

**LEUCADIA WASTEWATER DISTRICT**  
Minutes of a Special Board Meeting  
June 23, 2009

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A special meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Tuesday, June 23, 2009 at 12:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

**1. Call to Order**

President Kulchin called the meeting to order at 12:00 p.m.

**2. Roll Call**

DIRECTORS PRESENT: Kulchin, Juliussen, Hanson, Sullivan, and Omsted  
DIRECTORS ABSENT: None  
OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Project Manager Robin Morishita, Executive Assistant Trisha Hill and Jennifer Dill with Katz & Associates (KATZ)

**3. Pledge of Allegiance**

**4. Approval of Agenda**

Upon a motion duly made by Director Sullivan, seconded by Vice President Juliussen, and carried, the Board of Directors approved the agenda.

**5. Public Comment**

There was no public comment.

**6. Old Business**

None.

**7. New Business**

A. Planning Meeting for LWD Open House.

GM Bushee briefly discussed the purpose of this meeting. He introduced Jennifer Dill with KATZ who provided handouts that included details of the proposed open house.

Ms. Dill stated the proposed event summary was based on discussions from the May 27, 2009 Community Affairs Committee meeting. She stated that staff and the CAC suggested that the date of the event be Friday, November 6, 2009. The reason for this date was to make sure the entire site was completed including the installation of solar panels. Director Omsted also confirmed his desire that the fountains on the site use recycled water.

Ms. Dill stated that the Open House will be a two stage event, the morning event will be a formal program that will highlight current and former employees and board members. It will include guest speakers, local legislative members, a ribbon cutting ceremony, and guided tours. The Board members provided input and asked questions regarding

the details of the morning event, such as, music, type of refreshments, parking issues and the time schedule for speakers. The Board of Directors agreed that President Kulchin will provide opening remarks, and GM Bushee will provide the closing remarks.

The Board also discussed dedicating the boardroom after a past Board member. Following discussion, the Board agreed to recognize past and present Board members by presenting a plaque that recognizes Directors that have been on the Board for twenty or more years. The Board agreed on a revised timeframe for the morning event.

In addition, the Board reviewed and discussed the proposed program for the afternoon event. After the discussion, the Board agreed that the theme will be "Celebrating 50 Years."

Ms. Dill presented the draft invitation list to the Board. After review, the Board directed staff to add the following individuals or make the following changes:

- ❖ Attorney Dwight Worden
- ❖ Local Legislative members
- ❖ Edit Elaine McDaniel address
- ❖ District 3 Supervisor Pam Slater

GM Bushee suggested that the Board review the invitation list in detail, and contact staff with any changes or additions.

Ms. Dill stated that at the CAC meeting, it was also suggested that staff consolidate the District awards into one plaque. EA Hill presented the sample layouts of the plaques that were created by Lori Champagnes Awards. GM Bushee stated that staff will provide additional layouts of the individual plaques at an upcoming meeting.

GM Bushee stated that the last item for discussion was the suggestion by Director Sullivan to add additional signage in the lobby. PM Morishita handed out a photo illustrating how the logo and District's name would display on the far wall of the lobby going up the stairway. Director Sullivan stated that by looking at the photo, the logo is not large enough for the wall. PM Morishita then presented a sample layout of the exact size of the logo and name. Director Sullivan stated that this logo sign would replace the need for signage on the entrance doors. President Kulchin suggested that the Board meet within the next thirty days at the new building to decide on signage in the lobby. The Board agreed and then discussed the signage that will be added to outside of the building.

The Board referred the finer planning details of the event to the CAC. Following the CAC's review, the details will be brought back the Board for review and discussion. GM Bushee stated that a CAC meeting will be scheduled in the near future.

There were no actions at this meeting.

## **8. Information Items**

None.

**9. Directors' Meetings**

None.

**10. Comments, Questions or Requests by Directors**

None.

**11. General Manager's Report**

The following items were reported:

- ❖ GM Bushee stated that staff is in the process of resolving an odor control problem at the Batiquitos Pump Station.

**12. Adjournment**

President Kulchin adjourned the meeting at 1:30 p.m.

  
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David Kulchin, President  
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Paul J. Bushee  
Secretary/General Manager  
(SEAL)