

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Finance and Personnel Committee Meeting
 September 2, 2026

A meeting of the Finance and Personnel Committee (FPC) of the Leucadia Wastewater District (LWD) was held Wednesday, September 2, 2026 at 12:30 p.m. at the District Office.

1. Call to Order

Chairperson Roesink called the meeting to order at 12:30 p.m.

2. Roll Call

DIRECTORS PRESENT: Pacilio, Roesink (Teams)

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, Director of Finance and Administration Ryan Green, General Counsel Wayne Brechtel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity

3. Public Comment

No public comment was received.

4. New Business

Review and discuss the Legal Services request for proposal (RFP) process.

DFA Green introduced the item and provided background. He stated that The Leucadia Wastewater District (LWD) has used Worden Williams, LLP since June 10, 1982 to provide legal advice and Wayne Brechtel has served as LWD's General Counsel since 2004. He stated that Worden Williams and General Counsel Brechtel have provided excellent service to the District over the past 44 years and that General Counsel Brechtel intends to retire at the end of 2026.

Staff and the FPC then reviewed the following items needed to procure legal services:

- Review team;
- Timeline;
- Legal services RFP;
- List of local legal firms whom LWD could send the RFP directly to; and
- Advertisement for LWD's website and a local publication (either San Diego Union Tribune or Coast News).

GC Brechtel suggested advertising through the CASA Attorney Advisory Committee and CSDA. Staff stated they would do that.

Directors Roesink and Pacilio asked if it is better to use firms that specialize in agencies the same size as LWD and local firms. GM Bushee suggested that LWD send the proposals out to many firms and then the size and distance criteria could be used in narrowing down the list of proposals.

Vice President Pacilio asked about the hourly fees and pricing. GM Bushee answered that questions asked regarding fees and pricing would be discussed at the Pre-Proposal meeting.

Director Roesink asked if there is a hard date to GC Brechtel's retirement. GC Brechtel answered no and noted that he would transition to part time first. GM Bushee added that there is flexibility to the proposed event/meeting schedule since GC Brechtel will still be working locally.

Director Roesink stated that he has a conflict with the proposed November 9th FPC meeting. DFA Green stated that staff is flexible on that date and Director Roesink can also remote in to the meeting if needed. The FPC meeting was tentatively scheduled for November 12th subject to confirmation as the date gets closer.

Following discussion, the FPC concurred with staff to forward the recommendation to the Board.

5. Information Items

None.

6. Directors' Comments

Director Roesink stated it will be difficult to no longer have GC Brechtel with the organization but it looks like there will be some good options for the future.

7. General Manager's Comments

None.

8. Adjournment

Chairperson Pacilio adjourned the meeting at 12:58 p.m.



Paul J. Bushee
Secretary/General Manager
(Seal)