Counter

Ref: 07-1044

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT

Wednesday, April 11, 2007 – 5:00 p.m. 1960 La Costa Avenue Carlsbad, CA 92009

NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

None.

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes for the following meetings:

March 21, 2007 Regular Board Meeting (Pages 1-4)
April 2, 2007 Engineering Committee Meeting (Pages 5-6)
April 2, 2007 Community Affairs Committee Meeting (Pages 7-8)

- B. Demands for March April. (Pages 9-21)
- C. Operations Report. (Pages 22-23)
- D. Finance Report. (Pages 24-29)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

- A. Encina Wastewater Authority Reports.
 - Regular Board meeting March 28, 2007 (Pages 30-31)
 - Member Agency Manager Meeting April 11, 2007 (Oral Report)

9. Committee Reports

Engineering Committee meeting held April 2, 2007 – Report by Director Juliussen (Page 32)

Community Affairs Committee meeting held April 2, 2007 – Report by Vice President Sullivan. (Page 33)

10. Old Business

None.

11. Public Hearing

- A. Public Hearing to consider the following:
 - 1. A Proposal to repeal obsolete ordinances.
 - 2. A Proposal to repeal obsolete resolutions.

12. New Business

- A. Adopt Resolution No. 2176 repealing obsolete resolutions. (Pages 34-42)
- B. Adopt Ordinance No. 115 repealing obsolete resolutions. (Page 43-44)
- C. Update on LWD's CAMP investments. (Page 45)
- D. Authorize the GM to execute an agreement with Infrastructure Engineering Corporation (IEC) for design engineering services for the Satellite Pump Station Force Main Replacement Project in an amount not to exceed \$290,040. (Pages 46-53)
- E. Board of Directors Compensation Adjustment. (Page 54-55)

13. Information items

- A. North County Times article "Sewage Fine Could Be As High As \$5 Million." (Pages 56-58)
- B. April 26, 2007 Special Board Meeting

14. Directors Meetings

None.

15. Comments, Questions or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

16. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

17. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

18. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: April 5, 2007

Paul J. Bushee, Secretary/General Manager

Ref: 07-1040

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting March 21, 2007

A Regular Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Wednesday, March 21, 2007 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:

Hanson, Sullivan, Kulchin Juliussen and Omsted

DIRECTORS ABSENT:

None.

OTHERS PRESENT:

General Manager (GM) Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Miranda, Steve Deering with Dudek and Associates, CPA Richard Duffey with Brownell and Duffey, Greg Goates with Goates Consulting

and Harry Ehrlich consultant for OMWD.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made, seconded, and carried, the Board of Directors approved the agenda.

5. Public Comment

No public comment was received.

6. Presentations and Awards

A. Achieve Highest Number of Consecutive Days Without a Lost Time Injury.

GM Bushee reported that LWD staff achieved an organizational objective under LWD's Incentive Program. LWD staff completed four years without a lost time injury accident. This achievement meets an Organizational Performance Objective under LWD's Incentive Program; therefore, each employee is eligible to receive an incentive compensation award of \$1,000.

The Board of Directors congratulated staff for completing four years without a lost time accident.

7. Consent Calendar

A. Minutes for the following meetings:

February 14, 2007 Regular Board meeting. February 21, 2007 Special Board meeting.

B. Demands for February – March.

Payroll Checks Numbered 12292 - 12385; General Checking - Checks numbered 33850 - 33997; Reissued voided check 33871.

C. Operations Report (A copy was attached to the original March 21, 2007 Agenda)

D. Finance Report (A copy was attached to the original March 21, 2007 Agenda)

Following discussion and upon a motion duly made, seconded, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority Reports

A. Encina Wastewater Authority Report - February 28, 2007 Board meeting.

Director Sullivan reported on EWA's February 28, 2007 Board meeting.

B. Member Agency Manager (MAM) Meeting – March 14, 2007

GM Bushee reported on the MAM's March 14, 2007 meeting.

9. Committee Reports

None.

10. Old Business

None.

11. New Business

A. Adoption of Revised Strategic Plan.

GM Bushee introduced Greg Goates with Goates Consulting to present the revised Strategic Plan. Mr. Goates presented the changes to the Strategic Plan. Following discussion and upon a motion duly made, seconded, and carried, the Board of Directors adopted the revised Strategic Plan.

B. Waiver of Capacity Fees for the Olivenhain Municipal Water District (OMWD).

GM Bushee presented the subject recommendation. GM Bushee stated that the OMWD requested a waiver of sewer capacity fees for the improvements to OMWD existing administrative facilities and the construction of a warehouse and storage building. OMWD's project requires an additional 15 EDU's with a corresponding capacity fee of \$49,290. GM Bushee stated that LWD Ordinance No. 75 allows for the waiver of capacity fees to public agencies provided certain conditions are met. OMWD has met all the conditions for the waiver. GM Bushee added that this recommendation is consistent with the LWD Strategic Plan's "Service" strategy.

Following discussion and upon a motion duly made, seconded, and carried the Board of Director approved the waiver of capacity fees for OMWD's improvement project in accordance with Ordinance No. 75.

C. Fiscal Year 2008 Budget Development Schedule.

ASM LeMay presented the subject recommendation. ASM stated that staff is working to prepare the preliminary FY 2008 budget; therefore, staff would like to schedule the presented subcommittee meetings to refine certain budget matters. Following discussion the Board of Directors scheduled the following activities to facilitate the budget development process:

• Engineering Committee meeting is schedule for April 2, 2007 at 8:00 a.m.

- Human Resources Committee meeting is scheduled for April 17, 2007 at 12:00 a.m.
- Review preliminary FY08 Budget at the Board of Directors Regular meeting on May 9, 2007.
- Consider Final FY08 Budget at the Board of Directors Regular meeting on June 13, 2007

D. <u>Discussion of the California Climate Action Registry.</u>

ASM LeMay stated that Director Omsted, at the February 14, 2007 Board Meeting, requested that a discussion of the California Climate Action Registry (Registry) be placed on the March 21, 2007 Board meeting agenda. ASM LeMay presented an overview of the Registry program. ASM LeMay stated that the Registry is voluntary program that encourages the reduction of various greenhouse gases. The estimated cost to participate in the program is \$24,000 over a 3 year period. ASM LeMay noted the California Air Resources Board (CARB) is in the process of developing new greenhouse gas regulations that will become effective January 1, 2008.

The Board discussed the Registry. It was noted that LWD is not a major greenhouse gas producer and, as such, there are limited opportunities to reduce greenhouse gas production. Following discussion, the Board agreed to forego participation in the Registry at this time and to wait until impact of the new CARB regulations can be determined.

E. Discussion of the Financial Analysis of LWD's Water Recycling Program.

GM Bushee stated that the FY 2007 Tactic and Action plans included a goal to present the historical and financial analysis of the Water Recycling Program. The purpose of this goal was to update the Board on the costs of the Water Recycling Program since its inception in the early 1990's. GM Bushee presented an overview of Water Recycling Program's costs. GM Bushee noted that overall the Program has had approximately \$7.5 million in capital and operating expenses to date, of which, approximately 51% has been funded by wastewater program reserves. GM Bushee noted that Water Recycling Sales have covered operating and State Revolving Loan expenses, but have not been sufficient to cover major capital items or repay the wastewater reserve loans.

GM Bushee stated that LWD's contract with the City of Carlsbad is scheduled to expire in 2011. Staff plans to meet with Carlsbad to discuss a potential extension of the agreement and staff will utilize the Board of Director's input from today's discussion to help establish the terms of the contract extension with Carlsbad.

The Board discussed this item at length. Following discussion, there was no action taken.

12. Information Items

GM Bushee reported on the following information items:

- A. North County Time News article "Encinitas student names newsletter, wins iPod.
- B. Site Improvement Program PDP Approval by Carlsbad Planning Commission.
- C. CSDA Special District Legislative Days.

13. Directors Meetings

A. WateReuse 2007 Conference was held at the Wyndham in Palm Springs, CA form March 4 – 7, 2007.

Director Omsted provided a report on the WateReuse Conference. Director Omsted stated he attended various meetings regarding recycled water issues.

B. CASA Conference was held at the Hotel Monaco in Washington D.C. from March 12 – 14, 2007.

President Hanson reported on the CASA Conference. President Hanson stated she attended various meeting regarding water and wastewater issues.

14. Comments, Questions or Requests by Directors

None.

15. General Manager's Report

GM Bushee reported that LWD will have its second intern named Erik Dorris on Monday, March 26, 2007.

In addition, staff has been working on the Island Area Collection System Plan, and staff would like to schedule a special Board meeting to discuss the plan. Following discussion, the Board of Directors scheduled an Asset Master Plan meeting on Thursday, April 26, 2007 at 9:00 a.m.

Also, LWD received notification that LWD won the State CWEA Collection System of the Year award.

16. General Counsel's Report

General Counsel Brechtel reported that there was a recent amendment to the Brown Act stating that the documents for the agenda should be available after the posting of the agenda. General Counsel Brechtel added that the complete LWD agendas are already made available to the public upon posting of the agenda.

17. Adjournment

President Hanson adjourned the meeting at 6:52 p.m.

Judy Hanson, President
•

Paul J. Bushee Secretary/General Manager (SEAL)

LEUCADIA WASTEWATER DISTRICT

Minutes of an Engineering Committee Meeting April 2, 2007

A meeting of the Engineering Committee (EC) of Leucadia Wastewater District (LWD) was held Monday, April 2, 2007 at 8:00 a.m., at the LWD Administration Office located at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Juliussen called the meeting to order at 8:00 a.m.

2. Roll Call

DIRECTORS PRESENT:

Juliussen and Kulchin

DIRECTORS ABSENT:

None

OTHERS PRESENT:

General Manager (GM) Paul Bushee, Project Manager Robin Morishita, Field Services Manager Leo Schempp, Steve Deering with Dudek & Associates, Rob Weber of

Infrastructure Engineering Corp.

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Satellite Force Main Replacement Project:

Recommendation: The Board of Directors authorize the General Manager to execute an agreement with Infrastructure Engineering Corporation (IEC) for design engineering services for the Satellite Pump Station Forcemain Replacement Project in an amount not to exceed \$290,040.

PM Morishita presented the subject recommendation. PM Morishita noted that the Board authorized staff to proceed with project at its February 14, 2007 meeting. The first step in the process is to commence the engineering design of the recommended improvements.

The EC discussed the recommendation. Following discussion, the EC concurred with staff to bring this recommendation forward to the Board of Directors for consideration at its April 11, 2007 meeting.

B. Preliminary Review of Fiscal Year 2008 (FY 08) Capital Budget.

PM Morishita reviewed the preliminary FY 08 Capital Acquisition and Capital Improvement Program (CIP) budgets. The preliminary Capital Acquisition budget for

LWD's Wastewater Program and Water Recycling Budget totaled \$67,000 and the preliminary CIP Budget totaled \$5,324,700. PM Morishita noted that the preliminary CIP budget did not include the Encina Wastewater Authority capital expenses or the LWD labor expenses. These items would be added at a later point in the budget process.

The EC discussed the preliminary capital budget. The EC scheduled a meeting for May 8, 2007 at 8:00 am to review the final capital budget. There was no action taken.

6. Information Items

None.

7. Director's Comments

None.

8. General Manager's Comments

GM Bushee stated that staff was informed today that a sewage spill has occurred at the Buena Vista Lagoon in Carlsbad. The spill is the responsibility of the city of Carlsbad. LWD staff is providing assistance with the spill mitigation.

9. Adjournment

Chairperson Juliussen adjourned the meeting at 8:50 a.m.

Paul J. Bushee, Secretary/Manager (Seal)

Ref: 07-1047

LEUCADIA WASTEWATER DISTRICT

Minutes of a Community Affairs Committee Meeting April 2, 2007

A Meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held Monday, April 2, 2007 at 11:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 11:00 a.m.

2. Roll Call

DIRECTORS PRESENT:

Sullivan and Omsted

DIRECTORS ABSENT:

None

OTHERS PRESENT:

General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Miranda, and Jennifer Dill of Katz

& Associates, LLC

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review and discuss the layout for the draft spring 2007 newsletter

ASM LeMay reviewed the draft spring 2007 newsletter. The CAC and staff provided their comments and suggestions for the newsletter. Ms. Dill stated that KATZ will make the suggested changes and forward the final newsletter to the CAC and staff for approval.

B. Review and discuss LWD Scholarship program

GM Bushee stated that this year, LWD only received one LWD scholarship application and no applications were submitted for the CSDA scholarship. GM Bushee stated that the scholarship committee met to discuss the scholarship submission and the committee decided to extend the application period to mid-May 2007. This would allow LWD to advertise the scholarship program in the upcoming newsletter.

The CAC reviewed and discussed LWD's Scholarship Program. Following discussion, the CAC approved the following changes to the LWD scholarship program:

- Separate the CSDA and LWD scholarship processes
- Extend the LWD scholarship deadline to mid-May each year
- Annually advertising the LWD scholarship in the spring newsletter

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments

GM Bushee stated that staff was informed today that a sewage spill has occurred at the Buena Vista Lagoon in Carlsbad. The spill is the responsibility of the city of Carlsbad. LWD staff is providing assistance with the spill mitigation.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 11:46 a.m.

Paul J. Bushee Secretary/Manager (Seal)

MEMORANDUM

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager,

SUBJECT:

Approval of March/April Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

- 1. Approve checks and electronic payments totaling \$ 147,866.26
- 2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the month March 27, 2007 – April 2, 2007.

Operating expenses totaled \$106,949.57 while Capital Improvement Program expenses totaled \$10,190.50.

Payroll for employees totaled \$30,726.19.

Attached please find a year to date Employee and Board Payroll Report from March 2006 to April 2007 attached (attachment 5) for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

mmm:PJB

Attachment 1 Summary of Demands by Account, March 2007/April 2007
Attachment 2 Accounts Payable Check Register dated March 27, 2007
Attachment 3 Payroll Check Register and EFTs dated March 28, 2007
Attachment 4 Accounts Payable Check Register April 2, 2007
Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

April 11, 2007

1. Preliminary Demands

Category	Check #'s	Amount	Total
Payroll Checks -3/28/2007	12386 - 12403	\$30,726.19	
	Total	\$30,726.19	
General Checking -3/27/2007 General Checking - 4/2/2007	33998 - 34040 34041 - 34072	\$67,939.35 \$49,200.72	
	Total	\$117,140.07	\$147,866.2 6
Voided Check	34016 Reissued		
·	Grand Total		\$147,866.26

Leucadia Waste Water District Check - Complete Detail

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net	amount	INVOICE NUMBER
33998- 2254 33998- 2254				,			
33999- 2254 33999- 2254	2	3/27/2007	10167 33220	ACACIA GASOLINE & CAR WASH OPEN PO- VEHICLE/TRUCK FUEL *** Total ***		280.95	1549
34000- 2254 34000- 2254	3 3 3	3/27/2007 3/27/2007	10545 33257 Logged	A-1 LOCK & SAFE SERVICE LOCK SERVICE *** Total ***		70.00 70.00	18875
34001- 2254 34001- 2254	4	3/27/2007	7 10570 33226	ANTIMITE TERMITE & PEST CONTRO MONTHLY PEST SERVICE *** Total ***		51.00 51.00	579317
34002- 2254 34002- 2254	5 5 5	3/27/2007	7 10720 33232 7 Logged	AT&T BPS L.D. *** Total ***		26.06 26.06	5 0192940472-3/09 5
34003- 2254	6	3/27/200	7 11314 3321	BERGELECTRIC CORP REPLACE GROUNDING RODS @BPS *** Total ***		167.40 167.40	0 10596-9TM 0
34004- 2254	ļ 7 7	3/27/200	7 1202 3326			427.0 427.0	0 897943 0
						110.0 110.0 110.0 330.0	O AJ-CWEA#1709 O J.H3309 RENEW O CWEA-E.S1853
04000 000	, ,	2/27/200	1926	O CITY OF CARLSBAD O WATER @ MEADOWS 1-FINAL *** Total ***			
34007 - 225 34007 - 225	64 10 10	0 3/27/20 0	07 126:	B1 COR-O-VAN L5 OPEN PO-STORAGE *** Total ***		46.6	50 RS1220327
34008- 225	1 1	1 1	07 128 332 332 107 Logged	14 CUES, INC 11 PARTS AND LABOR FOR CAMERA VAN 23 CREDIT MEMO *** Total ***		868. -45. 822.	66 265157 80 CM13695 86
34008 - 22! 34009 - 22!	54 1 1	2 3/27/20	130	72 DATA NET 24 IS MAINT AND SUPPORT 91 IS MAINT AND SUPPORT		351. 275.	71 9726539 00 9726551
34009- 22		2 3/27/20	007 Logged	*** Total ***	<i>k</i>	626.	71

Leucadia Waste Water District Check - Complete Detail

Check-R	lun	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
34010-	2254	13	3/27/2007	** unused	**		
34011-	2254	14	3/27/2007	13822	DUDEK & ASSOCIATES		
0.022		14		33269	GE/3252/543/LC RESORT	5,295.20	20070863
,		14			GE/3252/631/VLC 423-7	135.00	20070905
		14			GE/3252/569/V. OF LC 406-3	338.29	20070902
		14			GE/3252/564/MANCE	16.25	20070860
		14			GE/3252/604/BRITTANY RD	52.50	20070904 20070913 20070912
		14			GE/3252/720/FILLIPS	789.44	20070913
		14			GE/3252/719/540 LA COSTA	466.27	20070912
		14			GE/3252/674/1415 RAINBOW	52.50	20070910 20070911 20070909
		14	,		GE/3252/708/EATON BEACH	787.50	20070911
		14			GE/3252/667/V. OF LC 420-5	410.34	20070909
		14			GE/3252/661/OMWD		20070907
		14			GE/3252/665/FIRE STATION	65.00	20070908
		14	•		GE/3252/636/BELLA VISTA	204.85	20070906
		14			GE/3252/571/V. OF LC 406-5	642.51	20070903
		14			GE/3252/718/1060 URANIA ST	17.85	20070923 20070916
		14		33284	GE/3252/723/VULCAN OCEAN		
		14			GE/3252/722/HEALTHY CREATIONS	498.75	20070915
		14			GE/3252/724/MAUI WOWI	105.00	20070915 20070917 20070918
		14			GE/3252/725/1423 RAINBOW	700.00	, 200,0040
34011-	2254	14	3/27/2007		*** Total ***	10,844./)
34012-	2254				DEL CAMINO REAL SHELL ENCINITAS	CO1 0	1 757 <i>6</i>
		15			OPEN PO-VEHICLE/TRUCK FUEL		2 7576
34012-	2254	4 15	3/27/200	7 Logged	*** Total ***	581.3	2
34013-	225	4 16	3/27/200		EMPLOYMENT DEVELOPMENT DEPT OF		
		16		3322	7 CA INCOME TAX-3/21		9 CA TAX-3/21
		16		3323	CA INCOME TAX-3/14		5 CA TAX-3/14
34013-	- 225	4 16	3/27/200	7 Logged	*** Total ***	1,897.5	4
34014	- 225	4 17	3/27/200	7 1660	3 W. W. GRAINGER, INC		
STORT		17		3321	3 4LY85- MOTOR FOR CHEMICAL BLDG	267.8	1 6036820749
34014	- 225		3/27/200		*** Total ***		
34015	- 225	4 18	3/27/200	7 1663	4 GRAYBAR		
0,010		18			6 PARTS	35.1	0 924298249
34015	- 225	4 18	3/27/200	7 Logged	*** Total ***	35.1	.0
34016	- 225		3/27/200		8 JUDY HANSON	1 106 (ne au caca 2/14
		19			8 REIMBURSE J. HANSON FOR CONFER	•	95 JH-CASA-3/14
34016	- 225	54 19	9 3/27/200	7 Logged	*** Total ***	1,196.9	15
34017	- 225		0 3/27/200		55 HENRY'S PLUMBING		0. 0.00
34017	- 225	54 2	0 0 3/27/200		65 TEST BACKFLOW @E.E., VP5 *** Total ***		00 HENRYS-3/8 00
34018	3- 229	54 2	1 3/27/200	07 1819	50 ICMA RETIREMENT-303979		
		2	1	3322	25 DEFERRED COMP		53 ICMA-3/14/07
34018	3- 22!	54 2	1 3/27/20	07 Logged	*** Total ***	1,241.	53

Leucadia Waste Water District Check - Complete Detail

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
			19050	JANI-KING OF SAN DIEGO CLEANING SERVICE		
34019- 2254	22	3/27/2007	Logged	*** Total ***	975.00	
34020- 2254	23 23	3/27/2007	19775 33290	ALLAN JULIUSSEN REIMBURSE A.J. FOR CONFERENCE *** Total ***	462.69	AJ-WATERUESE
34020- 2254	23	3/27/2007	Logged	*** Total ***	462.69	
34021- 2254	24 24	3/27/2007	22511 33219	MOBILE MINI LEASE OF MODULAR OFFICE TRAILE	619.56	904017785
34021- 2254	24	3/27/2007	Logged	*** Total ***	619.56	
34022- 2254	25		33214	TELEDYNE ISCO SM CREEK FLOW MEASUREMENT REPO *** Total ***	1,000.00	818455
34022- 2254						
34023- 2254	26		22220	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP	1.093.73	NATION-3/14/07
34023- 2254	4 26	3/27/2007	Logged	*** Total ***	1,093.73	
34024- 225	4 27 27	3/27/2007	24224 33217	OFFICE DEPOT, INC. OPEN PO - OFFICE SUPPLIES	335.53	
34024- 225	4 27	3/27/2007	Logged	*** Total ***	335.53	
34025- 225	4 28 28 28	3/27/2007	25010 33251 33255	ODOR CONTROL MODEM	18.31 539.68	4364009-3/07 2570451380-3/07
34025 - 225		3/27/2007	Logged	*** Total ***	557.99	1
34026- 225	4 29 29 29 29	3/27/2007	7 25260 33259 33260 33260	D PERS RETIREMENT D BOARD RETIREMENT 2/28/07 D BOARD RETIREMENT 1/31/07 B RETIREMENT PPE 3/11/07 *** Total ***	105.06 245.13 9,970.93	02-2007-0 01-2007-0 03-2007-3
34026- 225					10,321.10)
34027 - 225	30		3322	D PRUDENTIAL OVERALL SUPPLY B LAUNDRY SERVICE	785.1	6 PRUD-2/24
34027 - 225	30	3/27/200		*** Total ***	/85.1	0
34028- 229		3/27/200		8 R. J. SAFETY SUPPLY CO., INC. 3 SAFETY GLOVES		4 234903-00
· 34028- 22	54 31	. 3/27/200	7 Logged	*** Total ***	141.6	4
34029- 22 ¹	54 32 32 32 33 33 33 33 33	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	3323 3323 3323 3323 3323 3323	O SAN DIEGO GAS AND ELECTRIC 4 ELECTRICAL @ LPS 5 ELECTRICAL @ VP5 6 ELECTRICAL @ MEADOWS 3 7 ELECTRICAL @ VP7 88 ELECTRICAL @ L.C. PS 99 ELECTRICAL @ E. ESTATES 10 ELECTRICAL @ MEADOWS 1 11 ELECTRICAL @ DIANA PS	234.0 192.8 84.0 938.9 545.8 307.4	2 01874070-3/07 5 00747336-3/07 7 01169672-3/07 4 00747631-3/07 0 01031273-3/07 44 01874070-3/07 0 01037981-3/07 01 0144495-3/07

Leucadia Waste Water District Check - Complete Detail

Check-Run	Seq#		Vendor / Obligat'n	Name / Description		INVOICE NUMBER
. 34029- 2254	32 32 32 32 32 32 32 32 32 32	3/27/2007	33242 33243 33244 33245 33246 33247 Logged	ELECTRICAL @ AVOCADO PS ELECTRICAL @ AWT ELECTRICAL @ RANCHO VERDE ELECTRICAL @ PLANT ELECTRICAL @ OFFICE GAS @ E.E. *** Total ***	108.83 51.78 137.72 13.21 953.57 2.60 14,712.54	0050501-3/07 01874059-3/07 01380248-3/07 00794321-3/07 01823519-3/07 00896555-3/07
34030- 2254 34030- 2254	33	3/27/2007	33248	SAN DIEGO GAS AND ELECTRIC ELECTRICAL @ SAXONY PS *** Total ***	727.44 727.44	01683816-3/07
34031- 2254 34031- 2254	34		33249	SAN DIEGO GAS AND ELECTRIC ELECTRICAL @ BPS *** Total ***	12,009.53 12,009.53	018571178-3/07
34032- 2254 34032- 2254	35		33222	SHELL OIL COMPANY OPEN PO - VEHICLE/TRUCK FUEL *** Total ***	276.79 276.79	065023442703
34033- 2254 34033- 2254	36	3/27/2007 3/27/2007	33218	SPARLING INSTRUMENT CO INC CALIBRATE BPS FLOW METER/CALIB *** Total ***	550.00 550.00	
34034- 2254 34034- 2254	37		33289	ELAINE SULLIVAN REIMBURSE E.S. FOR CONFERENCE *** Total ***	138.4 138.4	L ES-WATEREUSE L
34035- 225	38	3/27/2007	33254	TELEPACIFIC COMMUNICATIONS TELEPHONE SERVICE/SYSTEM *** Total ***	805.27 805.27	2 4854789-0 2
34036- 225 34036- 225	39	3/27/2007 3/27/2007	33216	TRUGREEN LAND CARE CONTRACT-MAINTAIN LWD LANDSCAP *** Total ***	757.0	0 5625094 0
34037 - 225 34037 - 225	40		3323	TRI COMMUNITY ANSWERING SERVIC ANSWERING SERVICE *** Total ***		0 TRI-3/20/07 0
34038- 225 34038- 225	41		3323	O UNITED WAY 1 EMPLOYEE CONTRIBUTIONS *** Total ***.	15.0 15.0	0 UNITED-3/14 0
34039 - 225 34039 - 225	42		3325	2 VERIZON WIRELESS 3 CELL PHONES *** Total ***		04 212046129 04
34040 - 229 34040 - 22	43 43		3321 3329	7 DEXTER WILSON ENGINEERING O ASSET MANAGEMENT MASTER PLAN 2 GE/715/905 ORPHEUS *** Total ***	760.0	00 0207.18 00 0207.19

Leucadia Waste Water District Check - Complete Detail

OCCKHST.L10 Page 5

	monund	With the term of t		
Check-Run Seq# Date	Vendor / Name / Obligat'n Description	Net amount INVOICE NUMBER		
		.00		
** Total check discount **	•	.00		
** Total check amount **		67,939.35		
** Total void discount **		.00		
** Total void amount **	•	.00		

LEUCADIA WASTEWATER DISTRICT EMPLOYEE PAYROLL CHECK REPORT

Payroll Date:

March 28, 2007

Incentive

Check Nos.	<u>Date</u>	Amount
12386 - 12403	3/28/2007	\$30,726.19

Run date: 04/02/2007 @ 10:12 Bus date: 04/02/2007

Leucadia Waste Water District Check - Complete Detail

Check-	Run	Seq#			Name / Description	MASHINGTON PROTONE		INVOICE NUMBER
		1	4/02/2007 4/02/2007	33303		& CAR WASH E/TRUCK FUEL *** Total ***	243.56 243.56	1555
34042-		2		33308 33309	CITY OF CARLSBAI WATER @ VACTOR WATER @ VACTOR : WATER @ PLANT	2	55.15 116.67 79.00	10300-3/07 10400-3/07 08121300-3/07
34042	2255	2	4/02/2007	Logged	WAILN & FLANT	*** Total ***	250.82	00111000 0, 0.
34043		3 3	4/02/2007	13072 33323	DATA NET NEW COMPUTER-MA	.GGIE	1,346.88	9725787
34043	- 2255	3	4/02/2007	Logged		*** Total ***	1,346.88	
	- 2255 - 2255	. 4	4/02/2007	13263	DE LAGE LANDEN			07042911371
	- 2255	5 5	4/02/2007	13355		NAL TRUCKS INC	30.70	E141999
34045	- 225		4/02/2007)R *** Total ***		E142002
	- 225! - 225!	5 6 6	4/02/2007	14410 33302	EL CAMINO REAL OPEN PO-VEHICLE	SHELL ENCINITAS E/TRUCK FUEL *** Total ***	412.90	7581
34047	- 225	5 7 7	4/02/2007	14520 33317	EMPLOYMENT DEVE	ELOPMENT DEPT OF		CA TAX-3/28
34048	3- 225	5 8 8	4/02/2007	15016 3331	FALLBROOK PUBL	IC UTILITY DISTR TANCE PROGRAM-MA *** Total ***	51.00) MAY 2007
3404	9 ₇ 225	5 9 9	4/02/2007	7 1557! 3331:	5 ASSURANT EMPLO' 2 LIFE INSURANCE	YEE BENEFITS - APRIL *** Total ***	367.66	5 74171-APRIL 0 7
3405	0- 225	5 10			6 THE GUARDIAN			
3405	0- 225	10 55 10) 4/02/200		5 DENTAL INS-APR	IL *** Total ***		5 00324226-4/07 5
3405	1- 225	55 11 11 11		3330	O HAAKER EQUIPME 6 VACTOR SERVICE 7 VACTOR SERVICE	:S ·	2,240.8 2,365.9	5 W15615 2 W15614
3405	1- 229		4/02/200			*** Total ***	4,606.7	7
3405	2- 22	12	-	3328	8 JUDY HANSON 8 REIMBURSE J. F	IANSON FOR CONFER		5 JH-CASA-3/14
3405	2- 22	55 12	2 4/02/200	7 Logged		*** Total ***	1,146.9	5

Run date: 04/02/2007 @ 10:12 Bus date: 04/02/2007

Leucadia Waste Water District Check - Complete Detail

-	Check -Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	34053- 2255 34053- 2255	13		33324	HARRINGTON INDUSTRIAL PLASTICS PARTS @ BPS *** Total ***		00478677
	34054- 2255 34054- 2255	14		33310	ICMA RETIREMENT-303979 DEFERRED COMP *** Total ***	1,241.53 1,241.53	ICMA-3/28/07
	34055 - 2255 34055 - 2255	15		33304	INFRASTRUCTURE ENGINEERING COR CONTRACT-REPLACE SEWER LINES @ *** Total ***		
	34056- 2255 34056- 2255	16		33336	I.M.P.A.C. GOVERNMENT SERVICES CONFERENCES, SUPPLIES, MEETING *** Total ***	3,818.31	IMPAC-2/22/07
	34057 - 2255 34057 - 2255	17	4/02/2007 4/02/2007	33334	KATZ & ASSOCIATES PUBLIC INFORMATION-FEB *** Total ***	2,963.75 2,963.75	403169
	34058- 2259 34058- 2259	18		33315	MET-LIFE DISABILITY INS-APRIL *** Total ***	819.89 819.89	KM05535094-4/07
	34059 - 225 34059 - 225	19	4/02/2007 4/02/2007	22210	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP-NATIONWIDE *** Total ***	1,090.70	NATION-3/28
		20		33328	NATIONAL NOTARY ASSOCIATION RENEWAL ASSO MEMBERSHIP-MM *** Total ***	52.00 52.00	15475240-4/1
	34061- 225 34061- 225	21		33316	PACIFICARE VISION INS-APRIL *** Total ***		0001426096
		22	4/02/2007 4/02/2007	33337	PACIFIC SAFETY COUNCIL SAFETY CPR TRAINING-T.B. *** Total ***	50.00 50.00	63654
	34063- 225 34063- 225	23	4/02/2007	33305	PBS&J CONTRACT-MEADOWS 1 PS CM SERVI *** Total ***		
	34064- 225 34064- 225	24 24		33313 33314	. PUBLIC EMPLOYEES HEALTH B BRD HEALTH INS-APRIL EMPLOYEE HEALTH INS-APRIL *** Total ***	14,475.00	H2007047247000 H2007041231000
	34065 - 225 34065 - 225	5 25 25	4/02/2007	7 25265	5 PEP BOYS B PARTS FOR PS *** Total ***		5 7010027213

Run date: 04/02/2007 @ 10:12 Bus date: 04/02/2007 Leucadia Waste Water District Check - Complete Detail

OCCKHST.L10 Page 3

Check-Run	Seq#	Date	Vendor / Obligat'n		Net amount	INVOICE NUMBER
						· · · · · · · · · · · · · · · · · · ·
34066- 225	5 26	4/02/2007	25370	PURCHASE POWER		
				ORTLY METER RENTAL-4/1-6/07		
34066225	55 26	4/02/2007	Logged	*** Total ***	152.56	
34067- 225	5 27	4/02/2007				
	27		33332		21.51	
34067 - 225	55 27	4/02/2007	Logged	*** Total ***	21.51	
34068- 225	55 28			UNITED PARCEL		
	28		33329			000025YY37127
34068- 225	55 28	3 4/02/2007	Logged	*** Total ***	10.32	
34069- 225	55 29	4/02/2007	30580	UNITED WAY		
	29	9	33319	EMPLOYEE CONTRIBUTIONS	15.00	UNITED-3/28
34069- 229	55 29	4/02/2007	Logged	EMPLOYEE CONTRIBUTIONS *** Total ***	. 15.00	
34070- 229		4/02/2007	31032	VALUE WEB		
	30)	33327	WEB HOSTING QTRLY FEES *** Total ***	65.85	5005947
34070- 22	55 30	4/02/2007	Logged	*** Total ***	65.85	
34071- 22				VALLECITOS WATER DISTRICT		100107000 0 107
	3:	1	33321	WATER @ MEADOWS 3	37.32	108105000-3/07
34071- 22	55 3:	1 4/02/2007	Logged	*** Total ***	37.32	
34072- 22				AMERICAN MESSAGING	070 00	
	3			PAGERS		L1417521HD
34072- 22	55 3	2 4/02/2007	Logged	*** Total ***	252.20	
-					.00	ſ
** Total ch	ock di	ccount **			.00	
** Total ch					49.200.72	
** Total vo					.00	
** Total vo					.00	
10001 90	14 41110	4110				

LEUCADIA WASTEWATER DISTRICT YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

MARCH	·	
3/1/2006	Employee	\$31,157.82
3/8/2006	Board	\$1,744.92
3/8/2006	Incentitve	\$25,396.64
3/15/2006	Employee	\$30,790.67
3/29/2006	Employee	\$30,908.21
4 7 7 11	Total	\$119,998.26
APRIL	Deard	\$2,280.39
4/5/2006	Board	\$31,443.62
4/12/2006	Employee Incentitve	\$865.91
4/13/2006 4/26/2006	Employee	\$30,782.52
4/20/2000	Total	\$65,372.44
MAY	Total	φοσ,σ72
5/4/2006	Board	\$2,828.63
5/10/2006	Employee	\$31,691.51
5/24/2006	Employee	\$31,124.32
0/2 //2000	Total	\$65,644.46
<u>JUNE</u>		
6/2/2006	Board	\$1,639.62
6/7/2006	Employee	\$31,591.83
6/21/2006	Employee	<u>\$31,251.94</u>
	Total	\$64,483.39
JULY	•	
7/3/2006	Board	\$1,240.52
7/5/2006	Employee	\$31,260.90
7/19/2006	Employee	<u>\$31,619.06</u>
	Total	\$64,120.48
AUGUST	•	÷
8/2/2006	Employee	\$32,433.55
8/4/2006	Board	\$1,143.46
8/16/2006	Employee	\$32,255.75
8/30/2006	Employee	\$32,832.47
	Total	\$98,665.23
SEPTEMBER		
9/6/2006	Board	\$4,592.25
9/13/2006	Employee	\$32,874.42
9/27/2006	Employee	\$32,310.99
	Total	\$69,777.66

OCTOBER

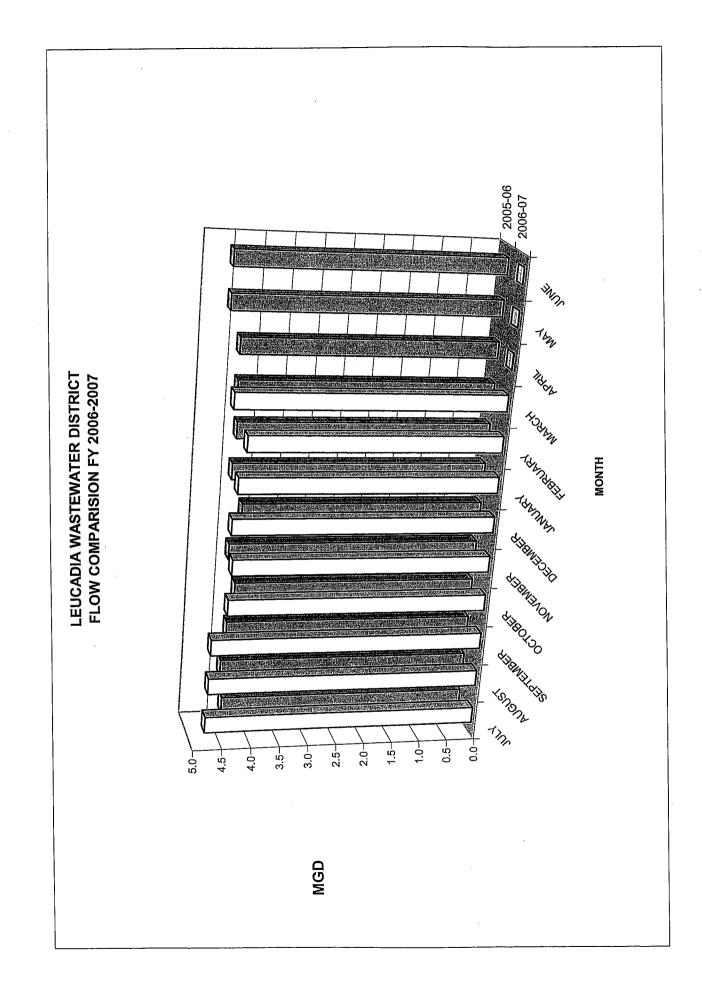
10/4/2006 10/11/2006 10/12/2006 10/25/2006	Board Employee Employee/Incentive Employee Total	\$3,880.59 \$33,337.85 \$1,491.99 <u>\$32,760.83</u> \$71,471.26
NOVEMBER		
11/3/2006 11/8/2006 11/22/2006	Board Employee Employee Total	\$1,701.08 \$34,160.60 \$34,079.96 \$69,941.64
DECEMBER		
12/1/2006 12/6/2006 12/6/2006 12/20/2006	Employee Board Employee Employee Total	\$12,955.10 \$1,389.08 \$32,376.31 <u>\$32,478.12</u> \$79,198.61
<u>JANUARY</u>	2007	
1/3/2007 1/8/2007 1/17/2007 1/31/2007	Employee Board Employee Employee Total	\$31,419.14 \$962.00 \$30,861.69 \$30,801.63 \$94,044.46
<u>FEBRUARY</u>		
2/9/2007 2/9/2007 2/14/2007 2/15/2007 2/28/2007	Board Incentive Employee Incentive Employee Total	\$4,795.67 \$3,208.31 \$31,233.86 \$9,576.44 \$31,071.66 \$79,885.94
MARCH		·
3/1/2007 3/5/2007 3/14/2007 3/21/2007 3/28/2007	Employee Board Employee Incentive Employee Total	\$4,614.45 \$2,722.58 \$30,919.56 \$14,478.68 \$30,726.19 \$83,461.46

operations report

LEUCADIA WASTEWATER DISTRICT OPERATIONS REPORT FISCAL YEAR 2006-2007

CURRENT MONTH - March 2007	H - March 200	71					FY 2005-2006
Period	Total Flow	Total EDU's	LWD ADF	GPD/EDU	RECLAIMED		ADF
	MG	27,200	(MGD)		ADF (ac-ft/mo)		(MGD)
JULY	147.87	12	4.77	175	43.16		4.36
YTD	147.87	27,212					
AUGUST	147.25	11	4.75	174	31.25		4.42
YTD	295.12	27,223					
SEPTEMBER	142.20	8	4.74	174	29.09		4.35
YTD	437.32	27,231.53					
OCTOBER	139.46	4	4.50	165	24.16		4.25
YTD	576.78	27,236					
NOVEMBER	133.97	28	4.47	164	19.49		4.39
YTD	710.75	27,273					
DECEMBER	139.95	2	4.51	166	3.72		4.21
YTD	850.70	27,275					
JANUARY	138.02	14	4.45	163	0.00		4.42
YTD	988.72	27,289					
FEBRUARY	121.67	16	4.35	159	0.00		4.38
YTD	1110.39	27,305					
MARCH	142.60	65	4.60	168	22.80		4.41
YTD	1252.99	27,369					
APRIL							4,41
YTD							
MAY							4.60
YTD							
JUNE							4.60
YTD							
Annual Total	1252.99	169			173.67	erri	
Mo Average	139.22	19	4.57	168	24.81		4.40

Note - Dry weather flow is an estimate based upon this year's average. Actual data was unavailable at Agenda deadline.



LEUCADIA WASTEWATER DISTRICT

SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of March 31, 2007

ASSETS	
Cash	\$ 418,866.00
Investments and Investment Pools	43,154,821.80
Bond Investments Held by Agents	5,084,697.92
Accounts Receivable	636,132.77
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	38,924.92
Capital Assets	98,479,050.80
Less Accumulated Depreciation	(30,766,681.77)
Debt Issuance Costs, Net of Amortization	339,738.12
TOTAL ASSETS	\$ 118,119,509.56
LIABILITIES	
Accounts Payable and Accrued Expenses	229,358.83
Developer Deposits	256,941.42
Bond & Interest Debt	5,060,891.10
TOTAL LIABILITIES	\$ 5,547,191.35
NET ASSETS	
Net Investment in Capital Assets	64,754,255.94
Restricted Reserves	8,481,118.49
Unrestricted Operating Reserve	1,513,744.47
Unrestricted Non-Operating Reserves (Designated)	31,137,403.99
Unrestricted Emergency Reserve	7,500,000.00
YTD Revenue over (under) Expenditures	(814,204.68)
TOTAL NET ASSETS	\$ 112,572,318.21
	the state of the s

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

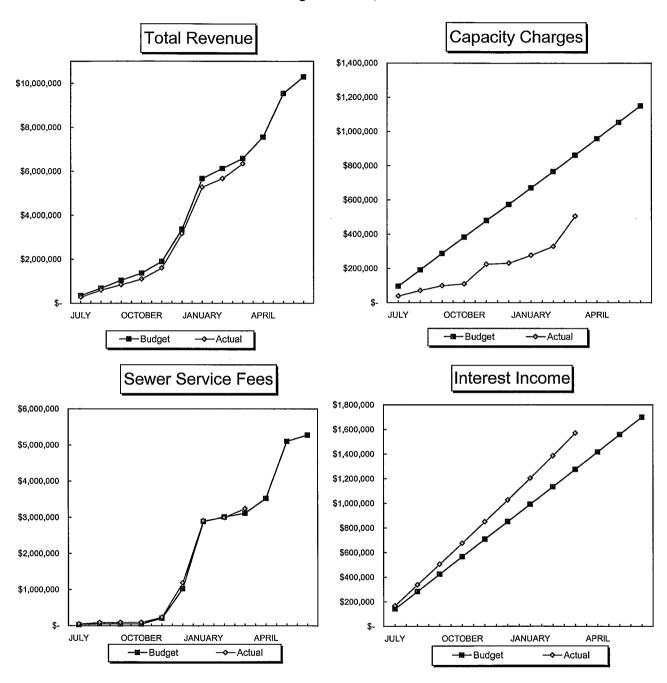
YTD Revenue and Expenditures Through 3/31/2007 with Annual Budget

OPFRA:	TING REVENU	ES AND EXPENS	SES		
Of 2101	A/C	YTD ACTUAL	ANNUAL	REMAINING	%
DESCRIPTION	No.	AMOUNT	BUDGET	BALANCE	USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 3,243,427.16	\$ 5,276,800.00	\$ 2,033,372.84	61.47%
RECLAIMED WATER SALES	3150	109,285.98	271,200.00	161,914.02	40.30%
OTHER OPERATING INCOME		11,746.59	257,102.00	245,355.41	4.57%
TOTAL OPERATING REVENUE		\$ 3,364,459.73	\$ 5,805,102.00	\$ 2,440,642.27	57.96%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,257,554.13		•	71.46%
BOARD EXPENSES AND ELECTION	4300 & 4400	84,021.27	113,350.00	29,328.73	74.13%
DEPRECIATION EXPENSE	4510	1,734,900.00	-	(1,734,900.00)	
REPLACEMENT EXPENSE	4515	-	769,000.00	769,000.00	n/a
FUELS	4600	22,157.55	42,100.00	19,942.45	52.63%
INSURANCE	4700	61,413.27	92,500.00	31,086.73	66.39%
MEMBERSHIP & DUES	4800	21,298.00	20,500.00	(798.00)	
OFFICE EXPENSE	4900	27,117.93	43,360.00	16,242.07	62.54%
OPERATING SUPPLIES	5000	95,221.86	159,100.00	63,878.14	59.85%
PROFESSIONAL SERVICES	5200	309,628.60	456,900.00	147,271.40	67.77%
PRINTING & PUBLISHING	5300	14,631.13	32,000.00	17,368.87	45.72%
RENTS & LEASES	5400	12,823.54	21,200.00	8,376.46	60.49%
REPAIR & MAINTENANCE	5500	114,029.88	227,600.00	113,570.12	50.10%
MONITORING & PERMITTING	5600	25,498.67	63,300.00	37,801.33	40.28%
TRAINING & DEVELOPMENT	5700	31,225.83	38,900.00	7,674.17	
UTILITIES	5900	268,445.35	449,820.00	181,374.65	59.68%
LAFCO OPERATIONS	6100	6,471.00	7,000.00	529.00	92.44%
ENCINA	6200	810,893.95	1,768,765.00	957,871.05	45.85%
TOTAL OPERATING EXPENSES		\$ 4,897,331.96	\$ 6,065,166.00	\$ 1,167,834.04	80.75%

NON - OPERATING REVENUES AND EXPENSES						
	A/C	YTD ACTUAL	ANNUAL	REMAINING	%	
DESCRIPTION	No.	AMOUNT	BUDGET	BALANCE	USED	
NON OPERATING REVENUES				**		
CAPACITY CHARGES	3130	\$ 506,175.44	\$ 1,150,100.00	\$643,924.56	44.01%	
PROPERTY TAXES	3220	678,980.43	990,000.00	311,019.57	68.58%	
INTEREST INCOME	3250	1,572,020.89	1,700,000.00	127,979.11	92.47%	
OTHER NON OPERATING INCOME		228,439.60	644,296.00	415,856.40	35.46%	
TOTAL NON OPERATING REVENUES		\$ 2,985,616.36	\$ 4,484,396.00	\$1,498,779.64	66.58%	
DEBT SERVICE						
INTEREST EXPENSE AND FEES	6500	\$ 237,236.47	\$ 238,372.00	\$ 1,135.53	99.52%	
PRINCIPAL PAYMENTS	6500	461,863.29	461,863.00	(\$0.29)	100.00%	
TOTAL DEBT SERVICE		\$ 699,099.76	\$ 700,235.00	\$ 1,135.24	99.84%	

Leucadia Wastewater District Revenue FY 2006-2007

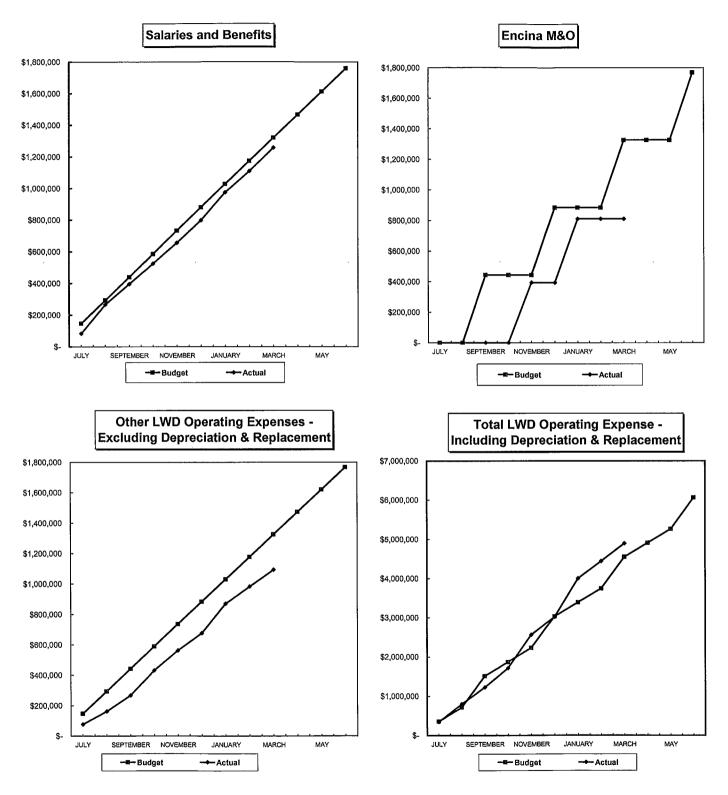
YTD through March 31, 2007 *



^{*} Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2006-2007

YTD through March 31, 2007 *

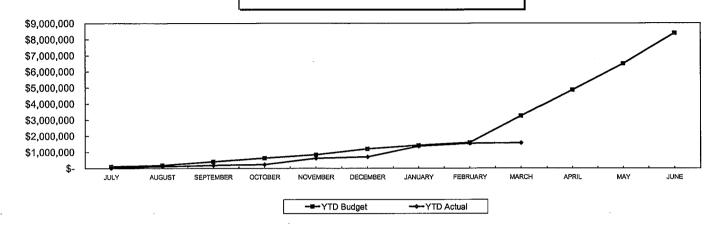


^{*} Preliminary: subject to future review, reconciliation, accruals, and audit

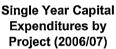
Leucadia Wastewater District Capital Expenditures

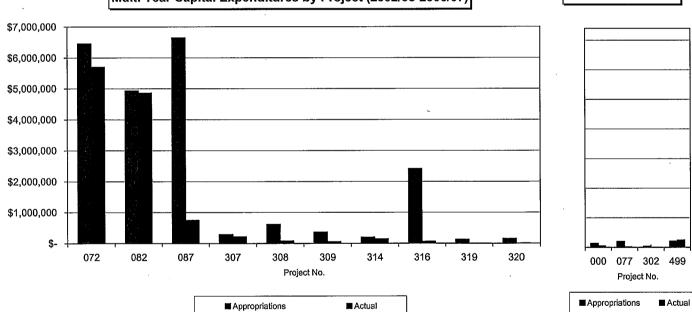
As of March 31, 2006





Multi Year Capital Expenditures by Project (2002/03-2006/07)



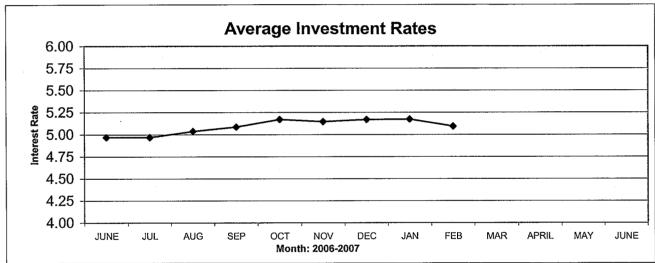


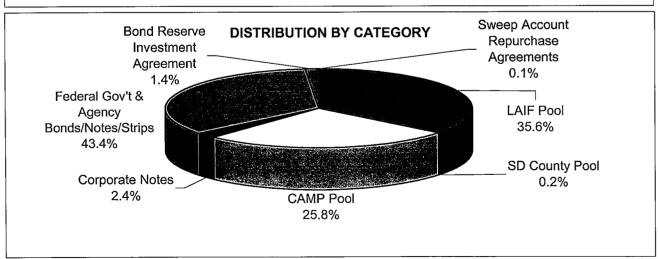
	Proje	ct Legend	
Description	No.	Description	No.
Encina WA	072	Satellite PS Forcemains	316
Leucadia PS Improvements	082	Gravity Rehab Sewer	319
Site Improvement Program	087	Piraeus Pipeline Repair	320
Meadows 1 PS Decommission	307	Equipment	000
Mineral Scale Mitigation Project	308	Misc Pipeline Repair	077
Capacity Management Flow Study	309	Professional Services	302
Asset Management Master Plan	314	LWD General Labor	499

^{*} Preliminary: subject to future review, reconciliation, accruals, and audit

LEUCADIA WASTEWATER DISTRICT Monthly Investment Summary As of February 28, 2007

	Principal (O	Feb	Average	
Cash & Investments	January 31, 2007	February 28, 2007	Interest	Rate
Sweep Account: Repurchase Agreements	\$ 85,904	\$ 61,390	\$ 286	2.900%
LAIF Pool	16,645,778	16,390,778	71,318	5.181%
SD County Pool	100,633	100,633	437	5.213%
CAMP Pool	8,726,987	11,894,188	36,278	5.220%
CAMP Portfolio				
Corporate Notes	1,118,715	1,118,715	3,802	3.903%
Federal Agency Bonds/Notes	12,496,286	10,503,104	45,273	4.821%
Federal Agency Discount Notes	950,811	950,811	4,204	5.306%
GNMA mortgage pools	24,687	24,472	193	9.398%
US Treasury Bonds/Notes	3,472,539	2,485,586	11,406	4.390%
Total Camp Portfolio	18,063,039	15,082,688	64,878	4.639%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,838,536	1,838,536	19,462	12.703%
Total Bond Funds	2,491,420	2,491,420	22,378	10.779%
Totals	\$ 46,113,761	\$ 46,021,098	\$ 195,574	5.094%





Encina Wastewater Authority Report Regular Board Meeting March 28, 2007

EWA Board of Directors - Director Juliussen and Director Sullivan reporting.

EWA Board Meeting Action Items:

1. Employee Recognition Awards

The Board of Directors approved the following awards:

- Award of \$250 to Mr. Kevin Smith for selection as EWA's Employee of Quarter for 1st quarter of calendar year 2007
- Award of \$1,000 to Mr. Joseph Sallay for completion of the Operation of Wastewater Treatment Plant, Vol. II course and for completion of Advanced Wastewater Treatment course.
- Award of \$500 to Mr. Justin Law for completion of Treatment of Metal Wastestreams course.

2. Building Program Construction Report – February 2007

The Board of Directors received and filed the Building Program Construction Report.

3. Contract for the Manufactured Furniture Element of Building Program

The Board of Directors awarded the contracts for the Manufactured Furniture Projects to Knoll, Inc. in an amount not to exceed \$70,278.74 and to Seal Furniture and Systems of San Diego, Inc. in an amount not to exceed \$93,900.69.

4. Phase V Expansion Change Order Authorization

The Board of Directors approved a change order request in an amount of approximately \$200,000, to remedy an electrical utility interference issue.

Executive Session

- 5. The Board of Directors met to discuss the following item:
 - The Master Planning and Development Disposition of the South Parcel located in the 6200 block of Avenida Encinas in Carlsbad, CA.

No reportable action.

 Consider Reappointment of General Counsel as authorized by Government Code §54957.

The Board of Directors authorized an agreement with the law firm Procopio, Cory, Hargreaves and Savitch to serve as EWA's General Counsel. The Board also reappointed Foley & Lardner to represent EWA on real estate matters related to the South Parcel for a period not to exceed 90 days.

Engineering Committee Meeting Report

Presented by Allan Juliussen

Meeting held April 2, 2007

1. Satellite Force Main Replacement Project:

The Engineering Committee reviewed the recommendation that the Board of Directors authorize the General Manager to execute an agreement with Infrastructure Engineering Corporation (IEC) for design engineering services for the Satellite Pump Station Forcemain Replacement Project in an amount not to exceed \$290,040.

This item will be considered later on in tonight's agenda.

2. Preliminary Review of the Fiscal Year 2008 Capital Budget.

The Engineering Committee reviewed the preliminary Fiscal Year 2008 Capital Acquisition and Capital Improvement Program Budget. There was no action taken. The Committee scheduled a meeting for May 8, 2007 to review the final draft Capital Budget.

Community Affairs Committee Meeting Report

Presented by Elaine Sullivan

Meeting held April 2, 2007

1. Review and discuss the draft text and layout of spring 2007 newsletter

The Committee reviewed and commented on the draft spring 2007 newsletter. KATZ & Associates will make the recommended changes and forward the final newsletter to the staff and the Committee for approval.

2. Review and discuss LWD Scholarship program.

The Committee reviewed and discussed potential changes to LWD's Scholarship Program. The changes were considered because the District receive only 1 scholarship application by the March 9th deadline. The Committee approved the following changes to LWD scholarship program:

- Separate the timing of the CSDA and LWD scholarship application processes
- Extend the LWD scholarship deadline to mid-May each year
- Annually advertising the LWD scholarship in the spring newsletter

Ref: 07-1072

MEMORANDUM

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager

SUBJECT:

Repealing Obsolete Resolutions

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2176.

2. Discuss and provide direction, as appropriate.

DISCUSSION:

LWD's Fiscal Year 2007 Tactics and Action Plan included a goal to develop a District Policy Manual. The purpose of this goal is to establish a comprehensive manual of current resolutions and ordinances.

The project consists of two phases. The first phase included reviewing ordinances and resolutions that have been adopted since the District's establishment, categorizing them by subject matter, and identifying which ordinances and resolutions were rescinded, current/active, obsolete, and moot. In addition, staff also identified those documents that should be kept for historical purposes.

The second phase of the project includes reviewing and updating the ordinances and resolutions that conflict or overlap. This phase will allow staff to resolve conflicts, consolidate same-subject documents and reduce the over-all number of governing documents.

Staff has completed its review of District resolutions and identified approximately 450 resolutions that are obsolete. In most of these documents, statutory requirements, as well as District policies, have changed.

Resolution No. 2176 is attached for the board's review. It identifies, in Exhibit A, those resolutions that are obsolete. Staff recommends that the Board of Directors adopt Resolution No. 2176 repealing the obsolete resolutions identified in Exhibit A.

tm:PJB

RESOLUTION NO. 2176

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT (District) CONFIRMING THE INACTIVE AND VOID STATUS OF OBSOLETE RESOLUTIONS

WHEREAS, the Resolutions identified in Exhibit A have been superseded and rendered void by the passage of time, changed circumstances, changes in law and subsequent actions by the Board and District;

WHEREAS, the obsolete Resolutions have never been expressly revoked by the Board of Directors, creating a potential for confusion regarding the rules and regulations governing the District,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby confirms the Resolutions identified in Exhibit A are obsolete and no longer in effect.

PASSED AND ADOPTED at a meeting of the Board of Directors of the Leucadia Wastewater District held April 11, 2007 by the following vote:

IN FAVOR OF:
OPPOSED:
ABSENT:
ABSTAIN:
Judy Hanson, President ATTEST:
Paul Bushee Board Secretary



RECINDED RESOLUTIONS

respective and research			
CATEGORY	ADMINISTRATIVE SUBJECT MATTER	RESOLUTIONS	DATE RANGES
BOARD	BOARD APPOINTMENTS	R-236; R-286; R-668	1967 -1981
	BOARD COMPENSATION	R-58; R-789; R-896; R-1042;	1961-1991
	BOARD MEETINGS MEETING PROCEDURE AND CONDUCT	R-70; R-701	1959 - 1988
	BOARD SECRETARY- APPOINTMENT	R-6; R-13; R-46; R-47; R-195; (JUDY HILL LAST APPT. SECRETARY IN 1965)	1959-1965
	BOARD-ASSISTANT SECRETARY	R-13; R-60	1959-1961
	DIRECTOR AUTHORITY TO APPROVE DEMANDS AGAINST DISTRICT	R-109;R-258;	1963-1968
	GENERAL MANAGER AUTHORITY TO ACCEPT APPROVED SEWER FACILITIES, EASEMENTS AND OR RIGHTS-OF-WAY	R-410;R-465;	1972-1974
	PRESIDENT AND SECRETARY AUTHORITY TO ENTER STANDARD FORM AGREEMENTS TO IMPROVE SUBDIVISION-SEWERS	R-290 ATTACHED FORM OUT OF DATE	1969
	GENERAL MANAGER AUTHORITY TO ACCEPT SPECIFICATIONS 11 AND 12 AND PHASE 1A	R-274; R-299; R-329	1968-1970
	PRESIDENT AND SECRETARY AUTHORITY TO ENTER STANDARD FORM AGREEMENTS EXTESION AGREEMENTS	R-300 ATTACHED FORM OUT OF DATE	1969
	SUPPORT FOR RECREATION IN BATIQUITOS LAGOON	R-714	1982
LEGAL	SETTLEMENT OF CLAIMS SETTLEMENT OF CLAIM-DROGIN V. BOARD OF SUPS SUPERIOR COURT CASE 4884488	R-736; R-761	1982-1983
	MAKING PROVISIONS OF CODE OF CIVIL PROCEDURE 1094.6 APPLICABLE TO JUDICIAL REVIEW OF BOARD DECISIONS	R-786	1984
	APPOINT SMALL CLAIMS COURT REPRESENTATIVE	R-206; R-544 (APPT HANSON AND GEISELHART)	1965-1977
	ADOPTING CEQA QUIDELINES	R-421; R-466; R-490; R-543; R-575; R-998;	1981

PUBLIC RECORDS ACT	COPY COSTS FOR PUBLIC RECORDS	R-735	1982
PERSONNEL	APPOINTMENT OF DISTRICT GENERAL MANAGER	R-7; R-2007; R- 2091;R-2092; R-2001;	1959-1994
	APPROVING EMPLOYEE SALARY RANGES AND BENEFIT PLANS	R-492; R-525; R-576; R-558; R-595; R-644; R-677; R-748; R-749; R-785; R-815; R-861; R-877; R-899; R-907; R-927;R-937; R-941; R-979;R-991;R-1019; R-1034;R-1040; R-1060;R-1066; R-1092	1975-1993
	ESTABLISHING EMPLOYEE COMPENSATION POLICY	R-1090;R-1093	1993
	OPERATION OF DISTRICT AND EMPLOYEES (GENERAL MANAGER AUTHORITY TO HIRE AND FIRE STAFF, SETTING WORK HOURS, VACATION, SICK-TIME AND OTHER MATTERS	R-116; R-344; R-700	1963-1981
	COST SAVINGS AWARD PROGRAM	R-731	1982
	POLICY RE EMPLOYEE RELATIONS WITH DISTRICT TO DISCUSS TERMS OF EMPLOYMENT	R-738; R-740;R-742; R-800	1983-1985
	TRAVEL AUTHORIZATION AND EXPENSE REIMBURSEMENT POLICY	R-728; R-896; (INCLUDES BOARD)	1982-1987
	BENEFITS-DEFERRED COMPENSATION-CSDA	R-685-R-686; R-692; R-723-NO LONGER EXISTS	1981
3.19	DEFERRED COMPENSATION PLAN – LWD ESTABLISHED 8/1/82	R-724	1982
	DEFERRED COMPENSATION PLAN- CONFERENCE OF MAYORS PLAN ESTABLISHED 8/9/89	R-981	1989
	DISCRETIONARY CONTRIBUTIONS PLAN (401-A)	R-387; R-470; R-484; R-610 2117; 2127 (TERMINATED)	1972-2003
	EMPLOYEE BENEFIT PROGRAM WITH JPA (JOINT POWERS EMPLOYEE BENEFIT AUTHORITY)	R-989; R-2028; R-2041 (TERMINATED)	1989-1996
	ESTABLISHING A SAFETY & WELLNESS PROGRAM	R-1045	1991
	TUITION ASSISTANCE PROGRAM FOR GENERAL MANAGER	R-2054 –EXPIRED	1997

CONTRACT	CONTRACT STAFF-ENGINEERING SERVICES CONTRACT FOR VARIOUS SERVICES CONTRACT STAFF-LEGAL SERVICES	R-2; R-10; R-17; R-18; R-95; R-105; R-110; R- 226; R-227; R-228; R- 301; R-302; R-355; R- 357; R-406; R-486; R- 538; R-540; R-572; R- 663; R-787; R-816; R- 889; R-914; R-921; R- 1013; R-1033; R-1068; R-1069; R-1089 HANDLED THROUGH PROCURMENT POLICY R-1070-LANDSCAPING R-59; R-2107	1959-1993 1992 1961-2002
	CONTRACT STAFF-AUDITOR APPOINTMENT	R-5; R-19 —SECRETARY AND AUDITOR COMBINED R-20; R-46; R-821-LAST APPT 1985 NO RESOLUTIONS APPLICABLE	1959-1985
	CONTRACT STAFF-PEARL LAND	R-34	1960
INVESTMENT	AUDITOR AUTHORITY TO INVEST SURPLUS FUNDS	R-293	1969
	AUTHORIZING THE ESTABLISHMENT & WITHDRAWAL OF FUNDS CHECK SIGNING AUTHORITY INVESTMENT POLICY GENERAL MANAGER GENERAL MANAGER CHECK SIGNING AUTHORITY	R-37; R-50; R-61; R-82; R-97; R-123; R-185; R-203; R-204; R-205; R-210; R-211; R-249; R-258; R-311; R-368; R-369; R-370; R-371; R-372; R-495; R-599; R-600; R-601; R-602; R-603; R-691; R-713; R-851; R-951;-R-963; R-985; R-1023;R-1025; R-1006; R-2000-EXPIRED; R-2015;	1961-1994
	LOCAL AGENCY INVESTMENT FUND	R-823	1985
	AUTHORIZING APPLICATION FOR GRANT OR LOAN MONEY OR CONTRUCTION ASSISTANCE; GRANT ACCEPTACE	R-11; R-15; R-21; R-24; R-39 R-112; R-161; R- 304; R-308; R-312; R- 313; R-331; R-348; R- 354; R-2043;	1969-1997
	AUTHORIZING AGREEMENT WITH BANKS	R-27; R-28; R-42; R- 209; R-219; R-420; R- 22; R-1046; R-1055;	1960-1992
	RESERVE POLICY	R-634;	1980
PURCHASING	ADOPTION OF BUDGET PROCUREMENT POLICY-GOODS AND SERVICES	R-272; R-291; R-325 R-119;	1966-1970 1963

114	ELECTRIC SERVICE AGREEEMENTS FOR CERTAIN PROJECTS	R-69; R-101	1960-1963
	PARTICPATION IN COUNTY AUCTIONS FOR SURPLUS VEHICLES AND EQUIPMENT	R-984	1989
	LAB SERVICE AGREEMENTS (LATHROP TESTING OF SEWAGE)	R-516-EXPIRED	1976
	AUTHORIZING VEHICLE PURCHASE	R-114	1963
	AUTHORIZING WARRANT TO PAY FORMATION EXPENSES	R-9	1959
	SALE OF SURPLUS DISTRICT VEHICLES	R-1022	1990
ELECTIONS	SUPPORT/OPPOSITION TO PROPOSED LEGISLATION	R-275; R-365;R-379; R-524; R-650; R-652; R-655; R-656; R-657; R-734;R-793;R-862; R- 992; R-1001; R-2130; R-2140;R-2168	1968-2006
	BOARD ELECTIONS	R-38; R-121; R-182; R- 248;R-360; R-374; R-440; R-452;R-509;	1961-1975
	SPECIAL INITATIVE ELECTION	R-649; R-651; R-653; R-654; R-664	1980
BILLING	BILLING POLICY/DELIQUENT ACCOUNTS	R-176; R-216; R-489; R-500	1965-1975
OTHER AGENCIES	CREATE SAN DIEGO REGIONAL WATER RECLAMATION AGENCY	R-552	1977
	OPERATIONAL SUBJECT MATTER		·
RATES, FEES AND CHARGES	SEWER FEES COLLECTED ON TAX ROLL, ESTIMATES OF FEES & ACCEPTANCE OF REPORTS RE TAXES	R-26; R-64; R-91; R-133; R-168; R-191;R-220; R-243; R-273; R-292; R-326; R-352; R-386; R-433; R-472; R-496; R-528; R-532; R-560; R-578; R-598; R-596; R-597; R-598; R-643; R-646; R-676; R-	RESOL. 1959-2005 ORDINANCE 1978-1986
		678; R-698; R-699; R-725; R-727; R-750; R-754; R-755; R-757; R-783; R-784; R-811; R-817; R-856; R-863; R-864; R-892; R-895; R-988; R-928; R-933 R-938; R-943; R-973; R-974; R-975; R-987; R1014; R-1015; R-987; R1014; R-1015; R-	

1016, R-1017, R-1031; R-1036; R-1061, R-1036; R-1061, R-1062, R-1091; R-1037, R-1063; R-1062, R-1091; R-1037, R-1063; R-1066; R-107, R-1063; R-1086; R-2006; R-2010; R-2011; R-2021; R-2023; R-2024, R-2025; R-2024, R-2025; R-2034, R-2025; R-2034; R-2036; R-2039; R-2063; R-2064; R-2067; R-2077; R-2076; R-2077; R-2076; R-2077; R-2076; R-2076; R-2077; R-2076;				
333; R-338; R-422; R- 473; R-500; R-546; R- 636; R-637; R-710; R- 762; R-878; R-949; R- 959 R-996; R-2017 ESTABLISHING ANNEXATION FEES R-458; 1974 EXEMPTION OF ANNEXATION FEE FOR OPEN SPACE LANDS R-2018; 1995 R-2030 (RANCHO VERDE PROPERTY) R-2019 (ENCINITAS RANCH) PAYMENT OF BACK DUE CAPACITY FEES AND SERVICE CHARGES BASED ON 1994 AUDIT SUSPENSION OF FEES IN R-216 FOR VACANT USES REQUEST SPECIAL POPULATION ESTIMATE R-673 1981 PERMITS SEWER AVAILABILITY LETTERS AND ISSUANCE OF PERMITS 1959-1981 PERMITS SEWER AVAILABILITY LETTERS AND ISSUANCE OF PERMITS 1959-1981 R-500; R-695 1959-1981		SETTING SEWER CONNECTION – CAPACITY,	R-1036; R-1038; R- 1057; R-1061; R- 1062; R-1091; R-1037; R-1063; R-1086; R- 1087; R-1088; R-2009; R-2010; R-2011; R- 2012; R-2021; R-2023; R-2024; R-2025; R- 2034; R-2035; R-2036; R-2039; R-2047; R- 2048; R-2049; R-2051; R-2062; R-2063; R- 2064; R-2067; R-2077; R-2078; R-2079; R- 2080; R-2088; R- 2089; R-2090; R-2100; R-2101; R-2102; R- 2108; R-2111; R-2123; R-2125; R-2131; R- 2135; R-2149; R-2150; 2164; R-2165 R-188; R-216; R-255; R-267; R-322; R-351; R- 422; R-489; R-500; R- 582; R-949 R-43; R-92; R-130; R- 150; R-163; R-164; R- 176; R-188; R-213; R-	
ESTABLISHING ANNEXATION FEES R-458; 1974 EXEMPTION OF ANNEXATION FEE FOR OPEN SPACE LANDS R-2018; 1995 R-2030 (RANCHO VERDE PROPERTY) R-2019 (ENCINITAS RANCH) R-2017 1995 EXEMPTION OF BACK DUE CAPACITY FEES AND SERVICE CHARGES BASED ON 1994 AUDIT SUSPENSION OF FEES IN R-216 FOR VACANT USES REQUEST SPECIAL POPULATION ESTIMATE R-673 1981 PERMITS FROM SEWER AVAILABILITY LETTERS AND ISSUANCE OF PERMITS			333; R-338; R-422; R- 473; R-500; R-546; R- 636; R-637; R-710; R- 762; R-878; R-949; R-	
SPACE LANDS R-2030 (RANCHO VERDE PROPERTY) R-2019 (ENCINITAS RANCH) PAYMENT OF BACK DUE CAPACITY FEES AND SERVICE CHARGES BASED ON 1994 AUDIT SUSPENSION OF FEES IN R-216 FOR VACANT USES REQUEST SPECIAL POPULATION ESTIMATE R-673 PERMITS SEWER AVAILABILITY LETTERS AND ISSUANCE OF PERMITS R-500; R-695 1959-1981		ESTABLISHING ANNEXATION FEES		1974
PAYMENT OF BACK DUE CAPACITY FEES AND SERVICE CHARGES BASED ON 1994 AUDIT SUSPENSION OF FEES IN R-216 FOR VACANT USES REQUEST SPECIAL POPULATION ESTIMATE R-673 PERMITS SEWER AVAILABILITY LETTERS AND R-500; R-695 ISSUANCE OF PERMITS R-2017 1995 1967 1967 1967			R-2030 (RANCHO VERDE PROPERTY) R-2019 (ENCINITAS	1995
SUSPENSION OF FEES IN R-216 FOR VACANT USES REQUEST SPECIAL POPULATION ESTIMATE R-673 1981 PERMITS SEWER AVAILABILITY LETTERS AND R-500; R-695 1959-1981 FROM ISSUANCE OF PERMITS		• • • • • • • • • • • • • • • • • • • •		
PERMITS SEWER AVAILABILITY LETTERS AND R-500; R-695 1959-1981 ISSUANCE OF PERMITS		SUSPENSION OF FEES IN R-216 FOR VACANT		
PERMITSSEWER AVAILABILITY LETTERS ANDR-500; R-6951959-1981FROMISSUANCE OF PERMITS		REQUEST SPECIAL POPULATION ESTIMATE	R-673	1981
	FROM		R-500; R-695	1959-1981

V. 1997 19 19 19 19 19 19 19 19 19 19 19 19 19	FINANCIAL CONSULTANT	R-25;	1960
	BOND COUNSEL	R-29; R-356	1960-1971
,	PER DIEM WAGES FOR WORKMAN	R-41; R-80; R-84; R-88; R-96; R-141; R-157;R- 162; R-174; R-192;R- 201; R-212; R-230; R- 232; R-262; R-264; R- 270; R-287; R-323A; R- 400; R-419; R-431;R- 455; R-457; R-468; R- 476; R-506; R-859	1961-1986
	WATER RECLAMATION PROJECT-FINANCING	R-2002	2002
Canada de la casa de l	CESSPOOLS PUBLIC NUISANCE	R-184-WITHIN DISTRICT GENERALLY R-214-NEPTUNE AREA R-223-LA COSTA AREA R-246-EAST I-5 FRONTAGE AREA R-284-BARBARA LANE AREA R-303-EAST I-5 FRONTAGE AREA R-345-WEST I-5 AREA	1965-1971
	ADOPTING STANDARD SPECIFICATIONS	R-87-SPEC #4 AND SCHEDULES II AND III R-178-STANDARD DESIGN AND PROCESSING R-224-AMENDS STANDARD DESIGN AND PROCESSING R-256-STANDARD SPECS	1962-2006
	LATERAL POLICY	R-606	1979
	ESTABLISHING PRIORITIES FOR THE USE OF RECYCLED WATER	R-1028	1991

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	ENCINA		ŧ
ADMIN	MANAGEMENT AT ENCINA	R-550; R-721; R-722;	1977-1988
		R-749; R-764; R-772;	
		R-781; R-803; R-814;	
		R-819; R-820; R-838;	
		R-847; R-857; R-860;	1
		R-869; R-877; R-884;	
		R-905; R-906; R-910;	
		R-912; R-923; R-924;	
		R-925; R-952; R-591	
		18 196	er en en en
OPS	COASTAL PERMIT	R-414	1973
	NPDES PERMIT	R-574; R-912	1978-1987
	TREATMENT STANDARDS	R-573	1975-1993
			1978
			1 100 54 5 5 5

Ref: 07-1071

MEMORANDUM

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager

SUBJECT:

Repealing Obsolete Ordinances

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Ordinance No. 115 repealing obsolete ordinances.

2. Discuss and provide direction, as appropriate.

DISCUSSION:

LWD's Fiscal Year 2007 Tactics and Action Plan included a goal to develop a District Policy Manual. The purpose of this goal is to establish a comprehensive manual of current resolutions and ordinances.

The project consists of two phases. The first phase included reviewing ordinances and resolutions that have been adopted since the District's establishment, categorizing them by subject matter, and identifying which ordinances and resolutions were rescinded, current/active, obsolete, and moot. In addition, staff also identified those documents that should be kept for historical purposes.

The second phase of the project includes reviewing and updating the ordinances and resolutions that conflict or overlap. This phase will allow staff to resolve conflicts, consolidate same-subject documents and reduce the over-all number of governing documents.

Staff's review of District ordinances identified 27 ordinances that should be repealed. In most of these documents, statutory requirements, as well as District policies, have changed rendering them obsolete.

Ordinance No. 115 (attached) identifies those ordinances that should be repealed.

Staff recommends that the Board of Directors adopt Ordinance No. 115 repealing the obsolete ordinances and discuss and provided direction as appropriate.

tm:PJB

ORDINANCE NO. 115

AN ORDINANCE OF LEUCADIA WASTEWATER DISTRICT REPEALING OBSOLETE ORDINANCES

BE IT ORDAINED by the Board of Directors of Leucadia Wastewater District as follows:

Subject

The following Ordinances, copies of which are available for review at the District office, have been have been superseded and rendered void by the passage of time, changed circumstances, changes in law and subsequent actions by the Board of Directors and are hereby formally repealed:

Ordinance No.

Board Meeting Procedures and Conduct Sewer Fees	O-3, O-5 and O-45 O-67, O-16, O-20, O-26, O-38, O-49, O-50, O-56 and O-61
Setting Monthly Sewer Services Fees Setting Sewer Connection Capacity, Permit Fees and Lateral Fees Sewer Availability Letters and Issuance of Permits Water Softeners Industrial Waste Encina Treatment Standards	O-72 and O-112
PASSED AND ADOPTED at a regular meeting Wastewater District held April 11, 2007 by the following	
AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
	Judy Hanson, President
ATTEST:	
Paul J. Bushee, Secretary/General Manager	

MEMORANDUM

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager

SUBJECT:

California Asset Management Program (CAMP) Individual Portfolio Program

Status Report

RECOMMENDATION:

1. This item is presented for information purposes.

DISCUSSION:

The LWD Board of Directors initially authorized the investment of up to \$15 million dollars of reserve funds in the CAMP Individual Portfolio Program in November 2004. In April 2006, The Board of Directors authorized the investment of an additional \$5 million into the CAMP Individual Portfolio to bring the total maximum investment up to \$20 million. The maximum figure is consistent with the May 2004 Financial Plan Update, which showed that as much as \$20 million, could be invested in longer term (1-5 years) investments.

Over the last couple of years, staff has been working closely with the CAMP Program administrator, Public Financial Management (PFM), to invest and reinvest LWD's authorized funding. Mr. Richard Babbe of PFM/CAMP will present a brief overview of the Individual Portfolio Program's performance to date at the meeting.

This item is presented for information purposes and there is no action required.

cal:PJB

MEMORANDUM

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager

SUBJECT:

Satellite Pump Stations Force Main Replacement Project - Engineering

Design Services

RECOMMENDATION:

Staff and the Engineering Committee recommend that the Board of Directors:

1. Authorize the General Manager to execute an agreement with Infrastructure Engineering Corporation (IEC) for design engineering services for the Satellite Pump Station Force Main Replacement Project in an amount not to exceed \$290,040.

DISCUSSION:

This item was reviewed by the Engineering Committee at its April 2, 2007 meeting and the Committee concurred with staff to bring this recommendation forward to the Board of Directors for consideration.

In February 2007, the Board of Directors authorized staff to proceed with the Satellite Force Main Replacement Project. As you may recall, the PDR recommended installing five parallel pump station force mains and replacing both Avocado and Dianna Pump Stations with submersible pump stations as follows:

Pump Station	Force Main Length	Replace or Parallel – Installation Method	Estimated Construction Cost	
Avocado	300 feet	Parallel - Jack & Bore	\$315,000	
Dianna	2,350 feet	Parallel - Jack & Bore / Open Trench	\$749,000	
Encinitas Estates	2,300 feet	Parallel - Open Trench	\$565,000	
Village Park No. 5	2,000 feet	Parallel - Open Trench	\$440,000	
Village Park No. 7	1,550 feet	Parallel - Open Trench	\$369,000	
Avocado	N/A	Replace w/Submersible PS	\$610,000	
Dianna	N/A	Replace w/Submersible PS	\$540,000	
Total I	Total Estimated Cost of Construction			

As indicated in the chart above, the total estimated cost of construction to implement the pump station and force main replacement projects recommended in the PDR is \$3,588,000.

The next phase of the project is the design phase. A copy of Task Order No.7, including the scope of work, has been attached for your review. The Scope of work includes:

Phase I – Final Design

- Project Management and Administration
- Surveying and Mapping
- Geotechnical Investigation
- Permitting and Coordination

Preparation of Plans, Specifications and Cost Estimates

Phase II - Bid Phase

Bid Phase Support

The proposed IEC fee is \$290,040 which includes ancillary services to support project design, such as surveying and geotechnical services. This fee is 8.1% of the estimated construction costs. Staff believes the proposal is fair and reasonable.

FISCAL IMPACT:

Staff appropriated funds in the Fiscal Year 2007 Budget in anticipation of this project. The budget contains sufficient funds to cover the design services to be provided under this agreement.

rym:PJB

REF: 07-1074

TASK ORDER NO. 7 TO THE AGREEMENT BETWEEN THE LEUCADIA WASTEWATER DISTRICT AND INFRASTRUCTURE ENGINEERING CORPORATION (IEC) FOR AS NEEDED ENGINEERING DESIGN SERVICES

This Task Order No. 7 to the AGREEMENT is made and entered into this _____ day of April, 2007 by and between the LEUCADIA WASTEWATER DISTRICT, hereinafter referred to as DISTRICT, and IEC, hereinafter referred to as CONSULTANT.

WHEREAS, the DISTRICT and CONSULTANT entered into an AGREEMENT on February 9, 2006 for as needed engineering design services; and

WHEREAS, the DISTRICT has determined it would be most efficient to amend the AGREEMENT to allow CONSULTANT to provide engineering design services for the DISTRICT's Satellite Pump Station Force Main Replacement Project.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the DISTRICT and CONSULTANT agree to amend the AGREEMENT as follows:

ARTICLE I: SCOPE OF WORK

Article 1 of the Scope of Work shall be amended to include the services described in Attachment A.

ARTICLE III: COMPENSATION FOR SERVICES

Compensation for all work performed under Task Order No. 7 shall be calculated on a time and material basis. Compensation for the services described in Attachment A shall not exceed Two Hundred Ninety Thousand Forty dollars (\$290,040). This amount shall not be exceeded unless there is a change in the scope of work and/or additional authorization by the DISTRICT, in writing and agreed to by both parties.

All other provisions of the original AGREEMENT shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto caused this Task Order to be executed the day and year first written above.

	<u>IEC</u>	LEUCADIA WASTEWATER DISTRICT
Bv:		By:
	Preston H. Lewis, P.E.	Paul J. Bushee
	President	General Manager

ATTACHMENT A

LEUCADIA WASTEWATER DISTRICT SATELLITE PUMP STATION FORCE MAIN REPLACEMENT PROJECT

SCOPE OF WORK

PROJECT UNDERSTANDING AND APPROACH

The District is considering replacement of sewer force mains associated with six existing satellite sewer pump stations. The force main segments being considered for replacement are as follows:

Sewer Pump Station	<u>Force Main</u> Length (ft)	<u>General</u> Alignment	<u>Size</u>
Avocado	275	Across Highway 101 (west to east)	6-inch
Diana	2,300	Across Highway 101 (west to east) then north on Vulcan	10-inch
Meadows No. 3	1,187	Through easements, across El Fuerte, then up steep slope and through 10 ft easement between two homes on Cacatua St.	6-inch
Encinitas Estates	2,230	North on El Camino Real from Ave de las Adelsas to Crest Drive	6-inch
Village Park No. 5	1,945	West on Encinitas Boulevard	6-inch
Village Park No. 7	1,500	West on Mountain Vista Drive	6-inch

The Preliminary Design Report (PDR) addressed the following primary areas:

Satellite Pump Station Force Main Replacements

The satellite pump station force mains described above were recommended for replacement. In terms of phasing, Consultant recommends the District defer design for the Meadows 3 force main, as we understand that a project to eliminate this pump station from the District's system is currently under design. If desired, this segment can be easily incorporated into the

project at a later date. The force main replacement work will also include emergency bypass connections at each pump station, as described in the PDR.

Existing Pump Station Condition Assessment

The PDR examined certain conditions associated with the Diana, Village Park 5, and Village Park 7 pump stations. The recommended improvements at the Diana pump station will not be implemented, as this pump station will be replaced in its entirety (see below discussion). However, certain improvements were recommended at Village Park 5 and Village Park 7. These included recoating work and cathodic protection upgrades.

Replacement of Avocado and Diana Pump Stations

During development of the PDR, alternative design solutions to either eliminate or replace the Avocado and Diana pump stations were investigated. These alternatives were considered based on the extent of work required to replace the existing force mains (using trenchless construction across Hwy 101), access considerations, and the future need to perform structural replacement of these stations. The recommended approach is to replace both Avocado and Diana pump stations with new submersible pump stations in conjunction with the identified force main replacements.

SCOPE OF SERVICES

The scope of services will be divided into phases; Phase I – Final Design and Phase II – Bid Phase Assistance. The District as a separate task order may consider a subsequent phase, Phase III – Services During Construction.

PHASE I - FINAL DESIGN

Task 1 - Project Management and Administration

Project management and administration will consist of schedule maintenance, development and submittal of written monthly progress reports, monthly progress meetings, and general project coordination between the District, Consultant, and other agencies including the City of Encinitas and City of Carlsbad.

Task 2 - Surveying and Mapping

Aerial or field design survey will be prepared for the replacement force main alignments and pump station work recommended in the PDR and summarized in the Project Understanding section of this proposal. Base mapping will be prepared at a scale of 1 inch equals 40 ft and will include 1 ft contour interval, existing right of way, easements, and property lines along each alignment. The mapping will pick up edge of pavement, valve cans, manhole rims, and other applicable surface features.

Task 3 - Geotechnical Investigation

A geotechnical investigation will be performed to characterize subsurface conditions along each force main alignment. This will consist of shallow soil borings performed at an approximate frequency of 1 for every 1,000 ft of pipeline, with two proposed for each side of the potential bore and jack crossings associated with the Avocado and Diana stations.

Task 4 – Permitting and Coordination

This task will consist of development of permit applications for each project component. Anticipated permits include utility construction (all projects except Meadows No. 3) and

coastal zone (Avocado and Diana only) permits from the City of Encinitas, tunnel classification from the Bureau of Mining and Tunneling (Avocado and Diana only), railroad encroachment permits (Avocado and Diana only), and an encroachment permit from the City of Carlsbad (Meadows No. 3 force main). It is assumed that any required CEQA documentation (i.e., Categorical Exemptions, etc.) will be by the District.

Task 5 - Prepare Plans, Specifications, and Cost Estimates

Based on the recommended project alignments and components identified in the PDR, Consultant will prepare bid ready plans and specifications for the project. Consultant recommends a pipeline package and a pump station package be prepared. The pipeline bid package will include the new force mains for Encinitas Estates, Village Park 5, and Village Park 7. The pump station bid package will include replacement of the Avocado and Diana pump stations along with their respective force mains. The specific division of work will be discussed with the District at the onset of the project.

Plans will be prepared based on District standard title blocks, notes, and specifications, and depict the proposed pipeline plan, profile, parallel and crossing utilities, surface features, and right of way. Traffic control plans will be prepared to indicate required traffic control measures for each project. It is anticipated that traffic control submittals will need to be made to the City of Encinitas in support of their permitting requirements. Milestone submittals will be provided to the District at 50%, 90%, 100%, and final stages of completion.

The pipeline plan set is anticipated to consist of the following:

Title Sheet (1)
Legend, Abbreviations, and Notes (1)
General Notes (1)
Encinitas Estates Force Main Plan and Profile (3)
Village Park No. 5 Force Main Plan and Profile (2)
Village Park No. 7 Force Main Plan and Profile (2)
Civil Details (3)
Cathodic Protection Details (2)
Traffic control plans (10)

The pump station plan set is anticipated to consist of the following:

Title Sheet (1)
Legend, Abbreviations, and Notes (1)
General Notes (1)
Avocado Pump Station Site Plan (1)
Avocado Force Main Plan and Profile (1)
Diana Pump Station Site Plan (1)
Diana Force Main Plan and Profile (3)
Civil Details (2)
General Mechanical Sheets (2)
Avocado Pump Station Mechanical Plan and Section (1)
Diana Pump Station Mechanical Plan and Section (1)
Mechanical Details (2)
Electrical Abbreviations and Symbols

Site Plan 1
Site Plan 2
Single Line Diagram/Elevations
Area Plan 1
Area Plan 2
Details
Schedules
RTU interface Diagram

Once the survey and mapping is available, and utilities are plotted, potholing may be recommended for critical crossings or parallel utilities. Consultant will develop a proposed potholing plan in conjunction with the 50% submittal for review and discussion with the District. We have not included potholing in the project budget at this time; however, it can be added if necessary. Alternatively, the District may wish to pothole utilities with its own crews.

Technical specifications will be prepared using construction specification institute (CSI) standard format and District Standard Specifications. The final specifications will be included within a Contract Documents book using District standard front-end specifications. Construction cost estimates will be prepared and submitted along with each milestone submittal identified above. The Contract Documents will be structured to require minimum bidder qualifications to be stated in the bid. This may include a minimum experience requirement or similar statement of qualifications required for submittal with the bid.

Upon final District review and approval of the plans and specifications, the plans will be plotted on mylar and signed by the Engineer of Record and the package made ready for advertisement and bid.

PHASE II - BID PHASE

Task 6 - Bid Phase Services

Bid phase services will include attendance at the pre-bid meeting (including agenda and minutes), responses to questions submitted during the bid phase, tabulation and review of bids for conformance and responsiveness to the Contract Documents, reference checks for the successful bidder, and written recommendation to the District for award of the project.

PROJECT FEE

The estimated not to exceed project fee of \$290,040 is itemized by task in Attachment A. The fee assumes that both bid packages will be prepared in parallel.

Page 6 of 6

ATTACHMENT A Fee Proposal Leucadia Wastewater District ENGINEERING DESIGN SERVICES FOR FORCE MAIN AND PUMP STATION REPLACEMENT PROJECTS

		TASK 6	BHASHR		5.	5.	5.	5.		Ų.	5.	5.	TASK 5		TASK 4	TASK 3	11000	TASK 2	-	-1	1:		TASK 1	BHASEJUAN		Subtask Number
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TOTAL NOT TO EXCEED FEE:

\$290,040

MEMORANDUM

Ref: 07-1041

DATE:

April 5, 2007

TO:

Board of Directors

FROM:

Paul J. Bushee, General Manager

SUBJECT:

Board of Director Compensation Adjustment

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Discuss and take action as appropriate.

DISCUSSION:

Subsequent to a duly noticed Public Hearing, the Board of Directors adopted Ordinance No. 113 regarding the compensation of Directors on May 10, 2006. Pursuant to applicable sections of the California Water Code (CWC), the Ordinance, which adjusted Director's compensation from \$130 to \$150, became effective on July 10, 2006. This item is presented for the Board's discussion and other action as appropriate.

California Water Code Section 20202 provides for a 5% adjustment per calendar year following the operative date of the last adjustment. Since an adjustment occurred in 2006, the Board is eligible for an adjustment not to exceed 5%. The exact amount of the increase is at the Board's discretion.

A survey of Director's compensation for other agencies is attached for review.

Staff requests that the board discuss this item and, if an increase is recommended, authorize staff to prepare, notice and schedule a public hearing for May 9, 2007.

Appropriations will be included in the proposed FY 2008 budget to fund the resulting adjustment if approved.

cal:PJB

Board Compensation Survey

	Reviewed on a Regular basis?	ON	ON	ON	ON	Annually	ON	ON	ON	ON	ON	Yes	Annually	unknown	ON	ON	unknown	ON	unknown	Annually	unknown
	Year Effective	Aug-03	Jan-03	Since 1980's	Jan-06	Jan-06	1988 (no adjustments)	Apr-00	2001 (prior 1995)	unknown	May-99	2006	2005	2003	1993	2006	1992	2004	2001	2006	2001
ACC ACT OF STANDARD MANAGEMENT AND ACT OF STANDARD MANAGEMENT	Per Diem Amount	\$200	\$150	\$40	\$150	\$150	\$130	\$150	\$150	\$100	\$150	\$166	\$191.29	\$180	\$100	\$100	\$100	\$100	\$168	\$150	\$175
	District	Helix Water Dist	VID	Fallbrook PUD	Rainbow	Rincon	Padre Dam	Olivenhain MWD	Sweetwater	Carlsbad	Vallecitos MWD	EWA	Elsinore Valley MWD	Santa Fe Irrigation	Valley Center MWD	San Deguito WD	Ramona	Otay MWD	18 Eastern M.W.D.	19 LWD	Rancho Calif. W.D.
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Notes:

Majority of Agencies have a max of 10 meetings per month

Board reviews annually and pier diem automatically increases by 5%, except for this past year *

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Thursday, April 5, 2007

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Sewage fine could be as high as \$5 million

Bv: BARBARA HENRY - Staff Writer

CARLSBAD ---- The broken pipe that spilled about 5 million gallons of raw sewage into Buena Vista Lagoon this week has been fixed, city officials say. But environmental and financial costs of the spill are just beginning to surface for Carlsbad and Vista, which share ownership of the pipeline.

View A Video

The fine for the sewage spill could be as high as \$5 million, since a typical fine for recent spills into waterways has been about \$1 a gallon, an official with the state Water Resources Control Board said Wednesday.

Whether the fine will actually be that high will be debated by state control board officials in the coming weeks as they review data on how this week's spill happened, how quickly local officials responded and the history of spills in the two cities, said Eric Becker, water resources control engineer for the resources control board's San Diego office.



Senior Environmental Specialist Paul Hartman for the city of Carlsbad takes a water sample Wednesday out of the Buena Vista Lagoon to be tested for bacteria. HAYNE PALMOUR IV Staff Photographer

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How the two cities will share costs of the repair work and other expenses also has yet to be worked out. Carlsbad and Vista don't equally own the pipeline; at the spot where the pipe broke near the Jefferson Street bridge, Vista is considered to be the majority owner. It has an 89.6 percent share, while Carlsbad has 10.4 percent, according to a 2002 agreement between the two communities.

"Both parties have devoted their efforts at the moment to stopping the leak and beginning a cleanup effort," said Vista City Attorney Darold Pieper said. "We have not dealt with the cost-sharing issue."

Pieper said those conversations would in all likelihood be scheduled by next week.

Once any fine is paid, there also may be a battle over what to do with the money, which would go into a special state cleanup and abatement fund.

The money could pay for immediate restoration work to help the lagoon recover from the spill or it could go for long-term projects, including a proposal to shift the lagoon from a freshwater body to a mostly saltwater environment, officials said.

A rusty pipe

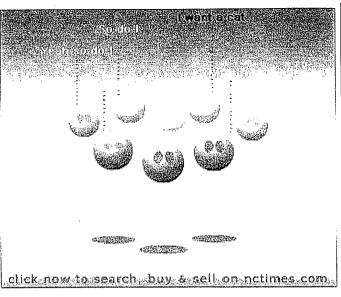
Meanwhile, the environmental effects from the spill are becoming evident. Already, an unpleasant smell lingers around the lagoon on the Carlsbad/Oceanside border, and dead fish are turning up in increasing numbers.

"So far, we think there's a couple hundred that we've collected," state Fish & Game spokesman Steve Martarano said Wednesday, adding that a full report will be available today.

The spill, which is believed to have begun Saturday, was reported by a lagoon visitor Sunday evening. When contractors dug up the pipe, they discovered a hole about a foot long and 3 inches wide, Mark Stone, the city's water department director, said Wednesday.

The 25-year-old pipe appeared to be rusty, but whether that condition led the pipe to break is not yet known, he added. The city has hired investigators to look into that issue, he said. Typically, such a pipe should last 50 years, but a variety of factors, including environmental conditions around the pipe, could reduce that, he added.

So far, the city has spent roughly \$250,000 on the contractor's pipe repair work, Stone said.



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It's becoming painfully obvious that for U.S. Attorney Carol Lam, whose office brought down U.S. Rep. Randy "Duke" Cunningham, it wasn't just her record of prosecutions that led to her ouster but more whom she was prosecuting, and from which political party. 64 Comment(s)

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The cost of city staff overtime, long-term environmental monitoring expenses and any fines haven't been calculated, he said.

Testing the water

Contractors removed the broken pipe section and installed a new pipe Tuesday but waited until Wednesday to cover over the work area with dirt. They wanted to make certain the repairs had held, Stone said.

They're not waiting to see what the spill will do the environment, he said. The city already has about five devices pumping oxygen into the water in an effort to keep fish alive. And they're sucking water out of the lagoon at about 2,000 gallons a minute and sending it into the city's sewage system for treatment.

How long this will continue to occur depends on how quickly the water quality improves, Stone said.

"It could be several days, it could be a few weeks," he said.

As machinery put oxygen in the water and removed sewage-tainted liquid from the lagoon Wednesday, two chemists with the Encino Waste Water Authority tested three areas for fecal contamination. The samples, which were taken at the west end of the lagoon near Coast Highway and at the lagoon spillway near ocean, will be cultured in the lab. Results should be available by sometime today, said Encino chemist Rachael Willi. The crew also collected samples from the surf north and south of the lagoon outfall.

Biologists with Reston Solutions, a biological firm hired by the city of Carlsbad to take water samples and identify dead fish and bird species, also took water samples from the middle of the lagoon.

- -- North County Times staff writers Craig TenBroeck and Philip K. Ireland contributed to this report.
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Good! wrote on April 04, 2007 9:31 PM:"There is no excuse for this much sewage flowing into the lagoon.

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