



## BOARD OF DIRECTORS REGULAR MEETING

DATE: Wednesday, July 8, 2026

TIME: 5:00 p.m.

PLACE: Leucadia Wastewater District, 1960 La Costa Avenue, Carlsbad, CA 92009

Click link to [Join Teams Meeting:](#)  
**Meeting ID: 238 216 722 813 832**  
**Passcode: kF3a6wT6**

## AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 vote of the Board. All agenda materials can be accessed at the District website at <https://www.lwwd.org/agendas/board> and are also available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **General Public Comment Period**
5. **Approval of Agenda**
6. **Presentation and Awards**  
None.

## CONSENT CALENDAR

Items 7-11 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

**7. Approval of Board and Committee Minutes**

Minutes of the following meetings:

June 10, 2026 Regular Board Meeting (Pages 6-11)

June 30, 2026 Engineering Committee Meeting (Pages 12-14)

**8. Approval of Demands for June and July 2026**

This item provides for Board of Directors approval of all demands paid from LWD during a portion of June and a portion of July 2026. (Pages 15-23)

**9. Operations Report**

This report discloses the year-to-date and monthly flow, rainfall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY26 to FY27, flows by sub-basin, and staff training. (Pages 24-30)

**10. Finance Report**

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY27 budget and discloses monthly investments. (Pages 31-38)

**11. Disclosure of Reimbursements**

This report discloses travel expense reimbursements for the month of June 2026. (Page 39)

**EWA REPORTS**

**12. Encina Wastewater Authority Reports**

A regular EWA Board Meeting was held on June 24, 2026. (Pages 40-41)

**COMMITTEE REPORTS**

**13. Committee Reports**

An Engineering Committee meeting was held on June 30, 2026. (Page 42)

**ACTION ITEMS**

**14. Receive and file the Fiscal Year 2026 (FY26) Tactics and Action Plan Report**

(Pages 43-48)

**15. Adopt the Fiscal Year 2027 (FY27) Tactics and Action Plan Report (Pages 49-53)**

**16. Adopt Resolution No. 2444 Requesting LAFCO to Take Proceedings for the Honda Change of Organization (Pages 54-58 )**

**17. Award of Sole Source Purchase Agreement to Haaker Equipment Company for a New Vactor Combination Truck**

Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 Combination Truck in an amount not to exceed \$724,314.90. (Pages 59-62)

**18. Award of Sole Source Purchase Agreement to Haaker Equipment Company for a CCTV Chassis**

Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new 2027 Ford E-Transit van chassis and transfer of the existing EnviroSight equipment in an amount not to exceed \$146,047.58. (Pages 63-67)

**19. CSDA Board of Directors 2026 Election – Seat C (Pages 68-83)**

**20. CASA Election of Officers Fiscal Year 2026/2027 and Approval of Dues Resolution for Calendar Year 2027. (Verbal)**

## **INFORMATION ITEMS**

**21. Project Status Updates and Other Informational Reports**

None.

**22. Directors' Meetings and Conference Reports**

None.

**23. General Manager's Report**

**24. General Counsel's Report**

**25. Board of Directors' Comments**

**26. Closed Session**

Personnel matters as authorized by Government Code 54957 to review General Manager Performance. (Confidential Enclosure)

**27. Adjournment**

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California and on the District website [www.lwwd.org](http://www.lwwd.org) at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: July 2, 2026

  
\_\_\_\_\_  
Paul J. Bushee, Secretary/General Manager

### Board of Directors' Code of Conduct

- ◆ *I will openly communicate during Board meetings and voice my views, in the meetings, on all matters regarding the District.*
- ◆ *I will support the decisions of the Board once they are voted on.*
- ◆ *I will concentrate on issues of governance and strategic import to the District and will expect support from staff on issues of operational import and detail.*
- ◆ *I will treat fellow Board members with dignity and respect.*
- ◆ *I will be prepared to discuss Board issues and agree to spend the necessary time and attention to Board matters.*
- ◆ *If I have concerns or questions, I will ask. If I need clarification of Board agenda items, I will call ahead and discuss with the General Manager.*
- ◆ *I will support the General Manager as the primary spokesperson for the District.*
- ◆ *I will conduct myself in the highest ethical manner and comply with all appropriate government regulations.*

### Role of Staff

- ◆ *Implement policies of LWD Board*
- ◆ *Create tactics and action plans that address how policies should be implemented*
- ◆ *Provide technical competence in addressing issues of how tactics should be implemented*
- ◆ *Provide relevant facts and recommendations*
- ◆ *Provide effective leadership*
- ◆ *Administer day-to-day operations of the District*
- ◆ *Respond to reasonable Board requests for information*

**LEUCADIA WASTEWATER DISTRICT**

Minutes of a Regular Board Meeting  
June 10, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, June 10, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

President Brown called the meeting to order at 5:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Brown, Pacilio, Sullivan, Roesink, Saldana

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, Kathleen Noel of Dexter Wilson Engineering, and Field Services Supervisor Mauricio Avalos

**3. Pledge of Allegiance**

Director Sullivan led the pledge of allegiance.

**4. General Public Comment Period**

None.

**5. Approval of Agenda**

Upon a motion duly made by Director Sullivan, seconded by Director Roesink, and unanimously carried, the Board of Directors approved the agenda by the following vote:

| <b>Director</b>               | <b>Vote</b> |
|-------------------------------|-------------|
| <b>President Brown</b>        | Yes         |
| <b>Vice President Pacilio</b> | Yes         |
| <b>Director Sullivan</b>      | Yes         |
| <b>Director Roesink</b>       | Yes         |
| <b>Director Saldana</b>       | Yes         |

**6. Presentations and Awards**

Achievement of Individual Award – 15 Year Service Award for Mauricio Avalos.

GM Bushee introduced Field Services Supervisor Mauricio Avalos, stating that he recently passed his 15<sup>th</sup> year anniversary at the District. He provided background information about Mauricio and noted that under LWD’s incentive program Mauricio is eligible for a \$400 incentive award.

The Board congratulated Mauricio for his efforts.

## CONSENT CALENDAR

### 7. Approval of Board and Committee Minutes

Minutes of the following meetings:

May 13, 2026 Regular Board Meeting  
June 3, 2026 Engineering Committee Meeting

### 8. Approval of Demands May / June 2026

Payroll Checks numbered 260513-1 – 260529-4; General Checking Checks numbered 28299-28387

### 9. Operations Report (A copy was included in the original June 10, 2026 Agenda)

### 10. Finance Report (A copy was included in the original June 10, 2026 Agenda)

### 11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of May 2026.

### 12. Establishing an Appropriations Limit of the LWD for Fiscal Year 2027 (FY27)

Adopt Resolution No. 2440 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2027 (July 1, 2026 to June 30, 2027) Pursuant to Article XIII (B) of the California Constitution.

Upon a motion duly made by Vice President Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

| Director               | Vote |
|------------------------|------|
| President Brown        | Yes  |
| Vice President Pacilio | Yes  |
| Director Sullivan      | Yes  |
| Director Roesink       | Yes  |
| Director Saldana       | Yes  |

## EWA and COMMITTEE REPORTS

### 13. Encina Wastewater Authority (EWA) Reports

A. A regular EWA Board Meeting was held on May 27, 2026.

Director Saldana reported on EWA's Board Meeting.

Directors Roesink and Brown asked various questions regarding the CLEAR Project and the Centrifuge Project. Director Saldana and GM Bushee answered their questions.

B. An Encina Members Agency Manager's (MAM) Meeting was held June 3, 2026.

GM Bushee reported on EWA's MAM Meeting.

### 14. Committee Reports

An Engineering Committee (EC) Meeting was held June 3, 2026.

Director Roesink reported that the EC reviewed a recommendation to authorize the General Manager to execute a sole source five-year professional services agreement with ADS Environmental Services for sewer flow monitoring services for a cost not to exceed \$320,520.

The EC concurred with staff to present this recommendation to the Board of Directors and it will be discussed later in the agenda.

### **PUBLIC HEARING**

**15. Public Hearing to consider the following:**

A Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2027 (FY27) on the San Diego County Tax Roll.

President Brown opened the public hearing for comments. No public comments were provided. President Brown closed the public hearing.

### **ACTION ITEMS**

**16. Collection of Wastewater Service Charges on the County Tax Roll for Fiscal Year 2027 (FY27)**

Adopt Resolution No. 2441 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2026 – June 30, 2027.

ADS Hill presented the item and provided background information noting that Leucadia Wastewater District's wastewater service charge has been collected on the San Diego County Tax Roll for over 40 years.

Upon a motion duly made by Vice President Pacilio, seconded by Director Roesink, and unanimously carried, the Board of Directors adopted Resolution No. 2441 – Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2026 – June 30, 2027 by the following vote:

| <b>Director</b>               | <b>Vote</b> |
|-------------------------------|-------------|
| <b>President Brown</b>        | Yes         |
| <b>Vice President Pacilio</b> | Yes         |
| <b>Director Sullivan</b>      | Yes         |
| <b>Director Roesink</b>       | Yes         |
| <b>Director Saldana</b>       | Yes         |

**17. Approve the Fiscal Year 2027 (FY27) Budget**

DFA Green presented the item and provided background information.

Upon a motion duly made by Director Saldana, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors adopted the FY27 Budget by the following vote:

| Director               | Vote |
|------------------------|------|
| President Brown        | Yes  |
| Vice President Pacilio | Yes  |
| Director Sullivan      | Yes  |
| Director Roesink       | Yes  |
| Director Saldana       | Yes  |

**18. Unrepresented Employees Salary and Benefits Resolution**

Adopt Resolution No. 2442 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2026 to June 30, 2027.

ADS Hill presented the recommendation and provided background information on the item. She stated that the Salary and Benefits Resolution was developed consistent with the Board's direction at the April 28<sup>th</sup> Special Board Meeting and has been reviewed by GC Brechtel.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors adopted Resolution No. 2442 setting forth salaries, benefits and other working conditions for unrepresented employees for the period July 1, 2026 to June 30, 2027 by the following vote:

| Director               | Vote |
|------------------------|------|
| President Brown        | Yes  |
| Vice President Pacilio | Yes  |
| Director Sullivan      | Yes  |
| Director Roesink       | Yes  |
| Director Saldana       | Yes  |

**19. ADS Environmental Services Agreement for Flow Monitoring Services**

Authorize the General Manager to execute a sole source five-year professional services agreement with ADS Environmental Services for sewer flow monitoring services for a cost not to exceed \$320,520.

FSS Gonzalez presented the item and provided background information. He stated that LWD has utilized ADS services to provide flow data since 2009 and ADS flow meters have been an effective tool by providing reliable data to support planning efforts and providing early warnings for potential wastewater spills.

FSS Gonzalez reported that the District's current five year lease covering the maintenance and repair of five flow meters is set to expire on June 30, 2026. He stated that ADS submitted a proposal to extend these services for an additional five-year term, starting from July 1, 2026 through June 30, 2031 and the proposal includes a 3% annual escalation beginning in the second year. FSS Gonzalez noted that staff recommended that a sole source procurement was in the best interest of the District given the proprietary nature of the ADS system, the long history of excellent service, and user-friendly software.

Director Saldana asked if ADS updates and maintains their equipment regularly. FSS Gonzalez answered affirmatively noting that they do maintenance once per quarter and update as needed.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors authorized the General Manager to execute a sole source five-year professional services agreement with ADS

Environmental Services for sewer flow monitoring services for a cost not to exceed \$320,520 by the following vote:

| <b>Director</b>               | <b>Vote</b> |
|-------------------------------|-------------|
| <b>President Brown</b>        | Yes         |
| <b>Vice President Pacilio</b> | Yes         |
| <b>Director Sullivan</b>      | Yes         |
| <b>Director Roesink</b>       | Yes         |
| <b>Director Saldana</b>       | Yes         |

**20. Conflict of Interest Code**

Adopt Resolution No. 2439 updating Leucadia Wastewater District's Conflict of Interest Code.

EA Baity presented this item and provided background information on LWD's Conflict of Interest Code (COIC). EA Baity stated the District is required by California Code to biennially review its COIC. She noted the District last amended the Code and Appendix A on August 14, 2024.

EA Baity then summarized the recommended change to the Designated Positions section of the COIC. EA Baity noted that GC Brechtel has reviewed the recommended changes.

Following discussion, upon a motion duly made by Vice President Pacilio, seconded by Director Saldana, and unanimously carried, the Board of Directors adopted Resolution No. 2439 updating Leucadia Wastewater District's Conflict of Interest Code by the following vote:

| <b>Director</b>               | <b>Vote</b> |
|-------------------------------|-------------|
| <b>President Brown</b>        | Yes         |
| <b>Vice President Pacilio</b> | Yes         |
| <b>Director Sullivan</b>      | Yes         |
| <b>Director Roesink</b>       | Yes         |
| <b>Director Saldana</b>       | Yes         |

**INFORMATION ITEMS**

**21. Project Status Updates and Other Informational Reports**

The 2026 Annual Employee Luncheon is scheduled for July 9, 2026 at 12noon at the District office.

EA Baity announced the date and time of the Annual Employee Luncheon.

**22. Directors' Meetings and Conference Reports**

The CSDA Local Section Quarterly Dinner was held May 21, 2026 at The Butcher Shop Steakhouse in San Diego, CA.

Director Sullivan stated that the guest speaker was from the Registrar of Voters. She stated it was an interesting and well attended CSDA Dinner.

**23. General Manager's Report**

GM Bushee provided updates on the following:

- He authorized an emergency repair for \$105K for Pump #4 at the Batiquitos Pump Station and the funding for this effort would be drawn from the remaining funds in the Batiquitos Pump Station Drywell Concrete Repair Project; and
- The District is changing dental and vision providers from Humana and Eye Med to Principal beginning July 1, 2026 and the participating Board member must sign on to the new coverage through the EASE Portal.

The Board asked various questions regarding the emergency repair at Batiquitos Pump Station. GM Bushee answered their questions.

**24. General Counsel's Report**

GC Brechtel provided an update on the following:

- CA Air Resources Board and the Advanced Clean Fleets regulation.

**25. Board of Directors' Comments**

None.

**26. Adjournment**

President Brown adjourned the meeting at approximately 6:01 p.m.

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Matthew Brown, President

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Paul J. Bushee  
Secretary/General Manager  
(SEAL)

**LEUCADIA WASTEWATER DISTRICT**  
 Minutes of an Engineering Committee Meeting  
 June 30, 2026

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A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD or District) was held on Tuesday, June 30, 2026 at 1:30 p.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

**1. Call to Order**

Chairperson Brown called the meeting to order at 1:53 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Brown (via Teams)

DIRECTORS ABSENT: Roesink

OTHERS PRESENT: General Manager Paul Bushee; Field Services Superintendent Marvin Gonzalez; Field Services Supervisor Mauricio Avalos; Field Services Supervisor Rick Easton; District Engineer Dexter Wilson (via Teams); and Capital Project Manager Ian Riffel

**3. Public Comment**

None.

**4. Resolution No. 2444 Requesting LAFCO to Take Proceedings for the Honda Change of Organization**

Adopt Resolution No. 2444, Honda Annexation, as presented.

CPM Riffel presented this recommendation to the EC. He provided the project location and a brief overview of the District's Island Area. He explained that the Island Area is comprised of approximately 400 single family homes currently served by septic systems and is located in San Diego LAFCO's Sphere of Influence, which allows the District to provide sewer service subject to LAFCO approval.

CPM Riffel noted that this property is outside the District's Sphere of Influence, but has verified with the City of Encinitas that there are no objections to the proposed annexation. He continued that a public sewer extension is not necessary since there is an existing public sewer line located within an easement on the neighboring property to the north.

Chairperson Brown asked if the majority of properties on Ocean View Avenue are outside the LWD boundary. Staff answered affirmatively, noting that this specific property has a unique connection due to its close proximity to an existing LWD sewer line. Chairperson Brown asked if the property owner would execute a Reimbursement Agreement. CPM Riffel clarified that the agreement is not necessary because a public sewer extension is not required.

CPM Riffel stated that the property has an existing single-family residence and proposes the construction for a new accessory dwelling unit (ADU). In accordance with City of Encinitas requirements, connection to the public sewer system is a condition for ADU construction.

Following discussion, the EC concurred with staff to forward the recommendation to the Board.

**5. Award of Sole Source Purchase Agreement to Haaker Equipment Company for a New Vactor Combination Truck**

Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 Combination Truck in an amount not to exceed \$724,314.90.

FS Supervisor Easton presented this item to the EC. He provided background on the District's use and importance of the Vactor Combination Trucks (Vactor). FS Supervisor Easton continued that since Vactor 170 has about 4900 engine hours, it meets the Vehicle Replacement Policy which states a heavy duty vehicle must have 8 years in service or 4,000 engine hours. He noted that Vactor 170 has experienced increased maintenance costs and reduced liability.

FS Supervisor Easton stated that the Vactor purchase complies with the Sole Source Procurement Policy because Haaker is the only authorized Vactor Truck dealer in Southern California. Additionally, he noted that Vactor matches the make of the fleet's current combination trucks and qualifies as a complex, unique item. FS Supervisor Easton said that once the new Vactor is received, Vactor 170 will either be solicited for offers or sold an auction.

Chairperson Brown asked about the District's current number of Vactors and the expected delivery timeline. Staff responded that the District has two Vactors and that delivery for the new Vactor will be expected to take 8-10 months.

Following discussion, the EC concurred with staff to forward the recommendation to the Board.

**6. Award of Sole Source Purchase Agreement to Haaker Equipment Company for a CCTV Chassis**

Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new 2027 Ford E-Transit van chassis and transfer of the existing EnviroSight equipment in an amount not to exceed \$146,047.58.

FS Supervisor Avalos presented the item to the EC. He provided background information on the District's use of the Closed Circuit Television (CCTV) vehicles. FS Supervisor Avalos explained that the CCTV van consists of two primary components; the chassis and the CCTV inspection equipment. He continued that since the van chassis is 10 years old, it meets the Vehicle Replacement policy which states a medium sized truck must have 7 years in service. He also noted that the CCTV van has experienced increase maintenance costs and reduced reliability.

FS Supervisor Avalos continued that the CCTV van is currently equipped with the EnviroSight inspection system, which was upgraded in 2022 and in good condition, and will be transferred to the new chassis. The proposed chassis replacement will be all electric which supports California Air Resources Board compliance.

FS Supervisor Avalos stated that the CCTV chassis purchase meets the criteria in the Sole Source Procurement Policy because it is limited to a one qualified vendor due to the specialized nature of the CCTV equipment and vehicle configuration.

Chairperson Brown requested clarification regarding the District's Vehicle Procurement Policy. Staff explained that under current guidelines, a vehicle qualifies for replacement if it has 5 years in service and 60k miles or 7 years in service and any number of miles. Chairperson Brown asked for clarification on the sole source justification for the purchase. Staff noted that because the District's existing EnviroSight equipment must be transferred to the new CCTV van chassis, other vendors are unwilling to take on the specialized integration work. Additionally, staff highlighted that Haaker provided competitive pricing through the Sourcwell cooperative purchasing contract.

Following discussion, the EC concurred with staff to forward the recommendation to the Board.

**7. Information Items**

Diana Pump Station Upgrade Project

CPM Riffel provided an update to the Diana Pump Station Upgrade Project and provided background information and photos of the project. He noted the project was under construction and discussed the project timeline. Chairperson Brown asked several questions regarding the project and staff answered his questions.

**8. Directors' Comments**

Chairperson Brown commended the EC group for their presentations.

**9. General Manager's Comments**

None.

**10. Adjournment**

Chairperson Brown adjourned the meeting at approximately 2:59 p.m.

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Paul J. Bushee,  
Secretary/Manager  
(Seal)



**LEUCADIA WASTEWATER DISTRICT  
EMPLOYEE/BOARD PAYROLL CHECKS  
July 8, 2026**

**Disbursement Period**                      June 5, 2026 through July 2nd, 2026

| <u>Description</u> | <u>Check Date</u> | <u>Check #'s</u> |           | <u>Amount</u> |
|--------------------|-------------------|------------------|-----------|---------------|
| Biweekly Payroll   | 6/10/2026         | 260610-1         | 260610-18 | \$ 60,595.10  |
| Biweekly Payroll   | 6/24/2026         | 260624-1         | 260624-19 | \$ 60,334.80  |
| Board Payroll      | 6/30/2026         | 260630-1         | 260630-5  | \$ 1,600.17   |

|                             |                      |
|-----------------------------|----------------------|
| <b>TOTAL PAYROLL CHECKS</b> | <b>\$ 122,530.07</b> |
|-----------------------------|----------------------|

**Leucadia Wastewater District**  
 Check/Voucher Register - Demand Summary for Board  
 1001 - Columbia General Checking Account  
 From 6/5/2026 Through 7/2/2026

| Check Number | Effective Date | Vendor Name                         | Check Amount | Transaction Description                                      |
|--------------|----------------|-------------------------------------|--------------|--|
| 28388        | 6/11/2026      | ABILA INC                           | 687.50       | Implemenation Fee- MIP Cloud Project Management              |
| 28389        | 6/11/2026      | Brightview Landscape Services Inc   | 2,975.96     | Create Fence Line & Bike Lane Clearance                      |
| 28390        | 6/11/2026      | CITY OF CARLSBAD                    | 407.36       | Water for Vactor 1   |
|              | 6/11/2026      | CITY OF CARLSBAD                    | 390.20       | Water for Vactor 2   |
| 28391        | 6/11/2026      | CORODATA RECORDS MANAGEMENT ...     | 116.37       | File Archive/Réconds Storage Service 05/01/2026-05/31/2025   |
| 28392        | 6/11/2026      | C W E A                             | 251.00       | CWEA Membership Renewal-FY2027 R Easton                      |
| 28393        | 6/11/2026      | DEXTER WILSON ENGINEERING           | 4,037.00     | General Engineering 04/01/26-04/30/26                        |
| 28394        | 6/11/2026      | KEN GRODY FORD                      | 993.28       | Repairs to Vehicle #172-replace hose pass & CAC tube         |
| 28395        | 6/11/2026      | LC PAVING & SEALING INC             | 25,100.00    | Emergency replace frame & cover manholes                     |
| 28396        | 6/11/2026      | MISCO WATER                         | 41,651.40    | Fontaine-Aquanox Series Slide Gates                          |
| 28397        | 6/11/2026      | MISSION SQUARE                      | 8,388.42     | Deferred Comp for PPE 06/10/26                               |
| 28398        | 6/11/2026      | MITSUBISHI ELECTRIC US INC - MEU... | 402.86       | Elevator Maintenance - June 2026                             |
| 28399        | 6/11/2026      | NAPA AUTO                           | 141.71       | Diesel Exhaust Fluid   |
| 28400        | 6/11/2026      | NORTH COUNTY TRANSIT DISTRICT       | 3,228.00     | Easement License Fee 233.10-0218-SEW-LWD 2/1/26-1/31/27      |
| 28401        | 6/11/2026      | OLIN CORP / PIONEER AMERICAS        | 7,925.85     | Sodium Hypochlorite  |
| 28402        | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIS...   | 90.58        | Recycled Water @ Traveling                                   |
|              | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIS...   | 65.49        | Water @ Encinitas Estates PS                                 |
|              | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIS...   | 937.02       | Water @ Traveling  |
|              | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIS...   | 604.25       | Water @ Traveling 2  |
|              | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIS...   | 65.49        | Water @ VP7  |
| 28403        | 6/11/2026      | OLIVENHAIN MUNICIPAL WATER DIST     | 688.80       | EAP Benefit 07/01/26-06/30/27                                |
| 28404        | 6/11/2026      | PRUDENTIAL OVERALL SUPPLY           | 257.30       | Orange Nitrile Gloves  |
|              | 6/11/2026      | PRUDENTIAL OVERALL SUPPLY           | 208.82       | Weekly Uniform/Laundry Service 06/09/26                      |
| 28405        | 6/11/2026      | REPUBLIC SERVICES #661              | 474.47       | Waste Services- May 2026                                     |
| 28406        | 6/11/2026      | RIGHT-OF-WAY ENGINEERING SERVI...   | 2,450.00     | Monitoring Manholes and Rebar Points along SM Creek in Omni  |
| 28407        | 6/11/2026      | ROCKWELL CONSTRUCTION SERVICE...    | 1,295.00     | Inspection Services-Diana Pump Station Upgrade               |
| 28408        | 6/11/2026      | STAPLES                             | (22.15)      | Credit on Original Invoice 6063526937                        |
|              | 6/11/2026      | STAPLES                             | 301.32       | Office Supplies  |
| 28409        | 6/11/2026      | TITUS INDUSTRIAL GROUP, INC         | 3,802.49     | 2 Composite MH frame & cover, 3 sets of replacement hardware |
| 28410        | 6/18/2026      | 5 WEST GROUP LLC                    | 543.17       | Refund for Developer Deposit-A Little Moore Cafe 698 N Coast |
| 28411        | 6/18/2026      | AIRGAS USA LLC                      | 2,658.52     | Liquid Oxygen 06/09/26                                       |
|              | 6/18/2026      | AIRGAS USA LLC                      | 800.00       | Tank Rental June 2026  |
| 28412        | 6/18/2026      | Atlas Technical Consultants LLC     | 1,699.75     | Geotechnical Engineering-BPS Drywell Concrete Repair         |
| 28413        | 6/18/2026      | AT&T                                | 669.30       | Internet Services 06/07/26-07/06/26                          |
|              | 6/18/2026      | AT&T                                | 213.34       | Phone Service-BPS 05/10/26-06/09/26                          |
| 28414        | 6/18/2026      | NEIL CAMPBELL JR                    | 142.60       | Refund for Developer Deposit-1435 Bella Azul Ct              |
| 28415        | 6/18/2026      | CLAUDIO & ANNE ANZIL                | 344.95       | Refund for Developer Deposit-806 Wood Drive Grading Plan     |
| 28416        | 6/18/2026      | CMRS-PB                             | 250.00       | Postage Funds  |

**Leucadia Wastewater District**  
Check/Voucher Register - Demand Summary for Board  
1001 - Columbia General Checking Account  
From 6/5/2026 Through 7/2/2026

| Check Number | Effective Date | Vendor Name                         | Check Amount | Transaction Description                                      |
|--------------|----------------|-------------------------------------|--------------|--|
| 28417        | 6/18/2026      | COPPER CREST RANCH LLC              | 213.46       | Refund for Developer Deposit-Briggs Annex 3637 Copper Crest  |
| 28418        | 6/18/2026      | DANA MCCOY                          | 8.95         | Refund for Developer Deposit-938 Doris Drive Grading Plan    |
| 28419        | 6/18/2026      | DEXTER WILSON ENGINEERING           | 164.51       | Development Services-1219-2081 Sheridan Road Grading Plan    |
|              | 6/18/2026      | DEXTER WILSON ENGINEERING           | 78.50        | Development Services-1220-Stagecoach Park Public Sewer Impro |
|              | 6/18/2026      | DEXTER WILSON ENGINEERING           | 78.50        | Development Services-1241- Sprouts 3243 Camino De Los Coches |
|              | 6/18/2026      | DEXTER WILSON ENGINEERING           | 86.00        | Development Services-1244-Calle Barcelona Development        |
|              | 6/18/2026      | DEXTER WILSON ENGINEERING           | 162.50       | Development Services-1245 796 Neptune Avenue Repair Plan     |
|              | 6/18/2026      | DEXTER WILSON ENGINEERING           | 3,258.50     | General Engineering 05/01/26-05/31/26                        |
| 28420        | 6/18/2026      | ELLEN BOARDMAN                      | 787.21       | Refund for Developer Deposit-539 & 541 Hermes Ave            |
| 28421        | 6/18/2026      | F&F PROPERTY MANAGEMENT INC         | 340.01       | Refund for Developer Deposit-139 & 149 Avocado Street        |
| 28422        | 6/18/2026      | FEDERAL EXPRESS CORPORATION         | 169.04       | Shipping 06/09/26  |
| 28423        | 6/18/2026      | GRAINGER, INC                       | 200.91       | Combo Wrench   |
|              | 6/18/2026      | GRAINGER, INC                       | (635.17)     | Return Full Body Harness                                     |
|              | 6/18/2026      | GRAINGER, INC                       | 1,452.99     | Wheel Chock, Lanyard, Full Body Harness                      |
| 28424        | 6/18/2026      | GRAND WEST ASSOCIATES INC           | 1.58         | Refund for Developer Deposit-1312 Hymettus Avenue Grading PI |
| 28425        | 6/18/2026      | HAAKER EQUIPMENT CO                 | 1,560.11     | Vactor # 179 Maintenance                                     |
| 28426        | 6/18/2026      | HARRY HEYLIGER                      | 115.51       | Refund for Developer Deposit-2343 & 2345 Levante St Multi    |
| 28427        | 6/18/2026      | HILL CRANE SERVICE INC              | 2,211.60     | Crane Rental Batiquitos                                      |
| 28428        | 6/18/2026      | JON-PAUL ALFRED                     | 366.27       | Refund for Developer Deposit-Peace Pies 133 Daphne Street    |
| 28429        | 6/18/2026      | JUSTIN KURTZ                        | 336.59       | Refund for Developer Deposit-922 Hymettis Ave Private PS     |
| 28430        | 6/18/2026      | KEN GRODY FORD                      | 128.61       | Oil Change Vehicle # 168                                     |
| 28431        | 6/18/2026      | KIMBERLY STITS                      | 261.25       | Refund for Developer Deposit-Stits Annex 1177 Eolus Ave      |
| 28432        | 6/18/2026      | KONECRANES, INC                     | 15,042.82    | LPS-Crane Repairs  |
| 28433        | 6/18/2026      | LA COSTA LOGO, LLC                  | 1,641.25     | Long Sleeve Shirts & Hats                                    |
| 28434        | 6/18/2026      | M A DESIGN & DRAFTING SERVICES I... | 296.69       | Refund for Developer Deposit-3466 Corte Sonrisa Private PS   |
| 28435        | 6/18/2026      | MCCULLOUGH DESIGN DEVELOPMEN...     | 500.00       | Refund for Developer Deposit-1435 Bella Azul Ct              |
| 28436        | 6/18/2026      | MOCHICHI'S LLC                      | 761.10       | Refund for Developer Deposit-Mochichis 1452 Encinitas Blvd   |
| 28437        | 6/18/2026      | OELZE/DE LA VICTORIA FAMILY TRUST   | 12.08        | Refund for Developer Deposit-1605 Caudor Street Encroachment |
| 28438        | 6/18/2026      | OLIVENHAIN MUNICIPAL WATER DIST     | 30.81        | Rincon Consultants NSDWRC Grant Admin Prof Serv thru05/27/26 |
| 28439        | 6/18/2026      | PITNEY BOWES GLOBAL FINANCIAL ...   | 72.43        | Postage Machine Ink  |
| 28440        | 6/18/2026      | PRUDENTIAL OVERALL SUPPLY           | 271.22       | Weekly Uniform/Laundry Service 06/16/26                      |

**Leucadia Wastewater District**  
 Check/Voucher Register - Demand Summary for Board  
 1001 - Columbia General Checking Account  
 From 6/5/2026 Through 7/2/2026

| Check Number | Effective Date | Vendor Name                       | Check Amount | Transaction Description                                      |
|--------------|----------------|-----------------------------------|--------------|--|
| 28441        | 6/18/2026      | QUALITY DESIGN BUILDERS           | 2.55         | Refund for Developer Deposit-1660 Burgandy Rd                |
| 28442        | 6/18/2026      | QUINN COMMUNITIES                 | 251.56       | Refund for Developer Deposit-1509 Encinitas Blvd             |
| 28443        | 6/18/2026      | RD BUILDERS                       | 264.03       | Refund for Developer Deposit-7-11 102 Leucadia Blvd          |
| 28444        | 6/18/2026      | RDC-S111, INC                     | 257.62       | Refund for Developer Deposit-Ralphs 7660 El Camino Real      |
| 28445        | 6/18/2026      | ROBERT & SUSAN BRIGGS             | 1,285.20     | Refund for Developer Deposit-Briggs Annex 3637 Copper Crest  |
| 28446        | 6/18/2026      | LISA RYAN-CHAPMAN                 | 432.35       | Refund for Developer Deposit-1459 Bella Azul Ct              |
| 28447        | 6/18/2026      | SAN DIEGUITO WATER DISTRICT       | 60.06        | Water @ Tanker 1   |
|              | 6/18/2026      | SAN DIEGUITO WATER DISTRICT       | 60.06        | Water @ Tanker 2   |
| 28448        | 6/18/2026      | SCOTT J ALDERN                    | 259.82       | Refund for Developer Deposit-1143 Eolus Ave Public Sewer     |
| 28449        | 6/18/2026      | SAN DIEGO GAS & ELECTRIC          | 404.49       | Electric @ VP5 PS  |
|              | 6/18/2026      | SAN DIEGO GAS & ELECTRIC          | 1,133.90     | Electric/Gas @ E Estates PS                                  |
| 28450        | 6/18/2026      | SLOAN ELECTRIC COMPANY            | 2,360.00     | Vibration Analysis   |
| 28451        | 6/18/2026      | I2B NETWORKS INC DBA SPACELINK    | 160.00       | Live Webcam Streaming Services-WebCam @ BPS 06/14-07/13/26   |
| 28452        | 6/18/2026      | STAPLES                           | (30.59)      | Credit on Original Invoice 6064395172                        |
|              | 6/18/2026      | STAPLES                           | 233.39       | Office Supplies  |
| 28453        | 6/18/2026      | TERMINIX PROCESSING CENTER        | 110.73       | Pest Control 05/05/26  |
| 28454        | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 214.42       | Kitchen Faucet   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 27.02        | Light Duty Plug & Zip Ties                                   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 30.55        | MIP 90 Elbow   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 106.67       | Plastic Utility  |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 106.48       | Pump Oil   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 649.67       | Ratching Wrench, LED Light, Grinder, Starter Kit             |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 64.62        | Step Bit   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 256.38       | Step Ladder, Adjustable Wrench Set                           |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 222.99       | Test Plug, Cleanout Plug, Cement, Caps                       |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 286.18       | Trailer Tongue Box   |
|              | 6/18/2026      | THE HOME DEPOT CRC/GEFC           | 524.58       | Utility Knife, Tool Kit, Flush Cutters                       |
| 28455        | 6/18/2026      | U.S. BANK                         | 5,159.53     | Cal Card Purchase on Statement Dated 05/22/26                |
| 28456        | 6/18/2026      | WILLIAMS LLP                      | 3,840.00     | Legal Services- May 2026                                     |
| 28457        | 6/25/2026      | ADS CORP DBA ADS ENVIRONMENTA...  | 4,794.65     | Flow Metering/Data Analysis-June 2026                        |
|              | 6/25/2026      | ADS CORP DBA ADS ENVIRONMENTA...  | 1,575.00     | Meter Maintenance/Data Delivery(ECHO)-June 2026              |
| 28458        | 6/25/2026      | BASE 9 CONSULTING INC             | 2,523.42     | Diagnose Pressure Signal Fail & Purchase & Install Analog Cd |
|              | 6/25/2026      | BASE 9 CONSULTING INC             | 600.00       | SCADA Work   |
| 28459        | 6/25/2026      | Brightview Landscape Services Inc | 397.00       | Monthly Vegetation Cleanup Easement Trail-June 2026          |
| 28460        | 6/25/2026      | FEDERAL EXPRESS CORPORATION       | 99.74        | Shipping 06/09/26  |
| 28461        | 6/25/2026      | JILLIAN GLUCK                     | 1,750.00     | Lateral Reimbursement: 2907 Sombrosa St, Carlsbad CA         |
| 28462        | 6/25/2026      | MISSION SQUARE                    | 8,460.34     | Deferred Comp for PPE 06/24/26                               |

**Leucadia Wastewater District**  
 Check/Voucher Register - Demand Summary for Board  
 1001 - Columbia General Checking Account  
 From 6/5/2026 Through 7/2/2026

| Check Number | Effective Date | Vendor Name                       | Check Amount | Transaction Description                                      |
|--------------|----------------|-----------------------------------|--------------|--|
| 28463        | 6/25/2026      | NAPA AUTO                         | (23.88)      | Credit for Fuel Filter                                       |
|              | 6/25/2026      | NAPA AUTO                         | 124.12       | Oil & Fuel Filter, Hydraulic Filter                          |
|              | 6/25/2026      | NAPA AUTO                         | 44.76        | V-Belt   |
| 28464        | 6/25/2026      | OLIVENHAIN MUNICIPAL WATER DIS... | 106.98       | Water @ Rancho Verde PS                                      |
|              | 6/25/2026      | OLIVENHAIN MUNICIPAL WATER DIS... | 365.49       | Water @ VP5 PS   |
| 28465        | 6/25/2026      | PETE'S ROAD SERVICE LLC           | 858.87       | Replace 3 Tires Vehicle # 174 (Trailer)                      |
|              | 6/25/2026      | PETE'S ROAD SERVICE LLC           | 497.58       | Replace Left Rear Tire Vehicle #174 (trailer)                |
| 28466        | 6/25/2026      | PRUDENTIAL OVERALL SUPPLY         | 178.42       | Weekly Uniform/Laundry Service 06/23/26                      |
| 28467        | 6/25/2026      | Quench USA Inc                    | 157.38       | Office Drinking Water 06/19/26-07/18/26                      |
| 28468        | 6/25/2026      | READY LINE FLEET SERVICE INC      | 368.50       | 90 day BIT Inspection & Smog Vehicle # 179                   |
| 28469        | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 3,678.33     | Electric @ Admin   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 148.30       | Electric @ Avocado PS  |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 1,931.78     | Electric @ AWT   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 18,743.91    | Electric @ BPS   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 581.88       | Electric @ Diana PS  |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 1,155.29     | Electric @ La Costa PS                                       |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 17,042.20    | Electric @ LPS   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 192.36       | Electric @ RV PS   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 901.82       | Electric @ Saxony PS   |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 261.21       | Electric @ VP7 PS  |
|              | 6/25/2026      | SAN DIEGO GAS & ELECTRIC          | 14.28        | Gas @ Admin  |
| 28470        | 6/25/2026      | SOUTHERN CONTRACTING COMPANY      | 11,865.00    | Leucadia PS Electrical Contactor Rebuild                     |
| 28471        | 6/25/2026      | OCCUPATIONAL HEALTH CENTERS OF... | 391.00       | DOT Physical, Audiogram, INT Review Questionnaire-P Moreno   |
| 28472        | 6/25/2026      | V&A CONSULTING ENGINEERS          | 2,596.30     | Additional time to assess BPS Surge Tank                     |
| 28473        | 6/25/2026      | VERIZON WIRELESS                  | 1,379.80     | Cell Phones 05/08/26-06/07/26                                |
| 28474        | 6/25/2026      | VISTA FENCE COMPANY INC           | 1,998.00     | Replace Barbed Wire & Gate Maintenance                       |
| 28475        | 7/2/2026       | AIRGAS USA LLC                    | 241.23       | Annual Property Tax  |
|              | 7/2/2026       | AIRGAS USA LLC                    | 2,527.35     | Liquid Oxygen 06/23/26                                       |
| 28476        | 7/2/2026       | ALLIANT INSURANCE SERVICES, INC   | 4,696.77     | Cyber Enhancement Option Insurance Premium                   |
|              | 7/2/2026       | ALLIANT INSURANCE SERVICES, INC   | 14,279.00    | Vehicle Insurance Premium 07/01/26-06/30/27                  |
| 28477        | 7/2/2026       | AT&T                              | 192.07       | Phone Service-Elevator 05/25/25-06/24/26                     |
| 28478        | 7/2/2026       | AYALA ENGINEERING                 | 7,400.00     | Manhole rehab due to water main break OMWD MH10-1520         |
|              | 7/2/2026       | AYALA ENGINEERING                 | 26,300.00    | Manhole Rehab-09-1845, 10-5020, 10-6095, MH08-15440 08-15480 |
| 28479        | 7/2/2026       | BAJA POOL AND SPA SERVICE         | 190.00       | Water Fountain Weekly Maintenance - July 2026                |
| 28480        | 7/2/2026       | BASE 9 CONSULTING INC             | 1,327.76     | Install Routers & Antennas                                   |
| 28481        | 7/2/2026       | BIGTUNA INTERACTIVE               | 1,250.00     | Web Development Q4   |
| 28482        | 7/2/2026       | PETTY CASH                        | 295.32       | Petty Cash 04/28/26-06/19/26                                 |
| 28483        | 7/2/2026       | CITY OF CARLSBAD                  | 465.17       | Water @ 1900 La Costa Ave                                    |
|              | 7/2/2026       | CITY OF CARLSBAD                  | 486.81       | Water @ 1960 La Costa Ave                                    |

**Leucadia Wastewater District**  
Check/Voucher Register - Demand Summary for Board  
1001 - Columbia General Checking Account  
From 6/5/2026 Through 7/2/2026

| Check Number | Effective Date | Vendor Name                        | Check Amount | Transaction Description                             |
|--------------|----------------|------------------------------------|--------------|---|
|              | 7/2/2026       | CITY OF CARLSBAD                   | 31.18        | Water @ Fire Line                                   |
| 28484        | 7/2/2026       | COLONIAL LIFE INS                  | 597.78       | Accident/Critical Illness Ins 06/10 & 06/24/26      |
| 28485        | 7/2/2026       | CSDA-SAN DIEGO CHAPTER             | 150.00       | CSDA San Diego Chapter Membership Renewal FY27      |
| 28486        | 7/2/2026       | DATA NET SOLUTIONS GROUP           | 2,178.82     | Monthly Manager Services-June 2026                  |
|              | 7/2/2026       | DATA NET SOLUTIONS GROUP           | 1,350.00     | Watchguard M370 Main Office Renewal FY27            |
| 28487        | 7/2/2026       | DXP ENTERPRISES INC                | 1,600.00     | Rehab Diana PS Spare Pump & Motor                   |
| 28488        | 7/2/2026       | GRAINGER, INC                      | 1,556.36     | Escape Breathing Aparatus                           |
|              | 7/2/2026       | GRAINGER, INC                      | 84.68        | Lockout Padlock                                     |
|              | 7/2/2026       | GRAINGER, INC                      | 426.61       | Lockout Padlocks & Lockout Tag                      |
|              | 7/2/2026       | GRAINGER, INC                      | 179.47       | Sport Drink Mix                                     |
| 28489        | 7/2/2026       | THE HARTFORD                       | 1,451.69     | Life & Disability Insurance                         |
| 28490        | 7/2/2026       | JAMES STOKES                       | 3,000.00     | Lateral Reimbursement 3250 Venado St Carlsbad CA    |
| 28491        | 7/2/2026       | CONFIDENCE CONSULTING              | 6,013.78     | Leadership Developement & Travel                    |
| 28492        | 7/2/2026       | LA COSTA LOGO, LLC                 | 2,568.66     | Port Authority Soft Shell Jackets                   |
| 28493        | 7/2/2026       | LC PAVING & SEALING INC            | 14,200.00    | Emergency Repair Manhole Alga Rd & Almaden Lane     |
| 28494        | 7/2/2026       | OLIVENHAIN MUNICIPAL WATER DIS...  | 65.49        | Water @ Encinitas Estates PS                        |
|              | 7/2/2026       | OLIVENHAIN MUNICIPAL WATER DIS...  | 65.49        | Water @ VP7   |
| 28495        | 7/2/2026       | OLIVENHAIN MUNICIPAL WATER DIST    | 40.70        | Woodard & Curran NSDWRC Prop 1 RD 2 Grant Admin     |
| 28496        | 7/2/2026       | PLUMBERS DEPOT, INC                | 1,046.58     | Warthhog Nut, Inlet, & Seal                         |
| 28497        | 7/2/2026       | PRUDENTIAL OVERALL SUPPLY          | 282.30       | Orange Nitrile Gloves                               |
|              | 7/2/2026       | PRUDENTIAL OVERALL SUPPLY          | 178.42       | Weekly Uniform/Laundry Service 06/30/26             |
| 28498        | 7/2/2026       | RANCHO SANTA FE SECURITY SYSTEMS   | 12.00        | Security Code new FST P Moreno                      |
| 28499        | 7/2/2026       | RFYEAGER ENGINEERING, INC          | 7,260.00     | Cathodic Protection Test Analysis L1, L2 & PS & B3  |
| 28500        | 7/2/2026       | RICHARD'S PERFORMANCE MUFFLER ...  | 150.00       | Welding on Air Wand                                 |
| 28501        | 7/2/2026       | RISING TIDE PARTNERS               | 3,019.50     | Public Outreach Services 06/01/2026-06/30/2026      |
| 28502        | 7/2/2026       | SANDI ADAME                        | 3,000.00     | Lateral Reimbursement 7640 Calle Madero Carlsbad CA |
| 28503        | 7/2/2026       | TERMINIX PROCESSING CENTER         | 97.54        | Pest Control 06/18/26                               |
| 28504        | 7/2/2026       | TOSHIBA AMERICA BUSINESS SOLUTI... | 454.64       | Copying Machines Lease Agreement 06/15/26-07/15/26  |
| 28505        | 7/2/2026       | UNDERGROUND SERVICE ALERTS/C       | 446.45       | Monthly Underground Alarm Service                   |
|              | 7/2/2026       | UNDERGROUND SERVICE ALERTS/C       | 103.24       | Monthly Underground State Fee                       |
| 28506        | 7/2/2026       | U.S. BANK                          | 1,870.17     | Cal Card Purchase on Statement Dated 06/22/26       |
| 28507        | 7/2/2026       | WEST COAST SAFETY SUPPLY INC       | 434.23       | Sensor  |
| Report Total |                |                                    | 363,274.60   |   |

Leucadia Wastewater District  
Posted General Ledger Transactions - CD Transactions for Demands

| Session ID   | Document Number  | Effective Date | Name                        | Debit      | Transaction Description                                   |
|--------------|------------------|----------------|-----------------------------|------------|---|
| CD1468       | 1003306637       | 6/11/2026      | CALPERS                     | 3,968.57   | PERS Retirement Pay Period 5/25 - 6/7/2026-Classic EE     |
|              |                  | 6/11/2026      | CALPERS                     | 8,626.67   | PERS Retirement Pay Period 5/25 - 6/7/2026-Classic ER     |
|              | 1003306638       | 6/11/2026      | CALPERS                     | 3,340.31   | PERS Retirement Pay Period 5/25 - 6/7/2026-PEPRA EE       |
|              |                  | 6/11/2026      | CALPERS                     | 3,430.82   | PERS Retirement Pay Period 5/25 - 6/7/2026-PEPRA ER       |
| Total CD1468 |                  |                | 19,366.37                   |            |   |
| CD1469       | 270656213954378  | 6/11/2026      | United States Treasury      | 10,498.25  | Staff Payroll Taxes for Checks dated 06/10/26-Federal W/H |
|              |                  | 6/11/2026      | United States Treasury      | 12,035.28  | Staff Payroll Taxes for Checks dated 06/10/26-FICA        |
|              |                  | 6/11/2026      | United States Treasury      | 2,814.66   | Staff Payroll Taxes for Checks dated 06/10/26-Medicare    |
|              | 9044318          | 6/11/2026      | EMPLOYMENT DEVELOPMENT DEPT | 4,318.96   | Staff Payroll Taxes for Checks dated 06/10/26-State       |
| Total CD1469 |                  |                | 29,667.15                   |            |   |
| CD1470       | 1003312498       | 7/1/2026       | CALPERS                     | 44,570.72  | CalPERS Health Insurance for July 2026-Staff              |
|              |                  | 7/1/2026       | CALPERS                     | 38.74      | CalPERS Health Insurance for July 2026-Admin              |
|              |                  | 7/1/2026       | CALPERS                     | 810.00     | CalPERS Health Insurance for July 2026-Retirees           |
|              | 1003312499       | 7/1/2026       | CALPERS                     | 3,532.02   | CalPERS Health Insurance for July 2026-Board              |
|              |                  | 7/1/2026       | CALPERS                     | 2.83       | CalPERS Health Insurance for July 2026-Admin              |
|              |                  |                |                             |            |   |
| Total CD1470 |                  |                | 48,954.31                   |            |   |
| CD1471       | 1003315494       | 6/24/2026      | CALPERS                     | 3,969.21   | PERS Retirement Pay Period 6/8 - 6/21/2026-Classic EE     |
|              |                  | 6/24/2026      | CALPERS                     | 8,628.06   | PERS Retirement Pay Period 6/8 - 6/21/2026-Classic ER     |
|              | 1003315495       | 6/24/2026      | CALPERS                     | 3,478.04   | PERS Retirement Pay Period 6/8 - 6/21/2026-PEPRA EE       |
|              |                  | 6/24/2026      | CALPERS                     | 3,572.27   | PERS Retirement Pay Period 6/8 - 6/21/2026-PEPRA ER       |
| Total CD1471 |                  |                | 19,647.58                   |            |   |
| CD1472       | 270657621897345  | 6/25/2026      | United States Treasury      | 10,232.63  | Staff Payroll Taxes for Checks dated 06/24/26-Federal W/H |
|              |                  | 6/25/2026      | United States Treasury      | 11,951.80  | Staff Payroll Taxes for Checks dated 06/24/26-FICA        |
|              |                  | 6/25/2026      | United States Treasury      | 2,795.18   | Staff Payroll Taxes for Checks dated 06/24/26-Medicare    |
|              | 9061820          | 6/25/2026      | EMPLOYMENT DEVELOPMENT DEPT | 4,127.13   | Staff Payroll Taxes for Checks dated 06/24/26-State       |
| Total CD1472 |                  |                | 29,106.74                   |            |   |
| CD1473       | BankFee-06/23/26 | 6/23/2026      | COLUMBIA BANK               |            | Misc Bank Fee - Analysis Activity                         |
|              |                  | 6/23/2026      | COLUMBIA BANK               | 817.32     | Misc Bank Fee - Analysis Activity                         |
| Total CD1473 |                  |                | 817.32                      |            |   |
| CD1474       | 397665           | 6/24/2026      | IGOE-FLEX BENEFIT           | 100.00     | IGOE Admin Fee-June 2026                                  |
| Total CD1474 |                  |                |                             | 100.00     |   |
| CD1475       | 270657720744911  | 6/26/2026      | United States Treasury      | 814.49     | Short Term Disability Tax Liability Payment-FICA          |
|              |                  | 6/26/2026      | United States Treasury      | 190.47     | Short Term Disability Tax Liability Payment-Medicare      |
| Total CD1475 |                  |                |                             | 1,004.96   |   |
| CD1476       | 1728234832       | 5/31/2026      | ENCINA WASTEWATER AUTHORITY | 243,883.00 | EWA Wire May 2026   |
|              |                  | 5/31/2026      | ENCINA WASTEWATER AUTHORITY | 275,571.00 | EWA Wire May 2026   |
|              | 1728234832-A     | 6/29/2026      | VERVE CLOUD INC             | 610.14     | Verve Payment   |

Leucadia Wastewater District  
 Posted General Ledger Transactions - CD Transactions for Demands

|              |                 |                                  |            |  |
|--------------|-----------------|----------------------------------|------------|--|
| Total CD1476 |                 |                                  | 520,064.14 |  |
| CD1477       | 1003321661      | 6/30/2026 CALPERS                | 16.40      | PERS Retirement Pay Period 6.1 - 6.30.2026 E. Sullivan EE  |
|              |                 | 6/30/2026 CALPERS                | 35.65      | PERS Retirement Pay Period 6.1 - 6.30.2026 E. Sullivan ER  |
| Total CD1477 |                 |                                  | 52.05      |  |
| CD1478       | 270658153813679 | 6/30/2026 United States Treasury | 100.00     | Board Payroll Taxes for Checks dated 06/30/26- Federal W/H |
|              |                 | 6/30/2026 United States Treasury | 203.36     | Board Payroll Taxes for Checks dated 06/30/26- FICA        |
|              |                 | 6/30/2026 United States Treasury | 53.50      | Board Payroll Taxes for Checks dated 06/30/26- Medicare    |
| Total CD1478 |                 |                                  | 356.86     |  |
| Report Total |                 |                                  | 669,137.48 |  |

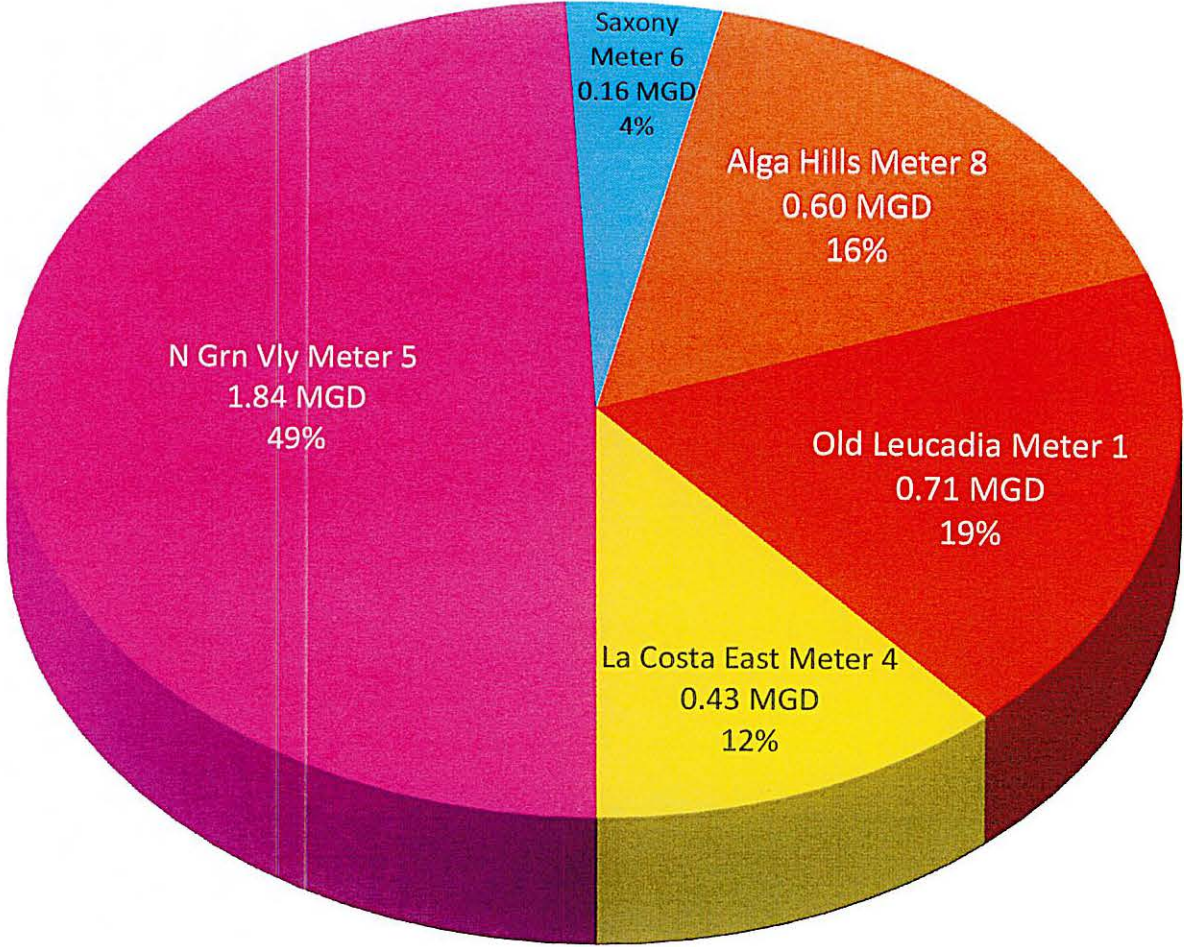
**LEUCADIA WASTEWATER DISTRICT  
OPERATIONS REPORT  
FISCAL YEAR 2026 (July 2025 - June 2026)**

| CURRENT MONTH Jun-26 |                   |               |                          |               |         |                            | FY 2025       |
|----------------------|-------------------|---------------|--------------------------|---------------|---------|----------------------------|---------------|
| Period               | Total Rain Inches | Total Flow MG | Added EDU's<br>29,127.50 | LWD ADF (MGD) | GPD/EDU | RECLAIMED Total (ac-ft/mo) | LWD ADF (MGD) |
| JULY                 | 0.07              | 116.56        | 1.75                     | 3.83          | 131.48  | 39.87                      | 3.85          |
| YTD                  |                   |               | 29,129.25                |               |         |                            |               |
| AUGUST               | 0.04              | 118.42        | 0.50                     | 3.87          | 132.85  | 39.09                      | 3.75          |
| YTD                  |                   |               | 29,129.75                |               |         |                            |               |
| SEPTEMBER            | 0.24              | 112.80        | 0.75                     | 3.82          | 131.13  | 28.53                      | 3.68          |
| YTD                  |                   |               | 29,130.50                |               |         |                            |               |
| OCTOBER              | 0.00              | 113.15        | 2.25                     | 3.74          | 128.38  | 24.71                      | 3.70          |
| YTD                  |                   |               | 29,132.75                |               |         |                            |               |
| NOVEMBER             | 3.60              | 113.70        | 0.00                     | 3.85          | 132.15  | 6.28                       | 3.70          |
| YTD                  |                   |               | 29,132.75                |               |         |                            |               |
| DECEMBER             | 1.33              | 117.80        | 0.50                     | 3.82          | 131.12  | 5.54                       | 3.78          |
| YTD                  |                   |               | 29,133.25                |               |         |                            |               |
| JANUARY              | 2.43              | 119.35        | 0.25                     | 3.85          | 132.15  | 0.00                       | 3.76          |
| YTD                  |                   |               | 29,133.50                |               |         |                            |               |
| FEBRUARY             | 2.50              | 106.96        | -5.00                    | 3.84          | 131.83  | 8.49                       | 3.77          |
| YTD                  |                   |               | 29,128.50                |               |         |                            |               |
| MARCH                | 0.00              | 117.49        | 0.13                     | 3.79          | 130.11  | 18.39                      | 3.81          |
| YTD                  |                   |               | 29,128.63                |               |         |                            |               |
| APRIL                | 0.31              | 111.90        | 0.56                     | 3.70          | 127.02  | 21.06                      | 3.86          |
| YTD                  |                   |               | 29,129.19                |               |         |                            |               |
| MAY                  | 0.23              | 117.49        | 0.00                     | 3.83          | 131.48  | 25.44                      | 3.88          |
| YTD                  |                   |               | 29,129.19                |               |         |                            |               |
| JUNE                 | 0.01              | 112.20        | 2.25                     | 3.79          | 130.10  | 40.18                      | 3.82          |
| YTD                  |                   |               | 29,131.44                |               |         |                            |               |
| <b>YTD Totals</b>    | 10.76             | 1377.82       | 3.94                     |               |         | 257.58                     |               |
| <b>Mo Average</b>    | 0.90              | 114.82        | 0.33                     | 3.81          | 130.82  | 21.47                      | 3.78          |

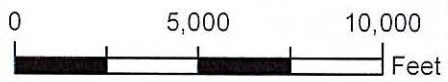
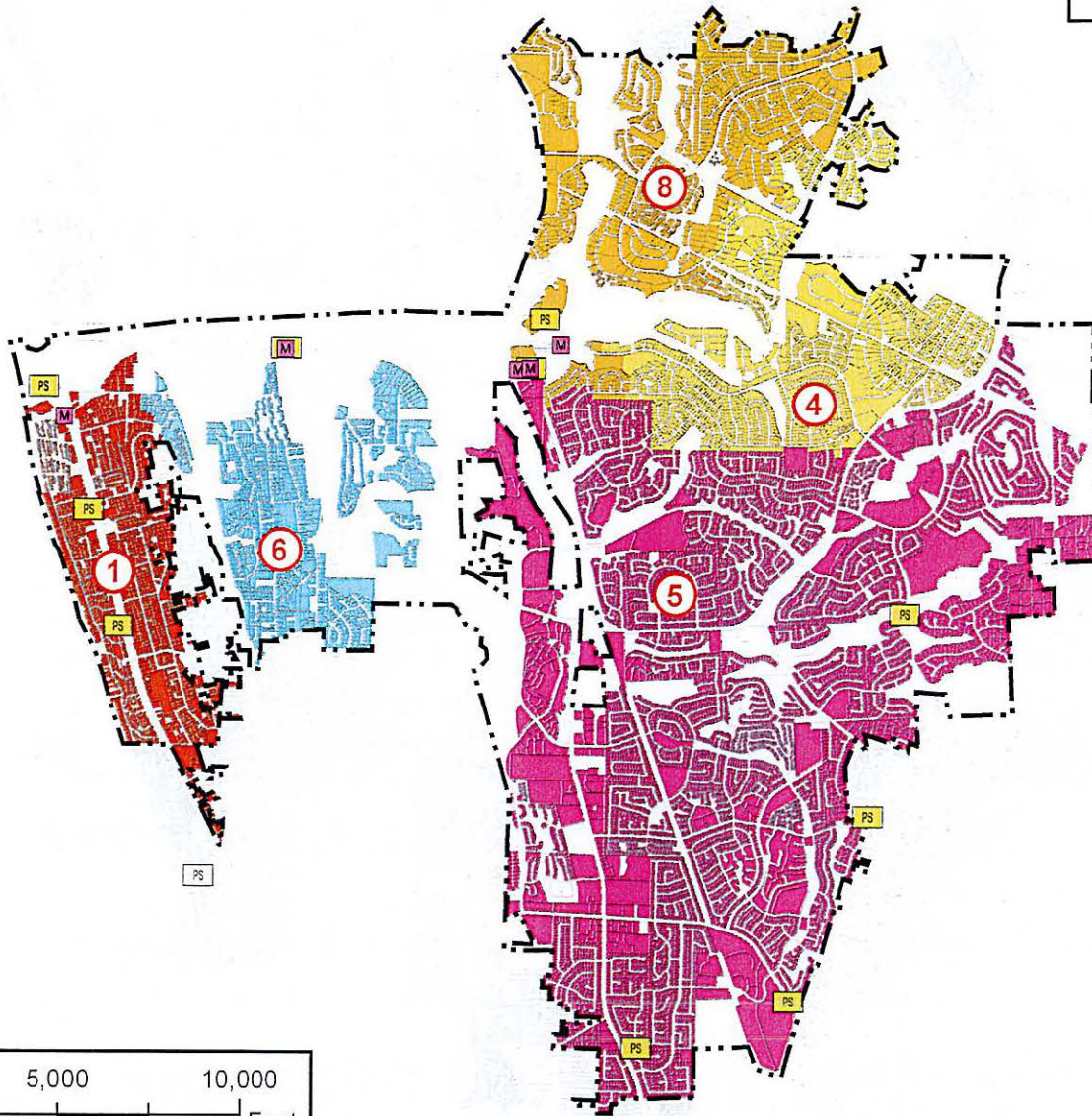
# LWD Flows by Sub-Basin

June 2026

Total LWD Flow 3.74MGD



# LEUCADIA WASTEWATER DISTRICT



## LEGEND

### Parcels by Basin

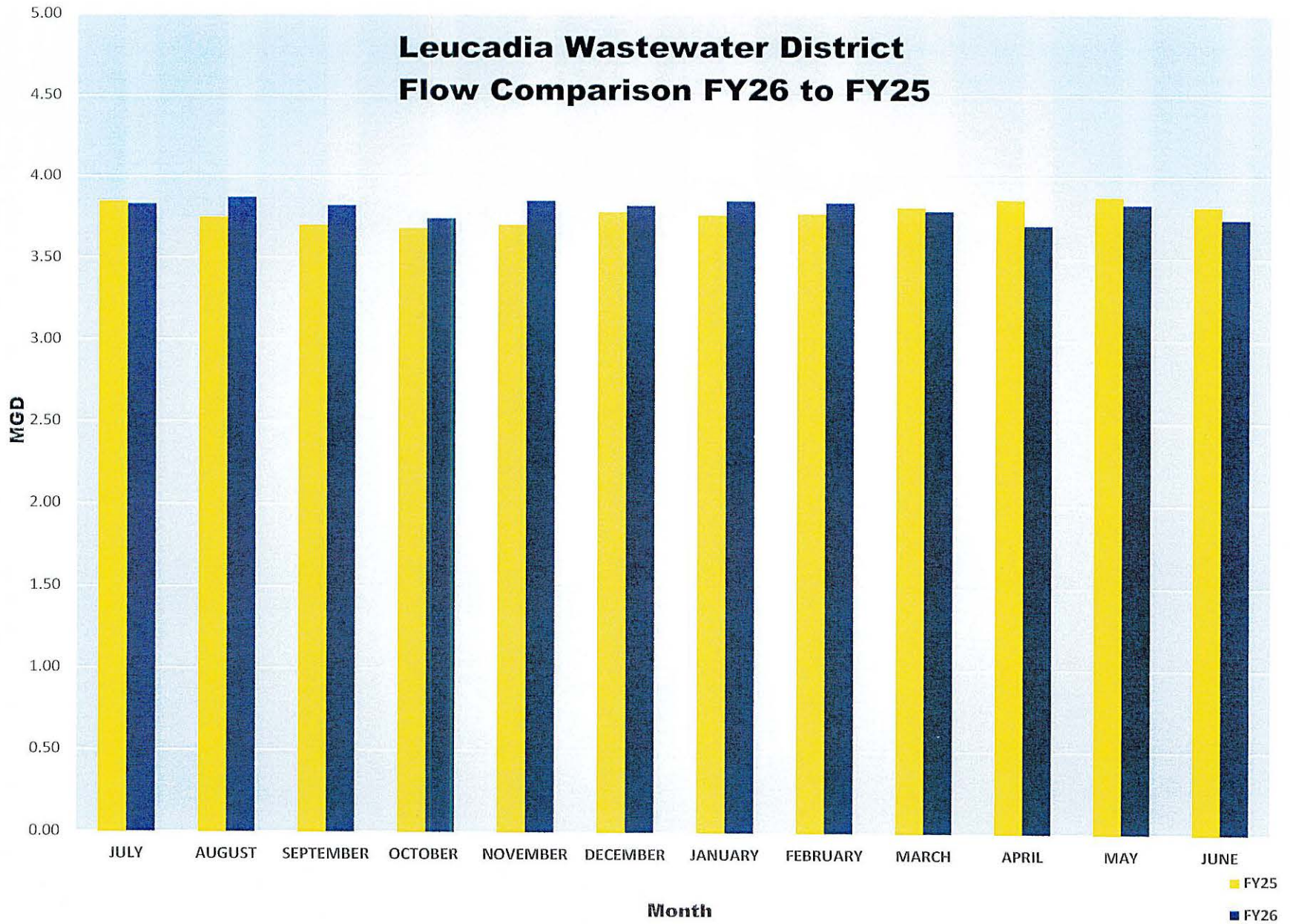
- 1 - Old Leucadia
- 4 - La Costa East
- 5 - North Green Valley
- 6 - Saxony
- 8 - Leucadia PS

- Meter Locations
- LWD Pump Station
- Encinitas Pump Station
- LWD Boundary



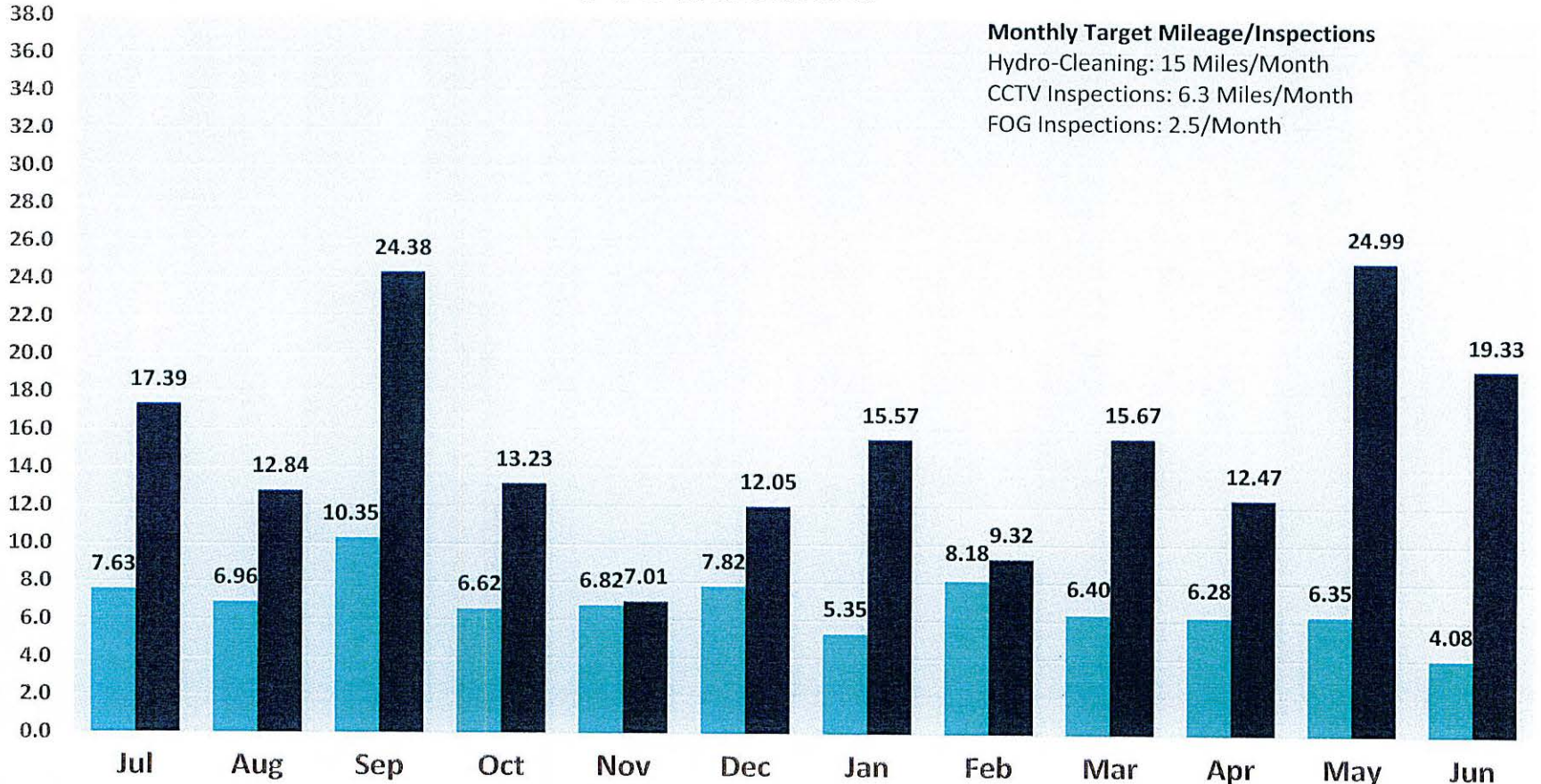
DEXTER WILSON ENGINEERING, INC.  
CONSULTING ENGINEERS  
(760) 438-4422

## SEWER COLLECTION SYSTEM BY SUB-BASIN



FY25  
FY26

# FY-26 CCTV Inspections & Hydro Cleaning Production



| Month           | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| FOG Inspections | 7   | 0   | 4   | 1   | 0   | 4   | 1   | 2   | 4   | 2   | 3   | 3   |

FOG (YTD 31)      ■ CCTV Inspections (YTD 82.8 Miles)      ■ Hydro Cleaning (YTD 184.3 Miles)

**Operations and Administration Training Report  
June 2026**

**Training & Safety Events for the Month June 2026**

| Description   | Ops         | Admin       | Total Hrs.  |
|---|-------------|-------------|-------------|
| Emergency By-pass Pumping for Leucadia Pump Station   | 9.0         | 0.0         | 9.0         |
| Emergency By-pass Pumping for Batiquitos Pump Station | 5.5         | 0.0         | 5.5         |
| District Pipeline Locations & Markout                 | 5.5         | 0.0         | 5.5         |
| Traffic Control Procedures                            | 5.5         | 0.0         | 5.5         |
| Respiratory Protection                                | 1.0         | 0.0         | 1.0         |
| Field Ergonomics: Back Care                           | 6.0         | 0.0         | 6.0         |
| Heat Illness Prevention                               | 6.0         | 0.0         | 6.0         |
| Harassment Prevention                                 | 1.0         | 0.0         | 1.0         |
| DOT Drug and Alcohol Awareness                        | 1.0         | 0.0         | 1.0         |
| Human Error 101                                       | 1.0         | 0.0         | 1.0         |
| Ladder Safety   | 0.5         | 0.0         | 0.5         |
| Chainsaw Safety                                       | 1.0         | 0.0         | 1.0         |
| Workplace Violence                                    | 1.0         | 0.0         | 1.0         |
| Hand and Power Tool Safety                            | 1.0         | 0.0         | 1.0         |
| Defensive Driving                                     | 1.0         | 0.0         | 1.0         |
| Office Ergonomics                                     | 3.0         | 5.0         | 8.0         |
| Datanet: Benefits of Multi-Factor Authentication      | 0.5         | 0.5         | 1.0         |
| Datanet: The Basics of Multi-Factor Authentication    | 1.0         | 2.0         | 3.0         |
| Datanet: Multi-Factor Authentication                  | 0.5         | 2.5         | 3.0         |
| <b>Total Training Hours</b>                           | <b>51.0</b> | <b>10.0</b> | <b>61.0</b> |

**Conferences/Webinars/Seminars for the Month of June 2026**

| Description   | Ops       | Admin     | Total Attendees |
|---|-----------|-----------|-----------------|
| CSRMA Workers Compensation Peer Discussion                | 0         | 1         | 1               |
| Endsight AI Office Hours                                  | 0         | 2         | 2               |
| Confidence Consulting Training                            | 8         | 4         | 12              |
| TVI Behind the Numbers                                    | 0         | 1         | 1               |
| PFM Demystifying the Fed                                  | 0         | 1         | 1               |
| LSL GASB 103  | 0         | 1         | 1               |
| Euna Solutions Your Budget Book Has a Compliance Deadline | 0         | 2         | 2               |
| Armrock Polymer Concrete Rehabilitation Systems           | 2         | 0         | 2               |
| CWEA Rodeo Training                                       | 3         | 0         | 3               |
| MUNIQUIP LLC Pump School                                  | 2         | 0         | 2               |
| <b>Total Attended Conferences</b>                         | <b>15</b> | <b>12</b> | <b>27</b>       |

*Notes:*

*Trainings include web-based, classroom, tailgates and safety events*

## Operations and Administration Training Report Summary for Fiscal Year 2026

### Trainings

| Month             | Ops          | Admin        | Total Hrs.   |
|-------------------|--------------|--------------|--------------|
| Jul-25            | 36.5         | 9.5          | 46.0         |
| Aug-25            | 22.5         | 9.0          | 31.5         |
| Sep-25            | 82.0         | 5.0          | 87.0         |
| Oct-25            | 66.0         | 32.0         | 98.0         |
| Nov-25            | 24.0         | 5.0          | 29.0         |
| Dec-25            | 47.5         | 8.5          | 56.0         |
| Jan-26            | 34.5         | 13.5         | 48.0         |
| Feb-26            | 34.0         | 12.0         | 46.0         |
| Mar-26            | 139.0        | 7.0          | 146.0        |
| Apr-26            | 28.5         | 12.5         | 41.0         |
| May-26            | 39.5         | 10.0         | 49.5         |
| Jun-26            | 51.0         | 10.0         | 61.0         |
| <b>YTD Totals</b> | <b>605.0</b> | <b>134.0</b> | <b>739.0</b> |

### Conferences

| Month             | Ops         | Admin       | Total Hrs.   |
|-------------------|-------------|-------------|--------------|
| Jul-25            | 0.0         | 6.0         | 6.0          |
| Aug-25            | 8.0         | 21.0        | 29.0         |
| Sep-25            | 4.0         | 5.0         | 9.0          |
| Oct-25            | 1.0         | 2.0         | 3.0          |
| Nov-25            | 0.0         | 6.0         | 6.0          |
| Dec-25            | 0.0         | 8.0         | 8.0          |
| Jan-26            | 0.0         | 9.0         | 9.0          |
| Feb-26            | 0.0         | 6.0         | 6.0          |
| Mar-26            | 7.0         | 10.0        | 17.0         |
| Apr-26            | 7.0         | 6.0         | 13.0         |
| May-26            | 3.0         | 5.0         | 8.0          |
| Jun-26            | 15.0        | 12.0        | 27.0         |
| <b>YTD Totals</b> | <b>45.0</b> | <b>96.0</b> | <b>141.0</b> |

*Notes:*

*Trainings include web-based, classroom, and tailgates*

*Conferences include CASA, CWEA, CSDA, CSRMA, CSFMO*

# Leucadia Wastewater District

## Balance Sheet

As of 6/30/2026

(In Whole Numbers)

|  | <u>Amount</u>      |
|--|--------------------|
| Assets   |                    |
| Cash & Investments                                 | 33,969,908         |
| Accounts Receivables                               | 378,772            |
| Net OPEB Asset                                     | (82,877)           |
| Prepaid Expense                                    | 1,210,992          |
| Capital Assets                                     | 202,054,904        |
| Less Accumulated Depreciation                      | (74,494,805)       |
| Total Assets                                       | <u>163,036,893</u> |
| Deferred Outflows                                  |                    |
| PERS Pension Deferred Outflows                     | 1,845,228          |
| OPEB Health Deferred Outflows                      | 379,144            |
| Total Deferred Outflows                            | <u>2,224,372</u>   |
| Total Assets & Deferred Outflows                   | <u>165,261,265</u> |
| Liabilities  |                    |
| Accounts Payable & Accrued Expenses                | 364,307            |
| Developer Deposits                                 | 165,909            |
| Net Pension Liability                              | 4,552,992          |
| Total Liabilities                                  | <u>5,083,208</u>   |
| Deferred Inflows                                   |                    |
| PERS Pension Deferred Inflows                      | 218,119            |
| OPEB Health Deferred Inflows                       | 211,216            |
| Total Deferred Inflows                             | <u>429,335</u>     |
| Net Position                                       |                    |
| Beginning Net Position (as of June 30, 2023)       |                    |
| Investment in Capital Assets                       | 127,392,763        |
| Reserves   | 28,639,452         |
| Total Beginning Net Position (as of June 30, 2023) | <u>156,032,216</u> |
| Current Change In Net Position                     |                    |
| Other  | 3,716,507          |
| Total Current Change In Net Position               | <u>3,716,507</u>   |
| Total Net Position                                 | <u>159,748,722</u> |
| Total Liabilities, Deferred Inflows & Net Position | <u>165,261,265</u> |

# Leucadia Wastewater District

Summary Budget Comparison - Revenues and Operating Expenses  
From 7/1/2025 Through 06/30/2026

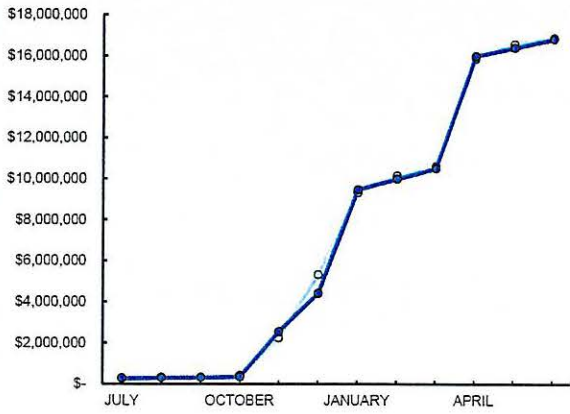
| Account Title                       | YTD Actual           | Total Annual Budget  | Remaining Budget  | Percentage Total Budget Used |
|-------------------------------------|----------------------|----------------------|-------------------|------------------------------|
| <b>OPERATING REVENUES</b>           |                      |                      |                   |                              |
| 3110 Sewer Service Fees             | \$ 16,826,419        | \$ 16,881,903        | \$ 55,484         | 99.7%                        |
| 3150 Recycled Water Sales           | 402,458              | 397,000              | (5,458)           | 101.4%                       |
| 3100 Misc. Operating Revenue        | 82,613               | 195,877              | 113,264           | 42.2%                        |
| <b>TOTAL OPERATING REVENUES</b>     | <b>\$ 17,311,490</b> | <b>\$ 17,474,780</b> | <b>\$ 163,290</b> | <b>99.1%</b>                 |
| <b>OPERATING EXPENSES</b>           |                      |                      |                   |                              |
| 4100 Salaries                       | \$ 2,411,224         | \$ 2,471,802         | \$ 60,578         | 97.5%                        |
| 4200 Employee Benefits              | 1,800,597            | 1,840,269            | 39,672            | 97.8%                        |
| 4300 Directors Expense              | 104,421              | 137,300              | 32,879            | 76.1%                        |
| 4600 Gas, Oil & Fuel                | 44,146               | 64,000               | 19,854            | 69.0%                        |
| 4700 Insurance Expense              | 356,319              | 313,000              | (43,319)          | 113.8%                       |
| 4800 Memberships                    | 40,660               | 42,400               | 1,740             | 95.9%                        |
| 4900 Office Expense                 | 169,842              | 200,700              | 30,858            | 84.6%                        |
| 5000 Operating Supplies             | 164,191              | 184,900              | 20,709            | 88.8%                        |
| 5200 Professional Services          | 329,981              | 467,500              | 137,519           | 70.6%                        |
| 5300 Printing & Publishing          | 30,892               | 34,000               | 3,108             | 90.9%                        |
| 5400 Rents & Leases                 | 20,747               | 21,400               | 653               | 96.9%                        |
| 5500 Repairs & Maintenance          | 657,030              | 656,890              | (140)             | 100.0%                       |
| 5600 Monitoring & Permits           | 85,946               | 107,530              | 21,584            | 79.9%                        |
| 5700 Training & Development         | 50,960               | 53,500               | 2,540             | 95.3%                        |
| 5900 Utilities                      | 572,914              | 603,600              | 30,686            | 94.9%                        |
| 6100 LAFCO Operations               | 6,561                | 8,500                | 1,939             | 77.2%                        |
| 6200 Encina Operating Expense       | 3,454,642            | 3,415,000            | (39,642)          | 101.2%                       |
| 6900 Admin O/H alloc to Capital     | (148,475)            | (227,574)            | (79,099)          | 65.2%                        |
| <b>TOTAL OPERATING EXPENSES</b>     | <b>\$ 10,152,599</b> | <b>\$ 10,394,717</b> | <b>\$ 242,118</b> | <b>97.7%</b>                 |
| <b>NON-OPERATING REVENUES</b>       |                      |                      |                   |                              |
| 3130 Capacity Fees                  | \$ 65,520            | \$ 218,400           | \$ 152,880        | 30.0%                        |
| 3220 Property Taxes                 | 2,387,754            | 2,410,800            | 23,046            | 99.0%                        |
| 3250 Investment Income              | 1,076,419            | 1,048,000            | (28,419)          | 102.7%                       |
| 3290 Misc. Non Op Revenue           | 276,730              | 324,900              | 48,170            | 85.2%                        |
| <b>TOTAL NON-OPERATING REVENUES</b> | <b>\$ 3,806,424</b>  | <b>\$ 4,002,100</b>  | <b>\$ 195,676</b> | <b>95.1%</b>                 |

Preliminary: subject to future review, reconciliation, accruals and audit

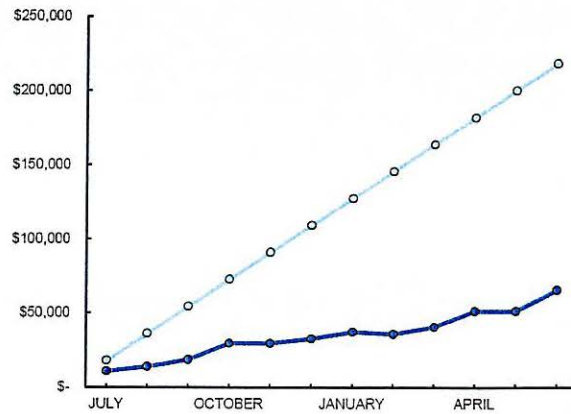
# Leucadia Wastewater District Revenue FY2026

YTD through June 30, 2026

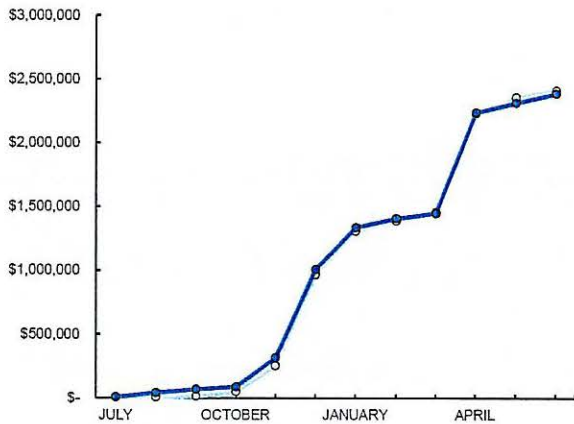
### Sewer Service Fees



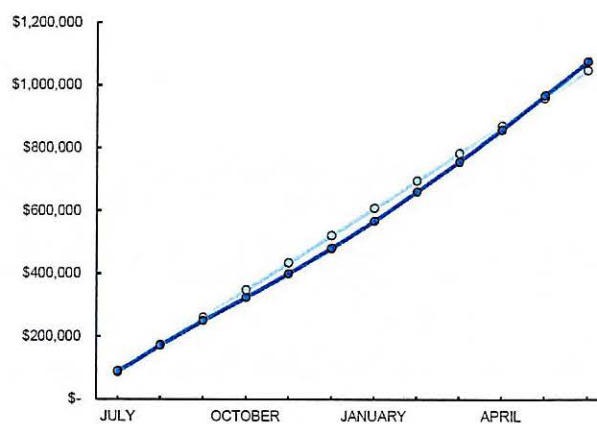
### Capacity Charges



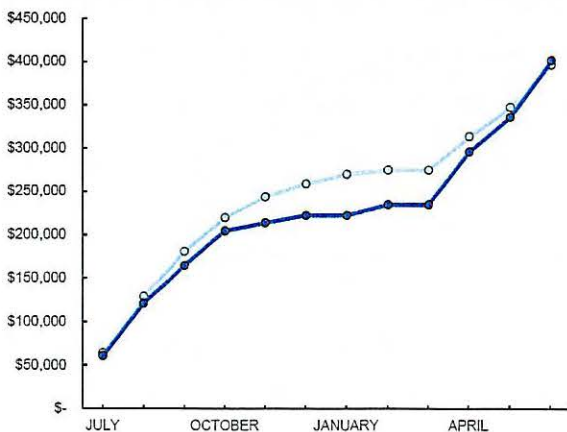
### Property Taxes



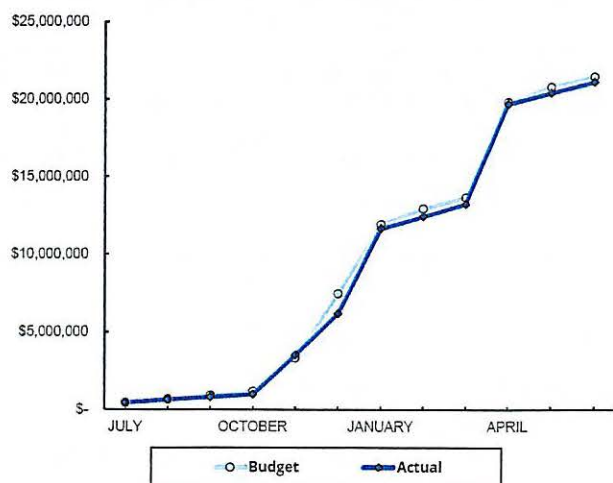
### Investment Income



### Recycled Wastewater Sales



### Total Revenue

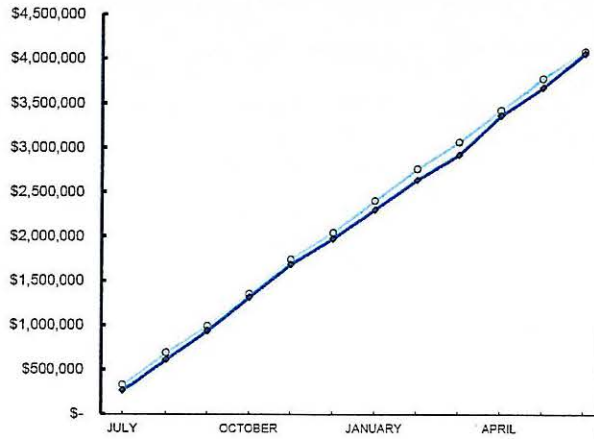


\* Preliminary: subject to future review, reconciliation, accruals, and audit

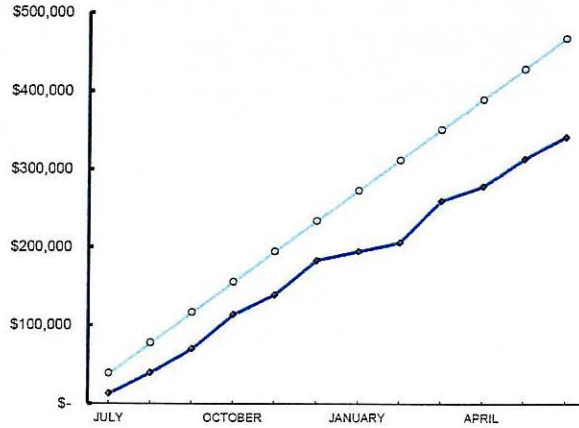
# Leucadia Wastewater District Operating Expenses FY2026

YTD through June 30, 2026

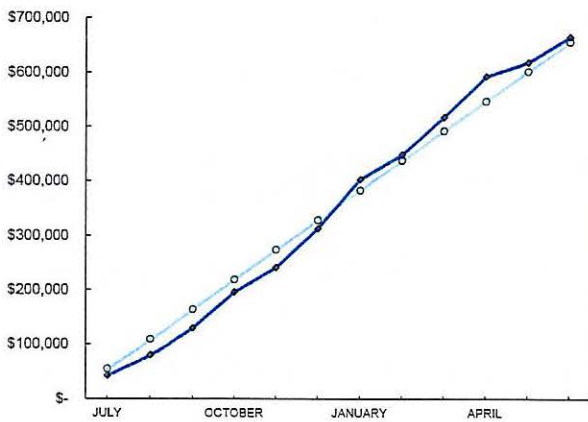
Salaries and Benefits



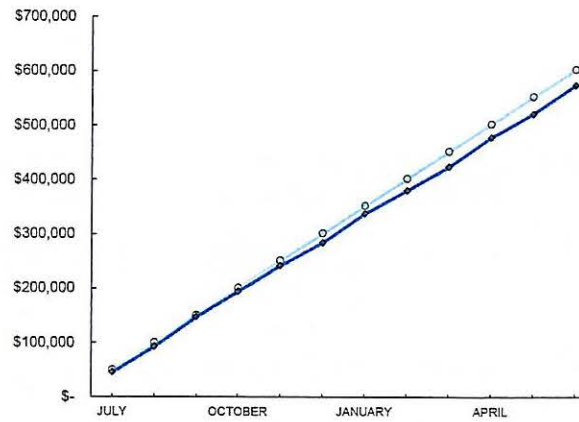
Professional Services



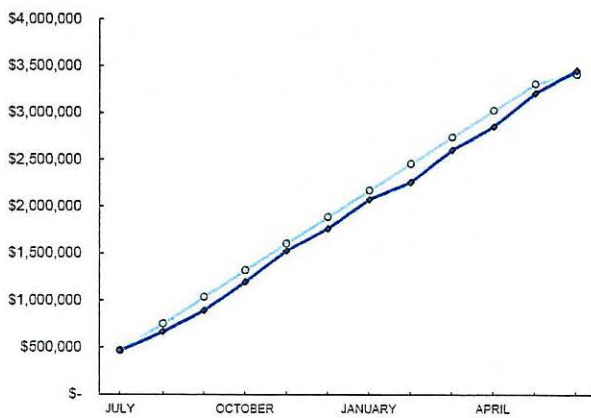
Repairs & Maintenance



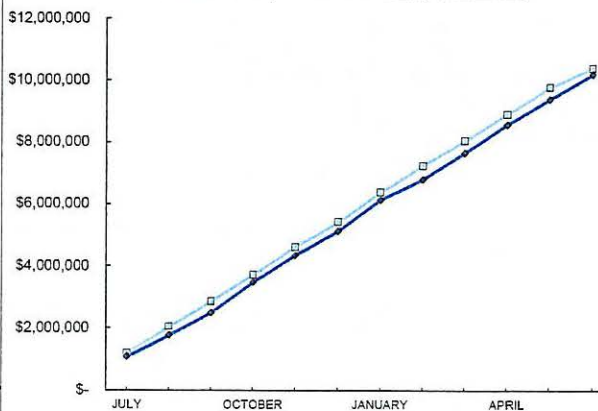
Utilities



Encina M&O



Total Operating Expenses -  
Before Depreciation & Replacement



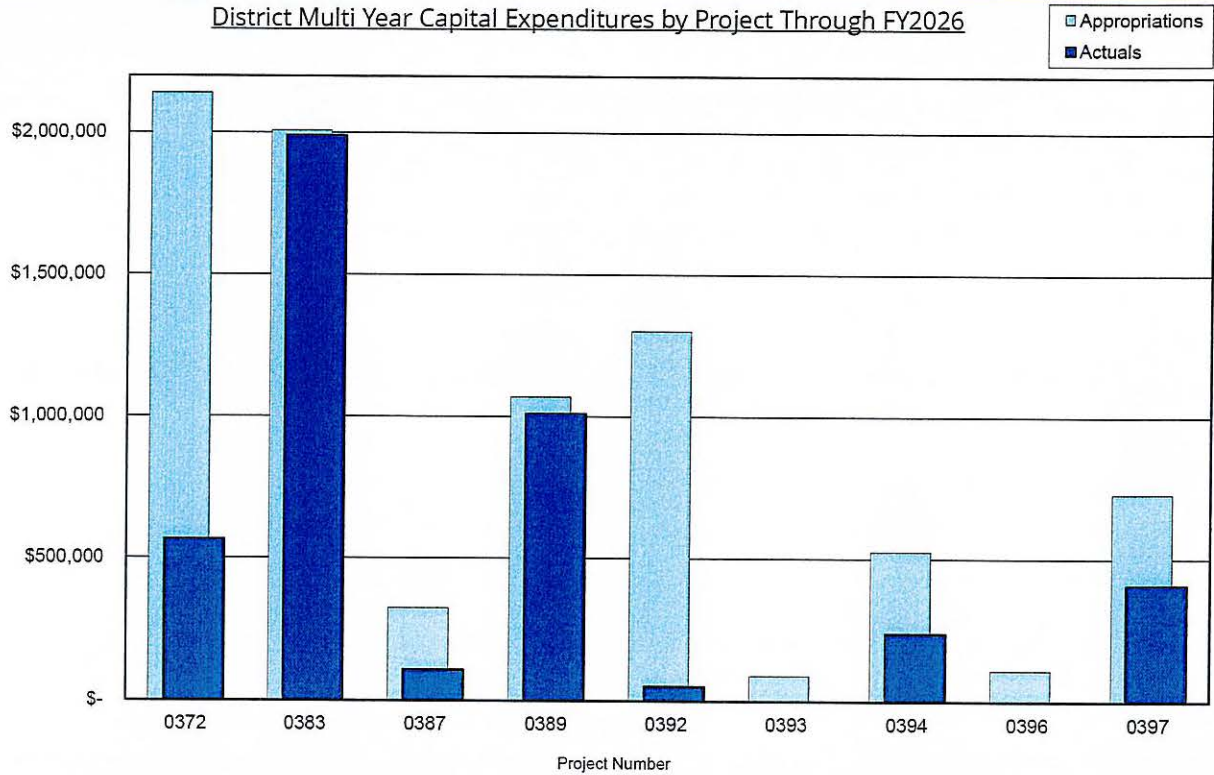
□ Budget    ● Actual

\* Preliminary: subject to future review, reconciliation, accruals, and audit

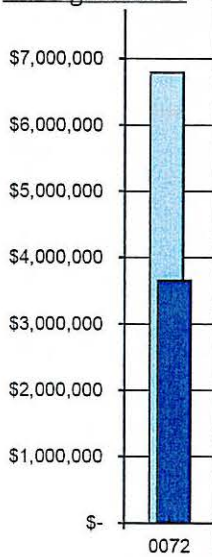
# Leucadia Wastewater District Capital Expenditures

As of June 30, 2026

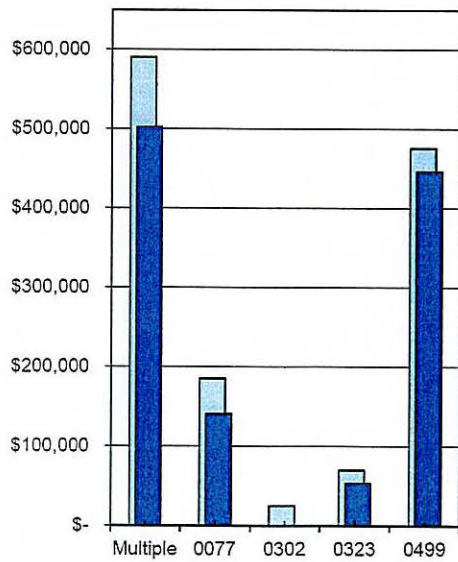
District Multi Year Capital Expenditures by Project Through FY2026



District's Share of Encina WPCF Capital Exp Through FY2026



Single Year Capital Expenditures by Project FY2026



Project Legend

| Multi-Year Capital Projects              |      |
|--|------|
|  | No.  |
| Encina Capital                           | 0072 |
| Diana Pump Station Upgrade               | 0372 |
| Rancho Verde Pump Station (Complete)     | 0383 |
| L1 Condition Assessment (Complete)       | 0387 |
| FY2025 Gravity Pipeline Proj. (Complete) | 0389 |
| FY2026 Gravity Pipeline Project          | 0392 |
| Anode Replacement (Delayed)              | 0393 |
| La Costa Pump Station Replacement        | 0394 |
| Anode Replacement Batiqitos (Delayed)    | 0396 |
| BPS Drywell Concrete Repair (Complete)   | 0397 |

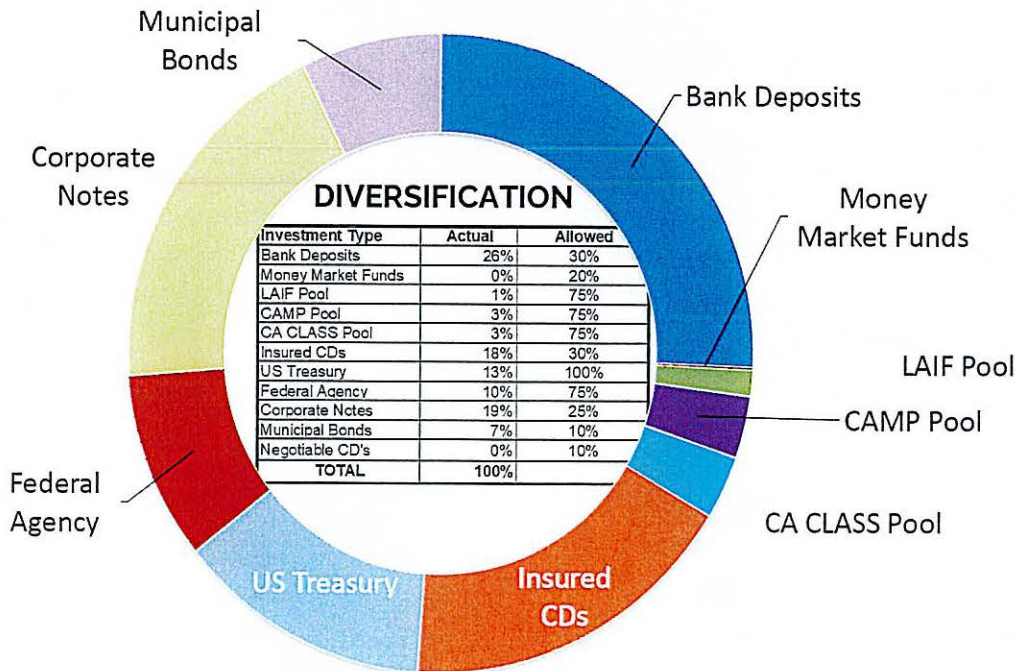
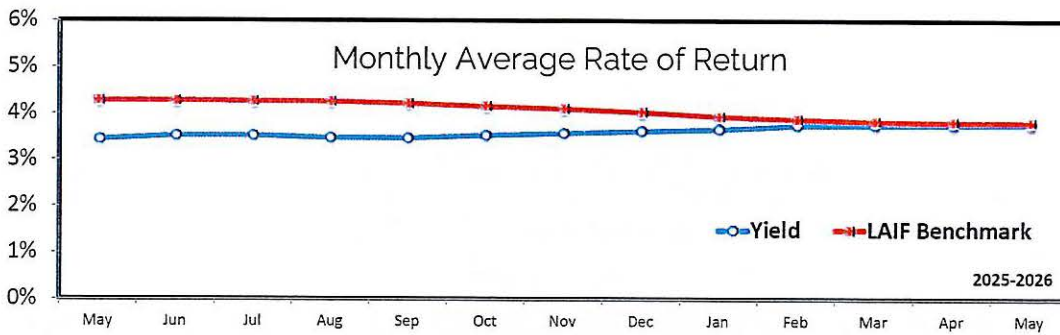
  

| Single Year Capital Projects         |          |
|--------------------------------------|----------|
|                                      | No.      |
| Equipment - Capital Acquisitions     | Multiple |
| Misc. Pipeline Rehabilitation        | 0077     |
| District Engineering Services        | 0302     |
| Lateral Replace/Backflow Prevention  | 0323     |
| LWD Gen'l Cap Labor & O/H Allocation | 0499     |

\* Preliminary: subject to future review, reconciliation, accruals, and audit

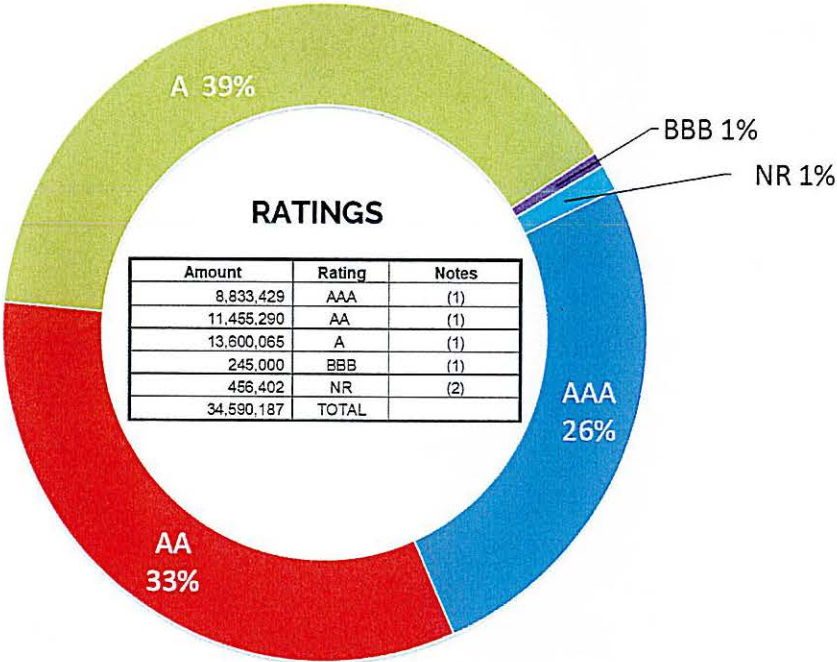
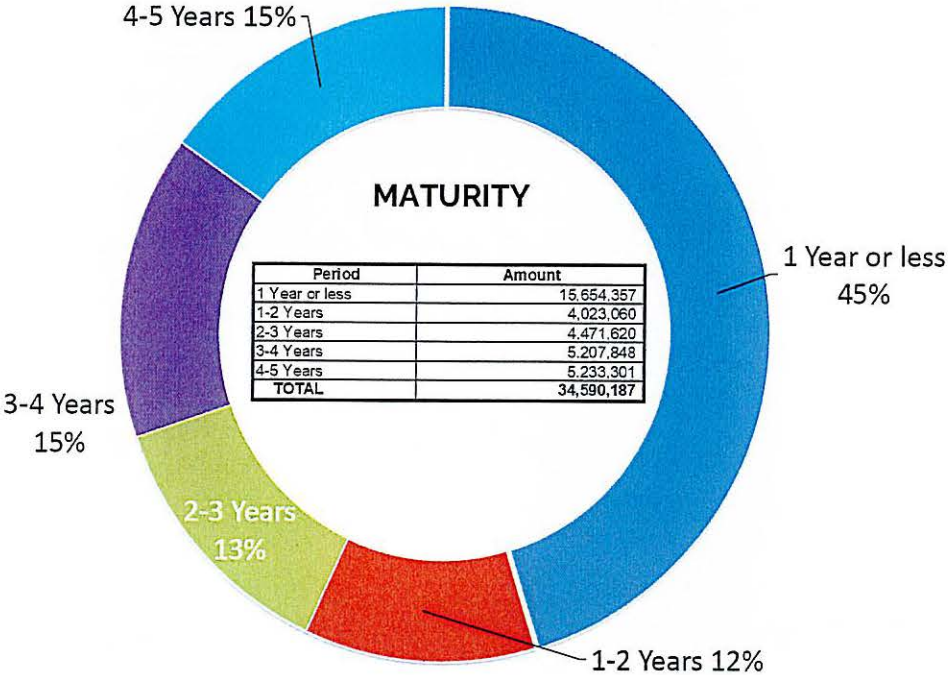
**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**May 31, 2026**

| Cash Equivalents & Investments    | Principal (Original Cost) |                      | May Interest      | Average Rate  |
|-----------------------------------|---------------------------|----------------------|-------------------|---------------|
|                                   | Apr 30, 2026              | May 31, 2026         |                   |               |
| Columbia Bank Reserves            | \$ 10,010,901             | \$ 8,873,253         | \$ 31,423         | 3.994%        |
| TVI Dreyfus Money Market          | 23,040                    | 52,983               | 107               | 3.370%        |
| LAIF Pool                         | 456,402                   | 456,402              | 1,449             | 3.810%        |
| CAMP Pool                         | 1,078,382                 | 1,081,823            | 3,384             | 3.760%        |
| CA CLASS Pool                     | 1,097,766                 | 1,101,213            | 3,388             | 3.698%        |
| Certificates of Deposit - Insured | 5,848,000                 | 6,093,000            | 17,859            | 3.644%        |
| US Treasury Notes                 | 4,573,717                 | 4,573,717            | 14,276            | 3.700%        |
| Federal Agency Notes              | 3,294,276                 | 3,293,901            | 8,212             | 3.468%        |
| Municipal Bonds                   | 2,018,580                 | 2,522,990            | 7,900             | 4.175%        |
| Corporate Bonds/Notes             | 6,791,837                 | 6,540,904            | 21,870            | 3.845%        |
| <b>Totals</b>                     | <b>\$ 35,192,901</b>      | <b>\$ 34,590,187</b> | <b>\$ 109,868</b> | <b>3.779%</b> |



**LEUCADIA WASTEWATER DISTRICT**  
*Monthly Investment Summary*  
**May 31, 2026**

(Continued)

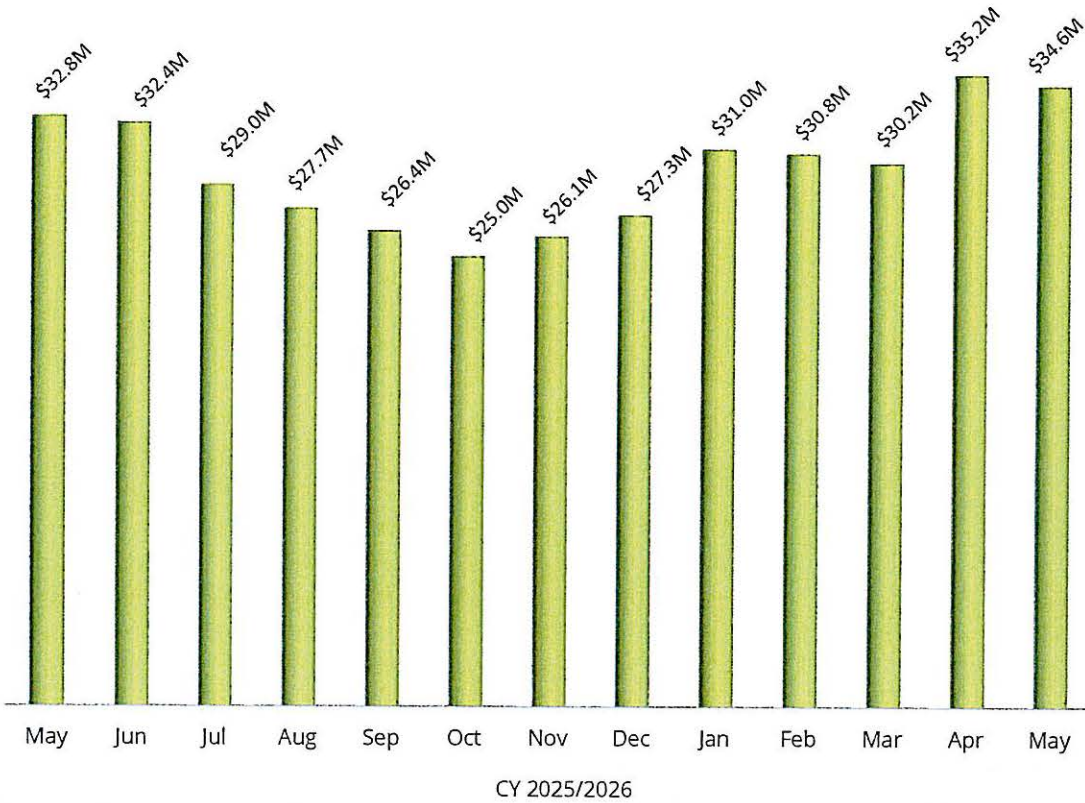


(1) CAMP Pool, CA CLASS & SD County Pool are rated by Standard & Pools. Investments are rated by Moody's or another rating agency.  
 (2) LAIF is not rated.

**LEUCADIA WASTEWATER DISTRICT**  
**Monthly Investment Summary**  
**May 31, 2026**

(Continued)

**CASH & INVESTMENT FUNDS BY MONTH**



**INVESTMENT TRANSACTIONS**

| Investment               | Purchases           | Sales & Maturities | Maturity Date | CUSIP     | YTM at Cost |
|--------------------------|---------------------|--------------------|---------------|-----------|-------------|
| United Health Group Inc  |                     | 250,933            | 5/15/2026     | 91324PEC2 | 1.07%       |
| FHLB (callable)          |                     | 500,375            | 5/6/2026      | 3130B1BW6 | 4.92%       |
| Toyota Finl Svgs Bk      | 245,000             |                    | 5/21/2031     | 89235MUK5 | 4.15%       |
| New York NY Transitional | 504,410             |                    | 5/1/2031      | 64971X7M4 | 4.40%       |
| FHLB (callable)          | 500,000             |                    | 5/28/2031     | 3130BAQJ9 | 4.55%       |
| <b>TOTAL</b>             | <b>\$ 1,249,410</b> | <b>\$ 751,308</b>  |               |           |             |

Investment transactions above are investment purchases, sales, and maturities during the month. They do not include internal transfers between District's checking accounts and cash equivalents (pools/reserves).

**MEMORANDUM**

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** **June 2026 Board Disclosure of Reimbursements Report**

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**RECOMMENDATION:**

Staff requests that the Board of Directors:

1. Receive and file the Board Disclosure of Reimbursement Report for the month of June 2026.

**DISCUSSION:**

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every month in accordance with Resolution No. 2405 – The Integrated Travel Authorization and Expense Reimbursement Policy, which is above and beyond the requirements of Government Code Section §53065.

There were no reimbursements to disclose for the month of June 2026.

tb:PJB

**Encina Wastewater Authority Report**  
**Regular Board Meeting**  
**June 24, 2026**

**EWA Board of Directors** – Director Saldana Reporting

**1. Resolution 2026-05 Appropriating Funds for Fiscal Year 2026-27 Operating and Capital Program Budgets and establishing controls thereon**

The Board of Directors adopted Resolution 2026-05 appropriating funds for Fiscal Year 2026-27 Operating and Capital Program Budgets and establishing controls thereon.

**2. Fiscal Year 2026-27 Operating and Capital Project Budget Transfers**

The Board of Directors authorized the transfer of funds in various Operating and Capital Program Budgets.

**3. Odor and Corrosion Control Improvements Project Construction Award**

The Board of Directors authorized the General Manager to do the following for the Odor and Corrosion Control Improvements Project :

- to execute a contract with GSE Construction Company, Inc. in the amount of \$14,066,066 for construction:
- to execute a professional services agreement with Carollo Engineers, Inc. in the amount not to exceed \$550,866 for engineering services
- to execute a task order to CDM Smith in the amount of \$1,024,487 for construction management services; and
- to execute a task order to Enterprise Automation in the amount not to exceed \$235,584 for SCADA integration support.

**4. Heat Dryer Shaker Replacement**

The Board of Directors authorized the General Manager to issue a purchase

order in the amount of \$200,130.30 to Andritz for the replacement of the heat dryer shaker assembly.

The Board of Directors also authorized the General Manager to approve a transfer of unexpended appropriations from the Capital Improvement Program budget in the amount of \$200,130.30.

# Engineering Committee Meeting Report

Presented by President Brown

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## **Meeting held June 30, 2026**


The Engineering Committee (EC) reviewed the following recommendations:

- Adopt Resolution No. 2444, Honda Annexation;
- Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 Combination Truck in an amount not to exceed \$724,314.90; and
- Authorize the General Manager to execute a sole source agreement with Haaker Equipment Company for the purchase of a new 2027 Ford E-Transit van chassis and transfer of the existing Envirosight equipment in an amount not to exceed \$146,047.58.

The EC concurred with staff to present these items to the Board of Directors and they will be discussed later in the agenda.

The EC also received an update on the Diana Pump Station Upgrade Project. This item was for informational purposes only and no action was taken.

**MEMORANDUM**

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Fiscal Year 2026 (FY26) LWD Tactics and Action Plan Report

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**RECOMMENDED:**

Staff recommends that the Board of Directors:

1. Receive and file the FY26 Tactics and Action Plan Report.
2. Discuss and take other action as appropriate.

**DISCUSSION:**

The Board of Directors adopted the Leucadia Wastewater District (LWD) Strategic Plan in July 2005 and it was last updated in April 2024. The Strategic Plan identified the following four strategic focus areas as LWD priorities:

1. Financial
2. People
3. Services
4. Infrastructure & Technology

In order to implement LWD's Strategic Focus Areas, staff annually develops a Tactics and Action Plan, which identifies tactical goals associated with each area. Staff has implemented the majority of goals identified for FY26 along with several more that surfaced over the course of the year.

Staff is pleased to report that 146 tactical goals were accomplished. The FY26 Tactics and Action Plan, including a glossary of terms, is attached for your review. Staff will provide an overview of the Plan at the Board of Directors' meeting.

PJB:

Attachment

**Leucadia Wastewater District  
Fiscal Year 2026  
Tactics & Action Plans**

**1. Financial**

**Maintain fiscal stability and growth with:**

- Proactive monitoring and forecasting of District finances in order to provide competitive rates and avoid abrupt rate adjustments; and
- Effective oversight and communication with key partners, including the Encina Joint Powers Authority, to ensure cost effective capital and operating planning and consistency with District financial goals.

| Tactics   | Leader | Team                         | Start Date | Completion Date | Status/Comments |
|---|--------|------------------------------|------------|-----------------|-----------------|
| FY 2025 Audit   |        |                              |            |                 |                 |
| Close Books, Prepare Trial Balance & Supporting Schedules   | DFA    | AT, ADS                      | Jul-25     | Sep-25          | Completed       |
| Coordinate with & Respond to Auditors   | DFA    | AT, ADS, EA, GM              | Jul-25     | Dec-25          | Completed       |
| Audit Report to Board   | DFA    | GM, ADS, AS                  | Dec-25     | Dec-25          | Completed       |
| FY 2027 Budget  |        |                              |            |                 |                 |
| Initial Data Collection   | DFA    | FSS, EA, ADS, FSSup, CPM     | Jan-26     | Mar-26          | Completed       |
| Board Workshop  | DFA    | GM, FSS, EA, ADS, FSSup, CPM | May-26     | May-26          | Completed       |
| Budget Approval   | DFA    | GM                           | Jun-26     | Jun-26          | Completed       |
| Finance Policy Reviews  |        |                              |            |                 |                 |
| Procurement Policy  | DFA    | GM, ADS, EA                  | Aug-25     | Feb-26          | Completed       |
| Investment Policy   | DFA    | ADS, GM, EA                  | Jul-25     | Mar-26          | Completed       |
| Reserve Policy  | DFA    | ADS, GM, EA                  | Feb-26     | Feb-26          | Completed       |
| Amend the Conflict of Interest Code   | EA     |                              | Aug-25     | Aug-25          | Completed       |
| Financial Awards  |        |                              |            |                 |                 |
| Apply for GFOA Financial Reporting Award  | DFA    | AT                           | Dec-25     | Jan-26          | Completed       |
| Financial Plan Tracking Update  |        |                              |            |                 |                 |
| Internally Update District's Financial Plan   | DFA    | GM                           | Nov-25     | Feb-26          | Completed       |
| CalPERS Actuarial Valuation & Associated Liabilities  |        |                              |            |                 |                 |
| Coordinate with Actuary to Complete OPEB Roll-forward Valuation   | DFA    | AT                           | Jan-26     | Apr-26          | Completed       |
| Complete Deferral Schedules and Record in Accounting  | DFA    | AT                           | May-26     | Jun-26          | Completed       |
| Provide Update on CalPERS to Board  | DFA    | AT                           | Apr-26     | Jun-26          | Completed       |
| Bank Merger   |        |                              |            |                 |                 |
| Transition from current bank to new bank  | DFA    | AT, ADS, EA                  | Nov-25     | Feb-26          | Completed       |
| EWA   |        |                              |            |                 |                 |
| Meeting regularly with LWD EWA's Representatives to discuss capital and operating issues that impact LWD expenses | GM     | DFA                          | Jul-25     | Jun-26          | Completed       |

**Additional Items:**

Implement New Conflict of Interest Filing Requirements

Jan-26

COMPLETED

Migrate accounting software (MIP) to the cloud

Jun-26

COMPLETED

**2. People**

**Employ the highest qualified work force by:**

- Optimizing training and leadership development opportunities;
- Promoting an excellent safety culture; and
- Providing competitive compensation in order to recruit and retain high quality employees.

| Tactics  | Leader | Team                                  | Start Date | Completion Date | Status/Comments |
|--|--------|---------------------------------------|------------|-----------------|-----------------|
| Conduct Employee Benefits Briefing and Open Enrollments          | DFA    | ADS, Pickering Ins Brokers            | May-26     | May-26          | Completed       |
| Dental, Vision, and Other Benefits Open Enrollment               | ADS    | All Staff                             | Jun-26     | Jun-26          | Completed       |
| CalPERS Health Open Enrollment                                   | ADS    | All Staff                             | Sep-25     | Oct-25          | Completed       |
| iGOE Section 125 Flexible Spending Open Enrollment               | ADS    | All Staff                             | Oct-25     | Nov-25          | Completed       |
| Employee Training  |        |                                       |            |                 |                 |
| Conduct Annual Confined Space Entry Training                     | FSS    | FSSup, FS Staff                       | Jan-26     | Jun-26          | Completed       |
| Conduct Annual Traffic Control Training                          | FSS    | FSSup, FS Staff                       | Jan-26     | Jun-26          | Completed       |
| Conduct Annual Sewer Spill Estimation Training                   | FSS    | FSSup, FS Staff                       | Mar-26     | Jun-26          | Completed       |
| Conduct CSRMA Sewer Backup Response & Claims Procedures Training | ADS    | All Staff                             | Apr-26     | Jun-26          | Completed       |
| Administration Policy Updates/Annual Reviews                     |        |                                       |            |                 |                 |
| Board Policy Binders   | EA     | AS                                    | Sep-25     | Nov-26          | Completed       |
| Board Staff Relations Policy                                     | DFA    | GM, ADS, EA                           | Nov-25     | Jan-26          | Completed       |
| Meeting Room Policy  | ADS    | GM, DFA, EA                           | Jan-26     | Apr-26          | Completed       |
| Compensation Policy  | ADS    | GM, DFA, EA                           | Mar-26     | May-26          | Completed       |
| Conduct Team Building Workshop                                   | GM     | DFA, EA, ADS                          | Oct-25     | Dec-25          | Completed       |
| Conduct Employee Satisfaction Survey                             | GM     | DFA, ADS                              | Nov-25     | Dec-25          | Completed       |
| Conduct Strategic Planning Workshop                              | GM     | Board, DFA                            | Jan-26     | Mar-26          | Completed       |
| Conduct Salary Survey (In-house)                                 | ADS    | DFA, AS                               | Jan-26     | Apr-26          | Completed       |
| Emergency Response   |        |                                       |            |                 |                 |
| Conduct an Emergency Response Drill/Training                     | ADS    | All Staff                             | Sep-25     | Nov-25          | Completed       |
| LWD's Safety Program   |        |                                       |            |                 |                 |
| Review existing Safety Programs & Policies                       | DFA    | GM, FSS, FSSup, Safety Committee      | Jul-25     | Jan-26          | Completed       |
| Update existing Safety Programs & Policies                       | DFA    | GM, FSS, FSSup, Safety Committee      | Jan-25     | Jun-26          | Completed       |
| Participate in CSRMA's Risk Control Survey                       | ADS    | GM, DFA, FSS, FSSup, Safety Committee | Apr-26     | Jun-26          | Completed       |
| Conduct Employee Interviews                                      |        |                                       |            |                 |                 |
| Compensation   | GM     | DFA, ADS                              | May-26     | Jun-26          | Completed       |
| Leadership Coaching  | GM     | Management Staff                      | Jul-25     | Jun-26          | Completed       |
| Employee Recognition   |        |                                       |            |                 |                 |
| Annual Employee BBQ  | EA     | ADS, AS                               | Jul-25     | Jul-25          | Completed       |
| Holiday Function   | EA     | ADS, AS                               | Aug-25     | Dec-25          | Completed       |

**Additional Items:**

|  |        |           |
|--|--------|-----------|
| Marvin Gonzalez - Received 20 Years of Service Individual Award                                    | Aug-25 | COMPLETED |
| Organizational Award - Received the Watreuse Public Outreach Award for 2024 Water Career Day event | Sep-25 | COMPLETED |
| Organizational Award - No Lost Time (6 years)  | Nov-25 | COMPLETED |
| Organizational Award - No Sewer Spills (Nov. 27th)   | Dec-25 | COMPLETED |
| FSTIT recruitment  | Oct-25 | COMPLETED |
| FS Supervisor recruitment  | Dec-25 | COMPLETED |
| Implement SB 827 - New training requirement for BOD and Management                                 | Jan-26 | COMPLETED |
| Tianne Baity - Received 20 Years of Service Individual Award                                       | Jan-26 | COMPLETED |
| Director Pacilio - Received his Special District Leadership Academy Cert.                          | Jan-26 | COMPLETED |
| Jeffrey Pivaral - San Diego Local Section CWEA Collection Person of the Year                       | Feb-26 | COMPLETED |
| CWEA San Diego Section and State Community Engagement Award  | Apr-26 | COMPLETED |
| Public Hearing - Vacancies, Recruitment and Retention Efforts                                      | May-26 | COMPLETED |
| Curney Russell - Received 10 Years of Service Individual Award                                     | Jun-26 | COMPLETED |
| Mauricio Avalos - Received 15 Years of Service Individual Award                                    | Jun-26 | COMPLETED |
| Executed Principal Dental and Vision Insurance Contract  | Jun-26 | COMPLETED |
| Executed Hartford ST/LT Insurance Contract   | Jun-26 | COMPLETED |

### 3. Services

**Provide exceptional services to our customers by:**

- Safely collecting and transporting wastewater in order to provide the highest level of environmental protection;
- Educating customers on our services;
- Pursuing viable water recycling opportunities; and
- Pursuing strategic alliances with other organizations.

| Tactics  | Leader | Team                               | Start Date | Completion Date | Status/Comments |
|--|--------|------------------------------------|------------|-----------------|-----------------|
| Smoke Testing  | FSSup  | FSS, FS Staff                      | Mar-26     | Jun-26          | Completed       |
| FOG Inspections - Complete 30  | FSSup  | FSS, FS Staff                      | Jul-25     | Jun-26          | Completed       |
| Hydro Clean and CCTV La Costa Ave.                                   | FSSup  | FSS, FS Staff                      | Jul-25     | Jun-26          | Completed       |
| Hydro Clean and CCTV Olivenhain RD                                   | FSSup  | FSS, FS Staff                      | May-26     | Jun-26          | Completed       |
| Vector Control   | FSSup  | FSS, FS Staff                      | Mar-26     | Apr-26          | Completed       |
| Root Control   | FSSup  | FSS, FS Staff                      | Sep-25     | Oct-25          | Completed       |
| Rehab Pump & Motor (Saxony)  | FSS    | FSSup, FS Staff                    | Jul-25     | Sep-25          | Completed       |
| Exercise FM and Air Vac Valves                                       | FSS    | FSSup, FS Staff                    | Aug-25     | Sep-25          | Completed       |
| Test Overflow Basin Pump at Leucadia Pump Station                    | FSS    | FSSup, FS Staff                    | Feb-26     | Mar-26          | Completed       |
| Conduct Yearly Recycle Water Site Inspection at Omni La Costa Resort | FSS    | FSSup                              | Apr-26     | Apr-26          | Completed       |
| Reporting  |        |                                    |            |                 |                 |
| Submit Quarterly Recycled Water Reports                              | FSS    | FSSup                              | Jul-25     | Jun-26          | Completed       |
| Submit Collection System Annual Report                               | FSS    | FSSup                              | Apr-26     | Apr-26          | Completed       |
| Submit Stormwater Annual Report                                      | FSS    | FSSup                              | Jun-26     | Jun-26          | Completed       |
| Bypass Pumping Drills  |        |                                    |            |                 |                 |
| Batiquitos Pump Station  | FSSup  | FSS, FS Staff                      | May-26     | Jun-26          | Completed       |
| Leucadia Pump Station  | FSSup  | FSS, FS Staff                      | Jun-26     | Jun-26          | Completed       |
| Avocado Pump Station   | FSSup  | FSS, FS Staff                      | Aug-25     | Aug-25          | Completed       |
| Rancho Verde Pump Station  | FSSup  | FSS, FS Staff                      | May-26     | May-26          | Completed       |
| Host Emergency Drill with Local Agencies                             | FSS    | FSSup, FS Staff                    | Feb-26     | Mar-26          | Completed       |
| SSMP Update  | FSS    | FSSup, CPM                         | Jul-25     | Jul-25          | Completed       |
| Office Equipment   |        |                                    |            |                 |                 |
| Dispose of Obsolete IT Equipment                                     | DFA    | ADS, AS                            | Jul-25     | Dec-25          | Completed       |
| Public Outreach Services   |        |                                    |            |                 |                 |
| Develop Relevant Social Media Content                                | ADS    | RTP, GM, DFA, FSSup, FS Staff      | Jul-25     | Jun-26          | Completed       |
| Refresh LWD Teacher Grant Program                                    | ADS    | AS, RTP                            | Jul-25     | Aug-25          | Completed       |
| Execute LWD Teacher Grant Program                                    | ADS    | AS, RTP                            | Aug-25     | Nov-25          | Completed       |
| Write, Design, Print & Mail 2025 Fall Newsletter                     | ADS    | AS, RTP                            | Jul-25     | Oct-25          | Completed       |
| Write, Design, Print & Mail 2026 Spring Newsletter                   | ADS    | GM, DFA, EA, AS, RTP               | Jan-26     | May-26          | Completed       |
| Continue to Review and Post New Videos to Website                    | ADS    | RTP, GM, DFA, FSSup, EA, AS        | Jul-25     | Jun-26          | Completed       |
| Coordinate and Participate in the Water Career Day Event             | ADS    | DFA, RTP, AS, FSSup, FST Ills, FSS | Jul-25     | Oct-25          | Completed       |
| Participate in OMWD Open House and Emergency Preparedness Event      | ADS    | DFA, AS, FSSup, FS Staff           | Jul-25     | Sep-25          | Completed       |
| Awards   |        |                                    |            |                 |                 |
| Apply for CWEA Awards  | FSS    | DFA, FSSup                         | Oct-25     | Nov-25          | Completed       |
| Records Retention  |        |                                    |            |                 |                 |
| Review Stored Records and Destroy Those Past Retention Period        | EA     | AS, ADS                            | Jul-25     | Oct-25          | Completed       |

**Additional Items:**

|   |        |           |
|---|--------|-----------|
| Ord. 149 - Aldern Reimbursement Agreement                               | Jul-25 | COMPLETED |
| Evaluate and prepare for Website ADA compliance law                     | Aug-26 | COMPLETED |
| Public Hearing - Amend EDU Capacity Schedule Ordinance 151              | Feb-26 | COMPLETED |
| FSTs participated in LCC Earth Day Celebration Event                    | Apr-26 | COMPLETED |
| Extended RTP's Public Outreach contract/Task Order #4 Executed for FY27 | May-26 | COMPLETED |
| San Dieguito Unified School Ecoliteracy Fair Attendance                 | May-26 | COMPLETED |

#### 4. Infrastructure and Technology

*Protect the long-term viability of the District by:*

- *Proactively improving and replacing the infrastructure prior to failure; and*
- *Pursuing technological innovation and excellence to enhance the District's infrastructure and operations to maximize efficiency and cost effectiveness.*

| Tactics   | Leader  | Team   | Start Date      | Completion Date         | Status/Comments |             |           |
|---|---|--|-----------------|-------------------------|-----------------|-------------|-----------|
| Diana Pump Station Upgrade                                    | Construction                                      | CPM  | GM, FSS, DE     | Jul-25                  | Dec-26          | In Progress |           |
| Rancho Verde Pump Station Rehabilitation                      | Construction                                      | CPM  | GM, FSS, DE     | Jul-25                  | Sep-25          | Completed   |           |
| FY 2025 Gravity Pipeline Rehabilitation                       | Construction                                      | CPM  | GM, FSS, DE     | Jul-25                  | Sep-25          | Completed   |           |
| FY 2026 Gravity Pipeline Rehabilitation                       | Design  | CPM  | GM, FSS, DE     | Jul-25                  | Mar-26          | In Progress |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Apr-26                  | Jun-26          | Not Started |           |
|   | Construction                                      | CPM  | GM, FSS, DE     | Jul-26                  | Dec-26          | Not Started |           |
| La Costa Pump Station Replacement                             | Design  | CPM  | GM, FSS, DE     | Jul-25                  | Jun-26          | In Progress |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Jul-26                  | Aug-26          | Not Started |           |
|   | Construction                                      | CPM  | GM, FSS, DE     | Sep-26                  | Feb-28          | Not Started |           |
| L1/L2 Force Main Anode Replacement                            | Design  | CPM  | GM, FSS, DE     | Jul-25                  | Aug-25          | Completed   |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Sep-25                  | Nov-25          | Completed   |           |
|   | Construction                                      | CPM  | GM, FSS, DE     | Dec-25                  | Mar-26          | Cancelled   |           |
| Leucadia PS (L1) Force Main Condition Assessment              | Evaluate Method of Assessment                     | CPM  | GM, FSS, DE     | Jul-25                  | Aug-25          | Completed   |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Sep-25                  | Sep-25          | Completed   |           |
|   | Evaluation  | CPM  | GM, FSS, DE     | Oct-25                  | Jan-26          | Completed   |           |
| Monitoring of Sewer Manholes Near San Marcos Creek            | Execute Agreement for Monitoring                  | CPM  | GM, FSS, DE     | Feb-26                  | Feb-26          | Completed   |           |
|   | Data Collection                                   | CPM  | GM, FSS, DE     | May-26                  | May-26          | Completed   |           |
|   | Evaluation  | CPM  | GM, FSS, DE     | Jun-26                  | Jun-26          | Completed   |           |
| B3 Force Main Anode Replacement                               | Design  | CPM  | GM, FSS, DE     | Jul-25                  | Aug-25          | Completed   |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Sep-25                  | Nov-25          | Completed   |           |
|   | Construction                                      | CPM  | GM, FSS, DE     | Dec-25                  | Mar-26          | Cancelled   |           |
| Batiquitos Pump Station Drywell Concrete Repair               | Design  | CPM  | GM, FSS, DE     | Jul-25                  | Nov-25          | Completed   |           |
|   | Bid Project                                       | CPM  | GM, FSS, DE     | Dec-25                  | Feb-26          | Completed   |           |
|   | Construction                                      | CPM  | GM, FSS, DE     | Mar-26                  | Aug-26          | Completed   |           |
| District Consulting Services - DWEI 2 Year Contract Extension | Execute Extension                                 | CPM  | GM, FSS         | Jul-25                  | Jul-25          | Completed   |           |
| Purchases   | Purchase Mini-jetter                              | FSS  | FSSup, FS Staff | Aug-25                  | Dec-25          | Completed   |           |
|   | Purchase Golf Cart Replacement                    | FSS  | FSSup, FS Staff | Oct-25                  | Nov-25          | Completed   |           |
|   | Purchase New Camera Head                          | FSS  | FSSup, FS Staff | Jul-25                  | Aug-25          | Completed   |           |
|   | Replace LPS Scrubber Blower                       | FSS  | FSSup, FS Staff | Jul-25                  | Dec-25          | Completed   |           |
|   | Batiquitos PS Purchase Spare Chopper Pump         | FSS  | FSSup, FS Staff | Oct-25                  | Dec-25          | Completed   |           |
|   | Replace AWT Sluice Gates                          | FSS  | FSSup, FS Staff | Jul-25                  | Oct-25          | Completed   |           |
|   | AWT Rehab Effluent Pump                           | FSS  | FSSup, FS Staff | Aug-25                  | Dec-25          | Completed   |           |
|   | Leucadia PS & Batiquitos PS Surge Tank Assessment | CPM  | FSSup, FS Staff | Jul-25                  | Dec-25          | Completed   |           |
|   | Leucadia Pump Station - Crane Repairs             | CPM  | FSSup, FS Staff | Jul-25                  | Dec-25          | Completed   |           |
|   | Administration Building and Facility              | Migrate email server to Microsoft 365 Cloud      | DFA             | DataNet                 | Sep-25          | Dec-25      | Completed |
|   |   | Migrate SharePoint server to Microsoft 365 Cloud | DFA             | DataNet, FSSup, FSS, AS | Jan-26          | Mar-25      | Completed |
| Explore retrofitting Admin Building lighting fixtures LEDs    |   | DFA  | FSS, FSSup      | Jul-25                  | Dec-25          | Completed   |           |
| Migrate to a new internet service provider                    |   | DFA  | ADS             | Jul-25                  | Sep-25          | Completed   |           |

#### 4. Infrastructure and Technology Continued


**Protect the long-term viability of the District by:**

- Proactively improving and replacing the infrastructure prior to failure; and
- Pursuing technological innovation and excellence to enhance the District's infrastructure and operations to maximize efficiency and cost effectiveness.

**Additional Items:**

|  |        |           |
|--|--------|-----------|
| Saxony PS Discharge Piping Emergency Repair  | Aug-25 | COMPLETED |
| Construction of Spill Estimation/Confined Space Manhole  | Aug-25 | COMPLETED |
| Saxony P.S. #1 discharge line section pipe replacement   | Aug-25 | COMPLETED |
| Irrigation/AWT washdown transition to potable water  | Sep-25 | COMPLETED |
| Diana P.S. high/high float installation  | Sep-25 | COMPLETED |
| Installation of a Cathodic Gasket at Saxony Pump Station                                       | Nov-26 | COMPLETED |
| Encinitas Estates P.S. wet well pressure transducer installation                               | Nov-25 | COMPLETED |
| Batiquitos P.S. chopper pump #1 replacement  | Nov-25 | COMPLETED |
| Capacity Fee Ordinance Update JADU Exemption   | Feb-26 | COMPLETED |
| Installation of Cathodic Protection Gasket and hardware at B2/B3 FM and Failsafe line          | Feb-26 | COMPLETED |
| Encina Station fail-safe water line air vac spool replacement                                  | Feb-26 | COMPLETED |
| Leucadia P.S. MCC room roof replacement  | Feb-26 | COMPLETED |
| Replacement of locking lids at Scott's Valley easement   | Mar-26 | COMPLETED |
| AWT electrical rewiring of effluent pumps  | Mar-26 | COMPLETED |
| Installation of discharge emergency bypass valve at Batiquitos P.S.                            | May-26 | COMPLETED |
| Encinitas Estates #2 check valve upgrade   | May-26 | COMPLETED |
| Resurfaced LPS generator's fuel tank, portable pump 174 and effluent check valves at Encina PS | May-26 | COMPLETED |
| Renew ADS Flow Metering Agreement  | Jun-26 | COMPLETED |
| Batiquitos PS - develop Spill Prevention, Control, & Countermeasure Plan                       | Jun-26 | COMPLETED |
| Transition to Cradle Point Radios 5G   | Jun-26 | COMPLETED |
| Replacement of frame and cover and rehabilitation of manholes at Pueblo Park easement          | Jun-26 | COMPLETED |
| Replacement of frame and cover of manhole at Stagecoach Park                                   | Jun-26 | COMPLETED |

**MEMORANDUM**

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Fiscal Year 2027 LWD Tactics and Action Plan

---

**RECOMMENDED:**

Staff recommends that the Board of Directors:

1. Adopt the fiscal year 2027 Leucadia Wastewater District (LWD) Tactics and Action Plan.
2. Discuss and take other action as appropriate.

**DISCUSSION:**

As you are aware, the Board of Directors originally adopted the LWD Strategic Plan in July 2005 which was updated in April 2024. In order to maintain the Strategic Plan as a “living” document, staff annually develops a Tactics and Action Plan which develops goals associated with the Plan’s four strategic areas:

1. Financial
2. People
3. Services
4. Infrastructure & Technology

For fiscal year 2027, staff has developed an ambitious plan that includes 108 tactical goals. A copy of the fiscal year 2027 Tactics and Action Plan is attached for your review. Staff will provide a brief overview of the plan at the Board of Directors meeting.

PJB:

Attachment

**Leucadia Wastewater District  
Fiscal Year 2027  
Tactics & Action Plans**

**1. Financial**

**Maintain fiscal stability and growth with:**

- Proactive monitoring and forecasting of District finances in order to provide competitive rates and avoid abrupt rate adjustments; and
- Effective oversight and communication with key partners, including the Encina Joint Powers Authority, to ensure cost effective capital and operating planning and consistency with District financial goals.

| Tactics  |  | Leader | Team                         | Start Date | Completion Date | Status/Comments |
|--|--|--------|------------------------------|------------|-----------------|-----------------|
| FY 2026 Audit  | Close Books, Prepare Trial Balance & Supporting Schedules  | DFA    | AT, ADS                      | Jul-26     | Sep-26          | In Progress     |
|  | Coordinate with & Respond to Auditors  | DFA    | AT, ADS, EA, GM              | Jul-26     | Dec-26          | Not Started     |
|  | Provide Audit Report to Board  | DFA    | GM, ADS, AS                  | Dec-26     | Dec-26          | Not Started     |
| FY 2028 Budget                                       | Initial Data Collection  | DFA    | FSS, EA, ADS, FSSup, CPM     | Jan-27     | Mar-27          | Not Started     |
|  | Board Workshop   | DFA    | GM, FSS, EA, ADS, FSSup, CPM | May-27     | May-27          | Not Started     |
|  | Budget Approval  | DFA    | GM                           | Jun-27     | Jun-27          | Not Started     |
| Finance Policy Reviews                               | Procurement Policy   | DFA    | GM, ADS, EA                  | Aug-26     | Feb-27          | Not Started     |
|  | Investment Policy  | DFA    | ADS, GM, EA                  | Jul-26     | Mar-27          | Not Started     |
|  | Reserve Policy   | DFA    | ADS, GM, EA                  | Feb-27     | Feb-27          | Not Started     |
| Financial Awards                                     | Apply for GFOA Financial Reporting Award   | DFA    | AT                           | Dec-26     | Jan-27          | Not Started     |
| Financial Plan Tracking Update                       | Internally Update District's Financial Plan  | DFA    | GM                           | Nov-26     | Feb-27          | Not Started     |
| CalPERS Actuarial Valuation & Associated Liabilities | Coordinate with Actuary to Complete OPEB Roll-forward Valuation  | DFA    | AT                           | Jan-27     | Apr-27          | Not Started     |
|  | Complete Deferral Schedules and Record in Accounting   | DFA    | AT                           | May-27     | Jun-27          | Not Started     |
|  | Provide Update on CalPERS to Board   | DFA    | AT                           | Apr-27     | Jun-27          | Not Started     |
| Contract for Services                                | Conduct Audit Services RFP Process   | DFA    | AT, ADS, EA                  | Nov-26     | Feb-27          | Not Started     |
| EWA  | Meet regularly with LWD EWA's Representatives to discuss capital and operating issues that impact LWD expenses | GM     | DFA                          | Jul-26     | Jun-27          | Not Started     |

## 2. People

### Employ the highest qualified work force by:

- Optimizing training and leadership development opportunities;
- Promoting an excellent safety culture; and
- Providing competitive compensation in order to recruit and retain high quality employees.

| Tactics   | Leader | Team                                  | Start Date | Completion Date | Status/Comments |
|---|--------|---------------------------------------|------------|-----------------|-----------------|
| Conduct Employee Benefits Briefing and Open Enrollments       | DFA    | ADS, Pickering Ins Brokers            | May-27     | May-27          | Not Started     |
| Dental, Vision, and Other Benefits Open Enrollment            | ADS    | All Staff                             | Jun-27     | Jun-27          | Not Started     |
| CalPERS Health Open Enrollment                                | ADS    | All Staff                             | Sep-26     | Oct-26          | Not Started     |
| iGOE Section 125 Flexible Spending Open Enrollment            | ADS    | All Staff                             | Oct-26     | Nov-26          | Not Started     |
| Employee Training   |        |                                       |            |                 |                 |
| Conduct Annual Confined Space Entry Training                  | FSS    | FSSup, FS Staff                       | Mar-27     | Jun-27          | Not Started     |
| Conduct Annual Traffic Control Training                       | FSS    | FSSup, FS Staff                       | Mar-27     | Jun-27          | Not Started     |
| Conduct Annual Sewer Spill Estimation Training                | FSS    | FSSup, FS Staff                       | Mar-27     | Jun-27          | Not Started     |
| CPR/First Aid Refresher Training                              | ADS    | All Staff                             | Sep-26     | Nov-26          | Not Started     |
| Administration Policy Updates/Annual Reviews                  |        |                                       |            |                 |                 |
| Board Policy Binders  | EA     | AS                                    | Sep-26     | Nov-26          | Not Started     |
| Board Staff Relations Policy                                  | DFA    | GM, ADS, EA                           | Nov-26     | Jan-27          | Not Started     |
| Identity Theft Policy (2009)                                  | ADS    | GM, DFA, EA                           | Jan-27     | Apr-27          | Not Started     |
| Public Hearing - Vacancies, Recruitment and Retention Efforts | ADS    | GM, DFA, EA                           | Mar-27     | May-27          | Not Started     |
| Field Services Technician In Training (FST IT) Recruitment    | FSSup  | FSS, ADS, AS, FSTIII                  | Jul-26     | Dec-26          | Not Started     |
| FST IT On Boarding and New Employee Training                  | FSS    | FSSup, ADS, AS, FSTIII                | Jan-27     | Jan-28          | Not Started     |
| Conduct Employee Satisfaction Survey                          | GM     | DFA, ADS                              | Nov-26     | Dec-26          | Not Started     |
| Emergency Response  |        |                                       |            |                 |                 |
| Conduct an Emergency Response Drill/Training                  | ADS    | All Staff                             | Jan-27     | Jun-27          | Not Started     |
| LWD's Safety Program  |        |                                       |            |                 |                 |
| Review existing Safety Programs & Policies                    | DFA    | GM, FSS, FSSup, Safety Committee      | Jul-26     | Jan-27          | Not Started     |
| Update existing Safety Programs & Policies                    | DFA    | GM, FSS, FSSup, Safety Committee      | Jan-27     | Jun-27          | Not Started     |
| Conduct Workplace Violence Prevention Assessments             | ADS    | GM, DFA, FSS, FSSup, Safety Committee | Jul-26     | Jun-27          | Not Started     |
| Professional Services Contract                                |        |                                       |            |                 |                 |
| Conduct Legal Services RFP Process                            | DFA    | AT, ADS, EA                           | Sep-26     | Dec-26          | Not Started     |
| Conduct Salary Survey (In-house)                              | ADS    | DFA, AS                               | Jan-27     | Apr-27          | Not Started     |
| Conduct Employee Interviews                                   |        |                                       |            |                 |                 |
| General Manager Check-In                                      | GM     | DFA, ADS                              | Oct-26     | Dec-26          | Not Started     |
| Compensation  | GM     | DFA, ADS                              | May-27     | Jun-27          | Not Started     |
| Leadership Coaching   | GM     | Management Staff                      | Jul-26     | Jun-27          | Not Started     |
| Employee Recognition  |        |                                       |            |                 |                 |
| Annual Employee BBQ   | EA     | ADS, AS                               | Jul-26     | Jul-26          | In Progress     |
| Holiday Function  | EA     | ADS, AS                               | Aug-26     | Dec-26          | Not Started     |

### 3. Services

Provide exceptional services to our customers by:

- Safely collecting and transporting wastewater in order to provide the highest level of environmental protection;
- Educating customers on our services;
- Pursuing viable water recycling opportunities; and
- Pursuing strategic alliances with other organizations.

| Tactics  | Leader | Team                               | Start Date | Completion Date | Status/Comments |
|--|--------|------------------------------------|------------|-----------------|-----------------|
| Smoke Testing  | FSSup  | FSS, FS Staff                      | Mar-27     | May-27          | Not Started     |
| FOG Inspections - Complete 30  | FSSup  | FSS, FS Staff                      | Jul-26     | Jun-27          | Not Started     |
| Hydro Clean and CCTV Alga Road.                                      | FSSup  | FSS, FS Staff                      | Jul-26     | Jun-27          | Not Started     |
| Hydro Clean and CCTV Rancho Santa Fe Road                            | FSSup  | FSS, FS Staff                      | Jul-26     | Jun-27          | Not Started     |
| Vector Control   | FSSup  | FSS, FS Staff                      | Mar-27     | Apr-27          | Not Started     |
| Root Control   | FSSup  | FSS, FS Staff                      | Oct-26     | Dec-26          | Not Started     |
| Rehab Pump & Motor (Batiqitos)                                       | FSS    | FSSup, FS Staff                    | Jul-26     | Sep-26          | Not Started     |
| Exercise FM and Air Vac Valves                                       | FSS    | FSSup, FS Staff                    | Aug-26     | Sep-26          | Not Started     |
| Test Overflow Basin Pump at Leucadia Pump Station                    | FSS    | FSSup, FS Staff                    | Sep-26     | Dec-26          | Not Started     |
| Conduct Yearly Recycle Water Site Inspection at Omni La Costa Resort | FSS    | FSSup                              | Oct-26     | Jan-27          | Not Started     |
| Reporting  |        |                                    |            |                 |                 |
| Submit Quarterly Recycled Water Reports                              | FSS    | FSSup                              | Jul-26     | Jun-27          | Not Started     |
| Submit Collection System Annual Report                               | FSS    | FSSup                              | Mar-27     | Apr-27          | Not Started     |
| Submit Stormwater Annual Report                                      | FSS    | FSSup                              | May-27     | Jun-27          | Not Started     |
| Bypass Pumping Drills  |        |                                    |            |                 |                 |
| Batiqitos Pump Station   | FSSup  | FSS, FS Staff                      | Jan-27     | Mar-27          | Not Started     |
| Leucadia Pump Station  | FSSup  | FSS, FS Staff                      | Jun-27     | Jun-27          | Not Started     |
| Encinitas Estates Pump Station                                       | FSSup  | FSS, FS Staff                      | Sep-26     | Sep-26          | Not Started     |
| VP5 Pump Station   | FSSup  | FSS, FS Staff                      | Dec-26     | Dec-26          | Not Started     |
| VP7 Pump Station   | FSSup  | FSS, FS Staff                      | Mar-27     | Mar-27          | Not Started     |
| Host Emergency Drill with Local Agencies                             | FSS    | FSSup, FS Staff                    | Sep-26     | Sep-26          | Not Started     |
| SSMP Update  | FSS    | FSSup, CPM                         | Sep-26     | Nov-26          | Not Started     |
| Office Equipment   |        |                                    |            |                 |                 |
| Dispose of Obsolete IT Equipment                                     | DFA    | ADS, AS                            | Nov-26     | Dec-26          | Not Started     |
| Public Outreach Services   |        |                                    |            |                 |                 |
| Develop Relevant Social Media Content                                | ADS    | RTP, GM, DFA, FSSup, FS Staff      | Nov-26     | Jun-27          | Not Started     |
| Execute LWD Teacher Grant Program                                    | ADS    | AS, RTP                            | Sep-26     | Dec-26          | Not Started     |
| Write, Design, Print & Mail 2026 Fall Newsletter                     | ADS    | AS, RTP                            | Nov-26     | Mar-27          | Not Started     |
| Write, Design, Print & Mail 2027 Spring Newsletter                   | ADS    | GM, DFA, EA, AS, RTP               | Jan-27     | May-27          | Not Started     |
| Continue to Review and Post New Videos to Website                    | ADS    | RTP, GM, DFA, FSSup, EA, AS        | Jul-26     | Jun-27          | Not Started     |
| Update Website to meet Web Content Accessibility Guidelines          | ADS    | Website Developer, EA, DFA, AS     | Jul-26     | Jun-27          | Not Started     |
| Coordinate and Participate in the Water Career Day Event             | ADS    | DFA, RTP, AS, FSSup, FST Ills, FSS | Jul-26     | Oct-26          | Not Started     |
| Awards   |        |                                    |            |                 |                 |
| Apply for CWEA Awards  | FSS    | DFA, FSSup                         | Oct-26     | Nov-26          | Not Started     |
| Records Retention  |        |                                    |            |                 |                 |
| Review Stored Records and Destroy Those Past Retention Period        | EA     | AS, ADS                            | Jul-26     | Oct-26          | Not Started     |

**4. Infrastructure and Technology**

*Protect the long-term viability of the District by:*

- Proactively improving and replacing the infrastructure prior to failure; and
- Pursuing technological innovation and excellence to enhance the District's infrastructure and operations to maximize efficiency and cost effectiveness.

| Tactics  | Leader   | Team | Start Date      | Completion Date | Status/Comments |             |
|--|--|------|-----------------|-----------------|-----------------|-------------|
| Diana Pump Station Upgrade                         | Construction   | CPM  | GM, FSS, DE     | Jul-26          | Dec-26          | In Progress |
| FY 2026 Gravity Pipeline Rehabilitation            | Design   | CPM  | GM, FSS, DE     | Jul-26          | Jul-26          | In Progress |
|  | Bid Project  | CPM  | GM, FSS, DE     | Aug-26          | Sep-26          | Not Started |
|  | Construction   | CPM  | GM, FSS, DE     | Oct-26          | Feb-27          | Not Started |
| FY 2027 Gravity Pipeline Rehabilitation            | Design   | CPM  | GM, FSS, DE     | Jul-26          | Sep-26          | Not Started |
|  | Bid Project  | CPM  | GM, FSS, DE     | Sep-26          | Nov-26          | Not Started |
|  | Construction   | CPM  | GM, FSS, DE     | Nov-26          | Mar-27          | Not Started |
| La Costa Pump Station Replacement                  | Design   | CPM  | GM, FSS, DE     | Jul-26          | Sep-26          | In Progress |
|  | Bid Project  | CPM  | GM, FSS, DE     | Aug-26          | Oct-26          | Not Started |
|  | Construction   | CPM  | GM, FSS, DE     | Nov-26          | Nov-28          | Not Started |
| L1/L2 Force Main Anode Replacement                 | Bid Project  | CPM  | GM, FSS, DE     | Jul-26          | Aug-26          | Not Started |
|  | Construction   | CPM  | GM, FSS, DE     | Sep-26          | Dec-26          | Not Started |
| Monitoring of Sewer Manholes Near San Marcos Creek | Execute Agreement for Monitoring                                 | CPM  | GM, FSS, DE     | Apr-27          | Apr-27          | Not Started |
|  | Data Collection  | CPM  | GM, FSS, DE     | May-27          | May-27          | Not Started |
|  | Evaluation   | CPM  | GM, FSS, DE     | Jun-27          | Jun-27          | Not Started |
| B3 Force Main Anode Replacement                    | Bid Project  | CPM  | GM, FSS, DE     | Jul-26          | Aug-26          | Not Started |
|  | Construction   | CPM  | GM, FSS, DE     | Sep-26          | Dec-26          | Not Started |
| Batiqitos PS (B3) Force Main Condition Assessment  | Execute Agreement  | CPM  | GM, FSS, DE     | Aug-26          | Aug-26          | Not Started |
|  | Data Collection  | CPM  | GM, FSS, DE     | Sep-26          | Nov-26          | Not Started |
|  | Evaluation   | CPM  | GM, FSS, DE     | Dec-26          | Dec-26          | Not Started |
| Hazard Preparedness & Mitigation Plan Update       | Conduct Review   | CPM  | GM, FSS, DE     | Jul-26          | Sep-26          | Not Started |
|  | Board Receive & File   | CPM  | GM, FSS, DE     | Oct-26          | Oct-26          | Not Started |
| As-Needed Engineering Design Services              | RFP Process  | CPM  | GM, FSS, DE     | Nov-26          | Feb-27          | Not Started |
|  | Board Approval   | CPM  | GM, FSS, DE     | Mar-27          | Mar-27          | Not Started |
| As-Needed Construction Services                    | Evaluate Viability   | CPM  | GM, FSS, DE     | Jan-27          | Apr-27          | Not Started |
| Purchases  | Purchase Vector Truck  | FSS  | FSSup, FS Staff | Jul-26          | Apr-27          | In Progress |
|  | Purchase EV CCTV Van Chassis                                     | FSS  | FSSup, FS Staff | Jul-26          | Jan-27          | In Progress |
|  | Purchase New CCTV Reel Cable                                     | FSS  | FSSup, FS Staff | Jul-26          | 9/31/2026       | Not Started |
|  | Replace AWT Tube Settlers (Honeycombs)                           | FSS  | FSSup, FS Staff | Sep-26          | Jan-27          | Not Started |
|  | Batiqitos PS Purchase Spare Chopper Pump                         | FSS  | FSSup, FS Staff | Oct-26          | Jan-27          | Not Started |
|  | 3D Map   | CPM  | FSSup, FS Staff | Jul-26          | Sep-26          | Not Started |
|  | Batiqitos PS Makeup Air Fan                                      | CPM  | FSSup, FS Staff | Jul-26          | Dec-26          | Not Started |
| Administration Building and Facility               | Migrate file servers to Microsoft SharePoint Cloud               | DFA  | DataNet         | Jul-26          | Dec-26          | In Progress |
|  | Establish AI Policy  | DFA  | GM, DFA         | Jul-26          | Dec-26          | In Progress |
|  | Update Electronics Use Policy                                    | DFA  | ADS, AS         | Jul-26          | Dec-26          | Not Started |
|  | Convert POTS lines to cellular - Fire alarm/Elevator phone lines | CPM  | ADS             | Jul-26          | Jun-27          | Not Started |

**MEMORANDUM**

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Resolution No. 2444 Requesting LAFCO to Take Proceedings for the Honda Change of Organization

---

**RECOMMENDATION:**

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Adopt Resolution No. 2444, Honda Annexation, as presented.
2. Discuss and take other action, as appropriate.

**DISCUSSION:**

This item was reviewed at the June 30<sup>th</sup> EC meeting and the EC concurred with staff to present this item for the Board's consideration.

The proposed Honda Annexation, located at 596 Ocean View Avenue in Encinitas, into the Leucadia Wastewater District's (LWD) service area involves one parcel totaling 0.53 acres, located west of Interstate 5, south of Leucadia Boulevard and east of Orpheus Avenue.

While this property is outside the District's sphere of influence, LWD has verified with the City of Encinitas that there are no objections to the proposed annexation. This property has an existing single-family residence served by a septic system. Per the City of Encinitas, the parcel is required to connect to the public sewer system to satisfy a permit condition for a proposed 1199 square foot Accessory Dwelling Unit (ADU). The private sewer lateral for the parcel will connect to the existing public sewer system located within an easement on the neighboring property to the north.

Annexation into the District is necessary to provide sewer service to this parcel. Approval of Resolution No. 2444 would authorize the parcel's annexation into the District's service boundary. The District's existing wastewater collection and treatment systems have sufficient sewer capacity to accommodate both the existing single-family residence and the proposed ADU.

A copy of Resolution No. 2444 is attached for your review.

ier:PJB

Attachment

**RESOLUTION NO. 2444**

**A RESOLUTION OF APPLICATION BY THE  
BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT  
REQUESTING THE LOCAL AGENCY FORMATION COMMISSION  
TO TAKE PROCEEDINGS FOR THE PROPOSED  
HONDA CHANGE OF ORGANIZATION**

---

**RESOLVED**, by the Board of Directors of the Leucadia Wastewater District, that

**WHEREAS**, the Board of Directors of the LEUCADIA WASTEWATER DISTRICT (LWD), San Diego County, State of California, desires to initiate proceedings pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code for the proposed Honda Change of Organization; and

**WHEREAS**, the proposed Honda Change of Organization includes annexation of the Honda territory (*APN 256-151-25-00*) to the LWD; and

**WHEREAS**, the reasons for this proposed Change of Organization are as follows:

1. LWD is empowered to and is engaged in the collection, treatment, and disposal of wastewater and has existing facilities to provide wastewater service to the territory proposed to be annexed.
2. The owners of the territory desire to utilize the LWD facilities.
3. The territory to be annexed is not within LWD's Sphere of Influence, but LWD has verified with the City of Encinitas that there are no objections.

**WHEREAS**, the territory subject to the proposed Change of Organization is inhabited, and a description of the external boundary of the territory is set forth in Exhibit "A" and a map thereof is set forth in Exhibit "B", both attached hereto and by this reference incorporated herein; and

**WHEREAS**, LWD requests that the proposed Change of Organization be subject to the following terms and conditions:

1. The annexed property is thereafter subject to capacity fees, sewer service fees, and all other district-wide Ordinances and Resolutions of LWD.

**WHEREAS**, LAFCO is authorized to approve this proposed Change of Organization without notice or hearing and without an election. If no express effective date is indicated, the effective date of the Change of Organization shall be the date of recordation of the Certificate of Completion and Resolution ordering the change of organization by the County Recorder.

**WHEREAS**, the staff of LWD has reviewed this proposed Change of Organization under the California Environmental Quality Act (CEQA) and has found it to be categorically exempt from CEQA pursuant to Section 15319 (a) of the California Environmental Quality Act.

**NOW, THEREFORE**, this Resolution of Application is hereby approved and adopted by the Board of Directors of the LEUCADIA WASTEWATER DISTRICT. The Local Agency Formation Commission of San Diego County is hereby requested to take proceedings for the proposed Change of Organization that includes the territory as described in Exhibit "A" and shown in Exhibit "B", according to the terms and conditions stated above and in a manner provided by the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000.

**PASSED AND ADOPTED** at a Regular meeting of the Board of Directors held on July 8<sup>th</sup>, 2026 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Matthew Brown, President

ATTEST:

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Paul Bushee, General Manager  
(SEAL)

June 15, 2026  
J.N. 26-418.0

“HONDA-ENCINITAS CHANGE OF ORGANIZATION”  
ANNEXATION TO LEUCADIA WASTEWATER DISTRICT

LAFCO FILE NO. CO26-\_\_

BEING A PORTION OF LOT 6 IN BLOCK 3 OF AVOCADO ACRES ACCORDING TO MAP THEREOF NO. 1791, IN THE CITY OF LEUCADIA, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 6 IN BLOCK 3 OF MAP NO. 1791,

THENCE, (1) ALONG THE WESTERLY BOUNDARY OF SAID PARCEL 1, NORTH  $03^{\circ}44'32''$  EAST 70.00 FEET TO A POINT ON THE EXISTING BOUNDARY OF THE LEUCADIA WASTEWATER DISTRICT; THENCE ALONG SAID BOUNDARY

(2) NORTH  $89^{\circ}45'42''$  EAST 340.57 FEET;

THENCE (3) SOUTH  $18^{\circ}30'09''$  EAST 11.80 FEET TO THE BEGINNING OF A TANGENT 266.53 FOOT RADIUS CURVE CONCAVE SOUTHWESTERLY; THENCE ALONG SAID CURVE

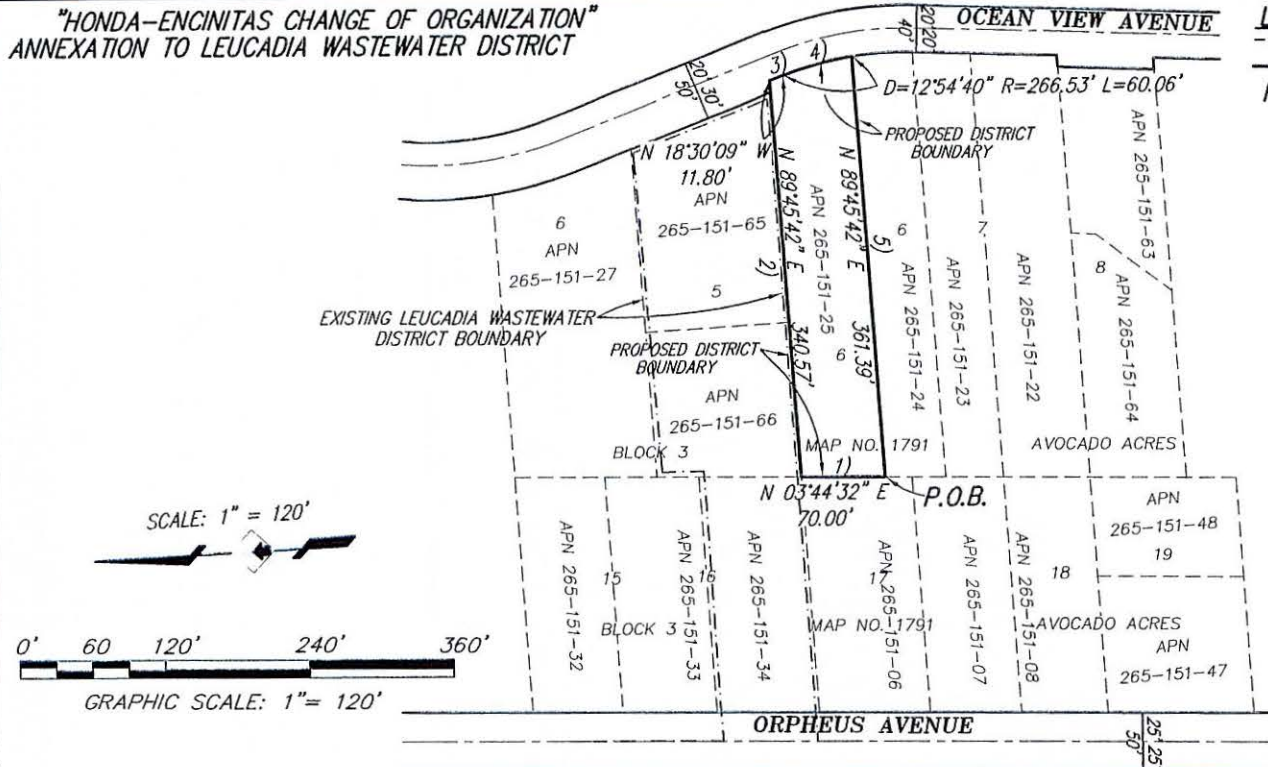
(4) SOUTHEASTERLY 60.06 FEET THROUGH A CENTRAL ANGLE OF  $12^{\circ}54'40''$ ;

THENCE (5) SOUTH  $89^{\circ}45'42''$  WEST 361.39 FEET TO THE **POINT OF BEGINNING**.

CONTAINS 0.565 ACRES OF LAND, MORE OR LESS.

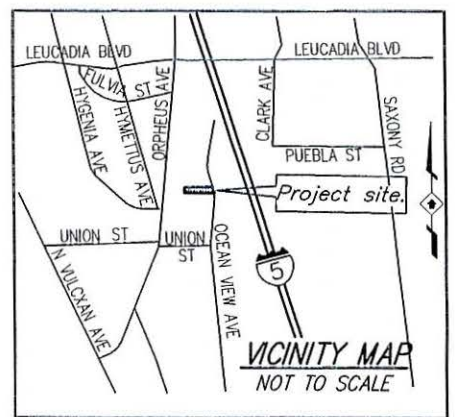
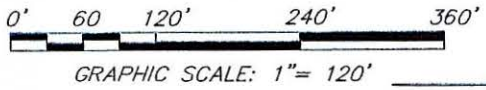
For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

**"HONDA-ENCINITAS CHANGE OF ORGANIZATION"  
ANNEXATION TO LEUCADIA WASTEWATER DISTRICT**



**LEGEND:**  
 - - - - - INDICATES EXISTING LEUCADIA WASTEWATER DISTRICT BOUNDARY  
 \_\_\_\_\_ INDICATES PROPOSED LEUCADIA WASTEWATER DISTRICT BOUNDARY  
 P.O.B. INDICATES POINT OF BEGINNING

SCALE: 1" = 120'



**DISCLAIMERS:**

1. "FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED."

ASSESSOR'S PARCEL NUMBERS:  
265-151-25-00

|                |            |          |           |
|----------------|------------|----------|-----------|
| LAFCO FILE NO: | ACREAGE    | DATE:    | SCALE:    |
|                | 0.565 ACRE | 06-12-26 | 1" = 120' |

LEUCADIA WASTEWATER DISTRICT  
ANNEXATION NO. \_\_\_\_\_

BEING THE WESTERLY 70' OF LOT 6 IN  
BLOCK 3 OF AVOCADO ACRES, IN THE CITY  
OF ENCINITAS, COUNTY OF SAN DIEGO,  
STATE OF CALIFORNIA.

**Alidade**  
ENGINEERING

43950 MARGARITA RD., SUITE 'C'  
TEMECULA, CA 92592  
(951) 587-2020

MEMORANDUM

Ref: 26-9607

DATE: July 2, 2026  
TO: Board of Directors  
FROM: Paul J. Bushee, General Manager   
SUBJECT: Award of Sole Source Purchase Agreement to Haaker Equipment Company for a New Vactor Combination Truck

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**RECOMMENDATION:**

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source purchase agreement with Haaker Equipment Company for the purchase of a new Vactor 2110 Combination Truck in an amount not to exceed \$724,314.90.
2. Discuss and take other action as appropriate.

**DISCUSSION:**

**Tactical Goal: Infrastructure and Technology / Purchases / Vactor Truck Replacement**

This item was reviewed at the June 30<sup>th</sup> EC meeting and the EC concurred with staff to present this item for the Board's consideration.

The Leucadia Wastewater District (District) has two Vactor Combination Trucks (Vactor) in its fleet for collection system hydro-cleaning. Over the past year, staff has noticed an increase in the cost and frequency of repairs to maintain the oldest Vactor (Vactor 170). Vactor 170 was purchased in 2020, is 6 years old and has 4,864 engine hours. The District has been using Vactor trucks since 1991. District's Field Service Staff has been specifically trained to operate and maintain the Vactor equipment. Additionally, the Vactor has proven to be very reliable. Staff believes it is prudent for the District to continue using Vactors in our fleet.

The District's Vehicle Replacement Policy states that the minimum replacement criteria for a heavy-duty vehicle is 8 years or 4,000 engine hours. Engine hours is the critical parameter for a Vactor because the engine drives the hydraulic system used for hydro-cleaning and vacuuming debris in addition to vehicle propulsion. Therefore, Vactor 170 has met the engine hours threshold. Additionally, due to Vactor 170's increase in maintenance frequency and the associated cost, staff believes Vactor 170 has exceeded its useful life and requires replacement. It is important to note that staff will be trading in Vactor 170 or selling at auction.

Haaker Equipment Company (Haaker) is the only authorized Southern California dealer for Vactor Trucks. Under Section 11.1 (A), Sole Source Procurement, of the District's Procurement Policy, sole source procurement is allowed in cases where goods and services are obtainable from only one vendor due to unique circumstances. Additionally, Section 11.1 (D), Complex or Unique Items, of the District's Procurement Policy, allows for the purchase of unique equipment without conducting sealed bid procedures. Consequently, staff requested a quote from Haaker for the replacement Vactor.

Staff has evaluated the quote submitted by Haaker and is satisfied that the Vactor meets our specified combination truck requirements. LWD staff would also like to note that this quote is based on Sourcewell's cooperative purchasing program, which meets the requirements of Section 3.4 of the LWD Procurement Policy. Therefore, it is recommended that the Board authorize the General Manager to execute a sole source purchase agreement with Haaker for the purchase of a new Vactor Truck.

**FISCAL IMPACT:**

The Fiscal Year 2027 Capital Acquisition Budget includes \$800,000 for the purchase of this replacement Vactor truck under the Vehicle Acquisition account.

mg:PJB



9465 MISSION PARK PLACE, SANTEE, CALIFORNIA 92071

(619) 569-1946 ~ HAAKER.COM



Awarded Contract

Contract # 101221-VTR

QUOTE

JUNE 16, 2026

|   |   |
|---|---|
| <b>TO:</b> LEUCADIA WASTEWATER DISTRICT | <b>ATTN:</b> MR. MARVIN GONZALEZ                                  |
| 1960 LA COSTA AVENUE                    | (760) 212-2838  |
| CARLSBAD, CA 92009                      | EMAIL: <a href="mailto:mgonzalez@lwwd.org">mgonzalez@lwwd.org</a> |

IN ACCORDANCE WITH YOUR REQUEST, WE ARE PLEASED TO SUBMIT THE FOLLOWING PROPOSAL FOR YOUR CONSIDERATION AND APPROVAL BASED ON THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT – **CONTRACT #101221-VTR.**

**ONE (1) NEW VACTOR DIESEL 2110-16" COMBO SEWER CLEANER**

10YD DEBRIS BODY, 16" BLOWER W/15' RAPID DEPLOYMENT BOOM, 1000-GAL WATER CAPACITY. MOUNTED ON A 2027 DIESEL FREIGHTLINER 114SD+ SINGLE AXLE (4X2) 370HP CDL CHASSIS, WITH CUMMINS L9 ENGINE AND ALLISON 3000RDS AUTOMATIC TRANSMISSION.  
UNIT INCLUDES THE FOLLOWING STANDARD AND OPTIONAL FEATURES.

**STANDARD ITEMS INCLUDED:**

|  |   |   |
|--|---|---|
| <ul style="list-style-type: none"> <li>— JETRIGHT TECHNOLOGY</li> <li>— OPERATOR STATION CURBSIDE TOOLBOX</li> <li>— ALUMINUM FENDERS</li> <li>— MUD FLAPS</li> <li>— COLOR CODED SEALED ELECTRICAL SYSTEM</li> <li>— INTUITOUCH ELECTRONIC PACKAGE</li> <li>— DOUBLE ACTING HOIST CYLINDER</li> <li>— HANDGUN ASSEMBLY</li> <li>— EX-TEN STEEL CYLINDRICAL DEBRIS TANK</li> <li>— FLEXIBLE HOSE GUIDE</li> <li>— (3) NOZZLES WITH CARBIDE INSERTS W/RACK</li> <li>— SUCTION TUBE STORAGE</li> <li>— 1" NOZZLE PIPE</li> <li>— 10' LEADER HOSE</li> <li>— FLAT REAR DOOR W/HYDRAULIC LOCKS</li> <li>— DUAL STAINLESS-STEEL FLOAT SHUT OFF SYSTEM</li> <li>— MICROSTRAINER PRIOR TO BLOWER</li> <li>— LUBE MANIFOLD. W/ LUBE CHART</li> <li>— DEBRIS BODY VACUUM RELIEF SYSTEM</li> </ul> | <ul style="list-style-type: none"> <li>— DEBRIS DEFLECTOR PLATE</li> <li>— 48" DUMP HEIGHT</li> <li>— DEBRIS BODY -UP MESSAGE &amp; ALARM</li> <li>— LOW WATER INDICATOR ON SCREEN W/ALARM AND WATER PUMP FLOW INDICATOR</li> <li>— 3" Y -STRAINER AT PASSENGER SIDE</li> <li>— FILL WITH 25' FILL HOSE</li> <li>— 1000 GALLONS STD</li> <li>— ADDITIONAL WATER TANK SIGHT GAUGE</li> <li>— LIQUID FLOAT LEVEL INDICATOR</li> <li>— DIGITAL WATER PRESSURE GAUGE</li> <li>— FRONT JOYSTICK BOOM CONTROL</li> <li>— BOOM HOSE STORAGE</li> <li>— BOOM OUT OF POSITION MESSAGE AND ALARM</li> <li>— RODDER SYSTEM ACCUMULATOR - JACK HAMMER ON/OFF CONTROL W/ MANUAL VALVE</li> <li>— 3"Y -STRAINER @ WATER PUMP</li> <li>— MIDSHIP HANDGUN COUPLING</li> <li>— CHASSIS ENGINE COOLING PACKAGE</li> <li>— SIDE MOUNTED WATER PUMP</li> <li>— HOSE REEL MANUAL HYD EXTEND/RETRACT</li> </ul> | <ul style="list-style-type: none"> <li>— DIGITAL HOSE FOOTAGE COUNTER</li> <li>— HOSE REEL CHAIN COVER</li> <li>— HYDRAULIC TANK SHUTOFF VALVES</li> <li>— RODDER PUMP DRAIN VALVES</li> <li>— HYDRAULIC EXTENDING 15" - ROTATING HOSE REEL - 1" X800' CAPACITY</li> <li>— TACHOMETER/CHASSIS ENGINE W/HOURMETER</li> <li>— WATER PUMP HOUR METER</li> <li>— PTO HOUR METER</li> <li>— HYDRAULIC OIL TEMP ALARM</li> <li>— TACHOMETER &amp; HOURMETER/BLOWER</li> <li>— CIRCUIT BREAKERS</li> <li>— LED LIGHTS- CLEARANCE- BACK-UP- STOP- TAIL &amp; TURN</li> <li>— TOW HOOKS- FRONT AND REAR</li> <li>— ELECTRONIC BACK-UP ALARM</li> <li>— MODULE PAINT- DUPONT IMRON ELITE - WET ON WET</li> <li>— 7" VACUUM PIPE PACKAGE</li> <li>— EMERGENCY FLARE KIT</li> <li>— FIRE EXTINGUISHER 5 LBS.</li> <li>— FIXED REAR DOOR PIPE RACK -7" PIPE</li> <li>— VACTOR LOGOS - APPLIED</li> </ul> |
|--|---|---|

**OPTIONAL ITEMS INCLUDED:**

|   |   |   |
|---|---|---|
| ___ BELLYPACK WIRELESS CONTROLS WITH HOSE REEL CONTROLS- 2-WAY COMMUNICATIONS- AND LCD DISPLAY<br>___ ROTATABLE BOOM INLET HOSE<br>___ 180 DEG. 10' X 15' RAPID DEPLOYMENT BOOM<br>___ RDB WASHOUT COUPLING<br>___ DEBRIS BODY FLUSHOUT<br>___ REAR DOOR VALVE FLUSHOUT<br>___ S.S FLOAT BALL CAGE FOR FLOAT SHUT OFF SYSTEM<br>___ CENTRIFUGAL SEPARATORS (CYCLONES)<br>___ FOLDING PIPE RACK - STREETSIDE -7" PIPE<br>___ FOLDING PIPE RACK - CURBSIDE -7" PIPE<br>___ REAR DOOR SPLASH SHIELD<br>___ DIGITAL DEBRIS BODY LEVEL INDICATOR TIED TO VACUUM RELIEF<br>___ CYCLONE WASHOUT SYSTEM<br>___ FRONT BLOWER CONTROLS<br>___ BLOWER HIGH TEMP SAFETY SHUTDOWN<br>___ FINAL FILTER AND SILENCER BALL VALVE DRAINS<br>___ RODDER HOSE PINCH ROLLER<br>___ 6" REAR DOOR KNIFE VALVE W/CAMLOC - 3:00 POSITION<br>___ HIGH PRESSURE HOSE REEL | ___ 6" REAR DOOR KNIFE VALVE W/CAMLOC W/PORT -6:00 POSITION<br>___ 600' X 1" PIRANHA SEWER HOSE 2500 PSI IN LIEU OF STD<br>___ HOSE WIND GUIDE (DUAL ROLLER)- AUTO- INDEXING<br>___ HOSE REEL WRAPPED FOR DELIVERY<br>___ DIGITAL WATER LEVEL INDICATOR<br>___ HANDGUN COUPLERS- FRONT & REAR<br>___ AMBER LIGHTS FOR FLASHING LIGHT PACKAGE<br>___ SAFETY CONE STORAGE RACK-POST STYLE<br>___ ADDITIONAL SAFETY CONE STORAGE RACK - POST STYLE<br>___ WHEEL CHOCKS AND HOLDERS<br>___ WIRELESS- WATERPROOF- RECHARGABLE- HANDHELD- LED SPOT LIGHT W/12V CHARGER<br>___ LIGHTING PACKAGE- 6 FEDERAL SIGNAL STROBE LIGHTS<br>___ LED MID-SHIP TURN SIGNALS<br>___ WORKLIGHTS (2)- LED- REAR DOOR<br>___ WORKLIGHTS (2), SELF-LEVELING BOOM LED<br>___ WORKLIGHT- LED- OPERATORS STATION<br>___ WORKLIGHT- LED- HOSE REEL MANHOLE<br>___ WORKLIGHT- LED- PASSENGER SIDE | ___ WORKLIGHT- LED- DRIVER SIDE<br>___ CAMERA SYSTEM- FRONT- REAR AND BOTH SIDES<br>___ FRONT HOSE REEL TOOL STORAGE<br>___ TOOLBOX- FRONT BUMPER MOUNTED- 16 X 12 X 18 W/(2) LED SIDE MARKERS<br>___ LONG HANDLE TOOL STORAGE<br>___ TOOLBOX- BEHIND CAB - 14W X 36H X 96D - WITH LIGHTING<br>___ HYDRO EXCAVATION KIT - INCLUDES LANCES W/ SHIELD- NOZZLES- STORAGE TRAY- AND VACUUM TUBE<br>___ 80 GPM/2500 PSI JET RODDER PUMP<br>___ SONNETICS COMMUNICATION HUB<br>___ FACTORY INSPECTION TRIP (3 EMPLOYEES)<br>___ LIGHT PACKAGE TO INCLUDE LED LIGHTBAR, ARROW LED TRAFFIC ADVISOR AND LED STROBES<br>___ 2 <sup>ND</sup> HYDRANT FILL HOSE SET UP WITH RECLAIMED WATER<br>___ REAR DEBRIS BASKET<br>___ KEG NOZZLE KIT TO INCLUDE: (1) AQUA POWER, (1) RAMBO, (1) TRACTION, (1) TOILET TAMERS<br>___ (1) LNCBOC 1000-WATT INVERTER MOUNTED INSIDE PASSENGER SIDE TOOLBOX |
|---|---|---|

|   |                       |
|---|-----------------------|
| UNIT PRICE                                    | \$ 681,976.00         |
| <b>SOURCEWELL DISCOUNT:</b>                   | <b>(\$-12,458.00)</b> |
| SOURCEWELL SUBTOTAL:                          | \$ 672,218.00         |
| SALES TAX (7.750%):                           | \$ 52,096.90          |
| <b>TOTAL PRICE F.O.B. CARLSBAD, CA 92009:</b> | <b>\$ 724,314.90</b>  |

THE PROPERTY HEREIN IS GUARANTEED BY MANUFACTURER'S WARRANTY ONLY AND SELLER MAKES NO WARRANTY EXPRESSED OR IMPLIED, OF MERCHANTABILITY OR OTHERWISE, OR OF FITNESS FOR ANY PARTICULAR PURPOSE, THAT EXTENDS BEYOND THE ABOVE DESCRIPTION OF THE EQUIPMENT.

**NOTE:** PRICE IS GOOD FOR 30 DAYS. COST INCREASES DUE TO THE ADDITION OF GOVERNMENT MANDATED SAFETY OR ENVIRONMENTAL DEVICES INCURRED AFTER THE DATE OF THIS PROPOSAL WILL BE CHARGED TO YOU AT OUR COST. PROOF OF SUCH COSTS, IF ANY, WILL BE DOCUMENTED.

**TAXES:** ANY SALES TAX SHOWN IS SUBJECT TO CHANGE. SALES TAX WILL BE CALCULATED AND CHARGED BASED ON CURRENT RATES FOR THE LOCATION OF THE SALE AT TIME OF INVOICE. FEDERAL EXCISE TAXES, IF APPLICABLE, WILL REQUIRE PAYMENT UNLESS A PROPERLY EXECUTED EXEMPTION CERTIFICATE IS SUBMITTED.

**DELIVERY:** TO BE DETERMINED      **TERMS:** NET TERMS OR APPROVED FINANCING

WE APPRECIATE THE OPPORTUNITY TO PRESENT THIS PROPOSAL AND LOOK FORWARD TO BEING OF FURTHER AND CONTINUED SERVICE.

|   |              |
|---|--------------|
| HAAKER EQUIPMENT COMPANY                                | ACCEPTED BY: |
| BY: <i>Chuy Vallejo</i>                                 | DATE:        |
| JOSE "CHUY" VALLEJO<br>PARTS/SERVICE/OUTSIDE SALES MGR. |              |

MEMORANDUM

Ref: 26-9608

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager   
**SUBJECT:** Award of Sole Source Purchase Agreement to Haaker Equipment Company for a CCTV chassis

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**RECOMMENDATION:**

Staff and the Engineering Committee (EC) recommend that the Board of Directors:

1. Authorize the General Manager to execute a sole source purchase agreement with Haaker Equipment Company for the purchase of a new 2027 Ford E-Transit van chassis and transfer of the existing Envirosight equipment in an amount not to exceed \$146,047.58
2. Discuss and take other action as appropriate.

**Discussion:**

**Tactical Goal: Infrastructure and Technology / CCTV Van Replacement**

This item was reviewed at the June 30<sup>th</sup> EC meeting and the EC concurred with staff to present this item for the Board's consideration.

The District maintains two CCTV vehicles for collection system inspections. One vehicle is a larger profile CCTV truck operating on a Ford F-450 chassis, purchased in 2019, which is typically used in areas with wider streets and easier access. The second vehicle is a smaller profile Ford utility van, purchased in 2016, that is generally used in areas such as Old Leucadia where streets are narrower or include alley access. This smaller vehicle is currently experiencing increased maintenance issues and higher repair costs, indicating reduced reliability.

The CCTV van consists of two primary components: the vehicle chassis and the customized CCTV inspection equipment installed within the vehicle. While the inspection equipment was upgraded in 2022 and remains in good condition, the van chassis now requires replacement to maintain reliable operations.

The proposed replacement will utilize an electric chassis. This approach supports compliance with the California Air Resources Board (CARB) Advanced Clean Fleets regulation, which requires state and local government agencies to transition to zero-emission vehicles as vehicles are replaced. Incorporating an electric vehicle positions the District to meet current and future regulatory requirements while reducing emissions.

Due to the specialized nature of the CCTV equipment and vehicle configuration, procurement of the replacement chassis is limited to one qualified vendor. The CCTV vehicle requires a customized build-out to accommodate an equipment bay, operator studio, and supporting components necessary for field inspection operations. This build-out also includes integration of an inverter system to provide power for operation of the Envirosight CCTV equipment, as well as

the installation of solar panels to supplement power needs. Because of these specialized requirements and the need to ensure compatibility with the existing equipment, Haaker Equipment Company is the sole authorized dealer for Envirosight equipment in Southern California.

In accordance with Section 11.1(A), Sole Source Procurement, of the District's Procurement Policy, sole source procurement is permitted when goods and services are only available from a single vendor due to unique circumstances. In addition, Section 11.1(D), Complex or Unique Items, allows for the purchase of specialized equipment without the use of sealed bid procedures.

LWD staff has verified that the quoted pricing is based on the Sourcewell cooperative purchasing agreement and is consistent with the requirements of the District's Procurement Policy.

Accordingly, staff requested and received a quote from Haaker for the replacement CCTV van chassis and reinstallation of the existing CCTV equipment. The quote is attached for your review.

Staff has evaluated the quote submitted by Haaker and determined it meets the District's requirements. Therefore, staff and the EC recommend that the Board authorize the General Manager to execute a sole source purchase agreement with Haaker for the replacement CCTV chassis.

**FISCAL IMPACT:**

The Fiscal Year 2027 Capital Acquisition Budget includes \$147,000 for the purchase of the CCTV van chassis and transfer of the Envirosight equipment.

mg:PJB

Attachment



2070 North White Avenue, La Verne, California 91750  
Cell: (909) 957-4796 ~ Office (909) 598-2706 ~ haaker.com

## BUDGET QUOTE

February 10, 2026

Leucadia Water District  
1960 La Costa Ave  
Carlsbad, CA 92009  
Marvin Gonzalez

In accordance with your request, we are pleased to submit the following proposal for your consideration and approval based on the [SOURCEWELL Cooperative Purchasing Agreement – Contract #120721-EVS](#)

**RE: Budget Proposal – Ford E-Transit Van, build out, and transfer of current Envirosight Equipment to New Van**

Dear Marvin,

Thank you for your interest in a NEW Ford E-Transit vehicle, build out and transfer of existing Envirosight equipment into the new vehicle.

I am pleased to offer the following:

**Operator Studio:** Solid Bulkhead wall with sliding window and, Formica desk with outlets above and below, storage cabinet, bench seat with storage, overhead recessed LED lighting, 19" Tru-Vu monitor, operator chair, carpeted walls and ceiling, safety light switches in truck cab, rack cabinet (for computer/ DVD-RW) rack mount UPS device, wall file, black-treaded rubber floor, battery operated carbon monoxide detector, video distribution booster, 13500 BTU Roof mounted air conditioner and 5600 BTU heat strip .

**Equipment Bay** Stainless steel work surface, built-in heavy-duty storage/tool chest, slide-out crawler tray under reel, rear facing 19" Tru-Vu monitor, full height storage cabinet behind crawler drawer, wash-down system (on-demand pump, lighted switch, 10 gallon tank with exterior fill, 25' retractable hose reel), sink for wash-down, Ceiling LED light, gray FRP over plywood on walls and ceiling, aluminum storage shelf and caddy, wheel and drawer, rubber glove dispenser, and Tool package.

**Miscellaneous:** hand sanitizer, waterless soap, paper towels, rubber gloves, first aid kit, fire extinguisher, rain-x, simple green, dry-erase board, safety package, traffic cones.

**Exterior:** rear barn doors with latches/locks, side door with step well, custom Envirosight mud flaps, tie-off clamp on rear bumper. Door latches to secure them in place when open.

**Power Package:** 40000 KW Inverter system with 4-300 AH Lithium-Ion Battery bank, shore power cord with 120V wall adapter, breaker box, auto-transfer switch, 12V fuse block, hour meter, and **roof mounted solar panels.**

**Additional Options:**

- Roof Mounted Floods
- 4 Corner Mounted LED Strobes
- Rear mounted LED arrow board
- Back Up Alarm
- Back Up Camera
- 4 Up Monitor

\$63,200.00

**2026 or Newer Ford:** E-Transit Cargo Van (W3X) T-350 148" EL Hi Rf 9500 GVWR RWD

\$66,895.00

**Labor:** Labor to transfer equipment from exiting vehicle to new vehicle

\$5,448.00

Sub Total: \$135,543.00

Sales Tax 7.75% (Carlsbad, CA): \$10,504.58

Equipment Training: Included

Total Price: \$146,047.58

*Price quoted includes all inbound shipping charges to CA and (1) day of training.*

Marvin, thank you again for the opportunity and I will be looking forward to working for you on the purchase of this

equipment and I will also be looking forward to your favorable consideration.

Respectfully Yours

*Chuy Vallojo*

**MEMORANDUM**

**DATE:** July 2, 2026  
**TO:** Board of Directors  
**FROM:** Paul J. Bushee, General Manager  
**SUBJECT:** CSDA Board of Directors 2026 Election



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**RECOMMENDATION:**

1. Discuss and take action as appropriate.

**DISCUSSION:**

LWD recently received a California Special Districts Association (CSDA) electronic ballot for the 2026 election (2027-2029 term). There is one seat (Seat C) open for the southern network region. The candidates are the following:

- Nikki Winslow, Altadena Library District (Incumbent)
- Jason Dafforn, Valley Sanitary District
- John Horst, Trabuco Canyon Water District
- Melinda Sedmak, Twentynine Palms Public Cemetery District

Attached for your review are copies of the CSDA electronic ballot information and the candidate statements. The electronic ballot is due by 5:00PM on Friday, July 24, 2026.

This item has been placed on the agenda for discussion and action by the Board of Directors. Staff has no recommendation on this matter. Staff will cast the electronic vote based on the Board's action by the due date.

Attachment

tb:PJB



### 2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Nikki Winslow

District/Company: Altadena Library District

Title: District Director

Elected/Appointed/Staff: Staff

Length of Service with District: 6 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

General Managers Summit 2020-2025; San Gabriel Chapter Formation Committee 2024; San Gabriel Chapter Board Vice-Chair 2025;

Legislative Day 2025; Annual Conference 2025; CSDA Board Southern Network Seat C Nov 2025-present

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

California Library Association; CALPELRA; American Library Association;

Public Library Association

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Altadena Town Council, LAFCo

4. List your involvement in civic and/or non-profit organization:

Rotary Club of Altadena; Altadena Chamber of Commerce;

Altadena Heritage; Eaton Fire Collaborative

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## **2027-2029 CSDA Board Appointment – Seat C Southern Network**

### **Candidate Statement – Nikki Winslow**

I am honored to put myself forward as a candidate for the CSDA Board for the 2027-2029 term. Since my appointment to the seat in January 2026, I've familiarized myself further with CSDA Board operations and the incredible individuals who volunteer their time to advocate for the work that special districts accomplish. Being part of this team is inspiring, and I look forward to serving and representing my region on the Board for the 2027-2029 term. I believe deeply in the mission of special districts and the staff and leadership upholding this work. They provide libraries, parks, water, fire protection, vector control – and so many other vital services. Special districts are essential in strengthening California's communities, often serving as a critical connection and filling in gaps for services that would otherwise be unavailable. It is my goal to continue to advocate for policies that support sustainability, innovation, and equity for all districts across our state, and represent the interests of the Southern Seat C region on the Board.

For 6 years I have served as District Director of the Altadena Library District. In this role, I have been proud to guide our community through a period of both tremendous growth and significant challenges. Among my achievements, I successfully led the passage of a ballot measure that secured long-term, sustainable funding for our libraries, a feat accomplished in the first year of the 2020 pandemic. I oversaw the planning of our two major renovations and the reopening of our branch on the westside of Altadena in August 2025. In February of this year, our Main library closed and long-awaited renovation work will finally begin on this property. These projects ensure that our library spaces are welcoming, modern, and adaptable to community needs. And throughout 2025 I helped guide the District and our residents through the devastation of the Eaton Fire, leading recovery and rebuilding efforts while ensuring our library remained a place of connection and resilience during a time of crisis and uncertainty.

Prior to my work in Altadena, I served as Assistant Director of Glendale Library, Arts & Culture and, before that, spent nearly 15 years with the Las Vegas-Clark County Library District, where I gained deep experience in operations, branch management, and community partnership building. My educational background includes a Bachelor's in Political Science from UNLV, a Master's in Library and Information Science from the University of North Texas, and a Master's in Public Administration from Claremont Lincoln University. This academic foundation, paired with over

two decades of professional leadership, has shaped my approach to governance—one grounded in strategic leadership, ethical decision-making, and a commitment to inclusive community engagement.

Throughout my career, I have worked with diverse populations and developed programming that directly meets the needs of my community. I have helped launch ESL and citizenship training programs for new Americans, championed the expansion of digital resources, and created equitable access to services for patrons of all ages and backgrounds. In Altadena, I have also been intentional about mentoring and empowering the next generation of library leaders. I am very passionate about professional development, and look forward to advocating for uplifting aspiring leaders in our special districts.

I want to continue to serve on the CSDA Board and spotlight how special districts meet challenges where larger government agencies sometimes cannot— with adaptability and innovation built-in to their structure. Advocating for these institutions is critical in meeting the needs of our California communities and solving problems that sometimes seem impossible. I believe my experiences navigating ballot measures, leading through emergencies, and building strong community partnerships add value to the Board’s work. I especially believe my perspective as a library district leader—representing a sector that touches education, workforce development, equity, and civic engagement— is critical to the future of California’s social infrastructure.

My involvement with CSDA is not just within my District or on the Board, but also as leadership in my local CSDA Chapter. I currently serve as Vice-Chair of the Special District Association of San Gabriel Valley Chapter Board, and was one of its founding members. In January 2024, I was invited to participate in a meeting to explore the formation of a new CSDA chapter in the San Gabriel Valley. At the group’s follow-up meeting in May 2024, I volunteered to serve on the formation committee, which successfully launched the chapter in October 2024... I was honored to host one of our chapter meetings at the Altadena Main Library, featuring Supervisor Kathryn Barger as our invited speaker in September 2025. We recently hosted a chapter mixer to encourage our special district staff and elected officials to meet, network and learn about the vital work our districts provide to fulfill the diverse needs and priorities of residents across our region.

It would be a privilege to serve a full term alongside other committed leaders on the CSDA Board for the 2027-2029 term, advocating for the sustainability of our districts, supporting collaboration across sectors, and ensuring that all voices—large, small, urban, and rural—are represented in statewide conversations. I am ready to bring my passion, experience, and vision to this role, and I would be honored to earn your support.

Sincerely,

**Nikki Winslow**

District Director, Altadena Library District



**VOTE!** **Nikki Winslow**  
 Altadena Library District Director  
**for CSDA Board of Directors – Southern Network**

My name is Nikki Winslow, and I am honored to be a candidate for the CSDA Board of Directors, representing the Southern Network.

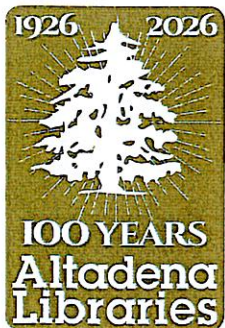
Since my appointment in November 2025, I've had the pleasure to serve with our other incredible board members who volunteer their time advocating for Special Districts. I believe deeply our Districts are essential to strengthening California communities, and my priority is to continue to advocate for policies that support sustainability, innovation, and equity for all Districts across our state.

As Director of the Altadena Library District for the past six years, I led efforts to secure sustainable funding, oversee major facility renovations, and expand access to modern, community-centered library services. I also helped guide the District and residents through the challenges of the Eaton Fire, supporting recovery efforts while ensuring the library remained a source of connection and resilience. With more than 20 years of leadership experience and advanced degrees in library science and public administration, I bring a governance approach rooted in strategic leadership, ethical decision-making, and inclusive community engagement.

Throughout my career, I've developed programs and services that expand opportunity, including ESL and citizenship training, digital resource initiatives, equitable access for diverse communities, and mentoring programs for the next generation of library leaders. As a member of the Board, I will continue to advocate for Special Districts as innovative, adaptable institutions that effectively address community needs. My experience leading ballot measures, navigating emergencies, building strong partnerships, and representing the unique perspective of library districts positions me to contribute meaningfully to the work being accomplished on the CSDA Board.

My involvement with CSDA includes leadership at the local level. As a founding member and current Vice-Chair of the Special District Association of San Gabriel Valley Chapter, I helped launch the chapter in 2024 after serving on its formation committee. I was honored to host a chapter meeting at the Altadena Main Library featuring L.A. County Supervisor Kathryn Barger and continue to build meaningful connections among Special District staff and elected officials throughout the region.

It would be a privilege to serve a full term on the CSDA Board for 2026-2028, fostering collaboration and ensuring that the perspectives of Special Districts of all sizes and communities are represented. I will bring my experience, passion, and vision to this role, and I would be honored to earn your support.



Sincerely,

Nikki Winslow  
 Altadena Library District Director





# Altadena Libraries

## BOARD OF TRUSTEES

Katie Clark  
Boon Lim  
Justin Mahramas  
Ray Ruffin  
Kameelah Wilkerson

## MISSION

The Altadena Library District brings PEOPLE and IDEAS together.

## VISION

An Altadena where all are learning, growing, and thriving together.

## MAIN LIBRARY

600 E. Mariposa Street  
Altadena, CA 91001

## BOB LUCAS BRANCH

2659 Lincoln Avenue  
Altadena, CA 91001

June 7, 2026

RE: Support for Nikki Winslow for the 2026-2028 CSDA Seat C Southern Network

To my fellow CSDA Southern Network members,

It is my pleasure to endorse election of Nikki Winslow to the CSDA Seat C Southern Network. Since becoming Director of the Altadena Library District in 2019, Nikki has demonstrated exceptional leadership, vision, and dedication to both our district and the broader special district community. She has represented the Southern Network with distinction on the CSDA Board, and our Board, staff, and community have the utmost confidence in her leadership. The Altadena Library District Board respectfully asks for your support and vote for Nikki Winslow before the July 24, 2026 election deadline so she may continue representing the interests of special districts throughout the Southern Network.

District Director Winslow's leadership has proven invaluable as our library district recovers from the devastating Eaton Fire. As both of our properties survived the fire, she led the safe and timely reopening of library services, collaborated with the Los Angeles County Parks and Recreation Department to staff interim camps for children displaced from their schools, joined community leaders and non-profits in spearheading Altadena recovery through the Eaton Fire Collaborative, and worked to secure the district's financial stability during recovery, building strong relationships with local and state elected officials to ensure our future budgetary needs would be preserved and backfilled.

At the same time, Nikki has continued to lead the district's major capital improvement efforts. She successfully organized and led the 2020 bond measure campaign that secured funding for the renovation and reopening of the Bob Lucas Memorial Library and the current renovation of our Main Library. The ballot measure funds were also invaluable in securing the long-term financial future and stability of the Altadena Library District, ensuring it will be a presence in the community for many years to come, and ready to serve returning and new Altadena residents.

Nikki Winslow has led under immense pressure and understands when to pivot to meet the needs of her staff, the district, and the community we serve, and this steady, strong leadership continues to carry our District forward. I am continuously impressed by her ability to balance the challenges our district faces while also maintaining active membership in our local CSDA chapter and CSDA board activities, heading professional development programs across library systems, and being active in the Altadena community beyond library district needs and truly connecting with our community and partners. She is truly committed to special districts and the work they accomplish in providing essential services to our communities. We have full confidence in backing Nikki Winslow, and believe she would be an essential asset to the CSDA Board if elected to continue serving.

Best Regards,

Trustee Kameelah Waheed Wilkerson, Board President



## 2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jason Dafforn

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 2.75 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attend CSDA Conferences, Leadership Academy, GM Summit, CSDA Legislative Days

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

ACWA, CASA, NACWA

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Collaborate with Riverside LAFCO, Coachella Valley Association of Governments (CVAG)

4. List your involvement in civic and/or non-profit organization:

Desert Recreation Foundation Board of Directors

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## Candidate Statement

My name is Jason Dafforn, and I am honored to be a candidate for the CSDA Board of Directors representing the Southern Network, including Los Angeles, Orange, San Diego, San Bernardino, Riverside, and Imperial counties.

I am a Licensed Civil Engineer with more than 30 years of experience in the water and wastewater industry, including 17 years as a utility manager for California local governments and more than 10 years serving special districts. I currently serve as General Manager of Valley Sanitary District in Indio, California.

Throughout my career, I have focused on strengthening essential public infrastructure, improving organizational performance, and leading teams to deliver practical, long-term solutions. I have a deep appreciation for the diversity of special districts and the critical services they provide, including water, wastewater, parks and recreation, fire protection, libraries, healthcare, and community services.

Additionally, I have actively represented special district interests through legislative advocacy, participating in multiple policy and legislative trips to Sacramento and Washington, D.C. over the past several years. These efforts have focused on engaging directly with state and federal policymakers to advance the needs and priorities of special districts across California.

I also serve on the Board of Directors of the Desert Recreation Foundation, a nonprofit organization supporting the Desert Recreation District, where we help expand access to quality recreational programs and facilities throughout the Coachella Valley. The Foundation was recently awarded the 2026 California Nonprofit of the Year for Senate District 18.

If elected, I will bring a strategic, pragmatic perspective to the CSDA Board of Directors and work collaboratively to ensure CSDA remains a strong, effective advocate and resource for its members. Together, we can continue to strengthen special districts and the communities they serve.

Thank you for your support.

Jason Dafforn, PE  
General Manager, Valley Sanitary District



# JASON DAFFORN

General Manager, Valley Sanitary District

## Vote Jason Dafforn for CSDA Board of Directors - Southern Network

Dear CSDA Southern Network Members,

My name is Jason Dafforn, and I am excited to announce my candidacy for the CSDA Board of Directors representing the Southern Network.

Over the past several years, I have had the privilege of serving as General Manager of Valley Sanitary District in Indio, California, while also becoming deeply engaged in advocacy efforts on behalf of special districts both in Sacramento and Washington, D.C. Through this advocacy work, I have seen firsthand how important strong representation, collaboration, and relationship building are to the future of local agencies across California.

In addition to my role at Valley Sanitary District, I currently serve as President of the Special Districts Association of Riverside County (SDARC) the local affiliate of CSDA representing all types of special districts in Riverside County, I am also a member of the Desert Recreation Foundation Board of Directors, providing financial assistance to the largest recreation district in California. This commitment to local engagement has further strengthened the results of my public service and regional collaboration.



As a licensed Civil Engineer with more than 30 years of experience in the water and wastewater industry, including nearly two decades in executive leadership roles for local government agencies and special districts, I understand the operational, financial, regulatory, and workforce challenges districts are facing today. Rising costs, aging infrastructure, increasing mandates, and public expectations continue to place pressure on districts of every size and service type.

These challenges require leaders who are not only experienced in operations, but who are willing to actively advocate for special districts at the state and federal level.

Over the last few years, I have worked to build strong relationships with legislators, agency leaders, and policy makers in Sacramento and Washington, D.C. Those relationships have already produced meaningful results for Valley Sanitary District and our region. One example is the District's Recycled Water Project, which received approximately \$1.9 million in federal support through the advocacy and assistance of Senator Adam Schiff's office. That funding helps move forward a critical infrastructure project that will strengthen water sustainability and long-term resiliency for our community.

In addition to securing critical funding opportunities, I helped guide the District through a successful five-year wastewater rate adjustment process that included an extensive public outreach effort far beyond the minimum legal requirements, including community meetings, presentations, open houses, and direct engagement with residents



and stakeholders throughout our service area. Despite serving more than 90,000 residents, the Proposition 218 process concluded with only three written protests submitted, reflecting the importance of proactive communication, accountability, and building trust with the communities we serve.

I believe these types of relationships and advocacy efforts are essential for all special districts as we compete for limited funding opportunities, navigate increasing regulatory requirements, and work to deliver reliable services to the communities we serve.

My goal on the CSDA Board is simple: to be a strong and active voice for special districts throughout the Southern Network and across California. I want to help ensure districts have the representation, resources, advocacy, and support necessary to succeed in an increasingly complex environment.

I also believe Southern California districts deserve stronger representation within CSDA leadership. Our agencies face unique challenges tied to rapid growth, infrastructure demands, workforce recruitment, water reliability, affordability, and regional development. I would be proud to bring that perspective to the Board while also representing the broader interests of all special districts, regardless of size or service type.

Throughout my career, I have believed deeply in public service and the essential role special districts play in everyday life. Whether it is water, wastewater, fire protection, parks and recreation, healthcare, cemetery, irrigation, community services, or vector control districts, our agencies provide critical services that communities rely on every single day.

I am passionate about helping special districts remain strong, resilient, and supported for the future. I would be honored to earn your support and the opportunity to serve on the CSDA Board of Directors.

Thank you for your consideration.

**Jason Dafforn, PE**  
General Manager  
Valley Sanitary District  
Indio, California



### 2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John Horst

District/Company: TCWD

Title: Director

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: 1 1/2 yrs

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Not at this time. I am assigned as a board representative but have not been given permission to attend yet.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

ACWA

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

None at this time

4. List your involvement in civic and/or non-profit organization:

SCRA, TCWD

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## **Candidate Statement – John Horst**

My name is John Horst, and I'm running as a candidate for the California Special Districts Association in the Southern Network.

I am proud to stand as a candidate committed to strengthening the vital role special districts play in serving our communities. Special districts are the backbone of local government—providing essential services like water, fire protection, sanitation, and infrastructure that directly impact our daily lives. Across California, these districts are trusted, community-driven, and accountable to the people they serve.

As a current Director of the Trabuco Canyon Water District, I have focused on protecting taxpayer dollars, improving transparency, and ensuring reliable, high-quality water services. I serve on the Finance and Audit Committee, helping maintain fiscal discipline, and I chair the Outreach Committee to improve communication, so residents stay informed and engaged.

My background in business and operations shapes how I approach public service. I've built my career solving problems, improving efficiency, reducing costs, and strengthening organizations from within. I understand how to manage budgets, support teams, and make decisions that lead to long-term stability and success.

I'm not a career politician—I bring entrepreneurial experience, a strong work ethic, and a commitment to results. I ask tough questions, seek practical solutions, and stay focused on what matters most: serving our community responsibly.

I respectfully ask for your vote.



# John Horst

## for CSDA Board of Directors - Southern Network



Dear Fellow Special District Board Members and Community Leaders,

I am writing to respectfully ask for your support and vote for my candidacy to the California Special Districts Association Board of Directors.

Special districts are the backbone of local service in California that serve our communities through libraries, cemeteries, water systems, parks, fire protection, healthcare, or other essential public services.

Special districts—large and small--play a critical role in maintaining the quality of life for our residents. Yet too often, the voices of smaller districts can be overshadowed by larger agencies with greater staffing and resources. In my career, I have continuously stood up to the “big guy” and have found ways to make the small voice roar. I believe smaller districts deserve strong, effective representation that ensures they are heard and respected in statewide discussions and decision-making.

As a representative on the CSDA Board, I will advocate for:

- Strong representation for small and rural districts
- Fair access to funding, training, and legislative support
- Practical solutions that recognize the operational realities of smaller agencies
- Increased collaboration among districts serving diverse local needs
- Protection of local control and accountability

I want to work toward expanding access to State project funding for small districts based on the merit and community value of their projects — not simply on their size, staffing, or ability to navigate complex grant requirements.

I understand the challenges that small districts face — limited budgets, increasing regulatory demands, infrastructure needs, and the responsibility to do more with fewer resources. These challenges require leadership that listens, communicates, and works collaboratively on behalf of all districts, regardless of size.

Together, we can strengthen the future of special districts and continue delivering vital services to the communities that depend on us every day.

Thank you for your consideration and for your continued service to the public.

John Horst  
Director, Trabuco Canyon Water District



[jhorst@tcwd.ca.gov](mailto:jhorst@tcwd.ca.gov)





**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Melinda Sedmak

District/Company: 29 Palms Public Cemetery District

Title: Trustee

Elected/Appointed/Staff: Appointed

Length of Service with District: 1 year

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I am actively engaged with CSDA through participation in member discussions, governance resources, and ongoing professional development focused on special district operations and best practices. My current and planned involvement includes:

- Participation in CSDA member forums addressing small and rural district challenges, including records management and operational efficiency
- Continued use of CSDA governance resources and training materials to support board effectiveness
- Planned attendance at the Special District Leadership Academy, San Diego, May 11–14, 2026
- Commitment to complete all four modules, and 10 continuing education hours to earn the Certificate in Special District Governance

**2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):**

- California Notary Public
- California Teachers Association (CTA)
- National Association of Legal Assistants (NALA)
- Phi Theta Kappa (PTK) - Southwest Regional Vice President of Nevada/California Region of Phi

**3. List your local government involvement (such as LAFCo, Association of Governments, etc.):**

I currently serve as a Trustee for the Twentynine Palms Public Cemetery District, where I participate in governance, policy oversight, and the responsible stewardship of public resources. My role includes supporting compliance with applicable laws, contributing to long-term planning, and ensuring operational sustainability within a small, rural district. I also actively engage in local government and community leadership efforts within San Bernardino County, with a focus on transparency, collaboration, and effective service delivery.

**4. List your involvement in civic and/or non-profit organization:**

My civic and community involvement reflects a commitment to public service, election integrity, and community outreach:

- Poll Worker Supervisor, Twentynine Palms, (3 years)
- Deputy Registrar, State of Arizona (6 years)
- Notary Public, California (3 years)
- Notary Public, Arizona (6 years)
- Precinct Captain for Political Committeemen, Arizona Legislative District 23 (4 years)
- “Hope Responder,” Hope Response, Inc. (Non-Profit-501c3) supporting outreach to immigrant communities & disaster response efforts across California/Arizona (10 years)
- Member, Business Network International (BNI), Hi-Desert, focused on professional collaboration & local business development (3 years)
- Volunteer, Inspiration’s Edge and Theatre 29, Twentynine Palms, supporting community events & engagement (2026)

## **Candidate Statement for Melinda Sedmak**

Special districts serve as the foundation of local governance, providing essential services that directly impact the daily lives of the communities they serve. As a Trustee for the Twentynine Palms Public Cemetery District, I have developed a strong commitment to responsible governance, transparency, and the stewardship of public resources, particularly within a small, rural district that faces unique operational and financial challenges.

Cemetery districts represent a distinct and often underrepresented sector within special districts. These districts carry a profound public trust, preserving history, honoring families, and maintaining spaces of lasting community significance. At the same time, rural districts in the High Desert and Inland Empire regions frequently operate with limited resources and minimal representation at the statewide level. I am committed to ensuring that these voices are included in broader discussions affecting special districts across California.

My professional background as a managing paralegal in estate planning, trusts, and probate has provided me with a strong foundation in legal compliance, fiduciary responsibility, and long-term planning. Combined with my experience in civic leadership and election oversight, I bring a perspective grounded in accountability, structure, and public service.

I am actively engaged with CSDA resources and intend to attend the Special District Leadership Academy in San Diego in May 2026 to complete all four governance modules and work toward earning the Certificate in Special District Governance. I am prepared to commit the time and effort required to fulfill the responsibilities of serving on the CSDA Board of Directors, including participation in meetings, committees, and statewide initiatives.

I respectfully seek the opportunity to represent the Southern Network and to contribute a thoughtful, balanced perspective that supports all special districts, particularly those in rural and underserved regions.