

**LEUCADIA WASTEWATER DISTRICT**

Minutes of a Regular Board Meeting

April 15, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, April 15, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Brown called the meeting to order at 5:02 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Brown, Pacilio, Sullivan, Saldana

DIRECTORS ABSENT: Roesink

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Field Services Superintendent Marvin Gonzalez, Field Services Supervisor Mauricio Avalos, Field Services Technician III Curney Russell, Kathleen Noel of Dexter Wilson Engineering, Neal Bloom of Rising Tide Partners, June Honsberger and Alyson Thile of La Costa Canyon High School, Nancy Jois and parents and students of Capri Elementary, Barbara Larson of the Encinitas Educational Foundation and students from Park Dale Lane Elementary School

**3. Pledge of Allegiance**

Ian, a student from Park Dale Lane Elementary School, led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Vice President Pacilio, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Absent
Director Saldana	Yes

**6. Presentations and Awards****A. Achievement of Individual Award – 10 Year Service Award for Curney Russell**

GM Bushee introduced FST III Curney Russell, stating that he recently passed his 10<sup>th</sup> year anniversary at the District. He provided background information about Curney and noted that under LWD's incentive program that Curney is eligible for a \$300 incentive award.

The Board of Directors congratulated Curney for his efforts.

**B. Teacher Grant Awards**

ADS Hill introduced Ms. Nancy Jois of Capri Elementary School to provide a brief update on her school's project funded by the District's teacher grant program. Ms. Jois and students shared a public service announcement video on the No Wipes Down the Pipes project.

Director Roesink entered the meeting at 5:15 p.m.

ADS Hill then introduced Ms. Barbara Larson from the Encinitas Educational Foundation and students from Park Dale Lane Elementary School to provide a brief update on her school's project funded by the District's teacher grant program. Ms. Larson shared an update on the Rainwater Harvesting project.

ADS Hill introduced Ms. June Honsberger and Ms. Alyson Thile of La Costa Canyon High School to provide a brief update on her school's project funded by the District's teacher grant program. Ms. Honsberger and Ms. Thile shared an update on the Pollinators and Plant Species Outdoor Laboratory project.

The Board stated they were impressed with the projects and they thanked the teachers and students for attending the meeting.

The Board took a ten minute recess for photos of the Teacher Grant Program participants.

**C. 2025 CWEA State Awards**

GM Bushee presented the item and stated that the District received the 2025 CWEA State Community Engagement & Outreach Program of the Year – Small Agency 1<sup>st</sup> Place award at the CWEA Annual Conference on Thursday, April 9<sup>th</sup> in Sacramento. This award recognized the District for Water Career Day which was held on October 22, 2025 and was a joint effort between Leucadia Wastewater District (LWD), San Elijo Joint Powers Authority (SEJPA), and Olivenhain Municipal Water District (OMWD).

GM Bushee noted that this award qualifies as a state award under the organizational objectives of the LWD's Incentive Program; therefore, staff is eligible for a \$500 incentive award.

The Board congratulated staff for their accomplishment and thanked them for their efforts.

**D. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2025.**

GM Bushee stated that LWD received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2025. GM Bushee acknowledged DFA Green for his work on the Annual Comprehensive Financial Report (ACFR).

The Board congratulated staff for their efforts.

**CONSENT CALENDAR**

**7. Approval of Board and Committee Minutes**

Minutes of the following meetings:

March 11, 2026 Board Meeting Minutes  
March 17, 2026 Community Affairs Committee Meeting

**8. Approval of Demands March / April 2026**

Payroll Checks numbered 260311-1 – 260401-19; General Checking Checks numbered 28076-28205

**9. Operations Report** (A copy was included in the original April 15, 2026 Agenda)

**10. Finance Report** (A copy was included in the original April 15, 2026 Agenda)

**11. Disclosure of Reimbursements**

This report discloses travel expense reimbursements for the month of March 2026.

**12. Status Update on the Fiscal Year 2026 (FY26) LWD Tactics and Action Plan**

Upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

**EWA and COMMITTEE REPORTS**

**13. Encina Wastewater Authority (EWA) Reports**

A. An EWA Board Budget Workshop was held on March 18, 2026.

Director Saldana reported on the EWA Board Budget Workshop.

B. An EWA CLEAR Project Workshop was held March 25, 2026.

Director Saldana reported on the EWA CLEAR Project Workshop.

C. An Encina Members Agency Manager's (MAM) Meeting was held on April 7, 2026.

GM Bushee reported on the EWA MAM Meeting.

**14. Committee Reports**

A Community Affairs Committee (CAC) Meeting was held March 17, 2026.

The CAC reviewed and commented on the draft text of the 2026 Spring newsletter. The CAC suggested some minor edits and staff stated they would make the changes.

Following discussion, the CAC authorized staff and RTP to proceed with the draft layout of the newsletter.

## ACTION ITEMS

### 15. Board of Directors Compensation Adjustment

DFA Green presented the item indicating the date of the last Board stipend increase was July 2025 and at that time the stipend was increased from \$200 to \$205 per day. He stated that government code allows for a 5% adjustment per calendar year following the last adjustment and the Board is eligible for an adjustment not to exceed 5%. DFA Green explained that this item is for the Board to consider whether to direct staff to prepare and notice for a public hearing at the May Board Meeting, after which it could take action on a proposed a Board compensation adjustment.

DFA Green then provided some board per diem analytics on local wastewater and water agencies.

Director Sullivan advocated for a \$10 increase to \$215.

Following discussion, Director Sullivan made a motion to increase the Board per diem to \$215. There was no second and the motion did not carry.

### 16. Receive and File the Board Strategic Planning Summary Report

GM Bushee presented the item and provided background information noting that the Board Strategic Planning Workshop was held on February 26, 2026. He then reviewed the Board Strategic Planning Report prepared by Mr. Jeff Bills.

Upon a motion duly made by Director Sullivan, seconded by Director Roesink, and unanimously carried, the Board of Directors received and filed the Board strategic Planning Summary Report by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

## INFORMATION ITEMS

### 17. Project Status Updates and Other Informational Reports

A. The 2026 CASA Annual Conference will be held August 5 - 7, 2026 at The Meritage Resort and Hotel in Napa, CA.

GM Bushee stated the date and the location of the conference.

B. The 2026 CSDA Annual Conference will be held August 24 - 27, 2026 at the J.W. Marriott in Palm Desert, CA.

GM Bushee stated the date and the location of the conference.

### 18. Directors' Meetings and Conference Reports

The 2026 CWEA Annual Conference was held April 7 – 10, 2026 in Sacramento, CA.

Director Sullivan stated it was a well attended conference and on behalf of the District she accepted the 2025 CWEA State Community Engagement & Outreach Program of the Year Award.

#### 19. General Manager's Report

GM Bushee provided an update on the following:

- LWD has submitted a letter to the California Air Resources Board (CARB) as part of a 15 day comment period to exempt specialized wastewater utility vehicles and support vehicles necessary to respond to emergencies from clean fleets regulation;
- The LWD Board Budget Workshop is scheduled for April 28, 2026 from 2pm-4pm;
- LWD Field Services staff prevented a near spill during a recent power outage at Diana Pump Station; and
- LWD Field Services staff found debris in a manhole near Orchard Wood Park and found even more debris after checking an upstream manhole. GM Bushee stated LWD field services staff avoided a potential spill by removing all the debris.

#### 20. General Counsel's Report

None.

#### 21. Board of Directors' Comments

Vice President Pacilio stated he took a tour of the LWD pump stations with FSSup Avalos and FSS Gonzalez and stated he was very impressed. He said this tour inspired him to write an essay on the experience which will be featured in the April 17, 2026 edition of the Encinitas Advocate.

The Board thanked Vice President Pacilio and asked him to forward the article to the Board.

#### 22. Adjournment

President Brown adjourned the meeting at approximately 6:43 p.m.



Paul J. Bushee  
Secretary/General Manager  
(SEAL)



Matthew Brown, President