



LEADERS IN
ENVIRONMENTAL
PROTECTION

**BOARD OF DIRECTORS
REGULAR MEETING**

DATE: Wednesday, April 10, 2013
TIME: 5:00 p.m.
PLACE: Leucadia Wastewater District
1960 La Costa Avenue, Carlsbad, CA 92009

AGENDA

Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. General Public Comment Period**
- 5. Approval of Agenda**
- 6. Presentations and Awards**
 - A. Achievement of an Individual Objective. (Page 1)

CONSENT CALENDAR

Items 7-10 will be enacted in one motion in accordance with the recommendation unless removed from the Consent Calendar by the Board of Directors, Staff or Public. If a member of the public wishes to remove an item, they should submit a "Request to Address the LWD Board of Directors" form to the Board Secretary prior to the meeting. Items removed from the Consent Calendar will be considered in the original agenda order immediately following adoption of the Consent Calendar.

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

- March 13, 2013 Regular Board Meeting (Pages 2-7)
- March 21, 2013 Special Board Meeting (Pages 8-10)
- April 3, 2013 Engineering Committee Meeting (Pages 11-12)

8. Approval of Demands for March/April 2013

This item provides for Board of Directors approval of all demands paid from LWD during the month of March and a portion in April 2013. (Pages 13-30)

9. Operations Report

This report discloses the year-to-date and monthly flow, rain fall, EDU's and reclaimed water averages; along with MGD flow comparisons from FY 12 to FY 13 and flows by sub-basin. (Pages 31-34)

10. Finance Report

This report discloses up-to-date schedule of assets, liabilities, net assets and compares fiscal year-to-date expenditures to the FY 13 budget and discloses monthly investments. (Pages 35-42)

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority Reports

- A. A EWA Board of Directors meeting was held on March 27, 2013 – report by Director Juliussen. (Pages 43-44)
- B. An Encina Member Agencies Manager's Meeting was held on April 2, 2013 – report by GM Bushee. (Verbal)

12. Committee Reports

- A. Engineering Committee meeting was held on April 3, 2013 – report by Director Juliussen. (Page 45)

ACTION ITEMS

13. Award of the District's L1 Force Main Internal Corrosion Evaluation Project Construction Contract

Authorize the General Manager to execute an Agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000 and authorize the transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the L1 Force Main Corrosion Evaluation Project. (Pages 46-49)

- 14. Revision of Leucadia Water District Standard Specifications and Procedures for Wastewater Facility Projects**
Adopt Resolution No. 2231 revising Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facility Projects. (Pages 50-54)
- 15. Board of Directors Compensation Adjustment.** (Pages 55-56)
- 16. Call for Nominations for the Local Agency Formation Commission (LAFCO) Independent Special District Member.** (Pages 57-60)
- 17. Strategic Planning Workshop Follow Up – Proposed “Strategies” Revisions**
Review the Strategic Plan's Proposed “Strategies” revisions and provide direction, as appropriate. (Pages 61-63)

INFORMATION ITEMS

- 18. Project Status Updates and Other Informational Reports**
 - A. Completion of the Force Main Corrosion Protection Project. (Page 64)
 - B. February 1, 2013 Batiquitos Force Main Spill Update. (Verbal)
 - C. Encina Phase V Project Cost Reconciliation Status. (Verbal)
- 19. Directors' Meetings and Conference Reports**
None.
- 20. General Manager's Report**
- 21. General Counsel's Report**
- 22. Board of Directors' Comments**
- 23. Closed Session**
Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Sec. 54956.9(b)(3)(A) and (C): Potential action re recycled water rebates.
- 24. Adjournment**

AFFIDAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: April 4, 2013



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Presentations and Awards – Achievement of an Individual Objective**

It is my pleasure to announce that two Leucadia Wastewater District (LWD) staff members recently met an individual performance objective under LWD's Incentive Program. The achievements are as follows:

10 Year Service Award – Paul Bushee

On April 3, 2013, I passed my 10th anniversary of employment at LWD. It is amazing how fast the time has gone by and the past 10 years at LWD have been extremely rewarding to me. As an individual objective under LWD's Incentive Program, I am eligible for an incentive award of \$200.

10 Year Service Award – Maggie McEniry

On April 7, 2013, Maggie passed her 10th anniversary of employment at LWD. This milestone is a tribute to Maggie's hard work and dedication to LWD. As an individual objective under LWD's Incentive Program, Maggie is eligible for an incentive award of \$200.

Please join me in congratulating Paul and Maggie.

cal:PJB

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
March 13, 2013

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, March 13, 2013 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Omsted, and Hanson
DIRECTORS ABSENT: None.
OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, District Engineer Steve Deering with Dudek, CPA Richard Duffey with Brownell & Duffey, Field Services Technician I Gabe Mendez, and Jamie Fagnant with Infrastructure Engineering Corp. (IEC).

3. Pledge of Allegiance

4. General Public Comment Period

There was no public comment.

5. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Juliussen, and carried, the Board of Directors approved the agenda.

6. Presentations and Awards

A. FST I Gabriel Mendez receives a professional achievement award.

GM Bushee introduced Field Services Technician I Gabe Mendez stating that he recently received a professional certification, the Water Treatment Grade II certification. He also presented background information about Gabe and congratulated him for his efforts. He stated that Gabe is eligible for a \$500 incentive as authorized under LWD's Incentive Program.

President Sullivan presented Gabe with his certification and an incentive check for \$500 as authorized under LWD's Incentive Program.

The Board of Directors congratulated Gabe for his efforts.

B. Achievement of an Organizational Objective.

GM Bushee presented the item. He stated that LWD's incentive program authorizes a 50%

cost sharing of the CSRMA dividend payment. He stated that this dividend reflects the District's excellent safety record. He noted that all employees are eligible to receive a compensation award of \$361.25.

The Board members congratulated LWD staff for their efforts.

CONSENT CALENDAR

7. Approval of Board and Committee Minutes

Minutes of the following meetings:

February 13, 2013 Regular Board Meeting
February 20, 2013 Special Board Meeting
March 5, 2013 Community Affairs Committee Meeting
March 6, 2013 Engineering Committee Meeting

8. Approval of Demands for February/March 2013

Payroll Checks numbered 16555-16614; General Checking – Checks numbered 43534-43637; voided check no. 43461.

9. Operations Report (A copy was included in the original March 13, 2013 Agenda)

10. Finance Report (A copy was included in the original March 13, 2013 Agenda)

EWA and COMMITTEE REPORTS

11. Encina Wastewater Authority (EWA) Reports

A. EWA Board Report – Meeting was held on February 27, 2013.

Director Juliussen reported on the February 27, 2013 EWA Board of Directors meeting.

B. Encina Member Agencies Manager's (MAM) Meeting was held on March 5, 2013.

GM Bushee reported on the March 5, 2013 MAM Meeting.

12. Committee Reports

A. Community Affairs Committee meeting was held on March 5, 2013.

Director Omsted reported that the CAC reviewed and commented on the draft text of the spring 2013 newsletter. He indicated that the CAC directed staff to move forward with the production of the newsletter. He stated that the CAC also reviewed the teacher grant applications and agreed to present them to the Board for approval. He noted that this item will be reviewed later in the agenda.

In addition, the CAC received cost estimates for a website update. Staff will consider the estimates and include funds in the FY 2014 budget if an update is approved.

Director Hanson asked several questions regarding the District's current website. GM Bushee stated that the Red Rocket platform, which was developed approximately five years ago, can no longer be maintained.

Director Juliussen inquired about the webcam noting that he would prefer the camera to be a security camera rather than a webcam. He also asked about the website hits. GM Bushee stated that EA Hill provided a report of web hits several months ago. His recollection was the District has not seen a significant increase in website traffic due to the web camera. He also indicated that staff could provide an update on web hits to the Board.

B. Engineering Committee meeting was held on March 6, 2013.

Director Juliussen reported that the EC reviewed an agreement with Infrastructure Engineering Corp. (IEC) for engineering design services for the Gravity Pipeline Project in an amount not to exceed \$57,455. He stated that the EC concurred with staff to present them to the Board for approval. It will be presented later in the agenda.

In addition, he reported that the EC received an update on the Batiquitos Pump Station Rehabilitation Project.

ACTION ITEMS

13. Authorize the General Manager to execute an agreement with Infrastructure Engineering Corporation (IEC) for engineering design services for the Gravity Pipeline Rehabilitation Project in an amount not to exceed \$57,455.

TSM Morishita presented the item stating that it was reviewed by the EC on March 6th. He indicated that this project is a goal in the FY 13 Tactical Plan.

He noted that last month the Board approved the Asset Management Plan, which included this project. He provided details on the gravity sewer pipeline category which describes three projects within the five year CIP plan. He noted that these projects were combined into the single gravity line rehabilitation project for cost efficiencies and project administration.

Director Juliussen noted that IEC and specifically, Jaime Fagnant, have done a great job.

Following discussion, and upon a motion duly made by Director Juliussen, seconded by Director Omsted and carried, the Board of Directors authorized the General Manager to execute an agreement with Infrastructure Engineering Corporation for engineering design services for the Gravity Pipeline Rehabilitation Project in an amount not to exceed \$57,455.

14. Authorization to Fund Environmental and Feasibility Study Efforts for the North San Diego County Regional Water Recycling Project.

GM Bushee presented this item by providing background information on the North San Diego County Regional project. He stated that the North County Recycling partners have determined it would be best to develop a Programmatic Environmental Impact Report (PEIR) and Feasibility

Study for the project in order to receive Prop. 84 State funding and begin construction of the project. He noted that the PEIR would also meet federal requirements for the project. He stated that the total cost for the PEIR and Feasibility Study is \$482,653 and the District share of the cost is \$48,300. GM Bushee added that the full amount of \$48,300 will be reimbursed to LWD as part of Prop. 84 funding that has already been authorized.

Vice President Kulchin inquired about the next benchmark after the PEIR and Feasibility Study, specifically when we will start producing recycling water. GM Bushee stated that the District first needs an agreement with an agency desiring our recycled water. He indicated that some members of the group have begun their own projects because they have more control over their recycled water market. GM Bushee noted that the next step for LWD is to pursue an agreement with Olivenhain MWD to purchase recycle water from the District.

Director Juliussen asked if the cost of upgrading the failsafe pipeline would be included in the funding for the project. GM Bushee stated that replacement of the pipeline was included in the North County project as part of phase II improvements.

Director Omsted asked how the cost of the PEIR and Feasibility Study will be divided between the members of the group. GM Bushee stated that the total cost is divided equally between the 10 members.

Following discussion, and upon a motion duly made by Director Hanson, seconded by Vice President Kulchin and carried, the Board of Directors authorized the General Manager to expend \$48,300 for the development of a Programmatic Environmental Impact Report (PEIR) and Feasibility Study for the North San Diego County Regional Water Recycled Water Project subject to full reimbursement from previously authorized Proposition 84 Grant funds.

15. Award Teacher Grants.

Award three Teacher Grants totaling \$2,988.

EA Hill presented this item stating that the teacher grant applications were reviewed by the CAC at its March 5, 2013 meeting. She stated that implementation of the teacher grant program is a tactical goal in the FY 13 Tactics and Action Plan.

She indicated that the three grants that were received met the program criteria. She added that the CAC and staff recommend that the Board approve all three teacher grants totaling \$2,988.

Following discussion, and upon a motion duly made by Director Kulchin, seconded by Director Juliussen and carried, the Board of Directors awarded three teacher grants totaling \$2,988.

16. Call for Nominations to the CSDA Board of Directors Seat B.

ASM LeMay presented this item.

President Sullivan stated that she is not nominating anyone since she is supporting incumbent Bill Nelson's bid for re-election. The Board of Directors agreed not to submit a nomination for the CSDA Board of Directors Seat B.

17. Call for Nomination to the Local Agency Formation Commission (LAFCO) Special District

Advisory Committee.

ASM LeMay presented this item.

Director Hanson stated that she doesn't have any recommendations to the LAFCO Special District Advisory Committee. She noted that she is currently on the committee.

The Board of Directors agreed not to submit a nomination to the LAFCO Special District Advisory Committee.

18. Fiscal Year 2014 (FY 14) Budget Development Schedule.

ASM LeMay presented this item pointing out the dates for the upcoming Special Board meeting and Regular Board meeting that will review the FY 14 Budget. He noted that in the past committees have reviewed portions of the budget; however, the Board directed staff to schedule a special board meeting to review the entire budget. The Board of Directors confirmed the meeting dates.

INFORMATION ITEMS

19. Project Status Updates and Other Informational Reports

- A. LWD received the 2012 MARCOM Gold winner award in the External Newsletter/Government category.

President Sullivan announced the award stating that TRG submitted the application for the District. She also noted that the District has received several positive comments on the newsletter.

20. Directors' Meetings and Conference Reports

None.

21. General Manager's Report

General Manager Bushee reported on the following items:

- An update on the North County Recycled Water group; stating that the 2-year lobbying agreement is ending. He indicated that the group decided to extend the agreement for an additional year. LWD's estimated cost is \$15,000 and that he plans to execute the 1 year extension for LWD.
- The Watereuse Conference is scheduled for next week, starting on March 17, 2013. He stated that all Board members are attending and that he will be out of the office as well at the CSRMA Long Range Planning session. ASM LeMay will be the Acting GM.
- EA Hill provided a newspaper article as a handout regarding the North San Diego County Recycled Water project.
- He reminded the Board of the Special Board meeting on Thursday, March 21, 2013 at 9:00 a.m. to review the Financial Plan Update.

President Sullivan moved the Board of Directors Comments forward.

22. Board of Director's Comments

There were no Board comments.

23. General Counsel's Report

General Counsel Brechtel provided an update on the recovery of the recycled water rebates indicating that there is nothing to report under closed session unless the Board would like to proceed to closed session.

President Sullivan stated that there was no need for the Board to go into closed session based on the General Counsel's update on the recycled water rebates.

The Board of Directors did not proceed to closed session.

24. Closed Session.

A. Conference with District Legal Counsel to discuss anticipated litigation pursuant to California Government Code Section 54956.9(b)(3)(A) and (C): Potential action regarding recycled water rebates.

25. Adjournment

President Sullivan adjourned the meeting at 5:47 p.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT

Minutes of a Special Board Meeting

March 21, 2013

A special meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Thursday, March 21, 2013 at 9:00 a.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Sullivan called the meeting to order at 9:00 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan, Kulchin, Juliussen, Omsted and Hanson

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Executive Assistant Trisha Hill, Richard Duffey with Brownell and Duffey, District Engineer Steve Deering, Brian Jewett with Black & Veatch.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Hanson, and carried, the Board of Directors approved the agenda.

5. Public Comment

There was no public comment.

6. Financial Plan Update

- A. Review and discuss various financial models that the Leucadia Wastewater District (LWD) could use to meet its future financial obligations.

GM Bushee presented the item stating the purpose of the meeting, noting that the meeting is an interactive workshop. He provided a brief summary and results of the 2008 Financial Plan update and the need to update the Financial Plan. He introduced Mr. Jewett of Black & Veatch to provide an overview of the 2013 Financial Plan update.

Mr. Jewett presented an overview of the 2013 Financial Plan update. He provided information on the background of the financial planning process, the financial assumptions used in the model, and the four scenarios that could be used to meet future financial obligations for the District.

He also provided a recent sewer rate survey that indicated that the current median sewer rate is approximately \$52/month. The District's sewer rate is well below this rate at \$21.52/month.

He stated that the model includes a capacity fee increase to \$4,006 per EDU from the current rate at \$3,732 per EDU. He noted that this rate is competitive with other agencies capacity fee. He also stated that the model included an operating reserve with a minimum balance of 33% of the operating funds. He added that the emergency reserve will remain at \$7.5 million.

He stated that the model includes four financial scenarios that include three pay as you go options and one bonding option. He provided details on each scenario that include three different rates increases: 9%, 10%, and 11%. Each scenario was based on three years on and three years off with the first increase beginning in FY 15. He also provided details on the bonding scenario indicating that the rate increases are low in the initial years, but the District would have higher rate increases later to pay off the bond and pay for capital expenditures.

The Board of Directors discussed these options in detail, asking Mr. Jewett several questions. Mr. Jewett answered their questions, noting that the District has done an excellent job of following its financial plan, which is not the case with some agencies. He also stated that the LWD's plan allows flexibility and that the District can change the plan based on its financial needs.

GM Bushee noted that this plan is a guide for the District and that the Board could change the rates or stabilize the rates based on the District's financial position at any given point in time. He stated that staff is not recommending a rate increase for FY 14. If the Board directs staff to move forward with the pay as you go option with, the initial rate increase will be in FY 15.

Director Kulchin stated that the proposed pay as you go plan with the rate increase for three on and three off has worked well for the District. He stated that he is not in favor of rate increase each year and that the District has been well operated using this approach.

Director Juliussen noted that a 10% increase for three years seemed to be high. GM Bushee stated that since our rate is low, the 10% increase is not from a dollar standpoint when high compared with other agencies.

The Board of Directors requested a copy of the PowerPoint presentation. EA Hill provided a copy of the presentation as a handout.

Director Juliussen suggested using a 9% increase for FY 14. GM Bushee stated that staff did not recommend increasing the rates next fiscal year because the District was stabilizing the rates until FY14 and there is no need for a rate increase based on the 2008 Financial Plan. In addition, time was short for staff to meet Prop. 218 requirements and notice a public hearing for a proposed rate increase.

Director Omsted suggested that staff use the 10% rate increase model to finalize the Financial Plan Update. President Sullivan concurred, along with the other Board members.

Following discussion, the Board of Directors provided direction to staff to continue with the "Pay as you go" policy for capital replacement and update the 2013 Financial Plan by using the 10% rate increase for a period of three years, beginning in FY 2015.

7. Information Items

None.

8. Adjournment

President Sullivan adjourned the meeting at 10:00 a.m.

Elaine Sullivan, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of an Engineering Committee Meeting
April 3, 2013

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Wednesday, April 3, 2013 at 8:30 p.m., at the LWD Administration Office located at 1960 La Costa Avenue, Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:30 a.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen and Kulchin

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee; Technical Services Manager Robin Morishita; Field Services Superintendent Jeffery Stecker; Field Services Supervisor Marvin Gonzalez; Field Services Technician III Ian Riffle; District Counsel Wayne Brechtel; Jeffrey Meyer from Dudek; Jamie Fagnant from Infrastructure Engineering Corporation

3. Public Comment

No public comment was received.

4. New Business

- A. Authorize the General Manager to execute an agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000.

TSM Morishita presented staff's recommendation. Following discussion, the EC concurred with staff to present this recommendation at the April 2013 Board meeting for approval.

- B. Adopt Resolution No. 2231 revising the Leucadia Wastewater District's Standard Specifications and Procedures for Wastewater Facility Projects.

Jeffrey Meyer from Dudek presented an overview of the updates to the Districts Standard Specifications. Following discussion, the EC concurred with staff to present this recommendation at the April 2013 Board meeting for adoption.

5. Information Items

- A. Force Main Corrosion Protection Project – Completion

TSM Morishita reported that the Force Main Corrosion Protection Project was completed by Farwest Corrosion Control Company on February 10, 2013. No

change orders were issued. Therefore, the final project cost was the contract price of \$144,135.

B. Selection of a new Work Management System

FST III Ian Riffle presented a PowerPoint of staff's evaluation of a new Work Management System (WMS). Mr. Riffel noted that this is one of staff's FY 13 tactical goals. Mr. Riffel stated that the existing work management system was installed in 1997 and support for the system is difficult to obtain. Mr. Riffel indicated that staff met with a number of agencies to discuss the systems they use. Following analysis, staff has identified the infraMap WMS as the preferred system because it is user friendly and is much more efficient than LWD's existing system. The EC discussed the system at length asking a number of questions. Following discussion, the EC agreed with staff to include funding of \$97,000 for new system in the FY 14 Capital Acquisition Budget.

C. Batiquitos Pump Station Rehabilitation Project Update

TSM Morishita presented an update of the Batiquitos Pump Station Rehab Project. The update included the installation of Pump Number 1, the Emergency Basin Chopper Pump and the new Air Conditioning Units.

D. February 1, 2013 Batiquitos Spill Update

GM Bushee briefed the EC that the initial construction cost estimate for the B2 Force Main repair is approximately \$100,000. Staff is still negotiating the final cost with Charles King Company.

6. Director's Comments

None.

7. General Manager's Comments


GM Bushee informed the EC that Encina Staff has indicated that the District has underpaid for the Phase V Expansion Project in the amount of \$1.8 million. Staff is evaluating ways to reduce this financial burden and will meet with Encina to negotiate the final amount.

8. Adjournment

Chairperson Juliussen adjourned the meeting at approximately 9:33 a.m.

Paul J. Bushee,
Secretary/Manager
(Seal)

MEMORANDUM

DATE: April 4, 2013
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Approval of March/April Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **642,923.79**.
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months March 8, 2013 – April 4, 2013.

Operating expenses totaled \$**245,773.11** while Capital Improvement Program expenses totaled \$**301,709.52**.

Payroll for employees and the Board totaled \$ **95,441.16**.

Attached please find a year to date Employee and Board Payroll Report from March 2012 to April 2013 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account March/April 2013
Attachment 2	Payroll Check Register dated March 14, 2013
Attachment 3	Accounts Payable Check Register dated March 15, 2013
Attachment 4	Payroll Check Register dated March 20, 2013
Attachment 5	Accounts Payable Check Register dated March 22, 2013
Attachment 6	Accounts Payable Check Register dated April 1, 2013
Attachment 7	Board Payroll Check Register dated April 1, 2013
Attachment 8	Payroll Check Register dated April 3, 2013
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

April 10, 2013

1. Demands

Category	Check #'s	Amount	Total
Payroll Check -3/14/2013	16615 - 16633 Incentive	\$ 6,433.08	
Payroll Check-3/20/2013	16634 - 16651	\$ 41,961.15	
Board Payroll Check -4/1/2013	16652 - 16656	\$ 4,752.45	
Payroll Check -4/3/2013	16657 - 16674	\$ 42,294.48	
	Total		\$95,441.16
General Checking -3/15/2013	43638 - 43680	\$ 411,359.44	
General Checking -3/22/2013	43681 - 43708	\$ 89,949.45	
General Checking - 4/1/2013	43709 - 43735	\$ 46,173.74	
	Total		\$547,482.63
			\$642,923.79
	Grand Total		\$642,923.79

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 14, 2013
INCENTIVE

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16615 - 16633	3/14/2013	\$6,433.08

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43638- 2593	1	3/15/2013	10128 THE LAWTON GROUP		
	1		47662 TEMP HOURS W/E 3/3/13	324.00	49659
43638- 2593	1	3/15/2013	Logged	*** Total ***	324.00
43639- 2593	2	3/15/2013	10720 AT&T		
	2		47683 LD PHONE @ BPS	32.27	BPS-2/13
43639- 2593	2	3/15/2013	Logged	*** Total ***	32.27
43640- 2593	3	3/15/2013	11034 BAY CITY ELECTRIC WORKS, INC		
	3		47650 #134 PORTABLE PUMP BRAKE REPLA	4,771.02	W108677
43640- 2593	3	3/15/2013	Logged	*** Total ***	4,771.02
43641- 2593	4	3/15/2013	11070 BATIQUITOS LAGOON FOUNDATION		
	4		47661 RENEWAL-BLF-2013	250.00	BLF-13-14
43641- 2593	4	3/15/2013	Logged	*** Total ***	250.00
43642- 2593	5	3/15/2013	11550 BOOT WORLD, INC		
	5		47659 SAFETY BOOTS-I.R. A.R.	326.34	1096486-IN
43642- 2593	5	3/15/2013	Logged	*** Total ***	326.34
43643- 2593	6	3/15/2013	11650 BROWNELL AND DUFFEY CPA		
	6		47642 OPEN PO-CONTRACT-ACCT/FINANCIA	7,293.75	030613
43643- 2593	6	3/15/2013	Logged	*** Total ***	7,293.75
43644- 2593	7	3/15/2013	12029 CWEA		
	7		47668 MEMBERSHIP RENEWAL-J.HANSON	140.00	3309-J.HANSON
	7		47669 MEMBERSHIP RENEWAL-E. SULLIVAN	140.00	1853-E.SULLIVAN
	7		47670 MEMBERSHIP RENEWAL-A.JULIUSSEN	140.00	1709-A.JULIUSSEN
43644- 2593	7	3/15/2013	Logged	*** Total ***	420.00
43645- 2593	8	3/15/2013	12065 CARLSON & BEAULOYE		
	8		47646 SERVICE AWT SANDFILTER COMPRES	636.38	46090
43645- 2593	8	3/15/2013	Logged	*** Total ***	636.38
43646- 2593	9	3/15/2013	12112 JEFF BILLS		
	9		47640 OPEN PO-CONSULTING FEES	3,650.09	CC-3/4/13
43646- 2593	9	3/15/2013	Logged	*** Total ***	3,650.09
43647- 2593	10	3/15/2013	12360 CITY OF CARLSBAD		
	10		47679 WATER @ OFFICE	105.27	81213-5-2/13
	10		47680 WATER @ PLANT/OFFICE	89.10	81213-2/13
	10		47681 WATER @ VACTOR	194.72	104-2/13
	10		47682 WATER @ VACTOR	177.40	103-2/13
43647- 2593	10	3/15/2013	Logged	*** Total ***	566.49
43648- 2593	11	3/15/2013	12514 CONEXIS		
	11		47675 SEC 125 FLEX PLAN-FEB	130.00	0213-OR5179
43648- 2593	11	3/15/2013	Logged	*** Total ***	130.00
43649- 2593	12	3/15/2013	12631 CORODATA		
	12		47645 OPEN PO-STORAGE	72.40	RS4006273
43649- 2593	12	3/15/2013	Logged	*** Total ***	72.40

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43650- 2593	13	3/15/2013	13014	DIAMOND ENVIRONMENTAL SERVICES		
	13		47648	2 PORTABLE RESTROOMS-COLLEC CR	204.35	33401005
43650- 2593	13	3/15/2013	Logged	*** Total ***	204.35	
43651- 2593	14	3/15/2013	13072	DATA NET		
	14		47684	IS MAINT AND SUPPORT	390.00	9744846
	14		47685	IS MAINT AND SUPPORT	447.50	9744816
43651- 2593	14	3/15/2013	Logged	*** Total ***	837.50	
43652- 2593	15	3/15/2013	13128	DESIGNS BY THE SEA		
	15		47664	MAINT AND REPAIR	132.52	10654
43652- 2593	15	3/15/2013	Logged	*** Total ***	132.52	
43653- 2593	16	3/15/2013	13261	DEPT HEALTH SERVICES		
	16		47667	RENEWAL-TI-K.BUTTS	105.00	25828-K.B.
43653- 2593	16	3/15/2013	Logged	*** Total ***	105.00	
43654- 2593	17	3/15/2013	15223	FEDERAL EXPRESS CORPORATION		
	17		47663	SHIPPING	85.86	2-200-64845
43654- 2593	17	3/15/2013	Logged	*** Total ***	85.86	
43655- 2593	18	3/15/2013	15812	FARWEST CORROSION CONTROL CO		
	18		47643	FORCE MAIN CORROSION PROTECTIO	144,135.00	#01
43655- 2593	18	3/15/2013	Logged	*** Total ***	144,135.00	
43656- 2593	19	3/15/2013	17520	JAMES WING, TRUSTEE		
	19		47673	REFUND DEV #805-BRUNSWICK	21,421.57	HYMETTUS
43656- 2593	19	3/15/2013	Logged	*** Total ***	21,421.57	
43657- 2593	20	3/15/2013	17552	THE HOME DEPOT CRC/GECF		
	20		47655	OPEN PO-SUPPLIES @ BPS, AWT ET	296.93	7622-FEB
43657- 2593	20	3/15/2013	Logged	*** Total ***	296.93	
43658- 2593	21	3/15/2013	18150	ICMA RETIREMENT-303979		
	21		47678	DEFERRED COMP-ICMA	3,359.42	ICMA-3/6/13
43658- 2593	21	3/15/2013	Logged	*** Total ***	3,359.42	
43659- 2593	22	3/15/2013	18561	U.S. BANK		
	22		47690	CONF. SUPPLIES, TRAINING, ETC	10,607.83	US BANK-2/22/13
43659- 2593	22	3/15/2013	Logged	*** Total ***	10,607.83	
43660- 2593	23	3/15/2013	20011	JACKSON & BLANC		
	23		47638	OPEN PO-CONTRACT-HVAC SERVICE/	1,480.00	000168379
43660- 2593	23	3/15/2013	Logged	*** Total ***	1,480.00	
43661- 2593	24	3/15/2013	21102	CASH		
	24		47689	PETTY CASH-FEB/MARCH	361.08	PETTY 3/7/13
43661- 2593	24	3/15/2013	Logged	*** Total ***	361.08	
43662- 2593	25	3/15/2013	23071	NATIONAL NOTARY ASSOCIATION		
	25		47665	NOTARY E/O INS-T.H.	33.00	A49086
43662- 2593	25	3/15/2013	Logged	*** Total ***	33.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43663- 2593	26	3/15/2013	23111	JOHN WARNER SMITH		
	26		47660	BACKFLOW TESTING	100.00	NCB-3/6/13
43663- 2593	26	3/15/2013	Logged		100.00	
				*** Total ***		
43664- 2593	27	3/15/2013	24224	OFFICE DEPOT, INC.		
	27		47644	OPEN PO-OFFICE SUPPLIES	268.03	647641902017
43664- 2593	27	3/15/2013	Logged		268.03	
				*** Total ***		
43665- 2593	28	3/15/2013	25019	PACIFIC SAFETY COUNCIL		
	28		47671	MEMBERSHIP RENEWAL-2013-2014	130.00	401
43665- 2593	28	3/15/2013	Logged		130.00	
				*** Total ***		
43666- 2593	29	3/15/2013	25032	PALOMAR WATER		
	29		47677	BOTTLED WATER @ OFFICE	146.25	2540703
43666- 2593	29	3/15/2013	Logged		146.25	
				*** Total ***		
43667- 2593	30	3/15/2013	25121	PCL CONSTRUCTION, INC		
	30		47654	BPS REHAB PROJECT	164,541.00	#9
	30		47658	RETENTION 10%	-16,454.10	RETENTION #9
43667- 2593	30	3/15/2013	Logged		148,086.90	
				*** Total ***		
43668- 2593	31	3/15/2013	25260	PERS RETIREMENT		
	31		47686	EMPLOYEE RETIREMENT-2/17/13	13,669.20	DUE 3/19/13
	31		47687	BOARD RETIREMENT ENDING 2/28/1	125.83	DUE 3/30/13
43668- 2593	31	3/15/2013	Logged		13,795.03	
				*** Total ***		
43669- 2593	32	3/15/2013	25260	PERS RETIREMENT		
	32		47688	EMPLOYEE RETIREMENT 3/3/2013	13,687.58	DUE 4/2/13
43669- 2593	32	3/15/2013	Logged		13,687.58	
				*** Total ***		
43670- 2593	33	3/15/2013	27729	RICHARD STINSON		
	33		47652	CONSTRUCTION MGMT BPS REHAB PR	11,900.00	#56
	33		47653	LANIKAI TRUNK SEWER LINING-CM	4,550.00	#56-
	33		47656	CONSULTING FEES-FEB-FORCE MAIN	150.00	#56--
	33		47657	CONSULTING FEES-FEB-LPS GENERA	100.00	#56---
43670- 2593	33	3/15/2013	Logged		16,700.00	
				*** Total ***		
43671- 2593	34	3/15/2013	27914	RFYEAGER ENGINEERING		
	34		47637	FORCE MAIN CATHODIC PROTECTION	3,250.00	13040
43671- 2593	34	3/15/2013	Logged		3,250.00	
				*** Total ***		
43672- 2593	35	3/15/2013	28128	SOUTHERN CALIFORNIA SOIL & TES		
	35		47639	BPS REHAB GEOTECH SERVICES	847.00	363123/124
43672- 2593	35	3/15/2013	Logged		847.00	
				*** Total ***		
43673- 2593	36	3/15/2013	29522	NANCIE T. SALLEE		
	36		47674	MOBILE SERVICES	357.00	1624
43673- 2593	36	3/15/2013	Logged		357.00	
				*** Total ***		
43674- 2593	37	3/15/2013	29730	T.S. INDUSTRIAL SUPPLY		
	37		47666	GREEN MARKING PAINT	46.80	1056738
43674- 2593	37	3/15/2013	Logged		46.80	
				*** Total ***		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43675- 2593	38	3/15/2013	30515	UNIFIRST CORPORATION		
	38		47647	OPEN PO-CONTRACT-UNIFORMS	188.44	3601016620
43675- 2593	38	3/15/2013	Logged	*** Total ***	188.44	
43676- 2593	39	3/15/2013	30530	UNION TRIBUNE PUBLISHING		
	39		47672	PUBLIC NOTICE AD	708.00	314137
43676- 2593	39	3/15/2013	Logged	*** Total ***	708.00	
43677- 2593	40	3/15/2013	30551	CARLSBAD FUELS CORPORATION		
	40		47641	OPEN PO-VEHICLE/TRUCK FUELS	1,871.93	20130225
43677- 2593	40	3/15/2013	Logged	*** Total ***	1,871.93	
43678- 2593	41	3/15/2013	30560	UNITED PARCEL		
	41		47676	SHIPPING	50.78	000025YY37103
43678- 2593	41	3/15/2013	Logged	*** Total ***	50.78	
43679- 2593	42	3/15/2013	30723	SIEMENS INDUSTRY, INC.		
	42		47651	OPEN PO-BIOXIDE	8,652.60	901145843
43679- 2593	42	3/15/2013	Logged	*** Total ***	8,652.60	
43680- 2593	43	3/15/2013	32271	WEST COAST SAFETY SUPPLY CO.,		
	43		47649	OPEN PO-CALIBRATIONS	940.30	170684144
43680- 2593	43	3/15/2013	Logged	*** Total ***	940.30	
					.00	
** Total check discount **					.00	
** Total check amount **					411,359.44	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: March 20, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16634 - 16651	3/20/2013	\$41,961.15

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43681- 2594	1	3/22/2013	10100 NAPA AUTO		
	1		47720 SUPPLIES	15.65	34228
43681- 2594	1	3/22/2013	Logged	*** Total ***	15.65
43682- 2594	2	3/22/2013	11431 BLACK & VEATCH CORPORATION		
	2		47721 FINANCIAL PLAN CONSULTING	6,168.60	1156907
43682- 2594	2	3/22/2013	Logged	*** Total ***	6,168.60
43683- 2594	3	3/22/2013	12350 CITY OF ENCINITAS		
	3		47699 RAISE 36 MANHOLES	26,300.00	CS13A
43683- 2594	3	3/22/2013	Logged	*** Total ***	26,300.00
43684- 2594	4	3/22/2013	13072 DATA NET		
	4		47706 MICROSOFT SERVER AND USER LICE	597.35	9744864
43684- 2594	4	3/22/2013	Logged	*** Total ***	597.35
43685- 2594	5	3/22/2013	13586 DOWNSTREAM SERVICES, INC.		
	5		47724 STORM DRAIN MAINT	65.00	71535
43685- 2594	5	3/22/2013	Logged	*** Total ***	65.00
43686- 2594	6	3/22/2013	14120 PAUL ECKE CENTRAL FOUNDATION		
	6		47740 TEACHER GRANT-HANK STEIZI	1,000.00	STEIZI-2013
43686- 2594	6	3/22/2013	Logged	*** Total ***	1,000.00
43687- 2594	7	3/22/2013	18150 ICMA RETIREMENT-303979		
	7		47713 DEFERRED COMP	3,359.42	ICMA-3/20/13
43687- 2594	7	3/22/2013	Logged	*** Total ***	3,359.42
43688- 2594	8	3/22/2013	18212 INFRASTRUCTURE ENGINEERING COR		
	8		47697 ON GOING GIS SUPPORT	600.00	6804
	8		47704 L1 FORCE MAIN CORROSION EVALUA	1,592.50	6802
	8		47705 CONTRACT-BPS ENGINEERING SERVI	555.00	6801
	8		47723 LANAKAI TRUNK CONTRACT	3,243.12	6803
43688- 2594	8	3/22/2013	Logged	*** Total ***	5,990.62
43689- 2594	9	3/22/2013	23068 NATIONWIDE RETIREMENT SOLUTION		
	9		47717 DEFERRED COMP-NATIONWIDE	216.25	NATION-3/20/13
43689- 2594	9	3/22/2013	Logged	*** Total ***	216.25
43690- 2594	10	3/22/2013	23524 NEPTUNE MOONLIGHT, LLC		
	10		47709 LATERAL REIMBURSEMENT	1,275.00	NEPTUNE
43690- 2594	10	3/22/2013	Logged	*** Total ***	1,275.00
43691- 2594	11	3/22/2013	24224 OFFICE DEPOT, INC.		
	11		47701 OPEN PO-OFFICE SUPPLIES	103.17	648587449001
	11		47711 OPEN PO-OFFICE SUPPLIES	11.01	648587459001
	11		47712 OPEN PO-OFFICE SUPPLIES	694.43	650067297001
43691- 2594	11	3/22/2013	Logged	*** Total ***	808.61
43692- 2594	12	3/22/2013	24425 OLIVENHAIN PIONEER P.T.A.		
	12		47741 TEACHER GRANT-THOMAS BAUGH	988.00	BAUGH-2013
43692- 2594	12	3/22/2013	Logged	*** Total ***	988.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43693- 2594	13	3/22/2013	25010 AT&T		
	13		47718 OFFICE ELEVATOR PHONE	181.75	OFFICE ELEVATOR
	13		47719 ODOR CONTROL MODEM	44.90	40093315-13
43693- 2594	13	3/22/2013	Logged	*** Total ***	226.65
43694- 2594	14	3/22/2013	25221 PARK DALE LANE PTA		
	14		47739 TEACHER GRANT-DEGREGORIO	1,000.00	DEGREGORIO
43694- 2594	14	3/22/2013	Logged	*** Total ***	1,000.00
43695- 2594	15	3/22/2013	25370 PITNEY BOWES GLOBAL FINANCIAL		
	15		47698 POSTAGE MACHINE-48 MONTH LEASE	155.87	1477133-MR13
43695- 2594	15	3/22/2013	Logged	*** Total ***	155.87
43696- 2594	16	3/22/2013	25618 PRIZM JANITORIAL SERVICES, INC		
	16		47707 OPEN PO-CONTRACT-JANITORIAL SE	1,281.15	7088
43696- 2594	16	3/22/2013	Logged	*** Total ***	1,281.15
43697- 2594	17	3/22/2013	27478 R. J. SAFETY SUPPLY CO., INC.		
	17		47703 OPEN PO- SAFETY ITEMS/SUPPLIES	166.80	311425-00
	17		47710 OPEN PO- SAFETY ITEMS/SUPPLIES	203.58	311583-00
43697- 2594	17	3/22/2013	Logged	*** Total ***	370.38
43698- 2594	18	3/22/2013	28020 SAN DIEGO GAS AND ELECTRIC		
	18		47727 ELECTRIC @ BPS	11,632.48	BPS-3/13
	18		47728 ELECTRIC @ RVPS	134.70	RVPS-3/13
	18		47729 ELECTRIC @ LCPS	1,030.00	LCPS-3/13
	18		47730 GAS @ OFFICE	220.93	OFFICE-3/13
	18		47731 ELECTRIC @ VP7	144.10	VP7-3/13
	18		47732 ELECTRIC @ SPS	739.38	SAXONY-3/13
	18		47733 ELECTRIC @ EEPS	636.60	E.ESTATES
	18		47734 NAT GAS @ EE	1.06	EE-GEN-3/13
	18		47735 ELECTRIC @ VP5	290.60	VP5-3/13
	18		47736 ELECTRIC @ AVOCADO PS	116.80	AVOCADO-3/13
	18		47737 ELECTRIC @ DIANA PS	432.49	DIANA PS-3/13
	18		47738 ELECTRIC @ EEPS	999.98	EEPS-3/13
43698- 2594	18	3/22/2013	Logged	*** Total ***	16,379.12
43699- 2594	19	3/22/2013	28020 SAN DIEGO GAS AND ELECTRIC		
	19		47726 ELECTRIC @ LPS/OFFICE	12,742.88	LPS/OFFICE
43699- 2594	19	3/22/2013	Logged	*** Total ***	12,742.88
43701- 2594	20	3/22/2013	28106 SCAP		
	20		47722 MEMBERSHIP RENEWAL-2013	538.00	DUES-2013-2014
43701- 2594	20	3/22/2013	Logged	*** Total ***	538.00
43702- 2594	21	3/22/2013	29225 TELEPACIFIC COMMUNICATIONS		
	21		47715 PHONE SYSTEM/SERVICE	1,014.93	44663091-0
43702- 2594	21	3/22/2013	Logged	*** Total ***	1,014.93
43703- 2594	22	3/22/2013	29814 TIERRA VERDE RESOURCES, INC		
	22		47700 LANDSCAPE MAINTENANCE SERVICES	730.00	058361
43703- 2594	22	3/22/2013	Logged	*** Total ***	730.00

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43704- 2594	23	3/22/2013	30515	UNIFIRST CORPORATION		
	23		47708	OPEN PO-CONTRACT-UNIFORMS	182.44	3601018565
43704- 2594	23	3/22/2013	Logged	*** Total ***	182.44	
43705- 2594	24	3/22/2013	30580	UNITED WAY		
	24		47716	EMPLOYEE CONTRIBUTIONS	10.00	UNITED-3/20/13
43705- 2594	24	3/22/2013	Logged	*** Total ***	10.00	
43706- 2594	25	3/22/2013	30723	SIEMENS INDUSTRY, INC.		
	25		47702	OPEN PO-BIOXIDE	194.40	901153527
43706- 2594	25	3/22/2013	Logged	*** Total ***	194.40	
43707- 2594	26	3/22/2013	31232	VERIZON WIRELESS		
	26		47714	CELL PHONES	603.13	9701178210
43707- 2594	26	3/22/2013	Logged	*** Total ***	603.13	
43708- 2594	27	3/22/2013	32500	WORDEN WILLIAMS, APC		
	27		47725	LEGAL FEES-FEB	7,736.00	32406
43708- 2594	27	3/22/2013	Logged	*** Total ***	7,736.00	
					.00	
** Total check discount **					.00	
** Total check amount **					89,949.45	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
43709- 2595	1	4/01/2013	10100 NAPA AUTO		
	1		47758 OIL FILTERS	62.60	121547
43709- 2595	1	4/01/2013	Logged	*** Total ***	62.60
43710- 2595	2	4/01/2013	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		47768 PEST SERVICE-MARCH	53.00	1239339
43710- 2595	2	4/01/2013	Logged	*** Total ***	53.00
43711- 2595	3	4/01/2013	11314 BERGELECTRIC CORP		
	3		47751 REPLACE MOTOR FEEDER @EEPS	1,770.61	13910.6TM4
43711- 2595	3	4/01/2013	Logged	*** Total ***	1,770.61
43712- 2595	4	4/01/2013	11550 BOOT WORLD, INC		
	4		47763 SAFETY BOOTS-K.BUTTS	126.34	1097002-IN
43712- 2595	4	4/01/2013	Logged	*** Total ***	126.34
43713- 2595	5	4/01/2013	12025 CSRMA		
	5		47770 ADJUSTMENT FOR W/C AUDIT	1,357.00	5683
43713- 2595	5	4/01/2013	Logged	*** Total ***	1,357.00
43714- 2595	6	4/01/2013	12718 CHUCKS TIRE CENTER		
	6		47754 TIRES FOR TRUCK #155	401.28	68267
	6		47755 TIRES FOR TRUCK	401.28	68268
43714- 2595	6	4/01/2013	Logged	*** Total ***	802.56
43715- 2595	7	4/01/2013	12814 CUES, INC		
	7		47745 OPEN PO-REPAIRS TO CCTV	48.73	383934
43715- 2595	7	4/01/2013	Logged	*** Total ***	48.73
43716- 2595	8	4/01/2013	13272 DETECTION INSTRUMENTS CORP		
	8		47746 OPEN PO-CALIBRATION	322.49	866924274
	8		47753 OPEN PO-CALIBRATION	292.72	870424328
43716- 2595	8	4/01/2013	Logged	*** Total ***	615.21
43717- 2595	9	4/01/2013	14528 ELECTRIC MOTOR SPECIALISTS, IN		
	9		47769 TEST/RUN MOTOR	500.00	4897
43717- 2595	9	4/01/2013	Logged	*** Total ***	500.00
43718- 2595	10	4/01/2013	16806 THE GUARDIAN		
	10		47773 DENTAL/DISABILITY INS-APRIL	4,168.29	00324226-APRIL
43718- 2595	10	4/01/2013	Logged	*** Total ***	4,168.29
43719- 2595	11	4/01/2013	17060 HARTFORD LIFE & ACCIDENT INS.		
	11		47772 LIFE INS-APRIL	362.10	62642335
43719- 2595	11	4/01/2013	Logged	*** Total ***	362.10
43720- 2595	12	4/01/2013	18711 I2B NETWORKS, INC		
	12		47747 CONTRACT-1 YR OF WEB CAM @BPS	160.00	18742
43720- 2595	12	4/01/2013	Logged	*** Total ***	160.00
43721- 2595	13	4/01/2013	19775 ALLAN JULIUSSEN		
	13		47759 REIMBURSE A.J.-WATERUSE CONF	1,015.34	WATERUSE-'13

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43721-	2595	13	4/01/2013	Logged	*** Total ***	1,015.34
43722-	2595	14	4/01/2013	20842 DAVID KULCHIN		
		14		47760 REIMBURSE D.K. -WATERUSE CONF	302.18	WATERUSE-'13
43722-	2595	14	4/01/2013	Logged	*** Total ***	302.18
43723-	2595	15	4/01/2013	23572 NORTH COUNTY EQUIPMENT INC		
		15		47764 SHARPEN CHAIN AND BLADES	45.69	25178/3422B
43723-	2595	15	4/01/2013	Logged	*** Total ***	45.69
43724-	2595	16	4/01/2013	24528 DONALD OMSTED		
		16		47762 REIMBURSE D.O. WATERUSE CONF	8.84	WATERUSE-'13
43724-	2595	16	4/01/2013	Logged	*** Total ***	8.84
43725-	2595	17	4/01/2013	25018 MES VISION		
		17		47771 VISION INS-APRIL	371.00	130672183001
43725-	2595	17	4/01/2013	Logged	*** Total ***	371.00
43726-	2595	18	4/01/2013	25261 PUBLIC EMPLOYEES HEALTH		
		18		47774 BOARD HEALTH INS-APRIL	2,625.46	13964019-APR
		18		47775 EMPLOYEE HEALTH INS-APRIL	25,031.49	100000013964019
43726-	2595	18	4/01/2013	Logged	*** Total ***	27,656.95
43727-	2595	19	4/01/2013	25265 PEP BOYS		
		19		47765 OIL	64.80	0701100037
		19		47766 POWER STEERING FLUID	23.28	0701100036
43727-	2595	19	4/01/2013	Logged	*** Total ***	88.08
43728-	2595	20	4/01/2013	25328 FRANK PISCIOTTA		
		20		47748 LATERAL REIMBURSEMENT	3,000.00	PISCIOTTA
43728-	2595	20	4/01/2013	Logged	*** Total ***	3,000.00
43729-	2595	21	4/01/2013	25577 PURCHASE POWER		
		21		47776 POSTAGE FOR METER	419.99	00910989-2/27
43729-	2595	21	4/01/2013	Logged	*** Total ***	419.99
43730-	2595	22	4/01/2013	28717 SENTECH MEASUREMENTS, INC		
		22		47756 TUBING	55.67	1819
43730-	2595	22	4/01/2013	Logged	*** Total ***	55.67
43731-	2595	23	4/01/2013	28844 ELAINE SULLIVAN		
		23		47761 REIMBURSE E.S. -WATERUSE CONF	431.04	WATERUSE-'13
43731-	2595	23	4/01/2013	Logged	*** Total ***	431.04
43732-	2595	24	4/01/2013	29630 TRI COMMUNITY ANSWERING SERVIC		
		24		47757 ANSWERING SERVICE-MARCH	90.00	TRI-3/20/13
43732-	2595	24	4/01/2013	Logged	*** Total ***	90.00
43733-	2595	25	4/01/2013	30515 UNIFIRST CORPORATION		
		25		47750 OPEN PO-CONTRACT-UNIFORMS	184.49	3601020533
43733-	2595	25	4/01/2013	Logged	*** Total ***	184.49

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
43734-	2595	26	4/01/2013	30551 CARLSBAD FUELS CORPORATION		
		26		47749 OPEN PO-VEHICLE/TRUCK FUELS	2,148.03	20130315
43734-	2595	26	4/01/2013	Logged	*** Total ***	2,148.03
43735-	2595	27	4/01/2013	32347 DEXTER WILSON ENGINEERING		
		27		47752 SSMP AUDIT FY 2013	330.00	0213.02.2385
43735-	2595	27	4/01/2013	Logged	*** Total ***	330.00
					.00	
** Total check discount **					.00	
** Total check amount **					46,173.74	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: April 1, 2013

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
16652 - 16656	4/1/2013	\$4,752.45

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 3, 2013

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
16657 - 16674	4/3/2013	\$42,294.48

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

MARCH

3/2/2012	Board		\$4,000.82
3/7/2012	Employee		\$41,562.78
3/15/2012	Employee	Incentive	\$6,745.46
3/21/2012	Employee		<u>\$40,896.30</u>
	TOTAL		\$93,205.36

APRIL

4/2/2012	Board		\$3,968.57
4/4/2012	Employee		\$41,613.26
4/18/2012	Employee		<u>\$40,110.91</u>
	TOTAL		\$85,692.74

MAY

5/2/2012	Employee		\$42,097.91
5/4/2012	Board		\$4,707.39
5/9/2012	Employee	Incentive	\$5,061.27
5/11/2012	Employee		\$9,977.48
5/16/2012	Employee		\$39,446.45
5/30/2012	Employee		<u>\$40,040.64</u>
	TOTAL		\$141,331.14

JUNE

6/1/2012	Board		\$5,475.03
6/13/2012	Employee		\$40,681.40
6/20/2012	Employee	Incentive	\$1,862.00
6/27/2012	Employee		<u>\$39,435.84</u>
	TOTAL		\$87,454.27

JULY

7/2/2012	Board		\$1,945.37
7/11/2012	Employee		\$40,854.29
7/12/2012	Employee	Incentive	\$471.75
7/25/2012	Employee		<u>\$42,637.62</u>
	TOTAL		\$85,909.03

AUGUST

8/1/2012	Board		\$785.47
8/8/2012	Employee		\$41,296.94
8/16/2012	Employee	Incentive	\$7,868.47
8/22/2012	Employee		<u>\$40,720.55</u>
	TOTAL		\$90,671.43

SEPTEMBER

9/1/2012	Board		\$6,568.88
9/5/2012	Employee		\$41,965.13
9/19/2012	Employee		<u>\$41,524.85</u>
	TOTAL		\$90,058.86

OCTOBER

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

10/3/2012	Employee		\$42,421.82
10/4/2012	Board		\$4,456.94
10/10/2012	Employee	Incentive	\$10,110.97
10/17/2012	Employee		\$41,680.86
10/31/2012	Employee		<u>42,116.35</u>
	TOTAL		\$140,786.94

NOVEMBER

11/1/2012	Board		\$2,012.01
11/14/2012	Employee		\$43,134.66
11/28/2012	Employee		<u>\$42,969.32</u>
	TOTAL		\$88,115.99

DECEMBER

12/5/2012	Board		\$2,026.21
12/6/2012	Employee	Sick Buyback	\$21,044.19
12/12/2012	Employee		\$43,673.45
12/13/2012	Employee	Incentive	\$1,370.58
12/26/2012	Employee		<u>\$42,554.29</u>
	TOTAL		\$110,668.72

JANUARY

2013

1/4/2013	Board		\$1,321.02
1/9/2013	Employee		\$42,304.21
1/23/2013	Employee		<u>\$41,451.15</u>
	TOTAL		\$85,076.38

FEBRUARY

2/4/2013	Board		\$5,179.70
2/6/2013	Employee		\$44,012.52
2/13/2013	Employee	Incentive	\$842.98
2/14/2013	Employee	Incentive	\$5,791.35
2/20/2013	Employee		<u>41618.3</u>
	TOTAL		\$97,444.85

MARCH

3/4/2013	Board		\$2,677.64
3/6/2013	Employee		\$42,984.05
3/14/2013	Employee	Incentive	\$6,433.08
3/20/2013	Employee		<u>\$41,961.15</u>
	TOTAL		\$94,055.92

APRIL

4/1/2013	Board		\$4,752.45
4/3/2013	Employee		\$42,294.48
	TOTAL		\$47,046.93

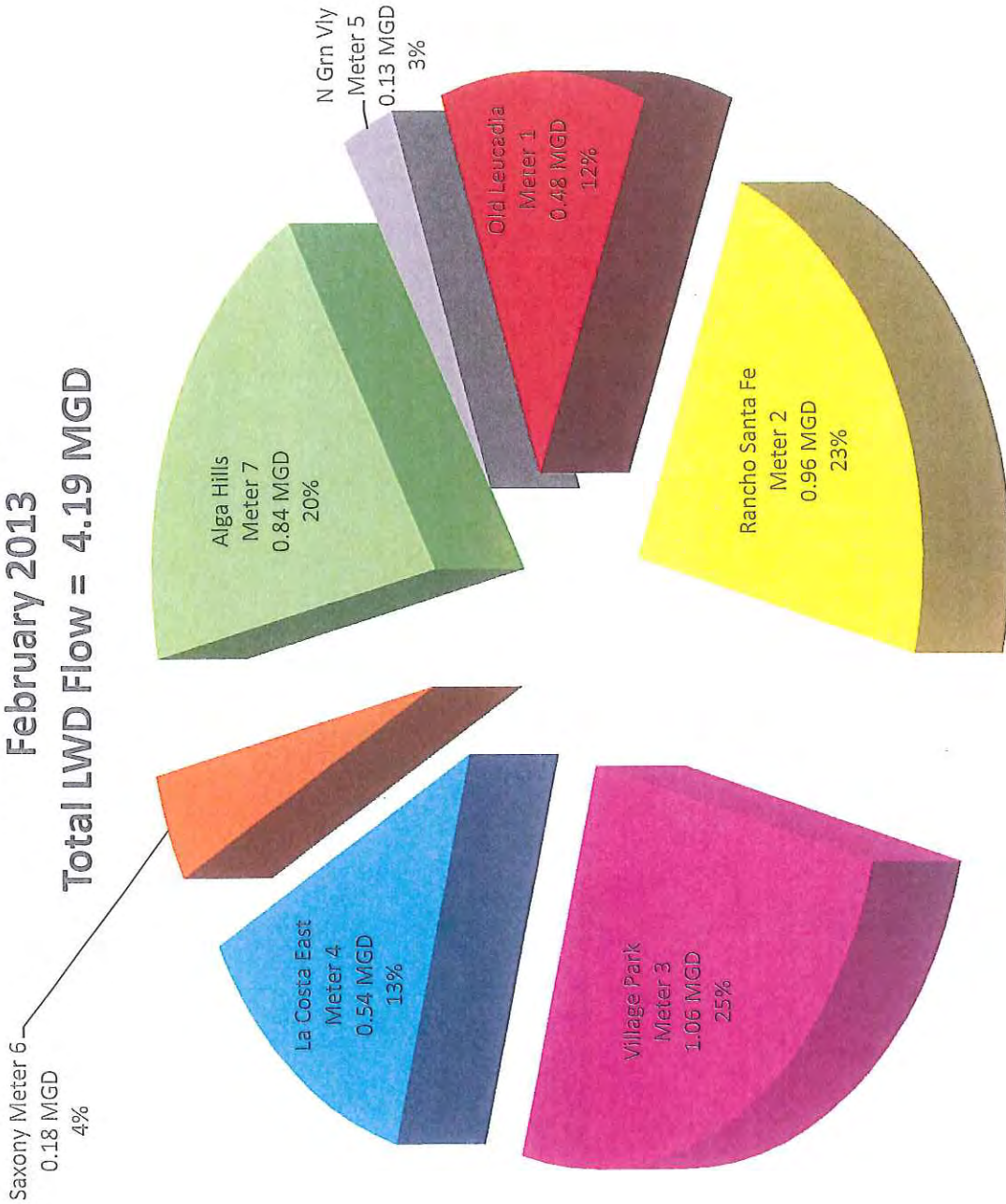
**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2012-2013**

CURRENT MONTH - March 2013										FY 2011-2012	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,854	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0.0	130.45	1	4.21	151	40.58	4.08				
YTD	0.0	130.45	27,855				4.09				
AUGUST	0.0	127.75	1	4.12	148	40.74	4.10				
YTD	0.0	258.20	27,856				3.96				
SEPTEMBER	0.0	122.40	0	4.08	146	47.77	3.96				
YTD	0.0	250.15	27,856				3.96				
OCTOBER	0.32	122.45	2	3.96	142	18.33	3.96				
YTD	0.32	244.85	27,858				3.96				
NOVEMBER	0.55	125.40	0	4.18	150	13.62	3.96				
YTD	0.55	247.85	27,858				3.96				
DECEMBER	1.97	124.74	1	4.02	144	0.00	3.94				
YTD	1.97	250.14	27,859				3.91				
JANUARY	1.21	109.74	2	3.54	127	0.00	3.94				
YTD	1.21	234.48	27,861				4.02				
FEBRUARY	0.45	113.62	6	4.06	145	4.02	3.94				
YTD	0.45	223.36	27,907				4.02				
MARCH	0.77	129.89	5	4.19	150	14.36	4.02				
YTD	0.77	243.51	27,912				4.15				
APRIL							4.04				
YTD							4.04				
MAY							4.04				
YTD							4.04				
JUNE							4.04				
YTD							4.04				
Annual Total	5.28	1106.45	18	4.04	145	179.42	4.01				
Mo Average	0.59	122.94	2	4.04	145	19.94	4.01				

LWD Flows by Sub-Basin

February 2013

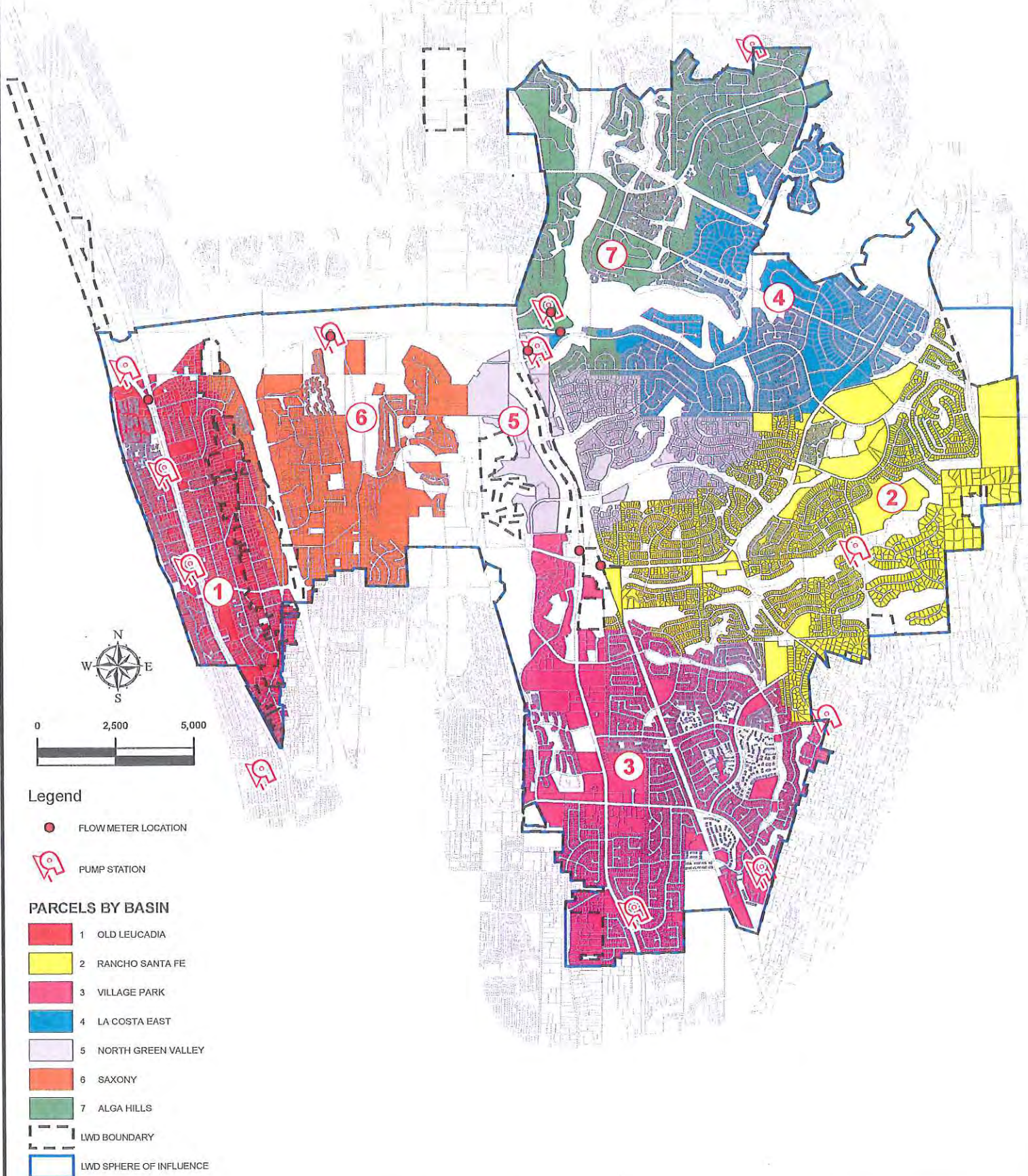
Total LWD Flow = 4.19 MGD



Leucadia Wastewater District Flow Comparison FY 12 to FY 13



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of March 31, 2013

ASSETS	
Cash and Investment Pools	\$ 28,178,706.49
Investments	8,078,384.94
Accounts Receivable	214,076.44
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	669,762.23
Capital Assets	130,025,376.17
Less Accumulated Depreciation	(45,448,048.96)
TOTAL ASSETS	\$ 122,625,106.31
LIABILITIES	
Accounts Payable and Accrued Expenses	489,293.30
Developer Deposits	301,114.37
TOTAL LIABILITIES	\$ 790,407.67
NET ASSETS	
Net Investment in Capital Assets	86,970,327.21
Restricted Reserves	2,326,289.56
Unrestricted Operating Reserve	2,248,650.77
Unrestricted Non-Operating Reserves (Designated)	27,180,030.62
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(4,390,599.52)
TOTAL NET ASSETS	\$ 121,834,698.64

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT
BUDGET PERFORMANCE REPORT
YTD Revenue and Expenditures Through 3/31/2013 with Annual Budget

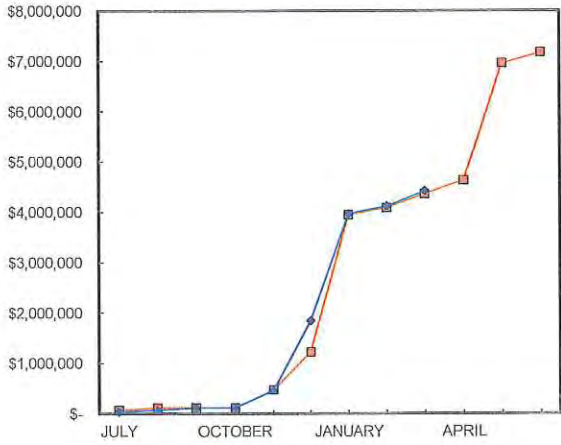
OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 4,425,355.47	\$ 7,178,754.00	2,753,398.53	61.6%
RECLAIMED WATER SALES	3150	210,148.06	479,000.00	268,851.94	43.9%
OTHER OPERATING INCOME		29,140.03	192,126.00	162,985.97	15.2%
TOTAL OPERATING REVENUE		\$ 4,664,643.56	\$ 7,849,880.00	\$ 3,185,236.44	59.4%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,604,432.85	\$ 2,313,265.00	\$ 708,832.15	69.4%
BOARD EXPENSES AND ELECTION	4300 & 4400	119,234.81	163,700.00	44,465.19	72.8%
DEPRECIATION EXPENSE	4510	2,393,000.00	-	(2,393,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,236,028.00	1,236,028.00	n/a
FUELS	4600	29,947.42	58,500.00	28,552.58	51.2%
INSURANCE	4700	67,822.41	117,000.00	49,177.59	58.0%
MEMBERSHIP & DUES	4800	25,323.20	24,800.00	(523.20)	102.1%
OFFICE EXPENSE	4900	66,159.05	105,350.00	39,190.95	62.8%
OPERATING SUPPLIES	5000	145,261.90	218,100.00	72,838.10	66.6%
PROFESSIONAL SERVICES	5200	334,485.73	564,500.00	230,014.27	59.3%
PRINTING & PUBLISHING	5300	9,614.21	32,000.00	22,385.79	30.0%
RENTS & LEASES	5400	18,568.41	18,000.00	(568.41)	103.2%
REPAIR & MAINTENANCE	5500	174,781.86	332,050.00	157,268.14	52.6%
MONITORING & PERMITTING	5600	35,643.20	45,100.00	9,456.80	79.0%
TRAINING & DEVELOPMENT	5700	31,506.30	41,400.00	9,893.70	76.1%
UTILITIES	5900	252,675.11	421,100.00	168,424.89	60.0%
LAFCO OPERATIONS	6100	6,123.00	6,200.00	77.00	98.8%
ENCINA	6200	821,187.44	1,945,827.00	1,124,639.56	42.2%
TOTAL OPERATING EXPENSES		\$ 6,135,766.90	\$ 7,642,920.00	\$ 1,507,153.10	80.3%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 67,176.00	\$ 111,960.00	\$44,784.00	60.0%
PROPERTY TAXES	3220	726,994.99	1,200,000.00	473,005.01	60.6%
INTEREST INCOME	3250	196,336.00	290,000.00	93,664.00	67.7%
OTHER NON OPERATING INCOME		138,197.56	67,859.00	(70,338.56)	203.7%
TOTAL NON OPERATING REVENUES		\$ 1,128,704.55	\$ 1,669,819.00	\$541,114.45	67.6%

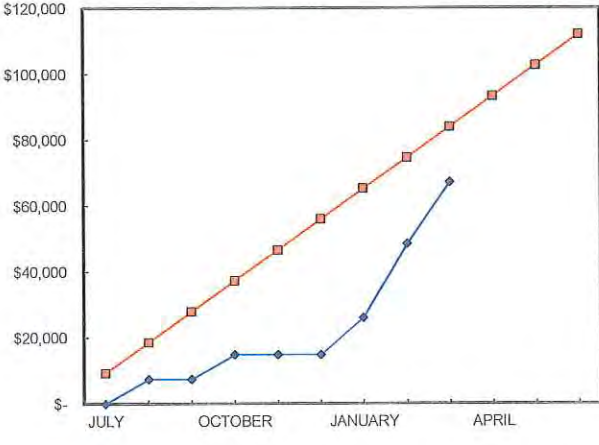
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District Revenue FY 2013 YTD through March 31, 2013

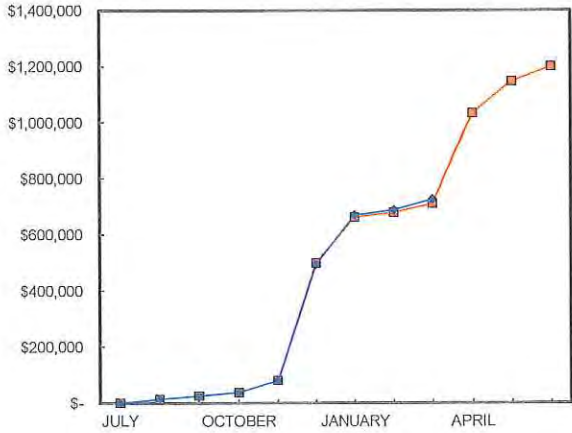
Sewer Service Fees



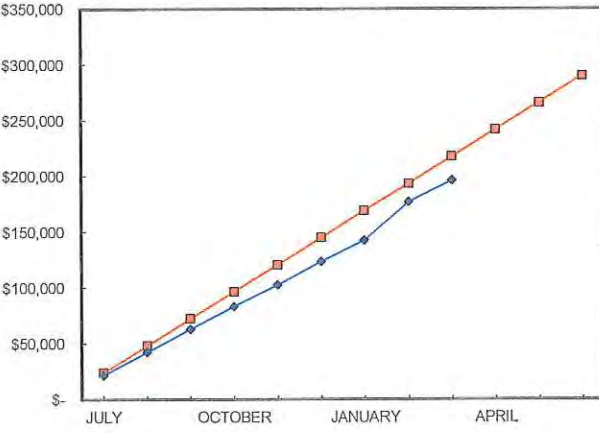
Capacity Charges



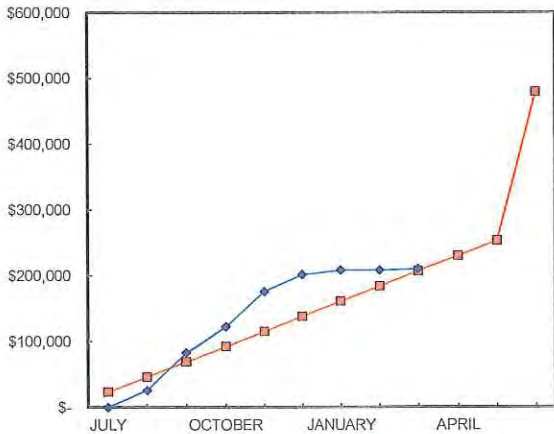
Property Taxes



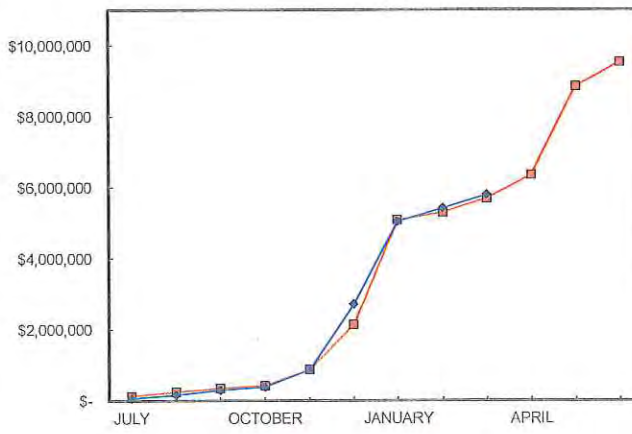
Investment Income



Recycled Wastewater



Total Revenue



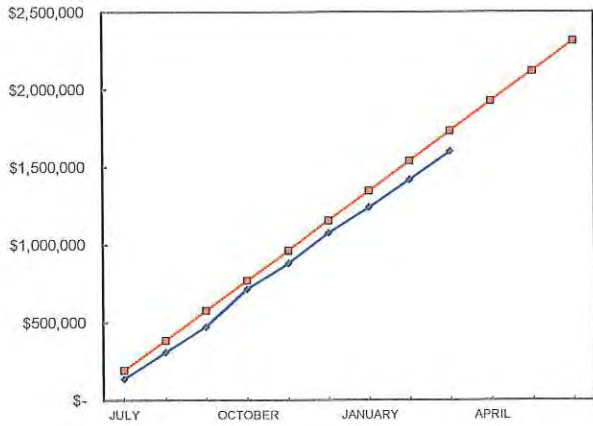
■ Budget ◆ Actual

■ Budget ◆ Actual

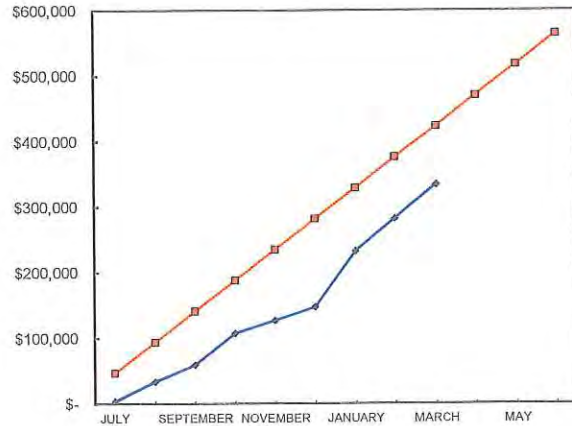
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2013 YTD through March 31, 2013

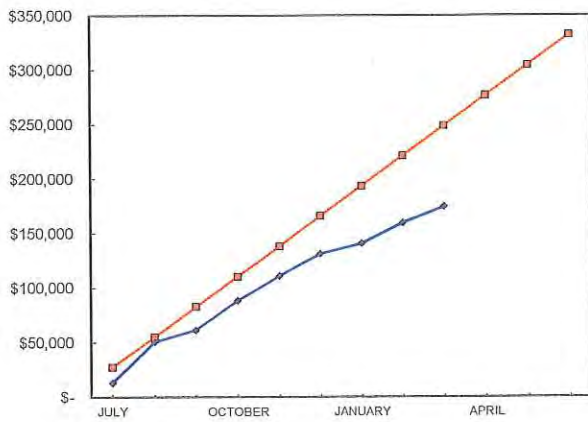
Salaries and Benefits



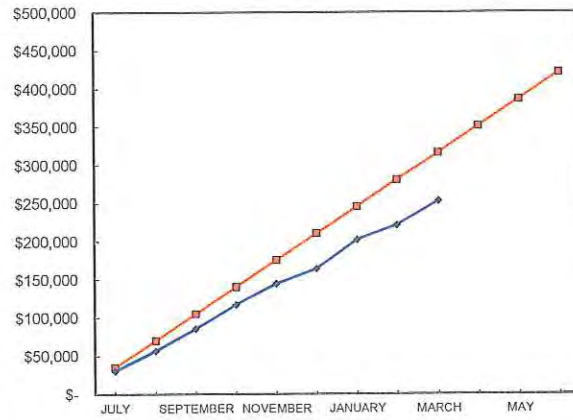
Professional Services



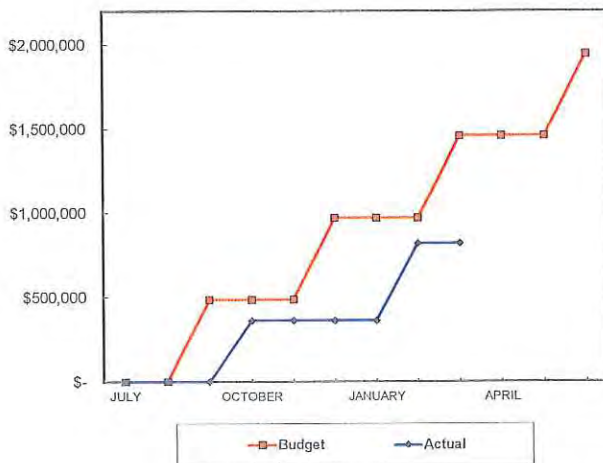
Repairs & Maintenance



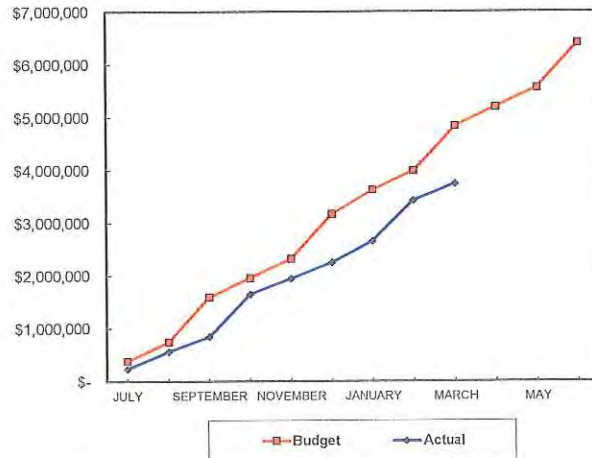
Utilities



Encina M&O



**Total Operating Expenses -
Before Depreciation & Replacement**



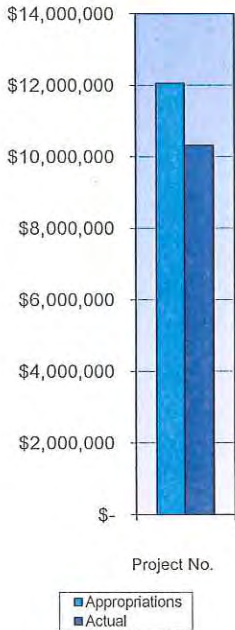
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District

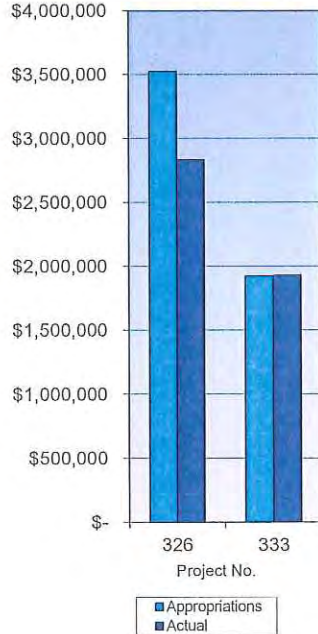
Capital Expenditures

As of March 31, 2013

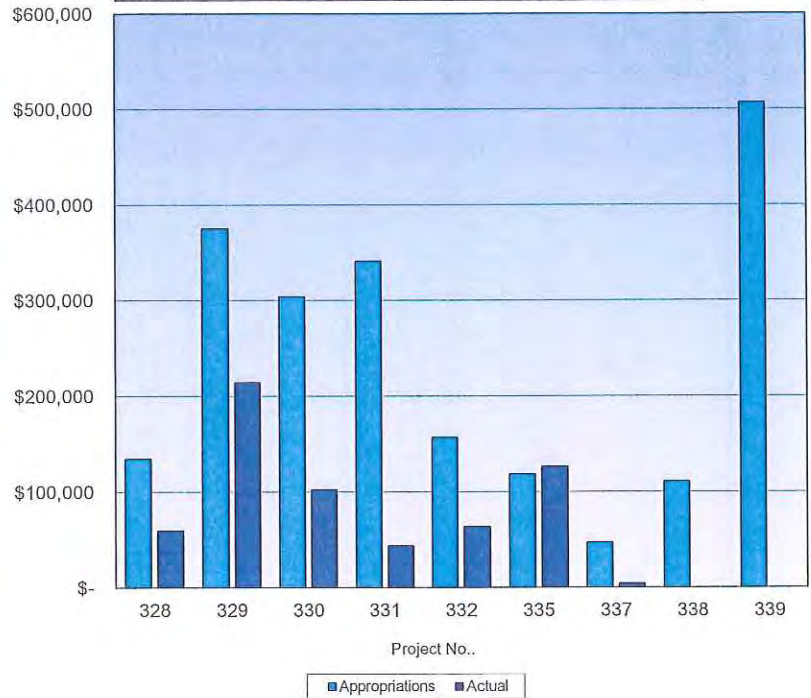
Encina W.A. Multi Year Capital Exp. FY2003-FY2013



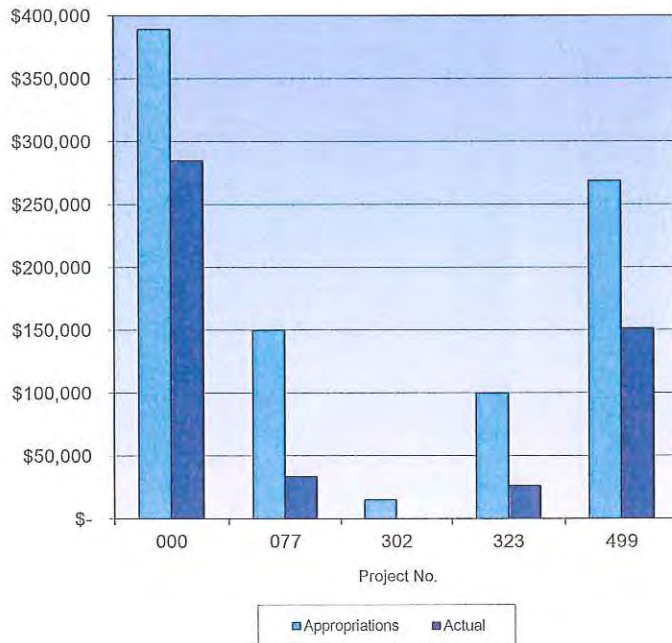
District Multi Year Capital Expenditures by Project FY2009-FY2013



District Multi Year Capital Expenditures by Project (Continued) FY2011-FY2013



Single Year Capital Expenditures by Project FY2013



Project Legend

Multi-Year Capital Projects

Description	No.
Encina Wastewater Authority	072
Batiquitos PS Rehabilitation	326
Water Recycling Group	328
Occidental Line Rehab	329
Lanikai Line Repair	330
Leucadia PS Generator Replacement	331
La Cost PS Rehabilitation	332
Force Main Corrosion Project	333
Asset Mgmt Plan Update	335
Leucadia Force Main Corrosion Eval	337
Recycled Water Effluent Line Repair	338
Gravity Pipeline Rehabilitation	339

Single Year Capital Projects

Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention	323
LWD Gen'l Cap Labor & O/H Allocation	499

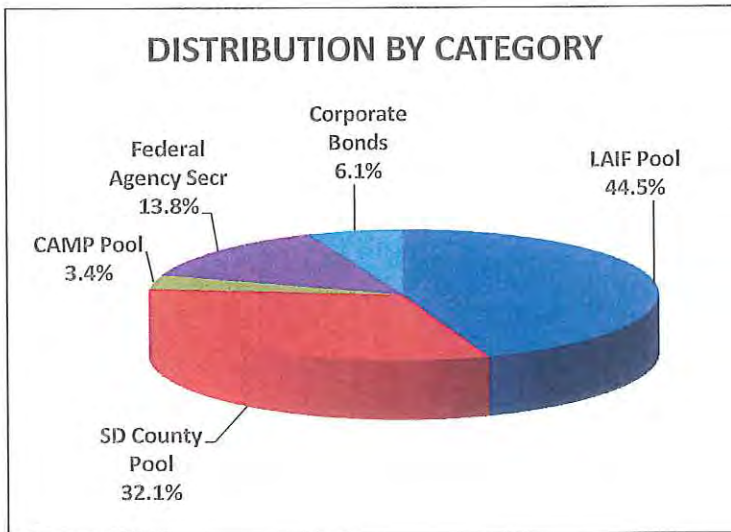
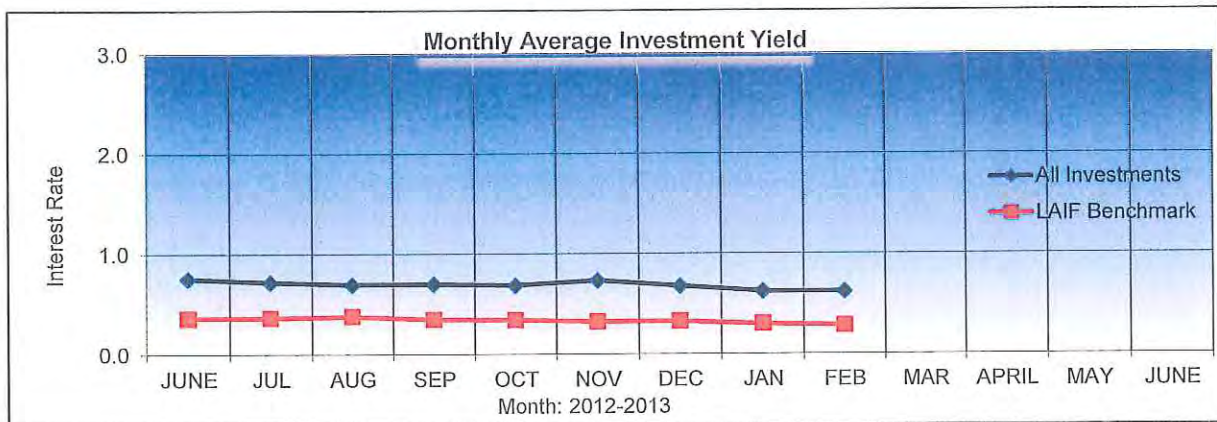
* Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT

Monthly Investment Summary

February 28, 2013

Cash Equivalents & Investments	Principal (Original Cost)		February Interest	Average Rate
	January 31, 2013	February 28, 2013		
LAIF Pool	\$ 18,108,828	\$ 15,712,828	\$ 4,030	0.286%
SD County Pool	11,332,127	11,332,127	4,561	0.483%
CAMP Pool	2,321,251	1,210,918	248	0.160%
CAMP Portfolio				
Corporate Notes	1,034,035	2,147,680	2,088	1.783%
Federal Agency Bonds/Notes	4,508,638	4,508,638	3,381	0.900%
GNMA mortgage pools	14,150	13,959	106	8.770%
Total Camp Portfolio	5,556,823	6,670,277	5,575	1.240%
US Bank Custodial Account				
Resolution Funding Corp Strips at cost	360,020	360,020	4,481	14.936%
Total Bond Funds	360,020	360,020	4,481	14.936%
Totals	\$ 37,679,049	\$ 35,286,170	\$ 18,896	0.622%

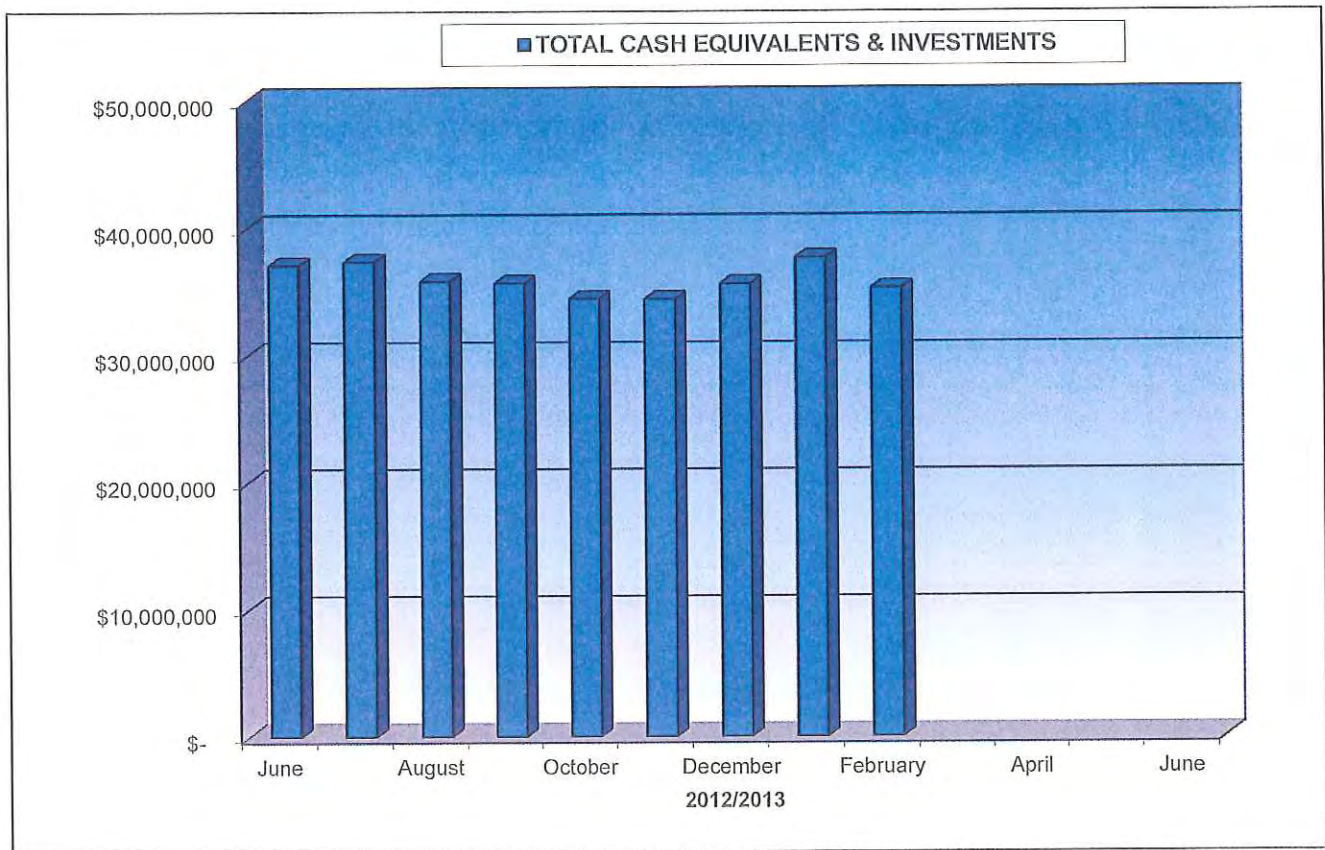


Allocation Percentages of LWD Investments by Type (Actual and Allowable)

Investment Type	Actual %	Allowed %
LAIF Pool	44.6%	75%
SD County Pool	32.1%	75%
CAMP Pool	3.4%	75%
Federal Agency Sec	13.8%	75%
Corporate Bonds	6.1%	10%
TOTAL	100.0%	

LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
February 28, 2013
(Continued)

TOTAL CASH EQUIVALENTS & INVESTMENTS		
Month 2012/2013	Amount	Average Return Rate
June	\$ 37,113,152	0.76%
July	\$ 37,385,271	0.72%
August	\$ 35,846,588	0.70%
September	\$ 35,691,658	0.70%
October	\$ 34,453,724	0.69%
November	\$ 34,421,762	0.74%
December	\$ 35,626,032	0.68%
January	\$ 37,679,049	0.63%
February	\$ 35,286,170	0.62%
March		
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
February 28, 2013
(Continued)

INVESTMENT TRANSACTIONS

For the month of February, 2013

Investment	Purchases	Maturities	Sales	Notes	YTM at Cost
Well Fargo & Co Global Notes	\$ 499,690				1.51%
XTO Energy Inc Corp Notes	613,955				0.99%
TOTAL	\$ 1,113,645	\$ -	\$ -		

Investment transactions above do not include transfers between checking a/c's and cash equivalents (pools)

Encina Wastewater Authority Report
Regular Board Meeting
March 27, 2013

EWA Board of Directors - Directors Juliussen and/or Sullivan reporting.

1. Fiscal Year 2012 Comprehensive Annual Financial Report (CAFR)

The Board of Directors received and filed the FY 12 CAFR.

2. Authorization to Prequalify Bidders and Advertise Request for Bids for the Alternative Fuel Receiving Facilities Project.

The Board of Directors authorized staff to:

- Advertise a request for qualifications (RFQ) for the Design/Build Construction of the Alternative Fuel Receiving Facilities Project;
- Advertise a Request for Qualifications (RFQ) for an Alternative Fuel Supply Services partner;
- Develop a short list of prequalified design/builders and a list of prequalified fuel supply service firms based on responses to each RFQ;
- Issue a Request for Bids (RFB) to prequalified design/builders for the Design/Build Construction of the Alternative Fuel Receiving Facilities Project; and
- Issue a Request for Bids (RFB) to prequalify firms for an Alternative Fuel Supply Services contract partner.

Executive Closed Session

- 3. Conference with legal counsel regarding existing litigation per Government Code §54957.6 (a) – Helton v. Encina Wastewater Authority.**

The Board met in closed session and no action was taken.

Engineering Committee Meeting Report

Presented by Director Juliussen

Meeting held on April 3, 2013

1. The EC reviewed an agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000.

The EC concurred with staff to present this recommendation to the Board of Directors for approval and it will be discussed later in the agenda.

2. The EC reviewed the revisions to the District's Standard Specifications and Procedures for wastewater facility projects.

The EC concurred with staff to present this recommendation to the Board of Directors for approval of Resolution No. 2231 revising the District's Standard Specs. and procedures for wastewater facility projects.

3. The EC received an update on the Force Main Corrosion Protection project. The project was completed February 10, 2013 and no change orders were issued.
4. The EC received a report of staff's analysis of a new Work Management System named infraMap WMS. EC concurred with staff to include funding for the system in FY 14 Budget.
5. The EC received updates on the Batiquitos Pump Station Rehabilitation project and the February 1, 2013 Batiquitos Spill.

MEMORANDUM

Ref: 13-3624

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Award of the District's L1 Force Main Internal Corrosion Evaluation Project Construction Contract

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an Agreement with Piperin Corporation for construction services to complete the L1 Force Main Internal Corrosion Evaluation Project in an amount not to exceed \$39,000; and
2. Authorize the transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the L1 Force Main Corrosion Evaluation Project.
3. Discuss and take other action as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its April 3, 2013 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting.

The corrosion evaluation of the L1 Force Main is included as a goal in the FY 2013 Tactics and Action Plan.

In May 2010, the Board of Directors received and filed the Force Main External Corrosion Control Evaluation Report completed by RFYeager Engineering (Yeager). That report was completed as a component of a Force Main Corrosion Study conducted by Dexter Wilson Engineering (DWE). As a result of the study, DWE recommended the first step for the District was to complete cathodic protection improvements to force mains L2, B2 and B3. That project was completed in February 2013 by Farwest Corrosion Control Company. The next step is to conduct a corrosion inspection of the L1 Force Main by removing a section of the force main between Interstate 5 and Coast Highway 101. The final step is to estimate the remaining useful life of each force main and determine the frequency of force main inspections.

In January 2013, staff executed an agreement with Infrastructure Engineering Corporation (IEC) to complete the civil specifications and plans required to remove a ten (10) foot section of the L1 Force Main to be used to conduct the corrosion evaluation. The section selected for removal is the point of highest elevation of the L1 Force Main, the location where internal corrosion has the greatest probability of occurring. The project documents were completed and quotes were solicited on March 11, 2013 with quotes due on March 22, 2013. In accordance with the District's Purchasing Policy, three quotes were solicited and received with the following results:

Construction Firm

Bid Submitted

Piperin Corporation
SC Valley Engineering, Inc.
Charles King Company, Inc.

\$39,000
\$58,700
\$69,103

The quotes were reviewed by Robert Weber and Jamie Taylor at IEC. Upon completion of IEC's review, it was recommended that Piperin Corp be awarded the contract as the lowest responsive and responsible contractor, see attached letter. Therefore, Staff recommends that the Board award the contract to Piperin Corp.

BUDGET TRANSFER:

The bid price of \$39,000 is \$9,000 higher than the budgeted Fiscal Year 2013 construction cost of \$30,000. The cost incurred to remove a section of the B2 Force Main, along Highway 101 at the new Carlsbad Hilton, by L.H. Woods for evaluation in January 2011 was used to establish the budget amount. The B2 construction occurred east of the roadway within the District's easement. The additional costs for removal of the L1 section can be attributed to traffic control costs in La Costa Avenue, and the longer project construction period because of reduced daily construction hours allowed by the City of Encinitas right of way permit and the need to televise the force main at least 500 feet in both directions. Staff requests that the Board authorize the transfer of \$15,000 from the Lanikai Trunk Sewer Lining Project to the L1 Force Main Corrosion Evaluation Project to cover the \$9,000 appropriation shortfall and \$6,000 (15% of the construction cost) for contingency.

FISCAL IMPACT:

Upon approval of the transfer from account number 50-51-330-6499, Lanikai Trunk Sewer Lining Project, to account number 50-51-337-6499, Leucadia Force Main Corrosion Evaluation Project, there will be sufficient funds to complete construction. Funds are available for transfer in the Lanikai Trunk Sewer Project because that project has been cancelled as a result of the B2 Force Main break in February 2013. Therefore, the Lanikai project costs associated with pipe lining and landscape restoration will not be incurred.

rym:PJB

Attachment



BID REVIEW MEMORANDUM

Date: March 26, 2013

Subject: **L1 SEWER FORCE MAIN DESTRUCTIVE TESTING, BID EVALUATION**

Prepared By: Jamie Fagnant, P.E.

Reviewed By: Robert S. Weber, P.E.

PURPOSE

This memorandum provides a summary of our evaluation of bid results and the responsiveness of the low bid for the subject project.

BID RESULTS

Bids were due on March 22, 2013 and three bids were received. The bids are summarized on the attached bid summary table and characteristics of the bids are as follows:

Low Bid:	\$39,000
High Bid:	\$69,103

REVIEW OF LOW BIDDER

Piperin Corp. submitted the low bid on this project. IEC judges this Contractor to be responsive to the request for quote. The following reviews have been completed:

Contractor's License: The contractor holds a current and active Class A License (No. 964028).

Previous Experience: The District has worked with Piperin on previous projects including, miscellaneous recycled water plant work, repairing a chlorine leak in the recycled water plant, the emergency repair of B2, repair of a VCP to PVC coupling that failed on private property, bringing manholes to grade along El Camino Real and modifications to a drop manhole on Grandview and has found their work to be satisfactory on all occasions.

Worker's Compensation Insurance: Policy is in effect through September 7/2013.

Individual Bid Item Amount Review: The bid item prices submitted by Piperin were in proportion to the other bids received.

Pre-Bid Meeting: Two representatives from Piperin were in attendance at the pre-bid meeting.

RECOMMENDATION


IEC recommends award of the contract to Piperin Corporation as the lowest bidder, based on the bid amount, and the District's previous experience with this Contractor attesting to their suitability to perform the work as specified.

Leucadia Wastewater District
 L1 Destructive Force Main Testing
 Bid Summary

Item	Description	Unit	Qty.	Piperin Corp.	S.C. Valley Engineering, Inc.	Charles King Company, Inc.
1	Mobilization, Bonds, Permits, Cleanup and Demobilization	LS	1	\$1,500	\$2,200	\$800
2	Sheeting, Shoring and Bracing	LS	1	\$2,500	\$2,000	\$7,880
3	Force Main Dewatering	LS	1	\$4,000	\$7,000	\$13,335
4	Removal and Replacement of Pipe Spool	LS	1	\$26,000	\$39,500	\$46,128
5	Traffic Control	LS	1	\$5,000	\$8,000	\$960

Total: \$39,000 \$58,700 \$69,103
 Check Total: \$39,000 \$58,700 \$69,103
 Amount in Words: \$39,000 \$58,700 \$69,103

MEMORANDUM

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Revision of Leucadia Water District Standard Specifications and Procedures for Wastewater Facility Projects**

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Adopt Resolution No. 2231 revising Leucadia Wastewater Districts' Standard Specifications and Procedures for Wastewater Facility Projects.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its April 3, 2013 meeting. The Committee concurred with staff to bring this recommendation forward for consideration at today's meeting. The update of the District's Standard Specification and Procedures for Wastewater Facility Projects was included as a goal in the FY 2013 Tactics and Action Plan.

The Leucadia Wastewater District (LWD) adopted its existing Standard Specifications in November 2006 and then revised it in October 2009. The Standard Spec, as it is known, is a comprehensive document that lays out the administrative and technical procedures for private parties to connect to the LWD collection system. The existing Standard Spec has been an invaluable tool for staff in helping developers throughout the District, especially in the Island area. Maintaining up-to-date Design and Performance Provisions are a mandated element of the Sewer System Management Plan (SSMP) required by the Statewide Sanitary Sewer Systems Waste Discharge Requirements (SSS WDR).

As regulations change and management practices become more refined over time, staff believes it is prudent to revise the Standard Spec accordingly. The District Engineer, General Counsel, and staff have spent a considerable amount of time reviewing and revising the Standard Spec to reflect current conditions. Although the update is comprehensive, key revisions can be summarized as follows:

1. Includes the 2012 version of the "Greenbook" as the base reference document for construction of LWD sewers.
2. Legal review and update of Development processing procedures and all Standard Agreements and related documents in the Appendices of the Standard Spec.
3. Polyvinyl Chloride (PVC) sewer pipe has been required in lieu of Vitrified Clay Pipe (VCP), unless otherwise agreed or directed by LWD. VCP has been retained in the spec

to support the existing VCP in the LWD system. PVC has primarily been chosen by the developers, since the 1970's.

4. The Standard Notes and Standard Drawings have been updated to reflect material changes in the Standard Spec (PVC pipe and PVC T-lock manhole lining).
5. The requirement to line all new manholes has been updated to specifically require PVC T-lock lining of the precast manhole risers and cast-in-place concrete bases. Urethanes and epoxies may be allowed for repair work of existing linings. Retrofit lining of existing manholes for capital projects will be as specified by the District. Project plans have Geographic Information System tables that will be updated to track the manhole lining materials.
6. The new Standard Spec has continued to be updated and coordinated with the new LWD Ordinance 119, adopted on April 9, 2008. Ordinance 119 most significantly changed definitions and requirements related to discharges of Fats Oils & Grease (FOG). A new Master Agreement for shopping centers has been created to streamline FOG requirements for the owners of shopping centers.
7. The requirements for manhole covers in easements have been updated to require locking covers and to require composite materials to enhance worker safety and ease of access to the easement sewers.
8. A more detailed list of the principle changes and updates recommended for the LWD Standard Specification Update is attached for your information.

District Engineer Deering will present an overview of this revised Standard Spec at the meeting. District Counsel Wayne Brechtel will be available to answer legal questions. As the Greenbook was updated and republished in 2012 and there has been a thorough review and update of the LWD Standard Spec requirements, staff is recommending that the 2013 LWD Standard Specifications be adopted as presented.

Resolution No. 2231 is attached for your review. A copy of the Standard Specification is available upon request.

FISCAL IMPACT:

There is no direct fiscal impact associated with this recommendation. All privately constructed wastewater facilities are funded by the subject private party.

rym:PJB

Attachment

LWD Standard Spec, April 2013 - Changes and Updates

Division 1 - Sewer System Procedures Planning and Design

Part 1 Preparation and Processing of Wastewater Facility Projects by Developers

- 1 New Master Permit for Food Establishments for Shopping Centers
- 2 New Requirement for Evidence of Private Easements Prior To Approval
- 3 Re-affirmation of Title Insurance Requirements for Public Sewer Easements
- 4 Set Std Term for Reimbursement Agreements to 10 Years, Potential to Extend

Part 2 Sewer System Planning Guidelines

- 1 New Requirements for City Required Sewer Connection From Dumpster Areas

Part 3 Sewer System Design

- 1 Track Manhole Lining Materials in Geographic Info System (GIS)
- 2 Update Standard Construction Notes for Sewer and Laterals
- 3 Require PVC Sewer Pipe Unless Otherwise Allowed or Directed
- 4 Add New Pipe Bedding Detail for Vitrified Clay Pipe over 13-feet Deep
- 5 Require Manholes In Lieu Of Cleanouts At End of Sewer Lines
- 6 Require PVC T-Lock Manhole Lining for All New Manholes
- 7 Require Locking Lightweight Composite Manhole Covers for Raised Manholes
- 8 Allow Plastic Manholes For Up to 12-inch Sewer Up to 12-feet Deep
- 9 Allow Saddle Connections To Existing Sewer - Provide New Std Drawing
- 10 Expand Requirements for Private Pump Stations

Division 2 - Sewer System Standard Technical Specifications (Greenbook Mods)

Part 2 Construction Materials

- 1 Allow Existing Sewer Tie-In Saddles Or Wyes
- 2 Add Corrosion Protection Submittal Requirements
- 3 Manhole Materials Update - T-Lock Lining, Damp Proofing, Easement Covers

Part 3 Construction Methods

- 1 Methods for New Manhole Materials Updates - T-Lock Lining, Damp Proofing
- 2 Methods of Connection to Existing Sewer Updated

Part 5 System Rehabilitation

- 1 Update Manhole & Rehabilitation Lining Systems Table

Division 3 - Standard Notes & Drawings

GN & LN Update General and Lateral Notes

- S3,4,5 Manhole Details - Revise to Require T-Lock Lining
- S15 Add New Controlled Low Strength Material (CLSM) Detail for VCP
- S22 Add Manhole Materials Attributes to Improvement Plans GIS Tables
- S28 Add Locking MH Cover Requirements & Dimensions
- S29 Add Welding Requirements to Cast Iron MH Riser Rings
- S31 New Standard MH Stub Out Riser & Cleanout - For Future Extension
- S32 New Details for Sewer Cut-In Wye or Saddle
- S33 New PVC T-Lock MH Lining Details - Shaft and Bench

Appendices

- All Minor Updates Throughout and Update Agreement Indemnification Clauses
- H Reimbursement Agreement - Updates To Costs, Term, Payments, Binding Effect
- X Add New Sewer Material Submittal List Required Of Development Contactors
- Y New Master Sewer Service Permit Agreement For Shopping Center Owners

RESOLUTION NO. 2231

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
REVISING THE STANDARD SPECIFICATIONS AND PROCEDURES FOR THE
WASTEWATER FACILITY PROJECTS**

WHEREAS, the Board of Directors of the Leucadia Wastewater District (LWD) desire to provide requirements and guidelines in the form of standard specifications for the processing of wastewater facility improvement plans and for the materials and methods of construction of such facilities;

WHEREAS, it is in the public interest to provide standard requirements to provide the public and LWD with well defined, concise, and understandable procedures for the processing of sewer improvement projects which, upon approval and acceptance by LWD will be owned and operated by LWD on behalf of District customers;

WHEREAS, Leucadia Wastewater District (LWD) Resolution No. 2204, approved on October 14, 2009 adopted standard specifications for the processing of privately constructed wastewater facilities; and

WHEREAS, LWD has completed a review of its standard specifications and determined that updates and changes are required;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT AS FOLLOWS:

1. The Board of Directors of the Leucadia Wastewater District does hereby rescind Resolution No. 2204 and adopts in its place and stead the Standard Specifications for the Design and Construction of Privately Constructed Wastewater Facilities attached hereto as Exhibit A;

2. The Board of Directors hereby delegates authority to the District General Manager to accept approved dedicated sewer facilities and any easements and/or rights of way necessary for such facilities on behalf of the Leucadia Wastewater District. In the discretion of the General Manager, acceptance of said sewer facilities and/or easements or rights of way may be referred to the LWD Board of Directors for acceptance.

Resolution No. 2231
April 10, 2013
Page 2

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held April 10, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Sullivan, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

Ref: 13-3604

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Board of Director Compensation Adjustment

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Discuss and take action as appropriate.

DISCUSSION:

Subsequent to a duly noticed Public Hearing, the Board of Directors adopted Ordinance No. 126 regarding the compensation of Directors on May 9, 2012. Pursuant to applicable sections of the California Water Code (CWC), the Ordinance, which adjusted Director's compensation from \$173 to \$180, became effective 90 days after adoption. This item is presented for the Board's discussion and other action as appropriate.

California Water Code Section 20202 provides for a 5% adjustment per calendar year following the operative date of the last adjustment. Since an adjustment occurred in 2012, the Board is eligible for an adjustment not to exceed 5%. The exact amount of the increase is at the Board's discretion.

A survey of Director's compensation for other agencies is attached for review.

Staff requests that the board discuss this item and, if an increase is recommended, authorize staff to prepare, notice and schedule a public hearing for the May 2013 regular Board meeting.

Appropriations will be included in the proposed FY 2014 budget to fund the resulting adjustment, if approved.

cal:PJB

Attachment

**BOARD OF DIRECTORS
PER DIEM SURVEY
MARCH 2013**

	District	2010	2011	Current
1	City of Carlsbad (Water Board)	\$100.00	\$100.00	\$100.00
2	Eastern M.W.D.	\$206.00	\$206.00	\$206.00
3	Elsinore Valley MWD	\$221.43	\$221.43	\$221.43
4	Encina Wastewater Authority	\$182.00	\$182.00	\$182.00
5	Fallbrook P.U.D.	\$100.00	\$110.25	\$115.76
6	Helix Water District	\$200.00	\$200.00	\$200.00
7	Lakeside Water District	\$125.00	\$125.00	\$125.00
8	Leucadia Wastewater	\$173.00	\$173.00	\$180.00
9	Olivenhain M.W.D.	\$150.00	\$150.00	\$150.00
10	Otay Water District	\$100.00	\$100.00	\$100.00
11	Padre Dam M.W.D.	\$130.00	\$117.00	\$117.00
12	Rainbow M.W.D.	\$150.00	\$150.00	\$150.00
13	Ramona M.W.D.	\$100.00	\$100.00	\$100.00
14	Rancho Calif. Water District	\$175.00	\$175.00	\$175.00
15	Rincon del Diablo M.W.D.	\$150.00	\$150.00	\$150.00
16	SDCWA Directors/Officers	\$150 /\$180	\$150 /\$180	\$150 /\$180
17	San Dieguito Water District	\$100.00	\$100.00	\$100.00
18	Santa Fe Irrigation District	\$200.00	\$200.00	\$200.00
19	South Bay Irrigation District	\$100.00	\$100.00	\$100.00
20	Sweetwater Authority	\$150.00	\$150.00	\$150.00
21	Vallecitos Water District	\$150.00	\$150.00	\$150.00
22	Valley Center M.W.D.	\$100.00	\$100.00	\$100.00
23	Vista Irrigation District	\$189.00	\$189.00	\$189.00
24	Yuima MWD	\$195.00	\$195.00	\$195.00

The **average** per diem of the 24 responding agencies is **\$149.73**

The **median** per diem of the 24 responding agencies is **\$150.00**

MEMORANDUM

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Call for Nominations for the Local Agency Formation Commission (LAFCO) Independent Special District Member**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Discuss and take action as appropriate.

DISCUSSION:

Leucadia Wastewater District recently received notification that nominations are being solicited for a regular independent special district commission position. The term of the successful candidate will expire in May 2017. The deadline for receipt of all commission nominations is May 3rd, 2013.

The incumbent John Ingalls has indicated that he will seek re-election to the regular LAFCO special district position.

LAFCO anticipates that a candidate's forum will be held on August 16, 2013, in conjunction with the California Special Districts Association Quarterly Dinner.

Staff has no recommendation on this matter and is seeking direction from the Board of Directors. Attached is LAFCO's notification letter, name of incumbent with terms, the nomination/resume form, and an acknowledgement of receipt form.

:PJB

Attachments



Chairman

Andrew L. Vanderlaan
Public Member

March 22, 2013

Vice Chairman

John Ingalls
Santa Fe
Irrigation District

TO: Independent Special District in San Diego County

FROM: Executive Officer
Administrative Assistant

Members

Bill Horn
County Board of
Supervisors

Dianne Jacob
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Mark Lewis
Mayor
City of El Cajon

Lorie Zapf
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

SUBJECT: Call for Nominations for LAFCO Independent Special District Member

Nominations are being solicited for a regular independent special district commission position on the Local Agency Formation Commission (LAFCO). **The deadline for receipt of all commission nominations is May 3, 2013.**

LAFCO commissioners serve four-year terms. The term of the incumbent LAFCO regular district member, John Ingalls, will expire in May 2013; however, he can continue to serve until conclusion of the election/installation proceedings. Mr. Ingalls is currently the Vice Chairman of LAFCO and has indicated that he will seek reelection to the regular LAFCO special district position. The new term of the regular district member position will expire in May 2017. LAFCO regular and alternate district members must be independent special district officers who reside within San Diego County, but may not be members of the legislative body of a city or county.

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Sam Abed
Mayor
City of Escondido

Jo MacKenzie
Vista Irrigation District

Harry Mathis
Public Member

After LAFCO nominations are received by May 3rd, it is anticipated that a candidate's forum will be held on August 16, 2013, in conjunction with the California Special Districts Association Quarterly Dinner.

All districts are encouraged to submit nominations. **Please use the attached nomination/resume form (Attachment 1). This form may also be downloaded at the link below. Only the one-page nomination/resume form will be distributed with the official voting ballot.** The nomination form should be signed by, or with authority of, the district presiding officer. Facsimile (FAX) copies of nominations are permitted, if necessary, to meet the submission deadline, but an original form must be furnished as soon as possible thereafter. Again, **the deadline for receipt of nominations is May 3, 2013.** Please send nominations to:

Executive Officer

Michael D. Olt

Executive Officer
San Diego LAFCO
9335 Hazard Way, Suite 200
San Diego, CA 92123

Counsel

Thomas Bosworth

(Office Use)

NOMINATED BY:	
District Name:	
District Phone:	
NAME OF NOMINEE:	
Name:	
Address:	
Phone:	
NOMINATED FOR:	
	LAFCO REGULAR ()
DISTRICT EXPERIENCE:	
LAFCO EXPERIENCE:	
ADDITIONAL INFORMATION:	
	Authorized Signature:

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2013ComNomination.doc>

**2013 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT REGULAR MEMBER
MAILED-NOMINATION LETTER
ACKNOWLEDGMENT OF RECEIPT FORM**

(Name of District)

has received notification of LAFCO's Independent Special Districts nomination request.

(Authorized Signature)

(Print Name)

Date: _____

Return this form to:

Executive Officer
San Diego LAFCO
9335 Hazard Way, Suite 200
San Diego, CA 92123

ATTACHMENT 2

MEMORANDUM

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Strategic Planning Workshop Follow-Up – Proposed “Strategies” Revisions

RECOMMENDED:

Staff recommends that the Board of Directors:

1. Review and provide direction, as appropriate.

DISCUSSION:

The Board of Directors conducted a strategic planning workshop on February 20, 2013 to discuss activities and actions that will help steer LWD into the future. Mr. Jeff Bills of Confidence Consulting facilitated the workshop.

At the workshop, the Board participated in a prioritization exercise pertaining to the Strategic Plan’s seven “Strategies” that form the basis of the annual Tactics and Actions Plan. As a result, the Board reduced the total number of Strategies from seven to four and prioritized those Strategies as follows:

1. Financial
2. People
3. Services
4. Technology

The Board discussed this item at length and following discussion, it was agreed that staff would craft draft language for the four strategies that incorporated the Board’s thoughts during the discussion. Staff also agreed to develop this information within 60 days of the workshop.

Attached for your review, are the proposed revisions to the District’s Strategies. The attachment includes a comparison with the 7 existing Strategies to assist the Board with its review.

The Board also expressed desire that Mr. Bills be on hand during the discussion of the proposed “Strategies” revisions. Unfortunately, Mr. Bills has a conflict is unable to attend to today’s meeting. Mr. Bills will be on-hand at the May Board meeting, and, if the Board desires, this discussion can be postponed until that time.

Otherwise, this item is presented for the Board’s review, discussion and direction.

cal:PJB

Attachment



LEADERS IN
ENVIRONMENTAL
PROTECTION

2013 Strategic Planning Session Proposed “Strategies” Revisions

1. Financial

Current: Assure fiscal stability and growth through proper management of District Assets and Investments.

Revision: Assure fiscal stability and growth by effectively monitoring and forecasting District finances in order to provide competitive rates and avoid abrupt rate adjustments.

2. People

Current: Assure the highest qualified work force to provide outstanding service for District stakeholders.

Revision: Assure the highest qualified work force by optimizing training opportunities; promoting an excellent safety culture; and providing competitive compensation in order to recruit and retain high quality employees.

Water Reclamation

Current: Maximize cost effective market opportunities to increase the quantity and quality of reclaimed water produced for current and future customers.

Revision: Remove from the list of strategies (Services moves to No. 3)

3. Services

Current: While focusing on the core business and superior customer service, expand capabilities through strategic alliances with other organizations to enhance both the service provided and financial future of the District.

Revision: Provide exceptional services to our customers by safely collecting and transporting wastewater in order to ensure the highest level of environmental protection; educating customers on our services; pursuing viable water recycling opportunities and pursuing strategic alliances with other organizations.

Recognition of Achievement

Current: Assume a leadership position within the wastewater community and provide an increasing level of outreach and collaboration with the water and environment communities.

Revision: Remove from the list of strategies (Infrastructure and Technology moves to No. 4)

4. Infrastructure & Technology

Current: Enhance district operations through technological excellence, innovation and utilization of outstanding professional resources.

Revision: Protect the long-term viability of the District by proactively improving and replacing the infrastructure prior to failure. Pursue technological innovation and excellence to enhance the District's infrastructure and operations to ensure maximum efficiency and cost effectiveness.

Community Outreach

Current: Increase community awareness of district services and benefits.

Revision: Remove from the list of strategies

MEMORANDUM

DATE: April 4, 2013
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Force Main Corrosion Protection Project – Project Completion

RECOMMENDATION:

1. This item is presented for information purposes.

DISCUSSION:

Farwest Corrosion Control Company completed work on the Force Main Corrosion Protection Project on February 10, 2013. This project consisted of installing three new cathodic test stations and installing 61 sacrificial anodes in various test station locations on the L2, B2 and B3 force mains. Staff filed the Notice of Completion with the County of San Diego on February 12, 2013. No change orders were issued during the project. Therefore, the final project cost was the original contract price of \$144,135.

rym:PJB