

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Wednesday, May 11, 2011 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

None.

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

April 20, 2011 Regular Board Meeting (Pages 1-5)

April 18, 2011 Community Affairs Committee Meeting (Pages 6-8)

B. Demands for April/ May 2011. (Pages 9-25)

C. Operations Report. (Pages 26-29)

D. Finance Report. (Pages 30-37)

E. Quarterly Investment Report. (Pages 38-39, Enclosure 7E)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – April 27, 2011 (Page 40)

B. Member Agency Managers (MAM) Report.

MAM Meeting – April 21, 2011 (verbal report)

9. Committee Reports

A. Engineering Committee Meeting was held on May 9, 2011 – report by Director Juliussen. (verbal)

- B. Community Affairs Committee Meeting was held on May 10, 2011 – report by Director Sullivan. (verbal)

10. Old Business

None.

11. New Business

- A. Review of the Recommended Fiscal Year 2012 (FY 12) Budget. (Page 41, Enclosure 11A)
- B. Call for Nominations to the Local Agency Formation Commission (LAFCO) and the Special Districts Advisory Committee. (Pages 42-47)
- C. Adopt Resolution No. 2214 Adopting the Nationwide Retirement Solution Deferred Compensation Plan Document. (Pages 48-52)
- D. Receive and file the Evaluation of Remaining service Life of B2 and B3 Force Mains Report completed by Infrastructure Engineering Corporation (IEC). (Pages 53-54)

12. Informational Items

- A. Correspondence from the County of San Diego regarding State Mandated Ethics Training (AB 1234). (Pages 55-56)
- B. Thank you letter from the Encinitas Union School District for the teacher grant. (Page 57)

13. Directors' Meetings

- A. CASA Conference was held at the Hyatt Regency Sacramento on April 27-29, 2011. (Page 58)
- B. CSDA Legislative Days was held at the Sacramento Convention Center on May 3-4, 2011. (Page 59)

14. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: May 5, 2011



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
April 20, 2011

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, April 20, 2011 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Omsted called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Omsted, Hanson, Sullivan, Juliussen, and Kulchin

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Technical Services Manager Robin Morishita, Field Services Superintendent Jeff Stecker, District Engineer Steve Deering, CPA Richard Duffey, Jennifer Beales with TRG & Associates, Jodi Greenberger with El Camino Creek Elementary School, Laura Pena and Andrea Appel with Park Dale Lane Elementary School, Thomas Baugh and Cher Lally-Deering with Olivenhain Pioneer Elementary School.

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Juliussen, seconded by Director Kulchin, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Recognition of LWD's Teachers Grant Recipients.

President Omsted praised and thanked the work that teachers provide the students. He noted that teachers are the primary influences on students' lives and the Board supports teachers.

Vice President Hanson and Director Sullivan also thanked all the teachers for their hard work.

Director Kulchin stated that he and his wife began their careers as teachers and he appreciates all the hard work that the teachers do for students.

Director Juliussen stated that the District had a scholarship program prior to the teacher grant program and that he believes this program has been more successful in reaching out to more students. He also thanked the teachers for their excellent work.

President Omsted introduced each teacher or representative from the schools. Each teacher/school representative spoke about their project and thanked the Board of Directors and District for providing them a teacher grant to help fund their school's project.

B. Achievement of an Organizational Objective.

GM Bushee presented the item. He stated that LWD's incentive program authorizes a 50% cost sharing of the received dividend payment by CSRMA. He stated that this dividend reflects the District's excellent safety record. He noted that all employees are eligible to receive a compensation award of \$437.34.

The Board members congratulated LWD staff for their efforts.

7. Consent Calendar

A. Minutes for the following meetings:

March 3, 2011 Special Board Meeting
March 8, Community Affairs Committee meeting
March 9, 2011 Regular Board Meeting
March 31, 2011 Human Resources Committee meeting
April 7, 2011 Engineering Committee meeting

B. Demands for March/April 2011

Payroll Checks Numbered 15379 – 145436; General Checking – Checks numbered 40746 – 40914.

C. Operations Report. (A copy was included in the original February 9, 2011 Agenda)

D. Finance Report. (A copy was included in the original February 9, 2011 Agenda)

Upon a motion made by Director Sullivan, seconded by Director Kulchin, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

A. Encina Wastewater Authority Report – March 23, 2011 Board meeting.

Director Juliussen reported on EWA's March 23, 2011 Board meeting. Director Juliussen noted that the EWA Board opted not increase its meeting stipend for Fiscal Year 2012.

B. Member Agency Managers (MAM) Report – March 17, 2011 meeting.

GM Bushee reported on the MAM's March 17, 2011 meeting.

9. Committee Reports

A. Human Resources Committee meeting was held on March 31, 2011.

Director Kulchin reported that the HRC reviewed and discussed the compensation and benefits survey. He stated that the committee met in closed session to discuss the FY 2011 informal input process. He noted there was no reportable action.

B. Engineering Committee meeting was held on April 7, 2011.

Director Juliussen reported that the EC reviewed the preliminary FY12 Capital Budget. Director Juliussen noted that the EC was satisfied with the preliminary capital budget.

In addition, Director Juliussen reported that the EC received a status update on the Batiquitos Force Main Repair Project and the Asset Management Plan's Cured-In-Place Pipe Lining Project.

C. Community Affairs Committee Meeting was held on April 18, 2011.

Director Sullivan reported that the CAC reviewed and commented on the proposed 2011 newsletter articles and production schedule. She stated that the CAC directed staff and TRG & Associates to move forward with the production of the newsletter.

She also stated that the CAC reviewed and commented on the proposed Public Outreach Work Plan. Director Sullivan provided a brief summary of the tasks that are included in the plan; in addition to new tasks that will be evaluated before moving forward.

Director Kulchin questioned whether the Board will review the FY 12 Capital Budget. GM Bushee stated that the capital budget will be on the May Board agenda for the Board's review.

Director Kulchin suggested that the CAC review an option to have an open public forum twice a year that will provide the public with a presentation and an opportunity to ask the Board and staff questions about the District's operations. President Omsted stated that the suggestion was valid and it will be added to the next CAC agenda for review.

10. Old Business

None.

11. New Business

A. Board of Directors Compensation Adjustment.

President Omsted presented this item for discussion or action if necessary. Director Juliussen stated that he normally opposes rate increases, however; after reviewing the Board compensation survey, he would like to see LWD's Board stipend comparable to Encina Wastewater Authority's Board stipend.

Director Kulchin stated that he is satisfied with the current stipend and he doesn't propose an increase. President Omsted and Vice President Hanson agreed with Director Kulchin.

There was no action taken and the Board agreed that the Board's stipend will remain unchanged.

12. Information Items

A. Batiquitos Force Main Repair Project – Project Completion.

TSM Morishita stated that the project was completed on March 24, 2011 and the Notice of Completion was filed with the County of San Diego on March 30, 2011. He noted that the major construction was completed prior to the bird's nesting season. TSM Morishita also provided a brief summary of the change orders required for the project and he noted the final cost of the project was \$1,160,852.

B. CSDA Special Districts Legislative Days Conference is scheduled for May 3-4, 2011 at the Sheraton Grand Sacramento Hotel.

President Omsted stated the dates of the upcoming CSDA Conference. GM Bushee noted that Directors Juliussen, Hanson, and Kulchin are scheduled to attend the conference.

C. Thank you letter from the Agua Hedionda Lagoon Foundation.

GM Bushee stated that the District received a thank you letter from the Agua Hedionda Lagoon Foundation for sponsoring the lagoon's World Water Day Festival that was held on March 26th. CPA Duffey stated that he attended and that the District's logo and signage was publicized on their website and at the event.

13. Directors' Meetings

A. Water Reuse Conference was held at the Laguna Cliffs Marriott Resort on March 20-22, 2011.

Each Director commented on the Water Reuse conference stating that the conference had an effective program, it was informative and it was an excellent conference.

B. CSDA Setting Direction and Community Leadership course was held at the Jurupa Community Services District on April 1, 2011.

Director Kulchin stated that he attended this workshop and Harry Erlich was the instructor. He noted that this was a good refresher course for Board members and also for new Board members.

C. CWEA Annual Conference was held at the Ontario Convention Center on April 12-15, 2011.

President Omsted stated that he attended the CWEA Awards luncheon and he congratulated Field Services Technician Ian Riffel for winning the 2nd place award for the Collections Person of the Year. Director Juliussen also attended and congratulated Ian for receiving his award.

14. Comments, Questions or Requests by Directors

Director Hanson reported that she attended a LAFCO meeting on April 15th and they reviewed proposed legislative bills. She noted that she will be up for re-election soon and the District should receive a letter requesting nominations the last week of the month.

Director Juliussen stated that he attended his first Encinitas School District's Oversight

Committee meeting that reviews the spending of school bonds. He noted that he was appointed as the chair for the committee.

15. General Manager's Report

The following items were reported:

- CSDA Quarterly dinner meeting is scheduled for Thursday, May 19 from 6:00 p.m. – 9:00 p.m. EA Hill stated she will send an email with the dinner selections to choose from.
- GM Bushee noted that he will serve as the co-chair on a committee for the American Society of Civil Engineers' Infrastructure Report Card Efforts.
- Acknowledged TSM Morishita, FSS Stecker, ASM LeMay for their employment selection process work for the two open field services positions. He briefly described the hiring process.
- LWD has scheduled a tour of its facilities with the local Boy Scouts in May.
- The Gafner plaque has been mounted on the AWT plant and he will bring a picture to the next Board meeting.

16. General Counsel's Report

General Counsel Brechtel reported that the State Water Resource Control Board (SWRCB) is proposing revisions to the Statewide Wastewater Discharge Requirement (WDR). He provided the highlights of the proposed revisions to the WDR. He stated that many of the revisions to the WDR would dramatically change the operations of the District and could require additional staffing. General Counsel Brechtel indicated that he is working with staff to respond to their proposed changes by the April 29, 2011 deadline.

17. Closed Session

The Board met in closed session with GM Bushee and ASM LeMay to discuss the FY 2011 Informal Input Process regarding employee compensation as authorized under Government Code Section 54957.6.

Following the closed session, the Board authorized staff to incorporate the following provisions in the FY 12 Budget:

- Overall personnel budget at \$2,422,515
- Includes funding merit pool at 5% of salaries
- Includes funding organization incentive pool at 3% of salaries
- Includes an increase of employees share of PERS retirement from 1% to 3%
- Established an Administrative Specialist II classification
- Adjust LWD salary ranges 2%

18. Adjournment

President Omsted adjourned the meeting at 6:40 p.m.

Don Omsted, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
April 18, 2011

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held April 18, 2011 at 9:30 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:34 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: GM Paul Bushee, ASM Chuck LeMay, Executive Assistant Trisha Hill, Lois Humphreys and Jennifer Beales with TRG & Associates

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review Summer 2011 Newsletter Proposed Article Topics and Production Schedule.

ASM LeMay presented the item and introduced Ms. Humphreys to provide an overview of the proposed article topics and production schedule. Ms. Humphreys stated that the 2011 summer newsletter will focus on the following topics:

- Illustrations of summer activities, along with photos and descriptions of District's infrastructures & how it protects our local beaches and lagoon;
- Recognition of Ian Riffel as CWEA 2nd place Collection System Person winner & Employee Spotlight;
- Illustrations of the teacher grant recipients and/or their projects

Ms. Beales noted that staff provided her with a tour of the District facilities and pump stations. She indicated that she was impressed with the facilities and how the District operations help protect our local environment. She suggested that their graphic designer also take a tour of the Batiquitos pump station to take new photos for the newsletter. Staff agreed to schedule a tour with their graphic designer.

Ms. Humphreys presented the production schedule and suggested to schedule the next CAC meeting to review the draft layout of the newsletter the first or second week of May.

President Omsted noted that he will be out of town starting April 22nd and returning on May 3rd.

Following discussion, the CAC authorized staff to proceed with the story ideas and schedule.

B. Review of LWD Public Outreach Work Plan.

ASM LeMay presented the item. He noted that this work plan outlines the District's public outreach activities for the initial period of TRG's services contract. ASM LeMay stated that Ms. Humphreys will provide a detail overview of the Public Outreach Work Plan.

Ms. Humphreys stated that the goals and objectives of the listed projects and tasks are to provide the public with a better understanding of the District's outstanding fiscal responsibility and environmental stewardship. Ms. Humphreys indicated that the District's operations are a good example for good government.

ASM LeMay suggested that staff and TRG & Associates may also include information about Special Districts in a future newsletter and the website. Chairperson Sullivan agreed this was a good idea.

Ms. Humphreys stated detailed information about the following tasks included in the plan:

- Two newsletters a year
- Update the website
 - Capital projects content
 - Evaluate opportunity to add videos, diagrams, and animations to the website
 - Evaluate opportunity of install webcam
 - Add new section "Community Outreach" to highlight Teacher Grant program, customer services stories, or events that the District's participates in.
 - Add Employee Spotlight section
- Create an updated Financial Fact sheet
- Create an Environmental Protection Fact sheet
- Write and distribute press releases
- Evaluate participation in the Encinitas Environment Day
- Evaluation an Open House scheduled for the fall (September to late October)
- Update the Speakers Bureau
- Submit a CASA award application highlighting the Teacher Grant program.

EA Hill noted that staff will work with TRG and coordinate a meeting with the website developer Ideaworks to discuss the suggested changes to the website.

Following discussion, the CAC directed staff to evaluate the following additional tasks to determine their viability:

- Participate in the Batiquitos Lagoon Walk Day in June.
- Incorporate the importance of Special Districts in future newsletters and the website.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments


None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 10:34 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

MEMORANDUM

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of April/May Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **552,733.69**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months April 15, 2011 – May 5, 2011.

Operating expenses totaled \$ **159,044.13** while Capital Improvement Program expenses totaled \$ **309,260.88**.

Payroll for employees and the Board totaled \$ **84,428.68**.

Attached please find a year to date Employee and Board Payroll Report from April 2010 to May 2011 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, April/May 2011
Attachment 2	Accounts Payable Register dated April 18, 2011
Attachment 3	Payroll Check Register dated April 20, 2011
Attachment 4	Payroll Check Register dated April 21, 2011
Attachment 5	Accounts Payable Check Register dated April 26, 2011
Attachment 6	Accounts Payable Check Register dated May 1, 2011
Attachment 7	Board Payroll Check Register dated May 2, 2011
Attachment 8	Payroll Check Register dated May 4, 2011
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

May 11, 2011

1. Demands

Category	Check #'s	Amount	Total
Payroll Checks -4/20/2011	15437 - 15452	\$37,145.73	
Payroll Checks - 4/21/2011	15453 - 15468 Incentive	\$6,462.38	
Board Payroll Checks - 5/2/2011	15469 - 15473	\$2,960.88	
Payroll Checks -05/04/2011	15474 - 15489	<u>\$37,859.69</u>	
	Total	\$84,428.68	
General Checking 4/18/2011	40915 - 40952	\$358,882.62	
General Checking -04/26/2011	40953 - 40983	\$76,167.82	
General Checking - 05/01/2011	40984 - 40997	<u>\$33,254.57</u>	
	Total	\$468,305.01	
	Grand Total		\$552,733.69

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40915- 2499	1	4/18/2011	10104 ABACOR, INC.		
	1		43281 INSTALL TRAFFICE CONTROL ARROW	5,048.50	17088
40915- 2499	1	4/18/2011	Logged	*** Total ***	5,048.50
40916- 2499	2	4/18/2011	10128 THE LAWTON GROUP		
	2		43306 TEMP HOURS W/E 4/10/2011	533.25	IVC050000045481
40916- 2499	2	4/18/2011	Logged	*** Total ***	533.25
40917- 2499	3	4/18/2011	10167 ACACIA GASOLINE & CAR WASH		
	3		43284 OPEN PO-VEHICLE FUELS/GAS	103.71	2420
40917- 2499	3	4/18/2011	Logged	*** Total ***	103.71
40918- 2499	4	4/18/2011	11650 BROWNELL AND DUFFEY CPA		
	4		43296 ACCOUNTING FEES-MARCH	6,162.50	4/11/2011
40918- 2499	4	4/18/2011	Logged	*** Total ***	6,162.50
40919- 2499	5	4/18/2011	11877 KENNETH BUTTS		
	5		43336 REIMBURSE KB FOR CONF-CWEA	559.12	KB-4/15/2011
40919- 2499	5	4/18/2011	Logged	*** Total ***	559.12
40920- 2499	6	4/18/2011	12029 CWEA		
	6		43321 CWEA RENEWAL-S.KRASON	132.00	4244-SK-2011
40920- 2499	6	4/18/2011	Logged	*** Total ***	132.00
40921- 2499	7	4/18/2011	12360 CITY OF CARLSBAD		
	7		43300 WATER @ VACTOR	140.01	103-00-MARCH11
	7		43304 WATER @ VACTOR 2	163.91	104-MARCH
40921- 2499	7	4/18/2011	Logged	*** Total ***	303.92
40922- 2499	8	4/18/2011	12514 CONEXIS		
	8		43297 SEC 125 FLEX PLAN-MARCH	130.00	0311-OR5179
40922- 2499	8	4/18/2011	Logged	*** Total ***	130.00
40923- 2499	9	4/18/2011	12631 CORODATA		
	9		43282 OPEN PO-STORAGE	132.39	RS1420584
40923- 2499	9	4/18/2011	Logged	*** Total ***	132.39
40924- 2499	10	4/18/2011	12718 CHUCKS TIRE CENTER		
	10		43286 TIRES FOR TRUCK #154	563.67	60529
	10		43287 NEW TIRES FOR ON CALL TRUCK	479.46	60460
40924- 2499	10	4/18/2011	Logged	*** Total ***	1,043.13
40925- 2499	11	4/18/2011	13071 DATCO		
	11		43285 OPEN PO-SERVICE FEES AND TESTS	273.00	77236
40925- 2499	11	4/18/2011	Logged	*** Total ***	273.00
40926- 2499	12	4/18/2011	13072 DATA NET		
	12		43277 MS OFFICE 2010 FOR FUNDWARE SE	625.31	9739679
	12		43280 POWEREDGE SERVER-FUNDWARE	47.96	9739607
40926- 2499	12	4/18/2011	Logged	*** Total ***	673.27
40927- 2499	13	4/18/2011	13355 DION INTERNATIONAL TRUCKS INC		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
	13		43288	OPEN PO-VACTOR REPAIR	726.21	EW52476
40927- 2499	13	4/18/2011	Logged	*** Total ***	726.21	
40928- 2499	14	4/18/2011	13822	DUDEK & ASSOCIATES		
	14		43062	GE/CIP/DEC/200/334/326/333/329	21,825.00	20104109
	14		43308	GE/3252/818/CAZADERO ST	441.12	20111064
	14		43309	GE/3252/819/ZARDO PASTA	72.50	20111065
	14		43310	GE/3252/816/LC GOLF	507.50	20111063
	14		43311	GE/3252/812/FIVE GUYS	61.50	20111060
	14		43312	GE/3252/753/LC CANYON	145.00	20111059
	14		43313	GE/3252/697/L.C GREENS	72.50	20111058
	14		43314	GE/3252/669/L. GROVE	803.62	20111057
	14		43315	GE/3252/667/V. OF LC 420	400.00	20111056
	14		43316	GE/3252/647/DAPHNE	923.00	20111055
	14		43317	GE/3252/596/ASTOR GARDENS	524.25	20111054
	14		43318	GE/3252/584/LC CONDOS	4,740.58	20111045
	14		43333	GE/3251/GRADING PLANS	493.61	20111145
40928- 2499	14	4/18/2011	Logged	*** Total ***	31,010.18	
40929- 2499	15	4/18/2011	15066	CRAIG FARRELL		
	15		43337	REIMBURSE FOR CONF-CWEA	31.33	CF-CWEA CONF
40929- 2499	15	4/18/2011	Logged	*** Total ***	31.33	
40930- 2499	16	4/18/2011	15223	FEDERAL EXPRESS CORPORATION		
	16		43329	SHIPPING	24.25	7-454-64834
40930- 2499	16	4/18/2011	Logged	*** Total ***	24.25	
40931- 2499	17	4/18/2011	16021	GREAT AMERICA LEASING CORP		
	17		43305	COPIER LEASE	967.18	10757018
40931- 2499	17	4/18/2011	Logged	*** Total ***	967.18	
40932- 2499	18	4/18/2011	17023	HADRONEX		
	18		43307	LABOR @ ALMADEN	120.00	1278
40932- 2499	18	4/18/2011	Logged	*** Total ***	120.00	
40933- 2499	19	4/18/2011	17058	JUDY HANSON		
	19		43335	REIMBURSE J.HANSON FOR CONF	437.96	2011-WATERUSE
40933- 2499	19	4/18/2011	Logged	*** Total ***	437.96	
40934- 2499	20	4/18/2011	18212	INFRASTRUCTURE ENGINEERING COR		
	20		43319	ASSEST MGMT CONTRACT	2,510.00	5691
	20		43326	BPS FORCE MAIN REPAIR	413.00	5692
	20		43327	FORCE MAIN REPLACEMENT	874.85	5690
40934- 2499	20	4/18/2011	Logged	*** Total ***	3,797.85	
40935- 2499	21	4/18/2011	18212	INFRASTRUCTURE ENGINEERING COR		
	21		43328	BPS FINAL DESIGN	37,167.03	5693
40935- 2499	21	4/18/2011	Logged	*** Total ***	37,167.03	
40936- 2499	22	4/18/2011	18561	U.S. BANK		
	22		43339	CONFERENCES, SUPPLIES,MEETINGS	3,997.97	3-22-2011
40936- 2499	22	4/18/2011	Logged	*** Total ***	3,997.97	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40937- 2499	23	4/18/2011	21332 L.H. WOODS & SONS, INV		
	23		43290 CONTRACT-BPS FORCE MAIN REPAIR	248,535.75	#05
	23		43292 ADDITIONAL	2,162.25	-#05
	23		43293 RETENTION 10%	-25,069.80	#05-RETENTION
40937- 2499	23	4/18/2011	Logged *** Total ***	225,628.20	
40938- 2499	24	4/18/2011	23225 nfpACCOUNTING TECHNOLOGIES		
	24		43331 FUNDWARE SUPPORT-TO NEW SERVER	750.00	1386
40938- 2499	24	4/18/2011	Logged *** Total ***	750.00	
40939- 2499	25	4/18/2011	23572 NORTH COUNTY EQUIPMENT INC		
	25		43324 SERVICE TO HEDGER	78.26	27047
	25		43325 SERVICE TO CHAIN SAW	30.00	27048
40939- 2499	25	4/18/2011	Logged *** Total ***	108.26	
40940- 2499	26	4/18/2011	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	26		43299 WATER @ VP7	53.11	09049026000-03
	26		43301 WATER @ VP5	32.34	03011148700-3
	26		43302 WATER @ E.ESTATES	53.11	10076214000-3/
	26		43303 WATER @ TRAVELING 2	308.26	06001544310-3
40940- 2499	26	4/18/2011	Logged *** Total ***	446.82	
40941- 2499	27	4/18/2011	24528 DONALD OMSTED		
	27		43334 REIMBURSE FOR CONFERENCE-WATER	49.98	WATERUSE-2011
40941- 2499	27	4/18/2011	Logged *** Total ***	49.98	
40942- 2499	28	4/18/2011	25032 PALOMAR WATER		
	28		43295 WATER @ OFFICE	180.38	1897008
40942- 2499	28	4/18/2011	Logged *** Total ***	180.38	
40943- 2499	29	4/18/2011	27028 RANCH AND SEA POOL CARE		
	29		43279 CONTRACT-FOUNTAIN MAINT-AUG-JU	70.00	8550
40943- 2499	29	4/18/2011	Logged *** Total ***	70.00	
40944- 2499	30	4/18/2011	27315 IAN RIFFEL		
	30		43338 REIMBURSE FOR CONFERENCE	990.55	IR-CWEA CONF
40944- 2499	30	4/18/2011	Logged *** Total ***	990.55	
40945- 2499	31	4/18/2011	27528 ROCKWELL CONSTRUCTION SERVICES		
	31		43289 INSTALL ELECTRIC METER	750.00	275
	31		43322 BPS CONST. REVIEW	875.00	278
	31		43323 REVIEW OF SPS	312.50	274
40945- 2499	31	4/18/2011	Logged *** Total ***	1,937.50	
40946- 2499	32	4/18/2011	27729 RICHARD STINSON		
	32		43278 CIPP CONSTRUCTION MANAGEMENT	2,350.00	#43-
	32		43291 CONSULTING FEES-MARCH	13,200.00	#43
40946- 2499	32	4/18/2011	Logged *** Total ***	15,550.00	
40947- 2499	33	4/18/2011	28324 SHELL OIL COMPANY		
	33		43283 OPEN PO-VEHICLE FUELS/GAS	100.00	065023442104
40947- 2499	33	4/18/2011	Logged *** Total ***	100.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40948- 2499	34	4/18/2011	29225	TELEPACIFIC COMMUNICATIONS		
	34		43330	PHONE SEERVICE	1,012.72	2770259660
40948- 2499	34	4/18/2011	Logged	*** Total ***	1,012.72	
40949- 2499	35	4/18/2011	29611	TORREY PINES BANK		
	35		43294	RETENTION-10%-LH WOODS	17,617.80	RETENTION-WOODS
40949- 2499	35	4/18/2011	Logged	*** Total ***	17,617.80	
40950- 2499	36	4/18/2011	30515	UNIFIRST CORPORATION		
	36		43298	LAUNDRY SERVICE	106.50	3600836449
40950- 2499	36	4/18/2011	Logged	*** Total ***	106.50	
40951- 2499	37	4/18/2011	31232	VERIZON WIRELESS		
	37		43332	CELL PHONES	579.16	0966168880
40951- 2499	37	4/18/2011	Logged	*** Total ***	579.16	
40952- 2499	38	4/18/2011	32347	DEXTER WILSON ENGINEERING		
	38		43320	CARTHODIC PROTECTION PROGRAM	380.00	0311.07.1279
40952- 2499	38	4/18/2011	Logged	*** Total ***	380.00	
					.00	
** Total check discount **					.00	
** Total check amount **					358,882.62	
** Total void discount **					.00	
** Total void amount **					.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 20, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15437 - 15452	4/20/2011	\$37,145.73

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: April 21, 2011
INCENTIVE

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15453 - 15468	4/21/2011	\$6,462.38

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40953- 2500	1	4/26/2011	10128 THE LAWTON GROUP		
	1		43363 TEMP HOURS W/E 4/17/2011	324.00	IVC05000045535
40953- 2500	1	4/26/2011	Logged *** Total ***	324.00	
40954- 2500	2	4/26/2011	11314 BERGELECTRIC CORP		
	2		43342 REPLACE SOFT STARTER @ E. ESTA	5,480.41	12698.5TM-8
40954- 2500	2	4/26/2011	Logged *** Total ***	5,480.41	
40955- 2500	3	4/26/2011	12065 CARLSON & BEAULOYE		
	3		43343 AWT COMPRESSOR SERVICE	682.92	45237
40955- 2500	3	4/26/2011	Logged *** Total ***	682.92	
40956- 2500	4	4/26/2011	12112 JEFF BILLS		
	4		43367 CONSULTING FEES-MARCH	2,000.00	BILLS-MARCH EXP
40956- 2500	4	4/26/2011	Logged *** Total ***	2,000.00	
40957- 2500	5	4/26/2011	13072 DATA NET		
	5		43350 IS MAINT AND SUPPORT	325.00	9739685
	5		43351 IS MAINT AND SUPPORT	706.25	9739681
40957- 2500	5	4/26/2011	Logged *** Total ***	1,031.25	
40958- 2500	6	4/26/2011	13355 DION INTERNATIONAL TRUCKS INC		
	6		43341 OPEN PO-VACTOR REPAIR	144.68	EW52529
40958- 2500	6	4/26/2011	Logged *** Total ***	144.68	
40959- 2500	7	4/26/2011	13822 DUDEK & ASSOCIATES		
	7		43349 NGVI MITIGATION	125.00	20111107
40959- 2500	7	4/26/2011	Logged *** Total ***	125.00	
40960- 2500	8	4/26/2011	17532 HOSTWAY BILLING CENTER		
	8		43370 QRELY BILLING-APRIL-JULY	65.85	2007910
40960- 2500	8	4/26/2011	Logged *** Total ***	65.85	
40961- 2500	9	4/26/2011	18150 ICMA RETIREMENT-303979		
	9		43358 DEFERRED COMP-ICMA	3,029.80	ICMA-4/20/11
40961- 2500	9	4/26/2011	Logged *** Total ***	3,029.80	
40962- 2500	10	4/26/2011	18576 INTERSTATE BATTERIES OF SAN DI		
	10		43361 BATTERIES @134 PUMP	224.13	670025848
	10		43362 BATTERIES FOR GEN. 133	234.68	73120795
40962- 2500	10	4/26/2011	Logged *** Total ***	458.81	
40963- 2500	11	4/26/2011	19612 J.P. COOKE COMPANY		
	11		43366 DATE STAMP	97.53	119864
40963- 2500	11	4/26/2011	Logged *** Total ***	97.53	
40964- 2500	12	4/26/2011	19775 ALLAN JULIUSSEN		
	12		43360 REIMBURSE AJ FOR CONFERENCE	900.59	AJ-4/16/11
40964- 2500	12	4/26/2011	Logged *** Total ***	900.59	
40965- 2500	13	4/26/2011	22027 MARS		
	13		43369 REFIRGERATOR REPAIR-BULBS	70.00	3492

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40965- 2500	13	4/26/2011	Logged	*** Total ***	70.00	
40966- 2500	14	4/26/2011	22355	MINUTEMAN PRESS		
	14		43364	VECHILE CHECKLISTS FORMS	244.89	2650274
40966- 2500	14	4/26/2011	Logged	*** Total ***	244.89	
40967- 2500	15	4/26/2011	23068	NATIONWIDE RETIREMENT SOLUTION		
	15		43357	DEFERRED COMP-NATIONWIDE	195.46	NATION-4/20/11
40967- 2500	15	4/26/2011	Logged	*** Total ***	195.46	
40968- 2500	16	4/26/2011	24224	OFFICE DEPOT, INC.		
	16		43345	OPEN PO-OFFICE SUPPLIES	119.58	558376208001
	16		43347	OPEN PO-OFFICE SUPPLIES	19.23	561122104001
	16		43348	OPEN PO-OFFICE SUPPLIES	92.45	561048710001
40968- 2500	16	4/26/2011	Logged	*** Total ***	231.26	
40969- 2500	17	4/26/2011	25010	AT&T		
	17		43352	ODOR CONTROL MODEM	31.12	4364009331-APRI
	17		43353	PHONE OFFICE ELEVATOR,FIRE PAN	124.71	6333461538-APR
40969- 2500	17	4/26/2011	Logged	*** Total ***	155.83	
40970- 2500	18	4/26/2011	25260	PERS RETIREMENT		
	18		43373	BOARD RETIREMENT-3/31/2011	262.26	3-2011-0
	18		43374	EMPLOYEE RETIREMENT 4/3/2011	12,870.36	4-2011-3
40970- 2500	18	4/26/2011	Logged	*** Total ***	13,132.62	
40971- 2500	19	4/26/2011	25260	PERS RETIREMENT		
	19		43375	EMPLOYEE RETIREMENT 4/17/11	12,892.97	4-2011-4
40971- 2500	19	4/26/2011	Logged	*** Total ***	12,892.97	
40972- 2500	20	4/26/2011	25265	PEP BOYS		
	20		43368	OWT FXA SUPPLIES	59.76	07010027593
40972- 2500	20	4/26/2011	Logged	*** Total ***	59.76	
40973- 2500	21	4/26/2011	27012	RANCHO SANTA FE SECURITY SYSTE		
	21		43356	ALARM SECURITY SYSTEM	258.00	449784
40973- 2500	21	4/26/2011	Logged	*** Total ***	258.00	
40974- 2500	22	4/26/2011	28020	SAN DIEGO GAS AND ELECTRIC		
	22		43376	ELECTRIC @ VP5	304.78	8126868315-4/11
	22		43377	ELECTRIC @ EEP5	620.90	4750940744-4/11
	22		43378	ELECTRIC @ SAXONY PS	695.96	8334721227-4/11
	22		43379	GAS @ EE	4.57	4750941474-4/11
	22		43380	ELECTRIC @ LC PS	901.73	7065765529-4/11
	22		43381	ELECTRIC @ AVOCADO PS	118.63	1552124652-4/11
	22		43382	ELECTRIC @ EEP5	794.74	61411009747-4/
	22		43383	ELECTRIC @ DIANA PS	334.61	3800994220-4/11
	22		43384	ELECTRIC @ RANCHO VERDE PS	147.46	3686084321-4/11
	22		43385	GAS @ DISTRICT OFFICE	128.27	7923713729-4/11
	22		43386	ELECTRIC @ VP7	129.82	8129456255-4/11
40974- 2500	22	4/26/2011	Logged	*** Total ***	4,181.47	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40975- 2500	23	4/26/2011	28020	SAN DIEGO GAS AND ELECTRIC		
	23		43387	ELECTRIC @ LPS/OFFICE	11,470.76	4789838637-4/11
40975- 2500	23	4/26/2011	Logged	*** Total ***	11,470.76	
40976- 2500	24	4/26/2011	28020	SAN DIEGO GAS AND ELECTRIC		
	24		43388	ELECTRIC @ BPS	12,222.83	2675562046-4/11
40976- 2500	24	4/26/2011	Logged	*** Total ***	12,222.83	
40977- 2500	25	4/26/2011	28704	STAPLES BUSINESS ADVANTAGE		
	25		43365	OFFICE SUPPLIES	411.54	8018293758
40977- 2500	25	4/26/2011	Logged	*** Total ***	411.54	
40978- 2500	26	4/26/2011	29630	TRI COMMUNITY ANSWERING SERVIC		
	26		43371	ANSWERING SERVICE-APRIL	90.00	TRI-4/20/11
40978- 2500	26	4/26/2011	Logged	*** Total ***	90.00	
40979- 2500	27	4/26/2011	29814	TIERRA VERDE RESOURCES, INC		
	27		43346	DISTRICIT CAMPUS LANDSCAPE MAIN	730.00	055229
40979- 2500	27	4/26/2011	Logged	*** Total ***	730.00	
40980- 2500	28	4/26/2011	30515	UNIFIRST CORPORATION		
	28		43354	LAUNDRY SERVICE	105.59	3600839645
	28		43355	LAUNDRY SERVICE	105.59	3600838025
40980- 2500	28	4/26/2011	Logged	*** Total ***	211.18	
40981- 2500	29	4/26/2011	30580	UNITED WAY		
	29		43359	EMPLOYEE CONTRIBUTIONS	5.00	UNITED-4/20/11
40981- 2500	29	4/26/2011	Logged	*** Total ***	5.00	
40982- 2500	30	4/26/2011	31033	VAPEX PRODUCTS, INC		
	30		43344	NOZZLE OZONE,FILTER ELEMENT	776.51	2110412
40982- 2500	30	4/26/2011	Logged	*** Total ***	776.51	
40983- 2500	31	4/26/2011	32500	WORDEN WILLIAMS, APC		
	31		43372	LEGAL FEES-MARCH	4,486.90	29874
40983- 2500	31	4/26/2011	Logged	*** Total ***	4,486.90	
					.00	
** Total check discount **					.00	
** Total check amount **					76,167.82	
** Total void discount **					.00	
** Total void amount **					.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
40984- 2501	1	5/02/2011	12589 CA SDU		
	1		43398 CHILD SUPPORT-APRIL-AB	516.12	SUPPORT-4/2011
40984- 2501	1	5/02/2011	Logged	*** Total ***	516.12
40985- 2501	2	5/02/2011	13586 DOWNSTREAM SERVICES, INC.		
	2		43394 STORM DRAIN MAINTENANCE	124.36	69962
40985- 2501	2	5/02/2011	Logged	*** Total ***	124.36
40986- 2501	3	5/02/2011	16806 THE GUARDIAN		
	3		43397 DENTAL/DISABILITY INS-MAY	3,114.94	00324226-5/2011
40986- 2501	3	5/02/2011	Logged	*** Total ***	3,114.94
40987- 2501	4	5/02/2011	17060 HARTFORD LIFE & ACCIDENT INS.		
	4		43402 LIFE INS-MAY	320.59	5362150-4
40987- 2501	4	5/02/2011	Logged	*** Total ***	320.59
40988- 2501	5	5/02/2011	17570 THE HOSE PROS		
	5		43403 SUPPLIES-HOSE FOR VACTOR	72.78	980206
40988- 2501	5	5/02/2011	Logged	*** Total ***	72.78
40989- 2501	6	5/02/2011	19550 JONES CHEMICALS, INC.		
	6		43390 OPEN PO-SODIUM HYPOCHLORINE	3,888.45	503329
40989- 2501	6	5/02/2011	Logged	*** Total ***	3,888.45
40990- 2501	7	5/02/2011	25018 MES VISION		
	7		43401 VISION INS-MAY	304.10	110982183001
40990- 2501	7	5/02/2011	Logged	*** Total ***	304.10
40991- 2501	8	5/02/2011	25046 PALOMAR INVESTIGATIVE GROUP		
	8		43392 BACKGROUND INVESTIGATION-NEW E	95.00	9420
40991- 2501	8	5/02/2011	Logged	*** Total ***	95.00
40992- 2501	9	5/02/2011	25261 PUBLIC EMPLOYEES HEALTH		
	9		43399 BRD HEALTH INS-MAY	2,341.10	H2011057247000
40992- 2501	9	5/02/2011	Logged	*** Total ***	2,341.10
40993- 2501	10	5/02/2011	25261 PUBLIC EMPLOYEES HEALTH		
	10		43400 EMPLOYEES HEALTH INS-MAY	18,340.93	H2011051231000
40993- 2501	10	5/02/2011	Logged	*** Total ***	18,340.93
40994- 2501	11	5/02/2011	25618 PRIZM JANITORIAL SERVICES, INC		
	11		43396 JANITORIAL SERVICES-APRIL	1,281.15	67086
40994- 2501	11	5/02/2011	Logged	*** Total ***	1,281.15
40995- 2501	12	5/02/2011	29730 T.S. INDUSTRIAL SUPPLY		
	12		43393 GREEN MARKING PAINT	45.77	1038774
40995- 2501	12	5/02/2011	Logged	*** Total ***	45.77
40996- 2501	13	5/02/2011	30551 CARLSBAD FUELS CORPORATION		
	13		43391 OPEN PO-VEHICLE FUELS AND GAS	2,589.28	20110420
40996- 2501	13	5/02/2011	Logged	*** Total ***	2,589.28

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
40997-	2501	14	5/02/2011	32220 WATER ENVIRONMENT FEDERATION		
				14 43395 WEF MEMBERSHIP-2012-P.B.	220.00	1627261
40997-	2501	14	5/02/2011	Logged *** Total ***	220.00	
					.00	
** Total	check discount	**			.00	
** Total	check amount	**			33,254.57	
** Total	void discount	**			.00	
** Total	void amount	**			.00	

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: May 2, 2011

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
15469 - 15473	5/2/2011	\$2,960.88

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 4, 2011

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
15474 - 15489	5/4/2011	\$37,859.69

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

2010

APRIL

4/2/2010	Board		\$4,132.08
4/7/2010	Employee		\$38,553.32
4/21/2010	Employee		<u>\$38,389.58</u>
	TOTAL		\$81,074.98

MAY

5/5/2010	Employee		\$38,897.89
5/6/2010	Board		\$5,861.53
5/19/2010	Employee		<u>\$40,803.89</u>
	TOTAL		\$85,563.31

JUNE

6/2/2010	Employee		\$39,395.23
6/3/2010	Board		\$2,897.35
6/16/2010	Employee		\$39,117.87
6/30/2010	Employee		<u>\$38,580.06</u>
	TOTAL		\$119,990.51

JULY

7/1/2010	Board		\$2,209.06
7/9/2010	Employee	Incentive	\$1,616.12
7/14/2010	Employee		\$39,311.69
7/28/2010	Employee		<u>\$39,181.87</u>
	TOTAL		\$82,318.74

AUGUST

8/2/2010	Board		\$999.54
8/11/2010	Employee		\$40,139.81
8/25/2010	Employee		<u>\$39,202.75</u>
	TOTAL		\$80,342.10

SEPTEMBER

9/2/2010	Board		\$5,665.17
9/8/2010	Employee		\$38,989.08
9/22/2010	Employee		<u>\$38,612.32</u>
	TOTAL		\$83,266.57

OCTOBER

10/1/2010	Board		\$4,565.69
10/6/2010	Employee		\$39,437.79
10/13/2010	Employee	Incentive	\$3,421.59
10/20/2010	Employee		<u>\$43,807.41</u>
	TOTAL		\$91,232.48

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

NOVEMBER

11/1/2010	Board		\$2,871.92
11/3/2010	Employee		\$43,672.40
11/17/2010	Employee		\$38,406.55
	TOTAL		\$84,950.87

DECEMBER

12/1/2010	Employee		\$39,986.79
12/2/2010	Employee	Sick buy back	\$14,550.21
12/2/2010	Board		\$2,034.33
12/9/2010	Employee	Incentive	\$1,362.67
12/15/2010	Employee		\$40,517.81
12/29/2010	Employee		\$39,453.83
	TOTAL		\$137,905.64

JANUARY 2011

12/3/2010	Board		\$1,330.17
1/7/2011	Employee		\$3,006.87
1/12/2011	Employee		\$36,417.03
1/19/2011	Employee	Incentive	\$461.75
1/26/2011	Employee		\$37,321.04
	TOTAL		\$78,536.86

FEBRUARY

2/3/2011	Board		\$4,282.06
2/9/2011	Employee		\$38,219.37
2/23/2011	Employee		\$37,028.16
	TOTAL		\$79,529.59

MARCH

3/2/2011	Board		\$1,676.17
3/9/2011	Employee		\$37,952.87
3/23/2011	Employee		\$37,171.26
	TOTAL		\$76,800.30

APRIL

4/1/2011	Board		\$4,613.80
4/6/2011	Employee		\$37,487.77
4/20/2011	Employee		\$37,145.73
4/21/2011	Employee	Incentive	\$6,462.38
	TOTAL		\$85,709.68

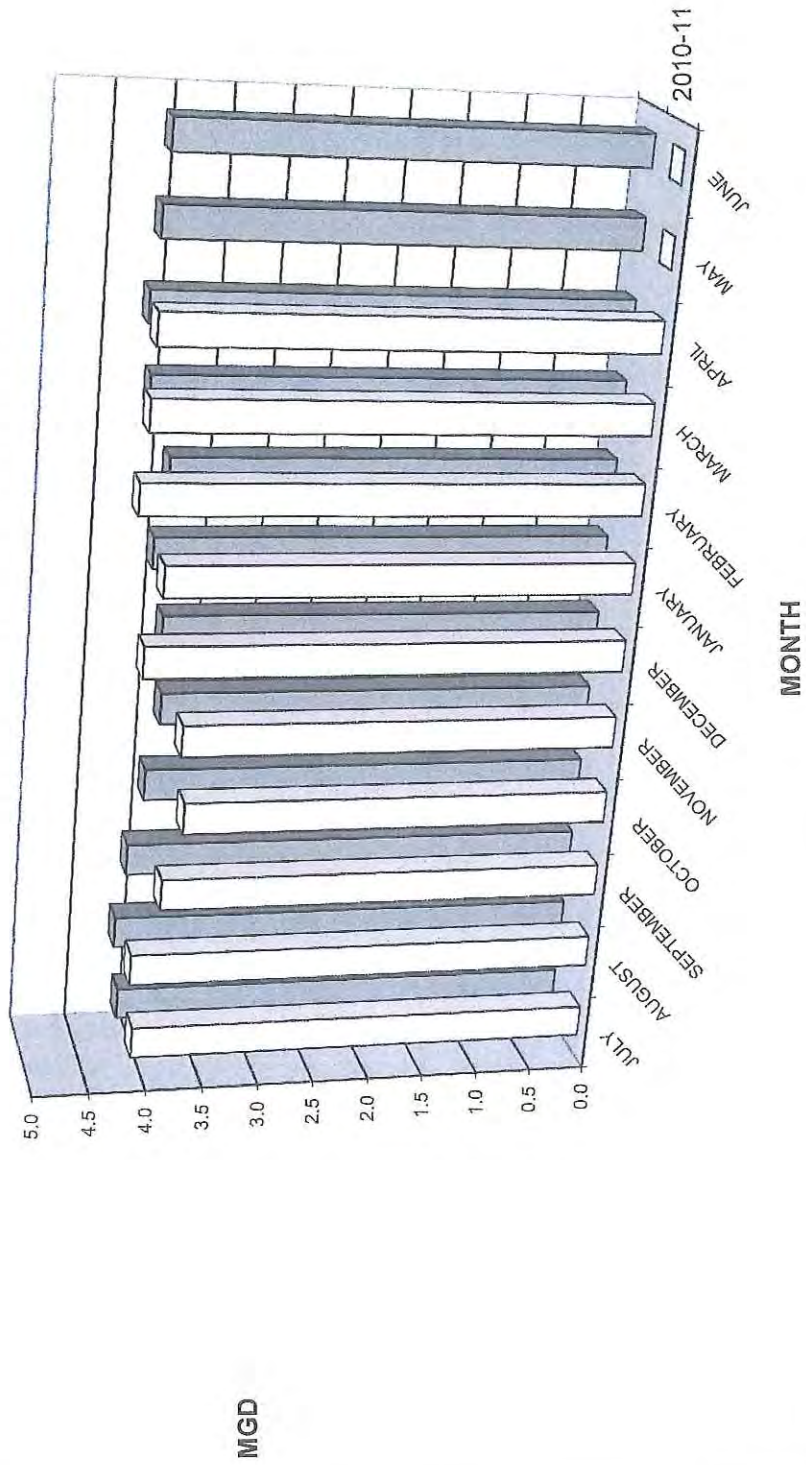
MAY

5/2/2011	Board		\$2,960.88
5/4/2011	Employee		\$37,859.69
	TOTAL		\$40,820.57

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2010-2011**

CURRENT MONTH - April 2011										FY 2010-2011	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,725	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)				
JULY	0.12	127.41	-1	4.11	148	29.58	4.12				
YTD		127.41	27,724				4.18				
AUGUST	0	128.96	3	4.16	150	41.18	4.11				
YTD		256.37	27,727				3.99				
SEPTEMBER	0.22	117.90	15	3.93	142	40.76	3.89				
YTD		374.27	27,742				3.92				
OCTOBER	2.57	117.18	-70	3.78	137	0.00	4.04				
YTD		491.45	27,672				3.95				
NOVEMBER	0.81	115.20	5	3.84	139	0.00	4.15				
YTD		606.65	27,677				4.20				
DECEMBER	7.04	130.51	32	4.21	152	0.00	4.14				
YTD		737.16	27,709				4.10				
JANUARY	0.78	126.48	0	4.08	147	0.00	4.06				
YTD		863.64	27,709								
FEBRUARY	3.11	121.24	4	4.33	156	0.00					
YTD		984.88	27,713								
MARCH	1.95	132.68	4	4.28	154	0.00					
YTD		1117.56	27,717								
APRIL	0.36	127.80	0	4.26	154	23.34					
YTD		1245.36	27,717								
MAY											
YTD											
JUNE											
YTD											
Annual Total	16.96	1245.36	-8	4.10	148	134.86	4.06				
Mo Average	1.70	124.54	-1	4.10	148	33.72					

**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 10 to FY11**



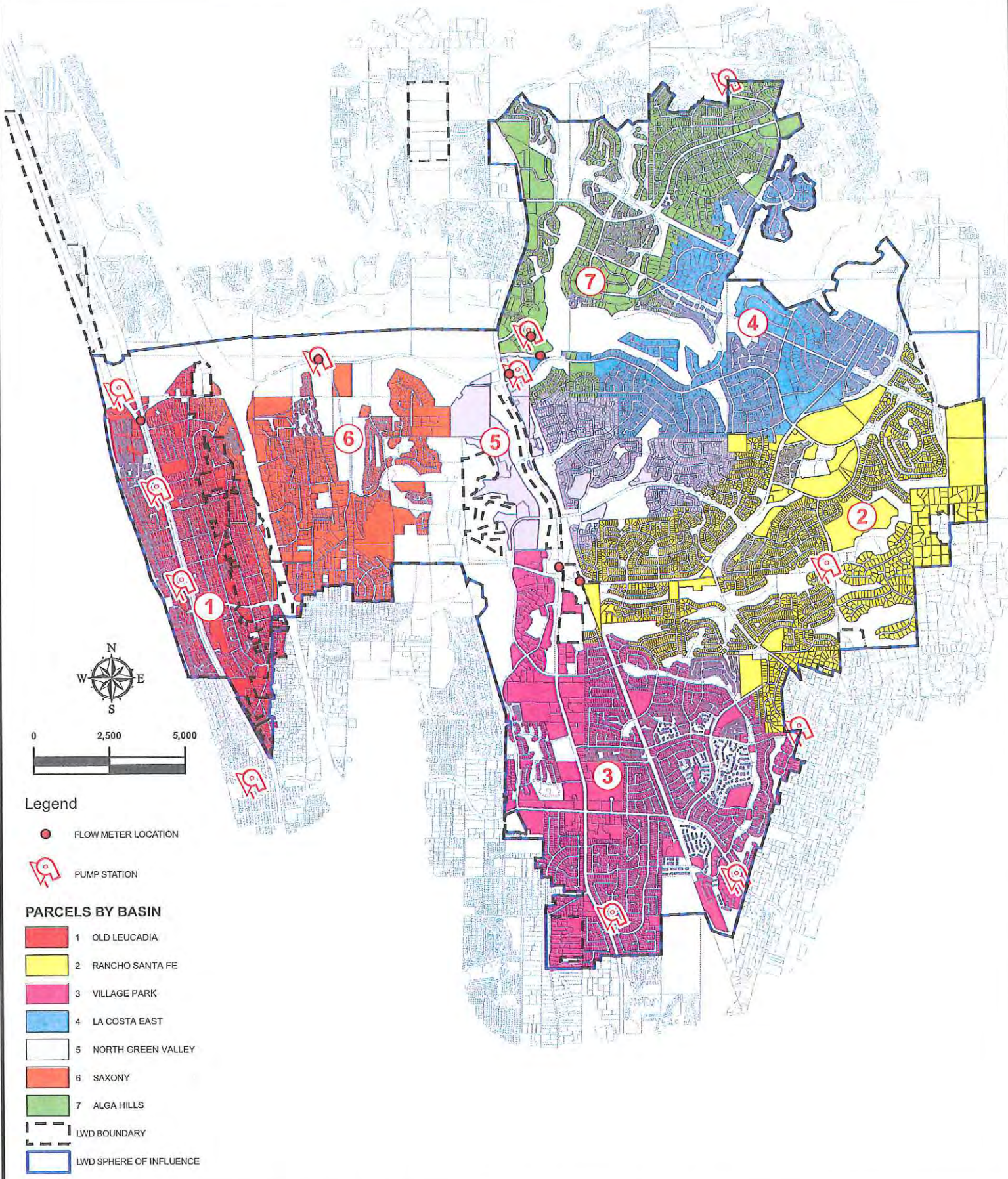
LWD Flows by Sub-Basin

April 2011

Total LWD Flow = 4.05 MGD



LEUCADIA WASTEWATER DISTRICT



Legend

- FLOW METER LOCATION
- PUMP STATION

PARCELS BY BASIN

- 1 OLD LEUCADIA
- 2 RANCHO SANTA FE
- 3 VILLAGE PARK
- 4 LA COSTA EAST
- 5 NORTH GREEN VALLEY
- 6 SAXONY
- 7 ALGA HILLS
- LWD BOUNDARY
- LWD SPHERE OF INFLUENCE

LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of April 30, 2011

ASSETS	
Cash and Investment Pools	\$ 24,276,068.77
Investments	12,837,833.68
Accounts Receivable	284,575.71
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	49,405.64
Capital Assets	123,809,252.03
Less Accumulated Depreciation	(40,176,132.03)
Debt Issuance Costs, Net of Amortization	171,620.24
TOTAL ASSETS	\$ 122,159,473.04
LIABILITIES	
Accounts Payable and Accrued Expenses	225,411.41
Developer Deposits	199,870.56
Bond & Interest Debt	-
TOTAL LIABILITIES	\$ 425,281.97
NET ASSETS	
Net Investment in Capital Assets	83,253,949.61
Restricted Reserves	3,703,767.80
Unrestricted Operating Reserve	2,184,721.45
Unrestricted Non-Operating Reserves (Designated)	27,963,164.62
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(2,871,412.41)
TOTAL NET ASSETS	\$ 121,734,191.07

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 4/30/2011 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 4,779,913.61	\$ 7,143,638.00	2,363,724.39	66.91%
RECLAIMED WATER SALES	3150	110,139.39	360,210.00	250,070.61	30.58%
OTHER OPERATING INCOME		32,592.10	193,610.00	161,017.90	16.83%
TOTAL OPERATING REVENUE		\$ 4,922,645.10	\$ 7,697,458.00	\$ 2,774,812.90	63.95%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,638,385.31	\$ 2,210,560.00	\$ 572,174.69	74.12%
BOARD EXPENSES AND ELECTION	4300 & 4400	101,205.63	153,636.00	52,430.37	65.87%
DEPRECIATION EXPENSE	4510	2,454,500.00	-	(2,454,500.00)	n/a
REPLACEMENT EXPENSE	4515	-	1,481,464.00	1,481,464.00	n/a
FUELS	4600	26,894.68	67,500.00	40,605.32	39.84%
INSURANCE	4700	86,422.81	123,000.00	36,577.19	70.26%
MEMBERSHIP & DUES	4800	22,987.00	23,275.00	288.00	98.76%
OFFICE EXPENSE	4900	69,523.81	116,300.00	46,776.19	59.78%
OPERATING SUPPLIES	5000	83,880.34	179,350.00	95,469.66	46.77%
PROFESSIONAL SERVICES	5200	342,178.70	494,500.00	152,321.30	69.20%
PRINTING & PUBLISHING	5300	29,760.56	33,000.00	3,239.44	90.18%
RENTS & LEASES	5400	14,217.75	20,300.00	6,082.25	70.04%
REPAIR & MAINTENANCE	5500	203,574.24	280,400.00	76,825.76	72.60%
MONITORING & PERMITTING	5600	32,888.74	50,700.00	17,811.26	64.87%
TRAINING & DEVELOPMENT	5700	32,849.56	41,400.00	8,550.44	79.35%
UTILITIES	5900	271,289.90	423,600.00	152,310.10	64.04%
LAFCO OPERATIONS	6100	6,039.00	6,200.00	161.00	97.40%
ENCINA	6200	838,103.18	1,946,818.00	1,108,714.82	43.05%
TOTAL OPERATING EXPENSES		\$ 6,254,701.21	\$ 7,652,003.00	\$ 1,397,301.79	81.74%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 215,336.40	\$ 186,600.00	(\$28,736.40)	115.40%
PROPERTY TAXES	3220	1,005,745.69	1,200,000.00	194,254.31	83.81%
INTEREST INCOME	3250	280,324.10	440,000.00	159,675.90	63.71%
OTHER NON OPERATING INCOME		58,904.10	731,360.00	672,455.90	8.05%
TOTAL NON OPERATING REVENUES		\$ 1,560,310.29	\$ 2,557,960.00	\$997,649.71	61.00%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 78,271.30	\$ 78,969.19	697.89	99.12%
PRINCIPAL PAYMENTS	6500	2,968,130.36	2,968,130.36	0.00	100.00%
TOTAL DEBT SERVICE		\$ 3,046,401.66	\$ 3,047,099.55	\$ 697.89	99.98%

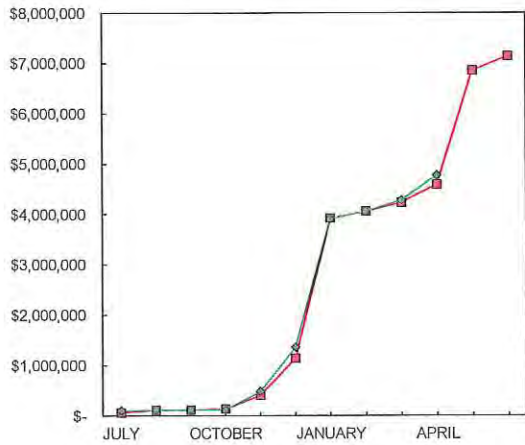
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

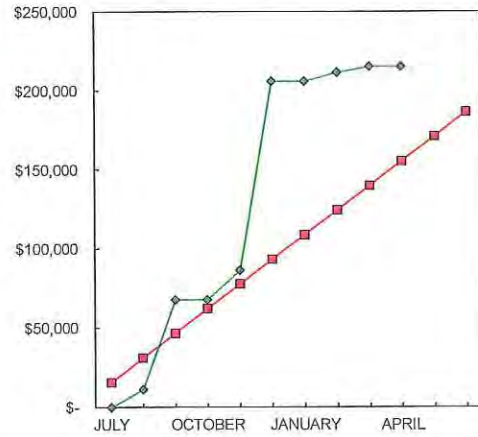
Revenue FY 2011

YTD through April 30, 2011

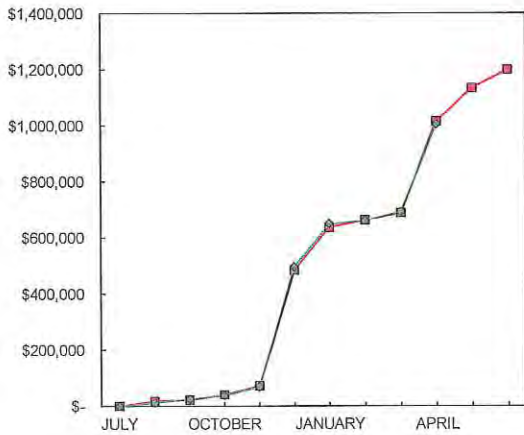
Sewer Service Fees



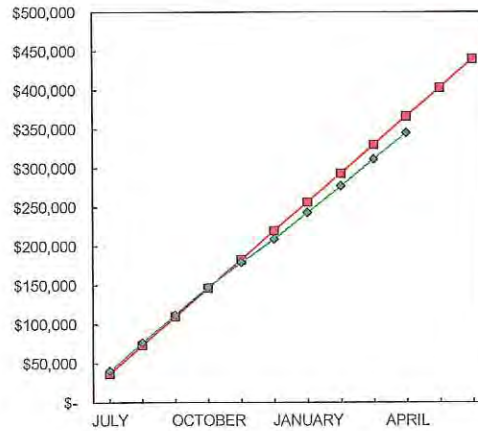
Capacity Charges



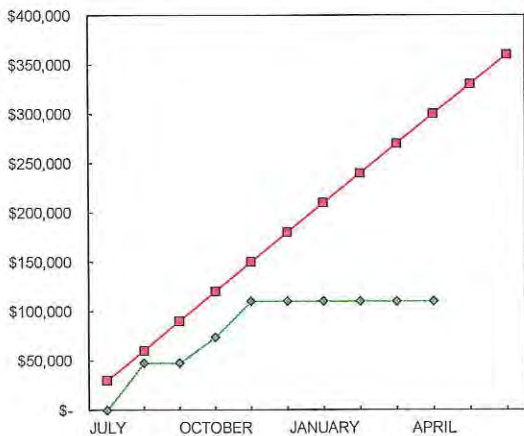
Property Taxes



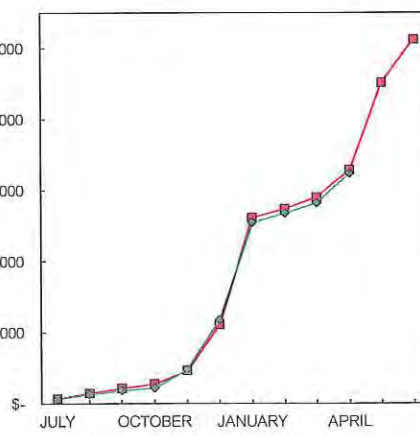
Investment Income



Recycled Wastewater



Total Revenue



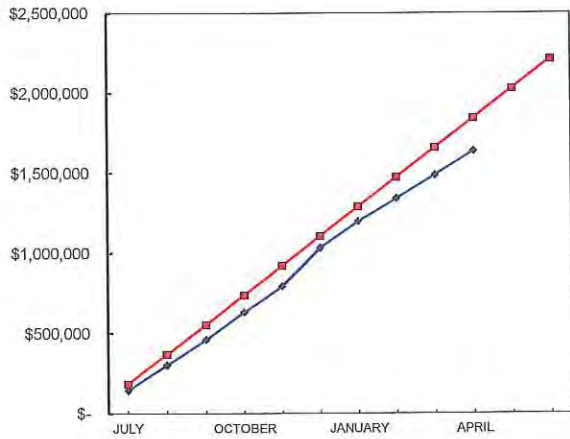
■ Budget ◆ Actual

■ Budget ◆ Actual

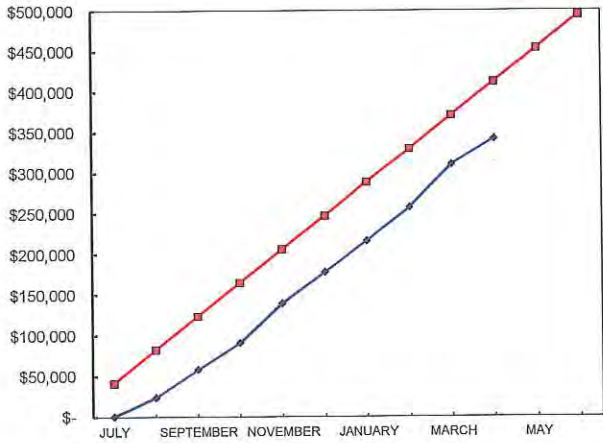
* Preliminary; subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2011 YTD through April 30, 2011

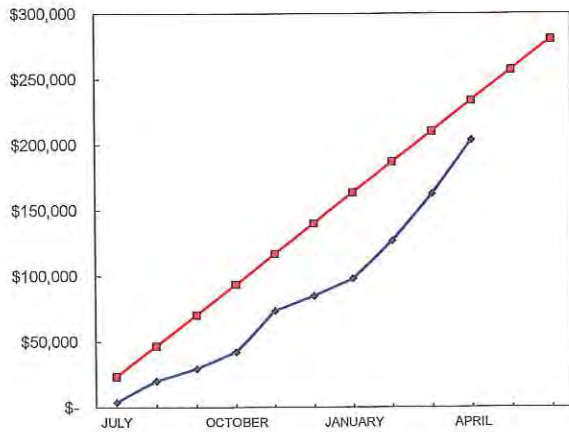
Salaries and Benefits



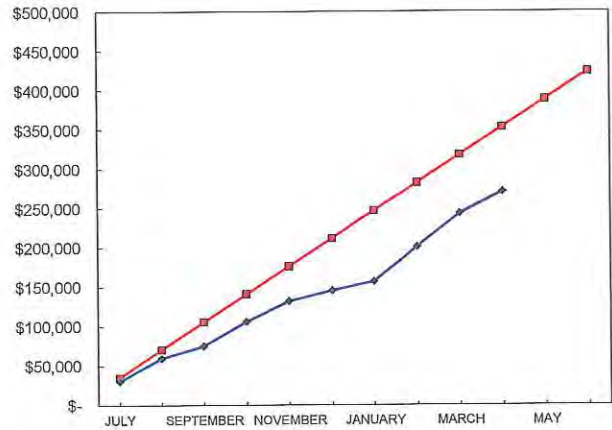
Professional Services



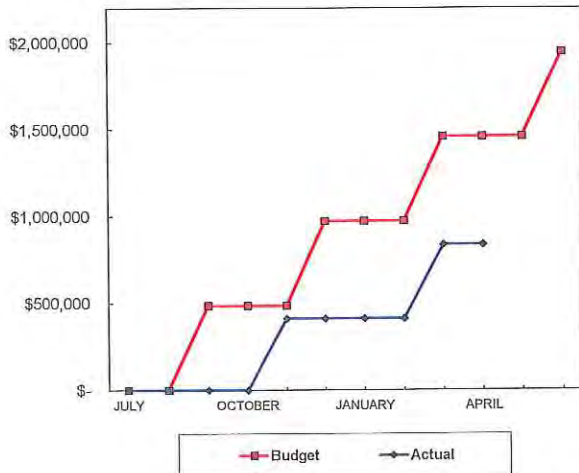
Repairs & Maintenance



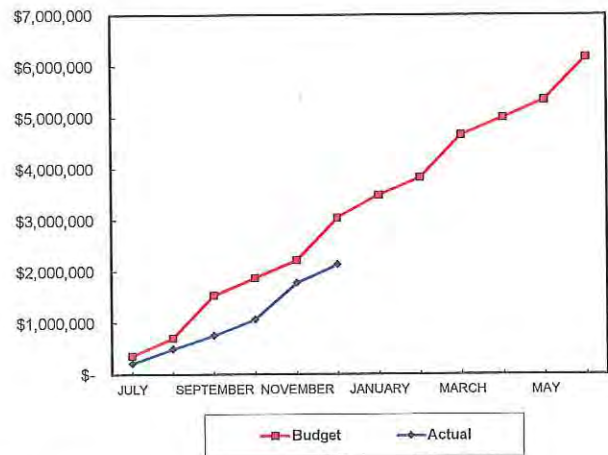
Utilities



Encina M&O



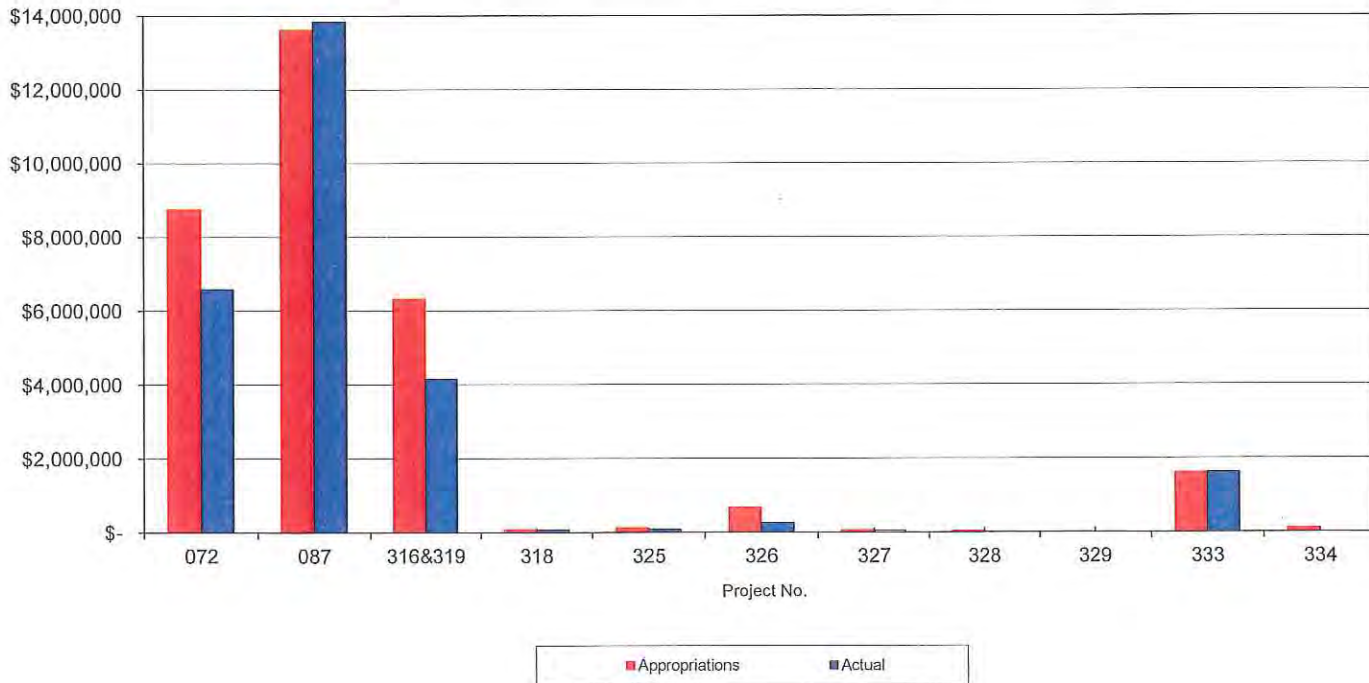
**Total Operating Expenses -
Before Depreciation & Replacement**



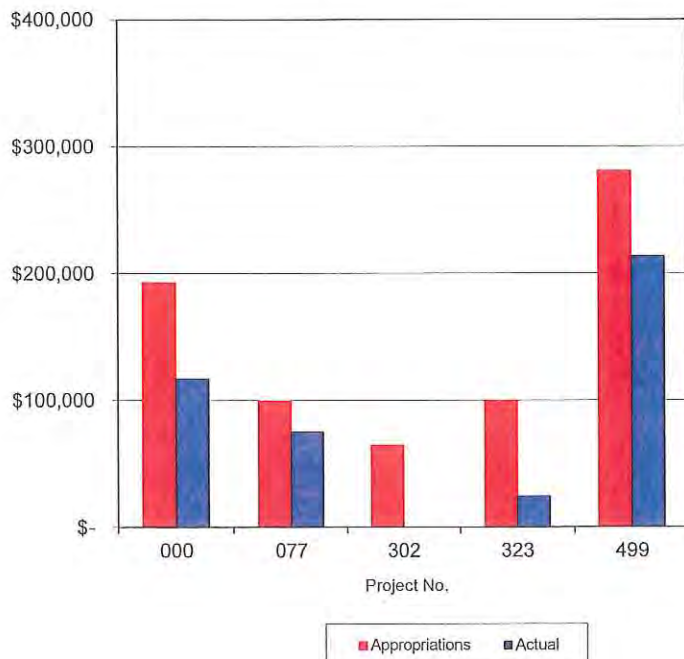
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Capital Expenditures As of April 30, 2011

Multi Year Capital Expenditures by Project FY2003-FY2011



Single Year Capital Expenditures by Project FY 2011



Project Legend

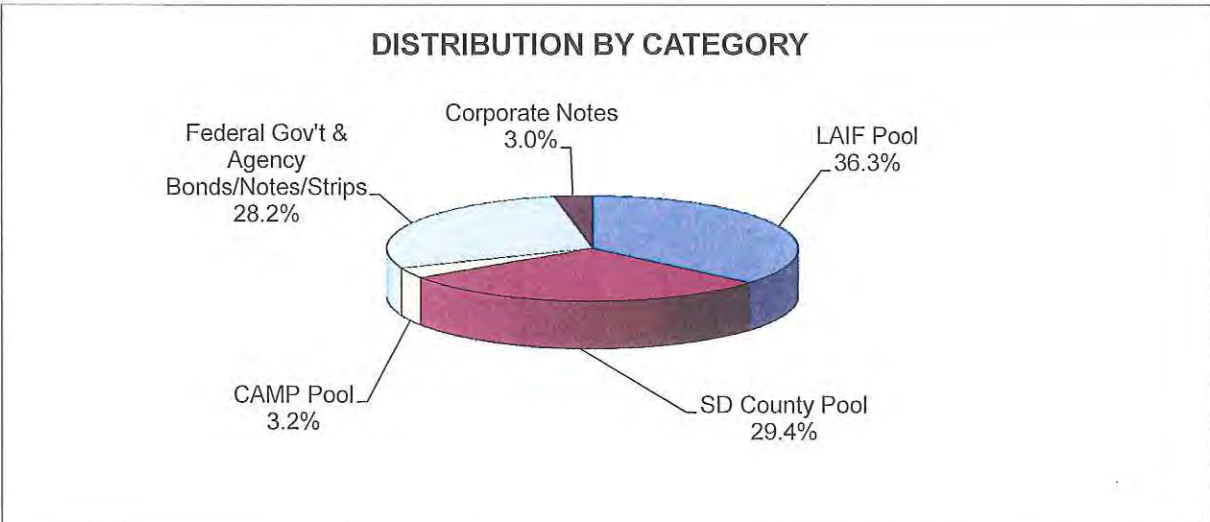
Multi-Year Capital	
Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Fm's & 101 Trunk Sewer	316 & 319
Asset Mgmt Plan Implementation	318
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Water Recycling Group	328
Occidental Line Rehab	329
Force Main Corrosion Study	333
Asset Mgmt-Pipeline Replacement	334

Single Year Capital	
Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention P	323
LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

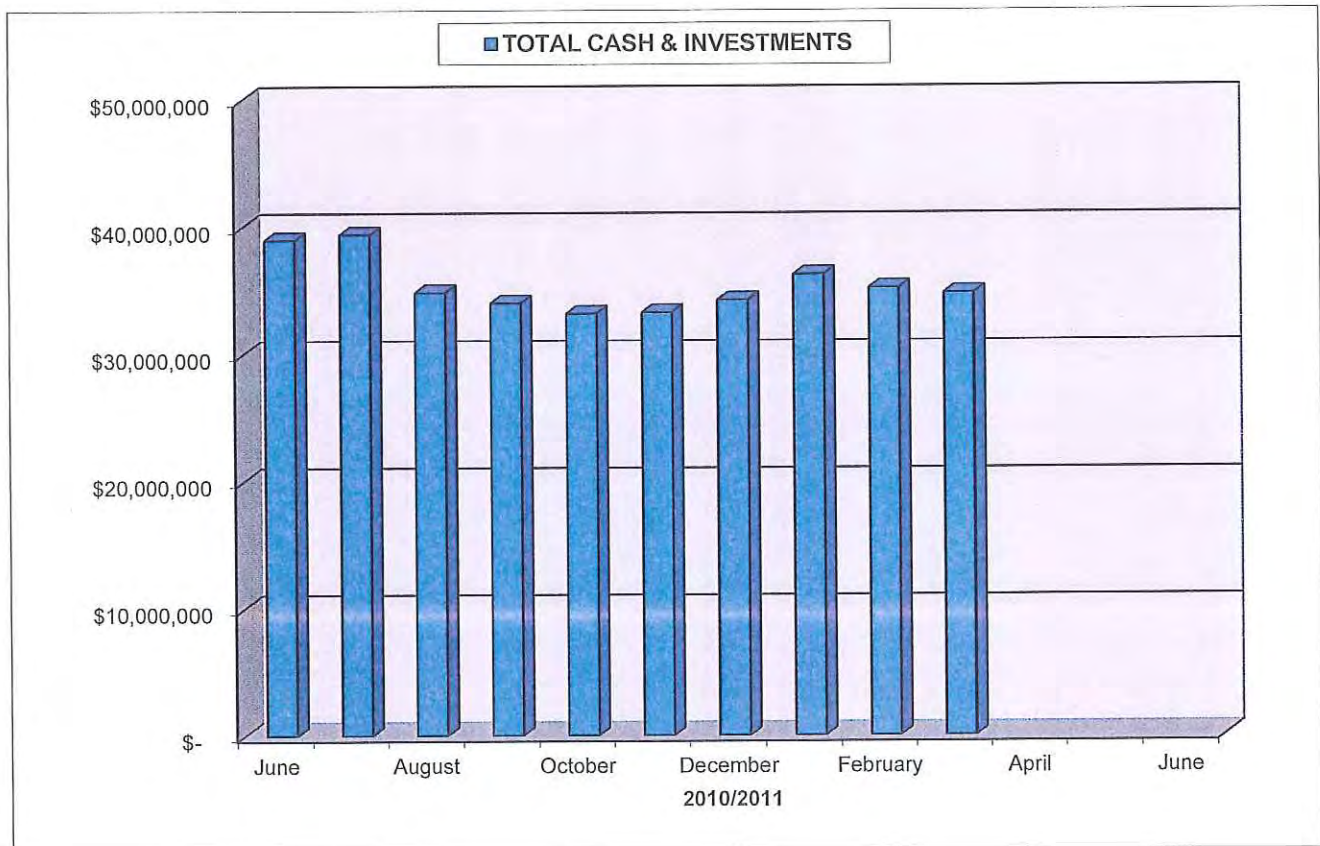
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2011

Cash & Investments	Principal (Original Cost)		March Interest	Average Rate
	February 28, 2011	March 31, 2011		
LAIF Pool	13,008,623	12,622,623	5,340	0.500%
SD County Pool	10,229,899	10,229,899	5,942	0.697%
CAMP Pool	1,100,078	1,110,033	193	0.180%
CAMP Portfolio				
Corporate Notes	1,034,035	1,034,035	1,637	1.900%
Federal Agency Bonds/Notes	7,037,345	7,024,353	8,955	1.550%
GNMA mortgage pools	18,120	17,963	135	8.980%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	10,066,883	10,053,734	13,347	1.550%
Bond Funds				
US Bank. custodian a/c: Fed Agency Strips	777,704	777,704	9,209	14.210%
Total Bond Funds	777,704	777,704	9,209	14.210%
Totals	\$ 35,183,186	\$ 34,793,992	\$ 34,031	1.167%



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2011
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2010/2011	Amount	Average Rate
June	\$ 39,006,976	1.30%
July	\$ 39,425,152	1.28%
August	\$ 34,847,829	1.18%
September	\$ 34,018,031	1.24%
October	\$ 33,186,694	1.18%
November	\$ 33,279,598	1.14%
December	\$ 34,251,770	1.13%
January	\$ 36,255,720	1.18%
February	\$ 35,183,186	1.19%
March	\$ 34,793,992	1.17%
April		
May		
June		



LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
March 31, 2011
(Continued)

INVESTMENT TRANSACTIONS
For the month of March 2011


Investment	Purchases	Maturities	Redemptions	Notes	YTM at Cost
FNMA Global Note		\$ 1,000,000		(1)	1.14%
FNMA Global Note	\$ 997,433			(1)	1.34%
TOTAL	\$ 997,433	\$ 1,000,000	\$ -		

(1) Federal Agency Notes

Investment transactions above do not include transfers between cash a/c's and cash equivalents (pools)

MEMORANDUM

Ref:

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: LWD QUARTERLY TREASURER'S INVESTMENT REPORT

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Receive and file LWD's Quarterly Treasurer's Investment Report

DISCUSSION:

In accordance with California Government Code Section #53646 LWD is encouraged to render the Quarterly Treasurer's Investment Report to the Board of Directors for its consideration. For your convenience, staff has developed a one page summary of LWD's investments for the quarter ending March 31, 2011 (see attached). A copy of the full Quarterly Treasurer's Investment Reports has been enclosed for your review.

**LEUCADIA WASTEWATER DISTRICT
 QUARTERLY INVESTMENT REPORT SUMMARY
 March 31, 2011**

SUMMARY OF INVESTMENTS AT MARCH 31, 2011

ASSETS	AMORTIZED COST 3/31/2011	% OF TOTAL
LAIF - STATE INVESTMENT POOL	\$ 12,622,623.00	34.6%
SAN DIEGO COUNTY INVESTMENT POOL	10,229,899.00	28.0%
CAMP - JPA INVESTMENT POOL	1,110,033.00	3.0%
CAMP PORTFOLIO - BANK OF NEW YORK.		
US Treasury Bonds/Notes	1,993,753.28	5.5%
Federal Agency - GNMA Pools	17,944.09	0.05%
Federal Agency Bond Notes	6,991,390.79	19.1%
Corporate Notes	1,030,789.04	2.8%
	10,033,877.20	
US BANK - CUSTODIAL ACCOUNTS		
Resolution Funding Corp Strips - Cost	777,703.65	
Interest Earned - Amortized Discount*	1,752,729.57	
	2,530,433.22	6.9%
TOTAL INVESTMENTS	\$ 36,526,865.42	100.0%

(1) Representation of interest that is accruing as these federal agency coupons approach maturity

INTEREST FOR THE QUARTER ENDED 3/31/2011

MONTH	EARNED	AVERAGE RETURN
January	\$ 33,962.00	1.18%
February	34,108.00	1.19%
March	34,545.00	1.17%
TOTALS	\$ 102,615.00	

Encina Wastewater Authority Report
Regular Board Meeting
April 27, 2011

EWA Board of Directors - Directors Juliussen and Sullivan reporting

EWA Board Meeting Action Items

1. Energy and Emissions Strategic Plan

The Board of Directors received and filed the Energy and Emissions Strategic Plan.

Executive Session Items

2. a) Discuss anticipated litigation as authorized by Government Code section 54956.9 – one case: San Diego Gas & Electric.

There was no reportable action.

- b) Conference with Labor Negotiators as authorized by Government Code section no. 54957.6.

There was no reportable action.

MEMORANDUM

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Overview of Recommended Fiscal Year 2012 (FY 12) Budget

RECOMMENDATION:

1. Review and provide direction to staff as appropriate.

DISCUSSION:

Enclosed please find the Recommended FY 12 Budget for your review. Staff will present an overview of the proposed budget at the upcoming meeting. Highlights of the budget are as follows:

- 1) There is no increase in the Wastewater Service Charge. It remains at \$258.21/EDU/YR.
- 2) Expenses are allocated to the following primary programs:
 - a. Wastewater Enterprise
 - b. Batiquitos Pump Station
 - c. Recycled Water Enterprise
 - d. Capital Program
- 3) Administrative service costs have been allocated to the four programs above as overhead.
- 4) Development Expenses have been included as a separate program.
- 5) The FY 12 Capital Improvement Program Budget includes funding for the District's Batiquitos Pump Station Rehabilitation Project and pipeline repair/replacement projects recommended in the Asset Management Master Plan.

The Capital Budget was reviewed by the Engineering Committee at its April 7, 2011 meeting. A final review by the Engineering Committee is scheduled for May 9, 2011. Any feedback from Engineering Committee will be provided to the full Board at the May Board meeting.

The Personnel Budget was reviewed by the Human Resources Committee on March 31, 2011 and by the full board in closed session on April 20, 2011.

Staff will incorporate feedback from the May Board meeting into the final budget scheduled to be considered on June 8, 2011.

cal:PBJ

Enclosure

MEMORANDUM

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Call for Nominations to the Local Agency Formation Commission (LAFCO) and the Special Districts Advisory Committee**

RECOMMENDATION:

That the Board of Directors considers the following:

1. Discuss and take other action as appropriate.

DISCUSSION:

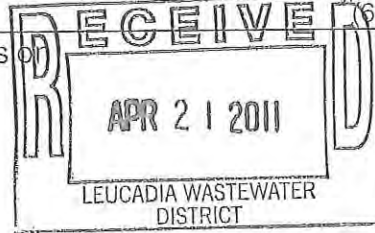
Leucadia Wastewater District received notification that nominations are being solicited for one alternate district member on LAFCO, and nine positions on LAFCO's Special Districts Advisory Committee. LAFCO's qualification for regular and alternate district members is he/she must be a special district officer who resides within San Diego County, but may not be members of the legislative body of a city or county. LAFCO's commissioners serve four year terms. The deadline for receipt of all nominations is June 3, 2011 and it is anticipated that a candidate's forum will be held in August 2011, in conjunction with the California Special Districts Association (CSDA) Quarterly Dinner.

All nominations received by the deadline will be reviewed by a nominating committee. The nominating committee's report and copies of all nomination forms submitted will be included with the ballots and voting instructions. These materials will be mailed on August 26, 2011.

Staff has no recommendation on this matter and is seeking direction from Board of Directors. Attached are LAFCO's notification letter, a list of incumbents with terms, the nomination/resume form, and acknowledgement of receipt form.

:PJB

Attachments



Chairman

April 18, 2011

Carl Hilliard
Councilmember
City of Del Mar

Vice Chairwoman

Dianne Jacob
County Board of
Supervisors

Members

Bill Horn
County Board of
Supervisors

Bud Pocklington
South Bay
Irrigation District

Mark Lewis
Mayor
City of El Cajon

John Ingalls
Santa Fe
Irrigation District

Andrew L. Vanderlaan
Public Member

Lorie Zapf
Councilmember
City of San Diego

Alternate Members

Greg Cox
County Board of
Supervisors

Sherri Lightner
Councilmember
City of San Diego

Jim Janney
Mayor
City of Imperial Beach

Jo MacKenzie
Vista Irrigation District

Harry Mathis
Public Member

Executive Officer

Michael D. Ott

Counsel

Thomas Bosworth

TO: Independent Special Districts in San Diego County

FROM: Executive Officer
Administrative Assistant

SUBJECT: Call for Nominations to the Local Agency Formation Commission and the Special Districts Advisory Committee

Nominations are being solicited for one alternate district member position on the Local Agency Formation Commission (LAFCO), and nine positions on LAFCO's Special Districts Advisory Committee. **The deadline for receipt of all nominations is June 3, 2011.**

LAFCO commissioners serve four-year terms. The term of the incumbent LAFCO alternate district member, Jo MacKenzie, will expire in May 2011; however, she can continue to serve until conclusion of the election/installation proceedings. Ms. MacKenzie has indicated that she will seek reelection to the alternate LAFCO position. The new term of the alternate district member position will expire in May 2015. LAFCO regular and alternate district members must be special district officers who reside within San Diego County, but may not be members of the legislative body of a city or county.

The advisory committee consists of 16 members elected to four-year terms. The terms for eight of the positions will expire in 2011 and there is one vacant position with a term that expires in 2012. The terms of the eight committee members elected in 2011 to fill four-year terms will expire in October 2016. The ninth position will serve the remainder of a term that expires in October 2012. It is not known at this time whether incumbent advisory committee members whose terms expire in 2011 will seek reelection. Please note the following nomination restrictions: (1) members of LAFCO's advisory committee may be either a district officer or staff member, but may not be a member on LAFCO; (2) the number of candidates and members of the advisory committee representing the same agency shall be limited to one. A list of incumbents is attached (**Attachment 1**).

After LAFCO and Special Districts Advisory Committee nominations are received by June 3, 2011, it is anticipated that a candidate's forum will be

held in August 2011, in conjunction with the California Special Districts Association (CSDA) Quarterly Dinner.

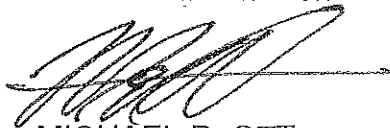
All districts are encouraged to submit nominations. **Please use the attached nomination/resume form (Attachment 2), and be sure that the form specifies whether the nomination is for the LAFCO alternate district member or a Special Districts Advisory Committee member. Only the one-page nomination/resume form will be distributed with the official voting ballot.** The nomination form should be signed by, or with authority of, the district presiding officer. Facsimile (FAX) Copies of nominations are permitted, if necessary, to meet the submission deadline, but an original form must be furnished as soon as possible thereafter. Again, **the deadline for receipt of nominations is June 3, 2011.** Please send nominations to:

Executive Officer
Local Agency Formation Commission
1600 Pacific Highway, Room 452
San Diego, CA 92101

All nominations received by the deadline will be reviewed by a nominating committee. The nominating committee's report and copies of all nomination forms submitted will be included with the ballots and voting instructions. These materials will be mailed on **August 26, 2011.**

As required by the Rules, please acknowledge receipt of this letter calling for nominations by completion and return of the form attached (Attachment 3).

Please call Tamaron Luckett if you have any questions regarding this letter.



MICHAEL D. OTT
Executive Officer



TAMARON LUCKETT
Administrative Assistant

MDO:trl

Attachments (3)

- No. 1: List of Incumbents
- No. 2: Nominations/Resume Form
- No. 3: Acknowledgement of Receipt Form



**2011 LAFCO & SPECIAL DISTRICTS ADVISORY COMMITTEE
CALL FOR NOMINATIONS
LIST OF INCUMBENTS**

Incumbent Alternate LAFCO Special District Member Term Expires

Jo MacKenzie
Vista Irrigation District May 2, 2011 *

* *The term of the alternate member expires on May 2, 2011, but the incumbent may continue to serve until conclusion of the election proceedings.*

Incumbent Special District Advisory Committee Members Term Expires

Gary Croucher (Otay Water District)	October 21, 2011
Judy Hanson (Leucadia CWD)	October 21, 2011
Larry Jackman (San Miguel Consolidated Fire Protection District)	October 21, 2011
John Pastore (Rancho Santa Fe CSD)	October 21, 2011
Tom Pocklington (Bonita-Sunnyside FPD)	October 21, 2011
Jim Poltl (Vallecitos Water District)	October 21, 2011
Teresa Thomas (South Bay Irrigation District)	October 21, 2011
Kimberly Thorner (Olivenhain Municipal Water District)	October 21, 2011
Gary Arant (Valley Center MWD)	October 19, 2012
Ron Fuller (Alpine FPD)	October 19, 2012
Douglas Humphrey (Resource Conservation District of Greater SD)	October 19, 2012
Margarette Morgan (Vista Fire Protection District)	October 19, 2012
Augie Scalzitti (Padre Dam Municipal Water District)	October 19, 2012
Dennis Shepard (North County Cemetery District)	October 19, 2012
Diana Towne (Rincon del Diablo MWD)	October 19, 2012
Vacant	October 19, 2012

**2011 LAFCO & SPECIAL DISTRICTS
NOMINATION/RESUME**

Date Received by LAFCO _____

NOMINATED BY: _____
District

NAME OF NOMINEE: _____
Address: _____
Phone: _____

NOMINATED FOR: LAFCO ALTERNATE () ADVISORY COMMITTEE ()

DISTRICT EXPERIENCE:

LAFCO EXPERIENCE:

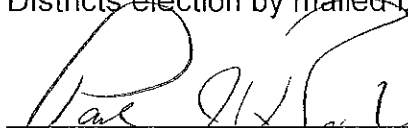
ADDITIONAL INFORMATION:

(Authorized Signature)

**2011 LAFCO & SPECIAL DISTRICTS MAILED-BALLOT ELECTION
ACKNOWLEDGMENT OF RECEIPT FORM**

Leucadia Wastewater District
(Name of District)

has received notification of LAFCO's intention to conduct the 2011 LAFCO & Special Districts election by mailed ballot.


(Authorized Signature)


Paul J. Bushee. General Manager
(Print Name)

Date: April 21. 2011

Return this form to:

Executive Officer
Local Agency Formation Commission
1600 Pacific Hwy, Room 452
San Diego CA 92101

MEMORANDUM

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Resolution No. 2214 Adopting the Nationwide Retirement Solutions Deferred Compensation Plan Document**

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2214 restating the Nationwide Retirement Solutions Deferred Compensation Plan Document
2. Discuss and take other action, as appropriate.

DISCUSSION:

In 1985, Leucadia Wastewater District adopted a deferred compensation plan which established the manner in which the District's Nationwide 457 plan would be administered. Since that time, there have been various updates to the plan that reflect changes required by federal legislation. The most recent update was Resolution No. 2106 adopted by the Board of Directors on April 10, 2002.

Leucadia Wastewater District was recently notified that legislative changes required the publication of a restated plan. This plan, effective for the plan year beginning on January 1, 2011, contains the most recent changes required by federal regulations. The changes are administrative in nature and will not affect the manner in which the program is administered at the District level.

Proposed Resolution No. 2214 (Attachment 1) adopts the restated Nationwide 457 Governmental Plan Document and rescinds Resolution No. 2106. Also attached is a summary of the substantive changes (Attachment 2) included in this restated document.

Staff recommends that the Board of Directors adopt Resolution No. 2214.

Attachments

RESOLUTION NO. 2214

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT ADOPTING THE NATIONWIDE RETIREMENT SOLUTIONS DEFERRED COMPENSATION PLAN DOCUMENT

WHEREAS, the Leucadia Wastewater District (LWD) has employees currently participating in a 457 deferred compensation retirement savings plan administered by Nationwide Retirement Solutions, Inc. (National Deferred Compensation); and

WHEREAS, on April 10, 2002 LWD last adopted the restated Nationwide Plan and Trust/Custodial Document which established the statutory requirements for eligible deferred compensation plans; and

WHEREAS, Nationwide Retirement Solutions, Inc. has notified LWD that a restated Plan Document for the plan year beginning January 1, 2011 is available that incorporates recent legislative and regulatory changes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Leucadia Wastewater District does hereby rescind Resolution No. 2106 and approves the following:

1. The Leucadia Wastewater District hereby adopts the restated Nationwide Retirement Solutions 457 Governmental Plan Document effective for the plan year beginning January 1, 2011 and directs Nationwide to administer the Plan in accordance with its terms.
2. The assets of the Plan shall be held in a Trust/Custodial Fund, with the Employer or its designated officer appointed as and serving as trust/custodian, for the exclusive benefit of the Plan participants and their beneficiaries, and the assets shall not be diverted for any other purpose. The Employer's beneficial ownership of Plan assets shall be held for the further exclusive benefit of the Plan participants and the beneficiaries.
3. The Employer or its designated officer is hereby authorized to execute all necessary agreements with Nationwide Retirement Solutions incidental to the administration of the Plan, and shall do all things necessary and proper to implement this Resolution.

PASSED AND ADOPTED by the Board of Directors of Leucadia Wastewater District
this 11th day of May, 2011, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donald Omsted, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)

2011 Restated Plan Document Initiative

457 Governmental Plan & Trust Explanation of Selected Substantive Changes

ARTICLE I

Definitions

Compensation (Section 1.07): Revised compensation definition to address final regulations issued under Section 415 of the Internal Revenue Code (the "I.R.C."). Additionally, incorporated differential wage payments under the definition, which is consistent with the Heroes Earnings Assistance and Relief Tax Act of 2008 (the "HEART Act").

Distributions to Individuals in the Uniformed Services: Made changes consistent with the HEART Act, which allow distributions to certain individuals during periods of uniformed service. (Section 1.28(c)(3)).

ARTICLE III

Deferral Contributions/Limitations

Deferrals After Severance from Employment, Including Sick, Vacation, and Back Pay Under an Eligible Plan: Revisions incorporated to extend the time period during which deferrals may occur after severance from employment under the final regulations issued under Section 415 of the I.R.C. (Section 3.02(c)).

ARTICLE IV

Time and Method of Payment Benefits

Emergency Tax Relief Distributions: New section added which is designed to serve as a catchall provision allowing distributions from the plan if legislation is enacted following emergency or catastrophic events (e.g., hurricanes, floods). Administrator can also establish procedures related to these distributions. (Section 4.01).

Required Minimum Distributions: A plan provision was added to reflect the 2009 waiver period of RMDs under the Worker, Retiree, and Employer Recovery Act of 2008 ("WRERA"). (Section 4.03(f)(1)).

Eligible Rollover Distributions by a Non-Spousal Beneficiary: A provision was added to the plan reflecting Section 829 of the Pension Protection Act of 2006 ("PPA"), which requires plans to permit direct rollovers by non-spousal beneficiaries to inherited IRAs under certain conditions. (Section 4.07(c)).

Eligible Rollover Distributions to a Roth IRA: Language added to reflect the ability of participants to direct rollovers to a Roth IRA under PPA Section 824. (Section 4.07(d)(2)).

Mandatory Distributions for Small Accounts. A provision has been added to make mandatory distributions of inactive accounts with less than \$1,000. (Section 4.07(d)(4)).

Distribution for Qualified Health Insurance Premiums: New section added pursuant to PPA Section 845 and IRC 402(l), which allows a distribution of \$3,000 per year to “eligible retired public safety officers” to pay for “qualified health insurance premiums” if certain conditions are met. This provision reflects the regulatory requirement that the plan make distributions directly to the qualified health insurance premium coverage provider to qualify. (Section 4.08(a)).

ARTICLE V

Administrative Services Provider Duties

Loans: Loan provisions are incorporated into the plan document, and is no longer a stand alone amendment to the plan. Including this provision does not require plans to offer loans. Plan sponsors wanting to offer loans must complete an administrative procedures document before Nationwide will begin administering loans. This document is available upon request. Plan sponsors who have already completed this step are not required to take any additional action at this time. (Section 5.03).

Procedure When Location of Participant or Beneficiary Unknown: New language added to Plan Document providing distribution procedures when the location of a participant or beneficiary is unknown. (Section 5.12(a)(b)).

ARTICLE VI

Participant Administrative Provisions

Automatic Revocation of Spousal Beneficiary Designation: New section, which automatically revokes designations in favor of a former spouse as beneficiary upon a divorce or dissolution of marriage. Many states already have laws which takes this action with former spouses. (Section 6.01).

ARTICLE VII

Miscellaneous

Use of Plan Assets that Are Not Attributable to an Account: New section, which provides that Plan Sponsor shall direct the Administrator how to use money received by the Plan that is not related to an Account Balance. This would include any settlement money, fee reimbursements, and litigation awards received by the Plan. (Section 7.09)

Retirement Specialists are Registered Representatives of Nationwide Investment Services Corporation, member FINRA

NRG-0133AO


FOR PLAN SPONSORS ONLY

UPDATED: 02/22/2011

Page 2

MEMORANDUM

Ref: 11-2885

DATE: May 5, 2011
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Force Main Study Corrosion Study Report

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Receive and file the Evaluation of Remaining Service Life of B2 and B3 Force Mains Report completed by Infrastructure Engineering Corporation.
2. Discuss and take other action as appropriate.

DISCUSSION:

The Engineering Committee (EC) is scheduled to discuss this item at their May 9, 2011 meeting. Staff will present EC recommendations to the full Board at tonight's meeting.

L.H. Woods (Woods) commenced construction on the Batiquitos Force Main Repair Project on November 2, 2010. By design, each replacement polyvinyl chloride (PVC) pipe connected to its associated ductile iron pipe (DIP) force main at approximately 380 feet north of the San Marcos Creek Bridge. The project required that Woods allow the District to conduct an internal and external corrosion evaluation of each DIP force main at the point of connection. Based upon the condition of the DIP, a decision would be made on whether to continue force main replacement upstream, to the north along Highway 101. The assessments completed by RFYeager Engineering (Yeager) determined that the DIP force mains at the point of connection had no appreciable metal loss due to internal or external corrosion. Therefore, further force main pipe replacement was not required. Additionally, this assessment served as an evaluation point to help determine the condition of the Batiquitos Force Mains.

During construction, the District was notified of the construction of a Hilton Hotel at the northern end of Ponto Drive. The hotel plans included landscaping and hardscape, such as a fire lane and sidewalk, over the alignment of the Batiquitos Force Mains. Staff decided that it would be prudent to obtain samples of the force main in the construction area for pipeline condition assessment. If the force mains were in poor condition, their replacement would be coordinated with hotel construction. The goal was to have those sections of the force mains replaced, if necessary, prior to completion of the Hilton project. The samples were excavated and removed by Woods. The corrosion evaluation was completed by Yeager. The results and data from the evaluation were used as additional information for force main condition assessment.

Infrastructure Engineering Corporation (IEC) was tasked to consolidate and evaluate the results of the Yeager assessments, evaluate the remaining service life of the force mains and provide recommendations. IEC has completed their evaluation, with the following conclusions and recommendations:

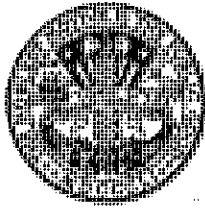
- Internal crown corrosion and associated calculations on the samples from the Hilton construction area suggests an estimated remaining useful service life of 12 years for B2 and 14 years for B3.
- The estimated remaining useful service life for B2 and B3 may be extended based on results of ultrasonic testing to confirm rate of corrosion in 5 years.
- Recommend the following locations for ultrasonic test stations for B2 and B3 (referenced to the original record drawings).

Force Main	High Point	Hilton Testing Site	Location of greatest corrosion per CCTV
B2	33+50	55+00	48+50
B3	34+35	52+00	50+00

- Proceed with the cathodic protection as outlined in the previous RFYeager Engineering report "Force Main External Corrosion Control Evaluation for L1, L2, B2, & B3" dated May 2010. (Note: Funds have been appropriated in the Fiscal Year 2012 budget to complete this work)

Robert Weber and Jamie Taylor, IEC, will attend the Engineering Committee and May Board meetings to present the conclusions and recommendations of the study. The full report is available upon request.

rym:PJB



COUNTY OF SAN DIEGO
INTER-DEPARTMENTAL CORRESPONDENCE

April 15, 2011

TO: County Officials Required by State Law to Take Ethics Training
FROM: County Counsel (A12)
RE: State Mandated Ethics Training (AB 1234)

This notice is a reminder that Government Code section 53234 and following (AB 1234) requires local agency officials who are eligible to receive compensation or reimbursement for expenses to take two hours of ethics training every two years.¹ Local agency officials who commence service after January 1, 2006 are required to take the training within one year. Thereafter, the officials must take two hours of ethics training every two years.

We are sending this notice to you because according to the County's records, you are serving in a position that requires you to take the ethics training. If you believe that the position in which you serve is not subject to these ethics training requirements, please feel free to contact me so that we can discuss whether you are obligated to take the ethics training every two years.

The law allows local agency officials to satisfy the ethics training requirement through one of the following three options:

- Option 1: In-person training courses;
- Option 2: On-line training; or
- Option 3: Self-study training (reading materials and taking a test).

¹ "Local agency official" includes (a) the local government's elected officials; and (b) members of any legislative body of the local agency, who are eligible to receive compensation and/or reimbursement for expenses for service on the particular local legislative body. "Legislative body" means any decision-making or advisory committee, commission, board, or other body of the local agency (i.e., the County) that is subject to the provisions of the Brown Act. Gov't Code, § 53234(a), (b) and (c).

On-line and self-study options, as well as other information about the required ethics training, are available at the Institute for Local Government's website, <http://www.ca-ilg.org/ab1234compliance> When you go to this website, click on Self Study and Online Options. There is a \$25 fee associated with some of these training options. After you complete the training, you should receive or print out a certificate. Please keep the certificate for your records and send a copy to the Clerk of the Board of Supervisors.

If you have any questions, please feel free to call me at 619-531-4891.

THOMAS E. MONTGOMERY, County Counsel

By



MARK C. MEAD, Senior Deputy

MCM:rt
11-00693

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Abdollah Saadat
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May 3, 2011

Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009



Dear Leucadia Wastewater District:

On behalf of the Board of Trustees, I would like to thank you for your generous donation of cash to El Camino Creek Elementary School to support their garden program. The Board wants you to know that your donation is very much appreciated. This type of support helps to build a stronger educational system for our children and the community.

Again, please accept our gratitude for your thoughtfulness.

Yours truly,

Timothy B. Baird

Timothy B. Baird, Ed.D.
Superintendent

/jfe

Directors' Meetings

Presented by Directors Hanson, Juliussen,
and Sullivan

Conference

California Association of Sanitation Agencies (CASA) Spring
Conference

Dates and Location

April 27-29, 2011 at the Hyatt Regency in Sacramento, CA

List of Attendees

Vice President Hanson
Director Juliussen
Director Sullivan

The above mentioned Board members attended various sessions
regarding water and wastewater issues.

Directors' Meetings

Presented by Directors Hanson, Juliussen,
and Kulchin

Conference

CSDA Legislative Days Conference

Dates and Location

May 3-4, 2011 at the Sacramento Convention Center

List of Attendees

Vice President Hanson

Director Juliussen

Director Kulchin

The above mentioned Board members attended meetings regarding Special Districts Legislative Days Key Issues; such as, Special District's core local services, transparency and accountability, efficiency, effectiveness, and collaboration.