Care Flexible Spending Account (DCFSA)

Employees may elect to designate dollars for reimbursement of eligible dependent care expenses in accordance with LWD's Flexible Spending Account Plan. This coverage is provided on a calendar year basis, January through December. The maximum salary reduction is based on IRS code regulations.

Employees shall assume responsibility for any income tax obligations resulting from participation in the dependent care reimbursement program.

J. Exempt Management Administrative Leave

Management employees are exempt from overtime provisions of the Fair Labor Standards Act (FLSA). These employees shall receive forty (40) hours of administrative leave annually on July 1st. Annually, unused administrative leave will convert into Vacation Leave on June 30, subject to maximum hour restrictions. Employees in these classifications will be paid for unused administrative leave at termination.

The following LWD classifications are exempt from overtime requirements of the FLSA:

- a. Director of Finance & Administration
- b. Capital Project Manager
- c. Field Services Superintendent

K. Vacation Leave

Employees shall earn paid vacation in accordance with LWD's HRPM.

Employees may accumulate a maximum of 300 hours.

Employees shall receive payment of cash in lieu of accumulated vacation only upon termination of employment.

L. Sick Leave

Employees shall earn paid sick leave in accordance with LWD's HRPM.

Employees may not accumulate more than 272 hours of sick leave for any purpose.

Annually, on a date or dates established by LWD, full-time employees will be paid for any accumulated sick leave hours in excess of 176 hours at a rate of 75% of their regular hourly rate. Part-time and/or temporary employees are not eligible for this annual sick leave payoff provision.

Full-time employees not terminated for cause and who give LWD fourteen (14) calendar days (beginning on the date the notice is received by LWD) written notice of termination shall be paid for all accumulated sick leave hours at a rate of 75% of their regular hourly rate. Part-time and/or temporary employees will not be compensated for unused sick days upon termination of employment.

M. Call Back

Employees unexpectedly ordered to report back to duty to perform necessary work following completion of their work week or work shift and their departure from the site shall be entitled to compensation calculated at one and one-half their regular hourly rate. Employees called back under these conditions shall receive a minimum of two (2) hours compensation.

Virtual call-outs are Supervisory Control and Data Acquisition (SCADA) notifications that clear themselves within 30 minutes. These notifications require on-call personnel to monitor SCADA indicators from their on-call residence without returning to LWD. On-call staff, responding to virtual call-outs, will receive a minimum of 1 hour's compensation calculated at one and one-half their regular hourly rate.

N. Standby Duty/On-Call

LWD shall pay each employee assigned to standby/on-call duty at the rate of \$40/day or \$80/day if the day of duty is designated as a holiday in the HRPM. This rate is equivalent to \$280 per week of standby/on-call duty.

O. Shift Differential

Employees assigned to a regular work shift other than the day shift shall receive a shift differential in addition to their base rate of pay. Shift differential pay shall be \$1.00 per hour for AM duty (12:30 AM-7:00 AM) and \$0.75 per hour for PM duty (4:30 PM-12:30 AM). Shift differential pay shall be in addition to their base rate of pay for hours assigned to a work shift other than the day shift and it shall be added to the base rate of pay for the purposes of calculating overtime compensation.

P. Meal Allowance

LWD shall reimburse employees a maximum of \$25 per meal for food and non-alcoholic beverages when the employee is unexpectedly ordered to work two (2) or more hours of overtime on any day.

Q. Uniform and Safety Boot Allowance

Uniforms will be furnished to each Field Services employee without cost and will be laundered at LWD's expense. Employees are expected to wear the furnished uniforms during work hours. Because this uniform allowance for "classic PERS members" is considered "special compensation" by California Public Employee's Retirement Law, \$9.90 per pay period will be reported to CalPERS as the monetary value for purchase, rental and/or maintenance of required clothing.

LWD shall reimburse all Field Services employees up to \$300 each fiscal year for the purchase of LWD approved safety shoes/boots. On a case-by-case basis, the General Manager may authorize this shoe/boot reimbursement benefit for employees not in the Field Services Department.

R. Retirement Plan

LWD participates in the California Public Employees' Retirement System (CalPERS) program. The LWD retirement program is a two-tiered program based on a member's original date of CalPERS eligibility.

- a. Classic Employees – Classic employees, as it applies to LWD's retirement program, are those employees with an original CalPERS eligibility date before January 1, 2013. This retirement program is based on 3% @ 60 and highest 12-month compensation formulas. For fiscal year 2025, LWD shall pay the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan. Classic Employees shall pay the entire "Employee Contribution Rate" of 8%.
- b. PEPRAs Employees – PEPRAs employees, as it applies to LWD's retirement program, are those employees with an original CalPERS eligibility date of January 1, 2013 or later. This retirement program is based on 2% @ 62 and highest 3-year compensation formulas. For fiscal year 2025, LWD shall pay the entire CalPERS "Employer Contribution Rate" as determined by the annual CalPERS Actuarial Valuation of the LWD Retirement Plan. PEPRAs employees shall pay the entire "Employee Contribution Rate" of 7.75%.

To the maximum extent allowable, all employee contributions to CalPERS shall be made on a pre-tax basis.

S. Social Security/Medicare

LWD participates in the federal Social Security Administration program. LWD shall pay one-hundred percent (100%) of the employer FICA and Medicare contributions. Employee contributions shall be paid by the employee.

All employees (except those allowed by federal and state regulations) shall participate in the Social Security/Medicare program.

T. Deferred Compensation Program

Where the employee voluntarily participates in LWD's Deferred Compensation Program, LWD shall contribute an equal amount on a matching basis up to two percent (2%) of the employee's base salary (calculated per pay period); provided that LWD's matching contribution shall not exceed two percent (2%) of the Social Security annual salary contribution maximum.

U. Educational Assistance

The Educational Assistance Program is intended to reimburse pre-approved out-of-pocket expenses for tuition, books, supplies and other incidental expenses specifically

associated with an employee's course of study. LWD's maximum reimbursement amount is \$2,000 per employee per fiscal year.

V. Terms and Conditions of Employment

All other terms and conditions of employment are specified in the HRPM.

The classification salary range chart (Attachment 1) and a summary of benefits (Attachment 2) are attached.

Passed and Adopted by the Board of Directors of the Leucadia Wastewater District this 11th day of June 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rolando Saldana, President

Attest:

Paul J. Bushee, Secretary/Manager

(SEAL)

Attachment 1

LEUCADIA WASTEWATER DISTRICT FY 2026 SALARY SCHEDULE

Position	Salary Range	Annual		Hourly	
		Minimum	Maximum	Minimum	Maximum
Field Services Technician-in-Training	64	\$ 68,955	\$ 86,197	\$ 33.15	\$ 41.44
Administrative Services Specialist I	64	\$ 68,955	\$ 86,197	\$ 33.15	\$ 41.44
Administrative Services Specialist II	66	\$ 76,027	\$ 95,032	\$ 36.55	\$ 45.69
Field Services Technician I	66	\$ 76,027	\$ 95,032	\$ 36.55	\$ 45.69
Field Services Technician II	68	\$ 83,815	\$ 104,773	\$ 40.30	\$ 50.37
Accounting Technician	68	\$ 83,815	\$ 104,773	\$ 40.30	\$ 50.37
Field Services Technician III	71	\$ 97,028	\$ 121,286	\$ 46.65	\$ 58.31
Executive Assistant	73	\$ 106,977	\$ 133,721	\$ 51.43	\$ 64.29
Field Services Supervisor	75	\$ 126,500	\$ 158,122	\$ 60.82	\$ 76.02
Administrative Services Supervisor	75	\$ 126,500	\$ 158,122	\$ 60.82	\$ 76.02
Field Services Superintendent	77	\$ 153,063	\$ 191,327	\$ 73.59	\$ 91.98
Capital Project Manager	77	\$ 153,063	\$ 191,327	\$ 73.59	\$ 91.98
Director of Finance & Administration	80	\$ 203,724	\$ 254,654	\$ 97.94	\$ 122.43

Notes:

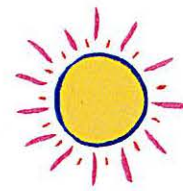
1. Approved and adopted by LWD Board of Directors June 11, 2025
2. Effective date: July 1, 2025

Attachment 2

LEUCADIA WASTEWATER DISTRICT SCHEDULE OF BENEFITS

MEDICAL INSURANCE: Paid by LWD; available through CalPERS.
DENTAL AND VISION INSURANCE: Paid by LWD; dental available through Humana Insurance and vision is available through EyeMed Insurance.
LIFE INSURANCE: Paid by LWD; available through Hartford.
SHORT-TERM AND LONG-TERM DISABILITY: Paid by LWD; available through Mutual of Omaha Insurance.
CalPERS RETIREMENT PROGRAM: Two-tiered program. "Classic and PEPRA employees" pay 100% of employee contribution. Classic employees pay the full 8% employee contribution and PEPRA employees pay the full 7.75% employee contribution. Full vesting after 5 years.
SOCIAL SECURITY/MEDICARE: LWD pays 100% of employer FICA and Medicare contributions; employee contributions are paid by employee.
DEFERRED COMPENSATION: (Optional) LWD matches up to 2% of base bi-weekly salary up to 2% of Social Security annual limit.
VACATION: Per Human Resources Policy Manual (HRPM). Based on time of service. Maximum 300-hour limit.
SICK LEAVE: Per HRPM. Maximum 272-hour limit. Annually, sick leave in excess of 176 hours is paid at 75% of employee's rate of pay.
BEREAVEMENT LEAVE: 5 days paid leave per HRPM.
HOLIDAYS: Twelve (12) paid Holidays annually per HRPM.
LEAVE WITHOUT PAY: Per HRPM.
STAND-BY/ON-CALL PAY: \$40 per day. \$80 per day if a designated holiday. Weekly rate of \$280.
SHIFT DIFFERENTIAL: \$1.00 per hour (AM shift) and \$0.75 per hour (PM shift).
ADMINISTRATIVE LEAVE: Exempt management employees receive 40 hours per fiscal year on July 1st.
EDUCATIONAL ASSISTANCE: \$2,000 per fiscal year maximum. Internal Revenue Code Section 127 Program provides reimbursement for coursework towards a degree or as approved by General Manager.
UNIFORMS: Provided and laundered by LWD as required.
SAFETY SHOE/BOOTS: \$300 per fiscal year for Field Services employees.

Note: See Resolution for detailed benefit information and restrictions.



2025 Annual Employee Luncheon

THURSDAY, JULY 10

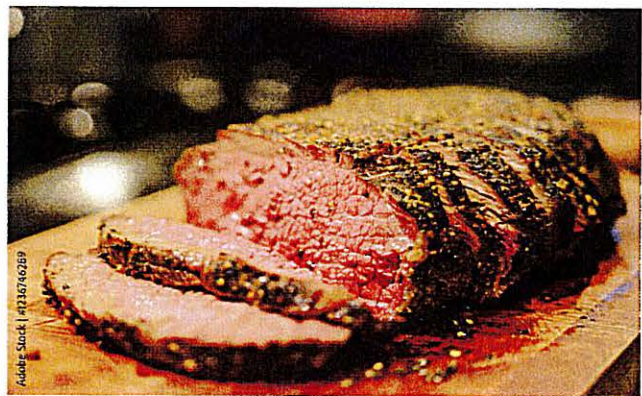
Time: 12noon

Location: District Office

Food Provided by:

Flying Pig Pub & Kitchen

- Tri Tip
- Pulled Pork
- Coleslaw
- Mac n' Cheese
- Hawaiian Rolls



Please RSVP to

Tianne by

June 30, 2025

Directors' Meetings

Presented by Director Sullivan

Conference

CSDA Quarterly Meeting

Dates and Location

May 15, 2025 @ 6:45 p.m.

The Butcher Shop Steakhouse in San Diego, CA

List of Attendees

Director Sullivan

The above mentioned Board member heard a presentation from Jessica Munoz, CEO for Voice for Children Court Appointed Special Advocate.

Directors' Meetings

Presented by Director Sullivan

Conference

CSDA Legislative Days

Dates and Location

May 20 - 21, 2025

The Sheraton Grand Sacramento

Sacramento, CA

List of Attendees

Director Sullivan

The above mentioned Board member attended meetings to gain insights on policy changes impacting agencies and to meet with legislators on key issue experts and California's policy leaders.