Ref: 26-9595

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
June 10, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, June 10, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. **Call to Order**
   President Brown called the meeting to order at 5:00 p.m.

2. **Roll Call**

DIRECTORS PRESENT:	Brown, Pacilio, Sullivan, Roesink, Saldana
DIRECTORS ABSENT:	
OTHERS PRESENT:	General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, Kathleen Noel of Dexter Wilson Engineering, and Field Services Supervisor Mauricio Avalos

3. **Pledge of Allegiance**
   Director Sullivan led the pledge of allegiance.

4. **General Public Comment Period**
   None.

5. **Approval of Agenda**
   Upon a motion duly made by Director Sullivan, seconded by Director Roesink, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

6. **Presentations and Awards**
   Achievement of Individual Award – 15 Year Service Award for Mauricio Avalos.

   GM Bushee introduced Field Services Supervisor Mauricio Avalos, stating that he recently passed his 15th year anniversary at the District. He provided background information about Mauricio and noted that under LWD's incentive program Mauricio is eligible for a $400 incentive award.

   The Board congratulated Mauricio for his efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes
Minutes of the following meetings:

May 13, 2026 Regular Board Meeting
June 3, 2026 Engineering Committee Meeting

8. Approval of Demands May / June 2026
Payroll Checks numbered 260513-1 – 260529-4; General Checking Checks numbered 28299 -28387

9. Operations Report (A copy was included in the original June 10, 2026 Agenda)

10. Finance Report (A copy was included in the original June 10, 2026 Agenda)

11. Disclosure of Reimbursements
This report discloses travel expense reimbursements for the month of May 2026.

12. Establishing an Appropriations Limit of the LWD for Fiscal Year 2027 (FY27)
Adopt Resolution No. 2440 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2027 (July 1, 2026 to June 30, 2027) Pursuant to Article XIII (B) of the California Constitution.

Upon a motion duly made by Vice President Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

EWA and COMMITTEE REPORTS

13. Encina Wastewater Authority (EWA) Reports
A. A regular EWA Board Meeting was held on May 27, 2026.

Director Saldana reported on EWA's Board Meeting.

Directors Roesink and Brown asked various questions regarding the CLEAR Project and the Centrifuge Project. Director Saldana and GM Bushee answered their questions.

B. An Encina Members Agency Manager's (MAM) Meeting was held June 3, 2026.

GM Bushee reported on EWA's MAM Meeting.

14. Committee Reports
An Engineering Committee (EC) Meeting was held June 3, 2026.

Director Roesink reported that the EC reviewed a recommendation to authorize the General Manager to execute a sole source five-year professional services agreement with ADS Environmental Services for sewer flow monitoring services for a cost not to exceed $320,520.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

PUBLIC HEARING

15. Public Hearing to consider the following:
A Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2027 (FY27) on the San Diego County Tax Roll.

President Brown opened the public hearing for comments. No public comments were provided. President Brown closed the public hearing.

ACTION ITEMS

16. Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2027 (FY27)
Adopt Resolution No. 2441 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2026 – June 30, 2027.

ADS Hill presented the item and provided background information noting that Leucadia Wastewater District's wastewater service charge has been collected on the San Diego County Tax Roll for over 40 years.

Upon a motion duly made by Vice President Pacilio, seconded by Director Roesink, and unanimously carried, the Board of Directors adopted Resolution No. 2441 – Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2026 – June 30, 2027 by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

17. Approve the Fiscal Year 2027 (FY27) Budget

DFA Green presented the item and provided background information.

Upon a motion duly made by Director Saldana, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors adopted the FY27 Budget by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

18. Unrepresented Employees Salary and Benefits Resolution

Adopt Resolution No. 2442 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2026 to June 30, 2027.

ADS Hill presented the recommendation and provided background information on the item. She stated that the Salary and Benefits Resolution was developed consistent with the Board's direction at the April 28th Special Board Meeting and has been reviewed by GC Brechtel.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors adopted Resolution No. 2442 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2026 to June 30, 2027 by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

19. ADS Environmental Services Agreement for Flow Monitoring Services

Authorize the General Manager to execute a sole source five-year professional services agreement with ADS Environmental Services for sewer flow monitoring services for a cost not to exceed $320,520.

FSS Gonzalez presented the item and provided background information. He stated that LWD has utilized ADS services to provide flow data since 2009 and ADS flow meters have been an effective tool by providing reliable data to support planning efforts and providing early warnings for potential wastewater spills.

FSS Gonzalez reported that the District's current five year lease covering the maintenance and repair of five flow meters is set to expire on June 30, 2026. He stated that ADS submitted a proposal to extend these services for an additional five-year term, starting from July 1, 2026 through June 30, 2031 and the proposal includes a 3% annual escalation beginning in the second year. FSS Gonzalez noted that staff recommended that a sole source procurement was in the best interest of the District given the proprietary nature of the ADS system, the long history of excellent service, and user-friendly software.

Director Saldana asked if ADS updates and maintains their equipment regularly. FSS Gonzalez answered affirmatively noting that they do maintenance once per quarter and update as needed.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors authorized the General Manager to execute a sole source five-year professional services agreement with ADS

Environmental Services for sewer flow monitoring services for a cost not to exceed $320,520 by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

20. Conflict of Interest Code
Adopt Resolution No. 2439 updating Leucadia Wastewater District's Conflict of Interest Code.

EA Baity presented this item and provided background information on LWD's Conflict of Interest Code (COIC). EA Baity stated the District is required by California Code to biennially review its COIC. She noted the District last amended the Code and Appendix A on August 14, 2024.

EA Baity then summarized the recommended change to the Designated Positions section of the COIC. EA Baity noted that GC Brechtel has reviewed the recommended changes.

Following discussion, upon a motion duly made by Vice President Pacilio, seconded by Director Saldana, and unanimously carried, the Board of Directors adopted Resolution No. 2439 updating Leucadia Wastewater District's Conflict of Interest Code by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

INFORMATION ITEMS

21. Project Status Updates and Other Informational Reports
The 2026 Annual Employee Luncheon is scheduled for July 9, 2026 at 12noon at the District office.

EA Baity announced the date and time of the Annual Employee Luncheon.

22. Directors' Meetings and Conference Reports
The CSDA Local Section Quarterly Dinner was held May 21, 2026 at The Butcher Shop Steakhouse in San Diego, CA.

Director Sullivan stated that the guest speaker was from the Registrar of Voters. She stated it was an interesting and well attended CSDA Dinner.

23. General Manager's Report
GM Bushee provided updates on the following:

- He authorized an emergency repair for $105K for Pump #4 at the Batiquitos Pump Station and the funding for this effort would be drawn from the remaining funds in the Batiquitos Pump Station Drywell Concrete Repair Project; and
- The District is changing dental and vision providers from Humana and Eye Med to Principal beginning July 1, 2026 and the participating Board member must sign on to the new coverage through the EASE Portal.

The Board asked various questions regarding the emergency repair at Batiquitos Pump Station. GM Bushee answered their questions.

24. General Counsel's Report

GC Brechtel provided an update on the following:

- CA Air Resources Board and the Advanced Clean Fleets regulation.

25. Board of Directors' Comments

None.

26. Adjournment

President Brown adjourned the meeting at approximately 6:01 p.m.

Matthew Brown, President

Paul J. Bushee
Secretary/General Manager
(SEAL)