

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT
And
PUBLIC HEARING ON FISCAL YEAR 2010 COLLECTION OF WASTEWATER
SERVICE CHARGES ON COUNTY TAX ROLL

Wednesday, June 9, 2010 – 5:00 p.m.
1960 La Costa Avenue, Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

None.

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meetings:

May 19, 2010 Regular Board Meeting (Pages 1-6)

May 25, 2010 Community Affairs Committee Meeting (Pages 7-8)

B. Demands for May – June. (Pages 9-26)

C. Operations Report. (Pages 27-30)

D. Finance Report. (Pages 31-37)

E. Adopt Resolution No. 2209 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2011 (July 1, 2010 to June 30, 2011) Pursuant to Article XIII (B) of the California Constitution. (Pages 38-42)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

Regular Board Meeting – May 26, 2010 (Pages 43-45)

Member Agency Managers (MAM) Meeting – June 9, 2010 (verbal report)

9. Committee Reports

- A. Community Affairs Committee meeting was held on May 25, 2010 – report by Director Sullivan. (Page 46)

10. Old Business

- A. Adopt the Fiscal Year 2011 (FY 11) Budget. (Page 47, Enclosure 10A)

11. Public Hearing

- A. Public Hearing to consider the following: (Page 48)
 - A proposal to consider collecting the District' Wastewater Service Charge for Fiscal Year 2011 on the San Diego County Tax Roll.

12. New Business

- A. Adopt Resolution No. 2207 Adopting and Approving the Report for the Collection of Wastewater Service Charges on the County Tax Roll for the Fiscal Year July 1, 2010 – June 30, 2011. (Pages 49-51)
- B. Adopt Resolution No. 2208 Approving the Recommended Encina Wastewater Authority (EWA) Fiscal Year 2011 (FY 11) Operating and Capital Budgets. (Pages 52-54)
- C. Authorize the General Manager to execute a two-year professional services agreement with Brownell & Duffey, CPA's, for Accounting and Financial Services in an amount not to exceed \$199,800. (Pages 55-57)
- D. Authorize the General Manager to execute a two-year professional services agreement with Dudek for Engineering Consulting Services in an amount not to exceed \$240,000. (Pages 58-59)
- E. Authorize the General Manager to execute Amendment No. 2 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$120,000. (Pages 60-63)
- F. Authorize the General Manager to execute a three year professional services agreement with ADS Corporation (ADS) for the maintenance of and analysis of data from seven (7) permanently installed flow meters in an amount not to exceed \$42,840 per year for a total of \$128,520 over a three year period. (Pages 64-68)

13. Informational Items

- A. Scripps Memorial Hospital Encinitas Fiscal Year 2009 Stewardship Report – article on Director Kulchin serving as the Chairman on their Community Advisory Board (Pages 69-70)
- B. LWD's Annual Employee Barbeque is scheduled for Thursday, July 15, 2010 at Stage Coach Park (picnic area 1), Carlsbad, CA. (Page 71)
- C. CASA 55th Annual Conference is scheduled for August 18-21, 2010 at the Marriott in Monterey, CA. (verbal report)
- D. CSDA Annual Conference is scheduled for September 20-23, 2010 at the Newport Beach Marriott. (Pages 72-80)

14. Directors' Meetings

None.

15. Comments, Questions, or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

16. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

17. General Counsel's Report

18. Closed Session

- A. Conference with District Counsel to discuss anticipated litigation pursuant to California Government Code Section 54956.9(b)(3)(C) – four claims related to the Diana Street work.

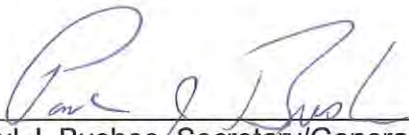
19. Adjournment

Note: Any writings or documents provided to a majority of the members of Leucadia Wastewater District regarding any item on this Agenda will be made available for public inspection in the Administration Office located at 1960 La Costa Avenue, Carlsbad, CA 92009 during normal business hours.

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad, California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: June 3, 2010



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT
Minutes of a Regular Board Meeting
May 19, 2010

A regular meeting of the Board of Directors of the Leucadia Wastewater District (LWD) was held Wednesday, May 19, 2010 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Juliussen called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Juliussen, Hanson, Kulchin, Omsted and Sullivan

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Project Manager Robin Morishita, Executive Assistant Trisha Hill, Field Services Supervisor Jeff Stecker, Field Services Technician II Ken Butts, District Engineer Steve Deering of Dudek, and CPA Richard Duffey

3. Pledge of Allegiance

4. Approval of Agenda

Upon a motion duly made by Director Hanson, seconded by Director Sullivan, and carried, the Board of Directors approved the agenda.

5. Public Comment

None.

6. Presentations and Awards

A. Achievement of an Individual Objective.

President Juliussen stated that Ken Butts passed his 20th year anniversary of employment at LWD and is eligible for an incentive award of \$400. President Juliussen also provided background information about Ken and then presented Ken with an award certificate and a check.

7. Consent Calendar

A. Minutes for the following meetings:

April 14, 2010 Regular Board Meeting

April 20, 2010 Human Resources Committee Meeting

May 10, 2010 Engineering Committee Meeting

B. Demands for April/May 2010

Payroll Checks Numbered 14884 – 14924; General Checking – Checks numbered 39282 – 39451; voided check numbered 39334 – reissued check number 39435.

C. Operations Report. (A copy was included in the original May 19, 2010 Agenda)

- D. Finance Report. (A copy was included in the original May 19, 2010 Agenda)

Upon a motion duly made by Vice President Omsted, seconded by Director Sullivan, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

- A. Encina Wastewater Authority Report – April 28, 2010 Board Meeting.

Director Sullivan reported on EWA's April 28, 2010 Board Meeting.

GM Bushee reported on the MAM's May 12, 2010 meeting.

9. Committee Reports

- A. Engineering Committee (EC) meeting was held on May 10, 2010.

Director Kulchin reported that the EC reviewed the Force Main External Corrosion Control Evaluation Report completed by RFYeager Engineering and agreed with staff to bring this item to the Board of Directors to receive and file the report.

Director Kulchin also reported that the EC reviewed the Final FY 2011 Capital Budgets. Director Kulchin noted that the EC had concern regarding the drought tolerant garden budget and requested to bring this item to the Board of Directors for discussion. This will be reviewed by the Board later in tonight's meeting.

FSM Schempp provided a summary of the Batiquitos Force Main (B2) Break and wastewater spill that occurred on May 3, 2010. In addition, PM Morishita provided an update on the Satellite Pump Stations, Force Mains, and Gravity Sewer Replacement Project.

- B. Human Resources Committee (HRC) meeting was held on April 20, 2010.

Director Hanson stated that the HRC met in closed session to discuss the FY 2010 Informal Input Process regarding employee compensation. This item will be discussed in closed session at tonight's meeting.

10. Old Business

None.

11. New Business

- A. Receive and file the Force Main External Corrosion Control Evaluation Report completed by Dexter Wilson Engineering and RFYeager Engineering (RFY).

PM Morishita presented the subject recommendation. PM Morishita stated that the EC reviewed this item at its May 10th meeting and agreed with staff to present to the Board of Directors for approval. PM Morishita discussed the purpose of the report, provided background information on the report, and indicated that the report was part of the FY 09 Tactical Plan. PM Morishita stated that Dexter Wilson Engineering oversaw the evaluation. He introduced Mr. Wilson, who provided an overview of the

RFY evaluation and recommendations of the report. Following Mr. Wilson's presentation, he answered the Board of Directors questions in regards to lining the sewer force mains as an alternative to adding cathodic protection. Mr. Wilson explained that RFY was able to learn more about the B2 force main after the sewer spill and lining the B2 would be an immediate solution to repair the force main. Mr. Wilson noted that the evaluation was completed prior to the spill; therefore some of the information included in the report is dated due to the additional information received, after viewing the level of corrosion on the force main in the area of the leak.

GM Bushee noted that staff is currently reviewing solutions to repair and/or replace a portion of the B2 Force Main and FSM Schempp will provide more detail when he presents information on the sewer spill.

President Juliussen requested that staff add an agenda item to the next EC agenda in regards to finding the best solution for repairing the force mains. GM Bushee agreed to do so.

GM Bushee recommended that the informational item on the status report on the B2 Force Main Repair be moved forward for discussion, since the discussion relates to the B2 Force Main.

President Juliussen moved item 12A. Status Report on the B2 Force Main Repair forward for discussion.

12. Informational Items (Moved Forward)

A. Status Report on the B2 Force Main Repair.

FSM Schempp presented a PowerPoint that included the following information on the May 3rd sewage spill:

- The chronology of events that occurred on May 3rd
- A GIS picture that showed the location of the spill
- Costs to contain the sewage by the pump trucks
- Photos of portions of the corroded Force Main

FSM Schempp noted that the cause of the spill was external corrosion due to the exposed metal pipe to the saltwater environment of the lagoon. Following the presentation, FSM Schempp answered the Board's questions relating to the cause of spill.

GM Bushee noted that RFY found parts of asphalt underneath the force main that tore through the plastic cover and exposed the pipe to the salt environment that accelerated the Force Main's external corrosion. He noted that the cost to clean up the spill and repair the broken force main was approximately \$44,000.

In addition, he noted that corrosion experts visually inspected the broken section of the force main that was removed and brought to LWD's Headquarters site. Based on the level of external and internal corrosion, the corrosion experts and District Engineer recommend lining approximately 3,400 feet of both force mains B2 and B3 in the

Batiquitos Lagoon area as soon as possible. The cost of this repair is estimated at \$800,000.

11. New Business (continued)

- A. Receive and file the Force Main External Corrosion Control Evaluation Report completed by Dexter Wilson Engineering and RFYeager Engineering.

President Juliussen moved back to item 11A for the Board of Directors to receive and file the Force Main External Corrosion Control Evaluation Report completed by Dexter Wilson Engineering and RFYeager Engineering.

The Board of Directors unanimously voted to receive and file the Force Main External Corrosion Control Evaluation Report completed by RFYeager Engineering.

- B. Discussion Concerning the Construction of a Drought Tolerant Conservation Garden.

PM Morishita presented the subject recommendation stating that during the discussion of the FY 2011 Budget at the EC meeting, staff included funds for the Drought Tolerant Conservation Garden located behind the block wall in the Northwest corner of the District's site. He noted that the garden site is potentially the future location of a pump station. The EC had concern with the cost of the garden and questioned whether the garden would be a prudent expenditure of LWD funds during this economic recession. At the EC's request, staff agreed to place this issue before the Board of Directors for discussion.

Director Sullivan stated that the timing for Drought Tolerant conservation garden is not right due to the economy.

Director Kulchin agreed with Director Sullivan stating that the expenditure would be excessive, especially considering that the garden would be located behind a wall where no one will see it. He noted there are other options that do not cost \$50,000.

Vice President Omsted stated that this is a good economic time to build a drought tolerant garden because LWD will be supplying work and stimulating the economy by spending the money, but he agreed with Director Kulchin that the location of garden was not ideal for spending a large amount of money.

GM Bushee noted that some funds will be included in the budget for gravel to be placed instead of a garden.

Following discussion, the Board directed staff to not pursue the garden at this time.

- C. Overview of the Recommended Fiscal Year 2011 (FY 11) Budget.

ASM LeMay presented the subject recommendation. ASM LeMay presented a PowerPoint overview of the FY 11 Operating and Capital Budgets. Included in the presentation were the following:

- Main objectives of the FY 11 Budget
- FY 11 Budget revenue projections included a wastewater service increase from

\$234.74 per year to \$258.21 per year

- Cost Allocation by Each Enterprise
 - Projected Wastewater, Batiquitos Pump Station, and Recycled Water Expenses
 - Projected Administrative Services and Development Expenses
 - Projected Capital Program Expenses

The Board discussed the FY 11 Budget. Following discussion, ASM LeMay stated that the FY 11 Budget will be presented for approval at the June 2010 meeting.

D. Update report on the Safe, Clean, and Reliable Drinking Water Supply Act of 2010 (Water Supply Act).

GM Bushee reviewed the subject item. GM Bushee stated that staff presented information about the Water Supply Act at the April 2010 Board meeting and this item was a follow up to the Board of Director's request for additional information. GM Bushee stated that he spoke with a representative from CASA and it is not taking a position on this legislation. He also reported that he spoke with GM Thorner of Olivenhain Municipal Water District (OMWD) and it has opted not to take a position on the Water Supply Act.

President Juliussen stated that he believes the District should take a neutral or no stand position on this legislation. Vice President Omsted agreed with President Juliussen; in addition, Vice President Omsted suggested removing the article in the newsletter that discussed the water act. Following discussion, the Board of Directors opted not to take a position on the Water Supply Act.

12. Information Items

B. Site Improvement Project – Settlement of Potential Claim with Jaynes Corporation.

GM Bushee stated that LWD and Jaynes Corporation have resolved a potential claim and LWD has agreed to pay \$37,500 to settle the dispute. GM Bushee added that the settlement amount was within the Board of Director's authorization of \$40,000.

13. Directors' Meetings

A. CWEA Annual Conference was held at the Sacramento Convention Center on April 20-23, 2010.

Directors Omsted and Sullivan stated that they attended the CWEA Conference. Director Sullivan reported that staff represented the District well, and she would like to see more staff members attend this conference.

Vice President Omsted reported on a session that he attended which discussed Malibu's Urban Runoff Project.

B. CASA Spring Conference was held at the Newport Beach Marriott on April 28-30, 2010.

Vice President Omsted reported on the sessions that he attended.

- C. CSDA Legislative Days Conference was held at the Sheraton Grand Hotel in Sacramento, CA on May 11-12, 2010.

Director Sullivan reported that she attended the conference and met with Senator Wyland's representatives to discuss special district issues.

14. Comments, Questions or Requests by Directors

None.

15. General Manager's Report

The following items were reported:

- Handouts at tonight's meeting included Bob Topolvac flyer requesting support for his election to the in regards to the CSDA Board of Directors Region 6 Seat and a copy of the "Coast News" article about LWD's recent force main spill.
- GM Bushee will be leaving the District at 5:45 p.m. tomorrow evening to attend the CSDA Quarterly dinner meeting for those Board members that would like to carpool
- The scheduling of a Special Board meeting to review the Recycled Water Program

The Board members scheduled a Special Board meeting for Thursday, June 17, 2010 at 9:00 a.m.

16. General Counsel's Report

None.

17. Closed Session

- A. To meet with General Manager Bushee and ASM LeMay to discuss labor negotiations, as authorized under Government Code Section 54957.6.

General Counsel Brechtel reported that the Board of Directors met in closed session and provided direction to the General Manager and the Administrative Services Manager. No other action was taken.

18. Adjournment

President Juliussen adjourned the meeting at 7:22 p.m.

Allan Juliussen, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

LEUCADIA WASTEWATER DISTRICT
Minutes of a Community Affairs Committee Meeting
May 25, 2010

A meeting of the Community Affairs Committee (CAC) of the Leucadia Wastewater District (LWD) was held May 25, 2010 at 9:00 a.m. at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

Chairperson Sullivan called the meeting to order at 9:08 a.m.

2. Roll Call

DIRECTORS PRESENT: Sullivan and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul Bushee, Administrative Services Manager Chuck LeMay, Executive Assistant Trisha Hill, Jennifer Dill of Katz & Associates, LLC, and Danielle Thorson of Katz & Associates LLC

3. Public Comment

No public comment was received.

4. Old Business

None.

5. New Business

A. Review of the 2010 Summer Newsletter Draft text.

GM Bushee introduced Jennifer Dill of KATZ to present the draft text for the 2010 summer newsletter. Ms. Dill reviewed each article of the newsletter and the CAC provided their comments and several edits to each article of the summer newsletter.

Following further discussion, Ms. Dill stated that KATZ will work with staff to make the recommended changes. GM Bushee noted staff will schedule the next CAC meeting to review the revised text and layout of the newsletter.

6. Information Items

None.

7. Directors' Comments

None.

8. General Manager's Comments


None.

9. Adjournment

Chairperson Sullivan adjourned the meeting at 9:58 a.m.

Paul J. Bushee
Secretary/Manager
(Seal)

MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Approval of May/June Demands

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ **502,255.97**
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the months May 14, 2010– June 3, 2010.

Operating expenses totaled \$ **139,047.50** while Capital Improvement Program expenses totaled \$ **280,112.00**.

Payroll for employees and the Board totaled \$ **83,096.47**.

Attached please find a year to date Employee and Board Payroll Report from April 2009 to May 2010 for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

Attachment 1	Summary of Demands by Account, May/June 2010
Attachment 2	Accounts Payable Register dated May 15, 2010
Attachment 3	Payroll Check Register dated May 19, 2010
Attachment 4	Accounts Payable Check Register dated May 21, 2010
Attachment 5	Accounts Payable Check Register dated May 26, 2010
Attachment 6	Accounts Payable Check Register dated June 1, 2010
Attachment 7	Payroll Check Register dated June 2, 2010
Attachment 8	Board Payroll Check Register dated June 3, 2010
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

June 9, 2010

1. Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -5/19/2010	14925 - 14943	\$40,803.89	
Payroll Check - 06/02/2010	14944 - 14961	\$39,395.23	
Board Payroll Checks- 06/03/2010	14962 - 14966	<u>\$2,897.35</u>	
	Total	\$83,096.47	
General Checking 5/15/2010	39452 - 39484	\$46,897.51	
General Checking -5/19/2010	39485 - 39512	\$105,664.25	
General Checking - 5/26/2010	39513 - 39539	\$239,700.57	
General Checking - 6/1/2010	39540 - 39547	<u>\$26,897.17</u>	
	Total	\$419,159.50	
	Grand Total	\$502,255.97	\$502,255.97

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Leucadia Waste Water District
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OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39452- 2448	1	5/15/2010	10128 TLC STAFFING		
	1		41036 INTERNS HOURS	216.00	IVC05000041958
39452- 2448	1	5/15/2010	Logged *** Total ***	216.00	
39453- 2448	2	5/15/2010	10167 ACACIA GASOLINE & CAR WASH		
	2		41005 OPEN PO-VEHICLE GAS/FUELS	68.50	2293
39453- 2448	2	5/15/2010	Logged *** Total ***	68.50	
39454- 2448	3	5/15/2010	10225 AFFORDABLE DRAIN SERVICE		
	3		41015 CCTV INSPECTION @BPS FORCEMAIN	950.00	4687
39454- 2448	3	5/15/2010	Logged *** Total ***	950.00	
39455- 2448	4	5/15/2010	10570 ANTIMITE TERMITE & PEST CONTRO		
	4		41022 PEST SERVICE-MAY	53.00	541042
39455- 2448	4	5/15/2010	Logged *** Total ***	53.00	
39456- 2448	5	5/15/2010	11034 BAY CITY ELECTRIC WORKS, INC		
	5		41017 GENERATOR SERVICE @ LPS,BPS	765.00	W78957
	5		41018 ANNUAL GENERATOR SERVICE -09-1	350.00	W79133
	5		41020 ANNUAL GENERATOR SERVICE -09-1	365.00	W79132
	5		41021 GENERATOR SERVICE @ LPS,BPS	426.86	W78947
39456- 2448	5	5/15/2010	Logged *** Total ***	1,906.86	
39457- 2448	6	5/15/2010	11550 BOOT WORLD, INC		
	6		41038 BOOTS FOR M.G.	200.00	1065600
39457- 2448	6	5/15/2010	Logged *** Total ***	200.00	
39458- 2448	7	5/15/2010	11877 KENNETH BUTTS		
	7		41037 REIMBURSE KB OF RHIS BOOTS	21.38	KB-MAY 2010
39458- 2448	7	5/15/2010	Logged *** Total ***	21.38	
39459- 2448	8	5/15/2010	12005 CSDA-SAN DIEGO CHAPTER		
	8		41041 CSDA QRTLY DINNER-MAY	234.00	CSDA-DINNER-
39459- 2448	8	5/15/2010	Logged *** Total ***	234.00	
39460- 2448	9	5/15/2010	12028 CWEA-		
	9		41039 CWEA RENEWAL-MAINT. S. KRASON	74.00	26197-SK-2010
	9		41040 RENEWAL-KB-MECHANICAL-CWEA	69.00	278-KB-2010
39460- 2448	9	5/15/2010	Logged *** Total ***	143.00	
39461- 2448	10	5/15/2010	12360 CITY OF CARLSBAD		
	10		41024 WATER @ VACTOR 2	152.90	104-APRIL2010
	10		41025 WATER @ VACTOR	142.45	103-APRIL 2010
39461- 2448	10	5/15/2010	Logged *** Total ***	295.35	
39462- 2448	11	5/15/2010	12514 CONEXIS		
	11		41026 SEC 125/FLEX PLAN-APRIL	125.00	0410-OR5179
39462- 2448	11	5/15/2010	Logged *** Total ***	125.00	
39463- 2448	12	5/15/2010	12631 COR-O-VAN		
	12		41010 OPEN PO-STORAGE	54.15	RS1372004
39463- 2448	12	5/15/2010	Logged *** Total ***	54.15	

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Leucadia Waste Water District
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OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
39464- 2448	13	5/15/2010	13072	DATA NET		
	13		41029	IS MAINT AND SUPPORT	35.00	9736701
39464- 2448	13	5/15/2010	Logged	*** Total ***	35.00	
39465- 2448	14	5/15/2010	13272	DETECTION INSTRUMENTS CORP		
	14		41008	OPEN PO-CALIBRATION/ODALOGS	152.49	2687-16338
39465- 2448	14	5/15/2010	Logged	*** Total ***	152.49	
39466- 2448	15	5/15/2010	13822	DUDEK & ASSOCIATES		
	15		41043	GE/CIP/MARCH/200/019/325/326	3,378.00	20100924
39466- 2448	15	5/15/2010	Logged	*** Total ***	3,378.00	
39467- 2448	16	5/15/2010	17247	U.S. HEALTH WORKS MEDICAL GROU		
	16		41013	OPEN PO- PHYSICALS	250.00	1695873-CA
39467- 2448	16	5/15/2010	Logged	*** Total ***	250.00	
39468- 2448	17	5/15/2010	18561	U.S. BANK		
	17		41044	CONFERENCES,MEETINGS, SUPPLIES	6,449.03	US BANK-4/2010
39468- 2448	17	5/15/2010	Logged	*** Total ***	6,449.03	
39469- 2448	18	5/15/2010	20514	KEON NELSON		
	18		41032	REIMBURSE FOR TRAVELEXPENSES	145.74	
39469- 2448	18	5/15/2010	Logged	*** Total ***	145.74	
39470- 2448	19	5/15/2010	21102	CASH		
	19		41042	PETTY CASH-MAY	238.46	PETTY-MAY 2010
39470- 2448	19	5/15/2010	Logged	*** Total ***	238.46	
39471- 2448	20	5/15/2010	22055	MARCON PRODUCTS INC.		
	20		41019	GRADE RINGS	361.59	47585
39471- 2448	20	5/15/2010	Logged	*** Total ***	361.59	
39472- 2448	21	5/15/2010	24224	OFFICE DEPOT, INC.		
	21		41011	OPEN PO-OFFICE SUPPLIES	48.25	518031249001
39472- 2448	21	5/15/2010	Logged	*** Total ***	48.25	
39473- 2448	22	5/15/2010	24528	DONALD OMSTED		
	22		40971	REIMBURSE DO FOR CONFERENCE	20.73	CWEA-DO-APRIL
	22		40972	REIMBURSE DO FOR CONFERENCE	51.00	DO-4/30/2010-CA
39473- 2448	22	5/15/2010	Logged	*** Total ***	71.73	
39474- 2448	23	5/15/2010	25032	PALOMAR WATER		
	23		41027	WATER @ OFFICE	146.97	1630056
39474- 2448	23	5/15/2010	Logged	*** Total ***	146.97	
39475- 2448	24	5/15/2010	25425	PLANT PEOPLE		
	24		41012	MAINTAIN 20 INDOOR PLANTS IN B	158.00	510891
39475- 2448	24	5/15/2010	Logged	*** Total ***	158.00	
39476- 2448	25	5/15/2010	28070	SAN DIEGUITO WATER DISTRICT		
	25		41023	WATER @ BPS	59.50	31527-APRIL2010
39476- 2448	25	5/15/2010	Logged	*** Total ***	59.50	

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 Bus date: 05/15/2010

Leucadia Waste Water District
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OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39477- 2448	26	5/15/2010	28128 SOUTHERN CALIFORNIA SOIL & TES		
	26		41028 SOIL REPORTS	1,106.00	354065
39477- 2448	26	5/15/2010	Logged	*** Total ***	1,106.00
39478- 2448	27	5/15/2010	28324 SHELL OIL COMPANY		
	27		41007 OPEN PO-VEHICLE FUEL/GAS	146.01	065023442005
39478- 2448	27	5/15/2010	Logged	*** Total ***	146.01
39479- 2448	28	5/15/2010	29730 T.S. INDUSTRIAL SUPPLY		
	28		41035 SAFETY VESTS	30.45	1030040
39479- 2448	28	5/15/2010	Logged	*** Total ***	30.45
39480- 2448	29	5/15/2010	30551 CARLSBAD FUELS CORPORATION		
	29		41006 OPEN PO-VEHICLE FUELS	1,246.11	552010
39480- 2448	29	5/15/2010	Logged	*** Total ***	1,246.11
39481- 2448	30	5/15/2010	32347 DEXTER WILSON ENGINEERING		
	30		41009 0910 AUDIT PROJECT-SSMP	525.00	0410.14756
	30		41033 GROUND WATER STUDY	14,992.50	0410.03.757
	30		41034 CATHODIC PROTECTION PROGRAM	4,590.00	0410.04.755
39481- 2448	30	5/15/2010	Logged	*** Total ***	20,107.50
39482- 2448	31	5/15/2010	32500 WORDEN WILLIAMS, APC		
	31		41030 LEGAL FEES-APRIL-SITE IMPROVEM	960.00	28463
	31		41031 LEGAL SERVICE-APRIL	2,686.00	28462
39482- 2448	31	5/15/2010	Logged	*** Total ***	3,646.00
39483- 2448	32	5/15/2010	33227 XEROX CORPORATION		
	32		41014 SERVICE/MAINT CONTRACT	53.44	047720110
39483- 2448	32	5/15/2010	Logged	*** Total ***	53.44
39484- 2448	33	5/15/2010	35523 ZONDIROS CORPORATION		
	33		41016 LABOR TO RAISE MISSING MANHOLE	4,800.00	#1-GIBRALTER
39484- 2448	33	5/15/2010	Logged	*** Total ***	4,800.00
				.00	
** Total check discount **				.00	
** Total check amount **				46,897.51	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: May 19, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14925 - 14943	5/19/2010	\$40,803.89

Run date: 05/19/2010 @ 09:10
 Bus date: 05/19/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39485- 2449	1	5/19/2010	10128 TLC STAFFING		
	1		41067 INTERNS HOURS	108.00	IVC05000042045
39485- 2449	1	5/19/2010	Logged *** Total ***	108.00	
39486- 2449	2	5/19/2010	11314 BERGELECTRIC CORP		
	2		41056 OPEN PO-MISC ELECTRICAL WORK	190.48	12385.6TM2
	2		41057 OPEN PO-MISC ELECTRICAL WORK	181.40	12385.6TM-3
39486- 2449	2	5/19/2010	Logged *** Total ***	371.88	
39487- 2449	3	5/19/2010	12021 PUBLIC EMPLOYEES' RETIREMENT S		
	3		41059 PERS PREFUNDING 2010 CONTRIBUT	5,997.00	PREFUND-5/2010
39487- 2449	3	5/19/2010	Logged *** Total ***	5,997.00	
39488- 2449	4	5/19/2010	13071 DATCO		
	4		41052 OPEN PO-SERVICE FEES AND TESTS	52.00	20923335
39488- 2449	4	5/19/2010	Logged *** Total ***	52.00	
39489- 2449	5	5/19/2010	** unused **		
39490- 2449	6	5/19/2010	13822 DUDEK & ASSOCIATES		
	6		41086 GE/3251/200/PLAN CHECKS	849.50	20101108
	6		41087 GE/3252/797/ST. ELIZABETH SEAT	375.00	20101128
	6		41088 GE/3252/793/NEPTUNE	250.00	20101127
	6		41089 GE/3252/791/TARGET	93.75	20101126
	6		41090 GE/3252/789/SOUPPLANTATION	156.25	20101125
	6		41091 GE/3252/788/GARCIAS	250.00	20101124
	6		41092 GE/3252/787/ENCINITAS BLVD	10.00	20101123
	6		41093 GE/3252/781/NISHI	5.00	20101122
	6		41094 GE/3252/777/N. VULCAN	125.00	20101121
	6		41095 GE/3252/735/TVERDOCH	1,080.00	20101120
	6		41096 GE/3252/729/BRUNSWICK	1,772.75	20101119
	6		41097 GE/3252/718/URANIA ST	312.50	20101118
	6		41098 GE/3252/706/PHILLIPS	838.00	20101117
	6		41099 GE/3252/699/HYMETTUS	555.00	20101116
	6		41100 GE/3252/697/L.C. GREENS	255.00	20101115
	6		41101 GE/3252/648/SHERIDEN RD	62.50	20101113
	6		41102 GE/3252/642/V. OF L.C. 1.17	62.50	20101112
	6		41103 GE/3252/636/BELLA VISTA	500.00	20101111
	6		41104 GE/3252/584/L.C. CONDOS	125.00	20101110
	6		41105 GE/3252/543/L.C RESORT	250.00	20101109
	6		41106 GE/3252/656/HYGEIA CT	500.00	20101364
	6		41107 GE/3252/705/BELLA VISTA	31.25	20101363
39490- 2449	6	5/19/2010	Logged *** Total ***	8,459.00	
39491- 2449	7	5/19/2010	17010 HAAKER EQUIPMENT CO		
	7		41049 OPEN PO-REPAIRS TO VACTOR	191.15	C73746
39491- 2449	7	5/19/2010	Logged *** Total ***	191.15	
39492- 2449	8	5/19/2010	17013 HACH COMPANY		
	8		41048 SERVICE CONTRACT FOR AMT METER	2,010.00	6725603
	8		41063 CHLORINE,ETC-AMT	106.31	6724064
39492- 2449	8	5/19/2010	Logged *** Total ***	2,116.31	

Run date: 05/19/2010 @ 09:10
 Bus date: 05/19/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCXHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39493- 2449	9	5/19/2010	17066 HARRINGTON INDUSTRIAL PLASTICS		
	9		41050 CHANNEL HD POST AND BASE POSTS	403.74	004A5363
39493- 2449	9	5/19/2010	Logged *** Total ***	403.74	
39494- 2449	10	5/19/2010	18150 ICMA RETIREMENT-303979		
	10		41069 DEFERRED COMP-ICMA	2,763.12	ICMA-5/19/10
39494- 2449	10	5/19/2010	Logged *** Total ***	2,763.12	
39495- 2449	11	5/19/2010	18212 INFRASTRUCTURE ENGINEERING COR		
	11		41054 GIS SUPPORT-MONTHLY SUPPORT	1,170.00	5131
39495- 2449	11	5/19/2010	Logged *** Total ***	1,170.00	
39496- 2449	12	5/19/2010	19012 JAYNES CORPORATION OF CAL.		
	12		41058 ADDITIONAL AMOUNT FOR BLDG	37,500.00	JAYNES-N067
39496- 2449	12	5/19/2010	Logged *** Total ***	37,500.00	
39497- 2449	13	5/19/2010	19775 ALLAN JULIUSSEN		
	13		41065 REIMBURSE A. JULIUSSEN-CONF	252.77	AJ-CSDA-5/12/10
39497- 2449	13	5/19/2010	Logged *** Total ***	252.77	
39498- 2449	14	5/19/2010	20079 KATZ & ASSOCIATES		
	14		41074 PUBLIC INFORMATION-APRIL	3,711.25	406197
39498- 2449	14	5/19/2010	Logged *** Total ***	3,711.25	
39499- 2449	15	5/19/2010	23068 NATIONWIDE RETIREMENT SOLUTION		
	15		41068 DEFERRED COMP-MAY19	1,113.34	NATION-5/19/10
39499- 2449	15	5/19/2010	Logged *** Total ***	1,113.34	
39500- 2449	16	5/19/2010	24224 OFFICE DEPOT, INC.		
	16		41051 OPEN PO-OFFICE SUPPLIES	27.55	518253243001
39500- 2449	16	5/19/2010	Logged *** Total ***	27.55	
39501- 2449	17	5/19/2010	25265 PEP BOYS		
	17		41064 BULBS	10.31	07010027521
39501- 2449	17	5/19/2010	Logged *** Total ***	10.31	
39502- 2449	18	5/19/2010	25325 PIPE TOOLS SPECIALITIES		
	18		41055 CCTV TREADS	515.00	1429
39502- 2449	18	5/19/2010	Logged *** Total ***	515.00	
39503- 2449	19	5/19/2010	25680 PRUDENTIAL OVERALL SUPPLY		
	19		41071 LAUNDRY SERVICE	862.18	3592500-5/2010
39503- 2449	19	5/19/2010	Logged *** Total ***	862.18	
39504- 2449	20	5/19/2010	28020 SAN DIEGO GAS AND ELECTRIC		
	20		41075 ELECTRIC @ RANCHO VERDE	163.65	01380248-5/2010
	20		41076 ELECTRIC @ E. ESTATES	633.34	05437947-5/2010
	20		41077 GAS @ E.E.	6.97	00896555-5/2010
	20		41078 GAS @ OFFICE	132.63	01178368-5/2010
	20		41079 ELECTRIC @ VP5	301.14	05446534-5/2010
	20		41080 ELECTRIC @ SAXONY PS	1,469.86	05408575-5/2010
	20		41081 ELECTRIC @ MEADOWS 3	181.19	01169672-5/2010

Run date: 05/19/2010 @ 09:10
 Bus date: 05/19/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
	20		41082 ELECTRIC @ LPS/OFFICE	12,542.38	01874070-5/2010
	20		41083 ELECTRIC @ VP7	86.10	00747631-5/2010
	20		41084 ELECTRIC @ LCPS	1,021.22	05341257-5/2010
39504- 2449	20	5/19/2010	Logged *** Total ***	16,538.48	
39505- 2449	21	5/19/2010	28020 SAN DIEGO GAS AND ELECTRIC		
	21		41085 ELECTRIC @ BPS	11,921.40	01857178-5/2010
39505- 2449	21	5/19/2010	Logged *** Total ***	11,921.40	
39506- 2449	22	5/19/2010	28704 STAPLES BUSINESS ADVANTAGE		
	22		41060 OFFICE SUPPLIES	411.54	8015448903
39506- 2449	22	5/19/2010	Logged *** Total ***	411.54	
39507- 2449	23	5/19/2010	28844 ELAINE SULLIVAN		
	23		41066 REIMBURSE FOR CONFERENCE	111.39	ES-CSDA-5/12
39507- 2449	23	5/19/2010	Logged *** Total ***	111.39	
39508- 2449	24	5/19/2010	29225 TELEPACIFIC COMMUNICATIONS		
	24		41072 PHONE SERVICE	1,023.87	203658860
39508- 2449	24	5/19/2010	Logged *** Total ***	1,023.87	
39509- 2449	25	5/19/2010	29730 T.S. INDUSTRIAL SUPPLY		
	25		41061 PARTS-MARKING CHALK	46.97	1030242
	25		41062 PARTS FOR AWT	146.62	1030192
39509- 2449	25	5/19/2010	Logged *** Total ***	193.59	
39510- 2449	26	5/19/2010	30580 UNITED WAY		
	26		41070 EMPLOYEE CONTRIBUTIONS	5.00	UNITED-5/19/10
39510- 2449	26	5/19/2010	Logged *** Total ***	5.00	
39511- 2449	27	5/19/2010	30723 SIEMENS WATER TECH. CORP		
	27		41053 OPEN PO-BIOXIDE	9,209.35	7829546
39511- 2449	27	5/19/2010	Logged *** Total ***	9,209.35	
39512- 2449	28	5/19/2010	31232 VERIZON WIRELESS		
	28		41073 CELL PHONES	625.03	0868067902
39512- 2449	28	5/19/2010	Logged *** Total ***	625.03	
				.00	
** Total check discount **				.00	
** Total check amount **				105,664.25	
				.00	

Run date: 05/25/2010 @ 12:10
 Bus date: 05/26/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Met amount	INVOICE NUMBER
39513- 2450	1	5/26/2010	10100 NAPA AUTO		
	1		41145 AUTO PARTS	19.01	07010027524
39513- 2450	1	5/26/2010	Logged	*** Total ***	19.01
39514- 2450	2	5/26/2010	10128 TLC STAFFING		
	2		41140 INTERNS HOURS	405.00	1VC050000542131
39514- 2450	2	5/26/2010	Logged	*** Total ***	405.00
39515- 2450	3	5/26/2010	12112 JEFF BILLS		
	3		41146 CONSULTING FEES-APRIL	2,505.20	APRIL-J.B.
39515- 2450	3	5/26/2010	Logged	*** Total ***	2,505.20
39516- 2450	4	5/26/2010	12529 CO'S TRAFFIC CONTROL, INC		
	4		41125 TRAFFIC CONTROL SERVICES @HWY1	500.00	00026946
39516- 2450	4	5/26/2010	Logged	*** Total ***	500.00
39517- 2450	5	5/26/2010	13022 DUDEK & ASSOCIATES		
	5		41131 GE/3252/798/HILTON	567.50	20101129
39517- 2450	5	5/26/2010	Logged	*** Total ***	567.50
39518- 2450	6	5/26/2010	17590 JAMES HOYETT		
	6		41147 REIMBURSE J.HOYETT FOR BOOTS	97.84	BOOTS-JH-MAY
39518- 2450	6	5/26/2010	Logged	*** Total ***	97.84
39519- 2450	7	5/26/2010	18212 INFRASTRUCTURE ENGINEERING COR		
	7		41124 ASSET MANAGEMENT PLAN IMPLEMEN	3,875.50	5158
	7		41128 PRELIMINARY DESIGN REPORT @BPS	5,931.00	5159
	7		41138 CONTRACT-TRUNK SEWER & BPS	593.00	5156
	7		41139 FORCE MAIN PROJECT	6,567.00	5157
39519- 2450	7	5/26/2010	Logged	*** Total ***	16,966.50
39520- 2450	8	5/26/2010	19272 JETER SYSTEMS CORPORATION		
	8		41119 2011 YEAR STICKERS, EXPANSION	295.59	1910845
39520- 2450	8	5/26/2010	Logged	*** Total ***	295.59
39521- 2450	9	5/26/2010	20842 DAVID KULCHIN		
	9		41141 REIMBURSE DK FOR CSDA DINNER	26.50	DK-CSDA -5/2020
39521- 2450	9	5/26/2010	Logged	*** Total ***	26.50
39522- 2450	10	5/26/2010	21017 LAB SAFETY SUPPLY INC		
	10		41142 NUMB KIT REPLACEMENT	117.32	1015486643
39522- 2450	10	5/26/2010	Logged	*** Total ***	117.32
39523- 2450	11	5/26/2010	22055 MARCON PRODUCTS INC.		
	11		41117 GRADE RINGS	144.64	47590
39523- 2450	11	5/26/2010	Logged	*** Total ***	144.64
39524- 2450	12	5/26/2010	22116 TIANNE BAITY		
	12		41136 REIMBURSE T.B. FOR NOTARY TEST	302.81	TB-NOTARY
39524- 2450	12	5/26/2010	Logged	*** Total ***	302.81
39525- 2450	13	5/26/2010	22558 MOOR CO.		

Run date: 05/25/2010 @ 12:10
 Bus date: 05/26/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 2

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39525- 2450	13	5/26/2010	41122 INSTALL SPLIT A/C UNIT WITH RI Logged *** Total ***	2,945.00 2,945.00	8546
39526- 2450	14	5/26/2010	23612 NRC ENVIRONMENTAL SERVICES, IN 41127 VACCUM FORCE MAIN BY PASS Logged *** Total ***	9,060.00 9,060.00	551732
39527- 2450	15	5/26/2010	24224 OFFICE DEPOT, INC. 41120 OPEN PO-OFFICE SUPPLIES 41129 OPEN PO-OFFICE SUPPLIES Logged *** Total ***	63.88 109.50 173.38	519135227001 519464997001
39528- 2450	16	5/26/2010	25010 AT&T 41143 OFFICE ELEVATOR, FIRE PANEL 41144 ODOR CONTROL MODEM Logged *** Total ***	115.15 28.83 143.98	6333461538-5/10 43640093315-5/1
39529- 2450	17	5/26/2010	25011 PACIFIC PIPELINE SUPPLY 41126 PARTS AND SUPPLIES Logged *** Total ***	334.28 334.28	139079
39530- 2450	18	5/26/2010	27314 RICE ELECTRIC, INC 41123 INSTALL LINE VOLTAGE-SPLIT A/C Logged *** Total ***	1,180.00 1,180.00	RICE-MAY2010
39531- 2450	19	5/26/2010	28020 SAN DIEGO GAS AND ELECTRIC 41133 ELECTRIC @ AVOCADO PS 41134 ELECTRIC @ DIANA PS 41135 ELECTRIC @ EEPS Logged *** Total ***	189.37 347.71 1,326.12 1,863.20	05437946-5/2010 05437945-5/2010 01919876-5/2010
39532- 2450	20	5/26/2010	28128 SOUTHERN CALIFORNIA SOIL & TES 41137 GEOTECH SERVICES Logged *** Total ***	1,246.00 1,246.00	354192
39533- 2450	21	5/26/2010	28615 SPECIALTY SEALS & ACCESSORIES, 41118 LOVELESS PUMP SEALS @ E. ESTAT Logged *** Total ***	957.00 957.00	28057
39534- 2450	22	5/26/2010	28721 JEFFERY STECKER 41148 REIMBURSE J.S. FOR BOOTS Logged *** Total ***	115.00 115.00	JS-BOOTS-5/2010
39535- 2450	23	5/26/2010	29112 TC CONSTRUCTION 41116 SATELLITE PUMP STATION REPLACE 41130 RETENTION 10% Logged *** Total ***	179,800.00 -17,980.00 161,820.00	#5-22354 #5-RETENTIONMAY
39536- 2450	24	5/26/2010	29630 TRI COMMUNITY ANSWERING SERVIC 41132 ANSWERING SERVICE-MAY Logged *** Total ***	90.00 90.00	TRI-5/20/2010

Run date: 05/25/2010 @ 12:10
 Bus date: 05/26/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCKHST.L10 Page 3

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39537- 2450	25	5/26/2010	30551 CARLSBAD FUELS CORPORATION		
	25		41115 OPEN PO-VEHICLE FUELS	1,288.47	5202010
39537- 2450	25	5/26/2010	Logged	*** Total ***	1,288.47
39538- 2450	26	5/26/2010	32271 WEST COAST SAFETY SUPPLY CO.,		
	26		41114 REPLACE RODDER ROD	1,996.35	17067979
39538- 2450	26	5/26/2010	Logged	*** Total ***	1,996.35
39539- 2450	27	5/26/2010	35523 ZONDIROS CORPORATION		
	27		41121 EMERGENCY REPAIR @BPS FORCEMAI	34,540.00	#1-FORCEMAIN
39539- 2450	27	5/26/2010	Logged	*** Total ***	34,540.00
				.00	
** Total check discount **				.00	
** Total check amount **				239,700.57	
** Total void discount **				.00	
** Total void amount **				.00	

Run date: 05/25/2010 @ 12:34
 Bus date: 06/01/2010

Leucadia Waste Water District
 Check - Complete Detail

OCCXHST.L10 Page 1

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
39540- 2451	1	6/01/2010	12589 CA SDU		
	1		41157 CHILD SUPPORT-A.B.-MAY	516.12	AB-SUPPORT-MAY
39540- 2451	1	6/01/2010	Logged	*** Total ***	516.12
39541- 2451	2	6/01/2010	16806 THE GUARDIAN		
	2		41151 DISABILITY/DENTAL INS-JUNE	3,277.03	00324226-6/2010
39541- 2451	2	6/01/2010	Logged	*** Total ***	3,277.03
39542- 2451	3	6/01/2010	17060 HARTFORD LIFE & ACCIDENT INS.		
	3		41153 LIFE INS-JUNE	364.74	4879127-1
39542- 2451	3	6/01/2010	Logged	*** Total ***	364.74
39543- 2451	4	6/01/2010	25018 MES VISION		
	4		41152 VISION INS-JUNE	356.39	101282183001
39543- 2451	4	6/01/2010	Logged	*** Total ***	356.39
39544- 2451	5	6/01/2010	25261 PUBLIC EMPLOYEES HEALTH		
	5		41155 BRD HEALTH INS-JUNE	2,046.96	H2010067247000
	5		41156 EMPLOYEES HEALTH INS-JUNE	18,256.38	H2010061231000
39544- 2451	5	6/01/2010	Logged	*** Total ***	20,303.34
39545- 2451	6	6/01/2010	25618 PRIZM JANITORIAL SERVICES, INC		
	6		41154 JANITORIAL SERVICES-MAY	1,281.15	66862
39545- 2451	6	6/01/2010	Logged	*** Total ***	1,281.15
39546- 2451	7	6/01/2010	28518 CHRIS SMITH		
	7		41149 LATERAL REIMBURSEMENT	750.00	SMITH-MAY
39546- 2451	7	6/01/2010	Logged	*** Total ***	750.00
39547- 2451	8	6/01/2010	31050 VALLECITOS WATER DISTRICT		
	8		41150 WATER @ MEADOWS 3	48.40	VALLECITOS-MAY
39547- 2451	8	6/01/2010	Logged	*** Total ***	48.40
				.00	
** Total check discount **				.00	
** Total check amount **				26,897.17	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: June 2, 2010

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
14944 - 14961	5/19/2010	\$39,395.23

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: June 3, 2010

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
14962 - 14966	6/3/2010	\$2,897.35

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

2009

MAY

5/6/2009	Employee		\$37,755.16
5/7/2009	Board		\$4,124.08
5/14/2009	Employee	Incentive	\$5,005.09
5/20/2009	Employee		<u>\$37,875.93</u>
	TOTAL		\$84,760.26

JUNE

6/3/2009	Employee		\$36,609.10
6/4/2009	Board		\$6,060.65
6/17/2009	Employee		<u>\$37,840.87</u>
	TOTAL		\$80,510.62

JULY

7/1/2009	Employee		\$38,217.68
7/2/2009	Board		\$3,139.03
7/15/2009	Employee		\$38,048.12
7/29/2009	Employee		<u>\$38,710.44</u>
	TOTAL		\$118,115.27

AUGUST

8/3/2009	Board		\$1,016.70
8/5/2009	Employee	Incentive	\$900.00
8/12/2009	Employee		\$40,092.50
8/26/2009	Employee		<u>39819.24</u>
	TOTAL		\$81,828.44

SEPTEMBER

9/2/2009	Board		\$4,217.15
9/9/2009	Employee		\$39,965.85
9/23/2009	Employee		<u>\$39,467.56</u>
	TOTAL		\$83,650.56

OCTOBER

10/1/2009	Board		\$6,271.51
10/7/2009	Employee		\$40,513.09
10/21/2009	Employee		<u>\$40,342.73</u>
	TOTAL		\$87,127.33

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

NOVEMBER

11/4/2009	Employee		\$40,124.71
11/5/2009	Board		\$2,795.74
11/18/2009	Employee		<u>\$42,332.97</u>
	TOTAL		\$85,253.42

DECEMBER

12/1/2009	Employee	Sick Buyback	\$12,470.82
12/2/2009	Employee		\$40,360.61
12/3/2009	Board		\$4,117.31
12/9/2009	Employee	Incentive	\$3,413.09
12/10/2009	Employee	Incentive	\$908.88
12/16/2009	Employee		\$40,600.94
12/30/2009	Employee		<u>\$38,940.10</u>
	TOTAL		\$140,811.75

JANUARY

2010

1/5/2010	Board		\$1,072.54
1/13/2010	Employee		\$38,692.19
1/20/2010	Employee	Incentive	\$5,443.19
1/27/2010	Employee		<u>\$40,266.16</u>
	TOTAL		\$85,474.08

FEBRUARY

2/3/2010	Board		\$5,252.88
2/10/2010	Employee		\$38,572.36
2/11/2010	Employee	Incentive	\$10,598.54
2/24/2010	Employee		<u>\$38,726.13</u>
	TOTAL		\$93,149.91

MARCH

3/3/2010	Board		\$2,110.79
3/10/2010	Employee		\$38,676.44
3/11/2010	Employee	Incentive	\$19,121.09
3/24/2010	Employee		<u>\$39,022.67</u>
	TOTAL		\$98,930.99

APRIL

4/2/2010	Board		\$4,132.08
4/7/2010	Employee		\$38,553.32
4/21/2010	Employee		<u>\$38,389.58</u>
	TOTAL		\$81,074.98

LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS

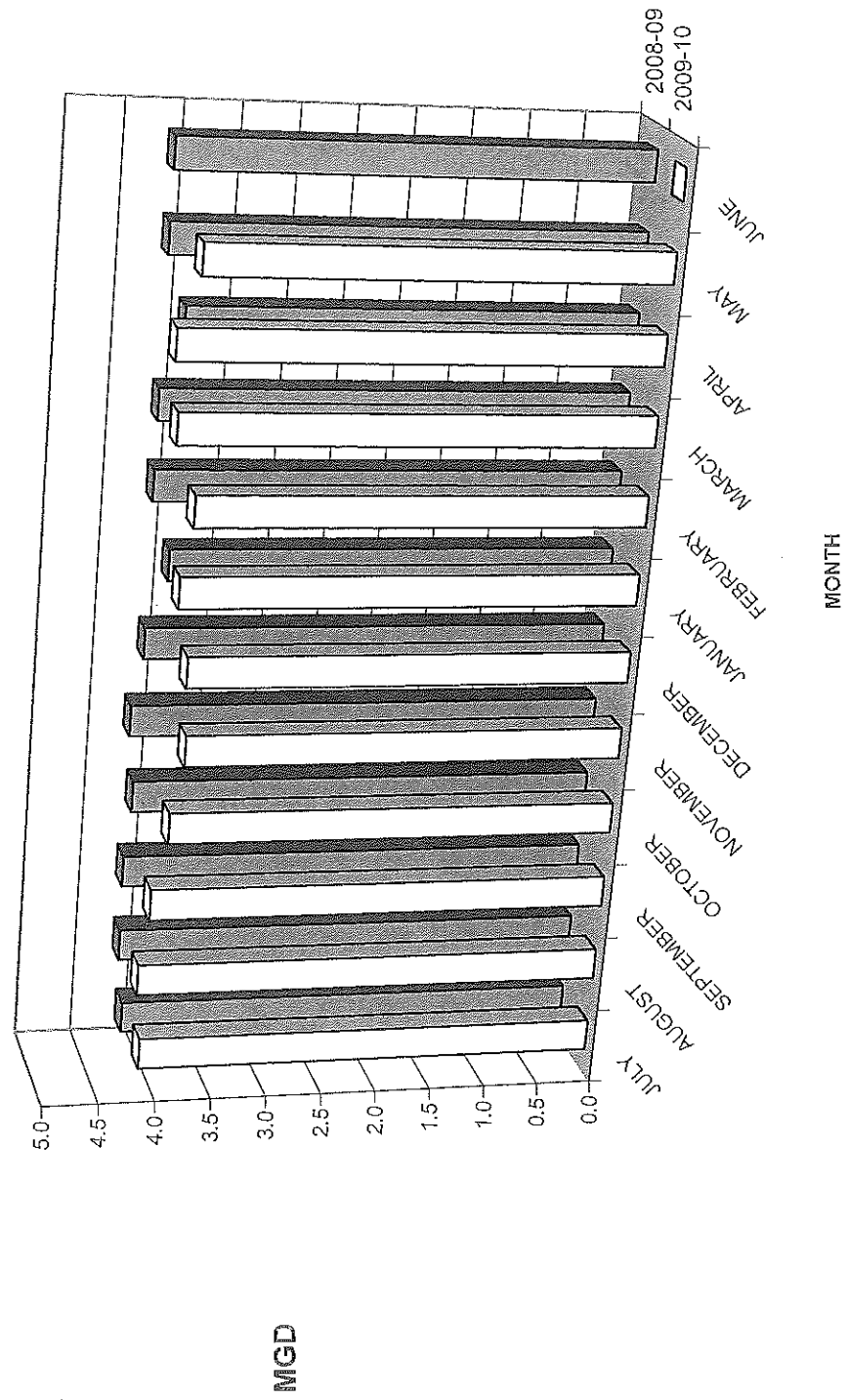
MAY

5/5/2010	Employee	\$38,897.89
5/6/2010	Board	\$5,861.53
5/19/2010	Employee	<u>\$40,803.89</u>
	TOTAL	\$85,563.31

JUNE

6/2/2010	Employee	\$39,395.23
6/3/2010	Board	<u>\$2,897.35</u>
	TOTAL	\$42,292.58

LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 09 to FY10

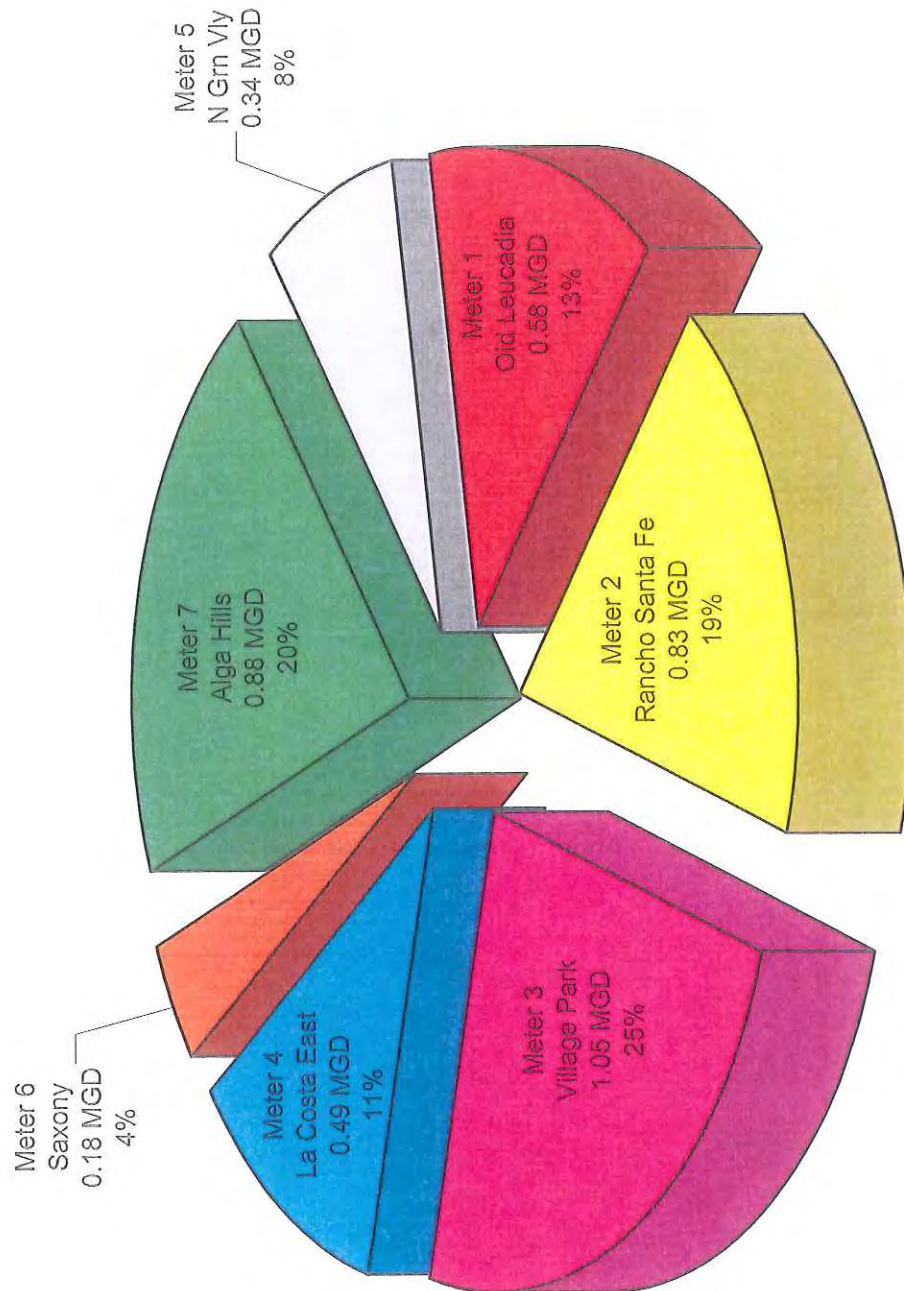


**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2009-2010**

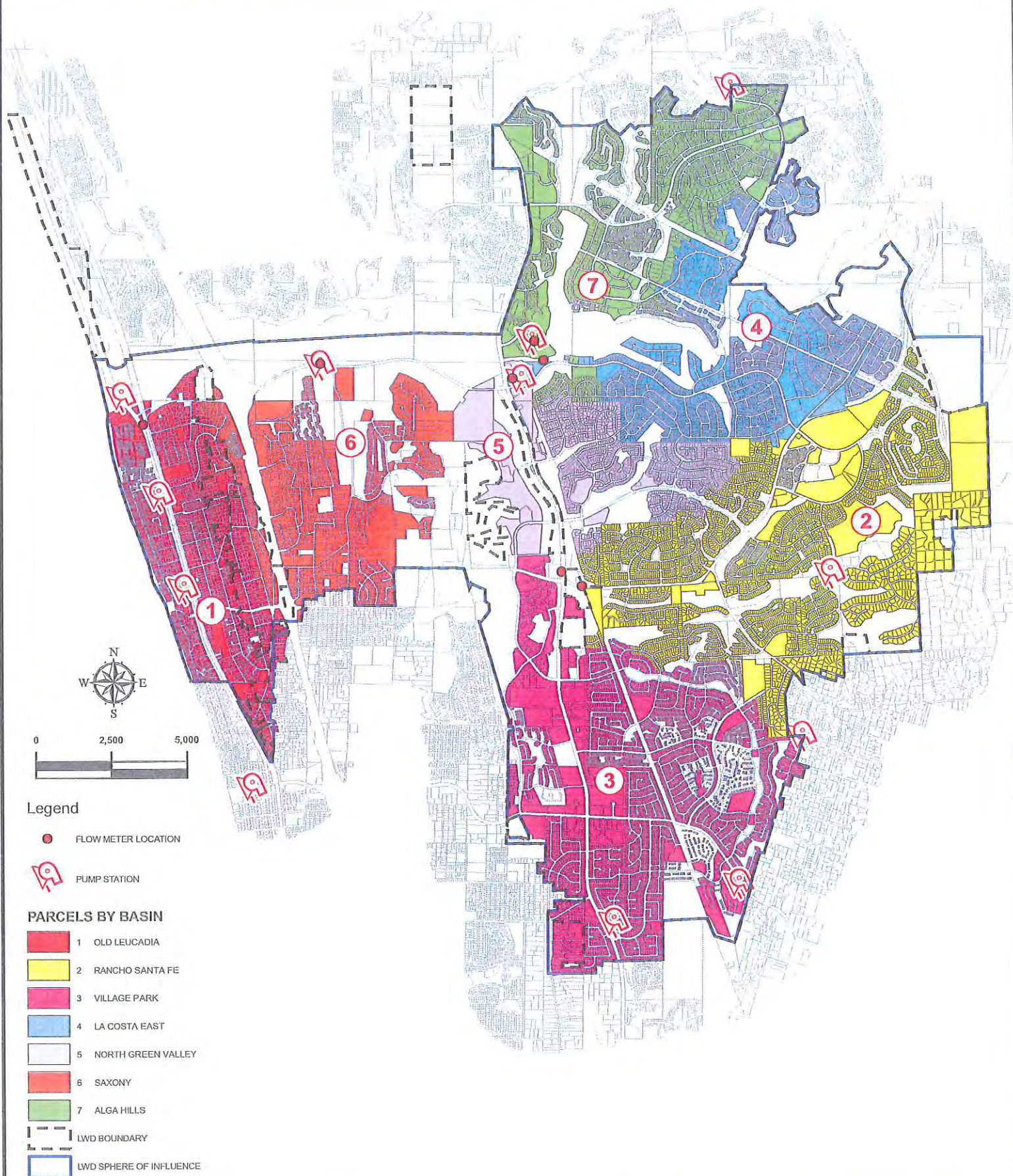
CURRENT MONTH - May 2010							FY 2008-2009	
Period	Total Rain Inches	Total Flow MG	Total EDU's 27,606	LWD ADF (MGD)	GP/IEDU	RECLAIMED ADF (ac-ft/mo)		
JULY	0	127.78	4	4.12	149	36.86		4.14
YTD		127.78	27,610					
AUGUST	0	129.45	10	4.18	151	37.07		4.20
YTD		257.23	27,620					
SEPTEMBER	0	123.25	3	4.11	149	36.10		4.21
YTD		380.48	27,623					
OCTOBER	0.16	123.62	0	3.99	144	32.14		4.17
YTD		504.10	27,623					
NOVEMBER	0.16	116.70	19	3.89	141	16.00		4.23
YTD		620.80	27,642					
DECEMBER	2.13	121.61	22	3.92	142	0.00		4.15
YTD		742.41	27,664					
JANUARY	4.5	125.12	2	4.04	146	0.00		3.98
YTD		867.53	27,666					
FEBRUARY	2.67	110.71	30	3.95	143	0.00		4.16
YTD		978.23	27,696					
MARCH	0.47	128.50	4	4.15	150	0.00		4.16
YTD		1106.74	27,700					
APRIL	1.63	126.00	0	4.20	152	8.42		4.05
YTD		1232.74	27,700					
MAY	0	124.93	0	4.03	145	37.60		4.03
YTD		1357.67	27,700					4.12
JUNE								
YTD								
Annual Total	11.72	1357.67	94			204.18		
Mo Average	1.07	123.42	9	4.05	147	29.17		4.13

operations report

LWD Flows by Sub-Basin
May 2010
Total LWD Flow = 4.35 MGD



LEUCADIA WASTEWATER DISTRICT



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS
As of May 31, 2010

ASSETS	
Cash	\$ 188,508.00
Investments and Investment Pools	38,338,783.46
Bond Investments Held by Agents	3,642,178.21
Accounts Receivable	322,641.97
Funds Held with Encina Wastewater Authority	906,849.00
Prepaid Expenses	46,784.17
Capital Assets	119,387,713.13
Less Accumulated Depreciation	(38,082,243.90)
Debt Issuance Costs, Net of Amortization	213,649.71
TOTAL ASSETS	\$ 124,964,863.75
LIABILITIES	
Accounts Payable and Accrued Expenses	360,407.34
Developer Deposits	147,000.01
Bond & Interest Debt	3,571,034.92
TOTAL LIABILITIES	\$ 4,078,442.27
NET ASSETS	
Net Investment in Capital Assets	80,465,519.02
Restricted Reserves	4,599,834.64
Unrestricted Operating Reserve	2,130,675.46
Unrestricted Non-Operating Reserves (Designated)	30,540,425.05
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	-
YTD Revenue over (under) Expenditures	(4,350,032.69)
TOTAL NET ASSETS	\$ 120,886,421.48

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 5/31/2010 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 6,374,129.16	\$ 6,472,017.00	97,887.84	98.49%
RECLAIMED WATER SALES	3150	153,903.67	360,210.00	206,306.33	42.73%
OTHER OPERATING INCOME		29,233.82	204,401.00	175,167.18	14.30%
TOTAL OPERATING REVENUE		\$ 6,557,266.65	\$ 7,036,628.00	\$ 479,361.35	93.19%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,866,427.04	\$ 2,129,411.00	\$ 262,983.96	87.65%
BOARD EXPENSES AND ELECTION	4300 & 4400	112,145.56	133,791.00	21,645.44	83.82%
DEPRECIATION EXPENSE	4510	2,492,000.00	-	(2,492,000.00)	n/a
REPLACEMENT EXPENSE	4515	-	985,491.00	985,491.00	n/a
FUELS	4600	33,280.56	64,000.00	30,719.44	52.00%
INSURANCE	4700	165,728.34	118,000.00	(47,728.34)	140.45%
MEMBERSHIP & DUES	4800	23,774.48	23,350.00	(424.48)	101.82%
OFFICE EXPENSE	4900	77,734.17	110,600.00	32,865.83	70.28%
OPERATING SUPPLIES	5000	110,740.42	175,500.00	64,759.58	63.10%
PROFESSIONAL SERVICES	5200	297,605.21	497,300.00	199,694.79	59.84%
PRINTING & PUBLISHING	5300	24,330.95	33,000.00	8,669.05	73.73%
RENTS & LEASES	5400	14,917.30	19,300.00	4,382.70	77.29%
REPAIR & MAINTENANCE	5500	236,247.79	275,500.00	39,252.21	85.75%
MONITORING & PERMITTING	5600	38,413.67	48,600.00	10,186.33	79.04%
TRAINING & DEVELOPMENT	5700	35,450.64	41,400.00	5,949.36	85.63%
UTILITIES	5900	349,621.40	454,400.00	104,778.60	76.94%
LAFCO OPERATIONS	6100	6,147.00	6,200.00	53.00	99.15%
ENCINA	6200	1,410,808.57	1,887,120.00	476,311.43	74.76%
TOTAL OPERATING EXPENSES		\$ 7,295,373.10	\$ 7,002,963.00	\$ (292,410.10)	104.18%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 214,216.80	\$ 279,900.00	\$65,683.20	76.53%
PROPERTY TAXES	3220	1,148,539.66	300,000.00	(848,539.66)	382.85%
INTEREST INCOME	3250	409,371.28	960,000.00	550,628.72	42.64%
OTHER NON OPERATING INCOME		172,130.03	651,004.00	478,873.97	26.44%
TOTAL NON OPERATING REVENUES		\$ 1,944,257.77	\$ 2,190,904.00	\$246,646.23	88.74%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 166,052.43	\$ 165,974.00	(78.43)	100.05%
PRINCIPAL PAYMENTS	6500	531,208.78	531,209.00	0.22	100.00%
TOTAL DEBT SERVICE		\$ 697,261.21	\$ 697,183.00	\$ (78.21)	100.01%

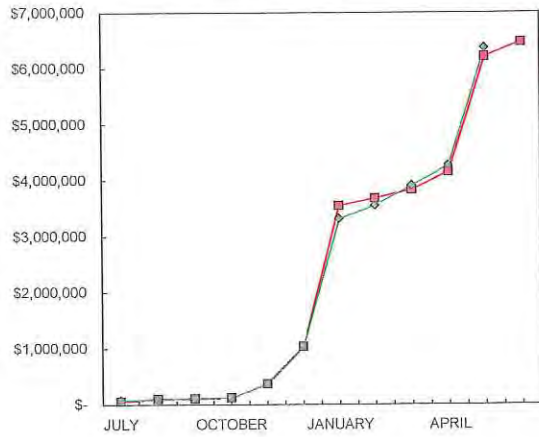
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

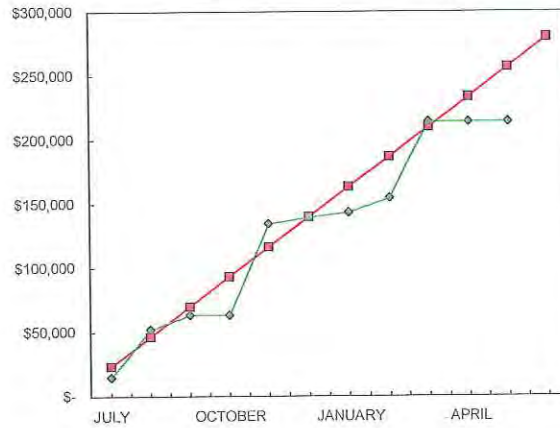
Revenue FY 2010

YTD through May 31, 2010

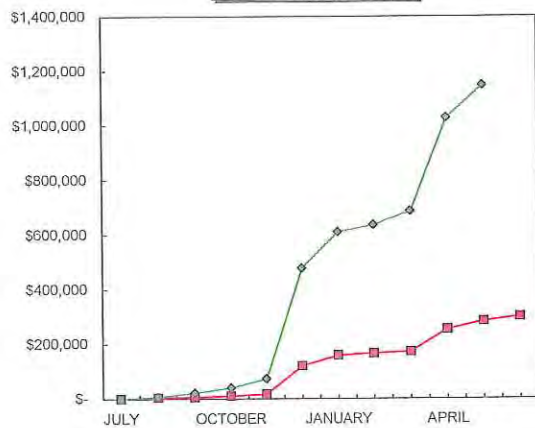
Sewer Service Fees



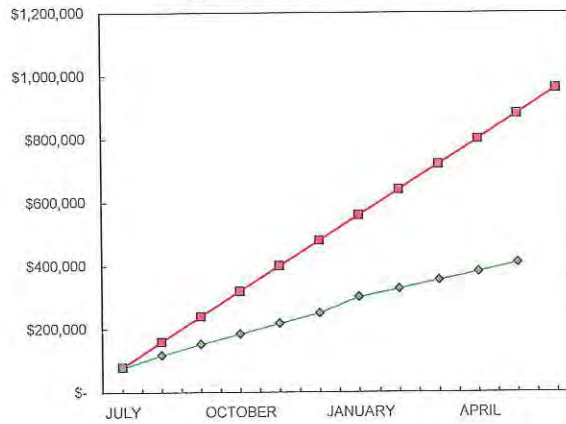
Capacity Charges



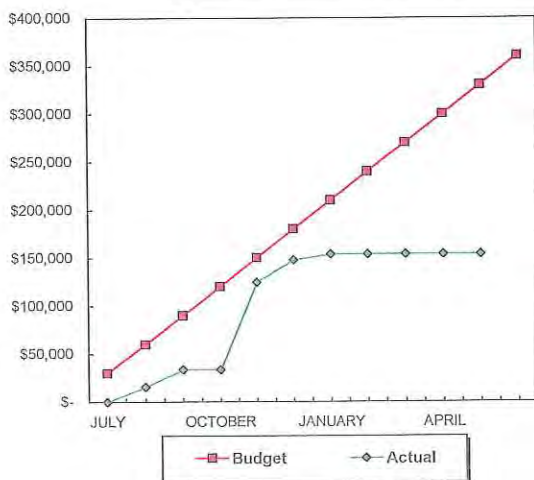
Property Taxes



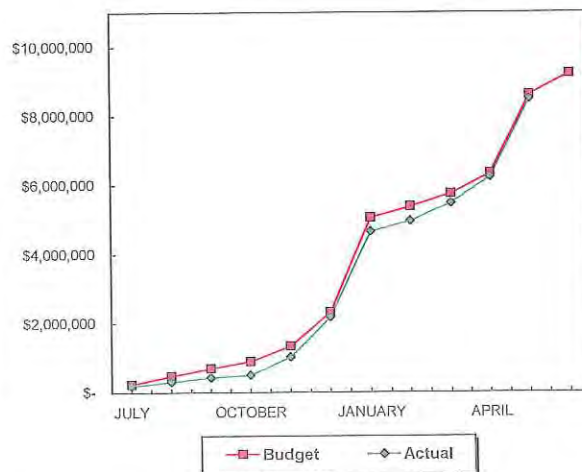
Investment Income



Recycled Wastewater



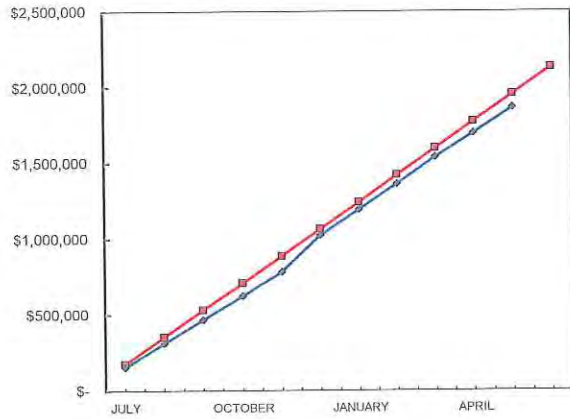
Total Revenue



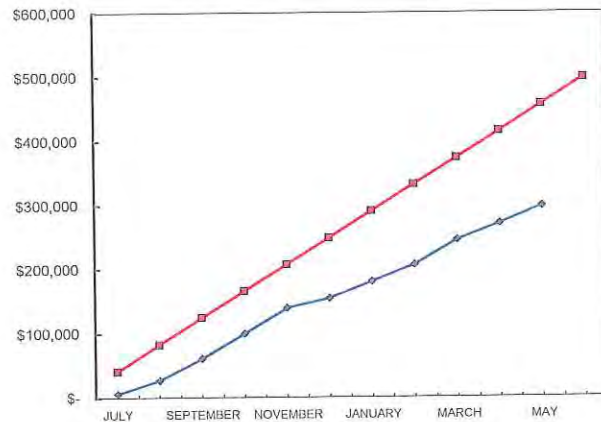
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District Operating Expenses FY 2010 YTD through May 31, 2010

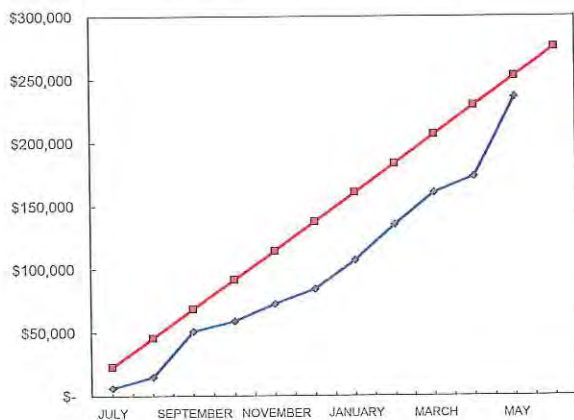
Salaries and Benefits



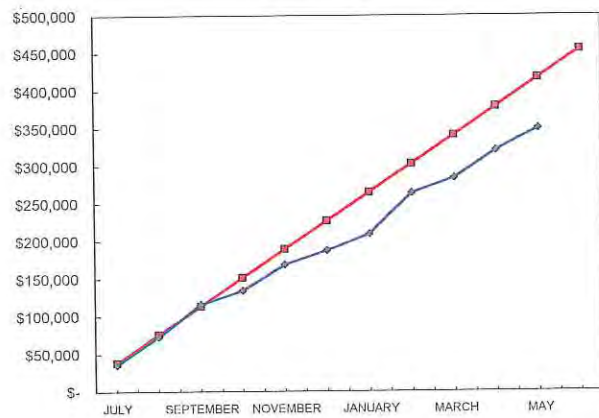
Professional Services



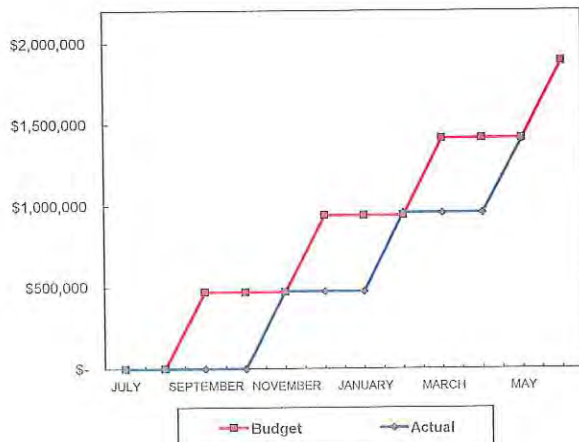
Repairs & Maintenance



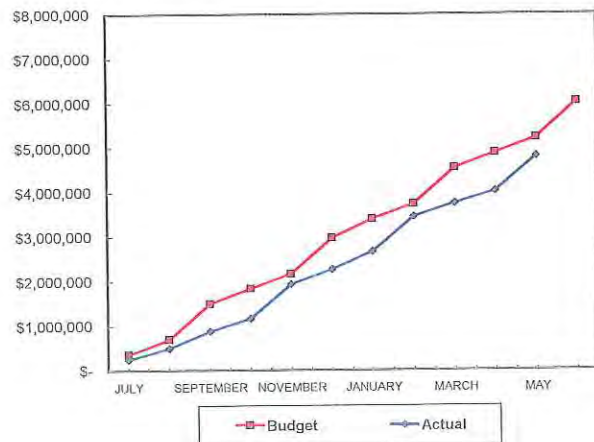
Utilities



Encina M&O



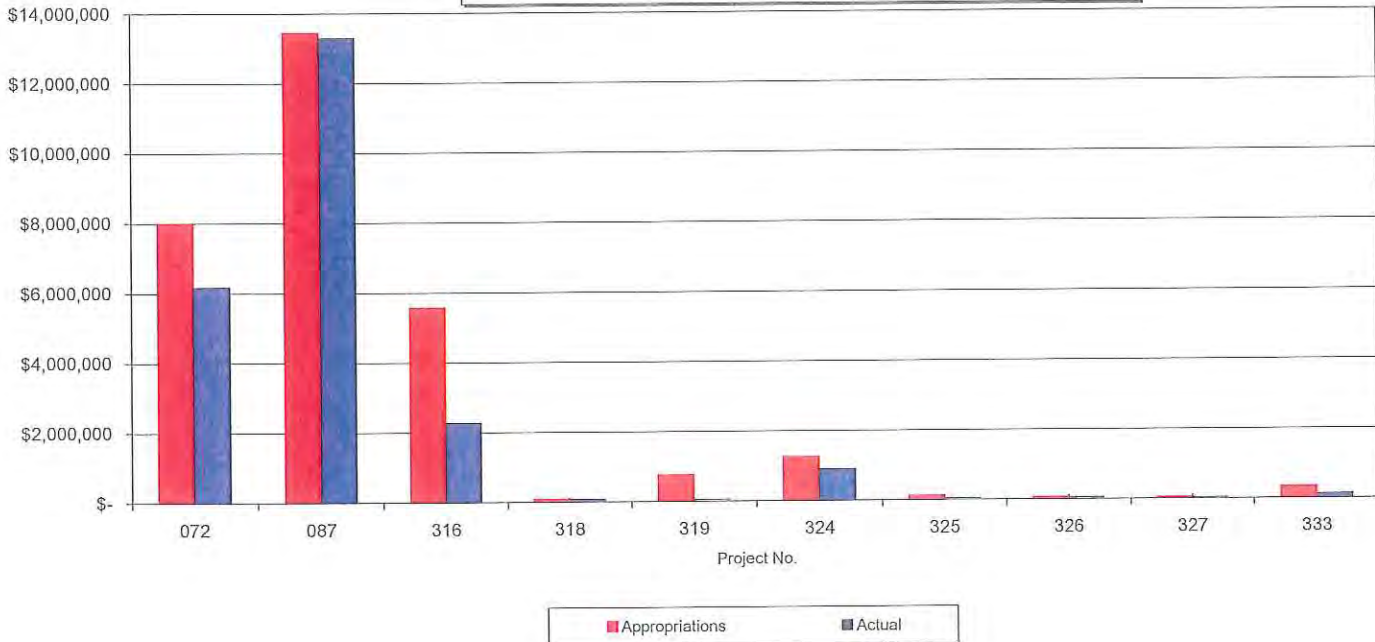
Total Operating Expenses - Before Depreciation & Replacement



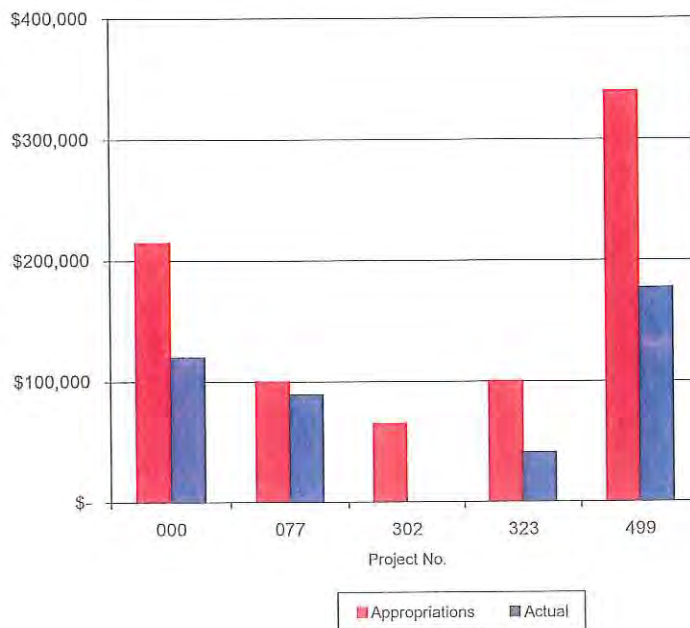
* Preliminary: subject to future review, reconciliation, accruals, and audit

Leucadia Wastewater District
Capital Expenditures
As of May 31, 2010

Multi Year Capital Expenditures by Project FY2003-FY2010



Single Year Capital Expenditures by Project FY 2010



Project Legend

Multi-Year Capital

Description	No.
Encina Wastewater Authority	072
Site Improvement Program	087
Satellite PS Force mains	316
Asset Mgmt Plan Implementation	318
101 Trunk Sewer	319
Batiquitos PS Influent Line	324
Meadow 3 PS Decommissioning	325
Batiquitos PS Rehabilitation	326
Groundwater Feasibility Study	327
Force Main Corrosion Study	333

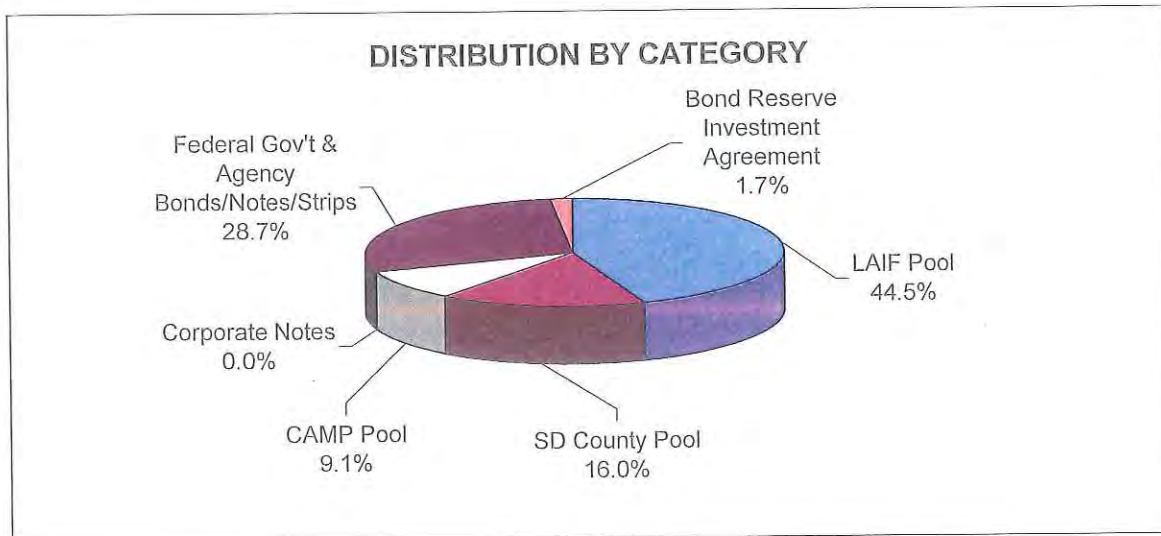
Single Year Capital

Description	No.
Equipment	000
Misc Pipeline Rehabilitation	077
Professional Services	302
Lateral Replace/Backflow Prevention Prog.	323
LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

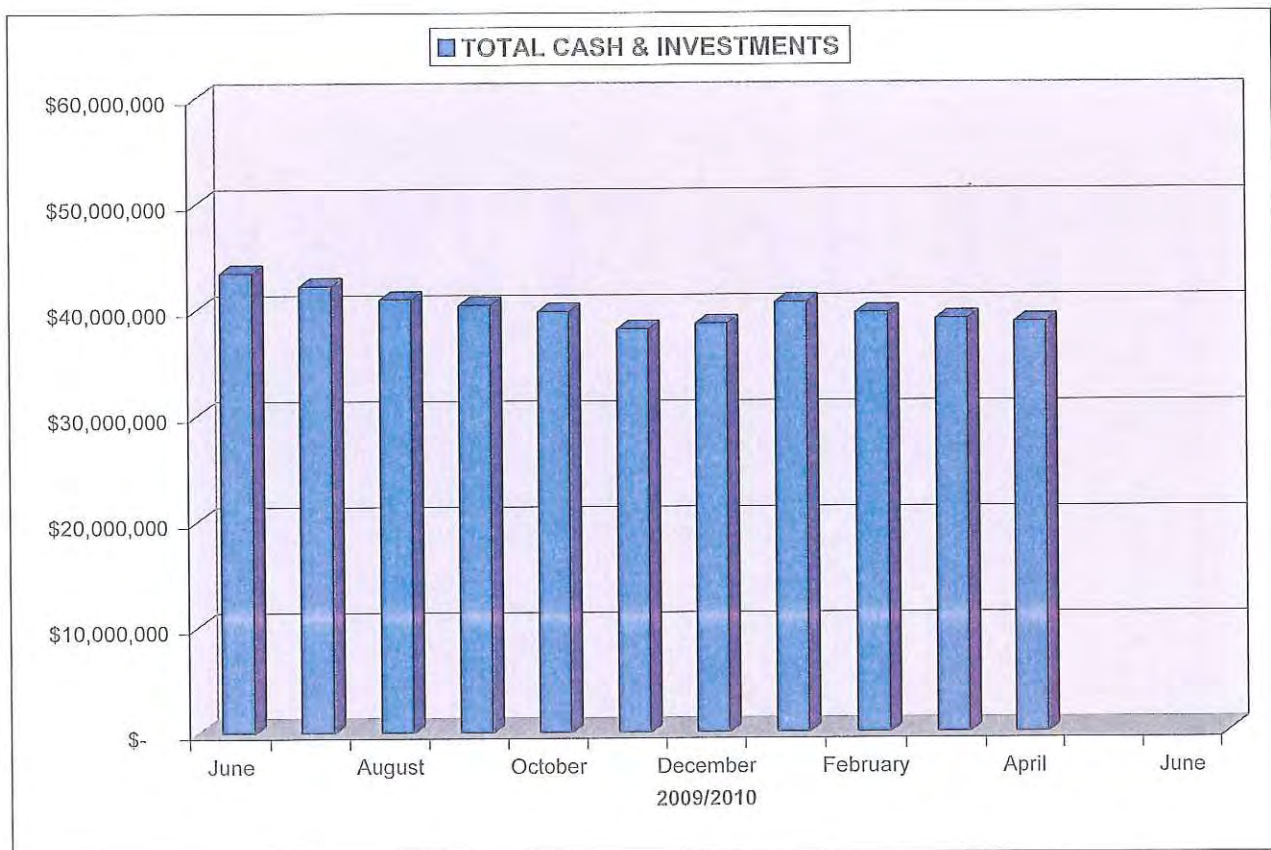
LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of April 30, 2010

	Principal (Original Cost)		April Interest	Average Rate
	March 31, 2010	April 30, 2010		
Cash & Investments				
LAIF Pool	17,223,930	17,248,540	8,446	0.588%
SD County Pool	5,537,416	6,200,401	4,680	0.957%
CAMP Pool	4,521,023	3,531,524	738	0.170%
CAMP Portfolio				
Corporate Notes	-	-	-	-
Federal Agency Bonds/Notes	8,095,804	8,095,804	10,931	1.620%
Federal Agency Discount Notes	-	-	-	-
GNMA mortgage pools	19,763	19,619	150	9.160%
US Treasury Bonds/Notes	1,977,383	1,977,383	2,620	1.590%
Total Camp Portfolio	10,092,949	10,092,806	13,701	2.080%
Bond Funds				
BNY fiscal agent bond reserve a/c	652,884	652,884	2,916	5.360%
US Bank. custodian a/c: Fed Agency Strips	1,012,637	1,012,637	11,679	13.840%
Total Bond Funds	1,665,520	1,665,520	14,595	10.516%
Totals	\$ 39,040,839	\$ 38,738,791	\$ 42,161	1.301%




LEUCADIA WASTEWATER DISTRICT
Monthly Investment Summary
As of April 30, 2010
(Continued)

TOTAL CASH & INVESTMENTS		
Month 2009/2010	Amount	Average Rate
June	\$ 43,473,521	2.09%
July	\$ 42,232,119	1.62%
August	\$ 40,941,898	1.53%
September	\$ 40,400,905	1.44%
October	\$ 39,789,852	1.43%
November	\$ 38,125,648	1.45%
December	\$ 38,625,750	1.45%
January	\$ 40,623,325	1.33%
February	\$ 39,623,221	1.30%
March	\$ 39,040,839	1.28%
April	\$ 38,738,791	1.30%
May		0.00%
June		0.00%



MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Adopt Resolution No. 2209 Establishing an Appropriations Limit of the Leucadia Wastewater District (LWD) for the Fiscal Year 2011 (July 1, 2010 to June 30, 2011) Pursuant to Article XIII (B) of the California Constitution

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2209 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

California Government Code Section 7910 requires that the District establish an appropriations limit at the beginning of each fiscal year. The appropriations limit for FY 11 has been calculated at \$57,691,221. The planned District appropriations subject to the statutory limitation are \$1,257,308. As per Government Code Section 7910, the document used to develop the Appropriations Limit was made available to the public 15 days prior to June 9, 2010.

Proposed Resolution No. 2209 establishing the appropriations limit is attached for your consideration along with documentation used in the determination of the appropriations limit.

Staff recommends that the Board of Directors adopt Resolution No. 2209 as presented.

cal:PJB

Attachments

RESOLUTION NO. 2209

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
ESTABLISHING APPROPRIATIONS LIMIT OF THE DISTRICT
FOR THE FISCAL YEAR JULY 1, 2010 - JUNE 30, 2011 PURSUANT TO
ARTICLE XIII(B) OF THE CALIFORNIA CONSTITUTION

WHEREAS, Government Code Section 7910 requires that each year the Board of Directors of this District shall, by resolution, establish the District's appropriation limit for the following fiscal year pursuant to Article XIII(B) of the California Constitution; and

WHEREAS, for not less than fifteen days prior to this meeting, the documentation attached hereto as Exhibit "A", used in the determination of the appropriations limit, has been available to the public in accordance with Government Code Section 7910.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LEUCADIA WASTEWATER DISTRICT (LWD) DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. The appropriations limit of LWD for the Fiscal Year July 1, 2010 - June 30, 2011 pursuant to Article XIII(B) of the California Constitution is hereby established as \$57,691,221.

Section 2. This Resolution is effective June 9, 2010 and supersedes Resolution No. 2199.

PASSED AND ADOPTED by the Board of Directors at a meeting of the LWD, held June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allan Juliussen, President

ATTEST:

Paul J. Bushee, General Manager

(SEAL)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATION LIMIT
FISCAL YEAR 2010-2011**

FISCAL YEAR	POPULATION FACTOR	CPI/PI FACTOR	ADJUSTMENT FACTOR	APPROPRIATION LIMIT	APPROPRIATION SUBJECT TO LIMIT	OVER (UNDER) LIMIT
1978-79				4,131,757		
1979-80	1.1185	1.1017	1.2323	5,019,364	474,509	(4,544,855)
1980-81	1.1952	1.1053	1.3211	6,725,969	269,388	(6,456,581)
1981-82	1.0207	1.0912	1.1138	7,491,303	201,344	(7,289,959)
1982-83	1.0570	1.0679	1.1288	8,455,960	346,283	(8,109,677)
1983-84	1.0578	1.0235	1.0827	9,154,915	518,291	(8,636,624)
1984-85	1.0641	1.0474	1.1145	10,203,504	370,506	(9,832,998)
1985-86	1.0423	1.0374	1.0813	11,032,865	407,693	(10,625,172)
1986-87	1.1571	1.0230	1.1837	13,059,749	854,824	(12,204,925)
1987-88	1.0810	1.0304	1.1140	14,548,109	571,371	(13,976,738)
1988-89	1.0486	1.0393	1.0898	15,854,675	2,287,498	(13,567,177)
1989-90	1.1118	1.0498	1.1672	18,505,063	7,133,033	(11,372,030)
1990-91	1.0273	1.0421	1.0705	19,809,670	3,570,985	(16,238,685)
1991-92	1.0271	1.0414	1.0696	21,188,858	4,873,688	(16,315,170)
1992-93	1.0085	1.0064	1.0149	21,505,287	945,024	(20,560,263)
1993-94	1.0199	1.0272	1.0477	22,530,400	881,142	(21,649,258)
1994-95	1.0079	1.0071	1.0151	22,870,074	1,258,995	(21,611,079)
1995-96	1.0004	1.0472	1.0476	23,959,121	534,652	(23,424,469)
1996-97	1.0167	1.0467	1.0642	25,496,815	7,127,060	(18,369,755)
1997-98	1.0204	1.0467	1.0680	27,230,599	4,706,220	(22,524,379)
1998-99	1.0367	1.0415	1.0797	29,401,505	2,864,723	(26,536,782)
1999-00	1.0386	1.0453	1.0857	31,920,931	1,219,792	(30,701,139)
2000-01	1.0422	1.0491	1.0933	34,900,013	2,073,768	(32,826,245)
2001-02	1.0445	1.0782	1.1262	39,303,693	460,000	(38,843,693)
2002-03	1.0445	0.9873	1.0312	40,531,016	761,542	(39,769,474)
2003-04	1.0263	1.0231	1.0500	42,557,926	773,263	(41,784,663)
2004-05	1.0218	1.0328	1.0553	44,911,884	452,866	(44,459,018)
2005-06	1.0157	1.0526	1.0692	48,018,786	1,339,689	(46,679,097)
2006-07	1.0216	1.0396	1.0620	50,997,014	6,064,787	(44,932,227)
2007-08	1.0172	1.0442	1.0622	54,168,601	4,121,237	(50,047,364)
2008-09	1.0163	1.0429	1.0599	57,415,246	1,424,330	(55,990,916)
2009-10	1.0102	1.0062	1.0165	58,360,757	1,496,698	(56,864,059)
2010-11	1.0143	0.9746	0.9885	57,691,221	1,257,308	(56,433,913)

**LEUCADIA WASTEWATER DISTRICT
APPROPRIATION LIMIT
FISCAL YEAR 2010-2011**

Fiscal Year	Total Appropriation	Amount
2010-2011	General District	6,061,704
	Current Construction/Capital	4,088,218
	Other Debt & Reserves Exp.	2,928,561
	Reserves	39,380,765
	Subtotal	52,459,248
	Less: Prior Reserves (Limited to above reserves)	42,203,830
	(Difference)	(2,823,065)
	Less: Voter Approved Debt Service	0
	Total Available	13,078,483
	Non-Proceeds of Taxes	11,821,175
	Appropriations Subject to Limit	\$ 1,257,308

Fiscal Year	Revenue	Total Revenue	Tax Revenue	Other Revenue
2010-2011	Service Charge	\$ 7,503,848	\$ 0	\$ 7,503,848
	Other Oper. Income	193,610	0	193,610
	Property Tax	1,200,000	1,200,000	0
	Other Non-Oper.	315,960	0	315,960
	Debt Service	0	0	0
	Less Voter Approved	0	0	0
	Subtotal	\$ 9,213,418	\$ 1,200,000	\$ 8,013,418
	Interest Income	440,000	57,308	382,692
	Other Reserve Income	3,425,065	0	3,425,065
	Total Revenue	\$ 13,078,483	\$ 1,257,308	\$ 11,821,175

Interest Income Allocation	\$ 1,200,000
/	\$ 9,213,418
=	13.0244823%
*	440,000
=	\$ 57,308

APPROPRIATION LIMIT WORKSHEETS
2010-2011

(2)				
	Total (1) 1/1/2009	Within District 1/1/2009	% of City	% of District
Carlsbad	104,652	28,891	27.6%	48.37%
Encinitas	64,145	30,843	48.1%	51.63%
Total		59,734	(to below)	100.0%

- (1) Population of Carlsbad & Encinitas per SANDAG regional estimates for 1/1/2009 (See Web Site)
 (2) District population per special request from SANDAG
 Latest estimate received May 2010 for Jan 2009

		2008-2009		2009-2010	
Population	%	Total cities (3) 1/1/2009	Total district (Calc) 1/1/2009	Total cities (3) 1/1/2010	Total district (Calc) 1/1/2010
Carlsbad	27.6%	105,055	29,002	106,804	29,485
Encinitas	48.1%	64,393	30,962	65,171	31,336
Total	(from above)	169,448	59,965	171,975	60,821
Percentage change				1.491%	1.429%

<u>Adjustment factor calculation</u>	2009-2010	<u>% CHANGE</u>	<u>FACTOR</u>
1 population change calculation		1.429%	1.0143
2 per capita personal income - (3)		-2.540%	0.9746
Adjustment Factor			0.9885

- (3) Per California department of Finance letter and attachments, dated May 2010

Encina Wastewater Authority Report
Regular Board Meeting
May 26, 2010

EWA Board of Directors - President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. **Authorization of General Manager's approval of the emergency contract with J.R. Filanc Construction Company for the Encina Oceans Outfall Protection Project.**

The Board of Directors authorized the General Manager to approve an emergency contract with J.R. Filanc Construction Company for the Encina Oceans Outfall Protection Project.

2. **Public Outreach Program to EAA's updated Business Plan under Strategic Focus Area #1: Environmental Performance, and the establishment of applicable management objectives.**

The Board of Directors approved the addition of a Public Outreach Program to EWA's updated Business Plan under the Strategic Focus Area #1.

3. **Rules and Regulations for Conducting the Encina Joint Advisory Committee, Encina Wastewater Authority Board of Directors, and Related Joint System Governance Committee meeting.**

The Board of Directors adopted the Rules and Regulations for Conducting the Encina Joint Advisory Committee,

Encina Wastewater Authority Report
Regular Board Meeting
May 26, 2010

EWA Board of Directors - President Juliussen and Director Sullivan reporting

EWA Board Meeting Action Items

1. **Authorization of General Manager's approval of the emergency contract with J.R. Filanc Construction Company for the Encina Oceans Outfall Protection Project.**

The Board of Directors authorized the General Manager to approve an emergency contract with J.R. Filanc Construction Company for the Encina Oceans Outfall Protection Project.

2. **Public Outreach Program to EAA's updated Business Plan under Strategic Focus Area #1: Environmental Performance, and the establishment of applicable management objectives.**

The Board of Directors approved the addition of a Public Outreach Program to EWA's updated Business Plan under the Strategic Focus Area #1.

3. **Rules and Regulations for Conducting the Encina Joint Advisory Committee, Encina Wastewater Authority Board of Directors, and Related Joint System Governance Committee meeting.**

The Board of Directors adopted the Rules and Regulations for Conducting the Encina Joint Advisory Committee,

4. Adoption of the 2011 Operating and Capital Budgets

The Board of Directors adopted the FY 2011 Operation, Maintenance, Administration, and Capital Improvement Program Budgets and forwarded the adopted budgets to the Joint Advisory Committee.

The Joint Advisory Committee adopted the FY 2011 Operation, maintenance, Administration and Capital Program Budgets and forward the recommended budget to the Boards and Councils of the Member Agencies.

Executive Session Items

5. The Board of Directors met in closed session to discuss with legal counsel on pending litigation per 54956.9(a) Louis B. Rubin and Leslie J. Rubin.

Following closed session, the Board denied the claim.

6. The Board of Directors met in closed session to discuss public employment, performance evaluation for the General Manager as per Government Code §54957.

There was no reportable action.

Community Affairs Committee Meeting Report


Presented by Director Don Omsted

Meeting held May 25, 2009

1. Review and discuss the draft text and layout of spring 2009 newsletter

The Committee reviewed and commented on the draft text for the summer 2010 newsletter. KATZ & Associates will make the recommended changes and forward the newsletter to staff and the Committee for further review.

MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Adoption of Fiscal Year 2011 (FY 11) Budget

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt the FY 11 Leucadia Wastewater District (LWD) Budget as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

Enclosed please find LWD's FY 2011 Budget (July 1, 2010 – June 30, 2011) for your review. The Capital Budget was reviewed by the Engineering Committee at its April 1 and May 10, 2010 meetings; the Personnel Budget was reviewed by the Human Resources Committee at its April 20, 2010 meeting. The overall Recommended FY 11 Operating and Capital Budgets were reviewed by the Board of Directors on May 19, 2010.

Following the May 19, 2010 Board of Director's meeting, staff was authorized to prepare the Final FY 11 Operating and Capital Budgets with direction that the Site Improvement Program Demonstration Garden Project should be eliminated and replaced with a more economical project to improve the northwest corner of the District's site.

Staff has completed changes as directed and subsequently prepared the final budget. Therefore, staff recommends that the Board of Directors adopt the FY 2011 Budget.


cal:PJB

Enclosure

MEMORANDUM

DATE: June 3, 2010

TO: Board of Directors

FROM: Paul J. Bushee, General Manager 

SUBJECT: **Public Hearing on a Proposal to Consider Collecting the District's Wastewater Service Charge for Fiscal Year 2011 on the San Diego County Tax Roll**

The purpose of this public hearing is to allow the LWD Board of Directors to receive and consider public comment on the following:

- 1) A proposal to collect LWD's wastewater service charges for FY 2011 on the County Tax Roll in the same manner, together with, and at the same time as general taxes; and,

The notice of this public hearing was posted at LWD beginning on May 20, 2010. The notice announcing the proposal to collect LWD's wastewater service charges on the County Tax Roll was advertised in the North County Times on May 25 and June 1, 2010.

DISCUSSION:

- 1) Collection of District Wastewater Service Charges for Fiscal Year 2011 on the Tax Roll of the County of San Diego

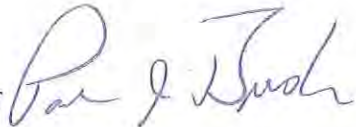
LWD has collected its wastewater service charges on the San Diego County Tax Roll, concurrent with general taxes, since 1979. Staff proposes to continue collecting its wastewater service charges in this manner for FY 11. As per Government Code Section 5473, LWD has made available, for public review and inspection, a report showing the amount of the proposed wastewater service charges for each parcel of real property receiving wastewater service.

It is necessary for the Board to consider all objections or protests to the report. If the Board of Directors finds that the protests are made by the owners of a majority of separate parcels of property described in the report, then the report shall not be adopted and the wastewater service charges shall be collected separately from the tax rolls. To date, no objections or protests have been filed with the LWD regarding this report.

After receiving public testimony, the Board of Directors will close the public hearing and may consider action on the proposed item during the regular meeting immediately following this public hearing.

cal:PJB

MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Adopt Resolution No. 2207 – A Resolution of the Board of Directors of the Leucadia Wastewater District Adopting and Approving the Report for the Collection of Wastewater Service Charges On County Tax Roll for the Fiscal Year July 1, 2010 to June 30, 2011

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2207 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

LWD's wastewater service charge has been collected on the San Diego County Tax Roll since 1979. Staff is proposing to continue this practice for FY 11. Prior to this item, the Board of Directors will have conducted a public hearing regarding the collection of the FY 11 sewer service charge on the county tax roll in accordance with Health and Safety Code Section 5473.

A written report was prepared and filed with the General Manager which contains a description of each parcel of real property and the amount of the wastewater service fee for each parcel for FY 2011. The fees in the report are based on the proposed FY 11 wastewater service fee of \$21.52 per month per equivalent dwelling unit (EDU) which is an increase from the existing wastewater service fee of \$19.56 per month per EDU.

Staff recommends that the Board adopt Resolution No. 2207 (attached) as presented, and/or take other action as appropriate.

cal:PJB

Attachment

RESOLUTION NO. 2207

A RESOLUTION OF THE BOARD OF DIRECTORS
OF LEUCADIA WASTEWATER DISTRICT
ADOPTING AND APPROVING THE REPORT FOR THE
COLLECTION OF WASTEWATER SERVICE CHARGES ON THE COUNTY TAX
ROLL FOR THE FISCAL YEAR JULY 1, 2010 – JUNE 30, 2011

WHEREAS, the Board of Directors of LEUCADIA WASTEWATER DISTRICT (LWD) has elected to have wastewater service fees for the Fiscal Year July 1, 2010 – June 30, 2011 (FY 2011) collected on the tax roll in accordance with Health and Safety Code Sections 5470-5474.10; and

WHEREAS, the current wastewater service fee for each equivalent dwelling unit (EDU) is \$19.56 per month (Existing Wastewater Service Fee); and

Whereas, the Board of Directors held a public hearing on July 9, 2010 and approved increasing wastewater service fees for the Fiscal Year July 1, 2010 - June 30, 2011 for each EDU to \$21.52 per month; and

Whereas, a written report was prepared and filed with the General Manager of this District, which written report contains a description of each parcel of real property receiving wastewater service and the amount of the wastewater service fee for each parcel for said fiscal year, which is based on the approved FY 2011 Wastewater Service Fee; and

WHEREAS, notice of the hearing on said report was published in the form and manner prescribed by law; and

WHEREAS, at the time stated in the notice, this Board of Directors did hear and consider all objections or protests to said report.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LWD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board of Directors hereby determines that the amount of the wastewater fee for each parcel for the Fiscal Year July 1, 2010 – June 30, 2011 shall be as described in said report.

Section 2. The report is hereby adopted and approved.

Section 3. The General Manager is authorized and directed to file with the Auditor of San Diego County a copy of said report with a statement endorsed thereon over his signature that it has been finally adopted by the Board of Directors.

Section 4. Effective July 1, 2010 this Resolution supersedes Resolution No. 2200.

PASSED AND ADOPTED by the Board of Directors at a meeting of LWD held June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allan Juliussen, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

DATE: June 3, 2010

TO: Board of Directors

FROM: Paul J. Bushee, General Manager *copy for P. Bushee*

SUBJECT: Adopt Resolution No. 2208 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) Approving the Recommended Encina Wastewater Authority (EWA) Fiscal Year 2011 (FY 11) Operating and Capital Budgets

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Adopt Resolution No. 2208 as presented.
2. Discuss and take other action as appropriate.

DISCUSSION:

The EWA Revised Basic Agreement (RBA) and Revised Establishment Document (RED) require that the governing body of each EWA member agency take action on the proposed annual budget. The recommended FY 11 budget was approved by the EWA Board of Directors and the Joint Advisory Committee on May 26, 2010, and has been forwarded to LWD for consideration. A breakdown of the costs follows:

Operating Budget

FY 11 = \$13,487,610

Capital Budget

FY 11 = \$6,998,167

These budget figures include funding for all *joint and non-joint* facilities operated by EWA. A copy of EWA's Budget is on file at LWD and is available upon request. LWD's share of the proposed FY 11 operating and capital budgets is \$1,946,818 and \$1,351,490 respectively.

Director Sullivan served on this year's EWA Policy and Finance Committee and participated in the detailed EWA budget deliberation process. Director Juliussen also served on the EWA Board and has reviewed the EWA Budget in detail. Furthermore, staff has reviewed the recommended budget documents in detail and is prepared to answer any questions the Board may have.

Resolution No. 2208 (attached) approves the EWA operating and capital budgets as required by EWA's RBA and RED. Staff recommends that the Board of Directors adopt the resolution as presented, and/or take other action as appropriate.

cal:PJB

Attachment

RESOLUTION NO. 2208

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
APPROVING THE ENCINA WASTEWATER AUTHORITY
FISCAL YEAR 2011
OPERATING AND CAPITAL BUDGETS**

WHEREAS, the City of Vista, City of Carlsbad, Buena Sanitation District, Vallecitos Water District, Leucadia Wastewater District and City of Encinitas are the "member agencies" of the Encina Wastewater Authority (EWA), a California joint powers authority; and

WHEREAS, the EWA member agencies are authorized and empowered to contract for the joint exercise of powers under the Government Code of the State of California for the operation, maintenance and administration of their jointly owned wastewater system, the Encina Joint System; and

WHEREAS, the member agencies recognize the need to operate, maintain and administer the Encina Joint System on a cooperative basis for the collection, transmission, treatment and disposal of wastewater, and the management of wastewater treatment byproducts; and

WHEREAS, LEUCADIA WASTEWATER DISTRICT (LWD) is party to certain documents entitled the Revised Basic Agreement and the Revised Establishment Document which establish the ownership, operation, maintenance and administration of the Encina Joint System and the EWA, respectively; and

WHEREAS, the Revised Basic Agreement governs the administration of the EWA and requires the preparation and approval by each of the member agencies of estimated Operating and Capital Improvement Program Budgets on an annual basis; and

WHEREAS, the Fiscal Year 2011 (FY 11) EWA Operating and Capital Budgets were approved by the EWA Joint Advisory Committee and the EWA Board of Directors on May 26, 2010, in the following amounts: Operating Budget – **\$13,487,610**; and Capital Budget – **\$6,998,167** ; and

WHEREAS, the EWA Joint Advisory Committee and the EWA Board of Directors recommend member agency approval of the FY 11 EWA Operating and Capital Budgets in the aforementioned amounts; and

WHEREAS, copies of the FY 11 EWA Operating and Capital Budgets were reviewed by the LWD Board of Directors at its June 9, 2010 Board of Directors meeting;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. Approval of the recommended FY 2011 Encina Wastewater Authority Operating Budget as presented in the following amount: **\$13,487,610.**

Section 2. Approval of the recommended FY 2011 Encina Wastewater Authority Capital Budgets in the following amount: **\$6,998,167.**

Section 3. Effective July 1, 2010 this Resolution supersedes Resolution No. 2198.

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allan Juliussen, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Professional Services Agreement with Brownell & Duffey, CPA's, for Financial and Accounting Services

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute a two-year professional services agreement with Brownell & Duffey, CPA's, for Accounting and Financial Services in an amount not to exceed \$199,800.
2. Discuss and take other action as appropriate.

DISCUSSION:

Brownell & Duffey, Certified Public Accountants (B&D) has been providing accounting and financial services for the Leucadia Wastewater District (LWD) since 2000. Their current agreement, which began July 1, 2008, expires on June 30, 2010. This agenda item requests authorization for the General Manager to execute a professional services agreement with B&D for the period July 1, 2010 to June 30, 2012.

B&D's service to LWD over the past ten years has been excellent. Mr. Richard Duffey, one of B&D's principals, has an excellent working knowledge of LWD and the Encina Wastewater Authority. In particular, he has been instrumental in ensuring the high quality of LWD's general accounting and financial functions including preparation for the annual audits.

The attached Scope of Work details specific tasks to be accomplished. These tasks include: reconciling LWD's expenses and revenues; preparing financial records for the year-end audit; assistance with the preparation of the Comprehensive Annual Financial Report (CAFR); and, providing executive level financial advice and support to LWD staff. Additional monthly, quarterly, and year-end tasks are also included.

The proposed annual fee for B&D services is \$99,900 per year for a total of \$199,800 over the two-year agreement period. Sufficient funds to cover B&D services for Fiscal Year 2011 are included in the recommended annual budget.

Therefore, staff recommends that the Board of Directors authorize the General Manager to execute a two-year professional services agreement with Brownell & Duffey, CPA's, for Accounting and Financial Services in an amount not to exceed \$199,800

cal:PJB

Attachment

ATTACHMENT " A"

**LEUCADIA WASTEWATER DISTRICT
ACCOUNTING SERVICES**
Scope of Work, Hours and Fees
to be Provided by **Brownell & Duffey, CPA's**
Period July 1, 2010 through June 30, 2012

TASK ELEMENT	HOURS			TOTAL AMOUNT
	TOTAL	STAFF	PARTNER	
1. MONTHLY TASKS ELEMENT				
1.1 Reconcile District bank accounts to General Ledger	3.0	2.0	1.0	
1.2 Review daily cash receipts before posting to General Ledger	1.0	0.0	1.0	
1.3 Reconcile accounts & prepare accruals prior to production of monthly financial reports. Review monthly investment statements, post monthly investment activity to General Ledger and reconcile investment accounts to General Ledger. Reconcile monthly cash flow report to General Ledger. Post monthly depreciation expense. Calculate accrued interest	7.0	0.0	7.0	
1.4 Production of Financial Reports Production of Fundware Financial Reports. Analyze Fundware reports and correct General Ledger as needed. Report unusual monthly budget variances and abnormalities to management. Production of reports &	3.0	0.0	3.0	
1.5 Financial management support Respond to questions on financial matters from LWD mgmt & staff, assist with various governmental reports, assist with LWD policy & procedure updates, and other general financial management support	13.0	0.0	13.0	
1.6 Attend weekly staff meetings	3.0	0.0	3.0	
1.7 Attend monthly board meetings	2.0	0.0	2.0	
Subtotal	32.0	2.0	30.0	
Frequency per year	12	12	12	
Total Annual Hours	384.0	24.0	360.0	
Hourly Rate		\$ 70.00	\$ 145.00	
Amount		\$ 1,680.00	\$ 52,200.00	\$ 53,880.00
2. QUARTERLY TASKS ELEMENT				
2.1 Prepare LWD Board Quarterly Treasurer's Report	3.0	0.0	3.0	
2.2 Review quarterly payroll tax returns before filing	1.0	0.0	1.0	
2.3 Reconcile payroll withholding accounts	3.0	1.0	2.0	
2.4 Review Batiquitos Pump Station billing to City of Encinitas	1.0	0.0	1.0	
2.5 Prepare budget vs. actual schedules. Attendance at Budget Review meetings. Post approved budget transfers and	7.0	0.0	7.0	
Subtotal	15.0	1.0	14.0	
Frequency	4	4	4	
Total Annual Hours	60.0	4.0	56.0	
Hourly Rate		\$ 70.00	\$ 145.00	
Amount		\$ 280.00	\$ 8,120.00	\$ 8,400.00

TASK ELEMENT	HOURS			TOTAL AMOUNT
	TOTAL	STAFF	PARTNER	
3. YEAR END TASKS ELEMENT (Calendar and Fiscal)				
3.1 Assist & review IRS Form W-2's, W-3, and EDD Form DE-7 Annual Payroll Returns	2.0	0.0	2.0	
3.2 Assist Review IRS Forms 1099's and 1096 Annual Transmittal of US Information Returns	1.0	0.0	1.0	
3.3 Prepare financial records for annual audit				
3.3-1 Post closing entries and run various year-end Fundware re	2.5	0.0	2.5	
3.3-2 Analyze and accrue accounts receivable and interest receivable and prepare schedules	6.0	0.0	6.0	
3.3-3 Analyze investment holdings and prepared year-end schedules	2.5	0.0	2.5	
3.3-4 Analyze and accrue prepaid expenses and deposits and prepare schedules	2.0	0.0	2.0	
3.3-5 Analyze fixed asset acquisitions and dispositions. Capitalized fixed asset additions and adjust for Dispositions and prepare schedules. Calculate depreciation expense and prepare schedules. Post	53.0	3.0	50.0	
3.3-6 Analyze and accrue various liability accounts, such as accounts payable, developer deposits, payroll, payroll taxes and benefits, and prepare schedules	15.0	0.0	15.0	
3.3-7 Analyze and schedule long term debt accounts	2.5	0.0	2.5	
3.3-8 Analyze and schedule YTD revenue & expense accounts	3.5	0.0	3.5	
3.3-9 Analyze reserves and prepare schedule of activity	4.5	0.0	4.5	
3.3-10 Coordinate timing of audit and field questions from Auditors	18.0	0.0	18.0	
3.3-11 Draft financial stmts & review with auditors along with notes	35.0	0.0	35.0	
	144.5	3.0	141.5	
3.4 Assist with MD&A for audit report. Discuss with management implications of audit on policies, budgeting, fundware accounting, etc.	13.5	0.0	13.5	
3.5 Assist with Comprehensive Annual Financial Report and CAFR award submittal	40.0	0.0	40.0	
3.6 Preparation of State Controller Report	4.0	0.0	4.0	
3.7 Assist staff with preparation of annual District budget	24.0	0.0	24.0	
3.8 Input approved budget into Fundware with Acct Tech assistance	12.0	0.0	12.0	
3.9 Update financial plan model with audited actual figures				
Analyze & discuss results with management	20.0	0.0	20.0	
Subtotal (Supervision included)	261.0	3.0	258.0	
Frequency	1	1	1	
Total Annual Hours	261.0	3.0	258.0	
Hourly Rate		\$ 70.00	\$ 145.00	
Amount		\$ 210.00	\$ 37,410.00	\$ 37,620.00
TOTAL ANNUAL HOURS AND COSTS	705.0	31.0	674.0	\$ 99,900.00

MEMORANDUM

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Professional Services Agreement with Dudek & Associates, Inc. for Engineering Consulting Services

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute a two-year professional services agreement with Dudek & Associates, Inc. for Engineering Consulting Services in an amount not to exceed \$240,000.
2. Discuss and take other action as appropriate.

DISCUSSION:

Dudek & Associates, Inc. (Dudek) provides engineering consulting services for the Leucadia Wastewater District (LWD). Their current agreement, which began on July 1, 2008, expires on June 30, 2010. This agenda item requests authorization for the General Manager to execute a professional services agreement with Dudek for the period July 1, 2010 to June 30, 2012.

Dudek has provided LWD's District Engineering services since 1996. Through their experience at LWD, they have gained a unique working knowledge of the District and the technical components of our collection system. For this reason, staff is recommending that Dudek continue to provide engineering consulting services.

The attached Scope of Work details specific tasks to be accomplished. These tasks include services that support our District Engineering and Capital Improvement Program.

The proposed annual fee for Dudek services is \$120,000 per year for a total of \$240,000 over the two-year agreement period. Sufficient funds to cover these services for Fiscal Year 2011 are included in the recommended annual budget.

Staff recommends that the Board of Directors authorize the General Manager to execute a two-year professional services agreement with Dudek & Associates.

cal:PJB

Attachment

EXHIBIT A SCOPE OF WORK

Dudek, Inc. (Consultant) shall provide the following services, which are necessary to continue District Engineering (DE) and Capital Improvement Program Management (CIPM) Consulting Services. General descriptions of the respective consulting services to be provided at the discretion of the District are as follows:

1. District Engineering

- Provide general Professional Engineering guidance to the District staff and Board of Directors;
- Attend Board Meetings and Engineering Committee Meetings;
- Interface with District Legal Counsel and other District consultants;
- Represent the District in meetings and matters relating to land development, District planning, interagency relations, and other District matters;
- Interface with the general public and District customers;
- Interpret the District's standard specifications and policies as related to engineering issues;
- Complete specific miscellaneous requested and mutually agreed DE related tasks.
-

2. Capital Improvement Program Management

- Attend Board Meetings and Engineering Committee Meetings, as requested;
- Assist with technical review of CIP projects;
- Attend CIP project review and scheduling meetings providing minutes and distribution as required;
- Attend contractor pre-bid meetings and bid openings, as requested by the District;
- Provide contractor construction bid evaluations;
- Assist District with preparation, distribution and advertisement of District RFP's;
- Assist the District with long range planning and implementation of the Wastewater CIP;
- Assist with preliminary identification and direction of permitting activities for CIP projects;
- Assist with financial matters such as grant requests, loan documents, bonds, letters of credit and credit/rebates for energy saving projects;
- Assist with CIP project scheduling as requested by District; and
- Complete specifically requested and mutually agreed upon CIPM related tasks.

The DE and CIPM services shall be billed and tracked on a time and materials basis with initial estimated limits of \$60,000 for each component. The DE and CIPM budgets augment each other, only as necessary, and to the extent that the total initial annual fee authorization of \$120,000 is not exceeded without further District authorization.

The hourly billing rate for Steve Deering and Michael Metts will be \$205 each. Support staff will be billed in accordance with the Dudek current Standard of Charges (attached). Expended-to-date and projected fees will be reviewed by Consultant with the District on a monthly basis at the time of invoicing. Consultant may request consideration by the District for additional fee authorization during the agreement period based on mutually anticipated and agreed need.

MEMORANDUM

Date: June 3, 2010
To: Board of Directors
From: Paul J. Bushee, General Manager 
Subject: **Amendment No. 2 to the Dudek Agreement for Construction Management Services for the Site Improvement Project**

RECOMMENDATION:

Staff and the Engineering Committee requests that the Board of Directors:

1. Authorize the General Manager to execute Amendment No. 2 to the Dudek Construction Management Services Agreement for the Site Improvement Project in an amount not to exceed \$120,000.
2. Discuss and take other action, as appropriate.

DISCUSSION:

This item was reviewed by the Engineering Committee at its May 10, 2010 meeting. The Committee concurred with staff to bring this item forward for consideration.

In February 2007, the Board of Directors awarded an agreement for Construction Management (CM) Services for the District's Site Improvement Project to Dudek in the amount of \$998,138. As you may recall, the Scope of Work for the services to be provided included:

1. General Project Management and Coordination
2. Construction Document Review - including constructability review and construction contractor pre-qualification
3. Construction Management
4. Construction Inspection Services

In October 2009, the Board authorized the execution of Amendment No. 1 to the Dudek agreement in an amount not to exceed \$83,996 raising the total contract amount to \$1,082,134. The actual substantial completion date of construction was November 3, 2009 instead of the projected completion date of October 28, 2009. Subsequently, contract closeout; including correcting punch list items, settling claims and change orders, and warranty documentation; was not completed until January 2010. Dudek continued to provide CM Services until contract closeout was complete. Additionally, Dudek provided CM services during the installation of the Photovoltaic (PV) System. In providing this continued service, Dudek exceeded the approved budget by more than \$160,000. Overall, the Dudek team provided excellent CM and inspection services throughout the project.

Staff recently met with Dudek to discuss these issues. As a result of these meetings, staff has negotiated a price of \$120,000, which staff believes to be fair and reasonable. Attached please find Dudek's request for the contract amendment for your review. Mr. George Litzinger of Dudek will be on-hand at the upcoming meeting to respond to any questions the Board may have.

Based on this information, staff is recommending that the Dudek Construction Management Services agreement be amended in an amount not to exceed \$120,000, which will bring the total not to exceed amount for the contract to \$1,202,134.

FISCAL IMPACT:

There is sufficient funding in the Site Improvement Account of the Capital Budget to cover the additional cost of this contract amendment.

rym:PJB

Attachment



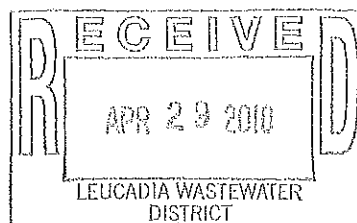
*Construction Management,
Engineering, and
Environmental Sciences*

1646 S. Rancho Santa Fe Rd,
Suite 201,
San Marcos, CA 92078

(760) 744-4578
(760) 744-4570 Fax

April 27, 2010

Mr. Paul Bushee
General Manager
Leucadia Wastewater District
1960 La Costa Avenue
Carlsbad, CA 92009



Subject: Contract Budget Amendment Request - Construction Management Services

Mr. Bushee,

Attached, please find the following three documents:

Invoice #20100954 for \$30,142.00. This invoice covers the remaining amount available in the current PO that was increased by Amendment No.1. We made a separate invoice so it could be processed while the District reviewed our change order request.

Contract Amendment Authorization in the amount of \$120,000. As discussed, the construction contract duration for the project exceeded the approved completion date of October 18, 2009. However, it wasn't until early 2010 by the time all of the closeout documents, claims and punchlist work were completed by Jaynes Corporation. Consequently, Dudek continued to provide CM and inspection services through out this time until all of the work was completed.

In doing so, unfortunately Dudek significantly exceeded the approved budget by more than \$160,000, without receiving prior approval from the District. In negotiations with the District, Dudek agreed to reduce this amount to \$120,000, and we appreciate the District for this. Therefore, Dudek is requesting an Amendment (No. 02) to its current contract for \$120,000.

Invoice #20100955 for \$119,998.50. If the District approves our request for an Amendment, this invoice covers the amount of Amendment No.2, except for \$1.50.

This will closeout the project as far as Dudek is concerned, and Dudek wants to thank the District for the opportunity to provide CM and inspection services on this project. It's a great project that we are very proud of, and look forward to working with the District in the future.

I put the originals in the mail today.

Please call if you have any questions or need additional information. I can be reached on my cell phone at 619-980-7048.

Sincerely,



George Litzinger
CM Division Manager
Dudek

MEMORANDUM

Ref: 10-2506

DATE: June 3, 2010
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: ADS Corporation Agreement for Flow Monitoring, Data Analysis and Presentation, and Maintenance for Seven (7) District Flow Meters

RECOMMENDATION:

Staff requests that the Board of Directors:

1. Authorize the General Manager to execute a three year professional services agreement with ADS Corporation (ADS) for the maintenance of and analysis of data from seven (7) permanently installed flow meters in an amount not to exceed \$42,840 per year for a total of \$128,520 over a three year period.
2. Discuss and take other action as appropriate.

DISCUSSION:

In October 2007, the Board of Directors approved a contract with ADS for the installation of seven permanent flow meters in the District's collection system. Seven meters were installed at the following locations:

<u>Meter No.</u>	<u>Location</u>
L1	Highway 101
L2	Olivenhain Road
L3	South Green Valley
L4	La Costa Avenue
L5	North Green Valley
L6	Saxony Pump Station (Clamp-on flow meter)
L7	La Costa Pump Station (Clamp-on flow meter)

In July of 2008 and, again in July of 2009, the District executed one-year agreements with ADS for equipment maintenance, data collection, analysis, and reporting services at an annual cost of \$47,930. Recently, staff met with ADS Corporation to negotiate the continuance of these services. As a result, staff is recommending a three-year contract for FY's 2011, 2012, and 2013. The annual cost of these same services is \$42,840 for a total 3 year cost of \$128,520. This represents an annual cost savings of \$5,090 per year (total savings of \$15,270). The attached scope of work is provided for your review.

FISCAL IMPACT:

Sufficient funds have been appropriated in the FY 11 Operating Budget to cover the costs associated with this agreement.

Is:PJB
Attachments

ATTACHMENT A

SCOPE OF WORK

ADS will operate a flow meter network of seven (7) meters for the Leucadia Water District ("District"). The work will be performed as set forth below:

I. Comprehensive Service - ADS will provide services to maintain and operate the flow metering equipment (July 1, 2010 through June 30, 2013).

- 1) **Diagnostics:** Remote diagnostic inspection of all equipment using the most current procedures and programs from its facilities in San Diego, CA or other service locations.
- 2) **Repair:** Repair and preventative maintenance services, including battery replacement (assuming a 15-minute sample rate), necessary to keep the equipment operating in accordance with the manufacturer's design specifications. ADS will respond to a malfunction within two (2) business days and perform repairs or temporary repairs within (2) business days thereafter. The types of conditions to be repaired and repair services to be performed under this Agreement include but are not limited to the following:
 - Communication link failure - including control boards, modem, and modem interface;
 - Depth sensor replacement - A depth sensor shall be considered for replacement if the sensor has less than four (4) good sensor pair firing in both directions;
 - Low battery voltages - Battery voltages shall be considered as being low when the voltage is less than 9.5V;
 - Velocity sensor replacement - A velocity sensor shall be considered for replacement if the sensor readings are a constant value or zero, indicating a loss of sensitivity;
 - Sensor scrubbing;
 - Pressure sensor replacement; and
 - Level sensor replacement.
- 3) **Hydraulic Confirmations:** ADS will perform annual field confirmations according to ADS's current internal quality procedures for all of the ADS FlowShark™ flow monitors including:
 - Verification of the depth of flow measurement
 - Verification of the velocity measurement
 - Manual field flow to monitor flow comparison
 - Pipe condition assessment
 - Statement of confirmation

- 4) **Service Schedule:** The field service shall occur during the normal operating hours of 8:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. Monday through Friday (excluding holidays).
- 5) **Service Statement:** ADS shall prepare a statement of repair service whenever service or diagnostic functions are performed. These forms shall be submitted to the District each month as an attachment to the monthly invoice.
- 6) **Primary Contact:** ADS shall designate a field service representative who shall be the primary contact with the District for the resolution of field problems.

II. Data Analysis, Alarming, and Reporting Services (July 1, 2010 through June 30, 2013)

Data services will be conducted from our National Data Center where trained Data Analysts utilize IntelliServe™ and Profile® software, as well as Six Sigma quality assurance procedures to maximize data usability and ensure data up-time.

- 1) **Data Collection and Diagnosis:** Raw data will be uploaded from the flow meters every twenty-four (24) hours to the IntelliServe™ web hosted system. ADS data analysts will review the data (e.g. bi-weekly) to verify that equipment is in working order and will dispatch ADS field crews to perform equipment repair or hydraulic confirmations as needed.
- 2) **Data Editing and Analysis:** A trained ADS data analyst will use ADS Profile® software to directly calculate flow using the continuity equation from recorded depth and average velocity data. Flow quantities as determined by the continuity equation will be plotted. The analyst will also utilize scatter plots (depth vs. velocity readings) and field hydraulic confirmation both to verify monitor accuracy.
- 3) **Data Reporting:** The Final flow data will be reported to the District on a monthly basis via our IntelliServe™ web hosting system, no later than thirty (30) days after the end of the monthly monitoring period, and will include the following.
 - Key manhole identification, pipe diameter, pipe shape, and silt levels.
 - Days of the week constituting the long table, up to seven (7) days.
 - Depth of flow in fifteen (15) minute intervals from 0:00 to 23:45
 - Average Velocity in fifteen (15) minute increments in feet per second (fps).
 - Flows calculated in fifteen (15) minute increments in millions of gallons per day (mgd).
 - Minimum and maximum flows with time of occurrence measured daily in millions of gallons per day (mgd).
 - Average weekly flow measured in millions of gallons per day (mgd).
 - Daily and weekly flow totals in millions of gallons
 - Data provided in hardcopy and electronic format
- 4) **Data Alarming:** The IntelliServe™ web hosting system will send out real-time alarms (via the web, pagers, cell phones, emails) if any set triggers are reached at the individual flow meters. Alarm triggers can be set for High Depth and Low Flow.

III. Exclusions

The types of services excluded under this comprehensive service agreement include the following:

- Civil Engineer's Stamp on any plans for submitted for permitting;
- Work conducted outside of Service Schedule;
- Changes or alterations in specifications;
- Painting or refinishing or furnishing materials therefore except as damaged by ADS during service work;
- Installation, moving, or removing of equipment unless required as part of the repair process;
- Repairs made necessary due to the negligence of the District, its employees, agents, invitees, or contractors;
- Repairs made necessary due to attempts by District to repair or maintain the equipment unless authorized by ADS
- Maintenance and repair necessary to put equipment not under the comprehensive scheduled service contract in good repair;
- Equipment repair or replacement outside manufacturer's design specifications when knowingly directed by District; and
- Repairs made necessary due to events beyond ADS's control (*force majeure*).

IV. District Responsibilities

- 1) Access to the site of work with sufficient area for placement of personnel and equipment, including all right-of-way and ramps, if required. This includes, but is not limited to, exposing manholes, clearing easements and/or constructing roads or ramps suitable for truck/van, if necessary.
- 2) Pay all local licenses and permits fees, if required;
- 3) Assist in obtaining and complying with any special permits;
- 4) Ensure that selected sites have been jet cleaned to minimize hydraulic deficiencies; and
- 5) Provide any information concerning bypasses, overflows, base flows, critical surcharge areas, and maintenance habits

V. Pricing

**Three-Year Service Period
July 1, 2010 - June 30, 2013***

Item	No of Flow Monitors	Monthly amount per monitor	Total No. of Monitor- Months per year	Annual Amount**
Service and Data Analysis - Sites 1-5	5	\$ 500.00	60	\$ 30,000.00
Service and Data Analysis - Sites 6-7	2	\$ 395.00	24	\$ 9,480.00
IntelliServe - Operation and Data Hosting	7	\$ 40.00	84	\$ 3,360.00
2010-2011 Total Annual Fee:				\$ 42,840.00
2011-2012 Total Annual Fee:				\$ 42,840.00
2012-2013 Total Annual Fee:				\$ 42,840.00
Total 3-Year, Contract Amendment Amount:				\$128,520.00

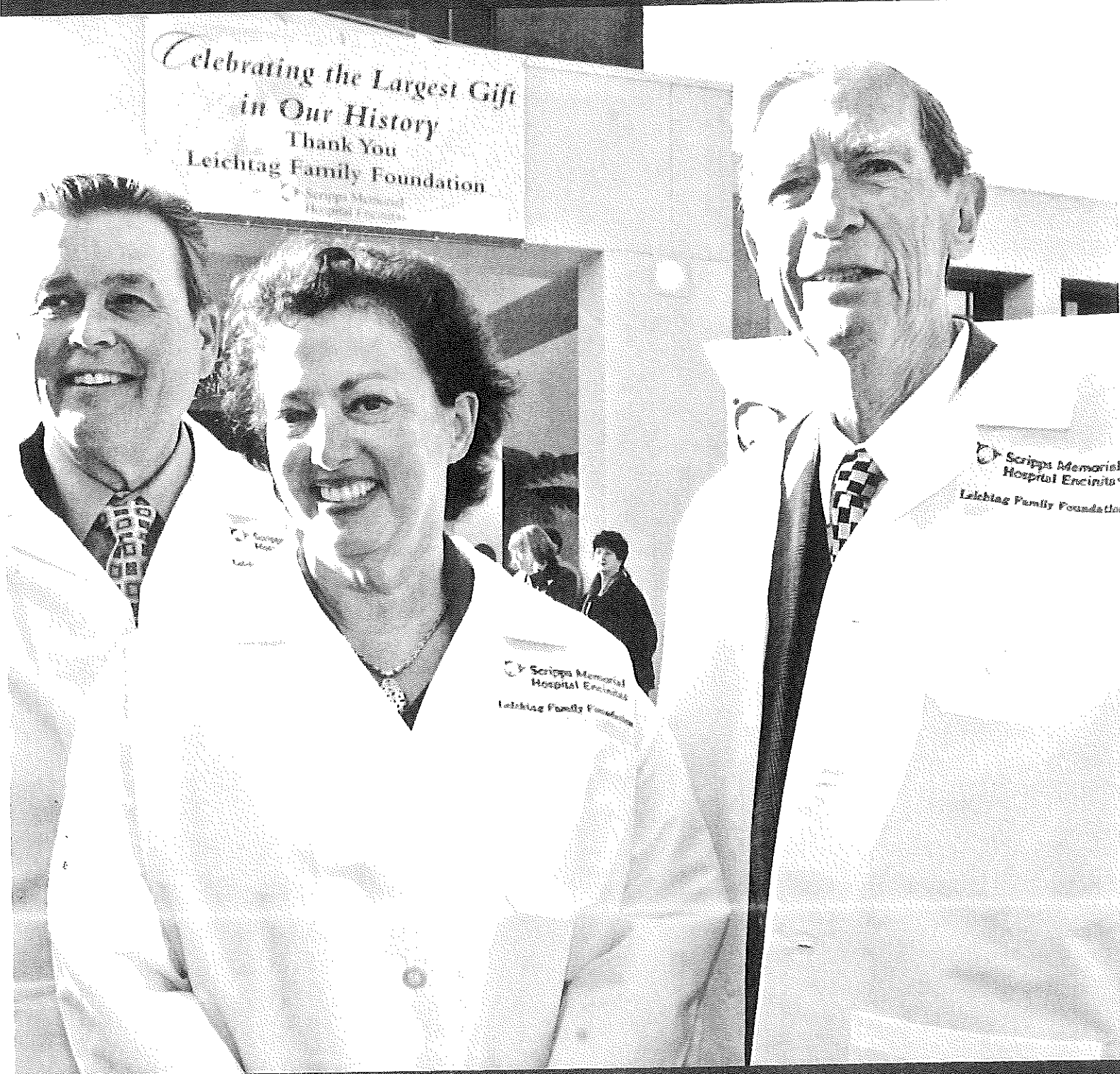
* Pricing is valid for the three-year contract period. ADS reserves the right to request reasonable pricing increases for contract extensions for periods after June 30, 2013.

** Payment due within 15 days of receipt of monthly invoice.

SCRIPPS MEMORIAL HOSPITAL ENCINITAS

STEWARDSHIP REPORT TO OUR COMMUNITY

FISCAL YEAR 2009





David Kulchin, pictured with his wife, Ann, is the new chairman of the Scripps Encinitas community advisory board.

Leading the Way: David Kulchin Begins Term as Community Advisory Board Chairman

Bringing new leadership to the Scripps Memorial Hospital Encinitas community advisory board, David Kulchin's term as board chairman is underway, following the successful chairmanship of Ruby Edman. David has a long history of service at Scripps Encinitas, and this is his second appointment as chairman.

From his first gift to Scripps Encinitas in 1988, David and his wife, Ann, have been deeply committed to our nonprofit hospital and their impact has been widespread.

Having served as director of human resources for Hughes Aircraft Company in Carlsbad and a professor at the University of California, San Diego, and National University, David brings a unique perspective and wealth of knowledge to his new position. As board chairman, he is committed to continuing the board's efforts to raise awareness about the philanthropic needs at Scripps Encinitas and promote our quality patient care services.

He is also past president of the board of the Boys and Girls Club of Carlsbad, past president of the Carlsbad Hi-Noon Rotary Club, and serves on the board of the Leucadia Wastewater District.

David is joined by several new board members, including: Perry Herst, former director of Tishman International Companies; Judi Mezzullo, immediate past chair of the Scripps Encinitas Circle of Life 100; Suzanne Dimeff, estate planning attorney; Dave Roberts, councilmember, City of Solana Beach; Miranda Klassen, vice president, San Diego Trust Bank; Kevin Crawford, fire chief, City of Carlsbad; and Laurie Joseph, community advocate.

Scripps Health Foundation Staff at Scripps Memorial Hospital Encinitas

John B. Engle

*Senior Corporate Vice President and
Chief Development Officer*

Anamaria Repetti

Senior Director of Development

Dave Williams

Senior Director of Gift Planning

John Ciullo

Director of Development

Cathy Terrones

Director of Development

Megan Sinton

Capital Campaign Coordinator

Aline Mosser

Administrative Assistant



You're Invited to
Leucadia Wastewater District's
ANNUAL EMPLOYEE BARBEQUE

Thursday, July 15, 2010

12:00 Noon

Stagecoach Park Area #1, Carlsbad, CA

BBQ FAVORITES

**BUCKBOARD
CATERING**

Chicken

Tri Tip Sirloin

BBQ Baked

Beans

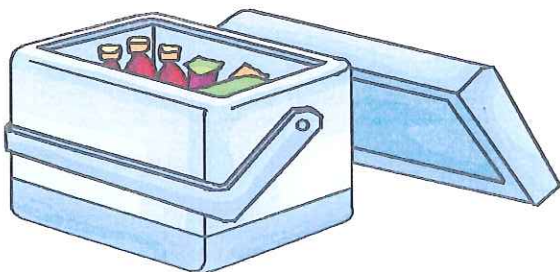
Garden Salad

Fresh Fruit

Country Rolls

Dessert

*Tortilla Chips &
Salsa*



RSVP: Trisha by Thursday, July 8, 2010



California Special Districts Association

2010 Conference & Exhibitor
Registration Materials

Annual Conference & Exhibitor
Showcase September 14-16, 2010
San Francisco, CA

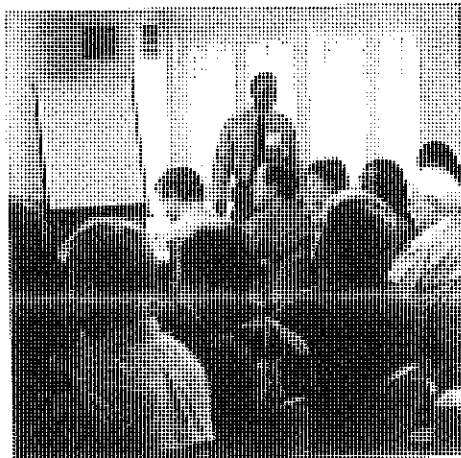
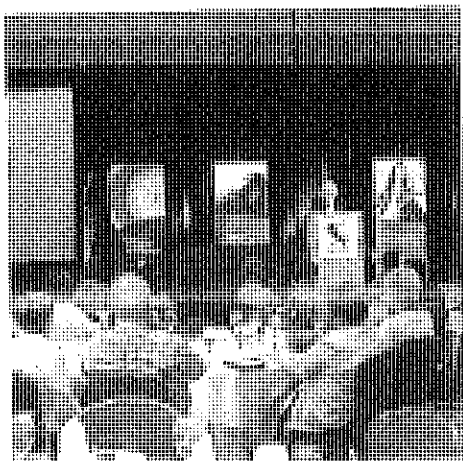
The CSDA Annual Conference and Exhibitor Showcase is the one conference special district leaders can't afford to miss!

Today's leaders are confronted with challenges and opportunities that have never been more dynamic or complex. This conference will help special district leaders effectively understand and manage these forces to become the most effective leaders in the field.

The CSDA Annual Conference and Exhibitor Showcase is an educational opportunity specifically designed for special district management and operations. Individuals who benefit from this conference include: directors, trustees, general and assistant managers, financial managers, supervisors, board secretaries and other special district staff members.

Attendees will benefit by:

- Interacting with industry experts.
- Hearing success stories from colleagues.
- Learning about the challenges and solutions from special district case studies.
- Being the first to hear about special district industry trends.
- Gaining knowledge from nationally recognized speakers.
- Attending specialized workshops and sessions designed to address the needs of today's special district.
- Meeting one-on-one with industry suppliers who understand your needs.
- Attending numerous networking opportunities.
- Making new contacts and maintaining key relationships.
- Earning Credit Incentive Points (CIPs) from the Special District Risk Management Authority.
- Learning how to think strategically in changing and difficult times.



"The current and relative information presented at the CSDA Annual Conference by the keynote speakers and in the breakout sessions keep me informed, energetic, excited, and focused on doing my job as a board member."

— John G. Holbrook, South San Joaquin Irrigation District

MONDAY, SEPTEMBER 20

9:00 – 11:00 a.m.	Special District Administrator (SDA) Exam – by the Special District Leadership Foundation
9:00 a.m. – 4:00 p.m.	Pre-Conference Workshop #1: Special District Leadership Academy Module 1: Governance Foundations
9:00 a.m. – 4:00 p.m.	Pre-Conference Workshop #2: Effective Strategic Planning for Your Special District
Noon - 5:00 p.m. (11 a.m. check-in)	3rd Annual CSDA Golf Tournament
1:30– 4:30 p.m.	Orange County Sanitation District & Ground Water Replenishment System Plant Tours Limited seating. Join us for a special tour of the OCSD/GWRS facilities. (see page 8 for details)
6:00 – 8:00 p.m.	CSDA Business Affiliates & Golf Awards Reception hosted by the Independent Special Districts of Orange County (ISDOC) ALL ATTENDEES WELCOME!!

TUESDAY, SEPTEMBER 21

9:00 – 10:45 a.m.	Welcome by Newport Beach Mayor Keith Curry Opening Keynote: Presentation and Continental Breakfast: "At the Heart of Leadership" by Tom Flick, Former NFL Quarterback
11:00 a.m. – 12:00 p.m.	Breakout Sessions <ul style="list-style-type: none"> - Governance: Must Have Board/GM/Staff Communication Protocols – Liebert, Cassidy, Whitmore - Getting Reimbursed! Understanding SB90 and State Mandated Cost Reimbursement for Special Districts – Nichols Consulting and Local Government Consultants - Expert Panel: Why the Delta Matters to Your District – An Update on Major Water Issues, Legislation & the Statewide Bond – Best, Best and Kreiger - The Do's and Don'ts in Elections & Campaigns – ROM Consulting - Media Relations: Putting Your Best Face Forward - AB 1234 Required Ethics Training (Part 1) – Meyers Nave



Tuesday, September 21 9:00 to 10:45 a.m.

Opening Keynote Session: Tom Flick - "At the Heart of Leadership"

As a motivational speaker and training consultant, Tom Flick has tackled the business world with the same passion, focus and spirit that earned him honors as a collegiate and NFL quarterback. For over ten years, Tom Flick has helped Fortune 500 companies and leading organizations meet the challenges of today's business environment.

"At the Heart of Leadership" presents the core drivers for the next great transformation of business. From corporate titans to public agencies, the skill and capacity to capture the hearts of people will be the decisive factor. No longer can one charismatic individual lead the vision alone. The catalyst for sustained high-level performance is leadership, from top-to-bottom, which empowers every individual.

TUESDAY, SEPTEMBER 21 (continued)

Noon – 2:00 p.m.

Exhibitor Hall Grand Opening & Lunch

2:00 – 3:15 p.m.

Super Session: "Work Like Your Dog: New Dimensions in Team Building" by Matt Weinstein
Awards presented: Board President of the Year and General Manager of the Year



**Tuesday, September 21
2:00 – 3:15 p.m.**

Super Session: Matt Weinstein – "Work Like Your Dog: New Dimensions in Team Building"

Matt Weinstein is the nation's foremost authority on the use of fun and humor in team building. Called "The Master of Playfulness" by PEOPLE Magazine and "America's Pied Piper of Play" by the Houston Post, his playful vision has been the subject of dozens of national newspaper articles, magazine features and television appearances. Matt Weinstein has recently been featured in The Wall St. Journal, The Los Angeles Times and CBS This Morning.

One way to work smarter, not harder, is to learn the skills of working like your dog. Dogs approach their work with dedication, loyalty, sensitivity and love, and also with joy, enthusiasm and a willingness to see their work as play. Based on Matt Weinstein's business bestseller, *Work Like Your Dog*.

3:30 – 4:30 p.m.

Breakout Sessions

- **Governance: Effective Leadership – 6 Must Have Best Practices** - BHI Consulting
- **Other Post Employment Benefits (OPEB) – Understanding the Reporting Requirements & Your Districts Options to Fund Them** - PARS
- **Navigating Permitting & Regulatory Approvals for Your Solar/Renewable Energy Project** – Best, Best and Kreiger
- **Keeping Up on LAFCo Issues & Trends** – Orange County LAFCo
- **How to Identify and Implement New Revenue Options for Your District** – NBS
- **AB 1234 Required Ethics Training (Part 2)** – Meyers Nave
- **Prevention Link - An Online Communication and Training Network for Your Agency** – Target Safety

5:30 – 7:00 p.m.

President's Reception in the Exhibit Hall **(ALL ATTENDEES WELCOME)**

WEDNESDAY, SEPTEMBER 22

9:00 – 10:45 a.m.

SDRMA General Session/Keynote/Breakfast Dick Ruhe, Ph.D. – "Leadership for a Reenergized Workforce" - SDRMA Safety Awards will be presented




**Wednesday, September 22
9:00 – 10:45 a.m.**

Keynote Session: Dick Ruhe, Ph.D. – "Leadership for a Reenergized Workforce"

Dr. Dick Ruhe is a specialist on leadership, change, quality and teambuilding. As a senior consulting partner for the Ken Blanchard Companies, he is the author of the training program Total Quality Leadership.

During this dynamic presentation, learn why good performers sometimes take so long to provide effective leadership. Leaders know how to preserve the organization's values while changing the way it operates. It is important to retrain and redeploy the workforce in order to merge organizational objectives with the goals of individuals. Both leadership and management have their places in capitalizing on the talents of people at all levels. It is important to be both visionary and practical and to be capable of moving from discussions of purpose to the details of actual practice.

sponsored by:  SDRMA

WEDNESDAY, SEPTEMBER 22 (continued)

11:00 a.m. – 12:00 p.m.	Breakout Sessions <ul style="list-style-type: none"> - Ensuring Brown Act Compliance – Updates - Using Social Media as an Outreach Tool in Your District - Board Member Liability - There's No I in Board – SDRMA - Harnessing the Power of Community Partnerships: Case Studies – Carmichael Recreation & Park District - How Remarkable Women Lead in Tough Times – California Women Lead - Options for Funding Mission-Critical Capital Projects – CSDA Finance Corporation
12:00 – 1:30 p.m.	Lunch on your own
1:30 – 2:45 p.m.	Exhibit Hall Finale - Dessert with the Exhibitors/Grand Prizes
3:00 – 4:30 p.m.	CSDA Super Session – “The Gold Medal Process” – John Naber , Olympic Gold Medal Swimming Champion and Sports Broadcaster
5:30 – 7:00 p.m.	Chapters Reception – CSDA Chapter of the Year Award will be presented. All attendees are welcome.
7:00 – 9:00 p.m.	CSDA Awards Banquet and Entertainment Award Presentations: Excellence in Community Service, Innovative Program, Exceptional Public Outreach and the William Hollingsworth Award Entertainment by Mack Dryden Join us at this year's Awards Banquet with entertainment by professional comedian Mack Dryden. Dryden travels the country bringing his special brand of Motivation, Inspiration and Jubilation to thousands each year.



Wednesday, September 22
3:00 – 4:30 p.m.

Super Session: John Naber, Olympic Gold Medal Swimming Champion and Sports Broadcaster - “The Gold Medal Process”

One of America's greatest Olympic champions, John Naber was America's most highly decorated Olympian at the 1976 Games in Montreal, earning four gold medals in swimming. Naber went on to earn the Sullivan Award as America's top amateur athlete of 1977. Today, he is one of America's top Olympic Ambassadors.

For over a quarter-century, John Naber has delighted audiences as a sports speaker, with stories of ordinary people accomplishing extraordinary results. What do Olympians go through on their way toward the awards platform? How can you feel like you're "going for the gold" in your field? John Naber explains an eight-step process, using humor and Olympic analogies that can help anyone reach their own personal and professional goals.



Wednesday, September 22
7:00 – 9:00 p.m.

Awards Banquet Entertainment: Mack Dryden

From humble beginnings as "the funniest paper mill employee in Mississippi," he won two Associated Press writing awards as a reporter in his home state, and finally became a professional comedian whose talent and perseverance landed him numerous TV appearances and got him hand-picked by Bill Maher to write on his acclaimed show. Now he spends his time writing and traveling the country bringing his special brand of Motivation, Inspiration and Jubilation to thousands each year. It hasn't been an easy road; but, as he says, "falling on your face is still moving forward!"

THURSDAY, SEPTEMBER 23

8:00 – 10:00 a.m.

Breakout Sessions

- **AB1825 Sexual Harassment Prevention Compliance Training** - SDRMA
- **CSDA Chapter Roundtable**

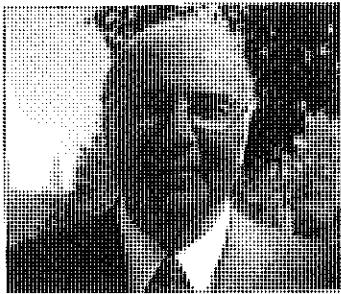
9:00 – 10:00 a.m.

Breakout Sessions

- **How to Make Board Meetings Effective & Efficient: Meeting Management Techniques That Work!** – Richards, Watson & Gershon
- **What Every Public Agency Should Know About Prevailing Wage** – Contractor Compliance & Monitoring
- **How to Advocate at the State Capitol** – California Special Districts Association
- **Design-Build and Public-Private Partnerships – Options and Case Studies**
- **Getting Up-To-Speed Quickly on the Latest Audit & Accounting Standards** – Macias, Gini & O'Connell

10:00 a.m. – 12:00 p.m.

CSDA Keynote Program & Brunch - Ralph Heim, Public Policy Advocates and Orange County Supervisor John M.W. Moorlach



**Thursday, September 23
10:00 a.m. – Noon**

Closing Keynote & Brunch: Ralph Heim, "Understanding the State's Fiscal and Reform Issues and What's Next for Special Districts"

Join us for a closing brunch as CSDA Legislative Advocate Ralph Heim gives attendees the most up-to-date information on the state of the state budget and special district revenues. 2010 has been an exceptionally challenging year for local government and the state and Heim will give attendees the most current information on the issues facing both.



"As a general manager, I have found the CSDA conference to be three full days of education, information and legalities that greatly assist me in my responsibilities."

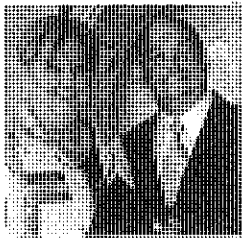
— David Aranda, General Manager, Stallion Springs Community Services District

CSDA Recognizes the Best Among Special Districts

Do you have board members, staff, a chapter, or a program you feel deserves recognition?
Now is the time to get the spotlight!

Each year, CSDA presents various awards during the CSDA Annual Conference and Exhibitor Showcase. There are a number of different categories. Please consider outstanding individuals within your district for individual awards. Chapter awards and district awards are also open for nominations. The following awards (by category) are open for nomination. All nominations must be submitted by August 6, 2010.

Individual Awards



Board President of the Year
Nominations may be submitted for Board President of the Year based on experience, effectiveness and leadership. Examples must be submitted that illustrate the rationale for the nomination.

This award will be presented on Tuesday, September 21 at the Super Session.

General Manager of the Year

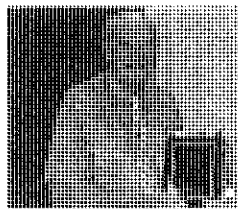
Nominations will be accepted for the general manager believed to have exhibited exceptional experience, effectiveness and leadership in his or her district. Illustrative examples must be submitted with the nomination. This award will be presented on Tuesday, September 21 at the CSDA Super Session.

Excellence in Community Service

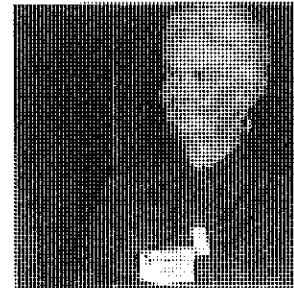
Selected for outstanding volunteerism offered to youth and/or seniors on behalf of the environment or for public safety. District staff or elected officials qualify to receive this award. This award will be presented on Wednesday, September 22 at the Awards Banquet.

Chapter Awards

CSDA Chapter of the Year
Chapters are important and integral entities to the effectiveness of California's special districts. CSDA will present an award to one chapter nominated for its effectiveness in outreach, its involvement and creativity with activities on behalf of all districts in the chapter's domain and the chapter's ongoing commitment to continuing education. This award will be presented on Wednesday, September 22 at the Chapters Reception.



District Awards



Innovative Program Award

The criteria for this award includes originality of program, tangible and positive results and a documented decrease in district costs or a demonstrated improvement

in the district's quality of service without significantly increasing costs. Additionally, the program should be easily adaptable for other districts. This award will be presented on Wednesday, September 22 at the Awards Banquet.

Exceptional Public Outreach Award

The criteria for this award includes a demonstration of an increase in the district's visibility with the public or the Legislature, an improvement in district-constituent communication, and evidence of communication pieces that are visually/graphically appealing and that include thorough and appropriate content relevant to district business. This award will be presented on Wednesday, September 22 at the Awards Banquet.

How to Enter (Application for CSDA Awards)

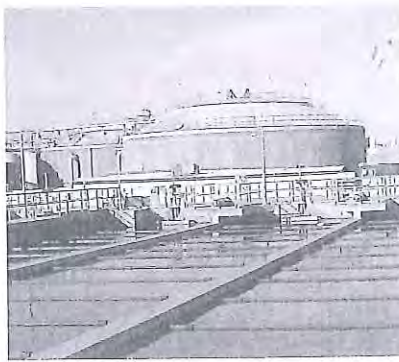
The District must be a CSDA Member in good standing and must submit the following information by August 6, 2010 at 5:00 p.m. An external non-biased public relations firm will be reviewing all submissions and selecting the winners.

1. Submit a cover letter including: district name, address, contact, email, authorized signature, whether you are a small district (budget up to \$1,000,000) or a large district (budget greater than \$1,000,000) and the award for which you would like to be considered.
2. Submit copies of all applicable documentation (i.e., a brochure on the program, a letter of commendation to an individual, etc.) with an explanation of why you believe your program/individual should be considered.

Address your packet to: Diana Zavala
California Special Districts Association
1112 I Street, Suite 200, Sacramento, CA 95814

Questions? If you have any questions regarding the awards or the awards process, please contact Diana Zavala, Executive Assistant, at the CSDA office toll-free at 877.924.CSDA or by email at dianaz@cstda.net. All applicants will be notified prior to the Annual Conference who the winner is. Winners will be awarded at the CSDA Annual Conference in Newport Beach.

Don't Miss These Special Events...



Join Us for a Special Private Tour of the Orange County Sanitation District & Groundwater Replenishment System Facilities

Monday, September 20 from 1:30 – 4:30 p.m.

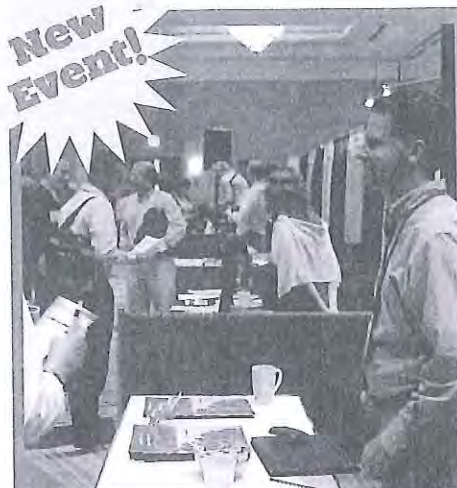
The Orange County Sanitation District (OCSD) is the third largest wastewater treatment facility west of the Mississippi river and handles more than 200 million gallons a day. The plant treats, recycles or safely disposes wastewater for the 2.5 million residents of North and Central Orange County. Currently, OCSD is at the tail end of a half-billion dollar capital improvement program to bring treatment levels up to full secondary levels. You'll see the treatment process from raw sewage to advanced secondary treatment.

Once safely treated, the wastewater heads up to OCSD's partner, the Orange County Water District, for advanced purification through the Groundwater Replenishment System (GWRS). About 70 million gallons per day flow through the largest water recycling project in the world through an advanced three-step process that turns treated wastewater into near distilled quality drinking water.

Come see the project that has won numerous awards and is the future for California's water supply. The tour will take you from start to finish: seeing, smelling and even drinking the water. You'll see raw sewage turned into clean, purified water that is put back into Orange County's water table.

Transportation will be provided from the Newport Beach Marriott Hotel. Limited seating is available. Only registered CSDA conference attendees are eligible to attend. Cost: FREE! **Only 50 seats available – First come, first serve! Sign up early to attend.**

New Event!



Exhibitor Showcase

Look for a new feature just added to our popular exhibitor showcase - an opportunity for exhibitors to speak about their newest product and/or service. This event will be held during the tradeshow hours in an exclusive theater like-setting.

All attendees are welcome to attend to see and hear exhibitors demonstrate how their product can benefit special districts. We will have a complete schedule with more details on each presentation available as we get closer to the event. Be sure to add this to your schedule of events to see at conference.

Play in the CSDA 3rd Annual Golf Tournament!

Monday, September 20 from Noon – 5:00 p.m.

Golf course location and fees will be announced shortly. Our golf registration fees include: green fees, cart, range balls, box lunch and raffle prizes. Newport Beach will provide a perfect backdrop and weather conditions for a round of golf. Checkout the conference website for more information.



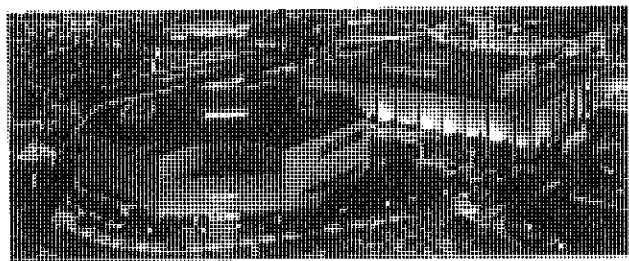
Conference Location and Hotel Information



Newport Beach Marriott Hotel & Spa
900 Newport Center Drive, Newport Beach, CA 92660

To reserve a room at the Newport Beach Marriott Hotel & Spa, either book a room through the conference website or contact the Marriott toll-free at 1-800-228-9290. All reservations must be accompanied by a **one night room and tax deposit**, guaranteed with a major credit card. Resort will not hold any reservations unless secured by this deposit. (All major credit cards are accepted.) The first night room and tax deposit becomes **NON-REFUNDABLE** if a reservation is cancelled after the cut-off date: Tuesday, August 31, 2010.

CSDA room rates are \$179.00 plus tax. When booking your room, please ask for the CSDA group rate. To book a room online, please visit the CSDA conference website at <http://conference.csdanet.net> for a direct link to book a room under the conference rate.



Newport Beach Has Something for Everyone!

Fashion Island (located across from the Newport Beach Marriott) www.ShopFashionIsland.com
Located in the heart of Newport Beach, Fashion Island is Southern California's premier coastal shopping and dining destination. With panoramic ocean views, outdoor Mediterranean paseos and towering palm trees, Fashion Island features prestigious department stores, specialty boutiques, more than 30 dining options, a movie theatre complex and events throughout the year. Fashion Island is home to Orange County's only Neiman Marcus, Bloomingdale's Home Store, Juicy Couture, 7 For All Mankind, Kate Spade and Trina Turk, to name a few.

The Newport Beach area is located on the coast of Southern California in Orange County, nestled between Los Angeles and San Diego and within close proximity to other major cities and attractions. It has nine miles of pristine beaches, charming villages, upscale shopping, premier golf courses and spectacular dining. Coupled with both natural and manmade beauty, Newport Beach is a place that allows visitors to thoroughly relax and enjoy laidback sophistication at its finest.

The most convenient way to get around the city is by car.
From Los Angeles – 50 miles (80 km) south
From San Diego – 85 miles (136 km) north
From Disneyland (Anaheim) – 14 miles (22 km) west
From Long Beach – 20 miles (32 km) south
From Palm Springs – 64 miles (103 km) west



Getting There By Air

Easy is a great word to hear when you're traveling, and nothing is easier and more convenient than flying into Orange County's John Wayne Airport. The airport is centrally located in the heart of Orange County, with convenient shuttles transporting you in ten minutes or less to Newport Beach. Major air carriers have stepped up service to John Wayne's Orange County International Airport. Airlines servicing the area include:

Alaska Airlines
American Airlines
Continental Airlines
Delta Airlines
Frontier Airlines
Southwest Airlines
United Airlines
US Airways
US Airways Express
Virgin America

Visit www.ocair.com for more information on air service and for a complete flight schedule.



Driving There

From Los Angeles (50 miles) – Take the 5 or 405 freeways south to the 55 freeway south towards Newport Beach. Take the 55 freeway all the way down until the freeway ends.

From San Diego (85 miles) – Take the 5 freeway north to the 405 freeway north. Take the 55 freeway south towards Newport Beach until the freeway ends.

From Inland Empire (Temecula, Riverside, San Bernardino) – Take the 15 freeway north to the 91 freeway west. Keep left towards the 55 freeway south towards Newport Beach until the freeway ends. Go to www.mapquest.com to get specific driving directions from your location or to see the exact driving distance.



Car Rental Discount

Whether you drive from your home or from the airport, Hertz Car Rental is offering all CSDA conference attendees a special conference discount. Please visit the conference website at <http://conference.csdanet.net> for a list of the special rates offered. You can also make reservations online at www.Hertz.com or call Hertz directly at 800-654-2240. The group code is: CV#04DQ0002. Advance reservations are recommended.