

**AGENDA
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
Tuesday, June 23, 2009 – 12:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009**

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.
- 5. Public Comment**

Anyone wishing to address the Board or bring an agenda item forward may do so.
- 6. Old Business**

None.
- 7. New Business**
 - A. Planning Meeting for LWD Open House. (Pages 1-12)
- 8. Information items**

None.
- 9. Comments, Questions or Requests by Directors**

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.
- 10. General Manager's Report**

Informational report by the General Manager on items not requiring Board action.
- 11. Adjournment**

AFFADAVIT OF POSTING


I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: June 18, 2009



Paul J. Bushee, Secretary/General Manager

MEMORANDUM

DATE: June 18, 2009
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: **Planning Meeting for LWD Open House**

RECOMMENDATION:

Staff and the Community Affairs Committee (CAC) request that the Board of Directors (BOD):

1. Discuss and provide direction, as appropriate.

BACKGROUND:

At its May 20, 2009 meeting, the BOD expressed a desire to initiate planning for a District Open House to be conducted at the completion of our Site Improvement Project. At that meeting, the BOD directed staff and the CAC to conduct initial planning and report back to the BOD at a special meeting.

On May 27, 2009, the CAC conducted an initial planning meeting to discuss the open house. The purpose of this agenda item is to present information discussed at this meeting so that staff can receive input from the BOD. After discussion, staff, in conjunction with Katz & Associates, will develop a proposed action plan.

DISCUSSION:

The following topics are presented for the Board's discussion.

1. **Date** - The CAC and staff are recommending that the open house be held on **Friday, November 6, 2009**. This date was selected to allow completion of the site improvement project including installation of solar paneling. The CAC and staff want to highlight the "green" nature of our project of which the solar paneling is an important part. However, because the solar addition will not be installed until after the projected August/September completion date, additional time had to be allowed for the open house. Friday was selected to encourage maximum attendance. CAC and staff believe that a week-end event will not draw a high level of attendance from adults or our younger residents because of other on-going week-end events.
2. **Type/Theme of Ceremony** - The CAC and staff are recommending that the open house include a **formal and informal celebration**. A time-specific formal celebration aimed at attracting dignitaries from local cities/special districts will be held in the morning followed by an informal event in the afternoon. The theme of the morning event will be celebration of the open house and 50 years of service. A recommendation by the CAC has also been made to recognize the past service of former Board Member Lois Humphreys. If approved, the morning celebration will also include dedication of the new LWD board room in her name. It will be by invitation only during a specific time period and will include speakers and tours in addition to other ceremonial events. The afternoon theme will be similar; however, the celebration will be for the general public and will include entertainment and tours

for our younger residents. The afternoon celebration will not be time-specific but instead cover a broad afternoon period.

3. **Budget** - A budget estimate is an important consideration for any event of this nature. An estimate of anticipated costs will be provided to the Board once open house specifics are determined. At this time, however, staff believes that sufficient funds will be available in the site improvement program capital budget to cover open house expenses.
4. **Attendees** - The CAC and staff recommend that a comprehensive list of dignitaries, stake holders, former Board members, and former employees be developed for the open house ceremony. An initial list of proposed invitees is provided for the Board's review (*Attachment A*). Staff requests that the Board review the list and provide additional attendees to be invited to the District's celebration. Formal invitations will be sent to those individuals included on this list.
5. **Speakers** - The open house is an excellent outreach opportunity that will allow the BOD to showcase the District to local leaders and the community. It is also an opportunity to recognize past service through personal recognition. If speakers, external to the District, are desired, it is important that they be contacted as early as possible to schedule their participation.
6. **Lobby Exhibits** - Staff and the CAC are recommending that historical pictures depicting periods of LWD service be available for viewing during open house ceremonies. These pictures will be enhanced in size and placed on tripods for display. Additionally, computer slideshow presentations, depicting former employees or historical events, will also be running continuously in desired locations throughout the administration building. Historical pictures are available for the Board's review; staff requests that interested Board members review these pictures and provide recommendations for pictorial and slideshow content. The pictures will be available for review after the meeting or on another scheduled date, as appropriate.

Staff and the CAC also discussed the manner in which organizational and individual awards will be displayed in the new building. The intent of this discussion is to ensure that the manner of presentation presents a professional appearance. The proposed presentation includes a display case located in the main lobby for the district's most recent awards supplemented by plaques that contain historical award information. Proposed plaques are attached for the Board's review and consideration (*Attachment B*).

7. **Building Signage** - Director Sullivan proposed that additional LWD signs be placed in the main lobby area in addition to the sign planned at the entrance to the Board room. Staff requests that the BOD review Director Sullivan's suggestion and provide direction to staff.

Jennifer Dill from Katz & Associates will be present at the meeting. She will provide a hand-out and additional comments related to the above topics.

Staff and the CAC requests that the Board of Directors discuss the topics presented and provide direction as appropriate.

cal:PJB

ATTACHMENT A

PROPOSED INVITATION LIST

Leucadia Wastewater District Nov. 6, 2009
Draft Dedication
INVITATION LIST

RSVP	Organization	Salutation	First	Last	Title	Address 1	City	Stat	Zip	Telephone
	LWD Board President		David	Kulchin	Board President	1960 La Costa Ave	Carlsbad	CA	92009	
	LWD Board Vice President		Allan H.	Juliussen	Board Vice President	1960 La Costa Ave	Carlsbad	CA	92009	
	LWD Board Member		Elaine	Sullivan	Director	1960 La Costa Ave	Carlsbad	CA	92009	
	LWD Board Member		Judy	Hanson	Director	1960 La Costa Ave	Carlsbad	CA	92009	
	LWD Board Member		Donald	Omsted	Director	1960 La Costa Ave	Carlsbad	CA	92009	
	LWD Former Board Member		Curtis A.	McMichael	Former Director	956 Hermes Ave	Encinitas	CA	92024	760-753-2520
	LWD Former Board Member		Robert R.	Henry	Former Director	480 Saxony Rd	Encinitas	CA	92024	760-753-5668
	LWD Former Board Member		Harold H.	Henning	Former Director	1061 Saxony Rd	Encinitas	CA	92024	760-753-2786
	LWD Former Board Member		George C.	Law	Former Director	1601 Glascony Rd	Encinitas	CA	92024	760-753-4082
	LWD Former Board Member		Lester H.	Bagg	Former Director	149 Beechtree Dr	Encinitas	CA	92024	760-436-1662
	LWD Former Board Member		William	Saltzman	Former Director	2515 Corte Casitas	Carlsbad	CA	92009	760-602-8544
	LWD Former Board Member		Elaine	McDaniel	Former Director	1780 S. El Camino Real #C2	Encinitas	CA	92024	
	LWD Former Board Member		Lois	Humphreys	Former Director	1116 Hastings Court	Antioch	CA	94509	
			BK	Davis						
	LWD Retired Employee		Tom	Zuniga	Inspector	279 Cottage Grove Lane	Encinitas	CA	92024	
	LWD Retired Employee		Candice	Chaffin	Finance Officer	2230 Woodwind Drive	Encinitas	CA	92024	
	LWD Retired Employee		Joan R.	Geiselhart	General Manager	7065 El Fuerte Street	Carlsbad	CA	92009	
	LWD Retired Employee		Paul	Duvel	Operations Manager	568 Prodo Verde	San Marcos	CA	92069	
	LWD Retired Employee		Bonnie	Savill	Office Clerk	4887 Hornet Drive	Prescott	AZ	86301	
	LWD Retired Employee		Denis	Pollak	Project Manager	1608 Toyon Glen	Escondido	CA	92026	
	LWD Former General Manager		Timothy	Jochem	Former General Manager	11310 Valley Blvd	El Monte	CA	91731-3	626-443-2297
	Carlsbad Chamber of Commerce	Ms.	Angela	Holman	Dir of Communications	5934 Priestly Dr.	Carlsbad	CA	92008	760-931-8400
	Carlsbad Chamber of Commerce	Mr.	Ted	Owen	President & CEO	5934 Priestly Dr.	Carlsbad	CA	92008	760-931-8400
	City of Carlsbad	Ms.	Lisa	Hildabrand	City Manager	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2821
	City of Carlsbad	The Honorable	Keith	Blackburn	Councilmember	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Carlsbad	The Honorable	Matt	Hall	Councilmember	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Carlsbad	The Honorable	Mark	Packard	Councilmember	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Carlsbad	The Honorable	Ann	Kulchin	Mayor Pro Tem	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Carlsbad	The Honorable	Claude A.							
	City of Carlsbad	The Honorable	"Bud"	Lewis	Mayor	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Carlsbad	Mr.	Mark	Stone	Deputy Dir. of Public Works	1200 Carlsbad Village Dr.	Carlsbad	CA	92008	760-434-2830
	City of Encinitas	Mr.	Phil	Cotton	City Manager	505 S. Vulcan Ave.	Encinitas	CA	92024	760-633-2610
	City of Encinitas	Mr.	Dan	Dalager	Deputy Mayor	505 S. Vulcan Ave.	Encinitas	CA	92024	760-633-2624
	City of Encinitas	The Honorable	Teresa	Barth	Councilmember	505 S. Vulcan Ave.	Encinitas	CA	92024	760-633-2620

**Leucadia Wastewater District Nov. 6, 2009
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City of Encinitas	The Honorable	Jerome	Stocks	Councilmember	505 S. Vulcan Ave.	Encinitas	CA 92024	760-633-2622
City of Encinitas	Mr.	James	Bond	Councilmember	505 S. Vulcan Ave.	Encinitas	CA 92024	760-633-2623
City of Encinitas	The Honorable	Maggie	Houlihan	Mayor	505 S. Vulcan Ave.	Encinitas	CA 92024	760-633-2621
City of Encinitas	Mr.	Larry	Watt	Director of Public Works	505 S. Vulcan Ave.	Encinitas	CA 92024	760-633-2840
City of Vista	Ms.	Rita	Geldert	City Manager	600 Eucalyptus Ave.	Vista	CA 92084	760-726-1401
								760-726-1340
City of Vista	Mr.	Mauro	Garcia	Director of Public Works	600 Eucalyptus Ave.	Vista	CA 92084	ext. 1601
								760-726-1340
City of Vista	The Honorable	Judy	Ritter	Councilmember	600 Eucalyptus Ave.	Vista	CA 92084	ext. 1436
								760-726-1340
City of Vista	The Honorable	Morris	Vance	Mayor	600 Eucalyptus Ave.	Vista	CA 92084	ext. 1435
								760-726-1340
City of Vista	Mr.	Larry	Pierce	Director of Engineering	600 Eucalyptus Ave.	Vista	CA 92084	ext. 1332
Encina Wastewater Authority	Mr.	Kevin M.	Hardy	General Manager	6200 Avenida Encinas	Carlsbad	CA 92011	760-438-3941
				Assistant General				
Encina Wastewater Authority	Mr.	Michael F.	Steinlicht	Manager	6200 Avenida Encinas	Carlsbad	CA 92011	
Encina Wastewater Authority	Mr.	Gregory	Moser	General Counsel	6200 Avenida Encinas	Carlsbad	CA 92011	760-438-3941
Encina Wastewater Authority	Mr.	Mike	Hogan	Retired GM	507 Barbara Street	Solana Beach	CA 92075	
Encina Wastewater Authority	Ms.	Kathleen	McHorney	Auditor/Treasurer	6200 Avenida Encinas	Carlsbad	CA 92011	
Encina Wastewater Authority	Mr.	John	Jardin	Director of Operations	6200 Avenida Encinas	Carlsbad	CA 92011	
				Director of Environmental				
Encina Wastewater Authority	Ms.	Debra	Biggs	Compliance	6200 Avenida Encinas	Carlsbad	CA 92011	
				Engineering Services				
Encina Wastewater Authority	Mr.	Duane	Larson	Manager	6200 Avenida Encinas	Carlsbad	CA 92011	
Encinitas Chamber of Commerce	TBD			Chief Executive Officer	1106 Second St. #112	Encinitas	CA 92024	760-753-6041
Olivenhain Municipal Water District	Ms.	Kimberly	Thorner	General Manager	1966 Olivenhain Rd.	Encinitas	CA 92024	760-753-6466
Olivenhain Municipal Water District	Mr.	Tom	Kennedy	Operations Manager	1966 Olivenhain Rd.	Encinitas	CA 92024	760-753-6466
South Orange County Wastewater Authority	Mr.	Tom	Rosales	General Manager	34156 Del Obispo Street	Dana Point	CA 92629	949-234-5400
					2695 Manchester Ave. P.O.			760-753-6203
San Elijo Joint Powers Authority	Mr.	Michael	Thorton	General Manager	Box 1077	Cardiff	CA 92007	ext. 72
					5920 Linea del Cielo,	Rancho Santa		
Santa Fe Irrigation District	Mr.	Michael J.	Bardin	General Manager	P.O. Box 409	Fe	CA 92067	858-756-2424
Vallecitos Water District	Mr.	Darrell	Gentry	Director	201 Vallecitos de Oro	San Marcos	CA 92069	760-744-0460
Vallecitos Water District	Ms.	Trish	Hannan	Director	201 Vallecitos de Oro	San Marcos	CA 92069	760-744-0460
Vallecitos Water District	Mr.	Bill	Rucker	General Manager	201 Vallecitos de Oro	San Marcos	CA 92069	760-744-0460

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Vallecitos Water District	Ms.	Margaret "Betty"	Ferguson	Director	201 Vallecitos de Oro	San Marcos	CA	92069	760-744-0460
Vallecitos Water District	Mr.	Jim	Poltl	Director	201 Vallecitos de Oro	San Marcos	CA	92069	760-744-0460
Vallecitos Water District	Mr.	Tim	Shell	Director	201 Vallecitos de Oro	San Marcos	CA	92069	760-744-0460
La Costa Resort & Spa	Ms.	Dyan	DePas	Marketing Coordinator	2100 Costa Del Mar Rd.	Carlsbad	CA	92009	760-931-7539
Vista Irrigation District	Mr.	Roy	Coox	General Manager	1391 Engineer St.	Vista	CA	92083	760-597-3100
Vista Irrigation District	Ms.	Jo	MacKenzie Brechtal,	Director	1391 Engineer St.	Vista	CA	92083	
Worden Williams APC	Mr.	Wayne	Esc.	LWD General Counsel LWD Engineering	462 Stevens Ave., Suite 102	Solana Beach	CA	92075	
IEC Engineering	Mr.	Rob	Weber	Consultant LWD Engineering	14271 Danielson St.	Poway	CA	92064	
IEC Engineering	Mrs.	Sarita	Lemons	Consultant LWD Engineering	14271 Danielson St.	Poway	CA	92064	
Dudek & Associates	Mr.	Steve	Deering	Consultant	605 Third St.	Encinitas	CA	92024	
Dudek & Associates	Mr.	Frank	Dudek	Engineer LWD Engineering	605 Third St.	Encinitas	CA	92024	
Dudek & Associates	Mr.	Mike	Metts	Consultant	605 Third St.	Encinitas	CA	92024	
ADS	Mr.	Paul	Forsthoefel	LWD Accounting	4850 Mercury St., Suite G	San Diego	CA	92111	
Brownell & Duffey	Mr.	Richard	Duffy, CPA	Consultant LWD Engineering	1901 Camino Vida Roble, Suite 110	Carlsbad	CA	92008	
Wilson Engineering	Mr.	Dexter	Wilson	Consultant	2234 Faraday Ave.	Carlsbad	CA	92008	
Roesling Nakamura Terada Architects	Mr.	Joseph	Mansfield	Consultant LWD Architect	363 Fifth Ave., Suite 202	San Diego	CA	92101	
Roesling Nakamura Terada Architects	Ms.	Lane	Smith	Consultant Public Outreach	363 Fifth Ave., Suite 202	San Diego	CA	92101	
KATZ Associates	Ms.	Sarah	Katz	Consultant		Newport Beach	CA	92658	
Grant Tucker Properties					P. O. Box 7974		CA	92101-	
Jaynes Corporation	Mr.	Chuck	Neumann	Project Superintendent	111 Elm Street, 4th Floor	San Diego	CA	2649	92101-
Jaynes Corporation	Mr.	Steve	Shires	Project Manager	111 Elm Street, 4th Floor	San Diego	CA	2649	92101-
Jaynes Corporation	Mr.	Rick	Cohen	Executive Vice President	111 Elm Street, 4th Floor	San Diego	CA	2649	

Leucadia Wastewater District Nov. 6, 2009

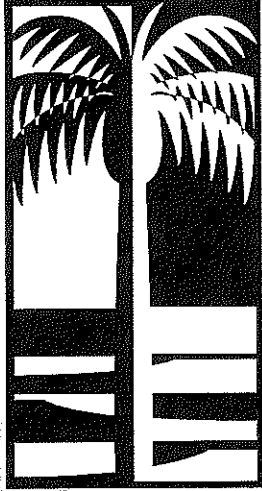
Draft Dedication

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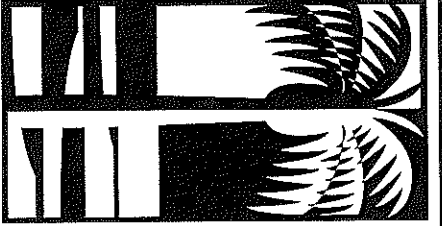
Jaynes Corporation	Mr.	Bill	Florez	President & CEO Business Development	54 Girard Street, Suite B	Durango	CO 81301
Jaynes Corporation	Ms.	Penny	Lawlor	Director	111 Elm Street, 4th Floor	San Diego	CA 92101
Albertsons #6720	Mr.	Alan	Meyers	Store Director	7660 El Camino Real	Carlsbad	CA 92009
Chabad	Rabbi		Eilfort		1980 La Costa Ave.	Carlsbad	CA 92009
Former Engineer	Mr.	Jack	Kubota	Former LWD Engineering Consultant	536 Meridian Way	Carlsbad	CA 92011

ATTACHMENT B

PROPOSED AWARD PLAQUES



LEUCADIA WASTEWATER DISTRICT **District Awards**



**LEUCADIA
WASTEWATER
DISTRICT**

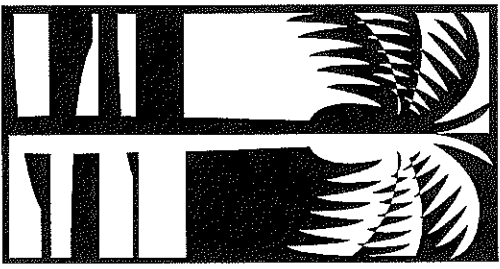
**District
Awards**

LEUCADIA WASTEWATER DISTRICT DISTRICT AWARDS



3

**LEUCADIA
WASTEWATER
DISTRICT**



District Awards
