

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

May 13, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, May 13, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Brown called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Brown, Sullivan, Saldana
 DIRECTORS ABSENT: Pacilio, Roesink
 OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, District Engineer Dexter Wilson, and Neal Bloom with Rising Tide Partners

3. Pledge of Allegiance

Mr. Neal Bloom led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Director Saldana, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Absent
Director Sullivan	Yes
Director Roesink	Absent
Director Saldana	Yes

6. Presentations and Awards

None.

PUBLIC HEARING

7. Public Hearing to consider the following: Employee Vacancies, Recruitment and Retention Efforts at Leucadia Wastewater District.

President Brown opened the public hearing for comments. There were no public comments.

ADS Hill gave a presentation on Leucadia Wastewater District Vacancies and Recruitment and Retention pursuant to AB 2561.

Directors Sullivan and Saldana asked various questions regarding the current FST In-Training recruitment. Staff answered their questions.

President Brown closed the public hearing and the Board received and filed the vacancy report.

CONSENT CALENDAR

8. Approval of Board and Committee Minutes

Minutes of the following meetings:

- April 15, 2026 Regular Board Meeting
- April 20, 2026 Community Affairs Committee Meeting
- April 28, 2026 Special Board Meeting
- May 4, 2026 Engineering Committee Meeting

9. Approval of Demands April / May 2026

Payroll Checks numbered 260415-1 – 260430-5; General Checking Checks numbered 28206-28298

10. Operations Report (A copy was included in the original May 13, 2026 Agenda)

11. Finance Report (A copy was included in the original May 13, 2026 Agenda)

12. Quarterly Treasurer's Report

This report discloses investments for the quarter ending March 31, 2026.

13. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of April 2026.

Upon a motion duly made by Director Sullivan, seconded by Director Saldana, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Absent
Director Sullivan	Yes
Director Roesink	Absent
Director Saldana	Yes

EWA and COMMITTEE REPORTS

14. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on April 22, 2026.

GM Bushee reported on EWA's Board Meeting.

Directors Saldana and Brown asked questions about the associated costs of the EWA A.I. Policy and the implementation and goals of the policy. GM Bushee answered their questions.

B. An Encina Members Agency Manager's (MAM) Meeting was held May 5, 2026.

GM Bushee reported on EWA's MAM Meeting.

15. Committee Reports

A. A Community Affairs Committee (CAC) Meeting was held April 20, 2026.

President Brown reported that the CAC reviewed the Spring 2026 Newsletter Draft Layout. The CAC directed staff to move forward with the production of the newsletter and forward the final to the Board for their review prior to printing.

The CAC also reviewed the following:

- Rising Tide Partners (RTP) Agreement Extension for Public Information Services; and
- Task Order No. 4 to the Rising Tide Partners Public Information Services Agreement in the amount not to exceed \$54,972 for services through June 30, 2027.

The RTP Agreement Extension and Task Order No.4 to the RTP Public Information Services Agreement will be discussed later in the agenda.

Lastly, staff and the CAC watched a 2 minute video created by RTP which showcased the Field Services Team visiting Capri Elementary School.

B. An Engineering Committee (EC) Meeting was held May 4, 2026.

President Brown reported that the EC reviewed the following information items:

- Batiquitos Pump Station Drywell Concrete Repair Project and;
- Olivenhain Road Early Morning Project

At the request of the EC, the Batiquitos Drywell Concrete Repair Project will be presented later in the agenda. These items were for informational purposes only. No action was taken.

ACTION ITEMS

16. Rising Tide Partners Agreement Extension for Public Information Services

A. Authorize the General Manager to execute a two-year extension to the Rising Tide Partners (RTP) agreement for Public Information Services; and

B. Authorize the General Manager to execute Task Order No. 4 to the Rising Tide Partners Public Information Services Agreement in the amount no to exceed \$54,972 for services through June 30, 2027.

ADS Hill introduced the item and noted that it was reviewed by the Community Affairs Committee (CAC) at their April 20, 2026 meeting.

ADS Hill stated that in March 2023, the Leucadia Wastewater District (LWD) entered into an agreement with RTP to provide public information services. She noted that the

agreement concludes on June 30, 2026 and the agreement included an option to extend the agreement for two additional years through June 30, 2028. ADS Hill stated this agreement structure was designed for efficiency and to maintain continuity of service if deemed beneficial by both LWD staff and RTP. She noted that staff has been satisfied with RTP's performance and recommends executing the two-year contract extension option to extend the agreement through June 30, 2028.

ADS Hill then reviewed Task Order No. 4 noting it has been designed to cover services for the remainder of FY26 through FY27, which ends in June 2027. She stated staff has negotiated a scope of work for Task Order No. 4 and associated fees. She then reviewed the task order specifics.

ADS Hill stated that the total proposed fee for these services is \$54,972.00, which reflects a 10 percent increase from the prior year. She stated that while this is an increase, RTP's fees have remained relatively stable over the past several fiscal years.

Director Saldana asked about the 10% increase and the fee stability over the past few years. ADS Hill answered his questions.

Director Sullivan stated that RTP has done a fantastic job for the District. Directors Saldana and Brown agreed.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Saldana, and unanimously carried, the Board of Directors authorized the General Manager to execute a two-year extension to the Rising Tide Partners (RTP) agreement for Public Information Services and authorized the General Manager to execute Task Order No. 4 to the Rising Tide Partners Public Information Services Agreement in the amount not to exceed \$54,972 for services through June 30, 2027 by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Absent
Director Sullivan	Yes
Director Roesink	Absent
Director Saldana	Yes

17. Approving the Recommended Encina Wastewater Authority Fiscal Year 2027 (FY27) Budget

Adopt Resolution No. 2438 - Approving the Recommended Encina Wastewater Authority Fiscal Year 2027 (FY27) Operating and Capital Budgets.

DFA Green provided background information on the recommendation to approve the EWA FY27 Budget.

Following discussion, upon a motion duly made by Director Saldana, seconded by Director Sullivan, and unanimously carried, the Board of Directors adopted Resolution No. 2438 – Approving the Recommended Encina Wastewater Authority Fiscal Year 2027 (FY27) Operating and Capital Budgets by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Absent
Director Sullivan	Yes
Director Roesink	Absent
Director Saldana	Yes

18. Batiquitos Pump Station Drywell Concrete Repair Project Status Report

CPM Riffel provided an update to the Batiquitos Pump Station Drywell Concrete Repair Project and provided background information and photos of the project. He noted the project was completed on May 1, 2026 and under budget for the construction.

Director Saldana asked what the life expectancy of the repair is. CPM Riffel answered 50 to 100 years.

Director Sullivan thanked CPM Riffel for a great presentation.

19. CalPERS Pension & OPEB Updates

DFA Green introduced the item and provided background information on the actuarial valuation of LWD's Pension Plan. He stated that CalPERS publishes two actuarial reports in August every year for LWD: one report is for Classic members (employees hired before Jan. 1, 2013) and the other is for PEPRA members (employees hired after Jan. 1, 2013).

DFA Green presented an overview of the recent actuarial valuation and the following topics:

- Pension Costs Factors;
- Pension Updates;
- UAL (Unfunded Accrued Liability) Background;
- Pension Assets, Liabilities, and UAL from 2014-2023

DFA Green noted that the actuarial evaluation estimated that LWD's net pension liability is \$5.1M. This item was for informational purposes and no action was taken.

DFA Green then provided background information on the actuarial valuation of LWD's Retiree Health Program. DFA Green presented an overview of the recent actuarial valuation. He noted that based on this most recent report, the District's Net OPEB Liability is \$82,877. The District's OPEB liability of \$767,442 was greater than the District's plan fiduciary net position [investments managed by the California Employees' Retiree Benefit Trust (CERBT)] of \$684,565. This item was for informational purposes and no action was taken.

The Board asked various questions regarding the pension and OPEB updates. DFA Green answered their questions.

The Board thanked DFA Green for his presentation.

INFORMATION ITEMS

20. Project Status Updates and Other Informational Reports

The 2026 Annual Employee Luncheon is scheduled for July 9, 2026 at 12noon at the District office.

EA Baity announced the date and time of the Annual Employee Luncheon.

21. Directors' Meetings and Conference Reports

None.

22. General Manager's Report

None.

23. General Counsel's Report

GC Brechtel provided updates on the following:

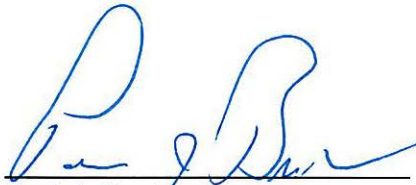
- ADA compliant websites for Special Districts; and
- An initiative which limits the ability of voters to raise revenues for local government services from a simple majority to two-thirds.

24. Board of Directors' Comments

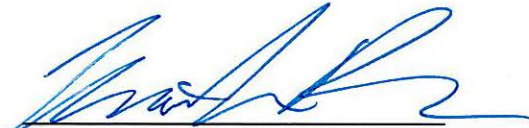
None.

25. Adjournment

President Brown adjourned the meeting at approximately 6:18 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Matthew Brown, President