

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, March 9, 2011 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

Meeting via Teleconference with Director Sullivan at the following location:

7308 Calle de Fuentes
Carlsbad, CA 92009

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

A. LWD received the California Society of Municipal Finance Officers Outstanding Financial Reporting Award. (Pages 1-2)

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:
February 9, 2011 Regular Board Meeting (Pages 3-6)

B. Demands for February/March 2011. (Pages 7-27)

C. Operations Report. (Pages 28-31)

D. Finance Report. (Pages 32-39)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.
Regular Board Meeting – February 23, 2011 (Page 40)
Member Agency Managers (MAM) meeting – February 17, 2011 (Verbal Report)

9. Committee Reports

A. Community Affairs Committee Meeting was held on March 8, 2011 – report by Director Sullivan. (Verbal Report)

10. Old Business

None.

11. New Business

- A. Award up to \$5,000 in Teacher Grants. (Pages 41-51)
- B. Authorize the General Manager to execute an agreement with TRG & Associates for as needed public information services for a period of 3 years with an option for 2 additional years. (Page 52)
- C. Authorize the General Manager to execute Task Order No. 1 to the TRG & Associates Public Information Services Agreement in an amount not to exceed \$47,430. (Pages 53-57)
- D. Review the Fiscal Year 2012 (FY 12) Budget Development Schedule. (Page 58)

12. Informational Items

- A. Thank you letter from the Batiquitos Lagoon Foundation. (Page 59)
- B. CWEA Conference is scheduled for April 12-15, 2011 in Ontario, CA. (Pages 60-62)
- C. CASA Conference is scheduled for April 27-29, 2011 in Sacramento, CA. (Pages 63-69)
- D. Leucadia Force Main Presentation at SCAP Collection Systems Committee Meeting. (Verbal)

13. Directors' Meetings

None.

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Closed Session

- A. Conference with Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(3)(C): Mr. Cameron Lewis claim

18. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: March 3, 2011



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **California Society of Municipal Finance Officers (CSMFO) Award for Outstanding Financial Reporting**

It is my pleasure to announce that the Leucadia Wastewater District (LWD) recently received CSFMO's Award for Outstanding Financial Reporting. The certificate recognizes LWD's efforts with meeting professional standards and criteria in reporting and preparation of its annual financial statements.

Please join me in congratulating both the LWD Board and staff for this outstanding accomplishment.

PJB:

Attachment

California Society of Municipal Finance Officers

Certificate of Award

*Outstanding Financial Reporting
for the Fiscal Year Ending June 30, 2010*

Presented to the

Leucadia Wastewater District

This certificate is issued in recognition of meeting professional standards and criteria in reporting which reflect a high level of quality in the annual financial statements and in the underlying accounting systems from which reports were prepared.



February 24, 2011

Ronnie Campbell

Ronnie Campbell
CSMFO President

Chu Thai

Chu Thai, Chair
Professional Standards and
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

LEUCADIA WASTEWATER DISTRICT
 Minutes of a Regular Board Meeting
 February 9, 2011

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, February 9, 2011 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Omsted called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Omsted, Hanson, Sullivan, Juliussen, and Kulchin

DIRECTORS ABSENT:

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Field Services Supervisor Marvin Gonzalez, Field Services Technician I Ian Riffel, District Engineer Steve Deering, CPA Richard Duffey, and Rob Weber with IEC.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Sullivan, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Achievement of Individual Awards.

President Omsted introduced FST I Ian Riffel. He provided background information about Ian and stated that Ian recently received his Grade T2 Water Treatment Operator certification from the State of CA. He presented Ian with a \$500 award for receiving his Grade T2 Water Treatment certificate.

B. CWEA San Diego section awarded FST I Ian Riffel the 2010 Collection Person of the Year Award.

President Omsted stated that Ian Riffel was awarded the 2010 Collection Person of the Year Award at the 2011 CWEA Awards Banquet held on January 29th. He indicated that Ian will move on to CWEA's statewide competition and the winner will be announced at CWEA's Annual Conference in April.

The Board members congratulated Ian for his awards.

7. Consent Calendar

- A. Minutes for the following meetings:
January 19, 2011 Regular Board Meeting
January 31, 2011 Investment & Finance Committee meeting
February 2, 2011 Engineering Committee meeting

- B. Demands for January/February 2011
Payroll Checks Numbered 15322 – 15345; General Checking – Checks numbered 40522 – 40616.

- C. Operations Report. (A copy was included in the original February 9, 2011 Agenda)

- D. Finance Report. (A copy was included in the original February 9, 2011 Agenda)

- E. Quarterly Treasurer’s Investment Report. (A copy was included in the original February 9, 2011 Agenda)

Upon a motion made by Director Juliussen, seconded by Director Sullivan, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – January 26, 2011 Board meeting.

Directors Sullivan and Juliussen reported on EWA’s January 26, 2011 Board meeting.

9. Committee Reports

- A. Investment & Finance Committee meeting was held on January 31, 2011.

Vice President Hanson reported that the IFC received the Reserve Policy annual report and reviewed proposed changes to the Reserve Policy. She stated the IFC agreed with the revisions made to the policy and that this item will be reviewed at tonight’s meeting for the Board’s approval.

- B. Engineering Committee meeting was held on February 2, 2011.

Director Juliussen reported that the EC reviewed a one-year extension to Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services. Director Juliussen noted that the EC agreed with staff’s recommendation to present this item to the Board at tonight’s meeting.

In addition, Director Juliussen reported that the EC received a status update on the Carlsbad Hilton Project, Occidental Line Project and the Batiquitos Force Main Repair Project.

10. Old Business

None.

11. New Business

- A. Authorize the General Manager to execute a one-year extension to the Infrastructure Engineering Corporation (IEC) contract for as needed engineering design services.

PM Morishita presented this item stating that the EC reviewed IEC's contract at its February 2, 2011 meeting.

PM Morishita stated that IEC's three year contract was executed in February 2006 for engineering design services. The District executed its option to extend their contract for an additional two years in February 2009. PM Morishita indicated that this extension will expire this month. PM Morishita indicated that staff believes it's prudent to extend IEC's contract for an additional year, so staff can maintain focus on its organizational transition that began in January 2011. In addition, IEC has provided excellent services and a commitment to the District. PM Morishita indicated that the extension does not include a contract amount because as needed engineering services are calculated on a time and material basis. He noted that staff will present task orders to the Board, if a task order exceeds the GM's purchasing authority.

Upon a motion made by Vice President Hanson, seconded by Director Kulchin, and carried, the Board of Directors authorize the General Manager to execute a one-year extension to the IEC contract for as needed engineering design services.

B. Adopt Resolution No. 2213 – Approving the Revised Reserve Fund Policy.

ASM LeMay presented this item stating that there are two parts to the annual review of the Reserve Policy; the review of the Reserve balances and approval of the revised Reserve Policy. ASM LeMay provided a summary of staff's recommended changes to the policy and then provided an overview of the Reserves balances.

Upon a motion made by Director Juliussen, seconded by Director Sullivan, and carried the Board of Directors adopted Resolution No. 2213 – Approving the revised Reserve Fund Policy by the following votes:

AYES: Directors Omsted, Hanson, Sullivan, Kulchin, and, Juliussen
NOES: None
ABSENT: None
ABSTAIN: None

12. Information Items

A. Batiquitos Force Main Project Status Update.

PM Morishita provided a PowerPoint update on the Batiquitos Force Main Project.

B. CSDA Quarterly Dinner is scheduled for Thursday, February 17, 2011.

GM Bushee stated that the CSDA dinner is scheduled for February 17, 2011. He indicated that he will carpool from the District office at 5:30 p.m.

13. Directors' Meetings

None.

14. Comments, Questions or Requests by Directors

Director Juliussen stated that he attended former LWD General Manager Tim Jochem's memorial service. He noted it was well attended and that he was impressed by his

numerous accomplishments at the Upper San Gabriel Water District while serving as their General Manager.

Director Kulchin thanked Director Juliussen for attending Tim Jochem's memorial service. He also indicated that after listening to staff's reports, he is impressed with what is being accomplished at the District and that it remains well funded.

Director Sullivan stated that she attended the CWEA Awards Banquet and is proud of LWD. She also indicated that LWD was well represented at the event, along with its member agency, Encina Wastewater Authority.

Vice President Hanson stated that she also attended the CWEA Awards Banquet and thanked Director Juliussen for attending Mr. Jochem's memorial service.

President Omsted indicated that while he was on vacation in Oregon, he learned that a local University is using reclaimed water in its restrooms.

15. General Manager's Report

The following items were reported:

- Handouts that included a press release from Padre Dam MWD announcing their new General Manager and an email that LWD received from a resident providing positive feedback on our 2011 Winter Newsletter.
- Reminder that Board of Directors Strategic Planning session is scheduled for March 3, 2011 at the District office.
- Public Information proposals were reviewed by the CAC and staff. Interviews were held with two firms on February 8, 2011 and staff plans to recommend an agreement with the successful firm at the March 2011 Board meeting.

16. General Counsel's Report

None.

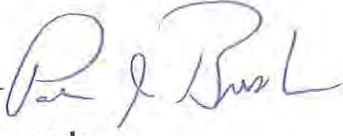
17. Adjournment

President Omsted adjourned the meeting at 5:45 p.m.

Don Omsted, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of February/March Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **1,256,508.16**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months February 4, 2011 – March 2, 2011

Operating expenses totaled \$ **731,488.12** while Capital Improvement Program expenses totaled \$**449,772.51**

Payroll for employees and the Board totaled \$ **75,247.53**.

Attached please find a year to date Employee and Board Payroll Report from February 2010 to March 2011 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, February/March 2011
Attachment 2	Accounts Payable Register dated February 2, 2011
Attachment 3	Accounts Payable Check Register dated February 4, 2011
Attachment 4	Payroll Check Register date February 9, 2011
Attachment 5	Accounts Payable Check Register dated February 17, 2011
Attachment 6	Payroll Check Register dated February 23, 2011
Attachment 7	Accounts Payable Check Register dated March 1, 2011
Attachment 8	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

March 9, 2011

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -2/9/2011	15346 - 15362	\$38,219.37	
Payroll Checks - 2/23/2011	15363 - 15378	<u>\$37,028.16</u>	
	Total	\$75,247.53	
General Checking 2/2/2011	40617	\$6,000.00	
General Checking -2/04/2011	40618 - 40658	\$176,332.91	
General Checking - 2/17/2011	40659 - 40704	\$401,449.89	
General Checking - 3/1/2011	40705 - 40745	<u>\$597,477.83</u>	
	Total	\$1,181,260.63	
	Grand Total		\$1,256,508.16

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40617- 2490	1	2/02/2011	10122 ACTION MAIL		
	1		42798 POSTAGE, MAILING ETC -WINTER N	6,000.00	12721
40617- 2490	1	2/02/2011	Logged	*** Total ***	6,000.00
				.00	
** Total check discount **				.00	
** Total check amount **				6,000.00	
** Total void discount **				.00	
** Total void amount **				.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40618- 2491	1	2/04/2011	10128 TLC STAFFING		
	1		42854 TEMP SERVICE W/E 1/23/11	216.00	IVC050000044731
40618- 2491	1	2/04/2011	Logged	*** Total ***	216.00
40619- 2491	2	2/04/2011	10221 ADS LLC		
	2		42802 CONTRACT-DATA COLLE FLOW METER	3,570.00	12562.22-0111
40619- 2491	2	2/04/2011	Logged	*** Total ***	3,570.00
40620- 2491	3	2/04/2011	10321 AGUA HEDIONDA LAGOON FOUNDATIO		
	3		42851 SPONSORSHIP-WORLD WATER DAY	1,000.00	PROTECTOR
40620- 2491	3	2/04/2011	Logged	*** Total ***	1,000.00
40621- 2491	4	2/04/2011	10570 ANTIMITE TERMITE & PEST CONTRO		
	4		42828 MONTHLY PEST SERVICE	53.00	717194
40621- 2491	4	2/04/2011	Logged	*** Total ***	53.00
40622- 2491	5	2/04/2011	11314 BERGELECTRIC CORP		
	5		42809 OPEN PO-MISC ELECTRICAL WORK	181.40	12698.5TM-4
	5		42816 OPEN PO-MISC ELECTRICAL WORK	181.40	12698.5TM-3
40622- 2491	5	2/04/2011	Logged	*** Total ***	362.80
40623- 2491	6	2/04/2011	11650 BROWNELL AND DUFFEY CPA		
	6		42827 ACCOUNTING FEES-JAN	9,987.00	02/03/11
40623- 2491	6	2/04/2011	Logged	*** Total ***	9,987.00
40624- 2491	7	2/04/2011	12065 CARLSON & BEAULOYE		
	7		42856 LABOR	170.00	45099
40624- 2491	7	2/04/2011	Logged	*** Total ***	170.00
40625- 2491	8	2/04/2011	12360 CITY OF CARLSBAD		
	8		42838 WATER @ PLANT	69.28	8121300-1/2011
	8		42839 WATER @ PLANT	118.94	8121305-1/2011
40625- 2491	8	2/04/2011	Logged	*** Total ***	188.22
40626- 2491	9	2/04/2011	12510 WASTE MANAGEMENT		
	9		42834 TRASH SERVICE	190.27	10456700274
40626- 2491	9	2/04/2011	Logged	*** Total ***	190.27
40627- 2491	10	2/04/2011	12529 CO'S TRAFFIC CONTROL, INC		
	10		42799 OPEN PO-TRAFFIC CONTROL	3,000.00	00029220
40627- 2491	10	2/04/2011	Logged	*** Total ***	3,000.00
40628- 2491	11	2/04/2011	13072 DATA NET		
	11		42806 MICROSOFT SERVER/LICENSE RENEW	1,389.52	9730205
	11		42807 SYMANTEC BACKUP EXEC 2010	1,122.17	9739024
	11		42808 ACROBAT STD AND PHOTOSHOP RENE	544.00	9739030
	11		42835 APC BATTERY REPLACEMENT	195.74	9739029
40628- 2491	11	2/04/2011	Logged	*** Total ***	3,251.43
40629- 2491	12	2/04/2011	13822 DUDEK & ASSOCIATES		
	12		42823 GE/3252/814/CALYPSO CAFE	62.50	20104143
	12		42824 GE/3252/815/LA ESPECIAL	250.00	20104144

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	12		42825 GE/3252/812/FIVE GUYS BURGERS	68.50	20104141
	12		42826 GE/3252/813/DOS PALMAS BAKERY	312.50	20104142
	12		42841 GE/3252/800/HOT DOG ON STICK	62.50	20104136
	12		42842 GE/3252/798/HILTON	949.50	20104205
	12		42843 GE/3252/584/LA COSTA CONDOS	187.50	20104133
	12		42844 GE/3252/699/HYMETTUS	562.50	20104135
	12		42845 GE/3252/505/HARWOOD	687.50	20104132
	12		42846 GE/3252/802/TACO BELL	120.17	20104137
	12		42847 GE/3252/647/DAPHNE STREET	3,968.50	20104134
	12		42848 GE/3252/805/HYMETTUS	187.50	20104138
	12		42849 GE/3252/807/WALMART	483.21	20104140
	12		42850 GE/3252/806/7-11	125.00	20104139
40629-	2491	12 2/04/2011	Logged *** Total ***	8,027.38	
40630-	2491	13 2/04/2011	14840 EWING IRRIGATION PRODUCTS		
		13	42852 AIR VAC REPLACEMENTS	83.59	2780171
40630-	2491	13 2/04/2011	Logged *** Total ***	83.59	
40631-	2491	14 2/04/2011	17058 JUDY HANSON		
		14	42862 REIMBURSE JH FOR CONFERENCE	463.56	CASA-JH-1/14/11
40631-	2491	14 2/04/2011	Logged *** Total ***	463.56	
40632-	2491	15 2/04/2011	17247 U.S. HEALTH WORKS MEDICAL GROU		
		15	42804 OPEN PO-PHYSICALS	130.00	1832658-CA
		15	42817 OPEN PO-PHYSICALS	65.00	1829362CA
40632-	2491	15 2/04/2011	Logged *** Total ***	195.00	
40633-	2491	16 2/04/2011	17552 THE HOME DEPOT CRC/GECF		
		16	42801 OPEN PO-MISC SUPPLIES	107.01	7591467
40633-	2491	16 2/04/2011	Logged *** Total ***	107.01	
40634-	2491	17 2/04/2011	19229 JURMAN'S EMERGENCY TRAINING SE		
		17	42859 FIRST AID TRAINING-RENEWAL CLA	560.00	1101119
40634-	2491	17 2/04/2011	Logged *** Total ***	560.00	
40635-	2491	18 2/04/2011	19775 ALLAN JULIUSSEN		
		18	42860 REIMBURSE AJ FOR CONFERENCE	640.16	CASA-AJ-1/14/11
40635-	2491	18 2/04/2011	Logged *** Total ***	640.16	
40636-	2491	19 2/04/2011	20842 DAVID KULCHIN		
		19	42861 REIMBURSE DK FRO CONFERENCE	148.59	CASA-DK-1/14/11
40636-	2491	19 2/04/2011	Logged *** Total ***	148.59	
40637-	2491	20 2/04/2011	21102 CASH		
		20	42865 PETTY CASH-JAN-FEB	358.64	PETTY-2/2/11
40637-	2491	20 2/04/2011	Logged *** Total ***	358.64	
40638-	2491	21 2/04/2011	24224 OFFICE DEPOT, INC.		
		21	42803 OPEN PO-OFFICE SUPPLIES	138.31	548916394001
		21	42818 OPEN PO-OFFICE SUPPLIES	48.37	549412149001
		21	42819 OPEN PO-OFFICE SUPPLIES	70.35	549636494001
		21	42820 OPEN PO-OFFICE SUPPLIES	21.73	549636778001

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40638- 2491	21		42821 OPEN PO-OFFICE SUPPLIES	17.87	549807842001
	21	2/04/2011	Logged	*** Total ***	296.63
40639- 2491	22	2/04/2011	24528 DONALD OMSTED		
	22		42855 REIMBURSE DO FOR CONFERENCE	476.93	CASA-1/14/11
40639- 2491	22	2/04/2011	Logged	*** Total ***	476.93
40640- 2491	23	2/04/2011	24532 OFFICEMAX, INC		
	23		42815 ADDITIONAL FURNITURE	2,583.89	020234
	23		42858 LABOR TO SET UP FURNITURE	129.00	674815
40640- 2491	23	2/04/2011	Logged	*** Total ***	2,712.89
40641- 2491	24	2/04/2011	25010 AT&T		
	24		42829 DIAL IN MODEM	119.81	4792130272-1/11
	24		42833 PHONE @ BPS	31.38	9423588001-1/11
	24		42836 DIAL IN MODEM	136.30	6327047006-1/11
40641- 2491	24	2/04/2011	Logged	*** Total ***	287.49
40642- 2491	25	2/04/2011	25011 PACIFIC PIPELINE SUPPLY		
	25		42864 PLUGS	205.54	144095
40642- 2491	25	2/04/2011	Logged	*** Total ***	205.54
40643- 2491	26	2/04/2011	27478 R. J. SAFETY SUPPLY CO., INC.		
	26		42810 OPEN PO-MISC SAFETY EQUIPMENT	167.96	284026-00
40643- 2491	26	2/04/2011	Logged	*** Total ***	167.96
40644- 2491	27	2/04/2011	27528 ROCKWELL CONSTRUCTION SERVICES		
	27		42805 EVALUATE METERING OF SOLAR PO	1,250.00	241
40644- 2491	27	2/04/2011	Logged	*** Total ***	1,250.00
40645- 2491	28	2/04/2011	28020 SAN DIEGO GAS AND ELECTRIC		
	28		42840 ELECTRIC @ LCPS	1,114.17	7655295-1/2011
40645- 2491	28	2/04/2011	Logged	*** Total ***	1,114.17
40646- 2491	29	2/04/2011	28070 SAN DIEGUITO WATER DISTRICT		
	29		42831 WATER @TANKER2	25.14	TK896-1/2011
40646- 2491	29	2/04/2011	Logged	*** Total ***	25.14
40647- 2491	30	2/04/2011	28080 SANCON ENGINEERING, INC		
	30		42800 REHABILITATION OF 4 SEWER MANH	19,000.00	23635
40647- 2491	30	2/04/2011	Logged	*** Total ***	19,000.00
40648- 2491	31	2/04/2011	28128 SOUTHERN CALIFORNIA SOIL & TES		
	31		42857 GEOTECH SERVICES @ BPS	2,112.00	356316
40648- 2491	31	2/04/2011	Logged	*** Total ***	2,112.00
40649- 2491	32	2/04/2011	28537 SMITH & LOVELESS, INC		
	32		42814 PUMP FOR ENCINITAS ESTATES	7,049.24	74239
40649- 2491	32	2/04/2011	Logged	*** Total ***	7,049.24
40650- 2491	33	2/04/2011	28844 ELAINE SULLIVAN		
	33		42863 REIMBURSE E.S. FOR CONFERENCE	146.66	CASA-ES-1/14/11

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40650-	2491	33	2/04/2011	Logged	*** Total ***	146.66
40651-	2491	34	2/04/2011	29112 TC CONSTRUCTION		
		34		42822 RETENTION RELEASED	105,997.78	#13 RETENTION
40651-	2491	34	2/04/2011	Logged	*** Total ***	105,997.78
40652-	2491	35	2/04/2011	29730 T.S. INDUSTRIAL SUPPLY		
		35		42853 PARTS	15.65	1036673
40652-	2491	35	2/04/2011	Logged	*** Total ***	15.65
40653-	2491	36	2/04/2011	29814 TIERRA VERDE RESOURCES, INC		
		36		42812 DISTRICT CAMPUS LANDSCAPE MAIN	730.00	054684
40653-	2491	36	2/04/2011	Logged	*** Total ***	730.00
40654-	2491	37	2/04/2011	30515 UNIFIRST CORPORATION		
		37		42837 LAUNDRY SERVICE	99.15	3600820356
40654-	2491	37	2/04/2011	Logged	*** Total ***	99.15
40655-	2491	38	2/04/2011	30520 UNDERGROUND SERVICE ALERT OF		
		38		42830 UNDERGROUND ALARM SERVICE	275.50	120110358
40655-	2491	38	2/04/2011	Logged	*** Total ***	275.50
40656-	2491	39	2/04/2011	30551 CARLSBAD FUELS CORPORATION		
		39		42813 OPEN PO-VEHICLE FUELS AND GAS	1,529.88	20110124
40656-	2491	39	2/04/2011	Logged	*** Total ***	1,529.88
40657-	2491	40	2/04/2011	31263 AMERICAN MESSAGING		
		40		42832 PAGER SERVICE	16.90	L1417521LB
40657-	2491	40	2/04/2011	Logged	*** Total ***	16.90
40658-	2491	41	2/04/2011	32271 WEST COAST SAFETY SUPPLY CO.,		
		41		42811 OPEN PO-CALIBRATION/SAFETY	250.75	170682513
40658-	2491	41	2/04/2011	Logged	*** Total ***	250.75
					.00	
** Total check discount **					.00	
** Total check amount **					176,332.91	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 9, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15346 - 15362	2/9/2011	\$38,219.37

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40659- 2492	1	2/17/2011	10122 ACTION MAIL		
	1		42928 POSTAGE, MAILING ETC -WINTER N	741.40	25144
	1		42929 ADDITIONAL	.35	25144-
40659- 2492	1	2/17/2011	Logged	*** Total ***	741.75
40660- 2492	2	2/17/2011	10128 TLC STAFFING		
	2		42907 TEMP HOURS W/E 1/30/2011	324.00	IVC05000044801
40660- 2492	2	2/17/2011	Logged	*** Total ***	324.00
40661- 2492	3	2/17/2011	10167 ACACIA GASOLINE & CAR WASH		
	3		42924 OPEN PO-VEHICLE FUELS/GAS	155.96	2400
40661- 2492	3	2/17/2011	Logged	*** Total ***	155.96
40662- 2492	4	2/17/2011	10366 AIR POLLUTION CONTROL DISTRICT		
	4		42912 RENEWAL-PERMITS-PUMPS	365.00	20110201-05750
40662- 2492	4	2/17/2011	Logged	*** Total ***	365.00
40663- 2492	5	2/17/2011	10720 AT&T		
	5		42897 L.D. PHONE @ BPS	30.40	0192940472-1/11
40663- 2492	5	2/17/2011	Logged	*** Total ***	30.40
40664- 2492	6	2/17/2011	11060 BARRETT ENGINEERED PUMP		
	6		42879 REPAIR #4 PUMP @LPS	5,432.63	8425
40664- 2492	6	2/17/2011	Logged	*** Total ***	5,432.63
40665- 2492	7	2/17/2011	11550 BOOT WORLD, INC		
	7		42911 SAFETY BOOTS-S. KRASON	78.28	1073316-IN
40665- 2492	7	2/17/2011	Logged	*** Total ***	78.28
40666- 2492	8	2/17/2011	11877 KENNETH BUTTS		
	8		42885 REIMBURSE FOR SAFETY BOOTS	33.51	KB-BOOTS-2/8
40666- 2492	8	2/17/2011	Logged	*** Total ***	33.51
40667- 2492	9	2/17/2011	12005 CSDA-		
	9		42920 CSDA QTRLY DINNER-FEB	195.00	CSDA-2/17/2011
40667- 2492	9	2/17/2011	Logged	*** Total ***	195.00
40668- 2492	10	2/17/2011	12029 CWEA		
	10		42909 CWEA RENEWAL-D. KULCHIN-2011	132.00	8497-DK-2011
	10		42910 CWEA RENEWAL-CF-2011	132.00	2286-CF-2011
	10		42918 CWEA RENEWAL-K. BUTTS-2011	132.00	KB-2550-2011
40668- 2492	10	2/17/2011	Logged	*** Total ***	396.00
40669- 2492	11	2/17/2011	12360 CITY OF CARLSBAD		
	11		42902 WATER @ VACTOR	158.18	104-00-1/2011
	11		42903 WATER @ VACTOR	121.33	103-00-1/2011
40669- 2492	11	2/17/2011	Logged	*** Total ***	279.51
40670- 2492	12	2/17/2011	12361 CITY OF CARLSBAD		
	12		42913 OCCIDENTIAL SEWER-CLEAN	9,735.27	AR191684
	12		42914 2ND OTR GOP/ROW BILLING-2011	75.00	AR191568
40670- 2492	12	2/17/2011	Logged	*** Total ***	9,810.27

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40671- 2492	13	2/17/2011	12361 CITY OF CARLSBAD		
	13		42915 DEMO OF L.C MEADOWS	21,964.00	AR191683
40671- 2492	13	2/17/2011	Logged	*** Total ***	21,964.00
40672- 2492	14	2/17/2011	12631 CORODATA		
	14		42881 OPEN PO-STORAGE	76.59	RS1410782
40672- 2492	14	2/17/2011	Logged	*** Total ***	76.59
40673- 2492	15	2/17/2011	12718 CHUCKS TIRE CENTER		
	15		42869 TIRES FOR VACTOR	790.08	59738
40673- 2492	15	2/17/2011	Logged	*** Total ***	790.08
40674- 2492	16	2/17/2011	13072 DATA NET		
	16		42875 MICROSOFT SERVER/LICENSE RENEW	503.77	9739084
	16		42889 IS MAINT AND SUPPLIES-RAM	87.64	9739102
	16		42890 IS MAINT AND SUPPORT	332.50	9739100
	16		42891 IS MAINT AND SUPPORT	70.00	9739070
	16		42892 IS MAINT AND SUPPORT	220.00	9739075
	16		42893 SYMC BACKUP	35.00	9739052
40674- 2492	16	2/17/2011	Logged	*** Total ***	1,248.91
40675- 2492	17	2/17/2011	13328 DIEGO & SON PRINTING, INC,		
	17		42871 2011 WINTER NEWSLETTER	3,100.53	37529
40675- 2492	17	2/17/2011	Logged	*** Total ***	3,100.53
40676- 2492	18	2/17/2011	13822 DUDEK & ASSOCIATES		
	18		42940 GE/3252/798/HILTON	728.57	20110042
	18		42941 GE/3252/699/HYMETTUS	942.50	20110041
	18		42942 GE/3252/647/DAPHNE ST.	958.54	20110040
	18		42943 GE/3252/584/L.C. CONDOS	500.62	20110039
	18		42944 GE/3252/813/DOS PALMAS BAKERY	312.50	20110044
	18		42945 GE/3252/807/WALMART	1,125.00	20110043
	18		42946 GE/3252/791/TARGET	218.75	20110309
	18		42947 GE/3252/814/CALYPSO CAFE	711.25	20110310
	18		42948 GE/3252/816/L.C. GOLF	1,881.12	20110046
	18		42949 GE/3252/817/OLIVEHAIN	490.00	20110048
40676- 2492	18	2/17/2011	Logged	*** Total ***	7,868.85
40677- 2492	19	2/17/2011	14410 EL CAMINO REAL SHELL ENCINITAS		
	19		42870 OPEN PO-VEHICLE FUELS AND GAS	85.49	8473
	19		42923 OPEN PO-VEHICLE FUELS AND GAS	41.01	8480
40677- 2492	19	2/17/2011	Logged	*** Total ***	126.50
40678- 2492	20	2/17/2011	16021 GREAT AMERICA LEASING CORP		
	20		42894 COPIER LEASE	967.18	10544040
40678- 2492	20	2/17/2011	Logged	*** Total ***	967.18
40679- 2492	21	2/17/2011	17010 HAAKER EQUIPMENT CO		
	21		42873 OPEN PO-REPAIRS TO VACTOR	2,534.97	W24563
	21		42876 OPEN PO-REPAIRS TO VACTOR	2,804.42	W24562
40679- 2492	21	2/17/2011	Logged	*** Total ***	5,339.39

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40680- 2492	22	2/17/2011	17247 U.S. HEALTH WORKS MEDICAL GROU		
	22		42927 OPEN PO-PHYSICALS	65.00	1841060-CA
40680- 2492	22	2/17/2011	Logged	*** Total ***	65.00
40681- 2492	23	2/17/2011	18150 ICMA RETIREMENT-303979		
	23		42884 DEFERRED COMP-ICMA	2,828.15	ICMA-2/9/2011
40681- 2492	23	2/17/2011	Logged	*** Total ***	2,828.15
40682- 2492	24	2/17/2011	18212 INFRASTRUCTURE ENGINEERING COR		
	24		42925 GIS SUPPORT	975.00	5566
40682- 2492	24	2/17/2011	Logged	*** Total ***	975.00
40683- 2492	25	2/17/2011	18561 U.S. BANK		
	25		42933 CONFERENCES,SUPPLIES,MEETINGS,	3,768.33	USBANK-1/24/11
40683- 2492	25	2/17/2011	Logged	*** Total ***	3,768.33
40684- 2492	26	2/17/2011	21332 L.H. WOODS & SONS, INV		
	26		42868 CONTRACT-BPS FORCE MAIN REPAIR	282,601.50	#03
	26		42882 RETENTION 10%	-28,260.15	RETENTION#03
40684- 2492	26	2/17/2011	Logged	*** Total ***	254,341.35
40685- 2492	27	2/17/2011	22355 MINUTEMAN PRESS		
	27		42874 BUSINESS CARDS AND LETTERHEAD	336.23	2649976
40685- 2492	27	2/17/2011	Logged	*** Total ***	336.23
40686- 2492	28	2/17/2011	23068 NATIONWIDE RETIREMENT SOLUTION		
	28		42906 DEFERRED COMP-NATIONWIDE	195.46	NATION-2/9/11
40686- 2492	28	2/17/2011	Logged	*** Total ***	195.46
40687- 2492	29	2/17/2011	23570 NORTH COUNTY TIMES		
	29		42904 AD FOR FIELD SERVICES POSITION	450.00	17200027973
	29		42932 RENEWAL-NEWSPAPER-2011	180.00	172-00020918-11
40687- 2492	29	2/17/2011	Logged	*** Total ***	630.00
40688- 2492	30	2/17/2011	24224 OFFICE DEPOT, INC.		
	30		42926 OPEN PO-OFFICE SUPPLIES	108.60	551207309001
40688- 2492	30	2/17/2011	Logged	*** Total ***	108.60
40689- 2492	31	2/17/2011	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	31		42896 WATER @ TRAVELING	314.71	551070-1/2011
	31		42898 WATER @ VP5	29.77	011148700-1/11
	31		42899 WATER @ E. ESTATES	48.61	076214000-1/11
	31		42900 WATER @ VP7	48.61	049026000-1/11
	31		42901 WATER @ TRAVELING 2	267.85	544310-1/2011
40689- 2492	31	2/17/2011	Logged	*** Total ***	709.55
40690- 2492	32	2/17/2011	25032 PALOMAR WATER		
	32		42895 WATER @ OFFICE	139.30	1847057
40690- 2492	32	2/17/2011	Logged	*** Total ***	139.30
40691- 2492	33	2/17/2011	25260 PERS RETIREMENT		
	33		42930 BOARD RETIREMENT 1-31-2011	262.26	1-2011-0

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	33		42931 EMPLOYEE RETIREMENT 2/6/2011	12,776.16	2-2011-3
40691- 2492	33	2/17/2011	Logged *** Total ***	13,038.42	
40692- 2492	34	2/17/2011	25425 PLANT PEOPLE		
	34		42880 CONTRACT-MAINTAIN PLANTS MONTH	158.00	2211840
40692- 2492	34	2/17/2011	Logged *** Total ***	158.00	
40693- 2492	35	2/17/2011	25680 PRUDENTIAL OVERALL SUPPLY		
	35		42887 JANITORIAL SUPPLIES	91.61	130198935
40693- 2492	35	2/17/2011	Logged *** Total ***	91.61	
40694- 2492	36	2/17/2011	27028 RANCH AND SEA POOL CARE		
	36		42878 CONTRACT-FOUNTAIN MAINT-AUG-JU	70.00	8425
40694- 2492	36	2/17/2011	Logged *** Total ***	70.00	
40695- 2492	37	2/17/2011	27729 RICHARD STINSON		
	37		42916 CONSULTING FEES-JAN	17,000.00	#41
40695- 2492	37	2/17/2011	Logged *** Total ***	17,000.00	
40696- 2492	38	2/17/2011	28020 SAN DIEGO GAS AND ELECTRIC		
	38		42934 ELECTRIC @ LPS/OFFICE	9,617.06	4789838-2/2011
	38		42935 ELECTRIC @ SAXONY PS	717.61	8334721227-2011
	38		42936 ELECTRIC @ VP5	271.99	8126868-2/2011
	38		42937 ELECTRIC @ EEPS	627.66	4750940-2/2011
	38		42938 GAS @ EEPS	1.13	9414741-2/2011
40696- 2492	38	2/17/2011	Logged *** Total ***	11,235.45	
40697- 2492	39	2/17/2011	28124 SUMMERS CONSULTING		
	39		42877 OPEN PO-WORK MANAGEMENT PROGRA	500.00	2011-0025
40697- 2492	39	2/17/2011	Logged *** Total ***	500.00	
40698- 2492	40	2/17/2011	28128 SOUTHERN CALIFORNIA SOIL & TES		
	40		42917 GEOTECH SERVICES @ BPS	3,332.00	356272
40698- 2492	40	2/17/2011	Logged *** Total ***	3,332.00	
40699- 2492	41	2/17/2011	29611 TORREY PINES BANK		
	41		42883 RETENTION 10%-LH WOODS	28,260.15	RETENTION-#3
40699- 2492	41	2/17/2011	Logged *** Total ***	28,260.15	
40700- 2492	42	2/17/2011	30515 UNIFIRST CORPORATION		
	42		42886 LAUNDRY SERVICE-UNIFORMS	99.15	3600821974
	42		42939 LAUNDRY SERVICE	108.70	3600823566
40700- 2492	42	2/17/2011	Logged *** Total ***	207.85	
40701- 2492	43	2/17/2011	30580 UNITED WAY		
	43		42888 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-2/5/2011
40701- 2492	43	2/17/2011	Logged *** Total ***	5.00	
40702- 2492	44	2/17/2011	31232 VERIZON WIRELESS		
	44		42905 CELL PHONES	51.83	0944728945
	44		42908 CELL PHONE SERVICE	266.11	0944728946
40702- 2492	44	2/17/2011	Logged *** Total ***	317.94	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40703- 2492	45	2/17/2011	32500	WORDEN WILLIAMS, APC		
	45		42919	LEGAL FEES-JANUARY	3,755.00	29609
40703- 2492	45	2/17/2011	Logged	*** Total ***	3,755.00	
40704- 2492	46	2/17/2011	33227	XEROX CORPORATION		
	46		42872	OPEN PO-SERVICE CONTRACT-MAINT	57.16	053103232
40704- 2492	46	2/17/2011	Logged	*** Total ***	57.16	
					.00	
** Total check discount **					.00	
** Total check amount **					401,449.89	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: February 23, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15363 - 15378	2/23/2011	\$37,028.16

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40705- 2493	1	3/01/2011	10100 NAPA AUTO		
	1		42993 SUPPLIES AND CREDIT	180.77	992394/992418
40705- 2493	1	3/01/2011	Logged	*** Total ***	180.77
40706- 2493	2	3/01/2011	10128 TLC STAFFING		
	2		43006 TEMP HOURS W/E 2/6/2011	216.00	IVC05000044870
	2		43008 TEMP HOURS W/E 2/13/2011	324.00	IVC05000044941
40706- 2493	2	3/01/2011	Logged	*** Total ***	540.00
40707- 2493	3	3/01/2011	10225 AFFORDABLE DRAIN SERVICE		
	3		42962 CLEAN & INSPECT LPS FORCEMAIN	3,727.50	4824
40707- 2493	3	3/01/2011	Logged	*** Total ***	3,727.50
40708- 2493	4	3/01/2011	10734 ACCURATE MEASUREMENTS SYSTEMS		
	4		42963 REPLACE CHART RECORDER @LPS	2,007.49	V021611DP1
40708- 2493	4	3/01/2011	Logged	*** Total ***	2,007.49
40709- 2493	5	3/01/2011	11550 BOOT WORLD, INC		
	5		43011 SAFETY BOOTS FOR MG	195.72	1073536-IN
40709- 2493	5	3/01/2011	Logged	*** Total ***	195.72
40710- 2493	6	3/01/2011	12514 CONEXIS		
	6		42974 SEC 125 FLEX PLAN-JAN	330.00	0111-OR5179
40710- 2493	6	3/01/2011	Logged	*** Total ***	330.00
40711- 2493	7	3/01/2011	12578 COSTCO		
	7		43010 COSTCO RENEWAL-2011	300.00	APRIL 2011
40711- 2493	7	3/01/2011	Logged	*** Total ***	300.00
40712- 2493	8	3/01/2011	12589 CA SDU		
	8		42979 CHILD SUPPORT-FEB-A.B.	516.12	SUPPORT-2/2011
40712- 2493	8	3/01/2011	Logged	*** Total ***	516.12
40713- 2493	9	3/01/2011	13072 DATA NET		
	9		42984 IS MAINT AND SUPPORT	185.00	9739918
	9		42985 IS MAINT AND SUPPORT-MAGGIES C	143.75	9739195
	9		42986 IS MAINTSUPPORT/MAGGIES PC	465.00	9739226
	9		42987 IS MAINT/SUPPORT/MAGGIES PC	115.00	9739214
	9		42988 IS MAINT AND SUPPORT	294.21	9739184
40713- 2493	9	3/01/2011	Logged	*** Total ***	1,202.96
40714- 2493	10	3/01/2011	13822 DUDEK & ASSOCIATES		
	10		43002 NGVI MITIGATION MONITORING	50.00	20110252
40714- 2493	10	3/01/2011	Logged	*** Total ***	50.00
40715- 2493	11	3/01/2011	14410 EL CAMINO REAL SHELL ENCINITAS		
	11		42957 OPEN PO-VEHICLE FUELS AND GAS	100.00	8487
40715- 2493	11	3/01/2011	Logged	*** Total ***	100.00
40716- 2493	12	3/01/2011	14530 ENCINA WASTEWATER AUTHORITY		
	12		42967 ORTLY LAB FEES-OCT-DEC	907.20	785
40716- 2493	12	3/01/2011	Logged	*** Total ***	907.20

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40717- 2493	13	3/01/2011	14530 ENCINA WASTEWATER AUTHORITY		
	13		43013 ENCINA 2ND QTR 2011-OM/CAPITAL	511,479.83	775/776
40717- 2493	13	3/01/2011	Logged	*** Total ***	511,479.83
40718- 2493	14	3/01/2011	16806 THE GUARDIAN		
	14		43007 DENTAL AND DISABILITY INS-MARC	3,107.01	GUARD-MARCH2011
40718- 2493	14	3/01/2011	Logged	*** Total ***	3,107.01
40719- 2493	15	3/01/2011	17020 HARBOR FREIGHT TOOLS		
	15		43009 TOOLS	51.24	559366
40719- 2493	15	3/01/2011	Logged	*** Total ***	51.24
40720- 2493	16	3/01/2011	17060 HARTFORD LIFE & ACCIDENT INS.		
	16		42978 LIFE INS-MARCH	320.59	5272990-2
40720- 2493	16	3/01/2011	Logged	*** Total ***	320.59
40721- 2493	17	3/01/2011	18150 ICMA RETIREMENT-303979		
	17		42977 DEFERRED COMP-ICMA	2,828.15	ICMA-2/23/11
40721- 2493	17	3/01/2011	Logged	*** Total ***	2,828.15
40722- 2493	18	3/01/2011	18212 INFRASTRUCTURE ENGINEERING COR		
	18		42960 ASSET MANAGEMENT PLAN IMPLEMEN	480.76	5592
	18		42966 AMMP	791.74	5592-
	18		43003 BPS FORCE MAIN REPAIR-CONTRACT	5,368.60	5600
	18		43004 BPS FINAL DESIGN	13,452.55	5593
	18		43005 FORCE MAIN REPLACEMENT	1,717.58	5591
40722- 2493	18	3/01/2011	Logged	*** Total ***	21,811.23
40723- 2493	19	3/01/2011	19616 JOSE GONZALEZ		
	19		43012 SAFETY BOOTS FOR JR	59.67	SAFETY BOOTS-JR
40723- 2493	19	3/01/2011	Logged	*** Total ***	59.67
40724- 2493	20	3/01/2011	20079 KATZ & ASSOCIATES		
	20		42969 PUBLIC INFORMATION-JAN	2,869.61	406804
40724- 2493	20	3/01/2011	Logged	*** Total ***	2,869.61
40725- 2493	21	3/01/2011	22055 MARCON PRODUCTS INC.		
	21		42971 HEAD BOLTS	129.96	4843
40725- 2493	21	3/01/2011	Logged	*** Total ***	129.96
40726- 2493	22	3/01/2011	23068 NATIONWIDE RETIREMENT SOLUTION		
	22		42975 DEFERRED COMP-NATIONWIDE	195.46	NATION-2/23/11
40726- 2493	22	3/01/2011	Logged	*** Total ***	195.46
40727- 2493	23	3/01/2011	24224 OFFICE DEPOT, INC.		
	23		42955 OPEN PO-OFFICE SUPPLIES	13.44	551934824001
40727- 2493	23	3/01/2011	Logged	*** Total ***	13.44
40728- 2493	24	3/01/2011	25010 AT&T		
	24		42981 PHONE IN ELEVATOR,FIRE PANEL	124.65	6333461-2/2011
	24		42982 ODOR CONTROL MODEM	21.17	4364009-2/2011
40728- 2493	24	3/01/2011	Logged	*** Total ***	145.82

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40729- 2493	25	3/01/2011	25011	PACIFIC PIPELINE SUPPLY		
	25		42964	PARTS AND SUPPLIES	1,536.79	143782
40729- 2493	25	3/01/2011	Logged	*** Total ***	1,536.79	
40730- 2493	26	3/01/2011	25018	MES VISION		
	26		42992	VISION INS-MARCH	304.10	110392183001
40730- 2493	26	3/01/2011	Logged	*** Total ***	304.10	
40731- 2493	27	3/01/2011	25261	PUBLIC EMPLOYEES HEALTH		
	27		42972	BRD HEALTH INS-MARCH	2,341.10	H2011037247000
	27		42973	EMPLOYEE HEALTH INS-MARCH	18,340.93	H2011031231000
40731- 2493	27	3/01/2011	Logged	*** Total ***	20,682.03	
40732- 2493	28	3/01/2011	25618	PRIZM JANITORIAL SERVICES, INC		
	28		42991	CLEANING SERVICES-FEB	1,281.15	67050
40732- 2493	28	3/01/2011	Logged	*** Total ***	1,281.15	
40733- 2493	29	3/01/2011	28020	SAN DIEGO GAS AND ELECTRIC		
	29		42994	ELECTRIC @ DIANA PS	351.58	3800994-2/2011
	29		42995	ELECTRIC @ AVOCADO PS	118.76	1552124-2/2011
	29		42996	ELECTRIC @ BPS	11,175.17	2675562-2/2011
	29		42997	GAS @ OFFICE	280.16	7923713-2/2011
	29		42998	ELECTRIC @ L.C. PS	902.50	706576529-22011
	29		42999	ELECTRIC @ RANCHO VERDE	158.77	3686084-2/2011
	29		43000	ELECTRIC @ VP7	131.79	8129456-2/2011
	29		43001	ELECTRIC @ EEP5	269.01	61411009-2/2011
40733- 2493	29	3/01/2011	Logged	*** Total ***	13,387.74	
40734- 2493	30	3/01/2011	28124	SUMMERS CONSULTING		
	30		42959	OPEN PO-WORK MANAGEMENT PROGRA	500.00	2011-0029
40734- 2493	30	3/01/2011	Logged	*** Total ***	500.00	
40735- 2493	31	3/01/2011	28321	SHADES OF LIGHT SD		
	31		42970	MINI BLINDS	175.48	1968
40735- 2493	31	3/01/2011	Logged	*** Total ***	175.48	
40736- 2493	32	3/01/2011	29225	TELEPACIFIC COMMUNICATIONS		
	32		42980	PHONE SYSTEM	1,010.28	26299428-0
40736- 2493	32	3/01/2011	Logged	*** Total ***	1,010.28	
40737- 2493	33	3/01/2011	29610	TRAFFIC CONTROL SERVICE, INC		
	33		42965	SAFETY ITEMS FOR TRAFFIC CONTR	1,649.22	103214
40737- 2493	33	3/01/2011	Logged	*** Total ***	1,649.22	
40738- 2493	34	3/01/2011	29630	TRI COMMUNITY ANSWERING SERVIC		
	34		42983	ANSWERING SERVICE-FEB	90.00	TRI-2/20/11
40738- 2493	34	3/01/2011	Logged	*** Total ***	90.00	
40739- 2493	35	3/01/2011	29814	TIERRA VERDE RESOURCES, INC		
	35		42956	DISTRCT CAMPUS LANDSCAPE MAIN	730.00	054961
40739- 2493	35	3/01/2011	Logged	*** Total ***	730.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40740- 2493	36	3/01/2011	30515 UNIFIRST CORPORATION			
	36		42989 LAUNDRY SERVICE		105.59	3600825131
40740- 2493	36	3/01/2011	Logged	*** Total ***	105.59	
40741- 2493	37	3/01/2011	30551 CARLSBAD FUELS CORPORATION			
	37		42958 OPEN PO-VEHICLE FUELS AND GAS		2,049.88	20110215
40741- 2493	37	3/01/2011	Logged	*** Total ***	2,049.88	
40742- 2493	38	3/01/2011	30560 UNITED PARCEL			
	38		42968 SHIPPING		6.33	000025YY37071
40742- 2493	38	3/01/2011	Logged	*** Total ***	6.33	
40743- 2493	39	3/01/2011	30580 UNITED WAY			
	39		42976 EMPLOYEE CONTRIBUTION		5.00	UNITED-2/23/11
40743- 2493	39	3/01/2011	Logged	*** Total ***	5.00	
40744- 2493	40	3/01/2011	31232 VERIZON WIRELESS			
	40		42990 CELL PHONE SERVICE		584.42	0948374793
40744- 2493	40	3/01/2011	Logged	*** Total ***	584.42	
40745- 2493	41	3/01/2011	32271 WEST COAST SAFETY SUPPLY CO.,			
	41		42961 OPEN PO-CALIBRATION/SAFETY		310.05	170682528
40745- 2493	41	3/01/2011	Logged	*** Total ***	310.05	
					.00	
** Total check discount **					.00	
** Total check amount **					597,477.83	
** Total void discount **					.00	
** Total void amount **					.00	

Run date: 02/28/2011 @ 09:05
Bus date: 03/01/2011

Leucadia Waste Water District
Check - Complete Detail

<u>Bank</u>	<u>Total check discount</u>	<u>Total check amount</u>
UNION BANK GENERAL		597,477.83
** Report total **		597,477.83

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

<u>FEBRUARY</u>		2010		
2/3/2010	Board			\$5,252.88
2/10/2010	Employee			\$38,572.36
2/11/2010	Employee	Incentive		\$10,598.54
2/24/2010	Employee			<u>\$38,726.13</u>
	TOTAL			\$93,149.91
<u>MARCH</u>				
3/3/2010	Board			\$2,110.79
3/10/2010	Employee			\$38,676.44
3/11/2010	Employee	Incentive		\$19,121.09
3/24/2010	Employee			<u>\$39,022.67</u>
	TOTAL			\$98,930.99
<u>APRIL</u>				
4/2/2010	Board			\$4,132.08
4/7/2010	Employee			\$38,553.32
4/21/2010	Employee			<u>\$38,389.58</u>
	TOTAL			\$81,074.98
<u>MAY</u>				
5/5/2010	Employee			\$38,897.89
5/6/2010	Board			\$5,861.53
5/19/2010	Employee			<u>\$40,803.89</u>
	TOTAL			\$85,563.31
<u>JUNE</u>				
6/2/2010	Employee			\$39,395.23
6/3/2010	Board			\$2,897.35
6/16/2010	Employee			\$39,117.87
6/30/2010	Employee			<u>\$38,580.06</u>
	TOTAL			\$119,990.51
<u>JULY</u>				
7/1/2010	Board			\$2,209.06
7/9/2010	Employee	Incentive		\$1,616.12
7/14/2010	Employee			\$39,311.69
7/28/2010	Employee			<u>\$39,181.87</u>
	TOTAL			\$82,318.74
<u>AUGUST</u>				
8/2/2010	Board			\$999.54
8/11/2010	Employee			\$40,139.81
8/25/2010	Employee			<u>\$39,202.75</u>
	TOTAL			\$80,342.10
<u>SEPTEMBER</u>				
9/2/2010	Board			\$5,665.17
9/8/2010	Employee			\$38,989.08

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

9/22/2010	Employee	\$38,612.32
	TOTAL	\$83,266.57

OCTOBER

10/1/2010	Board	\$4,565.69
10/6/2010	Employee	\$39,437.79
10/13/2010	Employee Incentive	\$3,421.59
10/20/2010	Employee	<u>\$43,807.41</u>
	TOTAL	\$91,232.48

NOVEMBER

11/1/2010	Board	\$2,871.92
11/3/2010	Employee	\$43,672.40
11/17/2010	Employee	<u>\$38,406.55</u>
	TOTAL	\$84,950.87

DECEMBER

12/1/2010	Employee	\$39,986.79
12/2/2010	Employee Sick buy back	\$14,550.21
12/2/2010	Board	\$2,034.33
12/9/2010	Employee Incentive	\$1,362.67
12/15/2010	Employee	\$40,517.81
12/29/2010	Employee	<u>\$39,453.83</u>
	TOTAL	\$137,905.64

2011

JANUARY

12/3/2010	Board	\$1,330.17
1/7/2011	Employee	\$3,006.87
1/12/2011	Employee	\$36,417.03
1/19/2011	Employee Incentive	\$461.75
1/26/2011	Employee	<u>\$37,321.04</u>
	TOTAL	\$78,536.86

FEBRUARY

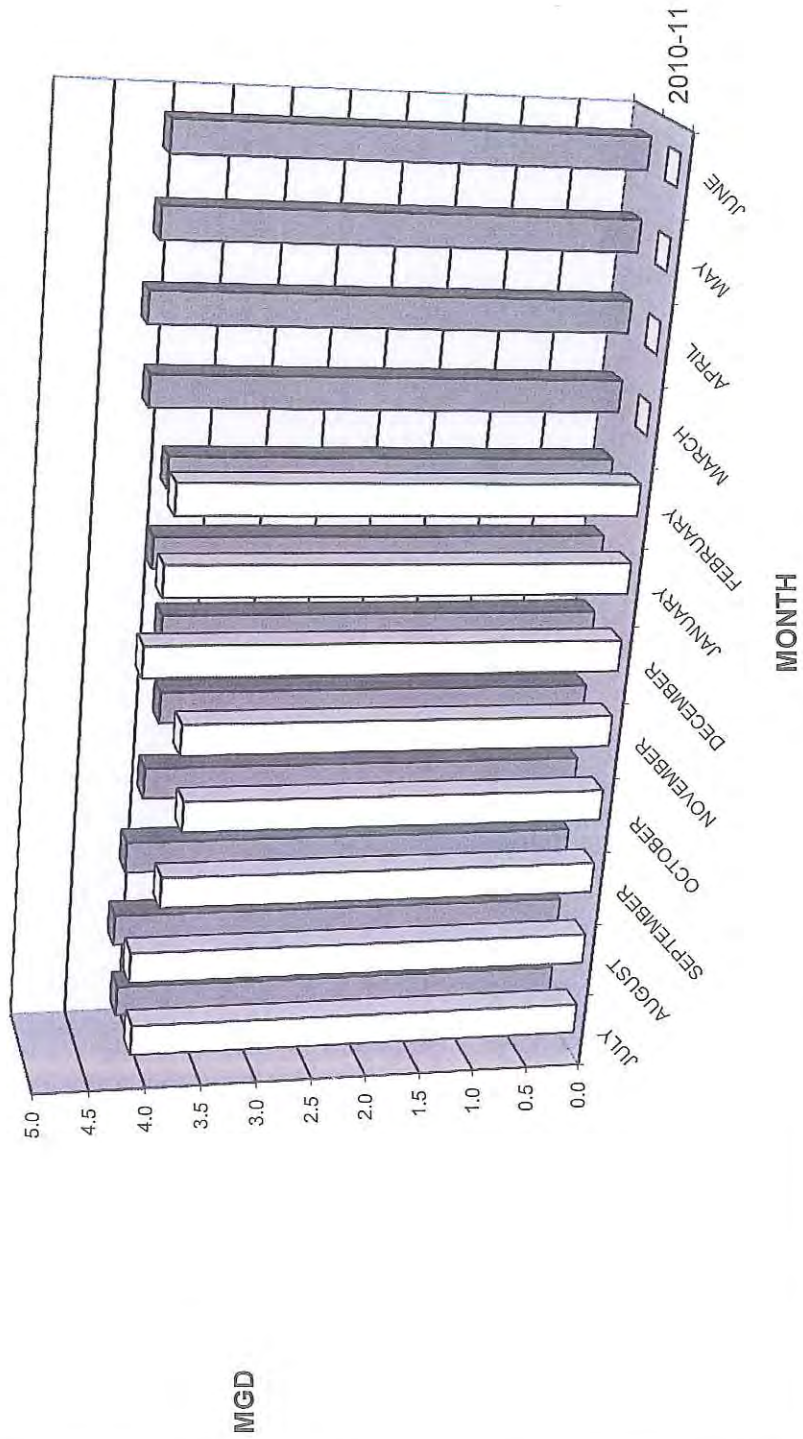
2/3/2011	Board	\$4,282.06
2/9/2011	Employee	\$38,219.37
2/23/2011	Employee	<u>\$37,028.16</u>
	TOTAL	\$79,529.59

MARCH

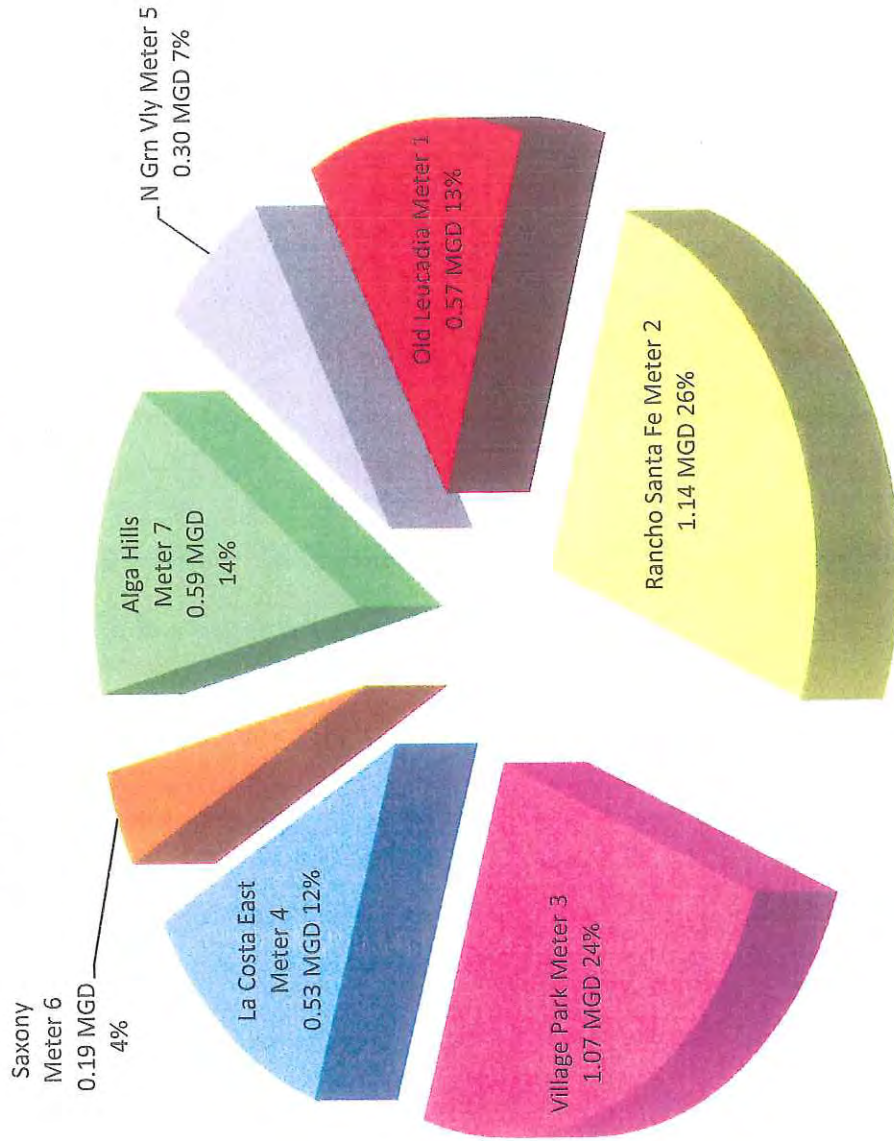
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2010-2011**

CURRENT MONTH - February 2011										FY 2010-2011	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,725	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0.12	127.41	-1	4.11	148	29.58	4.12				
YTD		127.41	27,724								
AUGUST	0	128.96	3	4.16	150	41.18	4.18				
YTD		256.37	27,727								
SEPTEMBER	0.22	117.90	15	3.93	142	40.76	4.11				
YTD		374.27	27,742								
OCTOBER	2.57	117.18	-70	3.78	137	0.00	3.99				
YTD		491.45	27,672								
NOVEMBER	0.81	115.20	5	3.84	139	0.00	3.89				
YTD		606.65	27,677								
DECEMBER	7.04	130.51	32	4.21	152	0.00	3.92				
YTD		737.16	27,709								
JANUARY	0.78	126.48	0	4.08	147	0.00	4.04				
YTD		863.64	27,709								
FEBRUARY	3.11	112.56	4	4.02	145	0.00	3.95				
YTD		976.20	27,713								
MARCH							4.15				
YTD											
APRIL							4.20				
YTD											
MAY							4.14				
YTD											
JUNE							4.10				
YTD											
Annual Total	14.65	976.20	-12			111.52					
Mo Average	1.83	122.03	-1	4.02	145	37.17	4.06				

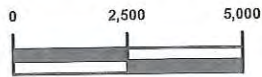
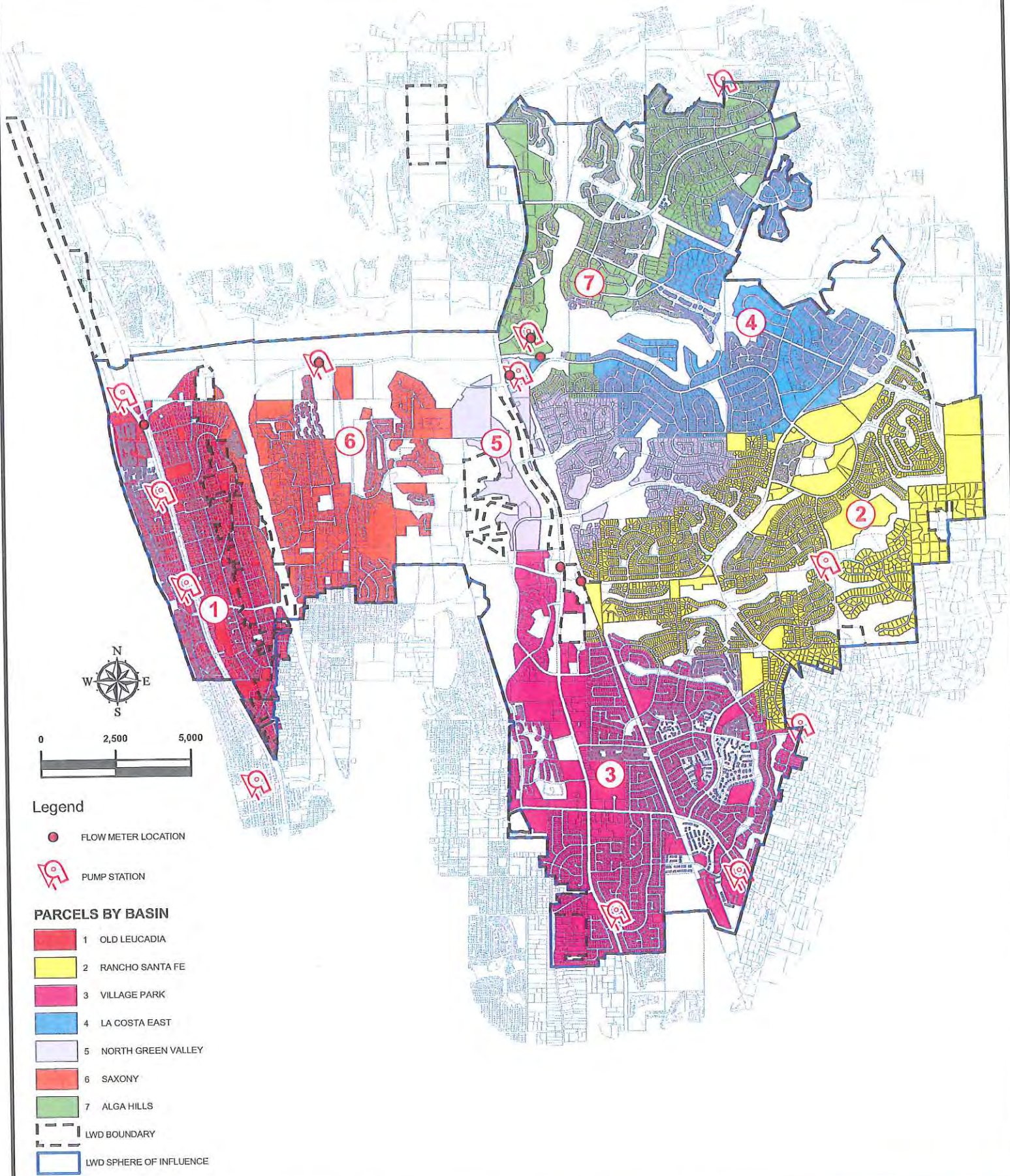
**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 10 to FY11**



LWD Flows by Sub-Basin February 2011 Total LWD Flow = 4.39 MGD



LEUCADIA WASTEWATER DISTRICT



Legend

● FLOW METER LOCATION

🚰 PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of February 28, 2011

ASSETS	
Cash and Investment Pools	\$ 25,101,522.39
Investments	12,851,138.42
Accounts Receivable	224,858.25
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	49,405.64
Capital Assets	123,809,252.03
Less Accumulated Depreciation	(39,681,132.03)
Debt Issuance Costs, Net of Amortization	171,620.24
TOTAL ASSETS	\$ 123,433,513.94
LIABILITIES	
Accounts Payable and Accrued Expenses	229,554.24
Developer Deposits	182,750.88
Bond & Interest Debt	-
TOTAL LIABILITIES	\$ 412,305.12
NET ASSETS	
Net Investment in Capital Assets	83,253,949.61
Restricted Reserves	3,703,767.80
Unrestricted Operating Reserve	2,184,721.45
Unrestricted Non-Operating Reserves (Designated)	27,963,164.62
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(1,584,394.66)
TOTAL NET ASSETS	\$ 123,021,208.82

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 2/28/2011 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 4,064,955.36	\$ 7,143,638.00	3,078,682.64	56.90%
RECLAIMED WATER SALES	3150	110,139.39	360,210.00	250,070.61	30.58%
OTHER OPERATING INCOME		33,055.24	193,610.00	160,554.76	17.07%
TOTAL OPERATING REVENUE		\$ 4,208,149.99	\$ 7,697,458.00	\$ 3,489,308.01	54.67%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,342,311.73	\$ 2,210,560.00	\$ 868,248.27	60.72%
BOARD EXPENSES AND ELECTION	4300 & 4400	86,065.81	153,636.00	67,570.19	56.02%
DEPRECIATION EXPENSE	4510	1,959,500.00	-	(1,959,500.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,481,464.00	1,481,464.00	n/a
FUELS	4600	19,785.73	67,500.00	47,714.27	29.31%
INSURANCE	4700	100,079.81	123,000.00	22,920.19	81.37%
MEMBERSHIP & DUES	4800	21,241.00	23,275.00	2,034.00	91.26%
OFFICE EXPENSE	4900	54,664.51	116,300.00	61,635.49	47.00%
OPERATING SUPPLIES	5000	66,362.54	179,350.00	112,987.46	37.00%
PROFESSIONAL SERVICES	5200	258,088.37	494,500.00	236,411.63	52.19%
PRINTING & PUBLISHING	5300	29,401.53	33,000.00	3,598.47	89.10%
RENTS & LEASES	5400	10,656.04	20,300.00	9,643.96	52.49%
REPAIR & MAINTENANCE	5500	126,801.67	280,400.00	153,598.33	45.22%
MONITORING & PERMITTING	5600	26,323.54	50,700.00	24,376.46	51.92%
TRAINING & DEVELOPMENT	5700	28,100.56	41,400.00	13,299.44	67.88%
UTILITIES	5900	201,510.87	423,600.00	222,089.13	47.57%
LAFCO OPERATIONS	6100	6,039.00	6,200.00	161.00	97.40%
ENCINA	6200	412,666.49	1,946,818.00	1,534,151.51	21.20%
TOTAL OPERATING EXPENSES		\$ 4,749,599.20	\$ 7,652,003.00	\$ 2,902,403.80	62.07%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 211,604.40	\$ 186,600.00	(\$25,004.40)	113.40%
PROPERTY TAXES	3220	662,205.01	1,200,000.00	537,794.99	55.18%
INTEREST INCOME	3250	222,735.10	440,000.00	217,264.90	50.62%
OTHER NON OPERATING INCOME		58,889.10	731,360.00	672,470.90	8.05%
TOTAL NON OPERATING REVENUES		\$ 1,155,433.61	\$ 2,557,960.00	\$1,402,526.39	45.17%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 78,271.30	\$ 78,969.19	697.89	99.12%
PRINCIPAL PAYMENTS	6500	2,968,130.36	2,968,130.36	0.00	100.00%
TOTAL DEBT SERVICE		\$ 3,046,401.66	\$ 3,047,099.55	\$ 697.89	99.98%

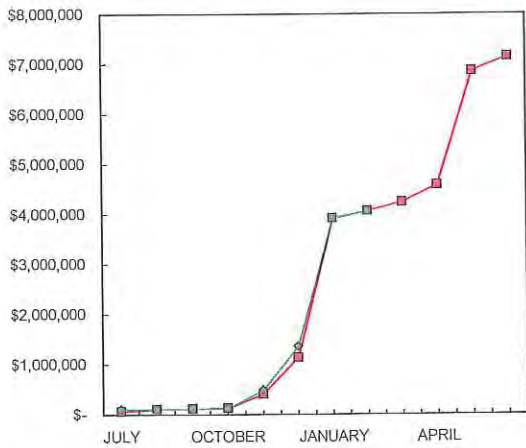
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

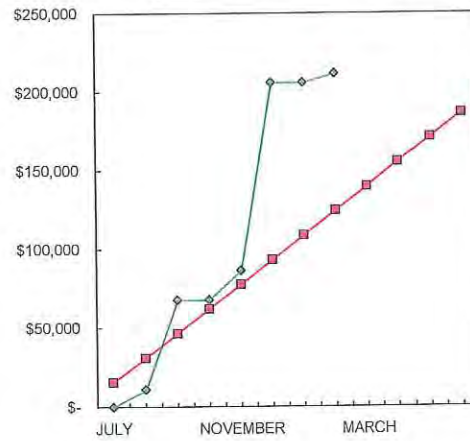
Revenue FY 2011

YTD through February 28, 2011

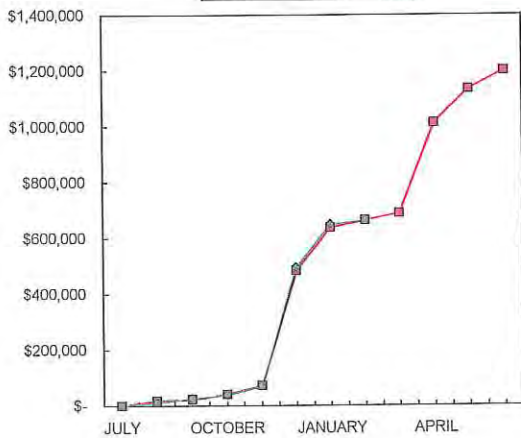
Sewer Service Fees



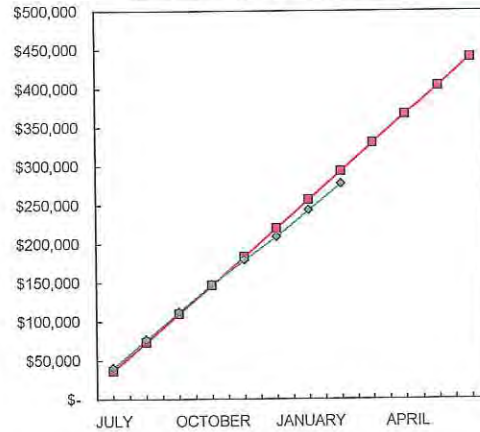
Capacity Charges



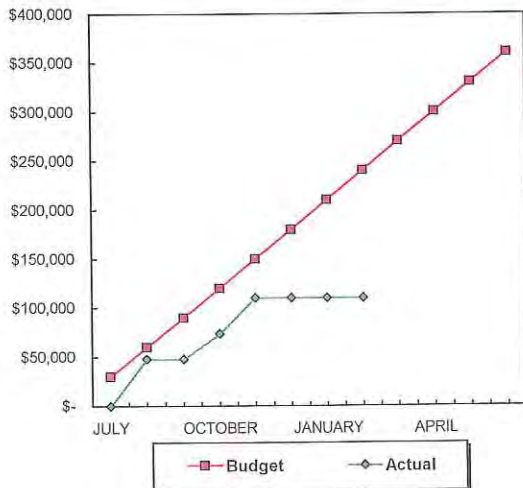
Property Taxes



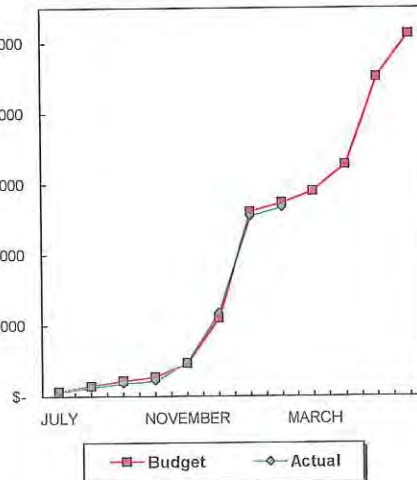
Investment Income



Recycled Wastewater



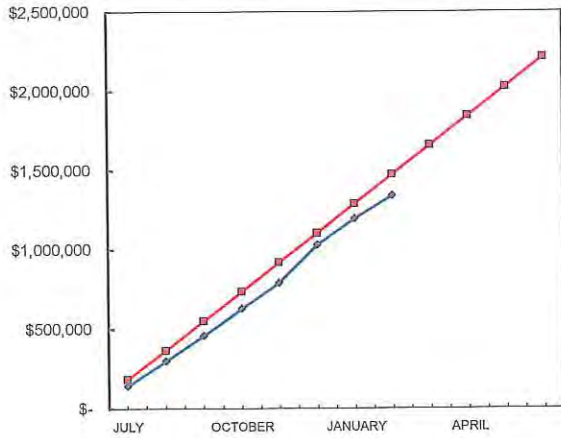
Total Revenue



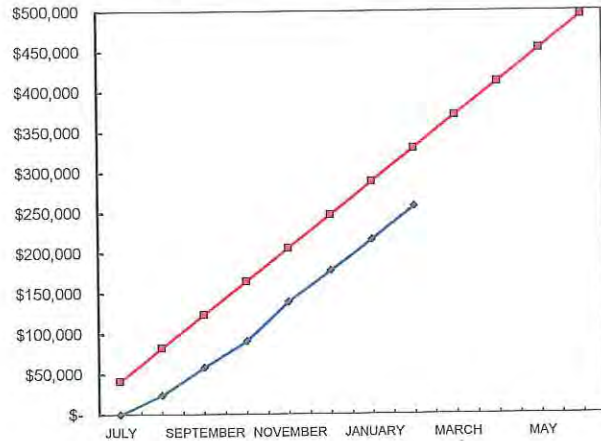
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Leucadia Wastewater District Operating Expenses FY 2011 YTD through February 28, 2011

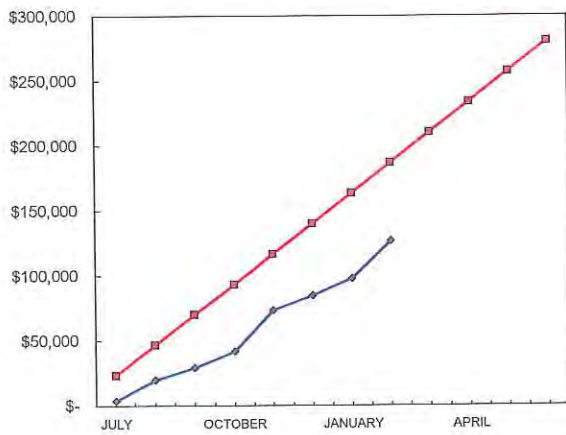
Salaries and Benefits



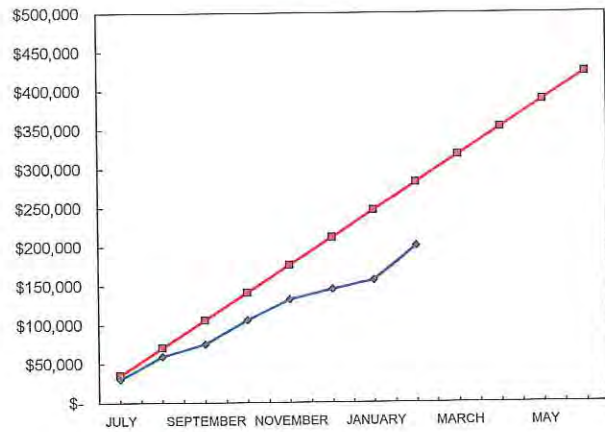
Professional Services



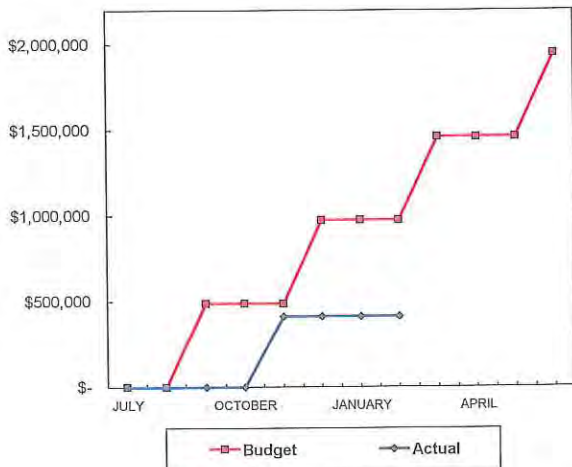
Repairs & Maintenance



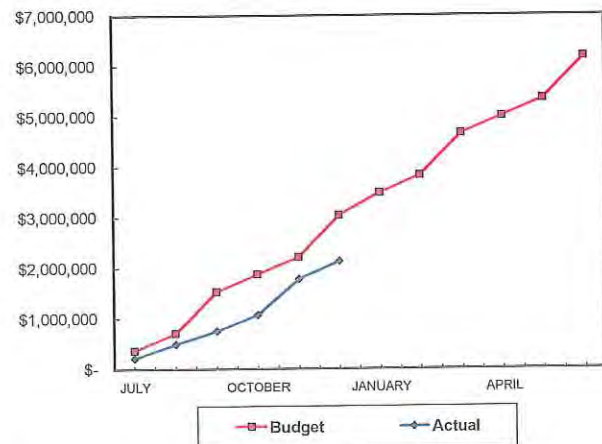
Utilities



Encina M&O



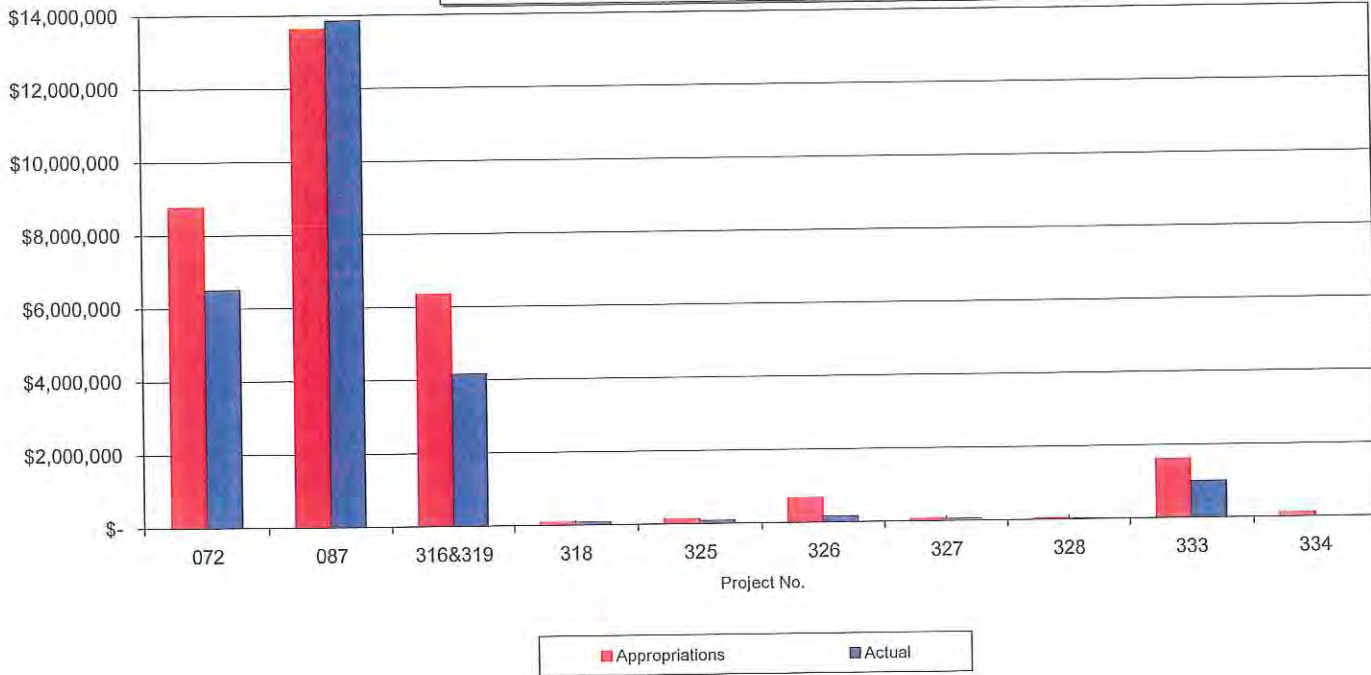
**Total Operating Expenses -
Before Depreciation & Replacement**



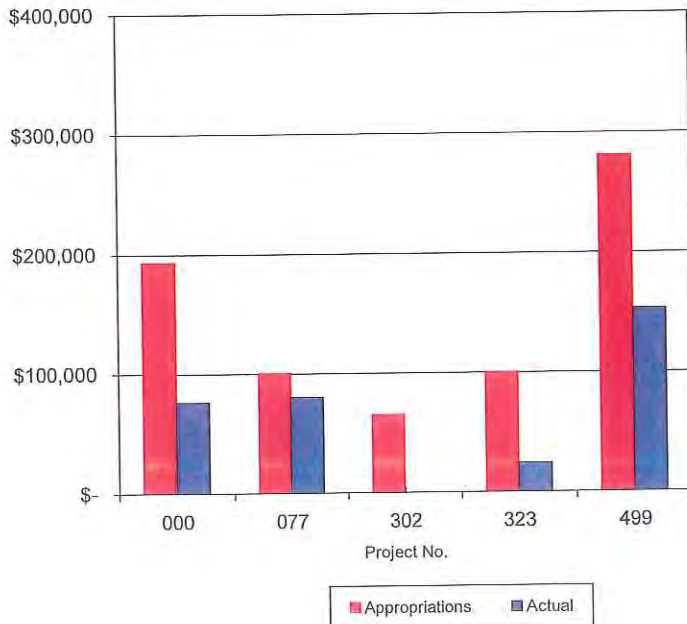
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District
Capital Expenditures
 As of February 28, 2010

Multi Year Capital Expenditures by Project FY2003-FY2011



Single Year Capital Expenditures by Project FY 2011



Project Legend

Multi-Year Capital

Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Fm's & 101 Trunk Sewer	316 & 319
Asset Mgmt Plan Implementation	318
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Water Recycling Group	328
Force Main Corrosion Study	333
Asset Mgmt-Pipeline Replacement	334

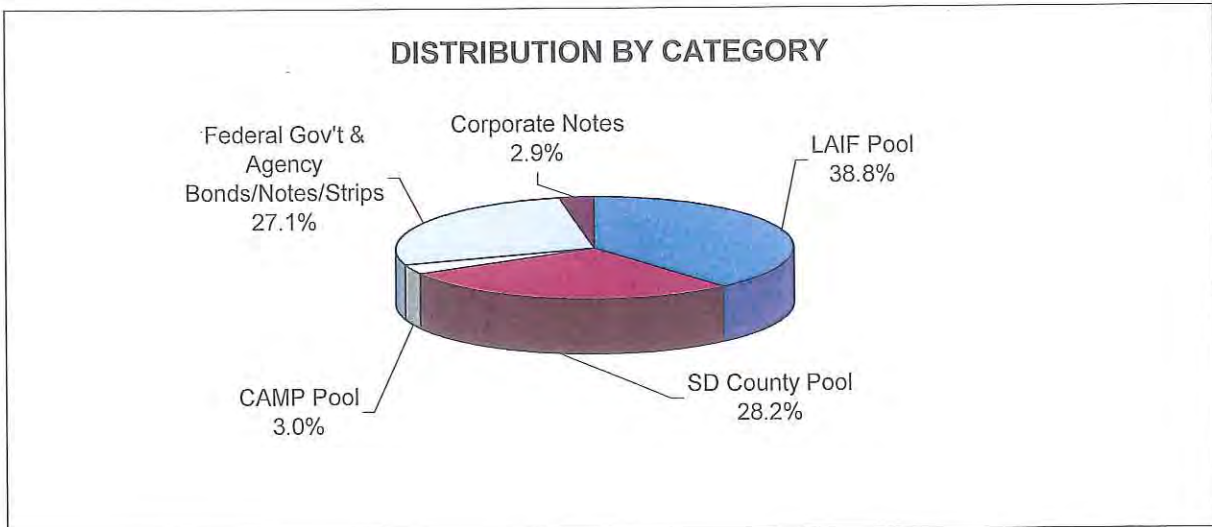
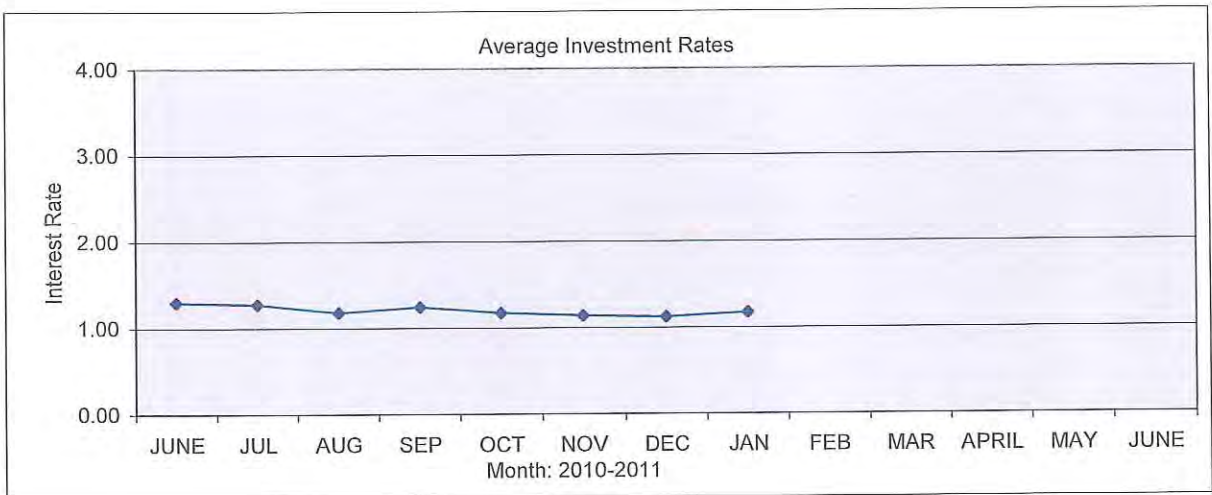
Single Year Capital

Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention P	323
LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

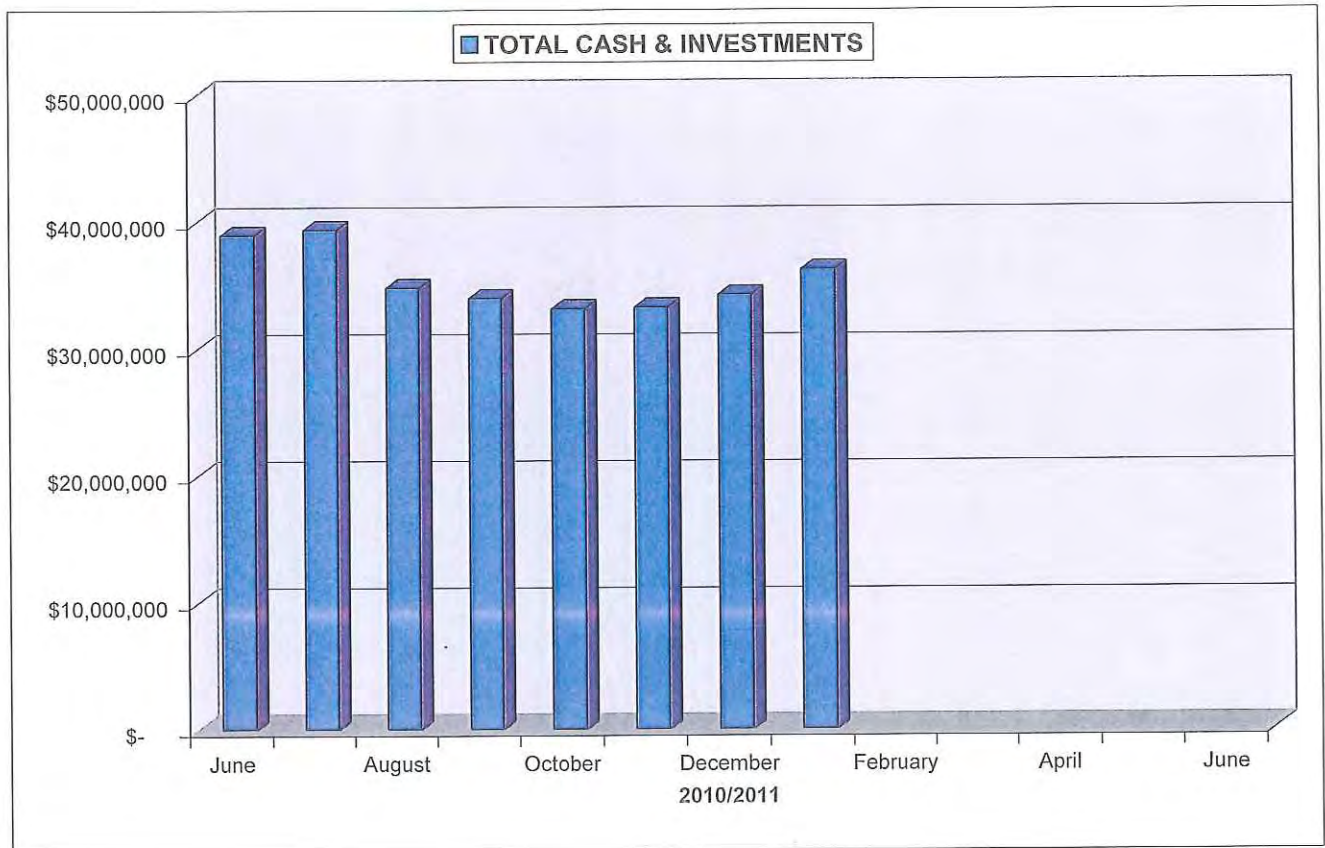
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
January 31, 2011

Cash & Investments	Principal (Original Cost)		January Interest	Average Rate
	December 31, 2010	January 31, 2011		
LAIF Pool	13,384,640	14,080,623	6,157	0.538%
SD County Pool	10,215,251	10,229,899	5,946	0.698%
CAMP Pool	814,733	1,100,457	156	0.170%
CAMP Portfolio				
Corporate Notes	-	1,034,035	1,313	1.890%
Federal Agency Bonds/Notes	7,037,345	7,037,345	8,914	1.520%
GNMA mortgage pools	18,430	18,275	137	8.990%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	9,033,158	10,067,038	12,985	1.550%
Bond Funds				
US Bank. custodian a/c: Fed Agency Strips	803,988	777,704	9,350	14.187%
Total Bond Funds	803,988	777,704	9,350	14.187%
Totals	\$ 34,251,770	\$ 36,255,720	\$ 34,593	1.178%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
January 31, 2011
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2010/2011	Amount	Average Rate
June	\$ 39,006,976	1.30%
July	\$ 39,425,152	1.28%
August	\$ 34,847,829	1.18%
September	\$ 34,018,031	1.24%
October	\$ 33,186,694	1.18%
November	\$ 33,279,598	1.14%
December	\$ 34,251,770	1.13%
January	\$ 36,255,720	1.18%
February		
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
January 31, 2011
(Continued)

INVESTMENT TRANSACTIONS
For the month of January 2011

Investment	Purchases	Maturities	Redemptions	Notes	YTM at Cost
JPMorgan Chase & Co Notes	\$ 535,185				1.63%
GE Capital Corp Notes	\$ 498,850				2.18%
Resolution Funding Corp Cpn Strip		\$ 79,000		(1)	
TOTAL	\$ 1,034,035	\$ 79,000	\$ -		

(1) Scheduled maturity on Investment held in US Bank Custodial Account

Investment transactions above do not include transfers between cash a/c's and cash equivalents (pools)

Encina Wastewater Authority Report
Regular Board Meeting
February 23, 2011

EWA Board of Directors - Directors Juliussen and Sullivan reporting

EWA Board Meeting Action Items

1. Final Acceptance – Fire Protection System Expansion Project.

The Board of Directors took final acceptance of the construction contract with Southern Contracting Company and authorized staff to record a Notice of Completion with the San Diego County Recorder.

Executive Session Items

- 2. a) Discuss anticipated litigation as authorized by Government Code section 54956.9 – one case: San Diego Gas & Electric.**

There was no reportable action.

- b) Discuss Labor Relations as authorized by Government Code section no. 54957.9.**

There was no reportable action.

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Teacher Grant Program



RECOMMENDATION:

Staff and the Community Affairs Committee (CAC) recommend that the Board of Directors:

1. Award up to \$5,000 in Teacher Grants.

DISCUSSION:

This item was reviewed by the CAC at its March 8, 2011 meeting. Staff will forward the CAC's recommendation at the March 9, 2011 Board meeting.

LWD's Teacher Grant Program was approved by the Board of Directors at its February 2009 meeting. At that meeting, the Board directed staff to set an application deadline so that the award recipient(s) could utilize the funds prior to the end of the school year.

During September 2010, staff provided grant information to nine elementary schools, one middle school, and one high school indicating that the submission deadline was November 15, 2010. As a result of this initial announcement, LWD only received one application which was submitted by Mrs. Cher Lally-Deering from Olivenhain Pioneer School. This application was reviewed by the CAC at its November 19th meeting. The CAC concurred with staff that the application qualified for a teacher grant award.

In addition, staff and the CAC considered extending the teacher grant application period to February 1, 2011 in order to receive additional applications. Following discussion, the extension was approved.

LWD received the following teacher grant applications by the February 1, 2011 deadline:

<u>Applicants</u>	<u>Schools</u>	<u>Grant Amounts</u>
Ms. Jodi Greenberger & Diane DeDonato	El Camino Creek Elementary	\$749.80
Ms. Cori Grasley	Park Dale Lane Elementary	\$400-\$700
Mr. Thomas Baugh	Olivenhain Pioneer Elementary	\$1,000
Ms. Laura Pena	Park Dale Lane Elementary	\$529.95
*Mrs. Cher Lally-Deering	Olivenhain Pioneer Elementary	\$983

Total: **\$3,962.75**

*First applicant by 11/15th deadline.

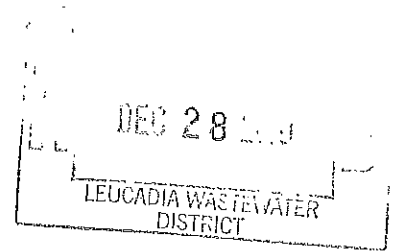
Staff and the CAC will have reviewed these applications at its March 8th meeting. Staff will forward CAC recommendations at the March 9th Board meeting.

th:PJB

Attachments



LEADERS IN
ENVIRONMENTAL
PROTECTION



Grant Application Form

During the 2010-2011 school year Leucadia Wastewater District will award grants to teachers in local elementary, middle, and/or high schools in LWD's service area. The District anticipates awarding up to five grants up to \$1,000 each.

Use this cover sheet as page one of your application. Identifying information is to be included on the cover sheet only. **IN YOUR PROJECT NARRATIVE DO NOT INCLUDE YOUR NAME, THE NAME OF YOUR SCHOOL, OR THE NAME OF YOUR DISTRICT.** Completed applications **MUST BE** emailed to thill@lwwd.org or received by Monday, November 15, 2010.

IDENTIFYING INFORMATION

Jodi Greenberger / Diane DeDonato
Teacher's name

K- 6th Science
Grade Subject

El Camino Creek Elementary Encinitas Union
School name District

7885 Paseo Aliso Carlsbad, CA 92009
School address, including street, city and zip

Carrie Brown (760) 943-2051
Principal's name Scho ol phone number

El Camino Creek PTA
Name of parent organization (i.e. PTA or school foundation)

A School Garden \$749.80
Project title Grant amount requested

Teacher's signature

Please tell us how you heard about this program

Posture/Flyer Web site Another Educator Newsletter Other

A School Garden

INTRODUCTION

Our school is committed to have every student Kindergarten through Sixth grade (840 students), staff (35 people) and parents participate in the planting, growing, harvesting and learning process that comes along with a garden. We have set aside a large portion of a field to have this school garden. As a school, we understand the importance of using water and other resources in a responsible manner. The PTA is sponsoring two assemblies with the Solana Center (\$500) and providing the school with money to help us start our garden (\$200). Grade level standards for grades in our school district reflect skills and concepts in life science areas. Nutrition, health, life cycles, chains of life and cooperative learning can all be represented in a school garden using the various modalities and learning styles of all students. Cultivating plants and vegetables with specific standards toward a common purpose also enables students to gain responsibility, decision-making and collaboration with peers.

Timeline

All elements necessary to establish the garden will be completed in the 2010/2011 school year.

OBJECTIVE

Students will become more aware of the importance of water and natural resources while simultaneously developing a better understanding of the life science involved in food production.

BUDGET

4 Instant Starter House Greenhouses	95.95each	\$383.80 non-consumable
25 Seed Packets	2.00 each	50.00
5 Miracle Grow Planting Soil	10.00 each	50.00
10 Bags of Mulch	7.00 each	70.00
Plywood for signs and garden	8.00 each	96.00 non- consumable
Paint, brushes, misc.	100.00	100.00
Total amount requested:		\$749.80



LEADERS IN
ENVIRONMENTAL
PROTECTION

Grant Application Form

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IDENTIFYING INFORMATION

Cori Grastey

Teacher's name

3rd

Grade

Subject

Parkdale Lane Elementary Encinitas

School name

District

2050 Park Dale Lane Encinitas, CA 92024

School address, including street, city and zip

Tim Reeve

Principal's name Scho

760.944.4344

ol phone number

Park Dale Lane PTA

Name of parent organization (i.e. PTA or school foundation)

Green Spring Fiesta

Project title Grant

\$400-700

amount requested

Teacher's signature

Please tell us how you heard about this program

Posture/Flyer Web site Another Educator Newsletter Other

LWD GRANT APPLICATION – WATER BOTTLES

INTRODUCTION

The Park Dale Lane Elementary School community is committed to the sustainable use of natural resources. As a customer of a special district (Olivenhain Municipal Water District) we understand the importance of using water and other resources in a responsible manner. Park Dale Lane is implementing 2 new programs this year in an effort to Reduce, Re-use and Recycle. The first is Re-useable Classroom Party Boxes as a supplement to “No Trash Tuesday” and the second is hosting an Eco Friendly Spring Fiesta. Last year we started a “No Trash Tuesday” lunch program that rewards students for bringing their lunch in a reusable bag without ziplocs (for sandwiches/snacks) or wrappers (like granola bars or fruit roll-ups). The children also bring their drinks in reusable containers. We are working to incorporate the “No Trash” idea into every day, and are doing so by challenging the nearly 200 1st and 3rd graders and their families to do no trash lunch every day for the Fall semester. We will be documenting their progress and showcasing their work in an assembly on January 25th, 2011 where we will then challenge the entire school to participate for the Spring. This assembly will also be showcased as part of District wide efforts to implement Best Green Practices for Encinitas Unified. At the close of the school year, all of the efforts made by Park Dale Lane students will be presented to local and state wide legislators to raise awareness of community activism. Part of this effort is to inspire school pride with customized water bottles, both stainless steel and BPA-free plastic, which we hope to fund through this grant.

OBJECTIVE

The water bottles purchased from this grant would be given out at our Spring Fiesta, where all participants will use (and re-use) their bottles for all drinks and therefore eliminate the need for any disposable drink products. This goal is two fold in that there will be less water wasted and less trash created.

Our goal is to teach and encourage our students to use water in a sustainable manner. The bottles would be reusable for a long period of time, and the students would be encouraged to use them as an alternative to disposable plastic water bottles on a daily basis.

TIMELINE

The bottles would be purchased in the 2010/2011 school year and distributed at the Park Dale Elementary Spring Festival in May 2011. We have no matching funds being used for this project and anticipate that the water used for the Festival will be donated.

BUDGET:

400-700 water bottles @1.00.each
Total grant application: \$400-\$700

DESCRIPTION OF PROJECT:

Our elementary school community is committed to the sustainable use of natural resources. We understand the importance of teaching our students how to use water and other resources in a responsible manner.

We propose to use the grant funds to install and sustain a hydroponic garden system at our school. The hydroponic garden does not use soil, so roots are exposed directly to water that is recycled via a pump and reservoir. Nutrients are added directly to the water to sustain plant growth. Hydroponic gardening can be an extremely effective method of water conservation, using less than 1/3 the amount of water than a traditional raised bed soil garden. Equally important to the global conservation of water is that hydroponic gardens eliminate excess fertilizer, pesticides and herbicides that are picked up by excess water run off and circulated into remaining fresh water supplies.

The nearly 700 students at our elementary school would have the opportunity to learn not only about hydroponic gardening but would have the opportunity to grow food for their school salad bar. Popular plants that can be raised in the hydroponic garden are cilantro, tomatoes, cucumbers, peas, peppers, strawberries, swiss chard and of course lettuce. The program would be supported by a small group of parent volunteers and members of the 4th and 5th grade student body. These students will create "learning posters" to accompany the Hydroponic system. Posters will focus on the concepts of hydroponic gardening, the water needs of traditional farming, as well as the impact of traditional farming on water supplies and water quality. Additional posters would explain concepts such as the water cycle, water quality, and water conservation/ preservation.

This hands-on experience will assist students in understanding hydroponic gardening methods, as well as providing them with an understanding of water conservation and preservation.

TIMELINE:

- Construction of the hydroponic system; February or early March 2011 on school property.
- All elements necessary to sustain the hydroponic system for the 2011 school year.

OBJECTIVE:

Students would become more aware of the importance of water conservation and the preservation of our natural resources, while simultaneously developing knowledge of hydroponic gardening as an alternative to traditional gardening. In addition students would have the opportunity to grow food for their school salad bar.

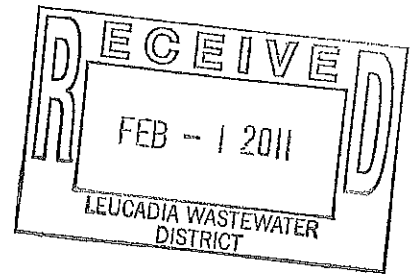
BUDGET:

1	Construction of a Hydroponic System		699.00
2	Fox Farm Hydroponic plant food	\$59.95/gallon	119.90
10	Vegetable pony packs	\$6.00/pack	60.00
1	Ph Test Kits	\$15.72/kit	15.72
32	Hydroponic pots (reusable)	\$1.89/pot	60.48
3	Hydroponic Support Beads	\$10.87/bag	32.61

Total Amount Requested: \$1000.00



LEADERS IN ENVIRONMENTAL PROTECTION



Grant Application Form

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IDENTIFYING INFORMATION

Laura Peña
Teacher's name

3rd
Grade

Encinitas
Subject

Park Dale Lane
School name

Encinitas
District

2050 Park Dale Lane
School address, including street, city and zip

Dr. Tim Reeve
Principal's name

760.944.4344
School phone number

Park Dale Lane PTA
Name of parent organization (i.e. PTA or school foundation)

Organic Garden
Project title

\$529.95
Grant amount requested

Laura Peña
Teacher's signature

Please tell us how you heard about this program

Posture/Flyer Web site Another Educator Newsletter Other

Description of Project: We are trying to establish an upper grade (3-6) organic garden. Our goal is for the students (approx. 350) to plant, cultivate, and harvest their own fruits and vegetables under the supervision and guidance of 13 staff members plus our PTA garden volunteers. We would like to include rainwater tanks to collect rainwater for watering purposes and teach about conservation. Also, we plan to include drought tolerant plants and native California vegetation to tie in the state Science and Social Studies curriculum. We hope to turn one wall in our garden into a “living wall” using succulents.

Our garden currently is a 50’x40’ plot of dirt located in a central location near our upper grade classrooms. This is a highly visible area and easily accessed for maintenance. We have fenced it off and have irrigation lines established with plans for drip lines. We are in the process of building eight raised planter boxes (8’x4’x12’) that we will fill with organic soil (no chemicals).

The students will be able to plant by March 1, 2011 for a spring crop.

We currently have a \$300 budget from our PTA. This is our only source of funding.

Objective: Our main goal is for the students to grow and harvest their own fruits and vegetables with an emphasis on nutrition. Also, if we produce enough, we would like the students to sell their produce at a mini farmer’s market on campus. We would like to spread the word on healthy choices and to show the students how easy it can be to grow your own fresh produce. In addition, we would like to tie in water conservation and usage by using a rainwater collection tank.

Budget:

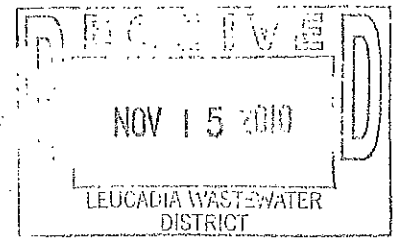
Rainwater collection tank-65 gallon- \$229.95 (non-consumable)

Drought tolerant plants \$100

Living wall-succulents-lumber to construct- \$200



LEADERS IN ENVIRONMENTAL PROTECTION



Grant Application Form

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IDENTIFYING INFORMATION

<u>Cher Lally-Deering</u>	
Teacher's name	
<u>Two</u>	<u>All subjects</u>
Grade	Subject
<u>Olivenhain Pioneer Elem.</u>	<u>Encinitas Union</u>
School name	District
<u>8000 Calle Acervo</u>	
School address, including street, city and zip	
<u>Erin English</u>	<u>760 943 2000</u>
Principal's name	School phone number
<u>OPE PTA</u>	
Name of parent organization (i.e. PTA or school foundation)	
<u>Poppin' For World</u>	<u>\$983.⁰⁰</u>
Project title	Grant amount requested
<u>Cher Lally Deering</u>	
Teacher's signature	

Please tell us how you heard about this program

Posture/Flyer Web site Another Educator Newsletter Other

Grant Criteria

*Activity is to raise money for UNICEF (United Nations International Childrens Fund) for the purchase of water pumps for entire communities.

*The project is for elementary school students.

*Our activity is popping and selling popcorn through our student based company called "Poppin' for the World."

*We would purchase the PopMaxx 12-14oz. Popcorn Machine that is currently sale priced at \$983. The popcorn kernels are currently donated by the teacher in charge of the project.

Narrative Instructions

A. Description of the Project:

Students run a popcorn selling business Fridays, after school called, "Poppin' for the World." The money raised is sent to UNICEF that can purchase water pumps for whole communities for \$500 each.

Twenty-three second graders and their parents volunteer their time to pop, bag, and sell their product for a donation. Over 750 students, their parents, and staff members purchase our product.

Teacher donates the kernels to be popped. Parents spend hours volunteering time to help the students. We are in need of an Industrial size machine that can pop corn at a faster rate and produce more bags to sell. (Our current machine is 10 years old and worn out!)

Our project takes place during our "Marketplace Fridays" on our elementary school campus throughout the entire school year. We also sell our product during special school events.

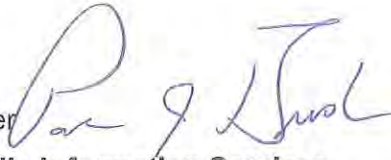
B. Objectives:

Our objective is for students to value the importance of a Service Learning Project and let kids know that kids helping kids have access to clean water is making a difference in the world.

C. Budge:

The PopMaxx Popcorn Machine is currently on sale for \$983. No tax. Teacher will pay for shipping. The machine is a non-consumable and will be used for years.

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Agreement for As Needed Public Information Services

RECOMMENDATION:

Staff and the Community Affairs Committee (CAC) recommend that the Board of Directors:

1. Authorize the General Manager to execute an agreement with TRG & Associates for as needed public information services for a period of 3 years with an option for 2 additional years.
2. Discuss and take action, as appropriate.

DISCUSSION:

The CAC is scheduled to review this item at its March 8, 2011 meeting. Changes to this recommendation, if any, will be reported to the Board at the meeting.

During October 2010, staff solicited proposals from qualified firms for public information services. Proposals were received from the following four firms:


- Joan Boughton & Associates
- Katz & Associates
- Rauch Communication consultants, Inc.
- TRG & Associates

A selection committee consisting of the Community Affairs Committee and staff reviewed the proposals. As a result, 2 firms were selected to participate in the next phase of the selection process. On February 8, 2011, Rauch Communication Consultants and TRG & Associates were interviewed by the selection committee. Based on the interviews and the proposals submitted, TRG & Associates was selected as the most qualified firm.

The proposed Professional Services Agreement will retain TRG & Associates for an initial 3 year contract period with an option to extend for 2 additional years. These terms were selected for efficiency and to allow for continuity of service beyond the initial term should it be warranted by TRG's performance. Compensation is based on time and materials in accordance with task orders authorized by the District that correspond with each year of the contract. Task Order Number 1 is included in this agenda pending approval of this professional services agreement.

cal:PJB

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Public Information Services Task Order No. 1

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute Task Order No. 1 to the TRG & Associates Public Information Services Agreement in an amount not to exceed \$47,430.
2. Discuss and take action, as appropriate.

DISCUSSION:

Under a previous item of tonight's agenda, the Board of Directors considered staff's recommendation for an as needed public information services agreement with TRG & Associates for a period of 3 years with an option for 2 additional years. Contingent upon approval of the as needed agreement, staff is recommending the Board authorize Task Order No. 1 to cover public information services for the first year of the agreement (Mar 2011 – Feb 2012).

Staff has negotiated the scope of fee for Task Order No. 1 with TRG & Associates and it includes services that are most important to LWD's public information program. Specific tasks include:

- reviewing/updating Public Information Program;
- drafting and designing 2 newsletters;
- maintaining and updating LWD's website;
- drafting and designing fact sheets/media kits;
- developing project outreach and construction relations media;
- reviewing/updating Speaker's Bureau presentation; and,
- assisting staff in industry outreach initiatives.

As can be seen, many of the services to be provided are part of LWD's ongoing outreach efforts. It is important to point out that Task Order No. 1 will also include additional items that would not occur on a routine basis. These include the development of a Communications Plan, developing LWD fact sheets and LWD media kits. Staff believes these items are important for keeping LWD's public information efforts current, as well as enhancing LWD's ability to provide timely information to the media and the public. The total proposed fee for Task Order No. 1 is \$47,430.

Proposed Task Order No. 1 is attached for the Board's review (Attachment 1) along with TRG & Associates proposed Outreach Plan Approach Budget (Attachment 2).

cal:PJB

Attachment

**TASK ORDER NO. 1
TO THE AGREEMENT BETWEEN
THE LEUCADIA WASTEWATER DISTRICT
AND TRG & ASSOCIATES
FOR PROVIDING PUBLIC INFORMATION SERVICES**

Ref: 11-2802

This Task Order No. 1 to the AGREEMENT is made and entered into this 9th day of March, 2011 by and between the LEUCADIA WASTEWATER DISTRICT, hereinafter referred to as DISTRICT, and TRG & ASSOCIATES, hereinafter referred to as CONSULTANT.

WHEREAS, the DISTRICT and CONSULTANT entered into an AGREEMENT on March 9, 2011 for Public Information Services; and

WHEREAS, the DISTRICT has determined it would be most efficient to amend the AGREEMENT to allow CONSULTANT to provide specific public information services critical to the DISTRICT.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the DISTRICT and CONSULTANT agree to amend the AGREEMENT as follows:

ARTICLE 2: SERVICES TO BE PERFORMED BY CONSULTANT

The Scope of Work for the period March 9, 2011 to February 28, 2012 shall include the services described in Attachment A.

ARTICLE 4: COMPENSATION

Compensation for all work performed under Task Order No. 1 shall be calculated on a time and material basis. Compensation for the services described in Attachment A shall not exceed Forty-Seven Thousand Four Hundred Thirty Dollars (\$47,430). This amount shall not be exceeded unless there is a change in the scope of work and/or additional authorization by the DISTRICT, in writing and agreed to by both parties.

All other provisions of the original AGREEMENT shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto caused this Task Order to be executed the day and year first written above.

TRG & ASSOCIATES

LEUCADIA WASTEWATER DISTRICT

By: _____
Lois Humphreys
President

By: _____
Paul J. Bushee
General Manager

ATTACHMENT A

SCOPE OF WORK FOR PUBLIC INFORMATION SERVICES

March 9, 2011

DESCRIPTION OF SERVICES

The services included within this scope of work consist of the design and construction of certain public information elements critical to Leucadia Wastewater District. The services included are those specifically required by the District.

I. SCOPE OF SERVICES

Based on our experience with similar public information projects, the following scope of services describes the tasks anticipated for this phase of LWD's Public information Program.

TASK A – PROJECT MANAGEMENT

1. Review existing Public Information Program.
2. Meet with LWD staff/Community Affairs Committee, as required.
3. Update and revise Communication Plan.

TASK B - NEWSLETTERS

1. Draft and manage the design, printing and mailing of up to two newsletters.
2. Meet with Community Affairs Committee up to two times for each newsletter.

TASK C – MAINTAIN AND UPDATE WEBSITE

1. Suggest and draft new website content, as required.

TASK D – FACT SHEETS AND MEDIA KITS

1. Draft and manage the design and printing of one fact sheet.
2. Review media kit folders and update, as required.

TASK E – PROJECT OUTREACH/CONSTRUCTION RELATIONS

1. Draft, print and distribute construction notices, as required.
2. Draft and distribute news releases, as required.
3. Draft text and design road construction signs, as required.
4. Plan, coordinate and staff one small event during the first year of the initial contract period.

TASK F – SPEAKERS BUREAU

1. Review and update Speakers Bureau presentation and other presentation materials as needed.
2. Research community groups, draft and distribute presentation request letters for LWD staff or board members.

TASK G – INDUSTRY OUTREACH

1. Assist LWD staff in drafting and submitting award nominations to industry organizations.
2. Assist LWD staff in drafting and submitting industry conference presentations and papers.

II. FEES AND CONDITIONS

The Services described in Section I. above, will be provided on an hourly rate basis in accordance with the current TRG & ASSOCIATES Standard Rate Schedule with a not to exceed upper limit of \$47,430.




Proposed Outreach Plan Approach Budget

	TRG Principal	TRG Staff	Envall Des.	Expenses	Total
Task A. Review Existing Public Information Program	\$150 14	\$105 2	\$80 0	\$100.00	\$ 2,410.00
Task B. Newsletters (Twice Yearly)	20	48	65	\$100.00	\$ 13,340.00
Task C. Maintain and Update Website	8	18	2		\$ 3,250.00
Task D. LWD Fact Sheets/Media Kit	14	16	20	\$100.00	\$ 5,480.00
Task E. LWD Project Outreach	25	35	12	\$100.00	\$ 8,485.00
Task F. Develop Speaker's Bureau	12	36	2	\$200.00	\$ 5,940.00
Task G. As Needed Services	30	25	15	\$200.00	\$ 8,525.00
				Total	\$ 47,430.00
Task H. Other suggested outreach activities (estimated)					
Participation in local events	30	42	10	\$400.00	\$ 10,110.00
Reaching out to School District and parents	15	36	0	\$200.00	\$ 6,230.00
Recycled Water marketing	24	28	20	\$200.00	\$ 8,340.00
Expand the education outreach program	20	45	0	\$100.00	\$ 7,825.00
				Total Task H	\$ 32,505.00

Other potential expenses could include a display w/board, marketing materials, Mighty Microbe Cards

MEMORANDUM

DATE: March 3, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2012 (FY 12) Budget Development Schedule

RECOMMENDED:

1. This item is presented for information purposes only.

DISCUSSION:

Staff has commenced budget development efforts and is working to prepare the preliminary FY 2012 Budget. In recent years, staff has worked with Board subcommittees to review and refine certain budget matters such as the capital improvement budget or employee compensation before presentation to the full Board.

Staff proposes that the Board consider scheduling the following activities over the next several months to facilitate the budget development process:

- 1) Engineering Committee review of Preliminary FY 2012 Capital Budget
 - a. Proposed meeting date - week of April 4-April 8, 2011
- 2) Human Resources Committee review of Preliminary FY 2012 Salary and Benefits Budget and related Employee Compensation matters
 - a. Proposed meeting date – week of March 28-April 1, 2011
- 3) Board of Directors 1st Review of Preliminary FY 2012 Budget
 - a. Regular Board Meeting – May 11, 2011
- 4) Board of Directors Review of Final FY 2012 Budget
 - a. Regular Board Meeting – June 8, 2011

Staff requests that the Board of Directors consider the activities and schedules presented and provide direction to staff regarding the budget development.

cl: PJB



Batiquitos Lagoon Foundation
Preserve, Protect, and Enhance

February 24, 2011

Board of Directors
Leucadia Wastewater District (LWD)
1960 La Costa Avenue, Carlsbad, CA 92009

Subject: Batiquitos Lagoon Foundation (BLF) 2011 Board Retreat

To: LWD Board of Directors:

On behalf of the Batiquitos Lagoon Foundation (BLF), I want to thank you for allowing the BFL board of directors to again use your wonderful facility to host our *Second Annual Board Retreat*. This year, especially, as with many all volunteer organizations, the BLF board needed to meet and address financial and active volunteer sustainability issues. I am pleased to report that our all-day retreat was a success and we came up with a roadmap that hopefully will translate into a more sustainable organization.

I want to personally thank General Manager Paul Bushee and his staff for their help in setting up and making us feel welcome. We were easily able to get started on schedule, and your training rooms certainly contributed to a creative meeting atmosphere.

Thanks again for allowing us to use your facilities! Should you or any of your members your board or LWD staff be interested in any of our events or projects, please don't hesitate to contact me at (760) 918-2408.

Sincerely,

Fred C. Sandquist
President

cc Paul J. Bushee, General Manager, LWD

April 12-15 • Ontario

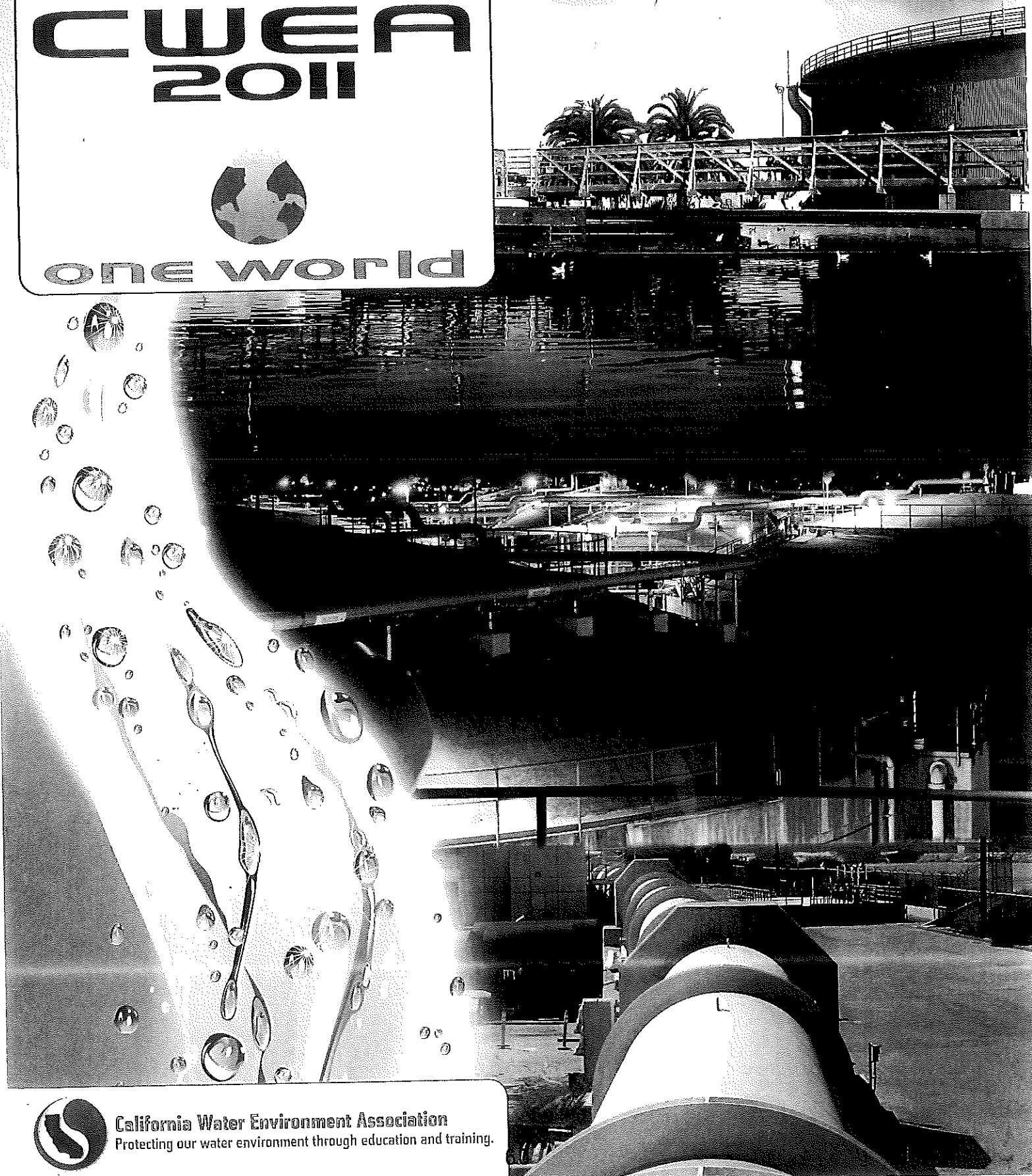
one water

CWEA

2011



one world



California Water Environment Association
Protecting our water environment through education and training.

Annual Conference Schedule-at-a-Glance

APRIL

12
Tues

CWEA Board Meeting	8:00 AM - 1:00 PM
CWEA Member Community Service Project	8:00 AM - 5:00 PM
All Day Training Workshops	8:30 AM - 5:00 PM
Golf Tournament & Dinner	Noon - 7:00 PM
Ice Breaker Reception	6:00 - 8:00 PM

APRIL

13
Wed

Opening Session, CWEA Business Meeting and Speakers	8:15 AM - Noon
Exhibit Hall	Noon - 7:00 PM
SYPs: Sludgy Scavenger Hunt	Noon
5-S Induction Ceremony	12:30 - 1:30 PM
Tour: Moreno Valley Regional WRF	1:00 - 5:30 PM
Operations Challenge: Pre-Competition Meeting	1:00 - 5:00 PM
Technical Sessions	1:40 - 4:30 PM
Free Exhibit Hall Reception	5:00 PM

APRIL

14
Thur

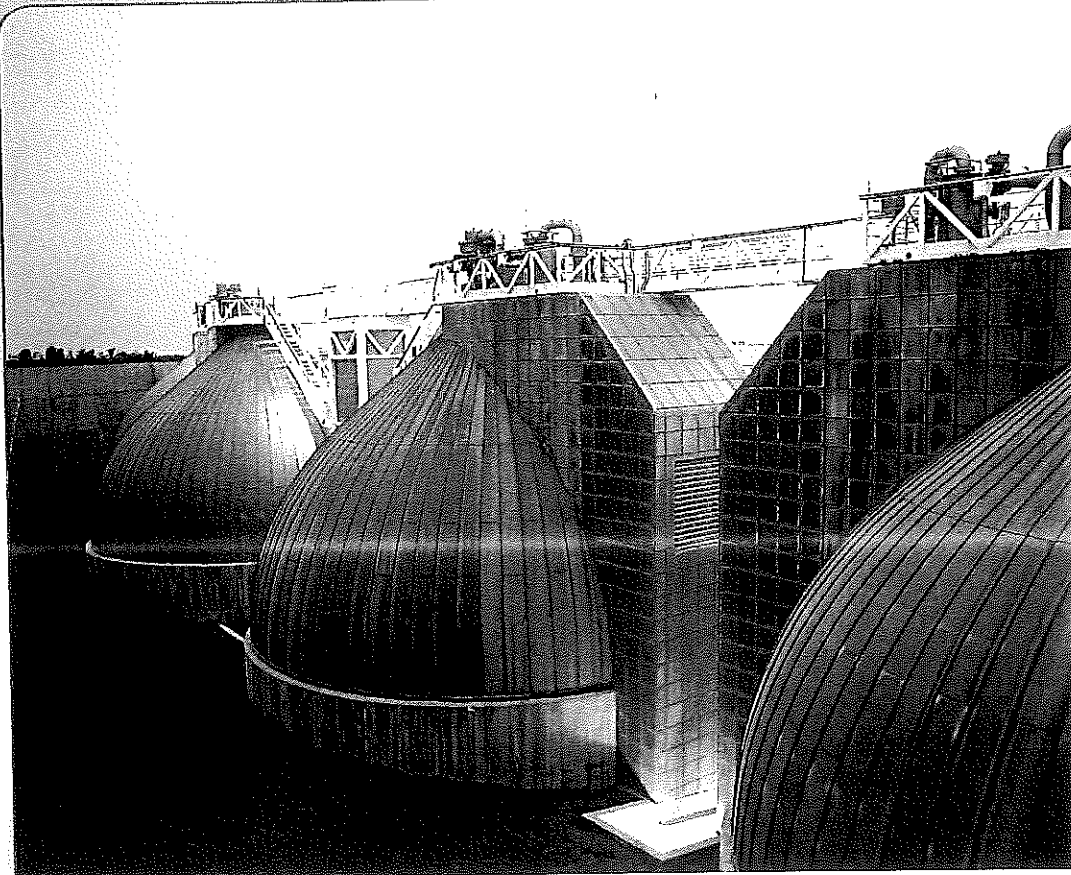
Technical Sessions	8:00 AM - 4:30 PM
Tour: IERCF	8:00 AM - Noon
Exhibit Hall	Noon - 6:30 PM
Free Lunch in Exhibit Hall	Noon
Operations Challenge Exhibition in the Exhibit Hall	Noon
Tour: Perris Valley WRF	12:30 - 5:30 PM
Operations Challenge Competition in the Exhibit Hall	1:30 - 4:00 PM
Sludge Trudge 5K Run/Walk	4:00 PM
Free Exhibit Hall Reception	4:30 PM

APRIL

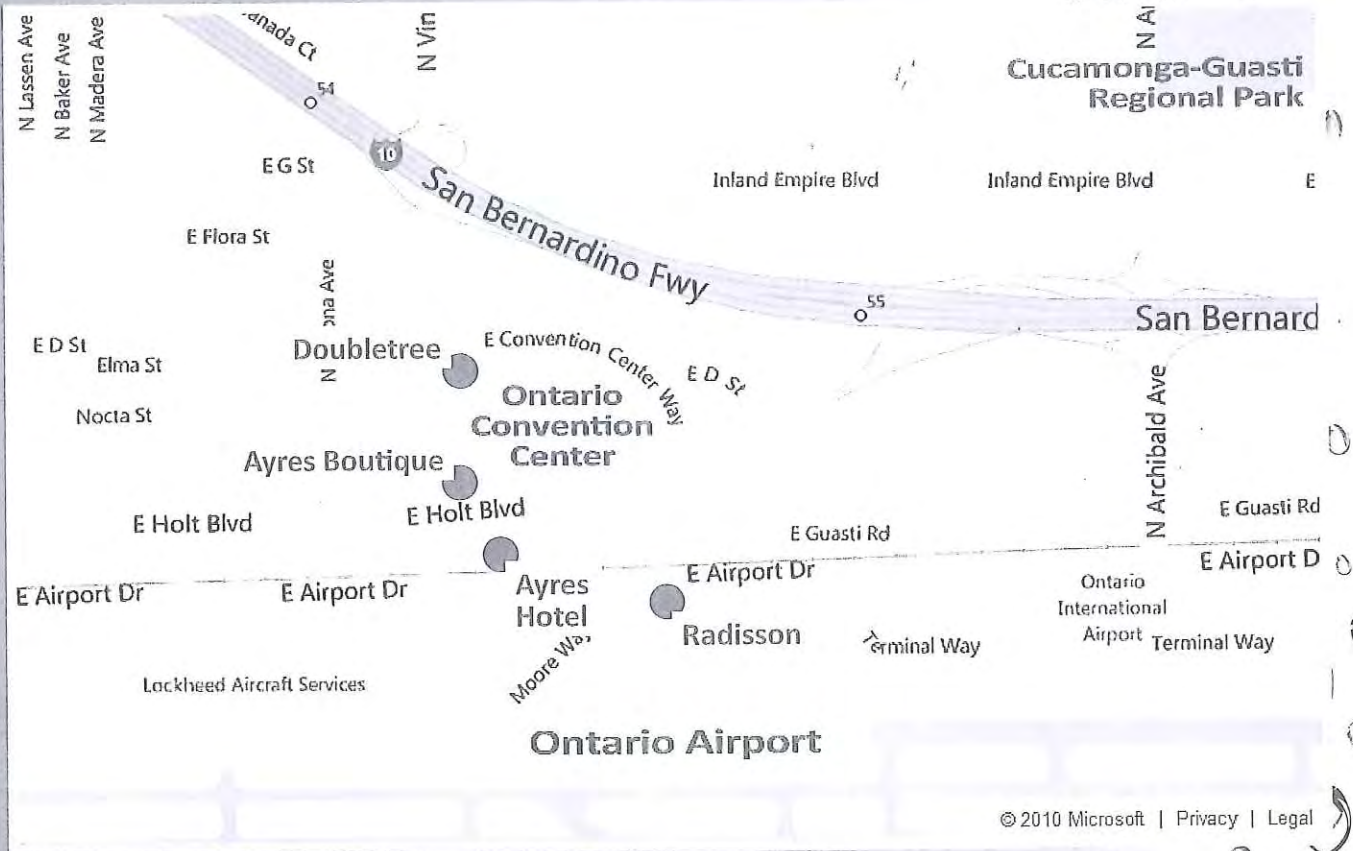
15
Fri

Technical Sessions	8:00 AM - 4:30 PM
Tour: Yucaipa Valley Facility	8:00 AM - 12:30 PM
Awards Luncheon	Noon - 1:30 PM
Ice Cream Social and SYP Speed Mentoring	2:30 - 2:50 PM
AC-11 Banquet	6:00 - 11:00 PM

"Digesters at Oceanside Wastewater Treatment Plant"
by Paul Cockrell, Engineer & Professional Photographer



Area Hotel Map



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Member Comments

“My first CWEA Annual Conference in sometime, excellent value for the amount of benefit I received.”

“Great organization for professional development. Good networking opportunities.”

“I have been to many conferences around the USA. I believe CWEA is the best!”

“The conference was well laid out. The sessions that I attended were excellent - with well qualified and knowledgeable speakers.”

“Best planned conference I have attended, everything worked seamlessly!”

“Another excellent conference.....”

www.cwea.org



PRELIMINARY PROGRAM



Ensuring Clean Water for California



California Association of Sanitation Agencies

SPRING CONFERENCE

April 27-29, 2011 Hyatt Regency at Capitol Park

1209 L Street

Sacramento, CA 95814

Phone: 800.233.1234

www.sacramento.hyatt.com

Great
theme,
capitol city
& new
sessions!

Listen, Learn and Advocate for Water Quality

For the first time in more than 10 years, CASA is in Sacramento and the conference is taking on an extra legislative track. Also for the first time, we are officially opening the conference with a luncheon on Wednesday! CASA encourages public agencies to schedule legislative meetings on Wednesday afternoon too.

Thursday

Special concurrent training lab on social media. Dan Walters lunch speaker!

Friday

Legislative Analyst Mac Taylor is invited to give the closing address.

President's Message



Dear CASA Members:

For CASA's Spring Conference, we are excited to return to the State Capitol. The Hyatt Regency at Capitol Park in downtown Sacramento will be the conference venue from April 27-29, 2011.

With the Brown Administration and legislators determinedly addressing the State's looming deficit, the Capitol is abuzz with proposed cuts and hiring freezes, slashed programs, budget revenue realignment, and major changes if the State doesn't extend taxes. Sacramento is the place to be! CASA made the decision to return to Sacramento in anticipation of our members needing to build relationships with their legislators during these turbulent times. The Program Committee focused its attention on various public policy issues facing clean water agencies while developing the conference agenda. In addition, the agenda gives time for the attendees to walk across the street to the State Capitol for visits with legislators and key staff members. CASA State Lobbyist Mike Dillon and Peter Detwiler, Chief Consultant to the Senate Governance and Finance Committee, will give a briefing on Wednesday to help prepare attendees for their meetings.

CASA's Spring Conference certainly offers one of the strongest conference programs to date. I encourage both my fellow governing officials as well as our agencies' professional staff leaders to take the time out of their busy schedules and be part of this important conference held in the State Capitol. CASA members will likely face many challenges and opportunities during this legislative session; we need to connect with our

Assemblymembers and State Senators before we need their help!

In contrast to what may be viewed as the "gloom and doom" of the State's fiscal picture, the State Capitol has revitalized its downtown significantly. Within steps of the Hyatt Regency are numerous new restaurants and shops to enjoy after the conclusion of the day's program.

There are too many highlights in this conference to capture them all in this letter, but I did want to share that we have made a slight change in the program. We will hold our opening lunch on Wednesday; we have invited Assemblyman Cameron Smyth to deliver the opening keynote address. He will be followed by Eastern Municipal Water District Board Member Phillip E. Paule, who will highlight the role of social media in today's world and explain how attendees can participate in the onsite social media labs offered by the CASA Communications Committee.

I hope to see you in Sacramento, where we can network with fellow colleagues and share information, as well as listen, learn and advocate for clean water agencies throughout the State. Until then, best regards and please don't hesitate to call the CASA office with questions about the conference.

Sincerely,

A handwritten signature in cursive script that reads "Barbara D. Hockett". The signature is written in dark ink on a light background.

Barbara D. Hockett, RN, MS Ed,
CASA President



Hotel Information

Please make your reservations as soon as possible.

Hyatt Regency at Capitol Park

1209 L Street
Sacramento, CA 95814
Phone: 800.233.1234 www.sacramento.hyatt.com

Hyatt Regency Sacramento welcomes you to the history and charm of northern California. The Hyatt Regency's AAA Four Diamond hotel is ideally situated directly across from the State Capitol and adjacent to the Sacramento Convention Center. Guests of the downtown Sacramento hotel are in the heart of one of the state's most vibrant cities. Within blocks of the hotel are the city's best shopping, restaurants and theaters. Walk to one of the many landmarks and museums, or visit historical Old Sacramento.

Room Reservations

- Room Rates: \$159 single/double occupancy (tax not included)
\$184 triple occupancy (tax not included)
\$209 quadruple occupancy (tax not included)
- Cut-off Date: Tuesday, April 5, 2011. Reservations requests received after the cut-off date will be based on availability at the hotel's prevailing rates.
- Check-in: 3:00 p.m. Check-out: Noon
- Parking: \$17 per night for self-parking; \$25 per night for valet and \$12 for day use.
- Wi-Fi access in guest rooms for a \$6.95 charge.
- Early Departure Fee: One night's stay will be charged for all guests who check out prior to the reserved checkout date.
- A credit card is necessary to hold your reservation. You must cancel your hotel reservation before 3:00 p.m. the day prior to arrival or you will be charged for one night's stay.

Booking Reservations

- Call 800.233.1234 and reference CASA
- A dedicated booking website has been created for our guests. You can make, modify and cancel hotel reservations online, as well as take advantage of any room upgrades, amenities or other services offered by the hotel. The link is available at www.casaweb.org on the Conference page.

Hotel Room Reservations and Waiting List

The Hyatt reservations department will manage the CASA waitlist and assures us that our delegates will be able to reserve a room based on CASA's group block. If you make advanced reservations and some of those individuals do not register for the conference, please cancel those rooms by the Tuesday, April 5 cut-off date. Your help will ensure all members attending the conference have a room at the negotiated rate and alleviate CASA's liability for additional costs associated with contractual obligations regarding our room block.

CASA'S Late Cancellation Policy

CASA initiated a Late Cancellation Policy because of the large number of cancellations in the final days approaching each conference. Our contractual obligations with the hotel hold CASA liable if we do not meet the room guarantee. Please note CASA's Late Cancellation Policy on the bottom of the registration form. If you cannot attend, send a colleague in your place by notifying the CASA office. ***The late fee for cancelling on or before Wednesday, April 13 is \$25. No refunds after April 13.***

Our Mission Statement

The mission of the California Association of Sanitation Agencies is to provide leadership, advocacy and information to our members, legislators, and the public, and to promote partnerships on clean water and beneficial reuse issues that protect public health and the environment.

WEDNESDAY
APRIL 27, 2011

7:00 a.m. – 12:00 p.m.

CSRMA Training Seminar

- Are Your Contracts Awarded to the Lowest RESPONSIBLE Bidder?
- Workers' Compensation Legal Update
- Employment Law Update

9:00 a.m. – 5:00 p.m.

Registration

9:00 a.m. – 12:00 p.m.

CASA Executive Board & Budget Meetings

12:00 p.m. – 1:30 p.m.

OPENING CONFERENCE LUNCHEON

Keynote: Assembly Local Governance Committee Chair, Cameron Smyth

▶ **NEW! OPENING LUNCHEON**



1:45 p.m. – 2:30 p.m.

GENERAL SESSION

Legislative Briefing & Capitol Visits Tips

- Peter M. Detwiler, Consultant, Senate Governance and Finance Committee
- Mike Dillon, CASA Lobbyist

2:30 p.m. – 5:00 p.m. - CONCURRENT SESSIONS

Capitol Meet and Greets - On Your Own

Agencies are encouraged to schedule meetings with legislators and key staff members for this timeframe in advance of the conference to discuss water quality issues of interest in your area. Consider scheduling a regional meeting with other districts on issues of mutual interest.

2:30 p.m. – 3:30 p.m.

Communications Committee Meeting

- Chair Michele McKinney Underwood, Western Municipal Water District
- Vice Chair Greg Chan, East Bay Municipal Utility District

3:00 p.m. – 4:00 p.m.

Joint Directors Managers Meeting

- Scott Goldman, South Orange County Wastewater Authority
- Paul Bushee, Leucadia Wastewater District

2010 Achievement Award Winners

- T.J.R.E. Terminal Island Renewable Energy Project
Technical Achievement - City of Los Angeles
- iRWD Student Education Program
Public Outreach/Education - Irvine Ranch Water District
- School Recycling Outreach Program
Public Outreach/Education - Midway City Sanitary District

4:00 p.m. – 5:30 p.m.

Associates Committee Meeting

- Chair Joseph A. Lauria, Malcolm Pirnie
- Vice Chair Vivian Housen, West Yost Associates

5:30 p.m. – 6:30 p.m.

Welcome Reception

Capitol View Room at the top of the Hyatt

THURSDAY
APRIL 28, 2011

7:30 a.m. – 9:00 a.m.

Continental Breakfast

7:30 a.m. – 5:00 p.m.

Registration

7:30 a.m. – 8:30 a.m.

Federal Legislative Committee Meeting

- Chair Ann Farrell, Central Contra Costa Sanitary District
- Vice Chair Michael Gold, Orange County Sanitation District

8:30 a.m. – 4:30 p.m. - CONCURRENT TRAINING

Social Media Training Lab -- How to Twitter, Get LinkedIn & Use Facebook

Sign up at the registration desk to learn how to use social media with hands-on instructors. Access to an active e-mail address is required of participants for this course. Director Philip E. Paule of Eastern Municipal Water District in a statement to CASA said, *"I highly encourage participating in the social media lab. It provides an experience for ongoing innovation to help you become socially savvy in your organizations communication plan."*

8:30 a.m. – 12:00 p.m. - **TECHNICAL SESSIONS**

8:30 a.m. – 9:45 a.m.

LAND ISSUES FORUM

- Chair Mike Sullivan, Los Angeles County Sanitation Districts
- Vice Chair Ruben Robles, Sacramento Regional County Sanitation District

- **Biosolids Compost VOC Emissions: Weak, Weaker, Weakest**
Peter G. Green, Ph.D., Assoc. Research Engineer, University of California, Davis
- **Biosolids Program Report**
Greg Kester, CASA Biosolids Program Manager
- **Hygiene Products: They Can't Keep A Good Biosolids Down**
Thomas M. Young, Ph.D., University of California, Davis



THURSDAY CONTINUED
APRIL 28, 2011

10:00 a.m. – 11:15 a.m.

WATER ISSUES FORUM

- Chair Ben Horenstein, East Bay Municipal Utility District
- Vice Chair E.J. Shalaby, West County Wastewater District

- Panel Discussion on Key State Water Board Initiatives

11:30 a.m. – 12:00 p.m.

AIR ISSUES FORUM

- Chair Lisa Rothbart, Orange County Sanitation District

- Developing an In-house Carbon Footprint Model
City of Los Angeles, Bureau of Sanitation



12:00 p.m. – 1:30 p.m.

CONFERENCE LUNCHEON

"California's Economic and Political Future"

Dan Walters, California Political Journalist and Author



1:45 p.m. – 4:30 p.m. - GENERAL SESSION

1st Vice President Gary W. Darling presiding

1:45 p.m. – 2:45 p.m.

U.S. EPA's Proposed Delta Rulemaking

Moderator: Randy Kanouse, East Bay Municipal Utility District (invited)

Panel

Jared Blumenfeld, EPA Region 9 Administrator (invited)

Phil Isenberg, Delta Stewardship Council Chair (invited)

2:45 p.m. – 3:00 p.m.

Doing the Right Thing – Update on Renewable Energy Advocacy

Jackie Kepke, Climate Change Program Manager

3:00 p.m. – 3:15 p.m.

Break

3:15 p.m. – 4:30 p.m.

Alternative Project Delivery and Financing Options in Challenging Times

Associates Panel on Technology and Innovation

4:45 p.m. – 5:30 p.m.

Program Planning Meeting

- Chair Jim Kelly, Central Contra Costa Sanitary District

- Vice Chair Grace Chan, Los Angeles County Sanitation Districts

5:30 p.m. – 7:30 p.m.

CSRMA Executive Board Meeting

6:00 p.m. – 7:00 p.m.

Spring Into An Hour of Power - Walk/Run Capitol Park

Roland Williams, General Manager, Castro Valley Sanitary District

FRIDAY
APRIL 29, 2011

7:30 a.m. – 9:00 a.m.

CSRMA Board of Directors Meeting

7:30 a.m. – 8:30 a.m.

Executive Board & Committee Chairs Meeting

8:00 a.m. – 9:00 a.m.

State Legislative Committee Meeting

- Chair Jeff Moorhouse, Carpinteria Sanitary District

- Vice Chair Terrie Mitchell, Sacramento Regional County Sanitation District

8:00 a.m. – 1:00 p.m.

Registration

8:00 a.m. – 9:00 a.m.

Closing Breakfast

9:00 a.m. – 11:00 a.m. - CLOSING GENERAL SESSION

President Barbara D. Hockett presiding

9:00 a.m. – 9:45 a.m.

Keynote Speaker: Mac Taylor, Legislative Analyst

9:45 a.m. – 10:05 a.m.

Washington Report

10:05 a.m. – 10:25 a.m.

Regulatory Outlook

10:25 a.m. – 11:00 a.m. - BUSINESS WRAP UP

• President's and Executive Board Reports

• Executive Director's Report

• Closing Remarks

• Adjourn

12:00 p.m. – 4:00 p.m.

Attorneys Committee Meeting

- Chair Carl P.A. Nelson, Bold, Polisner, Maddow, Nelson & Judson

- Vice Chair Bradley R. Hugin, Woodruff Spradlin & Smart





California Association of Sanitation Agencies

SPRING CONFERENCE

April 27-29, 2011 Hyatt Regency, Sacramento, CA

REGISTRATION FORM - REGISTER BY WEDNESDAY, APRIL 13, 2011	
First Name:	Last Name:
Nickname:	E-mail:
Title:	Agency/Firm:
Check one: <input type="checkbox"/> Director Manager/Staff Associate <input type="checkbox"/> Attorney	
Guest First Name:	Guest Last Name:
<input type="checkbox"/> Full Conference \$425 <input type="checkbox"/> Wednesday only \$110 <input type="checkbox"/> Thursday only \$220 <input type="checkbox"/> Friday only \$110 <input type="checkbox"/> Attorneys Committee Meeting \$100 <input type="checkbox"/> Guest (includes receptions and breakfast functions) \$65 <input type="checkbox"/> Guest for Wednesday Conference Luncheon \$50 <input type="checkbox"/> Guest for Thursday Conference Luncheon \$50 <input type="checkbox"/> Will attend Communications Committee Meeting <input type="checkbox"/> Will attend new Opening Lunch	
First Name:	Last Name:
Nickname:	E-mail:
Title:	Agency/Firm:
Check one: <input type="checkbox"/> Director Manager/Staff Associate <input type="checkbox"/> Attorney	
Guest First Name:	Guest Last Name:
<input type="checkbox"/> Full Conference \$425 <input type="checkbox"/> Wednesday only \$110 <input type="checkbox"/> Thursday only \$220 <input type="checkbox"/> Friday only \$110 <input type="checkbox"/> Attorneys Committee Meeting \$100 <input type="checkbox"/> Guest (includes receptions and breakfast functions) \$65 <input type="checkbox"/> Guest for Wednesday Conference Luncheon \$50 <input type="checkbox"/> Guest for Thursday Conference Luncheon \$50 <input type="checkbox"/> Will attend Communications Committee Meeting <input type="checkbox"/> Will attend new Opening Lunch	
REGISTRATION FEES	
No. of Delegates include all functions	x \$425 =
No. of Delegates, Wednesday only	x \$110 =
No. of Delegates, Thursday only	x \$220 =
No. of Delegates, Friday only	x \$110 =
No. of Attorneys for Committee Meeting only	x \$100 =
No. of Guests includes Receptions and Breakfast functions:	x \$ 65 =
No. of Guests for Conference Luncheon - Wednesday	x \$ 50 =
No. of Guests for Conference Luncheon - Thursday	x \$ 50 =
Total:	
PAYMENT METHOD	
<input type="checkbox"/> Online registration with credit card: visit us at www.casaweb.org and click on "Conferences" – Visa and MasterCard accepted online	
Purchase Order#:	Mail check - Check #:

IMPORTANT

- \$25 cancellations fee on or before **Wednesday, April 13, 2011.**
- No refund for late cancellations after **Wednesday, April 13, 2011.**
- Send a colleague if you cannot attend, please notify the office.

Make checks payable to:

CASA
 1215 K Street, Suite 2290
 Sacramento, CA 95814
 tel: 916-446-0388 fax: 916-231-2141



CSRMA SAVE THE DATE!

CSRMA Risk Management Seminar at CASA...

Sponsored by: *California Sanitation Risk Management Authority (CSRMA)*

Sessions and Topics

7:00 a.m. – 8:00 a.m.

Catered Breakfast

8:00 a.m. – 9:15 a.m.

ARE YOUR CONTRACTS AWARDED TO THE LOWEST RESPONSIBLE BIDDER? – THE ROLE OF A CONTRACTOR'S LOSS HISTORY IN DETERMINING "RESPONSIBLE"

In addition to being sound risk management practice, CalOSHA's multi-employer worksite safety standard provides public agencies awarding public contracts ample reason to include a bidder's loss history as part of determining the lowest responsible bidder. This presentation will provide attendees with several techniques public agencies can use to include a bidder's past safety performance as part of the basis for determining lowest responsible bidders.

- *David Patzer, CSRMA Risk Control Advisor*

- *Eric Danly, Principal Meyers Nave*

9:25 a.m. – 10:20 a.m.

WORKERS' COMPENSATION LEGAL UPDATE

Workers' Compensation is an ever-changing playing field. Participants will learn what is new in workers' compensation for 2011 and ways CSRMA Member agencies can contain workers' compensation costs. Participants will learn about which laws changed in 2011, the benefits of joining the CSRMA Medical Provider Network (MPN) and how they can make a difference in keeping their workers' compensation costs down.

- *Heather Truro, CSRMA Worker's Compensation Advisor*

10:30 a.m. – 12:00 a.m.

EMPLOYMENT LAW UPDATE

Keeping pace with the latest changes and developments in employment law is your best defense in today's litigious workplace! A survey conducted by the Society for Human Resource Management reveals that more than half of employers have been sued in employment-related cases. It is more critical than ever to have the knowledge necessary to comply with federal and state employment laws to prevent costly and time-consuming litigation.

- *Liebert Cassidy Whitmore, CSRMA's Employment Practices Hotline service provider*

When

Wednesday, April, 27, 2011

7:00 a.m. – 12:00 p.m.

(registration and catered breakfast begins at 7:00 a.m.)

Where

Hyatt Regency

Sacramento, CA

(April CASA Conference Location)

Phone: 800-233-1234

Cost

The seminar is free to all CSRMA members.

There will be a nominal fee of \$50 for all non-CSRMA members *(Cash or check only, payable to CSRMA either in advance or at the door.)*

How to Register

Register via the Internet at:

[http://www.slpeonlinetraining.com/csrma/](http://www.slpeonlinetraining.com/csrma/ViewSeminars.cfm)

[ViewSeminars.cfm](http://www.slpeonlinetraining.com/csrma/ViewSeminars.cfm)

Questions

Please contact David Patzer, CSRMA Risk Control Advisor at losscontrol@sbcglobal.net or at 707-373-9709.

Please Note:

It is important we have an accurate headcount prior to the date of the seminar to ensure that breakfast is available for those attending the seminar. Please take a moment to pre-register if you plan to attend.