

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

January 21, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, January 21, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Brown called the meeting to order at 5:01 p.m.

2. Roll Call

DIRECTORS PRESENT: Brown, Pacilio, Sullivan, Roseink, Saldana

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, Natalie Fraschetti of Dexter Wilson Engineering

3. Pledge of Allegiance

Director Saldana led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

6. Presentations and Awards

A. Achievement of Individual Award – Tianne Baity

GM Bushee introduced Executive Assistant Tianne Baity, stating that she recently passed her 20th year anniversary at the District. He provided background information about Tianne and noted that under LWD's incentive program Tianne is eligible for a \$500 incentive award.

The Board congratulated Tianne for her efforts.

B. Certificate of Completion Special District Leadership Academy – Robert Pacilio

GM Bushee stated that Vice President Pacilio recently completed all four models of the Special District Leadership Academy.

The Board congratulated Vice President Pacilio for his efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

December 10, 2025 Regular Board Meeting

8. Approval of Demands December 2025 / January 2026

Payroll Checks numbered 251210-19 – 260107-19; General Checking Checks numbered 27771 - 27884

9. Operations Report (A copy was included in the original January 21, 2026 Agenda)

10. Finance Report (A copy was included in the original January 21, 2026 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of December 2025.

12. Status Update on the Fiscal Year 2026 (FY26) LWD Tactics and Action Plan

(Pages 43-48)

13. Board-General Manager/Staff Relations Policy Annual Review (Pages 49-53)

Upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A regular EWA Board Meeting was held on December 17, 2025.

Director Roesink reported on EWA's Board Meeting.

15. Committee Reports

None.

ACTION ITEMS

16. 2026 Board of Directors Committee Assignments

DFA Green presented the item and provided background information. He stated that In March 2025, the Board adopted Resolution No. 2425, which updated the policy for the election of Board officers, the identification of standing committees, and the selection of committee members. He noted that the Policy calls for the annual selection of committee members at the Board's regularly scheduled meeting in January each year.

DFA Green stated that Board President Brown and Vice President Pacilio have chosen to not serve as LWD's representatives on the EWA Board/JAC. Therefore, the Board President has appointed the replacement EWA Board/JAC representatives, and the Leucadia committees will rotate automatically as follows:

Engineering Committee

President Matt Brown, Chair (Div. 3)

Director Chris Roesink (Div. 1)

Finance & Policy Committee

Director Chris Roesink, Chair (Div. 1)

Vice President Robert Pacilio (Div. 5)

Community Affairs Committee

Vice President Robert Pacilio, Chair (Div. 5)

President Matt Brown, Chair (Div. 3)

Encina Wastewater Authority (EWA) Board of Directors/Joint Advisory Committee (JAC)

Director Rolando Saldana (Div. 4)

Director Elaine Sullivan (Div. 2)

General Manager Paul Bushee (alternate)

Following a motion duly made by Director Roesink, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors received and filed the 2026 Board Committee Assignments by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

INFORMATION ITEMS

17. Project Status Updates and Other Informational Reports

The 2026 CWEA San Diego Section Awards Banquet is scheduled for January 31, 2026 from 6pm -9pm at The Rancho Bernardo Inn.

EA Baity announced the date and time of the 2026 CWEA San Diego Section Awards Banquet.

18. Directors' Meetings and Conference Reports

The 2026 CASA Winter Conference was held January 14 – 16, 2026 at the Renaissance Esmeralda Hotel in Indian Wells, CA.

Director Saldana stated that the CSRMA portion of the conference was interesting and informative. He stated that he enjoyed DFA Green's presentation on Student Career Day and he also enjoyed the sessions on "Red tape" and the "Brown Act".

President Brown asked how was the conference attendance. Director Saldana answered that it seemed to have a smaller attendance versus the CASA Annual Conference.

Director Sullivan stated that it was a good conference and DFA Green's presentation was wonderful. She also stated she enjoyed the sessions on pure water and risk safety management.

19. General Manager's Report

GM Bushee provided an update on the following:

- Thanked DFA Green for his presentation at the CASA Conference;
- Brown Act Update;
- LAFCO SDAC meeting was held Friday, January 16 at the District office;
- Mr. Jeff Bills will attend the February Board Meeting with the results of the Employee Satisfaction Survey; and
- The Board Strategic Planning Workshop will be on February 26, 2026

20. General Counsel's Report

None.

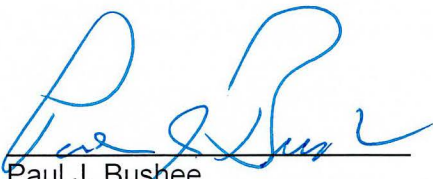
21. Board of Directors' Comments

Director Roesink thanked the Board for the 2026 EWA appointments of Directors Saldana and Sullivan. Director Sullivan concurred with Director Roesink.

President Brown thanked Director Roesink for serving on the EWA Board. He also thanked Director Saldana for serving as LWD Board President last year and for continuing to serve on the EWA Board.

22. Adjournment

President Brown adjourned the meeting at approximately 5:41 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Matthew Brown, President