LEUCADIA WASTEWATER DISTRICT | LEADERS IN ENVIRONMENTAL PROTECTION

BOARD OF DIRECTORS
SPECIAL BOARD MEETING

DATE: Wednesday, December 2, 2026

TIME: 2:00 p.m.

PLACE: Leucadia Wastewater District, 1960 La Costa Avenue, Carlsbad, CA 92009

Link to Meeting
Meeting ID: 284 080 370 682 726 7
Passcode: QX2bp62p

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 vote of the Board. All agenda materials can be accessed at the District website at https://www.lwwd.org/agendas/board and are also available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Executive Assistant at (760) 753-0155. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **General Public Comment Period**
5. **Approval of Agenda**
6. **Closed Session** (Pages 4-5)
   Closed session to interview candidates and consider the employment of new General Counsel pursuant to Government Code section 54957(b)(1).
   - Burke Williams & Sorensen, LLP 2:00 pm
   - Rutan & Tucker, LLP 2:45 pm
7. **Adjournment**

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California and on the District website www.lwwd.org at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: November 25, 2026

Paul J. Bushee, Secretary/General Manager

Board of Directors' Code of Conduct

- *I will openly communicate during Board meetings and voice my views, in the meetings, on all matters regarding the District.*
- *I will support the decisions of the Board once they are voted on.*
- *I will concentrate on issues of governance and strategic import to the District and will expect support from staff on issues of operational import and detail.*
- *I will treat fellow Board members with dignity and respect.*
- *I will be prepared to discuss Board issues and agree to spend the necessary time and attention to Board matters.*
- *If I have concerns or questions, I will ask. If I need clarification of Board agenda items, I will call ahead and discuss with the General Manager.*
- *I will support the General Manager as the primary spokesperson for the District.*
- *I will conduct myself in the highest ethical manner and comply with all appropriate government regulations.*

Role of Staff

- *Implement polices of LWD Board*
- *Create tactics and action plans that address how policies should be implemented*
- *Provide technical competence in addressing issues of how tactics should be implemented*
- *Provide relevant facts and recommendations*
- *Provide effective leadership*
- *Administer day-to-day operations of the District*
- *Respond to reasonable Board requests for information*

Ref: 27-9727

MEMORANDUM

DATE: November 25, 2026

TO: Board of Directors

FROM: Paul J. Bushee, General Manager

SUBJECT: **Legal Services Interviews**

RECOMMENDATION:

The Finance and Personnel Committee (FPC) recommends that the Board of Directors:

1. Conduct interviews of shortlisted legal firms.
2. Discuss and provide direction, as appropriate.

DISCUSSION:

As you are aware, The Leucadia Wastewater District (LWD) has used Worden Williams, LLP since 1982 to provide legal advice and Wayne Brechtel has served as LWD's General Counsel since 2004. Worden Williams and General Counsel Brechtel have provided excellent service to the District over the past 44 years. General Counsel Brechtel intends to retire at the end of 2026.

On September 14th LWD advertised and solicited requests for legal services proposals. Nine proposals were received by the October 9th deadline. The proposal review team consisted of the FPC, General Counsel Wayne Brechtel, General Manager Paul Bushee, and Director of Finance & Administration Ryan Green. The PFC met on November 12th to review the proposals and develop a shortlist for the full Board to interview.

After careful consideration of the quality of the proposals, qualifications of the proposed general counsel, firm locations and several other factors including fiscal impact, the FPC selected two firms to continue on to the interview process and these include:

- Burke Williams & Sorensen, LLP
- Rutan & Tucker, LLP

Proposals from both firms were previously provided to the Board.

The overall objective of the interviews is to select a recommended legal firm that would be considered by the Board at its December 9th meeting.

PJB:
Attachment

LEUCADIA WASTEWATER DISTRICT
PROFESSIONAL LEGAL SERVICES
FINAL RATING SHEETS
November 24, 2026

Name of Firm	Final Rank	Firm Location
Rutan & Tucker, LLP	1	Irvine (GC - Oceanside)
Burke, Williams & Sorenson, LLP	2	San Diego
Snell & Wilmer	3	San Diego
Nossaman	4	Los Angeles
Hanson Bridgett	5	Los Angeles
Woodruff & Smart	6	Costa Mesa
Richards Watson Gershon	7	Brea
Atkinson, Andelson, Loya, Rud & Romo	8	San Diego
Ross & Schwarz	9	Los Angeles