

AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
LEUCADIA WASTEWATER DISTRICT

Wednesday, July 11, 2007 – 5:00 p.m.
1960 La Costa Avenue Carlsbad, CA 92009

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. Also, items that arise after posting of the Agenda may be added, per Government Code Section 54954.2, by a 2/3 or unanimous vote of the Board.

5. Public Comment

Anyone wishing to address the Board or bring an agenda item forward may do so.

6. Presentations and Awards

None

7. Consent Calendar

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately following approval of remaining items on the Consent Calendar.

A. Minutes of the following meeting:

June 13, 2007 Regular Board Meeting. (Pages 1-6)

B. Demands for June - July. (Pages 7-28)

C. Operations Report. (Pages 29-30)

D. Finance Report. (Pages 31-35)

8. Encina Wastewater Authority Reports

Reports by Directors and staff concerning the Encina Wastewater Authority.

A. Encina Wastewater Authority Reports.

- Regular Board Meeting – June 27, 2007 (Page 36)
- Member Agency Manager Meeting – July 13, 2007 (Oral Report)

9. Committee Reports

None.

10. Old Business

None.

11. New Business

- A. Authorize the General Manager to execute an agreement with West Coast Underground for the Piraeus Pipeline Repair Project in an amount not to exceed \$31,500. (Pages 37-39)
- B. Fiscal Year 2007 (FY07) LWD Tactics and Action Plan Report. (Pages 40-48)
- C. Fiscal Year 2008 (FY08) LWD Tactics and Action Plan Report. (Pages 49-57)
- D. Disclosure of Reimbursements Report for January 1, 2007 through June 30, 2007. (Pages 58-59)
- E. CSDA Board of Directors Region 6, Seat B Election. (Pages 60-64)

12. Information items

- A. CASA 52nd Annual Conference will be hosted at the Mission Bay Hilton, San Diego from August 15-8, 2007. (Pages 65-71)
- B. CA LAFCO Annual Conference will be hosted at the Hyatt in Sacramento, CA from August 28-31, 2007. (Pages 72-78)
- C. Thank you letter to President Hanson from Scholarship winner Anne Nybo. (Page 79)
- D. Carlsbad State of the City Luncheon will be hosted at the Four Seasons Resort Aviara in Carlsbad, CA on Thursday, August 16, 2007. (Page 80)
- E. Coast News Article "Ann Kulchin, Wife Mother, Grandmother, Councilwoman". (Page 81)
- F. Letter from Gary Croucher requesting Board's support for his nomination to the LAFCO Special District Advisory Committee. (Page 82)

13. Directors Meetings

None.

14. Comments, Questions or Requests by Directors

This item is placed on the agenda to allow individual Board members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board members.

15. General Manager's Report

Informational report by the General Manager on items not requiring Board action.

16. General Counsel's Report

Informational report by the General Counsel on items not requiring Board action.

17. Closed Session

- A. Personnel matters as authorized by Government Code §54957 to review General Manager Performance. (Confidential enclosure)

18. Adjournment

AFFADAVIT OF POSTING

I, Paul J. Bushee, Secretary of the Leucadia Wastewater District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1960 La Costa Avenue, Carlsbad California at least 72 hours prior to the meeting, in accordance with Govt. Code Section 54954.2(a).

Date: July 5, 2007



Paul J. Bushee, Secretary/General Manager

LEUCADIA WASTEWATER DISTRICT

Minutes of a Regular Board Meeting

June 13, 2007

A Regular Meeting of the Board of Directors of Leucadia Wastewater District (LWD) was held Wednesday, June 13, 2007 at 5:00 p.m., at the District Administration Office at 1960 La Costa Ave., Carlsbad, California.

1. Call to Order

President Hanson called the meeting to order at 5:00 p.m.

2. Roll Call

DIRECTORS PRESENT: Hanson, Sullivan, Juliussen Kulchin, and Omsted

DIRECTORS ABSENT: None

OTHERS PRESENT: General Manager Paul J. Bushee, District Counsel Wayne Brechtel, Administrative Services Manager Chuck LeMay, Field Services Manager Leo Schempp, Executive Assistant Trisha Miranda, Richard Duffey with Brownell and Duffey, District Engineer Steve Deering, Dexter Wilson with Wilson Engineering, Chris Trees with Dudek, Nichole Anderson with Worden Williams APC, and LWD Scholarship Winners Anne Nybo and family and Melanie Fantus and family.

3. Pledge of Allegiance

4. Approval of Agenda

Upon motion duly made, seconded and carried, the Board of Directors approved the agenda.

5. Public Comment

Wayne Brechtel introduced Nichole Anderson with Worden Williams APC. Steve Deering introduced Chris Trees with Dudek, and stated that he will be on vacation for the next few weeks and Chris will be filling in for him while he is out.

6. Presentations and Awards

A. Award of LWD Scholarships to Anne Nybo and Melanie Fantus

GM Bushee provided a brief biography of each scholarship winner and discussed each scholarship winner applications and why the scholarship committee chooses Anne Nybo and Melanie Fantus as the 2007 LWD Scholarship winners.

President Hanson and GM Bushee presented Anne Nybo and Melanie Fantus with their scholarship awards.

The Board of Directors congratulated Anne Nybo and Melanie Fantus for their achievements.

B. Award of the California Society of Municipal Finance Officers (CSFMO)

GM Bushee stated that LWD recently received an award from CSFMO for outstanding Financial Reporting.

7. Consent Calendar

- A. Minutes for the following meetings:
 - May 8, 2007 Engineering Committee meeting
 - May 9, 2007 Regular Board meeting
 - May 17, 2007 Investment & Finance Committee meeting
- B. Demands for May/June 2006
 - Payroll Checks Numbered 13005 - 13084; General Checking – Checks numbered 34740 – 34877; General Manager’s void checks 325-326.
- C. Operations Report (A copy was attached to the original June 13, 2007 Agenda)
- D. Finance Report (A copy was attached to the original June 13, 2007 Agenda)

Following discussion and upon motion duly made, seconded, and carried, the Board of Directors approved the consent calendar.

8. Encina Wastewater Authority (EWA) Reports

Director Sullivan reported on EWA’s May 23, 2007 Board meeting.
GM Bushee reported on the MAM’s June 13, 2007 meeting.

9. Committee Reports

Investment & Finance Committee Meeting – May 17, 2007 – Reported by Director Omsted

Director Omsted stated that he requested copies of the audit questionnaire to be given as handouts at tonight’s meeting. Director Omsted reported that the IFC participated in the 2007 Financial Audit Entrance meeting with staff and CPA Paul Kaymark from Charles Z. Fedak & Co. The IFC also reviewed the updated worksheets from the 2004 Financial Plan and this will be discussed later in tonight’s agenda.

10. Old Business

None

12. New Business

President Hanson requested to move item 12E forward for discussion.

- E. Adopt Resolution No. 2181 – A Resolution of the Board of Directors of the Leucadia Wastewater District Adopting the Island Area Collection System Plan.

GM Bushee noted that the Board of Directors reviewed the Draft Island Area Plan at its Special meeting on April 26, 2007. GM Bushee presented the recommendation to adopt Resolution No. 2181.

Following discussion, Resolution No. 2181 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

11. Public Hearing

A. President Hanson opened the Public Hearing to consider the following:

1. A proposal to collect the Fiscal Year 2008 Wastewater Service Charge on the San Diego County Tax Roll.

ASM LeMay stated that LWD has been collection of wastewater service charge on the tax roll since 1979 and LWD would like to continue collecting wastewater service charge on the tax roll. No public input was received at the Public Hearing. President Hanson closed the Public Hearing.

12. New Business

- A. Adoption of Resolution No. 2178 – A Resolution of the Board of Directors of the Leucadia Wastewater District adopting and approving the report for the collection of wastewater service charges on the county tax roll for the fiscal year July 1, 2007 to June 30, 2008.

ASM LeMay presented the subject recommendation. Following discussion, Resolution No. 2178 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

- B. Adoption of Resolution of LWD Fiscal Year 2008 Budget.

ASM LeMay presented the subject recommendation. ASM LeMay stated that at the May Board meeting, staff provided a detailed report and the Board directed staff to finalize the budget. Following discussion, and upon a motion duly made, seconded, and carried, the Board of Directors adopted the Recommended FY 2008 District Budget as presented.

- C. Adoption of Resolution No. 2179 – A Resolution of the Board of Directors of the Leucadia Wastewater District (LWD) establishing an Appropriations Limit of LWD for the fiscal year July 1, 2007 to June 30, 2008 pursuant to Article XIII (B) of the California Constitution.

ASM LeMay presented the subject recommendation. ASM LeMay stated each year

CA Code §7910 requires the District to establish an Appropriations Limit at the beginning of each fiscal year. Fiscal Year 2008 appropriations limit has been calculated at \$54 million dollars.

Following discussion, Resolution No. 2179 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

D. Adoption of Resolution No. 2180 – A Resolution of the Board of Directors of the Leucadia Wastewater District Approving the Encina Wastewater Authority Fiscal Year 2008 Operating and Capital Budgets.

ASM LeMay presented the subject recommendation. ASM LeMay stated LWD's share of the Encina Wastewater Authority Fiscal Year 2008 Operating and Capital Budgets are \$1.9 million for Operating expenses and \$214,000 for Capital expenses.

Following discussion, Resolution No. 2180 was passed and adopted by the following vote:

AYES: Directors Hanson, Sullivan, Juliussen, Kulchin, and Omsted
NOES: None
ABSENT: None
ABSTAIN: None

F. Review and discuss of Updated Worksheets from the 2004 Financial Plan Update.

GM Bushee stated that staff annually updates the worksheets from the 2004 Financial Plan Update in order to effectively monitor the status of LWD's Finances. GM Bushee stated that the Investment & Finance Committee previously reviewed this item and IFC suggested it be presented to the Board of Directors. GM Bushee introduced CPA Richard Duffey who provided an overview of the Updated Worksheets from the 2004 Financial Plan Update. CPA Duffey reviewed the financial worksheets from the past three years.

This item was presented to the Board of Directors for information purposes, no action was taken.

G. Review and Discuss the Technical Alternatives for LWD Recycled Water Program Asset Management Planning.

ASM Schempp presented the subject recommendation. ASM Schempp stated the FY 07 Tactics and Action Plan included a goal to investigate new technologies for water recycling along with their estimated capital funding requirements. ASM Schempp introduced District Engineer Steve Deering to discuss the emerging technologies for

water recycling. Mr. Deering presented an analysis of emerging technologies.

This item was presented to the Board of Directors for information purposes, no action was taken.

H. Discuss and Review Membership in the City of Carlsbad and City of Encinitas Chambers of Commerce.

GM Bushee stated that at the last Board meeting Director Omsted requested the subject issue be placed on the June agenda for discussion. Following discussion, the Board decided that LWD should remain a member in the City of Carlsbad, and City of Encinitas Chambers of Commerce. In addition, the Board of Directors suggested LWD become a member of the Batiquitos Lagoon Foundation. GM Bushee agreed to do so.

13. Information Items

GM Bushee reported on the following information items:

- A. LWD Employee Annual Luncheon is scheduled for Thursday, July 12, 2007 at 12:00 p.m. at LWD's Administration office.
- B. Interim Project Manager Consulting Services.

GM Bushee stated that staff planned to retain Richard Stinson to temporarily fill the Project Manager role on a consultant basis while Robin Morishita is out on Military Leave. GM Bushee stated that the contract amount is within his signature authority and Mr. Stinson will begin providing services shortly.

14. Directors' Meetings

- A. CSDA Setting Direction/Community Leadership Training – May 11, 2007 in Ontario, CA.

Director Omsted reported that he and Director Juliussen attended the subject training. The training involved getting into groups with other Board members from a variety of special districts and discussing strategic planning, and how to develop effective vision and mission statements.

15. Comments, Questions or Requests by Directors

President Hanson stated she attended a LAFCo committee meeting. President Hanson reported the committee discussed the following:

- Upcoming Elections
- Awards
- Harry Erhlich will now be leading the committee meetings
- Recent legislation update was received by the committee
- The next meeting is scheduled for August.

Director Kulchin thanked and commended ASM Schempp for presenting third grade classes with information about the Leucadia Wastewater District at La Costa Heights

Elementary School.

16. General Manager's Report

GM Bushee reported that the Meadows Pump Station No. 1 project has been completed and staff has filed a Notice of Completion for the project.

17. General Counsel's Report

General Counsel Brechtel reported that he will be attending a Batiquitos Lagoon Foundation meeting. In addition, Mr. Brechtel reported that the Brown Act Bill has been amended, but the bill has not passed yet. The proposed bill would place further restrictions of serial meetings between Board and staff.

18. Adjournment

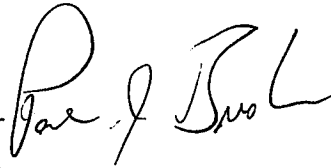
President Hanson adjourned the meeting at 6:33 p.m.

Judy Hanson, President

Paul J. Bushee
Secretary/General Manager
(SEAL)

MEMORANDUM

DATE: July 5, 2007
TO: Board of Directors
FROM: Paul J. Bushee, General Manager
SUBJECT: Approval of June/July Demands


RECOMMENDATION:

Staff requests that the Board of Directors:

1. Approve checks and electronic payments totaling \$ 340,258.10
2. Discuss and take other action as appropriate.

DISCUSSION:

Attached are check registers describing all payments made by LWD for the month June 8, - July 5, 2007.

Operating expenses totaled \$203,391.39 while Capital Improvement Program expenses totaled \$ 76,006.10.

Payroll for employees totaled \$60,860.61.

Attached please find a year to date Employee and Board Payroll Report from June 2006 to July 2007 attached (attachment 9) for your review. The report includes a monthly breakdown of employee and Board payroll expenses for the prior 12 months.

mmm:PJB

Attachment 1	Summary of Demands by Account, June 2007/July 2007
Attachment 2	Accounts Payable Check Register dated June 12, 2007
Attachment 3	Accounts Payable Check Register dated June 13, 2007
Attachment 4	Payroll Check Register dated June 20, 2007
Attachment 5	Accounts Payable Check Register dated June 22, 2007
Attachment 6	Accounts Payable Check Register dated July 2, 2007
Attachment 7	Payroll Check Register July 4, 2007
Attachment 8	Board Payroll Check Register dated July 5, 2007
Attachment 9	Year to Date Employee and Board Payroll Report

DEMANDS SUMMARY

July 11, 2007

1. Preliminary Demands

<u>Category</u>	<u>Check #'s</u>	<u>Amount</u>	<u>Total</u>
Payroll Checks -6/20/2007	13085 - 13103	\$31,366.57	
Payroll Checks - 7/4/2007	13104 - 13121	\$28,688.46	
Board Payroll Checks - 7/5/2007	13122 - 13126	\$805.58	
	Total	\$60,860.61	
General Checking -6/12/2007	34878 - 34923	\$78,446.27	
General Checking - 6/13/2007	34924 - 34925	Scholarships \$2,000.00	
General Checking - 6/21/2007	34926 - 34970	\$125,811.82	
General Checking - 7/2/2007	34971 - 35007	\$73,139.40	
	Total	\$279,397.49	\$340,258.10
Voided Check	34921	Reissued	
	34954	Reissued	
		Grand Total	\$340,258.10

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34878- 2269	1	6/12/2007	10167 ACACIA GASOLINE & CAR WASH		
	1		33770 OPEN PO- VEHICLE/TRUCK FUEL	471.89	1597
34878- 2269	1	6/12/2007	Logged *** Total ***	471.89	
34879- 2269	2	6/12/2007	10366 AIR POLLUTION CONTROL DISTRICT		
	2		33755 APCD ENGINEERING WORK CHANGE P	1,823.00	56B
34879- 2269	2	6/12/2007	Logged *** Total ***	1,823.00	
34880- 2269	3	6/12/2007	10461 ALPHAGRAPHICS		
	3		33778 ANNUAL BUDGET PRINTED	872.69	46923806
34880- 2269	3	6/12/2007	Logged *** Total ***	872.69	
34881- 2269	4	6/12/2007	10528 AMERICAN WATER WORKS ASSOCIATI		
	4		33777 MEMBERSHIP RENEWAL FOR L.S.-07	71.00	200571383
34881- 2269	4	6/12/2007	Logged *** Total ***	71.00	
34882- 2269	5	6/12/2007	10720 AT&T		
	5		33792 LD @ BPS	24.37	0472001-5/07
34882- 2269	5	6/12/2007	Logged *** Total ***	24.37	
34883- 2269	6	6/12/2007	11650 BROWNELL AND DUFFEY CPA		
	6		33790 ACCT FEES FOR MAY	8,465.50	299
34883- 2269	6	6/12/2007	Logged *** Total ***	8,465.50	
34884- 2269	7	6/12/2007	11877 KENNETH BUTTS		
	7		33783 REIMBURSE FOR SAFETY BOOTS	53.84	KB-BOOTS6/07
34884- 2269	7	6/12/2007	Logged *** Total ***	53.84	
34885- 2269	8	6/12/2007	12360 CITY OF CARLSBAD		
	8		33793 WATER @VACTOR	55.15	10300-5/07
	8		33794 WATER @ VACTOR 2	106.10	10400-5/07
34885- 2269	8	6/12/2007	Logged *** Total ***	161.25	
34886- 2269	9	6/12/2007	12514 CONEXIS		
	9		33775 SEC 125 FLEX PLAN-5/1-5/31/07	125.00	CONEXIS-6/6/07
34886- 2269	9	6/12/2007	Logged *** Total ***	125.00	
34887- 2269	10	6/12/2007	12631 COR-O-VAN		
	10		33756 OPEN PO-STORAGE	76.08	RS1231173
34887- 2269	10	6/12/2007	Logged *** Total ***	76.08	
34888- 2269	11	6/12/2007	13072 DATA NET		
	11		33786 IS MAINT AND SUPPORT	58.38	9727391
	11		33787 IS MAINT AND SUPPORT	476.25	9727339
34888- 2269	11	6/12/2007	Logged *** Total ***	534.63	
34889- 2269	12	6/12/2007	13355 DION INTERNATIONAL TRUCKS INC		
	12		33766 REPLACE RADIATOR,REINSTALL DRI	2,732.05	SW58335
34889- 2269	12	6/12/2007	Logged *** Total ***	2,732.05	
34890- 2269	13	6/12/2007	14410 EL CAMINO REAL SHELL ENCINITAS		
	13		33769 OPEN PO-VEHICLE/TRUCK FUEL	555.52	7635

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34890- 2269	13	6/12/2007	Logged	*** Total ***	555.52
34891- 2269	14	6/12/2007	14520 EMPLOYMENT DEVELOPMENT DEPT OF		
	14		33800 CA INCOME TAX	1,760.51	CA TAX-6/6/07
	14		33801 BRD CA INCOME TAX-6/7	17.33	CA TAX-6/7/07
34891- 2269	14	6/12/2007	Logged	*** Total ***	1,777.84
34892- 2269	15	6/12/2007	15213 CHARLES Z. FEDAK & COMPANY		
	15		33779 AUDITOR FEES-MAY	5,624.00	CFEDAK-5/07
34892- 2269	15	6/12/2007	Logged	*** Total ***	5,624.00
34893- 2269	16	6/12/2007	15612 FRONTIER CONCRETE, INC		
	16		33761 REPLACE CONCRETE ENTRANCE @ MI	3,843.00	205F-1514
34893- 2269	16	6/12/2007	Logged	*** Total ***	3,843.00
34894- 2269	17	6/12/2007	16603 W. W. GRAINGER, INC		
	17		33781 MARKER PAINTS	23.46	809823479
	17		33782 TOOLS	91.06	9376993342
34894- 2269	17	6/12/2007	Logged	*** Total ***	114.52
34895- 2269	18	6/12/2007	17013 HACH COMPANY		
	18		33772 NETWORK INTERFACE	221.97	W1238738
34895- 2269	18	6/12/2007	Logged	*** Total ***	221.97
34896- 2269	19	6/12/2007	17020 HARBOR FREIGHT TOOLS		
	19		33765 HAND TOOLS	497.58	01-378542
34896- 2269	19	6/12/2007	Logged	*** Total ***	497.58
34897- 2269	20	6/12/2007	17023 HADRONEX		
	20		33767 SMART COVERS AND INSTALLATION	7,639.60	641
34897- 2269	20	6/12/2007	Logged	*** Total ***	7,639.60
34898- 2269	21	6/12/2007	17058 JUDY HANSON		
	21		33780 REIMBURSE J.H. FOR CONFERENCE	761.30	JH-5/5/07
34898- 2269	21	6/12/2007	Logged	*** Total ***	761.30
34899- 2269	22	6/12/2007	17552 THE HOME DEPOT CRC/GECF		
	22		33757 OPEN PO -MISC. SUPPLIES	317.77	HOME 5/25/07
34899- 2269	22	6/12/2007	Logged	*** Total ***	317.77
34900- 2269	23	6/12/2007	18150 ICMA RETIREMENT-303979		
	23		33791 DEFERRED COMP-ICMA	2,083.98	769538-ICMA
34900- 2269	23	6/12/2007	Logged	*** Total ***	2,083.98
34901- 2269	24	6/12/2007	18212 INFRASTRUCTURE ENGINEERING COR		
	24		33754 INFLOW AND INFILTRATION STUDY	9,994.14	2754
34901- 2269	24	6/12/2007	Logged	*** Total ***	9,994.14
34902- 2269	25	6/12/2007	18576 INTERSTATE BATTERIES OF SAN DI		
	25		33776 BATTERY FOR TRUCK	79.30	610011554
34902- 2269	25	6/12/2007	Logged	*** Total ***	79.30

Run date: 06/11/2007 @ 15:40
 Bus date: 06/12/2007

Leucadia Waste Water District
 Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34903- 2269	26	6/12/2007	19550 JONES CHEMICALS, INC.		
	26		33764 OPEN PO-SODIUM HYPOCHLORITE	3,836.10	349058
34903- 2269	26	6/12/2007	Logged *** Total ***	3,836.10	
34904- 2269	27	6/12/2007	22028 MASEK CONSULTING SERVICES		
	27		33763 HAZARDOUS MATERIAL TESTING FOR	1,675.00	MCSI2175
34904- 2269	27	6/12/2007	Logged *** Total ***	1,675.00	
34905- 2269	28	6/12/2007	22511 MOBILE MINI		
	28		33768 LEASE OF MODULAR OFFICE TRAI	619.56	904039609
34905- 2269	28	6/12/2007	Logged *** Total ***	619.56	
34906- 2269	29	6/12/2007	22560 MORAES/PHAM & ASSOCIATES		
	29		33760 ELECTRICAL CONSULTING SERVICES	3,000.00	07-111-1
34906- 2269	29	6/12/2007	Logged *** Total ***	3,000.00	
34907- 2269	30	6/12/2007	23068 NATIONWIDE RETIREMENT SOLUTION		
	30		33789 DEFERRED COMP	1,197.09	NATION-6/06/07
34907- 2269	30	6/12/2007	Logged *** Total ***	1,197.09	
34908- 2269	31	6/12/2007	23570 NORTH COUNTY TIMES		
	31		33774 PUBLIC NOTICE	245.10	055827
34908- 2269	31	6/12/2007	Logged *** Total ***	245.10	
34909- 2269	32	6/12/2007	24224 OFFICE DEPOT, INC.		
	32		33762 OPEN PO - OFFICE SUPPLIES	102.71	388220468
	32		33771 OPEN PO - OFFICE SUPPLIES	51.71	388274077
34909- 2269	32	6/12/2007	Logged *** Total ***	154.42	
34910- 2269	33	6/12/2007	24440 OLIVENHAIN MUNICIPAL WATER DIS		
	33		33796 WATER @ VP7	37.97	09049026000-5/0
	33		33797 WATER @ TRAVELING 2	123.18	06001544310-5/0
	33		33798 WATER @ E. ESTATES	37.97	10076214000-507
	33		33799 WATER @ VP5	23.62	030111487000-57
34910- 2269	33	6/12/2007	Logged *** Total ***	222.74	
34911- 2269	34	6/12/2007	25010 AT&T/SBC		
	34		33795 PHONE @ BPS	18.69	9423588-5/07
34911- 2269	34	6/12/2007	Logged *** Total ***	18.69	
34912- 2269	35	6/12/2007	25019 PACIFIC SAFETY COUNCIL		
	35		33805 CPR FIRST AID CLASS-L.S.	50.00	63834
34912- 2269	35	6/12/2007	Logged *** Total ***	50.00	
34913- 2269	36	6/12/2007	25260 PERS RETIREMENT		
	36		33803 BOARD RETIREMENT 5/31/07	245.13	05-2007-0
	36		33806 RETIREMENT PPE 6/3/07	10,398.84	06-2007-3
34913- 2269	36	6/12/2007	Logged *** Total ***	10,643.97	
34914- 2269	37	6/12/2007	25370 PURCHASE POWER		
	37		33802 DIGITAL METER QTRLY RENTAL	171.33	423314
34914- 2269	37	6/12/2007	Logged *** Total ***	171.33	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
34915- 2269	38	6/12/2007	29610	TRAFFIC CONTROL SERVICE, INC		
	38		33758	RENTAL OF SIGNS-ARROW BOARD	504.00	775925
34915- 2269	38	6/12/2007	Logged	*** Total ***	504.00	
34916- 2269	39	6/12/2007	29616	TRUGREEN LAND CARE		
	39		33759	CONTRACT-MAINTAIN LWD LANDSCAP	757.00	5748343
34916- 2269	39	6/12/2007	Logged	*** Total ***	757.00	
34917- 2269	40	6/12/2007	30520	UNDERGROUND SERVICE ALERT OF		
	40		33785	UNDERGROUND SERVICE ALERT	260.80	520070359
34917- 2269	40	6/12/2007	Logged	*** Total ***	260.80	
34918- 2269	41	6/12/2007	30580	UNITED WAY		
	41		33788	EMPLOYEE CONTRIBUTIONS	15.00	UNITED-6/6
34918- 2269	41	6/12/2007	Logged	*** Total ***	15.00	
34919- 2269	42	6/12/2007	30711	U. S. BANK		
	42		33804	ADMINISTRATIVE/BOND FEES-07-08	1,505.08	1911324
34919- 2269	42	6/12/2007	Logged	*** Total ***	1,505.08	
34920- 2269	43	6/12/2007	31263	AMERICAN MESSAGING		
	43		33784	LOST PAGER	55.44	L1417521HF
34920- 2269	43	6/12/2007	Logged	*** Total ***	55.44	
34921- 2269	44	6/12/2007	32271	WEST COAST SAFETY SUPPLY CO.,		
	44		33773	SAFETY ITEMS-SENSOR	173.13	169187
34921- 2269	44	6/12/2007	Voided	*** Total ***	173.13	
34922- 2269	45	6/12/2007	32500	WORDEN WILLIAMS, APC		
	45		33807	LEGAL FEES-MAY	4,420.00	24175
34922- 2269	45	6/12/2007	Logged	*** Total ***	4,420.00	
34923- 2270	1	6/12/2007	32271	WEST COAST SAFETY SUPPLY CO.,		
	1		33773	SAFETY ITEMS-SENSOR	173.13	169187
34923- 2270	1	6/12/2007	Logged	*** Total ***	173.13	
					.00	
** Total check discount **					.00	
** Total check amount **					78,446.27	
** Total void discount **					.00	
** Total void amount **					173.13	

Run date: 06/12/2007 @ 15:22
Bus date: 06/13/2007

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34924- 2271	1	6/13/2007	300 ANNE NYBO		
	1		33812 SCHOLARSHIP AWARD	1,000.00	NYBO
34924- 2271	1	6/13/2007	Logged *** Total ***	1,000.00	
34925- 2271	2	6/13/2007	301 MELANIE FANTUS		
	2		33813 SCHOLARSHIP AWARD	1,000.00	FANTUS
34925- 2271	2	6/13/2007	Logged *** Total ***	1,000.00	
				.00	
** Total check discount **				.00	
** Total check amount **				2,000.00	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: June 20, 2007

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13085 - 13103	6/20/2007	\$31,366.57

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34926- 2272	1	6/19/2007	12361 CITY OF CARLSBAD		
	1		33819 LANDSCAPE PLAN CHECK FEE	3,950.00	
34926- 2272	1	6/19/2007	Logged *** Total ***	3,950.00	
34927- 2273	1	6/21/2007	10531 AMERICAN HYDRO VAC		
	1		33827 WIRE SKIDS FOR VACTORS	295.15	71171
34927- 2273	1	6/21/2007	Logged *** Total ***	295.15	
34928- 2273	2	6/21/2007	10570 ANTIMITE TERMITE & PEST CONTRO		
	2		33863 MONTHLY PEST SERVICE	51.00	977472
34928- 2273	2	6/21/2007	Logged *** Total ***	51.00	
34929- 2273	3	6/21/2007	11070 BATIQUITOS LAGOON FOUNDATION		
	3		33881 MEMBERSHIP	250.00	B LAGOON
34929- 2273	3	6/21/2007	Logged *** Total ***	250.00	
34930- 2273	4	6/21/2007	11550 BOOT WORLD CORP		
	4		33878 SAFETY BOOTS FOR A.B.	126.05	1036545-IN
34930- 2273	4	6/21/2007	Logged *** Total ***	126.05	
34931- 2273	5	6/21/2007	12028 CWEA-		
	5		33868 CWEA RENEWAL-KB-MECHANICAL	51.00	278-7/07
	5		33869 CWEA RENEWAL-SK-COLLECTION	56.00	0507220-7/07
	5		33870 CWEA RENEWAL-JH-COLLECTION	66.00	0407241-7/07
34931- 2273	5	6/21/2007	Logged *** Total ***	173.00	
34932- 2273	6	6/21/2007	12029 CWEA		
	6		33871 CWEA MEMBERSHIP RENEWAL-AB	110.00	2119-AB
34932- 2273	6	6/21/2007	Logged *** Total ***	110.00	
34933- 2273	7	6/21/2007	12411 CL2B		
	7		33879 AWT CHEMICALS	248.26	1441
34933- 2273	7	6/21/2007	Logged *** Total ***	248.26	
34934- 2273	8	6/21/2007	12510 COAST WASTE		
	8		33842 TRASH SERVICE	169.28	0954730-0274
34934- 2273	8	6/21/2007	Logged *** Total ***	169.28	
34935- 2273	9	6/21/2007	12585 COUNTY OF SAN DIEGO		
	9		33824 HAZARDOUS PERMIT @BPS, LCPS SP	267.00	HK18-205004-07
	9		33837 HAZARDOUS PERMIT @BPS, LCPS SP	267.00	HK18-205002-07
	9		33838 HAZARDOUS PERMIT @BPS, LCPS SP	267.00	HK18-205003-07
34935- 2273	9	6/21/2007	Logged *** Total ***	801.00	
34936- 2273	10	6/21/2007	12814 CUES, INC		
	10		33835 CABLE FOR CCTV INSPECTION VAN	339.50	269623
34936- 2273	10	6/21/2007	Logged *** Total ***	339.50	
34937- 2273	11	6/21/2007	13261 DEPT HEALTH SERVICES		
	11		33867 RENEWAL-KB FOR GRADE D1 OPER	70.00	28342-KB07
34937- 2273	11	6/21/2007	Logged *** Total ***	70.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34938-	2273	12	6/21/2007 ** unused **		
34939-	2273	13	6/21/2007 13822 DUDEK & ASSOCIATES		
		13	33825 CONTRACT/CM SERVICES FOR SITE	420.00	20072462
		13	33883 GE/3252/569/V. OF LC 406-3	587.20	20072904
		13	33884 GE/3252/543/LC RESORT	1,133.81	20072897
		13	33885 GE/3252/542/FAIR OAKS	52.50	20072510
		13	33886 GE/3252/LC BEACH	420.00	20072509
		13	33887 GE/3252/734/NEXTG NETWORKS	121.59	20072532
		13	33888 GE/3252/697/LC GREENS	230.00	20072519
		13	33889 GE/3252/636/BELLA VISTA	217.76	20072514
		13	33890 GE/3252/614/THE RIDGE BACKBONE	52.50	20072513
		13	33891 GE/3252/613/V. OF LC THE RIDGE	622.80	20072903
		13	33892 GE/3252/596/ASTOR GARDENS	446.38	20072512
		13	33893 GE/3252/581/LC GLEN	447.50	20072511
		13	33894 GE/3252/729/BRUNSWICK ANNEX	105.00	20072531
		13	33895 GE/3252/727/HYGEIA AVE	770.41	20072530
		13	33896 GE/3252/708/EATON BEACH	171.25	20072529
		13	33897 GE/3252/701/PHOEBE STREET	422.43	20072520
		13	33898 GE/3252/674/1415 RAINBOW	38.75	20072518
		13	33899 GE/3252/664/ORPHEUS FIRE STATI	242.50	20072517
		13	33900 GE/3252/642/V. OF LC 1.17	1,394.10	20072515
		13	33901 GE/3252/737/HADAJRAT ANNEX	160.00	20072533
		13	33902 GE/3252/661/OMWD	160.00	20072901
34939-	2273	13	6/21/2007 Logged *** Total ***	8,216.48	
34940-	2273	14	6/21/2007 14520 EMPLOYMENT DEVELOPMENT DEPT OF		
		14	33864 CA INCOME TAX-6/20/07	1,795.85	CA TAX-6/20/07
34940-	2273	14	6/21/2007 Logged *** Total ***	1,795.85	
34941-	2273	15	6/21/2007 15223 FEDERAL EXPRESS CORPORATION		
		15	33876 SHIPPING	39.24	208347654
34941-	2273	15	6/21/2007 Logged *** Total ***	39.24	
34942-	2273	16	6/21/2007 17010 HAAKER EQUIPMENT CO		
		16	33877 PARTS FOR VACTOR	92.81	C54912
34942-	2273	16	6/21/2007 Logged *** Total ***	92.81	
34943-	2273	17	6/21/2007 18150 ICMA RETIREMENT-303979		
		17	33843 DEFERRED COMP-ICMA	2,083.98	ICMA-6/20/07
34943-	2273	17	6/21/2007 Logged *** Total ***	2,083.98	
34944-	2273	18	6/21/2007 18212 INFRASTRUCTURE ENGINEERING COR		
		18	33831 SATELLITE PS FORCE MAIN REPLAC	19,714.97	2771
34944-	2273	18	6/21/2007 Logged *** Total ***	19,714.97	
34945-	2273	19	6/21/2007 18212 INFRASTRUCTURE ENGINEERING COR		
		19	33830 CONTRACT-REPAIR TRUNK SEWER @	6,934.25	2770
34945-	2273	19	6/21/2007 Logged *** Total ***	6,934.25	
34946-	2273	20	6/21/2007 18530 IN USA, INC		
		20	33834 MODEL AET-030-P OZONE SPOT CHE	3,521.40	K104062

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	INVOICE NUMBER
34946-	2273	20	6/21/2007	Logged	*** Total ***	3,521.40
34947-	2273	21	6/21/2007	18561 I.M.P.A.C. GOVERNMENT SERVICES		
		21		33882 CONFERENCES, SUPPLIES, MEETING	5,474.51	IMPAC-5/22/07
34947-	2273	21	6/21/2007	Logged	*** Total ***	5,474.51
34948-	2273	22	6/21/2007	19050 JANI-KING OF SAN DIEGO		
		22		33866 MONTHLY CLEANING SERVICE	975.00	SD006070206
34948-	2273	22	6/21/2007	Logged	*** Total ***	975.00
34949-	2273	23	6/21/2007	21510 CHUCK LEMAY		
		23		33873 REIMBURSE C LE MAY FOR CONFERE	60.09	CSRMA-6/7
34949-	2273	23	6/21/2007	Logged	*** Total ***	60.09
34950-	2273	24	6/21/2007	23068 NATIONWIDE RETIREMENT SOLUTION		
		24		33846 DEFERRED COMP-NATIONWIDE	1,024.23	NATION 6/20
34950-	2273	24	6/21/2007	Logged	*** Total ***	1,024.23
34951-	2273	25	6/21/2007	24224 OFFICE DEPOT, INC.		
		25		33826 OPEN PO - OFFICE SUPPLIES	133.35	389468501
34951-	2273	25	6/21/2007	Logged	*** Total ***	133.35
34952-	2273	26	6/21/2007	24528 DONALD OMSTED		
		26		33872 REIMBURSE D.O. FOR CONFERENCE	96.30	CSDA-5/11/07
34952-	2273	26	6/21/2007	Logged	*** Total ***	96.30
34953-	2273	27	6/21/2007	25032 PALOMAR WATER		
		27		33865 WATER @ OFFICE	117.19	649408
34953-	2273	27	6/21/2007	Logged	*** Total ***	117.19
34954-	2273	28	6/21/2007	25174 PBS&J		
		28		33828 CONTRACT-MEADOWS 1 PS CM SERVI	889.00	0333997
34954-	2273	28	6/21/2007	Voided	*** Total ***	889.00
34955-	2273	29	6/21/2007	25260 PERS RETIREMENT		
		29		33840 RETIREMENT PPE 6/17/07	9,496.36	06-2007-4
34955-	2273	29	6/21/2007	Logged	*** Total ***	9,496.36
34956-	2273	30	6/21/2007	25265 PEP BOYS		
		30		33880 AIR VALVE	11.83	07010027253
34956-	2273	30	6/21/2007	Logged	*** Total ***	11.83
34957-	2273	31	6/21/2007	25680 PRUDENTIAL OVERALL SUPPLY		
		31		33841 LAUNDRY SERVICE	853.60	6609819
34957-	2273	31	6/21/2007	Logged	*** Total ***	853.60
34958-	2273	32	6/21/2007	27524 ROESLING NAKAMURA TERADA ARCHI		
		32		33832 BUILDING PROGRAM-ARCHITECTUAL	8,987.50	3409
34958-	2273	32	6/21/2007	Logged	*** Total ***	8,987.50
34959-	2273	33	6/21/2007	28019 SAN DIEGO GAS & ELECTRIC		
		33		33823 ELECTRICAL OUTAGE @ BPS	1,304.00	736723

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34959- 2273	33	6/21/2007	Logged	*** Total ***	1,304.00
34960- 2273	34	6/21/2007	28020 SAN DIEGO GAS AND ELECTRIC		
	34		33848 ELECTRIC @ LPS	11,857.92	01874070-6/07
	34		33849 ELECTRIC @ AWT	48.52	01874059-6/07
	34		33850 ELECTRIC @ PLANT	20.25	00794321-6/07
	34		33851 ELECTRIC @ OFFICE	759.84	01823519-6/07
	34		33852 ELECTRIC @ RANCHO VERDE	147.54	01380248-6/07
	34		33853 ELECTRIC @ LC PS	1,100.64	01031273-6/07
	34		33854 ELECTRIC @ VP7	92.91	00747631-7/07
	34		33855 ELECTRIC @ MEADOWS 3	205.52	01169672-6/07
	34		33856 ELECTRIC @ E. ESTATES	686.63	0144485-6/07
	34		33857 ELECTRIC @ VP5	289.69	00747336-6/07
	34		33858 ELECTRIC @ SAXONY PS	946.80	01683816-6/07
	34		33859 ELECTRIC @ DIANA PS	354.37	01444495-6/07
	34		33860 ELECTRIC @ AVOCADO PS	141.19	00505010-6/07
	34		33861 ELECTRIC @ AWT	4.85	01874059-6/07
	34		33862 ELECTRIC @ BPS	13,355.29	01857178-6/07
34960- 2273	34	6/21/2007	Logged	*** Total ***	30,011.96
34961- 2273	35	6/21/2007	28060 SAN DIEGUITO TROPHY		
	35		33874 BADGES	11.31	20962
34961- 2273	35	6/21/2007	Logged	*** Total ***	11.31
34962- 2273	36	6/21/2007	28324 SHELL OIL COMPANY		
	36		33836 OPEN PO - VEHICLE/TRUCK FUEL	167.01	065023442706
34962- 2273	36	6/21/2007	Logged	*** Total ***	167.01
34963- 2273	37	6/21/2007	28705 STATE BOARD OF EQUALIZATION		
	37		33839 LA COSTA OAKS DETACHMENT 645	1,200.00	L.C. OAKS-645
34963- 2273	37	6/21/2007	Logged	*** Total ***	1,200.00
34964- 2273	38	6/21/2007	29225 TELEPACIFIC COMMUNICATIONS		
	38		33847 PHONE SYSTEM	790.02	53713310
34964- 2273	38	6/21/2007	Logged	*** Total ***	790.02
34965- 2273	39	6/21/2007	29730 T.S. INDUSTRIAL SUPPLY		
	39		33875 MARKING PAINT	59.79	1005467
34965- 2273	39	6/21/2007	Logged	*** Total ***	59.79
34966- 2273	40	6/21/2007	30580 UNITED WAY		
	40		33845 EMPLOYEE CONTRIBUTIONS	15.00	UNITED-6/20/07
34966- 2273	40	6/21/2007	Logged	*** Total ***	15.00
34967- 2273	41	6/21/2007	31232 VERIZON WIRELESS		
	41		33844 CELL PHONES	654.43	0560102602
34967- 2273	41	6/21/2007	Logged	*** Total ***	654.43
34968- 2273	42	6/21/2007	32347 DEXTER WILSON ENGINEERING		
	42		33829 FACILITY VULNERABILITY/SECURIT	1,560.00	0507.03
	42		33833 ASSET MANAGEMENT MASTER PLAN	12,891.89	0507.21
34968- 2273	42	6/21/2007	Logged	*** Total ***	14,451.89

Run date: 06/21/2007 @ 09:41
Bus date: 06/21/2007

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	INVOICE NUMBER
34969- 2273	43	6/21/2007	33227	XEROX CORPORATION		
	43		33822	RENEWAL XEROX MAINTENANCE PLAN	45.23	025496791
34969- 2273	43	6/21/2007	Logged	*** Total ***	45.23	
34970- 2274	1	6/21/2007	25174	PBS&J		
	1		33828	CONTRACT-MEADOWS 1 PS CM SERVI	889.00	0333997
34970- 2274	1	6/21/2007	Logged	*** Total ***	889.00	
					.00	
** Total check discount **					.00	
** Total check amount **					125,811.82	
** Total void discount **					.00	
** Total void amount **					889.00	

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34971- 2275	1	7/02/2007	10135 ACZ LABORATORIES, INC		
	1		33932 TESTING	100.00	60661
34971- 2275	1	7/02/2007	Logged	*** Total ***	100.00
34972- 2275	2	7/02/2007	10167 ACACIA GASOLINE & CAR WASH		
	2		33909 OPEN PO- VEHICLE/TRUCK FUEL	350.52	1603
34972- 2275	2	7/02/2007	Logged	*** Total ***	350.52
34973- 2275	3	7/02/2007	11314 BERGELECTRIC CORP		
	3		33947 LABOR TO INSTALL 3 NTU METERS	743.55	10596.9TM7
34973- 2275	3	7/02/2007	Logged	*** Total ***	743.55
34974- 2275	4	7/02/2007	12065 CARLSON & BEAULOYE		
	4		33928 FILTER, OIL	68.96	42605
34974- 2275	4	7/02/2007	Logged	*** Total ***	68.96
34975- 2275	5	7/02/2007	12525 COPYCARE OF SAN DIEGO		
	5		33916 MEMORY FOR COLOR LASER PRINTER	281.24	98436
34975- 2275	5	7/02/2007	Logged	*** Total ***	281.24
34976- 2275	6	7/02/2007	12587 COUNTY OF SAN DIEGO		
	6		33942 LAFCO BILLING-2007-2008	7,377.00	LAFCO-LC07-23
34976- 2275	6	7/02/2007	Logged	*** Total ***	7,377.00
34977- 2275	7	7/02/2007	12589 STATE DISBURSEMENT UNIT DF1176		
	7		33945 CHILD SUPPORT-A.B.-JUNE	516.12	AB-JUNE07
34977- 2275	7	7/02/2007	Logged	*** Total ***	516.12
34978- 2275	8	7/02/2007	13072 DATA NET		
	8		33920 IS MAINT AND SUPPORT	466.71	9727500
34978- 2275	8	7/02/2007	Logged	*** Total ***	466.71
34979- 2275	9	7/02/2007	13272 DETECTION INSTRUMENTS CORP		
	9		33931 CALIBRATIONS-ODALOG	145.04	6676
34979- 2275	9	7/02/2007	Logged	*** Total ***	145.04
34980- 2275	10	7/02/2007	13822 DUDEK & ASSOCIATES		
	10		33912 CONTRACT/NGVI-ENVIRONMENTAL/MI	527.35	20072636
	10		33926 GE/3251/GRADING PLAN CHECKS	1,299.78	20072498
	10		33934 GE/CIP/APRIL/200/314/MAPPING	5,835.00	20072342
	10		33935 GE/CIP/MAY/200/314/321/087	6,995.00	20072563
34980- 2275	10	7/02/2007	Logged	*** Total ***	14,657.13
34981- 2275	11	7/02/2007	14410 EL CAMINO REAL SHELL ENCINITAS		
	11		33908 OPEN PO-VEHICLE/TRUCK FUEL	489.04	7645
34981- 2275	11	7/02/2007	Logged	*** Total ***	489.04
34982- 2275	12	7/02/2007	14414 EMERSON PROCESS		
	12		33914 FIELD VERIFICATION/DATA GATHER	1,389.50	1037748
34982- 2275	12	7/02/2007	Logged	*** Total ***	1,389.50
34983- 2275	13	7/02/2007	15575 ASSURANT EMPLOYEE BENEFITS		

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34983-	2275	13	33940 LIFE INS-JULY	411.46	74171-7/07
		13	7/02/2007 Logged	*** Total ***	411.46
34984-	2275	14	16523 MARVIN GONZALEZ		
		14	33930 SAFETY BOOTS FOR MG	69.78	BOOTS-MG
34984-	2275	14	7/02/2007 Logged	*** Total ***	69.78
34985-	2275	15	16806 THE GUARDIAN		
		15	33941 DENTAL INS-JULY	1,651.07	GUARD-6/21/07
34985-	2275	15	7/02/2007 Logged	*** Total ***	1,651.07
34986-	2275	16	17070 HAWTHORNE POWER SYSTEMS		
		16	33915 MODIFY/REPAIR PORTABLE GENERAT	434.38	SS100015469
34986-	2275	16	7/02/2007 Logged	*** Total ***	434.38
34987-	2275	17	17926 HYDROSCAPE PRODUCTS, INC.		
		17	33927 SUPPLIES	138.42	1343534
34987-	2275	17	7/02/2007 Logged	*** Total ***	138.42
34988-	2275	18	20607 STEVE KRASON		
		18	33929 SAFETY BOOTS FOR S.K.	26.91	BOOTS -SK JUNE
34988-	2275	18	7/02/2007 Logged	*** Total ***	26.91
34989-	2275	19	22274 MET-LIFE		
		19	33939 DISABILITY INS-JULY	717.88	KM05535094-7/07
34989-	2275	19	7/02/2007 Logged	*** Total ***	717.88
34990-	2275	20	23225 nfpACCOUNTING TECHNOLOGIES		
		20	33943 FUNDWARE SUPPORT-CONSULTING	800.00	494
34990-	2275	20	7/02/2007 Logged	*** Total ***	800.00
34991-	2275	21	23567 NORTH COUNTY BLUEPRINT CO, INC		
		21	33933 PAPER FOR MAPPING-XEROX	166.69	8616
34991-	2275	21	7/02/2007 Logged	*** Total ***	166.69
34992-	2275	22	24223 OFFICE DEPOT		
		22	33910 OPEN PO - OFFICE SUPPLIES	211.17	STRO880
34992-	2275	22	7/02/2007 Logged	*** Total ***	211.17
34993-	2275	23	24224 OFFICE DEPOT, INC.		
		23	33911 OPEN PO - OFFICE SUPPLIES	129.91	390325810
34993-	2275	23	7/02/2007 Logged	*** Total ***	129.91
34994-	2275	24	25010 AT&T/SBC		
		24	33922 ODOR CONTROL MODEM	18.46	4364009-6/07
		24	33925 SCADA ALARMS	536.97	3372570451-6/07
34994-	2275	24	7/02/2007 Logged	*** Total ***	555.43
34995-	2275	25	25018 PACIFICARE		
		25	33938 VISION INS- JULY	338.39	0001532515
34995-	2275	25	7/02/2007 Logged	*** Total ***	338.39

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
34996- 2275	26	7/02/2007	25261 PUBLIC EMPLOYEES HEALTH		
	26		33936 EMPLOYEE HEALTH INS-JULY	16,110.25	H2007071231000
	26		33937 BRD HEALTH INS-JULY	1,746.04	H200707247000
34996- 2275	26	7/02/2007	Logged *** Total ***	17,856.29	
34997- 2275	27	7/02/2007	25370 PITNEY BOWES/PURCHASE POWER		
	27		33919 NEW SOFTWARE FOR POSTAGE METER	283.39	970402
34997- 2275	27	7/02/2007	Logged *** Total ***	283.39	
34998- 2275	28	7/02/2007	25549 POLYDYNE, INC		
	28		33918 BALANCE FOR POLYMAR	20.01	245660-
34998- 2275	28	7/02/2007	Logged *** Total ***	20.01	
34999- 2275	29	7/02/2007	28020 SAN DIEGO GAS AND ELECTRIC		
	29		33923 ELECTRIC @ PLANT	2.57	00794321-7/07
34999- 2275	29	7/02/2007	Logged *** Total ***	2.57	
35000- 2275	30	7/02/2007	28080 SANCON ENGINEERING INC		
	30		33913 MANHOLE REPAIR WORK WITH GROUT	13,940.00	22537
35000- 2275	30	7/02/2007	Logged *** Total ***	13,940.00	
35001- 2275	31	7/02/2007	29332 THOMSON/WEST		
	31		33946 CA RULES UPDATE ED 2007	51.00	546394
35001- 2275	31	7/02/2007	Logged *** Total ***	51.00	
35002- 2275	32	7/02/2007	29630 TRI COMMUNITY ANSWERING SERVIC		
	32		33924 ANSWERING SERVICE	80.00	TRI-6/20/07
35002- 2275	32	7/02/2007	Logged *** Total ***	80.00	
35003- 2275	33	7/02/2007	29730 T.S. INDUSTRIAL SUPPLY		
	33		33906 50 GAL FUEL TANK AND FUEL HOSE	397.60	1005654
	33		33917 50 GAL FUEL TANK AND FUEL HOSE	115.24	1005725
35003- 2275	33	7/02/2007	Logged *** Total ***	512.84	
35004- 2275	34	7/02/2007	30723 SIEMENS WATER TECH. CORP		
	34		33905 OPEN PO - BIOXIDE	7,734.83	7819965
35004- 2275	34	7/02/2007	Logged *** Total ***	7,734.83	
35005- 2275	35	7/02/2007	31032 VALUE WEB		
	35		33944 WEB HOSTING-JULY-OCT	65.85	5192822
35005- 2275	35	7/02/2007	Logged *** Total ***	65.85	
35006- 2275	36	7/02/2007	31050 VALLECITOS WATER DISTRICT		
	36		33921 WATER @ MEADOWS 3	37.32	108105000-6/07
35006- 2275	36	7/02/2007	Logged *** Total ***	37.32	
35007- 2275	37	7/02/2007	32271 WEST COAST SAFETY SUPPLY CO.,		
	37		33907 CALIBRATION GAS FOR GAS DETECT	319.00	170134
35007- 2275	37	7/02/2007	Logged *** Total ***	319.00	

Run date: 06/27/2007 @ 16:22
Bus date: 07/02/2007

Leucadia Waste Water District
Check - Complete Detail

UNION BANK GENERAL

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	INVOICE NUMBER
				.00	
** Total check discount **				.00	
** Total check amount **				73,139.40	
** Total void discount **				.00	
** Total void amount **				.00	

LEUCADIA WASTEWATER DISTRICT
EMPLOYEE PAYROLL CHECK REPORT

Payroll Date: July 4, 2007

<u>Check Nos.</u>	<u>Date</u>	<u>Amount</u>
13104 - 13121	7/4/2007	\$28,688.46

LEUCADIA WASTEWATER DISTRICT
BOARD PAYROLL CHECK REPORT

Payroll Date: July 5, 2007

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
13122 - 13126	7/5/2007	\$805.58

**LEUCADIA WASTEWATER DISTRICT
YEAR TO DATE EMPLOYEE AND BOARD PAYROLL AMOUNTS**

JUNE

6/2/2006	Board	\$1,639.62
6/7/2006	Employee	\$31,591.83
6/21/2006	Employee	<u>\$31,251.94</u>
	Total	\$64,483.39

JULY

7/3/2006	Board	\$1,240.52
7/5/2006	Employee	\$31,260.90
7/19/2006	Employee	<u>\$31,619.06</u>
	Total	\$64,120.48

AUGUST

8/2/2006	Employee	\$32,433.55
8/4/2006	Board	\$1,143.46
8/16/2006	Employee	\$32,255.75
8/30/2006	Employee	<u>\$32,832.47</u>
	Total	\$98,665.23

SEPTEMBER

9/6/2006	Board	\$4,592.25
9/13/2006	Employee	\$32,874.42
9/27/2006	Employee	<u>\$32,310.99</u>
	Total	\$69,777.66

OCTOBER

10/4/2006	Board	\$3,880.59
10/11/2006	Employee	\$33,337.85
10/12/2006	Employee/Incentive	\$1,491.99
10/25/2006	Employee	<u>\$32,760.83</u>
	Total	\$71,471.26

NOVEMBER

11/3/2006	Board	\$1,701.08
11/8/2006	Employee	\$34,160.60
11/22/2006	Employee	<u>\$34,079.96</u>
	Total	\$69,941.64

DECEMBER

12/1/2006	Employee	\$12,955.10
12/6/2006	Board	\$1,389.08
12/6/2006	Employee	\$32,376.31
12/20/2006	Employee	<u>\$32,478.12</u>
	Total	\$79,198.61

JANUARY

2007

1/3/2007	Employee	\$31,419.14
1/8/2007	Board	\$962.00
1/17/2007	Employee	\$30,861.69
1/31/2007	Employee	<u>\$30,801.63</u>
	Total	\$94,044.46

FEBRUARY

2/9/2007	Board	\$4,795.67
2/9/2007	Incentive	\$3,208.31
2/14/2007	Employee	\$31,233.86
2/15/2007	Incentive	\$9,576.44
2/28/2007	Employee	<u>\$31,071.66</u>
	Total	\$79,885.94

MARCH

3/1/2007	Employee	\$4,614.45
3/5/2007	Board	\$2,722.58
3/14/2007	Employee	\$30,919.56
3/21/2007	Incentive	\$14,478.68
3/28/2007	Employee	<u>\$30,726.19</u>
	Total	\$83,461.46

APRIL

4/5/2007	Board	\$2,712.00
4/11/2007	Employee	\$32,103.82
4/25/2007	Employee	<u>\$31,211.59</u>
	Total	\$66,027.41

MAY

5/2/2007	Board	\$2,871.08
5/9/2007	Employee	\$31,182.95
5/10/2007	Incentive	\$5,102.24
5/23/2007	Employee	<u>\$31,081.76</u>
	Total	\$70,238.03

JUNE

6/6/2007	Employee	\$32,273.03
6/7/2007	Board	\$4,530.81
6/20/2007	Employee	<u>\$31,366.57</u>
	Total	\$68,170.41

JULY

7/4/2007
7/5/2007

Employee
Board

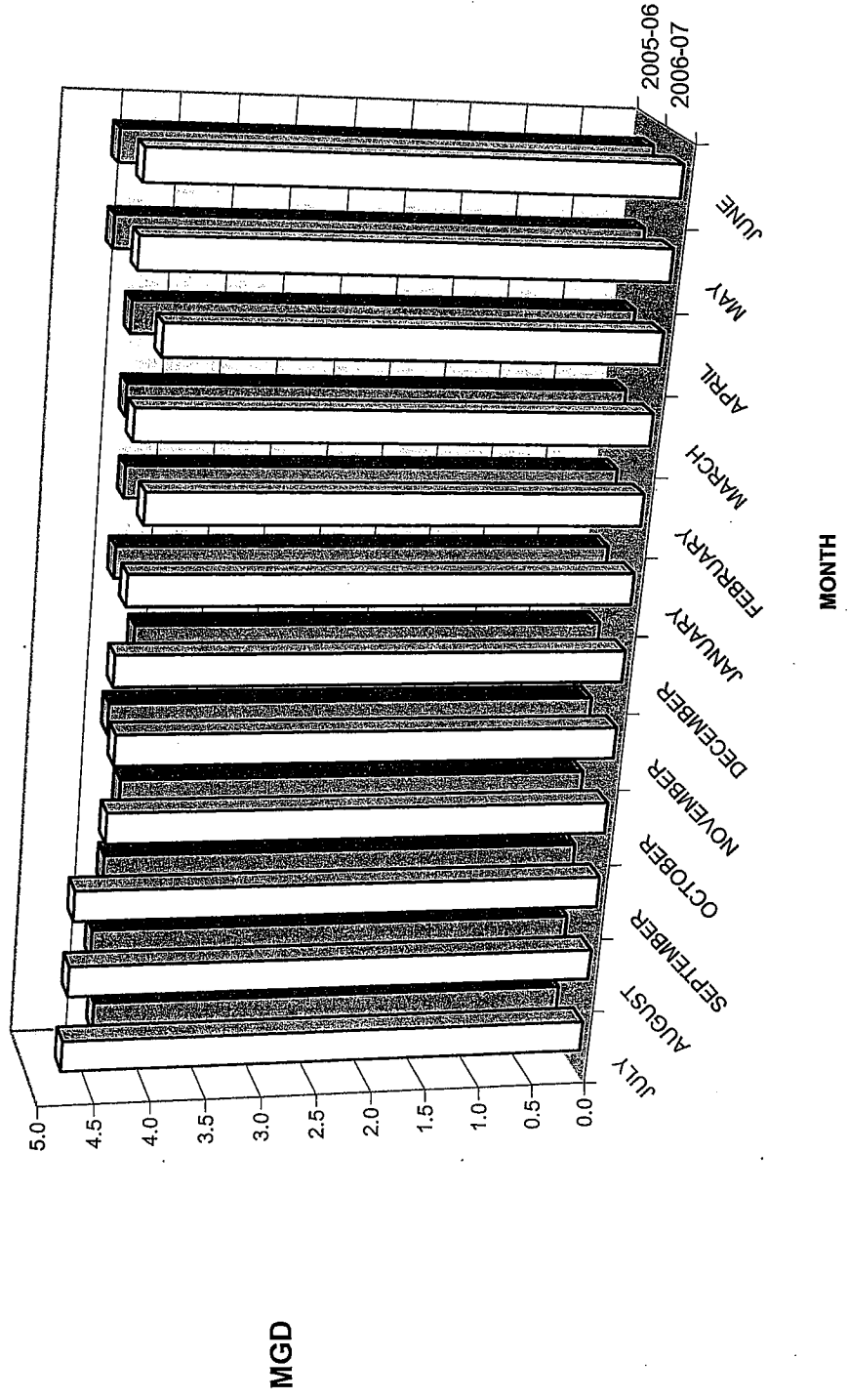
\$28,688.46
\$805.58

**LEUCADIA WASTEWATER DISTRICT
OPERATIONS REPORT
FISCAL YEAR 2006-2007**

CURRENT MONTH - June 2007					FY 2005-2006		
Period	Total Flow MG	Total EDU's 27,200	LWD ADF (MGD)	GPD/EDU	RECLAIMED ADF (ac-ft/mo)	ADF (MGD)	
JULY	147.87	12	4.77	175	43.16	4.36	
YTD	147.87	27,212				4.42	
AUGUST	147.25	11	4.75	174	31.25		
YTD	295.12	27,223				4.35	
SEPTEMBER	142.20	8	4.74	174	29.09		
YTD	437.32	27,231.53				4.25	
OCTOBER	139.46	4	4.50	165	24.16		
YTD	576.78	27,236				4.39	
NOVEMBER	133.97	37	4.47	164	19.49		
YTD	710.75	27,273				4.21	
DECEMBER	139.95	2	4.51	166	3.72		
YTD	850.70	27,275				4.42	
JANUARY	138.02	14	4.45	163	0.00		
YTD	988.72	27,289				4.38	
FEBRUARY	121.67	16	4.35	159	0.00		
YTD	1110.39	27,305				4.41	
MARCH	138.93	65	4.48	164	22.80		
YTD	1249.32	27,369				4.41	
APRIL	128.54	20	4.28	156	21.13		
YTD	1377.86	27,390				4.60	
MAY	140.43	17	4.53	165	34.72		
YTD	1518.29	27,407				4.60	
JUNE	135.90	17	4.53	165	42.08		
YTD	1654.19	27,424					
Annual Total	1654.19	223			271.60		
Mo Average	137.85	19	4.53	166	27.16	4.40	

operations report

**LEUCADIA WASTEWATER DISTRICT
FLOW COMPARISON FY 2006-2007**



LEUCADIA WASTEWATER DISTRICT
SCHEDULE OF ASSETS, LIABILITIES, AND NET ASSETS

As of June 30, 2007

ASSETS	
Cash	\$ 235,318.10
Investments and Investment Pools	44,270,934.02
Bond Investments Held by Agents	5,084,697.92
Accounts Receivable	756,182.85
Funds Held with Encina Wastewater Authority	733,959.00
Prepaid Expenses	42,969.67
Capital Assets	103,054,474.30
Less Accumulated Depreciation	(31,350,181.77)
Debt Issuance Costs, Net of Amortization	339,738.12
TOTAL ASSETS	\$ 123,168,092.21
LIABILITIES	
Accounts Payable and Accrued Expenses	267,585.99
Developer Deposits	299,420.33
Bond & Interest Debt	5,060,891.10
TOTAL LIABILITIES	\$ 5,627,897.42
NET ASSETS	
Net Investment in Capital Assets	64,754,255.94
Restricted Reserves	8,481,118.49
Unrestricted Operating Reserve	1,513,744.47
Unrestricted Non-Operating Reserves (Designated)	31,137,403.99
Unrestricted Emergency Reserve	7,500,000.00
Capital Contributions	4,575,423.50
YTD Revenue over (under) Expenditures	(421,751.60)
TOTAL NET ASSETS	\$ 117,540,194.79

Preliminary: subject to future review, reconciliation, accruals, and audit.

LEUCADIA WASTEWATER DISTRICT

BUDGET PERFORMANCE REPORT

YTD Revenue and Expenditures Through 6/30/2007 with Annual Budget

OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
OPERATING REVENUES AND TRANSFERS					
OPERATING REVENUES					
SEWER SERVICE	3110	\$ 5,259,442.21	\$ 5,276,800.00	\$ 17,357.79	99.67%
RECLAIMED WATER SALES	3150	134,256.22	271,200.00	136,943.78	49.50%
OTHER OPERATING INCOME		16,941.94	257,102.00	240,160.06	6.59%
TOTAL OPERATING REVENUE		\$ 5,410,640.37	\$ 5,805,102.00	\$ 394,461.63	93.20%
OPERATING EXPENSES					
WAGES AND BENEFITS	4100 & 4200	\$ 1,683,133.08	\$ 1,759,771.00	\$ 76,637.92	95.65%
BOARD EXPENSES AND ELECTION	4300 & 4400	112,289.01	113,350.00	1,060.99	99.06%
DEPRECIATION EXPENSE	4510	2,318,400.00	-	(2,318,400.00)	n/a
REPLACEMENT EXPENSE	4515	-	769,000.00	769,000.00	n/a
FUELS	4600	31,682.23	42,100.00	10,417.77	75.25%
INSURANCE	4700	(5,795.75)	92,500.00	98,295.75	-6.27%
MEMBERSHIP & DUES	4800	21,891.00	20,500.00	(1,391.00)	106.79%
OFFICE EXPENSE	4900	34,646.00	43,360.00	8,714.00	79.90%
OPERATING SUPPLIES	5000	144,853.43	159,100.00	14,246.57	91.05%
PROFESSIONAL SERVICES	5200	422,746.94	456,900.00	34,153.06	92.53%
PRINTING & PUBLISHING	5300	27,103.97	32,000.00	4,896.03	84.70%
RENTS & LEASES	5400	17,729.47	21,200.00	3,470.53	83.63%
REPAIR & MAINTENANCE	5500	203,337.62	227,600.00	24,262.38	89.34%
MONITORING & PERMITTING	5600	36,373.35	63,300.00	26,926.65	57.46%
TRAINING & DEVELOPMENT	5700	38,675.31	38,900.00	224.69	99.42%
UTILITIES	5900	361,395.92	449,820.00	88,424.08	80.34%
LAFCO OPERATIONS	6100	6,471.00	7,000.00	529.00	92.44%
ENCINA	6200	1,277,474.62	1,768,765.00	491,290.38	72.22%
TOTAL OPERATING EXPENSES		\$ 6,732,407.20	\$ 6,065,166.00	\$ (667,241.20)	111.00%

NON-OPERATING REVENUES AND EXPENSES					
DESCRIPTION	A/C No.	YTD ACTUAL AMOUNT	ANNUAL BUDGET	REMAINING BALANCE	% USED
NON OPERATING REVENUES					
CAPACITY CHARGES	3130	\$ 661,602.44	\$ 1,150,100.00	\$488,497.56	57.53%
PROPERTY TAXES	3220	1,137,502.27	990,000.00	(147,502.27)	114.90%
INTEREST INCOME	3250	2,142,457.89	1,700,000.00	(442,457.89)	126.03%
OTHER NON OPERATING INCOME		302,546.83	644,296.00	341,749.17	46.96%
TOTAL NON OPERATING REVENUES		\$ 4,244,109.43	\$ 4,484,396.00	\$240,286.57	94.64%
DEBT SERVICE					
INTEREST EXPENSE AND FEES	6500	\$ 237,236.47	\$ 238,372.00	\$ 1,135.53	99.52%
PRINCIPAL PAYMENTS	6500	461,863.29	461,863.00	(\$0.29)	100.00%
TOTAL DEBT SERVICE		\$ 699,099.76	\$ 700,235.00	\$ 1,135.24	99.84%

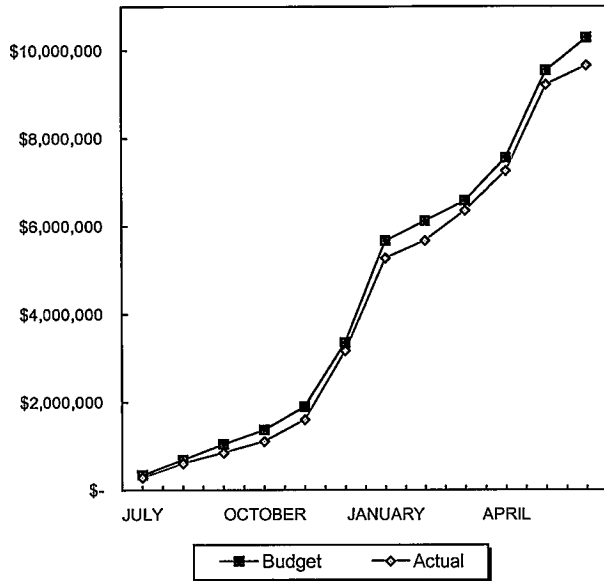
Preliminary: subject to future review, reconciliation, accruals, and audit.

Leucadia Wastewater District

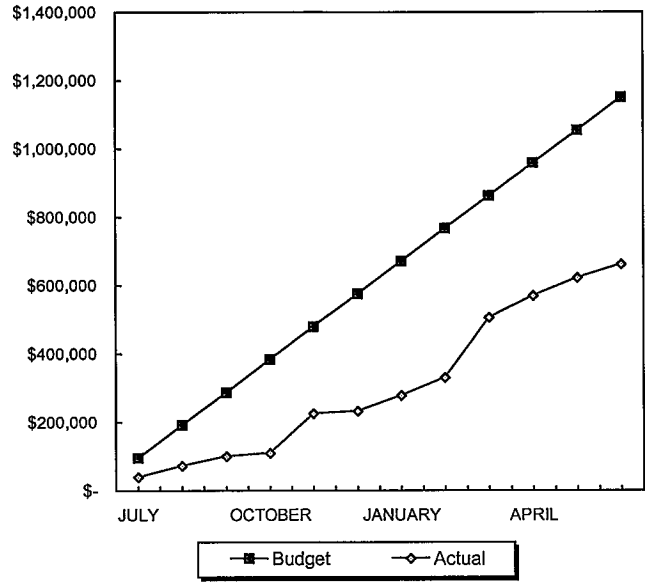
Revenue FY 2006-2007

YTD through June 30, 2007 *

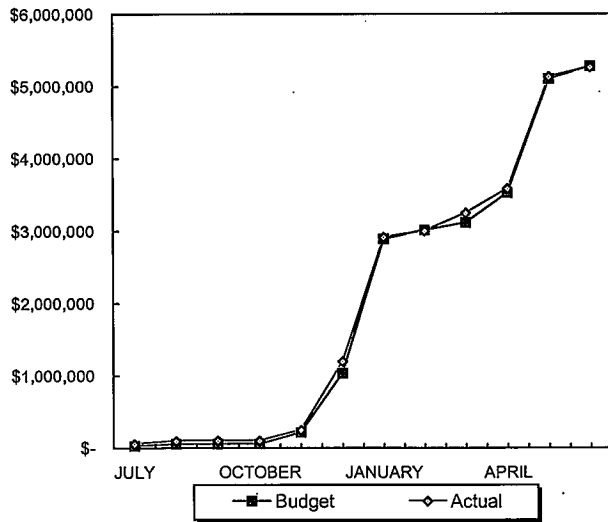
Total Revenue



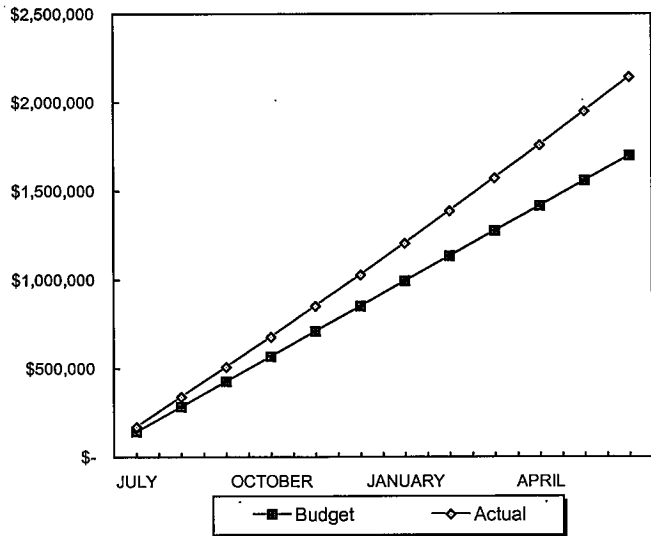
Capacity Charges



Sewer Service Fees



Interest Income

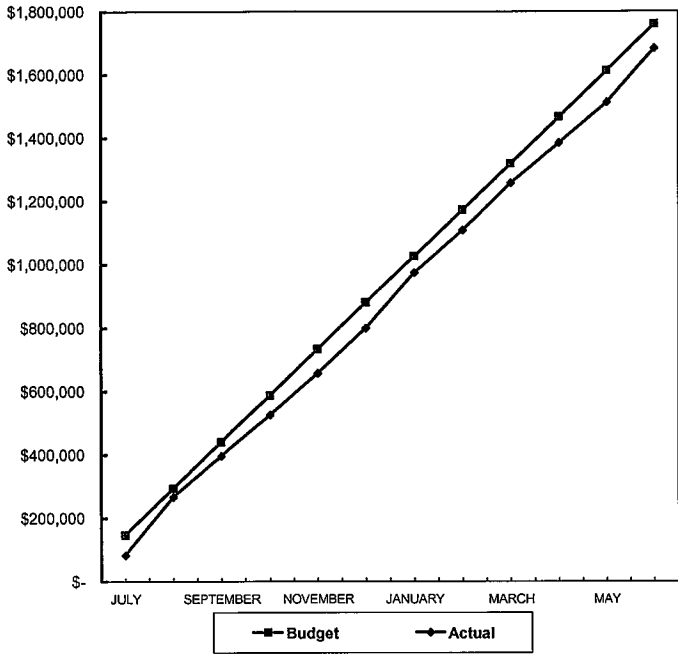


* Preliminary: subject to future review, reconciliation, accruals, and audit

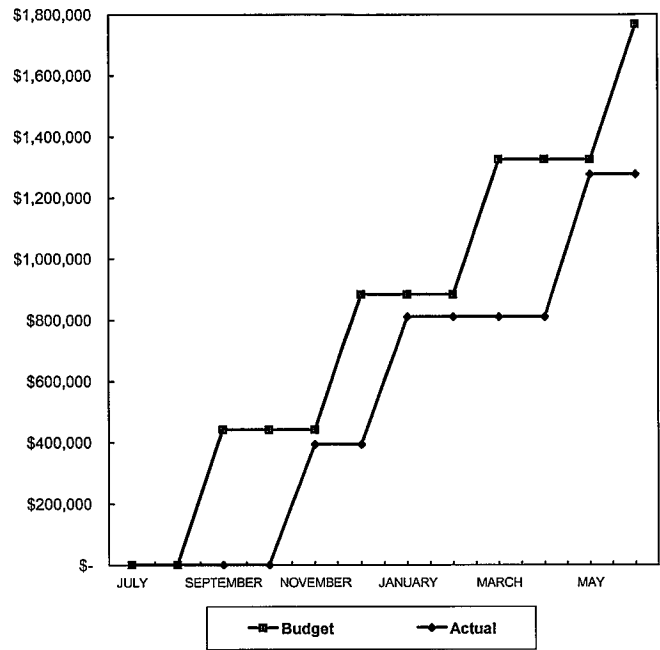
Leucadia Wastewater District Operating Expenses FY 2006-2007

YTD through June 30, 2007 *

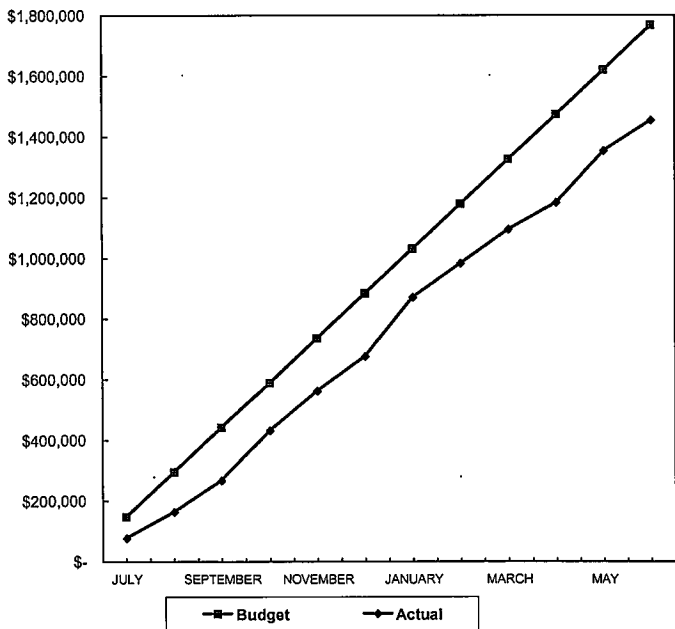
Salaries and Benefits



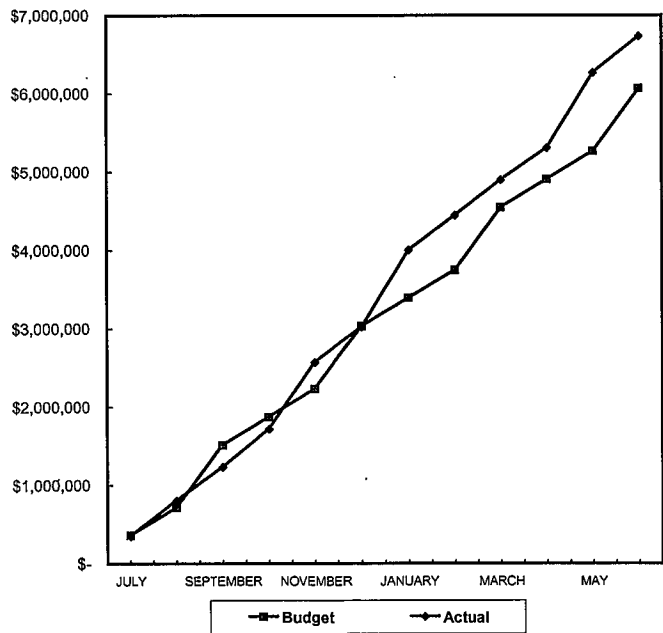
Encina M&O



**Other LWD Operating Expenses -
Excluding Depreciation & Replacement**



**Total LWD Operating Expense -
Including Depreciation & Replacement**

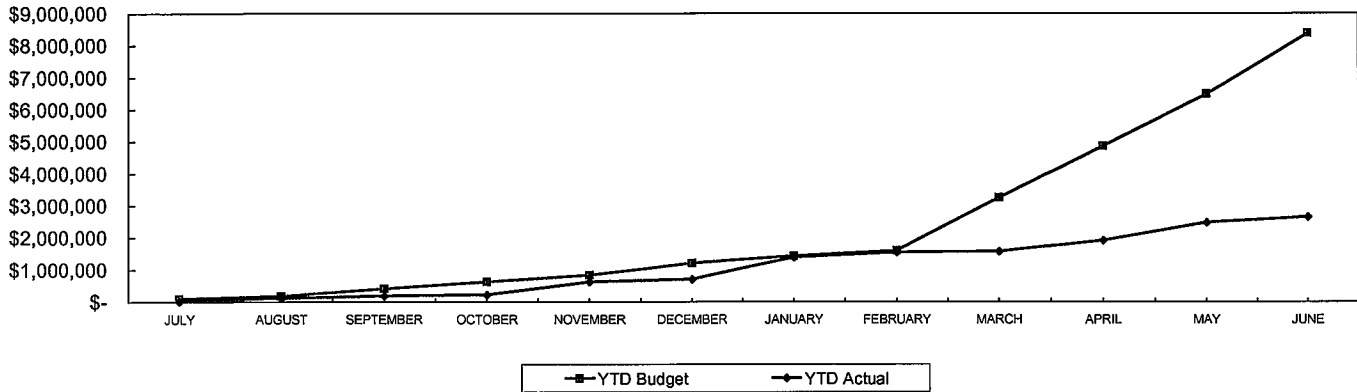


* Preliminary: subject to future review, reconciliation, accruals, and audit

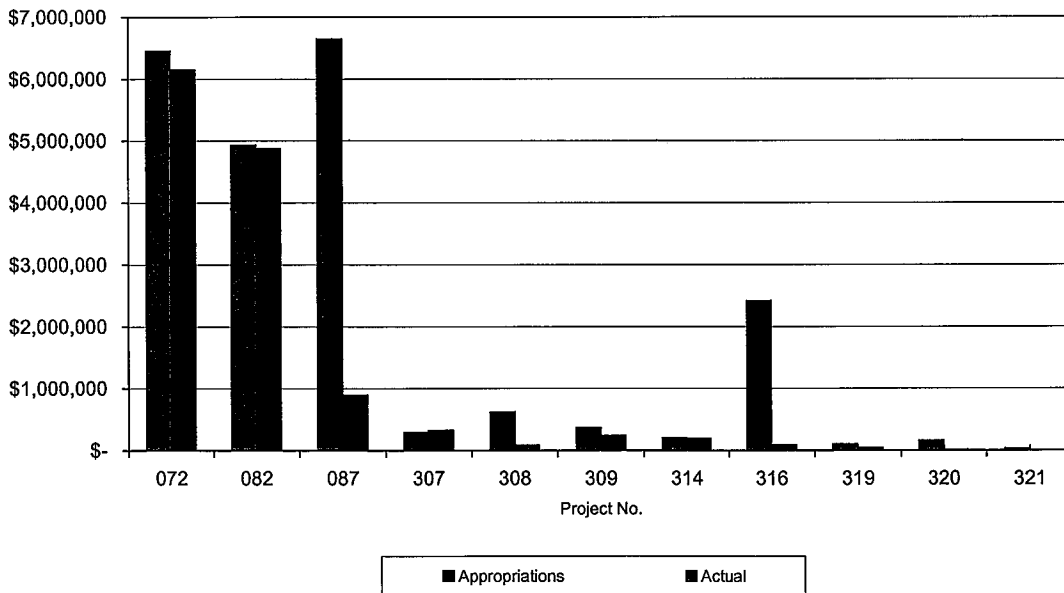
Leucadia Wastewater District Capital Expenditures

As of June 30, 2007

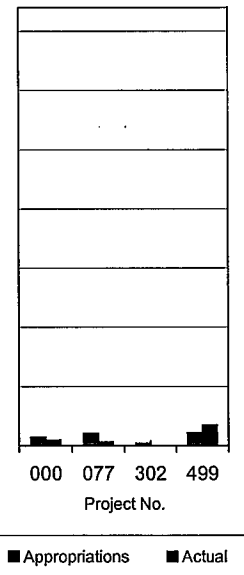
Capital Projects and Equipment For FY 2006/07



Multi Year Capital Expenditures by Project (2002/03-2006/07)



Single Year Capital Expenditures by Project (2006/07)



Project Legend			
Description	No.	Description	No.
Encina WA	072	Satellite PS Forcemains	316
Leucadia PS Improvements	082	Gravity Rehab Sewer	319
Site Improvement Program	087	Piraeus Pipeline Repair	320
Meadows 1 PS Decommission	307	Gibraltar Pipeline Replacement	321
Mineral Scale Mitigation Project	308	Equipment	000
Capacity Management Flow Study	309	Misc Pipeline Repair	077
Asset Management Master Plan	314	Professional Services	302
		LWD General Labor	499

* Preliminary: subject to future review, reconciliation, accruals, and audit

Encina Wastewater Authority Report
Regular Board Meeting
June 27, 2007

EWA Board of Directors - Director Juliussen and Director Sullivan reporting.

EWA Board Meeting Action Items:

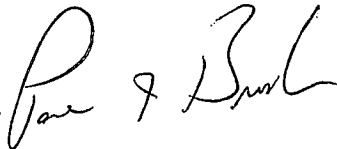
1. Building Program Construction Report – May 2007

The Board of Directors received and filed the Building Program Construction Report.

Executive Session

There was no executive session.

MEMORANDUM

DATE: July 5, 2007
 TO: Board of Directors
 FROM: Paul J. Bushee, General Manager 
 SUBJECT: Piraeus Pipeline Repair Project – Award of Construction Contract

RECOMMENDATION:

Staff recommends that the Board of Directors:

1. Authorize the General Manager to execute an agreement with West Coast Underground for the Piraeus Pipeline Repair in an amount not to exceed \$31,500.
2. Discuss and take other action as appropriate.

DISCUSSION:

The Engineering Committee is scheduled to review this item at its July 9, 2007. If the EC suggests any modifications to this recommendation, staff will report those modifications to the Board as appropriate.

During routine Closed Circuit Television (CCTV) inspection, staff discovered a section of line that has deflected severely and requires excavation and resetting. The line is located in a private easement just to the east of Piraeus Road in Encinitas (see attached map). The close proximity of the surrounding residences and a concrete storm water channel within the 15' easement complicate this repair. LWD records show that the line was constructed around 1967 and repaired some time around 1988.

Infrastructure Engineering Corporation (IEC) has completed the design for the repair and the estimated construction cost is \$40,000. Due to the relatively low construction cost estimate, the General Manager opted not to conduct a sealed bid process but, rather, to exercise an exception to the sealed bid as prescribed under Section 11.3B of LWD's Procurement Policy. Section 11.3B allows the General Manager to forgo the sealed process if it is unlikely there will be any economic benefits to be gained. Due to the low cost it was unlikely firms would be willing to go through the effort involved with submitting sealed bids. Instead, staff followed the Procurement Policy's, Informal Procurement Process, for goods where quotes were solicited from four known construction firms.

Accordingly, staff developed and distributed a Request for Quotes (Quote) to Filanc Construction Company, Hubbard Construction, West Coast Underground, and TC Construction Company. Bids were received from three construction firms in the following amounts:

<u>Company</u>	<u>Bid Amount</u>
Filanc Construction Company	\$109,675.00
TC Construction Company	\$52,200.00
West Coast Underground	\$31,500.00

LWD Board of Directors
Subj: Piraeus Pipeline Repair Project
Page 2

LWD staff evaluated the submitted price quotes and recommends awarding the contract to West Coast Underground as the lowest responsible and responsive bidder, as indicated Attachment 1.

FISCAL IMPACT:

There are sufficient funds available in the FY 08 Capital Budget.

cal:PJB

Attachment

**LEUCADIA WASTEWATER DISTRICT
PIRAEUS STREET GRAVITY SEWER REPAIR**

BID SCHEDULE

Bid Item No.	Est Qty & Unit	Item Description with Prices Written In Words <u>SEE SPECIFICATION SECTION 01010 FOR DETAILS</u>	Unit Cost (Figures)	Total (Figures)
1	LS	Mobilization, Bonds, Permits, Cleanup & Demobilization <u>Three Thousand Dollars & 00/100</u> Dollars Lump Sum	LS	\$ 3,000.00
2	40 LF	8-inch VCP Sewer Main or C-900 CL200 PVC <u>Five Hundred Fifty Dollars / per Foot</u> Dollars per Linear Foot	\$550.00	\$ 22,000.00
3	1 EA	Reconnect 4-inch Sewer Laterals <u>One Thousand Dollars & 00/100</u> Dollars Each	\$	\$ 1,000.00
4	LS	Establish, Provide, Maintain Temporary Sewer Bypass System and Protection of Existing Sewer System <u>Two Thousand Five Hundred Dollars 00/100</u> Dollars Lump Sum	LS	\$ 2,500.00
5	LS	Trench Resurfacing and Site Restoration <u>Three Thousand Dollars & 00/100</u> Dollars Lump Sum	LS	\$ 3,000.00

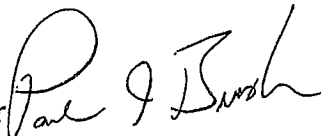
TOTAL BID PRICE: \$ 31,500.00

Thirty-One Thousand Five Hundred Dollars & 00/100 (Amount in Figures, See Note 1)
(Amount Written in Words, See Note 1)

Notes:

1. Amounts shall be provided in both words and figures. In case of discrepancy, the amount shown in words shall govern.

MEMORANDUM

DATE: July 5, 2007
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2007 (FY 07) LWD Tactics and Action Plan Report

RECOMMENDED:

It is recommended by staff that the Board of Directors:

1. Receive and file the FY 07 Tactics and Action Plan Report.
2. Discuss and take other action as appropriate.

DISCUSSION:

The Board of Directors adopted the Leucadia Wastewater District (LWD) Strategic Plan in July 2005. The Strategic Plan identified the following 7 Strategies:

1. Financial
2. People
3. Water Reclamation
4. Services
5. Recognition and Achievement
6. Technology
7. Community Outreach

In order to implement LWD objectives, the Strategic Plan included a Tactics and Action Plan, which identified tactical goals primarily for FY 07. Over the course of FY 07, staff has been busy implementing over 60 tactical goals identified and several more that surfaced over the course of the year.

Staff is pleased to report that the vast majority of the FY 07 tactical goals were accomplished. A copy of the FY 07 Tactics and Action Plan is attached for your review. Staff will provide an overview of the Tactics and Action Plan at the Board of Directors meeting.

PJB:

Attachment

Leucadia Wastewater District

Fiscal Year 2007

Tactics & Action Plans

1. Financial

Assure Fiscal Stability and Growth through Proper Management of District Assets and Investments

Tactics	Leader	Team	Status	Target Completion Date
Change Banking Institutions	ASM	CPA, AT	Completed (Apr 07)	FY 07 (Oct 06)
Develop written procedures for investment and financial policies	ASM	EA, AT, PM, CPA	In Progress	FY 07 (Sept 06)
Conduct Annual Policy Review: <ul style="list-style-type: none"> • Investment Policy • Reserve Policy 	GM	CPA, ASM	Completed (Sept 06) Completed (Feb 07)	Annually In September In February
Implement C.A.M.P. individual portfolio	GM	ASM, CPA, EA	Completed (Dec 06)	FY 07 (Sept 06)
Update Financial Plan Spreadsheets	CPA	GM, ASM	Completed (May 07)	Annual (by Feb)
Update Financial Plan	GM	ASM	Not Started	FY 08
Evaluate grant Programs for connection to sanitary sewers	GM	ASM FSM	Completed (April 07)	FY 07 (Nov 06)
FY06 Audit	GM	ASM, CPA AT	Completed (Jan 07)	FY 07 (Dec 06)
FY08 Budget	ASM	ASM, CPA AT	Completed (Jun 07)	Annual (June 07)

Additional items:

Amended Travel & Expenditure Reimbursement Policy	ASM	GM	Completed (Oct. 06)
Developed Enhanced Payroll Reporting	AT	CPA, ASM	Completed (July 07)

2. People

Assure the Highest Qualified Work Force to Provide Outstanding Service for District Stakeholders

Tactics	Leader	Team	Status	Target Completion Date
Update HR Policy and Employee Manual	ASM	EA GN	Completed (October 06)	FY 07 (Aug 05)
Conduct Annual In-House Salary Survey	ASM	EA	Completed (Apr 07)	Annually By April
Talent Review, Succession Plan- (depth, ID key positions and position back ups)	GM	ASM, FSM	Completed (Apr 07)	FY 07 (Mar 07)
Evaluate Benefit Broker Service	ASM		Completed (Jan 07)	FY 07 (Dec 06)
First Aid Training	ASM	EA	Completed	FY 07 (Nov 06)
Evaluate Purchase of Deafibulator	ASM		Completed (Purchased)	FY 07 (Jul 06)
Review Job Descriptions	ASM		In Progress	FY 07 (Jan 07)
Review Update Incentive Program	ASM	GM	Completed (Sept 06)	FY 07 (Aug 07)

Additional Items:

Appointed Director Omsted	Board GM	ASM, EA	Completed (Aug. 06)
Adopted Sick Leave Sharing Policy	ASM	GM	Completed (Sept. 06)
Joined San Diego Region Wastewater Internship Program	FSM	ASM	Completed (Sept. 06)
Adopted LWD Substance Abuse Policy	ASM	GM, EA	Completed (Oct. 06)
Board Staff Relations Policy	GM	ASM	Completed (Jan. 07)
Adopted Enhanced Military Leave Policy	ASM	GM	Completed (May 07)

3. Water Reclamation

Maximize Cost Effective Market Opportunities to Increase the Quantity and Quality of Reclaimed Water
Produced for Current and Future Customers

- ♦ Revisit and review economics and potential subsidies

Tactics	Leader	Team	Status	Target Completion Date
Develop board presentation on historical and financial data RE: water reclamation	GM	DE, PM, CPA	Completed (Mar 07)	FY 07 (Jan 07)
Investigate New Technologies for Water Reclamation	PM	GM, FSM, DE	Completed (June 07)	FY 07 (Jan 07)
Initiate Discussions to Extend Carlsbad Water Recycling Agreement	GM	DE	Completed (met w/ Carlsbad) (May 07)	FY 07 (May 07)

4. Services

While Focusing on Core Business and superior customer service, Expand Capabilities through Strategic Alliances with Other Organizations to Enhance Both the Service Provided and Financial Future of the District

Tactics	Leader	Team	Status	Target Completion Date
Remain full participant in all regional agency forums (Mutual assistance, LAFCO, CSDA, SCAP, NCFO, etc.)	GM	ASM, FSM, PM	Completed	Annual
Develop FS Operating SOPs	FSM	FSSup FSSpc	Completed (June 07)	FY 07 (Aug 06)
Apply for Statewide WDR	FSM	DE, GM	Completed (August 06)	FY 07 (Nov 06)
Develop SSMP for Statewide WDR	FSM	GM, FSSup	Not Started	FY 07 (Jun 07)
Update standard spec	FSM	FSSpc, DE	Completed (Nov 06)	FY 07 (Sep 06)
Develop Update Sewer Use Ordinance	FSM	ASM, GM FSSpc	In Progress	FY 07 (Oct 06)
Evaluate Emergency Response Procedures	ASM	FSM	Not Started	FY 07 (Feb 07)
Conduct Emergency Response Drill	ASM	FSM, FSSup	Not Started	FY 07 (Apr 07)
Develop/Review Construction Safety Guidelines	ASM	FSM, PM	Not Started	FY 07 (Nov 06)
Evaluate Viability of Lateral/Backflow Prevention Grant Program	GM	FSM, ASM	Completed (May 07)	FY 07 (Mar 07)
Develop LWD Policy Manual	EA	GM, ASM	Completed (May 07)	FY 07 (Oct 07)

Additional Items:

Strategic Plan Update	Board GM	ASM, PM, FSM, EA	Completed (March 07)	
Amended Conflict of Interest Code	ASM	GM	Completed (Sept. 06)	

5. Recognition of Achievement

Assume a Leadership Position within the Wastewater Community and Provide an Increasing Level of Outreach and Collaboration with the Water and Environmental Communities

Tactics	Leader	Team	Status	Target Completion Date
Submit for CAFR Award (Financial Reporting)	ASM	CPA	Completed (Jan 07) (Received Award-May 07)	FY 07 (Jan 07)
Submit for CSRMA Safety Award	FSM	ASM	Completed (Oct 06)	FY 07 (Oct 06)
Apply for CWEA Collection System of Yr	FSM	ASM FSS	Completed (Oct 06) (Received Local & State)	FY 07 (Oct 06)
Apply for CWEA Plant of Yr.	FSM	ASM FSS	Completed (Oct 06)	FY 07 (Oct 06)
Apply for Collection System Operator of Yr.	FSM	ASM FSS	Completed (Oct 06) (FST II Krason won)	FY 07 (Oct 06)
Apply for Treatment Plant Operator of Yr.	FSM	ASM FSS	Completed (Oct 06) (FST III Patino won)	FY 07 (Oct 06)
Pursue CWEA, WEF, and Other Presentation Opportunities	GM	ASM, DE PM, FSM	Completed PM - CWEA -Apr GM - CSRMA - May FSM - CWEA - ?? 06 FSM - LCH - Apr 07	FY 07 Submittal Times Vary

Additional Items:

Apply for Supervisor of the Year Award	FSM		Completed (Oct. 06) (FSS Stecker won)	
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6. Technology

Enhance District operations through technological excellence, innovation and utilization of outstanding professional resources.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Integrate Digitalized Plan Files w/ GIS	FSM	FSSpec	Completed (Oct 07)	FY 07 (Sept 06)
Integrate Food Establishments into GIS	FSM	FSSpec	Completed (Feb 07)	FY 07 (Aug 06)
Integrate CCTV into GIS	FSM	FSSpec	In Progress	FY 07 (Nov 06)
Develop Asset Management Plan	FSM	FSSpec	In Progress (Completed Island Area Plan - June 07)	FY 06 (Feb 07)
Firmware Upgrade	ASM	AT, CPA	Completed (Feb 07)	FY 07 (Aug 06)
Replace File Server	PM		Completed (Nov 06)	FY 07 (Feb 07)
Website Update	ASM	EA, PM	In Progress	FY 07 (Jul 07)
Evaluate Efficiency of Sussex Work Order Information Flow	FSM	FSSpec	Completed (Nov 07)	FY 07 (Aug 06)
Develop Technology Master Plan	PM	ASM, FSM	Not Started	FY 08 (Jun 08)
Incorporate GPS Technology into Vector and CCTV Vehicles	FSM	FSSpec FSSup	Completed (Oct 07)	Fy 07 (Feb 07)
Install Updated Control System at Bat PS	FSM	FSSpec FSSup	Completed (Feb 07)	FY 07 (Sep 06)

6. Technology (Continued)

CIP Implementation					
Site Improvement Project	PDP Approval	PM	FSM, DE, GM	Completed (Mar 07)	FY 07 (Jul 06)
	Complete Design Development	PM	FSM, DE, GM	Completed (Feb 07)	FY 07 (Jul 06)
	Procure CM Services	PM	FSM, DE, GM	Completed (Feb 07)	FY 07 (Nov 06)
Award Construction Contract	Bid Project	PM	FSM, DE, GM	Not Started	FY 07 (Nov 06)
	Award Construction Contract	PM	FSM, DE, GM	Not Started	FY 07 (Feb 07)
Meadows No. 1 Pump Station	Bid Project	PM	FSM, DE, GM	Completed (Oct 06)	FY 07 (Jul 07)
	Award Construction Contract	PM	FSM, DE, GM	Completed (Oct 06)	FY 07 (Sep 07)
	Project Completion	PM	FSM, DE, GM	Completed (Jan 07)	
Capacity Flow Management Study		PM	DE	Completed (Feb 07)	FY 07 (Aug 07)
I&I Study		PM	DE	Substantially Complete	FY 07 (May 07)
Satellite Pump Station Forcemain Project	Preliminary Design Report	PM	FSM, DE, GM	Completed (Feb 07)	FY 07 (Jul 06)
	Design Project	PM	FSM, DE, GM	In Progress	
	Bid Project	PM	FSM, DE, GM	Not Started	FY 07 (Nov 06)
	Award Construction Contract	PM	FSM, DE, GM	Not Started	FY 07 (Feb 07)

7. Community Outreach


Increase community awareness of district services and benefits.

Tactics	Leader	Team	Status	Target Completion Date
Continue implementation of Strategic Public Outreach Plan (newsletter, brochure, news release)	GM	EA, ASM	Completed	Varies
Leucadia PS ribbon cutting opportunity	FSM	PM	Not Started	FY 07 (Sep 07)
Site Improvement Project Groundbreaking	GM	ASM, PM	Not Started	FY 07 (Mar 07)
Develop Speakers Bureau	GM	ASM	Completed (Jan 07)	FY 07 (Aug 06)

Additional Items:

Adopted LWD Tagline	CAC GM	ASM EA	Completed (Aug. 06)	
Adopted LWD Communication Plan	GM	ASM EA	Completed (Aug. 06)	
Newsletter Name & Masthead	CAC EA	GM ASM	Completed (Feb. 07)	
Revised Scholarship Procedures	EA	GM ASM	Completed (May 07)	

MEMORANDUM

DATE: July 5, 2007
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Fiscal Year 2008 (FY 08) LWD Tactics and Action Plan

RECOMMENDED:

It is recommended by staff that the Board of Directors:

1. Adopt the FY 08 LWD Tactics and Action Plan.
2. Discuss and take other action as appropriate.

DISCUSSION:

As you are aware, the Board of Directors adopted the Leucadia Wastewater District (LWD) Strategic Plan in July 2005. In order maintain the Strategic Plan as a "living" document, staff intends to annually develop a Tactics and Action Plan covering LWD's 7 Strategic Areas.

For FY 08, staff has developed an ambitious plan that includes over 50 tactical goals. A copy of the FY 08 Tactics and Action Plan is attached for your review. Staff will provide a brief overview of the plan at the Board of Directors meeting.

PJB:

Attachment

Leucadia Wastewater District

Fiscal Year 2008

Tactics & Action Plans

1. Financial

Assure Fiscal Stability and Growth through Proper Management of District Assets and Investments

Tactics	Leader	Team	Status	Target Completion Date
Develop written procedures for investment and financial policies	ASM	EA, AT, PM, CPA	In Progress	Dec-07
Conduct Annual Policy Review: <ul style="list-style-type: none"> ▪ Investment Policy ▪ Reserve Policy 	GM	CPA, ASM	Not Started Not Started	Annually Sep-07 Feb-08
Update Financial Plan: <ul style="list-style-type: none"> ▪ Procure Financial Consultant ▪ Complete Financial Plan Update 	GM GM	ASM, CPA ASM, CPA	Not Started Not Started	Oct-07 Mar-08
FY07 Audit	CPA	ASM, GM AT	In Progress	Dec-07
FY 09 Budget	ASM	ASM, CPA AT, GM	Not Started	Jun-08
Procure Financial Auditor Services	ASM	CPA, GM, AT	Not Started	Mar-08
Review/Update Purchasing Policy	ASM	GM, PM, EA	Not Started	Nov-07
Evaluate Additional Administrative Assistance to Scan All Documents to Doc2Net	EA	ASM	Not Started	Oct-07
Update Travel Reimbursement Form	EA	ASM	Not Started	Oct-07

2. People

Assure the Highest Qualified Work Force to Provide Outstanding Service for District Stakeholders

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Annual In-House Salary Survey	ASM		Not Started	Mar-08
Review Succession Plan for Critical Positions	ASM	GM FSM	Not Started	Feb-08
Conduct Staff Teambuilding Training	GM	ASM	Not Started	Oct-07
Evaluate Medical Provider Network	ASM		Not Started	Nov-07
Review Job Descriptions	ASM		In Progress	Dec-07
Extend CCTV Competency to 50% of FS Staff	FSM	FSSup.	Not Started	Jun-08
Evaluate Emergency Response Procedures	ASM	FSM	Not Started	Dec-07
Conduct Emergency Response Exercise	ASM	FSM, FSSup	Not Started	May-08
Develop/Review Construction Safety Guidelines	ASM	FSM, PM	Not Started	Feb-08
Safety - Conduct Arc Flash Analysis	ASM	FSM, FSSup	Not Started	Mar-08

3. Water Reclamation

Maximize Cost Effective Market Opportunities to Increase the Quantity and Quality of Reclaimed Water Produced for Current and Future Customers

Tactics	Leader	Team	Status	Target Completion Date
Continue Discussions to Extend Carlsbad Water Recycling Agreement	GIM	FSM, DE	In Progress	Jun-08

4. Services

While Focusing on Core Business and superior customer service, Expand Capabilities through Strategic Alliances with Other Organizations to Enhance Both the Service Provided and Financial Future of the District

Tactics	Leader	Team	Status	Target Completion Date
Remain full participant in all regional agency forums (Mutual assistance, LAFCO, CSDA, CSRMA, SCAP, NCFO, etc.)	GM	ASM, FSM, PM	Ongoing	Annual
Participate in Regional Mutual Aid Agreement	GM	FSM	Not Started	Dec-07
Evaluate Potential for EWA to provide Fats, Oils & Grease Services	GM	FSM	In Progress	Oct-07
Modify APCD Permits to Preclude Carbon Testing	FSM	FSSup	Not Started	Oct-07
Statewide WDR: <ul style="list-style-type: none"> ■ Develop/Implement SSMP Goals & Implementation Plan ■ Develop Sewer Use Permit to meet SSMP Requirements 	FSM	DE, GM	Not Started	Oct-07
Evaluate Power Reduction Scheme at Batiquitos PS	FSM	ASM, DE, GM	Not Started	Mar-08
Complete LWD Vulnerability Study	FSM	FSSup, FSS Staff	Not Started	Dec-07
Develop Update Sewer Use Ordinance	FSM	ASM, GM	Not Started	Aug-07
Develop Lateral/Backflow Reimbursement Program	GM	ASM, GM FSSpc	In Progress	Oct-07
Conduct Annual Records Retention Review	EA	FSM, ASM AS	Not Started	Feb-08 Jun-08

5. Recognition of Achievement

Assume a Leadership Position within the Wastewater Community and Provide an Increasing Level of Outreach and Collaboration with the Water and Environmental Communities

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Apply for CSRMA Safety Award	FSM	ASM	Not Started	Oct-07
Apply for CWEA Safety Award	FSM	ASM	Not Started	Oct-07
Apply for CWEA Plant of Yr.	FSM	ASM	Not Started	Oct-07
Apply for Collection System Operator of Yr.	FSM	ASM FSS	Not Started	Oct-07
Apply for Treatment Plant Operator of Yr.	FSM	ASM FSS	Not Started	Oct-07
Pursue CWEA, WEF, and Other Presentation Opportunities	GM	ASM, DE PM, FSM	Not Started	Submittal Times Vary

6. Technology

Enhance District operations through technological excellence, innovation and utilization of outstanding professional resources.

<u>Tactics</u>	<u>Leader</u>	<u>Team</u>	<u>Status</u>	<u>Target Completion Date</u>
Purchase & Install Mass Storage for File Servers	PM	EA	Not Started	Feb-08
Install Permanent Flow Meters for LWD Collection System	FSM	GM, FSSup	Not Started	Mar-08
Develop Scanning & Doc2Net Procedure	EA	AS	Not Started	Feb-08
Evaluate/Implement New Website Platform to Facilitate Document Uploading	EA	ASM, GM	Not Started	Jun-08
Develop Asset Management Plan	PM	FSM, FSSpec	In Progress	Mar-08
Evaluate Inspection Alternatives for LWD's Major Force mains	FSM	DE	Not Started	Apr-08

6. Technology (Continued)

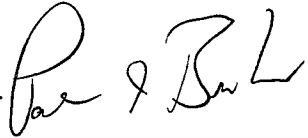
CIP Implementation					
Site Improvement Project:	Complete Design Bid Project Award Construction Contract Commence Construction	PM PM PM PM	FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM	In Progress Not Started Not Started Not Started	Sep-07 Oct-07 Feb-08 Mar-08
Satellite Pump Station Forcemain Project:	Complete Design Bid Project Award Construction Contract Commence Construction	PM PM PM PM	FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM	In Progress Not Started Not Started Not Started	Dec-07 Jan-08 Apr-08 May-08
101 Trunk Sewer/Batiquitos Influent Line:	Complete Design Bid Project Award Construction Contract Commence Construction	PM PM PM PM	FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM	In Progress Not Started Not Started Not Started	Jan-08 Feb-08 May-08 Jun-08
Gibraltar Street Pipeline Repair:	Complete Design Bid Project Award Construction Contract Commence Construction	PM PM PM PM	FSM, DE, GM FSM, DE, GM FSM, DE, GM FSM, DE, GM	In Progress Not Started Not Started Not Started	Oct-08 Nov-07 Feb-07 Apr-08
Pireaus Street Pipeline Repair:	Bid Project Award Construction Contract Commence Construction	PM PM PM	FSM, DE, GM FSM, DE, GM FSM, DE, GM	Not Started Not Started Not Started	Jul-07 Aug-07 Sep-07
I&I Study:		PM	FSM, DE	In Progress	Oct-07

7. Community Outreach

Increase community awareness of district services and benefits.

Tactics	Leader	Team	Status	Target Completion Date
Continue implementation of LWD Communication Plan (newsletter, brochure, news release)	GM	EA, ASM	Not Started	Varies
Develop Collection System Fact Sheet	GM	EA, ASM	In Progress	Oct-07
Site Improvement Project Groundbreaking	GM	ASM, PM	Not Started	Mar-08
Evaluate Participation in Local Public Works Day	ASM	EA, FSM, GM	Not Started	May-08
Participate in Carlsbad "City Stuff" Elementary School Program	FSM	EA, ASM	Not Started	May-08

MEMORANDUM

DATE: July 5, 2007
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: Disclosure of Reimbursements Report for January 1, 2007 through June 30, 2007

RECOMMENDATION:

1. Receive and File the Disclosure of Reimbursements Report for January 1, 2007 through June 30, 2007.

DISCUSSION:

Government Code Section §53065 stipulates that Special Districts must disclose reimbursements of \$100 or more on at least an annual basis. Leucadia Wastewater District (LWD) prepares the Disclosure Report every six months, which is above and beyond the requirements of Government Code Section §53065. LWD's Disclosure report for the January 1, 2007 to June 30, 2007 period is attached for your review.

PJB:

Attachment



LEADERS IN ENVIRONMENTAL PROTECTION

Disclosure of Reimbursement Report
January 1, 2007 - June 30, 2007

Conference Date	Description	Director	Director	Director	Director	Director	GM	ASM	FSM	PM
		Hanson	Sullivan	Omsted	Kulchin	Juliussen	Bushee	LeMay	Schempp	Morishita
CASA Annual Conference										
1/17/07 - 1/20/07 Indian Wells, CA	Registration	400.00	400.00	400.00	400.00	400.00	400.00	400.00	0.00	0.00
	Hotel	630.84	630.84	630.84	630.84	630.84	630.28	420.56	0.00	0.00
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rental Car/mileage	118.34	111.55	111.55	118.34	129.98	0.00	118.46	0.00	0.00
	Sub-total	1,149.18	1,142.39	1,142.39	1,149.18	1,160.82	1,030.28	939.02	0.00	0.00
Top Gun Effective Dimension Training										
2/5/07 - 2/8/07 Irvine, CA	Registration	0.00	0.00	0.00	0.00	0.00	0.00	2,195.00	0.00	0.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00	591.06	0.00	0.00
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rental Car/mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sub-total	0.00	0.00	0.00	0.00	0.00	0.00	2,786.06	0.00	0.00
WateReuse Annual Conference										
3/4/07-3/6/07 Palm Springs	Registration	0.00	275.00	0.00	0.00	275.00	0.00	275.00	0.00	0.00
	Hotel	0.00	447.24	0.00	0.00	447.24	0.00	569.70	0.00	0.00
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	211.20	0.00	0.00
	Rental Car/mileage	0.00	132.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sub-total	0.00	854.65	0.00	0.00	722.24	0.00	1,055.90	0.00	0.00
CASA Washington, D.C. Conference										
3/12/07-3/14/07 Washington, DC	Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Hotel	889.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Airfare	505.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rental Car/mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sub-total	1,395.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CWEA Annual Conference										
4/17/07-4/20/07 Ontario	Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.85	150.00
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rental Car/mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sub-total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.85	150.00
CASA Spring Conference										
5/2/07-5/5/07 Napa, CA	Registration	400.00	400.00	400.00	400.00	400.00	400.00	0.00	0.00	0.00
	Hotel	554.40	554.40	554.40	554.40	554.40	554.40	0.00	0.00	0.00
	Airfare	138.80	124.80	138.80	118.80	139.80	238.80	0.00	0.00	0.00
	Rental Car/mileage	0.00	122.31	128.36	151.40	106.83	158.62	0.00	0.00	0.00
	Sub-total	1,093.20	1,201.51	1,221.56	1,224.60	1,201.03	1,351.82	0.00	0.00	0.00
CSDA Setting Direction/Community Leadership Training										
5/11/2007 Ontario	Registration	0.00	0.00	185.00	0.00	185.00	0.00	0.00	0.00	0.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Airfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Rental Car/mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sub-total	0.00	0.00	185.00	0.00	185.00	0.00	0.00	0.00	0.00

MEMORANDUM

DATE: July 5, 2007
TO: Board of Directors
FROM: Paul J. Bushee, General Manager 
SUBJECT: California Special Districts Association (CSDA) Board of Directors Region 6, Seat B Election

RECOMMENDATION:

That the Board of Directors consider the following:

1. Adopt Resolution No. 2182 supporting the nomination of either Ms. Arlene Schafer or Mr. Jim Doud to the California Special Districts Association Board of Directors, Region 6, Seat B.
2. Discuss and take other action as appropriate.

DISCUSSION:

An election will soon be held to elect a Director for CSDA's Region 6, Seat B. Regarding this election, LWD has received correspondence from Ms. Arlene Schafer and the South Bay Irrigation District. The purpose of this agenda item is to present the correspondence for the Board's consideration.

On June 20, 2007, the District received a letter from Ms. Arlene Schafer requesting the Board's vote and support to enable her to continue on the CSDA Board of Directors. Ms. Schafer, a current CSDA board member from Costa Mesa Sanitary District, is running for re-election in Region 6.

Ms. Schafer's letter indicates that she has served as CSDA Board of Director's Treasurer and Secretary as well as Vice-President of the Finance Corporation. She has also served on CSDA's Legislative Committee and as Membership Recruitment Chair. Other relevant experience includes: Mayor of the City of Costa Mesa; Planning Commissioner; Executive Manager of the Chamber of Commerce; and, as past President of the Independent Special Districts of Orange County. Overall, her letter (Attachment 1) indicates that she is well qualified for this position.

On June 18, 2007, the Board of Directors of the South Bay Irrigation District (SBID) adopted a resolution nominating Mr. Jim Doud to the CSDA Board of Directors, Region 6, Seat B. SBID is requesting support for Mr. Doud's nomination from LWD and other CSDA member districts.

Mr. Doud has served Region 6 as President of CSDA, San Diego Chapter, for the two-year term 2005-2006. He attends San Diego Local Agency Formation Commission (LAFCO) and LAFCO Special Districts Advisory Committee meetings and was appointed to serve on the

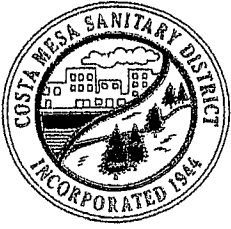
CSDA Planning Committee for the year 2007. Additionally, he is active in the Association of California Water Agencies, the National Water Resources Association, the Water Coalition of Arid States and the Chula Vista Interagency Water Task Force. As his Statement of Qualifications (Attachment 2) indicates, he is also well qualified for this position.

Resolution No. 2182 (Attachment 3) is a generic resolution if the Board of Directors desires to support a particular candidate. If adopted, it will be transmitted to CSDA.

Staff is forwarding Resolution No. 2182 and the supporting documentation for the Board's consideration. Staff has no recommendation on this matter and adoption of Resolution No. 2182 is at the Board's sole discretion.

cal:PJB

Attachments



Costa Mesa Sanitary District

... an Independent Special District

June 18, 2007

RECEIVED

JUN 20 2007

Board of Directors

Art Perry

Arlene Schafer

Bob Ooten

James Ferryman

Gary Monahan

TO: CSDA Members – Region 6

Staff

Robin B. Hamers

Manager

District Engineer

(949) 631-1731

It is an honor and pleasure to serve as a CSDA Board member representing you and I submit this statement as a candidate for re-election for Region 6. I possess excellent experience in the role and would like to continue serving you. As an active CSDA Board member, I served as Treasurer and Secretary on the CSDA Board and with your support and vote I will be able to continue through the Chairs. I served on the Finance Corporation as Vice President and the Legislation Committee and Membership Recruitment Chair.

Thomas A. Fauth
Assistant Manager

I bring a myriad of experience relevant to CSDA, having served the City of Costa Mesa as Mayor, Planning Commissioner, Executive Manager of the Chamber of Commerce, Independent Special Districts of Orange County (ISDOC) past President, Costa Mesa Sanitary District as former President and I serve on the Commission of Orange County LAFCO (former Chair).

Joan Revak
Board Secretary
Program Manager
Clerk of the District

Along with my experience and background necessary to serve on CSDA, I offer my dedication, enthusiasm and solid track record. My attendance is 100%, an accomplishment I feel is extremely important to serving as a good representative. I am fortunate to have time available to be a dependable and reliable member – I believe in balance.

Alan R. Burns
Legal Counsel

Marcus D. Davis
Treasurer/Director of
Finance

I have the support of my Sanitary District Board of Directors and look forward to your vote and support to enable me to continue in my seat on the CSDA Board. I appreciate your support.

Phone

(949) 645-8400

Fax

(949) 650-2253

Sincerely,

Arlene Schafer
Vice President,
Costa Mesa Sanitary District
Secretary of CSDA Executive Board

Address

628 W. 19th Street
Costa Mesa, CA
92627-2716



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Protecting our community's health by providing solid waste and sewer collection services.

cmsdca.gov

STATEMENT OF QUALIFICATIONS/CANDIDATE STATEMENT

Jim Doud

**Director, South Bay Irrigation District and Sweetwater Authority
San Diego County**

Jim Doud has served Region Six as President of CSDA, San Diego Chapter, for the two-year term of 2005-2006. Jim attends San Diego Local Agency Formation Commission (LAFCO) and LAFCO Special Districts Advisory Committee meetings. He was appointed to serve on the CSDA Planning Committee for the year 2007.

Jim has represented Division 2 of South Bay Irrigation District and Sweetwater Authority since 1995. He has served two terms as President for South Bay Irrigation District and two terms as Chair for Sweetwater Authority, and currently serves and chairs numerous committees. He is currently Vice President for South Bay Irrigation District.

Jim is an active and voting delegate to the National Water Resources Association (NWRA) and the Western Coalition of Arid States (WESTCAS).

Jim is active in the Association of California Water Agencies (ACWA) serving on the Federal Affairs Subcommittee, and ACWA's Outreach Program.

Jim is active on the Chula Vista Interagency Water Task Force, executed by the Mayor of Chula Vista in 1990, and served as Chair from 2004 to 2006.

Jim is active in the Chula Vista Chamber of Commerce, representing South Bay Irrigation District and Sweetwater Authority.

Jim is a graduate of the Special District Institute in Leadership and Management.

Jim is a retired Senior Engineer, Rohr Industries (Goodrich).

Jim is a retired member of the National Management Association – Rohr Chapter.

Jim is a Korean and Cold War veteran.

Jim's professional and community activities include:

- Fraternal Order of Eagles, 48-year member and Past President
- American Legion, member
- Veterans of Foreign Wars of the U.S., life member

Jim is married, with (7) adult children and (11) grandchildren.

As an experienced leader with proven dedication, and having been retired for 16 years, Jim has the free time to perform his duties as Director representing Region Six. The incumbent/business woman was recently introduced as serving on more than 20 boards, commissions, committees, etc., a very busy woman!

Jim is asking for your vote for Seat B! Thank you for your support and your vote.

RESOLUTION NO. 2182

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LEUCADIA WASTEWATER DISTRICT
SUPPORTING THE NOMINATION OF (ARLENE SCHAFER OR JIM DOUD)
TO THE
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD OF DIRECTORS, REGION 6, SEAT B**

WHEREAS, the district is a member district of the California Special Districts Association (CSDA); and

WHEREAS, (Arlene Schafer or South Bay Irrigation District) has requested LWD's vote and support on the CSDA Board of Directors, Region 6 Seat B.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Leucadia Wastewater District that this district supports the nomination of (Arlene Schafer or Jim Doud) to the CSDA Board of Directors, Region 6, Seat B.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a copy of this resolution to CSDA, Attn: Nicole Dunn, at 1112 I Street, Sacramento, CA 95814, forthwith.

PASSED AND ADOPTED by the Board of Directors at a meeting of the Leucadia Wastewater District held July 11, 2007 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Judy Hanson, President

ATTEST:

Paul J. Bushee, Secretary/Manager

(SEAL)

**Preliminary
Conference Program**



CASA

52nd Annual Conference

Ensuring Clean Water for California

August 15 – 18, 2007

Mission Bay Hilton

1775 East Mission Bay Drive

San Diego, CA 92109

Phone: 619.276.4010

Guest Fax: 619.275.8996

Toll Free: 800.445.8667

www.sandiegoresort.hilton.com

Our Mission Statement

The mission of the California Association of Sanitation Agencies is to provide proactive leadership, innovative solutions, and timely education and information to CASA members, legislators, and the public, and to promote partnerships on wastewater issues with other organizations, so that sound public health and environmental goals may be achieved.

President's Message

Dear CASA Members,

We look forward to seeing all of you in San Diego at the 2007 CASA Annual Conference. The educational conference will be hosted at the Mission Bay Hilton in San Diego from August 15-18. The CASA Program Committee has prepared an outstanding agenda offering timely topics to members on technical, regulatory, governance, and legal issues that wastewater agencies are facing in today's world.

A few highlights worth mentioning:

- New program schedule permitting attendees the opportunity to participate in all sessions;
- A joint Directors and Managers General Session on Thursday afternoon with panelists discussing board/staff relations as well as a discussion on the challenges of wastewater operators including liability and recruitment through internships;
- Tim Ransdell, Director of the California Institute for Federal Policy Research will join us as a special guest speaker at the Federal Legislative Committee meeting.

An opening luncheon is scheduled for Thursday, August 16 at 12:15 p.m. The Land, Water and Air Forums will precede this kick-off event.

The Honorable Jared Huffman, Chair of the Assembly Committee on Environmental Safety and Toxic Materials, has been invited as CASA's keynote speaker on Friday afternoon. We will also announce the 2007 CASA Achievement Awards recipients. The popular annual presentation by the CASA Communication Committee will be featured on Friday afternoon. We always learn from this session successful techniques to engage our constituents in agency activities.

Please plan to join me at the President's Reception which will be hosted on Friday evening.

Our conferences offer a valuable exchange of information for local government officials and staff as well as associates, attorneys and other water quality professionals, who are committed to managing wastewater in California. I encourage you to come participate.

Sincerely,

Michael P. Dunbar

Michael P. Dunbar, President



CASA
52nd Annual Conference
Ensuring Clean Water for California

Wednesday – August 15, 2007

8:30 a.m. – 3:15 p.m.
CSRMA Training Seminar
See separate registration form

Noon – 5:00 p.m.
Registration

8:30 a.m. – 2:00 p.m.
Golf Tournament – Riverwalk Golf Club

3:30 p.m. – 4:00 p.m.
Budget & Audit Committee Meeting

4:00 p.m. – 5:00 p.m.
Executive Board Meeting

5:30 p.m. – 6:30 p.m.
Icebreaker Reception
Registered guests are invited to attend this function.



Golf Tournament Riverwalk Golf Club

A golf tournament is set for WEDNESDAY, AUGUST 15 at the Riverwalk Golf Course. Tee times have been reserved beginning at 8:45 a.m., the last tee time is approximately 10:00 a.m. Please indicate whether you would like a late or early tee time. The Club's dress code requires all players wear collared shirts and soft spike shoes. Cut-off shorts are not permitted.

Cost: \$95.00
(Includes green fees, golf carts & tournament prizes)
If you plan to participate, please copy and return this form, with a check for \$95. Make checks payable to Mike Dunbar.

A reservation is necessary - return form by August 6, 2007.
(Maps and foursomes will be sent at that time.)

Send to:
Mike Dunbar
South Coast Water District, P.O. Box 30205, Laguna Niguel, CA 92607-0205
Phone: (949) 499-4555 • FAX (949) 499-4256 • www.mdunbar@scwd.org
You must be registered for the conference to participate.

Golfer: _____

Early tee time Late tee time

District/Firm: _____

Phone: _____

FAX: _____

Email: _____

Preferred foursome: _____

Thursday – August 16, 2007

8:00 a.m. – 3:30 p.m.
Registration

8:00 a.m. – 9:30 a.m.
Continental Breakfast

8:30 a.m. – 9:30 a.m. - AIR ISSUES FORUM
Chair, Frank Caponi, Sanitation Districts of Los Angeles County

9:45 a.m. – 10:45 a.m. - WATER ISSUES FORUM
Chair, Jim Kelly, Central Contra Costa Sanitary District

11:00 a.m. – Noon - LAND ISSUES FORUM
New Directions for California Biosolids
Chair, Ed McCormick, East Bay Municipal Utility District

11:30 a.m. – Noon
New Member Orientation

12:15 p.m. – 1:15 p.m.
OPENING CONFERENCE LUNCHEON

- President's Welcome and Executive Board Report
Michael P. Dunbar, South Coast Water District
- Executive Director's Report
Catherine A. Smith
- Nominations of Officers
Charlotte Craven, Chair Nominations Committee

Registered guests are invited to attend the conference luncheon for an additional fee. A reservation is required, please sign up at the conference registration table.

1:30 p.m. – 4:30 p.m.
JOINT DIRECTORS AND MANAGERS MEETING
Directors Chair, Robert Moore, South Coast Water District
Managers Chair, Roland Williams, Castro Valley Sanitary District

1:45 p.m. – 2:30 p.m.
Criminal Liability Under the Clean Water Act
Kevin Hardy, Encina Wastewater Authority

2:30 p.m. – 3:00 p.m.
San Diego Regional Water & Wastewater Internship Program
Gary Eaton, San Diego County Water Authority

3:00 p.m. – 3:15 p.m. - Break

3:15 p.m. – 4:30 p.m.
Avoiding Your Next Governing Board/General Manager Meltdown... Rules from Experiences in the Trenches
Moderators: Gary Robbins, Urban Alternatives
Joe Haworth, Sanitation Districts of Los Angeles County (Retired)

5:30 p.m. – 7:00 pm
CSRMA Executive Board Meeting

Friday – August 17, 2007

7:30 a.m. – 9:00 a.m.

CSRMA Board of Directors Meeting

8:30 a.m. – 4:00 p.m. - Registration

8:30 a.m. – 9:30 a.m. - Continental Breakfast

9:00 a.m. – 9:30 a.m.

Spouses/Guests Meet & Greet

Get together and plan an informal activity for the day

9:00 a.m. – 10:30 a.m.

State Legislative Committee Meeting

Chair, Harry Price, Fairfield-Suisun Sewer District

10:30 a.m. – 11:45 a.m.

Special Attorneys Committee Meeting – Contract Language

10:45 a.m. – Noon

Federal Legislative & Liaison Committee Meeting

Chair, Sharon Green, Sanitation Districts of Los Angeles County
Guest Speaker - Tim Ransdell, Director, California Institute for
Federal Policy Research

11:00 a.m. – 2:00 p.m.

Communications Committee Meeting and Lunch

Chair, Michele Underwood, Western Municipal Water District

Noon – 1:15 p.m.

Lunch On Your Own

Noon – 1:30 p.m.

Associates Committee Meeting

Chair, Bruce Presser, The Covello Group

Noon – 4:00 p.m.

Attorneys Committee Meeting

Chair, Richard Hargrove, Salma-Kingsburg Fowler County
Sanitation District

1:30 p.m. – 4:00 p.m.

GENERAL SESSION

President Michael P. Dunbar, presiding

1:40 p.m. – 2:00 p.m.

Announcement of 2007 CASA Achievement
Award Winners

Chair, Ruben Fobles, Awards Committee

2:00 p.m. – 2:45 p.m.

Assembly Member Jared Huffman (invited)

Chair, Committee on Environmental Safety and Toxic Materials

3:00 p.m. – 4:00 p.m.

Annual Communication Committee Presentation

4:15 p.m. – 5:00 p.m.

Program Planning Meeting

6:00 p.m. – 7:00 p.m.

President's Reception

Registered guests are invited to attend these functions.

Saturday – August 18, 2007

7:30 a.m. – 9:00 a.m.

Executive Board Meeting

8:00 a.m. – 11:00 a.m.

CLOSING BREAKFAST & GENERAL SESSION

Registered guests are invited to attend this function.

8:00 a.m. – 9:00 a.m.

All American Breakfast Buffet

9:00 a.m. – 11:00 a.m.

CLOSING GENERAL SESSION

President Michael P. Dunbar, presiding

Panel Discussion

CASA's legislative, regulatory and legal experts present the issues impacting California's wastewater community, offering their insight into today's political and regulatory environments and share thoughts on future challenges and opportunities for our industry, followed by a question and answer period.

Panelists:

- State Lobbyist's Report, Mike Dillon
- Washington D.C. Report, Eric Sapirstein
- Regulatory Outlook and Litigation Report, Roberta Larson
- Biosolids Program Report, Greg Kester

CASA Council Meeting

- 2007/2008 Election of Officers and Directors-At-Large
- Committee Reports: Action Items see hand-out agenda
- Last Order of Business - Passing of the Gavel
- Closing remarks by President Dunbar

Hotel Information

CASA Annual Conference August 15-18, 2007
Please make your reservations as soon as possible.

Mission Bay Hilton

1775 East Mission Bay Drive
San Diego, CA 92109
Phone: (619) 276-4010
Guest fax: (619) 275-8996
Toll free: (800) 445-8667 (central reservations)
www.sandiegoresort.hilton.com

Room Reservations:

- CASA Room Rate: \$205 for Single/Double Occupancy plus tax
- Cut-Off Date for Hotel Reservations: Monday, July 16th
- Check-in: 4:00 p.m. Check-out: 12:00 noon.

The Hilton San Diego Mission Bay is conveniently located off Interstate 5, just 10 minutes from the International Airport and right in the center of many popular attractions. All rooms feature: a private terrace or patio, telephones and voice mail, high speed internet access, television, plus a refrigerator, and coffee maker.

Hotel Waiting List:

The CASA office maintains a "Waiting List" for members that are not able to obtain a room reservation at a conference hotel. It is very important that any member canceling a reservation contact Debbie at the CASA office before contacting the hotel, so that she can re-assign your reservation to another member on the list.

Late Cancellation Policy:

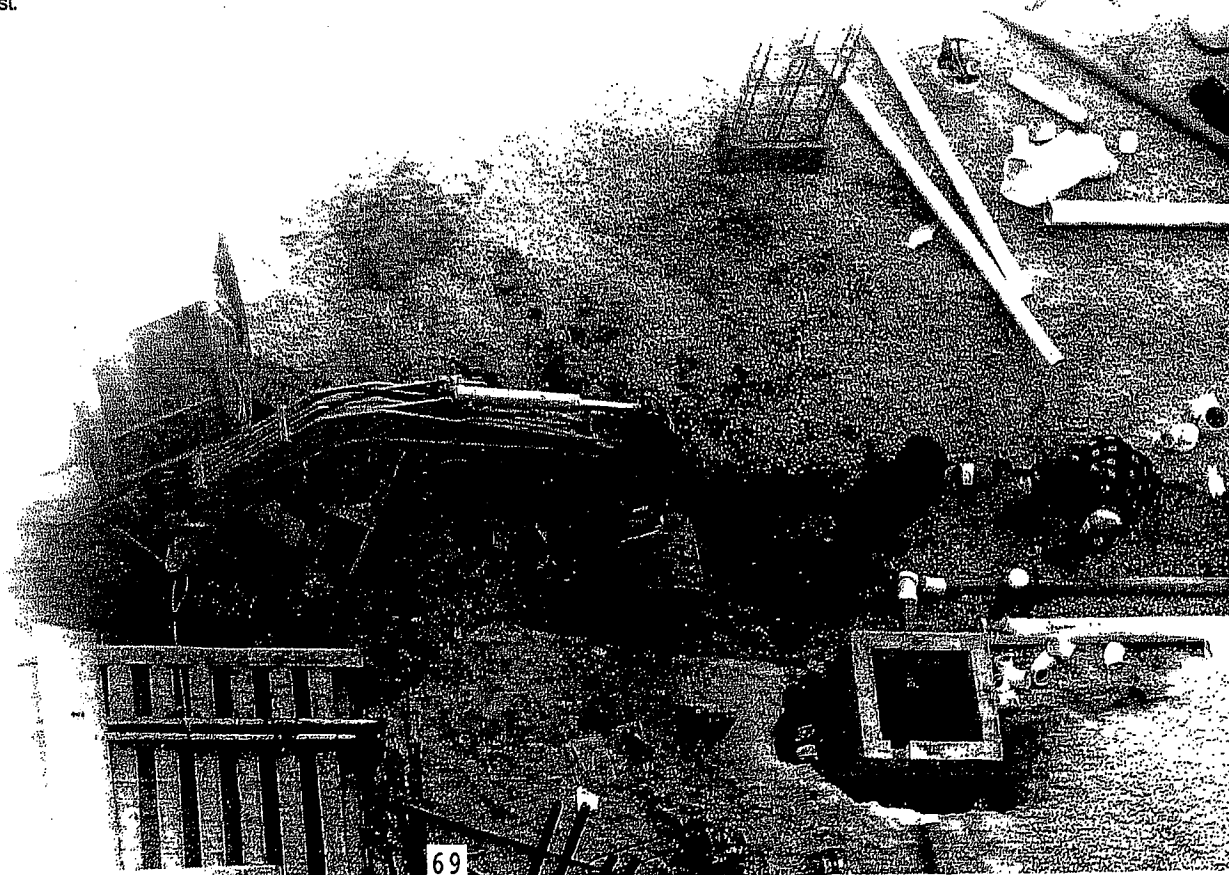
CASA initiated a Late Cancellation Policy because of the large number of cancellations in the final days approaching each conference. Our contractual obligations with the hotel hold the Association liable when we do not meet our room guarantees. Please note CASA's Late Cancellation Policy on the bottom of the registration form. If you cannot attend, send a colleague in your place by notifying the CASA office.

- \$25 Cancellations fee on or before Friday, August 3
- No Refund for Late Cancellations after August 3
- If you can not attend, send a colleague
Please notify the office

Overflow Hotel:

For special rates for hotels in close proximity to the Mission Bay Hilton please contact San Diego Concierge.

Contact: Michael Hall
Phone: (800) 979-9091
www.sandiegoconciierge.com





CASA

52nd Annual Conference

Ensuring Clean Water for California

August 15 – 18, 2007

Mission Bay Hilton, San Diego, CA

Registration Form - please select the appropriate box and complete information	
<input type="checkbox"/> Delegate \$400 <input type="checkbox"/> Thurs. only \$200 <input type="checkbox"/> Fri. only \$200	
First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Guest First Name:	Guest Last Name:
<input type="checkbox"/> Delegate \$400 <input type="checkbox"/> Thurs. only \$200 <input type="checkbox"/> Fri. only \$200	
First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Guest First Name:	Guest Last Name:
<input type="checkbox"/> Delegate \$400 <input type="checkbox"/> Thurs. only \$200 <input type="checkbox"/> Fri. only \$200	
First Name:	Last Name:
Nickname:	Title:
Agency/Firm:	
Guest First Name:	Guest Last Name:
<input type="checkbox"/> Yes, email registration confirmation to:	

Registration Fees	
No. of Delegates include all functions	x \$400 =
No. of Delegates, Thursday only	x \$200 =
No. of Delegates, Friday only	x \$200 =
No. of Attorneys for Committee Meeting only	x \$100 =
No. of Guests includes Receptions and Breakfast functions:	x \$ 60 =
No. of Guests for Conference Luncheon only	x \$ 40 =
Total:	

Payment Method	
<input type="checkbox"/> Online registration with credit card: visit us at www.casaweb.org and click on "Conference" – Visa and MasterCard accepted online	
Purchase Order#:	Mail check - Check #:

IMPORTANT

- \$25 cancellations fee on or before Friday, August 3
- No Refund for late cancellations after August 3
- Send a colleague if you can not attend, please notify the office.

CASA

1215 K Street, Suite 2290
 Sacramento, CA 95814
 tel: (916) 446-0388
 fax: (916) 231-2141



CSRMA Training Seminar

Succession Planning for Wastewater Utilities

Sponsored by: *California Sanitation Risk Management Authority (CSRMA)*

Within the CSRMA membership, as in the private sector, there is a critical shortage of middle and top leaders for the next five years. Organizations will need to create pools of candidates with high leadership potential.

Succession Planning is the process of identifying and preparing suitable employees through mentoring, training and job rotation, to replace key players — such as department heads and managers — within an organization. From the risk management aspect, provisions are made in case no suitable internal candidates are available to replace the loss of any key person. A successful plan of action ensures the least possible disruption to the organization's effectiveness.

Succession Planning is a critical strategic process that includes three key objectives:

1. Talent assessment
2. Leadership development
3. Performance measurement

Succession Planning is important because it often takes years of grooming to develop effective senior managers. A succession plan clearly sets the process to be followed in relation to retaining or replacing key positions.

Managers and board members who understand the value of effective succession strategies know the key is to create a match between the organization's needs and objectives and the aspiration of integrity driven individuals. This workshop will help leaders understand the basic format needed to implement a succession strategy and the tools they will need to achieve key objectives.



CSRMA is honored to have Jeff K. Bills, CEO of Confidence Consulting present this important and timely workshop. Mr. Bills has a diverse and thorough base of experience and knowledge in all aspects of leadership, management, finance, board relations, strategy development, public relations, and marketing. He's gained an outstanding reputation for building strong teams and fostering the growth and development of executive management.

Confidence Consulting was created specifically for the purpose of helping CEO's and their executive management teams develop the strategy needed to strengthen the relationships between leadership and front line employees. Bills works on a limited basis with a select group of boards, chief executives and organizations throughout the country, assisting in a number of specific areas. He is a noted author, speaker, and facilitator.

Agenda

8:30 a.m. – 9:00 a.m.

Registration and Continental Breakfast

9:00 a.m. – Noon

The "What" and "Why" of Successful Succession Planning

Noon – 12:45 p.m.

Lunch

12:45 p.m. – 2:30 p.m.

The "How" of Successful Succession Planning

When

Wednesday, August 15, 2007 from 8:30 a.m. – 3:15 p.m.

Where

Mission Bay Hilton
CASA August Conference
1775 East Mission Bay Drive
San Diego, CA 92109
Phone: 619.276.4010

Cost

The seminar is free to all CSRMA members. There will be a nominal fee of \$50 for all non-CSRMA members (Cash or check only, payable to CSRMA either in advance or at the door).

How to register

Registration via the CSRMA web site at:
<http://www.onlinetrainingsys.com/viewseminars.cfm>

Questions

Please contact David Patzer, CSRMA Risk Control Advisor at losscontrol@sbcglobal.net or at 707.373.9709

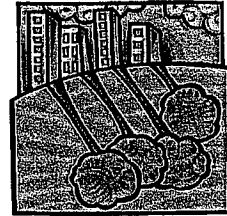
2007 CALAFECO CONFERENCE

CONFERENCE REGISTRATION

August 28-31, 2007

Sacramento

SUSTAINABILITY
LAFCO's Role in
Meeting the Challenge



CALAFCO 2007 Conference



Photo courtesy of U.S. Army Corps of Engineers



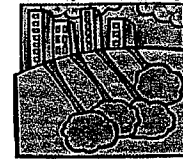
CALIFORNIA ASSOCIATION OF LOCAL AGENCY FORMATION COMMISSIONS

CONFERENCE SCHEDULE

*Conference Schedule subject to change

Keynote Speaker: William Fulton, author of *Guide to California Planning*, *The Reluctant Metropolis*, and *The Regional City*. He is also the co-author of *Sprawl Hits the Wall* and *Who Sprawls Most?*

SUSTAINABILITY
LAFCO's Role in
Meeting the Challenge



CALAFCO 2007 Conference

Tuesday, August 28th

- 2:00 **Early Registration**
- 5:00 **Reception and Wine Tasting at CALAFCo Offices.** Each LAFCo is asked to bring a case of wine or micro-brew from their county to the competition. May the best one win!
- 6:30 **Dinner on your own**

Wednesday, August 29th

- 8:00 **Registration**
- 8:15 **Mobile Workshop: Tour of Yolo County sites** demonstrating sustainability through water availability, green infrastructure, flood control projects, agricultural land and open space conservation. Morning refreshments and lunch will be provided. (Advance registration required.)
- 12:00 **LAFCO 101: Target audience—Commissioners new to LAFCo.** Experienced Commissioners and staff will provide answers to the question, "What is LAFCo?" (Advance registration required.)
- 2:00 **General Session 1:**
Welcoming Remarks
Sacramento Mayor Heather Fargo
Senator Gloria Negrete McLeod, Chair, Senate Local Government Committee (Invited, not yet confirmed)
Part 1: *Lessons on Sustainability from Butte County's Experience*
Part 2: *Discussion of LAFCo's Role in Land Use Planning*
- 6:00 **Reception and Awards Banquet** at the *California Museum for History, Women and the Arts*. No host bar. Dinner menu will feature the finest California local meats and produce.

Thursday August 30th

- 7:30 **Breakfast Round Tables**
- 9:00 **CALAFCo Business Meeting**
- 10:30 **Concurrent Sessions**
1. *Rural LAFCo Issues*
 2. *Special Districts Governance Options*
 3. *Incorporation Primer*
 4. *Spheres of Influence*
 5. *Flood Control*
- 12:00 **Lunch with Keynote Speaker: William Fulton**
- 1:45 **Concurrent Sessions**
6. *Water Availability*
 7. *Growth in Unincorporated Areas*
 8. *Regional Blueprint and Transportation Planning*
 9. *CEQA Basics*
 10. *Sources of Funding and Staffing*
 11. *Tax Sharing/Revenue Neutrality*
- 3:15 **Concurrent Sessions**
12. *Rural LAFCo Issues*
 13. *CEQA Basics*
 14. *Spheres of Influence*
 15. *Flood Control*
 16. *Public Member Round Table*
 17. *Attorney Round Table*
- 5:00 **Reception** -- Hyatt Regency Hotel Hospitality Suite
- 6:30 **Dinner on your own**
- ## Friday, August 31st
- 8:00 **Networking Breakfast**
- 9:00 **General Session 2: *Agricultural Resources and Open Space Preservation***
- 10:45 **Legislative Update**
- 12:00 **Conference ends.** Optional Wine Country Tour.

GENERAL INFORMATION

GETTING TO AND AROUND SACRAMENTO



SACRAMENTO INTERNATIONAL AIRPORT

The Hyatt Regency Hotel does not have an airport shuttle, but arrangements can be made at the hotel to return to the airport by taxi or private shuttle. The counter for the private "Supershuttle" is located at the far end of the Baggage Claim and trips cost approximately \$14 one-way. www.supershuttle.com. Taxis cost approximately \$30 to downtown. Yolo Bus departs the airport hourly to downtown from the public transit stops outside terminals A & B. Fare is \$1.50. www.yolobus.com.

AMTRAK

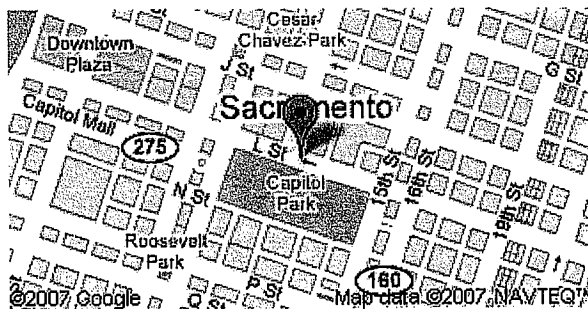
Amtrak provides convenient and affordable passenger rail service to Sacramento. For information contact Amtrak at www.amtrak.com or 800-872-7245.

AUTOMOBILE

From the airport:

Follow I-5 to Sacramento and exit at J Street. Follow J Street to 15th Street. Right on 15th Street, then Right on L Street. The Hyatt Regency Hotel is located at 1209 L Street, between 13th and 12th.

Travelers from other locations should check the Hyatt Regency website <http://sacramento.hyatt.com/hyatt/hotels/index.jsp> or Mapquest <http://www.mapquest.com> for further details.



CITY TRANSPORTATION

Public transportation, known as DASH, is available. The DASH bus runs every 15-20 minutes and costs \$.50-\$1.50 each way, exact fare needed. The City also runs a free DASH Trolley which covers the downtown area including Old Sacramento. Sacramento Regional Transit light rail trains and buses run regular routes throughout the city and to suburban areas. Guest Services at the hotel can provide specific information regarding accessing public transportation services.

A taxi within the downtown area costs approximately \$5.00 per trip.

CONFERENCE HOTEL

The conference will be held at the Hyatt Regency Hotel at Capitol Park (1209 L Street). The Hyatt Regency is located in downtown Sacramento, adjacent to Capitol Park, with easy access to restaurants, shops, museums, and the Sacramento riverfront. Guest amenities include concierge, high speed internet in all meeting rooms, a fitness center, whirlpool and outdoor swimming pool, as well as a variety of dining venues to suit every taste.

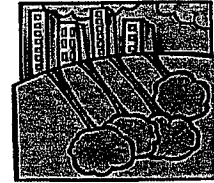
CONFERENCE PARKING

Guest parking is available at the Hyatt Regency Hotel for \$17 per day or overnight.



SPECIAL ACTIVITIES

SUSTAINABILITY
LAFCO's Role in
Meeting the Challenge



CALAFCO 2007 Conference

PLEASE NOTE: CALAFCO SPONSORED ACTIVITIES REQUIRE ADVANCE RESERVATIONS.

ADVANCE RESERVATIONS MUST BE RECEIVED BY JULY 31ST IN ORDER TO BE INCLUDED.

(SPONSORED ACTIVITIES MAY BE CANCELLED IF INADEQUATE INTEREST IS EXPRESSED.)

Tuesday, August 28th

Some "Dinner-on-your-own" options

1. Dinner Cruise on "Spirit of Sacramento" (Sacramento Yacht Charters <http://www.spiritofsacramento.com> Cost is \$65 per person.)
2. Take the Trolley to Old Sacramento (National Historic Park, offering riverfront dining). <http://www.oldsacramento.com/>
3. Ride the Sacramento Regional Transit Raley Field Shuttle to watch Oakland A's Triple A Affiliate Sacramento River Cats take on Colorado Springs Sky Sox. Game starts at 7:05. (Ticket prices vary depending on seat location. Shuttle costs \$.50) <http://www.rivercats.com/>
4. Carpool or ride Sacramento Regional Transit to the California State Fair. Magnificent midway open until 11:00 pm, ending with a spectacular fireworks display. Check the website for information regarding Concerts and Entertainment <http://www.bigfun.org> (General admission is \$10, parking \$7 or \$6 for carpools of 4 or more per car.)

Wednesday, August 29th

CALAFCO Sponsored Activities

Mobile Workshop -- Tour of Yolo County sites demonstrating sustainability through water availability, green infrastructure, flood control projects, agricultural land and open space conservation. Morning refreshments and box lunch will be provided. (Cost \$40. Advance registration required.)

LAFCo 101 -- Target audience—Commissioners new to LAFCo. Experienced Commissioners and staff will provide answers to the question, "What is LAFCo?". Box lunch provided. (No additional fee. Advance registration required.)

Spouse/Guest Welcome Lunch -- Customized orientation to the history and visitor attractions of California's Capitol City. (Cost \$15 per person. Advance registration required.)

Thursday, August 30th

CALAFCo Sponsored Activities for Spouses/Guests

1. Guided Walking Tour of State Capitol and Capitol Park, 9:00-11:30. <http://capitolmuseum.ca.gov> (\$5 per person. Advance registration required.)
2. Shopping Tour to Arden Fair Mall, 10:00-3:00. (We suggest lunch at the California Café-upscale dining in a comfortable club-like setting.) (\$9 per person for van and driver, does not include tip for driver or cost of lunch. Advance registration required.)

On-your-own options

1. Carpool or ride Sacramento Regional Transit to the California State Fair. Magnificent midway open until 11:00 pm. Check the website for information regarding Concerts and Entertainment <http://www.bigfun.org> (General admission is \$10, parking \$7 or \$6 for carpools of 4 or more per car)
2. The California Music Circus, Sacramento-based musical theater, will feature the "revolutionary classic", *1776*. Show starts at 8:00. <http://www.californiamusicaltheater.com> (The theater is located within walking distance of the Hyatt Regency Hotel.)
3. Ride the Sacramento Regional Transit Raley Field Shuttle to watch Oakland A's Triple A Affiliate Sacramento River Cats take on Colorado Springs Sky Sox. Game starts at 7:05. (Ticket prices vary depending on seat location. Shuttle costs \$.50) <http://www.rivercats.com>

Friday, August 31st

CALAFCo Sponsored Activity for those extending their stay

Wine Tasting Tour of Sierra Foothill Wineries on Friday afternoon, specific destinations to be determined (\$20 per person, includes motor coach, guide. Advance registration required.)

REGISTRATION FORM 2007 CALAFCO CONFERENCE

August 28-31, 2007

COUNTY: _____



Please complete applicable sections.
PLEASE PRINT. COPY FORM FOR EACH PERSON REGISTERING.

FIRST NAME _____ LAST NAME _____

LAFCo POSITION _____

MAILING ADDRESS _____

CITY _____ ZIP _____

PHONE _____

EMAIL ADDRESS _____

MAIL TO: Terri Tuck
 Yolo County LAFCo
 625 Court Street, Suite 107
 Woodland, CA 95695

CALAFCO CONFERENCE REGISTRATION FEES			
	Received by July 31 st	Received after July 31 st	Amt. Encl.
Member	\$390	\$440	
Non-member	\$450	\$500	
Wednesday/Thursday Only (circle one)	\$225	\$225	
Guest/Spouse (All Meals)	\$165	\$165	
Guest/Spouse (Banquet/Receptions)	\$90	\$90	
Member Attorney MCLE Credit	\$50	\$50	
Mobile Workshop	\$40	\$40	
Spouse/Guest Welcome Lunch	\$15	\$15	
Guided Walking Tour	\$5	XXXX	
Shopping Tour	\$9	XXXX	
Yolo County Wine Tour	\$20	XXXX	
TOTAL REGISTRATION FEES	XXXX	XXXX	

_____ I will attend the pre-conference "LAFCO 101" On Wednesday.

PAYMENT MUST ACCOMPANY REGISTRATION FORMS.
 Checks payable to CALAFCO. Check # _____

CANCELLATION & REGISTRATION REFUND POLICY

1. Cancellation requests made in writing AND received by Yolo County LAFCo by August 7th shall receive a 100% refund.
2. Registrations are considered complete upon receipt of registration fees.
3. Registration fees are transferable to another person not already registered, provided that the request is received in writing by the registration deadline.
4. A LAFCo may carryover, for a period of one year, one cancelled or unused registration that is equal to the amount paid for use at a future conference or workshop provided that the request is received in writing.

Anne Nybo
542 Shanas Lane
Encinitas, CA 92024

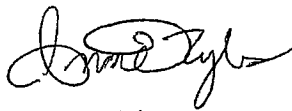
June 18, 2007

Leucadia Wastewater District
1690 La Costa Ave
Carlsbad, CA 92009

Dear President Hanson:

Thank you so much for the generous scholarship I was awarded last Wednesday. I am honored to have been singled out by the Leucadia Wastewater District in such a way. Thank you for the investment you have made in my future at Allegheny College in Pennsylvania. I look forward to these next few years and will always remember that you have helped me accomplish my dreams. Thank you once again.

Sincerely,



Anne Nybo

JUN 18 2007

LEUCADIA WASTEWATER DISTRICT



The Carlsbad Chamber of Commerce and the City of Carlsbad invite you to join Mayor Claude "Bud" Lewis, the City Council, and chamber business leaders for a progress report on current and future City programs and projects at the annual

STATE OF THE CITY LUNCHEON

THURSDAY, AUGUST 16, 2007

11 A.M. - 1 P.M.

FOUR SEASONS RESORT AVIARA

7100 FOUR SEASONS POINT CARLSBAD, CA 92011



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Tri-City Medical Center

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REGISTRATION INFORMATION

REGISTER ONLINE AT WWW.CARLSBAD.ORG

*Name(s): _____
 Company: _____
 *E-mail: _____
 Phone: _____ Fax: _____
 Address: _____
 City: _____ State: _____ Zip: _____

PAYMENT INFORMATION - DEADLINE IS AUG 2, 2007

*Total Amount Enclosed \$ _____
 Please check one:
 Check Enclosed
 American Express Visa MasterCard DIS
 Account #: _____
 Exp: _____ Billing Zip: _____
 Name on Card: _____
 Signature: _____

PRICING INFORMATION

Members by July 26 @ \$45 _____
 # Members after July 26 @ \$50 _____
 # Non members @ \$55 _____
 Table of 10 @ \$425 _____

MAIL OR FAX FORM TO:

Carlsbad Chamber of Commerce
 5934 Priestly Drive, Carlsbad, CA 92008
 Phone (760) 931-8400 • Fax: (760) 931-9153

MUST REGISTER BY AUG 9 - SORRY NO REFUNDS.

Ann Kulchin, Wife, Mother, Grandmother, Councilwoman

By: Andy Lee

I've known Ann for quite a few years now. The first time we met was at a daycare center in La Costa Valley. I was picking up my daughter, and she was picking up her triplet grandsons. We used to compliment each other in passing about how nice each other's kids were. She was always on the go, always had a smile, and always had something nice to say. I was always impressed by how friendly, sweet, and well behaved her grandsons were.

Ann has devoted many years to being a public servant. She's been a Carlsbad City Council Member for more than 27 years. She is currently Carlsbad Mayor Pro Tem, and has been elected and re-elected to City Council seven times since 1980. Over the years she has actively been on many boards and committees including Chair of SANDAG Shoreline Preservation Committee, Director of American Coastal Coalition, Past President of San Diego Water Agencies Association, and many more. Her life has been a public life, but what about her other side? I recently had the pleasure to sit down with Ann, share a cup of coffee, and just chat.

Ann grew up in Brooklyn, New York, and was an only child of older parents. They were married fifteen years before she was born. She attended Catholic schools including elementary for eight years and four years at a Seminary. She was studying to be a nurse, but finally came to the realization it wasn't for her. One day, Mother Superior went to her parents and said, "We believe that Ann has a vocation to become a Nun." Ann's father replied, "You've got the wrong girl!" He later declared that "Ann was getting the (blank) out of that school!" Ann then left nursing and went off to Florida to the University



Ann and Dave Kulchin

of Miami, where she earned her Bachelor of Arts degree in education. It was her first experience to be in a co-ed school.

There she soon met a good-looking guy named David, with curly hair, in a ceramics class. "On our first date he took me to a violin and cello concert. Can you believe that? Six weeks later, he tells me that he loves me, and wants to marry me. I said yes."

Ann and her loving husband of 54 years have three grown children and eight grandchildren, and have been living in the same house, in one of the original neighborhoods of La Costa, for almost 30 years. Their home is near La Costa Heights Elementary School, where their triplet grandsons now attend.

Ann and Dave are up at the crack of dawn every morning, and walk the La Costa Resort Golf Course together. They both enjoy Italian food and were regular customers at Zibbibo. Zibbibo was recently sold and is now under new ownership, so they now enjoy eating at Frescos, in the Los Coches Shopping Center. Ann says, "We go out a lot. We love Italian food, so now we eat at Frescos. We also like the big salad at Giorgios." Giorgios is a Greek restaurant in the La Costa Town Center.

ANN KULCHIN Continued on page A-5

ANN KULCHIN Continued from page A-4

"Ann, why have you and Dave been living in the same house all of these years?"

Ann: "We tend to keep our friends, but just this month, we had two neighbors move away. I love my home. We have an eclectic home. It has grown with us over the years. It used to be four bedrooms and three baths, but now it's more like a one bedroom, three den, three bath house."

"Ann, if you weren't a City Council Member, what would you be?"

Ann: "I'd be a community activist!" I would be on more boards that I would have time to be on. I would be at school much more than I am. I would be doing many things in the community. I'm a doer. I'm a member of the Museum of Making Music, and a member of The New Village Arts Theater. I love what I do. I love helping people."

"How do you unwind after a City Council meeting?"

Ann: "I don't watch any of the reality shows. I sometimes watch Law and Order. When I come home from a council meeting I usually unwind with a glass of wine and sit and talk to David. We don't discuss everything. We don't do pillow talk. We think it's better this way. We don't go into things, or all the events of the day."



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RECEIVED

JUN 29 2007

**LEUCADIA WASTEWATER
DISTRICT**

June 27, 2007

Chair, Board of Directors
Leucadia Wastewater District
1960 La Costa Ave.
Carlsbad, CA 92009

Dear Board Chair:

I am writing to request your board's support of my nomination to the LAFCO Special District Advisory Committee. As a board member and an employee of Special Districts, I believe I have the experience to contribute and be an effective member of LAFCO's Special District Advisory Committee.

I was first appointed to the Otay Water District board of directors in 2001 by the San Diego County Board of Supervisors and have since been elected twice (2002 and 2006) to a seat on the board. I was also appointed in 2001 as one of the two members representing the Otay Water District on San Diego County Water Authority's board of directors and chair their Imported Water Committee. I currently serve as President of Otay's board of directors and Vice Chair of the California Special District Association's San Diego Chapter.

As the Division Chief for the San Miguel Consolidated Fire Protection District, I have served in various capacities as a firefighter for 22 years. With my background as a member of boards and employee of special districts, I believe I have a well rounded knowledge of the issues impacting special districts and would be effective in representing special districts on the Advisory Committee.

I strongly believe in the important role governmental agencies play in providing essential services to the public and their effectiveness. I would very much appreciate the opportunity to serve our community in this important function and ask for your vote to elect me as a member of LAFCO's Special District Advisory Committee.

Very truly yours,

Gary Croucher
President, Board of Directors