

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
September 9, 2026

A regular meeting of the Board of Directors of the Leucadia Wastewater District was held Wednesday, September 9, 2026 at 5:00 p.m., at the District Administration Office at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

President Brown called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Brown, Pacilio, Sullivan, Roesink, Saldana

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, General Counsel Wayne Brechtel, Director of Finance and Administration Ryan Green, Capital Project Manager Ian Riffel, Administrative Services Supervisor Trisha Hill, Executive Assistant Tianne Baity, Field Services Superintendent Marvin Gonzalez, District Engineer Dexter Wilson

3. Pledge of Allegiance

Director Saldana led the pledge of allegiance.

4. General Public Comment Period

None.

5. Approval of Agenda

Upon a motion duly made by Vice President Pacilio, seconded by Director Sullivan, and unanimously carried, the Board of Directors approved the agenda by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

6. Presentations and Awards

None.

CONSENT CALENDAR**7. Approval of Board and Committee Minutes**

Minutes of the following meetings:

August 12, 2026 Regular Board Meeting
September 2, 2026 Engineering Committee Meeting
September 2, 2026 Finance and Personnel Committee Meeting
September 3, 2026 Community Affairs Committee Meeting

8. Approval of Demands August/September 2026

Payroll Checks numbered 260812-1 – 260902-19; General Checking Checks numbered 28635 - 28730

9. Operations Report (A copy was included in the original September 9, 2026 Agenda)

10. Finance Report (A copy was included in the original September 9, 2026 Agenda)

11. Disclosure of Reimbursements

This report discloses travel expense reimbursements for the month of August 2026.

Upon a motion duly made by Director Saldana, seconded by Vice President Pacilio, and unanimously carried, the Board of Directors approved the Consent Calendar by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

EWA and COMMITTEE REPORTS

12. Encina Wastewater Authority (EWA) Reports

A regular EWA Board Meeting was held on August 26, 2026.

GM Bushee reported on the EWA Board Meeting.

13. Committee Reports

A. An Engineering Committee (EC) Meeting was held September 2, 2026.

Director Roesink reported that the EC reviewed a recommendation to authorize the General Manager to execute an agreement with Corpro Companies, Inc. for the construction of the Leucadia Pump Station (L1/L2) and Batiquitos Pump Station (B3) Force Mains Anode Replacement Projects in an amount not to exceed \$278,700.00 as the lowest responsive and responsible bidder.

The EC concurred with staff to present this item to the Board of Directors and it will be discussed later in the agenda.

The EC also received updates on the Diana Pump Station Upgrade Project and the Batiquitos Pump Station (B3) Force Main Condition Assessment. These items were for informational purposes only and no action was taken.

B. A Finance and Personnel Committee (FPC) meeting was held on September 2, 2026.

Director Roesink reported that the FPC reviewed and discussed the Legal Services request for proposal (RFP) process. He noted that the FPC discussed the following:

- The draft Request for Proposal;
- The advertising strategy; and
- The timeline and steps leading to selecting future legal counsel

The FPC concurred with staff to present this item to the Board of Directors and it will be discussed later in the agenda.

C. A Community Affairs Committee (CAC) meeting was held on September 1, 2026.

Vice President Pacilio reported that the CAC reviewed and commented on the draft text of the 2026 Fall newsletter. The CAC suggested some minor edits and staff stated they would make the changes.

The CAC selected article A, "Exploring Careers in Water: 2026 Water Career Day" as the Lead Article. The CAC also selected option #2, "LWD has been recycling water for more than 60 years", for the Did You Know article.

Following discussion, the CAC authorized staff and RTP to proceed with the minor wording edits and the draft layout of the newsletter.

ACTION ITEMS

14. Leucadia Pump Station (L1/L2) and Batiquitos Pump Station (B3) Force Mains Anode Replacement Projects - Award of Construction Contract

CPM Riffel presented the item and provided a brief project background noting that this item is a Fiscal Year 2027 tactical goal.

CPM Riffel explained how cathodic protection prevents underground metal pipes from rusting and failing. He stated that the project was initially advertised for bids in August 2025, but the District received only two bids, both of which came in significantly higher than expected. As a result, the District rejected both bids and determined the project could not be modified without compromising system protection. CPM Riffel noted that staff incorporated a separate recommendation from RF Yeager to include an additional Cathodic Test Station (CTS) location and subsequently secured supplemental funding in the FY27 Capital Budget to cover the updated cost projections.

CPM Riffel stated that in July 2026, staff re-advertised the project for bids and the District received three bids by the August 11th deadline. Corrpro Companies, Inc. (Corrpro) submitted the lowest responsive bid at \$278.7k, which was \$141k less than the total budgeted amount of \$420k. CPM Riffel noted Corrpro's bid was \$60k lower than the last bid received even though there was an additional CTS location added to the project.

CPM Riffel continued that District staff reviewed Corrpro's bid and determined Corrpro to be responsive to the bid requirements and recommended that the contract be awarded to Corrpro.

Director Roesink stated that staff did an excellent job rebidding the project and commended staff for their work.

Vice President Pacilio asked why the current bids were lower when the scope of work included an extra location. CPM Riffel stated the lower pricing was due to current construction workload,

cost of materials, and general economic activity. He also noted that the District stopped advertising the engineer's estimate. GM Bushee added that two multi-billion dollar projects in San Diego are winding down and contractors are looking for new projects.

Director Saldana asked if the District had any prior experience with Corpro Companies, Inc. CPM Riffel stated that the District has not worked with them before but when he verified their three references everything regarding Corpro came back positive.

Director Saldana asked how long does a pipe protected by anodes last. DE Wilson answered that theoretically it is infinite as long as the anode is in place and functioning well.

Upon a motion duly made by Director Sullivan, seconded by Director Roesink and unanimously carried, the Board of Directors authorized the General Manager to execute an Agreement with Corpro Companies, Inc. for the construction of the Leucadia Pump Station (L1/L2) and Batiquitos Pump Station (B3) Force Mains Anode Replacement Projects in an amount not to exceed \$278,700.00 as the lowest responsive and responsible bidder by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

15. Review and discuss the Legal Services request for proposal (RFP) process.

DFA Green presented the item and provided background. He stated that The Leucadia Wastewater District (LWD) has used Worden Williams, LLP since June 10, 1982 to provide legal advice and Wayne Brechtel has served as LWD's General Counsel since 2004. He stated that Worden Williams and General Counsel Brechtel have provided excellent service to the District over the past 44 years and that General Counsel Brechtel intends to retire at the end of 2026.

DFA Green reviewed the following items needed to procure legal services:

- Review team;
- Timeline;
- Legal services RFP;
- List of legal firms whom LWD could send the RFP directly to; and
- Advertisement of the RFP

Director Sullivan thanked GC Brechtel for being part of the RFP process.

Vice President Pacilio thanked staff for a thorough explanation of the RFP process and for drafting the RFP. Vice President Pacilio also thanked GC Brechtel for his years of service to the District.

Directors Brown and Saldana asked questions regarding the RFP process and GM Bushee and GC Brechtel answered their questions.

Following discussion, upon a motion duly made by Vice President Pacilio, seconded by Director Saldana, and unanimously carried, the Board of Directors authorized staff to proceed with the legal services request for proposal (RFP) process by the following vote:

Director	Vote
President Brown	Yes
Vice President Pacilio	Yes
Director Sullivan	Yes
Director Roesink	Yes
Director Saldana	Yes

INFORMATION ITEMS

16. Project Status Updates and Other Informational Reports

Flu Shot Clinic is scheduled for Thursday, September 10, 2026.

EA Baity announced the date and time of the Flu Shot Clinic.

17. Directors' Meetings and Conference Reports

A. The CSDA Quarterly Dinner was held August 20, 2026 at The Butcher Shop Steakhouse in Kearny Mesa.

Director Sullivan reported that it was a good meeting with a lot of new attendees.

B. The 2026 CSDA Annual Conference was held August 24 - 27, 2026 in Palm Desert, CA.

Director Sullivan reported it was the best CSDA Conference ever. She stated that the speakers were out of this world and the conference was well organized and in a great location.

Vice President Pacilio stated he enjoyed learning about the Contra Costa Water District Internship Program. He agreed with Director Sullivan that the speakers were excellent and he stated that he learned a lot about special districts.

Director Saldana stated that the CSDA topics and speakers had a lot of information pertinent to what LWD does and he noted that the keynote speakers were well versed in the topics they were speaking about. He stated that he enjoyed the presentations on the 'alignment of purpose' and "thinking inside the box."

18. General Manager's Report

GM Bushee provided updates on the following:

- The 3rd Annual Water Career Day is scheduled for October 8, 2026 at San Elijo JPA; and
- The La Costa Pump Station Replacement Project.

Director Roesink asked when the Smartball will be dropped into the Batiquitos Pump Station (B3) Force Main. CPM Riffel answered Tuesday, September 15th.

Director Sullivan asked what are the student arrival times for the Water Career Day. DFA Green answered 8:30 a.m. for the high school students and 12:30 p.m. for the junior college students.

19. General Counsel's Report

None.

20. Board of Directors' Comments

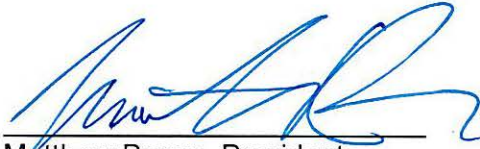
None.

21. Adjournment

President Brown adjourned the meeting at approximately 6:03 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)



Matthew Brown, President