

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
August 5, 2025

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Tuesday, August 5, 2025 at 3:30 p.m. at the District office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Brown called the meeting to order at 3:30 p.m.

2. Roll Call

DIRECTORS PRESENT: Brown (via Zoom) and Pacilio

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Director of Finance and Administration Ryan Green, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, and Neal Bloom with Rising Tide Partners (RTP)

3. Public Comment

No public comment was received.

4. Discussion of Fall 2025 Newsletter Proposed Article Topics and Production Schedule.

Mr. Bloom of Rising Tide Partners (RTP) presented the subject item and provided a brief summary of the proposed newsletter article topics.

Chairperson Brown suggested that the lead article be a general overview on LWD. He noted that it would be a good idea to have a lead article on who we are and what we do which would tie into the other newsletter articles which show that LWD are stewards of the environment as well as educators within the community. Staff agreed with the CAC to make the general overview of LWD as the lead article.

The CAC suggested some minor edits to the newsletter article topics and staff stated they would make the changes.

Mr. Bloom then reviewed the production schedule.

Following discussion, the CAC authorized staff and RTP to proceed with the newsletter articles under the proposed production schedule.

5. Review of the Teacher Grant Program Policy.

ADS Hill introduced the item and provided background information. ADS Hill stated that at the January 2025 CAC meeting, staff presented a review of the Teacher Grant Program, including its history, impact, and the need for re-evaluating its criteria. Based on the Committee's direction, staff prepared a Teacher Grant Program Policy.

ADS Hill then reviewed the following key components of the Policy:

A. Funding Allocation:

- Establishes a budget ceiling of \$8,000.

- Limits individual grants to \$2,000 per teacher per school year.

B. Eligibility Criteria:

Limits the funding to:

- Educational institutions within the District or educational organizations that support educational institutions within the District (e.g. Encinitas Farms); and
- Wastewater resource management, water resource management, or water reuse related projects.

C. Evaluation and Selection Process:

- Incorporates a structured process for reviewing and selecting grant recipients when funding is limited.

D. Program Administration:

- Establishes responsibilities for program oversight.

Following discussion, the CAC concurred with staff to recommend that the Board of Directors adopt Resolution No. 2426 - Establishing a Teacher Grant Policy.

6. Information Items

None.

7. Directors' Comments

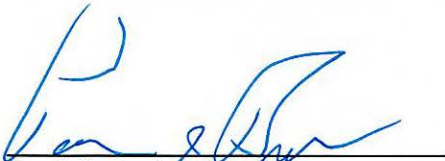
None.

8. General Manager's Comments

None.

9. Adjournment

Chairperson Brown adjourned the meeting at 4:21 p.m.



Paul J. Bushee
Secretary/Manager
(Seal)