

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, March 4, 2009 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

- A. Achievement of an Organizational Objective – The 2008 California Water Environmental Association (CWEA) San Diego Section Awards. (Page 1)
- B. Achievement of Organizational Objective – Cost Sharing of CSRMA Retrospective Refunds or Dividends. (Pages 2-4)
- C. Achievement of an Organizational Objective – Achieve Highest Number of Consecutive Work Days Without a Lost Time Injury. (Page 5)

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meeting:

- February 9, 2009 Engineering Committee Meeting (Pages 6)
- February 11, 2009 Regular Board Meeting (Pages 7-14)
- February 19, 2009 Special Board Meeting (Pages 15-16)
- February 20, 2009 Special Board Meeting (Pages 17-18)
- February 23, 2009 Engineering Committee Meeting (Pages 19-21)

B. Demands for February. (Pages 22-38)

C. Operations Report. (Pages 39-41)

D. Finance Report. (Pages 42- 48)

E. Receive and file the 2008 Smoke Testing Report conducted by National Plant Services, Inc. (Pages 49-51)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

- Regular Board Meeting – February 25, 2009 (Page 52)

9. Committee Reports

A. Engineering Committee – Report by Vice President Juliussen (Pages 53-54)

10. Old Business

A. Adopt Resolution No. 2196 – Approving an agreement between the California Public Employees Retirement System (CalPERS) and the Leucadia Wastewater District to participate in the California Employer's Retiree Benefit Trust (CERBT) to prefund the District's retiree medical benefits obligation. (Pages 55-68)

11. New Business

A. Authorize the General Manager to execute a contract with OM Workspace to furnish and install furnishings for the Site Improvement Project at a cost of \$146,100.38. (Pages 69-70, Enclosure 11A)

B. Authorize the General Manager to approve a proposed change order with Jaynes Corporation for the routing of the new fire service line to avoid unanticipated underground obstructions discovered during the construction of the Site Improvement Project in an amount not to exceed \$26,710.03. (Page 71)

C. Authorize the General Manager to execute a two-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services. (Page 72)

D. Fiscal Year 2010 (FY 10) Budget Development Schedule. (Page 73)

E. Receive and review the Site Improvement Project Status Report for February 2009. (Page 74)

12. Information items

A. Notice of CSDA Special Dinner Meeting is scheduled for Thursday, March 26, 2009 at 6:00 p.m. at the Courtyard by Marriott in Kearney Mesa. (Page 75)

13. Directors Meetings

None.

14. Comments, Questions or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

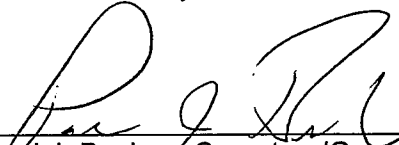
17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

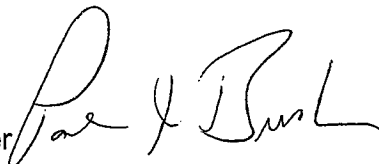
I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: February 26, 2009



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Presentation and Awards - the 2008 California Water Environmental Association (CWEA) San Diego Section Awards

It is my pleasure to announce that the Leucadia Wastewater District (LWD) had a very successful evening at the recent California Water Environment Association (CWEA) – San Diego Section Installation and Awards Banquet. LWD took home two awards: Collection System of the Year and Collection System Person of the Year. A brief summary is as follows:

Collection System of the Year (0-249 miles)

This is the 6th time LWD has received the Collection System of the Year Award from CWEA San Diego Section. Some of the highlights that helped LWD win this award included: LWD's excellent preventive maintenance program, our lateral re-imburement program, our flow monitoring system, and our Asset Management Master Plan. The Collection System of the Year Award qualifies as a local award under the organizational objectives of the LWD's Incentive Program; therefore, each staff member is eligible for a \$100 incentive award.

Collection System Person of the Year Award

Mr. Marvin Gonzalez, a Field Service Technician III, received the Collection System Person of the Year honors. Marvin has been employed at LWD since 2005 and has demonstrated outstanding abilities during his tenure. Some of Marvin's highlights that helped him achieve this award included: his valuable operational knowledge of LWD's system; his positive attitude and "can do" approach; his ability to work with and train fellow coworkers; and his outstanding performance during emergency situations. Marvin lives in Oceanside with his wife and four children. During Marvin's spare time he enjoys watching his children play soccer and he is an avid Miami Dolphins fan.

Please join me in congratulating Marvin and LWD as a whole for these outstanding accomplishments. All awards move on to the CWEA's statewide competition, which will be announced at CWEA's Annual Conference in April.

PB:

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager *PJB*
SUBJECT: Presentation and Awards - Cost Sharing of CSRMA Retrospective Refunds or Dividends

I am pleased to report that the Leucadia Wastewater District (LWD) recently achieved an organizational objective under the District's Incentive Program.

Cost Sharing of CSRMA Retrospective Refunds or Dividends

At its January 2009 meeting, the CSRMA Board of Directors approved the distribution of dividend payments from the pooled liability insurance program to LWD in the amount of \$18,265 (see attached letter). The dividend reflects LWD's excellent risk management record and an ongoing commitment to safety. The Organizational Performance Objectives authorize a 50% cost sharing of the dividend amount with employees. Consequently, each employee is eligible for an incentive compensation award of \$507.36. Table 1, below, summarizes the allocation of the CSRMA dividend and calculation of this incentive compensation award.

Table 1

Dividend Amount	\$18,265
50% of Net Dividend (amount eligible for incentive compensation)	\$9,132.50
Incentive Compensation Award Per Employee (18 positions)	\$507.36

Please join me in congratulating LWD for its excellent safety awareness program.

PJB

Attachment

CSRMA California Sanitation Risk Management Authority



c/o ALLIANT INSURANCE SERVICES, INC.
100 Pine Street, 11th Floor, San Francisco, CA 94111-5101

Tel: 415.403.1400

Insurance License No.: 0C36861
Fax: 415.402.0773

OFFICERS:

Robert Reid, *President*
408.378.2407
Russ Baggerly, *Vice President*
805.646.5548

PAST PRESIDENTS:

Randy Musgraves
2001-2003
Kevin Hardy
2003-2006

February 19, 2009

Mr. Paul Bushee
General Manager
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

RECEIVED

FEB 23 2009

LEUCADIA WASTEWATER
DISTRICT

Pooled Liability Program Sixteenth Dividend Declaration

Dear Paul:

On January 23, 2009, in accordance with the Board adopted Policy and Procedure, the Board of Directors declared a dividend for the sixteenth year in succession. Dividends declared reflect favorable results from Program Years 1987 – 2003. Enclosed is Leucadia Wastewater District's dividend share in the amount of \$18,265.

All agencies share in dividends through the formula adopted by the Board of Directors. Dividends are in addition to the Retrospective Rating Program which limits returns to 25% of a member's original deposit. Any remaining unencumbered funds up to 25% of the amount in any one year are shared among the membership as dividends.

This year, total amount of the dividend declared is \$998,227. This remarkable result is reflective of a continued effort in *effective risk management* by member agencies, as well as through the hard work of the CSRMA claims management staff, Program Committee, and the Executive Board.

We expect to declare dividends again next year, the calculation of which will incorporate all prior program years including 2004. Overall, the Pooled Liability Program has returned almost \$14 million in dividends since its inception, giving a clear indication that the program continues to remain fiscally healthy and is meeting the needs of the membership.

Thank you for your continued participation.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Robert Reid".

Robert Reid
President

**CALIFORNIA SANITATION
RISK MANAGEMENT AUTHORITY
C/O ALLIANT INSURANCE SERVICES, INC.**
600 MONTGOMERY ST. 9TH FLOOR
SAN FRANCISCO, CA 94111

**UNION BANK OF CALIFORNIA
GOVERNMENT SERVICES #291
SAN FRANCISCO, CA 94104
16-49-1220**

2/4/2009

PAY TO THE
ORDER OF

Leucadia Wastewater District

\$ **18,265.00

Eighteen Thousand Two Hundred Sixty-Five and 00/100*****

DOLLARS

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009

VOID SIX MONTHS FROM DATE DRAWN

MEMO

PLP Dividend 12/31/08

[Signature]
[Signature]

⑈007024⑈ ⑆122000496⑆ 7020015599⑈

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY C/O ALLIANT INSURANCE SERVICES, INC.

Leucadia Wastewater District

PLP Dividend 12/31/08

2/4/2009

18,265.00

General Checking - U PLP Dividend 12/31/08

18,265.00

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentation and Awards - Achieve Highest Number of Consecutive Work Days Without a Lost Time Injury**

I am pleased to report that the Leucadia Wastewater District (LWD) achieved an organizational objective under the LWD Incentive Program:

Achieve Highest Number of Consecutive Work Days Without a Lost Time Injury

On February 19, 2009, LWD staff completed six consecutive years without a lost time injury accident. This achievement represents a significant accomplishment since work place injuries result in lost productivity, low morale, and increased worker's compensation costs. Consequently, avoiding workplace injuries is one of the most important accomplishments LWD staff can achieve. By reaching this goal, each employee is eligible for a \$1,200 incentive compensation award.

As you are aware, LWD staff spends considerable time in the field performing manually intensive tasks. This fact makes LWD's 6 years without a lost time accident very significant and this accomplishment is a tribute to both the Board's and staff's commitment to safety. Please join me in congratulating LWD for this accomplishment.

PB

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 February 9, 2009

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Monday, February 9, 2009 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. **Call to Order**
 Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. **Roll Call**
 DIRECTORS PRESENT: Juliussen and Kulchin
 DIRECTORS ABSENT: None
 OTHERS PRESENT: General Manager (GM) Paul Bushee; Field Services
 Manager Leo Schempp; Project Manager Robin Morishita;
 and District Engineer Steve Deering

3. **Public Comment**
 No public comment was received.

4. **Old Business**
 None.

5. **New Business**
 - A. Authorize the General Manager to execute a contract with AVI-SPL for the purchase and installation of an audio visual system and equipment for the Site Improvement Project at a cost of \$91,913.63.

PM Morishita presented the subject recommendation. The committee discussed the recommendation at length. Following discussion, the EC concurred with staff to bring this recommendation before the Board of Directors for consideration at its February 11, 2009 meeting.

6. **Information Items**
 None.

7. **Director's Comments**
 None.

8. **General Manager's Comments**
 None.

9. **Adjournment**
 Chairperson Juliussen adjourned the meeting at 9:10 a.m.

Paul J. Bushee,
 Secretary/Manager
 (Seal)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting
February 11, 2009

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, February 11, 2009 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Kulchin called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, Omsted, and Sullivan

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Field Services Manager Leo Schempp, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, and District Engineer Steve Deering and Ms. Marilyn Jones with The Epler Company, Sara Katz and Jennifer Dill with KATZ and Associates

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

5. Public Comment

There was no public comment. GM Bushee introduced the guests at the meeting:

6. Presentations and Awards

None.

7. Consent Calendar

A. Minutes for the following meetings:

January 14, 2009 Regular Board meeting

February 2, 2009 Engineering Committee meeting

February 3, 2009 Community Affairs Committee meeting

February 4, 2009 Investment & Finance Committee meeting

B. Demands for January 2009/February 2009

Payroll Checks Numbered 14062 - 14104; General Checking – Checks numbered 37333 – 37421; General Managers Checks numbered 344; voided checks numbered 37309 and 37375.

C. Operations Report (A copy was included in the original February 11, 2009 Agenda)

- D. Finance Report (A copy was included in the original February 11, 2009 Agenda)
- E. Quarterly Treasurer's Investment Report (A copy was included in the original February 11, 2009 Agenda)

GM Bushee noted that at last month's Board meeting, the Board approved an additional reserve status sheet to the finance report. Staff has since revised the report to reflect the status of LWD's investments based on discussions with Director Omsted.

Following discussion and upon a motion duly made by Director Juliussen, seconded by Director Sullivan, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – January 28, 2009 Board meeting.

Vice President Juliussen reported on EWA's January 28, 2009 Board meeting.

- B. Member Agency Managers (MAM) Report – February 11, 2009 meeting.

GM Bushee reported on the February 11, 2009 MAM meeting.

9. Committee Reports

- A. Engineering Committee meeting was held February 2, 2009 - report by Vice President Juliussen.

Vice President Juliussen reported that the EC reviewed an agreement with the city of Carlsbad to transfer sewer service of 70 District parcels to enable the demolition of the Meadows Number 3 Pump Station. The EC concurred with staff to forward this recommendation to the Board of Directors for approval. This item will be reviewed by the Board of Directors later in tonight's agenda.

The EC also reviewed an agreement with Fischer Acoustics, Inc. to furnish and install acoustic panels in the Leucadia Pump Station Pump Room. Vice President Juliussen briefly discussed the benefits of the panels. The EC concurred with staff to forward this recommendation to the Board of Directors for approval. This item will be reviewed by the Board of Directors later in tonight's agenda.

Vice President Juliussen also stated that staff presented the Smoke Testing Program Results. Vice President Juliussen noted that he attended one day of smoke testing. The smoke testing found only minor discrepancies and LWD's sewer system in the area that was tested appears to be relatively free of inflow and infiltration.

In addition, the EC received a PowerPoint presentation on the status of the Site Improvement Project and a status report on the Batiquitos Gravity Sewer Construction Project.

Vice President Juliussen also noted that the EC met on February 9, 2009 to review

and discuss the audio visual system and equipment for the Site Improvement Project. This item will be reviewed by the Board of Directors later in tonight's agenda.

B. Community Affairs Committee meeting was held February 3, 2009 – report by Director Sullivan

Director Sullivan stated that the CAC reviewed the KATZ & Associates two-year extension agreement for Public Information Services. One CAC member opposed the recommendation preferring to advertise a request for proposal (RFP) for the services. The second CAC member concurred with staff's recommendation; therefore, the CAC directed staff to forward the recommendation to the Board of Directors for consideration.

The CAC also reviewed the Task Order No. 4 to the KATZ & Associates agreement; the outcome of the discussion was conditional on the prior item.

In addition, the CAC reviewed and discussed the fall 2009 story ideas and schedule. The cover story of the newsletter will focus on LWD's 50th Year as a Special District.

The CAC also reviewed and commented on the Collection System Fact Sheet. The CAC directed staff to finalize the fact sheet after incorporating CAC's comments. The CAC also reviewed and provided their comments on the three cover fold options for the newsletter. The CAC directed KATZ to prepare new cover layouts based on the committee's discussion.

Lastly, the CAC received a verbal report update on the proposed Teacher Grant Program from staff. The CAC urged staff to develop the program as soon as possible and announce the program to all District schools. Director Sullivan stated that staff has since developed the program and it will be reviewed by the Board of Directors later in tonight's meeting.

C. Investment & Finance Committee meeting was held January 7, 2009 – report by Director Hanson

Director Hanson stated that the IFC reviewed the Revised Reserve Policy and directed staff to forward to the Board of Directors for adoption.

The IFC also reviewed LWD GASB Actuarial Valuation Report recommendation and directed staff to forward to the Board of Directors for consideration.

Both items will be discussed by the Board of Directors later in tonight's agenda.

10. Old Business

None.

11. New Business

- A. Receive and file the LWD Actuarial Valuation as of July 1, 2008; and Authorize the General Manager to pre-fund GASB actuarial accrued liabilities through the California Employees' Retiree Benefit Trust (CERBT) in an amount of \$181,509 to the Fiscal Year 2009 budget to prefund the actuarial accrued liability.

ASM LeMay presented the subject recommendation. ASM LeMay briefly discussed LWD requirements for GASB statements No's 43 and 45, which required agencies to accrue and expense liabilities associated with other post-employment benefits (OPEB). To meet these requirements, LWD contracted with the Epler Co to perform an actuarial valuation of its retiree health program. ASM LeMay introduced Marilyn Jones with The Epler Company to present the results of the report.

Ms. Jones provided a detailed presentation of the actuarial valuation report.

ASM LeMay concluded by presenting three funding options for the Board's consideration. The options included:

1. No prefunding of the actuarial accrued liability;
2. Funding the actuarial accrued liability on an annual basis via an approved trust; and,
3. Prefunding the entire actuarial accrued liability via an approved trust.

ASM LeMay stated that the IFC reviewed this item in detail at its January 7, 2009 meeting and at the IFC meeting on February 3, 2009. The committee directed staff to forward a recommendation for option 3 to the Board of Directors for their approval.

Following discussion, upon a motion duly made by Director Sullivan and seconded by Vice President Juliussen, the Board of Directors unanimously received and filed the LWD Actuarial Valuation as of July 1, 2008; authorized the General Manager to pre-fund GASB actuarial accrued liabilities through the California Employees' Retiree Benefit Trust (CERBT) in an amount of \$181,509; and approved an additional appropriation of \$181,509 to the Fiscal Year 2009 budget to prefund the actuarial accrued liability.

- B. Authorize the General Manager to execute a two-year extension to the KATZ & Associates Professional Services Agreement for as needed public information.

ASM LeMay presented the subject recommendation. ASM LeMay stated that the CAC reviewed this item at its February 2, 2009 meeting. The CAC members vote was split on recommending to the Board of Directors to execute a two-year extension to the KATZ Professional agreement.

Vice President Juliussen recommended to staff that future contract extensions or renewals be presented to the Board for approval at least three months prior to the contract's expiration date so there is enough time to initiate an RFP prior to the contract deadline. Vice President Juliussen also stated that he has not heard any negative comments about KATZ work; therefore, he recommends approving the two-

year extension to KATZ Professional Service agreement.

Director Omsted stated that he prefers that staff advertise an RFP services because he believes the product is not satisfactory, and he would prefer contracting with a smaller and local public outreach agency that is familiar with local politics. Also, Director Omsted stated that staff has rewritten some of the KATZ work to better describe the District's services. In addition, he would like to see what other companies have to offer the District.

GM Bushee responded to Director Juliussen's concern regarding when the Board is notified on upcoming expired contracts. GM Bushee stated that staff typically oversees contracts, analyzes the performance of the company and/or consultant, and makes the appropriate recommendations to the Board of Directors. GM Bushee concluded that staff can notify the Board three months prior to the deadline of contracts.

Director Sullivan stated that she has worked with KATZ for many years, and is satisfied with KATZ performance.

Following discussion, and upon a motion duly made by Director Sullivan, seconded by Director Juliussen, carried by President Kulchin, and opposed by Directors Omsted and Hanson, the Board of Directors authorized the General Manager to execute a two-year extension to the KATZ & Associates Professional Services Agreement for as needed public information services.

- C. Authorize the General Manager to execute Task Order No. 4 to the KATZ & Associates Public Information Services Agreement in an amount not to exceed \$49,980.

ASM LeMay reviewed the recommendation. Following discussion and upon a motion duly made by Director Sullivan and seconded by Director Omsted, the Board of Directors unanimously voted to authorize the General Manager to execute Task Order No. 4 to the KATZ & Associates Public Information Services Agreement in an amount not to exceed \$49,980.

- D. Authorize the General Manager to execute an Agreement to transfer sewer service of 70 District served parcels to the City of Carlsbad to enable the demolition of the Meadows Number 3 Pump Station.

Upon a motion duly made by Vice President Juliussen, and seconded by Director Hanson, the Board of Directors unanimously voted to authorize the General Manager to execute an Agreement to transfer sewer service of 70 District served parcels to the City of Carlsbad to enable the demolition of the Meadows Number 3 Pump Station.

- E. Authorize the General Manager to execute an Agreement with Fischer Acoustics, Inc. to furnish and install acoustic panels in the Leucadia Pump Station Pump Room in an amount not to exceed \$37,521 as a sole source contractor.

Upon a motion duly made by Director Hanson, and seconded by Director Omsted, the Board of Directors unanimously voted to authorize the General Manager to execute an Agreement with Fischer Acoustics, Inc. to furnish and install acoustic panels in the Leucadia Pump Station Pump Room in an amount not to exceed \$37,521.

- F. Authorize the General Manager to execute a contract with AVI-SPL for the purchase and installation of an audio visual system and equipment for the Site Improvement Project at a cost of \$91,913.63.

Upon a motion duly made by Director Sullivan, and seconded by Director Omsted, the Board of Directors unanimously voted to authorize the General Manager to execute a contract with AVI-SPL for the purchase and installation of an audio visual system and equipment for the Site Improvement Project at a cost of \$91,913.63.

- G. Annual Review of LWD Reserve Policy.

CPA Duffey presented the subject recommendation. CPA Duffey stated that the IFC reviewed this item in detail at their February 4, 2009 meeting. CPA Duffey provided a brief overview of the revisions to the Reserve Policy.

Following discussion, upon a motion duly made by Vice President Juliussen and seconded by Director Omsted, the Board of Directors unanimously adopted the revised Reserve Policy.

- H. Review and discuss the draft LWD Teacher Grant Program.

ASM LeMay presented the subject recommendation. ASM LeMay stated that in the past the District has awarded high school scholarships to students that reside in LWD's service area. Each year the participation level has decreased, and as a result, staff and the Community Affairs Committee discussed the possibility of developing a Teacher Grant Program in lieu of the Scholarship Program. ASM LeMay stated that staff recently contacted representative of several local area schools to determine their interest level in program and majority of responses responded in favor of the program.

During the recent Community Affairs Committee (CAC) meeting, GM Bushee provided a status report on the program and, following discussion, the CAC directed staff to proceed with the program during this current school year. Therefore; staff developed the attached Teacher Grant program for the Board's review.

GM Bushee noted that based on discussions with the CAC, staff will notify the schools in the District's service about the program, and send the program to Coastal Community Foundation for posting on their website.

Following discussion, upon a motion duly made by Director Sullivan and seconded by Vice President Juliussen, the Board of Directors unanimously adopted the Teacher Grant Program.

I. Call for Nominations to the Local Agency Formation Commission.

GM Bushee presented the subject recommendation. GM Bushee stated that the District received notification from LAFCO that nominations are being solicited for one regular LAFCO district member and one alternate LAFCO member. The District received a letter from the Santa Fe Irrigation District (SFID) requesting that the Board of Directors nominate SFID Director John Ingalls for the LAFCO Regular District member position. In addition, staff provided a handout for two additional requests that were received after the delivery of agenda for support of Jo MacKenzie with Vista Irrigation District and Martin Marugg of Alpine Fire Protection District for the Alternate LAFCO position.

Following discussion, the Board of Directors came to a consensus to move this agenda item to the agenda for the Special Board meeting on Friday, February 20, 2009 for further action.

12. Information Items

- A. North County Times editorial "Most natural thing to do: Recycle water".

13. Directors' Meetings

- A. CASA Annual 2009 Conference was held at the Hyatt Grand Champions in Indian Wells, CA from January 21-24, 2009.

All Board members attended the conference stated above. President Kulchin stated it was a good conference and Director Omsted stated he attended a session that discussed Assembly Bill 32 (AB 32). Director Omsted also discussed the use of energy that is used to transport water.

14. Comments, Questions or Requests by Directors

None.

15. General Manager's Report

The following items were reported:

- ❖ Staff provided a handout for the final sewer system fact sheet
- ❖ Staff purchased photos of the Batiqitos Lagoon by Sharon Anthony for public outreach items
- ❖ GM Bushee thanked EWA and ASM LeMay for hosting and coordinating the Verbal Judo training that was conducted on February 10, 2009
- ❖ The agendas for the Special Board meetings on February 19 & 20, 2009 will be delivered shortly.

16. General Counsel's Report

General Counsel Brechtel reported he attended the CSRMA Workshop at the CASA conference and found it very informative.

17. Closed Session

Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(3)(A) and (C): Kerr claim and enforcement

action.

General Counsel Brechtel reported there is no need for the agenda item no. 17, Closed Session, because no litigation is anticipated and the Kerr claim has been resolved. LWD staff has confirmed that the property that was illegally connected is vacant and the owner has no objections to disconnecting the sewer line. Therefore, the Board did not meet in Closed Session.

18. Adjournment

President Sullivan adjourned the meeting at 6:27 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Special Board Meeting
Thursday, February 19, 2009

A Special Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Thursday, February 19, 2009 at 8:30 a.m., at the
La Costa Resort & Spa
2100 Costa del Mar Road, Carlsbad, CA 92009

1. Call to Order

President Kulchin called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT:	Kulchin, Juliussen, Hanson, Omsted, and Sullivan
DIRECTORS ABSENT:	None.
OTHERS PRESENT:	General Manager (GM) Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, and Jeff Bills with Confidence Consulting.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made, seconded, and carried, the Board of Directors approved the agenda with one change. General Manager Bushee's presentation "The World Through the Eyes of the General Manager" originally scheduled for February 20, 2009 was added to the agenda replacing Item 6E. Item 6E was moved to the Special Board Meeting agenda for February 20, 2009.

5. Public Comment

No public comment was received.

6. Strategic Planning Workshop

A. Opening Remarks and Introduction

GM Bushee introduced Jeff Bills with Confidence Consulting Group.

B. Checklist for Board Members

Mr. Bills provided the Board with a "Checklist for Boards" handout and asked them to complete the handout circling appropriate answers. Following completion of the handout, Mr. Bills discussed the Board's responses pointing out the value of this self-assessment tool.

C. Priority Thinking Exercise

The Board of Directors participated in an exercise designed to identify their priorities in specific District areas.

D. Discussion of Priority Thinking and Implementation

Mr. Bills reviewed the results of the Priority Thinking Exercise identifying trends in the board's responses.

E. The World Through the Eyes of the General Manager

General Manager Bushee presented a slide show to the Board of Directors updating the board on specific District issues.

There was no action taken.

7. **Adjournment**

President Kulchin adjourned the meeting at 2:45 p.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager (SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Special Board Meeting
Friday, February 20, 2009

A Special Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Friday, February 20, 2009 at 8:30 a.m., at the
La Costa Resort & Spa
2100 Costa del Mar Road, Carlsbad, CA 92009

1. Call to Order

President Kulchin called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT:	Kulchin, Juliussen, Hanson, Omsted, and Sullivan
DIRECTORS ABSENT:	None.
OTHERS PRESENT:	General Manager (GM) Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, and Jeff Bills with Confidence Consulting.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made, seconded, and carried, the Board of Directors approved the agenda as revised at the board's special meeting on February 19, 2009.

5. Public Comment

No public comment was received.

6. Old Business

A. Call for Nominations to the Local Agency Formation Commission

The Board of Director's discussed the Call for Nominations from LAFCO. After discussion, the board unanimously agreed to not nominate any candidate.

7. Strategic Planning Workshop

A. Translating the Priorities for the Organization into the Ideas for Board Policy and Strategy

Board President Kulchin began the discussion by identifying several areas that would benefit from further action. Water recycling, employee compensation and desalination of ground water were three areas that President Kulchin wanted staff to investigate and present to the Board for additional discussion.

Jeff Bills continued the discussion emphasizing the importance of proper board governance.

B. Priority Thinking Part Two

The Board of Directors participated in an exercise designed to identify their priorities in specific District areas.

C. Prioritization Exercise and Discussion of changes in Priority

Mr. Bills reviewed the results of the Priority Thinking Exercise (Part Two) identifying changes from yesterday's exercise and evaluating how and why the Board's priorities had changed.

D. Qualities of the Best Boards

Mr. Bills presented a slide show to the Board of Directors identifying characteristics of the most successful Board.

There was no action taken.

8. Adjournment

President Kulchin adjourned the meeting at 10:25 a.m.

David Kulchin, President

Paul J. Bushee
Secretary/General Manager (SEAL)

LEUCADIA WASTEWATER DISTRICT
 Minutes of an Engineering Committee Meeting
 February 23, 2009

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Monday, February 23, 2009 at 8:30 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager (GM) Paul Bushee; Field Services Manager Leo Schempp; Project Manager Robin Morishita; District Engineer Steve Deering with Dudek; Eric Honour with Dudek; and Rob Weber with IEC

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

- A. Authorize the General Manager to execute a contract with OM Workspace to furnish and install furnishings for the Site Improvement Project at a cost of \$146,100.38

PM Morishita presented the subject recommendation. PM Morishita provided an overview of staff process on selecting the furniture vendor. PM Morishita noted that the initial quote was \$199,636.02; however, staff worked with OM Workspace to negotiate the price down to the recommended \$146,100.38. PM Morishita also noted that the list price for these furnishings is \$292,576.38 and that LWD was able to take advantage of the San Bernadino County Purchasing Agreement, which resulted in a considerable savings.

The EC discussed this item. President Kulchin requested that the Board of Directors provide input with the headquarter building's color scheme. GM Bushee noted that the architect will develop color scheme options for the Board's consideration. Following discussion, the EC concurred with staff to bring this recommendation before the Board of Directors for consideration at its March 4, 2009 meeting.

- B. Authorize the General Manager to approve a proposed change order with Jaynes Corporation for the routing of the new fire service line to avoid unanticipated underground obstructions discovered during the construction of the Site Improvement Project in an amount not to exceed \$26,710.03.

PM Morishita presented the subject recommendation. PM Morishita stated that the proposed change order is for additional labor and materials needed to clear and avoid unplanned obstructions that were found during the installation of the fire service line. PM Morishita noted that this change order has been verified by Dudek, the Construction Manager to be fair and reasonable.

The EC discussed the recommendation. Eric Honour of Dudek described the issues associated with recommended change order. Following discussion, the EC concurred with staff to bring this recommendation before the Board of Directors for consideration at its March 4, 2009 meeting.

- C. Authorize the General Manager to execute a two-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services.

PM Morishita presented the subject recommendation. PM Morishita stated that IEC's initial contract period was for 3 years with an option to extend for 2 additional years. IEC contract expired during February 2009, and based their good performance and commitment to the District; staff is recommending that the Board of Directors approve the two-year contract extension.

The EC discussed the recommendation. Director Juliussen suggested that staff notify the Board 3 months prior to the execution of a contract option. GM Bushee agreed. Following discussion, the EC concurred with staff to bring this recommendation before the Board of Directors for consideration at its March 4, 2009 meeting.

6. Information Items

- A. Site Improvement Project Update

PM Morishita reviewed the status of the Site Improvement Project. He noted that the project is on schedule and, to date; change orders have totaled \$149,683.39 or 1.68% of the total contract amount. PM Morishita presented a PowerPoint overview of the construction progress.

- B. Batiquitos Gravity Sewer Construction Project

PM Morishita reviewed the status of the Batiquitos Gravity Sewer Construction Project.

7. Director's Comments

None.

8. General Manager's Comments


None.

9. Adjournment

Chairperson Juliussen adjourned the meeting at 9:15 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: February 26, 2009
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Approval of February/March Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling **\$1,289,509.37**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months February 6, 2009 – February 26, 2009.

Operating expenses totaled **\$651,457.53** while Capital Improvement Program expenses totaled **\$563,237.68**.

Payroll for employees and the Board totaled **\$ 74,814.16**.

Attached please find a year to date Employee and Board Payroll Report from February 2007 to March 2009 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, February/March 2009
Attachment 2	Accounts Payable Check Register dated February 6, 2009
Attachment 3	Payroll Check Register dated February 11, 2009
Attachment 4	Accounts Payable Check Register dated February 12, 2009
Attachment 5	Accounts Payable Check Register dated February 20, 2009
Attachment 6	Payroll Check Register dated February 25, 2009
Attachment 7	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

March 4, 2009

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -2/11/2009	14105 - 14124	\$37,873.81	
Payroll Checks - 2/25/2009	14125 - 14144	\$36,940.35	
	Total	\$74,814.16	
General Checking -2/6/2009	37422 - 37461	\$73,828.03	
General Checking -2/12/2009	37462 - 37505	\$1,080,390.94	
General Checking - 2/20/2008	37506 - 37533	\$60,476.24	
	Total	\$1,214,695.21	
	Grand Total	\$1,289,509.37	\$1,289,509.37

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
37422- 2377	1	2/06/2009	10100 NAPA AUTO		
	1		37776 PARTS FOR ALL PS	232.35	871833
37422- 2377	1	2/06/2009	Logged	*** Total ***	232.35
37423- 2377	2	2/06/2009	10167 ACACIA GASOLINE & CAR WASH		
	2		37763 OPEN PO-VEHICLE FUELS	118.70	1959
37423- 2377	2	2/06/2009	Logged	*** Total ***	118.70
37424- 2377	3	2/06/2009	10221 ADS LLC		
	3		37793 METER MAINT & WEB HOSTING	3,994.06	12394.22-0109
37424- 2377	3	2/06/2009	Logged	*** Total ***	3,994.06
37425- 2377	4	2/06/2009	10366 AIR POLLUTION CONTROL DISTRICT		
	4		37760 RENEWAL FOR LPS AND LC PS GENE	1,934.00	97116116
	4		37761 RENEWAL FOR BPS	1,091.00	97116193
37425- 2377	4	2/06/2009	Logged	*** Total ***	3,025.00
37426- 2377	5	2/06/2009	10529 SHARON ANTHONY		
	5		37768 USUAGE RIGHT FOR PHOTOS	592.63	1231
37426- 2377	5	2/06/2009	Logged	*** Total ***	592.63
37427- 2377	6	2/06/2009	11311 MARK BIBLER		
	6		37753 LATERAL REIMBURSEMENT	2,485.00	BIBLER
37427- 2377	6	2/06/2009	Logged	*** Total ***	2,485.00
37428- 2377	7	2/06/2009	11650 BROWNELL AND DUFFEY CPA		
	7		37780 ACCOUNTING FEES-JAN	8,344.00	395
37428- 2377	7	2/06/2009	Logged	*** Total ***	8,344.00
37429- 2377	8	2/06/2009	12005 CSDA-SAN DIEGO		
	8		37783 CSDA QTRLY DINNER	148.00	CSDA-2/3/09
37429- 2377	8	2/06/2009	Logged	*** Total ***	148.00
37430- 2377	9	2/06/2009	12360 CITY OF CARLSBAD		
	9		37777 WATER @ PLANT	139.30	8121305-00-09
	9		37778 WATER @ PLANT	50.84	554220-1/09
37430- 2377	9	2/06/2009	Logged	*** Total ***	190.14
37431- 2377	10	2/06/2009	12510 COAST WASTE		
	10		37794 TRASH SERVICE	205.64	1006951-0274
37431- 2377	10	2/06/2009	Logged	*** Total ***	205.64
37432- 2377	11	2/06/2009	12589 CA SDU		
	11		37790 CHILD SUPPORT-JAN	516.12	JAN-DF117622
37432- 2377	11	2/06/2009	Logged	*** Total ***	516.12
37433- 2377	12	2/06/2009	12814 CUES, INC		
	12		37765 OPEN PO-MISC REPAIRS TO CCTV C	795.22	301181
37433- 2377	12	2/06/2009	Logged	*** Total ***	795.22
37434- 2377	13	2/06/2009	13263 DE LAGE LANDEN		
	13		37772 COPIER LEASE	533.27	09029358103

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
37434- 2377	13	2/06/2009	Logged		*** Total ***	533.27
37435- 2377	14	2/06/2009		13822 DUDEK & ASSOCIATES		
	14			37796 GE/CIP/DEC/200/325	2,340.00	20086057
37435- 2377	14	2/06/2009	Logged		*** Total ***	2,340.00
37436- 2377	15	2/06/2009		14410 EL CAMINO REAL SHELL ENCINITAS		
	15			37764 OPEN PO-VEHICLE FUEL	286.91	7999
37436- 2377	15	2/06/2009	Logged		*** Total ***	286.91
37437- 2377	16	2/06/2009		17247 U.S. HEALTH WORKS MEDICAL GROU		
	16			37755 OPEN PO-PHYSICALS	100.00	1475437-CA
37437- 2377	16	2/06/2009	Logged		*** Total ***	100.00
37438- 2377	17	2/06/2009		18150 ICMA RETIREMENT-303979		
	17			37773 DEFERRED COMP-1/28/09	2,284.12	ICMA-1/28/09
37438- 2377	17	2/06/2009	Logged		*** Total ***	2,284.12
37439- 2377	18	2/06/2009		18530 IN USA, INC		
	18			37770 OZONE HUNTER CALIBRATION @BPS/	809.02	K106072
37439- 2377	18	2/06/2009	Logged		*** Total ***	809.02
37440- 2377	19	2/06/2009		19229 JURMAN'S EMERGENCY TRAINING SE		
	19			37792 CPR TRAINING FOR EMPLOYEES	525.00	090201
37440- 2377	19	2/06/2009	Logged		*** Total ***	525.00
37441- 2377	20	2/06/2009		19775 ALLAN JULIUSSEN		
	20			37789 REIMBURSE AJ FOR CONFERENCE	889.91	AJ-CASA-09
37441- 2377	20	2/06/2009	Logged		*** Total ***	889.91
37442- 2377	21	2/06/2009		19812 JWC ENVIRONMENTAL		
	21			37766 MUFFIN MONSTER REPAIR	16,634.61	26209
37442- 2377	21	2/06/2009	Logged		*** Total ***	16,634.61
37443- 2377	22	2/06/2009		20842 DAVID KULCHIN		
	22			37788 REIMBURSE FOR CONFERENCE	840.08	DK-1/24/09
37443- 2377	22	2/06/2009	Logged		*** Total ***	840.08
37444- 2377	23	2/06/2009		21510 CHUCK LEMAY		
	23			37781 REIMBURSE FOR CONFERENCE	132.24	CHUCK-1/09
37444- 2377	23	2/06/2009	Logged		*** Total ***	132.24
37445- 2377	24	2/06/2009		22005 McCROMETER		
	24			37757 3 PT CALIBRATION-INFLUENT/EFFL	437.16	340939
37445- 2377	24	2/06/2009	Logged		*** Total ***	437.16
37446- 2377	25	2/06/2009		22056 MARCO CRANE & RIGGING CO		
	25			37769 CRANE SERVICE @ LPS	830.32	7065225
37446- 2377	25	2/06/2009	Logged		*** Total ***	830.32
37447- 2377	26	2/06/2009		22165 MCR TECHNOLOGIES, INC.		
	26			37767 CALIBRATE METER @ ENCINA	704.20	19563

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
37447- 2377	26	2/06/2009	Logged	*** Total ***	704.20
37448- 2377	27	2/06/2009	24224 OFFICE DEPOT, INC.		
	27		37759 OPEN PO-OFFICE SUPPLIES	129.61	461887123
37448- 2377	27	2/06/2009	Logged	*** Total ***	129.61
37449- 2377	28	2/06/2009	24528 DONALD OMSTED		
	28		37786 REIMBURSE DO FOR CONFERENCE	138.37	D0-1/24/09
37449- 2377	28	2/06/2009	Logged	*** Total ***	138.37
37450- 2377	29	2/06/2009	25010 AT&T		
	29		37774 DIAL IN MODEM	143.61	6327047-1/09
	29		37775 PHONE @ BPS	26.89	9423588-1/09
37450- 2377	29	2/06/2009	Logged	*** Total ***	170.50
37451- 2377	30	2/06/2009	25260 PERS RETIREMENT		
	30		37795 EMPLOYEE RETIREMENT 1-25-09	12,219.19	01-2009-4
37451- 2377	30	2/06/2009	Logged	*** Total ***	12,219.19
37452- 2377	31	2/06/2009	25265 PEP BOYS		
	31		37784 TOOLS	45.23	07010027425
	31		37785 BATTERY CHARGER	198.23	7010027426
37452- 2377	31	2/06/2009	Logged	*** Total ***	243.46
37453- 2377	32	2/06/2009	27478 R. J. SAFETY SUPPLY CO., INC.		
	32		37758 OPEN PO-MISC SAFETY EQUIPMENT	87.28	259092
37453- 2377	32	2/06/2009	Logged	*** Total ***	87.28
37454- 2377	33	2/06/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	33		37771 ELECTRIC @ EEPS	663.57	01919876-1/09
37454- 2377	33	2/06/2009	Logged	*** Total ***	663.57
37455- 2377	34	2/06/2009	28325 LEONARD SCHEMPP		
	34		37791 REIMBURSE LS FOR CONFERENCE	1,021.80	CASA-LS-1/09
37455- 2377	34	2/06/2009	Logged	*** Total ***	1,021.80
37456- 2377	35	2/06/2009	28328 CHARLES SHANKLIN		
	35		37754 LATERAL REIMBURSEMENT	877.50	SHANKLIN
37456- 2377	35	2/06/2009	Logged	*** Total ***	877.50
37457- 2377	36	2/06/2009	28844 ELAINE SULLIVAN		
	36		37787 REIMBURSE FOR CONFERENCE	150.61	ES-CASA-1/24/09
37457- 2377	36	2/06/2009	Logged	*** Total ***	150.61
37458- 2377	37	2/06/2009	30520 UNDERGROUND SERVICE ALERT OF		
	37		37779 UNDERGROUND DIG ALERT	112.50	120090351
37458- 2377	37	2/06/2009	Logged	*** Total ***	112.50
37459- 2377	38	2/06/2009	30723 SIEMENS WATER TECH. CORP		
	38		37756 OPEN PO-BIOXIDE	8,595.67	7825496
37459- 2377	38	2/06/2009	Logged	*** Total ***	8,595.67

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
37460- 2377	39	2/06/2009	32832 WONDERWARE WEST		
	39		37762 UPGRADE SCADA ALARM @ ALL PS	1,374.43	42015
37460- 2377	39	2/06/2009	Logged	*** Total ***	1,374.43
37461- 2377	40	2/06/2009	33227 XEROX CORPORATION		
	40		37782 MONTHLY MAINT. FEE	49.84	38425011
37461- 2377	40	2/06/2009	Logged	*** Total ***	49.84
				.00	
** Total check discount **				.00	
** Total check amount **				73,828.03	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 11, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14105 - 14124	2/11/2009	\$37,873.81

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
37462- 2378	1	2/12/2009	10167	ACACIA GASOLINE & CAR WASH		
	1		37808	OPEN PO-VEHICLE FUELS	111.72	1965
37462- 2378	1	2/12/2009	Logged	*** Total ***	111.72	
37463- 2378	2	2/12/2009	10428	ASSOCIATED LABS		
	2		37815	GROUND WATER SAMPLES FOR BPS	468.75	377956
37463- 2378	2	2/12/2009	Logged	*** Total ***	468.75	
37464- 2378	3	2/12/2009	10570	ANTIMITE TERMITE & PEST CONTRO		
	3		37820	MONTHLY PEST SERVICE	53.00	2509-ANT
37464- 2378	3	2/12/2009	Logged	*** Total ***	53.00	
37465- 2378	4	2/12/2009	10720	AT&T		
	4		37826	L.D. @ BPS	29.68	019294047200109
37465- 2378	4	2/12/2009	Logged	*** Total ***	29.68	
37466- 2378	5	2/12/2009	11060	BARRETT ENGINEERED PUMP		
	5		37801	SAMPLING PUMP FOR CL2	1,907.18	064954
37466- 2378	5	2/12/2009	Logged	*** Total ***	1,907.18	
37467- 2378	6	2/12/2009	12360	CITY OF CARLSBAD		
	6		37833	WATER @ VACTOR 2	107.99	104-00-JAN09
	6		37834	WATER @ VACTOR	60.79	103-JAN09
37467- 2378	6	2/12/2009	Logged	*** Total ***	168.78	
37468- 2378	7	2/12/2009	12412	CONTINUING LIFE COMMUNITIES		
	7		37847	REFUND DEVELOPER #581	40.04	CLC581
37468- 2378	7	2/12/2009	Logged	*** Total ***	40.04	
37469- 2378	8	2/12/2009	12510	COAST WASTE		
	8		37810	RENT STORAGE CONTAINER	180.25	45485302746
37469- 2378	8	2/12/2009	Logged	*** Total ***	180.25	
37470- 2378	9	2/12/2009	12625	KONESCranes, INC		
	9		37817	ANNUAL INSPECTION OF LPS CRANE	450.00	SDG00393528
37470- 2378	9	2/12/2009	Logged	*** Total ***	450.00	
37471- 2378	10	2/12/2009	12631	COR-O-VAN		
	10		37811	OPEN PO-STORAGE	69.89	RS1305558
37471- 2378	10	2/12/2009	Logged	*** Total ***	69.89	
37472- 2378	11	2/12/2009	13072	DATA NET		
	11		37831	IS MAINT AND SUPPORT	447.50	9732472
37472- 2378	11	2/12/2009	Logged	*** Total ***	447.50	
37473- 2378	12	2/12/2009	13272	DETECTION INSTRUMENTS CORP		
	12		37804	OPEN PO-CALIBRATION ODALOGS	65.00	13412
37473- 2378	12	2/12/2009	Logged	*** Total ***	65.00	
37474- 2378	13	2/12/2009	14410	EL CAMINO REAL SHELL ENCINITAS		
	13		37809	OPEN PO-VEHICLE FUEL	349.65	8004
37474- 2378	13	2/12/2009	Logged	*** Total ***	349.65	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
37475- 2378	14	2/12/2009	14521 EMPLOYMENT DEVELOPMENT DEPT		
	14		37842 UNEMPLOYEMENT FOR J. PATINO	1,997.00	93205383-JP
37475- 2378	14	2/12/2009	Logged	*** Total ***	1,997.00
37476- 2378	15	2/12/2009	14530 ENCINA WASTEWATER AUTHORITY		
	15		37836 QTRLY LAB FEES-OCT-DEC	1,468.80	524
	15		37838 EWA 2ND OTR OP/CAPITAL-2009	475,482.09	519
37476- 2378	15	2/12/2009	Logged	*** Total ***	476,950.89
37477- 2378	16	2/12/2009	15016 FALLBROOK PUBLIC UTILITY DISTR		
	16		37823 EMPLOYEE ASST. PROGRAM-MARCH	41.40	MARCH 2009
37477- 2378	16	2/12/2009	Logged	*** Total ***	41.40
37478- 2378	17	2/12/2009	15213 CHARLES Z. FEDAK & COMPANY		
	17		37841 AUDITOR FEES-DEC	117.00	FEDAK-DEC08
37478- 2378	17	2/12/2009	Logged	*** Total ***	117.00
37479- 2378	18	2/12/2009	15223 FEDERAL EXPRESS CORPORATION		
	18		37840 SHIPPING-EXPRESS	76.69	90809669
37479- 2378	18	2/12/2009	Logged	*** Total ***	76.69
37480- 2378	19	2/12/2009	17027 HABITAT RESTORATION SCIENCES,		
	19		37812 CONTRACT-NGVI LANDSCAPING SERV	660.00	1155
37480- 2378	19	2/12/2009	Logged	*** Total ***	660.00
37481- 2378	20	2/12/2009	17058 JUDY HANSON		
	20		37844 REIMBURSE JH FOR CONFERENCE	851.59	JH-1/24/09
37481- 2378	20	2/12/2009	Logged	*** Total ***	851.59
37482- 2378	21	2/12/2009	17255 HENRY'S PLUMBING		
	21		37849 TEST BACKFLOW @ LPS	90.00	HENRYS 2/7
37482- 2378	21	2/12/2009	Logged	*** Total ***	90.00
37483- 2378	22	2/12/2009	17552 THE HOME DEPOT CRC/GECF		
	22		37803 OPEN PO- MISC SUPPLIES, TOOLS	247.19	9020958
37483- 2378	22	2/12/2009	Logged	*** Total ***	247.19
37484- 2378	23	2/12/2009	18150 ICMA RETIREMENT-303979		
	23		37825 DEFERRED COMP-ICMA	2,284.12	ICMA-2/11/09
37484- 2378	23	2/12/2009	Logged	*** Total ***	2,284.12
37485- 2378	24	2/12/2009	18561 U.S. BANK		
	24		37850 CONFERENCES, SUPPLIES, MEETING	3,428.44	US BANK-1/22/09
37485- 2378	24	2/12/2009	Logged	*** Total ***	3,428.44
37486- 2378	25	2/12/2009	19012 JAYNES CORPORATION OF CAL.		
	25		37802 CONTRACT-SITE IMPROVEMENT-CONS	607,695.76	12
	25		37819 RETENTION 10%	-60,769.58	#12
37486- 2378	25	2/12/2009	Logged	*** Total ***	546,926.18
37487- 2378	26	2/12/2009	19812 JWC ENVIRONMENTAL		
	26		37818 MONSTER CARE 2009 INSTALLMENT	5,983.00	26510

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
37487- 2378	26	2/12/2009	Logged	*** Total ***	5,983.00
37488- 2378	27	2/12/2009	22511 MOBILE MINI		
	27		37806 OPEN PO-TRAILER LEASE 08-09	646.50	904191778
37488- 2378	27	2/12/2009	Logged	*** Total ***	646.50
37489- 2378	28	2/12/2009	23068 NATIONWIDE RETIREMENT SOLUTION		
	28		37821 DEFERRED COMP-NATIONWIDE	1,102.18	NATION-2/11/09
37489- 2378	28	2/12/2009	Logged	*** Total ***	1,102.18
37490- 2378	29	2/12/2009	23075 NATIONAL PLANT SERVICES, INC		
	29		37816 SMOKE TESTING	12,350.00	8871
37490- 2378	29	2/12/2009	Logged	*** Total ***	12,350.00
37491- 2378	30	2/12/2009	23359 NINYO & MOORE		
	30		37845 GEO TESTING @ GIBRALTER	3,521.50	139053
37491- 2378	30	2/12/2009	Logged	*** Total ***	3,521.50
37492- 2378	31	2/12/2009	23570 NORTH COUNTY TIMES		
	31		37848 NEWSPAER RENEWAL-09	162.00	20918-2/09
37492- 2378	31	2/12/2009	Logged	*** Total ***	162.00
37493- 2378	32	2/12/2009	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	32		37827 WATER @ VP5	25.02	65865245-1/09
	32		37828 WATER @ E. ESTATES	40.41	61955121-1/1/09
	32		37829 WATER @ TRAVELING 2	201.32	61227600-1/09
	32		37830 WATER @ VP7	40.41	57187500-2/09
37493- 2378	32	2/12/2009	Logged	*** Total ***	307.16
37494- 2378	33	2/12/2009	25011 PACIFIC PIPELINE SUPPLY		
	33		37813 VALVE AND GASKETS @VP7	554.35	130757
37494- 2378	33	2/12/2009	Logged	*** Total ***	554.35
37495- 2378	34	2/12/2009	25032 PALOMAR WATER		
	34		37822 WATER @ OFFICE	153.24	1293412
37495- 2378	34	2/12/2009	Logged	*** Total ***	153.24
37496- 2378	35	2/12/2009	25680 PRUDENTIAL OVERALL SUPPLY		
	35		37835 LAUNDRY SERVICE	756.43	35925-00-JAN09
37496- 2378	35	2/12/2009	Logged	*** Total ***	756.43
37497- 2378	36	2/12/2009	26804 QUALITY CHEVROLET		
	36		37805 OPEN PO-VEHICLE & TRUCK REPAIR	1,232.88	CTCS373911
37497- 2378	36	2/12/2009	Logged	*** Total ***	1,232.88
37498- 2378	37	2/12/2009	27729 RICHARD STINSON		
	37		37843 CONSULTING FEES-JANUARY	10,450.00	18
37498- 2378	37	2/12/2009	Logged	*** Total ***	10,450.00
37499- 2378	38	2/12/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	38		37832 ELECTRIC @ VP5	311.71	747336-1/09
37499- 2378	38	2/12/2009	Logged	*** Total ***	311.71

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
37500- 2378	39	2/12/2009	28324	SHELL OIL COMPANY		
	39		37807	OPEN PO-VEHICLE FUELS	204.23	065023442902
37500- 2378	39	2/12/2009	Logged	*** Total ***	204.23	
37501- 2378	40	2/12/2009	29624	TRENCH PLATE RENTAL CO.		
	40		37814	RENT SEWER PLUG AND HOSE @BPS	670.20	120041809
37501- 2378	40	2/12/2009	Logged	*** Total ***	670.20	
37502- 2378	41	2/12/2009	30560	UNITED PARCEL		
	41		37839	SHIPPING	16.92	000025YY37069
37502- 2378	41	2/12/2009	Logged	*** Total ***	16.92	
37503- 2378	42	2/12/2009	30580	UNITED WAY		
	42		37824	EMPLOYEE CONTRIBUTIONS	20.00	UNITED-2/11/09
37503- 2378	42	2/12/2009	Logged	*** Total ***	20.00	
37504- 2378	43	2/12/2009	32072	WATEREUSE ASSOCIATION		
	43		37837	2009 MEMBERSHIP RENEWAL	846.70	2009-DUES
37504- 2378	43	2/12/2009	Logged	*** Total ***	846.70	
37505- 2378	44	2/12/2009	32500	WORDEN WILLIAMS, APC		
	44		37846	LEGAL FEES-JAN	3,090.00	26678
37505- 2378	44	2/12/2009	Logged	*** Total ***	3,090.00	
					.00	
** Total check discount **					.00	
** Total check amount **					1,080,390.94	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
37506- 2379	1	2/20/2009	10167	ACACIA GASOLINE & CAR WASH		
	1		37866	OPEN PO-VEHICLE FUELS	219.13	1969
	1		37871	OPEN PO-VEHICLE FUELS	289.29	1977
37506- 2379	1	2/20/2009	Logged	*** Total ***	508.42	
37507- 2379	2	2/20/2009	11314	BERGELECTRIC CORP		
	2		37867	OPEN PO-MIS ELECTRICAL REPAIRS	635.02	11792-7TM2
37507- 2379	2	2/20/2009	Logged	*** Total ***	635.02	
37508- 2379	3	2/20/2009	12001	CA ASSOC OF SANITATION AGENCIE		
	3		37870	REGISTRATION FEES FOR 3 @ CASA	1,650.00	CASA-WDC-09
37508- 2379	3	2/20/2009	Logged	*** Total ***	1,650.00	
37509- 2379	4	2/20/2009	12112	CONFIDENCE CONSULTING		
	4		37901	CONSULTING FEES-JANUARY	2,000.00	CC-2/5/09
37509- 2379	4	2/20/2009	Logged	*** Total ***	2,000.00	
37510- 2379	5	2/20/2009	12514	CONEXIS		
	5		37898	SEC 125 FLEX PLAN-JAN	325.00	0109-OR5179
37510- 2379	5	2/20/2009	Logged	*** Total ***	325.00	
37511- 2379	6	2/20/2009	12578	COSTCO		
	6		37892	COSTCO RENEWAL-09-10	300.00	111759680405-09
37511- 2379	6	2/20/2009	Logged	*** Total ***	300.00	
37512- 2379	7	2/20/2009	13261	DEPT HEALTH SERVICES		
	7		37894	CERT RENEWAL FOR M.G.-T-1	70.00	CERT#27697-MG
37512- 2379	7	2/20/2009	Logged	*** Total ***	70.00	
37513- 2379	8	2/20/2009	** unused **			
37514- 2379	9	2/20/2009	13822	DUDEK & ASSOCIATES		
	9		37902	GE/3252/760/LC RESORT-10-16	110.00	20090350
	9		37903	GE/3252/761/ARNEL RD	440.00	20090349
	9		37904	GE/3252/741/WALGREENS	391.05	20090348
	9		37905	GE/3252/705/BELLA VISTA	345.00	20090346
	9		37906	GE/3252/697/LC GREENS 1.16	1,126.91	20090345
	9		37907	GE/3252/667/V. OF LC 420	114.40	20090344
	9		37908	GE/3252/642/V OF LC 1.17	110.00	20090342
	9		37909	GE/3252/636/BELLA VISTA	55.00	20090341
	9		37910	GE/3252/593/LC TOWNE	540.00	20090340
	9		37911	GE/3252/656/HYGEIA	1,168.15	20090382
	9		37912	GE/3252/655/ORPHEUS	789.39	20090381
	9		37913	GE/3251/GRADING PLANS	289.30	20090339
	9		37914	GE/3252/771/SUBWAY	25.32	20090351
	9		37915	GE/3252/772/FROOTS	334.73	20090352
	9		37916	GE/3252/776/BELL	110.00	20090353
	9		37917	GE/3252/596/ASTOR GARDENS	660.00	20090357
	9		37918	GE/3252/571/V OF C 406	330.00	20090356
	9		37919	GE/3252/648/SHERIDAN	495.00	20090358
	9		37920	GE/3252/777/VULCAN	275.00	20090354
37514- 2379	9	2/20/2009	Logged	*** Total ***	7,709.25	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
37515- 2379	10	2/20/2009	14410	EL CAMINO REAL SHELL ENCINITAS		
	10		37865	OPEN PO-VEHICLE FUEL	190.85	8009
	10		37872	OPEN PO-VEHICLE FUEL	382.63	8013
37515- 2379	10	2/20/2009	Logged	*** Total ***	573.48	
37516- 2379	11	2/20/2009	14423	ELECTRICAL SALES, INC.		
	11		37897	PARTS @ LPS	214.34	4057472
37516- 2379	11	2/20/2009	Logged	*** Total ***	214.34	
37517- 2379	12	2/20/2009	17020	HARBOR FREIGHT TOOLS		
	12		37895	SAFETY SUPPLIES	63.96	137714
37517- 2379	12	2/20/2009	Logged	*** Total ***	63.96	
37518- 2379	13	2/20/2009	17247	U.S. HEALTH WORKS MEDICAL GROU		
	13		37863	OPEN PO-PHYSICALS	275.00	1485327-CA
37518- 2379	13	2/20/2009	Logged	*** Total ***	275.00	
37519- 2379	14	2/20/2009	18212	INFRASTRUCTURE ENGINEERING COR		
	14		37861	GIS SERVICES-MONTHLY SUPPORT	195.00	4179
37519- 2379	14	2/20/2009	Logged	*** Total ***	195.00	
37520- 2379	15	2/20/2009	20079	KATZ & ASSOCIATES		
	15		37893	PUBLIC INFORMATION-JANUARY	2,661.92	405080
37520- 2379	15	2/20/2009	Logged	*** Total ***	2,661.92	
37521- 2379	16	2/20/2009	21102	CASH		
	16		37899	PETTY CASH-FEB	242.80	PETTY-2/17/09
37521- 2379	16	2/20/2009	Logged	*** Total ***	242.80	
37522- 2379	17	2/20/2009	24224	OFFICE DEPOT, INC.		
	17		37862	OPEN PO-OFFICE SUPPLIES	65.67	463455517
	17		37873	OPEN PO-OFFICE SUPPLIES	183.03	463455394
	17		37874	OPEN PO-OFFICE SUPPLIES	19.37	463455514
	17		37875	CREDIT FOR ITEM NOT RECEIVED	-36.94	463455394
37522- 2379	17	2/20/2009	Logged	*** Total ***	231.13	
37523- 2379	18	2/20/2009	25010	AT&T		
	18		37877	SCADA ALARMS	527.48	3372570451-2/07
37523- 2379	18	2/20/2009	Logged	*** Total ***	527.48	
37524- 2379	19	2/20/2009	25265	PEP BOYS		
	19		37896	PARTS @ VP7	12.18	006342
37524- 2379	19	2/20/2009	Logged	*** Total ***	12.18	
37525- 2379	20	2/20/2009	26804	QUALITY CHEVROLET		
	20		37864	OPEN PO-VEHICLE & TRUCK REPAIR	76.83	CTCS374339
37525- 2379	20	2/20/2009	Logged	*** Total ***	76.83	
37526- 2379	21	2/20/2009	28020	SAN DIEGO GAS AND ELECTRIC		
	21		37876	ELECTRIC @ EEPS	819.02	01919876-2/09
	21		37880	ELECTRIC @ LPS	12,156.36	01874070-2/09
	21		37881	ELECTRIC @ E. ESTATES	590.68	01444485-2/09

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	21		37882 GAS @ E.E.	1.15	00896555-2/09
	21		37883 ELECTRIC @ DIANA PS	279.79	01444495-2/09
	21		37884 ELECTRIC @ AVOCADO PS	122.48	00505010-2/09
	21		37885 ELECTRIC @ OFFICE	1,150.40	01823519-2/09
	21		37886 ELECTRIC @ RANCHO VERDE	158.94	01380248-2/09
	21		37887 ELECTRIC @ LC PS	963.79	01031273-2/09
	21		37888 ELECTRIC @ VP7	92.02	00747631-2/09
	21		37889 ELECTRIC @ MEADOWS 3	209.32	01169672-2/09
	21		37890 ELECTRIC @ SAXONY PS	822.35	01683816-2/09
37526- 2379	21	2/20/2009	Logged *** Total ***	17,366.30	
37527- 2379	22	2/20/2009	28020 SAN DIEGO GAS AND ELECTRIC		
	22		37891 ELECTRIC @ BPS	13,535.33	01857178-2/09
37527- 2379	22	2/20/2009	Logged *** Total ***	13,535.33	
37528- 2379	23	2/20/2009	28705 STATE BOARD OF EQUALIZATION		
	23		37900 TVERDOCH ANNEX-#736	350.00	#736-ANNEX
37528- 2379	23	2/20/2009	Logged *** Total ***	350.00	
37529- 2379	24	2/20/2009	29225 TELEPACIFIC COMMUNICATIONS		
	24		37878 PHINE SYSTEM MONTHLY CHARGES	806.05	1169878990
37529- 2379	24	2/20/2009	Logged *** Total ***	806.05	
37530- 2379	25	2/20/2009	29610 TRAFFIC CONTROL SERVICE, INC		
	25		37868 CONES, FLAG STANDS, ROLL UP ME	546.35	903647
37530- 2379	25	2/20/2009	Logged *** Total ***	546.35	
37531- 2379	26	2/20/2009	30723 SIEMENS WATER TECH. CORP		
	26		37869 OPEN PO-BIOXIDE	8,531.66	7825740
37531- 2379	26	2/20/2009	Logged *** Total ***	8,531.66	
37532- 2379	27	2/20/2009	31033 PROCESS SOLUTIONS, INC		
	27		37860 BLUE CARBON FILTERS @LPS AND B	459.02	700
37532- 2379	27	2/20/2009	Logged *** Total ***	459.02	
37533- 2379	28	2/20/2009	31232 VERIZON WIRELESS		
	28		37879 CELL PHONE CHARGES	609.72	0733415794
37533- 2379	28	2/20/2009	Logged *** Total ***	609.72	
				.00	
** Total check discount **				.00	
** Total check amount **				60,476.24	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 25, 2009

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14125 - 14144	2/25/2009	\$36,940.35

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

FEBRUARY

2/6/2008	Board	\$3,403.22
2/13/2008	Employee	\$32,575.86
2/27/2008	Employee	<u>\$32,146.64</u>
	TOTAL	\$68,125.72

MARCH

3/5/2008	Board	\$4,862.99
3/12/2008	Employee	\$32,338.84
3/19/2008	Incentive	\$24,293.56
3/26/2008	Employee	<u>\$31,914.17</u>
	TOTAL	\$93,409.56

APRIL

4/4/2008	Board	\$2,846.10
4/9/2008	Employee	\$32,385.68
4/23/2008	Employee	<u>\$33,338.30</u>
	TOTAL	\$68,570.08

MAY

5/2/2008	Board	\$4,578.71
5/7/2008	Employee	\$33,324.54
5/21/2008	Employee	<u>\$33,443.45</u>
	TOTAL	\$71,346.70

JUNE

6/4/2008	Employee	\$35,340.58
6/6/2008	Board	\$3,537.32
6/18/2008	Employee	<u>\$33,588.18</u>
	TOTAL	\$72,466.08

JULY

7/2/2008	Employee	\$33,571.14
7/3/2008	Board	\$1,213.50
7/16/2008	Employee	\$35,350.59
7/30/2008	Employee	<u>\$35,647.13</u>
	TOTAL	\$105,782.36

AUGUST

8/4/2008	Board	\$912.00
8/13/2008	Employee	\$34,888.88
8/27/2008	Employee	<u>\$34,663.46</u>
	TOTAL	\$70,464.34

SEPTEMBER

9/3/2008	Board	\$4,124.04
9/10/2008	Employee	\$37,194.80
9/11/2008	Employee-Incentive	\$10,748.44
9/16/2008	Employee-Incentive	\$716.49
9/24/2008	Employee	<u>\$34,934.35</u>
	TOTAL	\$87,718.12

OCTOBER

10/1/2008	Board	\$4,868.49
10/3/2008	Employee-Incentive	\$7,196.80
10/8/2008	Employee	\$35,569.53
10/22/2008	Employee	<u>\$36,190.27</u>
	TOTAL	\$83,825.09

NOVEMBER

11/3/2008	Board	\$1,802.40
11/5/2008	Employee	\$37,453.57
11/10/2008	Employee-Incentive	\$1,627.64
11/19/2008	Employee	<u>\$37,607.59</u>
		\$78,491.20

DECEMBER

12/1/2008	Employee-Sick bybk	\$8,991.32
12/3/2008	Employee	\$37,215.37
12/4/2008	Board	\$2,307.63
12/10/2008	Employee-Incentive	\$1,696.73
12/17/2008	Employee	37252.97
12/31/2008	Employee	<u>36562.18</u>
	TOTAL	\$124,026.20

JANUARY**2009**

1/5/2009	Board	\$1,320.93
1/14/2009	Employee	\$36,240.23
1/28/2009	Employee	<u>\$36,351.40</u>
	TOTAL	\$73,912.56

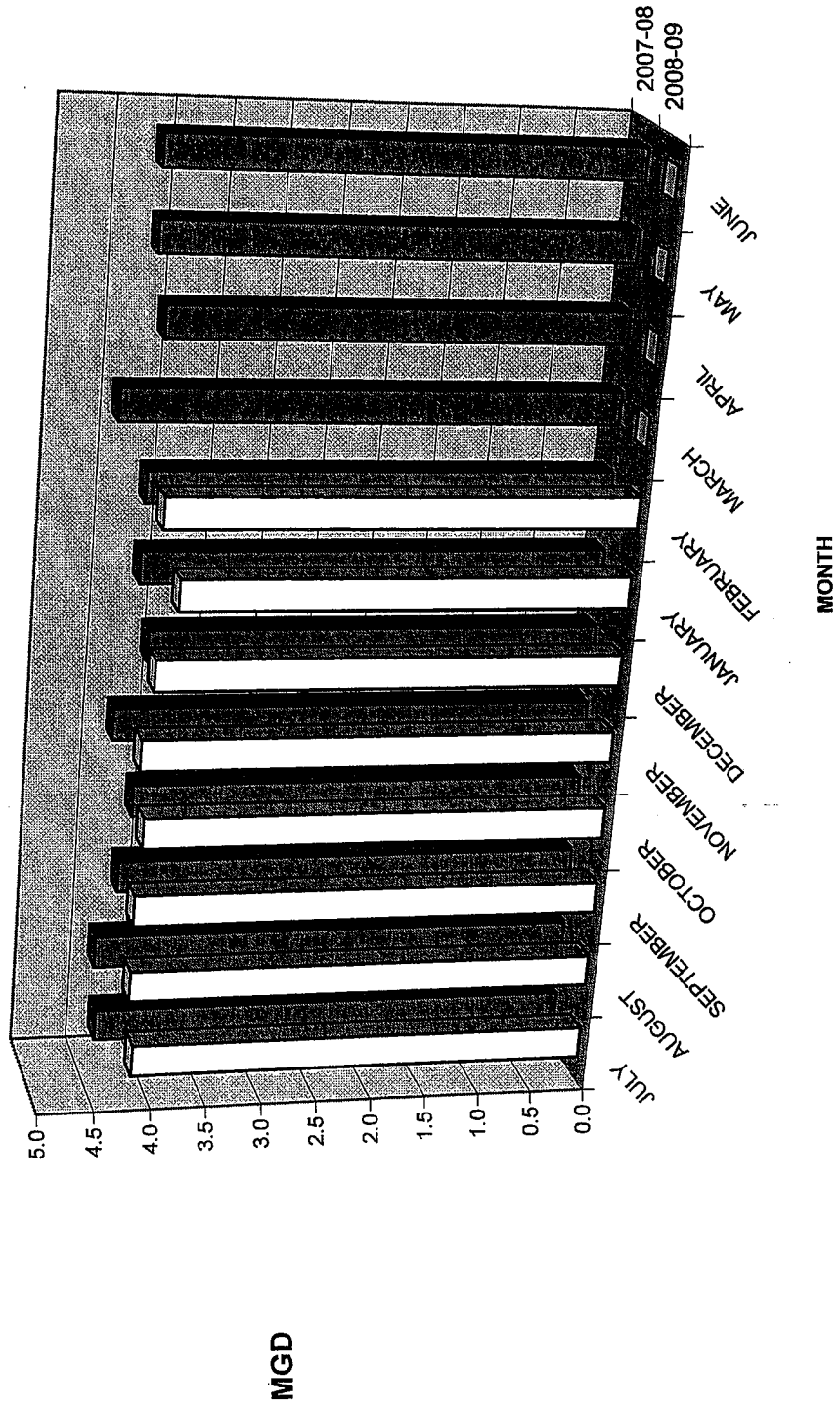
FEBRUARY

2/4/2009	Board	\$4,030.91
2/11/2009	Employee	\$37,873.81
2/25/2009	Employee	<u>\$36,940.35</u>
	TOTAL	\$78,845.07

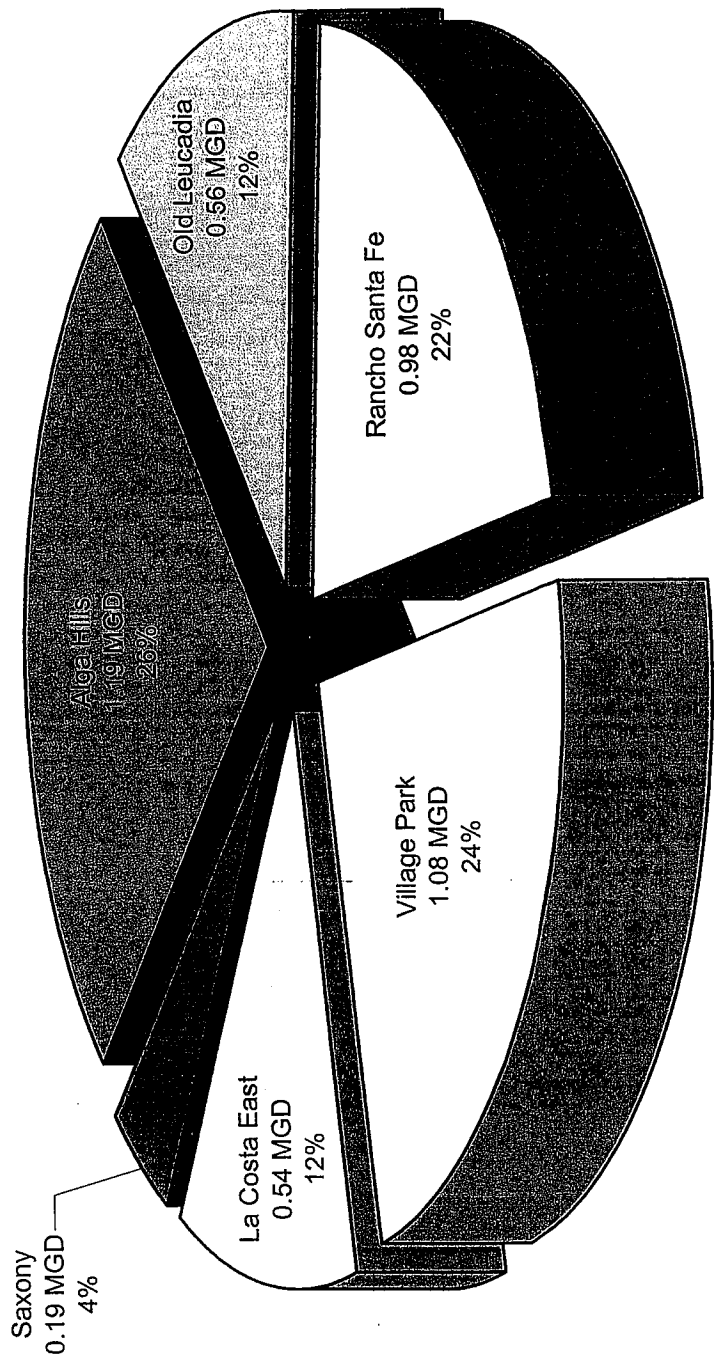
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2008-2009**

CURRENT MONTH - February 2009										FY 2008-2009	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,528	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0	128.44	-2	4.14	151	36.13	4.34				
YTD		128.44	27,526				4.38				
AUGUST	0	130.25	16	4.20	153	32.82	4.21				
YTD		130.25	27,542				4.12				
SEPTEMBER	0	126.34	0	4.21	153	38.23	4.33				
YTD		126.34	27,542				4.07				
OCTOBER	0.03	129.27	3	4.17	151	31.01	4.18				
YTD		129.27	27,545				4.17				
NOVEMBER	3.44	126.90	0	4.23	154	12.47	4.17				
YTD		126.90	27,545				4.44				
DECEMBER	3.39	128.65	1	4.15	151	0.00	4.09				
YTD		128.65	27,546				4.19				
JANUARY	0.17	123.38	4	3.98	144	2.43	4.19				
YTD		123.38	27,550				4.19				
FEBRUARY	2.7	116.48	10	4.16	151	0.00	4.19				
YTD		116.48	27,560				4.23				
MARCH							4.23				
YTD							4.23				
APRIL							4.23				
YTD							4.23				
MAY							4.23				
YTD							4.23				
JUNE							4.23				
YTD							4.23				
Annual Total	9.73	1009.71	32	4.16	151	153.09	4.23				
Mo Average	1.22	126.21	4	4.16	151	25.52	4.23				

**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 08 to FY 09**



LWD Flows by Sub-Basin
February 2009
Total LWD Flow = 4.54
MGD



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of February 28, 2009

ASSETS	
Cash	\$ 130,707.61
Investments and Investment Pools	43,041,559.40
Bond Investments Held by Agents	4,218,432.10
Accounts Receivable	608,492.97
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	43,113.17
Capital Assets	109,826,660.09
Less Accumulated Depreciation	(35,666,130.71)
Debt Issuance Costs, Net of Amortization	255,679.18
TOTAL ASSETS	\$ 123,365,362.81
LIABILITIES	
Accounts Payable and Accrued Expenses	761,276.57
Developer Deposits	160,743.50
Bond & Interest Debt	4,090,656.02
TOTAL LIABILITIES	\$ 5,012,676.09
NET ASSETS	
Net Investment in Capital Assets	72,109,790.85
Restricted Reserves	7,312,729.84
Unrestricted Operating Reserve	1,583,404.20
Unrestricted Non-Operating Reserves (Designated)	34,912,853.52
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(5,066,091.69)
TOTAL NET ASSETS	\$ 118,352,686.72

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 2/28/2009 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 3,341,732.11	\$ 5,873,835.00	2,532,102.89	56.89%
RECLAIMED WATER SALES	3150	114,730.60	285,400.00	170,669.40	40.20%
OTHER OPERATING INCOME		39,364.04	230,274.00	190,909.96	17.09%
TOTAL OPERATING REVENUE		\$ 3,495,826.75	\$ 6,389,509.00	\$ 2,893,682.25	54.71%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,251,907.24	\$ 1,941,248.00	\$ 689,340.76	64.49%
BOARD EXPENSES AND ELECTION	4300 & 4400	64,022.26	138,000.00	73,977.74	46.39%
DEPRECIATION EXPENSE	4510	1,758,000.00	-	(1,758,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	794,000.00	794,000.00	n/a
FUELS	4600	27,053.25	60,000.00	32,946.75	45.09%
INSURANCE	4700	84,566.91	86,500.00	1,933.09	97.77%
MEMBERSHIP & DUES	4800	21,927.70	23,350.00	1,422.30	93.91%
OFFICE EXPENSE	4900	49,874.92	104,800.00	54,925.08	47.59%
OPERATING SUPPLIES	5000	100,817.75	172,100.00	71,282.25	58.58%
PROFESSIONAL SERVICES	5200	243,851.03	518,500.00	274,648.97	47.03%
PRINTING & PUBLISHING	5300	14,167.04	33,000.00	18,832.96	42.93%
RENTS & LEASES	5400	14,020.84	20,800.00	6,779.16	67.41%
REPAIR & MAINTENANCE	5500	171,275.47	241,350.00	70,074.53	70.97%
MONITORING & PERMITTING	5600	33,268.47	43,600.00	10,331.53	76.30%
TRAINING & DEVELOPMENT	5700	24,493.43	45,400.00	20,906.57	53.95%
UTILITIES	5900	267,172.39	455,600.00	188,427.61	58.64%
LAFCO OPERATIONS	6100	7,308.00	7,400.00	92.00	98.76%
ENCINA	6200	1,004,621.44	2,102,662.00	1,098,040.56	47.78%
TOTAL OPERATING EXPENSES		\$ 5,138,348.14	\$ 6,788,310.00	\$ 1,649,961.86	75.69%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 67,175.00	\$ 410,750.00	\$343,575.00	16.35%
PROPERTY TAXES	3220	689,097.73	1,200,000.00	510,902.27	57.42%
INTEREST INCOME	3250	891,773.00	1,500,000.00	608,227.00	59.45%
OTHER NON OPERATING INCOME		205,369.26	665,139.00	459,769.74	30.88%
TOTAL NON-OPERATING REVENUES		\$ 1,853,414.99	\$ 3,775,889.00	\$1,922,474.01	49.09%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 107,121.35	\$ 189,736.00	82,614.65	56.46%
PRINCIPAL PAYMENTS	6500	509,717.27	509,717.00	(0.27)	100.00%
TOTAL DEBT SERVICE		\$ 616,838.62	\$ 699,453.00	\$ 82,614.38	88.19%

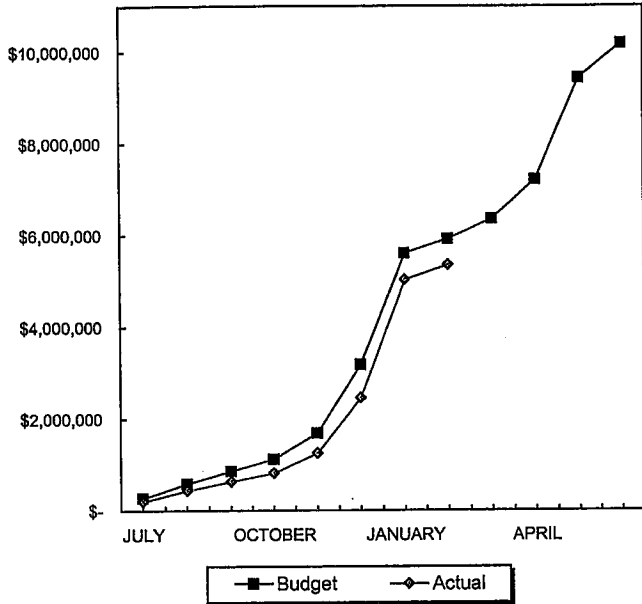
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

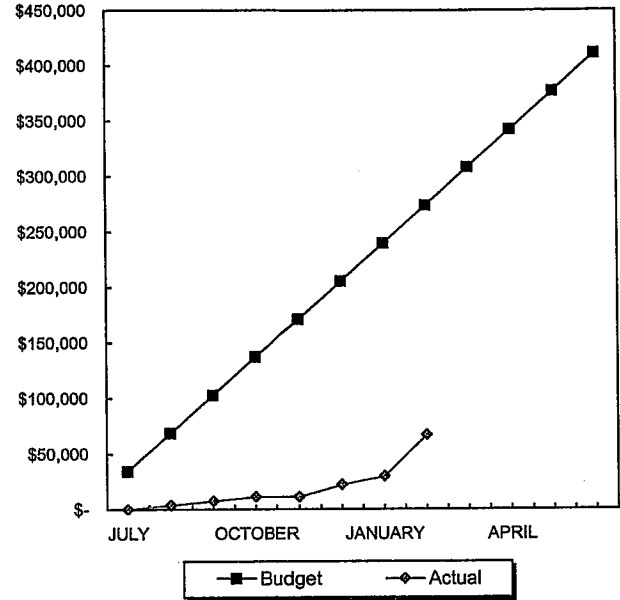
Revenue FY 2008-2009

YTD through February 28, 2009

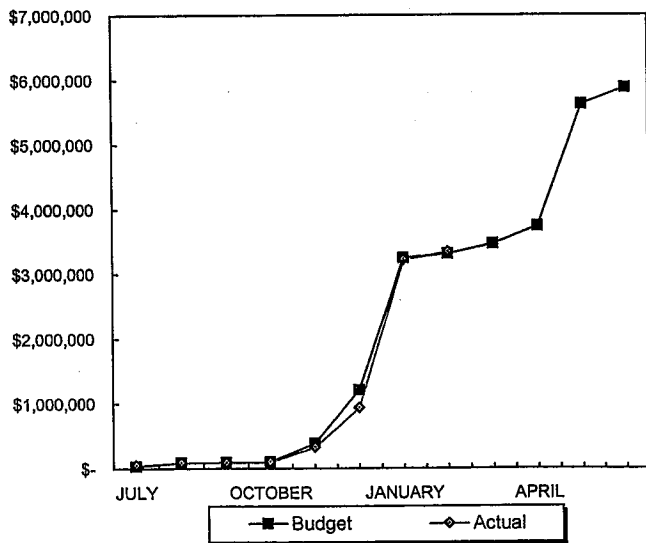
Total Revenue



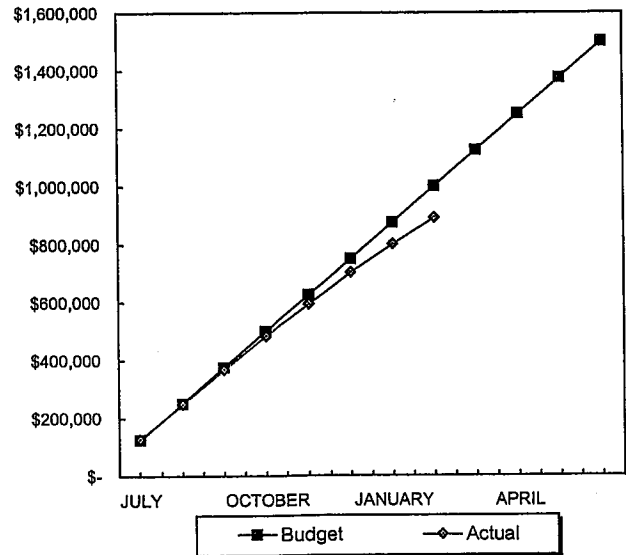
Capacity Charges



Sewer Service Fees



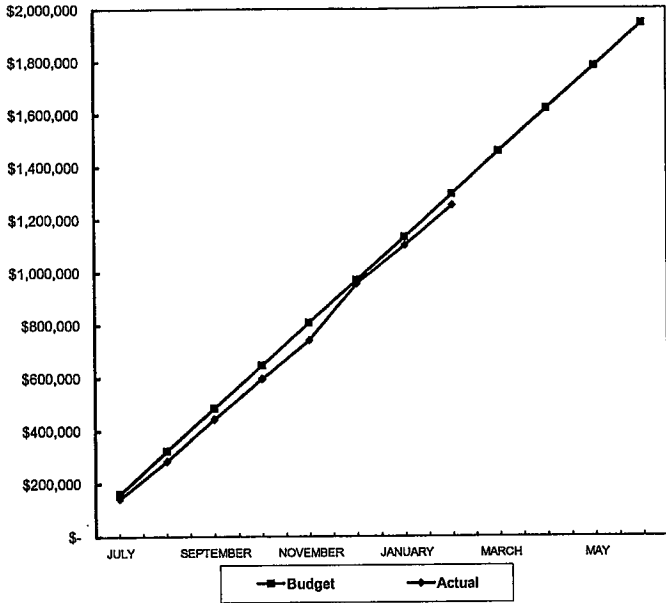
Interest Income



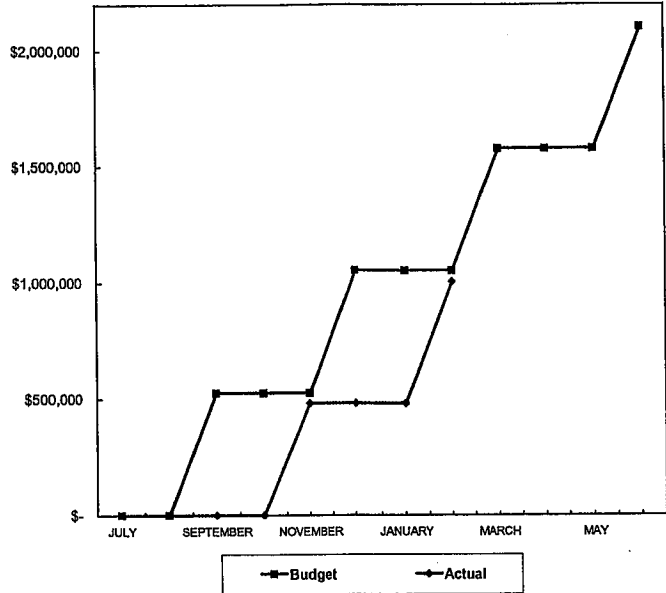
* Preliminary: subject to future review, reconciliation, accruals, and audit

**Leucadia Wastewater District
Operating Expenses FY 2008-2009
YTD through February 28, 2009**

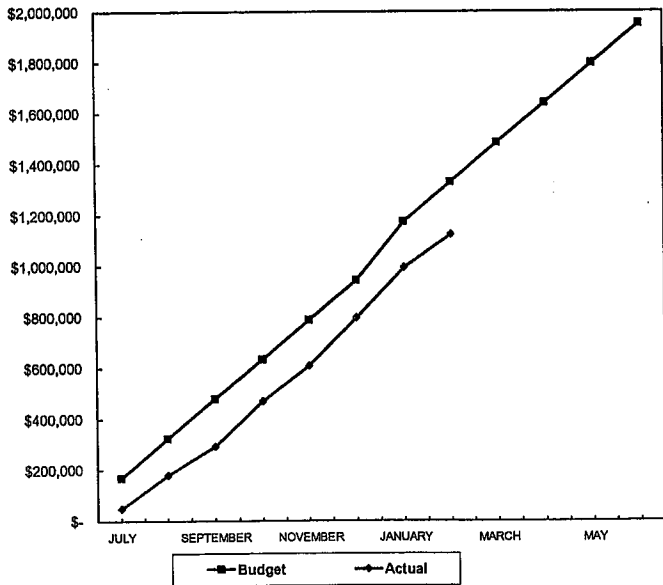
Salaries and Benefits



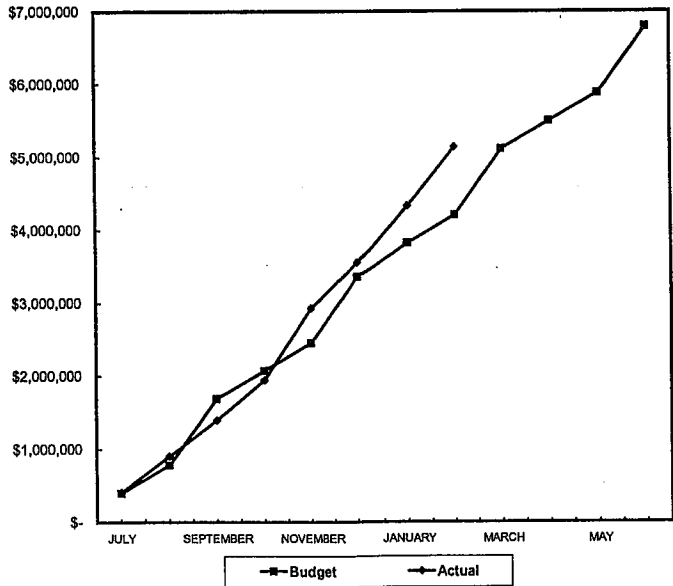
Encina M&O



**Other LWD Operating Expenses -
Excluding Depreciation & Replacement**



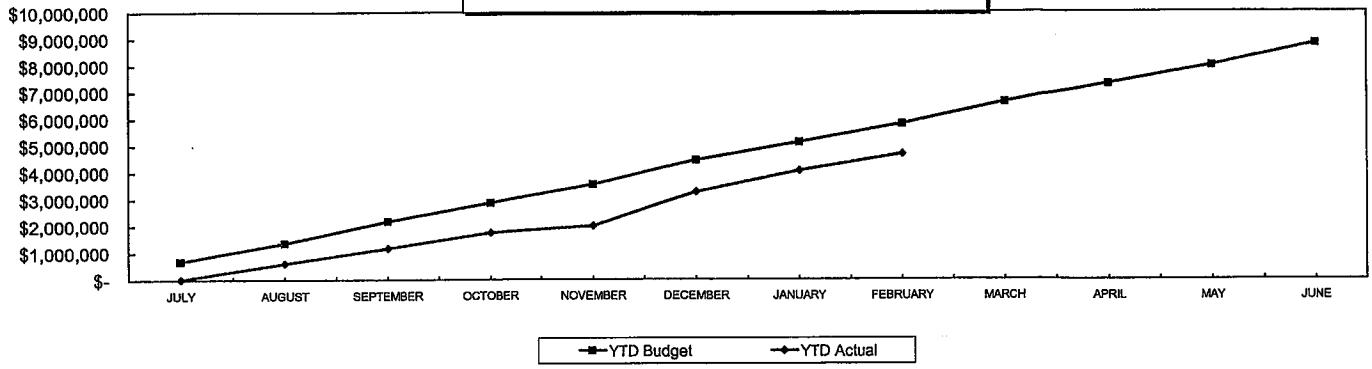
**Total LWD Operating Expense -
Including Depreciation & Replacement**



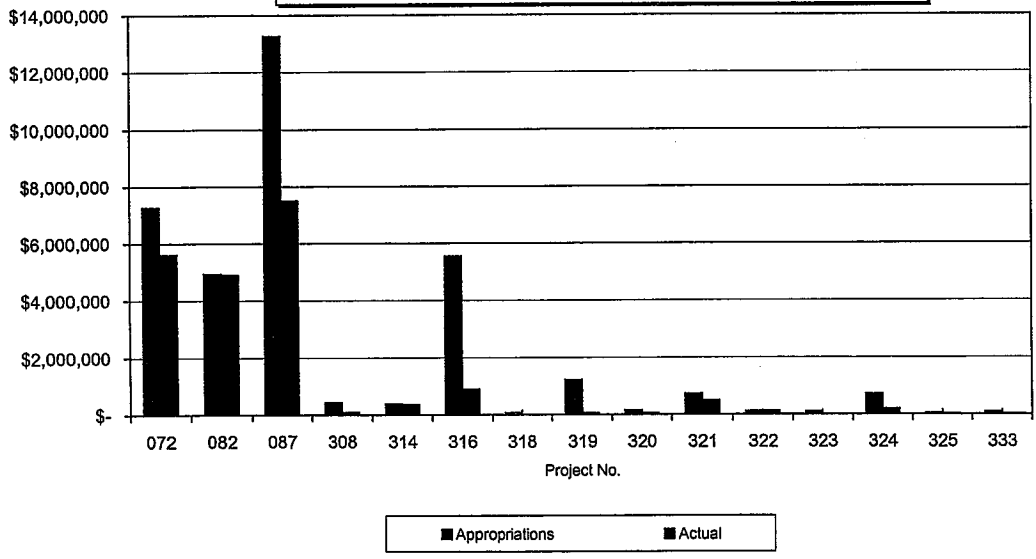
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of February 28, 2009

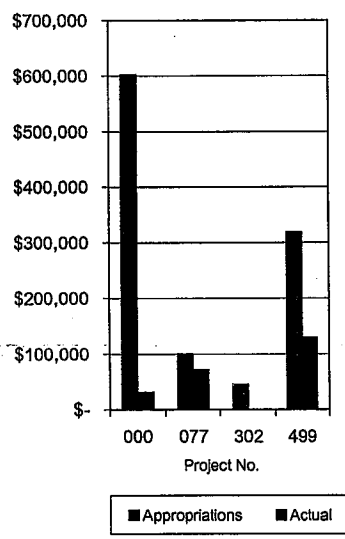
Capital Projects and Equipment For FY 2008/09



Multi Year Capital Expenditures by Project 2002/03-2008/09



Single Year Capital Expenditures by Project 2008/09

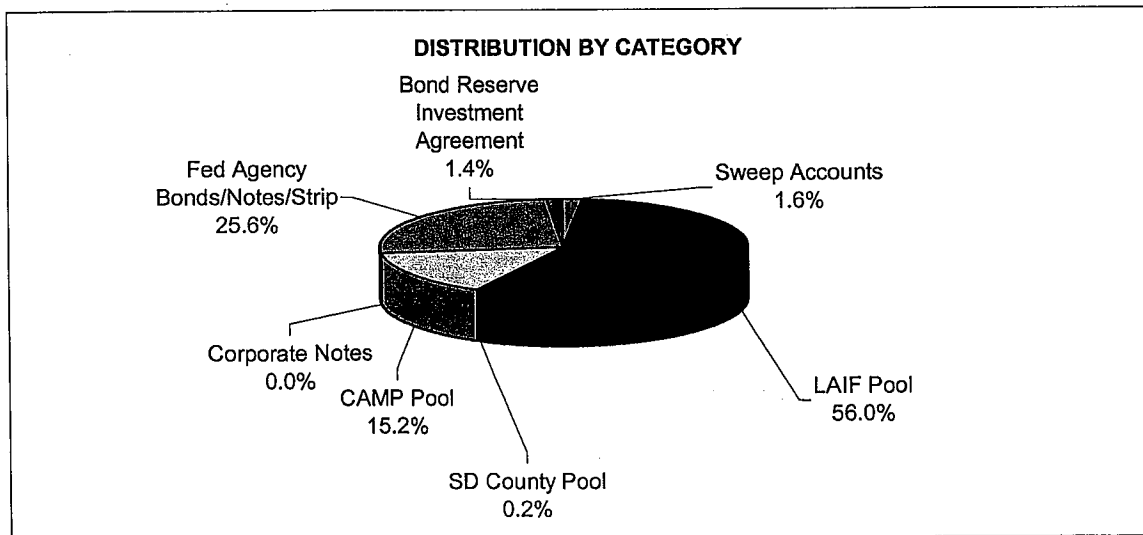
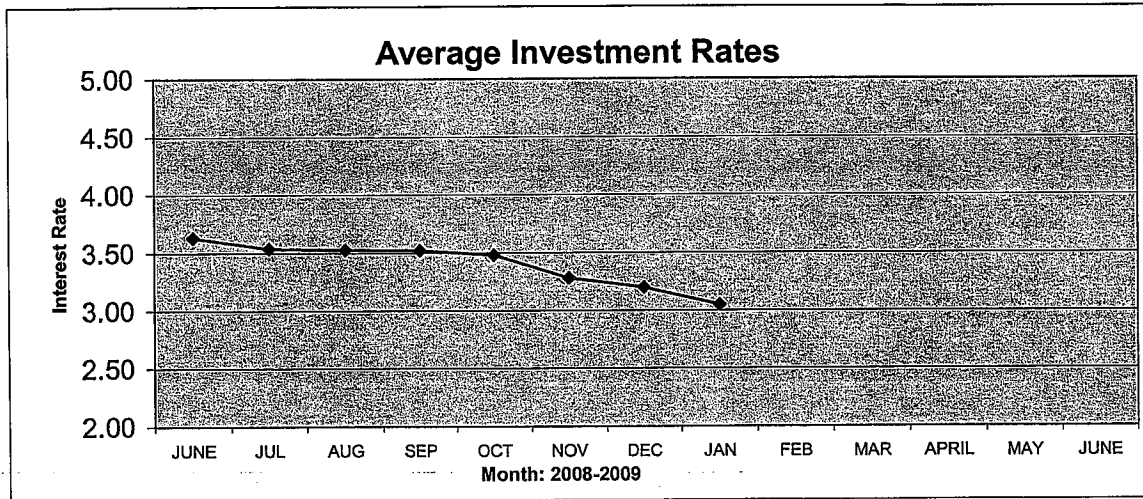


Project Legend			
Description	No.	Description	No.
Encina WA	072	Install Permanent Flow Meters	322
Leucadia PS Improvements	082	Lateral Replace/Backflow Prevr	323
Site Improvement Program	087	Bat PS Influent Line	324
Mineral Scale Mitigation Project	308	Meadow 3 PS Decommissioning	325
Asset Management Master Plan	314	Force Main Corrosion Study	333
Satellite PS Forcemains	316	Equipment	000
Asset Mgmt Plan Implementation	318	Misc Pipeline Repair	077
101 Trunk Sewer	319	Professional Services	302
Piraeus Pipeline Repair	320	LWD General Labor	499
Gibraltar Pipeline Replacement	321		

* Preliminary: subject to future review, reconciliation, accruals, and audit

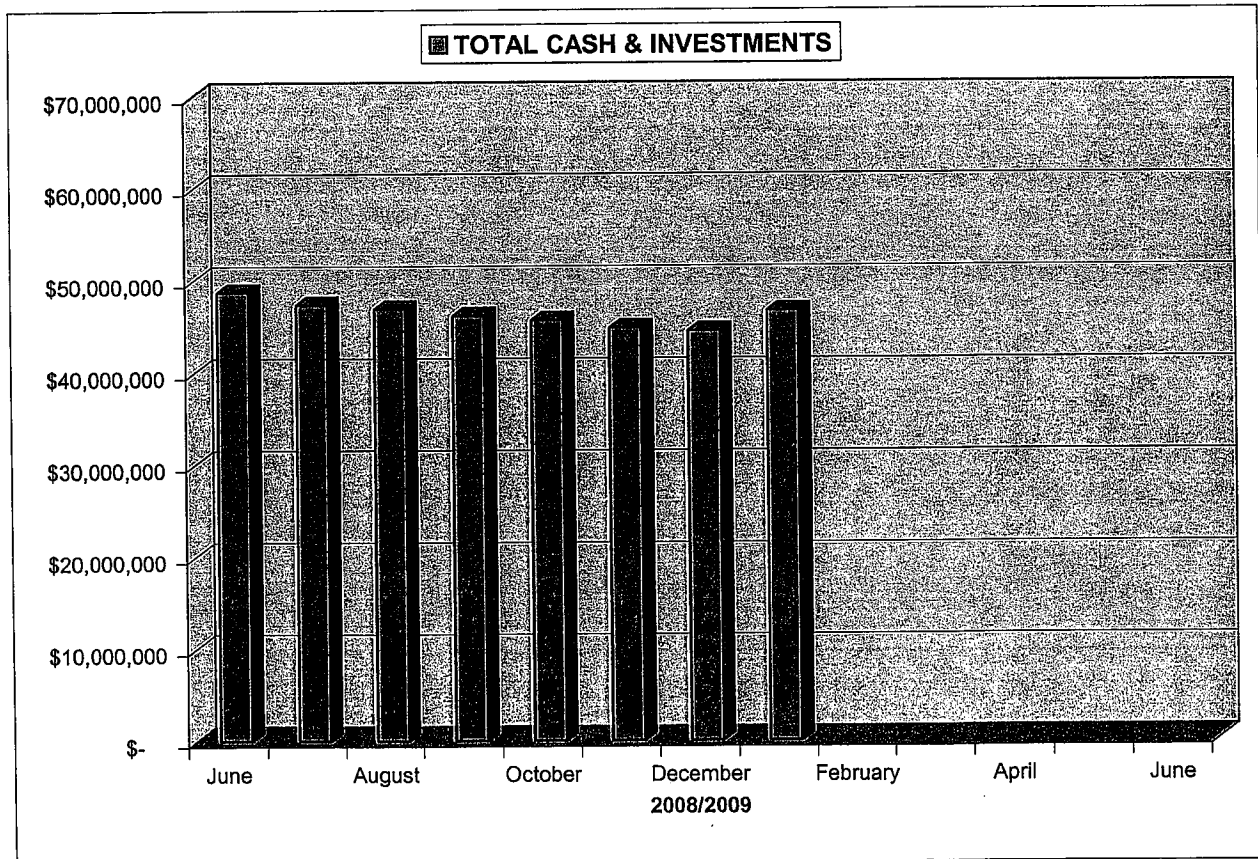
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of January 31, 2009

Cash & Investments	Principal (Original Cost)		January Interest	Average Rate
	Dec 31, 2008	Jan 31, 2009		
Sweep Account: US Treasury MM with Union Bank	0	768,000	7	0.05%
LAIF Pool	23,535,319	26,110,769	42,323	2.046%
SD County Pool	108,864	109,624	208	2.282%
CAMP Pool	8,296,537	7,110,435	16,861	1.240%
CAMP Portfolio				
Corporate Notes	-	-		
Federal Agency Bonds/Notes	9,613,453	9,613,453	36,435	4.548%
Federal Agency Discount Notes	969,415	969,415	2,541	3.146%
GNMA mortgage pools	21,826	21,694	169	9.302%
US Treasury Bonds/Notes	-	-		
Total Camp Portfolio	10,604,694	10,604,562	39,145	4.987%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,310,156	1,310,156	14,411	13.199%
Total Bond Funds	1,963,039	1,963,039	17,327	10.592%
Totals	\$ 44,508,453	\$ 46,666,429	\$ 115,871	3.050%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of January 31, 2009
((Continued))

TOTAL CASH & INVESTMENTS		
Month 2008/2009	Amount	Average Rate
June	\$ 48,760,519	3.63%
July	\$ 47,370,496	3.54%
August	\$ 46,924,644	3.53%
September	\$ 46,152,874	3.52%
October	\$ 45,674,962	3.48%
November	\$ 44,819,753	3.28%
December	\$ 44,508,453	3.20%
January	\$ 46,666,429	3.05%
February		
March		
April		
May		
June		



MEMORANDUM

Ref: 09-1896

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: 2008 Smoke Testing Report



RECOMMENDATION:

Staff and Engineering Committee recommend that the Board of Directors:

1. Receive and file the 2008 Smoke Testing Report conducted by National Plant Services, Inc.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed at the February 2, 2009 Engineering Committee meeting.

The Statewide WDR requires Collection System agencies to periodically initiate actions to assure system capacity. While system capacity is assured on a "real time" basis by the District's use of the ADS flow monitors, smoke testing provides a method to check for localized sources of Infiltration and Inflow (I&I). Based upon a recommendation from the Infrastructure Engineering Corporation, Inc. flow study, the neighborhood upstream of the Avocado pump station was smoke tested in December, 2008.

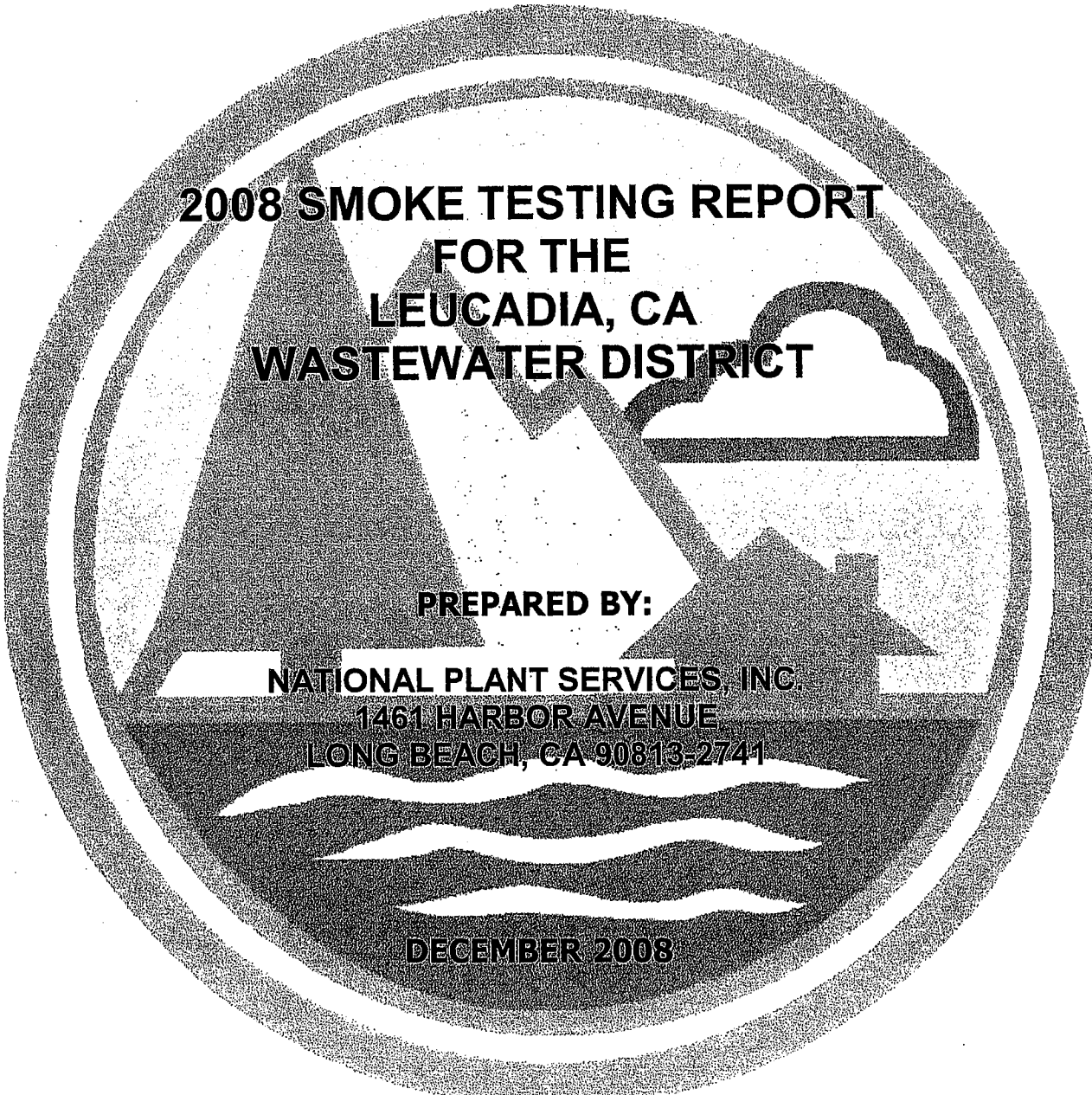
In November 2008, staff and the District Engineer reviewed proposals from four qualified smoke testing companies and selected National Plant Services based upon their qualifications. Smoke testing was accomplished on December 9, 10, and 11, 2008, for over 16,000 feet of gravity sewer line in this north coastal neighborhood, along Neptune Avenue, at the negotiated price of \$14,975 (about \$1.00 per foot).

The testing results indicated that, while there were 39 minor defects, no illegal connections and no major sources for I&I are present in this section of gravity sewer. The minor defects are currently being addressed and corrected. Additional smoke testing is scheduled for July/August 2009.

The executive summary of the Smoke Testing report from National Plant Services, Inc is attached for your review. A copy of the full report is available upon request. Staff will present an overview of the report at the upcoming meeting.

PB

Attachments



**2008 SMOKE TESTING REPORT
FOR THE
LEUCADIA, CA
WASTEWATER DISTRICT**

PREPARED BY:

**NATIONAL PLANT SERVICES, INC.
1461 HARBOR AVENUE
LONG BEACH, CA 90813-2741**

DECEMBER 2008



NATIONAL PLANT SERVICES, INC.

Specializing in today's needs for environmental protection.

1461 Harbor Avenue * Long Beach, CA 90813-2741 * 562-436-7600 * Fax: 562-495-1528

LEUCADIA WASTEWATER DISTRICT 2008 Smoke Test Summary

National Plant Services, Inc. (NPS) provided a 3-man crew, a smoke blower and liquid smoke to smoke test 16,353 feet of sanitary sewer on December 9, 10 and 11, 2008. The area tested was Basin 2-3A as recommended in IEC tech memo dated July 3, 2008. Doorknob hangers advising the residents of the impending tests were distributed the previous week by National Plant Services. Where necessary, sewer segments were sealed off with traffic cones and filled with non-toxic, non-staining smoke. Any significant smoke locations were photographed and documented. The position of each smoke location was established by measuring its distance from two fixed objects.

All defects were assigned an estimated drainage area which is further described as being paved or unpaved. Abbreviations used to describe the drainage area are P for paved, U for unpaved, F for flush, ↓ for low, and ↑ for raised. As an example, the designation ↑ 2"/P/100 means that the smoke source is raised 2" in a paved area and has an estimated drainage area of 100 ft.². This information is useful in assigning repair costs and inflow amounts. If, in the above example, the source is ground smoke around the manhole, the defect is most likely related only to the frame seal with the lid being raised above the drainage area.

Generally speaking, there were only 39 defects identified by the testing that should be able to be corrected without much administrative effort on the part of the District. All but three of these defects are located on private property and are not the direct responsibility of the District to remove or repair. The District will need to contact the owners on whose property the defects are located and may offer guidance and a deadline to the owners for correcting the defects.

Ground smoke appeared around three manholes; this is an indication that either there is a hole or crack in the upper wall section or that the seal between the frame, adjusting rings or wall sections are not water-tight. If an internal inspection of the manhole does not identify an obvious defect, the best way to pinpoint the defect is to test the manhole for leaks by flooding the area around the manhole or injecting water below the ground surface with a root feeder.

Defective cleanouts or cleanout caps were the only other defects found. Thirty-two defective cleanout caps were identified as were four defective cleanouts. Repair of the cleanouts will probably involve excavating the cleanout riser but the caps would have to be replaced.

The Smoke Testing Defect Summary lists the associated line segment and length, log number, the suspected smoke source, location and photograph of every defect. The location for the 36 cleanout defects is the address of the property on which it was found.

Two manholes could not be found and two lines did not flow as indicated on the map.

Encina Wastewater Authority Report
Regular Board Meeting
February 25, 2009

EWA Board of Directors - Vice President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items:

1. Phase V Expansion Project Report

The Board of Directors received and reviewed the Phase V Expansion Project Report.

2. AB 32 – Global Warming Solutions Act of 2006 Emissions

EWA Staff provided an overview of AB 32 and discussed staff actions to ensure compliance with the regulation. No action was taken.

Executive Session

- 6.** The Board of Directors met in closed session as authorized by Government code §54956.9(b), to discuss anticipated litigation – one case: Jaynes Corporation of California v. Encina Wastewater Authority.

No reportable action.

Engineering Committee Meeting Report

Presented by Allan Juliussen

Meeting held February 23, 2009

1. The Committee discussed the proposed contract with OM Workspace to furnish and install furnishings for the Site Improvement Project at a cost of \$146,100.38. President Kulchin requested that the Board of Directors provide input with the headquarter building's color scheme. The architect will develop color scheme options for the Board's consideration.

The EC concurred with staff to forward this recommendation to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

2. The Committee discussed the proposed change order with Jaynes Corporation for the routing of the new fire service line to avoid unanticipated underground obstructions discovered during the construction of the Site Improvement Project in an amount not to exceed \$26,710.03.

The EC concurred with staff to forward this recommendation to the Board of Directors for approval.

This item will be reviewed by the Board later in tonight's agenda.

3. The Committee discussed the proposed two-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services.

The EC concurred with staff to forward this recommendation to the Board of Directors for approval.

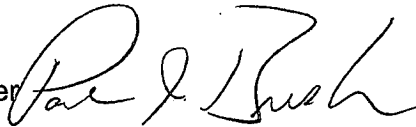
This item will be reviewed by the Board later in tonight's agenda.

4. PM Morishita provided a status report and a PowerPoint slideshow on the Site Improvement Project.

PM Morishita will provide a status report on the project later in tonight's agenda.

MEMORANDUM

Ref: 09-1929

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: California Employer's Retiree Benefit Trust Program

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2196 approving an agreement between the California Public Employees Retirement System (CalPERS) and the Leucadia Wastewater District to participate in the California Employer's Retiree Benefit Trust (CERBT) to prefund the District's retiree medical benefits obligation;
2. Adopt a resolution delegating authority to request disbursements from the trust; and,
3. Discuss and provide direction, as appropriate.

DISCUSSION:

At its February 11, 2009 meeting, the Board of Directors received a presentation from Ms. Marilyn Jones that detailed the results of LWD's recent actuarial valuation. The valuation was required by GASB 45 to determine future retiree health insurance obligations. Following the presentation, the Board authorized the General Manager to pre-fund the future cost of retiree health insurance benefits through the California Employer's Retiree Benefit Trust (CERBT).

In order for LWD to join the CERBT, the Board of Directors must approve, by resolution, an agreement to prefund the benefit costs through CalPERS. In that resolution, the Board must also delegate authority to request disbursements.

Attached is a proposed resolution (Attachment 1) approving an agreement between LWD and CalPERS. This resolution authorizes prefunding of retiree health benefits in accordance with CERBT and delegates authority for the General Manager and Administrative Services Manager to request disbursements.

A copy of the CERBT agreement (Attachment 2) and disbursement delegation form (Attachment 3) are also provided for the Board's review.

Staff requests that the Board of Directors adopt Resolution No. 2196 approving an agreement between CalPERS and LWD and delegating authority to the General Manager and the Administrative Services Manager to request disbursements from the trust.

cal:PJB

Attachments

RESOLUTION NO. 2196

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF LEUCADIA WASTEWATER DISTRICT (LWD)
APPROVING AN AGREEMENT AND ESTABLISHING AN IRREVOCABLE TRUST ACCOUNT
WITH CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) TO
PROVIDE RETIREE BENEFIT TRUST SERVICES, FACILITATE THE FUNDING,
INVESTMENT MANAGEMENT AND ADMINISTRATION OF OTHER POST EMPLOYMENT
BENEFITS (OPEB) AND AUTHORIZING THE GENERAL MANAGER AND ADMINISTRATIVE
SERVICES MANAGER TO REQUEST DISBURSEMENTS**

WHEREAS, the Leucadia Wastewater District manages a retiree health benefit program that pays a portion of health insurance premium for retired District employees who meet the eligibility requirements of the program; and

WHEREAS, it is in the District's interest to comply with the Governmental Accounting Standards Board Statement 45 (GASB 45), which requires annual payments on unfunded portions of the actuarial costs of retiree benefits and disclosure in the District's Comprehensive Annual Financial Report of unfunded annual required contributions; and

WHEREAS, the District desires funds dedicated to the retiree health benefit program to be placed in an irrevocable trust dedicated to paying the cost of the program and investing funds needed in the future years; and

WHEREAS, the Public Employees Retirement System (PERS) has created the California Employers' Retiree Benefit Trust (CERBT) to assist public agencies' compliance with GASB 45 and to manage investment of contracting agency reserves set aside to fund the costs of retirement benefits; and

WHEREAS, the total prefunding of its OPEB obligations is consistent with the District's efforts to record and report the total costs of operation in the proper fiscal year;

WHEREAS, PERS requires the governing body of the District, by resolution, to approve an agreement with PERS to participate in the CERBT and delegate authority to specific staff to request disbursement of funds for program costs;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The attached agreement between PERS and the Leucadia Wastewater District to participate in the California Employers' Retiree Benefits Trust (CERBT) to prefund Other Post Employment Benefits (OPEB) is approved; and
2. The General Manager and Administrative Services Manager are authorized to request disbursements from the CERBT as needed for expenses of the program.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held March 4, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Kulchin, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

CALIFORNIA EMPLOYER'S RETIREE BENEFIT TRUST PROGRAM ("CERBT")

**AGREEMENT AND ELECTION
OF**

LEUCADIA WASTEWATER DISTRICT
(NAME OF EMPLOYER)

**TO PREFUND OTHER POST EMPLOYMENT
BENEFITS THROUGH CalPERS**

WHEREAS (1) Government Code Section 22940 establishes in the State Treasury the Annuitants' Health Care Coverage Fund for the prefunding of health care coverage for annuitants (Prefunding Plan); and

WHEREAS (2) The California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control and power over the administration and investment of the Prefunding Plan (sometimes also referred to as CERBT), the purposes of which include, but are not limited to (i) receiving contributions from participating employers and establishing separate Employer Prefunding Accounts in the Prefunding Plan for the performance of an essential governmental function (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the Prefunding Plan and to pay for health care costs or other post employment benefits in accordance with the terms of participating employers' plans; and

WHEREAS (3) LEUCADIA WASTEWATER DISTRICT
(NAME OF EMPLOYER)

(Employer) desires to participate in the Prefunding Plan upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the Prefunding Plan upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Other Post Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The Prefunding Plan is a trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer plan as defined in Governmental Accounting Standards Board (GASB) Statement No. 43 consisting of an aggregation of single-employer plans, with pooled administrative and investment functions;

NOW, THEREFORE, BE IT RESOLVED THAT EMPLOYER HEREBY MAKES THE FOLLOWING REPRESENTATION AND WARRANTY AND THAT THE BOARD AND EMPLOYER AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

A. Representation and Warranty

Employer represents and warrants that it is a political subdivision of the State of California or an entity whose income is excluded from gross income under Section 115 (1) of the Internal Revenue Code.

B. Adoption and Approval of the Agreement; Effective Date; Amendment

(1) Employer's governing body shall elect to participate in the Prefunding Plan by adopting this Agreement and filing with the CalPERS Board a true and correct original or certified copy of this Agreement as follows:

Filing by mail, send to: CalPERS
 Constituent Relations Office
 CERBT (OPEB)
 P.O. Box 942709
 Sacramento, CA 94229-2709

Filing in person, deliver to:
 CalPERS Mailroom
 Attn: Employer Services Division
 400 Q Street
 Sacramento, CA 95814

(2) Upon receipt of the executed Agreement, and after approval by the Board, the Board shall fix an effective date and shall promptly notify Employer of the effective date of the Agreement.

(3) The terms of this Agreement may be amended only in writing upon the agreement of both CalPERS and Employer, except as otherwise provided herein. Any such amendment or modification to this Agreement shall be adopted and executed in the same manner as required for the Agreement. Upon receipt of the executed amendment or modification, the Board shall fix the effective date of the amendment or modification.

(4) The Board shall institute such procedures and processes as it deems necessary to administer the Prefunding Plan, to carry out the purposes of this Agreement, and to maintain the tax exempt status of the Prefunding Plan. Employer agrees to follow such procedures and processes.

C. Actuarial Valuation and Employer Contributions

(1) Employer shall provide to the Board an actuarial valuation report on the basis of the actuarial assumptions and methods prescribed by the Board. Such report shall be for the Board's use in financial reporting, shall be prepared at least as often as the minimum frequency required by GASB Statement No. 43, and shall be:

- (a) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
- (b) prepared in accordance with generally accepted actuarial practice and GASB Statement Nos. 43 and 45; and,
- (c) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.

(2) The Board may reject any actuarial valuation report submitted to it, but shall not unreasonably do so. In the event that the Board determines, in its sole discretion, that the actuarial valuation report is not suitable for use in the Board's financial statements or if Employer fails to provide a required actuarial valuation, the Board may obtain, at Employer's expense, an actuarial valuation that meets the Board's financial reporting needs. The Board may recover from Employer the cost of obtaining such actuarial valuation by billing and collecting from Employer or by deducting the amount from Employer's account in the Prefunding Plan.

(3) Employer shall notify the Board of the amount and time of contributions which contributions shall be made in the manner established by the Board.

(4) Employer contributions to the Prefunding Plan may be limited to the amount necessary to fully fund Employer's actuarial present value of total projected benefits, as supported by the actuarial valuation acceptable to the Board. As used throughout this document, the meaning of the term "actuarial present value of total projected benefits" is as defined in GASB Statement No. 45. If Employer's contribution causes its assets in the Prefunding Plan to exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board may refuse to accept the contribution.

(5) The minimum Employer contribution will be at least \$5000 or be equal to Employer's Annual Required Contribution, whichever is less, as that term is defined in GASB Statement No. 45. Contributions can be made at any time following the seventh day after the effective date of the Agreement provided that Employer has first complied with the requirements of Paragraph C.

D. Administration of Accounts, Investments, Allocation of Income

(1) The Board has established the Prefunding Plan as an agent plan consisting of an aggregation of single-employer plans, with pooled administrative and investment functions, under the terms of which separate accounts will be maintained for each employer so that Employer's assets will provide benefits only under employer's plan.

(2) All Employer contributions and assets attributable to Employer contributions shall be separately accounted for in the Prefunding Plan (Employer's Prefunding Account).

(3) Employer's Prefunding Account assets may be aggregated with prefunding account assets of other employers and may be co-invested by the Board in any asset classes appropriate for a Section 115 Trust.

(4) The Board may deduct the costs of administration of the Prefunding Plan from the investment income or Employer's Prefunding Account in a manner determined by the Board.

(5) Investment income shall be allocated among employers and posted to Employer's Prefunding Account as determined by the Board but no less frequently than annually.

(6) If Employer's assets in the Prefunding Plan exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board, in compliance with applicable accounting and legal requirements, may return such excess to Employer.

E. Reports and Statements

(1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.

(2) The Board shall prepare and provide a statement of Employer's Prefunding Account at least annually reflecting the balance in Employer's Prefunding Account, contributions made during the period and income allocated during the period, and such other information as the Board determines.

F. Disbursements

(1) Employer may receive disbursements not to exceed the annual premium and other costs of post employment healthcare benefits and other post employment benefits as defined in GASB 43.

(2) Employer shall notify CalPERS in writing in the manner specified by CalPERS of the persons authorized to request disbursements from the Prefunding Plan on behalf of Employer.

(3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board. The Board may require that Employer certify or otherwise establish that the monies will be used for the purposes of the Prefunding Plan.

(4) Requests for disbursements that satisfy the requirements of paragraphs (2) and (3) that are received on or after the first of a month will be processed by the 15th of the following month. (For example, a disbursement request received on or between March 1st and March 31st will be processed by April 15th; and a disbursement request received on or between April 1st and April 30th will be processed by May 15th.)

(5) CalPERS shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements. In the event of any other erroneous disbursement, the extent of CalPERS' liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.

(6) No disbursement shall be made from the Prefunding Plan which exceeds the balance in Employer's Prefunding Account.

G. Costs of Administration

Employer shall pay its share of the costs of administration of the Prefunding Plan, as determined by the Board.

H. Termination of Employer Participation in Prefunding Plan

(1) The Board may terminate Employer's participation in the Prefunding Plan if:

- (a) Employer gives written notice to the Board of its election to terminate;
- (b) The Board finds that Employer fails to satisfy the terms and conditions of this Agreement or of the Board's rules or regulations.

(2) If Employer's participation in the Prefunding Plan terminates for any of the foregoing reasons, all assets in Employer's Prefunding Account shall remain in the Prefunding Plan, except as otherwise provided below, and shall continue to be invested and accrue income as provided in Paragraph D.

(3) After Employer's participation in the Prefunding Plan terminates, Employer may not make contributions to the Prefunding Plan.

(4) After Employer's participation in the Prefunding Plan terminates, disbursements from Employer's Prefunding Account may continue upon Employer's instruction or otherwise in accordance with the terms of this Agreement.

(5) After thirty-six (36) months have elapsed from the effective date of this Agreement or at such earlier date as may be approved by the Board in its sole discretion:

- (a) Employer may request a trustee to trustee transfer of the assets in Employer's Prefunding Account. Upon satisfactory showing to the Board that the transfer will satisfy applicable requirements of the Internal Revenue Code and the Board's fiduciary duties, then the Board shall effect the transfer within one hundred twenty (120) days. The amount to be transferred shall be the amount in the Employer's Prefunding Account as of the disbursement date and shall include investment earnings up to the investment earnings allocation date immediately preceding the disbursement date. In no event shall the investment earnings allocation date precede the transfer by more than 120 days.
- (b) Employer may request a disbursement of the assets in Employer's Prefunding Account. Upon satisfactory showing to the Board that all of Employer's obligations for payment of post employment health care benefits and other post employment benefits and reasonable administrative costs of the Board have been satisfied, then the Board shall effect the disbursement within one hundred twenty (120) days. The amount to be disbursed shall be the amount in the Employer's Prefunding Account as of the disbursement date and shall include investment earnings up to the investment earnings allocation date immediately preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement by more than 120 days.

(6) After Employer's participation in the Prefunding Plan terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate.

(7) If, for any reason, the Board terminates the Prefunding Plan, the assets in Employer's Prefunding Account shall be paid to Employer after retention of (i) amounts sufficient to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants described by the employer's current substantive plan (as defined in GASB 43), and (ii) amounts sufficient to pay reasonable administrative costs of the Board.

(8) If Employer ceases to exist but Employer's Prefunding Plan continues to exist and if no provision has been made by Employer for ongoing payments to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants, the Board is authorized to and shall appoint a third party

administrator to carry out Employer's Prefunding Plan. Any and all costs associated with such appointment shall be paid from the assets attributable to contributions by Employer.

(9) If Employer should breach the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the Prefunding Plan.

I. General Provisions

(1) Books and Records.

Employer shall keep accurate books and records connected with the performance of this Agreement. Employer shall ensure that books and records of subcontractors, suppliers, and other providers shall also be accurately maintained. Such books and records shall be kept in a secure location at the Employer's office(s) and shall be available for inspection and copying by CalPERS and its representatives.

(2) Audit.

(a) During and for three years after the term of this Agreement, Employer shall permit the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, at all reasonable times during normal business hours to inspect and copy, at the expense of CalPERS, books and records of Employer relating to its performance of this Agreement.

(b) Employer shall be subject to examination and audit by the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, during the term of this Agreement and for three years after final payment under this Agreement. Any examination or audit shall be confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering this Agreement. Employer shall cooperate fully with the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, in connection with any examination or audit. All adjustments, payments, and/or reimbursements determined to be necessary by any examination or audit shall be made promptly by the appropriate party.

(3) Notice.

(a) Any notice, approval, or other communication required or permitted under this Agreement will be given in the English language and will be deemed received as follows:

1. Personal delivery. When personally delivered to the recipient. Notice is effective on delivery.
2. First Class Mail. When mailed first class to the last address of the recipient known to the party giving notice. Notice is effective three delivery days after deposit in a United States Postal Service office or mailbox.
3. Certified mail. When mailed certified mail, return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
4. Overnight Delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account, Notice is effective on delivery, if delivery is confirmed by the delivery service.
5. Telex or Facsimile Transmission. When sent by telex or fax to the last telex or fax number of the recipient known to the party giving notice. Notice is effective on receipt, provided that (i) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (ii) the receiving party delivers a written confirmation of receipt. Any notice given by telex or fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a nonbusiness day.
6. E-mail transmission. When sent by e-mail using software that provides unmodifiable proof (i) that the message was sent, (ii) that the message was delivered to the recipient's information processing system, and (iii) of the time and date the message was delivered to the recipient along with a verifiable electronic record of the exact content of the message sent.

Addresses for the purpose of giving notice are as shown in Paragraph B.(1) of this Agreement.

- (b) Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- (c) Any party may change its address, telex, fax number, or e-mail address by giving the other party notice of the change in any manner permitted by this Agreement.

- (d) All notices, requests, demands, amendments, modifications or other communications under this Agreement shall be in writing. Notice shall be sufficient for all such purposes if personally delivered, sent by first class, registered or certified mail, return receipt requested, delivery by courier with receipt of delivery, facsimile transmission with written confirmation of receipt by recipient, or e-mail delivery with verifiable and unmodifiable proof of content and time and date of sending by sender and delivery to recipient. Notice is effective on confirmed receipt by recipient or 3 business days after sending, whichever is sooner.

(4) Modification

This Agreement may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this Agreement shall be binding unless it is in writing and signed by the party to be charged.

(5) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of their Agreement shall survive the termination of this Agreement until such time as all amounts in Employer's Prefunding Account have been disbursed.

(6) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

(7) Necessary Acts, Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

A majority vote of Employer's Governing Body at a public meeting held on the 4th day of the month of March in the year 2009, authorized entering into this Agreement.

Signature of the Presiding Officer: _____

Printed Name of the Presiding Officer: David Kulchin

Name of Governing Body: Board of Directors

Name of Employer: Leucadia Wastewater District

Date: March 4, 2009

BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
KENNETH W. MARZION
ACTUARIAL AND EMPLOYER SERVICES BRANCH
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS
The effective date of this Agreement is: _____



**DELEGATION OF AUTHORITY
TO REQUEST DISBURSEMENTS**

**RESOLUTION
OF THE**

BOARD OF DIRECTORS

(GOVERNING BODY)

OF THE

LEUCADIA WASTEWATER DISTRICT

(NAME OF EMPLOYER)

The BOARD OF DIRECTORS delegates to the incumbents in
(GOVERNING BODY)

the positions of General Manager and
(TITLE)

Administrative Services Manager authority to request on behalf
(TITLE)

of the Employer disbursements from the Other Post Employment Prefunding

Plan and to certify as to the purpose for which the disbursed funds will be used.


By David Kulchin
Title President, Board of Directors

Witness _____

Date March 4, 2009

OPEB Delegation of Authority (2/07)

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of Contract for the Purchase and Installation of Furnishings for the Site Improvement Project

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a contract with OM Workspace to furnish and install furnishings for the Site Improvement Project at a cost of \$146,100.38.
2. Discuss and take action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its February 23, 2009 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

Furnishing the new facilities is an integral part of the Site Improvement Project. New furnishings are required because the furniture currently in use is modular system furniture that is aging and requires replacement. Additionally, the new Headquarters Building has separate offices which require casegoods furniture instead of modular system furniture. To complete this task, Staff interviewed six (6) furniture vendors to select a company that could provide good quality products at a reasonable price and work with staff to determine furniture requirements. The six vendors interviewed were:

BKM Furniture	Cor-O-Van Office Furniture
Business Furniture International	OM Workspace
Contract Interiors	Seal Furniture

As a result of the interviews, OM Workspace was determined to be the preferred firm. Subsequently, staff visited their showroom to evaluate the quality of the furniture of the various manufacturers they represent. As a result of this process, OM Workspace was selected.

Ginny Jackson, OM Workspace Senior Project Designer, has interviewed staff and has developed a furniture requirements list. The list includes furnishings for all spaces including the Board room, offices, training room, conference room, lunch room and file rooms. OM Workspace priced the furniture using the San Bernardino County Purchasing Agreement which allows participation by other public agencies. Paragraph 4.5 of the District's Purchasing Policy allows the use of cooperative purchasing agreements when feasible and in the best interest of the District.

The initial quote was \$199,636.02. Staff evaluated the initial list of furnishings to ensure that only essential furnishings were being purchased. Keeping in mind that the facilities were

designed to meet future District requirements, the offices for future positions will not be furnished. Additionally, staff has limited the furnishing of the file rooms and library to meet current, not future, needs. As a result of the review, the revised furnishing price is \$146,100.38, a reduction of \$53,535.64. For comparison, the list price for these furnishings is \$292,576.38, a savings of \$146,476.00. The furniture list and associated pricing is enclosed.

The selected furniture is manufactured by Teknion. Teknion provides a distinctive line of price-competitive laminate furniture. The furniture is solidly constructed of good quality materials and durable.

Therefore, staff recommends executing a contract with OM Workspace to provide and install the furnishings required for the Site Improvement Project.

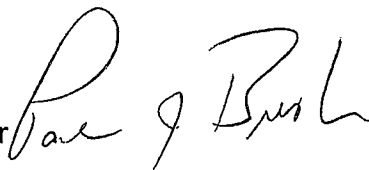
FISCAL IMPACT:

There are sufficient funds in the Site Improvement Project account to cover this expenditure. The proposed budget for furniture, fixtures and equipment is \$450,000. The cost for the recommended furniture is well within budgetary estimates.

rym:PJB

Enclosure

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Site Improvement Project Proposed Change Order

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to approve a proposed change order with Jaynes Corporation for the routing of the new fire service line to avoid unanticipated underground obstructions discovered during the construction of the Site Improvement Project in an amount not to exceed \$26,710.03.
2. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its February 23, 2009 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

In February 2008, Jaynes Corporation (Jaynes) commenced construction of the Site Improvement Project. Part of the first phase of construction was the installation of a new fire main service loop through the District's site. The fire main service line provides water to two onsite fire hydrants and the fire sprinkler system for the new Headquarters Building. During the installation of the fire service line several unanticipated obstructions were uncovered along the designed fire loop alignment. If the obstruction was part of an abandoned system, it was removed. Otherwise, the elevation of the fire loop was adjusted to clear the obstruction. This change order is to pay for the additional labor and material needed to clear or avoid the obstructions. The cost associated with this change order has been verified by Dudek, the Construction Manager, to be fair and reasonable.

Therefore, Staff requests that the Engineering Committee recommend that the Board approve the proposed change order of \$26,710.03 for adjustments during installation of the fire main service line. To date, twenty eight (28) change orders have been approved for a total of \$149,683.39. The approval of this change order will result in a new total of \$176,393.42 which is 1.98% of the original contract amount of \$8.75 million.

FISCAL IMPACT:

There are sufficient funds in the Site Improvement Project construction account to cover this change order.

rym:PJB

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Infrastructure Engineering Corporation Contract Extension for Engineering Design Services**

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute a two-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services.
2. Discuss and provide direction as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its February 23, 2009 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

In February 2006, LWD entered into a Professional Services Agreement with Infrastructure Engineering Corporation (IEC) for as needed engineering design services. The initial contract period was for 3 years with an option to extend for 2 additional years. These terms were selected for efficiency and to allow for continuity of service beyond the initial term if mutually agreeable to IEC and LWD.


The initial three-year period of the IEC agreement expired during February 2009. Based on their good performance and commitment to the District, staff is recommending that the Board approve the two-year contract extension.

If approved the amendment to the basic agreement will extend the services until February 2011. As is the case with the basic contract, this extension does not have a specific compensation amount associated with it. Each design project will be issued using task orders to the agreement containing a negotiated compensation amount. If the compensation amount of an individual task order exceeds the thresholds established in the District's Purchasing Policy, the task order will require Board approval prior to execution.

Therefore, it is recommended that the Board of Directors authorize the General Manager to execute a two-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services and discuss and provide direction, as appropriate.

cal:PJB

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2010 (FY 10) Budget Development Schedule

RECOMMENDED:

1. This item is presented for information purposes only.

DISCUSSION:

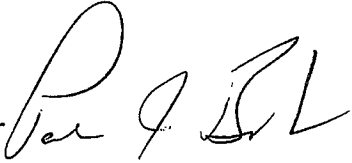
Staff has commenced budget development efforts and is working to prepare the preliminary FY 10 Budget. In recent years, staff has worked with Board subcommittees to review and refine certain budget matters such as the capital improvement budget or employee compensation before presentation to the full Board.

Staff proposes that the Board consider scheduling the following activities over the next several months to facilitate the budget development process:

- 1) Engineering Committee review of Preliminary FY 2010 Capital Budget
 - a. Proposed meeting date - week of April 6-10, 2009
- 2) Human Resources Committee review of Preliminary FY 2010 Salary and Benefits Budget and related Employee Compensation matters
 - a. Proposed meeting date – week of April 6-10, 2009
- 3) Board of Directors 1st Review of Preliminary FY 2010 Budget
 - a. Regular Board Meeting – May 13, 2009
- 4) Board of Directors Review of Final FY 2010 Budget
 - a. Regular Board Meeting – June 10, 2009

Staff requests that the Board of Directors consider the activities and schedules presented and provide direction to staff regarding the budget development.

MEMORANDUM

DATE: February 26, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Site Improvement Project Status Report – February 2009

RECOMMENDATION:

Receive and review the Site Improvement Project Status Report for February 2009.

DISCUSSION:

This report provides a summary and status of the construction of the Site Improvement Project through February 18, 2009.

Activities: Light gauge metal framing, rough in utilities, install low voltage cabling, close in of building and installation of HVAC ducting Building 100, Headquarters Building. Exterior metal siding and interior dry wall installation for Buildings 200, Work Shop, and 400, Vector Storage. Structural steel metal decking and light gauge metal framing for Building 300, Vehicle Storage. Fire Main loop connection to City water line in parking lot.

Schedule: Notice to proceed date: February 19, 2008
 Original contract duration: 540 calendar days
 Approved time extensions: 6 calendar days
 Revised contract duration: 546 calendar days
 Revised scheduled completion date: August 17, 2009

Financial Status: Contract amount: \$8,750,000.00
 Change orders: \$149,683.39
 Change order percentage of original contract cost: 1.68%
 Revised contract amount: \$8,899,683.39

Change Order Summary for February 2009:

No.	Description	Cost	Time
28	Re-route 8 inch fire service line at facility entrance due to obstructions. Backfill 8 inch trench line near entrance, due to sloughing of trench wall, for site safety. Remove underground obstruction near Building 300. Remove underground obstruction found during gas line installation. Trench plate rental.	\$8,907.39	0
Total		\$8,907.39	0

rym:PJB

NOTICE OF SPECIAL DINNER MEETING

SAN DIEGO LAFCO COMMISSIONER CANDIDATES FORUM

Board of Directors

President

Larry Jackman
San Miguel CFPD

First Vice-President

Gary Croucher
Otay Water District

Second Vice-Pres.

**Kathleen Coates
Hedberg**
Helix Water District

Treasurer

Larry Breltfelder
Otay Water District

Secretary

Harry Ehrlich, SDA
Project Resource
Specialists

Past President

Mark Muir
Olivenhain MWD

THURSDAY, MARCH 26, 2009 6:00 PM

The San Diego Chapter of CSDA and the San Diego Local Agency Formation Commission are co-sponsoring a Candidates Forum for the positions of Special District Regular Commissioner and for Alternate Commissioner. The event is to be held as follows:

Event Date: Thursday – March 26, 2009

Time: 6:00 pm to 9:00 pm – Dinner served at 7:00 pm

Location: Courtyard by Marriott – San Diego Central (Kearney Mesa)
8651 Spectrum Center Blvd.
San Diego, CA. 92123

**PLEASE RESERVE THIS DATE AND TIME ON YOUR CALENDARS AND
ENCOURAGE YOUR BOARD MEMBERS AND MANAGERS TO ATTEND.**

The candidates for these positions will be invited to present their qualifications for the positions and answer questions from the audience. The individuals eventually elected to these LAFCO positions will represent the independent special districts in San Diego County.

A formal invitation will be issued later this week once final details for the dinner have been completed. Questions should be directed to Mr. Larry Jackman, President, CSDA Chapter at (619) 944-2482 or Mr. Harry Ehrlich, Secretary, CSDA Chapter and Consultant to San Diego LAFCO at (760) 415-6148.

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