

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

December 10, 2025

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, December 10, 2025 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Saldana called the meeting to order at 5:01 p.m.

2. Roll Call

DIRECTORS PRESENT: Saldana, Brown, Pacilio, Sullivan

DIRECTORS ABSENT: Roesink

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, District Engineer Dexter Wilson

3. Pledge of Allegiance

Vice President Brown led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

6. Presentations and AwardsAchievement of Organizational Award – Six Years No Spills

GM Bushee presented the item stating that on November 27, 2025 staff completed six years without a spill, which meets an organizational objective under the incentive program. He noted each employee is eligible for a \$2,000 compensation award.

The Board congratulated staff for their efforts.

CONSENT CALENDAR**7. Approval of Board and Committee Minutes**Minutes of the following meetings:

November 12, 2025 Regular Board Meeting
December 2, 2025 Community Affairs Committee Meeting

8. Approval of Demands for November/December 2025

Payroll Checks numbered 251112-20 – 251201-5; General Checking Checks numbered 27671 - 27770

9. Operations Report (A copy was included in the original December 10, 2025 Agenda)

10. Finance Report (A copy was included in the original December 10, 2025 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of November 2025.

Upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on November 19, 2025.

President Saldana reported on EWA's Board Meeting.

B. An Encina Member Agency Manager's (MAM) Meeting was held on December 2, 2025.

GM Bushee reported on EWA's MAM Meeting.

The Board of Directors asked various questions regarding the Indirect Cost Allocation Study. GM Bushee and President Saldana answered their questions.

13. Committee Reports

A Community Affairs Committee (CAC) Meeting was held on December 2, 2025.

Director Pacilio reported that the CAC reviewed three teacher grant applications. The CAC agreed with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

Director Pacilio also reported that the CAC received a 2025 Water Career Day overview. The CAC then viewed a video created by Rising Tide Partners (RTP) which showcased the event and this video will be shown later in the agenda.

ACTION ITEMS

14. Board of Directors Election of Officers

DFA Green presented the item stating that LWD's current policy calls for the Board to elect a President and Vice President.

Upon a motion duly made by President Saldana, seconded by Director Pacilio, and carried, the Board of Directors elected Vice President Brown as the Board President for Calendar Year 2026 by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

Upon a motion duly made by President Saldana, seconded by Director Pacilio, and carried, the Board of Directors elected Director Pacilio as the Board Vice President for Calendar Year 2026 by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

15. Review of Teacher Grant Applications

ADS Hill introduced the item and provided background information noting that this item was reviewed by the Community Affairs Committee (CAC) at its December 2nd meeting. ADS Hill stated the District received three applications by the deadline. She noted that all three schools qualified for the grants and the submitted grants totaled \$5,500.00.

Director Sullivan suggested that the local newspapers be notified of the teacher grant awards and recipients. GM Bushee stated that staff could work with Rising Tide Partners on creating a press release.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Pacilio, and unanimously carried, the Board of Directors awarded three Teacher Grants totaling \$5,500.00 by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

16. Call for Ballots – Election to Special Districts Advisory Committee

EA Baity introduced the item and provided background noting that the District recently received a ballot from the Local Agency Formation Commission (LAFCO) seeking seven special district representatives for the Special Districts Advisory Committee. EA Baity noted that the ballot is due by December 22, 2025 and the District will submit the ballot by the deadline based on the Board's decision.

Following discussion, upon a motion duly made by President Saldana, seconded by Director Pacilio, and unanimously carried, the Board of Directors voted for James Gordon – Deer Springs Fire Protection District; Jack Bebee – Fallbrook Public Utility District; Lindsay Leahy – Valley Center Municipal Water District; Albert C. Lau – Santa Fe Irrigation District; Kimberly Thorner – Olivenhain Municipal Water District; Dave McQuead – Rancho Santa Fe Fire Protection District; and Mark Robak – Otay Water District by the following vote:

Director	Vote
President Saldana	Yes
Vice President Brown	Yes
Director Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent

INFORMATION ITEMS

17. Project Status Updates and Other Informational Reports

A. 2025 Water Career Day Video.

The Board of Directors viewed the 2025 Water Career Day Video created by Rising Tide Partners (RTP). The Board enjoyed the video and thanked staff and RTP.

B. New Form 700 Filing Requirement for Officials that Handle Public Investments.

EA Baity reviewed the new Form 700 Filing requirement for officials that handle public investments.

C. Senate Bill (SB 827) – Required Fiscal and Financial Training for Elected Officials.

EA Baity reviewed the new fiscal and financial training requirements for elected officials.

18. Directors' Meetings and Conference Reports

None.

19. General Manager's Report

GM Bushee thanked President Saldana for a great year as Board President and wished everyone a safe and happy holiday season.

20. General Counsel's Report

GC Brechtel provided an update on the following:

- SB 707 – the Brown Act update

21. Board of Directors' Comments

Vice President Brown thanked staff for the holiday dinner noting it was a wonderful event. He

also congratulated staff on six years with no spills and wished everyone happy holidays.

President Saldana concurred with Vice President Brown and he stated it was a great and fulfilling year as the Board President.

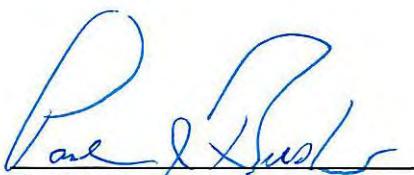
Director Sullivan stated she attended the CSDA Quarterly Dinner. She also thanked the Board and staff for a great year.

22. Adjournment

President Saldana adjourned the meeting at approximately 6:15 p.m.



Matthew Brown, President



Paul J. Bushee
Secretary/General Manager
(SEAL)