

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

June 8, 2011

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, June 8, 2011 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Omsted called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT:	Omsted, Hanson, Sullivan, Juliussen and Kulchin
DIRECTORS ABSENT:	None
OTHERS PRESENT:	General Manager Paul Bushee, District Counsel Wayne Brechtel, Technical Services Manager Robin Morishita, Administrative Services Manager Chuck LeMay, Field Services Superintendent Jeff Stecker, Executive Assistant Trisha Hill, CPA Richard Duffey, District Engineer Steve Deering, Jeff Bills with Confidence Consulting, Adam Robey Field Services Technician In-Training, Mauricio Avalos Field Services Technician In-Training, and Tomer Gutman, Intern with Worden Williams APC.

3. Pledge of Allegiance

4. Approval of Agenda

Counsel Brechtel stated that an agenda item came to staff's attention after the posting of the agenda. The new item is a claim and would be considered a closed session item under Government section code 54956.9 (b) regarding the L.H. Woods project at the Batiquitos Pump Station.

Upon a motion duly made by Director Sullivan, seconded by Vice President Hanson, and carried, the Board of Directors approved to add a closed session item to the agenda.

Upon a motion duly made by Director Juliussen, seconded by Director Kulchin, and carried, the Board of Directors approved the revised agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Achievement on an Individual Award.

President Omsted introduced FST II Ian Riffel stating that Ian recently received his Grade I Plant Maintenance Technologist Certification from the California Water Environment Association. President Omsted presented background information about Ian and congratulated him for his efforts. He presented Ian with an incentive check for \$500 as

authorized under LWD's Incentive Program.

The Board of Directors also congratulated Ian for his accomplishment.

GM Bushee stated that the District hired two Field Services Technician In-Training employees. He introduced Adam Robey and Mauricio Avalos to the Board.

7. Consent Calendar

GM Bushee stated that prior to tonight's meeting, President Omsted requested that item 7E Establishing the Appropriations Limit be pulled from the consent calendar since it is a Board resolution. This item was pulled from the consent calendar.

GM Bushee also noted that CPA Duffey made a minor change to page 41 in the Finance report. He indicated that CPA Duffey added a table showing the allocation of LWD investment percentages by type.

- A. Minutes for the following meetings:
 - May 9, 2011 Engineering Committee meeting
 - May 10, 2011 Community Affairs Committee meeting
 - May 11, 2011 Regular Board meeting
- B. Demands for May/June 2011
 - Payroll Checks Numbered 15490 – 15530; General Checking – Checks numbered 40998 – 41114
- C. Operations Report. (A copy was included in the original June 8, 2011 Agenda)
- D. Finance Report. (A copy was included in the original June 8, 2011 Agenda)

Upon a motion duly made by Vice President Hanson, seconded by Director Juliussen, and carried, the Board of Directors approved the revised consent calendar with the exception of item 7E – Adoption of Resolution No. 2215.

- E. Adopt Resolution No. 2215 – Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2012 (July 1, 2011 to June 30, 2012) Pursuant to Article XIII (B) of the California Constitution.

CPA Duffey presented this item. He stated that the District is required to establish an appropriations limit at the beginning of each fiscal year. CPA Duffey stated that the FY 12 appropriation limit is \$59,594,831 and the District's planned appropriations subject to the statutory limitation is \$941,116.

The Board had a few questions regarding the how the appropriation limit was calculated. CPA Duffey responded to the questions providing information about how the limitation was calculated.

Following discussion, upon a motion duly made by Director Sullivan, seconded by Director Juliussen, and carried, the Board of Directors approved Resolution No. 2215

by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

8. Encina Wastewater Authority (EWA) Reports

A. Encina Wastewater Authority Report – May 25, 2011 Board meeting.

Director Sullivan reported on EWA's May 25, 2011 Board meeting.

Member Agency Manager Meeting – May 19, 2011.

GM Bushee reported on the May 19, 2011 Member Agency Manager meeting.

9. Committee Reports

A. Engineering Committee (EC) meeting was held June 6, 2011.

Director Juliussen reported that the EC received a report from IEC Engineering concerning the feasibility of replacing the Batiquitos Pump Station and its force mains with a gravity flow system. Director Juliussen stated that the IEC findings indicated that it was not feasible to replace the current system based on the topographic and elevation restrictions.

Director Juliussen also reported that staff provided the results of the District's Airvac survey. He noted that the District has twelve Airvacs with PVC flanges that would need to be replaced. The total cost of repairs is \$3,800 and it will take one month to complete the repairs. The work will be started in early FY 2012.

10. Old Business

A. Adopt the Fiscal Year 2012 (FY 12) Budget.

Upon a motion duly made by Director Sullivan, seconded by Director Kulchin, and carried, the Board of Directors adopted the FY 12 Budget.

11. Public Hearing

A. Public Hearing to consider collecting the District Wastewater Service Charge for Fiscal Year 2012 on the San Diego County Tax Roll.

President Omsted opened the public hearing to receive comments concerning the collection of wastewater service charges on the county tax roll.

GM Bushee stated that staff did not receive any comments related to this item.

No public input was received at the Public Hearing. President Omsted closed the Public Hearing.

12. New Business

A. Receive and file the 2011 Board of Directors Strategic Planning Retreat Summary.

GM Bushee presented this agenda item indicating that Board has met five times in the last nine years for strategic planning purposes. He then introduced Mr. Jeff Bills who facilitated the most recent session.

Mr. Bills provided a summary of the retreat, stating the seven key areas that the Board discussed.

Director Kulchin thanked Jeff for the summary and for facilitating the meeting. He also stated that the Board is a good team and that the Board works well together.

Following discussion and upon a motion duly made by Director Kulchin, seconded by Director Sullivan, and carried, the Board of Directors received and filed the 2011 Board of Directors Strategic Planning Retreat Summary.

B. Adopt Resolution No. 2217 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2011 – June 30 2012.

Upon a motion duly made by Director Kulchin, seconded by Director Sullivan, and carried, the Board of Directors adopted Resolution No. 2217 by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

C. Adopt Resolution No. 2216 Approving the Recommended Encina Wastewater Authority (EWA) Fiscal Year 2012 (FY 12) Operating and Capital Budgets.

GM Bushee noted that the District has been operating under the same ownership percentages since 1992. He also noted that EWA reduced its FY12 Operating and Capital budgets. As a result there was a 1% deduction in LWD's FY 12 operation's budget.

Upon a motion duly made by Director Juliussen, seconded by Director Hanson, and carried, the Board of Directors adopted Resolution No. 2216 by the following vote:

AYES: Directors Sullivan, Kulchin, Hanson, Juliussen, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

13. Information Items

- A. LWD's Annual Employee Barbeque is scheduled for Thursday, July 14, 2011 at Stage Coach Park (picnic area 1), Carlsbad, CA.

GM Bushee announced the date for employee BBQ. All Board members stated they will attend.

- B. CASA 56th Annual Conference is scheduled for August 10-13, 2011 at the Mission Bay Hilton in San Diego, CA.

GM Bushee announced the conference date and location. He reminded the Board that the Regular August Board meeting was moved to the following week due the conference schedule.

- C. CSDA Annual Conference is scheduled for October 10-13, 2011 at the Monterey Marriott in Monterey, CA.

GM Bushee announced the conference date and location. He requested that the Board RSVP with EA Hill if they would like to attend the conference.

14. Directors' Meetings

- A. Water Reuse and Desalination Conference was held at the South Point Hotel in Las Vegas, NV on May 16-17, 2011.

Directors Sullivan and Juliussen reported that they attended the conference. Director Sullivan stated that she attended the Desalination sessions, because she receives many questions regarding the project in Carlsbad. Director Sullivan reported on the sessions that she attended.

15. Comments, Questions or Requests by Directors

Director Juliussen welcomed the new employees and thanked staff for reviewing the applications.

Director Kulchin stated that he is planning on attending the CSDA Governance courses this year. He also noted that he noticed an editorial regarding the consolidation of agencies. He also questioned whether the CAC should look into using social media; such as twitter and Facebook, etc. to enhance our outreach efforts.

GM Bushee responded stating that LWD currently has a Facebook webpage. ASM LeMay also noted that the CAC is scheduled for a meeting and they will discuss a date for an upcoming Public Forum. GM Bushee stated that staff and the CAC will schedule the Public Forum for this summer.

Director Sullivan also noted that the CAC is reviewing LWD's website and making changes to improve the site.

16. General Manager's Report

The following items were reported:

- Superintendent Jeff Stecker and FST II Ian Riffel conducted a tour of the District's facilities for a local Boy Scouts troop this afternoon.
- Vice President Hanson and GM Bushee attended the May 23rd California Forward Regional Stakeholders Group meeting.
- GM Bushee will be on vacation June 30th through July 6th and ASM LeMay will be the acting GM.
- EA Hill reported that she received a WEFTEC announcement. The conference is scheduled for October 15th – 19th at the L.A. Convention Center.
- GM Bushee noted that the North County San Diego Region Water Recycling Group (NCSDRWG) requested letters of support for a water recycling project from local organizations.

Director Kulchin indicated that Scripps Hospital is planning on signing the letter of support.

17. General Counsel's Report

General Counsel Brechtel stated that he plans on attending the Attorney Committee meeting at the upcoming CASA Conference.

18. Closed Session

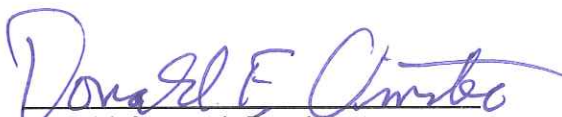
The Board met in closed session per government code section 54956.9 (b) regarding a claim submitting by Mr. Kerins.

The Board of Directors authorized GM Bushee to reject the claim submitted by Mr. Kerins.

19. Adjournment

President Omsted adjourned the meeting at 6:05 p.m.



Paul J. Bushee
Secretary/General Manager
(SEAL)

Donald Omsted, President